



LINCOLN PARISH POLICE JURY

Lincoln Parish Police Jury

Tuesday, June 11, 2024 at 7:00 PM

Police Jury Meeting Room | 100 West Texas Avenue, Floor Three,
Ruston, LA 71270

AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

Call to Order

Invocation and Pledge of Allegiance- Mr. Glenn Scriber

Approval of Agenda

Public Comments on Agenda Items

Minutes of Prior Meeting

1. Special Meeting-May 17, 2024

Committee Reports

2. Economic Development and Planning-May 30, 2024
3. Public Works

New Business

4. Lincoln Parish Sales & Use Tax Commission 2024/25 Proposed Budget- Ms. Denise Griggs, Administrator
5. Official Journal Selection
6. Consider, And Take Action If Necessary, Renewal of Intergovernmental Agreement Between Police Jury and Lincoln Parish Sheriff For Courthouse Security Services
7. Consider, And Take Action If Necessary, Authorizing Comprehensive Compensation Study
8. Adoption of Ordinance For Sale of Adjudicated Property Parcel No 30182922176 Through The Lot Next Door Program
9. Announcement of Pending Board Vacancy- Greater Ward One Waterworks District, Mr. Don Hogan

Budget Reports- Mr. Michael Sutton, Treasurer

Public Comments

Adjourn

The Lincoln Parish Police Jury met in special session on Friday, May 17, 2024 at 12:00 p.m., in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana. Present were: Greg Williams, District One; Dan Lord, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Chris Garriga, District Eight; Milton Melton, District Ten; and Diane Richards, District Eleven.

ABSENT: Karen Ludley, District Two; Joe Henderson, District Nine, and Annette Straughter, District Twelve

President Scriber called the meeting to order, and Logan Hunt delivered the invocation and led the Pledge of Allegiance.

Milton Melton offered a motion, seconded by Chris Garriga, to approve the Agenda as presented. The motion was voted upon and carried with the following votes:

YEAS: Williams, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, and Richards

President Scriber called for Public Comments on the Agenda. There were none.

Dan Lord offered a motion, seconded by Milton Melton, to approve the minutes of the April 9, 2024 regular meeting. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, and Richards

Logan Hunt offered a motion, seconded by Dan Lord, to approve the minutes of the May 6, 2024 special meeting. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, and Richards

Under Committee Reports, Administrator Courtney Hall reported that the Health and Welfare Committee met on May 3, 2024 and the Committee recommends:

1. Accepting the final Guaranteed Maximum (GMAX) pricing for construction of the Health Hub Complex buildings, said pricing being \$6,803,946.00 for the Health Unit/Hub building, \$1,110,951.00 for the H.E.L.P. Agency building, and \$515,466.00 for the Sewer building, for a total of \$8,430,363.00 and authorizing the President to execute any documents relative thereto.

Milton Melton offered a motion, seconded by Dan Lord, to approve the minutes of the Health and Welfare Committee. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, and Richards

Administrator Courtney Hall reported that the LCDBG Committee met on May 14, 2024, at 6:00 p.m. and the Committee recommends:

1. Authorizing the submittal of an application for the LCDBG FY 2024/25 Public Facilities Program Grant for rehabilitation work to the Lincoln Parish Sewer District No. 1 system in the amount of \$800,000.00.
2. Authorizing the submittal of an application for the LCDBG FY 2024/25 LCDBG Make a Difference program for Lincoln Parish Park and North Louisiana Exhibition Center improvements and construction in an amount of \$1,000,000.00.

Matt Pullin offered a motion, seconded by Dan Lord, to approve the minutes of the LCDBG Committee. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, and Richards

Greg Williams stated that the Public Works Committee met on May 14, 2024, 6:30 p.m. and the Committee recommends:

1. Authorize approval of an Intergovernmental Cooperative Endeavor Agreement with Waterworks District No. 3. for billing and collection of receipts for sewerage system usage for customers in Lincoln Parish Sewer District No. 1.
2. Authorizing amending the 2024 Capital Improvement Plan to include drainage work in the Plantation Hills Subdivision at a cost of \$63,250.00
3. Approving the final plat for Village at Choudrant Creek, Unit 2 mobile home park.
4. Approving assistance to the City of Grambling.
5. Approving assistant to the Village of Simsboro.

Logan Hunt offered a motion, seconded by Chris Garriga, to approve the minutes of the Public Works Committee. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, and Melton

NAY: Richards

Next item on the Agenda was to authorize a Cooperative Endeavor Agreement between Lincoln Parish Police Jury and Lincoln Parish Fire Protection District No. 1 For the Transfer/Donation of Self-Contained Breathing Apparatus Equipment and authorizing the President to sign any required documents. Milton Melton offered a motion, seconded by Chris Garriga, to authorize the action. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, and Richards

Next item on the Agenda was an Introduction of Ordinance for Sale of Adjudicated Property Parcel No. 30182922176 Through the Lot Next Door Program. No action was required.

Next item on the Agenda was to adopt a resolution committing to pay Engineering and Administrative Fees for LCDBG 2024/25 Make a Difference Program. Matt Pullin offered a motion, seconded by Dan Lord, to adopt the Resolution.

RESOLUTION NO. 24-40 COMMITTING TO PAY ENGINEERING AND
ADMINISTRATION FEES FOR LCDBG 2024/25 MAKE A DIFFERENCE PROGRAM

WHEREAS, the Lincoln Parish Police Jury ("Parish") desires to submit a Louisiana Community Development Block Grant ("LCDBG") FY 2024/25 Public Facilities Application for funding (the "Application"); and,

WHEREAS, the Parish intends to use local funds to pay for administrative costs up to and including pre-agreement costs, administrative consultant fees, and any other administrative costs incurred by the Parish associated with the Application; and,

WHEREAS, the Parish intends to use local funds to pay for engineering costs up to and including pre-agreement costs, basic engineering design, surveying, project representation, construction phase services and any other engineering costs incurred by the Parish associated with the Application; and,

WHEREAS, the Parish desires to enter into an agreement with David M. Hartt, CPA, to perform all administrative consulting services associated with the Application, which includes assistance with developing the Application and performing all administrative consulting duties; and,

WHEREAS, the Parish desires to enter into an agreement with Riley Company of Louisiana, Inc., to perform all engineering consulting services associated with the Application, which includes assistance with developing the Application and all engineering consulting services, including basic engineering design, surveying, resident project representation, construction phase services and any other engineering costs incurred by the Parish.

NOW, THEREFORE, BE IT RESOLVED BY THE LINCOLN PARISH POLICE JURY:

1. The Parish enters into an agreement with David M. Hartt, CPA to develop and submit the Application, and thereafter to perform all administrative consulting duties following a grant award.
2. The Parish enters into an agreement with Riley Company of Louisiana, Inc. to assist with the development of the Application, and thereafter to perform all engineering consulting services, including basic engineering design, surveying, project representation, construction phase services and any other engineering costs incurred by the Parish, following a grant award.
3. The President is authorized to execute respective agreements with David M. Hartt, CPA and Riley Company of Louisiana, Inc., and to execute and submit the Application, as well as all related documents, to be on such other terms and

conditions as he shall deem advisable, and to do any and all things necessary and proper to carry out this Resolution and to fulfill its objectives and purposes.

/s/ Glenn Scriber

Glenn Scriber, President

The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, and Richards

The next item on the Agenda was to consider and take action, if necessary, authorizing travel to York County, South Carolina for the purpose of solid waste collection site study. After discussion, Chris Garriga offered a motion, seconded by Dan Lord, to authorize travel. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, and Richards

Next item on the Agenda was to approve travel for solid waste employees to attend a Whitlaw/Green Smoke School in Little Rock, AR, on May 28, 2024. After discussion, Dan Lord offered a motion, seconded by Greg Williams, to approve the travel. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, and Richards

Parish Treasurer Michael Sutton presented the budget report.

There being no further business to come before the Police Jury, and no one wishing to make Public Comment, T.J. Cranford offered a motion, seconded by Logan Hunt, to adjourn the meeting. The vote was unanimous, and the meeting was adjourned.

Courtney Hall
Parish Administrator

Glenn Scriber
Police Jury President

LINCOLN PARISH SALES AND USE TAX COMMISSION

2024/2025 APPROVED BUDGET

<u>ACCOUNT</u>	<u>24/25 BUDGET</u>	<u>23/24 BUDGET</u>	<u>DIFFERENCE</u>	<u>INC.DEC %</u>
1 AUDIT EXPENSES	\$ 6,000.00	\$ 6,000.00	\$ -	0.00%
2 BOND AND LIABILITY INSURANCE	\$ 700.00	\$ 700.00	\$ -	0.00%
3 CAPITAL ASSETS	\$ 5,000.00	\$ 5,000.00	\$ -	0.00%
4 COMPUTER SUPPLIES/SOFTWARE	\$ 26,000.00	\$ 24,000.00	\$ 2,000.00	8.33%
5 CONFERENCE and EDUCATION	\$ 5,000.00	\$ 3,600.00	\$ 1,400.00	38.89%
6 COPY MACHINE RENT	\$ 3,000.00	\$ 3,000.00	\$ -	0.00%
7 DUES/SUBSCRIPTIONS & INTERNET	\$ 3,800.00	\$ 3,800.00	\$ -	0.00%
8 ELECTRONIC FILING FEES	\$ 5,000.00	\$ 4,800.00	\$ 200.00	4.17%
9 EMPLOYEE GROUP INSURANCE	\$ 58,000.00	\$ 58,000.00	\$ -	0.00%
10 EMPLOYEE RETIREMENT	\$ 27,000.00	\$ 27,000.00	\$ -	0.00%
11 JANITORAL	\$ -	\$ 3,500.00	\$ (3,500.00)	-100.00%
12 LEGAL EXPENSES	\$ 18,000.00	\$ 18,000.00	\$ -	0.00%
13 MEDICARE EXPENSE	\$ 3,500.00	\$ 3,500.00	\$ -	0.00%
14 OFFICE MACH RENT/MAINT	\$ 2,000.00	\$ 1,500.00	\$ 500.00	33.33%
15 OFFICE SUPPLIES	\$ 4,000.00	\$ 4,000.00	\$ -	0.00%
16 POSTAGE	\$ 10,500.00	\$ 10,500.00	\$ -	0.00%
17 PRINTING	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%
18 SALARY - ADMINISTRATOR	\$ 96,875.00	\$ 86,875.00	\$ 10,000.00	11.51%
19 SALARY - DEP ADMIN.	\$ 37,633.00	\$ 36,715.00	\$ 918.00	2.50%
20 SALARY - AUDITORS	\$ 100,041.00	\$ 97,600.00	\$ 2,441.00	2.50%
21 INS. EXP. RETIRED EMPLOYEES	\$ 7,000.00	\$ 13,000.00	\$ (6,000.00)	-46.15%
22 TELEPHONE	\$ 1,200.00	\$ 1,200.00	\$ -	0.00%
23 TRAVEL	\$ 6,000.00	\$ 4,500.00	\$ 1,500.00	33.33%
24 UTILITIES/BUILDING RENT/MAINTENANCE	\$ 9,500.00	\$ 6,000.00	\$ 3,500.00	58.33%
25 WORKMEN'S COMPENSATION	\$ 500.00	\$ 500.00	\$ -	0.00%
<u>26 2024/2025 PROPOSED BUDGET</u>	<u>\$ 438,749.00</u>	<u>\$ 425,790.00</u>	<u>\$ 12,959.00</u>	<u>3.04%</u>
<u>27 RECEIPTS FROM UNION PARISH</u>	<u>\$ (185,000.00)</u>	<u>\$ (180,000.00)</u>	<u>\$ (5,000.00)</u>	<u>2.78%</u>
<u>28 NET BUDGET 2024-2025</u>	<u>\$ 253,749.00</u>	<u>\$ 245,790.00</u>	<u>\$ 7,959.00</u>	<u>3.24%</u>
<u>29 PERCENTAGE COST 2024/2025(est.)</u>				
30 LINCOLN PARISH SCHOOL BOARD	42.67006%	43.41395%	-0.74389%	-1.71%
31 LINCOLN PARISH POLICE JURY	13.17620%	13.07106%	0.10514%	0.80%
32 LINCOLN PARISH SHERIFF OFFICE	4.26853%	4.32412%	-0.05559%	-1.29%
33 CITY OF RUSTON	35.18183%	34.77569%	0.40614%	1.17%
34 CITY OF GRAMBLING	1.45844%	1.37061%	0.08783%	6.41%
35 LINCOLN PARISH FIRE DISTRICT #1	0.93781%	0.97590%	-0.03809%	-3.90%
36 VILLAGE OF CHOUDRANT	0.67313%	0.57132%	0.10181%	17.82%
37 TOWN OF DUBACH	0.23310%	0.22402%	0.00908%	4.05%
38 HOTEL/MOTEL TAX	1.21093%	1.09240%	0.11853%	10.85%
39 VILLAGE OF SIMSBORO	0.18997%	0.18093%	0.00904%	5.00%
40 TOTAL PERCENTAGE	100.00000%	100.00000%	0.00000%	0.00%
<u>ESTIMATED COST PER BODY FOR 2024/2025 AFTER UNION PARISH COLLECTION FEES</u>				
41 LINCOLN PARISH SCHOOL BOARD	\$ 108,275	\$ 106,707	\$ 1,568	1.47%
42 LINCOLN PARISH POLICE JURY	\$ 33,434	\$ 32,127	\$ 1,307	4.07%
43 LINCOLN PARISH SHERIFF OFFICE	\$ 10,831	\$ 10,628	\$ 203	1.91%
44 CITY OF RUSTON	\$ 89,274	\$ 85,475	\$ 3,798	4.44%
45 CITY OF GRAMBLING	\$ 3,701	\$ 3,369	\$ 332	9.85%
46 LINCOLN PARISH FIRE DISTRICT #1	\$ 2,380	\$ 2,399	\$ (19)	-0.79%
47 VILLAGE OF CHOUDRANT	\$ 1,708	\$ 1,404	\$ 304	21.64%
48 TOWN OF DUBACH	\$ 591	\$ 551	\$ 41	7.42%
49 HOTEL/MOTEL TAX	\$ 3,073	\$ 2,685	\$ 388	14.44%
50 VILLAGE OF SIMSBORO	\$ 482	\$ 445	\$ 37	8.40%
51 TOTAL EXPENSES	\$ 253,749	\$ 245,790	\$ 7,959	3.24%

Ruston Daily Leader

212 W. Park Ave., Ruston, LA 71270 | 318.255.4353

May 9, 2024

**Lincoln Parish Police Jury
Parish Administrator Courtney Hall
100 W. Texas Ave., Third Floor
Ruston La. 71270**

RE: OFFICIAL JOURNAL PROPOSAL, fiscal year 2024-2025

Dear Mr. Hall,

The Ruston Daily Leader would be pleased to serve as your official journal for the above-mentioned fiscal year. The advantages of our daily newspaper with **five publications per week** are quick turnaround to you and your staff, reduced wait time for your public notices to run and the ability for you to act and present information timely to the public. The newspaper is published in **print and digital** on Wednesday, Friday and Sunday and in digital format on Tuesday and Thursday.

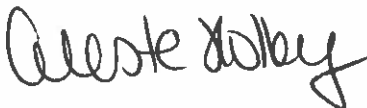
In accordance with the laws of Louisiana, the Ruston Daily Leader agrees to publish your minutes, ordinances, bid notices, resolutions, official proceedings, etc. for the rate of \$6 per square and your judicial notices, tax sales, delinquent tax notifications, etc. for 90% of the display rate current at the time.

Your public notices will also appear in the **FREE online central database** administered by the Louisiana Press Association at www.louisianapublicnotice.com (the link is also available on our website www.rustonleader.com). This is done at no cost to any public entity as a service provided by the newspapers across Louisiana.

This letter also serves as the request for notice of all meetings, including the agenda, date, time, and place of the meeting, to be sent to our news staff pursuant to R.S. 42:19 via the email newsroom@rustonleader.com.

We have enjoyed working with you in the past and we look forward to serving you in future.

Regards,



Celeste Holley
Publisher
Cell: 318.220.6801

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
LINCOLN PARISH POLICE JURY AND LINCOLN PARISH SHERIFF
FOR
COURTHOUSE SECURITY SERVICES**

This Agreement is entered into by Lincoln Parish Police Jury, a political subdivision of the State of Louisiana (hereinafter Police Jury), and the Lincoln Parish Sheriff's Office, a political subdivision of the State of Louisiana (hereinafter Sheriff), collectively, "the parties," pursuant to the authority granted in Article 7, Section 14 (c) of the Louisiana Constitution and LSA-R.S. 33:1321, et. seq.

WHEREAS, the Police Jury possesses the legal authority and responsibility to provide security services for the Lincoln Parish Courthouse (Courthouse); and

WHEREAS, the Sheriff provides police services throughout the unincorporated areas of Lincoln Parish; and

WHEREAS, the Police Jury desires to enter into an agreement with the Sheriff to provide Security Services for the Courthouse;

NOW, THEREFORE, the Police Jury and Sheriff hereby agree:

1. Courthouse Security Services.
 - a. For the Term of this contract, the Sheriff will provide two (2) Post Certified Deputies to be stationed at the public entrance(s) of the Courthouse during normal Courthouse hours Monday through Friday. Normal Courthouse hours are specified to be 8:00 am to 4:30 pm.
 - b. Extended hours or additional deputies being stationed at the courthouse (Special Details) may occasionally be required. To facilitate appropriate staffing levels, the Police Jury shall notify the Sheriff or his designee of these needs at least forty-eight (48) hours in advance of the start of the extended hours on weekdays, and at least one week in advance for extended hours on weekends or legal holidays. If notification is received after these deadlines, every effort will be made to provide deputies as requested, but the Sheriff cannot guarantee availability.
 - c. In the event that the Courthouse is closed to the public for emergency purposes, one (1) POST certified deputy will remain at the public entrance, with the other remaining in or around the Courthouse property.
2. Service Costs. The Policy Jury agrees to reimburse the Sheriff for Courthouse Security Services under this Agreement as follows:
 - a. An annual sum of \$112,320 for the Courthouse Security Services provided during normal Courthouse hours. This reimbursement shall be invoiced to the Police Jury a monthly cost of \$9,360. This cost will be invoiced to the Police Jury monthly, prior to the fifteenth of the month, and shall be due and payable upon receipt.
 - b. Special Details will be billed at the Sheriff's standard overtime rate that is used to bill for other special detail services. At the time of this contract, that rate is \$45 / hour with a two-hour minimum. These costs will be invoiced upon completion of the Special Detail, or monthly, depending on the length of the Special Detail.
3. Control of Personnel. The Sheriff is acting hereunder as an independent contractor so that:
 - a. Control of personnel, standards of performance, discipline and all other aspects of performance shall

be governed entirely by the Sheriff and his policies. Allegations of misconduct shall be investigated in accordance with the Sheriff's policy.

b. The Sheriff shall be responsible for providing the salary, wages, benefits, and any other compensation, as well as professional liability risk coverage for deputies assigned to perform Courthouse Security Services under this Agreement.

4. Control of Equipment. The Police Jury shall be responsible for the purchase, repairs, maintenance, and replacement cost associated with the metal detection and screening devices used in the Courthouse. The Sheriff will provide the Police Jury with information on any portion of the screening devices that are not functioning properly and will provide recommendations on enhanced security measures as appropriate. The Police Jury shall provide the Sheriff deputies with any training required in the proper deployment and use of the metal detection and screening devices.

5. Termination.

a. This Agreement is effective July 1, 2024.

c. Either party may terminate this Agreement by providing the other party with a thirty (30) day written notice of intent to terminate.

d. Unless terminated as provided in the preceding subsection, this Agreement shall terminate on June 30, 2028.

e. The preceding subsections notwithstanding, prior to any termination, the Parties by mutual agreement may renew this Agreement for unlimited successive renewal terms of at least one year.

THUS DONE AND SIGNED by the Lincoln Parish Police Jury and the Lincoln Parish Sheriff's Office before me, Notary for the Parish of Lincoln, State of Louisiana, on this the ____ day of _____, 2024.

Lincoln Parish Police Jury

Lincoln Parish Sheriff

Notary Public

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 30182922176 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln in 1994, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from Joseph Dunaway, for the consideration of \$3,306.66 (Three Thousand Three Hundred Six Dollars and Sixty Six Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below will be purchased through the Parish "Lot Next Door" program and is therefore exempt from the public bidding requirement.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel # 30182922176 bearing municipal address of 126 Newman Street, Ruston, LA ,71270 and more fully described as:

Parcel# 30182922176 / Assessment #22790 (Lincoln Parish)

Municipal Address: 126 Newman Street, Ruston, LA 71270

Legal Description:

A certain tract of land located in the NW ¼ of NE ¼ of Section 30, Township 18 North, Range 2 West, Lincoln Parish, Louisiana, more particularly described as beginning at a point 995 feet East and 460 feet South of the NW corner of the NW ¼ of the NE ¼ of said Section 30, thence run South 92.7 feet; thence run North 85 degrees 00' West 125.5 feet; thence run North 82 feet, thence run East 125 feet to the point of beginning, together with one (1) 1975 Skyline Mobile Home, 14' x 70', Serial Number 01530614I, which is situated on the hereinabove described property.

Brief Legal:

A TRACT IN NW OF NE, SEC 30-18-2, DESCR AS: BEG AT A PT 995' E & 460' S OF NWC OF NW OF NE, SEC 30, S 92.7', N 85 DEG 00' W 125.5', TH NORTH 82', E 125' TO PT OF BEG. 1975 SKYLINE MOBILE (14'X70') SERIAL# 015306141, DECAL#00416

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and

last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.

- b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
- c. At the time of closing, E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

Greater Ward One Waterworks District
P O Box 637
Ruston, La. 71273
318-255-7995

This institution is an equal opportunity provider and employer

May 15, 2024

To: Lincoln Parish Police Jury
100 W. Texas Ave.
Ruston, LA 71270

Please add John Sutton who resides at 273 Trace Drive, Ruston, LA to your agenda to have him appointed to the board at Greater Ward One Waterworks District. Don Hogan will be retiring in August 2024 and John will be his replacement.

Thank you,

Kathy Farris
Secretary/Treasurer
Greater Ward One