



# POLICE JURY REGULAR MEETING

Lincoln Parish Police Jury

Tuesday, April 09, 2024 at 7:00 PM

Police Jury Meeting Room | 100 West Texas Avenue, Floor Three,  
Ruston, LA 71270

## AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

### Call to Order

**Invocation and Pledge of Allegiance-** Dan Lord

### Approval of Agenda

### Public Comments on Agenda Items

### Minutes of Prior Meeting- March 12, 2024

1. March 12, 2024 Meeting

### Committee Reports

1. Personnel and Benefits
2. Public Works
3. Economic Development & Planning
4. Solid Waste and Recycling

### Appointments

3. North Louisiana Exhibition Center - Mr. Thomas Patton, Representing Village of Choudrant - Filling Unexpired Term of Ms. Dawn Moore Through 6-14-2026
4. Lincoln Parish Library Board of Control Filling Unexpired Term of Amy Miller Through 12-8-2025, Amanda Norris, Candidate

### Resolutions

5. Authorizing President to Sign Applications With Louisiana DOTD For Transportation Grants and Execute Necessary Certifications and Assurances For FTA Programs (H.E.L.P. Agency)
6. Authorizing Ronnie Dowling, H.E.L.P. Director, To Execute FY 2024 Subgrant with Louisiana Workforce Commission and to Administer Funds Related Thereto
7. Authorizing President to Execute Multi-Jurisdictional Consortium Agreement For Carrying Out Programs and Activities Authorized By The Workforce Innovation and Opportunity Act

- [8.](#) Authorizing President To Execute Memorandum of Understanding Between Louisiana Department of Transportation and Development And Lincoln Parish Police Jury For Transportation Plan Development

**Proclamations**

- [9.](#) Proclaiming April 2024 as Fair Housing Month

**Budget Reports**

**Other Business**

- [10.](#) Consider, And Take Action If Necessary, Authorizing Travel - Police Jury Association of Louisiana Legislative Day, April 30- May 1, 2024
11. (Amendment) Authorize Travel - Highway Department Employees for Diesel Technician Training in Dallas, Tx from 04/14 - 04/19

**Public Comments**

**Adjourn**

TO: Lincoln Parish Police Jury  
FROM: Health and Welfare Committee  
SUBJECT: Committee Report

The Health and Welfare Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Tuesday, March 12, 2024, at 5:30 p.m. Present were: Annette Straughter, Chair, Logan Hunt, Matt Pullin, Joe Henderson, and Milton Melton

Annette Straughter called the meeting to order and Milton Melton delivered the Invocation.

Milton Melton offered a motion, seconded by Matt Pullin, to approve the Agenda. The motion carried with the following votes:

YEAS: Hunt, Pullin, Henderson, Melton, and Straughter

Chair Straughter called for Public Comments on Agenda Items. There were none.

The first item on the Agenda was a project update from Mr. Michael Walpole, Project Architect. Mr. Walpole informed the Committee that the project plans for the Health Hub Complex were complete. Mr. Walpole stated that he now needed permission to submit the plans to the Louisiana State Fire Marshal and the City of Ruston for review, and to Lincoln Builders, Inc. to prepare their final pricing. After discussion, Matt Pullin offered a motion, seconded by Logan Hunt, to authorize Mr. Walpole to submit the final plans as discussed. The motion carried with the following votes:

YEAS: Hunt, Pullin, Henderson, Melton, and Straughter

Next, Mr. Walpole discussed options for completing the remaining dirt work at the site. Following discussion, and an expression of views on the matter by Committee members, Matt Pullin offered a motion, seconded by Joe Henderson, to cease work at the site by the Lincoln Parish Highway Department crews and allow Lincoln Builders, Inc. to provide pricing for the completion of the dirt work in their final pricing. The motion carried with the following votes:

YEAS: Hunt, Pullin, Henderson, Melton, and Straughter

Mr. Walpole also informed the Committee that the City of Ruston would require landscape plans for their review and that he would engage someone through his contract with the Lincoln Parish Police Jury.

Chair Straughter called for Public Comments. There were none.

There being no other business to come before the Committee, the meeting was adjourned.

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Courtney Hall  
Parish Administrator

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Annette Straughter  
Committee Chair

TO: Lincoln Parish Police Jury  
FROM: Public Works Committee  
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana, Tuesday, March 12, 2024 at 6:00 p.m. Present were: Greg Williams, Chair; Dan Lord, T.J. Cranford, Diane Richards, and Milton Melton.

Greg Williams called the meeting to order and delivered the invocation.

Milton Melton offered a motion, seconded by TJ Cranford, to approve the Agenda as presented. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Richards, and Melton

Chairman Williams called for Public Comments on Agenda Items. There were none.

The first item on the Agenda was action on bids for asphalt materials. Dan Lord offered a motion, seconded by Milton Melton, to recommend accepting the low bid meeting specifications of Asphalt Products Unlimited in the amount of \$5.28 per gallon for MC-30 and \$3.08 per gallon for CRS-2. The motion carried with the following votes:

Yeas: Williams, Lord, Cranford, Richards, and Melton

Next item on the Agenda was to authorize advertisement for bids for one used 200 HP Dozer. Dan Lord offered a motion, seconded by Milton Melton, to authorize advertisement for bids for a used 200 HP Dozer. The motion carried with the following votes:

Yeas: Williams, Lord, Cranford, Richards, and Melton

The next item on the Agenda was to authorize the Administrator to negotiate a contract for engineering and design services for FY 2024 Capital Improvement Projects. Milton Melton offered a motion, seconded by Dan Lord, to authorize the action. The motion carried with the following votes:

Yeas: Williams, Lord, Cranford, Richards, and Melton

Next item on the Agenda was to discuss and take action if necessary, the engagement of services for right-of-way limb trimming. After discussion, Milton Melton offered a motion, seconded by Dan Lord, to authorize the Administrator to engage services for right-of-way limb trimming on various parish roads. The motion carried with the following votes:

Yeas: Williams, Lord, Cranford, Richards, and Melton

Assistant Administrator Kevin Klepzig briefed the Committee on the process used for setting speed limits on parish roads.

There being no other business to come before the Committee, Dan Lord offered a motion, seconded T.J. Cranford, to adjourn the meeting. The vote was unanimous and the meeting was adjourned.

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Courtney Hall  
Parish Administrator

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Greg Williams  
Committee Chair

TO: Lincoln Parish Police Jury  
FROM: Solid Waste and Recycling Committee  
SUBJECT: Committee Report

The Solid Waste and Recycling Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana, Tuesday, March 12, 2024 at 6:30 p.m. Present were: TJ Cranford, Chair; Karen Ludley, Dan Lord, Logan Hunt and Joe Henderson.

TJ Cranford called the meeting to order and Logan Hunt delivered the Invocation.

Dan Lord offered a motion, seconded by Logan Hunt, to approve the Agenda. The motion carried with the following votes:

YEAS: Ludley, Lord, Cranford, Hunt, and Henderson

Chairman Cranford called for Public Comments on Agenda Items. There were none.

The first item on the Agenda was a review of the proposed revised Litter Ordinance. Following general discussion and an expression of views by various Committee members, Chairman Cranford recommended that committee members further review the proposed Ordinance and reconvene next month with recommendations.

Next item on the Agenda was a Litter Abatement Program Update. Parish Administrator Courtney Hall reported that the services of a videographer had been secured to assist with social media outreach and branding and that further updates would be forthcoming.

Committee members then discussed planning for the upcoming Love The Boot event to be held April 20, 2024. No action was taken.

Chairman Cranford called for public comments, there were none.

There being no other business to come before the Committee, Chairman Cranford adjourned the meeting.

\_\_\_\_\_  
Courtney Hall  
Parish Administrator

\_\_\_\_\_  
TJ Cranford  
Committee Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, March 12, 2024 at 7:00p.m., in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana. Present were: Greg Williams, District One; Karen Ludley, District Two; Dan Lord, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Chris Garriga, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Diane Richards, District Eleven and Annette Straughter, District Twelve.

President Glenn Scriber called the meeting to order, and T.J. Cranford delivered the Invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Dan Lord, to approve the Agenda as presented. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

President Scriber called for Public Comments on Agenda Items. There were none.

Milton Melton offered a motion, seconded by Chris Garriga, to approve the minutes of the February 13, 2024 Regular Meeting. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Karen Ludley offered a motion, seconded by Chris Garriga, to approve the minutes of the February 23, 2024 Special Meeting. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Under Committee Reports, Annette Straughter stated that the Health and Welfare Committee met at 5:30 p.m., and the Committee recommends:

1. Authorizing Mr. Michael Walpole, Architect, to send completed Health Hub Complex plans to the Louisiana State Fire Marshal and the City of Ruston for review and to Lincoln Builders, Inc. to prepare their final pricing.
2. To cease in-house dirtwork at the Health Hub site and let Lincoln Builders, Inc. provide pricing for completion of the dirtwork in their final pricing.
3. To allow the Architect to engage someone to provide landscape plans through his contract with the Police Jury.

Annette Straughter offered a motion, seconded by Dan Lord, to approve the minutes of the Health and Welfare Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Greg Williams stated that the Public Works Committee met at 6:00 p.m., and the committee recommends:

1. Awarding the bid for asphalt materials to Asphalt Product Unlimited, Inc.
2. Authorizing an advertisement for bids for a used 200 HP Dozer.
3. Authorizing the Administrator to negotiate a contract for engineering and design services for the FY 2024 Capital Improvement Projects.
4. Authorizing the Administrator to engage services for right-of-way limb trimming services.

Greg Williams offered a motion, seconded by Logan Hunt, to approve the minutes of the Public Works Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

T.J. Cranford stated the Solid Waste and Recycling Committee met at 6:30 p.m. and the Committee recommends:

1. Committee members further review the proposed Litter Ordinance and reconvene next month with recommendations

T.J. Cranford offered a motion, seconded by Dan Lord, to approve the minutes of the Solid Waste and Recycling Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Under New Business, an Ambulance Service Report was presented by Chief Chris Womack of the City of Ruston Fire Department.

Next item on the Agenda was to adopt an Ordinance for the sale of Adjudicated Property Parcel No. 28184BES200. Annette Straughter offered a motion, seconded by Dan Lord, to adopt the Ordinance.

**ORDINANCE NO. 475-24-0**

**AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 28184BES200: BEGINNING AT THE NW CORNER OF THAT CERTAIN 7 ACRE STRIP OF LAND MORE PARTICULARLY DESCRIBED IN THAT DEED FROM VENDOR HEREIN TO WILL WILLIAMS WHICH IS OF RECORD IN BOOK TT, PAGE 370 OF THE CONVEYANCE RECORDS OF LINCOLN PARISH, LOUISIANA, AND RUN THENCE DUE EAST 66 YARDS TO PUBLIC ROAD RUNNING THROUGH SAID PROPERTY, THENCE NORTH ALONG SAID ROAD 35 YARDS, THENCE WEST 66 YARDS TO THE WEST BOUNDARY LINE OF THE SW ¼ OF SW ¼, SECTION 28, TOWNSHIP 18 N, R 4 WEST, THENCE SOUTH ALONG SAID BOUNDARY LINE 35 YARDS TO STARTING POINT, THE LAND HEREIN CONVEYED BEING LOCATED IN THE N ½ OF THE SW ¼ OF THE SW ¼, SECTION 28, TOWNSHIP 18 N, R 4 WEST, IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln in 1996 for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed 337-14-(0) as well as the five (5) year redemption period, and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$3,975.33 and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from Loretta Livingston for the consideration of \$3,975.33 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on March 5, 2024 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel# 28184BES200, bearing no municipal address, located on Best Road, Simsboro, LA, and more fully described as:

Parcel # 28184BES200 / No Municipal Address: Located on Best Road

**LEGAL DESCRIPTION:** BEGINNING AT THE NW CORNER OF THAT CERTAIN 7 ACRE STRIP OF LAND MORE PARTICULARLY DESCRIBED IN THAT DEED FROM VENDOR HEREIN TO WILL WILLIAMS WHICH IS OF RECORD IN BOOK TT, PAGE 370 OF THE CONVEYANCE RECORDS OF LINCOLN PARISH, LOUISIANA, AND RUN THENCE DUE EAST 66 YARDS TO PUBLIC ROAD RUNNING THROUGH SAID PROPERTY, THENCE NORTH ALONG SAID ROAD 35 YARDS, THENCE WEST 66 YARDS TO THE WEST BOUNDARY LINE OF THE SW ¼ OF SW ¼, SECTION 28, TOWNSHIP 18 N, R 4 WEST, THENCE SOUTH ALONG SAID BOUNDARY LINE 35 YARDS TO STARTING POINT, THE



LAND HEREIN CONVEYED BEING LOCATED IN THE N ½ OF THE SW ¼ OF THE SW ¼, SECTION 28, TOWNSHIP 18 N, R 4 WEST.

**BRIEF LEGAL:**BEG AT NW/C OF 7 AC STRIP OF LAND DESCR IN TT-370 OF CONV REC L/P LA & RUN S TH 66 YDS TO PUB RD RUNNING THRU PROP, TH N ALONG SAID RD 35 YDS TO THE W BDRY LINE OF SW SW SEC 28-18-4, TH S ALONG THE SAID BDRY LINE 35 YDS TO ST PT THE LAND CONV BEING LOC IN THE N/2 OF SW SW, SEC 28-18-4. (0301021200)

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Next item on the Agenda was to authorize Substantial Completion for the Park Flow Trails Project. Annette Straughter offered a motion, seconded by Logan Hunt, to authorize Substantial Completion for the Park Flow Trails Project. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Next item on the Agenda were appointments to the Lincoln Parish Communications District. Joe Henderson offered a motion, seconded by Annette Straughter, to appoint Mr. Mike Rainwater, representing Emergency Service Providers for the Lincoln Parish Sheriff, to the Lincoln Parish Communications District for a four year term.

**RESOLUTION NO. 2024-29**

BE IT RESOLVED by the Police Jury of Lincoln Parish, Louisiana, convened in Regular Session this 12<sup>th</sup> day of March, 2024 that

**Mike Rainwater**

Is hereby and herewith appointed, COMMISSIONER  
Communications District  
Representing Emergency Service Providers-Sheriff

Lincoln Parish, Louisiana,  
For the term of March 12, 2024 – March 12, 2028  
Signed and Sealed this 12<sup>th</sup> day of March, 2024  
LINCOLN PARISH POLICE JURY  
\* \* \* \* \*

/s/ Courtney Hall  
Courtney Hall  
Parish Administrator

/s/ Glenn Scriber  
Glenn Scriber  
Parish President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Annette Straughter offered a motion, seconded by Chris Garriga, to appoint Mr. Chris Womack, representing Emergency Service Providers for the City of Ruston Fire Department, to the Lincoln Parish Communications District for a four year term.

**RESOLUTION NO. 2024-30**  
BE IT RESOLVED by the Police Jury of Lincoln Parish,  
Louisiana, convened in Regular Session this  
12<sup>th</sup> day of March, 2024 that  
**Chris Womack**  
Is hereby and herewith appointed, COMMISSIONER  
Communications District  
Representing Emergency Service Providers-City of Ruston Fire Department  
Lincoln Parish, Louisiana,  
For the term of March 12, 2024 – March 12, 2028  
Signed and Sealed this 12<sup>th</sup> day of March, 2024  
LINCOLN PARISH POLICE JURY  
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/s/ Courtney Hall  
Courtney Hall  
Parish Administrator

/s/ Glenn Scriber  
Glenn Scriber  
Parish President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Milton Melton offered a motion, seconded by Karen Ludley, to appoint Mr. Kevin Reynolds, representing Emergency Services Providers for the Lincoln Parish Fire District to the Lincoln Parish Communications District for a four year term.

**RESOLUTION NO. 2024-30**  
BE IT RESOLVED by the Police Jury of Lincoln Parish,  
Louisiana, convened in Regular Session this  
12<sup>th</sup> day of March, 2024 that  
**Kevin Reynolds**  
Is hereby and herewith appointed, COMMISSIONER  
Communications District  
Representing Emergency Service Providers-Lincoln Parish Fire District  
Lincoln Parish, Louisiana,  
For the term of March 12, 2024 – March 12, 2028  
Signed and Sealed this 12<sup>th</sup> day of March, 2024  
LINCOLN PARISH POLICE JURY  
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/s/ Courtney Hall  
Courtney Hall  
Parish Administrator

/s/ Glenn Scriber  
Glenn Scriber  
Parish President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Parish Treasurer Michael Sutton presented the budget report.

The next item on the Agenda was to consider and take action, if necessary, authorizing Travel for 2024 NaCo Annual Conference, July 12-15, 2024, in Tampa, Florida. No action was taken.

Next item on the Agenda was to consider and take action, if necessary, authorizing travel for Greg Williams to attend the 2024 Main Street Now Conference, May 6-8, 2024, in Birmingham, Alabama. After discussion, Joe Henderson offered a motion, seconded by Logan Hunt, to approve the travel. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, and Straughter

ABSTAINED: Richards

Following various reports, President Scriber called for public comments. There were none. Karen Ludley offered a motion, seconded by Logan Hunt, to adjourn the meeting. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

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Courtney Hall  
Parish Administrator

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Glenn Scriber  
Police Jury President

## **AUTHORIZING RESOLUTION**

Resolution No. \_\_\_\_\_

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA programs managed through Louisiana Department of Transportation and Development.

- 49 CFR 5311, Formula Grant for Rural Areas
- 49 CFR 5339, Grants for Bus and Bus Facility Program
- State Project No. RU 18-31-25 Public Transportation Operating and Assistance Program

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by Lincoln Parish Police Jury \_\_\_\_\_:

1. That Glenn Scriber \_\_\_\_\_ is authorized to execute and file an application on behalf of Lincoln Parish Police Jury with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to FTA transit programs.
2. That Glenn Scriber \_\_\_\_\_ is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That Glenn Scriber \_\_\_\_\_ is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or financial reimbursement of the project.

4. That Glenn Scriber is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.

5. That Glenn Scriber is authorized to execute grant contract agreements on behalf of Lincoln Parish Police Jury with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.

6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

CERTIFICATE

The undersigned duly qualified and acting Parish Administrator of the Lincoln Parish Police Jury certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the Lincoln Parish Police Jury held on \_\_\_\_\_, 20\_\_\_\_.

If applicant has an official seal, impress here.

(Signature of Recording Officer)

\_\_\_\_\_

(Title of Recording Officer)

\_\_\_\_\_

(Date)

\_\_\_\_\_

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED,** that the Lincoln Parish Police Jury hereby authorize Ronny Dowling, Executive Director, to sign contracts and amendments to the contracts and review claims on behalf of the H.E.L.P Agency/Lincoln Parish Police Jury and Louisiana Housing Corporation.

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Glenn Scriber  
Parish President

**RESOLUTION**

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 9<sup>th</sup> day of April 2024 does hereby authorize the Police Jury President, Glenn Scriber, to enter into a Multi-Jurisdictional Consortium Agreement with Workforce Innovation and Opportunity Act, and further provide with respect thereto.

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Glenn Scriber  
Parish President

**WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)**  
**MULTI - JURISDICTIONAL CONSORTIUM AGREEMENT**

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_ 2024 by and between the Bienville Parish Police Jury, herein represented by its President, Jerry Bates; the Bossier Parish Police Jury, herein represented by its President, Philip Rodgers; the Parish of Caddo, herein represented by its Parish Administrator/CEO, Erica Bryant; the Claiborne Parish Police Jury, herein represented by its President, Scott Davidson; the DeSoto Parish Police Jury, herein represented by its President, Rodriguez Ross; the Lincoln Parish Police Jury, herein represented by its President, Glenn Scriber; Natchitoches Parish Government, herein represented by its President, John Salter; the Red River Parish Police Jury, herein represented by its President, Tray Murray; the Sabine Parish Police Jury, herein represented by its President, Ricky "K-Wall" Sepulvado; and the Webster Parish Police Jury, herein represented by its President, Jim Bonsall.

Section 1: This Agreement is for the purpose of the establishment of a consortium or Multi-Jurisdictional Agreement for carrying out programs and activities as authorized by Public Law 113-128 which is the Workforce Innovation and Opportunity Act as passed by the U. S. Congress and hereinafter referred to as WIOA, and Act 743 of the Louisiana 2008 Legislative Session.

Section 2: The units of government which are parties signatory to this Agreement are the Bienville Parish Police Jury, 100 Courthouse Drive, Suite 2100, Arcadia, LA 71001; the Bossier Parish Police Jury, P. O. Box 70, Benton, LA 71006-0070; the Parish of Caddo Parish Commission, P. O. Box 1127, Shreveport, LA 71163-1127; the Claiborne Parish Police Jury, P. O. Box 270, Homer, LA 71040-0270; the DeSoto Parish Police Jury, 101 Franklin Street, Mansfield, LA 71052; the Lincoln Parish Police Jury, 100 W. Texas Ave., Third Floor, Ruston, LA 71270; Parish of Natchitoches, P. O. Box 799, Natchitoches, LA 71458; the Red River Parish Police Jury, P. O. Drawer 709, Coushatta, LA 71019-0709; the Sabine Parish Police Jury, 400 S. Capitol Street, Room 101, Many, LA 71449; and the Webster Parish Police Jury, P. O. Box 389, Minden, LA 71058-0389.

Section 3: The geographical area which will be served by this Agreement includes the entirety of Bienville, Bossier, Caddo (excluding the City of Shreveport), Claiborne, DeSoto, Lincoln, Natchitoches, Red River, Sabine, and Webster Parishes. The population estimates according to the 2020 Census were as follows: Bienville Parish – 12,981; Bossier Parish – 128,746; Caddo (excluding the City of Shreveport) – 50,255; Claiborne Parish – 14,170; DeSoto Parish – 26,812; Lincoln Parish – 48,396; Natchitoches Parish – 37,515; Red River Parish – 7,620; Sabine Parish – 22,155; and Webster Parish – 36,967; for a total population of 385,617.



Section 4: This Agreement is made pursuant to the provisions of R. S. 33:1324 which authorizes any parish, municipality or political subdivision of the state, or any combinations thereof, to make agreements between or among themselves to engage jointly in the construction, acquisition or improvement of any public project or improvement, the promotion and maintenance of any undertaking or the exercise of any power, provided that at least one of the participants to the Agreement is authorized under a provision of general or special law to perform such activity or exercise such power as may be necessary for completion of the undertaking. Such arrangements may provide for the joint use of funds, facilities, personnel or property or any combination thereof necessary to accomplish the purpose of the Agreement.

Section 5: This is to certify that the "Chief Elected Official" shall serve as signatory for the other Police Jury Presidents (or authorized representative) under this Agreement and has the legal authority under state law to enter into a Multi-Jurisdictional Agreement.

Section 6: a) It is hereby agreed that Tray Murray, President of Red River Parish Police Jury shall serve as the "Chief Elected Official" for the purposes of the WIOA. It is further agreed that the Red River Parish Police Jury shall serve as the local grant recipient and The Coordinating and Development Corporation shall serve as the grant subrecipient/fiscal agent.

b) The "Chief Elected Official" will be nominated by and voted on by the ten Police Jury Presidents (or authorized representative) in the Seventh Planning District Consortium. The "Chief Elected Official" will take steps to ensure that his duties will not create, or be perceived to create, a conflict of interest between the Consortium of CEOs, LWDB, fiscal agent, or administrative entity.

c) The ten (10) Chief Elected Officials will receive a quarterly report from the Workforce Development Board regarding local workforce development activities in the Consortium.

d) The term for the "Chief Elected Official" shall coincide with his or her term as President of their respective Police Jury.

Section 7: Private Workforce Development Board Members will be nominated by local business membership organizations and business trade associations for a term of five (5) years. At least one private sector member will represent each of the parishes in the Seventh Planning District Consortium.

Public sector members will be appointed based on the requirements of the Workforce Innovation and Opportunity Act for a term of four (4) years. If at all possible, individuals will be selected from regional agencies or who belong to regional organizations.

Section 8: The "Chief Elected Official" shall have the authority to perform the following decisions on behalf of the other Police Jury Presidents (or authorized representative):

- a. Appoint the members of the local Workforce Development Board (WDB) from the individuals so nominated or recommended; will ensure that LWDB representation is fair and equitable across the Local Workforce Development Area and is in accordance with OWD policy regarding WDB Membership Guidelines, OWD Confirmation Process, and Board Composition and Certification effective March 15, 2023. Local WDB appointments do not require the signature of all ten Police Jury Presidents but rather on the signature of the "Chief Elected Official".
- b. In partnership with the WDB, develop and submit the local plan for the local workforce development area.
- c. May designate an entity to serve as the local grant subrecipient or as fiscal agent, provided that the entity meets all criteria in relevant federal and state laws.
- d. Enter into an agreement or agreements with the WDB on the selection of American Job Center operators.
- e. Approve a budget for the Local WDB annually.
- f. In partnership with the WDB, conduct oversight with respect to the local youth and adult activities, and the local delivery system (American Job Center).
- g. Negotiate and reach agreement with the WDB and the Governor on local performance measures.
- h. Cooperate with the WDB on establishment of a Youth Standing Committee to operate as a subgroup within the WDB.
- i. Exercise, within the limits set forth in the Workforce Innovation and Opportunity Act, such other powers as may be agreed upon by the units of government in the consortium area.
- j. Enter into an agreement with the Board to: 1) Select the grant recipient and the administrative entity for the local workforce development area; and 2) determine procedures for the development of the local workforce development plan.

- k. Consent from the Governor for the Local WDB to be a direct service provider/American Job Center operator in the Seventh Planning District Consortium.

Section 9: To the extent feasible, the resources allocated to the local area will be shared among the parties to this agreement by the same percentage as they are given to the fiscal agent from the Louisiana Workforce Commission.

Section 10: It is hereby agreed that the Red River Parish Police Jury as the grant recipient will receive the funds for the consortium area and be held liable for any misuse of the grant funds.

Section 11: In the event of any disagreements among the units of government in the consortium area with respect to designation of the "Chief Elected Official", appointments to the WDB, development and submittal of the local plan and modifications thereto, or any other disagreements within the scope of authority of the chief elected officials, as set forth in the WIOA, a majority vote of the Presidents (or authorized representative) of the units of government in the consortium area shall be the final and determining factor in resolving said agreement.

Section 12: This agreement shall remain in effect until such time as the need arises to elect a new "Chief Elected Official". The process for modifying the agreement shall be a majority vote of the Police Jury Presidents (or authorized representative) who are signatory to this agreement.

As undersigned Chief Administrative Officer, I affix my signature in this Agreement on behalf of the units of government represented in this consortium.

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Glenn Scriber  
President, Lincoln Parish Police Jury

Date



Office of the Secretary  
PO Box 94245 | Baton Rouge, LA 70804-9245  
ph: 225-379-1200 | fx: 225-379-1851

Item #8.



**MEMORANDUM OF UNDERSTANDING**  
**Between the**  
**STATE OF LOUISIANA**  
**Through the**  
**DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT**  
**And**  
**LINCOLN PARISH**  
**TRANSPORTATION PLAN DEVELOPMENT**

This Memorandum of Understanding (hereinafter, "MOU") is made and entered into by and between the State of Louisiana through the Department of Transportation and Development (hereinafter "DOTD") and LINCOLN PARISH (hereinafter, "LPA"), a political subdivision of the State of Louisiana. This MOU is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, for the public purposes hereinafter described and memorializes the understanding between DOTD and LPA regarding transportation plan development.

**Public Purpose**

DOTD is responsible for ensuring that federal transportation funds are properly obligated, authorized, and utilized. Local Public Agencies (LPAs) are sub-recipients of federal funds, and pursuant to 23 U.S. Code § 106(g)(4)(A), DOTD shall be responsible for determining that Louisiana sub-recipients of federal funding have-(i) adequate project delivery systems for projects approved for receipt of federal funding and (ii) sufficient accounting controls to properly manage such federal funding.

DOTD is developing a transportation planning process document for use by LPAs in the independent development of their own transportation plans. As part of this project, three (3) pilot project participants (LPAs) will be selected to develop their own transportation plan, as well as to facilitate the evaluation and refinement of the transportation planning process document. This MOU sets forth the responsibilities of the parties hereto in support of the LPA's Transportation Plan Development.

**1. Responsibilities of LPA**

**1.1** LPA, as a selected pilot project participant, agrees to commit the necessary staff and time resources to develop a transportation plan using the transportation planning process document provided by DOTD as a guide.

MOU Between DOTD and LINCOLN PARISH  
LPA Transportation Plan Development  
Date  
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**1.2** Upon the execution of this Agreement, LPA shall schedule an initial (kick-off) meeting with DOTD or its consultant. Upon receipt of the Notice to Proceed (NTP) LPA agrees to develop a schedule to complete the pilot project in a timely manner, not to exceed nine (9) months from the date of the kick-off meeting.

**1.3** LPA understands that the transportation planning process document provided by DOTD is subject to change during the course of the pilot project. Any changes to the transportation planning document will be provided to LPA by DOTD or its consultant.

**1.4** LPA shall establish a planning team and designate a planning team leader to coordinate with DOTD and its consultant. LPA agrees to make available to DOTD the LPA's planning team members and planning team leader for regular meetings and/or conference calls with DOTD, said calls to be held on a monthly basis or as otherwise necessary.

**1.5** LPA understands that the purpose of the pilot project is to evaluate the effectiveness of the current documented transportation planning process, and therefore agrees to complete the transportation plan primarily using the transportation planning process document with minimal guidance from DOTD or its consultant.

**1.6** LPA shall provide feedback throughout and at the conclusion of the development of the transportation plan and understands that such feedback will be a part of the evaluation of the transportation planning process document. LPA shall document all positive and negative aspects of the transportation planning process document during the course of the development of the transportation plan. LPA shall prepare and provide the positive and negative aspects of the transportation planning process in a "lessons learned" report at the end of the pilot project.

**1.7** LPA shall provide DOTD with a copy of its final transportation plan.

## **2. Responsibilities of DOTD**

**2.1** After the scheduled kick-off meeting with LPA, DOTD will provide LPA a NTP.

**2.2** DOTD will provide minimal guidance on the use of the transportation planning document to LPA, but only to the extent that the guidance does not interfere with the ability of DOTD to evaluate the effectiveness of the current documented transportation planning process.

**2.3** DOTD will participate in regular meetings and/or conference calls with LPA for the purpose of ensuring that the project is remaining on task and on schedule.

**2.4** DOTD will provide any changes to the transportation planning document to LPA.

MOU Between DOTD and LINCOLN PARISH  
LPA Transportation Plan Development  
Date  
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**3. Amendment and Term**

**3.1** This MOU may be amended at any time by written agreement of the parties.

**3.2** This MOU shall become effective upon execution by the parties. It shall remain in effect until terminated by either party by giving thirty (30) days written notice thereof and by written mutual agreement of termination by the parties.

WITNESSES:

	Printed/typed Name of signatory
	Title
	Name of LPA

	Date
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WITNESSES:

	Terrence J. Donahue, Jr.
	Secretary
	Louisiana Department of
	Transportation and Development

	Date
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STATE OF LOUISIANA  
Lincoln Parish Police Jury

PROCLAMATION

WHEREAS, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination wherever it exists; and

WHEREAS, this law guarantees for each citizen that critical, personal element of freedom of choice – selection of the home, and

WHEREAS, a fair housing law has passed by the State of Louisiana, and implementation of the law requires the positive commitment, involvement and support of each of our citizens, and

WHEREAS, the department and agencies of the State of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens, and

WHEREAS, barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all;

NOW, THEREFORE BE IT RESOLVED; the Lincoln Parish Police Jury does hereby proclaim the month of April 2024 as

FAIR HOUSING MONTH

In the Lincoln Parish Police Jury

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Glenn Scriber  
Police Jury President

Executive Director Guy Cormier and President Kenny Haymon are excited to invite you all to attend the 2024 PJAL Legislative Day in Baton Rouge, LA! The event will take place on Tuesday, April 30, and Wednesday, May 1, 2024.

Tuesday night, we will have a Welcome Reception to meet with legislators in a relaxed, fun atmosphere! See invite below. On Wednesday, join us for a legislative update from our legislative lobbying team. After the update, we will be shuttled by bus to the Capitol to sit-in on committee meetings. Please invite your local legislators to lunch at the Hilton Capitol Center where we can continue our local government conversations with them!

More details and schedule are included on the registration link below.

### **LEGISLATIVE DAY REGISTRATION AND INFORMATION**

Thank you,

Sunny

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Hilton Hotel - Baton Rouge Capitol Center  
Apr 30, 2024 to May 1, 2024

Booking Website:

<https://book.passkey.com/e/50778848>

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THE POLICE JURY  
ASSOCIATION OF  
LOUISIANA