



# POLICE JURY REGULAR MEETING

Lincoln Parish Police Jury

Tuesday, November 08, 2022 at 7:00 PM

Jack Beard Room | 910 North Trenton Street, Ruston, LA 71270

## AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

### Call to Order

**Invocation and Pledge of Allegiance** - Mr. R. G. "Skip" Russell

### Approval of Agenda

### Public Comment on Agenda Items

### Minutes of Prior Meeting

1. October 13, 2022

### Committee Reports

2. Health and Welfare Committee
3. Personnel and Benefits Committee
4. Solid Waste Committee

### Presentations

5. Enterprise Annual Update - Stephanie Miles

### Budgets

6. Schedule Public Hearing (December 13, 2022 at 7:00PM) - Lincoln Parish Police Jury and Humanitarian Enterprises of Lincoln Parish 2022 Amended Budget and 2023 Proposed Budget
7. Present North Louisiana Exhibition Center 2023 Proposed Budget
8. Present Lincoln Parish Library 2023 Proposed Budget

### New Business

9. Adopt Investment Policy
10. Authorize President to Sign Amendment No. 3 for LCDBG HVAC Improvement Project to Include Additional Work Required for the Detention Center
11. Adopt a Resolution Requesting DOTD Repair All Lanes of I-20 Between Grambling and Bienville Parish
12. Adopt a Resolution to Authorize the Submission of an Application to the Louisiana Government Assistance Program (LGAP) for Rehabilitation/Repairs to the Lift Stations of the North Chatham Road Area Sewage District and The Blueberry Hills Sewage

District; to Authorize Richard I. Durrett Or Doug Postel to Sign The Application, Contract, Requests For Payment and any Other Required Documents; And to Authorize Michael Sutton to Serve as the Certifying Officer Attesting to the Signatures of Richard I. Durrett and Doug Postel as Authorized Signatories

- [13.](#) Adopt a Resolution to Authorize The Submission of an Application to The Community Water Enrichment Fund (CWEF) Program for the Repair of Select Water Mains and Valves Within The Mt. Olive Waterworks District; to Authorize Richard I. Durrett Or Doug Postel to Sign the Application, Contract, Requests For Payment and Any Other Required Documents; And to Authorize Michael Sutton to Serve as the Certifying Officer Attesting to the Signatures of Richard I. Durrett and Doug Postel as Authorized Signatories

### **Budget Reports**

### **Other Business**

14. Department Head Reports
15. Administrator's Report

### **Public Comment**

### **Adjourn**

TO: Lincoln Parish Police Jury  
FROM: Employee Recognition Committee  
SUBJECT: Committee Report

The Employee Recognition Committee of the Lincoln Parish Police Jury met at the Lincoln Parish Library Events Center, Tuesday, October 11, 2022, at 5:00 p.m. Present were: Theresa Wyatt, Chair; Glenn Scriber, Matt Pullin, Milton Melton, and Annette Straughter.

ABSENT: None

Theresa Wyatt called the meeting to order and Glenn Scriber gave the Invocation.

Matt Pullin offered a motion, seconded by Milton Melton, to approve the agenda as printed. The motion carried with the following votes:

YEAS: Wyatt, Scriber, Pullin, Melton, and Straughter

Ms. LaTonya Lacey, Personnel Director, gave a financial report stating that there is a current balance of \$2,213.00 and that total 2022 contributions would leave the fund at \$3,414.08. Ms. Lacey indicated that contributions from jurors would be sufficient to fund the Christmas party.

Ms. Lacey stated that the Christmas Party would be scheduled for December 15, 2022 at 6:00 pm and would take place in the Library Events Center.

Glenn Scriber offered a motion, seconded by Matt Pullin, to recommend hiring Ben Christmas as the caterer for the Christmas party. The motion carried with the following votes:

YEAS: Wyatt, Scriber, Pullin, Melton, and Straughter

Mrs. Wyatt stated that she believed the administrative staff had done well in the past with planning the party and suggested that they do so again this year. With no other business to come before the jury, the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Theresa Wyatt  
Committee Chair

TO: Lincoln Parish Police Jury  
FROM: The Insurance Committee  
SUBJECT: Committee Report

The Insurance Committee of the Lincoln Parish Police Jury met at the Lincoln Parish Library Events Center, Tuesday, October 11, 2022, at 5:15 p.m. Present were: Skip Russell, Chair; TJ Cranford, Joe Henderson, Milton Melton, and Annette Straughter.

ABSENT: None

Skip Russell called the meeting to order and delivered the invocation.

Annette Straughter offered a motion, seconded by TJ Cranford, to approve the agenda. The motion carried with the following votes:

YEAS: Cranford, Russell, Henderson, Melton, and Straughter

First item of New Business on the agenda was to consider insurance renewal for the year 2023. Mr. Randy Graham was present to go over the changes to the insurance renewals for property insurance. Mr. Graham stated that the new premium would be \$328,915.00 for a decrease of approximately \$51,094.00 in property insurance for the coming year. Annette Straughter offered a motion, seconded by TJ Cranford, to recommend the renewal of property insurance for the year 2023. The motion carried with the following votes:

YEAS: Cranford, Russell, Henderson, Melton, and Straughter

Next on the agenda was group health insurance renewal for the year 2023. Mr. Earnest Finch was present to go over the group plan rate changes, he stated that there was an estimated 5.8% increase in group health insurance premiums for current employees and retirees. Annette Straughter offered a motion, seconded by Milton Melton, to recommend the renewal for group health insurance for the year 2023. The motion carried with the following votes:

YEAS: Cranford, Russell, Henderson, Melton, and Straughter

There being no other business to come before the committee the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Skip Russell  
Committee Chair

TO: Lincoln Parish Police Jury  
FROM: Personnel and Benefits Committee  
SUBJECT: Committee Report

The Personnel and Benefits Committee of the Lincoln Parish Police Jury met in the Lincoln Parish Library Events Center, Tuesday, October 11, 2022, at 6:00 p.m. Present were: Joe Henderson, Chair; TJ Cranford, Logan Hunt, Milton Melton, and Sharyon Mayfield.

ABSENT: None

Joe Henderson called the meeting to order and Sharyon Mayfield delivered the invocation.

Sharyon Mayfield made a motion, seconded by Milton Melton, to approve the agenda. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

The first item on the agenda was to discuss and take action on revisions to the Employee Leave Policy. Ms. LaTonya Lacey was present to answer questions. After discussion, Logan Hunt offered a motion, seconded by TJ Cranford, to recommend adopting the revisions to the Employee Leave Policy. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Logan Hunt offered a motion, seconded by Milton Melton, to reappoint Mr. FJ Armond to the Greater Ward One Waterworks District for a five-year term. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Sharyon Mayfield offered a motion, seconded by Milton Melton, to appoint Mr. Rodney Demery to the Communications District as the Grambling State University representative for a three-year term. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Next on the agenda was to consider changes to the Solid Waste Disposal Operator Job Description. Ms. Lacey stated that these changes were necessary since the Solid Waste department would now be operating the air burner. TJ Cranford offered a motion,

seconded by Sharyon Mayfield, to recommend approving the job descriptions. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Under other business, Administrator Doug Postel reminded the Jurors that Ms. Lacey would be leaving her position and then went over the current hiring policy and schedule. No action was necessary.

There being no other business to come before the Committee, the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Joe Henderson  
Committee Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, October 11, 2022, at 7:00 p.m. in the Library Events Center of the Lincoln Parish Library, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel Hunter, District Two; Richard I. Durrett, District Three; TJ Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; and Annette Straughter, District Twelve.

ABSENT: None

President Durrett called the meeting to order. Matt Pullin delivered the Invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Milton Melton, to approve the agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

President Durrett called for public comments on agenda items. The Jury heard comments from Mr. Bill Carter, Dr. Darryl Johnson, Mr. Harold Parkman, Mr. Chris Garriga, Mr. Bill Elmore, Mr. Gary Baldwin, Mr. Bill Smith, Mr. Zach Yates, Mr. Tommy Woods, Mrs. Erica Weller, and Mayor Ronny Walker all of which were pertaining to the Ambulance Services Decision to be made.

Sharyon Mayfield offered a motion, seconded by Annette Straughter, to approve the minutes of the September 13, 2022 meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Theresa Wyatt stated that the Employee Recognition Committee met at 5:00 pm this day and the Committee recommends:

1. Setting the Christmas Party for December 15, 2022 at 6:30 PM in the Library Events Center.
2. Hiring Ben Christmas as the caterer for the Christmas party
3. Allowing the Administrative Staff to plan the rest of the Christmas party

Mrs. Wyatt offered her report in the form of a motion, seconded by Sharyon Mayfield. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Skip Russell stated that the Insurance Committee met at 5:15 pm this day and the Committee recommends:

1. Accepting the renewal of property insurance with One Beacon with a premium of \$328,915.00.
2. Accepting the renewal for group health insurance with United Healthcare with a 5.8% increase.

Mr. Russell offered his report in the form of a motion, seconded by Annette Straughter. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Joe Henderson stated that the Personnel and Benefits Committee met at 6:00 pm this day and the Committee recommends:

1. Adopting the proposed revisions to the Employee Leave Policy
2. Reappointing Mr. FJ Armond to the Greater Ward One Waterworks District for a five-year term
3. Appointing Mr. Rodney Demery to the Communications District as the Grambling State University representative for a three-year term
4. Approving the job description changes for Solid Waste Disposal Operators

**Resolution No. 22-35**

BE IT RESOLVED by the Police Jury of Lincoln Parish,  
Louisiana, convened in Regular Session this  
11<sup>th</sup> day of October, 2022 that

**Mr. FJ Armond**

Is hereby and herewith appointed, COMMISSIONER  
Greater Ward One Waterworks District  
Lincoln Parish, Louisiana,

For the term of October 11, 2022 – October 11, 2027

Signed and Sealed this 11<sup>th</sup> day of October, 2022

LINCOLN PARISH POLICE JURY

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/s/ Doug Postel  
Doug Postel  
Parish Administrator

/s/ Richard I. Durrett  
Richard I. Durrett  
Police Jury President

**Resolution No. 22-36**

BE IT RESOLVED by the Police Jury of Lincoln Parish,  
Louisiana, convened in Regular Session this  
11<sup>th</sup> day of October, 2022 that

**Mr. Rodney Demery**

Is hereby and herewith appointed, COMMISSIONER  
Communications District  
Representing  
Grambling State University  
Lincoln Parish, Louisiana,

For the term of October 11, 2022 – October 11, 2025

Signed and Sealed this 11<sup>th</sup> day of October, 2022

LINCOLN PARISH POLICE JURY

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/s/ Doug Postel  
Doug Postel  
Parish Administrator

/s/ Richard I. Durrett  
Richard I. Durrett  
Police Jury President

Mr. Henderson offered this report in the form of a motion, seconded by Sharyon Mayfield. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Joe Henderson offered a motion, seconded by Annette Straughter, to adopt an ordinance for the sale of adjudicated property Parcel No. 26183264516.

***ORDINANCE NO. 462-0-22***

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 26183264516 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO***

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln in 2009, for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-0 and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from Asriel G. McClain, for the consideration of \$1,692.85 (One Thousand Six Hundred Ninety Two Dollars and Eighty Five Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below will be purchased through the Parish “Lot Next Door” program and is therefore exempt from the public bidding requirement.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #26183264516, with no municipal address located on Oakdale Street, Ruston, LA and more fully described as:

LOTS 16 & 17 OF BLK. 15 OF WASHINGTON HTS. SUBD. (FROM B.H. RAINWATER)(25-479) SUCCN. OF JOHN B. MILLAGE TO LIZZIE MILLAGE (234-618).

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.

5) The following shall be completed prior to closing of sale:

- a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
- b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
- c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

***BE IT FURTHER ORDAINED***, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Annette Straughter offered a motion, seconded by Matt Pullin, to adopt a resolution to participate in Operation Green Light.

### **Resolution 22-37**

WHEREAS, the residents of Lincoln Parish have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Lincoln Parish seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, Lincoln Parish appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Lincoln Parish hereby declares from October through Veterans Day, November 11<sup>th</sup> 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Lincoln Parish encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

/s/ Richard I. Durrett

Richard I. Durrett

Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Skip Russell offered a motion, seconded by Joe Henderson, to adopt a resolution requesting DOTD to repair the right-hand westbound lanes of I-20 between Grambling and Bienville Parish.

**Resolution 22-38**

A RESOLUTION TO URGE AND REQUEST THE DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT TO TAKE ACTION TO PROVIDE GREATER SAFETY AND TO MINIMIZE VEHICLE DAMAGE IN THE WESTBOUND LANES OF INTERSTATE 20 BETWEEN EXIT 81 IN GRAMBLING, LA AND BIENVILLE PARISH, LA

WHEREAS, these westbound lanes in Lincoln Parish, Louisiana are dangerous for travel and have been the cause of damage to multiple vehicles;

WHEREAS, these lanes are a heavily traveled area; and

WHEREAS, action to provide greater safety to the motoring public in this area is needed.

NOW, THEREFORE BE IT RESOLVED that the Lincoln Parish Police Jury does hereby request the Department of Transportation and Development to take action to provide greater safety to the motoring public and to minimize vehicle damage on this section of Interstate 20, Lincoln Parish, Louisiana by means of repairing the base and road surfaces for safe travel.

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the secretary of the Department of Transportation and Development and the Lincoln Parish Legislative Delegation.

/s/ Richard I. Durrett  
Richard I. Durrett  
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Matt Pullin offered a motion, seconded by Annette Straughter, to approve the Ruston Lincoln Convention and Visitor's Bureau 2023 Proposed Budget. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The next item on the Agenda was to consider assisting the City of Grambling with the overlaying of Central Avenue. Administrator Doug Postel stated that he and several jurors had met with President Gallot about Central Avenue. He provided information showing that Grambling State University had received legislative funds to cover the cost of repairs to Central Avenue. Theresa Wyatt offered a motion, seconded by Hazel Hunter, to deny the request for assistance. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Sharyon Mayfield offered a motion, seconded by Milton Melton, to adopt a resolution for the Off-System Bridge Annual Certification.

### **RESOLUTION NO. 22-39**

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of Lincoln Parish in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to Lincoln Parish.

THEREFORE, BE IT RESOLVED by the governing authority of Lincoln Parish (herein referred to as the Parish) that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to the DOTD) that for the period 1 October, 2021 through 30 September, 2022:

1. The Parish has performed all interim inspections on Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.

2. Bridges owned or maintained by the Parish have been structurally analyzed and rated as to the safe load capacity in accordance with AASPHTO Manual for Maintenance Inspection of Bridges. The load information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing structural ratings.
3. Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8 All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.
4. Bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the La. DOTD are noted. These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

/s/ Richard I. Durrett

Richard I. Durrett

Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Milton Melton offered a motion, seconded by Joe Henderson to authorize a piggyback purchase for the City of Shreveport for a Freightliner M2-106 Petersen TL3 Boom Hardox Dump Body. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The next item on the agenda was to consider authorizing the Administrator to enter into a contract with Studio Brooks Emory for design services pertaining to the exterior of the courthouse and grounds. After discussion, Theresa Wyatt offered a motion, seconded by Hazel Hunter, to table the item. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Mr. Charlie Edwards was present to give the Ambulance Service Committee report. He stated that the committee voted 7-3 with one abstention to bring the City of Ruston contract to the full Jury for consideration. No action was taken.

Logan Hunt offered a motion, seconded by TJ Cranford, to accept the recommendation of the Ambulance Service Committee and enter into a contract with the City of Ruston for ambulance and rescue services.

Joe Henderson offered an amendment to the motion, seconded by Theresa Wyatt, to enter into a contract with the City of Ruston for one year only. Dr. Jackie White and Chief Chris Womack commented that this was not an option with the contract that has been offered. The motion for the amendment failed with the following roll-call vote:

	Yeas	Nays	Absent	Abstain
Wyatt	X			
Hunter	X			
Durrett	X			
Cranford		X		
Hunt		X		
Scriber		X		
Pullin		X		
Russell		X		
Henderson	X			
Melton	X			
Mayfield	X			
Straughter		X		

After discussion, the vote on the original motion, offered by Mr. Hunt and seconded by Mr. Cranford, to accept the recommendation of the Ambulance Service Committee and enter into a contract with the City of Ruston for ambulance and rescue services carried with the following roll-call vote:

	Yeas	Nays	Absent	Abstain
Wyatt		X		
Hunter		X		
Durrett		X		
Cranford	X			
Hunt	X			
Scriber	X			



Pullin	X			
Russell	X			
Henderson	X			
Melton		X		
Mayfield		X		
Straughter	X			

Annette Straughter offered a motion, seconded by Matt Pullin, to disband the Ambulance Services Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Treasurer Michael Sutton presented the budget report. The jurors then heard reports from the Department Heads and Administrator.

Under other business, Theresa Wyatt offered a motion, seconded by Milton Melton, to approve travel to the Police Jury Association of Louisiana Convention to be held March 8-10, 2023 in Shreveport, LA. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The meeting was adjourned with no further business to come before the Jury.

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 Doug Postel  
 Parish Administrator

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 Richard I. Durrett  
 Police Jury President

## North Louisiana Exhibition Center Proposed 2023 Budget

Account Title	Proposed 2023
<b>EXHIBITION CENTER</b>	
SALARIES	\$ 50,000.00
WAGES	\$ 30,750.00
DRUG TESTING & UNEMP	\$ 100.00
PAYROLL TAXES	\$ 2,857.50
RETIREMENT	\$ 6,125.00
WORKMEN'S COMPENSATION	\$ 1,000.00
UTILITIES/ELECTRICITY &	\$ 26,250.00
TELEPHONE	\$ 412.50
BUILDING & GROUND	\$ 3,300.00
CONTRACT LABOR	\$ 3,000.00
INSURANCE & SURETY	\$ 692.44
MATERIALS & SUPPLIES	\$ 4,400.00
MAINTENANCE OF	\$ 5,512.50
CONCESSION SUPPLIES	\$ 33,000.00
PROMOTIONS	\$ 3,500.00
MERCHANT FEES	\$ 1,500.00
IMPROVEMENTS &	\$ 42,000.00
ACQUISITION OF EQUIPMENT	\$ 8,140.00
<b>EXPENSES</b>	<b>\$ 222,539.94</b>
<b>REVENUE</b>	
RV CAMPGROUND RENTALS	\$ 22,000.00
LINCOLN HALL RENTAL	\$ 10,000.00
TRANSFER FROM GENERAL	\$ 30,000.00
ARENA RENTAL	\$ 30,000.00
CONCESSIONS	\$ 60,000.00
BAGS OF SHAVINGS	\$ 20,000.00
INTEREST EARNINGS	\$ 70.00
ADS SOLD	\$ 5,500.00
STALL RENTAL	\$ 45,000.00
<b>REVENUE</b>	<b>\$ 222,570.00</b>
<b>SURPLUS (DEFICIT)</b>	<b>\$ 30.06</b>
	\$ 122,422.00
	\$ 122,452.06

		2023
		Proposed
<b>Lincoln Parish Library</b>		<u>Budget</u>
<b>REVENUE</b>		
1	AD VALOREM TAXES	2,164,322
2	FEDERAL GRANT	-
3	ST REV SHARING IN LIEU OF TAX	32,057
4	LIBRARY FINES & LOST BOOK COL	15,000
5	EVENT CENTER REVENUE	15,000
6	INTEREST EARNINGS	15,000
7	INTEREST ON BONDS	-
8	COPY MACHINE USAGE	<u>10,000</u>
9	<b>Total REVENUE</b>	<b>2,251,379</b>
<b>EXPENDITURES</b>		
10	<b>SALARIES, WAGES &amp; BENEFITS</b>	
11	SALARIES	708,357
12	WAGES	71,433
13	DRUG TESTING	1,575
14	PAYROLL TAXES	15,726
15	RETIREMENT CONTRIBUTIONS	86,722
16	HEALTH AND DENTAL INSURANCE	240,895
17	WORKMEN'S COMPENSATION	5,250
18	UNEMPLOYMENT CLAIMS	17,850
19	<b>ELECTION EXPENSES</b>	<u>-</u>
20	<b>PAYROLL AND BENEFITS</b>	<b>1,147,808</b>
<b>LIBRARY SERVICES</b>		
21	TECH SERVICES SUPPORT	10,250
22	PROFESSIONAL SERVICES	41,000
23	CIRCULATION & PROCESSING SUPPLIES	10,250
25	COMPUTER SOFTWARE	10,506
26	PROGRAMS EXPENSE	20,000
27	ACQUISITION OF EQUIPMENT	10,250
28	MATERIALS & INFO SERVICES	90,000
29	<b>MARKETING/ADVERTISING</b>	<b>8,650</b>
30	E-MATERIALS	112,750
31	PERIODICALS	30,750
32	PRINTING & BINDING	-
33	VEHICLE SUPPLIES & MAINTENANCE	<u>5,125</u>
34	<b>Total LIBRARY SERVICES</b>	<b>349,531</b>

<b>Lincoln Parish Library</b>		<b>2023 Proposed Budget</b>
<b>BUILDING OPERATIONS</b>		
35	UTILITIES/ELECTRICITY & GAS	133,250
36	TELEPHONE	10,000
37	BUILDING & GROUND MAINTENANCE	35,875
38	MAINTENANCE OF EQUIPMENT	76,875
39	FURNITURE & FIXTURES	<u>10,250</u>
40	Total BUILDING OPERATIONS	266,250
<b>OFFICE OPERATIONS</b>		
41	EQUIP RENTALS & LEASES	20,500
42	PROFESSIONAL SERVICES	10,250
43	INSURANCE & SURETY BONDS	54,118
44	OFFICE SUPPLIES & EXPENSES	18,450
45	MAINTENANCE OF EQUIPMENT	-
46	MERCHANT FEES	-
47	COMPUTER SOFTWARE	2,563
48	MEMBERSHIP DUES	10,250
49	TRAVEL/TRAINING	9,500
50	ACQUISITION OF EQUIPMENT	9,150
51	RETIRE SYSTEMS DEDUCT FROM	<u>60,896</u>
52	Total OFFICE OPERATIONS	195,677
53	Total EXPENDITURES	1,959,266
54	EXCESS (DEFICIT)	<u>292,113</u>



<b>Investment Policy</b>	Policy Number	FIN
	Effective Date	
	Revision Date	

**Purpose:**

To provide investment objectives that reflect the primary mandate to manage public funds prudently.

**Scope:**

All investments made on behalf of Lincoln Parish Police Jury.

**Policy:**

The Lincoln Parish Police Jury (“Police Jury”) may invest any funds which are designated for investment and are above the immediate cash requirements of the Police Jury, from whatever source derived, in statutorily sanctioned investments. These investments are governed by State Law as described in La. Rev. Stat. Ann. §33:2955, as amended. Types of investments mentioned include, but are not limited to, Direct U.S. Treasury obligations, bonds, debentures, notes issued by or guaranteed by federal agencies; bonds, debentures, notes, or other evidence of indebtedness issued by the state of Louisiana or any other state of the United States, or any of the political subdivisions of any state, or by any domestic U.S. corporation, with limited exceptions noted in La. Rev. Stat. Ann. §33:2955; or certificates, or time certificates of deposit in any bank domiciled or having a branch office in Louisiana or any other federally insured investment as described in La. Rev. Stat. Ann. §33:2955 as amended .

The Police Jury shall authorize the Administrator or Treasurer to invest any surplus funds in whatever type deposit that shall offer the Police Jury the most favorable rates of interest.

In managing the investments of the Police Jury, the Administrator or Treasurer may seek the assistance of an outside agent (agency) to assist in the management and investment of surplus funds on behalf of the Police Jury. In seeking such assistance, the Administrator or Treasurer may formally solicit proposals for investment management services.

Investments of the Police Jury shall be guided by the following:

1. Cash management and investment activities shall be conducted in a manner consistent with prudent business practices applied by governmental entities and shall be in compliance with applicable statutes.
2. Funds, as determined by the Treasurer to be in excess of immediate cash requirement, shall be invested only in statutorily permitted obligations.
3. Appropriate emphasis in making any investment shall be in the following order:
  - A. To ensure safety of the principal amount.
  - B. To ensure liquidity of funds to meet all obligations of the School Board.
  - C. The yield of the investments.

In no event shall monies be considered available for investment unless and until such funds are determined by the Administrator or Treasurer, in the exercise of prudent judgment, to be in excess of the immediate cash requirements of the fund to which the monies are credited.



# SHULER CONSULTING COMPANY

CIVIL ENGINEERING DESIGN & CONSULTING SERVICES

October 26, 2022

Mr. Doug Postel, Administrator  
Lincoln Parish Police Jury  
P. O. Box 979  
Ruston, LA 71273-0979

RE: LCDBG HVAC Improvement Project  
SCC Project No. 3218

Dear Mr. Postel:

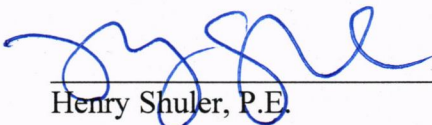
Please find enclosed three (3) duplicate originals of Amendment No. 3 to the professional engineering agreement for the referenced project. Once approved, please have the Parish President sign or initial in the indicated spaces. When fully executed, please return two (2) originals to our office and retain the remaining original for your records. Note that this amendment is related to the additional work required for the Detention Center. The plans and specifications for this project have been sent to OCD for review.

Also, SCC Invoice 3531 is attached for review. If acceptable, please place in line for payment. Note that this invoice assumes approval of the attached Amendment No. 3.

Should you have any questions or concerns in regard to the proposed agreement, feel free to contact this office at (318) 249-3030.

Sincerely,

Shuler Consulting Company



Henry Shuler, P.E.

Enclosures

**Resolution 22-**

A RESOLUTION TO URGE AND REQUEST THE DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT TO TAKE ACTION TO PROVIDE GREATER SAFETY AND TO MINIMIZE VEHICLE DAMAGE IN THE EASTBOUND AND WESTBOUND OUTSIDE LANES OF INTERSTATE 20 BETWEEN EXIT 81 IN GRAMBLING, LA AND BIENVILLE PARISH, LA

WHEREAS, the outside eastbound and westbound lanes in Lincoln Parish, Louisiana are dangerous for travel and have been the cause of damage to multiple vehicles;

WHEREAS, these lanes are a heavily traveled area; and

WHEREAS, action to provide greater safety to the motoring public in this area is needed.

NOW, THEREFORE BE IT RESOLVED that the Lincoln Parish Police Jury does hereby request the Department of Transportation and Development to take action to provide greater safety to the motoring public and to minimize vehicle damage on this section of Interstate 20, Lincoln Parish, Louisiana by means of repairing the base and road surfaces for safe travel.

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the secretary of the Department of Transportation and Development and the Lincoln Parish Legislative Delegation.

---

Richard I. Durrett  
Police Jury President



**RESOLUTION**

**LINCOLN PARISH POLICE JURY**

The following Resolution was offered by \_\_\_\_\_, who moved for its adoption at a regularly scheduled meeting of the Lincoln Parish Police Jury this date, \_\_\_\_\_, 2022.

“**WHEREAS**, the Lincoln Parish Police Jury has need for rehabilitation/repairs to the lift stations of the North Chatham Road Area Sewage District and the Blueberry Hills Sewage District; and

**WHEREAS**, neither the Lincoln Parish Police Jury, nor the North Chatham Road Area Sewage District and Blueberry Hills Sewage District have sufficient unappropriated funds on hand for the required capital improvement project, and

**NOW, THEREFORE BE IT RESOLVED**, in accordance with the requirements of the Louisiana Government Assistance Program, the Lincoln Parish Police Jury does hereby support and cordially request grant authorization to execute and submit an application for the 2022-2023 Louisiana Government Assistance Program funding.

FURTHER, that Richard I. Durrett, Jury President or Doug Postel, Parish Administrator, are hereby authorized to sign the application, contract, and all Requests for Payment or other documents required by the Louisiana Government Assistance Program (LGAP); and

FURTHER, that Michael Sutton, Parish Treasurer, be and he is hereby authorized to serve as the Certifying Officer to attest to the signatures of Richard I. Durrett and Doug Postel as authorized signatories.”

The motion for adoption of this Resolution was seconded by \_\_\_\_\_ and by affirmative vote of \_\_\_\_\_ to \_\_\_\_\_ was declared adopted by the Lincoln Parish Police Jury this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Richard I. Durrett, President

I, Doug Postel, Administrator of the Lincoln Parish Police Jury certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Lincoln Parish Police Jury at its regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, at which meeting quorum was present, and which Resolution is still in full force and effect and has not been amended, modified or repealed.

Ruston, Louisiana, this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Doug Postel, Parish Administrator

**RESOLUTION**

**LINCOLN PARISH POLICE JURY**

The following Resolution was offered by \_\_\_\_\_ who moved for its adoption at a regularly scheduled meeting of the Lincoln Parish Police Jury held this date, \_\_\_\_\_, 2022.

**“WHEREAS**, the Lincoln Parish Police Jury is committed to providing safe potable water to all citizens of Lincoln Parish; and

**WHEREAS**, select water mains and valves within the Mt. Olive Waterworks District’s system allow water waste and loss of revenue for the District; and

**WHEREAS**, the Mt. Olive Waterworks District does not have sufficient unappropriated funds on hand for the required capital improvement project.

**NOW, THEREFORE BE IT RESOLVED**, in accordance with the requirements of the Community Water Enrichment Fund (CWEF) Program, the Lincoln Parish Police Jury does hereby support and cordially request grant authorization to execute and submit an application for the 2022-2023 Community Water Enrichment Fund (CWEF) Program funding.

FURTHER, that Richard I. Durrett, President, or Doug Postel, Parish Administrator, be authorized to sign the application, contract, and all Requests for Payment or other documents required by the Community Water Enrichment Fund (CWEF) Program; and

FURTHER, that Michael Sutton, Parish Treasurer, be and he is hereby authorized to serve as the Certifying Officer to attest to the signatures of Richard I. Durrett and Doug Postel as authorized signatories.”

The motion for adoption of this Resolution was seconded by \_\_\_\_\_ and by affirmative vote of \_\_\_\_\_ to \_\_\_\_\_ was declared adopted by the Lincoln Parish Police Jury this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Richard I. Durrett, President

I, Doug Postel, Administrator of the Lincoln Parish Police Jury certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Lincoln Parish Police Jury at its regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, at which meeting quorum was present, and which Resolution is still in full force and effect and has not been amended, modified or repealed.

Ruston, Louisiana, this the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Doug Postel, Parish Administrator