



# FINANCE COMMITTEE

Lincoln Parish Police Jury

Tuesday, August 09, 2022 at 6:00 PM

Jack Beard Room | 910 North Trenton Street, Ruston, LA 71270

## AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

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### COMMITTEE MEMBERS

Skip Russell, Chair; Hazel Hunter, Matt Pullin, Joe Henderson, Sharyon Mayfield

### Call to Order

### Invocation

### Approval of Agenda

### Budget Requests

- [1.](#) Introduction of 2023 Budget Requests
- [2.](#) Bayou Lake D'Arbonne Commission
- [3.](#) Sparta Groundwater Commission
- [4.](#) Trailblazer
- [5.](#) Council on Aging
- [6.](#) Lincoln Total Community Action
- [7.](#) Department of Veterans Affairs
- [8.](#) LSU Cooperative Extension Service
- [9.](#) Lincoln Parish GIS/IT
- [10.](#) Registrar of Voters
- [11.](#) Lincoln Parish Coroner
- [12.](#) Third Judicial District Court
- [13.](#) Lincoln Parish District Attorney
- [14.](#) Northeast Delta Human Services Authority
- [15.](#) Keep Lincoln Parish Beautiful
- [16.](#) Lincoln Parish Health Unit

### Other Business

### Adjournment

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The Lincoln Parish Police Jury may choose to go into Executive Session pursuant to State Law.

LINCOLN PARISH POLICE JURY							
FY 2023 BUDGET							
AGENCY FUNDING REQUESTS							
REQUESTING AGENCY	Voluntary?	2020 Award	2021 Award	2022 Request	2023 Request	INCREASE	RECOMMENDED
<b>PAID FROM GENERAL FUND:</b>							
BAYOU LAKE D'ARBONNE COMMISSION	X	1,800.00	1,800.00	1,800.00	1,800.00	-	-
SPARTA GROUND WATER COMMISSION	X	2,500.00	2,500.00	2,500.00	2,500.00	-	-
TRAILBLAZER	X	2,500.00	2,500.00	2,500.00	2,500.00	-	-
COUNCIL ON AGING	X	5,000.00	5,000.00	5,000.00	5,000.00	-	-
LINCOLN TOTAL COMMUNITY ACTION	X	15,000.00	4,000.00	6,000.00	6,000.00	-	-
DEPARTMENT OF VETERANS AFFAIRS	X	5,000.00	5,000.00	7,917.00	7,917.00	-	-
LA. COOPERATIVE EXTENSION SERVICE	X	20,000.00	20,000.00	20,000.00	20,000.00	-	-
IT DEPARTMENT		20,000.00	20,000.00	20,000.00	20,000.00	-	-
LINCOLN PARISH GIS		25,000.00	25,000.00	25,000.00	25,000.00	-	-
LINCOLN PARISH REGISTRAR OF VOTERS		25,321.00	53,231.00	50,000.00	51,000.00	1,000.00	-
LINCOLN PARISH CORONER		60,483.00	60,483.00	60,483.00	60,483.00	-	-
THIRD JUDICIAL DISTRICT COURT		137,700.00	137,700.00	137,700.00	137,700.00	-	-
LINCOLN PARISH DISTRICT ATTORNEY		244,660.00	244,660.00	244,660.00	244,660.00	-	-
<b>TOTAL FROM GENERAL FUND</b>		<b>564,964.00</b>	<b>581,874.00</b>	<b>583,560.00</b>	<b>584,560.00</b>	1,000.00	-
<b>PAID FROM OTHER THAN GENERAL FUND:</b>							
NORTH DELTA HUMAN SERVICES AUTHORITY**	X	1,530.00	1,530.00	1,530.00	1,530.00	-	-
KEEP LINCOLN PARISH BEAUTIFUL*	X	7,500.00	7,500.00	7,500.00	7,500.00	-	-
LINCOLN PARISH HEALTH UNIT**		18,500.00	18,500.00	18,500.00	18,500.00	-	-
<b>TOTAL FROM OTHER FUNDS</b>		<b>27,530.00</b>	<b>27,530.00</b>	<b>27,530.00</b>	<b>27,530.00</b>	-	-
<b>TOTAL ALL FUNDS</b>		<b>592,494.00</b>	<b>609,404.00</b>	<b>611,090.00</b>	<b>612,090.00</b>	1,000.00	-
*FUNDED FROM SOLID WASTE DISPOSAL							
**FUNDED FROM HOSPITAL PROCEEDS FUND							
*** FUNDED FROM GENERAL FUND. NOT MANDATORY AGENCY BUT PARISH REQUIRED TO HAVE AN ANIMAL CONTROL PROGRAM							

*LINDA COOK  
Lincoln Parish Clerk of Court  
P.O. Box 924  
Ruston, LA 71273-0924*

*318-251-5130*

*August 2, 2022*

*Mr. Doug Postel  
Parish Administrator  
Lincoln Parish Police Jury*

*Mr. Postel,*

*This letter is to inform you that Lincoln Parish Clerk of Court does not have a budget request for 2023. As always, we appreciate the support our police jury provides for Clerk's office.*

*Upon the Police jury reviewing ARPA funding, I respectfully ask for consideration of assistance for unexpected renovation costs that were incurred in our Clerk's office resulting from COVID-19.*

*Sincerely,*

*Lincoln Parish Clerk of Court*

  
*Linda Cook*

BAYOU D'ARBONNE LAKE WATERSHED DISTRICT

P.O. Box 696  
Farmerville, LA 71241

July 29, 2022

Lincoln Parish Police Jury  
Attn: Michael Sutton  
100 West Texas Avenue  
Ruston, Louisiana 71270

BY EMAIL

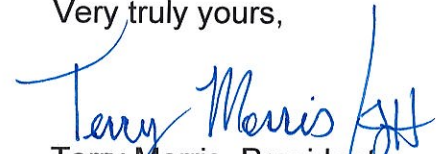
Re: Bayou D'Arbonne Lake Watershed District  
Parish Support

Dear Michael:

In response to the Notice dated July 8, 2022, this letter will serve as a formal request to continue the funding support from the Lincoln Parish Police Jury to the Bayou D'Arbonne Lake Watershed District in the amount of \$1,800.00 per year. The funds from the Police Jury are extremely helpful in the management of Lake D'Arbonne and the District sincerely appreciates the support.

With kind regards, I am

Very truly yours,



Terry Morris, President

TM/jh

cc: Richard Royal  
Todd DeMoss

Terry Morris  
1582 Spearsville Rd.  
Spearsville, LA 71227  
President

Richard Royal  
9682 Highway 143  
Farmerville, LA 71241  
Vice President

Todd DeMoss  
238 Rabb Rd.  
Dubach, LA 71235  
Secretary/Treasurer

Steve Cagle  
9365 Highway 2  
Farmerville, LA 71241

Clint Graham  
1809 Northpointe Ln., #201  
Ruston, LA 71270

Ken Myers  
2181 Highway 820  
Choudrant, LA 71227

**SPARTA GROUNDWATER  
COMMISSIONERS**



P.O. Box 10198 T.S  
Ruston, LA 71272  
www.spartaaquifer.com

August 2, 2022

Lincoln Parish Police Jury  
Attn: Doug Postel  
100 W Texas Ave # 301  
Ruston, LA 71270

Mr. Postel,

The Sparta Groundwater Commission continues to work for the north Louisiana parishes with the primary goal of the preservation of the Sparta Aquifer for generations to come. The consistent support that Lincoln Parish has provided has aided our efforts in regional education programs, community and leadership outreach, and continued quest for current and future planning data.

The Sparta Commission’s persistent efforts to fund an updated groundwater study and the development of a water budgeting database has proved successful. Thanks to the support of our region, including the Lincoln Parish Police Jury, we were selected as a recipient of the EDA’s 2019 Disaster Relief grant funds. Our progress on this project continues to move forward as we now have in place a four-year CEA with USGS for annual data collection. In addition, we recently implemented a contract with Burns & McDonnell which will result in an updated groundwater model and water budget in the Spring of 2024.

Lincoln Parish has proved to be a strong advocate for the preservation of the Sparta Aquifer for many years. The 2022 contribution of \$2,500 has been greatly appreciated. As you are preparing your 2023 budget the Sparta Groundwater Conservation District Commission respectfully asks for your continued active support and consideration of a financial contribution equal to or greater than previous years. If there is any further documentation or information desired feel free to contact me at your convenience!

The Sparta Groundwater Commission will continue to work for the citizens of our region to ensure that the Sparta Aquifer remains a viable water resources for generations to come!

Sincerely,

**Lindsay Gouedy**  
Executive Director  
Sparta Groundwater Commission  
P.O. Box 10198 T.S.  
Ruston, LA 71272  
Lgouedy@latech.edu  
318.245.8694 cell

*Chairman*  
Nick COX, Webster Parish

*Vice Chairman*  
Rick Buckner, City of Minden

*Treasurer*  
Keith Jeselink, City of Ruston

*Secretary*  
Regina Rowe, Jackson Parish

*Sparta Foundation Executive Director*  
Jimmy Hand, Claiborne Parish

*Executive Director*  
Lindsay Gouedy

- Reggie Skains.....*Agriculture Industry*
- .....*Town of Homer*
- Devin Flowers.....*Town of Jonesboro*
- Jack Clampit.....*Ouachita Parish*
- .....*Other Industries*
- Mike Carpenter.....*Winn Parish*
- Jamie Harrell.....*Wood Products Industry*
- Milton Melton.....*Lincoln Parish*
- Sam Little.....*Morehouse Parish*
- Aaron Clark.....*Bienville Parish*
- Ronnie Turner ...*City of West Monroe*
- Ben Bridges.....*Union Parish*
- Dr. Curtis Willis.....*Town of Arcadia*

*Ex-officio Members*

- Ben McGee.....USGS
- Gary Hanson.....LSUS
- Gary Kennedy.....LaTech
- Jim York.....LDNR
- Susan Robbins.....LRWA

# SPARTA Ground Water Commission

P.O. Box 10198 T.S.  
Ruston, La 71272  
www.spartaaquifer.com

INVOICE

August 2, 2022

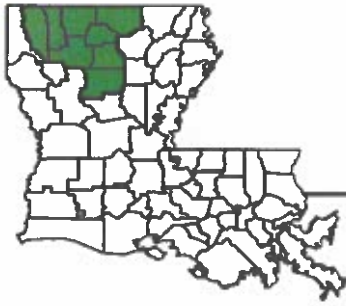
Lincoln Parish Police Jury  
Attn: Doug Postel  
100 W Texas Ave # 301  
Ruston, LA 71270

**TOTAL Donation.....\$2,500.00**

Thank you for your support!



Lindsay Gouedy  
Executive Director  
Sparta Groundwater Commission  
P.O. Box 10198 T.S.  
Ruston, LA 71272  
[LGouedy@latech.edu](mailto:LGouedy@latech.edu)



# TRAILBLAZER RC&D

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July 26, 2022

ATTN: DOUG POSTEL  
Lincoln Parish Police Jury  
P.O. Box 979  
Ruston, LA 71270

Dear: Mr. Postel,

Please accept this as our request to be included in your budget for 2023 for \$2,500. This amount is the same as 2022.

In keeping with our mission and core values, Trailblazer RC&D is committed to improving the quality of life in our rural communities; to promote the wise use of our natural resources; and to provide technical information and funds to rural and urban decision makers that will improve the economic, environmental and social needs in the Trailblazer Parishes.

We believe our work is consistent with our motto is "Good for the land, Good for the people".

A copy of our newsletter is mailed to your police jury members each month. The support of the Lincoln Parish Police Jury is greatly valued.

Sincerely,

*P. E. Simmons*

CC: Glenn Scriber, LPPJ



LINCOLN COUNCIL  
ON AGING

July 25, 2022

Mr. Doug Postel  
Parish Administrator  
Lincoln Parish Police Jury  
P.O. Box 979  
Ruston, LA 71273-0979

Dear Mr. Postel:

The Lincoln Council on Aging is asking the Lincoln Parish Police Jury to continue to consider us as part of their annual budget. Your financial support of \$5000 is greatly appreciated and needed for us to continue to serve the senior population of Lincoln Parish. We would like for our funding to remain the same.

For those who are not familiar with what our agency does, these are some of the services we provide - transportation, home delivered meals, congregate meals, homemaker service, respite service, personal care, and senior center activities. These services are for persons 60+. The funding you provide will enhance all these services and others.

Again, we greatly appreciate everything the Police Jury do for the seniors of Lincoln Parish.

Sincerely,

Michelle Wright  
Executive Director



# Lincoln Total Community Action, Inc.

Item #6.

1400 Oakdale St. • Ruston, Louisiana 71270 • (318) 255-5401

W. D. WALKER  
Board Chairperson

CLOTILL SMITH  
Executive Director

July 20, 2022

TO: Mr. Mike Sutton  
Financial Director

FROM: Clotill Smith   
Executive Director

RE: Request for Funds

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The Board of Directors of LTCA, Inc. is requesting **\$6,000** again this year to help defray maintenance expenses for Lincoln and Slaton centers. There are extra charges when there is a need for trimming of hedges, or tree limbs from the playground areas. The annual costs for regular service is \$13,000. The Board and Staff extend words of thanks to you for your past financial support and hope we can continue to count on you.

The person approved to do the yard maintenance and other repairs must maintain the proper liability insurance, which poses a problem when seeking quotes on the job. The program must comply with safety regulations as stipulated by State licensing and federal mandates.

Attached is a copy of the General Fund Budget for 2022. Your approval of this request is very much needed and will be appreciated. Should you have questions, you may contact Mrs. Pamela Harris, or me at 255.5401 or 255.2319.

Enclosure: General Fund Budget - 2022

**LINCOLN TOTAL COMMUNITY ACTION, INC.**  
**GENERAL FUND BUDGET**  
**2022**


**PROJECTED INCOME:**

Banquet Donations	(Contingent on COVID-19)	6,500
City of Ruston		10,000
Lincoln Parish Police Jury		6,000
<b>TOTAL INCOME</b>		<b>\$ 22,500</b>

**PROJECTED EXPENSES:**

Personnel - Salary Supplement		6,000
(Executive Director)	(COLA Increase)	
Fringe Benefits		760
FICA-7.65% of \$6,000	460	
403b - Retirement - 5%	300	
Travel		350
Local/Director		
Supplies		
Office		250
Other		
Banquet Expenses	3,500	
Telephone - Office	900	
General Liability	500	
Benevolent Funds	400	
Refreshments/Board Meetings	450	
Yard Maintenance/Slaton & Lincoln	7,000	
Coats(Head Start Children as Needed)	400	
Ramps/Special Projects)	\$500	
<b>TOTAL OTHER</b>		<b>\$ 13,650</b>
<b>TOTAL EXPENSES</b>		<b>\$ 21,010</b>
<b>NET</b>		<b>\$ 1,490</b>

Provided By:

  
 \_\_\_\_\_  
 Clotill Smith, Executive Director

# State of Louisiana

**JOHN BEL EDWARDS**  
GOVERNOR



**JOEY STRICKLAND**  
SECRETARY

## Louisiana Department of Veterans Affairs

July 26, 2022

The Honorable Richard Durrett  
President, Lincoln Rctkuj "Rqrlg" Lwt { "  
P.O. Box 979  
Ruston, LA

Dear President Durrett,

As another fiscal year draws to an end, we are excited to share the results of our efforts to serve the 2,472 veterans and their families living in your community. With your support, our Veterans Assistance Counselors helped to bring in over \$11,470,000 in Compensation and Pension benefits from the US Department of Veterans Affairs to your parish.

We look forward to continuing our partnership in the new fiscal year and have attached an updated Cooperative Endeavor Agreements (CEA) for January 1, 2023, to December 31, 2023, for your review and signature. In addition, we have included an explanation of how the requested contribution amount was determined.

Please sign the agreements as soon as you are able and return it to us either by email or mail. We will send an executed original to your office.

If you have any questions or concerns, I can be reached in my office at (225) 219-5008 or by email at [earnest.buckner.jr@la.gov](mailto:earnest.buckner.jr@la.gov).

Once again, LDVA thanks you for your unwavering commitment to Louisiana's veterans, and we look forward to working with you to serve those who have done so much for us.

Sincerely,

Earnest Buckner Jr.  
Deputy Assistant Secretary, Benefits  
Louisiana Department of Veterans Affairs  
225.219.5008 (o)  
225.219.5590 (f)



## Lincoln Parish Police Jury Cooperative Agreement Summary 2023

	Total Parish Expenses	Total Parish Contribution (31.01301%)	Lincoln Parish Police Jury Share (55% of Parish Contribution)
<b>Salaries &amp; Benefits:</b>	\$39,121	\$12,133	\$6,673
<b>Travel</b>	\$903	\$280	\$154
<b>Supplies</b>	\$555	\$172	\$95
<b>Postage, Equip. Maintenance</b>	\$280	\$87	\$48
<b>Telephone &amp; Internet</b>	\$1,229	\$381	\$210
<b>Professional Services</b>	\$483	\$150	\$82
<b>Acquisitions</b>	\$9	\$3	\$2
<b>OTS Migration</b>	\$449	\$139	\$77
<b>Subtotal:</b>	\$43,029	\$13,345	\$7,340
<b>*Administration Expense</b>		\$1,050	\$578
<b>Total:</b>		\$14,395	\$7,917

\*Costs related to human resources, accounting, payment processing, etc. (2.5% of total expenses)

### Economic Impact of Lincoln Parish Veterans' Service Office:

**\$11,470,000** in Compensation and Pension benefits for a veteran population of  
**2,472.**

(According to US Department of Veterans Affairs FY21 Summary of Expenditures)



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**COOPERATIVE ENDEAVOR AGREEMENT**

**BETWEEN**

**LINCOLN PARISH POLICE JURY**

**AND**

**LOUISIANA DEPARTMENT OF VETERANS AFFAIRS**

THIS COOPERATIVE AGREEMENT is made and entered into on \_\_\_\_\_ by and between Lincoln Parish Police Jury, hereafter referred to as Parish/Municipality, a political subdivision of the State of Louisiana represented by Richard Durrett, President, and the Louisiana Department of Veterans Affairs (hereafter referred to as LDVA), a state agency within the Executive Branch of the State of Louisiana represented by its Secretary, Joey Strickland.

**ARTICLE I**

WHEREAS, Louisiana Revised Statutes, including but not limited to La R.S. 29:260-262, as amended and reenacted, specifically provide enabling legislation for LDVA to estimate and recover part of the operations cost of parish Veterans' Service Offices. Specifically, La. R.S. 29:260-262 provides that LDVA shall not contribute more than seventy-five percent (75%) for the operation and maintenance of such parish Veterans' Service Offices; that police juries and municipal governing authorities may make appropriations out of funds for the purpose of providing or assisting in providing for the maintenance and operation of Veterans' Service Offices established by LDVA; that police juries and municipal governing authorities shall provide office space for the operation of Veterans' Service Offices established by LDVA pursuant to law; and the cost of providing such office space shall not be considered as any payment or contribution required toward the expense of operation and maintenance of such Veterans' Service Office space.

**ARTICLE II**

WHEREAS, Parish/Municipality desires to support local veterans and improve their access to benefits and services by providing for both the cost to maintain and operate Veterans' Service Offices and space to house such service offices as provided by law.

### ARTICLE III

WHEREAS, LDVA, whose physical office is located at 602 N. Fifth Street, Baton Rouge, Louisiana, 70802, and whose official mailing address is P.O. Box 94095, Capitol Station, Baton Rouge, Louisiana, 70804-9095, received funds in Fiscal Year 2022-2023 to provide such services to veterans in Parish/Municipality.

### ARTICLE IV

WHEREAS, both LDVA and Parish/Municipality desire to memorialize their respective fiscal, operational and maintenance obligations relative to the establishment of a Veterans' Service Office in Parish/Municipality,

NOW THEREFORE, LDVA and Parish/Municipality, each having authority to do so, agree as follows:

#### I. OBLIGATIONS OF THE PARTIES.

##### A. Obligations of LDVA

1. LDVA shall provide information to veterans residing in or near Parish/Municipality and their dependents through various outlets including but not limited to the news media, internet, reading materials, and personal consultation about benefits to which they are entitled, including medical services, compensation and pension programs, education, home loan guarantees, employment, benefits of patients in a nursing home, insurance benefits, referrals to housing and mental health providers and last interment benefits.
2. LDVA shall provide a highly trained Veterans Assistance Counselor at said service office.
3. LDVA shall make every reasonable effort to ensure that the designated Veterans' Service Office is staffed three (3) days per week on the following days, to wit: Monday, Wednesday, and Friday, excluding applicable holidays, training periods, inclement weather closures, etc. LDVA will endeavor to update the parish or municipality of any office closures that may occur, should the need arise.
4. LDVA shall designate a contract monitor to ensure that the parties meet their obligations described herein and identify said person, along with their mailing address, email address, and phone number to Parish/Municipality.

## B. Obligations of Parish/Municipality

1. Parish/Municipality shall provide office space for the Veterans' Service Office that offers a safe location for LDVA employees and clients, space for private client interviews, secure storage of client files, and accessibility for disabled visitors. Said space shall be located at 307 North Homer Street, 2nd Floor, Ruston, Louisiana, 71270.
2. Parish/Municipality shall provide for all utilities, as well as 31.01% of phone and Internet service costs, as part of its obligation to provide space for the Veterans' Service Office.
3. Parish/Municipality shall provide funding to LDVA in the amount described herein to support the cost to operate and maintain the Veterans' Service Office.

## II. FUNDING AND REPORTING

### A. Compensation and Disbursement

1. Parish/Municipality shall contribute to the support of the Veterans' Service Office by paying LDVA a total of \$7,917.00 in minimum monthly payments of \$660.00.
2. Parish/Municipality shall make payments by check or electronic means only, payable to LDVA. Prior to making the first payment, Parish/Municipality shall select its preferred method and communicate the choice to LDVA.

### B. Reporting

1. Upon request, LDVA shall provide an operations report on the number of veteran contacts and claims processed that period.
2. LDVA shall also include within that report any additional information that might assist in communicating and demonstrating the positive impact to the community of the services provided by LDVA.

### C. Invoicing

1. LDVA shall submit to Parish/Municipality an invoice for the payment described herein on a quarterly basis.
2. Parish/Municipality may pay monthly, and shall pay LDVA the full sum of the invoiced amount no later than 30 days after receipt of this invoice.

**III. TERM**

- A. This Cooperative Endeavor Agreement shall be in effect from January 1, 2023, to December 31, 2023.

**IV. TERMINATION**

- A. Parish/Municipality may terminate this Agreement at any time during the term of the Agreement by giving the Contractor written notice of its intention to terminate at least thirty (30) days before the intended date of termination. The Parish/Municipality must provide the reason for termination and reason why it cannot comply with the Louisiana Revised Statutes referenced above. Upon termination by the Parish/Municipality or the failure of Parish/Municipality to meet its obligations defined herein, LDVA may close the Veterans Service Office operated in Parish/Municipality.

**V. CONTROLLING LAW**

- A. The validity, interpretation, and performance of this Agreement shall be controlled by and construed in accordance with the laws of the State of Louisiana.

**VI. LEGAL COMPLIANCE**

- A. LDVA and Parish/Municipality shall comply with all federal, state, and local laws and regulations, including, specifically, but without limitation, the Louisiana Code of Governmental Ethics (R.S. 42:1101, *et seq.*), in carrying out the provisions of this Agreement.

**VII. PUBLIC LIABILITY/INDEMNIFICATION**

- A. LDVA will indemnify, defend, and hold harmless Parish, including Parish's employees and agents, from and against any and all claims or liabilities arising from the fault of LDVA, its employees, or agents in carrying out LDVA'S duties and obligations under the terms of this agreement. The Parish will indemnify, defend, and hold harmless LDVA, including LDVA'S employees, delegates, agents, and representatives from and against any and all claims or liabilities arising from the fault of Parish, its employees, or agents in carrying out the Parish's duties and obligations under the terms of this agreement. This section will survive the termination of this agreement. In the event that either party takes any action to enforce this mutual indemnity provision, the prevailing party shall be entitled to recover reasonable attorney's fees and costs arising as a result thereof.



- B. Nothing herein is intended, nor shall be deemed to create a third-party beneficiary to or for any obligation by any party hereto or to authorize any third person to have any action against any party hereto arising out of this Agreement.
- C. LDVA is responsible for any and all insurance or other liability requirements related to the operations or activities associated with this agreement. LDVA will ensure that it has insurance coverage for any general liability claims occurring at the premise provided by the Parish as well as insurance coverage for any LDVA contents located at the premise provided by the Parish. In addition, LDVA agrees that all insurance policies required by the agreement will be primary, will include a waiver of subrogation in favor of the Parish as to workers' compensation claims, and will identify the Parish as an additional insured.

#### **VIII. SEVERABILITY**

- A. If any term, covenant, condition, or provision of this Agreement or the application thereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant, condition or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term, covenant, condition, and provision of this Agreement shall be valid and be enforced to the fullest extent of the law.

#### **IX. NOTICES**

- A. Legal notices to the parties shall be mailed to the following persons and addresses via certified United States mail, to wit:

1. LDVA:  
Joey Strickland  
SECRETARY  
Louisiana Department of Veterans Affairs  
P. O. Box 94095, Capitol Station  
Baton Rouge, Louisiana 70804-9095

2. LINCOLN PARISH POLICE JURY:  
Richard Durrett  
PRESIDENT  
P.O. Box 979  
Ruston, LA

**IN WITNESS WHEREOF**, the parties have executed this Cooperative Endeavor Agreement on the day, month and year first written above.

**SIGNATURES:**

**LINCOLN PARISH POLICE JURY**

BY: \_\_\_\_\_

RICHARD DURRETT, PRESIDENT

Witnessed by: \_\_\_\_\_

(Signature)

\_\_\_\_\_

(Signature)

\_\_\_\_\_

(Printed Name)

\_\_\_\_\_

(Printed Name)

**LA DEPARTMENT OF VETERANS AFFAIRS**

BY: \_\_\_\_\_

JOEY STRICKLAND, SECRETARY

Witnessed by: \_\_\_\_\_

(Signature)

\_\_\_\_\_

(Signature)

\_\_\_\_\_

(Printed Name)

\_\_\_\_\_

(Printed Name)



EXTENSION PROGRAMS  
 Agriculture and Forestry  
 Community Leadership  
 Economic Development  
 Family, Nutrition & Health  
 4-H, Youth & Family Development  
 Natural Resources

TO: Lincoln Parish Finance Committee  
 RE: LSU AgCenter 2023 Budget Request

Thank you for the opportunity to present our request for the LSU AgCenter’s 2023 budget. We appreciate your support of Extension Programs and want you to know that you are providing essential support for Extension Agents to continue educational programs for the people of Lincoln Parish. Cooperation and financial support from the local, state, and federal levels are necessary for the continuation of research-based educational programs designed to address critical needs and improve the quality of life for the citizens of Lincoln Parish.

I would like to ask that the Lincoln Parish Police Jury continue to support the LSU AgCenter by providing suitable office space, meeting room, furnishings and operating services support such as utilities, communication and technology, custodial services and office supplies.

Currently the Police Jury provides \$20,000 toward salary support for faculty and staff. For this coming year we just ask that amount be continued. We would also like to ask that we be given use of Lincoln Hall for at least 4 events throughout the year.

The mission of the LSU AgCenter Extension Service is to bring the University to the people of the parish. We have a very dedicated team here in Lincoln Parish working extremely hard to do just that. We have programs that relate to:

- Agriculture and Natural Resources
- Family and Consumer Science
- 4-H Youth Development
- School Gardens

Thank you in advance for your continued support and consideration

Respectfully,

Gary A Stockton  
 County Agent (ANR)  
 Lincoln Parish Extension Chair

The LSU AgCenter provides equal opportunities in programs and employment. Should you need an ADA accommodation, please contact our office no later than 2 weeks prior to the event.



July 27, 2022

Lincoln Parish Police Jury

P.O. Box 979

Ruston, LA 71273

**Jackson Matthews**  
GIS Manager

Re: Budget Requests for 2023

**Board Members**

**Billy McBride**  
Assessor

**Andrew Halbrook**  
City of Ruston

**Linda Cook**  
Clerk of Court

**Bill Sanderson**  
911 Commission

**Kevin Reynolds**  
Fire District #1

**Logan Hunt**  
Police Jury

**Mike Rainwater**  
Sheriff's Office

**Seth Grigsby**  
School Board

Members of the Police Jury,

I would like to take this opportunity to thank you for your support of the Lincoln Parish GIS and IT departments. Your annual support of these departments shows incredible vision and appreciation of technology. There are very few parishes that have the level of cooperation and support of leading-edge technology that Lincoln Parish has. It is unique to have so many parish agencies working together for the good of the citizens. I am proud to serve the citizens of Lincoln Parish and proud to be associated with the Police Jury. I am requesting your continued financial support of the Lincoln Parish GIS and IT departments for 2022. We are asking for the same contribution amounts as this year; \$25,000 for GIS participation and \$22,400 for IT participation. Thank you again for your financial and political support.

Sincerely,

Jackson Matthews

GIS Director

911 Coordinator



# LINCOLN PARISH REGISTRAR OF VOTERS OFFICE

SHARON S. PARNELL, CERA  
Lincoln Parish Registrar of Voters

Item #10.

100 W Texas Ave Ruston, LA 71270

Phone: 318-251-5110

Fax: 318-251-5126

lincolnrov@sos.la.gov

August 2, 2022

Lincoln Parish Police Jury  
PO Box 979  
Ruston, LA 71273-0979

Dear Police Jury Members:

Thank you for supporting the Lincoln Parish Registrar of Voters Office in 2022. Our main project this year has been the joint parish/school board redistricting plan which has been implemented for the Fall 2022 Elections. Preparations for these elections have already begun. We have also conducted some voter outreach and plan to schedule registration drives before the October registration deadlines. Our online web page through the parish is active providing another way for voters to access voter information.

I am submitting the following itemized 2023 budget request for your consideration so that we may continue serving our community and Lincoln Parish voters:

## OFFICE SUPPLIES/MISCELLANEOUS EXPENSES

Precinct Page Printing Estimate: \$210 X 5 Elections	\$1050.00
Mailing Expenses – Absentee Mail Ballots	
Postage Estimate: 5 elections X 1800 mail ballots @ \$.75 ea. (or more)	\$ 6,750.00
Address Labels Estimate: 3 Boxes Avery 5363 @ \$40 ea. X 5 elections	600.00
Estimated Reimbursements by LA Secretary of State	
Postage – Absentee Mail Ballots	(6,750.00)
Address Labels	( 600.00)
Precinct Page Printing Reimbursement by SOS	(1,050.00)
<b>SUBTOTAL</b>	000.00
Voter Outreach Supplies/Promotional Material	\$ 300.00
Miscellaneous Office Supplies/Equipment/Expenses	6,500.00
Telephone	800.00
Part Time (To Staff Office during Seminar/Workshops/Training)	1,000.00
<b>SUBTOTAL</b>	<b>\$ 8,600.00</b>

**TRAVEL AND TRAINING:**

<b>LA ROV ASSOCIATION SEMINAR/CONTINUING ED – Amite, LA</b>	
January 21-23, 2023	
HOTEL (\$97 x 2 nights x 3 employees)	\$ 582.00
ROV Annual Dues (\$100 X 3)	300.00
Registration (\$150 X 3)	450.00
Mileage (485 mi. @ \$.57) round trip	277.00
Tier 1 meals (\$51/day X 3 days X 3 employees)	459.00
<b>SUBTOTAL:</b>	<b>\$ 2,068.00</b>
<b>SOS Election Academy (May 2023, Baton Rouge)</b>	
HOTEL (\$100 x 1 night x 3 employees)	\$ 300.00
Tier 1 meals (\$51/day X 2 days X 3 employees)	306.00
Mileage (434 mi. @ \$.57) round trip	248.00
	<b>\$ 854.00</b>
<b>Louisiana Registrar of Voters Association Workshop (dates and locations to be announced – Usually Central LA)</b>	
HOTEL (\$130 x 1 night x 3 employees)	\$ 390.00
Tier 1 meals (\$51/day X 2 days X 3 employees)	306.00
Mileage (215 mi. @ \$.57) round trip	\$123.00
<b>SUBTOTAL:</b>	<b>\$ 819.00</b>

**ELECTION CENTER EXPENSES:**

CERA Annual Membership Renewal (1 members)	\$ 200.00
<b>SUBTOTAL</b>	<b>\$ 200.00</b>

**PERSONNEL EXPENSES**

Salaries (3 employees)	\$31,410.00
Payroll Taxes	455.00
Retirement Contributions	5,654.88
<b>SUBTOTAL:</b>	<b>\$37,519.88</b>
<b>TOTAL BUDGET SUMMARY</b>	<b>\$50,060.88</b>

We will appreciate anything you can do to help us in 2023.

Sincerely,

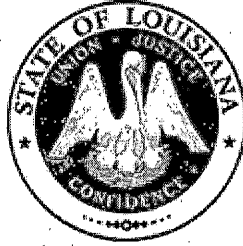


Sharon S Parnell, CERA  
 Registrar of Voters

Dr. J. Michael Belue, Coroner

Dr. Jackie White, Deputy Coroner  
Hazel Woods, Chief Investigator/Director

Item #11.



**OFFICE OF THE CORONER  
LINCOLN PARISH  
STATE OF LOUISIANA**

**July 26, 2022**

**Lincoln Parish Police Jury  
P.O. Box 979  
Ruston, LA 71273**

**RE: Budget Request**

**Dear Mr. Sutton,**

**I respectfully ask that the Lincoln Parish Coroner's Office budget remains the same for the next fiscal year.**

**Thank you,**

A handwritten signature in black ink that reads "Michael Belue M.D." with a large, stylized flourish at the beginning.

**J. Michael Belue M.D.  
Lincoln Parish Coroner**

THIRD JUDICIAL DISTRICT COURT  
LINCOLN AND UNION PARISHES  
STATE OF LOUISIANA

Item #12.

JUDGES' OFFICE  
100 West Texas Ave, 3<sup>rd</sup> Floor  
Ruston, LA. 71270  
Telephone: 318-251-5121  
Facsimile: 318-255-3154



JUDGES' OFFICE  
100 East Bayou Street  
Farmerville, LA. 71241  
Telephone: 318-368-9734  
Facsimile: 318-368-2487

July 27, 2022

Mr. Richard Durrett and  
Mr. Doug Postel  
Lincoln Parish Police Jury  
Ruston, Louisiana 71270

**RE: *Budget Requests from the Judges' Office  
For LPPJ Budget of 2023***

Dear Mr. Durrett and Mr. Postel:

We respectfully request the following be considered for funding in the budget of 2023 of the Lincoln Parish Police Jury, to-wit:

1. Funding be continued for the court reporters, Sara Jo Hood and Weita Gaskin for 2023; if there is a cost of living raise given to employees of the Lincoln Parish Police Jury that they also be given that cost of living raise. We request also that the court reporter's retirement and insurance benefits be paid. We also request that when a court reporter is ill or all court reporters are in court with their judge and we have to hire a court reporter to fill in on an Ad Hoc/Pro Tempore case that their contract amounts be paid by the Police Jury.
2. A reminder that the Court Reporter equipment needs continual repairing and updating for the future and possibly replaced in all three courtrooms when needed.
3. We request that video conferencing equipment be placed in Courtroom Number 1 and Courtroom Number 2, in that order, so that we can better utilize video conference capabilities, be more efficient and save expenses of transportation of incarcerated individuals.
4. We request that the Police Jury install a door to our Family in Need of Services (FINS) office in the Courthouse Annex and that both offices (the Court Reporter Office and the FINS Office) have separate lighting.
5. We are requesting that our office receive funds from the American Rescue Plan Act of 2021 that has been sent to your office for distribution. The Treasury is launching this much-needed relief to:
  - Replace lost public sector revenue to strengthen support for vital public services and help retain jobs. *(this section qualifies the Judges' Office)*



# Third Judicial District Court

LINCOLN AND UNION PARISHES

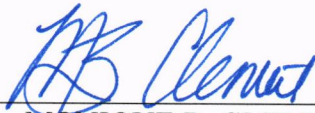
Item #12.

Please see attached formula that was given to us to determine how much our office could receive. That total amount \$75,539.50 which is what we request. Documentation is also attached.

As always, we appreciate the services furnished to us by the Police Jury and our relationship with you. We look forward to serving with you to meet the needs of the citizens of this parish in the future.

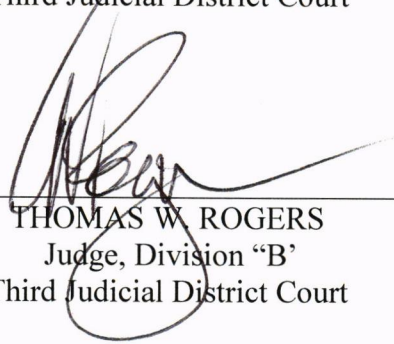
Thanking you in advance for your attention to these matters, we are very truly yours.

Sincerely,



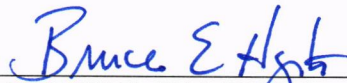
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MONIQUE B. CLEMENT  
Judge, Division "A"  
Third Judicial District Court



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THOMAS W. ROGERS  
Judge, Division "B"  
Third Judicial District Court



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BRUCE E. HAMPTON  
Judge, Division "C"  
Third Judicial District Court

**John F.K. Belton**  
Third Judicial District of Louisiana  
Parishes Of Lincoln & Union

Lincoln Parish Office:  
100 West Texas Avenue  
Second Floor  
Ruston, LA 71270  
(318) 513-6350



Union Parish Office:  
Union Parish Courthouse  
Farmerville, LA 71241  
(318) 368-2201

July 28, 2022

Mr. Doug Postel  
Parish Administrator  
Lincoln Parish Police Jury  
Post Office Box 979  
Ruston, LA 71273-979

RE: 2023 General Fund Budget Request

Dear Mr. Postel:

Thank you for the notice regarding budget allocation requests for the proposed 2023 Lincoln Parish Police Jury Budget. At this time, I respectfully request that an allocation of \$244,660.00 be made to the Office of District Attorney from the 2023 budget, which is the same amount allocated for 2022.

If I can provide you with additional information, please do not hesitate to let me know.

Sincerely,

A handwritten signature in blue ink, consisting of a large, sweeping curve over two horizontal lines.

John F.K. Belton  
District Attorney  
Third Judicial District



Mental Health • Addiction Disorders  
Developmental Disabilities

July 25, 2022

Mr. Doug Postel, Parish Administrator  
Lincoln Parish Police Jury  
PO Box 979  
Ruston, LA 71273-0979

RE: 2023 Budget Request for Northeast Delta Human Services Authority

We at the Northeast Delta Human Services Authority Ruston Mental Health Clinic are pleased to provide social services to the citizens of Lincoln Parish and would like to ask for your continued funding support for fiscal year 2023. We are requesting to be included in your budget and are asking to receive the same level of funding as last fiscal year, \$127.50 each month.

As you know, Lincoln Parish Police jury has a long history of graciously providing program support to enhance our ability to deliver services. Jillian Burns is our Mental Health Clinic Manager who coordinates activities and works closely with consumers and local programs to deliver the quality services needed in the area. We have been successful in expanding our services to make a positive difference for a large number of Lincoln Parish residents.

We are grateful for the continued support of the Lincoln Parish Police Jury and we look forward to providing access services, quality care and excellent customer service to Lincoln Parish.

Sincerely,

A handwritten signature in blue ink that reads "Karen Evans CPA".

Karen Evans, CPA  
Chief Fiscal and Operations Officer  
Northeast Delta Human Services Authority



August 03, 2022

Mr. Doug Postel  
Parish Administrator  
Lincoln Parish Police Jury

Mr. Postel,

This letter is to inform you that Keep Lincoln Parish Beautiful does not have any different budget requests for the 2023 budget.

We would like to thank the Lincoln Parish Police Jury in advance for their continued investment in keeping our Parish looking great for all to see.

Sincerely,

Lincoln Parish Police .Jury Assistant Administrator

A handwritten signature in black ink, appearing to read "K Klepzig".

Kevin Klepzig

## Lincoln Parish Budget Request Jan - Dec 2023

	<u>Jan - Dec 22</u>
<b>Income</b>	
Local Grants	5,000.00
Transfer IN - Hospital Proceeds	18,500.00
<b>Total Income</b>	<u>23,500.00</u>
<b>Expense</b>	
Utilities - Electricity and gas	14,000.00
Maintenance of building & grounds	16,000.00
Insurance & Surety bonds	600.00
Office expense supplies	800.00
Miscellaneous	500.00
Computer Equipment	3,000.00
Janitorial	5,000.00
<b>Total Expense</b>	<u>39,900.00</u>
<b>Net Income</b>	<u><u>-16,400.00</u></u>