



POLICE JURY REGULAR MEETING

Lincoln Parish Police Jury

Tuesday, November 16, 2021 at 6:30 PM

Library Events Center | 910 North Trenton Street, Ruston, LA 71270

AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

Call to Order

Invocation and Pledge of Allegiance - Mr. Joe Henderson

Approval of Agenda

Public Comment on Agenda Items

Minutes of Prior Meeting

1. [October 12, 2021](#)

Committee Reports

2. Employee Recognition
3. Public Works Committee

Budgets

4. [Ruston Lincoln Convention and Visitor's Bureau 2022 Proposed Budget](#)
5. [Humanitarian Enterprises of Lincoln Parish 2022 Proposed Budget](#)
6. [Lincoln Parish Police Jury 2022 Proposed Budget](#)
7. [Schedule Public Hearing \(December 14, 2021 at 7:00PM\)](#)
8. [Lincoln Parish Library 2022 Proposed Budget](#)

Presentations

9. [United Way](#)

Old Business

10. [Adoption of Ordinance for Sale of Adjudicated Properties - Parcel Number 05174FXT020](#)
11. [Adoption of Ordinance for Sale of Adjudicated Properties - Parcel Number 07173000008](#)

New Business

12. [Adopt Resolution to Levy the Millage For The Purpose Of Providing Funds For Equipment, Supplies, Maintenance, Operation, Construction And Support Of A Public Library And Its Branch Or Branches In The Parish](#)

- [13.](#) Authorize Contract with Mike Walpole for Lincoln Parish Health Unit
- [14.](#) An Ordinance to Declare the Malapportionment Status of the Current Districting Plan of the Parish's Single Member Election Districts of the Lincoln Parish Police Jury Utilizing the Population Data From the 2020 Federal Decennial Census; and Otherwise to Provide with Respect Thereto
- [15.](#) Resolution Adopting Section 8 Housing Program Annual and Five Year Plan Approval
- [16.](#) Resolution Adopting Section 8 Housing Program Violence Against Women Act
- [17.](#) Appoint Tim Padgett to represent Louisiana Tech on the Ruston Lincoln Convention and Visitor's Bureau to replace Paul Kabbes in his unexpired term.
- [18.](#) Annual CEA for being a member of the GIS District

Budget Reports - Mr. Michael Sutton**Other Business**

- [19.](#) Travel - Police Jury Association of Louisiana Convention, March 9-11, 2022, Lake Charles, LA
20. Department Head Reports
- [21.](#) Administrator's Report

Public Comment**Adjourn**

TO: Lincoln Parish Police Jury
FROM: The Insurance Committee
SUBJECT: Committee Report

The Insurance Committee of the Lincoln Parish Police Jury met at the Lincoln Parish Library Events Center, Tuesday, October 12, 2021, at 5:45 p.m. Present were: Skip Russell, Chair; Joe Henderson, Milton Melton, and Annette Straughter.

ABSENT: TJ Cranford

Skip Russell called the meeting to order and delivered the invocation.

Annette Straughter offered a motion, seconded by Joe Henderson, to approve the Agenda. The motion carried with the following votes:

YEAS: Russell, Henderson, Melton, and Straughter

ABSENT: Cranford

Mr. Russell noted that there was no Old Business.

First item of New Business on the agenda was to consider insurance renewal for the year 2022. Mr. Randy Graham was present to go over the changes to the insurance renewals for property insurance. Mr. Graham stated that there would be an increase of \$49,897.00 in property insurance for the coming year. Joe Henderson offered a motion, seconded by Annette Straughter, to recommend the renewal of property insurance. The motion carried with the following votes:

YEAS: Russell, Henderson, Melton, and Straughter

ABSENT: Cranford

Next on the agenda was group health insurance renewal for the year 2022. Mr. Earnest Finch was present to go over the group plan rate changes, he stated that there was no change in group health insurance premiums for current employees however there would be a slight decrease in retiree insurance premiums. Annette Straughter offered a motion, seconded by Milton Melton, to recommend the renewal for group health insurance. The motion carried with the following votes:

YEAS: Russell, Henderson, Melton, and Straughter

ABSENT: Cranford

Doug Postel
Parish Administrator

Skip Russell
Chair

TO: Lincoln Parish Police Jury

FROM: The Public Works Committee

SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met at the Lincoln Parish Library Events Center, Tuesday, October 12, 2021, at 6:00 p.m. Present were: Matt Pullin, Chair, Theresa Wyatt, Logan Hunt, and Glenn Scriber.

ABSENT: TJ Cranford

Matt Pullin called the meeting to order and Glenn Scriber delivered the invocation.

Glenn Scriber offered a motion, seconded by Theresa Wyatt, to approve the Agenda. The motion carried with the following votes:

YEAS: Wyatt, Hunt, Scriber, and Pullin

ABSENT: Cranford

Mr. Pullin noted that there was no Old Business.

First item of New Business on the agenda was to authorize the emergency purchase of two tank car culverts. Administrator Doug Postel stated that there are very few timber bridge structures left in the Parish and that after review by the State a few deficiencies were found. Upon contacting the vendor to purchase tank cars, administration was informed that there were very few tank cars left on site. Mr. Postel stated that an emergency has been declared that would allow the parish to go ahead and purchase tank cars to have on hand for replacing timber bridges. Theresa Wyatt offered a motion, seconded by Logan Hunt, to recommend the emergency purchase of two tank car culverts in the amount of 37,818.00. The motion carried with the following votes:

YEAS: Wyatt, Hunt, Scriber, and Pullin

ABSENT: Cranford

Next on the agenda was to authorize piggyback purchase for Ouachita Parish Police Jury for an Etnyre Chip Spreader. Mr. Postel stated that Ouachita Parish has asked to piggyback on a recent purchase for a chip spreader. Glenn Scriber offered a motion, seconded by Theresa Wyatt, to recommend the piggyback purchase request from Ouachita Parish Police Jury for an Etnyre Chip Spreader. The motion carried with the following votes:

YEAS: Wyatt, Hunt, Scriber, and Pullin

ABSENT: Cranford

Item three on the agenda was to approve the purchase of one new heavy-duty tractor truck for the Solid Waste Department. Mr. Postel stated that this tractor truck was used for shuffling trailers around the yard and that the current truck was passed down from the Highway Department and is in need of replacement. This purchase would come out the Solid Waste Disposal fund. Purchasing Agent Jeri Webb stated that this truck would cost between \$115,000.00 and \$125,000.00. Glenn Scriber offered a motion, seconded by Theresa Wyatt, to recommend the purchase of one new heavy-duty tractor truck for the Solid Waste Department. The motion carried with the following votes:

YEAS: Wyatt, Hunt, Scriber, and Pullin

ABSENT: Cranford

Next on the agenda was to approve Change Order No. 1 for Walnut Creek and Eaves Road Bridges. Mr. Postel stated that this Change Order was for an increase of \$17,746.50 and that this change would allow the distance between the two bridges on Eaves Road to be hotmix overlaid while the approaches were being finished on the current project bridge. Logan Hunt offered a motion, seconded by Glenn Scriber, to approve Change Order No. 1 in the increased amount of \$17,746.50 for Walnut Creek and Eaves Road Bridges. The motion carried with the following votes:

YEAS: Wyatt, Hunt, Scriber, and Pullin

ABSENT: Cranford

Also for Walnut Creek and Eaves Road Bridge project was the approval of Substantial Completion. Mr. Postel stated that this project's final numbers are \$697,180.00 which includes the change order and that the project is three months ahead of schedule and \$300,000.00 under budget. Joe Henderson asked what would come of the savings on this project, Mr. Postel reminded the jurors that the savings were previously approved to redo the parking lot at the Detention Center. Theresa Wyatt offered a motion, seconded by Logan Hunt, to recommend the Substantial Completion for Walnut Creek and Eaves Road Bridges. The motion carried with the following votes:

YEAS: Wyatt, Hunt, Scriber, and Pullin

ABSENT: Cranford

The last item on the agenda was to consider request for assistance from Choudrant High School. Mr. Postel stated that this request was to roll the left field area of the softball field and would take maybe two hours if approved. Glenn Scriber offered a motion, seconded by Logan Hunt, to recommend assistance for work at the Choudrant High School softball field, contingent on Highway Department Schedule. The motion carried with the following votes:

YEAS: Wyatt, Hunt, Scriber, and Pullin

ABSENT: Cranford

Doug Postel
Parish Administrator

Matt Pullin
Chair

TO: Lincoln Parish Police Jury

FROM: The Personnel and Benefits Committee

SUBJECT: Committee Report

The Personnel and Benefits Committee of the Lincoln Parish Police Jury met at the Lincoln Parish Library Events Center, Tuesday, October 12, 2021, at 6:15 p.m. Present were: Joe Henderson, Chair; Logan Hunt, Milton Melton, and Sharyon Mayfield.

ABSENT: TJ Cranford

Joe Henderson called the meeting to order and Milton Melton delivered the invocation.

Milton Melton offered a motion, seconded by Sharyon Mayfield, to approve the Agenda. The motion carried with the following votes:

YEAS: Hunt, Henderson, Melton, and Mayfield

ABSENT: Cranford

Mr. Henderson noted that there was no Old Business.

First on the Agenda was to appoint Mr. Kyle Warner to the Greater Ward One Waterworks District for a five year term. Milton Melton offered a motion, seconded by Logan Hunt, to recommend Mr. Warner to the Greater Ward One Waterworks District for a five year term. The motion carried with the following votes:

YEAS: Hunt, Henderson, Melton, and Mayfield

ABSENT: Cranford

Next on the Agenda was to appoint Mr. Benjamin A. Thomas to Waterworks District One for a five year term. Logan Hunt offered a motion, seconded by Milton Melton, to recommend Mr. Thomas to Waterworks District One for a five year term. The motion carried with the following votes:

YEAS: Hunt, Henderson, Melton, and Mayfield

ABSENT: Cranford

Item three on the agenda was to designate Ms. LaTonya Lacey as the ADA Officer. Mr. Postel stated that as part of the Americans with Disabilities Act that as a public entity with fifty or more employees that the Police Jury is required to designate one responsible employee to coordinate ADA compliance. He stated it was his recommendation to appoint the Human Resources/Payroll Officer as the ADA Officer for the Lincoln Parish Police Jury. Sharyon Mayfield offered a motion, seconded

by Milton Melton, to recommend designating Ms. LaTonya Lacey as the ADA Officer for the Lincoln Parish Police Jury. The motion carried with the following votes:

YEAS: Hunt, Henderson, Melton, and Mayfield

ABSENT: Cranford

The last item on the agenda was to amend the Holiday Schedule. Mr. Postel stated that since President Biden designated Juneteenth as a National Holiday the Police Jury needed to reflect that change. It is his recommendation to eliminate Mardi Gras and add in Juneteenth to the Police Jury Holiday Schedule. Logan Hunt offered a motion, seconded by Milton Melton, to eliminate Mardi Gras and add Juneteenth in the Holiday Schedule. The motion carried with the following votes:

YEAS: Hunt, Henderson, Melton, and Mayfield

ABSENT: Cranford

Doug Postel
Parish Administrator

Joe Henderson
Chair

TO: Lincoln Parish Police Jury

FROM: Finance Committee

SUBJECT: Committee Report

The Finance Committee of the Lincoln Parish Police Jury met at the Lincoln Parish Library Events Center on Tuesday, October 12, 2021, at 6:30 p.m. Present were: Skip Russell, Chair; Theresa Wyatt, Matt Pullin, Joe Henderson, and Sharyon Mayfield.

Skip Russell called the meeting to order and delivered the invocation.

Theresa Wyatt offered a motion, seconded by Sharyon Mayfield, to approve the Agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

The first group of items on the Agenda was to consider 2022 budget requests received at the September 14, 2021 Finance Committee Meeting.

Sharyon Mayfield offered a motion, seconded by Theresa Wyatt, to recommend funding in the amount of \$6,000.00 for Lincoln Total Community Action for 2022. Matt Pullin asked what the reason for the increase was; Administrator Doug Postel stated that last year's request was for \$6,000.00, however the jury provided funding in the amount of \$4,000.00. The motion carried with the following votes:

YEAS: Wyatt, Pullin, and Mayfield

ABSTAIN: Russell and Henderson

Theresa Wyatt offered a motion, seconded by Joe Henderson, to recommend funding in the amount of \$1,800.00 for Bayou Lake D'Arbonne Commission for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Mrs. Wyatt offered a motion, seconded by Joe Henderson, to recommend funding in the amount of \$2,500.00 for the Sparta Groundwater Commission for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Sharyon Mayfield offered a motion, seconded by Joe Henderson, to recommend funding in the amount of \$7,917.00 for the Department of Veteran Affairs for 2022. Matt Pullin asked what

the reason for the increase was. Mr. Postel stated that they use a formula to figure their yearly stipend and that they are usually funded in the amount of \$5000.00 along with electricity and rent in lieu of their monetary request. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Sharyon Mayfield offered a motion, seconded by Joe Henderson, to recommend funding in the amount of \$5,000.00 for the Council on Aging 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Theresa Wyatt offered a motion, seconded by Sharyon Mayfield to recommend funding in the amount of \$20,000.00 for the Lincoln Parish IT Department for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Matt Pullin offered a motion, seconded by Joe Henderson, to recommend funding in the amount of \$25,000.00 for Lincoln Parish GIS for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Matt Pullin offered a motion, seconded by Joe Henderson to recommend funding in the amount of \$137,700.00 for the Third Judicial District Court for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Sharyon Mayfield offered a motion, seconded by Matt Pullin, to recommend funding in the amount of \$20,000 for the LSU Cooperative Extension Services for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Theresa Wyatt offered a motion, seconded by Matt Pullin, to recommend funding in the amount of \$50,000.00 for the Registrar of Voters for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Joe Henderson offered a motion, seconded by Theresa Wyatt, to recommend funding in the amount of \$60,483.00 for the Lincoln Parish Coroner for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Theresa Wyatt offered a motion, seconded by Sharyon Mayfield, to recommend funding in the amount of \$244,660 for the Lincoln Parish District Attorney for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Matt Pullin offered a motion, seconded by Joe Henderson, to recommend funding in the amount of \$2,500.00 for Trailblazer for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Chair Russell asked for an update on the relationship with 4-Paws. Mr. Postel stated that the Police Jury has a comprehensive animal control program with the Lincoln Parish Sheriff's Office and Deputy Rob Sasser. He stated that Deputy Sasser makes the determination of where to take animals that he has picked up based on the animal's temperament and health. He stated that 4-Paws is the first place that Deputy Sasser checks when he has a non-vicious animal to place, however most dogs are taken to either Ouachita Parish Animal Shelter or City of Ruston. Mr. Postel suggested that contracts be negotiated by per animal fee with all of the rescues in Lincoln Parish. Matt Pullin offered a motion, seconded by Sharyon Mayfield, to recommend not funding 4-Paws for the year 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Joe Henderson offered a motion, seconded by Matt Pullin, to recommend funding in the amount of \$7,500.00 for Keep Lincoln Parish Beautiful for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Sharyon Mayfield offered a motion, seconded by Matt Pullin, to recommend funding in the amount of \$1,530.00 for the Northeast Delta Human Services Authority for 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

Joe Henderson offered a motion, seconded by Matt Pullin, to recommend funding in the amount of \$18,500.00 for the Lincoln Parish Health Unit 2022. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

The last item on the agenda was to discuss salaries and wages for Police Jury employees. After discussion, Matt Pullin offered a motion, seconded by Joe Henderson to recommend a 2.5% increase for permanent Police Jury employees for 2022. Mrs. Mayfield asked about raises for certain employees/departments. Mr. Postel stated that he had been discussing this issue with the Superintendents and will come back to the Jury with numbers at a later date. The motion carried with the following votes:

YEAS: Wyatt, Pullin, Russell, Henderson, and Mayfield

There being no other business to discuss, the meeting was adjourned.

Doug Postel
Parish Administrator

Skip Russell
Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, October 12, 2021, at 7:00 p.m. at the Lincoln Parish Library Events Center, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel Hunter, District Two; Richard I. Durrett, District Three; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; Annette Straughter, District Twelve.

ABSENT: T.J. Cranford, District Four

President Durrett called the meeting to order and Skip Russell delivered the invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Joe Henderson to amend the agenda to change the date in Item 9 from November 15, 2021 to November 16, 2021. The motion carried with the following roll-call votes:

MEMBER	YEA	NAY	ABSENT	ABSTAINED
Theresa Wyatt	X			
Hazel Hunter	X			
Richard I. Durrett	X			
T.J. Cranford			X	
Logan Hunt	X			
Glenn Scriber	X			
Matt Pullin	X			
Skip Russell	X			
Joe Henderson	X			
Milton Melton	X			
Sharyon Mayfield	X			
Annette Straughter	X			

Milton Melton offered a motion, seconded by Joe Henderson, to approve the agenda as amended. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Cranford

President Durrett called for public comment on agenda items. There were none.

Next item on the agenda was approval of minutes for September 14, 2021. Annette Straughter offered a motion, seconded by Milton Melton, to approve the minutes as printed. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Cranford

Next item on the agenda was committee reports. Skip Russell stated that the Insurance Committee met at 5:45 PM this day and the Committee recommends:

1. Accepting the renewal of property insurance with One Beacon.
2. Accepting the renewal for group health insurance with United Healthcare.

Skip Russell offered a motion, seconded by Joe Henderson, to accept the report and approve the recommendations of the Insurance Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Cranford

Matt Pullin stated that the Public Works Committee met on this day at 6:00 pm and the Committee recommends:

1. Authorizing the emergency purchase of two tank car culverts.
2. Authorizing piggyback purchase by Ouachita Parish Police Jury for an Etnyre Chip Spreader.
3. Approving the purchase of one new heavy-duty tractor truck for the Solid Waste Department.
4. Approving Change Order No. 1 for Walnut Creek and Eaves Road Bridges for an increased amount of \$17,746.50.
5. Approving the Substantial Completion for Walnut Creek and Eaves Road Bridges.
6. Approving assistance for work at the Choudrant High School softball field, contingent on Highway Department Schedule.

Matt Pullin offered a motion, seconded by Annette Straughter, to accept the report and approve the recommendations of the Public Works Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Cranford

Joe Henderson stated that the Personnel and Benefits Committee met at 6:15 this day and the Committee recommends:

1. Appointing Mr. Kyle Warner to the Greater Ward One Waterworks District for a five-year term.
2. Appointing Mr. Benjamin A. Thomas to Waterworks District One for a five-year term.
3. Designating Ms. LaTonya Lacey as the ADA Officer for the Lincoln Parish Police Jury.
4. Amending the Holiday Schedule to include Juneteenth and eliminating Mardi Gras.

Resolution No. 21-48

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
12th day of October, 2021 that

Mr. Kyle Warner

Is hereby and herewith appointed, COMMISSIONER
Greater Ward One Waterworks District
Lincoln Parish, Louisiana,

For the term of October 12, 2021 – October 12, 2026

Signed and Sealed this 12th day of October, 2021

LINCOLN PARISH POLICE JURY

* * * * *

/s/ Doug Postel
Doug Postel
Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

Resolution No. 21-49

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
12th day of October, 2021 that

Mr. Benjamin Thomas

Is hereby and herewith appointed, COMMISSIONER
Waterworks District #1
Lincoln Parish, Louisiana,

For the term of October 12, 2021 – October 12, 2026

Signed and Sealed this 12th day of October, 2021
 LINCOLN PARISH POLICE JURY

* * * * *

/s/ Doug Postel
 Doug Postel
 Parish Administrator

/s/ Richard I. Durrett
 Richard I. Durrett
 Police Jury President

Joe Henderson offered a motion, seconded by Sharyon Mayfield, to accept the report and approve the recommendations of the Personnel and Benefits Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Cranford

Skip Russell stated that the Finance Committee met at 6:30 PM this day and the Committee recommends:

1. Approving funding in the amount of \$6,000.00 for Lincoln Total Community Action.
2. Approving funding in the amount of \$1,800.00 for Bayou Lake D'Arbonne Commission.
3. Approving funding in the amount of \$2,500.00 for the Sparta Groundwater Commission.
4. Approving funding in the amount of \$7,917.00 for the Department of Veteran Affairs.
5. Approving funding in the amount of \$5,000.00 for the Council on Aging.
6. Approving funding in the amount of \$20,000.00 for the Lincoln Parish IT Department.
7. Approving funding in the amount of \$25,000.00 for Lincoln Parish GIS.
8. Approving funding in the amount of \$137,700.00 for the Third Judicial District Court.
9. Approving funding in the amount of \$20,000 for the LSU Cooperative Extension Services.
10. Approving funding in the amount of \$50,000.00 for the Registrar of Voters.
11. Approving funding in the amount of \$60,483.00 for the Lincoln Parish Coroner.
12. Approving funding in the amount of \$244,660 for the Lincoln Parish District Attorney.
13. Approving funding in the amount of \$2,500.00 for Trailblazer.
14. Not funding 4-Paws for the year 2022.
15. Approving funding in the amount of \$7,500.00 for Keep Lincoln Parish Beautiful.
16. Approving funding in the amount of \$1,530.00 for the Northeast Delta Human Services Authority.
17. Approving funding in the amount of \$18,500.00 for the Lincoln Parish Health Unit.
18. Approving a 2.5% salary increase for Police Jury employees.

Skip Russell offered a motion, seconded by Joe Henderson, to accept the report and approve the recommendations of the Finance Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Hunt, Scriber, Pullin, Russell, Melton, and Mayfield

ABSENT: Cranford

ABSTAIN: Henderson and Straughter

Under Old Business Administrator Doug Postel introduced an ordinance for adjudicated property, parcel number 25183086301 that sold through the Lot Next Door Program in the amount of \$1,663.86. Joe Henderson offered a motion, seconded by Logan Hunt, to approve the ordinance for the sale of parcel number 25183086301.

ORDINANCE NO. 456-21-0

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 25183086301 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln on May 1, 2002, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-0 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from Felicia Alexander Gray, for the consideration of \$1,663.86 (One Thousand Six Hundred Sixty-Three Dollars and Eighty-Six Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below will be purchased through the Parish “Lot Next Door” program and is therefore exempt from the public bidding requirement.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #25183086301, with no municipal address located on Second Avenue, Ruston, LA and more fully described as:

LOT 1-C OF MCLEOD ADDN.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Durrett, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Cranford

The second item under Old Business was an ordinance for the sale of adjudicated properties, parcel number 22183989258 that sold through the Lot Next Door Program in the amount of \$2,685.33. Milton Melton offered a motion, seconded by Glenn Scriber, to approve the ordinance for the sale of parcel number 22183989258.

ORDINANCE NO. 457-21-0

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 22183989258 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln in 1997, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-0 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from Smith Holdings & Enterprises, LLC, for the consideration of \$2,685.33 (Two Thousand Six

Hundred Eighty-Five Dollars and Thirty-Three Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below will be purchased through the Parish “Lot Next Door” program and is therefore exempt from the public bidding requirement.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 6) This property described as Lincoln Parish Parcel #22183989258, with no municipal address located on Turner Street, Ruston, LA and more fully described as:

BEG. AT NW/C OF LOT DESCR. IN BK. 32-544, RUN N. 96', E. 96', S. 96' W. 96' TO POB

- 7) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 8) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 9) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 10) The following shall be completed prior to closing of sale:
 - d. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - e. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
 - f. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or

attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Durrett, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Cranford

The first item under New Business was a resolution confirming the election date change and establishing a new date to canvass the returns of said election. Mr. Postel stated that the resolution was necessary in order to have the canvassing of the election returns for the election to be held on November 13, 2021. Joe Henderson offered a motion, seconded by Annette Straughter, to approve a resolution confirming an election date change pursuant to executive order of the Governor; establishing a new date to canvass the returns of the election; and providing for other matters in connection therewith.

RESOLUTION 21-50

A resolution confirming an election date change pursuant to Executive Order of the Governor; establishing a new date to canvass the returns of the election; and providing for other matters in connection therewith.

WHEREAS, the Police Jury of the Parish of Lincoln, State of Louisiana, acting as the governing authority of the Parish of Lincoln, State of Louisiana, heretofore called for an election to be held on Saturday, October 9, 2021; and

WHEREAS, the Governor issued Executive Order Number 2021 JBE 13 on September 9, 2021 (said Executive Order, with any supplements or modifications, herein the "Executive Order"), to reschedule elections due to the Statewide State of Emergency caused by Hurricane Ida;

NOW THEREFORE, BE IT RESOLVED the Police Jury of the Parish of Lincoln, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Lincoln, State of Louisiana (the "Parish"), that:

SECTION 1. This Governing Authority acknowledges the change in the election date, pursuant to the Executive Order, from October 9, 2021 to November 13, 2021.

SECTION 2. This Governing Authority shall meet at its regular meeting place, the Police Jury Meeting Room, Third Floor, 100 West Texas Avenue, Ruston, Louisiana, on MONDAY, NOVEMBER 16, 2021, at FIVE FIFTEEN O'CLOCK (5:15) P.M., and shall examine and canvass the returns and declare the result of the said special election.

SECTION 3. All provisions of the election call resolution previously adopted by this Governing Authority, other than the change in the election date and the canvass date, shall remain in full force and effect.

SECTION 4. The President and/or Parish Administrator are further authorized, empowered and directed to take any and all further action required by State and/or Federal authorities to conduct the election.

This resolution having been submitted to a vote, the vote thereon was as follows:

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
Theresa Wyatt	<u>XX</u>	_____	_____	_____
Hazel D. Hunter	<u>XX</u>	_____	_____	_____
Richard I. Durrett	<u>XX</u>	_____	_____	_____
T.J. Cranford	_____	_____	<u>XX</u>	_____
Logan Hunt	<u>XX</u>	_____	_____	_____
Glenn Scriber	<u>XX</u>	_____	_____	_____
Matt Pullin	<u>XX</u>	_____	_____	_____
Skip Russell	<u>XX</u>	_____	_____	_____
Joe Henderson	<u>XX</u>	_____	_____	_____
Milton Melton	<u>XX</u>	_____	_____	_____
Sharyon Mayfield	<u>XX</u>	_____	_____	_____
Annette Straughter	<u>XX</u>	_____	_____	_____

And the resolution was declared adopted on this, the 12th day of October, 2021.

/s/ Doug Postel
Parish Administrator

/s/ Richard I. Durrett
President

President Durrett then announced a special meeting to canvass the election to be held November 16, 2021 at 5:15pm.

Next on the agenda was to the annual certification for the off-system bridge program. Mr. Postel that this is a requirement of DOTD to be in compliance with the off-system bridge program that the parish participates in. Logan Hunt offered a motion, seconded by Milton Melton, to adopt the off-system bridge annual certification.

RESOLUTION NO. 20-53

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of Lincoln Parish in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to Lincoln Parish.

THEREFORE, BE IT RESOLVED by the governing authority of Lincoln Parish (herein referred to as the Parish) that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to the DOTD) that for the period 1 October, 2020 through 30 September, 2021:

1. The Parish has performed all interim inspections on Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. Bridges owned or maintained by the Parish have been structurally analyzed and rated as to the safe load capacity in accordance with AASPHTO Manual for Maintenance Inspection of Bridges. The load information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing structural ratings.
3. Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8 All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.
4. Bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the La. DOTD are noted. These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

/s/ Richard I. Durrett

Richard I. Durrett

Lincoln Parish Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Cranford

Next on the agenda was to adopt a resolution expressing the condolences of the Lincoln Parish Police Jury on the passing of former Police Juror, Mr. Bobby Bennett. Mr. Postel read the resolution in its entirety, Skip Russell offered a motion, seconded by Sharyon Mayfield to adopt the resolution on the passing of Mr. Bobby Bennett.

Resolution 21-52

A Resolution

To express the condolences of the Lincoln Parish Police Jury upon the death of Mr. Bobby Bennett of Dubach.

WHEREAS, Bobby Bennett passed away on October 1, 2021 at the age of 80 in Dubach, Louisiana; and

WHEREAS, Bobby Bennett served multiple terms as Police Juror of District 3 in Lincoln Parish from January of 1988 to December of 2019; and

WHEREAS, Bobby Bennett represented the citizens of District 3 with honor and distinction, serving on many Police Jury Committees, including Adjudicated Property, Economic Development, Health and Welfare, Joint Ambulance, Long Range Planning, Parks, Recreation and Tourism, Personnel/Benefits, Public Property and Buildings, Public Works, Rural Fire Protection, Solid Waste, Sparta, Subdivision Code of Ordinances, Utilities Franchise; and

WHEREAS, Lincoln Parish has greatly benefited from the services and leadership of Bobby Bennett,

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury convened in regular session this 12th day of October 2021, that it does hereby express sincere and heartfelt condolences upon the death of Bobby Bennett and does hereby express enduring appreciation for his services and contributions to Lincoln Parish.

/s/ Doug Postel

/s/ Richard I. Durrett

Doug Postel
Parish Administrator

Richard I. Durrett
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Cranford

The last two items of new business were the introduction of two ordinances for the sale of Adjudicated Property for parcel number 05174FXT020 and parcel number 07173000008. No action was taken.

Financial Manager Michael Sutton presented a budget to actual report.

The last items on the agenda were the Department Head Reports and Administrator's Report.

With no other business to come before the jury, the meeting was adjourned.

Doug Postel
Parish Administrator

Richard I. Durrett
Parish President

2022 Operating Fund Budget-

Item #4.

Revenues

	2021	Amended 2021	2022
Lodging Tax collections	537,730	663,344	683,800
Operating Fund Interest	50	50	50
Enterprise Fund Transfer	250,000	298,460	224,000
Office Rental	14,400	14,400	14,400
Board Room Rental	1,000	150	1,000
Reimbursed Expenses	16,200	16,200	16,200
Office of Tourism	20,000	65,386	20,000
Totals	839,380	1,057,990	959,450

Expenses

Advertising:

Media	124,000	124,000	130,000
Production/Photography/Printed Materials	45,000	40,000	45,000
Website Dev/ Main	8,000	4,000	7,500
Meeting/Sports Marketing	31,000	20,000	20,000
Trade Shows/Marketing	6,000	3,000	15,000
Audit & Professional Services	11,000	11,000	11,000
Auto Expense	6,600	6,600	6,600
Auto Mileage	3,000	2,000	3,000
Collection Expense	2,750	2,750	2,750
Community Support	3,500	3,500	5,000
Debt Service	130,938	258,490	0
Dues & Subscriptions	6,500	9,500	10,000
FAM Tours	2,000	1,000	2,500
Lincoln Parish Park Grant	50,000	50,000	50,000
Grants	65,512	180,000	250,000
Hospitality & Tourism Aware	2,500	3,500	5,000
Office Supplies	3,000	3,000	3,000
Office Printing	1,400	1,000	1,500
Operating Expenses - insurance	9,200	9,200	9,200
Operating Expenses	2,500	2,500	2,500
Operating Expenses - electric	9,500	9,500	9,500
Operating Expenses - gas	2,400	2,400	2,400
Operating Expenses - technology	21,000	15,000	25,000
Operating Expenses - PPE	5,500	7,100	10,000
Operating Expenses - maintenance	12,000	30,000	20,000
Personnel Expenses	250,580	240,000	283,000
Postage	1,000	1,000	1,000
Promotional Items	6,000	9,000	9,000
Research	5,000	1,200	5,000
Registration/Staff Training	5,000	2,500	7,500
Travel			
Lodging	4,000	4,000	5,000
Air & Travel Misc.	2,000	750	1,500
Meals	1,000	500	1,000

TOTALS

	839,380	1,057,990	959,450
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Account Title	2021 Original Budget	2022 Proposed	Variance 2022	
			Proposed/ Original 2021	% Change
GENERAL FUND				
<i>LEGISLATIVE</i>				
SALARIES	127,200	127,200	-	0.00%
PAYROLL TAXES	3,861	3,861	-	0.00%
ADV, DUES AND SUBSCRIPTIONS	12,675	12,675	-	0.00%
PUBLICATION OF REPORTS/MINUTES	10,000	10,000	-	0.00%
INSURANCE & SURETY BONDS	25,000	25,000	-	0.00%
TRAVEL/TRAINING	10,000	10,000	-	0.00%
LEGISLATIVE	188,736	188,736	-	0.00%
<i>JUDICIAL</i>				
CRIMINAL JUROR'S MEALS	500	500	-	0.00%
CLERK OF COURT RECORDS	28,750	-	(28,750)	#####
JUDICIAL	29,250	500	(50,000)	
<i>ELECTIONS</i>				
ELECTION EXPENSES	3,000	3,000	-	0.00%
ELECTIONS	3,000	3,000	-	0.00%
<i>REGISTRAR OF VOTERS</i>				
SALARIES	34,811	35,507	696	2.00%
PAYROLL TAXES	350	515	165	47.10%
RETIREMENT CONTRIBUTIONS	3,350	3,350	-	0.00%
TELEPHONE	600	600	-	0.00%
INSURANCE & SURETY BONDS	120	120	-	0.00%
OFFICE SUPPLIES & EXPENSES	12,500	8,408	(4,092)	-32.74%
TRAVEL/TRAINING	1,500	1,500	-	0.00%
REGISTRAR OF VOTERS	53,231	50,000	(3,231)	
<i>FINANCIAL & ADMINISTRATIVE</i>				
SALARIES	205,800	320,948	115,149	55.95%
DRUG TESTING & UNEMP CLAIMS	400	400	-	0.00%
PAYROLL TAXES	4,500	4,654	154	3.42%
RETIREMENT CONTRIBUTIONS	24,300	36,909	12,609	51.89%
HEALTH INSURANCE	57,200	42,161	(15,039)	-26.29%
DENTAL INSURANCE	3,500	1,360	(2,140)	-61.14%
WORKMEN'S COMPENSATION	800	800	-	0.00%
ADV, DUES AND SUBSCRIPTIONS	7,550	7,550	-	0.00%
TELEPHONE	2,680	2,680	-	0.00%
EQUIP RENTALS & LEASES	6,500	6,500	-	0.00%
CONTRACT LABOR	1,750	1,750	-	0.00%
PROFESSIONAL SERVICES	55,800	173,500	117,700	210.93%
OFFICE SUPPLIES & EXPENSES	17,500	17,500	-	0.00%
MAINTENANCE OF EQUIPMENT	12,500	12,500	-	0.00%
TRAVEL/TRAINING	2,250	2,250	-	0.00%
MISCELLANEOUS EXPENSES	1,200	1,200	-	0.00%
ACQUISITION OF EQUIPMENT	5,250	5,250	-	0.00%
FINANCIAL & ADMINISTRATIVE	409,480	637,911	228,432	
<i>GENERAL GOV'T BLDG & PLANT</i>				
SALARIES	46,380	49,067	2,687	5.79%
WAGES	38,500	125,748	87,248	226.62%
DRUG TESTING & UNEMP CLAIMS	300	300	-	0.00%

LINCOLN PARISH POLICE JURY
AMENDED 2021 | PROPOSED 2022 BUDGET

Account Title	2021 Original Budget	2022 Proposed	Variance 2022	
			Proposed/ Original 2021	% Change
PAYROLL TAXES	1,625	2,535	910	55.99%
RETIREMENT CONTRIBUTIONS	13,825	20,104	6,279	45.42%
HEALTH INSURANCE	27,000	57,097	30,097	111.47%
DENTAL INSURANCE	1,275	1,835	560	43.93%
WORKMEN'S COMPENSATION	2,870	2,870	-	0.00%
UTILITIES/ELECTRICITY & GAS	150,000	140,000	(10,000)	-6.67%
TELEPHONE	900	900	-	0.00%
BUILDING & GROUND MAINTENANCE	25,750	25,750	-	0.00%
CONTRACT LABOR	24,500	5,000	(19,500)	-79.59%
INSURANCE & SURETY BONDS	58,000	58,000	-	0.00%
MATERIALS & SUPPLIES	15,000	15,000	-	0.00%
MAINTENANCE OF EQUIPMENT	75,000	75,000	-	0.00%
ACQUISITION OF EQUIPMENT	8,000	8,000	-	0.00%
TRANSFER TO COURTHOUSE CAPITAL	-	1,000,000	1,000,000	#DIV/0!
GENERAL GOV'T BLDG & PLANT	488,925	1,587,207	613,516	
<i>OTHER GENERAL ADMINISTRATION</i>				
INSURANCE & SURETY BONDS	800	800	-	0.00%
GIS MAPPING	25,000	25,000	-	0.00%
BUILDING PERMITS-GIS	25,000	25,000	-	0.00%
PENSION DEDUCTION FROM TAX	39,180	39,180	-	0.00%
OTHER GENERAL ADMINISTRATION	89,980	89,980	-	0.00%
<i>SHERIFF</i>				
COURTHOUSE SECURITY	94,800	94,800	-	0.00%
TRANSPORTATION OF PRISONERS	25,000	25,000	-	0.00%
SHERIFF	119,800	119,800	-	0.00%
<i>CORONER</i>				
OUT OF PARISH CERTIFICATES	11,000	11,000	-	0.00%
CORONER GRANT	60,483	60,483	-	0.00%
CORONER	71,483	71,483	-	0.00%
<i>FIRE SERVICE</i>				
FIRE INSURANCE REBATE	182,885	182,885	-	0.00%
FIRE SERVICE	182,885	182,885	-	0.00%
<i>DETENTION CENTER</i>				
DETENTION CENTER GRANT	85,000	85,000	-	0.00%
DETENTION CENTER	85,000	85,000	-	0.00%
<i>HOMELAND SECURITY</i>				
OFFICE SUPPLIES & EXPENSES	115,000	20,000	(95,000)	-82.61%
HOMELAND SECURITY	115,000	20,000	(95,000)	-82.61%
<i>DIST ATTORNEY</i>				
GRANT TO DISTRICT ATTORNEY	244,660	244,660	-	0.00%
DIST ATTORNEY	244,660	244,660	-	0.00%
<i>COURT REPORTER</i>				
PAYROLL TAXES	1,240	1,265	25	2.02%
RETIREMENT CONTRIBUTIONS	10,480	10,690	210	2.00%
HEALTH INSURANCE	21,130	21,130	-	0.00%
DENTAL INSURANCE	1,580	1,580	-	0.00%

LINCOLN PARISH POLICE JURY
AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

Account Title	2021 Original		Variance 2022	
	Budget	2022 Proposed	Proposed/ Original 2021	% Change
COURT REPORTER - SALARY	85,530	87,241	1,711	2.00%
COURT REPORTER	119,960	121,905	1,945	1.62%
<i>JP AND CONSTABLES</i>				
PAYROLL TAXES	460	460	-	0.00%
J P & CONSTABLES - SALARIES	7,200	7,200	-	0.00%
TRAVEL/TRAINING	4,500	4,500	-	0.00%
JP AND CONSTABLES	12,160	12,160	-	0.00%
<i>HEALTH & WELFARE</i>				
ANIMAL CONTROL	24,000	22,000	(2,000)	-8.33%
COUNCIL ON AGING GRANT	5,000	5,000	-	0.00%
HEALTH & WELFARE	29,000	27,000	(2,000)	-6.90%
<i>CULTURE & RECREATION</i>				
UTILITIES/ELECTRICITY & GAS	240	240	-	0.00%
LAKE D'ARBONNE COMM GRANT	1,800	1,800	-	0.00%
LINCOLN TOTAL COMMUNITY	4,000	4,000	-	0.00%
TRANSFER TO PARK	50,000	55,000	5,000	10.00%
CULTURE & RECREATION	56,040	61,040	5,000	8.92%
<i>ECONOMIC DEVELOPMENT</i>				
TRAIL BLAZER	2,250	2,500	250	11.11%
SPARTA AQUIFER STUDY GRANT	2,500	2,500	-	0.00%
LSU EXT SERVICE-OFFICE EXPENSE	20,000	20,000	-	0.00%
VETERANS SERVICE OFFICER GRANT	5,000	5,000	-	0.00%
ECONOMIC DEVELOPMENT	29,750	30,000	250	0.84%
TOTAL GENERAL FUND EXPENDITURES	2,328,340	3,533,267	698,912	24.66%
<i>REVENUE</i>				
AD VALOREM TAXES	1,217,900	1,282,016	64,116	5.26%
ALCOHOLIC BEVERAGES TAX	5,400	5,400	-	0.00%
OCCUPATIONAL & PROFESSIONAL	195,000	195,000	-	0.00%
SECTION 8 HOUSING ADM	5,450	5,450	-	0.00%
SEVERANCE TAX	394,000	900,000	506,000	128.43%
FIRE INSURANCE REBATE	182,885	182,885	-	0.00%
ST REV SHARING IN LIEU OF TAX	69,170	69,170	-	0.00%
COURT REPORTER FEES	25,000	25,000	-	0.00%
INTEREST EARNINGS	5,500	5,500	-	0.00%
RENTS & ROYALTIES	85,000	85,000	-	0.00%
TRANSFER IN SECTION 8 HOUSING	-	35,000	35,000	
REIMBURSEMENT FOR WAGES	17,500	17,500	-	0.00%
REIMBURSEMENT FROM GOSHEP	125,550	-	(125,550)	
TOTAL GENERAL FUND REVENUE	2,328,355	2,807,921	(26,434)	-0.93%
GENERAL FUND SURPLUS (DEFICIT)	16	(725,346)		
BEGINNING FUND BALANCE	3,394,619	3,618,824		
ENDING FUND BALANCE	3,394,635	2,893,477		

LINCOLN PARISH POLICE JURY
 AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

Account Title	2021 Original		Variance 2022	
	Budget	2022 Proposed	Proposed/ Original 2021	% Change
SPECIAL ROAD FUND				
ROADS				
UTILITIES/ELECTRICITY & GAS	9,000	9,000	-	0%
TELEPHONE	2,000	2,000	-	0%
BUILDING & GROUND MAINTENANCE	13,000	13,000	-	0%
PROFESSIONAL FEES	300	300	-	0%
INSURANCE & SURETY BONDS	75,000	75,000	-	0%
OFFICE SUPPLIES & EXPENSES	2,000	2,000	-	0%
MATERIALS & SUPPLIES	6,000	6,000	-	0%
MAINTENANCE OF EQUIPMENT	215,000	100,000	(115,000)	-53%
TRAFFIC SIGN & SAFETY MAINT	35,000	35,000	-	0%
TRAVEL/TRAINING	400	400	-	100%
ACQUISITION OF EQUIPMENT	25,000	500,000	475,000	1900%
TOTAL EXPENDITURES - SPECIAL	382,700	742,700	360,000	94%
REVENUE				
STATE GRANTS	565,900	565,900	-	0%
INTEREST EARNINGS	3,250	3,250	-	0%
RENTS & ROYALTIES	1,200	1,200	-	0%
TOTAL REVENUE - SPECIAL ROAD	570,350	570,350	-	0%
EXCESS (DEFICIT)	187,650	(172,350)		
BEGINNING FUND BALANCE	1,236,436	1,330,610		
ENDING FUND BALANCE	1,424,086	1,158,260		

Account Title	2021 Original Budget	2022 Proposed	Variance 2022	
			Proposed/ Original 2021	% Change
ROAD CONSTRUCTION FUND				
SALARIES	149,650	75,521	(74,129)	-49.53%
WAGES	410,000	475,766	65,766	16.04%
DRUG TESTING & UNEMP CLAIMS	1,400	1,500	100	7.14%
PAYROLL TAXES	9,379	6,899	(2,480)	-26.44%
RETIREMENT CONTRIBUTIONS	67,481	54,713	(12,768)	-18.92%
HEALTH INSURANCE	216,970	133,135	(83,835)	-38.64%
DENTAL INSURANCE	9,490	4,079	(5,411)	-57.02%
WORKMEN'S COMPENSATION	28,190	22,000	(6,190)	-21.96%
CONTRACT LABOR	95,000	50,000	(45,000)	-47.37%
PROFESSIONAL FEES	-	-	-	
GRAVEL	350,000	360,000	10,000	2.86%
VEHICLE SUPPLIES	75,000	75,000	-	0.00%
VEGETATION MANAGEMENT	65,000	75,000	10,000	15.38%
ASPHALT MATERIALS	350,000	360,000	10,000	2.86%
EQUIPMENT RENTALS	58,000	58,000	-	0.00%
ACQUISITION OF EQUIPMENT	325,000	192,400	(132,600)	-40.80%
IMPROVEMENTS & DEVELOPMENT	100,000	100,000	-	0.00%
TRANSFER OUT - BRIDGE	1,575,000	900,000	(675,000)	-42.86%
RETIRE SYSTEMS DEDUCT FROM TAX	64,010	64,010	-	0.00%
ROADS	3,949,569	3,008,023	(941,546)	-23.84%
REVENUE				
AD VALOREM TAXES	1,994,210	2,118,341	124,131	6.22%
ST REV SHARING IN LIEU OF TAX	101,740	101,740	-	0.00%
INTEREST EARNINGS	8,940	8,940	-	0.00%
REIMBURSEMENT FOR WAGES	4,200	4,200	-	0.00%
REVENUE	2,109,090	2,233,221	124,131	5.89%
SURPLUS (DEFICIT)	(1,840,479)	(774,802)		
BEGINNING FUND BALANCE	4,557,029	2,841,478		
ENDING FUND BALANCE	2,716,550	2,066,676		

LINCOLN PARISH POLICE JURY
AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

Account Title	2021 Original Budget	2022 Proposed	Variance 2022	
			Proposed/ Original 2021	% Change
ROAD MAINTENANCE FUND				
SALARIES	149,650	75,521	(74,129)	-49.53%
WAGES	410,000	475,766	65,766	16.04%
DRUG TESTING & UNEMP CLAIMS	1,400	1,500	100	7.14%
PAYROLL TAXES	9,379	6,899	(2,480)	-26.44%
RETIREMENT CONTRIBUTIONS	67,841	54,713	(13,128)	-19.35%
HEALTH INSURANCE	216,970	133,135	(83,835)	-38.64%
DENTAL INSURANCE	9,490	4,079	(5,411)	-57.02%
WORKMEN'S COMPENSATION	28,190	22,000	(6,190)	-21.96%
CONTRACT LABOR	95,000	50,000	(45,000)	-47.37%
PROFESSIONAL FEES	-	-	-	
VEHICLE SUPPLIES	75,000	75,000	-	0.00%
HOT MIX	135,000	170,000	35,000	25.93%
CIP PROGRAM (HOT MIX LAID IN	750,000	1,540,000	790,000	105.33%
EQUIPMENT RENTALS	58,000	58,000	-	0.00%
ACQUISITION OF EQUIPMENT	400,000	192,400	(207,600)	-51.90%
RETIRE SYSTEMS DEDUCT FROM	64,010	64,010	-	0.00%
ROADS	2,469,929	2,923,023	453,094	18.34%
REVENUE				
AD VALOREM TAXES	1,994,210	2,118,340	124,130	6.22%
ST REV SHARING IN LIEU OF TAX	101,742	101,742	-	0.00%
INTEREST EARNINGS	19,670	19,670	-	0.00%
REIMBURSEMENT FOR WAGES	4,200	4,200	-	0.00%
REVENUE	2,119,822	2,243,952	124,130	5.86%
SURPLUS (DEFICIT)	(350,107)	(679,071)		
BEGINNING FUND BALANCE	4,998,039	5,167,689		
ENDING FUND BALANCE	4,647,932	4,488,618		

LINCOLN PARISH POLICE JURY
AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

Account Title	2021 Original Budget	2022 Proposed	Variance 2022	
			Proposed/ Original 2021	% Change
SOLID WASTE DISPOSAL FUND				
SALARIES	125,819	138,611	12,792	10.17%
WAGES	221,400	223,263	1,863	0.84%
DRUG TESTING & UNEMP	750	750	-	0.00%
PAYROLL TAXES	4,700	5,247	548	11.65%
RETIREMENT CONTRIBUTIONS	41,000	41,992	992	2.42%
HEALTH INSURANCE	102,628	118,830	16,202	15.79%
DENTAL INSURANCE	5,074	4,199	(874)	-17.23%
WORKMEN'S COMPENSATION	12,000	12,000	-	0.00%
ADV, DUES AND	1,000	1,000	-	0.00%
UTILITIES/ELECTRICITY & GAS	15,000	15,000	-	0.00%
TELEPHONE	1,000	1,000	-	0.00%
EQUIP RENTALS & LEASES	35,000	35,000	-	100.00%
IMPROVEMENTS &	50,000	50,000	-	0.00%
CONTRACT LABOR	75,000	75,000	-	0.00%
LANDFILL TIPPING FEES	850,000	900,000	50,000	5.88%
SEPARATION SITE	-	120,000	120,000	#DIV/0!
BURNING PIT OPERATION	156,000	75,000	(81,000)	-51.92%
PROFESSIONAL SERVICES	75,000	75,000	-	0.00%
ENGINEERING SERVICES	25,000	25,000	-	100.00%
INSURANCE & SURETY BONDS	57,000	57,000	-	0.00%
MATERIALS & SUPPLIES	5,000	5,000	-	0.00%
VEHICLE SUPPLIES	75,000	75,000	-	0.00%
MAINTENANCE OF EQUIPMENT	125,000	125,000	-	0.00%
TRAVEL/TRAINING	1,775	1,775	-	0.00%
OFFICIAL FEES	4,400	4,400	-	0.00%
ACQUISITION OF EQUIPMENT	150,000	150,000	-	100.00%
MERCHANT FEES	2,500	2,500	-	100.00%
KEEP LINCOLN PARISH	7,500	7,500	-	100.00%
COST OF SALES TAX	13,800	10,000	(3,800)	-27.54%
TRANSFER TO RESERVE	-	53,000	53,000	
TAX DISTRIBUTION - OTHER	1,600,000	2,023,186	423,186	26.45%
TAX DISTRIBUTION - SW	835,000	1,042,247	207,247	24.82%
SOLID WASTE	4,673,345	5,473,501	800,156	17.12%
REVENUE				
SALES & USE TAX	4,546,560	5,300,000	753,440	16.57%
LANDFILL FEES	168,000	168,000	-	0.00%
SALE OF RECYCLEABLES	5,000	5,000	-	0.00%
REVENUE	4,719,560	5,473,000	753,440	15.96%
SURPLUS (DEFICIT)	46,215	(501)		
BEGINNING FUND BALANCE	36	229,203		
ENDING FUND BALANCE	46,251	228,702		

LINCOLN PARISH POLICE JURY
AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

	2021 Original Budget	2022 Proposed	2022 Proposed/ Original2021	Change
SOLID WASTE COLLECTION FUND				
SALARIES	102,500	123,537	21,037	20.52%
WAGES	230,625	311,655	81,030	35.14%
DRUG TESTING & UNEMPL CLAIMS	900	900	-	0.00%
PAYROLL TAXES	4,613	6,310	1,698	36.81%
RETIREMENT CONTRIBUTIONS	40,488	47,258	6,771	16.72%
HEALTH INSURANCE	112,540	128,995	16,455	14.62%
DENTAL INSURANCE	4,730	4,407	(323)	-6.82%
WORKMEN'S COMPENSATION	27,000	27,000	-	0.00%
UTILITIES/ELECTRICITY & GAS	1,200	1,200	-	0.00%
SITE PREP & IMPROVEMENT	75,000	75,000	-	0.00%
TELEPHONE	750	750	-	0.00%
CONTRACT LABOR	65,000	65,000	-	0.00%
PROFESSIONAL SERVICES	2,500	2,500	-	0.00%
INSURANCE & SURETY BONDS	60,000	60,000	-	0.00%
REFUSE CONTAINER	7,500	7,500	-	0.00%
MATERIALS & SUPPLIES	7,500	7,500	-	0.00%
VEHICLE SUPPLIES	126,000	126,000	-	0.00%
MAINTENANCE OF EQUIPMENT	150,000	150,000	-	0.00%
TRAVEL/TRAINING	-	-	-	-
ACQUISITION OF EQUIPMENT	285,000	285,000	-	0.00%
ACQUISITION OF PROPERTY	212,500	-	(212,500)	-100%
LITTER PROGRAM	25,000	25,000	-	0.00%
TOTAL EXPENDITURES	1,541,345	1,455,514	(85,831)	-5.57%
 REVENUE				
CONTAINER RENTALS	74,000	74,000	-	0.00%
INTEREST EARNINGS	3,750	3,750	-	0.00%
MICELLANEOUS	150	150	-	0.00%
TRANSFER IN - DISPOSAL	835,000	1,042,247	207,247	24.82%
TOTAL REVENUE	912,900	1,120,147	207,247	22.70%
 SURPLUS (DEFICIT)	 (628,445)	 (335,366)	 293,079	
 BEGINNING FUND BALANCE	 3,259,806	 2,997,606		
 ENDING FUND BALANCE	 2,631,361	 2,662,240		

Account Title	2021 Original Budget	2022 Proposed	Variance 2022	
			Proposed/Original 2021	% Change
PARKS AND RECREATION FUND				
SALARIES	134,430	137,446	3,016	2.24%
WAGES	108,100	144,013	35,913	33.22%
DRUG TESTING & UNEMP CLAIMS	1,600	1,600	-	0.00%
PAYROLL TAXES	10,220	13,010	2,790	27.30%
RETIREMENT CONTRIBUTIONS	16,800	15,810	(990)	-5.89%
HEALTH INSURANCE	36,000	24,225	(11,775)	-32.71%
DENTAL INSURANCE	1,620	1,146	(474)	-29.26%
WORKMEN'S COMPENSATION	6,160	6,160	-	0.00%
UTILITIES/ELECTRICITY & GAS	38,230	38,230	-	0.00%
GARBAGE PICKUP	2,520	2,520	-	0.00%
TELEPHONE	5,400	5,400	-	0.00%
INSURANCE & SURETY BONDS	25,000	25,000	-	0.00%
MATERIALS & SUPPLIES	15,000	15,000	-	0.00%
VEHICLE SUPPLIES	4,500	4,500	-	0.00%
MAINTENANCE OF EQUIPMENT	7,000	7,000	-	0.00%
PROMOTIONS	3,500	3,500	-	0.00%
TRAVEL/TRAINING	2,000	2,000	-	0.00%
OFFICIAL FEES	109	109	-	0.00%
MERCHANT FEES	7,500	7,500	-	0.00%
CAPITAL PROJECTS - PARK	173,520	120,000	(53,520)	-30.84%
CAPITAL PROJECTS - LOVE LOUISIANA	-	750,000	750,000	
ACQUISITION OF EQUIPMENT	21,500	-	(21,500)	0.00%
TOTAL EXPENDITURES	620,709	1,324,168	703,459	113.33%
REVENUE				
HOTEL/MOTEL TAX	80,000	80,000	-	0.00%
PICNIC SHELTER RENTAL	26,000	26,000	-	0.00%
RV CAMPGROUND RENTALS	155,000	178,250	23,250	15.00%
ADMISSION FEES	145,000	145,000	-	0.00%
STATE GRANTS - LOVE LOUISIANA	-	750,000	750,000	
MISC INCOME	750	750	-	0.00%
INTEREST EARNINGS	700	700	-	0.00%
TRANSFER IN - GENERAL	50,000	55,000	5,000	10.00%
TOTAL REVENUE	457,450	1,235,700	778,250	170.13%
SURPLUS (DEFICIT)	(163,259)	(88,468)	74,791	
BEGINNING FUND BALANCE	461,317	390,612		
ENDING FUND BALANCE	298,058	302,144		

LINCOLN PARISH POLICE JURY
 AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

Account Title	2021 Original Budget	2022 Proposed	Variance 2022 Proposed/ Original 2021 % Change	
COURTHOUSE CAPITAL FUND				
IMPROVEMENTS & DEVELOPMENT	200,000	100,000	(100,000)	-50.00%
TOTAL EXPENDITURES	200,000	100,000	(100,000)	-50.00%
REVENUE				
TRANSFER IN - GENERAL FUND	-	1,000,000	515,234	106.29%
INTEREST EARNINGS	5,000	5,000	-	0.00%
TOTAL REVENUE	5,000	1,005,000	515,234	105.20%
SURPLUS (DEFICIT)	(195,000)	905,000		
BEGINNING FUND BALANCE	1,278,854	1,567,145		
ENDING FUND BALANCE	1,083,854	2,472,145		

LINCOLN PARISH POLICE JURY
AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

Account Title	2021 Original Budget	2022 Proposed	Variance 2022 Proposed/ Original 2021 % Change	
BRIDGE REPLACE & ROAD IMPROVE				
ENGINEERING SERVICES	250,000	250,000	-	0.00%
TANK CARS	-	38,000		
CAPITAL PROJECTS - BRIDGE REPLACEMENTS	1,500,000	1,320,000	(180,000)	-12.00%
ROADS	1,750,000	1,608,000	(142,000)	-8.11%
REVENUE				
TRANSFER IN - ROAD CONST	1,575,000	900,000		
TRANSFER IN-HOSPITAL PROCEEDS	18,500	243,270	224,770	1214.97%
REVENUE	1,593,500	1,143,270	224,770	14%
SURPLUS (DEFICIT)	(156,500)	(464,730)		
BEGINNING FUND BALANCE	1,397,970	1,767,970		
ENDING FUND BALANCE	1,241,470	1,303,240		

LINCOLN PARISH POLICE JURY
AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

Account Title	2021 Original Budget	2022 Proposed	Variance 2022 Proposed/ Original 2021	% Change
SEWER FUND				
SALARIES	25,666	20,098	(5,568)	-21.69%
WAGES	4,818	4,932	114	2.37%
PAYROLL TAXES	442	291	(151)	-34.07%
RETIREMENT CONTRIBUTIONS	3,810	2,878	(932)	-24.46%
HEALTH INSURANCE	12,351	18,043	5,691	46.08%
DENTAL INSURANCE	636	636	-	0.00%
WORKMEN'S COMPENSATION	490	400	(90)	-18.37%
UTILITIES/ELECTRICITY & GAS	15,000	15,000	-	0.00%
PROFESSIONAL (SEPTIC HAULER)	10,250	15,000	4,750	46.34%
INSURANCE & SURETY BONDS	650	650	-	0.00%
MATERIALS & SUPPLIES	9,500	9,500	-	0.00%
MAINTENANCE OF EQUIPMENT	15,000	20,000	5,000	33.33%
BILLING & COLLECTION FEES	7,280	7,280	-	0.00%
OFFICIAL FEES	1,308	1,308	-	0.00%
TRANSFER TO SEWER EQ	-	-	-	#DIV/0!
SEWER	107,201	116,016	8,815	8.22%
REVENUE				
SEWERAGE FEES	89,500	93,000	3,500	3.91%
DELINQUENT PAYMENT FEES	4,250	2,500	(1,750)	-41.18%
LGAP EQUIPMENT GRANT	-	-	(12,973)	
REVENUE	93,750	95,500	(11,223)	-10.52%
SURPLUS (DEFICIT)	(13,451)	(20,516)		
BEGINNING FUND BALANCE	85,918	88,306		
ENDING FUND BALANCE	72,467	67,791		

LINCOLN PARISH POLICE JURY
 AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

Account Title	2021 Original Budget	2022 Proposed	Variance 2022 Proposed/ Original 2021 % Change	
HEALTH UNIT				
UTILITIES-ELECTRICITY & GAS	10,000	10,000	-	0.00%
IMPROVEMENTS & DEV	8,000	8,000	-	0.00%
INSURANCE & SURETY BONDS	600	600	-	0.00%
TOTAL HEALTH UNIT	18,600	18,600	-	0.00%
REVENUE				
LOCAL GRANTS	5,000	5,000	-	0.00%
INTEREST EARNINGS	75	75	-	0.00%
TRANSFER IN - HOSPITAL PROCEEDS	18,500	18,500	-	0.00%
REVENUE	23,575	23,575	-	0.00%
SURPLUS (DEFICIT)	4,975	4,975		
BEGINNING FUND BALANCE	133,933	138,908		
ENDING FUND BALANCE	138,908	143,883		

LINCOLN PARISH POLICE JURY
 AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

Account Title	2021 Original Budget	2022 Proposed	Variance 2022 Proposed/ Original 2021	% Change
HOSPITAL PROCEEDS FUND				
PROFESSIONAL SERVICES	10,000	10,000	-	0.00%
AMBULANCE SERVICES	30,000	60,000	30,000	100.00%
MENTAL HEALTH/SANITY EVALUATIONS	1,530	50,000	48,470	3167.97%
TRANSFER TO BRIDGE REPLACEMENT	-	243,270	243,270	#DIV/0!
TRANSFER TO HEALTH UNIT	18,500	18,500	-	0.00%
TOTAL HOSPITAL PROCEEDS	60,030	381,770	321,740	535.97%
REVENUE				
INTEREST EARNINGS	75,000	75,000	-	0.00%
REVENUE	75,000	75,000	-	0.00%
HOSPITAL PROCEEDS	14,970	(306,770)		

LINCOLN PARISH POLICE JURY
 AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

Account Title	2021 Original Budget	2022 Proposed	Variance 2022 Proposed/ Original 2021 % Change	
SECTION 8 HOUSING FUND				
VOUCHER ADMIN FEES	68,500	68,500	-	0.00%
FSS COORDINATOR	7,000	7,000	-	0.00%
VOUCHER RENTAL ASSISTANCE	578,000	550,000	-	0.00%
TRANSFER OUT - GENERAL FUND	-	35,000	35,000	
TOTAL SECTION 8 HOUSING	653,500	625,500	-	0.00%
REVENUE				
VOUCHER SECTION 8 GRANT	550,000	550,000	-	0.00%
INTEREST EARNINGS	1,450	1,450	-	0.00%
REVENUE	551,450	551,450	-	0.00%
SURPLUS (DEFICIT)	(102,050)	(74,050)		
BEGINNING FUND BALANCE	461,871	387,821		
ENDING FUND BALANCE	359,821	313,771		

LINCOLN PARISH POLICE JURY
AMENDED 2021 | PROPOSED 2022 BUDGET

Item #6.

Account Title	2021 Original Budget	2022 Proposed	Variance 2022 Proposed/ Original 2021 % Change	
LPPJ COMPLEX II BOND				
BUILDING & GROUND MAINTENANCE	75,000	75,000	-	0.00%
IMPROVEMENTS & DEVELOPMENT	125,000	50,000	50,000	#DIV/0!
TOTAL LPPJ COMPLEX II BOND	200,000	125,000	50,000	66.67%
REVENUE				
RENTS AND ROYALTIES	185,000	185,000	4,800	2.66%
INTEREST EARNINGS	75	75	-	0.00%
REVENUE	185,075	185,075	4,800	2.66%
SURPLUS (DEFICIT)	(14,925)	60,075		
BEGINNING FUND BALANCE	68,904	53,979		
ENDING FUND BALANCE	53,979	114,054		

LINCOLN PARISH LIBRARY
ORIGINAL 2021 | PROPOSED 2022 BUDGET

Lincoln Parish Library	2021	2022	Variance Proposed	Variance %
	Original Budget	Proposed Budget	Budget/2021 Original	
REVENUE				
AD VALOREM TAXES	-	2,157,772	2,157,772	
FEDERAL GRANT	-	-	-	
ST REV SHARING IN LIEU OF TAX	25,000	25,000	-	0%
LIBRARY FINES & LOST BOOK COLL	10,000	10,000	-	0%
EVENT CENTER REVENUE	10,000	10,000	-	0%
INTEREST EARNINGS	15,000	15,000	-	0%
COPY MACHINE USAGE	8,000	8,000	-	0%
Total REVENUE	68,000	2,225,772		
EXPENDITURES				
SALARIES, WAGES & BENEFITS				
SALARIES	725,000	691,080	(33,920)	-5%
WAGES	130,000	69,691	(60,309)	-46%
DRUG TESTING	6,000	1,575	(4,425)	-74%
PAYROLL TAXES	21,975	15,726	(6,249)	-28%
RETIREMENT CONTRIBUTIONS	88,800	86,722	(2,078)	-2%
HEALTH AND DENTAL INSURANCE	273,700	227,259	(46,441)	-17%
WORKMEN'S COMPENSATION	5,000	5,250	250	5%
UNEMPLOYMENT CLAIMS	-	17,850	17,850	
ELECTION EXPENSES	-	-	-	
PAYROLL AND BENEFITS	1,250,475	1,115,153		
LIBRARY SERVICES				
TECH SERVICES SUPPORT	10,000	10,250	250	3%
PROFESSIONAL SERVICES	20,000	41,000	21,000	105%
CIRCULATION & PROCESSING SUPPL	10,000	10,250	250	3%
MATERIALS PROCESSING FEES	7,500	-	(7,500)	-100%
COMPUTER SOFTWARE	10,000	10,250	250	3%
PROGRAMS EXPENSE	15,000	15,375	375	3%
ACQUISITION OF EQUIPMENT	10,000	10,250	250	3%
MATERIALS & INFO SERVICES	85,000	89,750	4,750	6%
NEW MARKETING	-	2,500	2,500	
GOAL	2,000	-	(2,000)	-100%
E-MATERIALS	110,000	112,750	2,750	3%
PERIODICALS	20,000	20,500	500	3%
PRINTING & BINDING	6,000	6,150	150	3%
VEHICLE SUPPLIES & MAINTENANCE	1,500	5,125	3,625	242%
Total LIBRARY SERVICES	307,000	334,150		
BUILDING OPERATIONS				
UTILITIES/ELECTRICITY & GAS	125,000	133,250	8,250	7%
TELEPHONE	18,000	15,375	(2,625)	-15%
BUILDING & GROUND MAINTENANCE	55,000	35,875	(19,125)	-35%
MAINTENANCE OF EQUIPMENT	95,000	76,875	(18,125)	-19%
FURNITURE & FIXTURES	10,000	10,250	250	3%
Total BUILDING OPERATIONS	303,000	271,625		
OFFICE OPERATIONS				
EQUIP RENTALS & LEASES	20,000	20,500	500	3%
PROFESSIONAL SERVICES	15,000	10,250	(4,750)	-32%
INSURANCE & SURETY BONDS	67,000	62,525	(4,475)	-7%
OFFICE SUPPLIES & EXPENSES	18,000	18,450	450	3%
MAINTENANCE OF EQUIPMENT	500	-	(500)	-100%
MERCHANT FEES	2,500	-	(2,500)	-100%
COMPUTER SOFTWARE	2,000	2,563	563	28%
MEMBERSHIP DUES	10,000	8,200	(1,800)	-18%
TRAVEL/TRAINING	8,000	8,200	200	3%
ACQUISITION OF EQUIPMENT	3,500	6,150	2,650	76%
RETIRE SYSTEMS DEDUCT FROM TAX	-	60,896	60,896	
Total OFFICE OPERATIONS	146,500	197,734		
Total EXPENDITURES	2,006,975	1,918,662		
EXCESS (DEFICIT)	(1,938,975)	307,110		

HELP AGENCY
 CSBG GRANT FUND
 ORIGINAL 2021, PROPOSED 2022

Item #6.

Account Title	2021 Original	2022 Proposed	Variance 2021 Original/ 2022 Proposed	% Change
HELP CSBG				
ADMINISTRATION				
SALARIES	38,270	38,270	-	0.00%
WAGES	52,630	52,630	-	0.00%
HEALTH INSURANCE	42,440	42,440	-	0.00%
DENTAL INSURANCE	1,880	1,880	-	0.00%
RETIREMENT	11,140	11,140	-	0.00%
PAYROLL TAXES	1,320	1,320	-	0.00%
WORKMEN'S COMP	500	500	-	0.00%
OTHER SUPPORT	13,750	13,750	-	0.00%
TRAVEL /TRAINING	1,212	1,212	-	0.00%
TOTAL ADMINISTRATION	163,142	163,142	-	0.00%
PROGRAM ACTIVITIES				
WAGES	23,630	23,630	-	0.00%
HEALTH INSURANCE	10,570	10,570	-	0.00%
DENTAL INSURANCE	400	400	-	0.00%
RETIREMENT	2,890	2,890	-	0.00%
PAYROLL TAXES	580	580	-	0.00%
DIRECT CSBG ASSISTANCE	42,000	42,000	-	0.00%
OTHER SUPPORT	13,750	13,750	-	0.00%
TOTAL PROGRAM ACTIVITIES	93,820	93,820	-	0.00%
TOTAL HELP CSBG	256,962	256,962	-	0.00%
REVENUE				
STATE GRANTS	245,715	245,715	-	0.00%
MISCELLANEOUS	-	-	-	#DIV/0!
REVENUE	245,715	245,715	-	0.00%
SURPLUS (DEFICIT)	(11,247)	(11,247)	-	0.00%
BEGINNING FUND BALANCE	53,013	41,766		
ENDING FUND BALANCE	41,766	30,519		

HELP AGENCY BUDGET
ORIGINAL 2021/ PROPOSED 2022
LIHEAP FUND

Item #6.

Account Title	2021 Original	2022 Proposed	Variance 2021 Amended/ 2022 Proposed	% Change
HELP LIHEAP				
SALARIES	30,000	30,000	-	0.00%
WAGES	30,000	30,000	-	0.00%
DRUG TESTING	1,000	1,000	-	0.00%
HEALTH INSURANCE	12,000	12,000	-	0.00%
DENTAL INSURANCE	450	450	-	0.00%
RETIREMENT	5,750	5,750	-	0.00%
PAYROLL TAXES	1,750	1,750	-	0.00%
ADV, DUES AND SUBSCRIPTIONS	1,750	1,750	-	0.00%
TELEPHONE	1,750	1,750	-	0.00%
OFFICE SUPPLIES	3,200	3,200	-	0.00%
TOTAL LIHEAP	87,650	87,650	-	0.00%
REVENUE				
INTEREST	25	25	-	0.00%
STATE GRANTS	88,356	88,356	-	0.00%
REVENUE	88,381	88,381	-	0.00%
SURPLUS (DEFICIT)	731	731	-	0.00%
BEGINNING FUND BALANCE	35,918	36,649		
ENDING FUND BALANCE	36,649	37,380		

HELP AGENCY BUDGET
 PROPOSED 2022 BUDGET
 TRANSPORTATION FUND

Item #6.

Account Title	2021 Original	2022 Proposed	Variance 2021 Original / 2022 Proposed	% Change
HELP TRANSPORTATION				
WAGES	110,390	110,390	-	0.00%
DRUG TESTING/UNEMPLOYMENT	900	900	-	0.00%
HEALTH INSURANCE	31,700	31,700	-	0.00%
DENTAL INSURANCE	1,200	1,200	-	0.00%
RETIREMENT	13,520	13,520	-	0.00%
PAYROLL TAXES	1,600	1,600	-	0.00%
WORKMEN'S COMP	6,850	6,850	-	0.00%
INSURANCE & SURETY BONDS	4,412	4,412	-	0.00%
TRAVEL /TRAINING	2,500	2,500	-	0.00%
PROFESSIONAL SERVICES	1,344	1,344	-	0.00%
TELEPHONE	3,173	3,173	-	0.00%
ADV/DUES & SUBSCRIPTIONS	1,745	1,745	-	0.00%
OFFICE SUPPLIES	4,000	4,000	-	0.00%
UNIFORMS	1,007	1,007	-	0.00%
VEHICLE SUPPLIES	19,000	19,000	-	0.00%
MAINTENANCE OF EQUIPMENT	330	330	-	0.00%
MEMBERSHIP DUES	800	800	-	0.00%
VEHICLE SUPPLIES & MAINTENANCE	12,283	12,283	-	0.00%
ACQUISITION OF EQUIPMENT	7,490	7,490	-	0.00%
TOTAL TRANSPORTATION	224,244	224,244	-	0.00%
REVENUE				
SECTION 5311	135,000	135,000	-	0.00%
TITLE 19 - MEDICAL TRANSPORTATION	70,000	70,000	-	0.00%
PUBLIC TRANSPORTATION FARES	18,000	18,000	-	0.00%
INTEREST	27	27	-	0.00%
REVENUE	223,027	223,027	-	0.00%
SURPLUS (DEFICIT)	(1,217)	(1,217)	-	
BEGINNING FUND BALANCE	81,341	80,124		
ENDING FUND BALANCE	80,124	78,906		

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 05174FXT020 05174FXT020: COMM. AT A PT. 193.9' S. AND 1342.3' W. OF THE NEC OF NW OF SEC. 5-17-4, TH. RUN N. 89 DEG. 48' W. 80.0', TH. S. 84 DEG. 41' W. 154.5', TH. S. 86 DEG. 46' W. 160.0' TO THE C/L OF HWY. 507, TH. S. 02 DEG. 41' W. ALONG SAID C/L 114.3', TH. S. 88 DEG. 14' E. 398.1', TH. N. 00 DEG. 23' E. 149.5' BACK TO POB, CONTG. 1.21 AC. (FROM TILMA PRUITT, ET UX) (411-6) (0300982300) ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln in 1991 for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed 337-14-(0) as well as the five (5) year redemption period, and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$3,540.84 and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from _____ for the consideration of \$3,540.84 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below was scheduled for public auction on November 3, 2021 at 10:00 a.m.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #05174FXT020, having no municipal address located on Fellowship Ext Road, Lincoln Parish, LA, and more fully described as:

COMM. AT A PT. 193.9' S. AND 1342.3' W. OF THE NEC OF NW OF SEC. 5-17-4, TH. RUN N. 89 DEG. 48' W. 80.0', TH. S. 84 DEG. 41' W. 154.5', TH. S. 86 DEG. 46' W. 160.0' TO THE C/L OF HWY. 507, TH. S. 02 DEG. 41' W. ALONG SAID C/L 114.3', TH. S. 88 DEG. 14' E. 398.1', TH. N. 00 DEG. 23' E. 149.5' BACK TO POB, CONTG. 1.21 AC. (FROM TILMA PRUITT, ET UX) (411-6) (0300982300)

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAINED:

ABSENT:



“Auction” Minimum Bid \$3,540.84
Parcel 05174FXT020
Non-Subdivision, 1.21 Deed Acres
Located on Fellowship Ext, Simsboro, La
District 03

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 07173000008: TWO ACRES M/L SIT. IN SEC. 7-17-3. (FROM AMANDA M. SMITH) (966-11) (0100685609) (0100685610) SEC. 7-17-3: BEG. AT THE INTERSECTION OF THE S/L OF THE NE AND THE W. R/W LINE OF CHINA GROVE RD. (L/P RD. 19), RUN N. ALONG THE W. R/W LINE OF SAID RD. 726' TO ST. PT.; FROM ST. PT. N. ALONG THE W. R/W LINE OF SAID RD. 208.7'; W. PAR. TO THE S/L OF SAID NE 208.7'; S. PAR. TO THE W. R/W LINE OF SAID RD. 208.7'; E. PAR. TO THE S/L OF SAID NE 208.7' BACK TO ST. PT.; AND BEG. AT THE NEC OF SW OF NE, RUN S. 89 DEG. 39' 27 E. ALONG THE N/L OF SAID 40, 21.35' AND TO ITS INTERSECTION WITH THE R/W LINE OF CHINA GROVE RD. (L/P 19); TH. S. 01 DEG. 52' 17 E. ALONG THE W. R/W LINE OF SAID RD. 394.47'; N. 89 DEG. 39' 27 W. 208.7' AND TO THE NWC OF THE FIRST HEREINABOVE DESC. PARCEL FOR POB., FROM POB. N. 89 DEG. 39' 27 W. 208.8'; S. 01 DEG. 52' 17 E. 208.7'; S. 89 DEG. 39' 27 E. 208.8' AND TO THE SWC OF THE FIRST HEREINABOVE DESC. PARCEL; TH. N. 01 DEG. 52' 17 W. ALONG THE W/L OF THE FIRST HEREINABOVE PARCEL 208.7' AND BACK TO POB. (FROM AMANDA M. SMITH) (966-11) (0100685610)(0100685609)(ADJ 1060-183)(REDEMPTION 1066-178) FROM FRANK CORDARO (1062-302) (Adjudicated for unpaid 2001 Taxes) (1131-234 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THER MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln on May 1, 2002, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed 337-14-(0) as well as the five (5) year redemption period, and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$16,319.24 and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from Timothy Booker for the consideration of \$26,000.00 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below was scheduled for public auction on November 3, 2021 at 10:00 a.m.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #07173000008, having a municipal address of 244 China Grove Road, Ruston, LA, and more fully described as:

TWO ACRES M/L SIT. IN SEC. 7-17-3. (FROM AMANDA M. SMITH) (966-11) (0100685609) (0100685610) SEC. 7-17-3: BEG. AT THE INTERSECTION OF THE S/L OF THE NE AND THE W. R/W LINE OF CHINA GROVE RD. (L/P RD. 19), RUN N. ALONG THE W. R/W LINE OF SAID RD. 726' TO ST. PT.; FROM ST. PT. N. ALONG THE W. R/W LINE OF SAID RD. 208.7'; W. PAR. TO THE S/L OF SAID NE 208.7'; S. PAR. TO THE W. R/W LINE OF SAID RD. 208.7'; E. PAR. TO THE S/L OF SAID NE 208.7' BACK TO ST. PT.; AND BEG. AT THE NEC OF SW OF NE, RUN S. 89 DEG. 39' 27 E. ALONG THE N/L OF SAID 40, 21.35' AND TO ITS INTERSECTION WITH THE R/W LINE OF CHINA GROVE RD. (L/P 19); TH. S. 01 DEG. 52' 17 E. ALONG THE W. R/W LINE OF SAID RD. 394.47'; N. 89 DEG. 39' 27 W. 208.7' AND TO THE NWC OF THE FIRST HEREINABOVE DESC. PARCEL FOR POB., FROM POB. N. 89 DEG. 39' 27 W. 208.8'; S. 01 DEG. 52' 17 E. 208.7'; S. 89 DEG. 39' 27 E. 208.8' AND TO THE SWC OF THE FIRST HEREINABOVE DESC. PARCEL; TH. N. 01 DEG. 52' 17 W. ALONG

THE W/L OF THE FIRST HEREINABOVE PARCEL 208.7' AND BACK TO POB. (FROM AMANDA M. SMITH) (966-11) (0100685610)(0100685609)(ADJ 1060-183)(REDEMPTION 1066-178) FROM FRANK CORDARO (1062-302) (Adjudicated for unpaid 2001 Taxes) (1131-234

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

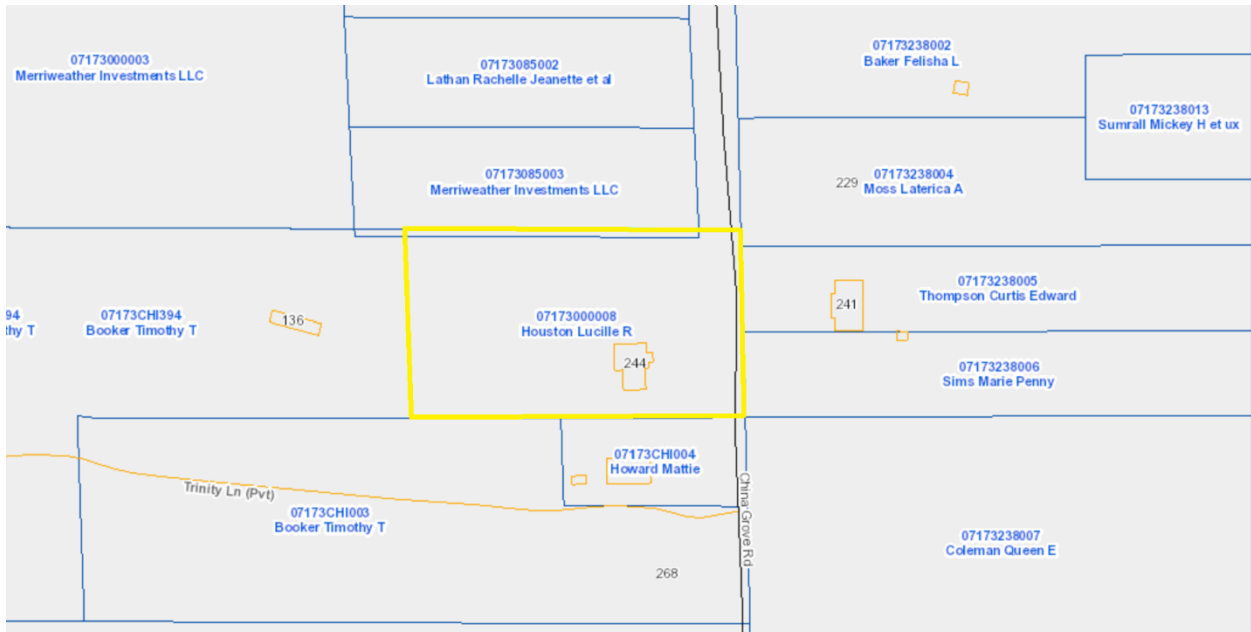
BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAINED:

ABSENT:



“Auction” Minimum Bid \$16,319.24
Parcel 07173000008
Non-Subdivision, 2.0 Deed Acres
Located at 244 China Grove Road, Ruston, La.
District 02

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2021 tax roll on all property subject to taxation by Lincoln Parish Police Jury.

MILLAGE

For the purpose of providing funds for equipment, construction and support of a public library and its branch or branches in the Parish. 4.49 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Lincoln, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2021, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

- YEAS:
- NAYS:
- ABSTAINED:
- ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on November 16, 2021, at which meeting a quorum was present and voting.

Lincoln Parish, Louisiana, this 17th day of November, 2021.

(Signature of authorized person of the taxing district)



AIA[®] Document B101™ – 2017

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Twenty-eighth day of October in the year Two Thousand Twenty-One
(*In words, indicate day, month and year.*)

BETWEEN the Architect's client identified as the Owner:
(*Name, legal status, address and other information*)

Lincoln Parish Police Jury
P. O. Box 979
Ruston, LA 71273-0979
Telephone Number: 318-251-5111

and the Architect:
(*Name, legal status, address and other information*)

Michael L. Walpole, Architect, Limited Liability Company
330 West Mississippi Avenue
Ruston, LA 71270
Telephone Number: 318-251-2151
Fax Number: 318-251-2171

for the following Project:
(*Name, location and detailed description*)

New Facilities for Lincoln Parish Health Hub & H.E.L.P. Agency
Mill Street
Ruston, LA 71270
New Facilities for Lincoln Parish Health Hub & H.E.L.P. Agency

The Owner and Architect agree as follows.

The Architect will prepare Schematic Design Documents (Master Plan) for the New Lincoln Parish Health Hub and the H.E.L.P. Agency. The Health Hub consist of both the Lincoln Parish Health Unit and the Lincoln Parish Health Hut. This new facility, which may consist of either one combined building or two separate buildings, will be located on Mills Street in Ruston, LA.

Once Schematic Design Services are completed, a decision will be made by the Police Jury to proceed with either both the Health Hub and H.E.L.P. Agency as a single project, or proceed with the Health Hub as Phase 1 and the H.E.L.P. Agency as a second phase. Based upon this decision, the Architect will complete the remaining phases of his work through Construction for the new facilities.

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

TABLE OF ARTICLES

- 1 INITIAL INFORMATION
- 2 ARCHITECT'S RESPONSIBILITIES
- 3 SCOPE OF ARCHITECT'S BASIC SERVICES
- 4 SUPPLEMENTAL AND ADDITIONAL SERVICES
- 5 OWNER'S RESPONSIBILITIES
- 6 COST OF THE WORK
- 7 COPYRIGHTS AND LICENSES
- 8 CLAIMS AND DISPUTES
- 9 TERMINATION OR SUSPENSION
- 10 MISCELLANEOUS PROVISIONS
- 11 COMPENSATION
- 12 SPECIAL TERMS AND CONDITIONS
- 13 SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.
(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:
(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

The Architect will continue to work with the Owner to further define the program.

§ 1.1.2 The Project's physical characteristics:
(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

The project will be located at the corner of Mills Street and White Street in Ruston, Louisiana.

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:
(Provide total and, if known, a line item breakdown.)

\$3,400,000 - \$4,000,000 for Health Hub; cost is undetermined at this time for the H.E.L.P. Agency

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

- .1 Design phase milestone dates, if any:

November 1, 2021 - April 2022

.2 Construction commencement date:

June 2022

.3 Substantial Completion date or dates:

Summer 2023

.4 Other milestone dates:

§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:
(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)

Public bidding unless Owner decides to explore CMAR process if project exceeds \$5,000,000.

§ 1.1.6 The Owner’s anticipated Sustainable Objective for the Project:
(Identify and describe the Owner’s Sustainable Objective for the Project, if any.)

No sustainable objectives are established at the time.

§ 1.1.6.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™–2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner’s Sustainable Objective. If E204–2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204–2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:
(List name, address, and other contact information.)

Doug Postel
P. O. Box 979
Ruston, LA 71273-0979
Telephone Number: 318-251-5111

Email Address: dpostel@lincolnparish.org

§ 1.1.8 The persons or entities, in addition to the Owner’s representative, who are required to review the Architect’s submittals to the Owner are as follows:
(List name, address, and other contact information.)

None

§ 1.1.9 The Owner shall retain the following consultants and contractors:
(List name, legal status, address, and other contact information.)

.1 Geotechnical Engineer: Will be required to be furnished by the Owner but is not determined at this time.

.2 Civil Engineer: The Architect will hire a Civil Engineer to work with him in developing only the parking and sidewalks for the project. Any other Civil Engineering work required related to detention of water, highway tie-in permits, surveys, topographic work, or any other items that the project may required are not included in the Architect's fee proposal. These services will be provided by the Owner with a separate contract with the Civil Engineer.

.3 Other, if any:
(List any other consultants and contractors retained by the Owner.)

Not determined at this time.

§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:
(List name, address, and other contact information.)

Mike Walpole
330 West Mississippi Avenue
Ruston, LA 71270
Telephone Number: 318-251-2151
Fax Number: 318-251-2171
Mobile Number: 318-243-2151
Email Address: mail@mwarchitect.com

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:
(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

.1 Structural Engineer:
Not determined at this time since dependent on complexity and type of structure.

.2 Mechanical Engineer:

P+A / EMA Engineering & Consulting
9441 Stevens Road, Suite 200
Shreveport, LA 71106
318-425-4500

.3 Electrical Engineer:

P+A / EMA Engineering & Consulting
9441 Stevens Road, Suite 200

Init.

Shreveport, LA 71106
318-425-4500

§ 1.1.11.2 Consultants retained under Supplemental Services:

§ 1.1.12 Other Initial Information on which the Agreement is based:

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form. The parties will use AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, to establish the protocols for the development, use, transmission, and exchange of digital data.

§ 1.3.1 Any use of, or reliance on, all or a portion of a building information model without agreement to protocols governing the use of, and reliance on, the information contained in the model and without having those protocols set forth in AIA Document E203™-2013, Building Information Modeling and Digital Data Exhibit, and the requisite AIA Document G202™-2013, Project Building Information Modeling Protocol Form, shall be at the using or relying party's sole risk and without liability to the other party and its contractors or consultants, the authors of, or contributors to, the building information model, and each of their agents and employees.

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than one million dollars (\$ 1,000,000) for each occurrence and two million dollars (\$ 2,000,000) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than one million dollars (\$ 1,000,000) per accident for bodily injury, death of any person, and

property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than one hundred thousand dollars (\$ 100,000) each accident, one hundred thousand dollars (\$ 100,000) each employee, and five hundred thousand dollars (\$ 500,000) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than two million dollars (\$ 2,000,000) per claim and two million dollars (\$ 2,000,000) in the aggregate.

(Paragraph Deleted)

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5.

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

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§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.1.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

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§ 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 Procurement Phase Services

§ 3.5.1 General

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 Competitive Bidding

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by:

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 organizing and conducting a pre-bid conference for prospective bidders;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda; and,
- .4 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 Negotiated Proposals

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by:

- .1 facilitating the distribution of Proposal Documents for distribution to prospective contractors and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors;
- .3 preparing responses to questions from prospective contractors and providing clarifications and interpretations of the Proposal Documents to the prospective contractors in the form of addenda; and,

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- .4 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 If the Proposal Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2017, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

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§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Contractor

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

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§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner’s approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner’s review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect’s knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect’s inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect’s responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

(Designate the Architect’s Supplemental Services and the Owner’s Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

Supplemental Services	Responsibility <i>(Architect, Owner, or not provided)</i>
§ 4.1.1.1 Programming	Architect will provide as part of Basic Services
§ 4.1.1.2 Multiple preliminary designs	Architect will provide up to two (2) as part of Basic Services
§ 4.1.1.3 Measured drawings	Not Provided

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§ 4.1.1.4	Existing facilities surveys	Not Provided
§ 4.1.1.5	Site evaluation and planning	Architect will provide as part of Basic Services
§ 4.1.1.6	Building Information Model management responsibilities	Not Provided
§ 4.1.1.7	Development of Building Information Models for post construction use	Not Provided
§ 4.1.1.8	Civil engineering	Architect will only provide as shown in 1.1.9.2
§ 4.1.1.9	Landscape design	Not Provided
§ 4.1.1.10	Architectural interior design	Architect will provide as part of Basic Services
§ 4.1.1.11	Value analysis	Not Provided
§ 4.1.1.12	Detailed cost estimating beyond that required in Section 6.3	Not Provided
§ 4.1.1.13	On-site project representation	Not Provided
§ 4.1.1.14	Conformed documents for construction	Not Provided
§ 4.1.1.15	As-designed record drawings	Not Provided
§ 4.1.1.16	As-constructed record drawings	Not Provided
§ 4.1.1.17	Post-occupancy evaluation	Not Provided
§ 4.1.1.18	Facility support services	Not Provided
§ 4.1.1.19	Tenant-related services	Not Provided
§ 4.1.1.20	Architect's coordination of the Owner's consultants	Not Provided
§ 4.1.1.21	Telecommunications/data design	Not Provided
§ 4.1.1.22	Security evaluation and planning	Not Provided
§ 4.1.1.23	Commissioning	Not Provided
§ 4.1.1.24	Sustainable Project Services pursuant to Section 4.1.3	Not Provided
§ 4.1.1.25	Fast-track design services	Not Provided
§ 4.1.1.26	Multiple bid packages	Not Provided
§ 4.1.1.27	Historic preservation	Not Provided
§ 4.1.1.28	Furniture, furnishings, and equipment design	Not Provided
§ 4.1.1.29	Other services provided by specialty Consultants	Not Provided
§ 4.1.1.30	Other Supplemental Services	Not Provided

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E204™-2017, Sustainable Projects Exhibit, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- .1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;
- .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .8 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of entities providing bids or proposals;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or,
- .11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor

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- .2 One (1) visits to the site by the Architect during construction
- .3 One (1) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 Two (2) inspections for any portion of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within Thirty-six (36) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope

of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 The Owner shall include the Architect in all communications with the Contractor that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.15 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1.1, as a Supplemental Service.

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§ 6.4 If, through no fault of the Architect, the Procurement Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services for modifying the Construction Documents shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201-2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box.)

Arbitration pursuant to Section 8.3 of this Agreement

Litigation in a court of competent jurisdiction

[] Other: *(Specify)*

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

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§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect’s services. The Architect’s fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days’ written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days’ written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days’ written notice to the Architect for the Owner’s convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect’s termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

Five (5%) percent of the Total Fee

.2 Licensing Fee if the Owner intends to continue using the Architect’s Instruments of Service:

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner’s rights to use the Architect’s Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction’s choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner’s rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests

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the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect’s promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect’s materials shall not include the Owner’s confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner’s promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as “confidential” or “business proprietary,” the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose “confidential” or “business proprietary” information after 7 days’ notice to the other party, when required by law, arbitrator’s order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties’ intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect’s Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

.1 Stipulated Sum
(Insert amount)

.2 Percentage Basis
(Insert percentage value)

Fee % equal to that shown on the attached Schedule identified as State of Louisiana, Facility & Control, BCI & CPI for 2021 Fee Formula. An example of the fee % for a \$3,500,000 project is 7.8660% (\$275,309). An example of a \$5,000,000 construction project is 7.6635% (\$383,174). If Phase 1 consist of only the Health Hub, and not the H.E.L.P. Agency, the fee will be determined by charging 15% of the Total Fee (Schematic Design Phase Services - see 11.5 of this Agreement) for the H.E.L.P. Agency portion and 100% of the fee for the Phase 1 portion that is constructed.

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() % of the Owner's budget for the Cost of the Work, as calculated in accordance with Section 11.6.

.3 Other
(Describe the method of compensation)

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

Architect and Engineer's Standard Hourly Rate

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

Architect and Engineer's Standard Hourly Rate

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus ten percent (10%), or as follows:
(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	Fifteen	percent (15	%)
Design Development Phase	Fifteen	percent (15	%)
Construction Documents Phase	Forty-five	percent (45	%)
Procurement Phase	Five	percent (5	%)
Construction Phase	Twenty	percent (20	%)
Total Basic Compensation	one hundred	percent (100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work. Compensation paid in previous progress payments shall not be adjusted based on subsequent updates to the Owner's budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Architect and Engineer's Standard Hourly Rates

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Employee or Category Rate (\$0.00)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect’s consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;
- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner’s prior written approval, the Architect’s consultants’ expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect’s consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;

(Paragraphs Deleted)

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect’s consultants plus ten percent (10 %) of the expenses incurred.

§ 11.9 Architect’s Insurance. If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.5, and for which the Owner shall reimburse the Architect.)

§ 11.10 Payments to the Architect

§ 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of zero (\$ 0) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner’s account in the final invoice.

§ 11.10.1.2 If a Sustainability Certification is part of the Sustainable Objective, an initial payment to the Architect of (\$) shall be made upon execution of this Agreement for registration fees and other fees payable to the Certifying Authority and necessary to achieve the Sustainability Certification. The Architect’s payments to the Certifying Authority shall be credited to the Owner’s account at the time the expense is incurred.

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect’s invoice. Amounts unpaid twenty (20) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

1 % One percent per month

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect’s compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in

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the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:
(Include other terms and conditions applicable to this Agreement.)

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

.1 AIA Document B101™–2017, Standard Form Agreement Between Owner and Architect
(Paragraph Deleted)

.3 Exhibits:
(Check the appropriate box for any exhibits incorporated into this Agreement.)

[] AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this agreement.)

[] Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

.4 Other documents:
(List other documents, if any, forming part of the Agreement.)

Attached copy of the State of Louisiana Facility Planning & Control, BCI & CPI for 2021 Fee Formula

This Agreement entered into as of the day and year first written above.

OWNER (Signature)
Richard I Durrett, President

(Printed name and title)

ARCHITECT (Signature)
Mike Walpole, Architect

(Printed name, title, and license number, if required)

An Ordinance to declare the malapportionment status of the current districting plan of the Parish’s single member election districts of the LINCOLN PARISH POLICE JURY utilizing the population data from the 2020 federal decennial census; and otherwise to provide with respect thereto.

WHEREAS, the LINCOLN PARISH POLICE JURY is elected from single member districts;

WHEREAS, interposing the population data from the 2020 federal decennial census into the current districting plan for the LINCOLN PARISH POLICE JURY discloses that there are districts with plan the exceed the acceptable population deviation under the principal of one-person-one-vote;

WHEREAS, Louisiana law requires the LINCOLN PARISH POLICE JURY to declare whether its existing districting plan is malapportioned following a federal decennial census;

NOW, THEREFORE:

BE IT ORDAINED BY THE LINCOLN PARISH POLICE JURY THAT:

The current districting plan of single member districts of the LINCOLN PARISH POLICE JURY is malapportioned utilizing the population data from the 2020 federal decennial census, and the LINCOLN PARISH POLICE JURY shall adopt a new districting plan for use in the next regularly scheduled election.

FURTHER BE IT ORDAINED THAT:

The LINCOLN PARISH POLICE JURY authorizes and directs Strategic Demographics, LLC to further proceed with crafting a redistricting plan.

**Certification by State or Local
 Official of PHA Plans Consistency
 with the Consolidated Plan or
 State Consolidated Plan
 (All PHAs)**

U. S Department of Housing and Urban Development

Item #15.

Office of Public and Indian Housing

OMB No. 2577-0226

Expires 2/29/2016

**Certification by State or Local Official of PHA Plans
 Consistency with the Consolidated Plan or State Consolidated Plan**

I, Richard I. Durrett, the President
Official's Name *Official's Title*

certify that the 5-Year PHA Plan and/or Annual PHA Plan of the

Lincoln Parish Police Jury
PHA Name

is consistent with the Consolidated Plan or State Consolidated Plan and the Analysis of
 Impediments (AI) to Fair Housing Choice of the

Lincoln Parish Police Jury
Local Jurisdiction Name

pursuant to 24 CFR Part 91.

Provide a description of how the PHA Plan is consistent with the Consolidated Plan or State
 Consolidated Plan and the AI.

~~The objective of the PHA are to improve quality of assisted housing by improving voucher management, increase assisted housing
 choice objectives by conducting outreach efforts to potential voucher landlords provide voucher mobility counseling promote self
 sufficiency of families to provide information for supportive services for the elderly or families with disabilities to ensure equal opportunity
 and affirmatively further fair housing and to ensure that all women and their children should have.~~

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will
 prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Richard I. Durrett	President
Signature	Date

RESOLUTION NO. 21-__

WHEREAS, HUD, according to the Quality Housing and Work Responsibility Act of 1998 (QHWRA), all Public Housing Agencies (Lincoln Parish Police Jury) shall develop an Annual plan with a statement of its Mission, Goals and Objectives. The PHA shall prepare a 5 year plan and display the proposed plan at the Section 8 Office, located at 829 East Georgia, Suite 7, for 45 days, call a hearing to request comments from the community and then submit the completed plan to HUD.

BE IT HEREBY RESOLVED that the Lincoln Parish Police Jury convened in regular session this 16th day of November, 2021 does hereby and herewith approve the Final Five Year Plan (2020-2024) for the Section 8 Housing Program.

* * * * *

Richard I. Durrett, President

* * * * *

I, Doug Postel, Parish Administrator, Lincoln Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Police Jury of Lincoln Parish, Louisiana, convened in regular session on the 16th day of November 2021 at which meeting a quorum was present.

Doug Postel
Parish Administrator

**Attach to PHA 5 year and Annual Plan
Fiscal Year 1/2021**

VIOLENCE AGAINST WOMEN ACT (VAWA)

The goal of the Section 8 program as it relates to VAWA is not to deny a victim of domestic violence, dating violence, or stalking admission to the program if the victim otherwise qualifies for housing assistance or admission. We also work with are local DART Program that gives victims a preference on are waiting list. If a participant must provide a signed statement to verify the act(s) of Violence which will result in the participant being eligible for relocation. We will bypass standard procedures for the relocation and safety of the participant and the family.

Holly Smith, Executive Director

Richard I. Durrett - President



November 4, 2021

Lincoln Parish Police Jury
P. O. Box 979
Ruston, LA 71273-0979

President Durrett and Police Jurors,

The Ruston Lincoln Parish Convention & Visitors Bureau has one position that is currently vacant. In accordance with the legislation ACT No. 281 that created the CVB, those positions must be appointed and presented to the Police Jury at their meeting. The following list has been appointed by the authority for which the positions were created.

Louisiana Tech University – Tim Padgett will be replacing Paul Kabbes to serve out his unexpired term. Mr. Padgett is the Senior Associate Athletics Director/Business Strategy and Chief Financial Officer at LA Tech and will provide excellent representation for the university.

All of the nominated candidates are aware of the state financial disclosure requirements and have agreed to comply with the state law and serve their community. Thank you for your consideration of these appointments as we look forward to working together for our parish.

Sincerely,

Amanda Quimby Carrier
President & CEO

INTERAGENCY COOPERATIVE ENDEAVOR AGREEMENT

BE IT KNOWN, that on the dates hereinafter mentioned, before the undersigned authorities and in the presence of the undersigned legal and competent witnesses, personally came and appeared:

LINCOLN PARISH POLICE JURY, a political subdivision of the State of Louisiana, appearing herein by and through its duly authorized President, Richard Durrett, (hereinafter sometimes referred to as "POLICE JURY");

CITY OF RUSTON, LOUISIANA, a political subdivision of the State of Louisiana, appearing herein by and through its duly authorized Mayor, Ronny Walker, (hereinafter sometimes referred to as "RUSTON");

LINCOLN PARISH COMMUNICATIONS DISTRICT, a political subdivision of the State of Louisiana, appearing herein by and through its duly authorized Chairman, William Sanderson, (hereinafter sometimes referred to as "COMMUNICATIONS DISTRICT");

ASSESSOR, LINCOLN PARISH, LOUISIANA, a duly elected official of the State of Louisiana, appearing herein by and through its duly elected Assessor, Billy McBride, (hereinafter sometimes referred to as "ASSESSOR");

LINCOLN PARISH FIRE PROTECTION DISTRICT NUMBER 1, a political subdivision of the State of Louisiana, appearing herein by and through its duly authorized Chairman, Richard Aillet, (hereinafter sometimes referred to as "FIRE PROTECTION DISTRICT");

SHERIFF, LINCOLN PARISH, LOUISIANA, a duly elected official of Lincoln Parish, the State of Louisiana, appearing herein by and through its duly elected Sheriff, Stephen Williams, (hereinafter sometimes referred to as "SHERIFF"); and the

CLERK OF COURT, LINCOLN PARISH, LOUISIANA, a duly elected official of Lincoln Parish, the State of Louisiana, appearing herein by and through its duly elected Clerk, Linda Cook, (hereinafter sometimes referred to as "CLERK");

LINCOLN PARISH SCHOOL BOARD, a political subdivision of the State of Louisiana, appearing herein by and through its duly authorized President, Joe Mitcham, (hereinafter sometimes referred to as "SCHOOL BOARD"),

who have agreed that they wish to maintain and strengthen the LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT for the benefits and advantages which said system provides to the citizens of Lincoln Parish, Louisiana. The operation of such system serves a public purpose. Therefore, the parties hereto do hereby enter into this Cooperative Endeavor Agreement consisting of the following terms and conditions.

The parties hereto agree and do by these presents agree to maintain and strengthen the LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT, hereinafter referred as the GIS DISTRICT, the purpose of which is to develop information systems; including, but not limited to, base data regarding property ownership, population, demographics, political boundaries, emergency service areas, land use, streets, addresses, roads, bridges, utilities, easements, servitudes, rights-of-way, topography, subdivisions, subdivision restrictions, and any other information which might be beneficial to the citizens of Lincoln Parish, Louisiana and the parties to this agreement. The GIS DISTRICT shall be governed by a board of commissioners, hereinafter sometimes referred to as the "BOARD", consisting of members as provided in Act 69 of the 2009 Regular Legislative Session. The following shall be members of the board:

- a. The Assessor of Lincoln Parish or the Assessor's designee.
- b. One member appointed by the governing authority of Lincoln Parish.
- c. One member appointed by the governing authority of Ruston.
- d. One member appointed by the governing authority of the Lincoln Parish Communications District.
- e. The Sheriff of Lincoln Parish or the Sheriff's designee.
- f. One member appointed by the governing authority of the Lincoln Parish Fire Protection District.
- g. The Clerk of Court or the Clerk's designee.
- h. One member appointed by the governing authority of the Lincoln Parish School Board.

The Commission shall elect from its membership a Chairperson, a Vice-Chairperson and a Secretary/Treasurer, and shall stipulate and/or agree upon their terms of office. Any and all decisions regarding the management and operations of the GIS DISTRICT shall be approved by a majority of the members of the Commission who are present and voting on such decisions as long as a quorum of the membership is present. The Commission shall also have the authority to appoint any other officers, committees or sub-committees, or task forces necessary for the operation of the GIS DISTRICT. The Commission shall have the power and authority and may hereafter take any or all of the following actions to:

- a. Maintain the incorporation of the LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT;
- b. Hire adequate staff to manage the daily operation of the GIS;
- c. Collect and distribute funds in accordance with the annually adopted budget;
- d. Hire or contract with any specialized consulting experts, such as database or legal experts;
- e. Develop a plan for the collection, storage, retrieval and updating of the GIS;
- f. Develop a plan for how any such GIS information may be shared between the participants;

- g. Determine the most economical and advantageous method of making the GIS available and accessible to the participants, as well as third parties;
- h. Determine the cost to non-member parties for their use of the system;
- i. Determine how and where the GIS will be housed and maintained;
- j. Adopt sufficient procedures to guarantee the security and confidentiality of sensitive information contained in the GIS;
- k. Seek and/or obtain licenses and copyrights covering the information contained in the GIS;
- l. Determine liability and insurance needs for installation, operation and maintenance of the GIS;
- m. Establish criteria to ensure the accuracy of the information used to create and maintain the GIS;
- n. Determine the basis upon which new or additional participants might be added to the LINCOLN PARISH GEOGRAPHIC INFORMATION SYSTEM DISTRICT;
- o. Purchase required equipment to develop, operate and maintain the GIS; and
- p. Incur debt on behalf of the Commission.

The cost for the operation, activities and maintenance of the GIS DISTRICT shall be borne equally by the participants to this agreement as follows: The Lincoln Parish Assessor, the Lincoln Parish Communications District, the Lincoln Parish Police Jury, the City of Ruston, and the Lincoln Parish School Board agree to a full one calendar year commitment of \$25,000.00 per year. The Lincoln Parish Fire Protection District No. 1, the Lincoln Parish Clerk of Court, and the Lincoln Parish Sheriff agree to a full one calendar year commitment of \$20,000.00 per year. At the end of each year, a complete review and analysis of the GIS DISTRICT status shall be performed to determine if the system will continue as is or if changes need be made. (This agreement beginning on the calendar year January 1, 2022 and ending December 31, 2022). The board shall also determine the process, financial consequences, and participation rights of any of the parties to this agreement which might after December 31, 2021, wish to be released from its participation herein for financial or for other compelling reasons. In addition, the member agencies agree to indemnify the GIS DISTRICT of all liabilities which may exist.

THUS DONE AND SIGNED at Ruston, Lincoln Parish, Louisiana, this _____ day of _____, 2021.

WITNESSES:

LINCOLN PARISH POLICE JURY

BY: _____
RICHARD DURRETT

CITY OF RUSTON

BY: _____
MAYOR RONNY WALKER

LINCOLN PARISH COMMUNICATIONS DISTRICT

BY: _____
WILLIAM SANDERSON

ASSESSOR, LINCOLN PARISH

BY: _____
BILLY MCBRIDE

LINCOLN PARISH FIRE PROTECTION DISTRICT NUMBER 1

BY: _____
RICHARD AILLET

LINCOLN PARISH SHERIFF'S OFFICE

BY: _____
SHERIFF STEPHEN WILLIAMS

LINCOLN PARISH CLERK OF COURT
OFFICE

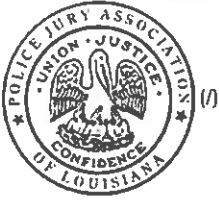
BY: _____
LINDA COOK

LINCOLN PARISH SCHOOL BOARD

BY: _____
JOE MITCHAM

NOTARY PUBLIC

Enter search criteria...



MENU

2022 PJAL Convention

[Register](#)
[View Registrations \(/events/RSVPlist.aspx?id=1566658\)](#)
[Tell a Friend \(/members/send.aspx?event=1566658\)](#)

PJAL President Tony Guillory of Calcasieu Parish invites you to attend the 2022 PJAL Annual Convention in Lake Charles at the Golden Nugget on March 9-11, 2022!



3/9/2022 to 3/11/2022

When: March 9-11, 2022
 March 9, 2022, begins at 2:00 PM ending with Governor's Luncheon on March 11, 2022

Where: Golden Nugget
 2550 Golden Nugget Blvd
 Lake Charles, Louisiana 70601
 United States

Contact: Jane Lambert
 jane@lpgov.org (mailto:jane@lpgov.org)
 225-343-2835

Full payment MUST be received by Deadline Dates to receive the early registration fee.

****Early Bird Registration Deadline: December 17, 2021** (\$275/delegate, \$175/spouse or 1st guest, \$275/additional guest)
Advanced Registration Deadline: January 21, 2022 (\$300/delegate, \$200/spouse or 1st guest, \$300/additional guest)
Regular Registration Fees (after January 21, 2022) (\$325/delegate, \$225/spouse or 1st guest, \$325/additional guest)

Please Note: Must Pay Guest Fee for Children 12 and over to Attend Functions

Refunds will only be given if there is notice of cancellation IN WRITING no later than February 23, 2022.
 There will be a cancellation fee of \$125.00. Refund requests will be considered after the convention.

The Police Jury Association of LA is not responsible for any Acts of God or other emergencies that may alter our convention schedule and will not consider refunds due to these acts/emergencies.
The Association reserves the right to reject any application for registration.

HOST HOTEL: Golden Nugget

2550 Golden Nugget Blvd.
 Lake Charles, LA 70601

The cut-off date is February 5, 2022

To reserve, call 844-777-GOLD and state you are with the Louisiana Police Jury.

OVERFLOW HOTEL: L'Auberge

777 Ave L'Auberge
 Lake Charles, LA 70601

(https://www.google.com/search?q=1%27auberge+lake+charles&sxsrf=AOaemvLPbsJi0vsXEtEHmMZPmDoaXIfSdA%3A1635523577862&source=hp&ei=Rt8YaCgMdG5qtsPmY6kiA4&ifsig=ALs-wAMAAAAAYXwqCXxvtOlef8ubLB31ayWGCXMUtxvx&oq=1%27auberge+lake+charles&gs_lcp=Cgdnd3Mtd2l6EAMyEQguEIAEELEDEMcbEK8BEJMCMgsILhCABBDHARCv-wiz&ved=0ahUKEwjgIKPgPDzAhXRnGoFHRkHceEQ4dUDCAk&uact=5#)

To reserve, call 337-395-7777

The reservation code for L'Auberge is SPJA22.

The cut-off date is February 18.





Your
kindness and
concern have meant
so very much and
will always be
remembered

The beautiful
plant sent by
the members of
Lincoln Parish
Police Jury were
greatly appreciated
your thoughtfulness
and kindness mean
so much to the
family during this
difficult time.

Thanks again!

Love,
Family of
Dobbs Bennett

Item #21.