



# POLICE JURY REGULAR MEETING

Lincoln Parish Police Jury

Tuesday, October 10, 2023 at 7:00 PM

Police Jury Meeting Room | 100 West Texas Avenue, Floor Three,  
Ruston, LA 71270

## AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

### Call to Order

**Invocation and Pledge of Allegiance** -Milton Melton

### Approval of Agenda

### Public Comments on Agenda Items

### Minutes of Prior Meeting

1. September 12, 2023
2. September 28, 2023 Special Meeting

### Committee Reports

3. Health and Welfare Committee (October 9,2023)
  - A. Adopt Resolution Authorizing President to Sign Access and Utility Servitude Grant Between Lincoln Parish Police Jury and City of Ruston, Louisiana
4. Finance Committee
5. Employee Recognition Committee
6. LCDBG Committee
  - A. Adopt Resolution Committing To Pay Engineering and Administration Fees For LCDBG 2024/25 Public Facilities Program
7. Insurance Committee
8. Public Works Committee
  - A. Adopt Resolution Requesting Louisiana DOTD To Make Necessary Repairs to Louisiana Hwy 818

### New Business

9. Adopt Ordinance for Sale of Adjudicated Property Parcel No. 19181000076
10. Ruston-Lincoln Convention and Visitors Bureau 2023 Amended and 2024 Proposed Budgets
11. Adopt Resolution For Off System Bridge Annual Certification

- [12.](#) Adopt Certificate Evidencing Public Approval of Bonds To Be Issued By Capital Area Finance Authority Pursuant to Section 147 (f) Of The Internal Revenue Code of 1986, As Amended, and Authorizing President to Sign Certificate
- [13.](#) Announcement of Vacancy And Recommendation To Fill Unexpired Term of Mr. George Parkman For Waterwork District No. 2- Mr. Jay Keen Through December 31, 2023.
14. Authorize Piggyback Purchase of Air Packs on City of New Orleans Fire Department Contract
15. Discuss, And Take Action If Necessary, Projects To Be Considered For Capital Outlay Applications To State of Louisiana (Deadline: November 1, 2023)

**Budget Reports****Other Business and Reports****Public Comments****Adjourn**

TO: Lincoln Parish Police Jury

FROM: Finance Committee

SUBJECT: Committee Report

The Finance Committee of the Lincoln Parish Police Jury met in the Lincoln Parish Police Jury Meeting Room, 100 West Texas Avenue, Tuesday, September 12, 2023, at 5:00 p.m. Present were: Skip Russell, Chair; Hazel Hunter, Joe Henderson, and Sharyon Mayfield.

ABSENT: Matt Pullin

Chair Skip Russell called the meeting to order and delivered the invocation.

Joe Henderson offered a motion, seconded by Hazel Hunter, to approve the Agenda as presented. The motion carried with the following votes:

YEAS: Hunter, Russell, Henderson, and Mayfield

Chairman Russell called for Public Comments on Agenda items. There were none.

The Committee received 2024 budget requests from the following Departments:

**Bayou Lake D'Arbonne Commission:** A letter was received requesting a continuance of the current annual funding in the amount of \$1,800.00.

**Sparta Groundwater Commission:** A letter was received requesting a continuance of the current annual funding in the amount of \$2,500.00.

**Council on Aging:** A letter was received requesting a continuance of the current annual funding in the amount of \$5,000.00

**Lincoln Total Community Action:** A letter was received requesting \$8,000.00 for the year 2024, an increase of \$2,000.00 over current annual funding.

**LSU Cooperative Extension Service:** A letter was received requesting \$22,500.00 for the year 2024, an increase of \$2,500.00 over current annual funding.

**IT Department:** A letter was received requesting a continuance of the current annual funding in the amount of \$20,000.00.

**Lincoln Parish GIS:** A letter was received requesting a continuance of the current annual funding in the amount of \$25,000.00.

**Registrar of Voters:** Mrs. Sharon Parnell was present to request a continuance of the current annual funding in the amount of \$51,000.00.

**Lincoln Parish Coroner:** A letter was received requesting a continuance of the current annual funding of \$60,483.00.

**Third Judicial District Court:** A letter was received requesting \$140,739.00 for the year 2024, an increase of \$3,039.00 over current annual funding

**Lincoln Parish District Attorney:** District Attorney John Belton was present to request funding in the amount of \$300,000.00, an increase of \$55,340.00 over current annual funding.

**Northeast Delta Human Services Authority:** A letter was received requesting funding in the amount of \$5,000.00, an increase of \$3,470.00 over current annual funding.

**Keep Lincoln Parish Beautiful:** A letter was received requesting a continuance of the current annual funding of \$7,500.00.

**Lincoln Parish Health Unit:** A letter was received requesting a continuance of the current annual funding in the amount of \$18,500.00.

There being no other business to come before the Committee, nor any further public comments, Joe Henderson offered a motion, seconded by Sharyon Mayfield, to adjourn the meeting. The motion carried with the following votes:

YEAS: Hunter, Russell, Henderson, and Mayfield

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Courtney Hall  
Interim Parish Administrator

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Skip Russell  
Chair

TO: Lincoln Parish Police Jury  
FROM: Parks, Recreation, and Tourism Committee  
SUBJECT: Committee Report

The Parks, Recreation, and Tourism Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Tuesday, September 12, 2023, at 5:30 p.m. Present were: Glenn Scriber, Logan Hunt, and Skip Russell.

ABSENT: TJ Cranford and Annette Straughter

Chair Glenn Scriber called the meeting to order and delivered the invocation.

Logan Hunt offered a motion, seconded by Skip Russell, to approve the agenda. The motion carried with the following votes:

YEAS: Hunt, Scriber, and Russell

Chairman Scriber called for Public Comments on Agenda Items. There were none.

The first item on the agenda was to approve Change Order No. 2 for the Mountain Bike Flow Trails Hub in the amount of \$4,800.00. Paul Riley, Project Engineer, explained that the Change Order was needed to accommodate modifications necessary for existing trail alignment. After discussion, Skip Russell offered a motion, seconded by Logan Hunt to approve Change Order No. 2 for the Mountain Bike Flow Trails Hub in the amount of \$4,800.00. The motion carried with the following votes:

YEAS: Hunt, Scriber, and Russell

The next item on the agenda was to approve Change Order No. 1 for the Love Louisiana Outdoors Program Mountain Bike Flow Trails in the approximate amount of \$87,500.00 contingent on LCDBG Approval. Paul Riley, Project Engineer, explained that after the water improvements were completed, there would be approximately \$163,780.00 remaining in the grant that could be spent on the Bike Flow Trails. Mr. Riley suggested that the Committee authorize the Administrator to approve any change orders up to this amount in order to completely utilize all available grant funding. Following discussion, Skip Russell offered a motion, seconded by Logan Hunt, to authorize the Administrator to approve any change orders to the Bike Flow Trails Project up to the maximum amount of \$163,780.00 and contingent on further approval by LCDBG. The motion carried with the following votes:

YEAS: Hunt, Scriber, and Russell

Next item on the agenda was to approve Change Order No. 1 for Love Louisiana Outdoors Program Utility Improvements, in the amount of \$15,156.00. Logan Hunt offered a motion, seconded by Skip Russell, to approve Change Order No. 1 for Love Louisiana Outdoors Program Utility Improvements, in the amount of \$15,156.00. The motion carried with the following votes:

YEAS: Hunt, Scriber, and Russell

Logan Hunt offered a motion, seconded Skip Russell, to authorize a Certificate of Substantial Completion for the Love Louisiana Outdoors Program Utility Improvements Project. The motion carried with the following votes:

YEAS: Hunt, Scriber, and Russell

There being no other business to come before the Committee, nor any further public comments, Logan Hunt offered a motion, seconded by Skip Russell, to adjourn the meeting. The motion carried with the following votes:

YEAS: Hunt, Scriber, and Russell

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Courtney Hall  
Interim Parish Administrator

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Glenn Scriber  
Committee Chair

TO: Lincoln Parish Police Jury  
FROM: Public Works Committee  
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Tuesday, September 12, 2023, at 6:00 p.m. Present were: Logan Hunt, Chair; Theresa Wyatt, and Glenn Scriber

ABSENT: TJ Cranford and Matt Pullin

Logan Hunt called the meeting to order and Glenn Scriber delivered the invocation.

Glenn Scriber offered a motion, seconded by Theresa Wyatt, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Hunt, and Scriber

Chairman Hunt called for Public Comments on Agenda Items. There were none.

The first item on the Agenda was to take action on bids for CIP Hot Mix Overlays. Interim Parish Administrator Courtney Hall recommended award to the low bidder meeting specifications, Amethyst Construction, in the amount of \$1,282,594.07. Glenn Scriber offered a motion, seconded by Theresa Wyatt, to award the bid to Amethyst Construction. The motion carried with the following votes:

YEAS: Wyatt, Hunt, and Scriber

The second item on the agenda was to authorize the advertisement for bids for the Sewer Consolidation Project contingent on Water Sector Program Approval. Theresa Wyatt offered a motion, seconded by Glenn Scriber, to authorize the advertisement. The motion carried with the following votes:

YEAS: Wyatt, Hunt, and Scriber

Next item on the Agenda was to authorize the submittal of a project permit to Louisiana DOTD to allow the Police Jury to patch and chip seal I-20 bridge approaches at Walnut Creek (East and West), Chandler Road, Pipes Road, Harris Road, and Norris Road. Following discussion, Glenn Scriber offered a motion, seconded by Theresa Wyatt, to authorize submittal of a project permit to Louisiana DOTD, to allow the Police Jury to patch and chip seal select I-20 bridge approaches. The motion carried with the following votes:

YEAS: Wyatt, Hunt, and Scriber

The next Item on the agenda was to discuss and take action, if necessary, participation in the Road Transfer Program with Louisiana DOTD on I-20 bridge approaches at Walnut Creek (East and West), Chandler Road, Pipes Road, Norris Road, and Harris Road. Mr. Matt French and Mr. Jeff Shapiro of Louisiana DOTD were present to explain the requirements and obligations for participation in the Program. Mr. French stated that the Police Jury would be accepting a permanent servitude for these approaches while LA DOTD would patch and overlay the approaches before the exchange, as well as providing a road transfer cash credit in the amount of \$773,602.00, which is a 40-year maintenance valuation. Mr. French further explained that due to the backlog of existing road transfer projects, the exchange for this project would not occur until funding was available, time estimated to be about 3 years. After further discussion, Theresa Wyatt, offered a motion, seconded by Glenn Scriber, to authorize a resolution to participate in the Road Transfer Program with Louisiana DOTD on select I-20 bridge approaches. The motion carried with the following votes:

YEAS: Wyatt, Hunt, and Scriber

There being no other business to come before the Committee, nor any further public comments, Logan Hunt offered a motion, seconded by Theresa Wyatt, to adjourn the meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunt, and Scriber

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Courtney Hall  
Interim Parish Administrator

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Logan Hunt  
Committee Chair



The Lincoln Parish Police Jury met in regular session on Tuesday, September 12, 2023, at 7:00 p.m. in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana. Present were: Hazel Hunter, District Two; Richard I. Durrett, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Skip Russell, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; and Annette Straughter, District Twelve.

ABSENT: Theresa Wyatt, District One; Matt Pullin, District Seven.

President Durrett called the meeting to order, and Skip Russell delivered the Invocation and led the Pledge of Allegiance.

Sharon Mayfield offered a motion, seconded by Hazel Hunter, to approve the Agenda as printed. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

President Durrett called for Public Comments on Agenda Items. Mr. Bill Smith commented on available Land and Water Conservation Grant funds.

Milton Melton offered a motion, seconded by Sharyon Mayfield, to approve the Minutes of the August 8, 2023 regular meeting. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Skip Russell stated that the Finance Committee met at 5:00 PM this day to receive the 2024 budget requests, which were all taken under advisement. No other actions were taken. He offered his report in the form of a motion, seconded by Joe Henderson. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Glenn Scriber stated that the Parks, Recreation and Tourism Committee met at 5:30 PM and the Committee recommends:

1. Approving Change Order No. 2 for the Mountain Bike Flow Trails Hub in the amount of \$4,800.00
2. Authorize Administrator to approve any change orders to the Bike Flow Trails Project up to the maximum amount of \$163,780.00 and contingent on further approval by LCDBG.
3. Authorize approval of Change Order No. 1 for Louisiana Love Outdoors Program Utility Improvements in the amount of \$15,156.00.
4. Authorize a Certificate of Substantial Completion for the Love Louisiana Outdoors Program Utility Improvements Project.

Mr. Scriber offered his report in the form of a motion, seconded by Skip Russell. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Logan Hunt stated that the Public Works Committee met this day at 6:30 PM and the Committee recommends:

1. Accepting the low bid for hot mix overlays from Amethyst Construction in the amount of \$1,282,594.07.
2. Authorize advertisement for bids for Sewer Consolidation Project contingent on Water Sector Program approval.
3. Authorize submittal of project permit to Louisiana DOTD to allow Police Jury to patch and chip seal select I-20 bridge approaches.
4. Authorize a resolution with the LA DOTD to participate in Road Transfer Program.

Mr. Hunt offered his report in the form of a motion, seconded by Skip Russell. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

The next item on the agenda was to adopt a resolution clarifying a previous transfer of State Road to Lincoln Parish and establishing a new transfer of servitude from Louisiana DOTD to Lincoln Parish for various approaches to I-20 bridges. Logan Hunt offered a motion, seconded by Hazel Hunter to adopt the resolution.

#### Resolution No. 23-21

WHEREAS, The Lincoln Parish Police Jury, in exchange for the prior transfer by the State of Louisiana of the following described property to Lincoln Parish, agrees to record its previous acceptance of ownership of whatever rights the State of Louisiana, through the Department of Transportation and Development ("DOTD" or "Department"), may have owned, with the exception of any and all mineral rights, in and to the following described property and all rights, obligations and liabilities, including, but not limited to, all operation, maintenance, and repairs associated therewith, for its operation and maintenance as a parish road:

Segment LP-1 — The portion of former state route LA 563 (known as Dicks Store Road) from its junction with the local road known as CCC Road proceeding north approximately I .48 miles to its intersection with the local road known as Mondy Road.

Segment LP-2 — The portion of former state route LA 563 (known as Dicks Store Road) from its intersection with the local road known as Mondy Road proceeding north approximately 1.12 miles to its intersection with state routes LA 3005 and LA 563.

Segment LP-3 — The portion of former state route LA 816 (known in parts as Madden Road and Belton Road) from its intersection with the local road known as Mondy Road proceeding north approximately I .41 miles to its intersection with state routes LA 3005.

WHEREAS, The Lincoln Parish Police Jury agrees to accept a servitude, for the use of roadways and any adjacent rights of way, over the following described property owned by the Department (hereinafter "servitude for roadway use"), and agrees to accept all future rights, duties, obligations, responsibilities, and liabilities associated with its use, operation, and maintenance as a parish road, subject to the reservation of the Department's ownership rights as well as the Department's right to terminate the servitude in the event that the Department, in its sole discretion, finds such termination necessary or convenient in connection with the performance of its functions:

Segment 1S - The portion of the western leg of the road known as Walnut Creek Road from the south approach slab to the interstate 1-20 overpass proceeding southwest approximately 0.15 miles to the limit of DOTD maintenance.

Segment 1N - The portion of the western leg of the road known as Walnut Creek Road from the north approach slab to the interstate 1-20 overpass proceeding northeast approximately 0.16 miles to the limit of DOTD maintenance.

Segment 2S - The portion of the eastern leg of the road known as Walnut Creek Road from the south approach slab to the interstate 1-20 overpass proceeding southwest approximately 0.27 miles to the limit of DOTD maintenance.

Segment 2N - The portion of the eastern leg of the road known as Walnut Creek Road from

the north approach slab to the interstate 1-20 overpass proceeding northeast approximately 0.17 miles to the limit of DOTD maintenance.

Segment 3S - The portion of the road known as Chandler Road (Parish Road 442) from the south approach slab to the interstate 1-20 overpass proceeding southerly approximately 0.13 miles to the limit of DOTD maintenance.

Segment 3N - The portion of the road known as Chandler Road (Parish Road 442) from the north approach slab to the interstate 1-20 overpass proceeding northerly approximately 0.09 miles to the limit of DOTD maintenance.

Segment 4S - The portion of the road known as Pipes Road from the south approach slab to the interstate 1-20 overpass proceeding south approximately 0.14 miles to the limit of DOTD maintenance.

Segment 4N The portion of the road known as Pipes Road from the north approach slab to the interstate 1-20 overpass proceeding north approximately 0.14 miles to the limit of DOTD maintenance.

Segment 5S - The portion of the road known as Harris Road from the south approach slab to the interstate 1-20 overpass proceeding southwest approximately 0.11 miles to the limit of DOTD maintenance.

Segment 5N - The portion of the road known as Harris Road from the north approach slab to the interstate 1-20 overpass proceeding northeast approximately 0.15 miles to the limit of DOTD maintenance.

Segment 6S - The portion of the road known as Norris Road (Parish Road 43) from the south approach slab to the interstate 1-20 overpass proceeding southerly approximately 0.14 miles to the limit of DOTD maintenance.

Segment 6N - The portion of the road known as Norris Road (Parish Road 43) from the north approach slab to the interstate 1-20 overpass proceeding northerly approximately 0.12 miles to the limit of DOTD maintenance.

The Lincoln Parish Police Jury agrees to accept ownership of the above described rights in and to the aforesaid described property at the proper time and under the conditions specified herein below:

CONDITION I: Provide repairs to include patch, overlay with hot mix asphaltic concrete, and striping the resurfaced pavement for the portions of the interstate 1-20 overpass approaches known as Walnut Creek Road (west and east), Chandler Road, Pipes Road, Harris Road and Norris Road to be granted a servitude for roadway use to Lincoln Parish.

CONDITION 11: DOTD shall provide Road Transfer credit in the form of funds in the amount of SEVEN HUNDRED SEVENTY-THREE THOUSAND SIX HUNDRED TWO AND 00/100 DOLLARS (\$773,602.00) to the Lincoln Parish for the servitude for roadway use for the portions of approaches to interstate 1-20 overpasses, that are not part of the federal system, to be granted to Lincoln Parish. These funds may only be expended on activities allowed under La. R.S. 48:753.

- (a) The amount of Road Transfer credit to be provided under this condition is calculated pursuant to a present worth 40-year maintenance valuation whereby DOTD determines the cost of maintaining the road in the state highway system for 40 years from the present date.

BE IT RESOLVED, That the Lincoln Parish Police Jury shall accept ownership of whatever rights the Department may own in and to the aforesaid described property as a binding agreement between the Department and the Lincoln Parish Police Jury, provided the Department shall comply with the relevant condition(s) stated herein.

BE IT FURTHER RESOLVED, That the Lincoln Parish Police Jury authorizes the presiding President of the Lincoln Parish Police Jury to execute an Intergovernmental Cooperative Endeavor Agreement between the Department and the Lincoln Parish Police Jury, and any amendments or necessary modifications thereto, memorializing the agreement between the parties relative to the above-stated property transfers.

BE IT FURTHER RESOLVED, That the Lincoln Parish Police Jury authorizes the presiding President of the Lincoln Parish Police Jury to execute any and all documents necessary to effect the transfer of the aforesaid described property at the proper time.

BE IT FURTHER RESOLVED, That the Lincoln Parish Police Jury hereby represents that it has received approval from a majority of the state legislative delegation from Lincoln Parish of the actions contemplated herein.

The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield and Straughter

Following a brief description of procedural requirements for conducting a Board of Review and holding the necessary public hearings for the property tax assessment process for the year 2023, Sharyon Mayfield offered a motion, seconded by Hazel Hunter, to recess the Police Jury meeting and reconvene as the Board of Review. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Mr. Billy McBride, Lincoln Parish Assessor, reported that a property assessment appeal had been received, from Regency Intrastate Gas, LLC for assessment numbers: 100950, 101348, 102097, and 105534. Assessor McBride recommended that the Board uphold the assessment.

There being no one from Regency Intrastate Gas, LLC to present oral comments regarding the assessment, Sharyon Mayfield offered a motion, seconded by Joe Henderson, to uphold the assessments and certify the assessment list to the Louisiana Tax Commission. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Annette Straughter offered a motion, seconded by Hazel Hunter, to adjourn the Board of Review and reconvene the regular Police Jury Meeting. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Under New Business, Skip Russell offered a motion, seconded by Glenn Scriber, to authorize an advertisement for bids for FY 2021 CDBG-CV HVAC Improvements. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the Agenda was to authorize the substantial completion on the Health Unit Utility Relocation Project. After discussion, Joe Henderson offered a motion, seconded by Annette Straughter, to authorize substantial completion for the Health Unit Utility Relocation Project. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Next on the Agenda was to adopt a Citizen Participation Plan for FY 2024/25 LCDBG Grant Application. Joe Henderson offered a motion, seconded by Hazel Hunter, to adopt a Citizen Participation Plan for FY 2024-25 LCDBG Grant Application. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Joe Henderson offered a motion, seconded by Milton Melton, to call a public hearing for FY 2024/25 LCDBG Grant Program for September 26, 2023, at 5:00 PM at the Lincoln Parish Library Events Center. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Next on the agenda was the introduction of an Ordinance for the sale of adjudicated property, Parcel No. 19181000076.

**ORDINANCE NO. \_\_\_\_\_**

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 19181000076 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO***

***WHEREAS***, the immovable property described below was adjudicated to the Parish of Lincoln on June 18, 2013, for nonpayment of taxes; and

***WHEREAS***, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-0 and the owner of record has failed to redeem the adjudicated property; and

***WHEREAS***, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

***WHEREAS***, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

***WHEREAS***, the Parish of Lincoln has received a written offer to purchase said property from Brandon J. Milner, for the consideration of \$1,949.93 (One Thousand Nine Hundred Forty-Nine Dollars and Ninety-Three Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below will be purchased through the Parish "Lot Next Door" program and is therefore exempt from the public bidding requirement.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel # 19181000076 with no municipal address located on S Pine Street, Lincoln Parish, LA and more fully described as:

Parcel# 19181000076 / No Municipal Address

Brief Legal: o PINE ST BEG 126'S. OF D/O HWY. AND RUNNING S. ALONG THE E/L OF JOHN E. FORD'S LAND PURCHASED FROM THE D.E. FORD EST. 70' TO THE N/L OF PARDUE PROP. TH. E. ALONG N/L OF PARDUE PROP. 66', N 71' 10", W. 66 TO POB, SEC 19-18-1

Legal Description: Beginning 126 feet south of Dixie Overland Highway and running South along the east line of John E. Ford's land purchased from the D.E. Ford Estate 70 feet to the north line of the Pardue property, thence East along North line of Pardue property 66 ft, thence North 71 feet and 10 inches, thence west 66 feet to point of beginning. In Section 19, Township 18 N. R. 1 West.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. Logan Hunt offered a motion, seconded by T.J. Cranford, to introduce the Ordinance for the Sale of Adjudicated Property.

The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was to declare surplus property one CEIA Metal Detector with a minimum bid of \$500.00. After discussion, Logan Hunt offered a motion, seconded by Joe Henderson, to declare the item as surplus property and authorize associated actions. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Under Resolutions, Logan Hunt offered a motion, seconded by Joe Henderson, to authorize the President to sign a Cooperative Endeavor Agreement with the State of Louisiana regarding Act 397 funding for Firefighter Air Packs in the amount of \$90,000.00.

RESOLUTION NO. 23-22-

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 12<sup>th</sup> day of September 2023, does hereby authorize the Police Jury President, Richard I. Durrett, to enter into a cooperative endeavor agreement with the State of Louisiana and the Louisiana Department of the Treasury regarding Act 397 Funding for Firefighter air packs in the amount of \$90,000.00.

/s/ Richard I. Durrett

Richard I. Durrett

Police Jury President

The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was to authorize the President to sign an application with Louisiana DOTD for Transportation Grants and execute necessary certifications and assurances for FTA Assistance Programs (H.E.L.P. Agency). Skip Russell offered a motion, seconded by Hazel Hunter, to authorize the President to sign application with Louisiana DOTD for Transportation Grants.

AUTHORIZING RESOLUTION

Resolution No. 23-23

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following PISA programs managed through Louisiana Department of Transportation and Development.

- 49 CFR 5311, Formula Grant for Rural Areas
- 49 CFR 5339, Grants for Bus and Bus Facility Program
- 49 CFR 5310, Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance Will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is requited by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply With Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by Lincoln Parish Police Jury.

1. That the Richard I. Durrett is authorized to execute and file an application on behalf of Lincoln Parish Police Jury with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to I "TA transit programs.
2. That Richard I. Durrett is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That Richard I. Durrett is authorized to furnish such additional Information as the Louisiana Department of Transportation and Development may require in connection with the application or financial reimbursement of the project.
4. That the Richard I. Durrett is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the Richard I. Durrett is authorized to execute grant contract agreements on behalf of Lincoln Parish Police Jury 'With the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.
6. That Richard I. Durrett is authorized to sign and submit financial activity reports on behalf of Lincoln Parish Police Jury with the Louisiana Department of Transportation and Development for aid In the financing of the operating or capital assistance projects.

This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

CERTIFICATE

The undersigned duly qualified and acting Parish Administrator of Lincoln Parish Police Jury. certifies that the foregoing is a true and correct copy of a resoluuon, adopted at a legally convened meeting of Lincoln Parish Police Jury held on August 17, 2023.

If applicant has an official seal, impress here.

(Signature of Recording Officer)

\_\_\_\_\_

\_\_\_\_\_Parish Administrator \_\_\_\_\_(Fide of Recording Officer)

\_\_\_\_\_

(Date)

The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter



Next item on the agenda was to authorize the Administrator to sign documents necessary to obtain full ownership of the Feazel property for the Health Hub Project. Joe Henderson offered a motion, seconded by Milton Melton, to authorize the Administrator to sign documents necessary to obtain full ownership of the Feazel property.

RESOLUTION 23-24

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 12<sup>th</sup> day of September, 2023, does hereby authorize the Parish Administrator to execute any documents necessary to obtain full ownership of the Feazel Parcel which is required for the Health Hub Project and Further Providing With Respect Thereto.

/s/Richard I. Durrett

Richard I. Durrett

Police Jury President

The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Treasurer Michael Sutton presented the budget report.

For other business, Sharyon Mayfield offered a motion, seconded by Hazel Hunter, to approve travel for the 2023 PJAL Region IV meeting. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Following reports, Annette Straughter offered a motion, seconded by Skip Russell, to adjourn the meeting. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

\_\_\_\_\_  
Courtney Hall  
Interim Parish Administrator

\_\_\_\_\_  
Richard I. Durrett  
Police Jury President

The Lincoln Parish Police Jury met in special session on Thursday, September 28, 2023, at 9:30 a.m., in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana. Present were: Hazel Hunter, District Two; Richard I. Durrett, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Joe Henderson, District Nine; Milton Melton, District Ten; Sharyon Mayfield, District Eleven and Annette Straughter, District Twelve.

ABSENT: Theresa Wyatt, District One and Skip Russell, District Eight

President Durrett called the meeting to order, and Joe Henderson delivered the invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Sharyon Mayfield, to approve the Agenda as presented. The motion was voted upon and carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Henderson, Melton, Mayfield, and Straughter

Mr. Durrett called for public comments on the agenda. There were none.

The only item on the Agenda was to consider, and take action if necessary, the adoption of a Resolution conveying support for an annual payment-in-lieu of tax agreement between the Industrial Development Board of the City of Ruston, Louisiana, Inc. and J.P. Morgan Chase. Mr. Justyn Dixon was present to explain the purpose of the Resolution and answer any questions concerning the proposed tax incentives. Representatives from J.P. Morgan Chase were present to also answer questions. After discussion, Logan Hunt offered a motion, seconded by Sharyon Mayfield, to adopt the resolution.

**Lincoln Parish Police Jury**  
**Resolution 23-23**

**A Resolution Conveying Support for an Annual  
Payment-In-  
Lieu of Tax Agreement Between the Industrial  
Development Board of the City of Ruston,  
Louisiana, Inc. and [JP Morgan Chase Entity].**

**WHEREAS**, the Industrial Development Board of the City of Ruston, Louisiana, Inc. (the “**IDB**”), is authorized and empowered under Chapter 7 of Title 51 of the Louisiana Revised Statutes of 1950, as amended (La. R.S. 51:1151 *et seq.*) (the “**Act**”), and other constitutional and statutory authority supplemental thereto, to construct, acquire, own, lease, rent, repair, renovate, improve, finance, sell, and/or dispose of facilities that are determined by the IDB to be instrumental to the removal of blight or the redevelopment of distressed areas, or to promote economic development through the creation of jobs and/or the enhancement of the tax base of the City of Ruston; and

**WHEREAS**, pursuant to the Act, property acquired by the IDB in connection with its performance of a public function on behalf of the municipality or parish with respect to which the corporation is organized, is exempt from all taxation in the State of Louisiana, and pursuant to La. R.S. 51:1160 the IDB may require the developers of projects to pay annually to the local taxing authorities, through the normal collecting agency, a sum in lieu of ad valorem taxes to compensate such authorities for any services rendered by them to such projects which sum shall not be in excess of the ad valorem taxes such developers would have been obligated to pay to such authorities had it been the owner of the development project during the period for which such payment is made; and

**WHEREAS**, [JP Morgan Chase Entity] (the “**Company**”) is considering the acquisition, construction and installation of a new Operations Center with an estimated capital expenditure of thirty million dollars (\$30,000,000) and the creation of up to two

hundred (200) full time jobs with an average wage of \$50,000, on North Frontage Road in the City of Ruston, State of Louisiana (the **“Project”**), and for which the Company requests that the IDB enter into a payment-in-lieu of tax agreement whereby the Company will make an annual payment in lieu of ad valorem taxes which will, in part, result in an abatement of a percentage of the ad valorem taxes that would otherwise be due to the Lincoln Parish Police Jury if the Project was not owned by the IDB based on the number of jobs created and maintained (the **“PILOT”** or **“PILOT Agreement”**) which abatement percentage shall be equal to: i) 25% for 0-24 jobs, ii) 37.5% for 25-50 jobs, iii) 50% for 51-100 jobs, iv) 62.5% for 101-150 jobs, and v) 75% for 151-200 jobs, for a period of fifteen (15) years commencing on the date Company purchases the land for the Project (the **“PILOT Agreement Term”**); and

**WHEREAS**, to further induce Company to undertake the Project in Lincoln Parish, the IDB has agreed to a request from the Company to include in the PILOT Agreement a contractual sales and use payment-in-lieu of tax which will result in the abatement of sales and use taxes due on the purchase of construction material, construction equipment and computer equipment in an amount equal to approximately fifty percent (50%) of the sales and use taxes that would otherwise be due to the Lincoln Parish Police Jury if the Project was not owned by the IDB, for a period of five (5) commencing on the date Company purchases the land for the Project; and

**WHEREAS**, the construction of the Project will result in significant economic benefits to Lincoln Parish Police Jury including increases in ad valorem and sales and use tax collections to support Lincoln Parish Police Jury and providing a significant number of new jobs and payroll that will benefit the economy of Lincoln Parish, all of which would not exist but for the inducement of the Company to undertake the Project (collectively, the **“Economic Benefits”**); and

**WHEREAS**, the PILOT Agreement shall terminate on a date that is the earlier the expiration of the PILOT Term or upon any such time that the Company should cease to operate (or provide for the operation of) the Project (the **“PILOT Agreement Termination Date”**) and that the full amount of all taxes will be levied following the PILOT Agreement Termination Date; and

**WHEREAS**, this Lincoln Parish Police Jury (the **“LPPJ”**) has concluded that the Project will benefit the citizens of Lincoln Parish (the **“Parish”**) by increasing the educational opportunities available to the citizens as a result of an immediate influx of sales and use tax collections and ad valorem tax collections, as well as by attracting a significant number of new jobs and payroll that will benefit the economy of the Parish, and that it is in the public interest of said citizens to encourage and support the development of the Project and the PILOT Agreement used to facilitate the development of the Project;

**NOW, THEREFORE, BE IT RESOLVED** by the Lincoln Parish Police Jury that:

**Section 1.** The foregoing whereas clauses are hereby adopted as set forth in the preamble to this Resolution.

**Section 2.** This LPPJ does hereby extend its support for the execution of the PILOT Agreement by and between the IDB and the Company, as described in the foregoing whereas clauses.

**Section 3.** The President and Parish Administrator are hereby authorized, empowered, and directed to take any and all such action as may be necessary to carry into effect the provisions of this Resolution.

**Section 4.** If any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provisions had not been contained herein. Any constitutional or statutory provision enacted after the date of this Resolution which validates or makes

legal any provision of this Resolution which would not otherwise be valid or legal, shall be deemed to apply to this Resolution.

**Section 5.** This Resolution shall immediately take effect upon adoption.

Said Resolution having been read and considered by a quorum of the Lincoln Parish Police Jury, on motion to adopt by Logan Hunt and seconded by Sharyon Mayfield, a record vote was taken and the following result was had:

**YEAS:** Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Henderson, Melton, Mayfield, and Straughter

**ABSENT:** Wyatt, Russell

**WHEREUPON**, the presiding officer declared the above Resolution duly adopted in full on this, the 28<sup>th</sup> day of September, 2023.

/s/ Richard I. Durrett  
Richard I. Durrett, President

/s/ Courtney Hall  
Courtney Hall, Parish Administrator

Following public comments, Annette Straughter offered a motion, seconded by Hazel Hunter, to adjourn the meeting. The motion carried with the following votes:

**YEAS:** Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Henderson, Melton, Mayfield, and Straughter

\_\_\_\_\_  
Courtney Hall  
Interim Parish Administrator

\_\_\_\_\_  
Richard I. Durrett  
Police Jury President

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED**, that Richard I. Durrett, President, be and he is hereby authorized to sign the Access and Utility Servitude Grant between the Lincoln Parish Police Jury and the City of Ruston, Louisiana.

RESOLUTION COMMITTING TO PAY ENGINEERING AND  
ADMINISTRATION FEES FOR LCDBG 2024/25 PUBLIC FACILITIES  
PROGRAM

WHEREAS, the Lincoln Parish Police Jury ("Parish") desires to submit Louisiana Community Development Block Grant ("LCDBG") FY 2024/25 Public Facilities Application for funding (the "Application"); and,

WHEREAS, the Parish intends to use local funds to pay for administrative costs up to and including pre-agreement costs, administrative consultant fees, and any other administrative costs incurred by the Parish associated with the Application; and,

WHEREAS, the Parish intends to use local funds to pay for engineering costs up to and including pre-agreement costs, basic engineering design, surveying, project representation, construction phase services and any other engineering costs incurred by the Parish associated with the Application; and,

WHEREAS, the Parish desires to enter into an agreement with David M. Hartt, CPA, to perform all administrative consulting services associated with the Application, which includes assistance with developing the Application and performing all administrative consulting duties; and,

WHEREAS, the Parish desires to enter into an agreement with Shuler Consulting Company, to perform all engineering consulting services associated with the Application, which includes assistance with developing the Application and all engineering consulting services, including basic engineering design, surveying, resident project representation, construction phase services and any other engineering costs incurred by the Parish.

NOW, THEREFORE, BE IT RESOLVED BY THE LINCOLN PARISH POLICE JURY:

1. The Parish enters into an agreement with David M. Hartt, CPA to develop and submit the Application, and thereafter to perform all administrative consulting duties following a grant award.
2. The Parish enters into an agreement with Shuler Consulting Company to assist with the development of the Application, and thereafter to perform all engineering consulting services, including basic engineering design, surveying, project representation, construction phase services and any other engineering costs incurred by the Parish, following a grant award.

3. The President is authorized to execute respective agreements with David M. Hartt, CPA and Shuler Consulting Company, and to execute and submit the Application, as well as all related documents, to be on such other terms and conditions as he shall deem advisable, and to do any and all things necessary and proper to carry out this Resolution and to fulfill its objectives and purposes.

---

Richard I. Durrett, President

### **Resolution**

WHEREAS, traffic along LA Hwy 818 between US Hwy 80 and LA Hwy 150 between the cities of Ruston and Grambling has increased significantly in recent years due to the enrollment at Louisiana Tech and Grambling State University, the increased population in the City of Ruston and Grambling area, and the creation of the Tarbutton Road Interchange; and

WHEREAS, a number of accidents have occurred in recent years along this section of roadway; and

WHEREAS, the roadway surface and underlying base of LA Hwy 818 has deteriorated to the point where regular maintenance is required to repair potholes and road defects; and

WHEREAS, the roadway edges have deteriorated to the point where drivers must travel in the opposing traffic lane to avoid road defects; and

WHEREAS, the Louisiana Department of Transportation and Development already has plans to realign and reconstruct this portion of LA Hwy 818; and

WHEREAS, the Lincoln Parish Police Jury recognizes the temporary repairs made by DOTD.

NOW, THEREFORE, BE IT RESOLVED by the Lincoln Parish Police Jury convened in regular session this 12<sup>th</sup> of July, 2022, that it does hereby and herewith urge and request that the Louisiana Department of Transportation and Development and the Local Legislative Delegation do everything in their power to advance the scheduling of the LA Hwy 818 reconstruction with geometric improvements project (#831-12-0008) to be completed in the earliest possible time frame.

/s/ Richard I. Durrett  
Richard I. Durrett  
Police Jury President



**ORDINANCE NO. \_\_\_\_\_****AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 19181000076 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln on June 18, 2013, for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-0 and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from Brandon J. Milner, for the consideration of \$1,949.93 (One Thousand Nine Hundred Forty-Nine Dollars and Ninety-Three Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below will be purchased through the Parish "Lot Next Door" program and is therefore exempt from the public bidding requirement.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel # 19181000076 with no municipal address located on S Pine Street, Lincoln Parish, LA and more fully described as:

Parcel# 19181000076 / No Municipal Address

**Brief Legal:** 0 PINE ST BEG 126'S. OF D/O HWY. AND RUNNING S. ALONG THE E/L OF JOHN E. FORD'S LAND PURCHASED FROM THE D.E. FORD EST. 70' TO THE N/L OF PARDUE PROP. TH. E. ALONG N/L OF PARDUE PROP. 66', N 71' 10", W. 66 TO POB, SEC 19-18-1

**Legal Description:** Beginning 126 feet south of Dixie Overland Highway and running South along the east line of John E. Ford's land purchased from the D.E. Ford Estate 70 feet to the north line of the Pardue property, thence East along North line of Pardue property 66 ft, thence North 71 feet and 10 inches, thence west 66 feet to point of beginning. In Section 19, Township 18 N. R. 1 West.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.

- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

***BE IT FURTHER ORDAINED***, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

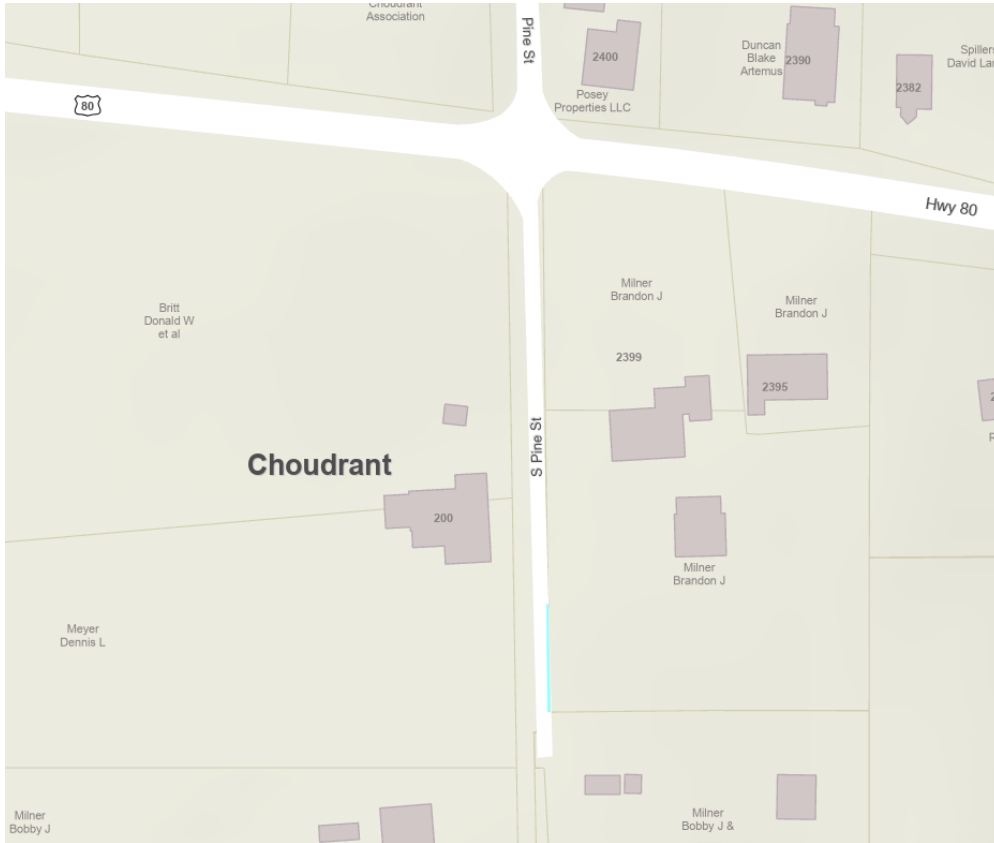
NAYS:

ABSTAINED:

ABSENT:

Parcel #19181000076 " S. Pine Street, Choudrant, LA  
Police Jury District 05 0.10 Acres "Lot Next Door" \$1,949.93

Item #9.



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**2024 Operating Fund Budget-****Revenues**

	2023	Amended 2023	2024
Lodging Tax collections	810,000	812,000	820,000
Operating Fund Interest	50	50	50
Enterprise Fund Transfer	260,000	262,429	262,429
Tourism Revival Fund Transfer		150,000	252,181
Office Rental	14,400	8,400	0
Board Room Rental	1,000	1,000	1,000
Reimbursed Expenses	16,200	16,200	16,200
Office of Tourism	20,000	20,000	20,000
Totals	1,121,650	1,270,079	1,371,860

**Expenses****Advertising:**

Media	130,000	150,000	160,000
Production/Photography/Printed Materials	40,000	64,000	45,000
Website Dev/ Main	20,000	25,000	40,000
Meeting/Sports Marketing	40,000	32,000	65,000
Trade Shows/Marketing	10,000	10,000	14,631
Audit & Professional Services	14,000	16,000	14,000
Auto Expense	6,600	6,600	6,600
Auto Mileage	5,000	7,500	7,529
Collection Expense	2,750	2,750	3,000
Community Support	5,000	5,000	6,000
Debt Service	0	0	0
Dues & Subscriptions	12,000	12,000	15,000
FAM Tours	5,000	2,500	5,000
Lincoln Parish Park Grant	50,000	50,000	50,000
Grants	300,000	380,000	385,000
Hospitality & Tourism Aware	11,000	21,000	16,000
Office Supplies	3,000	3,000	3,000
Office Printing	1,500	1,500	1,500
Operating Expenses - insurance	9,200	9,200	9,200
Operating Expenses	2,500	2,500	2,500
Operating Expenses - electric	9,000	9,500	7,000
Operating Expenses - gas	2,400	2,700	2,500
Operating Expenses - connectivity	30,000	30,000	25,400
Operating Expenses - PPE	10,000	11,579	10,000
Operating Expenses - maintenance	35,000	40,000	30,000
Personnel Expenses	327,000	290,000	386,000
Postage	1,000	1,000	750
Promotional Items	6,000	7,500	6,000
Research	15,000	53,000	25,000
Registration/Staff Training	9,000	15,000	14,000
Travel			
Lodging	6,200	7,000	11,750
Air & Travel Misc.	2,500	1,250	3,000
Meals	1,000	1,000	1,500

**TOTALS**

	1,121,650	1,270,079	1,371,860
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**RESOLUTION NO.**

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of Lincoln Parish in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to Lincoln Parish.

THEREFORE, BE IT RESOLVED by the governing authority of Lincoln Parish (herein referred to as the Parish) that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to the DOTD) that for the period 1 October, 2022 through 30 September, 2023:

1. The Parish has performed all interim inspections on Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. Bridges owned or maintained by the Parish have been structurally analyzed and rated as to the safe load capacity in accordance with AASPHTO Manual for Maintenance Inspection of Bridges. The load information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing structural ratings.
3. Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8 All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.
4. Bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the La. DOTD are noted. These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

/s/ Richard I. Durrett  
 Richard I. Durrett  
 President  
 Lincoln Parish Police Jury

Good Morning Courtney,

It was great talking to you this morning. Just to recap, Capital Area Finance Authority (CAFA), formerly known as EBR Mortgage Authority, was created through a Trust Indenture in 1974. The initial legislation and subsequent amendments grant the Authority the power to issue bonds and to use the proceeds to provide financing for housing.

Our footprint is EBR and the eight surrounding Parishes: Pointe Coupee, West Feliciana, East Feliciana, St. Helena, West Baton Rouge, Iberville, Ascension and Livingston. Through Cooperative Endeavor Agreement's or CEA's, CAFA has been able to expand our footprint to 53 additional parishes outside of our Nine Parish Region.

We currently have a CEA with Lincoln Parish. Below are some highlights of what we do in the community:

- By approving this Resolution, the **Parish is allowing CAFA to offer our bond programs in addition to our current grant programs to citizens looking to purchase homes in Lincoln Parish.**
- CAFA assist homebuyers by offering downpayment assistance in the form of a forgivable grant, offering up to 5% in DPA (down payment assistance). DPA can be used towards down payment, closing cost or even prepaids.
- We partner with lenders and realtors in the area to offer this program. In addition to offering grants, we also partner with lenders to offer education so that borrowers can learn how they can become purchase ready.
- CAFA Programs are structured so that any lender that would like to participate can do so. CAFA will not enter your parish with a select set of lenders and only allow those lenders to offer the programs. **CAFA allows any lender who would like to become approved to offer them.**
- **CAFA is a Local Housing Finance Agency, not a state agency.** Please visit our website to learn more [www.thecafa.org](http://www.thecafa.org)

I am attaching the resolution and hope this will be able to get on the next meeting agenda.

Let me know if you have any questions. Thanks so much!

**CERTIFICATE OF LINCOLN PARISH  
EVIDENCING PUBLIC APPROVAL OF BONDS  
PURSUANT TO SECTION 147(f) OF THE  
INTERNAL REVENUE CODE OF 1986, AS AMENDED**

**WHEREAS**, the Capital Area Finance Authority (the “**Authority**”), a public trust created pursuant to the provisions of Chapter 2-A of Title 9 of the Louisiana Revised Statutes of 1950, as amended (R.S. 9:2341-9:2347, inclusive) (the “**Act**”) has, by resolution dated \_\_\_\_\_, 2023, in accordance with the requirements of the Act, and the Rules and Regulations of the Louisiana State Bond Commission (the “**Commission**”), duly authorized the issuance of not exceeding of Capital Area Finance Authority Revenue Bonds in one or more series (the “**Bonds**”) to finance loans to first-time homebuyers within the jurisdictional parishes of the Authority and such other governmental units (the “**Participating Jurisdictions**”) whose governing authority authorized and directed the execution of a cooperative endeavor agreement (a “**CEA**”) with the Authority under the provisions of the Act and other applicable constitutional and statutory authorities; and

**WHEREAS**, the Commission, on August 17, 2023, duly authorized the issuance and sale of the Bonds in accordance with law and the Commission's Rules and Regulations; and

**WHEREAS**, the Bonds are classified as exempt facility bonds under the provisions of the Internal Revenue Code of 1986, as amended (the “**Code**”) and the provisions of Section 147(f)(2)(A), (B) and (E) of the Code require that issuance of the Bonds be approved by the “applicable elected representative” of the governmental unit which issues such bonds or on whose behalf such bonds are issued and by the “applicable elected representative” of such other Participating Jurisdictions that have executed a CEA with the Authority under the provisions of the Act; and

**WHEREAS**, (the “**Governmental Unit**”) has executed a CEA with the Authority to permit the financing of loans to first-time homebuyers within geographic area of the Governmental Unit; and

**WHEREAS**, the applicable elected representative (the “**Approving Representative**”) of the Governmental Unit for purposes of approving the Bonds is the LINCOLN Parish President and

**WHEREAS**, in compliance with the requirements of the Code, Notice of Public Hearing (attached as Exhibit “A” hereto), was published in (i) The Advocate, Baton Rouge, Louisiana on September 8<sup>th</sup>, 2023, (ii) The Daily Advertiser, Lafayette, Louisiana on September 8<sup>th</sup>, 2023, (iii) the Houma Courier, Houma, Louisiana on September 8<sup>th</sup>, 2023, (iv) the Lake Charles American Press, Lake Charles, Louisiana on September 8<sup>th</sup>, 2023, (v) The News Star, Monroe, Louisiana on September 8, 2023, (vi) the Times-Picayune, New Orleans, Louisiana on September 8<sup>th</sup>, 2023, (vii) The Times, Shreveport, Louisiana on September 8<sup>th</sup>, 2023, and (viii) The Town Talk, Alexandria, Louisiana on September 8<sup>th</sup>, 2023, and

**WHEREAS**, in compliance with the requirements of the Code, the public hearing with respect to the issuance of said Bonds was held on September 18, 2023, at 1:00 p.m., Louisiana Time, at 601 St. Ferdinand Street, Baton Rouge, LA 70802, and simultaneously held by teleconference with a toll-free number 1-888-475-4499 and guest access code 994-030-3250 in accordance with Rev. Proc. 2022-20 after due notice thereof was published in the official journal of the Authority and in the aforementioned publications sufficient to inform the public within the geographic area of the Participating Jurisdictions of the subject, date and place of said public hearing; and

**WHEREAS**, no objections were raised by any person present at the said hearing or by any person participating by teleconference relative to the issuance of the Bonds; and

**WHEREAS**, the undersigned, Approving Representative of the Participating Jurisdiction, desires to approve the issuance of the Bonds for the purposes of the Code;

**NOW, THEREFORE**, the undersigned does hereby certify that the Chief elected executive officer/governing authority Governing authority of the Participating Jurisdiction, hereby approves, and confirms the issuance of the Bonds. The Authority, and its officers, are authorized to cause this certificate to be filed of record in the transcript of proceedings for the Bonds and to file a copy thereof with any State or Federal agency, board or commission as may be required by any applicable State or Federal laws, rules, or regulations.

WITNESS my signature this \_\_\_\_ day of \_\_\_\_\_, 2023, at \_\_\_\_\_, Louisiana.

\_\_\_\_\_  
LINCOLN PARISH PRESIDENT

81571445.v2



P.O.Box 1941  
 Ruston, LA 71273  
 318.255.4159

September 8, 2023

Courtney Hall, Administrator  
 Lincoln Parish Police Jury  
 100 W. Texas Avenue  
 Ruston, LA 71270

Re: Lincoln Parish Waterworks District #2  
 Commissioner Appointments

Dear Mr. Hall:

With the recent passing of Mr. George Parkman, we, respectfully ask that Mr. Jay Keen be appointed as a commissioner. As noted below, Mr. Keen has served as an unofficial alternate since April 2019 and his confirmation via the police jury would be appreciated.

Commissioner	Address	Term	Mobile	email
George Parkman (passed 08/30/2023)	P.O. Box 1168 - Ruston	Term Expires 12/13/2023	243-5967	gkparkman@gmail.com
Jay Keen	255 Fleur dells - Dubach	unofficial alternate	245-4588	keenjl@suddenlink.net

If you have any questions, please call Mr. Harold Parker at 318-548-1176 or you can reach me at 318-243-1555.

With Kindest Regards,

Harold Parker, President