



# POLICE JURY REGULAR MEETING

Lincoln Parish Police Jury

Tuesday, February 14, 2023 at 7:00 PM

Police Jury Conference Room | 100 West Texas Avenue, Floor Three,  
Ruston, LA 71270

## AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

### Call to Order

**Invocation and Pledge of Allegiance** - Mrs. Annette Straughter

### Approval of Agenda

### Public Comment on Agenda Items

### Minutes of Prior Meeting

- [1.](#) January 10, 2023 (Regular Meeting)
- [2.](#) January 24, 2023 (Special Meeting)

### Committee Reports

3. Public Works Committee

### New Business

- [4.](#) Announcement of Vacancies:
  - A. Library Board - One Vacancy (5-year term)
  - B. Convention and Visitor's Bureau (Two Vacancies, 5-year terms)
- [5.](#) Adopt Ordinance for Sale of Adjudicated Properties – Parcel #20184000029
- [6.](#) Adopt Resolution Authorizing Interim Parish Administrator Courtney Hall as Signatory on Financial Accounts
- [7.](#) Authorize the President to Execute Conveyance to the City of Ruston Pertaining to the Interest of the Police Jury in the North Parking Area of the Federal Building Tract Located on Vienna Street in Ruston
- [8.](#) Authorize Police Jury President as Signatory for Temporary Animal Shelter Agreement
- [9.](#) Adopt LCDBG-CV Program Management Resolution Updating Authorized Individuals to Perform Certain Functions

### Budget Reports - Mr. Michael Sutton

### Other Business

- [10.](#) Administrator's Report
11. Department Head Reports

### Public Comment

The Lincoln Parish Police Jury may choose to go into Executive Session pursuant to State Law.

**Adjourn**

TO: Lincoln Parish Police Jury  
FROM: Public Works Committee  
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Library Events Center, 910 North Trenton Street, Tuesday, January 10, 2023, at 6:30 p.m. Present were: Logan Hunt, Chair; Theresa Wyatt, TJ Cranford, Glenn Scriber, and Matt Pullin.

ABSENT: None

Logan Hunt called the meeting to order and Theresa Wyatt delivered the invocation.

Theresa Wyatt offered a motion, seconded by Matt Pullin, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

The first item on the agenda was to consider ordinances amending Section 6-4.13 (Speed Limits) of the Lincoln Parish Code of Ordinances. Glenn Scriber offered a motion seconded by Theresa Wyatt, to recommend adopting an ordinance setting forth a 30-mile-per-hour speed limit on the entirety of Knowles Road.

**ORDINANCE NO. 462-23-(1)**

AN ORDINANCE AMENDING ORDINANCE 184-98-(4) OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, PROVIDING THAT THE CODE OF ORDINANCES OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, BE AMENDED BY REVISING CHAPTER 6, MOTOR VEHICLES AND TRAFFIC, TO ADD A SECTION TO BE NUMBERED 6-4.13.

BE IT ORDAINED BY THE POLICE JURY OF LINCOLN PARISH, LOUISIANA, IN REGULAR SESSION CONVENED THIS 10<sup>th</sup> DAY OF JANUARY, 2023:

SECTION 1

That the Code of Ordinances of the Parish of Lincoln, State of Louisiana, be amended by adding a section to be numbered 6-4.13 to read as follows:

Sec. 6-4.13 Speed Limits – Knowles Road

“No motor vehicle, as defined by Louisiana law, shall be operated at a speed in excess of 30 miles per hour on Knowles Road.”

SECTION 2

That the limit of speed referred to hereinabove shall be duly posted and displayed by means of appropriate highway speed limit signs.

SECTION 3

That all ordinances or parts of ordinances in conflict of this ordinance are hereby repealed.

SECTION 4

That this ordinance shall be in full force and effect from and after its promulgation.

\_\_\_\_\_  
Kevin Klepzig  
Interim Parish Administrator

\_\_\_\_\_  
Richard I. Durrett  
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

Glenn Scriber offered a motion, seconded by Matt Pullin to recommend adopting an ordinance setting forth a 25-mile-per-hour speed limit on Markia Drive.

**ORDINANCE NO. 463-23-(1)**

AN ORDINANCE AMENDING ORDINANCE 184-98-(4) OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, PROVIDING THAT THE CODE OF ORDINANCES OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, BE AMENDED BY REVISING CHAPTER 6, MOTOR VEHICLES AND TRAFFIC, TO ADD A SECTION TO BE NUMBERED 6-4.13.

BE IT ORDAINED BY THE POLICE JURY OF LINCOLN PARISH, LOUISIANA, IN REGULAR SESSION CONVENED THIS 10<sup>th</sup> DAY OF JANUARY, 2023:

SECTION 1

That the Code of Ordinances of the Parish of Lincoln, State of Louisiana, be amended by adding a section to be number 6-4.13 to read as follows:

Sec. 6-4.13 Speed Limits – Markia Drive

“No motor vehicle, as defined by Louisiana law, shall be operated at a speed in excess of 25 miles per hour on Markia Drive.”

SECTION 2

That the limit of speed referred to hereinabove shall be duly posted and displayed by means of appropriate highway speed limit signs.

SECTION 3

That all ordinances or parts of ordinances in conflict of this ordinance are hereby repealed.

SECTION 4

That this ordinance shall be in full force and effect from and after its promulgation.

\_\_\_\_\_  
Kevin Klepzig  
Interim Parish Administrator

\_\_\_\_\_  
Richard I. Durrett  
Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

Theresa Wyatt offered a motion, seconded by Matt Pullin, to recommend approving the final plat for The Settlement, Unit 2. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

TJ Cranford offered a motion, seconded by Theresa Wyatt, to recommend adopting a resolution requesting Louisiana DOTD do a traffic study on the Highway 33 West Bound Exit.

**Resolution No. 23-01**

A RESOLUTION TO URGE AND REQUEST THE DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT TO TAKE ACTION TO PROVIDE GREATER SAFETY AT THE WESTBOUND EXIT #86 at LA 33 OF INTERSTATE 20

WHEREAS, the westbound Exit #86 at LA 33 is a heavily traveled area, particularly during peak morning travel times and

WHEREAS, the traffic in this area becomes congested along the exit ramp and onto the shoulder of Interstate 20 and

WHEREAS, these conditions are dangerous for travel and

WHEREAS, action to provide greater safety to the motoring public in this area is needed.

NOW, THEREFORE BE IT RESOLVED that the Lincoln Parish Police Jury does hereby request the Department of Transportation and Development to take action to provide greater safety to the motoring public and to minimize potential accidents at Exit #86 at LA 33 of Interstate 20, Lincoln Parish, Louisiana.

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the secretary of the Department of Transportation and Development and the Lincoln Parish Legislative Delegation.

---

Richard I. Durrett  
Lincoln Parish Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

Glenn Scriber offered a motion, seconded by TJ Cranford, to recommend entering into an agreement with the City of Ruston for temporary animal sheltering. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

Matt Pullin offered a motion, seconded by TJ Cranford, to recommend authorizing the administrator to negotiate the contract for engineering and design services related to

asphaltic concrete overlays for FY2023 Capital Improvement Program. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

Matt Pullin offered a motion, seconded by Theresa Wyatt, to recommend authorizing advertisement for bids for tank cars. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

The last item on the agenda was to discuss a proposed jake brake ordinance. Logan Hunt stated that he and several other jurors had been asked to research and create one for the parish. He offered a motion, seconded by TJ Cranford, to authorize the administrative staff to research and create a proposed ordinance for future approval. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Pullin

There being no other business to come before the Committee, the meeting was adjourned.

---

Kevin Klepzig  
Interim Parish Administrator

---

Logan Hunt  
Committee Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, January 10, 2023, at 7:00 p.m. in the Library Events Center, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel Hunter, District Two; Richard I. Durrett, District Three; TJ Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; and Annette Straughter, District Twelve.

ABSENT: None

President Durrett called the meeting to order. Sharyon Mayfield delivered the Invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Sharyon Mayfield, to approve the agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Annette Straughter offered a motion, seconded by Milton Melton, to approve the minutes of the December 13, 2022 meeting. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The first item on the agenda was to receive public comments on entering into a Cooperative Endeavor Agreement with CSMS Management pertaining to economic development incentives associated with Buc-ee's Travel Center. There being no comments, President Durrett asked Mayor Ronny Walker to speak on the agreement. Annette Straughter then offered a motion, seconded by Matt Pullin, to authorize the Lincoln Parish Police Jury to enter into a Cooperative Endeavor Agreement with CSMS Management, L.L.C. and authorize all actions contemplated in the Cooperative Endeavor Agreement in connection with an Economic Development Project. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The next item on the agenda was the Election of Officers for the 2023 year. Assistant District Attorney Lewis Jones, called for nominations for the office of President. Milton Melton nominated Richard I. Durrett. Logan Hunt nominated Glenn Scriber. Nominations were closed on motion by Milton Melton, seconded by Joe Henderson. Mr. Jones then called for public



comments on the office of President. Following Public Comment, Mr. Jones called for a roll-call vote on the office of President:

Richard I. Durrett:

	YEA	NAY	ABSENT	ABSTAIN
Wyatt	XX			
Hunter	XX			
Durrett	XX			
Cranford		XX		
Hunt		XX		
Scriber		XX		
Pullin		XX		
Russell	XX			
Henderson	XX			
Melton	XX			
Mayfield	XX			
Straughter		XX		

Mr. Jones stated that because Mr. Durrett received a majority vote there would be no further vote necessary. Richard I. Durrett was duly elected Parish President.

Mr. Jones then called for nominations for the office of Vice-President. Richard I. Durrett nominated Milton Melton. TJ Cranford nominated Glenn Scriber. With no other names put forth, Mr. Jones closed the nominations. Mr. Jones then called for public comments on the office of Vice-President. Following Public Comment, Mr. Jones called for a roll-call vote on the office of Vice-President:

Milton Melton:

	YEA	NAY	ABSENT	ABSTAIN
Wyatt	XX			
Hunter	XX			
Durrett	XX			
Cranford		XX		
Hunt		XX		
Scriber		XX		
Pullin		XX		
Russell	XX			
Henderson	XX			

Melton	XX			
Mayfield	XX			
Straughter	XX			

Mr. Jones stated that because Mr. Melton had received a majority vote there would be no further vote. Mr. Melton was duly elected Parish Vice-President.

Mr. Jones then called for nominations for the position of Parish Administrator. TJ Cranford offered a motion, seconded by Matt Pullin, to appoint Mr. Doug Postel for another one-year term. Mr. Jones then called for public comments on the appointment of Parish Administrator. Following Public Comments and additional discussion, Mr. Jones called for a roll-call vote on the appointment of Parish Administrator:

	YEA	NAY	ABSENT	ABSTAIN
Wyatt		XX		
Hunter		XX		
Durrett		XX		
Cranford	XX			
Hunt	XX			
Scriber	XX			
Pullin	XX			
Russell		XX		
Henderson		XX		
Melton		XX		
Mayfield		XX		
Straughter		XX		

Richard Durrett offered a motion, seconded by Joe Henderson, to appoint current Assistant Administrator Kevin Klepzig as the Interim Parish Administrator. The motion carried with the following votes:

	YEA	NAY	ABSENT	ABSTAIN
Wyatt	XX			
Hunter	XX			
Durrett	XX			
Cranford		XX		
Hunt		XX		
Scriber	XX			
Pullin	XX			
Russell	XX			

Henderson	<u>XX</u>	<u>      </u>	<u>      </u>	<u>      </u>
Melton	<u>XX</u>	<u>      </u>	<u>      </u>	<u>      </u>
Mayfield	<u>XX</u>	<u>      </u>	<u>      </u>	<u>      </u>
Straughter	<u>XX</u>	<u>      </u>	<u>      </u>	<u>      </u>

Joe Henderson offered a motion, seconded by Sharyon Mayfield, to call a Personnel and Benefits Committee meeting, to be held as soon as possible, to discuss the compensation of Interim Parish Administrator. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

President Durrett called for public comments on the remaining agenda items. There were none.

Logan Hunt stated that the Public Works Committee met at 6:00 pm this day and the Committee recommends:

- 1. Adopting an ordinance amending Section 6-4.13 (Speed Limits) of the Lincoln Parish Code of Ordinances setting forth a 30-mile-per-hour speed limit on Knowles Road.

**ORDINANCE NO. 462-23-(1)**

AN ORDINANCE AMENDING ORDINANCE 184-98-(4) OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, PROVIDING THAT THE CODE OF ORDINANCES OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, BE AMENDED BY REVISING CHAPTER 6, MOTOR VEHICLES AND TRAFFIC, TO ADD A SECTION TO BE NUMBERED 6-4.13.

BE IT ORDAINED BY THE POLICE JURY OF LINCOLN PARISH, LOUISIANA, IN REGULAR SESSION CONVENED THIS 10<sup>th</sup> DAY OF JANUARY, 2023:

SECTION 1

That the Code of Ordinances of the Parish of Lincoln, State of Louisiana, be amended by adding a section to be numbered 6-4.13 to read as follows:

Sec. 6-4.13 Speed Limits – Knowles Road

“No motor vehicle, as defined by Louisiana law, shall be operated at a speed in excess of 30 miles per hour on Knowles Road.”

SECTION 2

That the limit of speed referred to hereinabove shall be duly posted and displayed by means of appropriate highway speed limit signs.

SECTION 3

That all ordinances or parts of ordinances in conflict of this ordinance are hereby repealed.

SECTION 4

That this ordinance shall be in full force and effect from and after its promulgation.

/s/ Kevin Klepzig  
Kevin Klepzig  
Interim Parish Administrator

/s/ Richard I. Durrett  
Richard I. Durrett  
Police Jury President

- 2. Adopting an ordinance amending Section 6-4.13 (Speed Limits) of the Lincoln Parish Code of Ordinances setting forth a 25-mile-per-hour speed limit on Markia Drive.

**ORDINANCE NO. 463-23-(1)**

AN ORDINANCE AMENDING ORDINANCE 184-98-(4) OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, PROVIDING THAT THE CODE OF ORDINANCES OF THE PARISH OF LINCOLN, STATE OF LOUISIANA, BE AMENDED BY REVISING CHAPTER 6, MOTOR VEHICLES AND TRAFFIC, TO ADD A SECTION TO BE NUMBERED 6-4.13.

BE IT ORDAINED BY THE POLICE JURY OF LINCOLN PARISH, LOUISIANA, IN REGULAR SESSION CONVENED THIS 10<sup>th</sup> DAY OF JANUARY, 2023:

SECTION 1

That the Code of Ordinances of the Parish of Lincoln, State of Louisiana, be amended by adding a section to be number 6-4.13 to read as follows:

Sec. 6-4.13 Speed Limits – Markia Drive

“No motor vehicle, as defined by Louisiana law, shall be operated at a speed in excess of 25 miles per hour on Markia Drive.”

## SECTION 2

That the limit of speed referred to hereinabove shall be duly posted and displayed by means of appropriate highway speed limit signs.

## SECTION 3

That all ordinances or parts of ordinances in conflict of this ordinance are hereby repealed.

## SECTION 4

That this ordinance shall be in full force and effect from and after its promulgation.

/s/ Kevin Klepzig  
Kevin Klepzig  
Interim Parish Administrator

/s/ Richard I. Durrett  
Richard I. Durrett  
Police Jury President

3. Approving the final plat for The Settlement, Unit 2.
4. Adopting a resolution requesting DOTD conduct a study on the Highway 33 West Bound Exit #86.

### **Resolution No. 23-01**

A RESOLUTION TO URGE AND REQUEST THE DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT TO TAKE ACTION TO PROVIDE GREATER SAFETY AT THE WESTBOUND EXIT #86 at LA 33 OF INTERSTATE 20

WHEREAS, the westbound Exit #86 at LA 33 is a heavily traveled area, particularly during peak morning travel times and

WHEREAS, the traffic in this area becomes congested along the exit ramp and onto the shoulder of Interstate 20 and

WHEREAS, these conditions are dangerous for travel and

WHEREAS, action to provide greater safety to the motoring public in this area is needed.

NOW, THEREFORE BE IT RESOLVED that the Lincoln Parish Police Jury does hereby request the Department of Transportation and Development to take action to provide greater safety to the motoring public and to minimize potential accidents at Exit #86 at LA 33 of Interstate 20, Lincoln Parish, Louisiana.

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the secretary of the Department of Transportation and Development and the Lincoln Parish Legislative Delegation.

/s/ Richard I. Durrett \_\_\_\_\_

Richard I. Durrett

Lincoln Parish Police Jury President

5. Approve entering into an Agreement with the City of Ruston for a Temporary Animal Shelter.
6. Authorizing the Administrator to negotiate the contract for engineering and design services related to asphaltic concrete overlays for FY2023 Capital Improvement Program.
7. Authorizing further research and drafting of a Jake Brake Ordinance.

Logan Hunt offered his report in the form of a motion, seconded by Annette Straughter. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

The next item on the agenda was to discuss and take action on the adoption of a Sole Source Procurement Policy. Mrs. Jeri Lynn Webb, Purchasing Officer, was present to discuss the changes to the policy and answer any questions. She stated that this would be an additional section to the existing Purchasing Policy.

### **Sole Source Purchasing**

A purchase order or contract may be awarded for a required supply, service, or major repair without competition when, under regulations, the procurement officer determines in writing that there is only one source for the required supply, service, or major repair item. Sole Source Purchasing shall be done in accordance with the State of Louisiana Public Bid Law. R.S. 39:1597

Milton Melton offered a motion, seconded by Sharyon Mayfield, to adopt the changes as presented. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next on the agenda was the introduction of an Ordinance for Sale of Adjudicated Properties Parcel Number 20184000029.

**ORDINANCE NO. \_\_\_\_\_**

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 20184000029: IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THER MATTERS RELATIVE THERETO***

***WHEREAS***, the immovable property described below was adjudicated to the Parish of Lincoln on June 25, 2019, for nonpayment of taxes; and

***WHEREAS***, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, established by Parish Ordinance No: 337-14-(O) and the owner of record has failed to redeem the adjudicated property; and

***WHEREAS***, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

***WHEREAS***, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

***WHEREAS***, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$3,539.41; and

***WHEREAS***, the Parish of Lincoln has received a written offer to purchase said property from \_\_\_\_\_ for the consideration of \$3,539.41 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

***WHEREAS***, the property described herein below was scheduled for public auction on February 8, 2023 at 10:00 a.m.

***NOW BE IT ORDAINED*** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #20184000029, municipal address of 202 Houston Drive, Simsboro, Louisiana, and more fully described as:

**Legal Description:**

Simsboro, Lincoln Parish, Louisiana:

Section 20: Beginning at the intersection of the centerline of the Illinois Central Railroad (now Kansas City Southern Railroad) with the West line of the Southeast Quarter of Northeast Quarter of said Section 20 and run thence South for a distance of 405 feet for the point of beginning. From said point of beginning, thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet; thence run South for a distance of 200 feet; thence run North 82 degrees 40 minutes West for a distance of 19 feet; thence run South for a distance of 54 feet; thence run North 82 degrees 40 minutes West for a distance of 130 feet and to the West line of said "forty"; thence run North for a distance of 254 feet and back to the point of beginning, containing 0.85 acre, more or less, and

Beginning at the intersection of the centerline of the Illinois Central Railroad (now Kansas City Southern Railroad) with the West line of the Southeast Quarter of Northeast Quarter of said Section 20 and run thence South for distance of 405 feet; thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet and to the point of beginning. From said point of beginning, thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet; thence run South for a distance of 200 feet and to the North right of way line of Houston Street; thence run North 82 degrees 40 minutes West along the North right of way line of said street, for a distance of 149 feet; thence run North for a distance of 200 feet and back to the point of beginning, containing 0.68 acres, more or less.

Brief Legal:TWO TRACTS OF LAND CONTG 1.53 ACRES SIT. IN SEC. 20-18-4. (FROM ANNIE M. MCGREW) (956-326) (0300853250) SEC. 20-18-4: BEG. AT THE INTERS. OF THE C/L OF I.C. RR., (NOW KANSAS CITY SOUTHERN RR.), WITH THE W/L OF SE OF NE, SEC. 20 AND TH. RUN S. 405' FOR POB. FROM POB, RUN TH. S 82 DEG. 40' E PAR. TO SAID RR. 149', TH. RUN S. 200', TH. RUN N. 82 DEG. 40' W. 19, TH RUN S. 54', TH. RUN N. 82 DEG. 40' W. 130' AND TO THE W/L OF SAID 40, TH. RUN N. 254' AND BACK TO THE POB, CONTG. 0.85 AC. AND: BEG AT THE INTERS. OF THE C/L OF I.C. RR WITH THE W/L OF SE OF NE OF SAID SEC. 20 AND RUN TH. S. 405', TH RUN S. 82 DEG. 40' E. PAR. TO THE SAID RR. FOR 149' AND TO THE POB. FROM POB, RUN S. 82 DEG. 40' E. PAR. TO SAID RR. 149', TH. RUN S. 200', AND TO THE N. R/W LINE OF HOUSTON ST., TH. RUN N. 82 DEG. 40' W. ALONG N. R/W LINE OF SAID ST., 149', TH. RUN N. 200' AND TO POB, CONTG. 0.68 AC.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.



- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

Annette Straughter offered a motion, seconded by Milton Melton to introduce the Ordinance for Sale of Adjudicated Properties Parcel Number 20184000029. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Milton Melton offered a motion, seconded by Annette Straughter, to adopt a Resolution Declaring Signatory for the HELP Agency.

### **RESOLUTION 23-02**

**NOW, THEREFORE BE IT RESOLVED**, that the Lincoln Parish Police Jury hereby authorizes Ronnie Dowling, HELP Agency Director, to sign contracts and amendments to the contracts and review claims on behalf of the H.E.L.P Agency.

/s/ Richard I. Durrett  
Richard I. Durrett  
Lincoln Parish Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Annette Straughter offered a motion, seconded by Joe Henderson, to adopt a resolution assuring compliance with the Uniform Relocation Assistance and Real Property Acquisition (DOTD).

**RESOLUTION NO. 23-03**

**RESOLUTION OF ASSURANCE TO COMPLY WITH UNIFORM RELOCATION ASSISTANCE AND REAL PROPERTY ACQUISITION**

**LINCOLN PARISH POLICE JURY**

WHEREAS, the Lincoln Parish Police Jury anticipates obtaining Federal participation in transportation-related projects for the fiscal year 2022-2023; and,

WHEREAS, it is essential for the Lincoln Parish Police Jury to provide the necessary assurances to the Louisiana Department of Transportation's Real Estate Section that it will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act, as amended (Uniform Relocation Act) 42 U.S.C. 4601-4655, and with implementing Federal regulations in 49 C.F.R. Part 24.

NOW, THEREFORE, BE IT RESOLVED, that the Lincoln Parish Police Jury assures that it will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act, as amended (Uniform Relocation Act) 42 U.S.C. 4601-4655, and with implementing Federal regulations in 49 C.F.R. Part 24.

/s/ Richard I. Durrett  
Richard I. Durrett  
Lincoln Parish Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Treasurer Michael Sutton presented a brief budget report. There were no Department Head or Administrator Reports. Following Public Comments and there being no other business to come before the Jury, the meeting was adjourned.

---

Kevin Klepzig  
Interim Parish Administrator

---

Richard I. Durrett  
Police Jury President

The Lincoln Parish Police Jury met in special session on Tuesday, January 24, 2023, at 6:30 p.m. in the Library Events Center, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel Hunter, District Two; Richard I. Durrett, District Three; TJ Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; and Sharyon Mayfield, District Eleven.

ABSENT: Annette Straughter, District Twelve

President Durrett called the meeting to order. Theresa Wyatt delivered the Invocation and led the Pledge of Allegiance.

Joe Henderson offered a motion, seconded by Theresa Wyatt, to amend the Agenda to include Public Comments between Other Business and Adjournment. The motion carried with the following roll-call votes:

	YEA	NAY	ABSENT	ABSTAIN
Wyatt	XX			
Hunter	XX			
Durrett	XX			
Cranford	XX			
Hunt	XX			
Scriber	XX			
Pullin	XX			
Russell	XX			
Henderson	XX			
Melton	XX			
Mayfield	XX			
Straughter			XX	

Joe Henderson offered a motion, seconded by Milton Melton, to approve the agenda as amended. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, and Mayfield

ABSENT: Straughter

Mr. Durrett called for public comments on agenda items. There were none.

Joe Henderson stated that the Personnel/Benefits Committee met at 6:00 PM this day and the Committee recommends:

1. Appointing Courtney Hall as Interim Parish Administrator at a rate of \$75.00 per hour plus the agency cost, with no benefits, and to authorize the President to execute all necessary documents relative thereto.
2. Compensating Assistant Administrator Kevin Klepzig in the amount of \$861.60 for time served as Interim Administrator.

Mr. Henderson offered his report in the form of a motion, seconded by Skip Russell. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, and Mayfield

ABSENT: Straughter

Under New Business was to confirm the previous engagement of Nelson, Zentner, Sartor, and Snellings LLC to represent the Police Jury in Suit 3:22-CV-05312-TAD-KDM; Franequa Jones v. Commission Lincoln Parish Detention Center. Milton Melton offered a motion, seconded by Sharyon Mayfield, to enter into executive session. The motion carried with the following roll-call votes:

	YEA	NAY	ABSENT	ABSTAIN
Wyatt	XX			
Hunter	XX			
Durrett	XX			
Cranford	XX			
Hunt	XX			
Scriber	XX			
Pullin	XX			
Russell	XX			
Henderson	XX			
Melton	XX			
Mayfield	XX			
Straughter			XX	

Theresa Wyatt offered a motion, seconded by Glenn Scriber, to adjourn executive session and reconvene regular session of the Lincoln Parish Police Jury. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, and Mayfield

ABSENT: Straughter

Matt Pullin offered a motion, seconded by Sharyon Mayfield, to confirm the previous engagement of Nelson, Zentner, Sartor, and Snellings LLC to represent the Police Jury in Suit 3:22-CV-05312-TAD-KDM; Franequa Jones v. Commission Lincoln Parish Detention Center. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, and Mayfield

ABSENT: Straughter

There being no other business to come before the Jury, the meeting was adjourned.

---

Kevin Klepzig  
Interim Parish Administrator

---

Richard I. Durrett  
Police Jury President

TO: Lincoln Parish Police Jury  
FROM: Personnel and Benefits Committee  
SUBJECT: Committee Report

The Personnel and Benefits Committee of the Lincoln Parish Police Jury met in the Jack Beard Room of the Lincoln Parish Library, Tuesday, January 24, 2023, at 6:30 p.m. Present were: Joe Henderson, Chair; TJ Cranford, Logan Hunt, Milton Melton, and Sharyon Mayfield.

ABSENT: None

Joe Henderson called the meeting to order and TJ Cranford delivered the invocation.

Sharyon Mayfield made a motion, seconded by Milton Melton, to approve the agenda. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

The first item on the agenda was to discuss and take action, if necessary, on the appointment of Courtney Hall as Interim Parish Administrator, his salary for that position, and to authorize the President to execute all necessary documents relative thereto. Milton Melton offered a motion, seconded by Sharyon Mayfield, to recommend appointing Courtney Hall as Interim Parish Administrator at a rate of \$75.00 per hour plus the agency cost, with no benefits, and to authorize the President to execute all necessary documents relative thereto. After discussion, the motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

The next item on the agenda was to discuss the pay for Assistant Administrator Kevin Klepzig for time served as Interim Administrator. Logan Hunt offered a motion, seconded by Sharyon Mayfield, to compensate Assistant Administrator Klepzig in the amount of \$861.60 on top of his regular pay for time served as Interim Administrator. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

There being no other business to come before the Committee, the meeting was adjourned.

---

Kevin Klepzig  
Interim Parish Administrator

---

Joe Henderson  
Committee Chair

## **Appointment Criteria for Library Board of Control**

The Library Board consists of eight members serving five-year terms and the President of the Police Jury or their designee.

The Library Board has created a “Job Description for Trustees”:

This is an unpaid position with no per diem for meeting attendance or conference attendance.

Trustees shall:

- Advocate for the Lincoln Parish Library
- Attend monthly board meetings and special called meetings as necessary
- Provide input for major decisions (policies, budgetary matters, etc.)
- Raise funds for the Lincoln Parish Library as needed.

Trustees must:

- Have an active public library card, showing multiple usages over a period of time, issued by the Lincoln Parish Library.
- Must live or own property in Lincoln Parish.
- Must be supportive of the entire parish as a whole, and willing to work towards the improvement of library services on a parish-wide basis.

Trustees should:

- Be willing to attend regional and state meetings on occasion.
- Embrace the philosophies expressed by the American Library Association regarding the Library Bill of Rights. See <http://www.ala.org/issuesadvocacy/intfreedom/librarybill/lbor.pdf>

Trustees may not hold public office during their term on the Lincoln Parish Library Board of Control. Trustees may hold positions on other boards or with other organizations only as long as it does not create a conflict of interest.



# Library Board of Control

Resolution creating Board of Control adopted December 5, 1938.

8 Members – 5 Year Terms

The Police Jury President serves as an ex-officio member.

<b>Diana Humphries</b>	<b>2/15/2018</b>	<b>2/15/2023</b>
Mary Jo Cooper	4/9/2019	5/14/2024
Amy Miller	12/8/2020	12/8/2025
Jan Canterbury	1/1/2021	1/1/2026
Sandra Dupree	3/9/2021	3/9/2026
William Jones	6/8/2021	6/8/2026
Eric McCullough	7/12/2022	7/12/2027
Deborah Gilliam	7/12/2022	7/12/2027

## **Appointment Criteria for Lincoln Parish Convention and Visitors Commission**

The Commission is composed of nine directors serving three-year terms.

The directors shall be residents of Lincoln Parish.

Directors are appointed by the Police Jury as follows:

- One director nominated by the Mayor of the City of Ruston.
- One director nominated by the Ruston/Lincoln Chamber of Commerce.
- One director nominated by the President of the Police Jury.
- One director nominated by the Ruston Restaurant Association.
- One director nominated by the Ruston Motel Association.
- One director nominated by the Ruston Retail Merchants Association.
- One director nominated by the Ruston Association of Banks.
- One director nominated by the President of Louisiana Tech University.
- One director nominated by the President of Grambling State University.

Each nominated body shall submit two nominees to the Police Jury which shall select one of those nominees to serve as a director. If both nominees are rejected by a two-thirds vote of the entire Jury, the nominating body shall submit two additional names, and so on.

Nominations of successors to directors whose terms expire in a given year shall be made no later than October 31<sup>st</sup> of the year in which such term expires and then acted upon at the first meeting of the Police Jury held in November.

The expiration date of the term of all directors shall be on December 31<sup>st</sup> of the final year of their appointment.

# Convention and Visitor's Bureau

Ordinance 387 creating the Commission, adopted February 24, 1976  
Ordinance 145-95-(1) amending Ordinance 387, adopted September 12, 1995

5 Members – 5 Year Terms

<b>Tim Padgett</b>	<b>11/16/2021</b>	<b>12/31/2022</b>
<b>Melanie Jones</b>	<b>6/14/2022</b>	<b>12/31/2022</b>
Matt Pullin	1/12/2020	12/31/2023
Andy Durrett	2/9/2021	1/1/2024
Jeff McGehee	2/9/2021	1/1/2024
Rob Owens	2/9/2021	1/1/2024
Staci Faulkner	1/1/2019	12/31/2024
Chris Wyatt	1/12/2022	1/12/2025
Josh Perot	1/12/2022	1/12/2025

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 20184000029: IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THE MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln on June 25, 2019, for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, established by Parish Ordinance No: 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$3,539.41; and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from Ray and Geraldeen Fulkroad, for the consideration of \$3,539.41 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on February 8, 2023 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #20184000029, municipal address of 202 Houston Drive, Simsboro, Louisiana, and more fully described as:

Legal Description:

Simsboro, Lincoln Parish, Louisiana:

Section 20: Beginning at the intersection of the centerline of the Illinois Central Railroad (now Kansas City Southern Railroad) with the West line of the Southeast Quarter of Northeast Quarter of said Section 20 and run thence South for a distance of 405 feet for the point of beginning. From said point of beginning, thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet; thence run South for a distance of 200 feet; thence run North 82 degrees 40 minutes West for a distance of 19 feet; thence run South for a distance of 54 feet; thence run North 82 degrees 40 minutes West for a distance of 130 feet and to the West line of said "forty"; thence run North for a distance of 254 feet and back to the point of beginning, containing 0.85 acre, more or less, and

Beginning at the intersection of the centerline of the Illinois Central Railroad (now Kansas City Southern Railroad) with the West line of the Southeast Quarter of Northeast Quarter of said Section 20 and run thence South for distance of 405 feet; thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet and to the point of beginning. From said point of beginning, thence run South 82 degrees 40 minutes East parallel to the said railroad for a distance of 149 feet; thence run South for a distance of 200 feet and to the North right of way line of Houston Street; thence run North 82 degrees 40 minutes West along the North right of way line of said street, for a distance of 149 feet; thence run North for a distance of 200 feet and back to the point of beginning, containing 0.68 acres, more or less.

Brief Legal:TWO TRACTS OF LAND CONTG 1.53 ACRES SIT. IN SEC. 20-18-4. (FROM ANNIE M. MCGREW) (956-326) (0300853250) SEC. 20-18-4: BEG. AT THE INTERS. OF THE C/L OF I.C. RR., (NOW KANSAS CITY SOUTHERN RR.), WITH THE W/L OF SE OF NE, SEC. 20 AND TH. RUN S. 405' FOR POB. FROM POB, RUN TH. S 82 DEG. 40' E PAR. TO SAID RR. 149', TH. RUN S. 200', TH. RUN N. 82 DEG. 40' W. 19, TH RUN S. 54', TH. RUN N. 82 DEG. 40' W. 130' AND TO THE W/L OF SAID 40, TH. RUN N. 254' AND BACK TO THE POB, CONTG. 0.85 AC. AND: BEG AT THE INTERS. OF THE C/L OF I.C. RR WITH THE W/L OF SE OF NE OF SAID SEC. 20 AND RUN TH. S. 405', TH RUN S. 82 DEG. 40' E. PAR. TO THE SAID RR. FOR 149' AND TO THE POB. FROM POB, RUN S. 82 DEG. 40' E. PAR. TO SAID RR. 149', TH. RUN S. 200', AND TO THE N. R/W LINE OF HOUSTON ST., TH. RUN N. 82 DEG. 40' W. ALONG N. R/W LINE OF SAID ST., 149', TH. RUN N. 200' AND TO POB, CONTG. 0.68 AC.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

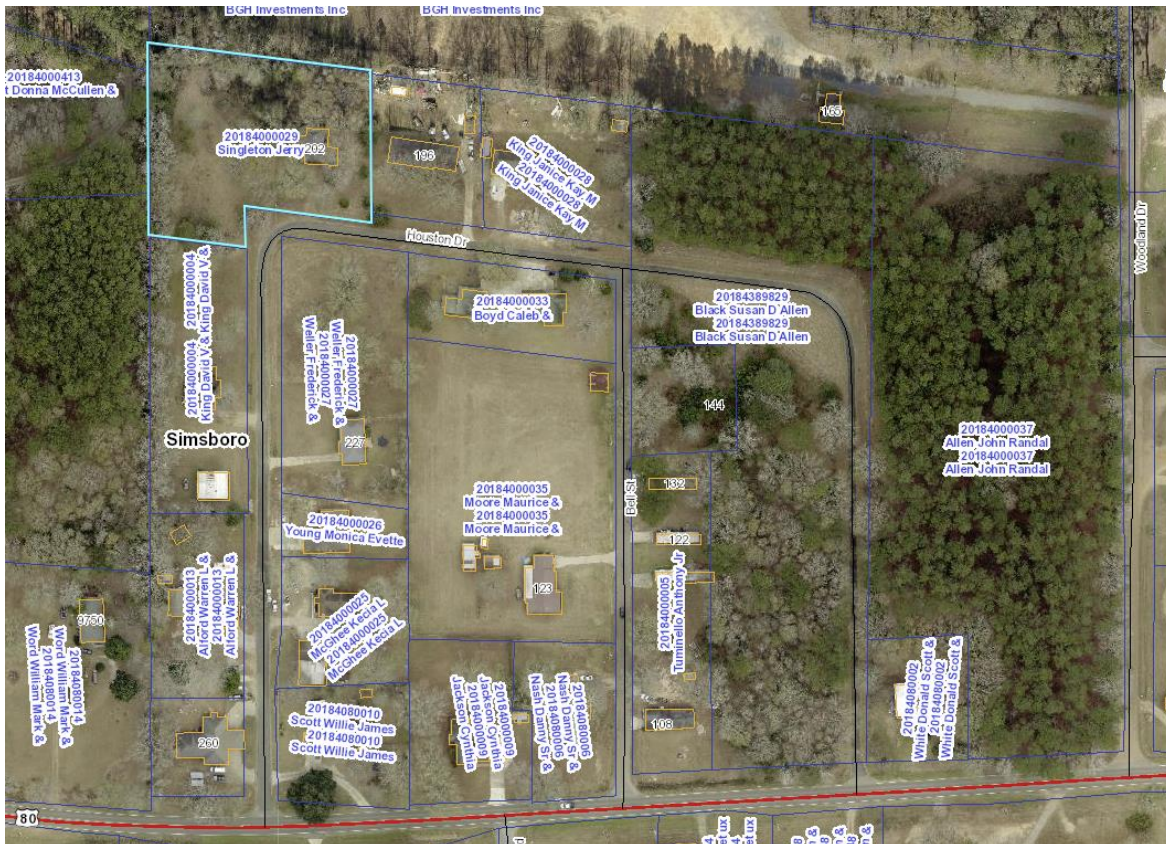
ABSTAINED:

ABSENT:

Parcel #20184000029 202 Houston Dr. Simsboro, LA

Item #5.

Police Jury District 3 1.53 Acres Minimum Bid \$3,539.41



**Resolution 22-**

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 14<sup>th</sup> day of February 2023 does hereby authorize the Interim Parish Administrator, Courtney Hall, as signatory on all financial accounts of the Lincoln Parish Police Jury.

---

Richard I. Durrett  
Police Jury President

**ACT OF CONVEYANCE**

STATE OF LOUISIANA )  
  :SS.  
PARISH OF LINCOLN )

BEFORE ME, the undersigned Notary Public, duly commissioned and qualified within and for the State and Parish as indicated, and in the presence of the undersigned competent witnesses, personally came and appeared:

**LINCOLN PARISH POLICE JURY** ("Police Jury" or "Grantor"), a political subdivision of the State of Louisiana, whose mailing address is P. O. Box 979, Ruston, Louisiana 71273, appearing herein by and through Richard I. Durrett, its duly authorized President, per attached Excerpt of Minutes of Regular Meeting of the Lincoln Parish Police Jury, and

**CITY OF RUSTON, LOUISIANA** ("City" or "Grantee"), a municipal corporation and political subdivision of the State of Louisiana, whose mailing address is Post Office Box 2069, Ruston, Louisiana, 71273-2069, appearing herein by and through Ronny Walker, its duly authorized Mayor,

who did covenant and agree as follows:

WHEREAS, by Quitclaim Deed (the "1992 Quitclaim") dated April 3, 1992, of record under Conveyance Book 800, Page 44, of the records of Lincoln Parish, Louisiana, the United States of America quitclaimed Lots 10, 11, 12, and the south 20 feet of Lot 9, Block D, City of Ruston, Parish of Lincoln, State of Louisiana, to (i) the Lincoln Parish Police Jury and (ii) the City of Ruston, subject to certain Land Use Restrictions. This tract includes the existing building known as the Federal Building (the "Federal Building") and its west parking area (sometimes the "Federal Building Tract").

WHEREAS, by Cooperative Endeavor Agreement (the "CEA") signed by the Police Jury on August 20, 1992 and signed by the City on August 17, 1992, the Police Jury and the City agreed to jointly own, operate and maintain the Federal Building Tract and the costs and expenses of maintenance and operation to be borne by each party.

WHEREAS, by Cash Sale Deed (the "1993 Sale") dated August 9, 1993, of record under Conveyance Book 847, Page 53, of the records of Lincoln Parish, Louisiana, Monica Renee Spearman sold the Thirteen and One-Third feet



(13 1/3) of Lot 9 and the adjoining Sixteen and Two-Thirds (16 2/3) feet of Lot 8 of Block D of the Town of Ruston, to (i) the City of Ruston and (ii) the Lincoln Parish Police Jury. This tract represents the north parking area of the Federal Building Tract (sometimes the "North Parking Area").

WHEREAS, by Act of Ratification dated August 19, 1993, of record under Conveyance Book 848, Page 28, of the records of Lincoln Parish, Louisiana, (i) the City of Ruston and (ii) the Lincoln Parish Police Jury ratified the sale of the North Parking Area referred to in the 1993 Sale.

WHEREAS, by Release of Land Use Restriction (the "Release") dated November 2, 2016, of record as Instrument No. F166159 of the records of Lincoln Parish, Louisiana, the United States of America, acting by and through U.S. General Services Administration, released the Land Use Restrictions relating to the Federal Building Tract referred to in the 1992 Quitclaim.

WHEREAS, by Act of Conveyance (the "2016 Conveyance") dated December 22, 2016, of record as Instrument No. F166137 of the records of Lincoln Parish, Louisiana, the Police Jury conveyed to the City, its interest in the Federal Building Tract for the consideration of the release of further liability for the costs and expenses of material and operating the Federal Building Tract.

WHEREAS, at the time of the 2016 Conveyance, there was no existing survey of the North Parking Area or the Federal Building Tract and the North Parking Area was inadvertently not included in the 2016 Conveyance.

WHEREAS, the City has entered into an agreement to convey the Federal Building Tract and the North Parking Area to the North Central Louisiana Arts Council ("NCLAC") for use as an art and cultural center.

WHEREAS, the Police Jury desires to convey its undivided interest in the North Parking Area to the City to alleviate further liability for maintenance and operational costs and expenses of the North Parking Area.

NOW, THEREFORE, the Police Jury and the City agree as follows:

§1. CONVEYANCE OF PROPERTY. Subject to the terms, conditions, limitations and reservations hereinafter stated, and for the

consideration hereinafter stated, the Police Jury acknowledges that the Police Jury has conveyed and delivered, and by these present does grant, convey and deliver unto the City, here present for the City's heirs, successors and assigns, and acknowledging the delivery and possession thereof, all and singular, together with all buildings and improvements thereon, and all rights, ways, privileges, servitudes, appurtenances and advantages thereunto belonging or in anywise appertaining, all of the undivided interest of the Police Jury, being not less than an undivided one-half (1/2) interest, in the North Parking Area, being particularly described as follows:

Thirteen and One-Third feet (13 1/3<sup>rd</sup>) of Lot No. Nine (9) and the adjoining Sixteen and Two-Thirds feet (16 2/3<sup>rd</sup>s) of Lot No. Eight (8) of Block D of the Town of Ruston, Louisiana, making a lot or parcel of ground which measures Thirty feet (30') front on Vienna Street by a depth of Ninety feet (90'), together with all the buildings, improvements, and appurtenances thereon and thereunto belonging pursuant to the map and plat of the original Town of Ruston, on file and of record in the Office of the Clerk of Court, Lincoln Parish, Louisiana

§1.2 PLAT. The North Parking Area is depicted on the attached Survey Plat (the "Plat") dated August 18, 2022, by Frank W. Miller, P.L.S.

§2. CONSIDERATION. The consideration for which this Conveyance is made is the mutual obligations of the City and the Police Jury set forth herein and the release of liability of the Police Jury for the costs and expenses of maintaining and operating the North Parking Area.

§3. ASSUMPTION OF LIABILITY. In consideration of the conveyance of the North Parking Area to the City, the City assumes all liability for the costs and expenses of maintaining and operating the North Parking Area after the execution of this Act of Conveyance.

§4. FURTHER DOCUMENTS. At any time, the parties hereto shall execute and deliver to each other and/or to third parties such other documents and take such other action as each may require to more effectively implement the intention of this instrument.

§5. SUCCESSION. This instrument shall be binding upon and shall inure to the benefit of and be enforceable by the parties hereto and their respective heirs, successors and assigns.

§6. SIGNATURES. This document may be executed in as many counterparts as may be convenient or required. It shall not be necessary that the signatures of all persons required appear on each counterpart to bind any party. All counterparts shall collectively constitute a single instrument. Additionally, a signature page to any counterpart may be detached from such counterpart without impairing the legal effect of the signatures and thereafter attached to another identical counterpart. It shall not be necessary in making proof of this instrument or for purposes of recordation to produce or account for more than a single counterpart containing the respective signatures of, or on behalf of, each of the parties hereto.

**(SIGNATURE PAGES FOLLOW)**

THUS DONE AND SIGNED by LINCOLN PARISH POLICE JURY, by and through Richard I. Durrett, its duly authorized President, in the presence of the undersigned competent witnesses, and me, Notary, in the City of Ruston, Parish of Lincoln, State of Louisiana, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

WITNESSES:

LINCOLN PARISH POLICE JURY

\_\_\_\_\_

By: \_\_\_\_\_  
Richard I. Durrett, President

Print Name

\_\_\_\_\_

Print Name

\_\_\_\_\_

Notary Public

THUS DONE AND PASSED BY CITY OF RUSTON, LOUISIANA, by and through Ronny Walker, its duly authorized Mayor, in the presence of the undersigned competent witnesses, and me, Notary, in the City of Ruston, Parish of Lincoln, State of Louisiana, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

WITNESSES:

CITY OF RUSTON, LOUISIANA

\_\_\_\_\_

By: \_\_\_\_\_  
Ronny Walker, Mayor

\_\_\_\_\_

Print Name

\_\_\_\_\_

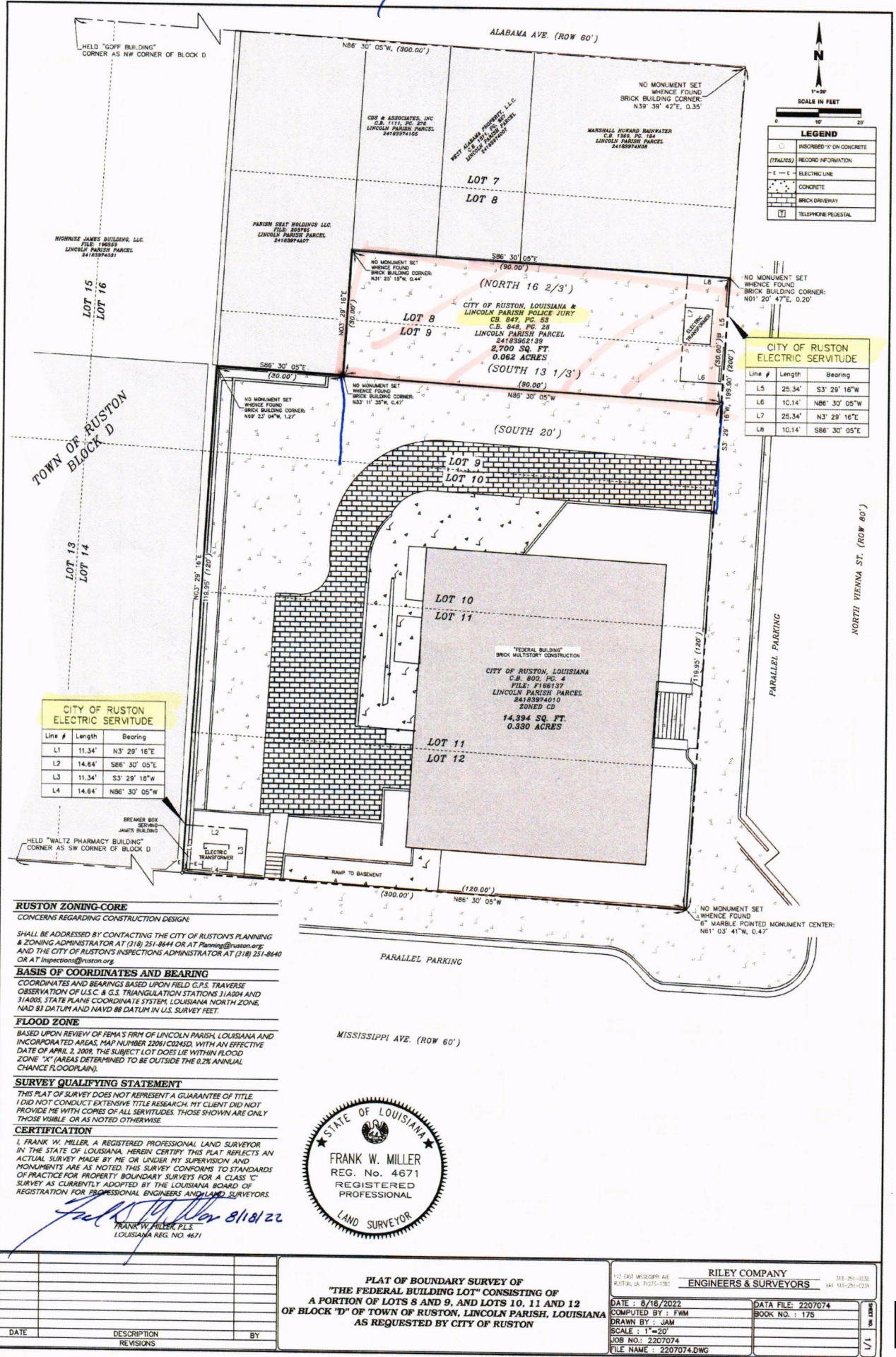
\_\_\_\_\_

Print Name

\_\_\_\_\_

Notary Public

*Feder Elog.*



**RUSTON ZONING-CORE**  
CONCERNS REGARDING CONSTRUCTION DESIGN:  
SHALL BE ADDRESSED BY CONTACTING THE CITY OF RUSTON'S PLANNING & ZONING ADMINISTRATOR AT (318) 251-8844 OR AT [Planning@ruston.org](mailto:Planning@ruston.org) AND THE CITY OF RUSTON'S INSPECTIONS ADMINISTRATOR AT (318) 251-8840 OR AT [Inspections@ruston.org](mailto:Inspections@ruston.org)

**BASIS OF COORDINATES AND BEARING**  
COORDINATES AND BEARINGS BASED UPON FIELD C.P.S. TRAVERSE OBSERVATION OF U.S.C. & G.S. TRIANGULATION STATIONS 31A094 AND 31A095, STATE PLANE COORDINATE SYSTEM, LOUISIANA NORTH ZONE, NAD 83 DATUM AND NAVD 88 DATUM IN U.S. SURVEY FEET.

**FLOOD ZONE**  
BASED UPON REVIEW OF FEMA'S FIRM OF LINCOLN PARISH, LOUISIANA AND INCORPORATED AREAS, MAP NUMBER 2206(COIN) WITH AN EFFECTIVE DATE OF APRIL 2, 2009, THE SUBJECT LOT DOES LIE WITHIN FLOOD ZONE "X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN).

**SURVEY QUALIFYING STATEMENT**  
THIS PLAT OF SURVEY DOES NOT REPRESENT A GUARANTEE OF TITLE. I DID NOT CONDUCT EXTENSIVE TITLE RESEARCH. MY CLIENT DID NOT PROVIDE ME WITH COPIES OF ALL SERVIDES. THOSE SHOWN ARE ONLY THOSE VISIBLE OR AS NOTED OTHERWISE.

**CERTIFICATION**  
I, FRANK W. MILLER, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF LOUISIANA, HERIN CERTIFY THIS PLAT REFLECTS AN ACTUAL SURVEY MADE BY ME OR UNDER MY SUPERVISION AND MONUMENTS ARE AS NOTED. THIS SURVEY CONFORMS TO STANDARDS OR PRACTICE FOR PROPERTY BOUNDARY SURVEYS FOR A CLASS 'C' SURVEY AS CURRENTLY ADOPTED BY THE LOUISIANA BOARD OF REGISTRATION FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS.

*Frank W. Miller*  
FRANK W. MILLER, P.L.S.  
LOUISIANA REG. NO. 4671



DATE	DESCRIPTION	BY

PLAT OF BOUNDARY SURVEY OF  
"THE FEDERAL BUILDING LOT" CONSISTING OF  
A PORTION OF LOTS 8 AND 9, AND LOTS 10, 11 AND 12  
OF BLOCK "D" OF TOWN OF RUSTON, LINCOLN PARISH, LOUISIANA  
AS REQUESTED BY CITY OF RUSTON

RILEY COMPANY ENGINEERS & SURVEYORS	
112 EAST MISSISSIPPI AVE RUSTON, LA 71271-1301	318-251-0335 318-251-0336 318-251-0339
DATE: 8/16/2022	DATA FILE: 2207074
COMPUTED BY: FWM	BOOK NO.: 175
DRAWN BY: JAM	
SCALE: 1"=20'	
JOB NO.: 2207074	
FILE NAME: 2207074.DWG	

## TEMPORARY ANIMAL SHELTERING AGREEMENT

This Agreement (the or this “Agreement”) is entered into by and between the **City of Ruston, Louisiana** (“City”), whose address is Post Office Box 2069, Ruston, Louisiana 71273, herein represented by Ronny Walker, Mayor, and the **Lincoln Parish Police Jury** (the “Police Jury”), whose address is Post Office Box 979, Ruston, Louisiana 71270, herein represented by Richard I. Durrett, President.

**WHEREAS**, the Police Jury has requested the City to assist in the temporary sheltering of dogs and cats captured or surrendered within Lincoln Parish outside the municipal limits of Ruston; and

**WHEREAS**, the City is willing to provide this temporary service for dogs and cats as described above which are delivered alive to the City Animal Control Facility by an authorized representative of the Police Jury (sometimes “Lincoln Parish Animals”); and

**WHEREAS**, with the permission of the City, the Police Jury has constructed temporary pads and kennels at the City Animal Control Facility at the cost of the Police Jury for use in the temporary sheltering of Lincoln Parish Animals.

**NOW THEREFORE**, the City and the Police Jury agree as follows:

1. Temporary Sheltering. The City agrees to allow and/or provide temporary sheltering of dogs and cats captured or surrendered within Lincoln Parish outside the municipal limits of Ruston which are delivered alive to the City Animal Control Facility by an authorized representative of the Police Jury.
2. Limitation of Services. The services provided by the City under this Agreement shall be limited to the parameters set forth in Sec. 1 and subject to space limitations at the City Animal Control Facility.
3. Fees. The fee for sheltering shall be \$100.00 per Lincoln Parish Animal received

from the Police Jury and any cremation fees invoiced to the City for any Lincoln Parish Animals

The City will invoice the Police Jury monthly for Lincoln Parish Animals received for the prior month as well as any cremation fees for Lincoln Parish Animals after receipt of invoice by City for such fees.

4. Term and Termination. This Agreement shall be effective as of June 1, 2022, and remain in force for one (1) year, ending May 30, 2023, and may be extended by mutual agreement of the parties. The City may terminate this Agreement after providing sixty (60) days written notice to the Police Jury.

5. Indemnification. The Police Jury agrees to indemnify and hold the City harmless from any liability associated with sheltering of animals received under this Agreement.

6. Counterparts. This instrument may be executed in counterparts and individual signature pages may be attached to the same document which shall be considered as one instrument and all counterparts shall be considered as one instrument.

**(SIGNATURE PAGES FOLLOW)**



EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**CITY OF RUSTON, LOUISIANA**

By: \_\_\_\_\_  
Ronny Walker, Mayor

EXECUTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**LINCOLN PARISH POLICE JURY**

By: \_\_\_\_\_  
Richard I. Durrett, President

LCDBG-CV LOVE LOUISIANA OUTDOORS AND HVAC  
MANAGEMENT RESOLUTION UPDATE

WHEREAS, the Lincoln Parish Police Jury previously adopted the “LCDBG-CV Love Louisiana Outdoors Management Resolution” (**Resolution 22-11**) on March 8, 2022, and the “LCDBG-CV HVAC Improvements Management Resolution” (**Resolution 22-17**) on April 12, 2022, which adopted policies/plans for the program and established certain functions and coordinators for the Parish’s LCDBG-CV Programs; and,

WHEREAS, it is necessary to update portions of the resolutions stated above to authorize individuals to perform certain designated functions.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury as legal recipient of the LCDBG-CV funds does hereby authorize the following actions:

SECTION I  
FINANCIAL MANAGEMENT

WHEREAS, it is necessary under the Financial Management regulations of the LCDBG-CV program to authorize certain individuals to sign for draw downs for request for payments and to authorize one certain individual to certify the correctness of each signature; and,

WHEREAS, it is further necessary under the Financial Management regulations of the LCDBG-CV program to designate an official depository to hold LCDBG-CV funds;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury as legal authorized recipient of the LCDBG-CV funds, in regular session convened, that Courtney Hall, Michael Sutton, and Kevin Klepzig are hereby authorized to sign the “Authorized Signature Form” for Request for Payments; and,

BE IT FURTHER RESOLVED, that Richard Durrett shall certify to the correctness of the signatures; and,

SECTION II  
REQUISITION OF FUNDS

WHEREAS, the State requires adequate financial management control over LCDBG-CV funds. The establishment of a Requisition of Funds policy is a vital tool to such control.

NOW THEREFORE BE IT RESOLVED, By the Lincoln Parish Police Jury that all invoices for work performed or materials used in relation to the LCDBG-CV Program, prior to payment, must have attached a signed pre-printed project requisition form. The form and invoice shall be approved in the following order:

1. Approval by Project Administrator for budget control

2. Approval by the Secretary/Treasurer
3. Approval by the President

BE IT FURTHER RESOLVED, that Michael Sutton and Courtney Hall are hereby authorized to sign checks written on the LCDBG-CV accounts.

### SECTION III EQUAL OPPORTUNITY

WHEREAS, equal opportunity regulations of the LCDBG-CV program require the appointment by the recipient of an Equal Opportunity Officer (EEO Officer) to have the responsibility for maintaining all pertinent EEO files, submitting on a timely basis all reports, answer all related correspondence and monitor all EEO areas;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury that Courtney Hall is hereby appointed as EEO Officer for the LCDBG-CV program.

### SECTION IV 504 COORDINATOR

WHEREAS, the State requires Grantees to designate a responsible person to coordinate the Lincoln Parish Police Jury efforts to comply with Section 504 of the Rehabilitation Act of 1973, as amended;

NOW THEREFORE BE IT RESOLVED, that Courtney Hall is appointed as Section 504 Compliance Officer.

### SECTION V SECTION 3 COMPLIANCE

WHEREAS, the LCDBG-CV program requires that all grant recipients establish and adopt by resolution a Section 3 Plan and appoint a Section 3 Coordinator and certification procedures.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury adopts a Section 3 Plan and appoints Courtney Hall as its Section 3 Coordinator.

### SECTION VI RESIDENTIAL ANTI DISPLACEMENT

WHEREAS, the LCDBG-CV Program requires that all grant recipients adopt by resolution a Residential Anti - Displacement and Relocation Assistance Plan,

THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury hereby reaffirms the previously adopted Residential Anti-Displacement and Relocation Assistance Plan

and appoints Courtney Hall as its Coordinator.

SECTION VII  
LANGUAGE ACCESS PLAN

WHEREAS, there is no change to the original adopted Plan.

SECTION VIII  
SECTION 504 GREVIANCE PROCEDURE

WHEREAS, there is no change to the original adopted Plan.

SECTION VIII  
POLICY STATEMENT FOR COMMUNICATING INFORMATION  
TO PERSONS WITH SENSORY IMPAIRMENTS

WHEREAS, there is no change to the original adopted Plan.

Passed and adopted by the Lincoln Parish Police Jury, State of Louisiana, on this 14<sup>th</sup> day February, 2023, by the following votes:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

I, Richard Durrett, President, does hereby certify that the above is a true and correct copy of the RESOLUTION duly passed and adopted by the Lincoln Parish Police Jury, Parish of Lincoln, State of Louisiana, on the 14<sup>th</sup> day February, 2023.

ATTEST:

\_\_\_\_\_  
Courtney Hall  
Interim Parish Administrator

\_\_\_\_\_  
Richard I. Durrett  
Police Jury President

# 31 - LINCOLN PARISH

## 2023 SPRING ELECTIONS

**PRIMARY ELECTION**  
**March 25, 2023**

**GENERAL ELECTION**  
**April 29, 2023**

**QUALIFYING PERIOD**  
**January 25-27, 2023**

NOTE: There are NO regularly scheduled elections in this parish. These dates are provided in the event special elections or proposition elections are called.

Deadline to call a special election: December 28, 2022.

Deadline to call a proposition election for March 25, 2023 election: December 28, 2022.

Deadline to call a proposition election for April 29, 2023 election: March 6, 2023.

## 2023 GUBERNATORIAL ELECTIONS

**PRIMARY**  
**October 14, 2023**

**GENERAL**  
**November 18, 2023**

**QUALIFYING PERIOD**  
**August 8-10, 2023**

OFFICE TITLES	YEARS OF TERM	BEGINNING OF TERM	EXPIRATION OF TERM	DISTRICTS
Governor *	4	1/8/2024	1/10/2028	-
Lt. Governor *	4	1/8/2024	1/10/2028	-
Secretary of State *	4	1/8/2024	1/10/2028	-
Attorney General *	4	1/8/2024	1/10/2028	-
Treasurer *	4	1/8/2024	1/10/2028	-
Commissioner of Agriculture *	4	1/8/2024	1/10/2028	-
Commissioner of Insurance *	4	1/8/2024	1/10/2028	-
Board of Elementary and Secondary Education *	4	1/8/2024	1/10/2028	5
State Senator	4	1/8/2024	1/10/2028	29, 33, 35
State Representative	4	1/8/2024	1/10/2028	11, 12
Sheriff	4	7/1/2024	6/30/2028	-
Clerk of Court	4	7/1/2024	6/30/2028	-
Assessor	4	1/1/2025	12/31/2028	-
Coroner	4	3/25/2024	3/26/2028	-
Police Jurors	4	1/8/2024	1/9/2028	all
<b>VIENNA:</b> Mayor, Councilmen	4	1/8/2024	1/10/2028	-

\* Candidates qualify with Secretary of State.  
 All other candidates qualify with Clerk of Court.