



# LINCOLN PARISH POLICE JURY SPECIAL MEETING

Lincoln Parish Police Jury

Friday, May 17, 2024 at 12:00 PM

Police Jury Meeting Room | 100 West Texas Avenue, Floor Three, Ruston, LA 71270

## AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

### Call to Order

**Invocation and Pledge of Allegiance-** Logan Hunt

### Approval of Agenda

### Public Comments on Agenda Items

### Minutes of Prior Meeting

1. Regular Meeting- April 9, 2024
2. Special Meeting- May 6, 2024

### Committee Reports

3. Health and Welfare Committee- May 3, 2024
4. LCDBG Committee
5. Public Works Committee

### New Business

6. Authorize Cooperative Endeavor Agreement Between Lincoln Parish Police Jury and Lincoln Parish Fire District No. 1 For Transfer/Donation of Self-Contained Breathing Apparatus Equipment and Authorize President to Sign
7. Introduction of Ordinance for Sale of Adjudicated Property Parcel No. 30182922176 Through Lot Next Door Program
8. Adopt Resolution Committing To Pay Engineering and Administrative Fees For LCDBG 2024/25 Make a Difference Program

### Other Business

9. Consider, And Take Action If Necessary, Authorizing Travel to York County, South Carolina For Purpose of Solid Waste Collection Site Study
10. Approve Travel For Solid Waste Employees To Attend Whitlaw/Green Smoke School In Little Rock, AR, May 28, 2024

**Budget Report-** Michael Sutton, Treasurer

**Public Comments**

**Adjourn**

TO: Lincoln Parish Police Jury  
FROM: Personnel and Benefits Committee  
SUBJECT: Committee Report

The Personnel and Benefits Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Tuesday, April 9, 2024, at 5:00 p.m. Present were: Chris Garriga, Chair, Greg Williams, Karen Ludley, TJ Cranford, and Logan Hunt

Chairman Garriga called the meeting to order and Karen Ludley delivered the Invocation.

Logan Hunt offered a motion, seconded by Karen Ludley, to approve the Agenda. The motion carried with the following votes:

YEAS: Williams, Ludley, Cranford, Hunt, and Garriga

Chair Garriga called for Public Comments on Agenda Items. There were none.

The first item on the Agenda was to discuss and take action if necessary, creating a new position for Animal Control/Code Enforcement Officer. Parish Administrator Courtney Hall reported that animal control services provided by the Lincoln Parish Sheriff's Office are no longer available and the Police Jury would need to assume this responsibility. Mr. Hall further explained that this would require creating the new position, setting the salary, advertising the position, interviewing candidates and filling the position. Mr. Hall indicated that the Lincoln Parish Sheriff's Office would donate the vehicle and equipment they used for animal control to the Police Jury. After discussion, Karen Ludley offered a motion, seconded by Greg Williams, that the position of Animal Control/Code Enforcement Officer be approved at a pay rate of \$18.19 per hour and that the Administrator advertise, interview and fill the position. The motion carried with the following votes:

YEAS: Williams, Ludley, Cranford, Hunt, and Garriga

Next item on the Agenda was to discuss and recommend Board and Commission candidates. Logan Hunt offered a motion, seconded by Greg Williams, to recommend the appointment of Mr. Thomas Patton, representing the Village of Choudrant, to the North Louisiana Exhibition Center Commission, to fill the unexpired term of Ms. Dawn Moore, through June 14, 2026. The motion carried with the following votes:

YEAS: Williams, Ludley, Cranford, Hunt, and Garriga

T.J. Cranford offered a motion, seconded by Greg Williams, to recommend Dr. Amanda Norris, to the Lincoln Parish Library Board of Control, filling the unexpired term of Amy Miller, through December 8, 2025. The motion carried with the following votes:

YEAS: Williams, Ludley, Cranford, Hunt, and Garriga

There being no other business to come before the Committee, the meeting was adjourned.

---

Courtney Hall  
Parish Administrator

---

Chris Garriga  
Committee Chair

TO: Lincoln Parish Police Jury  
FROM: Public Works Committee  
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Tuesday, April 9, 2024, at 5:30 p.m. Present were: Greg Williams, Chair, Dan Lord, T.J. Cranford, Milton Melton, and Diane Richards

Greg Williams called the meeting to order and Matt Pullin delivered the Invocation.

Milton Melton offered a motion, seconded by Dan Lord, to approve the Agenda. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Chair Williams called for Public Comments on Agenda Items. There were none.

The first item on the Agenda was to consider and take action if necessary, approval of residential driveway/culvert installation application and requirements. Parish Administrator Courtney Hall presented the Committee with a draft permit application and requirements for installing culverts. After review and discussion, Dan Lord offered a motion, seconded by Diane Richards, to recommend approving the residential driveway/culvert installation application and requirements. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Next item on the Agenda was to consider and take action if necessary, a request from Waterworks District No. 3 for an increase in the fee charged for billing and collecting sewer payments. The rate is currently \$525.00 per month. Mr. Hall recommended negotiating a new agreement with any future rate increase requests tied to the Average Consumer Price Index. After discussion, Milton Melton offered a motion, seconded by Dan Lord, to table the matter until the Parish Administrator can bring a new draft agreement back to the Committee for review. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Dan Lord offered a motion, seconded by T.J. Cranford, to recommend authorizing an advertisement for bids for hot mix. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

T.J. Cranford offered a motion, seconded by Dan Lord, to recommend accepting the bid of Doggett Machinery Services for the purchase of a used John Deere 850K Track Type Crawler Tractor in the amount of \$195,000.00. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Chair Williams called for public comments. There were none.

There being no other business to come before the Committee, the meeting was adjourned.

---

Courtney Hall  
Parish Administrator

---

Greg Williams  
Committee Chair

TO: Lincoln Parish Police Jury  
FROM: Economic Development and Planning Committee  
SUBJECT: Committee Report

The Economic Development and Planning Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana, Tuesday, April 9, 2024 at 6:00 p.m. Present were: Logan Hunt, Chair; Greg Williams, Matt Pullin, Chris Garriga, and Annette Straughter.

Logan Hunt called the meeting to order and delivered the Invocation.

Annette Straughter offered a motion, seconded by Chris Garriga, to approve the Agenda as presented. The motion carried with the following votes:

YEAS: Williams, Hunt, Pullin, Garriga, and Straughter

Chairman Hunt called for Public Comments on Agenda Items. There were none.

Mr. Justyn Dixon, President of the North Louisiana Economic Partnership, was present to report on the recent and current activities of the organization. No action was taken.

Chair Hunt called for public comments. There were none.

There being no other business to come before the Committee, the meeting was adjourned.

---

Courtney Hall  
Parish Administrator

---

Logan Hunt  
Committee Chair

TO: Lincoln Parish Police Jury  
FROM: Solid Waste and Recycling Committee  
SUBJECT: Committee Report

The Solid Waste and Recycling Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana, Tuesday, April 9, 2024 at 6:30 p.m. Present were: TJ Cranford, Chair; Karen Ludley, Dan Lord, Logan Hunt, and Joe Henderson.

TJ Cranford called the meeting to order and delivered the Invocation.

Karen Ludley offered a motion, seconded by Joe Henderson, to approve the Agenda. The motion carried with the following votes:

YEAS: Ludley, Lord, Cranford, Hunt, and Henderson

Chair Cranford called for Public Comments on Agenda Items. There were none.

The first item on the Agenda was to discuss and take action if necessary, the Litter Abatement Program. Legal Counsel Amy Miller reported that she will be meeting with Union Parish Police Jury officials concerning their Litter Court operations in order to determine methods of organizing something similar in Lincoln Parish. Ms. Miller stated she would report back to the Committee when she had more information.

Next item on the Agenda was Love The Boot Planning. Committee members discussed planning for the upcoming Love The Boot event and reviewed several items.

Chairman Cranford called for public comments, there were none.

There being no other business to come before the Committee, Chairman Cranford adjourned the meeting.

---

Courtney Hall  
Parish Administrator

---

TJ Cranford  
Committee Chair



The Lincoln Parish Police Jury met in regular session on Tuesday, April 9, 2024 at 7:00p.m., in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana. Present were: Greg Williams, District One; Karen Ludley, District Two; Dan Lord, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Chris Garriga, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Diane Richards, District Eleven and Annette Straughter, District Twelve.

President Glenn Scriber called the meeting to order, and Dan Lord delivered the Invocation and led the Pledge of Allegiance.

Logan Hunt offered a motion, seconded by Milton Melton, to amend the Agenda to add item #11, authorizing travel for highway department employees to attend diesel technician training in Dallas, Texas, from April 14-19<sup>th</sup>, 2024. The motion was voted on by roll call:

MEMBER	YEA	NAY	ABSENT	ABSTAINED
Greg Williams	<u>XX</u>	_____	_____	_____
Karen Ludley	<u>XX</u>	_____	_____	_____
Dan Lord	<u>XX</u>	_____	_____	_____
T.J. Cranford	<u>XX</u>	_____	_____	_____
Logan Hunt	<u>XX</u>	_____	_____	_____
Glenn Scriber	<u>XX</u>	_____	_____	_____
Matt Pullin	<u>XX</u>	_____	_____	_____
Chris Garriga	<u>XX</u>	_____	_____	_____
Joe Henderson	<u>XX</u>	_____	_____	_____
Milton Melton	<u>XX</u>	_____	_____	_____
Diane Richards	<u>XX</u>	_____	_____	_____
Annette Straughter	<u>XX</u>	_____	_____	_____

The vote was unanimous and the Agenda was amended.

Milton Melton offered a motion, seconded by Greg Williams, to approve the Agenda as amended. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

President Scriber called for Public Comments on Agenda Items. There were none.

Annette Straughter offered a motion, seconded by Milton Melton, to approve the minutes of the March 12, 2024 Regular Meeting. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Under Committee Reports, Chris Garriga stated that the Personnel and Benefits Committee met at 5:00 p.m., and the Committee recommends:

1. Approving the position of Animal Control/Code Enforcement Officer at a payrate of \$18.19 per hour and authorizing the Administrator to fill the position.
2. Appointing Mr. Thomas Patton, representing the Village of Choudrant, to the North Louisiana Exhibition Center Commission, filling the unexpired term of Ms. Dawn Moore, through June 14, 2026.
3. Appointing Dr. Amanda Norris to the Lincoln Parish Library Board of Control, filling the unexpired term of Ms. Amy Miller, through December 8, 2025.

Chris Garriga offered a motion, seconded by Dan Lord, to approve the minutes of the Personnel and Benefits Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Greg Williams stated that the Public Works Committee met at 5:30 p.m. and the Committee recommends:

1. Approving the residential driveway/culvert application and requirements.
2. Tabling the request from Waterworks District No. 3
3. Authorizing advertisement for bids for hot mix.
4. Accepting the bid of Doggett Machinery services for the purchase of a used Track-type Crawler Tractor in the amount of \$195,000.00.

Greg Williams offered a motion, seconded by Chris Garriga, to approve the minutes of the Public Works Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Logan Hunt stated that the Economic Development & Planning Committee met at 6:00 p.m. to hear a report from Mr. Justyn Dixon, President of the North Louisiana Economic Partnership on recent activities of the organization. No action was taken.

Logan Hunt offered a motion, seconded by Annette Straughter, to approve the minutes of Economic Development & Planning Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

T.J. Cranford stated that the Solid Waste and Recycling Committee met at 6:30 p.m. and was updated by Ms. Amy Miller, Parish Legal Counsel, on litter abatement strategies. The Committee also discussed planning for the upcoming Love The Boot event. No action was taken.

T.J. Cranford offered a motion, seconded by Dan Lord, to approve the minutes of the Solid Waste and Recycling Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Under appointments, Logan Hunt offered a motion, seconded by Chris Garriga, to appoint Mr. Thomas Patton to the North Louisiana Exhibition Center Commission, filling the unexpired term of Ms. Dawn Moore, through June 14, 2026.

**RESOLUTION NO. 2024-36**

BE IT RESOLVED by the Police Jury of Lincoln Parish,  
Louisiana, convened in Regular Session this  
9<sup>th</sup> day of April, 2024 that  
**Thomas Patton**  
Representing The Village of Choudrant  
Is hereby and herewith appointed, COMMISSIONER  
North Louisiana Exhibition Center  
Lincoln Parish, Louisiana,  
For the term of April 9, 2024 – June 14, 2026  
Signed and Sealed this 9<sup>th</sup> day of April, 2024  
LINCOLN PARISH POLICE JURY  
\*\*\*\*\*

/s/Courtney Hall  
Courtney Hall  
Parish Administrator

/s/Glenn Scriber  
Glenn Scriber  
Police Jury President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Annette Straughter offered a motion, seconded by Milton Melton, to appoint Dr. Amanda Norris to the Lincoln Parish Library Board of Control, filling the unexpired term of Amy Miller, through December 8, 2025.

**RESOLUTION NO. 2024-37**

BE IT RESOLVED by the Police Jury of Lincoln Parish, Louisiana, convened in Regular Session this 9<sup>th</sup> day of April, 2024 that

**Dr. Amanda Norris**

Is hereby and herewith appointed, COMMISSIONER  
Lincoln Parish Library Board of Control  
Lincoln Parish, Louisiana,

For the term of April 9, 2024 – December 8, 2025

Signed and Sealed this 9<sup>th</sup> day of April, 2024

LINCOLN PARISH POLICE JURY

\* \* \* \* \*

/s/Courtney Hall  
Courtney Hall  
Parish Administrator

/s/Glenn Scriber  
Glenn Scriber  
Police Jury President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Under Resolutions, Milton Melton offered a motion, seconded by Joe Henderson, to authorize the President to sign applications with the Louisiana DOTD for transportation grants and execute necessary certifications and assurances for FTA programs (H.E.L.P. Agency)

**AUTHORIZING RESOLUTION**

**Resolution No. 24-32**

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA programs managed through Louisiana Department of Transportation and Development.

- 49 CFR 53 1 1, Formula Grant for Rural Areas
- 49 CFR 5339, Grants for Bus and Bus Facility Program
- State Project No. RU 18-31-25 Public Transportation Operating and Assistance Program

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by Lincoln Parish Police Jury

1. That Glenn Scriber is authorized to execute and file an application on behalf of Lincoln Parish Police Jury with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to FFA transit programs.
2. That Glenn Scriber is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of- the Civil Rights Act of 1 964, as amended.
3. That Glenn Scriber is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require In connection with the application or financial reimbursement of the project.
4. That Glenn Scriber is authorized to set and execute affirmative minority business policies in connection with the project’s procurement needs.
5. That Glenn Scriber is authorized to execute grant contract agreements on behalf of Lincoln Parish Police Jury with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.
6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Annette Straughter offered a motion, seconded by Joe Henderson, to authorize Ronnie Dowling, H.E.L.P. Director, to execute FY 2024 Subgrant with the Louisiana Workforce Commission and to administer funds related thereto.

**RESOLUTION 2024-33**

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 9<sup>th</sup> day of April, 2024 does hereby authorize HELP Director Ronnie Dowling to Execute Subaward Grant Agreement with Louisiana Workforce Commission and Further Providing with Respect Thereto.

/s/ Courtney Hall  
Courtney Hall  
Parish Administrator

/s/ Glenn Scriber  
Glenn Scriber  
Police Jury President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Annette Straughter offered a motion, seconded by Milton Melton, to authorize the President to execute a multi-jurisdictional consortium agreement for carrying out programs and activities authorized by the Workforce Innovation and Opportunity Act.

**RESOLUTION 24-34**

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 9<sup>th</sup> day of April 2024 does hereby authorize the Police Jury President, Glenn Scriber, to enter into a Multi-Jurisdictional Consortium Agreement with Workforce Innovation and Opportunity Act, and further provide with respect thereto.

/s/ Courtney Hall  
 Courtney Hall  
 Parish Administrator

/s/ Glenn Scriber  
 Glenn Scriber  
 Police Jury President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Matt Pullin offered a motion, seconded by Annette Straughter, to authorize the President to execute a Memorandum of Understanding between the Louisiana Department of Transportation and Development and the Lincoln Parish Police Jury for transportation plan development.

**RESOLUTION 24-35**

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 9<sup>th</sup> day of April, 2024 does hereby authorize the Police Jury President, Glenn Scriber, to execute the Memorandum of Understanding Between the State of Louisiana through the Department of Transportation and Development and the Lincoln Parish Police Jury For Parish Transportation Plan Development.

/s/ Courtney Hall  
 Courtney Hall  
 Parish Administrator

/s/ Glenn Scriber  
 Glenn Scriber  
 Police Jury President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Next item on the Agenda was to proclaim April 2024 as Fair Housing Month. Annette Straughter offered a motion, seconded by Dan Lord to proclaim April 2024 as Fair Housing Month.

**STATE OF LOUISIANA**  
**Lincoln Parish Police Jury**

**PROCLAMATION**

WHEREAS, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination wherever it exists; and

WHEREAS, this law guarantees for each citizen that critical, personal element of freedom of choice – selection of the home, and

WHEREAS, a fair housing law has passed by the State of Louisiana, and implementation of the law requires the positive commitment, involvement and support of each of our citizens, and

WHEREAS, the department and agencies of the State of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens, and

WHEREAS, barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all;

NOW, THEREFORE BE IT RESOLVED; the Lincoln Parish Police Jury does hereby proclaim the month of April 2024 as

FAIR HOUSING MONTH

In the Lincoln Parish Police Jury

/s/ Courtney Hall  
Courtney Hall  
Parish Administrator

/s/ Glenn Scriber  
Glenn Scriber  
Police Jury President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Parish Treasurer Michael Sutton presented the budget report.

Next item on the Agenda was to consider and take action, if necessary, authorizing Travel for Police Jury Association of Louisiana Legislative Day, April 30-May 1, 2024. Annette Straughter offered a motion, seconded by Karen Ludley, to authorize travel for Police Jury Association of Louisiana Legislative Day, April 30-May 1, 2024. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Next item on the Agenda was to consider and take action, if necessary, authorizing travel for Highway Department Employees to attend Diesel Technician Training, Dallas, Texas, April 14-19<sup>th</sup>, 2024. Milton Melton offered a motion, seconded by Annette Straughter, to authorize travel for Highway Department Employees. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, Richards, and Straughter

Following various reports, President Scriber called for public comments. There were none.

There being no other business to come before the Jury, the meeting was adjourned.

---

Courtney Hall  
Parish Administrator

---

Glenn Scriber  
Police Jury President

The Lincoln Parish Police Jury met in special session on Monday, May 6, 2024 at 12:00 p.m., in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana. Present were: Karen Ludley, District Two; Dan Lord, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Chris Garriga, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; and Diane Richards, District Eleven.

ABSENT: Greg Williams, District One and Annette Straughter, District Twelve

President Scriber called the meeting to order, and T.J. Cranford delivered the invocation and led the Pledge of Allegiance.

Karen Ludley offered a motion, seconded by Matt Pullin, to approve the Agenda as presented. The motion was voted upon and carried with the following votes:

YEAS: Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, and Richards

President Scriber called for public comments on the agenda. There were none.

The only item of business was to consider, and take action on the Guaranteed Maximum Pricing (GMAX) pricing previously submitted by Lincoln Builders, Inc. Said pricing is as follows:

- Health Unit/Hub - \$6,803,946.00
  - H.E.L.P. Building - \$1,110,951.00
  - Sewer Building - \$515,466.00
- Total: \$8,430,363.00

Following discussion, and an expression of views on the matter by various Police Jury members, Joe Henderson offered a motion, seconded by Matt Pullin, to accept the Guaranteed Maximum (GMAX) pricing for the Health Unit/Hub building and the H.E.L.P. Agency building only, and to authorize the President to execute any documents relative thereto. The motion carried with the following votes:

YEAS: Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Henderson, Melton, and Richards

There being no other business to come before the Jury, the meeting was adjourned.

---

Courtney Hall  
Parish Administrator

---

Glenn Scriber  
Police Jury President



# COOPERATIVE ENDEAVOR AGREEMENT

## REGARDING THE TRANSFER / DONATION OF EQUIPMENT

BE IT KNOWN that on the dates hereinafter mentioned, before the undersigned authorities, and the presence of the undersigned legal and competent witnesses, personal came and appeared:

OFFICE OF THE LINCOLN PARISH POLICE JURY, LINCOLN PARISH, LOUISIANA, by and through the duly elected president, Glen Scriber (hereinafter referred to as "PRESIDENT")

And

LINCOLN PARISH FIRE PROTECTION DISTRICT NO. 1, LINCOLN PARISH, LOUISIANA, by and through the duly appointed fire chief, Kevin Reynolds, ( hereinafter referred to as "FIRE CHIEF")

### Agreement

The Lincoln Parish Fire District No. 1 lies within the Parish of Lincoln, State of Louisiana. The Lincoln Parish Fire District No. 1 provides many services to the citizens of Lincoln Parish including providing fire protection to all of Lincoln Parish except for the incorporated areas of Ruston, Grambling and Choudrant. The Fire District's central fire station and administrative offices are located on Highway 167 in Vienna. The Fire District, which proudly has a Class 5 rating, maintains a total of 21 fire stations that are strategically placed throughout Lincoln Parish. The Fire District provides the citizens of Lincoln Parish with the best fire protection possible. The Lincoln Parish Police Jury and the Lincoln Parish Fire District No. 1 share common goals, as they both serve to enhance the quality of life in Lincoln Parish. In an effort to better improve the quality of service within the Lincoln Parish Fire District No. 1, the Lincoln Parish Police Jury hereby donates **MSA G1 Self-Contained Breathing Apparatus** to the Lincoln Parish Fire District No. 1, thereby improving their ability to serve the citizens of our Parish. This equipment will be used exclusively by the Lincoln Parish Fire District No. 1 for its official duties.





MSA G1 Cylinder QC 4500 psi	ACU464981	Luxfer 10175708
MSA G1 Cylinder QC 4500 psi	ACU464940	Luxfer 10175708
MSA G1 Cylinder QC 4500 psi	ACU464918	Luxfer 10175708
MSA G1 Cylinder QC 4500 psi	ACU464958	Luxfer 10175708
MSA G1 Cylinder QC 4500 psi	ACU464859	Luxfer 10175708
MSA Facepiece G1	None	G1, 4PT C-Harness
MSA Facepiece G1	None	G1, 4PT C-Harness
MSA Facepiece G1	None	G1, 4PT C-Harness
MSA Facepiece G1	None	G1, 4PT C-Harness
MSA Facepiece G1	None	G1, 4PT C-Harness
MSA Facepiece G1	None	G1, 4PT C-Harness
MSA Facepiece G1	None	G1, 4PT C-Harness
MSA Facepiece G1	None	G1, 4PT C-Harness
MSA Facepiece G1	None	G1, 4PT C-Harness
MSA - G1 Li-Ion Rechargeable Battery Pack	TJ00222098	7-2814-1
MSA - G1 Li-Ion Rechargeable Battery Pack	TJ00231098	7-2814-1
MSA - G1 Li-Ion Rechargeable Battery Pack	TJ00232098	7-2814-1
MSA - G1 Li-Ion Rechargeable Battery Pack	TJ00273098	7-2814-1
MSA - G1 Li-Ion Rechargeable Battery Pack	TJ0042597G	7-2814-1

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 30182922176 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln in 1994, for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from Joseph Dunaway, for the consideration of \$3,306.66 (Three Thousand Three Hundred Six Dollars and Sixty Six Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below will be purchased through the Parish "Lot Next Door" program and is therefore exempt from the public bidding requirement.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel # 30182922176 bearing municipal address of 126 Newman Street, Ruston, LA ,71270 and more fully described as:

**Parcel# 30182922176 / Assessment #22790 (Lincoln Parish)**

**Municipal Address: 126 Newman Street, Ruston, LA 71270**

**Legal Description:**

A certain tract of land located in the NW ¼ of NE ¼ of Section 30, Township 18 North, Range 2 West, Lincoln Parish, Louisiana, more particularly described as beginning at a point 995 feet East and 460 feet South of the NW corner of the NW ¼ of the NE ¼ of said Section 30, thence run South 92.7 feet; thence run North 85 degrees 00' West 125.5 feet; thence run North 82 feet, thence run East 125 feet to the point of beginning, together with one (1) 1975 Skyline Mobile Home, 14' x 70', Serial Number 01530614I, which is situated on the hereinabove described property.

**Brief Legal:**

A TRACT IN NW OF NE, SEC 30-18-2, DESCR AS: BEG AT A PT 995' E & 460' S OF NWC OF NW OF NE, SEC 30, S 92.7', N 85 DEG 00' W 125.5', TH NORTH 82', E 125' TO PT OF BEG. 1975 SKYLINE MOBILE (14'X70') SERIAL# 015306141, DECAL#00416

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and

last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.

- b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
- c. At the time of closing, E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAINED:

ABSENT:



**RESOLUTION COMMITTING TO PAY ENGINEERING AND  
ADMINISTRATION FEES FOR LCDBG 2024/25 MAKE A DIFFERENCE  
PROGRAM**

WHEREAS, the Lincoln Parish Police Jury ("Parish") desires to submit Louisiana Community Development Block Grant ("LCDBG") FY 2024/25 Public Facilities Application for funding (the "Application"); and,

WHEREAS, the Parish intends to use local funds to pay for administrative costs up to and including pre-agreement costs, administrative consultant fees, and any other administrative costs incurred by the Parish associated with the Application; and,

WHEREAS, the Parish intends to use local funds to pay for engineering costs up to and including pre-agreement costs, basic engineering design, surveying, project representation, construction phase services and any other engineering costs incurred by the Parish associated with the Application; and,

WHEREAS, the Parish desires to enter into an agreement with David M. Hartt, CPA, to perform all administrative consulting services associated with the Application, which includes assistance with developing the Application and performing all administrative consulting duties; and,

WHEREAS, the Parish desires to enter into an agreement with Riley Company of Louisiana, Inc., to perform all engineering consulting services associated with the Application, which includes assistance with developing the Application and all engineering consulting services, including basic engineering design, surveying, resident project representation, construction phase services and any other engineering costs incurred by the Parish.

NOW, THEREFORE, BE IT RESOLVED BY THE LINCOLN PARISH POLICE JURY:

1. The Parish enters into an agreement with David M. Hartt, CPA to develop and submit the Application, and thereafter to perform all administrative consulting duties following a grant award.
2. The Parish enters into an agreement with Riley Company of Louisiana, Inc. to assist with the development of the Application, and thereafter to perform all engineering consulting services, including basic engineering design,

surveying, project representation, construction phase services and any other engineering costs incurred by the Parish, following a grant award.

3. The President is authorized to execute respective agreements with David M. Hartt, CPA and Riley Company of Louisiana, Inc., and to execute and submit the Application, as well as all related documents, to be on such other terms and conditions as he shall deem advisable, and to do any and all things necessary and proper to carry out this Resolution and to fulfill its objectives and purposes.

---

Glenn Scriber, President