



# PERSONNEL AND BENEFITS COMMITTEE

Lincoln Parish Police Jury

Tuesday, March 14, 2023 at 5:40 PM

Police Jury Conference Room | 100 West Texas Avenue, Floor Three,  
Ruston, LA 71270

## AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

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### COMMITTEE MEMBERS

Joe Henderson, Chair; TJ Cranford, Logan Hunt, Milton Melton, Sharyon Mayfield

### Call to Order

### Invocation

### Approval of Agenda

### Public Comments on Agenda Items

### New Business

1. Announcement of Mt. Olive Waterworks District Vacancy and Recommendation by the District for the Appointment of Mr. Dennis Simonton for a Five-Year Term
2. Consider, And Take Action If Necessary, Amending Board and Commission Appointment Policies and Procedures To Clarify "Procedures - No. 5"

### Other Business

### Public Comments

### Adjournment

P. O. Box 585  
Grambling, LA 71245  
318-247-6167  
318-247-1000 Fax

# Mt. Olive Waterworks District

February 16, 2023

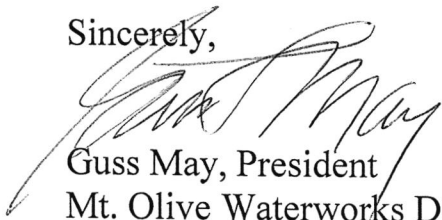
Mr. Courtney Hall  
Parish Administrator  
Lincoln Parish Police Jury  
P. O. Box 979  
Ruston, LA 71273

Dear Mr. Hall:

The Mt. Olive Waterworks District is recommending the appointment of Mr. Dennis Simonton to the District's Board of Commissioners, effective March 1, 2023 through March 1, 2028. Mr. Simonton resides in the Mt. Olive Community. His address and phone number are as follows: 238 Mt. Olive Road, Ruston, LA, 71270 and phone #318/247-8690.

Your favorable consideration in this matter is greatly appreciated.

Sincerely,



Guss May, President  
Mt. Olive Waterworks District  
Board of Commissioners

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*"This Institution is an Equal Opportunity Provider & Employer"*

## **Lincoln Parish Police Jury Board and Commission Appointment Policies and Procedures**

### **Policies**

1. The purpose of this Policy is to provide uniform procedures for making appointments to various boards and commissions for which the Lincoln Parish Police Jury is responsible for such appointments as the governing authority of the Parish.
2. Citizen participation is encouraged. Candidates must meet all qualifications required by the Parish Ordinance, Resolution, State Law, and/or By-Laws of the Board or Commission to which they are appointed. Police Jurors may be appointed to serve on Boards or Commissions where such service is not prohibited.

### **Procedures**

1. Notice will be given of an upcoming board or commission vacancy at least 30 days before the expiration of the term.
2. The Board or Commission in which the vacancy occurs may provide appointee recommendations to the Committee; however, these recommendations are advisory in nature and the Committee will make the final recommendations to the Police Jury.
3. The Personnel Committee, or a sub-committee thereof, will schedule a meeting to review and recommend candidates for appointment to parish boards or commissions. In some cases, the Committee may interview interested candidates. The Committee will forward its recommendation to fill the board or commission vacancy to the full Police Jury for confirmation.
4. The Police Jury may accept or reject the recommendation of the Personnel Committee. If the Police Jury rejects the Committee's recommendation, they may nominate other candidates.
5. In cases where a board or commission member is recommended for reappointment, **by another entity**, no prior notification is needed and the recommendation will go directly to the full Police Jury for a vote.