



# POLICE JURY REGULAR MEETING

Lincoln Parish Police Jury

Tuesday, July 13, 2021 at 7:00 PM

Police Jury Conference Room | 100 West Texas Avenue, Floor Three,  
Ruston, LA 71270

## AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

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### Call to Order

**Invocation and Pledge of Allegiance** - Mr. Logan Hunt

### Approval of Agenda

### Public Comment on Agenda Items

### Minutes of Prior Meeting

1. June 8, 2021

### Committee Reports

2. Public Works

### Millages

3. Adjusting and Levying Tax Millage Rates for 2021
4. Setting Forth Adjusted Millage Rates and Rolling Forward Millages Not to Exceed Maximum Authorized Millages for 2021

### Old Business

5. Revise Resolution 21-21 Creating the Lincoln Parish Broadband Commission to Include Two At-Large Members and Adding Term Limits
6. Discuss And Take Action If Necessary, Treasurer Position

### New Business

7. Approve Job Description for Financial Manager Position
8. Authorize Outsourcing of Payroll Services
9. Appointment - Ruston Lincoln Convention and Visitors Bureau - Mr. Shannon Reeves, Sr. (Filling the Unexpired Term of Mr. Marc Newman through December 31, 2022)
10. Adoption of Ordinance for Sale of Adjudicated Property – Parcel Number 21184321025
11. Authorizing President To Execute and File Application With LADOTD For Aid and Assistance (H.E.L.P. Agency)
12. LGAP Resolution for Submittal of Application for North Chatham Road Area Sewer District and Blueberry Hills Treatment Plants

[13.](#) Adoption of Resolution in Support of Library Millage

**Budget Report** - Mrs. Laura Hartt

**Other Business**

14. Detention Center Expansion Report

15. Administrators Report

16. Department Head Reports

**Public Comment**

**Adjourn**

TO: Lincoln Parish Police Jury  
FROM: Public Property and Buildings Committee  
SUBJECT: Committee Report

The Public Property and Buildings Committee of the Lincoln Parish Police Jury met in the Lincoln Parish Library Events Center, Tuesday, June 8, 2021, at 6:00 p.m. Present were: Theresa Wyatt, Chair, T.J. Cranford, Logan Hunt, Glenn Scriber, and Skip Russell

Theresa Wyatt called the meeting to order and Richard Durrett delivered the invocation.

Glenn Scriber offered a motion, seconded by T.J. Cranford, to approve the agenda as presented. The motion carried with the following votes:

YEAS: Wyatt, Cranford, Hunt, Scriber, and Russell

First item on the agenda was a report on the American Rescue Plan Act Funding. Doug Postel, Parish Administrator reported that the first half of funding in the amount of \$4,539,543.00 has been deposited in a separate bank account for the Jury. Mr. Postel also noted that the second half of funding was expected to be received in March 2022. As with any federal funds there will be some parameters that the parish might focus on: It could be anything that is healthcare related that can be tied to COVID, Broadband and other technology infrastructure and expansion, water and sewer infrastructure and expansion. There are other areas where money can be spent but these topics are at the tops of the Jurors' lists.

Next item on the agenda was to discuss the Health Unit relocation. Mr. Postel informed the committee that Northern Louisiana Medical Center has property near the intersection of Vernon St. and Second Ave. and they are willing to donate the property to the Lincoln Parish Police Jury. The Police Jury could then build a facility to house possibly both the Health Unit and the Health Hut. It was also noted of ways the funding from American Rescue Plan Act could be used.

There being no other business; the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Theresa Wyatt  
Chair

TO: Lincoln Parish Police Jury

FROM: The Personnel/Benefits Committee

SUBJECT: Committee Report

The Personnel/Benefits Committee of the Lincoln Parish Police Jury met at the Lincoln Parish Library Events Center on Tuesday, June 8, 2021, at 6:30 p.m. Present were: Joe Henderson, Chair, T.J. Cranford, Logan Hunt, Milton Melton, and Sharyon Mayfield.

Joe Henderson called the meeting to order and Sharyon Mayfield delivered the invocation.

Sharyon Mayfield offered a motion, seconded by Logan Hunt, to amend the agenda, to reflect item # 3, to include Mr. Edward Richmond for consideration of appointment to the Library Board of Control. The motion was voted on by roll call:

<b>MEMBER</b>	<b>YAY</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAINED</b>
CRANFORD	<b>X</b>			
HUNT	<b>X</b>			
<b>HENDERSON</b>	<b>X</b>			
MELTON	<b>X</b>			
MAYFIELD	<b>X</b>			

The motion passed unanimously.

Sharyon Mayfield offered a motion, seconded by Logan Hunt, to approve the agenda as amended. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

First item on the agenda were the recommendations for appointment-Mr. Randy Snow, Mr. Ralph McVay, and Mrs. Linda Kimble to the Waterworks District #3 for a 5-year term. Sharyon Mayfield offered a motion, seconded by Milton Melton, to recommend appointing Mr. Randy Snow, Mr. Ralph McVay, and Mrs. Linda Kimble to the Waterworks District #3. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Next item on the agenda was recommendation for appointment- Regan Price to the Communications District representing the Ruston Police Department for a 3-year term. Logan Hunt offered a motion, seconded by Sharyon Mayfield, to recommend appointing Regan Price to the Communications District for a 3-year term. The motion carried with the following votes:

YEAS: Cranford, Hunt, Henderson, Melton, and Mayfield

Next item on the agenda were the recommendations for appointment- Mr. Bill Jones or Mr. Edward Richmond to the Library Board of Control for a 5-year term. Logan Hunt offered a

motion, seconded by Milton Melton, to recommend appointing Mr. Bill Jones to the Library Board of Control for a 5-year term. The motion carried with the following votes:

YEAS: Cranford, Hunt, Melton, and Mayfield

NAY: Henderson

With no other business to come before the committee, the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Joe Henderson  
Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, June 8, 2021, at 7:00 p.m. at the Lincoln Parish Library Events Center, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Hazel Hunter, District Two; Richard I. Durrett, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; Annette Straughter, District Twelve.

Richard Durrett called the meeting to order, delivered the invocation, and T.J. Cranford led the Pledge of Allegiance.

The first item on the agenda was approval of the agenda. Annette Straughter offered a motion, seconded by Sharyon Mayfield, to approve the agenda. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Richard Durrett called for public comment on agenda items. There were none.

Next item on the agenda was approval of minutes for May 11, 2021. Sharyon Mayfield suggested amending the minutes noting that she was absent for the May 11, 2021 regular meeting. Milton Melton offered a motion, seconded by Glenn Scriber, to approve the minutes as amended. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was committee reports, Doug Postel, Parish Administrator, stated that the Public Property and Buildings Committee met on this day at 6:00 p.m. and the Committee reports and recommends:

1. Administrator provided a report stating the American Rescue Act first half of funding in the amount of \$4,539,543.00 was received and the second half of funding is expected to be received on March 3, 2022.
2. A property donation from the Northern Louisiana Medical Center is in process as a possible new location of the Lincoln Parish Health Unit
3. A construction estimate provided Mr. Michael Walpole in the amount of \$3,700,000.00 for an 11,000 sq. ft. facility that will house the Health Unit as well as the Health Hut.
4. Additional projects that are being considered for use with the funding include server and telephone upgrades at Parish agencies and facilities as well as potential water and sewer upgrades at the Lincoln Parish Park.

Theresa Wyatt offered a motion, seconded by Annette Straughter, to accept the report and approve the recommendations of the Public Works Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Joe Henderson stated that the Personnel/Benefits Committee met on this day at 6:30 p.m. and the Committee reports and recommends:

1. Approving the recommendations for appointment for Mr. Randy Snow, Mr. Ralph McVay, and Ms. Linda Kimble to the Waterworks District #3 for a 5-year term.
2. Approving the recommendation for appointment for Mr. Regan Price to the Communications District representing the Ruston Police Department.
3. Approving the recommendation for appointment for Mr. Bill Jones to the Library Board of Control for a 5-year term.

Joe Henderson offered a motion, seconded by Sharyon Mayfield, to accept the report and approve the recommendations of the Personnel/Benefits Committee. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was the Lincoln Parish Sales and Use Tax Commission 2021/2022 Proposed Budget presented by Ms. Denise Griggs. Skip Russell offered a motion, seconded by Hazel Hunter, to approve the 2021/2022 Proposed Budget. After discussion, the motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was to accept bids for hot mix. Mr. Postel stated that there was one bid by Amethyst Construction. Annette Straughter offered a motion, seconded by Joe Henderson, to award the bid for hot mix to Amethyst Construction in the amount of \$81.50 (base price per ton F.O.B. Bidder's Plant). The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item of the agenda was to accept bids for asphalt. Annette Straughter offered a motion, seconded by Hazel Hunter to award the bid for asphalt to Asphalt Product Unlimited, Inc in the amount of \$3.46 for MC-30 and \$2.210 for CRS-2 per gallon (minimum 5000 gallons). The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was the adoption of ordinance for sale of adjudicated properties-parcel number 19183000110.

**ORDINANCE NO. 454-21-0**

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 19183000110: BEGINNING AT THE NE CORNER OF THE SE ¼ OF SW ¼ OF SAID SECTION 19 AND RUN SOUTH TO THE SOUTH LINE OF STATE HWY. 1925 FOR A DISTANCE FO 60 FEET; THENCE RUN WESTERLY ALONG THE SOUTH LINE OF SAID HWY FOR A DISTANCE 412 FEET AND TO THE STARTING POINT. FROM SAID STARTING POINT RUN SOUTH 105 FEET; THENCE RUN WEST 105 FEET; THENCE RUN SOUTH AND TO THE NORTH LINE OF THE RIGT-OF-WAY OF THE ILLINOIS CENTRATL RAILROAD FO A DISTANCE OF 200 FEET; THENCE RUN EASTERLY OF THE STARTING POINT AS MEASURED ALONG THE SOUTH LINE OF STATE HWY 1925, SAID DISTANCE BEING APPROXIMATELY 145 FEET ALONG SAID RIGHT OF WAY; THENCE RUN DUE NORTH AND TO THE SOUTH LINE OF STATE HWY 1925 FOR A DISTANCE OF 405 FEET; THENCE RUN WESTERLY ALONG THE SOUTH LINE OF SAID HWY FOR A DISTANCE OF 40 FEET, AND BACK TO THE STARTING POINT, CONTAINING 1 ACRE MORE OR LESS IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THER MATTERS RELATIVE THERETO***

***WHEREAS***, the immovable property described below was adjudicated to the Parish of Lincoln on June 21, 2016, for nonpayment of taxes; and

***WHEREAS***, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

***WHEREAS***, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

***WHEREAS***, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

***WHEREAS***, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$4, 659.45 and



**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from \_\_\_\_\_ for the consideration of \$4,659.45 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on May 5, 2021 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #19183000110, having a municipal address of 120 Humphrey Street, Grambling, Louisiana, and more fully described as:

Legal Description: Beginning at the NE corner of the SE ¼ of SW ¼ of said Section 19 and run South to the South line of State Hwy. 1925 for a distance of 60 feet; thence run

Westerly along the South line of said Hwy for a distance of 412 feet and to the starting point. From said starting point run South 105 feet; thence run West 105 feet; thence run South and to the North line of the right-of-way of the Illinois Central Railroad for a distance of 200 feet; thence run Easterly along said Railroad to a point due South of a point which is 40 feet Easterly of the starting point as measured along the South line of State Hwy 1925, said distance being approximately 145 feet along said right-of-way; thence run due North and to the South line of State Hwy 1925 for a distance of 405 feet; thence run Westerly along the South line of said Hwy for a distance of 40 feet, and back to the starting point, containing 1 acre more or less.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to

this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.

- b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
- c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

***BE IT FURTHER ORDAINED***, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

Theresa Wyatt offered a motion, seconded by Annette Straughter to adopt the ordinance for sale of adjudicated property-parcel number 19183000110. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was the introduction of ordinance for sale of adjudicated property-parcel number 21184321025.

***ORDINANCE NO. \_\_\_\_\_***

***AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL 21184321025: NINETY (90) FEET OFF AND ACROSS THE ENTIRE SOUTH SIDE OF THE FOLLOWING DESCRIBED TRACT OF LAND: BEGINNING TWENTY (20) FEET, SOUTH OF THE SOUTHWEST (SW) CORNER OF BLOCK "K", ACCORDING TO THE ORIGINAL PLAT OF THE TOWN OF SIMSBORO, LOUISIANA, AND RUNNING THENCE SOUTH TWO HUNDRED TEN (210) FEET THENCE EAST ONE HUNDRED TWENTY (120) FEET, THENCE NORTH TWO HUNDRED TEN (210) FEET, THENCE***

**WEST ONE HUNDRED TWENTY (120) FEET, TO THE POINT OF BEGINNING, SITUATED IN THE NORTHEAST QUARTER (NE ¼) OF SOUTHWEST QUARTER (SW ¼), SECTION TWENTY-ONE (21), TOWNSHIP EIGHTEEN (18) NORTH, RANGE FOUR (4) WEST, LINCOLN PARISH, LOUISIANA, TOGETHER WITH ALL BUILDINGS AND IMPROVEMENTS SITUATED ON THE SAID NINETY (90) FEET. BEING THE IDENTICAL PROPERTY ACQUIRED BY BASCOM B. RUSSELL, JR. FROM HUMBLE OIL REFINING COMPANY BY ACT FILED FOR RECORD IN THE OFFICE OF THE CLERK OF COURT IN AND FOR LINCOLN PARISH, LOUISIANA, UNDER FILE NUMBER C-47113 AND RECORDED IN BOOK 103, PAGE 166, OF CONVEYANCE RECORDS OF LINCOLN PARISH, LOUISIANA, ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln on May 24, 2004, for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year period, established by Parish Ordinance No: 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$6,666.66 and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from \_\_\_\_\_ for the consideration of \_\_\_\_\_, at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on July 12, 2021 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #21184321025, having a municipal address of 2696 Martha Street, Simsboro, Louisiana, and more fully described as:

*NINETY (90) FEET OFF AND ACROSS THE ENTIRE SOUTH SIDE OF THE FOLLOWING DESCRIBED TRACT OF LAND: BEGINNING TWENTY (20) FEET, SOUTH OF THE SOUTHWEST (SW) CORNER OF BLOCK "K", ACCORDING TO THE ORIGINAL PLAT OF THE TOWN OF SIMSBORO, LOUISIANA, AND RUNNING THENCE SOUTH TWO HUNDRED TEN (210) FEET THENCE EAST ONE HUNDRED TWENTY (120) FEET, THENCE NORTH TWO HUNDRED TEN (210) FEET, THENCE WEST ONE HUNDRED TWENTY (120) FEET, TO THE POINT OF BEGINNING, SITUATED IN THE NORTHEAST QUARTER (NE ¼) OF SOUTHWEST QUARTER (SW ¼), SECTION TWENTY-ONE (21), TOWNSHIP EIGHTEEN (18) NORTH, RANGE FOUR (4) WEST, LINCOLN PARISH, LOUISIANA, TOGETHER WITH ALL BUILDINGS AND IMPROVEMENTS SITUATED ON THE SAID NINETY (90) FEET. BEING THE IDENTICAL PROPERTY ACQUIRED BY BASCOM B. RUSSELL, JR. FROM HUMBLE OIL REFINING COMPANY BY ACT FILED FOR RECORD IN THE OFFICE OF THE CLERK OF COURT IN AND FOR LINCOLN PARISH, LOUISIANA, UNDER FILE NUMBER C-47113 AND RECORDED IN BOOK 103, PAGE 166, OF CONVEYANCE RECORDS OF LINCOLN PARISH, LOUISIANA*

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - d. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - e. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be

filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.

- f. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

***BE IT FURTHER ORDAINED***, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Milton Melton offered a motion, seconded Annette Straughter the introduction of ordinance for sale of adjudicated property-parcel number 21184321025. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was the official journal selection. Annette Straughter offered a motion, seconded by Logan Hunt, to award the official journal entry to the Ruston Daily Leader. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Henderson, Melton, Mayfield, and Straughter

NAY: Russell

Next item on the agenda was to select date for Region IV Meeting 2021. Mr. Postel stated that Lincoln Parish would host the meeting this year. Mr. Postel also noted that the date will be provided at a later time.

Next item on the agenda was the announcement of Public Hearing to consider levying increased millage rates after reassessment and rolling forward millage rates not to exceed prior year's maximum millage rates. The public hearing will be held July 13, 2021 at 7:00 p.m.

Next item on the agenda was the budget reports. Mrs. Laura Hartt gave a budget to actual comparison report on the General Fund and additional major funds. Theresa

Wyatt offered a motion, seconded by Hazel Hunter, to approve the budget report. The motion carried with the following votes:

YEAS: Wyatt, Hunter, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda were Ms. Annette Straughter's report on the Park Fest, Departmental and Administrator's reports.

With no other business to come before the jury, the meeting was adjourned.

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Doug Postel  
Parish Administrator

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Richard I. Durrett  
Parish President

RESOLUTION NO. 1

BE IT RESOLVED, by the Lincoln Parish Police Jury of the Parish of Lincoln, Louisiana, in a public meeting held on July 13, 2021, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the following **adjusted** millage rates be and they are hereby levied upon the dollar of the assessed valuation of all property subject to ad valorem taxation within said Parish for the year 2021, for the purpose of raising revenue:

MILLAGE

For General Parish Purposes (General Alimony Tax) on all taxable property inside the corporate limits of the City of Ruston, Louisiana	1.67 mills
For General Parish Purposes (General Alimony Tax) on all taxable property outside the corporate limits of the City of Ruston, Louisiana	3.35 mills
For the Construction, Improvement and/or Hard Surfacing of Public Roads and Bridges In Lincoln Parish, Louisiana	4.39 mills
For the Maintenance and/or Improvements of Public Roads and Bridges Throughout Lincoln Parish, Louisiana	4.39 mills

BE IT FURTHER RESOLVED that the Assessor of the Parish of Lincoln, shall extend upon the assessment roll for the year 2021 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

- YEAS:
- NAYS:
- ABSTAINED:
- ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the meeting held on July 13, 2021, at which meeting a quorum was present and voting.

Lincoln Parish, Ruston, Louisiana, this 14<sup>th</sup> day of July, 2021.

\_\_\_\_\_  
(Signature of authorized person of the taxing district)

RESOLUTION NO. 2

BE IT RESOLVED, by the Lincoln Parish Police Jury of the Parish of Lincoln, Louisiana, in a public meeting held on July 13, 2021, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to increase the millage rate(s), but not in excess of the prior year's maximum rate(s), on all taxable property shown on the official assessment roll for the year 2021, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	<u>Adjusted Rate</u>	<u>2021 Levy</u>
For General Parish Purposes (General Alimony Tax) on all taxable property inside the corporate limits of the City of Ruston, Louisiana	1.67 mills	1.68 mills
For General Parish Purposes (General Alimony Tax) on all taxable property outside the corporate limits of the City of Ruston, Louisiana	3.35 mills	3.37 mills
For the Construction, Improvement and/or Hard Surfacing of Public Roads and Bridges in Lincoln Parish, Louisiana	4.39 mills	4.41 mills
For the Maintenance and/or Improvements of Public Roads and Bridges Throughout Lincoln Parish, Louisiana	4.39 mills	4.41 mills

BE IT FURTHER RESOLVED that the Assessor of the Parish of Lincoln, shall extend upon the assessment roll for the year 2021 the taxes herein levied, and the tax collector of said Parish shall collect and remit the same to said taxing authority in accordance with law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B). The votes were:

- YEAS:
- NAYS:
- ABSTAINED:
- ABSENT:

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the meeting held on July 13, 2021, at which meeting at least two-thirds of the total membership was present and voting.

Lincoln Parish, Ruston, Louisiana, this 14<sup>th</sup> day of July, 2021.

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(Signature of authorized person of the taxing district)



## RESOLUTION 21-21

To create the Lincoln Parish Broadband Commission to study the current impediments to rural access to broadband service, to devise solutions to achieve parishwide access to broadband high-speed internet service, and to seek funding sources for such access.

WHEREAS, in the modern economy, rural broadband is a lifeline to quality of life and economic opportunity; and

WHEREAS, while broadband high-speed internet service is abundantly available in Louisiana cities, it is woefully absent in the rural areas of the state; and

WHEREAS, according to the federal government, eighty percent of the twenty-four million American households who lack reliable, affordable, high-speed internet are in rural areas; and

WHEREAS, the federal government, through various agencies, is currently making investments in broadband infrastructures to help transform rural America, providing innovation and technology to increase economic competitiveness and opportunities; and

WHEREAS, the federal government currently provides loans and grants to increase high-speed internet access in rural areas; and

WHEREAS, the Lincoln Parish Police Jury supports Federal and State efforts to expand rural broadband service; and

WHEREAS, a commission to study and seek solutions concerning rural access to broadband service would be the best way to obtain funding for achieving parishwide access to high-speed internet broadband service.

THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury hereby creates the Lincoln Parish Broadband Commission to study the current impediments to rural access to broadband service in Lincoln Parish, to devise solutions to achieve parishwide access to high-speed internet broadband service, and to seek funding sources for such access.

BE IT FURTHER RESOLVED that the task force shall be comprised of the following members:

1. The Lincoln Parish Sheriff or his/her designee
2. The Lincoln Parish School Board Superintendent or his/her designee
3. One representative from rural private or charter schools
4. The President of Grambling State University or his/her designee

5. The President of Louisiana Tech University or his/her designee
6. One representative of rural healthcare providers
7. One representative from the Grambling Chamber of Commerce
8. The Mayor of the City of Ruston or his/her designee
9. One representative of the Lincoln Parish Police Jury
10. One representative of rural Lincoln Parish municipality mayors
11. One representative from the agriculture industry
12. One representative from the forestry industry
13. One representative from rural utility providers
14. One representative from minority business owners
15. One representative from faith-based organizations
16. Two at-large members

BE IT FURTHER RESOLVED that task force members shall be Lincoln Parish residents or be employees or owners of businesses in Lincoln Parish.

BE IT FURTHER RESOLVED that task force members shall serve without compensation or reimbursement of expense for two years.

BE IT FURTHER RESOLVED that a majority of the membership of the task force constitutes a quorum.

**Financial Manager**

This job description aptly describes the duties and/or assignments being performed but does not exclude other work assignments not included, and can be amended or changed at any time by the Lincoln Parish Police Jury.

**Definition**

Under the supervision of the Administrator and guided by policies established by the Police Jury, the Financial Manager is responsible for the highest-level administrative work in direction and coordination of the financial activities under the governing authority. The Financial Manager shall be responsible for all application of accounting principles and practices to the Parish financial records and perform related work as required, within the framework of Police Jury policies, ordinances, laws and regulations under the jurisdiction of the Police Jury and with input of the Police Jury finance committee; prepares and oversees the implementation of the Parish budget, prepares budget proposals and keeps informed of federal and state laws which may affect the Parish; abides all federal, state and local laws and maintains working knowledge of federal, state and local laws relating to Parish government; and is familiar with all Police Jury minutes, ordinances, motions, policies, procedures and any and all other materials of a financial nature relating to the Police Jury and all financial matters relating to other entities that are handled by the Financial Manager. Prepares regular and special financial and statistical statements and reports; confers and works with Parish auditors; reviews and approves invoices for purchases; directly responsible to the Administrator for financial affairs and day to day coordination of financial functions with other administrative procedures. Attends all regular Police Jury meetings and attends other meetings when requested to do so.

Desired Qualifications:

- Bachelor's Degree in business administration, accounting, finance, or related field
- Minimum of 3-5 years of government financial experience
- Knowledge of government structure, operations, services and activities
- Experience directly managing projects and people
- Strong and effective oral and written communication skills with the ability to make presentation
- Strong interpersonal, management and leadership skills with a positive public/customer service attitude
- Knowledgeable on typical office computer systems and software with advanced skills with Excel



July 6, 2021

Lincoln Parish Police Jury  
P. O. Box 979  
Ruston, LA 71273-0979

President Durrett and Police Jurors,

The Ruston Lincoln Parish Convention & Visitors Bureau has one position that is currently vacant. In accordance with the legislation ACT No. 281 that created the CVB, those positions must be appointed and presented to the Police Jury at their meeting. The following list has been appointed by the authority for which the positions were created.

Grambling State University – Shannon Frank Reeves, Sr. will be replacing Marc Newman to serve out his unexpired term. Mr. Reeves is the Executive Director of Alumni Affairs and will provide excellent representation for the university.

All of the nominated candidates are aware of the state financial disclosure requirements and have agreed to comply with the state law and serve their community. Thank you for your consideration of these appointments as we look forward to working together for our parish.

Sincerely,

Amanda Quimby Carrier  
President & CEO

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL 21184321025: NINETY (90) FEET OFF AND ACROSS THE ENTIRE SOUTH SIDE OF THE FOLLOWING DESCRIBED TRACT OF LAND: BEGINNING TWENTY (20) FEET, SOUTH OF THE SOUTHWEST (SW) CORNER OF BLOCK "K", ACCORDING TO THE ORIGINAL PLAT OF THE TOWN OF SIMSBORO, LOUISIANA, AND RUNNING THENCE SOUTH TWO HUNDRED TEN (210) FEET THENCE EAST ONE HUNDRED TWENTY (120) FEET, THENCE NORTH TWO HUNDRED TEN (210) FEET, THENCE WEST ONE HUNDRED TWENTY (120) FEET, TO THE POINT OF BEGINNING, SITUATED IN THE NORTHEAST QUARTER (NE ¼) OF SOUTHWEST QUARTER (SW ¼), SECTION TWENTY-ONE (21), TOWNSHIP EIGHTEEN (18) NORTH, RANGE FOUR (4) WEST, LINCOLN PARISH, LOUISIANA, TOGETHER WITH ALL BUILDINGS AND IMPROVEMENTS SITUATED ON THE SAID NINETY (90) FEET. BEING THE IDENTICAL PROPERTY ACQUIRED BY BASCOM B. RUSSELL, JR. FROM HUMBLE OIL REFINING COMPANY BY ACT FILED FOR RECORD IN THE OFFICE OF THE CLERK OF COURT IN AND FOR LINCOLN PARISH, LOUISIANA, UNDER FILE NUMBER C-47113 AND RECORDED IN BOOK 103, PAGE 166, OF CONVEYANCE RECORDS OF LINCOLN PARISH, LOUISIANA, ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THER MATTERS RELATIVE THERETO**

**WHEREAS**, the immovable property described below was adjudicated to the Parish of Lincoln on May 24, 2004, for nonpayment of taxes; and

**WHEREAS**, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year period, established by Parish Ordinance No: 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$6,666.66 and

**WHEREAS**, the Parish of Lincoln has received a written offer to purchase said property from \_\_\_\_\_ for the consideration of \_\_\_\_\_, at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

**WHEREAS**, the property described herein below was scheduled for public auction on July 12, 2021 at 10:00 a.m.

**NOW BE IT ORDAINED** by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel #21184321025, having a municipal address of 2696 Martha Street, Simsboro, Louisiana, and more fully described as:

*NINETY (90) FEET OFF AND ACROSS THE ENTIRE SOUTH SIDE OF THE FOLLOWING DESCRIBED TRACT OF LAND: BEGINNING TWENTY (20) FEET, SOUTH OF THE SOUTHWEST (SW) CORNER OF BLOCK "K", ACCORDING TO THE ORIGINAL PLAT OF THE TOWN OF SIMSBORO, LOUISIANA, AND RUNNING THENCE SOUTH TWO HUNDRED TEN (210) FEET THENCE EAST ONE HUNDRED TWENTY (120) FEET, THENCE NORTH TWO HUNDRED TEN (210) FEET, THENCE WEST ONE HUNDRED TWENTY (120) FEET, TO THE POINT OF BEGINNING, SITUATED IN THE NORTHEAST QUARTER (NE ¼) OF SOUTHWEST QUARTER (SW ¼), SECTION TWENTY-ONE (21), TOWNSHIP EIGHTEEN (18) NORTH, RANGE FOUR (4) WEST, LINCOLN PARISH, LOUISIANA, TOGETHER WITH ALL BUILDINGS AND IMPROVEMENTS SITUATED ON THE SAID NINETY (90) FEET. BEING THE IDENTICAL PROPERTY ACQUIRED BY BASCOM B. RUSSELL, JR. FROM HUMBLE OIL REFINING COMPANY BY ACT FILED FOR RECORD IN THE OFFICE OF THE CLERK OF COURT IN AND FOR LINCOLN PARISH, LOUISIANA, UNDER FILE NUMBER C-47113 AND RECORDED IN BOOK 103, PAGE 166, OF CONVEYANCE RECORDS OF LINCOLN PARISH, LOUISIANA*

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSTAINED:

ABSENT:



## **AUTHORIZING RESOLUTION**

Resolution No. 21-

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following FTA programs managed through Louisiana Department of Transportation and Development.

- 49 CFR 5311, Formula Grant for Rural Areas

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by **Lincoln Parish Police Jury**

1. That the **Richard I. Durrett** is authorized to execute and file an application on behalf of **Lincoln Parish Police Jury** with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to FTA transit programs.
2. That **Richard I. Durrett** is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That **Richard I. Durrett** is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or financial reimbursement of the project.
4. That **Richard I. Durrett** is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the **Richard I. Durrett** is authorized to execute grant contract agreements on behalf of **Lincoln Parish Police Jury** with the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.

6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

CERTIFICATE

The undersigned duly qualified and acting **Parish Administrator** of the **Lincoln Parish Police Jury** certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the **Lincoln Parish Police Jury** held on \_\_\_\_\_, 20\_\_\_\_.

If applicant has an official seal, impress here.

(Signature of Recording Officer)

\_\_\_\_\_

**Parish Administrator**  
(Title of Recording Officer)

\_\_\_\_\_

(Date)

**RESOLUTION**

**LINCOLN PARISH POLICE JURY**

The following Resolution was offered by \_\_\_\_\_, who moved for its adoption at the normally scheduled council meeting of the Lincoln Parish Police Jury this date, \_\_\_\_\_, 2021.

“**WHEREAS**, the Lincoln Parish Police Jury has need for rehabilitation/repairs to the exterior coatings of the North Chatham Road Area Sewage District Wastewater Treatment Plant and the Blueberry Hills Sewage District Wastewater Treatment Plant; and

**WHEREAS**, neither the Lincoln Parish Police Jury, nor the North Chatham Road Area Sewage District and Blueberry Hills Sewage District have sufficient unappropriated funds on hand for the required capital improvement project, and

**NOW, THEREFORE BE IT RESOLVED**, in accordance with the requirements of the Louisiana Government Assistance Program, the Lincoln Parish Police Jury does hereby support and cordially request grant authorization to execute and submit an application for the 2020-2021 Louisiana Government Assistance Program funding.

FURTHER, that Richard I. Durrett, as Jury President, be and he is hereby authorized to sign the application, contract, and all Requests for Payment or other documents required by the Louisiana Government Assistance Program (LGAP); and

FURTHER, that Doug Postel, Administrator, be and he is hereby authorized to serve as the Certifying Officer to attest to the signature of Richard I. Durrett as authorized signatory.”

The motion for adoption of this Resolution was seconded by \_\_\_\_\_ and by affirmative vote of \_\_\_\_\_ to \_\_\_\_\_ was declared adopted by the Lincoln Parish Police Jury this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Richard I. Durrett, President

I, Doug Postel, Administrator of the Lincoln Parish Police Jury certify that the above and foregoing is a true and correct copy of a Resolution adopted by the Lincoln Parish Police Jury at its regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2021, at which meeting quorum was present, and which Resolution is still in full force and effect and has not been amended, modified or repealed.

Ruston, Louisiana, this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Doug Postel, Parish Administrator

**Resolution 21-**

WHEREAS, an election will be held October 9, 2021 for the renewal of a 4.49 mil property tax for 10 years to provide funds for equipment, supplies, maintenance, operation, construction, and support of the Lincoln Parish Library; and,

WHEREAS, this millage has not increased in the last twenty-five years; and,

WHEREAS, said revenues generated by the 4.49 mil tax constitute 97% of the library's total budget; and,

WHEREAS, the library provides daily library services 7 days a week, 66 hours a week through a branch and outreach van; a book collection of over 110,700 volumes and over 5,200 current magazines and newspapers in stock; approximately 22,600 DVDs and Blu Rays as well as 7,100 audio books; digital access to movies, music, books and audio books totaling over 1,000,000 items; access to 39 digital databases for literacy, education, and research as well as in house reference and information assistance and telephone and online messaging reference services; story times, crafts, and STEAM programming for children and teens; summer reading programs and year-long reading challenges for all ages; senior citizen, assisted living, day care and home bound outreach services; young adult collections and reading spaces; interlibrary loan through which library materials are borrowed from other libraries for Lincoln Parish Library patrons (member of Trail Blazer Library System and Green Gold Library System); 45 public use computers; 20 mobile internet hot spots for checkout; special collections including a fully equipped genealogy department and an extensive large print collection; 5 public access study rooms and a large community meeting space as well as a full scale rentable event facility which can host over 1,000 attendees.

WHEREAS, the library will cease to function without the renewal of this millage since the library has no alternative funds for operation.

NOW, THEREFORE BE IT RESOLVED by the Police Jury of Lincoln Parish, Louisiana, convened in regular session this 13<sup>th</sup> day of July, 2021, that it does hereby and herewith support the renewal of a 4.49 mil property tax for 10 years to provide funds for equipment, supplies, maintenance, operation, construction, and support of the Lincoln Parish Library.