



LINCOLN PARISH POLICE JURY REGULAR MEETING

Lincoln Parish Police Jury

Tuesday, March 11, 2025 at 6:00 PM

**Police Jury Meeting Room | 100 West Texas Avenue, Floor Three,
Ruston, LA 71270**

AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

Call to Order

Invocation and Pledge of Allegiance- Mr. T.J. Cranford

Approval of Agenda

Public Comments on Agenda Items

Minutes of Prior Meeting

- [1.](#) February 11, 2025

Committee Reports

2. Public Safety and Emergency Services Committee
3. Economic Development and Planning Committee

New Business

4. Local Healthcare Provider Participation Program Presentation
- [5.](#) Consider, And Take Action If Necessary, Adoption of Ordinance Providing For Qualified First Responder Ad Valorem Tax Exemption
6. Authorize Administrator To Perform Activities Related To Potential Purchase of Property At 203 S. Vienna Street

Action on Bids

- [7.](#) Shoulder Paver Attachment
- [8.](#) Regular Cab Tandem Dump Truck
- [9.](#) Boom Truck
- [10.](#) Pavement Law Down Machine
- [11.](#) Asphalt Materials

Appointments

12. Waterworks District No. 1- Mr. Phillip Todd Heard
13. Fire Training Center Board- Mr. Kip Franklin

Travel

14. Washington D.C.- Grambling/City of Ruston I-20 Service Road and Federal Funding Project

Budget Reports- Mr. Michael Sutton, Treasurer

Other Business

Public Comments

Adjourn

TO: Lincoln Parish Police Jury
FROM: Public Works Committee
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana, Tuesday, February 11, 2025, at 5:00 p.m. Present were: Greg Williams, Chair, Dan Lord, T.J Cranford, Milton Melton, and Diane Richards.

Chair Greg Williams called the meeting to order and Karen Ludley delivered the Invocation.

Dan Lord offered a motion, seconded by Milton Melton, to approve the Agenda. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Chair Williams called for Public Comments on Agenda Items. There were none.

The first item on the Agenda was to consider and take action if necessary, amendments to the 2025 Capital Improvement Program for crossdrain replacements on Pleasant Grove and Beacon Light Roads. Milton Melton offered a motion, seconded by Dan Lord, to approve the amendments. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Next item on the Agenda was to authorize an advertisement for bids for asphalt materials. Dan Lord offered a motion, seconded by Milton Melton, to recommend authorizing the advertisement. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Next item on the Agenda was to authorize the Administrator to negotiate contracts for engineering and design service related to authorized public works projects. Milton Melton offered a motion, seconded by T.J. Cranford, to recommend authorizing the Administrator to negotiate the contracts. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Next item on the Agenda was to consider and take action if necessary, approval of the final plat for Oak Tree Road, Unit 1 Subdivision. Parish Administrator Courtney Hall recommended that the plat be approved contingent on the correction of minor plat deviations. T.J. Cranford offered a motion, seconded by Milton Melton, to recommend approving final plat for Oak Tree Road, Unit 1 Subdivision with contingencies. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Under Aid to Municipalities, Dan Lord offered a motion, seconded by Milton Melton, to aid the City of Grambling with drainage issues at 298 Mockingbird Lane. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

T.J. Cranford offered a motion, seconded by Dan Lord, to aid the Town of Dubach with street sign replacement. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Chair Williams called for Public Comments. There were none.

There being no other business to come before the Committee, the meeting was adjourned.

Courtney Hall
Parish Administrator

Greg Williams
Committee Chair

TO: Lincoln Parish Police Jury
FROM: Public Property and Buildings Committee
SUBJECT: Committee Report

The Public Property and Buildings Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana, Tuesday, February 11, 2025 at 5:30 p.m. Present were: Milton Melton, Chair; Greg Williams, T.J. Cranford, and Logan Hunt

ABSENT: Matt Pullin

Milton Melton called the meeting to order and T.J. Cranford delivered the invocation.

Logan Hunt offered a motion, seconded by T.J. Cranford, to approve the Agenda as presented. The motion carried with the following votes:

YEAS: Williams, Cranford, Hunt, and Melton

Chairman Melton called for Public Comments on Agenda Items. There were none.

First item on the Agenda was to consider and take action if necessary, a request from the Boys and Girls Clubs of North Louisiana for use of space at the Police Jury Complex I. Mr. Eldonta' Osborne, Chief Executive Director was present for questions. After discussion, T. J. Cranford offered a motion, seconded by Logan Hunt, to table the item pending further information. The motion carried with the following votes:

YEAS: Williams, Cranford, Hunt, and Melton

Next item on the Agenda was to discuss, and take action if necessary, leases at the Police Jury Complex II. Parish Administrator Courtney Hall reported that the current lease with Dollar General would expire in May and that the lease with Hinton Driving Academy was on a month-to-month basis. Mr. Hall indicated that he would continue the leases on a month-to-month basis until otherwise advised. Logan Hunt suggested that Mr. Hall release Hunt, Guillot & Associates on the Facilities portion of the Long Range Plan in order to develop a plan for the future use of the Complex II building and all facilities in general.

The next item on the Agenda was review and approval of the Cooperative Endeavor Agreement between the Police Jury and Health Hut for use of space at the new Health Unit. Logan Hunt offered a motion, seconded by T.J. Cranford, to approve the Cooperative Endeavor Agreement between the Police Jury and the Health Hut. The motion carried with the following votes:

YEAS: Williams, Cranford, Hunt, and Melton

Courtney Hall
Parish Administrator

Milton Melton
Committee Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, February 11, 2025, at 6:00 p.m. in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana. Present were: Greg Williams, District One; Karen Ludley, District Two; Dan Lord, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Chris Garriga, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; and Diane Richards, District Eleven.

ABSENT: Matt Pullin, District Seven; Annette Straughter, District Twelve

President Scriber called the meeting to order and Dan Lord delivered the Invocation and led the Pledge of Allegiance.

Dan Lord offered a motion, seconded by Milton Melton to approve the Agenda as printed. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Henderson, Melton, and Richards

President Scriber called for Public Comments on Agenda Items. There were none.

Milton Melton offered a motion, seconded by Chris Garriga, to approve the Minutes of the January 14, 2025 regular meeting. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Henderson, Melton, and Richards

Greg Williams reported that the Public Works Committee met this day at 5:00 PM and the Committee recommends:

1. Approving amending the 2025 Capital Improvement Program for Crossdrain replacements on Pleasant Grove and Beacon Light Roads.
2. Authorizing advertisement for bids for asphalt materials.
3. Authorizing the Administrator to negotiate contracts for engineering and design services.
4. Approving the final plat for Oak Tree Road, Unit 1 Subdivision with contingencies.
5. Approving providing aid to the City of Grambling.
6. Approving street sign replacement for the Town of Dubach.

Greg Williams offered a motion, seconded by Dan Lord, to approve the minutes of the Public Works Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Henderson, Melton, and Richards

Milton Melton reported that the Public Property and Buildings Committee met on this day at 5:30 PM and the Committee recommends:

1. Tabling the request from the Boys and Girls Club of North Louisiana pending further information.
2. Approving a Cooperative Endeavor Agreement between the Police Jury and the Health Hut for use of space at the new Health Unit.

Milton Melton offered a motion, seconded by Karen Ludley, to approve the minutes of the Public Property and Buildings Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Henderson, Melton, and Richards

Next item on the Agenda was the formation of a Public Safety and Emergency Services Special Committee. President Glenn Scriber reported that he was recommending formation of the special committee to begin exploring options for ambulance and rescue services, as well as how the Jury can

support the Lincoln Parish Fire District. President Scriber indicated that the following Jurors would serve on the special committee: Chris Garriga, Chair, Dan Lord, T.J. Cranford, Logan Hunt, Milton Melton, and Annette Straughter. After discussion, Joe Henderson offered a motion, seconded by Milton Melton, to approve the Committee formation. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Henderson, Melton, and Richards

Next item on the Agenda was to authorize a Cooperative Endeavor Agreement between the Police Jury and the Lincoln Parish Sheriff for Community Service Litter Abatement. After discussion, Milton Melton offered a motion, seconded by Logan Hunt, to authorize a Cooperative Endeavor Agreement. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Henderson, Melton, and Richards

Next item on the Agenda was an Announcement of Upcoming Board and Commission Vacancies for the following positions:

- Waterworks District No. 1- Mr. Phillip Todd Heard
- Fire Training Center Commission- Mr. Kip Franklin

Michael Sutton, Treasurer, presented the budget report.

Announcements and reports were heard from the Administrator and Department Heads.

President Scriber called for Public Comment. There were none.

With no other business to come before the Jury, Karen Ludley offered a motion, seconded by Joe Henderson, to adjourn the meeting. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Henderson, Melton, and Richards

Courtney Hall
Parish Administrator

Glenn Scriber
President

ORDINANCE NO.

AN ORDINANCE TO AMEND LINCOLN PARISH POLICE JURY CODE OF ORDINANCES, CHAPTER 40 – TAXATION, TO ADD A NEW ARTICLE VI, SEC. 40-200 – QUALIFIED FIRST RESPONDER AD VALOREM TAX EXEMPTION, TO ADOPT AN AD VALOREM TAX EXEMPTION OF UP TO \$2,500 OF THE ASSESSED VALUATION OF PROPERTY RECEIVING THE HOMESTEAD EXEMPTION THAT IS OWNED AND OCCUPIED BY A QUALIFIED FIRST RESPONDER PURSUANT TO LOUISIANA CONSTITUTION ARTICLE VII, SECTION 21 (O).

WHEREAS, the Louisiana Legislature passed Act No. 179 in its 2023 Regular Session which proposed an amendment to Article VII, Section 21 of the Louisiana Constitution to authorize the local governing authority of a parish to an ad valorem tax exemption for qualified first responders, as defined therein; and,

WHEREAS, a majority of electors of the State of Louisiana, including a majority of electors in Lincoln Parish, voted in a statewide election held on November 18, 2023, to approve the proposed constitutional amendment to add Article VII, Section 21(O); and,

WHEREAS, Louisiana Constitution Article VII, Section 21(O) provides that in addition to the homestead exemption provided for in Section 20, the parish governing authority may approve an ad valorem tax exemption of up to \$2,500 of the assessed valuation of property receiving the homestead exemption that is owned and occupied by a qualified first responder; and,

WHEREAS, a “qualified first responder” is defined in Article VII, Section 21(O) as a volunteer firefighter who has completed within the tax year no fewer than twenty-four hours of firefighter continuing education and is an active member of the Louisiana State Firemen’s Association or is on the departmental personnel roster of the Volunteer Firefighter Insurance Program of the office of state fire marshal. “Qualified first responder” shall also mean a full-time public employee whose duties include responding rapidly to an emergency and who resides in the same parish in which their employer is located. The term includes the following: (a) peace officer, which means any sheriff, police officer, or other person deputized by proper authority to serve as a peace officer; (b) fire protection personnel; (c) an individual certified as emergency medical services personnel; (d) an emergency response operator or emergency services dispatcher who provides communication support services for an agency by responding to requests for assistance in emergencies; and,

WHEREAS, as required by Article VII, Section 21 (O)(4), Lincoln Parish Police Jury requests that the tax assessor establish a procedure whereby a qualified individual may annually apply for the exemption, including the production of documentation issued by the first responder’s employer evidencing employment for the taxable period for which the exemption is being requested; and,

WHEREAS, in furtherance of the vote by a majority of electors of this parish and state, the Lincoln Parish Police Jury, as the governing authority of the Parish of Lincoln, desires to approve and make applicable in the Parish of Lincoln an ad valorem tax exemption of up to \$2,500 of the assessed valuation of property receiving the homestead exemption that is owned and occupied by a qualified first responder pursuant to Article VII, Section 21 (O) of the Louisiana Constitution.

THE LINCOLN PARISH POLICE JURY HEREBY ORDAINS that the Lincoln Parish Code of Ordinances, Chapter 40 – Taxation, be amended to add Article VI, Sec. 40-200- Qualified First Responder Ad Valorem Tax Exemption, and add reserved sections, to provide as follows:

ARTICLE VI. – QUALIFIED FIRST RESPONDER AD VALOREM TAX EXEMPTION

Sec. 40-200. Qualified First Responder Ad Valorem Tax Exemption.

- (1) Pursuant to Louisiana Constitution Article VII, Section 21(O), the Lincoln Parish Police Jury, as the governing authority for the Parish of Lincoln, hereby approves and makes applicable in the Parish of Lincoln an ad valorem tax exemption of up to \$2,500 of the assessed valuation of property receiving the homestead exemption that is owned and occupied by a qualified first responder, and upon satisfactory completion of the exemption application requirements established by the Lincoln Parish Tax Assessor.

(2) Pursuant to Section 3 of Act No. 179 of the 2023 Regular Session of the Louisiana Legislature, the ad valorem tax exemption approved and made applicable herein shall apply to ad valorem taxes due in tax year 2025 and thereafter.

Sec. 40 200-205. Reserved

REPEAL: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this Ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision and to this end the provisions of this Ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective fifteen (15) days after adoption.

MOVED FOR ADOPTION BY: _____, SECONDED BY: _____

WHEREUPON THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

Courtney Hall
Parish Administrator



LINCOLN Parish Police Jury

P.O. Box 979 RUSTON, LOUISIANA 71273-0979

PH: 1-318-513-6200 FAX: 1-318-513-6209

BID TABULATION SHEET

Item #: One Shoulder Paver Attachment

Bid Date: February 28, 2025

Budgeted Amount:

Notes:

Bidder	Model	Bid	Comments
Covington Sales & Service Inc.	Road Widener FH	\$79,920.00	30-120 day delivery
Doggett	Shoulder Master SM1500	\$96,230.00	Not on bid form
Recommend highlighted bid			



LINCOLN Parish Police Jury

P.O. Box 979 RUSTON, LOUISIANA 71273-0979
 PH: 1-318-513-6200 FAX: 1-318-513-6209

BID TABULATION SHEET

Item #: One Regular Cab Tandem Dump Truck

Bid Date: February 28, 2025

Budgeted Amount:

Notes:

Bidder	Model	Bid	Delivery Date	Comments
Scott Truck LLC	International HV607	\$128,350.00	6-7 months	Doesn't meet specs
Scott Truck LLC	International HV615	\$151,450.00	After January 1, 2026	
Kenworth of Louisiana	Kenworth T880	\$167,916.00	6/15/2025	
Bruckner Truck Sales	Mack Pinnacle	\$170,621.00	11/1/2025	

Recommend REJECT ALL BIDS



LINCOLN Parish Police Jury

P.O. Box 979 RUSTON, LOUISIANA 71273-0979

PH: 1-318-513-6200 FAX: 1-318-513-6209

BID TABULATION SHEET

Item #: One New Boom Truck

Bid Date: February 28, 2025

Budgeted Amount: \$214,000.00

Notes:

Bidder	Model	Bid	Delivery Date	Comments
Scott Truck LLC	International MV607, Petersen TL3 Loader	\$198,550.00	4-5 mos	
Scott Truck LLC	International MV607, Petersen TL3	\$199,975.00	Now	Doesn't meet our bid specs.
Scott Truck LLC	International MV607, Petersen TL3	\$200,975.00	30 days	Doesn't meet our bid specs.
Bruckner Truck Sales Inc.	Mack MD7	\$202,283.00	5/21/2025	
Kenworth	Kenworth T380, Petersen TL3	\$220,972.20	N/A	

Recommend highlighted bid



LINCOLN Parish Police Jury

P.O. Box 979 RUSTON, LOUISIANA 71273-0979

PH: 1-318-513-6200 FAX: 1-318-513-6209

BID TABULATION SHEET

Item #: One Pavement Lay Down Machine

Bid Date: February 28, 2025

Budgeted Amount:

Notes:

Bidder	Model	Bid	Comments
Covington Sales & Service Inc.	LeeBoy 8500E	\$231,051.66	30-120 day delivery



LINCOLN Parish Police Jury

P.O. Box 979 RUSTON, LOUISIANA 71273-0979

PH: 1-318-513-6200 FAX: 1-318-513-6209

BID TABULATION SHEET

Item #: One - Asphalt Materials

Bid Date: Friday, March 7, 2025

Budgeted Amount: \$425,000.00

Notes: 2025 Asphalt Materials

Bidder	MC-30 - (\$5.28)	CRS-2 - (\$3.08)	Minimum Quantity	Lead Time
Asphalt Product Unlimited, Inc.	\$5.28	\$3.01	5000 gal	24 -48 hours

Note: Amount in red parentheses denotes previous bid amount.