



POLICE JURY REGULAR MEETING

Lincoln Parish Police Jury

Tuesday, October 08, 2024 at 7:00 PM

Police Jury Meeting Room | 100 West Texas Avenue, Floor Three,
Ruston, LA 71270

AGENDA

In compliance with the Americans With Disabilities Act, individuals needing special accommodations during this meeting should notify the Lincoln Parish Police Jury at 318-513-6200 at least three working days before the meeting.

Call to Order

Invocation and Pledge of Allegiance- Mr. Milton Melton

Approval of Agenda

Public Comments on Agenda Items

Minutes of Prior Meeting

- [1.](#) September 10, 2024 Regular Meeting
- [2.](#) October 1, 2024 Special Meeting

Committee Reports

3. Finance Committee
4. Employee Recognition Committee
5. Public Works Committee
6. Economic Development and Planning Committee

New Business

- [7.](#) Ruston-Lincoln Convention and Visitors Bureau 2024 Amended and 2025 Proposed Budgets
8. Sparta Groundwater Commission Report- Ms. Lindsey Gouedy, Executive Director
9. Notice of Term Expirations For Boards and Commissions

Resolutions

- [10.](#) Re-Appointing Mr. Bill Davis to the Lincoln Parish Communications District (4-Year Term)
11. Off System Bridge Program Annual Certification

Budget Reports

Other Business

Public Comments

Adjourn

TO: Lincoln Parish Police Jury
FROM: Health and Welfare Committee
SUBJECT: Committee Report

The Health and Welfare Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Tuesday, September 10, 2024, at 9:00 a.m. Present were: Annette Straughter, Chair, Logan Hunt, Matt Pullin, and Milton Melton.

ABSENT: Joe Henderson

Annette Straughter called the meeting to order and delivered the Invocation.

Matt Pullin offered a motion, seconded by Logan Hunt, to approve the Agenda. The motion carried with the following votes:

YEAS: Hunt, Pullin, Melton, and Straughter

Chair Straughter called for Public Comments on Agenda Items. There were none.

The main order of business was to discuss, and take action if necessary, operational arrangements and funding responsibilities for the new Health Hub. Others in attendance included Mr. Norman Haynes representing the Lincoln Health Foundation, Dr. Jackie White representing the Health Hut, and Ms. Shana Smith, representing the Lincoln Parish Health Unit. Following a general discussion, it was decided that the Police Jury would draft a Cooperative Endeavor Agreement detailing operational responsibilities for all involved parties. It was further decided that Dr. White and Ms. Shana Smith would come up with a detailed listing of required furniture and equipment for the new facility, said listing to be presented to the Lincoln Health Foundation for possible funding.

Chair Straughter called for Public Comments. There were none.

There being no other business to come before the Committee, the meeting was adjourned.

Courtney Hall
Parish Administrator

Annette Straughter
Committee Chair

TO: Lincoln Parish Police Jury

FROM: Finance Committee

SUBJECT: Committee Report

The Finance Committee of the Lincoln Parish Police Jury met in the Lincoln Parish Police Jury Meeting Room, 100 West Texas Avenue, Tuesday, September 10, 2024, at 6:00 p.m. Present were: Dan Lord, Chris Garriga, and Diane Richards.

ABSENT: Matt Pullin and Joe Henderson

Acting Chair Dan Lord called the meeting to order and delivered the invocation.

Chris Garriga offered a motion, seconded by Diane Richards, to approve the Agenda as presented. The motion carried with the following votes:

YEAS: Lord, Garriga, and Richards

Acting Chair Lord called for Public Comments on Agenda items. There were none.

Michael Sutton, Parish Treasurer, reviewed the 2025 budget requests from the following Departments:

Bayou Lake D'Arbonne Commission: A letter was received requesting a continuance of the current annual funding in the amount of \$1,800.00.

Sparta Groundwater Commission: A letter was received requesting a continuance of the current annual funding in the amount of \$2,500.00.

Council on Aging: Michelle Wright, Executive Director, was present to request a continuance of the current annual funding in the amount of \$5,000.00

Lincoln Total Community Action: Pamela Harris was present to request \$10,000.00 for the year 2025, an increase of \$2,000.00 over current annual funding.

LSU Cooperative Extension Service: Amanda Simmons was present to request a continuance of the current annual funding in the amount of \$22,500.00.

IT Department: Jackson Matthews, GIS Director, was present to request a continuance of the current annual funding in the amount of \$20,000.00.

Lincoln Parish GIS: Jackson Matthews, GIS Director, was present to request a continuance of the current annual funding in the amount of \$25,000.00.

Registrar of Voters: A letter was received requesting a continuance of the current annual funding in the amount of \$51,000.00.

Lincoln Parish Coroner: A letter was received requesting a continuance of the current annual funding of \$67,804.68.

Third Judicial District Court: Judge Monique B. Clement was present to request a continuance of the current annual funding of \$140,739.00.

Lincoln Parish District Attorney: A letter was received requesting a continuance of the current annual funding of \$300,000.00.

Northeast Delta Human Services Authority: Karen Evans and Violet Lee were present to request a continuance of the current annual funding of \$5,000.00.

Keep Lincoln Parish Beautiful: A letter was received requesting a continuance of the current annual funding of \$7,500.00.

Lincoln Parish Health Unit: A letter was received requesting a continuance of the current annual funding in the amount of \$18,500.00.

Acting Chair Dan Lord called for Public Comment. There were none.

There being no other business to come before the Committee, Chris Garriga offered a motion, seconded by Diane Richards, to adjourn the meeting. The motion carried with the following votes:

YEAS: Lord, Garriga, and Richards

Courtney Hall
Parish Administrator

Dan Lord
Acting Chair

TO: Lincoln Parish Police Jury
FROM: Public Works Committee
SUBJECT: Committee Report

The Public Works Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Tuesday, September 10, 2024, at 6:30 p.m. Present were: Greg Williams, Chair, Dan Lord, T.J. Cranford, Milton Melton, and Diane Richards.

Chair Williams called the meeting to order and delivered the Invocation.

Dan Lord offered a motion, seconded by Milton Melton, to approve the Agenda. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Chair Williams called for Public Comments on Agenda Items. There were none

The only item on the Agenda was to authorize entering into an Intergovernmental Agreement between the Lincoln Parish Police Jury and the Lincoln Parish School Board for construction of a connector road at Ruston Jr. High School. Parish Administrator Courtney Hall reported that he and Highway Superintendent Tom Byrnside met at the site with School Board officials to discuss the scope of the project. The Police Jury would provide the labor and equipment and the School Board would pay for all materials. Mr. Hall recommended authorizing the Agreement, T.J. Cranford offered a motion, seconded by Dan Lord, to approve the Intergovernmental Agreement. The motion carried with the following votes:

YEAS: Williams, Lord, Cranford, Melton, and Richards

Chair Williams called for Public Comments. There were none.

There being no other business to come before the Committee, Milton Melton offered a motion, seconded by Diane Richards, to adjourn the meeting. The motion passed unanimously.

Courtney Hall
Parish Administrator

Greg Williams
Committee Chair

TO: Lincoln Parish Police Jury
FROM: Economic Development and Planning Committee
SUBJECT: Committee Report

The Economic Development and Planning Committee of the Lincoln Parish Police Jury met in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana, Tuesday, September 10, 2024 at 6:45 p.m. Present were: Logan Hunt, Chair; Greg Williams, Glenn Scriber, Chris Garriga, and Annette Straughter.

Logan Hunt called the meeting to order and delivered the Invocation.

Annette Straughter offered a motion, seconded by Greg Williams, to approve the Agenda as presented. The motion carried with the following votes:

YEAS: Williams, Hunt, Scriber, Garriga, and Straughter

Chairman Hunt called for Public Comments on Agenda Items. There were none.

The first item on the Agenda was to establish a planning team for the Long-Range Transportation Planning Process. Chairman Hunt recommended the following persons: Mr. Mike Causey with Hunt, Guillot & Associates as Project Manager; Mr. Courtney Hall with Lincoln Parish Police Jury as Chief Administrative Officer/Secretary; Mr. Ernest Broussard with Hunt, Guillot & Associates as Planner; Mr. Will Dearmon with Ruston-Lincoln Chamber of Commerce as Core Team Advisor; Ms. Cami Geisman with Louisiana Tech University as Core Team Advisor; Dr. Derrick Warren with Grambling State University as Core Team Advisor; and Mr. Andrew Halbbrook with City of Ruston as Core Team Advisor. After general discussion and questions, Glenn Scriber offered a motion, seconded by Chris Garriga, to approve the planning team as presented. The motion carried with the following votes:

YEAS: Williams, Hunt, Scriber, Garriga, and Straughter

Chair Hunt called for public comments. There were none.

Annette Straughter offered a motion, seconded by Glenn Scriber, to adjourn the meeting. The motion passed unanimously.

Courtney Hall
Parish Administrator

Logan Hunt
Committee Chair

The Lincoln Parish Police Jury met in regular session on Tuesday, September 10, 2024, at 7:00 p.m. in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana. Present were: Greg Williams, District One; Karen Ludley, District Two; Dan Lord, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Chris Garriga, District Eight; Milton Melton, District Ten; Diane Richards, District Eleven; and Annette Straughter, District Twelve.

ABSENT: Matt Pullin, District Seven; Joe Henderson, District Nine

President Scriber called the meeting to order and delivered the Invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Dan Lord, to approve the Agenda as printed. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

President Scriber called for Public Comments on Agenda Items. There were none.

Dan Lord offered a motion, seconded by Karen Ludley, to approve the Minutes of the August 13, 2024 regular meeting. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

Annette Straughter reported that the Health and Welfare Committee met this day at 9:00 AM and the Committee recommends:

1. Having the Parish Administrator prepare a draft Cooperative Endeavor Agreement detailing operational responsibilities for each party that will occupy the new Health Hub.

Annette Straughter offered a motion, seconded by Dan Lord, to approve the minutes of the Health and Welfare Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

Dan Lord reported that the Finance Committee met this day at 6:00 PM to receive 2025 budget requests, which were all taken under advisement. No other actions were taken. He offered his report in the form of a motion, seconded by Karen Ludley. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

Greg Williams reported that the Public Works Committee met this day at 6:30 PM and the Committee recommends:

1. Authorizing entering into an Intergovernmental Agreement between the Lincoln Parish Police Jury and the Lincoln Parish School Board for the construction of a connector road at Ruston Jr. High School.

T.J. Cranford offered a motion, seconded by Logan Hunt, to approve the minutes of the Public Works Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

Logan Hunt reported that the Economic Development and Planning Committee met this day at 6:45 PM and the Committee recommends:

- 1. Establishing a Planning Team for long-range transportation planning composed of the following members: Project Manager- Mr. Mike Causey (HGA); CAO-Secretary- Mr. Courtney Hall (Police Jury); Planner- Mr. Ernie Broussard (HGA); Advisors- Mr. Will Dearmon(Ruston-Lincoln Chamber of Commerce); Ms. Cami Geisman (Louisiana Tech University); Dr. Derrick Warren (Grambling State University); Mr. Andrew Halbbrook (City of Ruston).

Logan Hunt offered a motion, seconded by Dan Lord, to approve the minutes of the Economic Development and Planning Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

Dan Lord offered a motion, seconded by Karen Ludley, to recess the Police Jury meeting and reconvene as the Board of Review. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

The Board of Review was informed by Mr. Billy McBride, Tax Assessor, that an error had been made in advertising the Public Hearing and that the Public Hearing would need to be rescheduled. Annette Straughter offered a motion, seconded by Dan Lord, to reschedule the Public Hearing for October 1, 2024, at 5:00 PM. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

Dan Lord offered a motion, seconded by Chris Garriga, to adjourn Board of Review and reconvene the regular Police Jury Meeting. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

Under New Business, Annette Straughter offered a motion, seconded by Dan Lord, to schedule a Public Hearing for the Section 8 Housing Assistance Program for 10:00 AM, Tuesday, October 22, 2024, at the Housing Program Office, 829 E. Georgia Ave, Suite 7, Ruston, Louisiana for the purpose of discussing mission, goals, and objectives of the program. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

Logan Hunt offered a motion, seconded by Chris Garriga, to re-appoint Mr. Bill Sanderson to the Lincoln Parish Communications District for a 4-year term.

RESOLUTION NO. 2024 – 47

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
10th day of September, 2024 that
Bill Sanderson
Is hereby and herewith appointed, COMMISSIONER
Communications District
Representing Communities With Less Than 4,000 Population
Lincoln Parish, Louisiana,
For the term of September 10, 2024 – September 10, 2028
Signed and Sealed this 10th day of September, 2024
LINCOLN PARISH POLICE JURY

/s/Courtney Hall
Courtney Hall
Parish Administrator

/s/ Glenn Scriber
Glenn Scriber
Police Jury President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

Under Resolutions, Annette Straughter offered a motion, seconded by Dan Lord, to set forth the 2024 Adjusted Millage Rate For The Purpose of Operating, Maintaining, Constructing, and Supporting a Public Library and its branches in Lincoln Parish, Louisiana, and Roll Back to Millage Rate not exceeding the maximum authorized rate.

RESOLUTION NO. 24-48

BE IT RESOLVED, by the Police Jury of the Parish of Lincoln, Louisiana, in a public meeting held on September 10, 2024, which meeting was conducted in accordance with the Open Meetings Law and the additional requirements of Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B), that the taxing district voted to decrease the millage rate(s), but not in excess of the prior year’s maximum rate(s), on all taxable property shown on the official assessment roll for the year 2024, and when collected, the revenues from said taxes shall be used only for the specific purposes for which said taxes have been levied. Said millage rate(s) are:

	Adjusted Rate	2024 Levy
For the purpose of providing funds for equipment, supplies, maintenance, operation, construction and support of a public library and its branch or branches in the Parish.	4.28 mills	3.80 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Lincoln, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2024, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by no less than two-thirds of the total membership of the taxing authority voting in favor as required by Article VII, Section 23(C) of the Louisiana Constitution and R.S. 47:1705(B). The votes were:

MEMBER	YEA	NAY	ABSENT	ABSTAINED
Greg Williams	<u> X </u>	_____	_____	_____
Karen Ludley	<u> X </u>	_____	_____	_____
Dan Lord	<u> X </u>	_____	_____	_____
T.J. Cranford	<u> X </u>	_____	_____	_____
Logan Hunt	<u> X </u>	_____	_____	_____
Glenn Scriber	<u> X </u>	_____	_____	_____
Matt Pullin	_____	_____	<u> X </u>	_____
Chris Garriga	<u> X </u>	_____	_____	_____
Joe Henderson	_____	_____	<u> X </u>	_____
Milton Melton	<u> X </u>	_____	_____	_____
Diane Richards	<u> X </u>	_____	_____	_____
Annette Straughter	<u> X </u>	_____	_____	_____

/s/ Courtney Hall
 Courtney Hall
 Parish Administrator

/s/ Glenn Scriber
 Glenn Scriber
 President

Next on the Agenda was to adopt a Resolution authorizing the President to execute the annual Public Housing Authority Certifications of Compliance. Annette Straughter offered a motion, seconded by Dan Lord, to authorize the President to execute Annual Public Housing Authority Certifications of Compliance.

Resolution No. 24-49

Now, Therefore, Be It Resolved that the Lincoln Parish Police Jury convened in regular session this 10th day of September, 2024 does hereby certify that it will carry out the public housing program of the agency in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing by examining their programs or proposed programs, identifying any impediments to fair housing choice within those program, addressing those impediments in a reasonable fashion in view of the resources available and working with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and by maintaining records reflecting these analyses and actions, and hereby authorizes the President, Glenn Scriber, to sign the Certifications.

/s/ Courtney Hall
Courtney Hall
Parish Administrator

/s/ Glenn Scriber
Glenn Scriber
Parish President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richards, and Straughter

Dan Lord offered a motion, seconded by Chris Garriga, to adopt an ordinance for sale of Adjudicated Property Parcel No. 3018300067.

ORDINANCE NO. 477-24-0

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 3018300067: LOT DESCRIBED AS BEGINNING AT A POINT 94 FEET EAST AND 614 FEET NORTH OF THE SOUTHWEST CORNER OF THE SOUTHEAST ¼ OF NORTHEAST ¼, SECTION 30, TOWNSHIP 18 NORTH, RANGE 3 WEST, GRAMBLING, LINCOLN PARISH, LOUISIANA, THENCE EAST 228 FEET; THENCE NORTH 166 FEET; THENCE WEST 86.4 FEET; THENCE SOUTH 69 FEET; THENCE WEST 141.6 FEET; THENCE SOUTH 97 FEET TO THE POINT OF BEGINNING WITH ALL AND SINGULAR THE IMPROVEMENTS THEREON; LINCOLN PARISH,; IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THER MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln on June 18, 2013, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$2,079.46; and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from TREC, LLC for the consideration of \$2,080.46 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below was scheduled for public auction on July 16, 2024 at 10:00 a.m.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel # 30183000067, with a municipal address of 123 Church Street, Grambling, Louisiana, and more fully described as:

Parcel# 30183000067/ Assessment# 11275

LOT DESCRIBED AS BEGINNING AT A POINT 94 FEET EAST AND 614 FEET NORTH OF THE SOUTHWEST CORNER OF THE SOUTHEAST ¼ OF NORTHEAST ¼, SECTION 30, TOWNSHIP 18 NORTH, RANGE 3 WEST, GRAMBLING, LINCOLN PARISH, LOUISIANA, THENCE EAST 228 FEET; THENCE NORTH 166 FEET; THENCE WEST 86.4 FEET; THENCE SOUTH 69 FEET; THENCE WEST 141.6 FEET; THENCE SOUTH 97 FEET TO THE POINT OF BEGINNING WITH ALL AND SINGULAR THE IMPROVEMENTS THEREON.

Municipal Address: 123 Church Street, Grambling, LA

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richard, and Straughter

ABSENT: Pullin, Henderson

/s/ Courtney Hall
 Courtney Hall
 Parish Administrator

/s/ Glenn Scriber
 Glenn Scriber
 President

Dan Lord offered a motion, seconded by Logan Hunt, to adopt an ordinance for sale of Adjudicated Property Parcel No. 15203882136.

ORDINANCE NO. 478-24-0

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 15203882136: A CERTAIN TRACT OR PARCEL OF LAND SITUATED IN THE SOUTHEAST CORNER OF THE FOLLOWING DESCRIBED TRACT, TO WIT: BEG. ON THE W. LINE OF SW SE, SEC. 15-20-3 & AT A PT. 255' N. OF PT. WHERE SAID LINE CROSSES N. BDRY OF R/W OF L/P HWY. 69 TH. E. 208' TO ST. PT. FROM ST. PT RUN 52' S. TH. 208' E. TH. 208' N. & TH. 208' W. TH. S. 156' TO ST. PT. CONTG. 1 AC., M/L. & LOC. IN SW SE, SEC. 15-20-3 . MORE PART. DESCR. AS: BEG. AT SE/C OF ABOVE DESCR. 1 AC. TR., TH. RUN N. A DIST. OF 68', TH. W. 60', TH. S. 68', TH. E. A DIST. OF 60' TO POB. (FROM EMILINE MAYFIELD)(146-577); IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THER MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln on June 21, 1994, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$960.00; and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from Sheila Marie Thomas for the consideration of \$960.00 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below was scheduled for public auction on July 16, 2024 at 10:00 a.m.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel # 15203882136, bearing no municipal address, and more fully described as:

A CERTAIN TRACT OR PARCEL OF LAND SITUATED IN THE SOUTHEAST CORNER OF THE FOLLOWING DESCRIBED TRACT, TO WIT: BEG. ON THE W. LINE OF SW SE, SEC. 15-20-3 & AT A PT. 255' N. OF PT. WHERE SAID LINE CROSSES N. BDRY OF R/W OF L/P HWY. 69 TH. E. 208' TO ST. PT. FROM ST. PT RUN 52' S. TH. 208' E. TH. 208' N. & TH. 208' W. TH. S. 156' TO ST. PT. CONTG. 1 AC., M/L. & LOC. IN SW SE, SEC. 15-20-3 . MORE PART. DESCR. AS: BEG. AT SE/C OF ABOVE DESCR. 1 AC. TR., TH. RUN N. A DIST. OF 68', TH. W. 60', TH. S. 68', TH. E. A DIST. OF 60' TO POB. (FROM EMILINE MAYFIELD)(146-577)

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.

- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richard, and Straughter

ABSENT: Pullin, Henderson

/s/ Courtney Hall
Courtney Hall
Parish Administrator

/s/ Glenn Scriber
Glenn Scriber
President

Annette Straughter offered a motion, seconded by Karen Ludley, to adopt an ordinance for sale of Adjudicated Property Parcel No. 15203772001.

ORDINANCE NO. 479-24-0

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS PARCEL# 15203772001: BEGINNING AT THE POINT WHERE THE WEST LINE OF SW ½ OF SE ¼ OF SECTION 15, TOWNSHIP 20 NORTH, RANGE 3 WEST INTERSECTS THE NORTH BOUNDARY OF LINCOLN PARISH ROAD 69 AND RUN 649.9 FEET NORTH ALONG THE SAID WEST LINE FOR A STARTING POINT. FROM THIS STARTING POINT RUN 400 FEET EAST, THENCE RUN 130 FEET NORTH 45 DEGREES EAST, THENCE RUN 94 FEET NORTH, THENCE RUN 492 FEET WEST TO THE WEST LINE OF SAID ¼ SECTION, THENCE RUN 186 FEET SOUTH TO STARTING POINT, CONTAINING 2 ACRES, MORE OR LESS; LINCOLN PARISH, IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln on June 28, 1991, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-(0) and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47:2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, in accordance with L.A. R.S. 47:2202 the Parish of Lincoln has set a minimum bid for public sale at \$5,133.33; and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from Sheila Marie Thomas for the consideration of \$5,133.33 at the time of sale and has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below was scheduled for public auction on July 16, 2024 at 10:00 a.m.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel # 15203772001, bearing no municipal address, and more fully described as:

Parcel# 15203772001 / No Municipal Address

Full Legal: Beginning at the point where the West line of SW ½ of SE ¼ of Section 15, Township 20 North, Range 3 West intersects the North boundary of Lincoln Parish Road 69 and run 649.9 feet North along the said West line for a starting point. From this starting point run 400 feet East, thence run 130 feet North 45 degrees East, thence run 94 feet North, thence run 492 feet West to the West line of said ¼ section, thence run 186 feet south to starting point, containing 2 acres, more or less.

Brief Legal: BEG AT THE PT WHERE W LINE OF SW/2 OF SE/4, SEC 15-20-3W INTERS. N BDRY OF L/P RD 69 AND RUN 649.9' N ALONG SAID W LINE FOR A ST PT. FROM ST PT RUN 400' E, 130' N, 45 DEG E, THENCE 94' N, 492' W TO W LINE OF SAID ¼ SEC 186' S TO ST PT CONTG 2 ACRES M/L.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. The above ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Garriga, Melton, Richard, and Straughter

ABSENT: Pullin, Henderson

/s/ Courtney Hall
Courtney Hall
Parish Administrator

/s/ Glenn Scriber
Glenn Scriber
President

Michael Sutton, Treasurer, presented the budget report.

Reports were also heard from various Department Heads.

There being no Public Comments, and no further business to come before the body, President Scriber declared the meeting adjourned.

Courtney Hall
Parish Administrator

Glenn Scriber
Parish President

The Lincoln Parish Police Jury met in special session on Tuesday, October 1, 2024, at 5:00 p.m. in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana. Present were: Greg Williams, District One; Karen Ludley, District Two; Dan Lord, District Three; Logan Hunt, District Five; Glenn Scriber, District Six; Chris Garriga, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Diane Richards, District Eleven; and Annette Straughter, District Twelve.

ABSENT: T.J. Cranford, District Four; Matt Pullin, District Seven;

President Scriber called the meeting to order and Joe Henderson delivered the Invocation and led the Pledge of Allegiance.

Annette Straughter offered a motion, seconded by Dan Lord, to approve the Agenda as printed. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Hunt, Scriber, Garriga, Henderson, Melton, Richards, and Straughter

President Scriber called for Public Comments on Agenda Items. There were none.

Following a brief description of procedural requirements for conducting a Board of Review and holding the necessary public hearings for the property tax assessment process for the year 2024, Dan Lord offered a motion, seconded by Annette Straughter, to recess the Police Jury meeting and reconvene as the Board of Review. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Hunt, Scriber, Garriga, Henderson, Melton, Richards, and Straughter

Annette Straughter offered a motion, seconded by Dan Lord, to open the public hearing. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Hunt, Scriber, Garriga, Henderson, Melton, Richards, and Straughter

The Board was advised that an official protest letter had been timely received from Invoke Tax Partners for assessments number: 5654 and 2418391340B. A representative of Invoke Tax Partners was not present to present oral comments regarding the assessment. Tax Assessor Mr. Billy McBride was recognized. Mr. McBride explained the assessment and presented supporting information.

The Board was advised that an official protest letter had been timely received from Peaks of Ruston, LLC for assessments number: 39018; 39019; 39020; 39021; 39022; 39023; 39024; 39025; 39026; 39027; 39028; 39029; 39030; 39031; 39032; 39033; 39034; 39035; and 39036. Mr. Thomas McNally, representative of Peaks of Ruston, LLC, was present to present oral comments regarding the assessment. Tax Assessor Mr. Billy McBride was recognized. Mr. McBride explained the assessment and presented supporting information.

The Board was advised that an official protest letter had been timely received from Ryan, LLC for assessments number: 26183000104; 26183098700; 20183422001; and 22183005025. A representative of Ryan, LLC was not present to present oral comments regarding the assessment. Tax Assessor Mr. Billy McBride was recognized. Mr. McBride explained the assessment and presented supporting information.

After discussion and an expression of views by various Board members, Annette Straughter offered a motion, seconded by Dan Lord, to uphold the assessments and certify the assessment list as prepared by the Tax Assessor to the Louisiana Tax Commission. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Hunt, Scriber, Garriga, Henderson, Melton, Richards, and Straughter

Annette Straughter offered a motion, seconded by Greg Williams, to close the Public Hearing, adjourn the Board of Review and reconvene as the Police Jury. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Hunt, Scriber, Garriga, Henderson, Melton, Richards, and Straughter

There being no Public Comments, and no further business to come before the body, Dan Lord offered a motion, seconded by Annette Straughter, to adjourn the meeting. The vote was unanimous and meeting was adjourned.

Courtney Hall
Parish Administrator

Glenn Scriber
Parish President

2024 & 2025 Operating Budget**Revenues**

	2024	Amended 2024	2025
Lodging Tax collections	820,000	845,000	922,000
Operating Fund Interest	50	3,800	3,000
Enterprise Fund Transfer	262,429	262,429	262,429
Tourism Revival Fund Transfer	252,181	158,171	92,473
Office Rental	0	11,100	30,000
Board Room Rental	1,000	750	1,500
Reimbursed Expenses	16,200	12,731	0
Office of Tourism	20,000	15,500	15,500
Totals	1,371,860	1,309,481	1,326,902

Expenses**Advertising:**

Media	160,000	137,500	150,000
Production/Photography/Printed Materials	45,000	55,000	40,000
Website Dev/ Main	40,000	30,000	15,000
Meeting/Sports Marketing	65,000	20,000	35,000
Trade Shows/Marketing	14,631	7,500	12,500
Audit & Professional Services	14,000	20,000	20,000
Auto Expense	6,600	6,600	6,600
Auto Mileage	7,529	3,500	5,000
Collection Expense	3,000	2,000	3,000
Community Support	6,000	6,000	6,000
Debt Service	0	0	0
Dues & Subscriptions	15,000	12,500	15,000
FAM Tours	5,000	1,700	3,000
Lincoln Parish Park Grant	50,000	50,000	50,000
Grants	385,000	385,000	340,302
Hospitality & Tourism Aware	16,000	17,681	15,000
Office Supplies	3,000	2,000	2,000
Office Printing	1,500	500	0
Operating Expenses - Insurance	9,200	9,500	9,500
Operating Expenses	2,500	2,500	2,500
Operating Expenses - electric	7,000	7,000	7,000
Operating Expenses - gas	2,500	2,500	2,500
Operating Expenses - connectivity	25,400	26,000	28,000
Operating Expenses - PPE	10,000	6,000	10,000
Operating Expenses - maintenance	30,000	65,000	40,000
Personnel Expenses*	386,000	381,000	405,000
Postage	750	750	500
Promotional Items	6,000	8,000	9,000
Research	25,000	15,000	50,000
Registration/Staff Training	14,000	14,000	19,500
Travel			
Lodging	11,750	10,000	15,000
Air & Travel Misc.	3,000	3,000	7,500
Meals	1,500	1,750	2,500

TOTALS

	1,371,860	1,309,481	1,326,902
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LOUISIANA TECH
UNIVERSITY.

Office of the President

September 25, 2024

Courtney Hall, Parish Administrator
Lincoln Parish Police Jury
P.O. Box 979
Ruston, LA 71270

Re: 911 Communications District Nomination

Dear Mr. Hall:

I am honored to recommend Bill Davis for re-appointment to the Lincoln Parish 911 Communications District Board. Assistant Chief Bill Davis exhibits his experience, expertise, and commitment to law enforcement through his loyalty, service, and dedication to the Louisiana Tech University community and the surrounding agencies. Assistant Chief Davis also ably engages in 911 communication, which is vital to the constant and ever-changing civil environment. For these reasons, and with sincere endorsement, I feel Assistant Chief Davis' continued service as a Louisiana Tech University representative serving in the Lincoln Parish 911 organization is an invaluable asset to the community.

Sincerely,

A handwritten signature in blue ink that reads "James B. Henderson".

James B. Henderson
President