

The Lincoln Parish Police Jury met in regular session on Tuesday, September 12, 2023, at 7:00 p.m. in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana. Present were: Hazel Hunter, District Two; Richard I. Durrett, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Skip Russell, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; and Annette Straughter, District Twelve.

ABSENT: Theresa Wyatt, District One; Matt Pullin, District Seven.

President Durrett called the meeting to order, and Skip Russell delivered the Invocation and led the Pledge of Allegiance.

Sharon Mayfield offered a motion, seconded by Hazel Hunter, to approve the Agenda as printed. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

President Durrett called for Public Comments on Agenda Items. Mr. Bill Smith commented on available Land and Water Conservation Grant funds.

Milton Melton offered a motion, seconded by Sharyon Mayfield, to approve the Minutes of the August 8, 2023 regular meeting. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Skip Russell stated that the Finance Committee met at 5:00 PM this day to receive the 2024 budget requests, which were all taken under advisement. No other actions were taken. He offered his report in the form of a motion, seconded by Joe Henderson. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Glenn Scriber stated that the Parks, Recreation and Tourism Committee met at 5:30 PM and the Committee recommends:

1. Approving Change Order No. 2 for the Mountain Bike Flow Trails Hub in the amount of \$4,800.00
2. Authorize Administrator to approve any change orders to the Bike Flow Trails Project up to the maximum amount of \$163,780.00 and contingent on further approval by LCDBG.
3. Authorize approval of Change Order No. 1 for Louisiana Love Outdoors Program Utility Improvements in the amount of \$15,156.00.
4. Authorize a Certificate of Substantial Completion for the Love Louisiana Outdoors Program Utility Improvements Project.

Mr. Scriber offered his report in the form of a motion, seconded by Skip Russell. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Logan Hunt stated that the Public Works Committee met this day at 6:30 PM and the Committee recommends:

1. Accepting the low bid for hot mix overlays from Amethyst Construction in the amount of \$1,282,594.07.
2. Authorize advertisement for bids for Sewer Consolidation Project contingent on Water Sector Program approval.
3. Authorize submittal of project permit to Louisiana DOTD to allow Police Jury to patch and chip seal select I-20 bridge approaches.
4. Authorize a resolution with the LA DOTD to participate in Road Transfer Program.

Mr. Hunt offered his report in the form of a motion, seconded by Skip Russell. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

The next item on the agenda was to adopt a resolution clarifying a previous transfer of State Road to Lincoln Parish and establishing a new transfer of servitude from Louisiana DOTD to Lincoln Parish for various approaches to I-20 bridges. Logan Hunt offered a motion, seconded by Hazel Hunter to adopt the resolution.

Resolution No. 23-21

WHEREAS, The Lincoln Parish Police Jury, in exchange for the prior transfer by the State of Louisiana of the following described property to Lincoln Parish, agrees to record its previous acceptance of ownership of whatever rights the State of Louisiana, through the Department of Transportation and Development ("DOTD" or "Department"), may have owned, with the exception of any and all mineral rights, in and to the following described property and all rights, obligations and liabilities, including, but not limited to, all operation, maintenance, and repairs associated therewith, for its operation and maintenance as a parish road:

Segment LP-1 — The portion of former state route LA 563 (known as Dicks Store Road) from its junction with the local road known as CCC Road proceeding north approximately I .48 miles to its intersection with the local road known as Mondy Road.

Segment LP-2 — The portion of former state route LA 563 (known as Dicks Store Road) from its intersection with the local road known as Mondy Road proceeding north approximately 1.12 miles to its intersection with state routes LA 3005 and LA 563.

Segment LP-3 — The portion of former state route LA 816 (known in parts as Madden Road and Belton Road) from its intersection with the local road known as Mondy Road proceeding north approximately I .41 miles to its intersection with state routes LA 3005.

WHEREAS, The Lincoln Parish Police Jury agrees to accept a servitude, for the use of roadways and any adjacent rights of way, over the following described property owned by the Department (hereinafter "servitude for roadway use"), and agrees to accept all future rights, duties, obligations, responsibilities, and liabilities associated with its use, operation, and maintenance as a parish road, subject to the reservation of the Department's ownership rights as well as the Department's right to terminate the servitude in the event that the Department, in its sole discretion, finds such termination necessary or convenient in connection with the performance of its functions:

Segment 1S - The portion of the western leg of the road known as Walnut Creek Road from the south approach slab to the interstate 1-20 overpass proceeding southwest approximately 0.15 miles to the limit of DOTD maintenance.

Segment 1N - The portion of the western leg of the road known as Walnut Creek Road from the north approach slab to the interstate 1-20 overpass proceeding northeast approximately 0.16 miles to the limit of DOTD maintenance.

Segment 2S - The portion of the eastern leg of the road known as Walnut Creek Road from the south approach slab to the interstate 1-20 overpass proceeding southwest approximately 0.27 miles to the limit of DOTD maintenance.

Segment 2N - The portion of the eastern leg of the road known as Walnut Creek Road from

the north approach slab to the interstate 1-20 overpass proceeding northeast approximately 0.17 miles to the limit of DOTD maintenance.

Segment 3S - The portion of the road known as Chandler Road (Parish Road 442) from the south approach slab to the interstate 1-20 overpass proceeding southerly approximately 0.13 miles to the limit of DOTD maintenance.

Segment 3N - The portion of the road known as Chandler Road (Parish Road 442) from the north approach slab to the interstate 1-20 overpass proceeding northerly approximately 0.09 miles to the limit of DOTD maintenance.

Segment 4S - The portion of the road known as Pipes Road from the south approach slab to the interstate 1-20 overpass proceeding south approximately 0.14 miles to the limit of DOTD maintenance.

Segment 4N The portion of the road known as Pipes Road from the north approach slab to the interstate 1-20 overpass proceeding north approximately 0.14 miles to the limit of DOTD maintenance.

Segment 5S - The portion of the road known as Harris Road from the south approach slab to the interstate 1-20 overpass proceeding southwest approximately 0.11 miles to the limit of DOTD maintenance.

Segment 5N - The portion of the road known as Harris Road from the north approach slab to the interstate 1-20 overpass proceeding northeast approximately 0.15 miles to the limit of DOTD maintenance.

Segment 6S - The portion of the road known as Noris Road (Parish Road 43) from the south approach slab to the interstate 1-20 overpass proceeding southerly approximately 0.14 miles to the limit of DOTD maintenance.

Segment 6N - The portion of the road known as Norris Road (Parish Road 43) from the north approach slab to the interstate 1-20 overpass proceeding northerly approximately 0.12 miles to the limit of DOTD maintenance.

The Lincoln Parish Police Jury agrees to accept ownership of the above described rights in and to the aforesaid described property at the proper time and under the conditions specified herein below:

CONDITION I: Provide repairs to include patch, overlay with hot mix asphaltic concrete, and striping the resurfaced pavement for the portions of the interstate 1-20 overpass approaches known as Walnut Creek Road (west and east), Chandler Road, Pipes Road, Harris Road and Norris Road to be granted a servitude for roadway use to Lincoln Parish.

CONDITION 11: DOTD shall provide Road Transfer credit in the form of funds in the amount of SEVEN HUNDRED SEVENTY-THREE THOUSAND SIX HUNDRED TWO AND 00/100 DOLLARS (\$773,602.00) to the Lincoln Parish for the servitude for roadway use for the portions of approaches to interstate 1-20 overpasses, that are not part of the federal system, to be granted to Lincoln Parish. These funds may only be expended on activities allowed under La. R.S. 48:753.

- (a) The amount of Road Transfer credit to be provided under this condition is calculated pursuant to a present worth 40-year maintenance valuation whereby DOTD determines the cost of maintaining the road in the state highway system for 40 years from the present date.

BE IT RESOLVED, That the Lincoln Parish Police Jury shall accept ownership of whatever rights the Department may own in and to the aforesaid described property as a binding agreement between the Department and the Lincoln Parish Police Jury, provided the Department shall comply with the relevant condition(s) stated herein.

BE IT FURTHER RESOLVED, That the Lincoln Parish Police Jury authorizes the presiding President of the Lincoln Parish Police Jury to execute an Intergovernmental Cooperative Endeavor Agreement between the Department and the Lincoln Parish Police Jury, and any amendments or necessary modifications thereto, memorializing the agreement between the parties relative to the above-stated property transfers.

BE IT FURTHER RESOLVED, That the Lincoln Parish Police Jury authorizes the presiding President of the Lincoln Parish Police Jury to execute any and all documents necessary to effect the transfer of the aforesaid described property at the proper time.

BE IT FURTHER RESOLVED, That the Lincoln Parish Police Jury hereby represents that it has received approval from a majority of the state legislative delegation from Lincoln Parish of the actions contemplated herein.

The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield and Straughter

Following a brief description of procedural requirements for conducting a Board of Review and holding the necessary public hearings for the property tax assessment process for the year 2023, Sharyon Mayfield offered a motion, seconded by Hazel Hunter, to recess the Police Jury meeting and reconvene as the Board of Review. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Mr. Billy McBride, Lincoln Parish Assessor, reported that a property assessment appeal had been received, from Regency Intrastate Gas, LLC for assessment numbers: 100950, 101348, 102097, and 105534. Assessor McBride recommended that the Board uphold the assessment.

There being no one from Regency Intrastate Gas, LLC to present oral comments regarding the assessment, Sharyon Mayfield offered a motion, seconded by Joe Henderson, to uphold the assessments and certify the assessment list to the Louisiana Tax Commission. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Annette Straughter offered a motion, seconded by Hazel Hunter, to adjourn the Board of Review and reconvene the regular Police Jury Meeting. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Under New Business, Skip Russell offered a motion, seconded by Glenn Scriber, to authorize an advertisement for bids for FY 2021 CDBG-CV HVAC Improvements. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the Agenda was to authorize the substantial completion on the Health Unit Utility Relocation Project. After discussion, Joe Henderson offered a motion, seconded by Annette Straughter, to authorize substantial completion for the Health Unit Utility Relocation Project. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Next on the Agenda was to adopt a Citizen Participation Plan for FY 2024/25 LCDBG Grant Application. Joe Henderson offered a motion, seconded by Hazel Hunter, to adopt a Citizen Participation Plan for FY 2024-25 LCDBG Grant Application. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Joe Henderson offered a motion, seconded by Milton Melton, to call a public hearing for FY 2024/25 LCDBG Grant Program for September 26, 2023, at 5:00 PM at the Lincoln Parish Library Events Center. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Next on the agenda was the introduction of an Ordinance for the sale of adjudicated property, Parcel No. 19181000076.

ORDINANCE NO. _____

AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF LINCOLN TO SELL ADJUDICATED PROPERTY DESCRIBED AS: PARCEL NO. 19181000076 IN ACCORDANCE WITH LA R.S. 47: 2202 T SEQ. AND TO AUTHORIZE THE LINCOLN PARISH POLICE JURY PRESIDENT TO SIGN ALL NECESSARY DOCUMENTS AND TO ADDRESS THEIR MATTERS RELATIVE THERETO

WHEREAS, the immovable property described below was adjudicated to the Parish of Lincoln on June 18, 2013, for nonpayment of taxes; and

WHEREAS, the three (3) year period for redemption provided by Art. 7, §25 of the Louisiana Constitution has elapsed, as well as the five (5) year redemption period established by Parish Ordinance No: 337-14-0 and the owner of record has failed to redeem the adjudicated property; and

WHEREAS, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

WHEREAS, the Parish of Lincoln has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

WHEREAS, the Parish of Lincoln has received a written offer to purchase said property from Brandon J. Milner, for the consideration of \$1,949.93 (One Thousand Nine Hundred Forty-Nine Dollars and Ninety-Three Cents) cash, has been accepted by the Lincoln Parish Police Jury; and

WHEREAS, the property described herein below will be purchased through the Parish “Lot Next Door” program and is therefore exempt from the public bidding requirement.

NOW BE IT ORDAINED by the Lincoln Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) This property described as Lincoln Parish Parcel # 19181000076 with no municipal address located on S Pine Street, Lincoln Parish, LA and more fully described as:

Parcel# 19181000076 / No Municipal Address

Brief Legal: o PINE ST BEG 126’S. OF D/O HWY. AND RUNNING S. ALONG THE E/L OF JOHN E. FORD’S LAND PURCHASED FROM THE D.E. FORD EST. 70’ TO THE N/L OF PARDUE PROP. TH. E. ALONG N/L OF PARDUE PROP. 66’, N 71’ 10, W. 66 TO POB, SEC 19-18-1

Legal Description: Beginning 126 feet south of Dixie Overland Highway and running South along the east line of John E. Ford’s land purchased from the D.E. Ford Estate 70 feet to the north line of the Pardue property, thence East along North line of Pardue property 66 ft, thence North 71 feet and 10 inches, thence west 66 feet to point of beginning. In Section 19, Township 18 N. R. 1 West.

- 2) This property shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 3) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at the time of the sale.
- 4) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 5) The following shall be completed prior to closing of sale:
 - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Lincoln and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
 - b. E&P Consulting Services, LLC will provide notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the conveyance records of Lincoln Parish immediately after the Act of Sale.
 - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

BE IT FURTHER ORDAINED, by the Lincoln Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated property to the highest acceptable bidder. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified. Logan Hunt offered a motion, seconded by T.J. Cranford, to introduce the Ordinance for the Sale of Adjudicated Property.

The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was to declare surplus property one CEIA Metal Detector with a minimum bid of \$500.00. After discussion, Logan Hunt offered a motion, seconded by Joe Henderson, to declare the item as surplus property and authorize associated actions. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Under Resolutions, Logan Hunt offered a motion, seconded by Joe Henderson, to authorize the President to sign a Cooperative Endeavor Agreement with the State of Louisiana regarding Act 397 funding for Firefighter Air Packs in the amount of \$90,000.00.

RESOLUTION NO. 23-22-

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 12th day of September 2023, does hereby authorize the Police Jury President, Richard I. Durrett, to enter into a cooperative endeavor agreement with the State of Louisiana and the Louisiana Department of the Treasury regarding Act 397 Funding for Firefighter air packs in the amount of \$90,000.00.

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was to authorize the President to sign an application with Louisiana DOTD for Transportation Grants and execute necessary certifications and assurances for FTA Assistance Programs (H.E.L.P. Agency). Skip Russell offered a motion, seconded by Hazel Hunter, to authorize the President to sign application with Louisiana DOTD for Transportation Grants.

AUTHORIZING RESOLUTION

Resolution No. 23-23

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under any of the following PISA programs managed through Louisiana Department of Transportation and Development.

- 49 CFR 5311, Formula Grant for Rural Areas
- 49 CFR 5339, Grants for Bus and Bus Facility Program
- 49 CFR 5310, Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance Will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is requited by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply With Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by Lincoln Parish Police Jury.

1. That the Richard I. Durrett is authorized to execute and file an application on behalf of Lincoln Parish Police Jury with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to I "TA transit programs.
2. That Richard I. Durrett is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That Richard I. Durrett is authorized to furnish such additional Information as the Louisiana Department of Transportation and Development may require in connection with the application or financial reimbursement of the project.
4. That the Richard I. Durrett is authorized to set and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the Richard I. Durrett is authorized to execute grant contract agreements on behalf of Lincoln Parish Police Jury 'With the Louisiana Department of Transportation and Development for aid in the financing of the operating or capital assistance projects.
6. That Richard I. Durrett is authorized to sign and submit financial activity reports on behalf of Lincoln Parish Police Jury with the Louisiana Department of Transportation and Development for aid In the financing of the operating or capital assistance projects.

This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

CERTIFICATE

The undersigned duly qualified and acting Parish Administrator of Lincoln Parish Police Jury. certifies that the foregoing is a true and correct copy of a resoluuon, adopted at a legally convened meeting of Lincoln Parish Police Jury held on August 17, 2023.

If applicant has an official seal, impress here.

(Signature of Recording Officer)

_____Parish Administrator _____(Fide of Recording Officer)

(Date)

The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was to authorize the Administrator to sign documents necessary to obtain full ownership of the Feazel property for the Health Hub Project. Joe Henderson offered a motion, seconded by Milton Melton, to authorize the Administrator to sign documents necessary to obtain full ownership of the Feazel property.

RESOLUTION 23-24

NOW, THEREFORE, BE IT RESOLVED that the Lincoln Parish Police Jury convened in Regular Session this 12th day of September, 2023, does hereby authorize the Parish Administrator to execute any documents necessary to obtain full ownership of the Feazel Parcel which is required for the Health Hub Project and Further Providing With Respect Thereto.

/s/Richard I. Durrett
Richard I. Durrett
Police Jury President

The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Treasurer Michael Sutton presented the budget report.

For other business, Sharyon Mayfield offered a motion, seconded by Hazel Hunter, to approve travel for the 2023 PJAL Region IV meeting. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Following reports, Annette Straughter offered a motion, seconded by Skip Russell, to adjourn the meeting. The motion carried with the following votes:

YEAS: Hunter, Durrett, Cranford, Hunt, Scriber, Russell, Henderson, Melton, Mayfield, and Straughter

Courtney Hall
Interim Parish Administrator

Richard I. Durrett
Police Jury President