

The Lincoln Parish Police met in regular session, Tuesday, March 9, 2021, at 7:00 p.m. at the Lincoln Parish Library Events Center, Ruston, Louisiana. Present were: Theresa Wyatt, District One; Richard I. Durrett, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Skip Russell, District Eight; Joe Henderson, District Nine; Milton Melton, District Ten; Sharyon Mayfield, District Eleven; Annette Straughter, District Twelve.

ABSENT: Hazel Hunter, District Two

Richard Durrett called the meeting to order and Theresa Wyatt delivered the invocation and led the Pledge of Allegiance.

Milton Melton offered a motion, seconded by Sharyon Mayfield, to amend the agenda, to include the Finance committee under committee reports. The motion was voted on by roll call:

MEMBER	YAY	NAY	ABSENT	ABSTAINED
WYATT	X			
HUNTER			X	
DURRETT	X			
CRANFORD	X			
HUNT	X			
SCRIBER	X			
PULLIN	X			
RUSSELL	X			
HENDERSON	X			
MELTON	X			
MAYFIELD	X			
STRAUGHTER	X			

The motion passed unanimously.

Joe Henderson offered a motion, seconded by Theresa Wyatt, to approve the agenda as amended. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

Mr. Durrett called for public comments. There were none.

Next item on the agenda was approval of minutes for February 9, 2021. Annette Straughter offered a motion seconded by Joe Henderson, to approve the February 9, 2021 regular meeting minutes as describe. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

Next item under new business was an announcement of public hearing to consider the adoption of a resolution ordering and calling an election to authorize renewal of ad valorem tax (Library) for April 13, 2021 at 7:00 p.m.

The next item on the agenda was to call a public hearing for FY 2022/2023 LCDBG Public Facilities Program- Tuesday, April 13, 2021 at 7:00 p.m.

The next item on the agenda was the appointment of Mrs. Paula Griswold to the Greater Ward One Waterworks District. Skip Russell offered a motion, seconded by Logan Hunt, to appoint Mrs. Paula Griswold to the Greater Ward One Waterworks District. After discussion, the motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

Resolution No. 2021-11

BE IT RESOLVED by the Police Jury of Lincoln Parish,
Louisiana, convened in Regular Session this
9th day of March, 2021 that

Mrs. Paula Griswold

Is hereby and herewith appointed, COMMISSIONER
Greater Ward One Waterworks District
Lincoln Parish, Louisiana,

For the term of March 9, 2021 – March 9, 2026

Signed and Sealed this 9th day of March, 2021

LINCOLN PARISH POLICE JURY

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/s/ Doug Postel
Doug Postel
Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Lincoln Parish Police Jury President

Next on the agenda was an update from Regional Representatives-Honorable Patrick Jefferson and Honorable Chris Turner. Representative Turner was present to give a summary of his role as a state official and highlighted various programs.

Next item on the agenda was to adopt a resolution re-establishing and redesignating the polling place for District 2 Precinct 2 at I.A. Lewis School, Ruston, Louisiana. After discussion, Annette Straughter offered a motion, seconded by Joe Henderson, to adopt a resolution re-establishing and redesignating the polling place for District 2 Precinct 2 at I.A. Lewis School, Ruston, Louisiana.

Resolution 21-12

A RESOLUTION AUTHORIZING A PERMANENT CHANGE IN THE POLLING PLACE LOCATION FOR DISTRICT 2, PRECINCT 2, FROM REESE HALL, TECH FARM, 1401 REESE DR. TO I.A. LEWIS SCHOOL, 1000 MITCHELL AVENUE, RUSTON, LA, EFFECTIVE IMMEDIATELY, AND ALL AS REQUESTED BY THE CLERK OF COURT AND REGISTRAR OF VOTERS.

WHEREAS, there is a need to make a permanent change in the polling place location for District 2, Precinct 2

NOW THEREFORE, BE IT RESOLVED, that the Lincoln Parish Police Jury does hereby authorize a permanent change in the polling place location for District 2, Precinct 2, from Reese Hall, Tech Farm, 1401 Reese Dr. to I.A. Lewis School, 1000 Mitchell Avenue, Ruston, LA, effective immediately, and all as requested by the Clerk of Court and Registrar of Voters.

BE IT FURTHER RESOLVED, that this Resolution shall be forwarded to the Secretary of State Department of Elections, the Lincoln Parish Clerk of Court, and the Lincoln Parish Registrar of Voters, and other appropriate departments to advise of this change.

BE IT FINALLY RESOLVED, that this Resolution shall become effective immediately upon adoption by the Lincoln Parish Police Jury and approval by the Parish President.

/s/ Richard I. Durrett
Richard I. Durrett
Lincoln Parish Police Jury President

The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was to discuss and take action on a resolution opposing state centralized sales tax. After a brief discussion, Skip Russell offered a motion, seconded by Logan Hunt, to table the item until further information is provided. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

Next item on the agenda was to authorize a resolution adopting the LCDBG Citizen Participation Plan. Doug Postel, Parish Administrator stated that this plan is apart of the requirements to apply for the HVAC grant. After discussion, Matt Pullin offered a motion, seconded by Annette Straughter, to authorize a resolution adopting the LCDBG Citizen Participation Plan.

CITIZEN PARTICIPATION PLAN

RESOLUTION

BY THE

LINCOLN PARISH POLICE JURY

WHEREAS, the Lincoln Parish Police Jury has been afforded the opportunity to apply and participate in the State of Louisiana 2022/2023 Community Development Block Grant Program and Community Development Block Grant Corona Virus HVAC Program administered by the Division of Administration; and,

WHEREAS, the STATE requires Grantees to establish procedures to ensure adequate citizen participation with the program;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury, that the attached policy entitled "Citizen Participation Plan" is hereby adopted.

Passed, approved and adopted this 9th day of March, 2021.

/s/ Richard I. Durrett
Richard I. Durrett, Police Jury President

/s/ Doug Postel
Doug Postel, Parish Administrator

The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

Next item on the agenda was to authorize a resolution adopting the LCDBG Procurement Policy. Joe Henderson offered a motion, seconded by Annette Straughter, to authorize a resolution adopting the LCDBG Procurement Policy.

PROCUREMENT POLICY

RESOLUTION

BY THE

LINCOLN PARISH POLICE JURY

WHEREAS, the Lincoln Parish Police Jury has been afforded the opportunity to apply and participate in the State of Louisiana 2022/2023 Community Development Block Grant Program and Community Development Block Grant Corona Virus HVAC Program administered by the Division of Administration; and,

WHEREAS, the STATE requires the establishment of uniform procedures in compliance with OMB Circular A-102;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury, that the attached policy entitled "Procurement Policy" is hereby adopted.

Passed, approved and adopted this 9th day of March, 2021.

/s/ Richard I. Durrett
Richard I. Durrett, Police Jury President

/s/ Doug Postel
Doug Postel, Parish Administrator

The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

Next item on the agenda was to authorize a resolution adopting the HVAC Engineering and Administrative fees. Mr. Postel stated that the fees are on a contingency basis. After discussion, Matt Pullin offered a motion, seconded by T.J. Cranford, to authorize a resolution adopting the HVAC Engineering and Administrative fees.

RESOLUTION COMMITTING TO PAY ENGINEERING AND ADMINISTRATION FEES FOR LCDBG HVAC PROGRAM

WHEREAS, the Lincoln Parish Police Jury ("Parish") desires to submit Louisiana Community Development Block Grant Coronavirus ("LCDBG-CV") HVAC Improvements application (the "Application"); and,

WHEREAS, the Parish intends to use local funds to pay for administrative costs up to and including pre-agreement costs, administrative consultant fees, and any other administrative costs incurred by the Parish associated with the Application; and,

WHEREAS, the Parish intends to use local funds to pay for engineering costs up to and including pre-agreement costs, basic engineering design, surveying, project representation, construction phase services and any other engineering costs incurred by the Parish associated with the Application; and,

WHEREAS, the Parish desires to enter into an agreement with Frye Magee LLC, to perform all administrative consulting services associates with the Application, which includes assistance with developing the Application, and thereafter performing all administrative consulting duties following a grant award; and,

WHEREAS, the Parish desires to enter into an agreement with Shuler Consulting Company, to perform all engineering consulting services associates with the Application, which includes assistance with developing the Application, and thereafter performing all engineering consulting services, including basic engineering design, surveying, project representation, construction phase services and any other engineering costs incurred by the Parish, following a grant award.

NOW, THEREFORE, BE IT RESOLVED BY THE LINCOLN PARISH POLICE JURY:

1. The Parish enters into an agreement with Frye Magee LLC to develop and submit the Application, and thereafter to perform all administrative consulting duties following a grant award.
2. The Parish enters into an agreement with Shuler Consulting Company to assist with the development of the Application, and thereafter to perform all engineering consulting services, including basic engineering design, surveying, project representation, construction phase services and any other engineering costs incurred by the Parish, following a grant award.

3. The President is authorized to execute respective agreements with Frye Magee LLC and Shuler Consulting Company, and to execute and submit the Application, as well as all related documents, to be on such other terms and conditions as he shall deem advisable, and to do any and all things necessary and proper to carry out this Resolution and to fulfill its objectives and purposes.

Passed, approved and adopted this 9th day of March, 2021.

/s/ Richard I. Durrett
Richard I. Durrett, Police Jury President

/s/ Doug Postel
Doug Postel, Parish Administrator

The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

Next item on the agenda was to discuss and take action on lease of the current Cricket Wireless space. Mr. Postel stated that Cricket Wireless decided not to extend their lease and will be vacating the space and moving to a different location. Mr. Postel requested permission to work on leasing that space to a new tenant for an amount of \$1,250/monthly with a 6 month cancellation clause. Skip Russell offered a motion, seconded by Matt Pullin, to authorize the Administrator to negotiate a lease the space to a new tenant. After further discussion, the motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

Next item on the agenda was to discuss pending litigation with Crochet. Milton Melton offered a motion, seconded by T. J. Cranford, to enter into executive session. The motion was voted on by roll call:

MEMBER	YAY	NAY	ABSENT	ABSTAINED
WYATT	X			
HUNTER			X	
DURRETT	X			
CRANFORD	X			
HUNT	X			
SCRIBER	X			
PULLIN	X			
RUSSELL	X			
HENDERSON	X			
MELTON	X			
MAYFIELD	X			
STRAUGHTER	X			

The motion passed unanimously.

Milton Melton offered a motion, seconded by Sharyon Mayfield, to reconvene regular meeting. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

Next on the agenda was the budget reports. Mrs. Laura Hartt gave a budget to actual comparison report on the General Fund and additional major funds.

Next items on the agenda were committee reports, Joe Henderson stated that the Personnel/Benefits Committee met on this day and the committee recommends:

1. Approve Richard Durrett’s resignation to the Sparta Commission and submit Annette Straughter’s name to fill the vacancy.
2. Announcement of two vacancies for the Library Board of Control. Dr. Deborah Hollimon will not seek reappointment and Sandra Dupree will seek reappointment.
3. Approving the updated policy and procedures as amended.
 - Reducing the notice of vacancy from 90 days to 30 days
 - The Personnel/Benefits committee can make recommendations and the Police J

Joe Henderson offered a motion, seconded by Logan Hunt, to approve the actions recommended by the Personnel/Benefits committee. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

Joe Henderson offered a motion, seconded by Skip Russell, to reappoint Ms. Sandra Dupree, to the Library Board of Control for a 5-year term. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

Resolution No. 2021-16

BE IT RESOLVED by the Police Jury of Lincoln Parish, Louisiana, convened in Regular Session this 9th day of March, 2021 that

Ms. Sandra Dupree

Is hereby and herewith appointed, COMMISSIONER
Library Board of Control
Lincoln Parish, Louisiana,

For the term of March 9, 2021 – March 9, 2026

Signed and Sealed this 9th day of March, 2021

LINCOLN PARISH POLICE JURY

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/s/ Doug Postel
Doug Postel
Parish Administrator

/s/ Richard I. Durrett
Richard I. Durrett
Police Jury President

Matt Pullin stated that the Public Works Committee met on this day at 6:00 p.m. and the committee recommends

1. Presentation of preliminary plat for the Roberson property on Pea Ridge Road.
2. Authorizing advertisement for bids for bridge replacement for Eaves Road and Walnut Creek Road.
3. Authorizing the administrator to negotiate contract for engineering and design services for the FY 2021 Capital Improvement Program with Shuler Consulting Co.

Matt Pullin offered a motion, seconded by Glenn Scriber, to approve the actions recommended by the Public Works committee. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

Skip Russell stated that the Finance Committee met on this day, at 5:30 p.m. and the committee recommends:

1. Approving the cost of repairs to the North Louisiana Exhibition Center roof and amend the Courthouse Capital budget from \$200,000.00 to \$246,334.00.
2. Approving the bid process of purchase of two live floor trailers for Solid Waste.

Skip Russell offered a motion, seconded by Joe Henderson, to approve the actions recommended by the Finance committee. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Russell, Henderson, Melton, Mayfield, and Straughter

ABSENT: Hunter

After various reports and announcements, next item on the agenda was to approve travel to NACO, which will be held July 16-19, 2021, in Austin, Texas. After discussion, Logan Hunt offered a motion, seconded by Annette Straughter, to approve the travel to NACO for July 16-19, 2021 not to exceed the established budget. The motion carried with the following votes:

YEAS: Wyatt, Durrett, Cranford, Hunt, Scriber, Pullin, Henderson, Melton, Mayfield, and Straughter

NAYS: Russell

ABSENT: Hunter

With no other business to come before the jury, the meeting was adjourned.

Doug Postel
Parish Administrator

Richard I. Durrett
Parish President