

The Lincoln Parish Police Jury met in regular session on Tuesday, September 9, 2025, at 6:00 p.m. in the Police Jury Meeting Room, 100 West Texas Avenue, Ruston, Louisiana. Present were: Greg Williams, District One; Karen Ludley, District Two; Dan Lord, District Three; T.J. Cranford, District Four; Logan Hunt, District Five; Glenn Scriber, District Six; Matt Pullin, District Seven; Chris Garriga, District Eight; Milton Melton, District Ten; Diane Richards, District Eleven; and Annette Straughter, District Twelve

ABSENT: Joe Henderson, District Nine

President Scriber called the meeting to order, and Diane Richards delivered the Invocation and led the Pledge of Allegiance.

Karen Ludley offered a motion, seconded by Chris Garriga, to approve the Agenda as printed. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

President Scriber called for Public Comments on Agenda Items. There were none.

Dan Lord offered a motion, seconded by Annette Straughter, to approve the Minutes of the August 12, 2025 regular meeting. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Milton Melton reported that the Public Property and Buildings Committee met this day at 4:30 PM and recommends the following:

1. That the Police Jury amend the Code of Ordinances, Section 4-7, to allow the possession and consumption of alcoholic beverages at the Library Events Center in accordance with Events Center Policies and Rules as approved by the LPPJ.

Milton Melton offered a motion, seconded by Annette Straughter, to approve the minutes of the Public Property and Buildings Committee. The motion carried with the following votes:

YEAS: Lord, Cranford, Hunt, Pullin, Garriga, Melton, and Straughter

NAYS: Williams, Ludley, Scriber, and Richards

Dan Lord reported that the Finance Committee met this day at 5:00 PM and recommends the following:

1. Taking under advisement all received 2026 Budget requests.
2. Amending the 2025 Budget for the Bridge Replacement and Road Improvement Fund to reflect the deletion of the Rabb Road Bridge Replacement Project (\$548,466.00 credit).

Dan Lord offered a motion, seconded by Greg Williams, to approve the minutes of Finance Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Greg Williams reported that the Public Works Committee met this day at 5:30 PM and recommends the following:

1. Awarding the surplus property bid to JJ Merchant.
2. Awarding the bid for bridge replacements on Shady Grove and Mitchell Roads to Diamond B Construction in the amount of \$1,089,899.00 contingent on FP&C Concurrence.
3. Amending the 2025 Capital Improvement Program, to delete Talmadge Road and replace with Edwards Road (chip seal).
4. Providing aid to the following municipalities: Village of Choudrant for street repair; Town of Simsboro for monthly boom truck service at a cost of \$250.00 per month, and the City of Grambling for striping on roads.
5. Approving preliminary plat for Ruston Lincoln Realty Subdivision.

Greg Williams offered a motion, seconded by Chris Garriga, to approve the minutes of the Public Works Committee. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Following a brief description of procedural requirements for conducting a Board of Review and holding the necessary Public Hearings for the tax assessment process for the year 2025. Annette Straughter offered a motion, seconded by Logan Hunt, to recess the Police Jury meeting and reconvene as the Board of Review. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Dan Lord offered a motion, seconded by Milton Melton, to open the Public Hearing. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Parish Administrator Courtney Hall indicated that no appeals had been submitted in accordance with the law.

Dan Lord offered a motion, seconded by Annette Straughter, to close the Public Hearing. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Dan Lord offered a motion, seconded by Annette Straughter, to certify the assessment list to the Louisiana Tax Commission. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Chris Garriga offered a motion, seconded by Annette Straughter, to adjourn the Board of Review and reconvene as the Police Jury. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Under New Business, an announcement was made of a Public Meeting to be held on Tuesday, October 14, 2025, to consider adopting a resolution ordering and calling an election to authorize renewal of Ad Valorem Taxes for road construction and maintenance.

Next item on the Agenda was to authorize assignment of a mineral lease with XTO, Agreement No. 073745 to VR6ARKLA, LP. Dan Lord offered a motion, seconded by Annette Straughter, to authorize the assignment. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Next item on the Agenda was to adopt a Management Resolution for LCDBG-Make A Difference and Public Facilities 2024-2025. Annette Straughter offered a motion, seconded by Diane Richards, to adopt the resolution.

RESOLUTION NO. 25-30 LCDBG - MAKE A DIFFERENCE AND PUBLIC FACILITIES
2024-2025 MANAGEMENT RESOLUTION

WHEREAS, the Lincoln Parish Police Jury has been afforded the opportunity to participate in the State of Louisiana Community Development Block Grant programs captioned above and administered by the Division of Administration for Lincoln Parish; and,

WHEREAS, it is necessary under the programs regulations to authorize certain actions and individuals to perform certain designated functions by the State.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury as legal recipient of the LCDBG funds does hereby authorize the following actions:

SECTION I

FINANCIAL MANAGEMENT

WHEREAS, it is necessary under the Financial Management regulations of the LCDBG programs to authorize certain individuals to sign for draw downs for request for payments and to authorize one certain individual to certify the correctness of each signature; and,

WHEREAS, it is further necessary under the Financial Management regulations of the LCDBG programs to designate an official depository to hold LCDBG funds;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury as legal authorized recipient of the LCDBG funds, in regular session convened, that Michael Sutton is hereby authorized to sign "Authorized Signature Card for Request for Payment;" and,

BE IT FURTHER RESOLVED, that Glenn Scriber shall certify to the correctness of the signatures; and,

BE IT FURTHER RESOLVED, origin Bank is hereby designated as the official depository for direct deposit of grant funds for the LCDBG project.

SECTION II

REQUISITION OF FUNDS

WHEREAS, the State requires adequate financial management control over LCDBG funds. The establishment of a Requisition of Funds policy is a vital tool to such control.

NOW THEREFORE BE IT RESOLVED, By the Lincoln Parish Police Jury that all invoices for work performed or materials used in relation to the LCDBG Programs, prior to payment, must have attached a signed pre-printed project requisition form. The form and invoice shall be approved in the following order:

- 1 . Approval by Project Administrator for budget control
2. Approval by the Administrator

3. Approval by the President

BE IT FURTHER RESOLVED, that Michael Sutton and Kevin Klepzig are hereby authorized to sign checks written on the LCDBG account.

SECTION III

EQUAL OPPORTUNITY

WHEREAS, equal opportunity regulations of the LCDBG program require the appointment by the recipient of an Equal Opportunity Officer (EEO Officer) to have the responsibility for maintaining all pertinent EEO files, submitting on a timely basis all reports, answer all related correspondence and monitor all EEO areas;

NOW THEREFORE BE IT RESOLVED, by the Lincoln Parish Police Jury that Michael Sutton is hereby appointed as EEO Officer for the life of the LCDBG program and as such is charged to faithfully execute all duties and responsibilities herein described.

SECTION IV

504 COORDINATOR

WHEREAS, the State requires Grantees to designate a responsible person to coordinate the Lincoln Parish Police Jury efforts to comply with Section 504 of the Rehabilitation Act of 1973, as amended;

NOW THEREFORE BE IT RESOLVED, that Michael Sutton is appointed as Section 504 Compliance Officer.

SECTION V

SECTION 3 COMPLIANCE

WHEREAS, the LCDBG program requires that all grant recipients establish and adopt by resolution a Section 3 Plan and appoint a Section 3 Coordinator and certification procedures.

NOW THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury adopts a Section 3 Plan and appoints Michael Sutton as its Section 3 Coordinator.

SECTION VI

RESIDENTIAL ANTI DISPLACEMENT

WHEREAS, the LCDBG Program requires that all grant recipients adopt by resolution a

Residential Anti - Displacement and Relocation Assistance Plan,

THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury hereby adopts the attached Residential Anti-Displacement and Relocation Assistance Plan appoints Michael Sutton as its Coordinator.

SECTION VII LANGUAGE ACCESS PLAN

WHEREAS, as part of its Citizen Participation Plan to reach out and inform its citizens, the Parish has developed a language access plan to inform its citizens who may not understand or speak English; AND,

THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury hereby adopts the Language Access Plan and all updates for the Parish's LCDBG Grant Programs.

SECTION VIII SECTION 504 GRE-VANCE PROCEDURE

WHEREAS, the LCDBG Program requires that all grant recipients adopt by resolution an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the regulation of the U. S. Department of Housing and Urban Development, 24 CFR Part 8, implementing Section 504 of the Rehabilitation Act of 1973, as amended (Public Law 93-112); and

THEREFORE BE IT RESOLVED, that the Lincoln Parish Police Jury hereby adopts the Grievance Procedure for the Parish's LCDBG Grant Programs.

SECTION VIII

POLICY STATEMENT FOR COMMUNICATING INFORMATION TO PERSONS WITH SENSORY IMPAIRMENTS

WHEREAS, the LCDBG Program requires that all grant recipients adopt by resolution a policy for communicating information to persons with hearing impairments;

NOW, THEREFORE BE IT RESOLVED, that the attached "Policy Statement For Communicating Information to Persons With Sensory Impairments" for the Lincoln Parish Police Jury is hereby adopted.

BE IT FURTHER RESOLVED, the Lincoln Parish Police Jury hereby adopts a policy to utilize the Louisiana Hearing Impaired Relay System for communicating with hearing impaired persons. The relay numbers are: Information 1-800-333-0605, TDD Users 1800-846-5277 and Voice Users 1-800-947-5277.

/s/Courtney Hall

Courtney Hall, Parish Administrator

/s/ Glenn Scriber

Glenn Scriber, President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Next item on the Agenda was to adopt a Proclamation declaring October as Dysautonomia Awareness Month. Dan Lord offered a motion, seconded by Annette Straughter, to adopt the Proclamation.

A PROCLAMATION FOR DYSAUTONOMIA AWARENESS MONTH OCTOBER

WHEREAS, Dysautonomia is a group of medical conditions that result in a malfunction of the autonomic nervous system, which is responsible for "automatic" bodily functions such as, but not limited to: respiration, heart rate, blood pressure, digestion, bone marrow production, and temperature control.

WHEREAS, Dysautonomia affects people of any age, gender, race or background, negatively impacting over 70 million people around the world, including many individuals living right here in our wonderful state of Louisiana.

WHEREAS, There are 15 different forms of dysautonomia. These include Neuropathy, Vasovagal Syncope, Pure Autonomic Failure, and Postural Orthostatic Tachycardia Syndrome (commonly known as POTS), just to list a few. People who have been diagnosed with some form of dysautonomia often have secondary conditions such as: Lupus, Multiple Sclerosis (MS), Parkinson's disease, Sjogren's syndrome or Diabetes.

WHEREAS, Dysautonomia can be very disabling and is a life changing diagnosis; this chronic illness can result in the inability to work or attend school, may cause social isolation, depression and/or anxiety. It's not just physically affecting people, it's an emotionally and financially draining ailment as well. It's extremely stressful on the families of those impacted.

WHEREAS, Dysautonomia Louisiana Inc. is a 501c3 non-profit organization that advocates on behalf of patients living with dysautonomia and those individuals suffering from its symptoms and still struggling for a diagnosis. Our goal is to bring much needed awareness to the community and information to the medical professionals across Louisiana. Increased awareness about dysautonomia will help patients obtain an earlier diagnosis and treatment plan, save lives, and foster support for individuals and families already coping with dysautonomia in our community.

NOW, THEREFORE, I, Glenn Scriber, President of the Lincoln Parish Police Jury, do hereby proclaim the month of October as, DYSAUTONOMIA AWARENESS month throughout Lincoln Parish, Louisiana

Therefore, we are encouraging communities to celebrate Dysautonomia Awareness Month each October in Lincoln Parish, Louisiana.

/s/Courtney Hall
Courtney Hall, Parish Administrator

/s/ Glenn Scriber
Glenn Scriber, President

The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Next item on the Agenda was to discuss, and take action if necessary, changing regular meeting date for November Due to Veteran's Day Holiday. Courtney Hall, Parish Administrator, recommended changing the date to Monday, November 10th. Annette Straughter offered a motion, seconded by Greg Williams, to approve the change. The motion carried with the following votes:

YEAS: Williams, Ludley, Lord, Cranford, Hunt, Scriber, Pullin, Garriga, Melton, Richards, and Straughter

Next item on the Agenda was an announcement of an upcoming board and commission vacancy for the Lincoln Health Foundation.

Mr. Michael Sutton, Treasurer, gave the budget report.

Reports and Announcements were heard from the Administrator and Department Heads.

President Scriber called for Public Comment. Mrs. Liz Adams, volunteer dispatcher for 4-Paws Rescue presented a report.

With no other business to come before the Jury, Annette Straughter offered a motion, seconded by Diane Richards, to adjourn the meeting. The motion passed unanimously.

Courtney Hall
Parish Administrator

Glenn Scriber
President

September 9, 2025