



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, October 18, 2022 at 6:00 PM

AGENDA

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance
2. **The City Council Shall Meet in Executive Session to Discuss the Following:**
 1. Pursuant to Texas Government Code, Chapter 551, Section 551.072, Deliberations on Real Property: 6401 El Verde Road, Leon Valley Texas, 78238, (Lot CB 5955 Lot 34A-0.3600 Acres), 6503 Samaritan Drive, Leon Valley, Texas, 78238, (CB 4430 P-15: 2.137 acres, P-16: 6.391 acres & P-16A: 1.0 acre, ABS432), Various Parcels located William Rancher, Grass Hill, Samaritan, and Aids Drive BCAD Parcel Identification No.'s 217816, 217817, 217818, 217819, 217820, 217281, 217838, 217840, 217843 (21 Acres)
3. **Reconvene into Regular Session**
4. **Citizens to be Heard**
5. **Possible Action on Issues Discussed in Executive Session If Necessary**
6. **Presentations**
 1. Presentation on the Monthly Financial Report Ending September 30, 2022 - K. Rule, Finance Director
 2. Presentation and Discussion on American Rescue Plan (ARP) Funds - K. Rule, Finance Director

- [3.](#) Discussion and Direction to Staff on Continuing Maintenance of Neighborhood Monuments - M. Moritz, Public Works Director
- [4.](#) Presentation of Good Neighbor Awards for National Night Out 2022 Participants - Mayor Chris Riley
7. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

8. City Manager's Report

1. UPCOMING IMPORTANT EVENTS:

Regular City Council Meeting, Tuesday, November 01, 2022, at 6:30 PM, in Council Chambers.

Coffee with the Mayor & City Council, Saturday, October 22, 2022, from 9:00 AM to 11:00 AM.

Early Voting for the Joint General, Special, Charter and Bond Election, Monday, October 24, 2022 through Friday, November 04, 2022, at the Leon Valley Conference Center.

Election Day, Tuesday, November 08, 2022, from 7:00 AM to 7:00 PM, at the Leon Valley Conference Center.

Breakfast with Santa, Saturday, December 03, 2022, from 8:00 AM to 10:30 AM, at the Leon Valley Public Library.

Miscellaneous other events and announcements.

9. Consent Agenda

- [1.](#) Discussion and Possible Action Approving of the Following City Council Minutes:
 - a. October 03, 2022 Regular City Council Meeting Minutes
- [2.](#) Discussion and Possible Action Accepting of the Following Board/Commission Minutes:
 - a. 08-22-2022 Tree Advisory Board Meeting Minutes
 - b. 09-21-2022 Earthwise Living Committee Meeting Minutes
- [3.](#) Discussion and Possible Action of an Ordinance Revising Chapter 15 Zoning, Division 7 Permitted Use Table, Section 15.02.381 Permitted Use Table, to Remove the Requirement for a Specific Use Permit From the Use "Mobile Food Unit" (1st Read was Held on 10-03-2022) - M. Teague, Planning and Zoning Director

4. Discussion and Action to Consider Approval of a Budget Adjustment in the Amount of \$633,167.00 from the Stormwater Fund Balance to Fund the Engineering and Design of a Flood and Erosion Control Project in Huebner Creek (1st Read Held on 10-3-2022) - M. Moritz, Public Works Director
5. Presentation, Discussion and Possible Action of an Ordinance Authorizing Budget Adjustments for the FY 2022-2023 for Carry Over Capital Projects (1st Read was Held on 10-03-2022) – K. Rule, Finance Director
6. Presentation and Possible Action on Quarterly Investment Report September 30, 2022 - K. Rule, Finance Director
7. Discussion and Possible Action on a Resolution Appointing Members to the Library Board of Trustees - S. Passailaigue, City Secretary

10. Regular Agenda

1. Discussion and Possible Action on In-Kind Grant Application for Leon Valley Historical Society - C. Miranda, Community Relations Director
2. Discussion and Action to Consider Approval of a Resolution to Enter Into an Interlocal Agreement with The Interlocal Purchasing System (TIPS) to Purchase Items Through Their Cooperative Purchasing Program - M. Moritz, Public Works Director
3. Discussion and Action to Consider Approval of an Ordinance Repealing and Replacing the Leon Valley Code of Ordinances, Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes and Standards, Divisions 2., 3., 4., 5., 6. with a New Division 2 Technical and Construction Codes Adopted, Amending Article 3.06 Swimming Pools, and Amending Appendix A of the Code of Ordinances, Article A8.000 Building and Construction Related Fees, Section A8.001 Contractor registration fee, to Adopt the 2020 National Electrical Code, and the 2021 International Residential, Building, Mechanical, Plumbing, Swimming Pool and Spa, Fuel Gas, Energy and Conservation, and Existing Building Codes, with Amendments, and Removing Contractor Registration Fees (1st Read was Held on 10-3-22) – M. Moritz, Public Works Director

11. Citizens to be Heard

12. Requests from Members of City Council to Add Items to Future Agendas

1. City Manager's Presentation of Future Agenda Items

13. Adjournment

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073

(deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES: (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To plan, call (210) 684-1391, Extension 216.



SAUNDRA PASSAILAIGUE, TRMC
City Secretary
October 13, 2022 at 10:25 AM



COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: Posted
FOLIO: All

CHECK DATE: 9/01/2022 THRU 9/30/2022
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT-----	STATUS	FOLIO	CLEAR DATE
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	112010	9/09/2022	CHECK	095855 NOTT, MELISSA	934.27CR	POSTED	P	9/28/2022
***	112010	9/23/2022	CHECK	095858 LEON VALLEY FD HOUSE FUND	150.00CR	POSTED	A	9/29/2022
***	112010	9/08/2022	CHECK	097323 JOHN T RUTKOSKI JR	73.98CR	POSTED	A	9/29/2022
***	112010	9/08/2022	CHECK	097325 ADVANCE AUTO PARTS INC	299.43CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097326 AMAZON.COM LLC	196.94CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097327 ANDREW MOURSUND	75.00CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097328 ANGEL FIRE & SAFETY, LLC	65.00CR	POSTED	A	9/29/2022
***	112010	9/08/2022	CHECK	097330 ASCAP	25.20CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097331 AT&T	44.31CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097332 AT&T MOBILITY	1,621.50CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097333 FIDELITY SECURITY LIFE	788.39CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097334 AXON ENTERPRISE, INC.	750.00CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097335 BB INSPECTION SERVICES, LLC	8,775.00CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097336 BLUETARP FINANCIAL	2,248.91CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097337 BOUND TREE MEDICAL, LLC	1,797.52CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097338 CENTEX LIGHT OUTFITTERS	772.12CR	POSTED	A	9/28/2022
***	112010	9/08/2022	CHECK	097340 CIVIC PLUS, LLC	5,000.00CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097341 CROE & MAIN LP	2,138.13CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097342 DAILEY AND WELLS COMMUNICATION	3,228.00CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097343 DAVID K YOUNG CONSULTING, LLC	181.54CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097344 VOID CHECK	0.00	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097345 EXPRESS EMPLOYMENT PROFESSIONA	1,766.68CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097346 GALLS, LLC	696.94CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097347 GRAINGER INC	8.40CR	POSTED	A	9/28/2022
***	112010	9/08/2022	CHECK	097349 HELOTES ECHO	500.00CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097350 IMAGE 360 SAN ANTONIO WEST	254.27CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097351 LEON VALLEY WATER SYSTEM	156.38CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097352 LEON VALLEY WATER SYSTEM	495.97CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097353 LESLIE ANN KASSAHN	2,400.00CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097354 LIFE UNLIMITED	75.00CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097355 LOGICAL MGMT SOLUTIONS, INC.	317.40CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097356 VOID CHECK	0.00	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097357 MARTIN MARIETTA MATERIALS	168.87CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097358 MELINDA MORITZ	143.97CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097359 DRAGO INVESTMENTS LTD	1,778.04CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097360 NARDIS PUBLIC SAFETY	1,140.97CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097361 NSTS LLC	2,567.06CR	POSTED	A	9/28/2022
***	112010	9/08/2022	CHECK	097363 PR CUSTOM SIGNS	150.00CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097364 QUALITY IN FLOW, INC	5,051.65CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097365 SAFESITE, INC	354.50CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097366 SEAN SHEEHAN	1,077.81CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097367 SERVICE UNIFORM RENTAL	621.57CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097368 SHARP ELECTRONICS	28.35CR	POSTED	A	9/29/2022

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	112010	9/08/2022	CHECK	097371 SIDMONS MARTIN EMERGENCY GROUP	5,990.62CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097372 STRYKER SALES CORP	8,389.50CR	POSTED	A	9/30/2022
***	112010	9/08/2022	CHECK	097374 TECHLEAD PROFESSIONAL SERVICES	3,700.00CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097375 TELLUS EQUIPMENT SOLUTIONS, LL	114.00CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097376 TEXAS FLYERS DOG RESCUE	1,100.08CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097377 TEXAS LAWMAN SECURITY & TRAFFI	2,227.50CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097378 TIME WARNER CABLE	115.10CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097379 UNIVERSITY OF TX SCIENCE	4,220.50CR	POSTED	A	9/28/2022
	112010	9/08/2022	CHECK	097380 WELDERS SUPPLY CO INC	26.00CR	POSTED	A	9/29/2022
	112010	9/08/2022	CHECK	097381 DEARBORN NATIONAL LIFE INSURAN	3,974.30CR	POSTED	A	9/28/2022
	112010	9/15/2022	CHECK	097382 AMAZON.COM LLC	183.29CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097383 AMERICAN TRAFFIC SOLUTIONS, IN	66,500.00CR	POSTED	A	9/30/2022
	112010	9/15/2022	CHECK	097384 AT&T	650.26CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097385 AUTOWORKS, INC.	1,266.66CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097386 BANIS TOWING SERVICE	2,470.00CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097387 BEXAR APPRAISAL DISTRICT	6,566.00CR	POSTED	A	9/29/2022
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	112010	9/15/2022	CHECK	097392 DENTON NAVARRO ROCHA BERNAL &	6,749.94CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097393 ELECTRA LINK INC	4,704.84CR	POSTED	A	9/29/2022
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	112010	9/15/2022	CHECK	097399 HOME DEPOT CREDIT SERVICES	2,921.87CR	POSTED	A	9/30/2022
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***	112010	9/15/2022	CHECK	097406 MEDPRO WASTE DISPOSAL, LLC.	69.04CR	POSTED	A	9/29/2022
***	112010	9/15/2022	CHECK	097408 NAPA SAN ANTONIO AUTO & TRUCK	9.99CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097409 NARDIS PUBLIC SAFETY	940.00CR	POSTED	A	9/29/2022
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	112010	9/15/2022	CHECK	097411 SOUTHWEST PUBLIC SAFETY	180.00CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097412 SPOK, INC	9.50CR	POSTED	A	9/29/2022
***	112010	9/15/2022	CHECK	097414 SURE-LOCK AND SAFE	175.00CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097415 TARGET SOLUTIONS LEARNING, LLC	8,983.82CR	POSTED	A	9/30/2022
	112010	9/15/2022	CHECK	097416 TMC PROVIDER GROUP, PLLC	113.00CR	POSTED	A	9/29/2022

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: Posted
FOLIO: All

CHECK DATE: 9/01/2022 THRU 9/30/2022
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU
AMOUNT: 0.00 THRU 999,999,999.99
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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
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	112010	9/15/2022	CHECK	097417 THOMSON REUTERS WEST	484.31CR	POSTED	A	9/29/2022
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	112010	9/15/2022	CHECK	097419 WRIGHT EXPRESS FSC	8,027.34CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097420 ADVANCE AUTO PARTS INC	3.76CR	POSTED	A	9/29/2022
***	112010	9/15/2022	CHECK	097422 ALTAWORX, LLC	2,209.23CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097423 AMAZON.COM LLC	10,668.08CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097424 VOID CHECK	0.00	POSTED	A	9/29/2022
***	112010	9/15/2022	CHECK	097427 AT&T	608.54CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097428 VOID CHECK	0.00	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097429 AURELIA HERNANDEZ	75.00CR	POSTED	A	9/29/2022
***	112010	9/15/2022	CHECK	097431 BLACKSTONE PUBLISHING	95.98CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097432 BLUETARP FINANCIAL	323.94CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097433 BOUND TREE MEDICAL, LLC	146.99CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097434 CENTURY PEST CONTROL INC	89.50CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097435 CHARTER COMMUNICATIONS HOLDING	7,285.20CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097436 CITIBANK	10,305.65CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097437 VOID CHECK	0.00	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097438 VOID CHECK	0.00	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097439 CLETUS OGBONNA	75.00CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097440 CORE & MAIN LP	686.75CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097441 CULLIGAN WATER CONDITIONING OF	279.00CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097442 DEWINNE EQUIPMENT CO, INC	82.47CR	POSTED	A	9/29/2022
***	112010	9/15/2022	CHECK	097444 GULF COAST PAPER CO INC	1,168.36CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097445 HEALTH CARE SERVICE CORP	688.97CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097446 INGRAM LIBRARY SERVICES LLC	1,130.65CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097447 VOID CHECK	0.00	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097448 VOID CHECK	0.00	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097449 MYFLEETCENTER	66.73CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097450 LANGUAGEUSA, INC	55.00CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097451 LEON VALLEY WATER SYSTEM	73.64CR	POSTED	A	9/30/2022
	112010	9/15/2022	CHECK	097452 MARTIN MARIETTA MATERIALS	468.73CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097453 NAPA SAN ANTONIO AUTO & TRUCK	148.29CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097454 ODP BUSINESS SOLUTIONS, LLC	1,132.57CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097455 VOID CHECK	0.00	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097456 ORKIN COMMERCIAL SERVICES	91.00CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097457 OVERDRIVE, INC.	6,029.70CR	POSTED	A	9/30/2022
	112010	9/15/2022	CHECK	097458 SAMS CLUB BRC PLCC	204.30CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097459 SAN ANTONIO BRAKE & CLUTCH SVC	137.98CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097460 SAN ANTONIO POOL MANAGEMENT, I	1,200.00CR	POSTED	A	9/30/2022
	112010	9/15/2022	CHECK	097461 SAUNDRA PASSAILAIGUE	128.00CR	POSTED	A	9/29/2022
	112010	9/15/2022	CHECK	097462 SERVICE UNIFORM RENTAL	319.99CR	POSTED	A	9/30/2022
	112010	9/15/2022	CHECK	097463 SHARP ELECTRONICS	28.35CR	POSTED	A	9/29/2022
***	112010	9/15/2022	CHECK	097465 SUMERA ZESHAN	75.00CR	POSTED	A	9/29/2022
***	112010	9/15/2022	CHECK	097467 T-MOBILE USA	438.90CR	POSTED	A	9/29/2022

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: Posted
FOLIO: All

CHECK DATE: 9/01/2022 THRU 9/30/2022
CLEAR DATE: 0/00/0000 THRU 99/99/9999
STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
	112010	9/15/2022	CHECK	097468	TEXAS LAWMAN SECURITY & TRAFFI	1,430.00CR	POSTED	A 9/29/2022
	112010	9/15/2022	CHECK	097469	TIME WARNER CABLE	120.61CR	POSTED	A 9/29/2022
***	112010	9/20/2022	CHECK	097474	REFUND: MOLINAR, JULIAN R	44.04CR	POSTED	U 9/30/2022
	112010	9/20/2022	CHECK	097475	REFUND: GARZA, JUAN PEDRO	28.36CR	POSTED	U 9/30/2022
	112010	9/20/2022	CHECK	097476	REFUND: GONZALES, ATANASIO	466.72CR	POSTED	U 9/29/2022
	112010	9/20/2022	CHECK	097477	REFUND: JORDAN, DAVID	24.36CR	POSTED	U 9/29/2022
***	112010	9/20/2022	CHECK	097480	REFUND: URBAN SHACK LLC	21.08CR	POSTED	U 9/29/2022
***	112010	9/20/2022	CHECK	097482	REFUND: HENDERSON, MELISSA	39.37CR	POSTED	U 9/29/2022
	112010	9/20/2022	CHECK	097483	ADVANCE AUTO PARTS INC	40.32CR	POSTED	A 9/29/2022
***	112010	9/20/2022	CHECK	097485	ALAMO TRUCK GEAR	500.00CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097486	ALEXANDRIA TREJO	75.00CR	POSTED	A 9/29/2022
***	112010	9/20/2022	CHECK	097488	AMAZON.COM LLC	3,199.69CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097489	ARCHIVE SOCIAL, INC	1,070.70CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097490	BOUND TREE MEDICAL, LLC	4,126.59CR	POSTED	A 9/29/2022
***	112010	9/20/2022	CHECK	097493	DAVID CARTWRIGHT	240.00CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097494	DPC INDUSTRIES, INC	80.00CR	POSTED	A 9/29/2022
***	112010	9/20/2022	CHECK	097496	EXPRESS EMPLOYMENT PROFESSIONA	1,320.90CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097497	GALLS, LLC	744.99CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097498	GRAINGER INC	227.87CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097499	GULF COAST PAPER CO INC	1,489.81CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097500	HOODZ OF CENTRAL TEXAS	475.00CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097501	J L BASS CONSTRUCTION	3,169.34CR	POSTED	A 9/29/2022
***	112010	9/20/2022	CHECK	097503	MYFLEETCENTER	7.00CR	POSTED	A 9/29/2022
***	112010	9/20/2022	CHECK	097506	LITHO PRESS, INC	5,948.80CR	POSTED	A 9/29/2022
***	112010	9/20/2022	CHECK	097508	VOID CHECK	0.00	POSTED	A 9/29/2022
***	112010	9/20/2022	CHECK	097510	METRO FIRE	9,934.00CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097511	NARDIS PUBLIC SAFETY	23.00CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097512	NSTS LLC	474.00CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097513	PERSONNEL CONCEPTS	199.90CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097514	QUADIENT INC	2,820.48CR	POSTED	A 9/30/2022
***	112010	9/20/2022	CHECK	097516	TAYLOR MADE HOSE INC	67.98CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097517	VALLANCE SECURITY SYSTEMS, INC	31.50CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097518	WEX HEALTH	68.10CR	POSTED	A 9/30/2022
	112010	9/20/2022	CHECK	097519	WILLIAMS, JORDAN MATTHEW	200.00CR	POSTED	A 9/29/2022
	112010	9/20/2022	CHECK	097520	ZOLL MEDICAL CORP	1,180.50CR	POSTED	A 9/30/2022
	112010	9/22/2022	CHECK	097521	AT&T UVERSE	111.28CR	POSTED	A 9/29/2022
	112010	9/22/2022	CHECK	097522	AT&T UVERSE	122.24CR	POSTED	A 9/29/2022
	112010	9/22/2022	CHECK	097523	AT&T UVERSE	307.90CR	POSTED	A 9/29/2022
	112010	9/22/2022	CHECK	097524	AUTOWORKS, INC.	2,856.81CR	POSTED	A 9/29/2022
	112010	9/22/2022	CHECK	097525	BEAR READYMIX CONCRETE, LLC	810.00CR	POSTED	A 9/29/2022
	112010	9/22/2022	CHECK	097526	BOUND TREE MEDICAL, LLC	1,694.41CR	POSTED	A 9/29/2022
	112010	9/22/2022	CHECK	097527	VOID CHECK	0.00	POSTED	A 9/29/2022
***	112010	9/22/2022	CHECK	097529	CORE & MAIN LP	9,588.61CR	POSTED	A 9/29/2022
	112010	9/22/2022	CHECK	097530	CITY PUBLIC SERVICE BOARD	26,524.63CR	POSTED	A 9/29/2022

COMPANY: 999 - Pooled Cash

ACCOUNT: 112010 Pooled Cash

TYPE: Check

STATUS: Posted

FOLIO: All

CHECK DATE: 9/01/2022 THRU 9/30/2022

CLEAR DATE: 0/00/0000 THRU 99/99/9999

STATEMENT: 0/00/0000 THRU 99/99/9999

VOIDED DATE: 0/00/0000 THRU 99/99/9999

AMOUNT: 0.00 THRU 999,999,999.99

CHECK NUMBER: 000000 THRU 999999

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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	9/22/2022	CHECK	097531	VOID CHECK	0.00	POSTED	A	9/29/2022
*** 112010	9/22/2022	CHECK	097533	DEWINNE EQUIPMENT CO, INC	122.36CR	POSTED	A	9/29/2022
*** 112010	9/22/2022	CHECK	097535	EXPRESS EMPLOYMENT PROFESSIONA	1,332.00CR	POSTED	A	9/29/2022
*** 112010	9/22/2022	CHECK	097537	HD WHITECAP CONST SUPPLY	131.00CR	POSTED	A	9/29/2022
112010	9/22/2022	CHECK	097538	LEON VALLEY WATER SYSTEM	1,361.01CR	POSTED	A	9/29/2022
112010	9/22/2022	CHECK	097539	METRO FIRE	785.50CR	POSTED	A	9/29/2022
*** 112010	9/22/2022	CHECK	097541	ODP BUSINESS SOLUTIONS, LLC	113.99CR	POSTED	A	9/29/2022
*** 112010	9/22/2022	CHECK	097543	POLLUTION CONTROL SERVICES	336.00CR	POSTED	A	9/30/2022
112010	9/22/2022	CHECK	097544	SAN ANTONIO WATER SYSTEM	1,372.31CR	POSTED	A	9/29/2022
112010	9/22/2022	CHECK	097545	SAN ANTONIO POOL MANAGEMENT, I	4,475.00CR	POSTED	A	9/30/2022
112010	9/22/2022	CHECK	097546	SERVICE UNIFORM RENTAL	319.99CR	POSTED	A	9/29/2022
112010	9/22/2022	CHECK	097547	STATE CHEMICAL SOLUTIONS	272.22CR	POSTED	A	9/30/2022
112010	9/22/2022	CHECK	097548	TMC PROVIDER GROUP, PLLC	621.00CR	POSTED	A	9/29/2022
112010	9/22/2022	CHECK	097549	TIME WARNER CABLE	69.76CR	POSTED	A	9/30/2022
112010	9/22/2022	CHECK	097550	TOTAL MAINTENANCE SOLUTIONS SO	155.94CR	POSTED	A	9/29/2022
112010	9/22/2022	CHECK	097551	UNITED STATES POSTAL SVC	2,500.00CR	POSTED	A	9/29/2022
112010	9/22/2022	CHECK	097552	WILSON SALGADO	157.00CR	POSTED	A	9/29/2022
112010	9/22/2022	CHECK	097553	ZOLL MEDICAL CORP	8,091.60CR	POSTED	A	9/30/2022
*** 112010	9/27/2022	CHECK	097564	STEPHEN J BARSCEWSKI	762.00CR	POSTED	A	9/30/2022
*** 112010	9/27/2022	CHECK	097572	VOID CHECK	0.00	POSTED	A	9/29/2022
*** 112010	9/27/2022	CHECK	097577	VOID CHECK	0.00	POSTED	A	9/29/2022
*** 112010	9/27/2022	CHECK	097579	JOSE H. RAMOS	99.00CR	POSTED	A	9/30/2022
112010	9/27/2022	CHECK	097580	LEON VALLEY WATER SYSTEM	138.02CR	POSTED	A	9/30/2022
112010	9/27/2022	CHECK	097581	LEON VALLEY WATER SYSTEM	264.15CR	POSTED	A	9/30/2022
*** 112010	9/29/2022	CHECK	097610	VOID CHECK	0.00	POSTED	A	9/30/2022
*** 112010	9/29/2022	CHECK	097623	VOID CHECK	0.00	POSTED	A	9/30/2022
TOTALS FOR ACCOUNT 112010				CHECK	TOTAL:	352,317.97CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR Pooled Cash				CHECK	TOTAL:	352,317.97CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

Payments By Location

Submission Criteria

Violation Type: All Violation Types

From Transaction Date: 9/1/2022

To Transaction Date: 9/30/2022

<u>Location</u>	<u>Total Paid</u>
LEV03 - WB HUEBNER RD @ BANDERA RD / SR 16	66
LEV04 - NB BANDERA RD / SR 16 @ HUEBNER RD	57
LEV05 - NB BANDERA RD / SR 16 @ POSS RD	178
LEV06 - NB BANDERA RD / SR 16 @ REINDEER TRAIL	97
LEV07 - SB BANDERA RD / SR 16 @ SENECA DR	276
LEV08 - SB BANDERA RD / SR 421 @ TIMCO W	242
LEV09 - NB BANDERA RD / SR 16 @ GRISSOM RD / CR 471	563
LEV10 - SB BANDERA RD / SR 16 @ WURZBACH RD	108
LEV11 - NB BANDERA RD / SR 16 @ WURZBACH RD	19
LEV12 - NB BANDERA @ 410 ACCESS ROAD / 410 EB OFF RAI	293
LEV12 - NB BANDERA RD @ I-40 ACCESS RD / LOOP 410 EB C	7
LEV13 - SB BANDERA RD / SR 16 @ GRISSOM RD / CR 471	409
LEV15 - WB GRISSOM RD / CR 471 @ SHADOW MIST RD	94
LEV16 - EB HUEBNER RD @ EVERS RD	261
LEV17 - WB HUEBNER RD @ EVERS RD	201
Total Payments	2871

City of Leon Valley August Financial Report

Kevin Rule
Finance Director

City Council Meeting
October 18, 2022

City of Leon Valley Monthly Financial September 2022

{Section}.61.

General Fund

Target Percentage 100%

REVENUE	FY 2022 BUDGET	FY 2022 Y-T-D ACTUAL		FY 2021 Y-T-D ACTUAL	
Ad Valorem	\$ 5,126,931	\$ 5,268,416	102.8%	\$ 4,886,127	102.4%
Sales Taxes	\$ 2,913,493	\$ 2,708,555	93.0%	\$ 2,856,247	104.2%
Franchise Taxes	\$ 885,567	\$ 891,550	100.7%	\$ 877,389	99.4%
Licenses, Permits, Fees & Fines	\$ 3,185,079	\$ 1,363,061	42.8%	\$ 1,238,727	34.9%
Miscellaneous	\$ 1,305,632	\$ 651,451	49.9%	\$ 232,179	73.7%
ARP Funds	\$ 512,420	\$ 512,420	100.0%		0.0%
Fund Balance	\$ 609,737	\$ -	0.0%	\$ -	0.0%
Total Revenue	\$ 14,538,859	\$ 11,395,453	78.4%	\$ 10,090,669	82.4%

EXPENDITURES

Municipal Court	\$ 178,937	\$ 176,291	98.5%	\$ 180,017	97.9%
Finance	174,408	164,727	94.4%	152,513	86.9%
Council & Manager	1,111,060	833,055	75.0%	740,617	90.5%
Police	2,660,609	2,541,344	95.5%	2,598,794	90.7%
Traffic Safety Program	566,216	415,755	73.4%	612,627	87.3%
Red Light Cameras	1,451,537	-	0.0%	-	0.0%
Impound Lot	114,859	-	0.0%	-	0.0%
Fire	3,764,098	3,419,807	90.9%	3,381,281	95.2%
Public Works	1,425,313	1,368,611	96.0%	1,813,130	101.1%
Planning and Zoning	416,608	359,336	86.3%	457,575	94.8%
Economic Development	318,676	-	0.0%	-	0.0%
Special Events	114,380	123,973	108.4%	70,839	61.9%
Parks & Recreation	1,758,421	304,475	17.3%	512,251	94.2%
Library	483,737	459,710	95.0%	422,308	88.7%
Other Sources/Uses	-	-	0.0%	-	0.0%
Total Expenditures	\$ 14,538,859	\$ 10,167,084	69.9%	\$ 10,941,952	80.6%

REVENUE OVER (UNDER)	\$	-	\$	1,228,369	\$	(851,283)
EXPENITURES						

Beginning Fund Balance 9/30/2021: \$3,361,144

Ending Fund Balance 9/30/2022: \$4,589,513



General Fund Sales Taxes

September 2022

Month	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Change
DEC (Oct)	184,399	215,309	204,308	202,861	216,829	6.89%
JAN (Nov)	179,136	156,224	174,973	187,220	258,323	37.98%
FEB (Dec)	231,503	241,218	235,385	264,298	295,934	11.97%
MAR (Jan)	168,032	177,938	163,709	193,537	239,288	23.64%
APR (Feb)	177,302	211,453	226,435	168,536	222,870	32.2%
MAY (Mar)	242,865	214,224	221,379	301,384	340,767	13.1%
JUN (Apr)	179,315	190,298	157,204	231,275	252,566	9.2%
JUL (May)	191,414	192,754	179,581	229,648	255,326	11.2%
AUG (Jun)	241,295	226,356	248,995	288,106	325,832	13.1%
SEP (Jul)	192,601	219,617	195,378	251,744	255,640	1.5%
OCT (Aug)	195,777	194,186	196,640	236,170		
NOV (Sep)	246,941	230,647	265,232	279,452		
Totals	\$ 2,430,581	\$ 2,470,224	\$ 2,469,219	\$ 2,834,232	\$ 2,663,376	14.87%

September 2022 collections are for July 2022

September 2022 collections are 1.55% (\$3,895.39) higher than September 2021

Total year-to-date collections are 14.87% (\$344,767) higher than last year at this time

City of Leon Valley

Monthly Financial

September 2022

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Red Light Cameras (RLC)

Target Percentage 100%

REVENUE	FY 2022 Budget	FY 2022 Y-T-D ACTUAL		FY 2021 Y-T-D Actual	
Red Light Camera Fines	1,878,594	1,868,564	99.5%	1,954,809	105.0%
Late Fees/Court Costs	155,000	191,484	123.5%	186,467	124.3%
Total Revenues	\$ 2,033,594	\$ 2,060,048	101.3%	\$ 2,141,276	106.5%
EXPENDITURES					
Red Light Cameras					
Personnel	552,754	514,404	93.1%	473,952	86.3%
Supplies	2,100	1,165	55.5%	9,002	428.7%
Contractual	896,683	807,954	90.1%	879,282	101.7%
Capital	-	-	-	-	-
Total Tier One	\$ 1,451,537	\$ 1,323,523	91.2%	\$ 1,362,236	96.2%
Traffic Safety					
Personnel	538,916	391,870	72.7%	343,658	65.8%
Supplies	9,800	8,419	85.9%	29,304	299.0%
Contractual	17,500	15,466	88.4%	16,451	82.3%
Capital	-	-	0.0%	132,214	88.1%
Total Tier Two	\$ 566,216	\$ 415,755	73.4%	\$ 521,627	74.3%
Total Expenditures	\$ 2,017,753	\$ 1,739,278	86.2%	\$ 1,883,863	88.9%
REVENUE OVER (UNDER) EXPENITURES	\$ 15,841	\$ 320,770		\$ 257,413	

Beginning Fund Balance 9/30/2021: \$600,453

Ending Fund Balance 9/30/2022: \$1,148,496



City of Leon Valley Monthly Financial September 2022

Impound Lot

Target Percentage 100%

REVENUE	FY 2022 Budget	FY 2022 Y-T-D ACTUAL		FY 2021 Y-T-D Actual	
Impound Lot Fees	50,000	68,645	137.3%	84,835	39.3%
Auctions	41,585	64,764	155.7%	85,470	104.7%
Miscellaneous	-	457	0.0%		0.0%
Fund Balance	23,274	-	0.0%	-	0.0%
Total Revenues	\$ 114,859	\$ 133,866	116.5%	\$ 170,305	57.3%

EXPENDITURES

Personnel	104,459	117,024	112.0%	147,710	141.4%
Supplies	1,900	2,210	116.3%	1,729	91.0%
Contractual	8,500	4,828	56.8%	7,426	78.2%
Capital	-	-	0.0%	-	0.0%
Total Expenditures	\$ 114,859	\$ 124,062	108.0%	\$ 156,865	135.4%

REVENUE OVER (UNDER)	\$	-	\$	9,804	\$	13,440
EXPENITURES						

Beginning Fund Balance 9/30/2021: \$335,398

Ending Fund Balance 9/30/2022: \$345,202

City of Leon Valley Monthly Financial September 2022

Economic/Community Development

Target Percentage 100%

REVENUE	FY 2022 Budget	FY 2022 Y-T-D ACTUAL		FY 2021 Y-T-D Actual	
Sales Tax Revenues	319,416	332,873	104.2%	354,235	118.3%
Miscellaneous	-	573	-	-	-
Total Revenues	\$ 319,416	\$ 333,446	104.4%	\$ 354,235	16.3%

EXPENDITURES

Personnel	210,313	181,260	86.2%	136,796	102.2%
Supplies	10,690	4,867	45.5%	7,918	86.1%
Contractual	97,673	103,540	106.0%	55,770	35.8%
Total Expenditures	\$ 318,676	\$ 289,667	90.9%	\$ 200,484	67.1%

REVENUE OVER (UNDER) EXPENITURES	\$ 740	\$ 43,779	\$ 153,751
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Beginning Fund Balance 9/30/2021: \$442,614

Ending Fund Balance 9/30/2022: \$486,393

City of Leon Valley

Monthly Financial

September 2022

{Section}.61.

Water/Sewer/Storm Water Fund

Target Percentage 100%

REVENUE	FY 2022 BUDGET	FY 2022 Y-T-D ACTUAL		FY 2021 Y-T-D ACTUAL	
Water Sales	\$ 2,012,933	\$ 2,047,999	101.7%	1,994,987	108.1%
Sewer Sales	2,404,335	2,436,640	101.3%	2,559,462	110.9%
Storm Water	416,289	388,838	93.4%	463,363	115.3%
Connection & Platting	350	-	0.0%		0.0%
Customer Fees	67,397	76,311	113.2%	77,555	107.3%
Tapping Fees	15,000	-	0.0%		0.0%
Miscellaneous	2,638,585	743,316	28.2%	53,906	89.1%
ARP Funds	230,000	230,000	100.0%		0.0%
Water Fund Balance	798,989	1,132	0.1%		0.0%
Sewer Fund Balance	478,077	478,077	100.0%	-	0.0%
Stormwater Fund Balance	274,790	-	0.0%	-	0.0%
Total Revenue	\$ 9,336,745	\$ 6,402,313	68.6%	\$ 5,149,273	109.5%

EXPENDITURES

Business Office	\$ 955,248	\$ 830,737	87.0%	\$ 865,759	88.7%
Water System	3,555,509	2,687,885	75.6%	1,712,660	64.9%
Sewer System	2,619,399	2,202,214	84.1%	1,853,308	83.3%
Storm Water	1,927,470	303,965	15.8%	379,641	21.6%
Other Sources/Uses	377,512	377,512	100.0%	-	0.0%
Total Expenditures	\$ 9,435,138	\$ 6,402,313	67.9%	\$ 4,811,368	62.4%

**REVENUE OVER (UNDER)
EXPENITURES**

\$ (98,393) \$ (478,077) \$ 337,905

Beginning Fund Balance 9/30/2021: \$2,404,894

Ending Fund Balance 9/30/2022: \$1,925,685

City of Leon Valley Monthly Financial September 2022

Community Center Fund

Target Percentage 100%

REVENUE	FY 2022 BUDGET	FY 2022 Y-T-D ACTUAL		FY 2021 Y-T-D ACTUAL	
Hotel/Motel Taxes	\$ 50,500	\$ 64,949	128.6%	\$ 89,993	120.0%
RENTAL FEES					
Community Center	5,100	47,939	940.0%	13,661	129.1%
Conference Center	4,176	16,353	391.6%	6,592	150.3%
Miscellaneous Revenue	-	626	0.0%	-	-
Fund Balance	82,142				
Total Revenue	\$ 141,918	\$ 129,866	91.5%	\$ 110,246	122.5%

EXPENDITURES

Community Center Operations	\$ 141,918	\$ 108,438	76.4%	\$ 110,885	76.9%
Total Expenditures	\$ 141,918	\$ 108,438	76.4%	\$ 110,885	76.9%

REVENUE OVER (UNDER)	\$	-	\$	21,428	\$	(639)
EXPENITURES						

Beginning Fund Balance 9/30/2021: \$135,325

Ending Fund Balance 9/30/2022: \$156,753

American Recue Plan (ARP) Funds

Kevin Rule, Finance Director
City Council Meeting
October 18, 2022

ARP Funds received 8/24/2021

\$

1,524,626.95

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2021-22 Budget

911 Mass text notification	\$ 5,900.00
PPE / Decontamination Supplies	\$ 10,000.00
Disposal Supplies and Medication	\$ 45,000.00
Power Stretchers	\$ 60,000.00
12 Lead Cardiac Monitor	\$ 70,000.00
Library Hot Spots	\$ 5,520.00
Huebner Well Generator	\$ 230,000.00
	<u>\$ 426,420.00</u>

2021-22 Budget Adjustments

AV Council Cambers	\$ 41,000.00
AC repairs to PD	\$ 10,000.00
FOIA Software	\$ 40,000.00
Premium Pay	\$ 150,000.00
AC repair to Library	\$ 25,000.00
Utility Assistance	\$ 50,000.00
	<u>\$ 316,000.00</u>

2022-23 Budget

Fire Truck	\$ 400,000.00
Skate Park - Shadow Mist	\$ 70,000.00
One Patrol Officer & 2% COLA	\$ 217,134.00
	<u>\$ 687,134.00</u>

ARP Funds Received 9/26/2022

\$

1,527,460.09

Fund Balance

\$

1,622,533.04

Right of Way Neighborhood Monuments Rehab or Remove?

City Council Meeting

October 18, 2020

Public Works Director Melinda Moritz

Purpose

- The purpose of this item is to get direction from City Council on the disposition of various neighborhood entrance monuments in Leon Valley
- Older monuments are in city rights-of-way & adjacent neighborhoods do not have Homeowner's Associations (HOA) with common areas supported by HOA dues

Monuments

Castle Estates



Forest Oaks



Forest Oaks



Canterfield



Monuments

- Castle Estates - \$8,000 ea., \$16,000 total
 - 2 at Locker Lane, recently rehabilitated
- Canterfield - \$6,000 ea., \$24,000 total
 - 2 at Canterfield, with signs (City replaced one and replaced the signs)
 - 2 at Sulky
- Forest Oaks - \$6,000 ea. for side, \$60,000 total, ?? for medians
 - 3 median F. Dell, F. Bend N., F. Way
 - 10 side (2 missing) F. Bend N., F. Way, F. Leaf, F. Meadow, F. Moss, F. Pine
 - 1 Leaning F. Meadow, F. Moss, F. Pine

Background

- The monuments were constructed when the neighborhoods were being built
 - Forest Oaks – 1968-70's
 - Canterfield – 1968-70's
 - Castle Estates - 1965
- The City has been maintaining them over the years, except at Forest Way
 - 1 destroyed by vehicle crash
- Forest Oaks Garden Club beautified the median monuments, but the Club disbanded

Summary

- Pro's
 - Monuments and medians give the residents a sense of place and of safety
 - They are great identifiers for persons trying to locate someone's home in those areas
 - They add to the aesthetic of the City
- Con's
 - Expensive to maintain
 - Median landscaping less expensive, but still need care
 - Some monuments are a traffic hazard
 - Need maintenance each year, as the ground around them is unstable

S.E.E. Statement

- *Social* – Monuments create a sense of place and pride for the citizens who live in those neighborhoods
- *Economic* – Monuments are expensive to maintain/replace
- *Environmental* – By creating a sense of pride, monuments may induce the residents to keep trash, debris, etc. cleaned up, which reduces the amount of litter and debris from entering the stormwater system



GOOD NEIGHBOR AWARD

Presented to

Mr. Kishore Kamaraju

*In Recognition of the Your Outstanding Assistance and
Participation in National Night Out 2022*



Signed by my hand this 18th day of October, 2021.



Mayor Chris Riley



GOOD NEIGHBOR AWARD

Presented to

Ms. Tina Chasan

*In Recognition of the Your Outstanding Assistance and
Participation in National Night Out 2022*



Signed by my hand this 18th day of October, 2021.



Mayor Chris Riley



GOOD NEIGHBOR AWARD

Presented to

Ms. Linda Meffert

*In Recognition of the Your Outstanding Assistance and
Participation in National Night Out 2022*



Signed by my hand this 18th day of October, 2021.



Mayor Chris Riley



**CITY OF LEON VALLEY
SPECIAL CITY COUNCIL MEETING**

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Monday, October 03, 2022 at 6:00 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Benny Martinez
Council Place 2 Josh Stevens
Council Place 3 Jed Hefner
Mayor Pro Tem, Council Place 4 Rey Orozco
Council Place 5 Will Bradshaw

Mayor Chris Riley called the meeting to order and announced that a quorum of City Council was present in Council Chambers.

Mayor Riley asked Councilor Benny Martinez to lead the Pledge of Allegiance.

Mayor Riley recognized and thanked James Lee of the Echo who was present to provide livestream services as the City is in transition from one vendor to another for these services. The new platform along with the new website, should be up and running within approximately two weeks.

2. The City Council Shall Meet in Executive Session to Discuss the Following:

- 1. Section 551.071: Consultation with the Attorney Regarding Pending or Contemplated Litigation, or Settlement Offer; or on a Matter in which the Duty of the Attorney to the Governmental Body Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Texas**

Open Meetings Act, Re: City of Leon Valley v. 5622 Equity DE LLC, a Delaware Limited Liability Company D/B/A Vista Del Rey Apartments Located at 5622 Evers Road

Mayor Riley read aloud the agenda caption for Item 2.1

The City Council went into Executive Session at 6:02 PM

3. Reconvene into Regular Session

The City Council reconvened into Open Session at 6:39 PM

4. Citizens to be Heard

Those who spoke at this time were: Hilda Gomez (Leon Valley)

5. Possible Action on Issues Discussed in Executive Session If Necessary

No action was taken.

6. Presentations

1. Presentation of a Proclamation to Courtney Schermerhorn of NISD in Recognition of World Teacher's Day - October 05, 2022 by Mayor Chris Riley

Mayor Chris Riley presented Courtney Schermerhorn of NISD a proclamation in recognition of World Teacher Day.

2. Presentation Discussion and Possible Action on John Marshall High School Traffic Calming - M. Moritz, Public Works Director

Mayor Chris Riley introduced the item by introducing those present who would be speaking on this issue. M'Lissa Chumbley, NISD, Trustee, Richard Halle, Principal of John Marshall High School; Chris Georges Traffic Engineer with the City of San Antonio. and Kelly Rasti, NISD, Director of Government Relations Communications.

Mayor Riley proceeded to present a timeline of events pertaining to this concern.

Melinda Moritz, Public Works Director gave a presentation of proposed traffic calming options.

M'Lissa Chumbley, NISD spoke briefly and with limited information due to an ongoing litigation that restricted what could be said. However, Trustee Chumbley did suggest a joint meeting between the City of Leon Valley City Council, NISD Board of Trustees, and John Marshall High School.

Chris Georges, City of San Antonio spoke about the traffic light at Eckhert Road.

Michael Naughton, LVFD Chief spoke about fire truck access with road closures.

David Gonzalez, LVPD Chief spoke about response time, ability for officers to get where they need to be with road closures. Chief Gonzalez concluded by saying, "safety is an issue."

Mayor Riley called for public comment. Those who spoke at this time were:

Pastor Jeff Sofet of Grace Fellowship Church; Elizabeth Seibert (Leon Valley); Sharon Ortiz (Leon Valley); Annette (Leon Valley); Leisel Koerber (Leon Valley); Evan Bohl (Leon Valley); Jessica Saenz (Leon Valley); Jackie Conrad (Leon Valley); Erick Matta (Leon Valley); John Saenz (Leon Valley)

The next step will be to work with NISD to schedule a joint meeting which will be announced as soon as possible.

3. Presentation of the Capital Facilities Oversight Committee Final Report - Olen Yarnell, Chair

Olen Yarnell, Chair of the Capital Facilities Oversight Committee and Melinda Moritz, Public Works Director and Staff Liaison presented the Committee's Final Report. This also sunsets the committee.

4. Presentation, Discussion, and Possible Action on Annual Christmas Tree Lighting Event - C. Miranda, Community Relations Director

Crystal Miranda, Community Relations Director presented the Christmas Event - 2022 options.

Those who spoke on this item were: Erick Matta (Leon Valley); and Tina Chasan (Leon Valley)

There was a consensus among members of City Council to proceed with having one (1) event and to hold it in the Leon Valley Community Center.

- 7. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Announcements were made by the Mayor and Council Members.

8. City Manager's Report

1. UPCOMING IMPORTANT EVENTS:

Regular City Council Meeting, Tuesday, October 18, 2022, at 6:30 PM, in Council Chambers.

National Night Out, Tuesday, October 04, 2022, from 4:00 PM to 6:00 PM, city-wide.

Trash and Treasure Day, Saturday, October 01, 2022, at the Leon Valley Community Center.

Coffee with the Mayor & City Council, Saturday, October 22, 2022, from 9:00 AM to 11:00 AM.

Early Voting for the Joint General, Special, Charter and Bond Election, Monday, October 24, 2022 through Friday, November 04, 2022, at the Leon Valley Conference Center.

Election Day, Tuesday, November 08, 2022, from 7:00 AM to 7:00 PM, at the Leon Valley Conference Center.

Breakfast with Santa, Saturday, December 03, 2022, from 8:00 AM to 10:30 AM, at the Leon Valley Public Library.

Miscellaneous other events and announcements.

9. Consent Agenda

Councilor Benny Martinez noted a correction to be made to the last City Council minutes.

A motion was made by Councilor Rey Orozco to approve the Consent Agenda with the amendment to be made to the minutes as discussed. The motion was seconded by Councilor Jed Hefner.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

- 1. Discussion and possible action approving of the Following City Council Minutes:**
 - a. 09-20-2022 Regular City Council Meeting Minutes**
- 2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
 - a. 03-16-2022 Citizens Police Advisory Committee Meeting Minutes**
 - b. 07-13-2022 Earthwise Living Committee Meeting Minutes**
 - c. 07-25-2022 Capital Facilities Oversight Committee Meeting Minutes**
 - d. 08-23-2022 Planning & Zoning Commission Meeting Minutes**
- 3. Discussion and Possible Action on an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A, Article A11.000 Water and Sewer Fees to Allow a Retroactive Adjustment to a Water Bill for a Verifiable Water Leak That Occurred Prior to November 2021 (1st Read Held on 9-20-22) M. Moritz Public Works Director**

4. **Presentation and Discussion of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 14 Utilities, Article 14.11 Water Conservation and Drought Management, Division 2. Landscape Watering to Add a New Section 14.11.038 Conservation Programs (1st Read was Held 09-20-2022) M. Moritz, Public Works Director**

10. Regular Agenda

1. **Presentation and Discussion of an Ordinance Authorizing Budget Adjustments for the FY 2022-2023 for Carry Over Capital Projects (1st Reading was held on 10/03/2022) – K. Rule, Finance Director**

Kevin Rule, Finance Director presented this item seeking City Council authorization of a budget adjustments for the Fiscal Year 2022-2023 for Carry Over Capital Projects.

There was a consensus among members of City Council to add this item to the October 18, 2022 Consent Agenda for a second reading.

2. **Discussion and Possible Action on an Ordinance Repealing and Replacing the Leon Valley Code of Ordinances, Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes and Standards, Divisions 2., 3., 4., 5., 6. with a New Division 2 Technical and Construction Codes Adopted, Amending Article 3.06 Swimming Pools, and Amending Appendix A of the Code of Ordinances, Article A8.000 Building and Construction Related Fees, Section A8.001 Contractor registration fee, to Adopt the 2020 National Electrical Code, and the 2021 International Residential, Building, Mechanical, Plumbing, Swimming Pool and Spa, Fuel Gas, Energy and Conservation, and Existing Building Codes, with Amendments, and Removing Contractor Registration Fees (1st Read as Required by City Charter) – M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director presented this item which was followed by a brief discussion.

There was a consensus among members of City Council to add this item to the October 18, 2022 Consent Agenda for a second reading.

3. **Presentation and Discussion of a Budget Adjustment in the Amount of \$633,167.000 from the Stormwater Fund Balance to Fund Engineering and Design of a Flood and Erosion Control Project in Huebner Creek (1st Read as Required by City Charter) - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director presented this item seeking City Council consideration of a budget adjustment in the amount of \$633,167 to come from the Stormwater Fund Balance to fund the engineering and design of a flood and erosion control project in the Huebner Creek.

There was a consensus among members of City Council to add this item to the October 18, 2022 Consent Agenda for a second reading.

4. Presentation, Public Hearing, and Discussion of an Ordinance Revising Chapter 15 Zoning, Division 7 Permitted Use Table, Section 15.02.381 Permitted Use Table, to Remove the Requirement for a Specific Use Permit From the Use "Mobile Food Unit" (1st Read as Required by City Charter) – M. Teague, Zoning Director

Mindy Teague, Planning and Zoning Director presented this item for discussion and a public hearing.

Mayor Chris Riley opened the public hearing at 9:26 PM.

There being no public comment; Mayor Riley closed the public hearing at 9:26 PM.

There was a consensus among members of City Council to add this item to the October 18, 2022 Consent Agenda for a second reading.

5. Discussion and Possible Action on the Juvenile Curfew Ordinance Review and Ordinance Renewal (1st Reading was held 05-03-2022) – D. Gonzalez, Police Chief

David Gonzalez, LVPD Chief presented this item for discussion and second reading. Chief Gonzalez presented the item with suggested amendments.

A motion was made by Councilor Jed Hefner to adopt the ordinance as amended. The motion was seconded by Councilor Rey Orozco.

Motion made by Council Place 3 Hefner, Seconded by Mayor Pro Tem, Council Place 4 Orozco.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

11. Citizens to be Heard

Those who spoke at this time were: Evan Bohl (Leon Valley)

12. Requests from Members of City Council to Add Items to Future Agendas

Mayor Chris Riley asked that a presentation on the ARP funds be placed on the next agenda for City Council direction on how it is to be used.

Councilor Josh Stevens asked for an update on the Google Dog Park.

13. Adjournment

Mayor Riley announced that the meeting adjourned at 9:31 PM.

These minutes approved by the Leon Valley City Council on the 18th of October, 2022.

APPROVED

CHRIS RILEY
MAYOR

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

DRAFT



2025 Goal: Adopt-Out/Plant
10,000 Trees
Current Count To-Date:
6,675 Trees

MINUTES OF THE MEETING OF THE LEON VALLEY TREE ADVISORY BOARD

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:09 PM, on Monday, August 22, 2022, at Leon Valley Public Works (Employee Breakroom), 6429 Evers Road, Leon Valley, Texas.

I. Poll for Attendance and Determination of a Quorum.

- Staff Liaison: David Dimaline (Present)
- TAB Forester: Mark Kroeze, Texas Forest Service (Absent)
- Members Present: Thomas Benavides, Kimberly Crawford, Mary Key, Diana Sarfin, & Rich Sarfin
- Members Absent (Forecasted): Irene Baldridge (new member), Denise Berger, & Katie Gwaltney

II. Approval of Meeting Minutes – July 25, 2022.

- Mr. Sarfin made a motion to approve the minutes from Monday, July 25, 2022, Mrs. Sarfin seconded, and the motion was unanimously carried.

III. Presentation and Discussion of the 2022 Arbor Day Tree Adoption Event and Poster Contest.

- The Arbor Day Tree Adoption Event is scheduled for Saturday, October 29, 2022. Discussions are as follows:
 - This event will be held in conjunction with the LV Library Halloween Fall Festival.
 - TAB will partner with CPS Energy and split the cost of the trees.
 - The tree adoption will be held on the patio of the LV Community Center and it will run from 9:00 AM to 11:00 AM.
 - A total of 250 trees will be purchased from Mosty Brothers Nursery in Center Point, Texas.
 - Ms. Key inquired on the possibility of acquiring fruit trees.
 - Tree type and size will be determined once availability is known.
 - Mr. and Mrs. Sarfin will manage the poster contest.
 - Mr. Dimaline will provide Mr. and Mrs. Sarfin with the previous rules that have been used in the past. They will be delivered to Leon Valley Elementary School and Pat M. Neff Middle School. Applications will also be provided.
 - The theme for the Poster Contest is “Trees & You, What Do They Do.”
 - Participant categories will include 1st-3rd Grade, 4th-5th Grade, and 6th-8th Grade.
 - Certificates for 1st, 2nd, & 3rd Place will be awarded in each category to include Honorable Mention for 4th and 5th Place. Also, appropriate reading level books on trees will be given to all participants.
 - The TAB will judge the posters on Monday, October 24, 2022.
 - Posters will be displayed in the LV Library (Children’s Section) on October 29, 2022.

IV. Future Agenda Items.

A. Create more Opportunities for Tree Education.

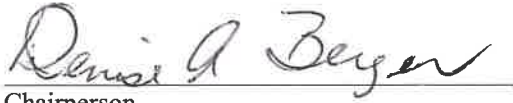
- Handouts on Oak Wilt will be given out during the 2022 Arbor Day Tree Adoption Event.

B. Create more Opportunities for Tree Planning.

- The “Current Count To-Date” of 6,575 trees that have been adopted-out/planted will be updated to 6,675 trees. This update reflects the 100 trees that were planted by Bexar County at the LC-17 project park. The count is located on the upper righthand corner on page 1 of these meeting minutes.

V. Adjourn.

- Ms. Crawford made a motion to adjourn the meeting at 6:58 PM, Ms. Key seconded, and the motion was unanimously carried.
- The next meeting of the TAB is scheduled for Monday, September 26, 2022, at 6:00 PM, at Leon Valley Public Works (Employee Breakroom), 6429 Evers Road, Leon Valley, Texas.



Chairperson

**EARTHWISE LIVING COMMITTEE MEETING MINUTES
CITY OF LEON VALLEY, TEXAS
September 21, 2022**

The Earthwise Living Committee of the City of Leon Valley, Texas met in person on the 21st day of September 2022 at 5:30 pm in the large conference room in City Hall, located at 6400 El Verde Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

REGULAR MEETING OF THE CITY OF LEON VALLEY EARTHWISE LIVING COMMITTEE, 5:30 PM

1. Call the City of Leon Valley Regular Earthwise Living Committee Meeting to Order and Determine a Quorum is Present.

The meeting was called to order at 5:35 pm. Present were members Burnside, Castillo, Key and Bacon Knopf. Also present were Staff liaison Miranda and Council liaison Riley. Absent members were Meffert, Bohl and Valdez.

2. Review and Consider Approval of the July 13 Regular Meeting Minutes.

The meeting minutes were reviewed and Staff liaison Miranda asked for a motion to approve the meeting minutes as written. Member Bacon Knopf made the motion to approve the meeting minutes as written. The motion was seconded by member Castillo.

3. Discussion and Possible Action on a Theme for Earthwise Living Day 2023.

Committee Chair Burnside distributed a handout with the EWL Mission Statement on it and a survey for feedback from members on approaches going forward for the committee.

The committee members discussed what themes were most important to focus on, listing their top three interests/concerns. Chair Burnside is concerned with plastic and proper recycling practices for everyone in the community, including restaurants and other businesses. She also wants focus on water conservation and community education. Member Bacon Knopf is interested in information on new programs for solar energy opportunities along with updating and expanding education on water conservation and new programs for electric vehicles. Member Castillo is interested in collaboration with educators at all levels on sustainability issues and also with the Lion's Roar. Member Key is concerned with water issues and flood control. Council liaison Riley is concerned with emergency response, climate change and how to prepare and respond to it personally and as a community. Member Valdez answered via email, she is concerned about water issues and promoting environmental stewardship. She wants to work with students on recycled art projects.

The committee tabled choosing a theme until the next EWL meeting to get further input from absent members. Member Bacon Knopf motioned to table choosing a theme until the next meeting and member Castillo seconded the motion.

4. Discussion and Possible Action on Purchasing Items for Earthwise Living Day 2023.

The committee discussed purchasing items for the 2023 Earthwise Living Day event. Staff liaison Miranda provided the committee with the 2022 Earthwise Living Day budget along with price quotes for 2 EWL banners, aprons, thermal insulated bags, ~~stainless steel straw sets and~~ reusable storage bags. The committee decided to purchase 2 EWL banners, thermal bags and

recycled notebooks/pads. Member Bacon Knopf motioned to purchase 2 EWL banners, thermal bags and recycled notebooks/pads for EWL Day 2023. Member Castillo seconded the motion.

5. Other Business

The committee sees a need for more education on community recycling and sustainability overall, including air and water issues. Staff liaison Miranda provided and discussed information from the Texas Commission on Environmental Quality (TCEQ) Idling Ordinance and the City of San Antonio Household Hazardous Waste Grant Program through AACOG. She also invited Tiger Sanitation to attend the next EWL meeting to discuss recycling tips.

The committee discussed planning an event for Earth Day 2023, possibly a sustainable Pic Nic.

The committee discussed the next Earthwise Living Day Committee meeting to be held on October 12, 2022 at 5:30 PM in the large conference room at Leon Valley City Hall.

6. Adjourn

Member Bacon Knopf motioned to adjourn the meeting at 6:42 PM and member Castillo seconded the motion. The meeting was adjourned without objection.

Rita Burnside
Chair

10-12-22
Date

MAYOR AND COUNCIL COMMUNICATION

DATE: October 18, 2022

TO: Mayor and Council

FROM: Mindy Teague, Planning and Zoning Director

THROUGH: Crystal Caldera, City Manager

SUBJECT: Discussion and Possible Action of an Ordinance Revising Chapter 15 Zoning, Division 7 Permitted Use Table, Section 15.02.381 Permitted Use Table, to Remove the Requirement for a Specific Use Permit From the Use "Mobile Food Unit" (1st Read was Held on 10-03-22) - M. Teague, Planning and Zoning Director

SPONSOR(S): N/A

PURPOSE

The purpose of this item is to consider approval of an Ordinance removing the requirement for a Specific Use Permit (SUP) from the use "Mobile Food Unit". This action was requested by the City Council.

This action would allow food trucks to operate in the business zoning districts city-wide without the requirement of obtaining an SUP. Food trucks would still be required to obtain health licenses from the appropriate agencies.

The SUP requirement is designed to regulate uses that may adversely affect traffic, public health, public utilities, public safety, and the general welfare of the city. The SUP assures that the use will not adversely affect the character and appropriate use of the area or substantially depreciate the value of adjacent and nearby properties

Food truck operators would still be required to obtain permission from the City to operate on city-owned land.

SEE LEON VALLEY

Social - food trucks are enjoyed by all citizens, as they prepare and serve many different and unusual types of cuisine.

Economic - allowing food trucks to operate without the lengthy process for obtaining an SUP may encourage food truck owners to sell food in the city limits, which may increase sales tax revenues.

Environmental - food trucks occupy less real estate and disturb less soil than a conventional brick and mortar building, thereby reducing the impact to our environment.

FISCAL IMPACT

There may be an increase in the City's sales tax revenue from the operation of these trucks within the city limits.

STRATEGIC GOALS

Goal # 1 - Economic Development · Objective F – Promote Leon Valley

RECOMMENDATION

At their 9-27-22 meeting, the Planning and Zoning Commission voted to recommend approval of this amendment.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX., CITY COUNCIL AMENDING THE LEON VAOLLEY CODE OF ORDINANCES, CHAPTER 15 ZONING, DIVISION 7 PERMITTED USE TABLE, SECTION 15.02.381 PERMITTED USE TABLE, TO REMOVE THE REQUIREMENT FOR A SPECIFIC USE PERMIT FROM THE USE “MOBILE FOOD UNIT”; PROVIDING FOR REPEALER, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 15 Zoning of the City’s Code of Ordinances is intended to regulate land uses within the city limits and to require Specific Use Permits for certain land use activities; and

WHEREAS, the City Council has determined that the use “Mobile Food Unit” is a land use and business activities that should be exempt from the Specific Use permitting requirements.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

SECTION 1. Chapter 15 Zoning, Division 7 Permitted Use Table, Section 15.02.381 Permitted Use Table is here by revised to remove the Specific Use Permit requirement from the use “Mobile Food Unit”.
follows:

SECTION 2. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 3. That it is hereby declared to be the intention of the City Council of the City of Leon Valley that phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph, and section.

SECTION 4. The ordinance shall be effective upon passage and publication as required by law.

Consider Ordinance Amendment Removal of Specific Use Permit Requirement Mobile Food Units

City Council Meeting

October 18, 2022

Mindy Teague

Planning and Zoning Director

Purpose

- To amend Chapter 15 Zoning, Division 7, Permitted Use Table, Section 15.02.381, Permitted Use Table
- To remove the SUP requirement from the use “Mobile Food Unit”
- This change was requested by the City Council

Mobile Food Units

- Over the past several years, Staff received numerous inquiries regarding the operation of food trucks in the City
- April 2021- use “Mobile Food Unit” was added to the City’s Zoning Code, with the requirement for an SUP in all business zoning districts
- Use is only allowed in non-residential zoning districts

Purpose

- SUP requirement is designed to regulate uses that may:
 - Adversely affect traffic, public health, public utilities, public safety, and the general welfare of the city
 - The SUP assures that the use will not adversely affect the character and appropriate use of the area or substantially depreciate the value of adjacent and nearby properties

Recommendation

- At the Planning and Zoning Commission's 9-27-22, meeting, the amendment was recommended for approval.

FISCAL IMPACT

- The removal of the Specific Use Permit requirement may encourage food trucks to operate more frequently in the city, which may increase sales tax revenue

S.E.E. LEON VALLEY

- *Social* – food trucks are enjoyed by all citizens, as they prepare and serve many different types of cuisine
- *Economic* – allowing food trucks to operate without the lengthy process for obtaining an SUP may encourage food truck owners to sell food in the city limits, which may increase sales tax revenues
- *Environmental* – food trucks occupy less real estate and disturb less soil than a conventional brick and mortar building, thereby reducing the impact to our environment

MAYOR AND COUNCIL COMMUNICATION

DATE: October 18, 2022

TO: Mayor and Council

FROM: Melinda Moritz, Public Works Director

THROUGH: Crystal Caldera, City Manager

SUBJECT: Presentation and Discussion of a Budget Adjustment in the Amount of \$633,167 from the Stormwater Fund Balance to Fund Engineering and Design of a Flood and Erosion Control Project in Huebner Creek (1st Read as Required by City Charter)

SPONSOR(S): City Council

PURPOSE

This M & C is to consider approval an Ordinance authorizing a budget adjustment in the amount of \$633,167 from the Stormwater Fund balance for the purpose of engineering and designing a flooding and erosion control project for Huebner Creek, from Bandera Road to Poss Road at Cherryleaf.

At the September 20, 2022 City Council meeting, the Council was presented with engineering costs for designing a project that would reshape approximately 2,600 linear feet of Huebner Creek. Once designed, Staff will pursue grants for the construction of the project.

Controlling erosion and reducing the threat of flooding from this creek will improve life safety of the citizens, restore the Huebner-Onion Natural Area Trail, and improve the quality of water in the creek.

FISCAL IMPACT**Detailed Design Phase Services**

Engineering	\$305,614
Surveying	\$ 60,095
Geotechnical	\$ 14,030
Environmental	\$225,643
SUE	\$ 27,785
Total	\$633,167

Fund balance	\$1,400,000.00 (as of 9-30-21)
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SEE LEON VALLEY

Social Equity – Flooding and erosion affect all citizens and should be prevented where possible.

Economic Development – Improving the trail in the Huebner-Onion Natural Area Park may bring more visitors to the city, which increases the sales tax revenue.

Environmental Stewardship – Erosion control provides for environmental stewardship of the floodway by improving the water quality.

STRATEGIC GOALS

This initiative is specifically listed in the 2018 Strategic Goal (4) - Infrastructure/Capital Plan: Objective D - Continue to mitigate flooding through capital improvement planning and mandatory stormwater reduction in new and redeveloped commercial properties.

RECOMMENDATION

Approve as presented.

ATTEST :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL AMENDING THE ENTERPRISE FUND BUDGET OF THE CITY OF LEON VALLEY, TEXAS MUNICIPAL BUDGET FOR THE FISCAL YEAR 2022-2023 IN A TOTAL AMOUNT OF \$633,167.00, TO PROVIDE FUNDING FOR THE LEON VALLEY STORMWATER FUND FOR THE ENGINEERING AND DESIGN OF THE HUEBNER CREEK FLOOD AND EROSION CONTROL PROJECT SEGMENT 1; PROVIDING FOR REPEALER, SEVERABILITY AND SAVING CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the city desires to engineer and design a flood and erosion control project in Huebner Creek, from the Bandera Road bridge to Poss Road at Cherryleaf Street; and

WHEREAS, the fee for designing and engineering the project are not in the FY 2022-23 budget; and

WHEREAS, the City of Leon Valley has already passed their FY 2022-2023 Budget on September 20, 2022; and

WHEREAS, City Council approved the budget for the Enterprise Fund for FY 2022-2023; and

WHEREAS, it has been determined that funding should be added to the FY 2022-2023 Enterprise Fund Budget; and

WHEREAS, it is necessary to adjust the Enterprise Fund Budget by a total amount of \$633,167 for FY 2022-2023; and

WHEREAS, Texas Local Government Code Section 102-0120 provides that a municipality is not prohibited from making changes to a budget for municipal purposes; and

WHEREAS, the Leon Valley City Council now desires to amend this Fund Budget for FY 2022-2023 in a total amount \$633,167.00, to fund a flood and erosion control project in Huebner Creek;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION 1. The FY 2022-2023 Enterprise Fund Budget of the City of Leon Valley is hereby amended to increase the budget by the amount of \$633,167.00 to provide funding for the engineering and design of a flood and erosion control project in Huebner Creek.

SECTION 2. The financial allocations in this Ordinance are subject to approval by the Finance Director. The Finance Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations as necessary to carry out the purpose of this Ordinance.

SECTION 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph, or section of this Ordinance.

SECTION 4. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 5. This Ordinance shall become effective immediately upon its passage and publication as required by law.

Approval of an Ordinance Stormwater Fund Budget Adjustment Huebner Creek Flood & Erosion Control Project Segment 1 Engineering

Melinda Moritz
Public Works Director
City Council Meeting
October 18, 2022

Summary

- Question
 - Should the Council authorize a budget adjustment, in the amount of \$633,167.00, to engineer a flood and erosion control project in Huebner Creek, from Bandera Rd to Poss at Cherryleaf
- Options
 - Recommendation: Authorize the budget adjustment and prepare the engineering and design for a flood and erosion control project
 - Deny – leave Huebner Creek as is
- Declaration
 - Controlling erosion and reducing the threat of flooding from this creek will improve life safety of the citizens, restore the Huebner-Onion Natural Area Trail, and improve the quality of water in the creek

Purpose

- To consider approval of an Ordinance authorizing a budget adjustment in the amount of \$633,167.00 from the Stormwater Fund balance
- To engineer and design a flood and erosion control project for Huebner Creek, from Bandera Road to Poss Road at Cherryleaf

Background

- 9/20/22 - Council was presented with engineering costs for designing a project that would reshape approximately 2,600 linear feet of Huebner Creek to reduce the threat from flooding and control erosion in the creek
 - Once designed, Staff will pursue grants for the actual construction of the project
- Controlling erosion and reducing the threat of flooding from this creek will improve life safety of the citizens, restore the Huebner-Onion Natural Area Trail, and improve the quality of water in the creek

Fiscal Impact

- Detailed Design Phase Services
 - Engineering \$305,614
 - Surveying \$ 60,095
 - Geotechnical \$ 14,030
 - Environmental \$225,643
 - SUE \$ 27,785
 - **Total** **\$633,167**

- Fund balance \$1,400,000 (as of 9-30-21)

S.E.E. Statement

Social Equity - Flooding and erosion affect all citizens and should be prevented where possible

Economic - Erosion control provides for environmental stewardship of the floodway by improving the water quality

Environmental Stewardship – Reducing the threats from flooding and improving the trail in the Huebner-Onion Natural Area Park may bring more residents and visitors to our City, which increases the sales tax revenue

MAYOR AND COUNCIL COMMUNICATION

DATE: October 18, 2022

TO: Mayor and Council

FROM: Kevin Rule, Finance Director

THROUGH: Crystal Caldera, City Manager

SUBJECT: Presentation and Discussion of an Ordinance Authorizing Budget Adjustments for the FY 2022-2023 for Carry Over Capital Projects (1st Reading was held on 10/03/2022)

SPONSOR(S): N/A

PURPOSE

The purpose of this Ordinance is to consider approval of budget adjustments for the FY 2022-2023 budget for Capital items that were not completed during the previous fiscal year (FY 2021-2022)

The projects are as follows:

General Fund Reserve

Huebner Creek Hike & Bike Trail - Segment 1

The Huebner Creek Greenway Hike & Bike Trail Project is to construct a trail from Shadow Mist Drive to Bandera Road, adjacent to Huebner Creek and El Verde Road. The trail will connect with the City of San Antonio's Crystal Hills trailhead at Shadow Mist Drive.

Dump Truck

In FY 2021-2022 a dump truck for Public Works was approved to replace a 1999 model that is past its economic life.

American Rescue Plan Funds (ARP)

Well Generator

In FY 2021-2022 a generator was approved to purchase a backup for the well if we should experience an electrical outage at this site.

Water Fund Reserve

Well Houses

In FY 2021-2022 well houses were approved for covering each well head to ensure the pipes will not freeze during a severe weather event.

Elevated Water Tank Rehabilitation

The Marshall Elevated Storage Tank was inspected in 2019 and found to be in poor condition. The tank was brought to the site behind John Marshall High School in the mid-1930's and was last rehabilitated in 2001.

Rehabilitation of this tank was delayed, as there was an active hawk's nest on the catwalk. The hawks are a protected species and therefore the nest could not be removed until the fledglings had flown, so all work on this project was stopped.

The project is now ready to move forward, and the project is already bid out. Waiting on winter months to take the water tank out of service to complete work.

Stormwater Fund Reserve

Seneca West Drainage Project

This project, construction of a large drainage channel on city-owned property, will assist in floodwater and erosion reduction on Samaritan, Aids and Grass Hill streets and will also reclaim land from the floodway. The County granted the City \$1,346,000 for the construction portion. The City's remaining cost of the project is \$122,550.

FISCAL IMPACT

Hike and Bike Trail Project

INCREASE	851.42010	TX DOT Reimbursement	\$	903,144.00
INCREASE	851.45001	Transfer In - General Fund	\$	441,569.00
INCREASE	851.5023.580.526	Hike & Bike Trail	\$	1,344,713.00

Dump Truck

INCREASE	851.45001	Transfer In - General Fund	\$	100,000.00
INCREASE	851.5023.580.527	PW - Dump Truck	\$	100,000.00

Elevated Storage Tank Rehab

INCREASE	851.45001	Transfer In - Water	\$	374,500.00
INCREASE	851.5023.580.528	Elevated Water Tank Rehab	\$	374,500.00

Well Houses

INCREASE	851.45001	Transfer In - Water	\$	12,000.00
INCREASE	851.5023.580.529	Well Houses	\$	12,000.00

**Well
Generator**

INCREASE	851.45008	Transfer In - ARP Funds	\$	204,320.00
INCREASE	851.5023.580.30	Well Generator	\$	204,320.00

Seneca West Drainage Project

INCREASE	851.42011	CDBG - Reimbursement	\$	1,346,000.00
INCREASE	851.45008	Transfer In - Stormwater	\$	122,550.00
INCREASE	851.5023.580.531	Seneca West Drainage	\$	1,468,550.00

SEE LEON VALLEY

Social Equity – Continuing to construct meaningful capital improvement projects improves everyone’s quality of life and protects valuable taxpayer funded assets.

Economic Development - Improving our capital infrastructure and existing facilities protects our capital assets and may enhance our reputation as a forward-thinking city, which may entice businesses and resident. Improving the Community Center increases rental potential and introduces our city to non-residents.

Environmental Stewardship - These projects improve our environment by increasing the city’s walkability and reducing the effects of stormwater on downstream water bodies.

STRATEGIC GOALS

This budget adjustment supports Strategic Goal #4

RECOMMENDATION

City Council approve the Ordinance authoring the budget adjustment

ATTEST :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL AMENDING THE CITY OF LEON VALLEY, TEXAS MUNICIPAL BUDGET FOR THE FISCAL YEAR 2022-2023, WHICH INCLUDES FUNDS FOR CONTINGENCIES; PROVIDING FOR REPEALER, SEVERABILITY AND SAVING CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, several planned Capital Improvement projects that were approved by the City Council in FY 2021-2022 have been delayed; and

WHEREAS, these Capital Improvement projects funding ended on September 30, 2022; and

WHEREAS, the City of Leon Valley has already passed their FY 2022-2023 Budget on September 20, 2021; and

WHEREAS, City Council approved the budget for the City of Leon Valley for FY 2022-2023; and

WHEREAS, it has been determined that funding should be added to the FY 2022-2023 Budget; and

WHEREAS, it is necessary to adjust the Budget by a total amount of \$3,504,083 for FY 2022-2023; and

WHEREAS, Texas Local Government Code Section 102-0120 provides that a municipality is not prohibited from making changes to a budget for municipal purposes; and

WHEREAS, the Leon Valley City Council now desires to amend these Fund Budgets for FY 2021-2022 in a total amount \$3,504,083.00, in order to fund Capital Improvements Projects that were bid, approved, and/or awarded by the City Council of the City of Leon Valley in FY 2021-2022, but not otherwise funded in FY 2022-2023;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION 1. The FY 2022-2023 Capital Fund Budget of the City of Leon Valley is hereby amended to increase the budget by \$3,504,083, to provide funding for the Hike & Bike Trail Project, a Dump Truck, Elevated Storage Tank Rehab, Well Houses, Well Generator, and the Seneca West Drainage Project, as follows:

INCREASE	851.42010	TX DOT Reimbursement	\$	903,144.00
INCREASE	851.45001	Transfer In - General Fund	\$	441,569.00
INCREASE	851.5023.580.526	Hike & Bike Trail	\$	1,344,713.00
INCREASE	851.45001	Transfer In - General Fund	\$	100,000.00

INCREASE	851.5023.580.527	PW - Dump Truck	\$	100,000.00
INCREASE	851.45001	Transfer In - Water	\$	374,500.00
INCREASE	851.5023.580.528	Elevated Water Tank Rehab	\$	374,500.00
INCREASE	851.45001	Transfer In - Water	\$	12,000.00
INCREASE	851.5023.580.529	Well Houses	\$	12,000.00
INCREASE	851.45008	Transfer In - ARP Funds	\$	204,320.00
INCREASE	851.5023.580.30	Well Generator	\$	204,320.00
INCREASE	851.42011	CDBG - Reimbursement	\$	1,346,000.00
INCREASE	851.45008	Transfer In - Stormwater	\$	122,550.00
INCREASE	851.5023.580.531	Seneca West Drainage	\$	1,468,550.00

SECTION 2. The financial allocations in this Ordinance are subject to approval by the Finance Director. The Finance Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations as necessary to carry out the purpose of this Ordinance.

SECTION 5. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph, or section of this Ordinance.

SECTION 6. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 7. This Ordinance shall become effective immediately upon its passage and publication as required by law.

Approval of an Ordinance Authorizing a Budget Adjustment for Carry Over Capital Projects

Kevin Rule, Finance Director
City Council Meeting
October 19, 2021

Summary

- Question
 - Approve an Ordinance authorizing budget adjustments for the FY 2022-2023 budget year for a total of \$3,504,083.00
- Options
 - Recommendation: Approve the budget adjustment Ordinance to fund carryover Capital Improvement Projects
 - Denial of the request
- Declaration
 - These projects were started in FY '22 but not completed in that fiscal year; therefore, a budget adjustment must be approved to continue funding

Purpose

- Consider approval of an Ordinance authorizing budget adjustments for the FY 2022-2023 budget year:
- General Fund
 - Huebner Creek Hike & Bike Trail Project (Parks)
 - Dump Truck – (Public Works)
- American Rescue Plan (ARP)
 - Well Generator (Water)
- Water Fund
 - Well Houses
 - Marshall Elevated Water Tank Rehabilitation Project
- Stormwater Fund
 - Seneca West Drainage Improvements Project

Background

- In FY 2021-2022, the City approved funding for several Capital Improvement projects
- The projects could not be completed wholly within that Fiscal Year
- The funds were not included in the FY 2022-2023 budgets, so budget adjustments are necessary for each project
- Funds that were earmarked for each project in FY 2021-2022 have been placed back into the funds they were taken from

Sources and Uses

Hike and Bike Trail Project

INCREASE	851.45001	Transfer In - General Fund	\$	441,569.00
INCREASE	851.42010	TX DOT Reimbursement	\$	903,144.00
INCREASE	851.5023.580.526	Hike & Bike Trail	\$	1,344,713.00

Dump Truck

INCREASE	851.45001	Transfer In - General Fund	\$	100,000.00
INCREASE	851.5023.580.527	PW - Dump Truck	\$	100,000.00

Elevated Storage Tank Rehab

INCREASE	851.45001	Transfer In - Water	\$	374,500.00
INCREASE	851.5023.580.528	Elevated Water Tank Rehab	\$	374,500.00

Well Houses

INCREASE	851.45001	Transfer In - Water	\$	12,000.00
INCREASE	851.5023.580.529	Well Houses	\$	12,000.00

Well Generator

INCREASE	851.45008	Transfer In - ARP Funds	\$	204,320.00
INCREASE	851.5023.580.30	Well Generator	\$	204,320.00

Secenca West Drainage Project

INCREASE	851.45008	Transfer In - Stormwater	\$	122,550.00
INCREASE	851.42011	CDBG - Reimbursement	\$	1,346,000.00
INCREASE	851.5023.580.531	Seneca West Drainage	\$	1,468,550.00

Financial Impact

General Fund Reserve Balance:	\$ 541,569
ARP Fund Reserve Balance:	\$ 204,320
Water Fund Reserve Balance:	\$ 386,500
Stormwater Fund Reserve Balance:	\$ 122,550
<u>Grants/Reimbursements:</u>	<u>\$ 2,249,144</u>
TOTAL	\$3,504,083

Recommendation

- It is recommended that City Council approves an Ordinance authorizing budget adjustments for the FY 2022-2023 budget

S.E.E. Statement

- Social - Continuing to construct meaningful capital improvement projects improves everyone's quality of life
- Economic - Improving our capital infrastructure protects our capital assets and may enhance our reputation as a forward-thinking city, which may entice businesses and residents
- Environmental - Several of these projects improve our environment by increasing the city's walkability, water availability and reducing the effects of stormwater on downstream water bodies

City of Leon Valley

Investment Quarterly Report

Quarter Ending 09/30/2022

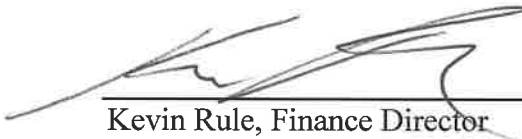
This report is in compliance with the policies and strategies contained in the City of Leon Valley Investment Policy and the Public Funds Investment Act (Chapter 2256)

As of June 30, 2022


Beginning Book Value	\$ 17,906,653.22
Beginning Market Value	\$ 17,906,653.22
Unrealized Gain/(Loss)	\$ -
Weighted Average to Maturity	1 day

As of September 30, 2022

Beginning Book Value	\$ 18,617,683.37
Beginning Market Value	\$ 18,617,683.37
Unrealized Gain/(Loss)	\$ -
Weighted Average to Maturity	1 day



Kevin Rule, Finance Director



Crystal Caldera, City Manager

City of Leon Valley
Investment Quarterly Report
Quarter Ending 09/30/2022

Fund	<i>Cash</i> Frost	<i>Investment</i> TexPool	Total
<i>Unassigned:</i>			
General Fund	\$ 536,039	\$ 4,053,474	\$ 4,589,513
Water/Sewer/Stormwater	\$ 318,214	\$ 1,607,471	\$ 1,925,685
<i>Assigned:</i>			
Tree Mitigation & Replacement	\$ -	\$ 25,875	\$ 25,875
Economic Development	\$ 66,354	\$ 420,573	\$ 486,927
Impound Lot	\$ 35,881	\$ 310,457	\$ 346,338
<i>Committed:</i>			
Operating Reserves	\$ -	\$ 1,000,000	\$ 1,000,000
<i>Restricted:</i>			
ARP Funds	\$ 27,460	\$ 2,284,548	\$ 2,312,008
PEG Funds	\$ -	\$ 294,538	\$ 294,538
Park Bucks	\$ 130	\$ 5,567	\$ 5,697
Community Center	\$ 49,620	\$ 220,697	\$ 270,318
Grants	\$ 7,892	\$ -	\$ 7,892
Debt Service	\$ 123,987	\$ 289,008	\$ 412,995
Street Maintenance	\$ 615,256	\$ 949,238	\$ 1,564,494
Crime Control District	\$ 101,988	\$ 339,220	\$ 441,207
Police Forfeiture	\$ 47,791	\$ 195,796	\$ 243,587
MC Building Security	\$ 5,769	\$ 43,960	\$ 49,729
MC Technology	\$ 4,534	\$ 33,546	\$ 38,080
Child Safety	\$ 2,581	\$ 45,963	\$ 48,543
Red Light Camera	\$ 364,955	\$ 1,453,002	\$ 1,817,957
	\$ 2,308,449	\$ 13,572,934	\$ 15,881,383

City of Leon Valley
Investment Quarterly Report
Quarter Ending 09/30/2022

Funds are invested as following:

Type of Investment	Yeild	Book Value 6/30/2022	Market Value 6/30/2022	Book Value 9/30/2022	Market Value 9/30/2022	Percent of Total Portfilio
<i>Cash - Bank Account</i>						
Checking - Frost	0.01%	2,006,197	2,006,197	2,974,933	2,974,933	16%
Bank Total	0.01%	\$ 2,006,197	\$ 2,006,197	\$ 2,974,933	\$ 2,974,933	16%
<i>Certificates of Deposit - CDs</i>						
N/A	-	-	-	-	-	
CD Total						
<i>Investment Pools</i>						
TexPool	0.04%	15,900,456	15,900,456	15,642,751	15,642,751	84%
Invetment Pool Total	0.04%	\$ 15,900,456	\$ 15,900,456	\$ 15,642,751	\$ 15,642,751	84%
TOTAL PORTFOLIO	0.04%	\$ 17,906,653	\$ 17,906,653	\$ 18,617,683	\$ 18,617,683	100%

BENCHMARK YEILDS

Type of Investment	June 2022		September 2022	
	Date	Yeild	Date	Yeild
13 Week T-Bill	6/30/2022	1.7820%	9/29/2022	3.3430%
26 Week T-Bill	6/30/2022	2.5670%	9/29/2022	3.9810%
52 Week T-Bill	6/16/2022	3.1340%	9/8/2022	3.6030%
2 Year Note	6/30/2022	3.0000%	9/30/2022	4.2500%
3 Year Note	6/15/2022	2.8750%	9/15/2022	3.5000%
5 Year Note	6/30/2022	3.2500%	9/30/2022	4.1250%

MAYOR AND COUNCIL COMMUNICATION

DATE: October 18, 2022

TO: Mayor and Council

FROM: Sandra Passailaigue, City Secretary

THROUGH: Crystal Caldera, City Manager

SUBJECT: Discussion and Possible Action on a Resolution Appointing Members to the Library Board of Trustees

SPONSOR(S): N/A

PURPOSE

The purpose of this item is to present to City Council applications of those wishing to serve on the Leon Valley Library Board of Trustees.

The following information is provided for City Council consideration.

NAME
Clare Brown – Trustee
Linda Crews – Trustee
Barbara Owens – Trustee
Maryanna Christensen – Trustee
<i>Vacant - Trustee</i>
<i>Vacant - Trustee</i>
<i>Vacant - Trustee</i>
<i>Vacant – Alternate #1</i>
<i>Vacant – Alternate #2</i>

SEE LEON VALLEY

Social – The City will encourage collaborative participation by its residents, businesses, and stakeholders. The City's citizens participate by serving on boards, committees, and commissions. This encourages transparency, communication, and accountability.

Economic – N/A

Environmental – N/A

FISCAL IMPACT

None

STRATEGIC GOALS

N/A

RECOMMENDATION

City Council Discretion

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION No. 22-0__R

**A RESOLUTION OF THE CITY OF LEON VALLEY, TX., CITY COUNCIL
APPOINTING MEMBERS TO THE LIBRARY BOARD OF TRUSTEES.**

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF
THE CITY OF LEON VALLEY, TEXAS, THAT:**

1. The following individual is hereby appointed as Trustee to the **Library Board of Trustees** with a term expiring May 31, 2023:

Patricia Birkhead

1. The following individual is hereby appointed as Trustee to the **Library Board of Trustees** with a term expiring May 31, 2024:

Margaret Tovar

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF
THE CITY OF LEON VALLEY, TEXAS:**

That the appointment of the aforementioned individual(s) to the Library Board of Trustees and that the term become effective immediately.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 18th day of October, 2022.

APPROVED

CHRIS RILEY
MAYOR

Attest :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

NICOLE WARREN
City Attorney



PIONEER BLUE JEAN GALA

Benefiting the Leon Valley Historical Society

Nov. 4, 2022
6:30 – 10:30 p.m.
Leon Valley Community Center

Event Description and Planning

Our 2022 event will be a sit-down dinner, with Silent Auction, Live Auction and live entertainment. In addition to tables of 8 guests, individuals not wishing to attend in person will be able to purchase meals for pick up on event day. We are considering live-streaming some portion of our entertainment and program.

In-Kind Assistance Requested

- Rental of the Leon Valley Community Center - from the City of Leon Valley
- H-E-B Gift Cards for supplies - from H-E-B
- Audio-Visual/Technical Assistance - source prospects still to be identified
- Commercial radio spots - from Cox Radio

Marketing Plan

The Pioneer Blue Jean Gala is an established event. Our audience is our membership, residents of Leon Valley and individuals from the greater San Antonio area interested in history, historic places and preservation. We are members of the Northwest Area Chamber of Commerce and have relationships with the San Antonio Conservation Society, the Bexar County Historical Commission and the Historical Society of Helotes.

Send SAVE the DATE notice via email - Sept. 1.

Draft calendar notice for City of Leon Valley e-news, local TV and radio stations, San Antonio Express-News, San Antonio Current, Northwest San Antonio Chamber of Commerce, LVHS website and Facebook - Sept. 1.

Draft invitation for final printing and mailing Oct. 1.

Draft and email first Ticket Sales notice - Sept. 15.

Draft and print flyers for distribution at local businesses and public places - Sept. 15.

Create other notices for targeted emailing and post on social media every 2 to 3 weeks, featuring meal info, entertainment information and auction items.

Coordinate a phone follow up campaign to support ticket sales if needed.



Office of the Secretary of State

CERTIFICATE OF FILING OF

LEON VALLEY PAGEANT ASSOCIATION

File Number: 32088401

Assumed Name:

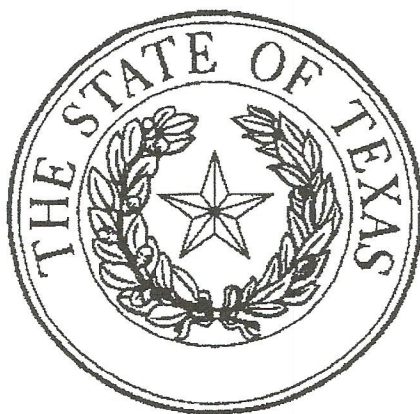
Leon Valley Historical Society

The undersigned, as Secretary of State of Texas, hereby certifies that the assumed name certificate for the above named entity has been received in this office and filed as provided by law on the date shown below.

ACCORDINGLY the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law hereby issues this Certificate of Filing.

Dated: 09/20/2007

Effective: 09/20/2007



A handwritten signature in cursive script that reads "Phil Wilson".

Phil Wilson
Secretary of State

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **NOV 25 2005**

LEON VALLEY PAGEANT ASSOCIATION
6939 FOREST WAY
SAN ANTONIO, TX 78240

Employer Identification Number:
74-2295892
DLN:
17053302717005
Contact Person:
THOMAS C KOESTER ID# 31116
Contact Telephone Number:
(877) 829-5500
Public Charity Status:
170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated MARCH 2002, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

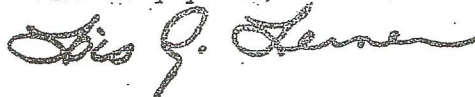
Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading between 8:30 a.m. - 5:30 p.m. Eastern time.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)



IN-KIND ASSISTANCE GRANT

Grant Policy:

The City of Leon Valley has created the "In-Kind Assistance Grant Program" to meet the growing demand of in-kind assistance requests by local community organizations. Under this grant program, in-kind assistance includes financial resources, such as the use of the facilities, it may include providing City personnel, equipment or other services to serve a public purpose.

*Article 3, Section 52 of the Texas Constitution prohibits cities from making gifts of public funds to any individual, association, or corporation. However, as long as the expenditure is for a legitimate public purpose; in that the city or government will receive return consideration in order to determine whether a grant accomplished a public purpose; we must ensure that the expenditure is not for the benefit of private parties, that the city or government has control of the use of the funds, to protect the public's investment and to make sure we receive a returned benefit.

Applicants eligible to apply are non-profit organizations, charitable organizations, government entities, religious organizations, schools, or other tax-exempt organizations. Proof of organization status is required.

Please Note:

City Council voted on September 4th, 2018, ***"to require a deposit, no longer waive cleanup cost, no longer waive security, and add a setup fee which would be same as the cleanup fee and do not waive the fee at the discretion of each application coming to Council"***.

Grant applications are due:

- September 1st for events scheduled **October 1 – December 31**
- December 1st for events scheduled **January 1 – March 31**
- March 1st for events scheduled **April 1 – June 30**
- June 1st for events scheduled **July 1 – September 30**

Application Guidelines:

Applicants must submit a completed application along with supporting documentation. Incomplete applications will not be considered. All applications will be reviewed and scored by the In-Kind Assistance Grant Committee who will make recommendations to the Leon Valley City Council. The Leon Valley City Council will make all final decisions. Scoring is based on the following areas to determine a *public purpose**:

- (1) Qualifying organization/entity;
- (2) Outstanding debt with the City of Leon Valley, if any;
- (3) Generation of additional sales and tax revenues in Leon Valley;
- (4) Opportunity for community and visitor participation; and
- (5) Availability of requested City resources.

Applicants are eligible to apply only once from October 1 – September 30 of each year. Applicants applying for in-kind assistance for an annual event that was supported by a previous in-kind City assistance grant must submit a financial report indicating whether the previous event was profitable. All applicants that are awarded in-kind assistance from the City must return a completed **"Post Event Form"** within seven calendar days after the event. Delinquent post event reports will disqualify organizations from future in-kind services for one calendar year from date of event.

The In-Kind Assistance Grant Committee will update a list of City services eligible for in-kind assistance on a quarterly basis available at www.leonvalleytexas.gov. This list will also include the fees associated with each in-kind service to help the applicant fill out the budget for the proposed event.

Marketing Guidelines:

Event sponsor signage or any promotional materials (brochures, website, advertisements, etc.) are required to include an approved City of Leon Valley logo with the www.leonvalleytexas.gov website below the logo. Contact the City Communications Office, (210) 684-1391 ext.228 for approval and logo.

In-Kind Assistance Grant Committee:

The In-Kind Assistance Grant Committee will meet within one week after the application deadline to evaluate, score and make a determination for approval or denial of assistance requests. All applicants will be notified in writing of the Committee's recommendations to the Leon Valley City Council. The Leon Valley City Council makes all final decisions.

Application Instructions:

Please complete the attached application form and provide the following documentation:

- (1) Proof of status (i.e. 501c3, non-profit, charitable, government, etc.);
- (2) Description of proposed event;
- (3) Budget for proposed event (must use format provided);
- (4) List of all in-kind assistance being requested; and
- (5) Marketing plan for proposed event, including identification and appropriateness of target audience.



In-Kind Grant Application

6400 El Verde Road, Leon Valley, Texas 78238

PH: 210-684-1391 Ext: 228 Fax: 210-684-4476

☒ Community Center☐ Conference Center

Please check all that apply:

<input checked="" type="checkbox"/> Non-Profit	<input type="checkbox"/> Religious	<input type="checkbox"/> Govt. Entity	<input type="checkbox"/> School	<input checked="" type="checkbox"/> Charitable	<input checked="" type="checkbox"/> Other (please specify): Historical
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Organization Information

Name: Leon Valley Historical Society

Address: P.O. Box 380644, Leon Valley, Texas 78268-7644

Contact Number: 210-593-8157 Email Address: info@lvhistoricalsociety.org

Event Coordinator: Kathy Hill Cell Phone: 210-313-7484

Event Information

Date(s) of Event: Nov. 4, 2022 / _____ Start Time: 6:30 p.m. End Time: 10:30 p.m.

Assembly Date: Nov. 4, 2022 / _____ Start Time: 2 p.m. End Time: 6:30 p.m.

Breakdown/Clean-up Date/Time: Nov. 4, 2022, by 11:30 p.m.

Estimated Attendees: 60 - 100

Purpose of Event: Fundraising Dinner

Primary Audience: Local, Leon Valley area residents and business owners; individuals, businesses and organizations interested in history and historic preservation.

If event is a fundraiser, what will fundraising funds be used for?

Funds will be used for the maintenance and restoration of the Huebner-Onion Homestead and Stagecoach Stop, which is a Texas Historic Landmark and is listed on the National Registry of Historic Places.

List all other sources of funding for this event such as admission fee, donations, grants, etc.:

* Ticket Sales

* Corporate Sponsorships

* Donations

* Silent and Live Auction

Will your event allow the sale or consumption of alcohol? If yes, have you already obtained the proper state permits? Please attach copy of permits.
 There will be no sale of alcohol at this event.

What benefits will the City of Leon Valley receive from this event?

*City Logo included on all event marketing materials, website and social media.

*City logo included in event signage and complimentary 1 page ad or public service message in event program.

*Continued improvements to the Huebner-Onion Homestead.

Describe the in-kind services that you are requesting such as security, facility usage, electrical, booth set-up, stage set-up, clean-up, transportation, barricades, etc.:

We request the use of the facility, tables and chairs, as well as security for the event. We would like to use any sound equipment available, plus the use of wifi. If a large projection screen is available, we would appreciate having access to that as well. If event set up is available, that would be extremely helpful.

Has this organization or project previously received in-kind City services? If yes, please provide the details, including the monetary value of the resources.

Yes, the Leon Valley Historical Society has been privileged to receive support from the City of Leon Valley for the last 18 years, interrupted only during the COVID pandemic in 2020 and 2021. Support from the City amounted to approximately \$850 in 2019.

If this is a second or third request for assistance, please tell us what's new, improved, expanded, or innovative about this year's proposed project compared to previous applications.

Because some individuals are still avoiding public places due to health concerns and COVID, we will be offering plates for pick up. We are considering if live-streaming some event programming might make a positive impact as well.

Please describe your specific plans to market and promote the proposed project.

*Mailed invitations to members and previous attendees.

*Email and online social media campaigns, targeting LVHS members, friends, and area residents, business owners, chamber members.

*News releases and calendar notices to local media, social media, Leon Valley e-news and Lions Roar.

Please attach all other supporting documents and mail or hand-deliver to:

*City of Leon Valley, Community Relations Director: 6400 El Verde Rd. Leon Valley, Texas 78238

Print Name: Kathy Hill

Signature: 

Date: 08 / 31 / 2022

FOR OFFICIAL USE ONLY

DATE: _____

Comments/Notes:



Post Event Form

Within one week of the completion of the event supported by the In-Kind Assistance Grant, the applicant will provide a detailed report including the following documentation and information:

1. Documents illustrating the event planning process: Include any sample promotional information such as fliers, press releases, invitations, presenter and volunteer lists, event schedules and maps, evaluation forms, photo releases, and any other useful documents generated in the process.
2. Documentation of participants, activities, and participant evaluations: Include any photo- released digital images, video or print photographs, quotes or written statements from participants, copies of any photographs or articles resulting from media coverage of the event.
3. Post-event self-evaluation and summary of accomplishments: Include number of participants, number of volunteers, number and names of partnering organizations, self-evaluation of effectiveness in meeting stated goals, and other appropriate additional information.
4. Final Project/Event Budget: Include all actual event expenditures and all funding sources, including the in-kind received from the City of Leon Valley.

Please submit the above information and all other supporting documents by mail or hand deliver to:

City of Leon Valley
Community Relations Director
6400 El Verde Rd. Leon Valley, Texas 78238

2022 Pioneer Blue Jean Gala Budget**Income**

Cash Sponsorships	1,500.00
Ticket Sales	2,600.00
Auction Sales	1,000.00
Donations	500.00
subtotal	5,600.00

Expenses

PayPal Fees	50.00
Community Center fees	550.00
Table Cloth Rentals	225.00
Catering	2,000.00
Entertainment	350.00
Postage/Printing	175.00
subtotal	3,350.00

Grand total	2,250.00
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In-Kind Grant Request: _____		Max Points: 24				
Event Date: _____		Total Points Required for Affirmative Recommendation: 18				
Criteria	0	1	2	3	SCORING	
Does the request promote the City of Leon Valley?	Request does not promote the City of Leon Valley <input type="checkbox"/>	Request somewhat promotes the City of Leon Valley <input type="checkbox"/>	Request mostly promotes the City of Leon Valley <input type="checkbox"/>	Request is entirely about promoting the City of Leon Valley <input checked="" type="checkbox"/>		
Does the request encourage tourism and increase outside interests in local businesses in Leon Valley?	Request does not encourage tourism/increase outside interests <input type="checkbox"/>	Request somewhat encourages tourism/increase outside interests <input type="checkbox"/>	Request mostly encourages tourism/increase outside interests <input type="checkbox"/>	Request definitely encourages tourism/increase outside interests <input checked="" type="checkbox"/>		
Does the organization directly or indirectly promote economic development or support the City thru educational services or does it enhance City buildings, parks or similar facilities?	Organization does not promote, support or enhance the City of Leon Valley <input type="checkbox"/>	Organization somewhat promotes, supports or enhances the City of Leon Valley <input type="checkbox"/>	Organization mostly promotes, supports or enhances the City of Leon Valley <input type="checkbox"/>	Organization definitely promotes, supports or enhances the City of Leon Valley <input checked="" type="checkbox"/>		
PRIVATE ENTITY: Generates Additional Sales/Tax Revenues PUBLIC/NPO ENTITY: Provides needed social services for LV <i>(please circle the type of entity and rate applicant according to the specific entity/sector)</i>	Request does not meet criteria <input type="checkbox"/>	Request somewhat meets criteria <input type="checkbox"/>	Request mostly meets criteria <input type="checkbox"/>	Request definitely meets criteria <input checked="" type="checkbox"/>		
Does the event or organization allow the public to attend or participate with the community?	Event/Organization does not allow the public to attend or participates with the community <input type="checkbox"/>	Event/Organization somewhat allows the public to attend or participates with the community <input type="checkbox"/>	Event/Organization mostly allows the public to attend or participates with the community <input type="checkbox"/>	Event/Organization definitely allows the public to attend or participates with the community <input checked="" type="checkbox"/>		
Is the event a reasonable request of city resources?	Request is not a reasonable request of City resources at this time <input type="checkbox"/>	Request is a somewhat reasonable request of City resources <input type="checkbox"/>	Request is mostly a reasonable request of City resources <input type="checkbox"/>	Request is definitely a reasonable request of City resources <input checked="" type="checkbox"/>		
Does the request support the City Mission? "The City of Leon Valley will provide our community with a superior quality of life by balancing social equity, environmental stewardship and economic development to achieve sustainability".	Request does not support City mission <input type="checkbox"/>	Request somewhat supports City mission <input type="checkbox"/>	Request mostly supports City mission <input type="checkbox"/>	Request definitely supports City mission <input checked="" type="checkbox"/>		
Does the event help bridge communication and networks between the City of Leon Valley and other stakeholders?	Request does not support vision for collaborative stakeholder participation <input type="checkbox"/>	Request somewhat supports vision for collaborative stakeholder participation <input type="checkbox"/>	Request mostly supports City vision for collaborative stakeholder participation <input type="checkbox"/>	Request definitely supports vision for collaborative stakeholder participation <input checked="" type="checkbox"/>		
					TOTAL	

Discussion, Consideration & Action on In-Kind Grant Request from Leon Valley Historical Society

Crystal Miranda
Community Relations Director
City Council Meeting
10/18/2022

Summary

- Question
 - **City Council is being asked to consider a waiver of building rental fees and security fees for the Community Center on Friday, November 4, 2022, for their annual fundraising event.**
- Options
 - Approve waiver of building fees.
 - Denial
 - Other – Approve waiver of building and security fees.
- Declaration
 - The In-Kind Grant Committee reviewed the updated request and forwards to Council an average score of 19.3 out of 24.
 - The points required for approval is a minimum of 18.

Purpose

- The Leon Valley Historical Society is requesting use of the Community Center on Friday, November 4th, from 2 p.m. until 10:30 p.m.
- The event will begin at 6:30 p.m. and will end at 10:30 p.m..
- The set-up will begin at 2:00 p.m. on the same day of the event.
- The Leon Valley Historical Society is also requesting assistance to set up the layout for their event.

Purpose / Background

- On September 4, 2018 the City Council voted to, “require a deposit, no longer waive cleanup cost, no longer waive security, and add a setup fee which would be the same as the cleanup fee and do not waive the fee at the discretion of each application coming to Council.”

Fiscal Impact

- If approved, the grant would waive the following fees:

Rental Fee	\$700
Clean-Up Fee	\$200
Security	\$261.25
<hr/>	
Total Fees Waived	\$1161.25

Recommendation

- City Council discretion



S.E.E. Statement

Social Equity – Supports collaborative participation between the Leon Valley Historical Society and the City of Leon Valley.

Economic Development- Although there is not a direct effect on economic development; indirectly this event supports visitors to the City of Leon Valley to attend the event and shop in Leon Valley.

Environmental Stewardship – Recyclable bins will be used.

MAYOR AND COUNCIL COMMUNICATION

DATE: October 18, 2022

TO: Mayor and Council

FROM: Melinda Moritz, Public Works Director

THROUGH: Crystal Caldera, City Manager

SUBJECT: Discussion and Action to Consider Approval of a Resolution Authorizing an Interlocal Agreement with The Interlocal Purchasing System or TIPS Purchasing Cooperative to Purchase Goods and Other Items Through Their Purchasing Cooperative

SPONSOR(S): N/A

PURPOSE

This M & C is to consider approval of a Resolution to authorize the City Manager to enter into an Interlocal Agreement with TIPS Purchasing Cooperative for the purchase of goods and other items through their system.

The City belongs to several purchasing systems such as BuyBoard and Sourcewell, and intends to piggyback off Bexar County and the City of San Antonio's contracts in the near future. By doing so, the City saves time and money and is assured that vendors in each program have already been vetted, contracts were appropriately bid and awarded, and that each program follows all State and Federal laws regarding purchasing. TIPS is just one more purchasing option with this advantage.

FISCAL IMPACT

Typical costs:

Advertisement	\$5,200
Bid preparation	10-18% of construction cost

SEE LEON VALLEY

Social Equity – Belonging to purchasing cooperatives save all taxpayers money in staff time, advertising, and engineering/design costs.

Economic Development – Introducing the City of Leon Valley to outside vendors may entice them to move their business to Leon Valley, which would increase sales and use tax.

Environmental Stewardship – Numerous vendors in purchasing cooperatives offer environmental solutions to various projects.

RECOMMENDATION

Approve as presented.

ATTEST :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

WHO CAN BECOME A MEMBER?

- ✓ K-12 School Districts
- ✓ Private Schools
- ✓ Cities
- ✓ Municipalities
- ✓ State Agencies
- ✓ Counties
- ✓ Townships
- ✓ Charitable Organizations
- ✓ Churches
- ✓ Charter Schools
- ✓ Universities
- ✓ Colleges
- ✓ Emergency Service Districts
- ✓ Park Districts
- ✓ Other entities with legislated purchasing & bidding requirements

WHAT IS TIPS?

TIPS (The Interlocal Purchasing System) is a leading, national purchasing cooperative benefiting **Education, Government and Non-Profit Agencies**. Established with over a decade of experience in the purchasing procurement industry, TIPS makes purchasing for Members **EASY, COMPLIANT and ECONOMICAL**.

TIPS offers a compliant purchasing vehicle with competitively bid contracts that streamline the purchasing process and save Members both **TIME and MONEY**. Join TIPS today and purchase with a peace of mind!

HOW TIPS GOT STARTED

TIPS originated in 2002 by the Lead Agency, Region 8 Education Service Center in Mount Pleasant, Texas, with 48 school districts as charter members.

In 2003, Dawson Education Cooperative in Arkadelphia, AR partnered with TIPS to create the Texas-Arkansas Purchasing System (TAPS).

In the years following, other partnering state organizations have joined TIPS which further advanced the purchasing opportunities for entities in the respective states.

TIPS is a premier purchasing cooperative eligible memberships in all 50 states.

FREE Membership

- ★ No Purchasing Obligation
- ★ No Liability

1. Click on the **MEMBERSHIP** tab

2. Follow the Registration Instructions

3. View Vendors 2 ways:

- ★ ALL VENDORS
- ★ ALL CONTRACTS

TIPS MEMBERSHIP BENEFITS

- ★ Free Membership
- ★ Available to All 50 States
- ★ Larger Group Buying Power
- ★ Publicly Advertised & Competitively Bid Contracts
- ★ Manufacturer Contracts
- ★ Reasonable Shipping Fees (if any)
- ★ Multi-year Contracts
- ★ Easy RFQ Purchasing Process
- ★ Membership Portal
- ★ Advertisement Cost Savings
- ★ Multiple Awarded Vendors Per Category

VENDOR INFORMATION

- ★ Awarded TIPS Vendors can view their contract information and training documents located inside their own Vendor Portal on www.tips-usa.com
- ★ Upcoming bid proposals can be viewed on our Bid Schedule, located under **CONTRACTS > Bid Schedule**
- ★ Current bid proposals can be viewed and submitted on the TIPS eBid System: <https://tips.ionwave.net>

HOW TO BECOME A VENDOR

To become an Awarded Vendor through TIPS and have the ability to sell your products and services through a TIPS contract, you would need to complete a two step process.

More information about the process can be found on our website under **VENDORS > Become A Vendor**



www.tips-usa.com

CONTACT TIPS

4845 US Highway 271 N.
Pittsburg, Texas 75686

www.tips-usa.com

866.839.8477

tips@tips-usa.com

accounting@tips-usa.com

tipspo@tips-usa.com

{Section}. 102.

**AN INTERLOCAL AGREEMENT Between
Region 8 Education Service Center and a
TEXAS PUBLIC ENTITY OR LOCAL GOVERNMENT
(School, College, University, State, City, County, or Other Political Subdivision)**

TEXAS PUBLIC ENTITY NAME

Control Number (TIPS will Assign)
Schools enter County-District Number

Region 8 Education Service Center
Pittsburg, Texas

225 - 950
County-District Number

Texas Education Code §8.002 permits regional education service centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges, and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university operations. Authority for an Interlocal agreement to provide such services is granted under Texas Government Code § 791 et seq as amended. Cooperative Purchasing Services under this agreement are extended to all Texas State, City or County Government Agencies, or any other legally eligible Local Government Entity as defined in the Texas Government Code § 791.003.

This Interlocal Agreement (hereinafter the "Agreement") is effective _____ and shall be automatically renewed unless either party gives sixty (60) days prior written notice of nonrenewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice or may also be determined for cause at any time upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

Statement of Services to be Performed:

Region 8 Education Service Center, by this Agreement, agrees to provide cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

The purpose of the TIPS Program shall be to improve procurement process efficiencies and assist in achieving best value for participating School District, University, College, Community College, City, County or Other Public Agencies through cooperative purchasing.

Roles of the TIPS Purchasing Cooperative:

- Provide for the organizational structure of the program.
- Provide staff for efficient operation of the program.
- Promote marketing of the TIPS Program.
- Coordinate the Competitively Bid Process for all Vendor Awarded Contracts.
- Provide members with procedures for placing orders through TIPS PO System.
- Maintain filing system for Due Diligence Documentation.
- Collect fees from vendors to support the costs of operations of TIPS.

Role of the Public Entity:

- Commit to participate in the program by an authorized signature on membership forms.
- Designate a Primary Contact and Secondary Contact for entity.
- Commit to purchase products and services from TIPS Vendors when in the best interest of the entity.
- Submit Purchase Orders and/or Vendor Contracts through the TIPS PO System by emailing the pdf document to tipspo@tips-usa.com.
- Accept shipments of products ordered from Awarded Vendors.
- Process Payments to Awarded Vendors in a timely manner.

General Provisions:

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the law of the State of Texas and venue shall be in the county in which the administrative offices of RESC 8 are located which is Camp County, Texas.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

The Parties to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from legally appropriated and budgeted available funds for the current fiscal year of each such entity.

No jointly owned property shall be created by this agreement and, therefore, no provision to dispose of jointly held property is required.

Before any party may resort to litigation, any claims, disputes, or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The site of the mediation shall be in Camp County, Texas or a site mutually agreed by the parties. The selection of the mediator shall be mutually agreed. The cost of mediation shall be shared equally.

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by electronic means and the terms and conditions agreed to are binding upon the Parties.

Authorization:

Region 8 Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered Region 8 ESC TIPS Interlocal Agreement for Texas Members into an Agreement to provide cooperative purchasing opportunities to public agencies.

This Agreement was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.
(If required by the entity.)

The individuals signing below are authorized to do so by the respective parties to this Agreement.

Member Entity:

Purchasing Cooperative Lead Agency: Region 8 Education Service Center

Entity or District Name

By: _____
Authorized Signature

By: _____
Authorized Signature

Dr. David Fitts
Title: Executive Director Region 8 ESC

Print Name: _____

Title: _____

Date

Date

Public Entity Contact Information

Primary Purchasing Person Name

Fax Number

Street Address

Primary Person Email Address

City, State Zip

Telephone Number

Secondary Person Name

Secondary Person Email Address

The state of Texas requires an Interlocal Agreement be approved by the respective entities governing board. You may email completed Interlocal Agreement to tips@tips-usa.com.

RESOLVING TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE PURCHASING SYSTEM (TIPS) TO EXPEDITIOUSLY PURCHASE GOODS AND OTHER ITEMS IN A MANNER CONSISTENT WITH STATE AND FEDERAL LAWS.

WHEREAS, the City spends a good amount of time researching vendors and asking for quotes for various goods and service, which tasks staff time and energy, and sometimes requires the expenditure of funds for advertising; and

WHEREAS, belonging to purchasing cooperatives saves staff time and advertising funds; and

WHEREAS, the TIPS Purchasing Cooperative is one such program that will offer goods and services that have already been vetted, and meet all criteria for state and local purchasing laws; and

WHEREAS, it is recommended that the City Council enter into as many purchasing cooperatives as possible within the confines of the laws of the State of Texas.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The City Manager of the City of Leon Valley, Texas, or in her stead her designee, is authorized to enter into an Interlocal Agreement with TIPS Purchasing Cooperative.
2. The Mayor and City Council, with the adoption of this Resolution, further authorize the City Manager to act on behalf of the City of Leon Valley in all matters related to the Agreement.
3. The City of Leon Valley will continue to work to provide smart purchasing options for its citizens.

Consider Approval of Resolution Interlocal Agreement TIPS Purchasing Cooperative

City Council Meeting

October 18, 2020

Public Works Director Melinda Moritz

Purpose

- The purpose of this item is to approve a Resolution authorizing the City Manager to enter into an Interlocal Agreement with The Interlocal Purchasing System or TIPS Purchasing Cooperative
- To purchase goods and other items through their purchasing cooperative

Purpose

- City belongs to purchasing systems such as BuyBoard and Sourcewell
- Intend to piggyback off Bexar County and the City of San Antonio's public works contracts in the near future
- By doing so, the City saves time and money and is assured that vendors have already been vetted, contracts were appropriately bid and awarded, and each program follows all State and Federal laws regarding purchasing
- TIPS is just one more purchasing option with this advantage

Fiscal Impact

- TIPS free
- Standard
 - Engineering/design 10-18% of construction costs
 - Advertising \$5,200
 - Staff time Immeasurable

Recommendation

- Allow the City Manager to enter into an Interlocal Agreement with TIPS Purchasing Cooperative as presented
- Allow the City Manager to enter into any other Interlocal Agreements for purchasing and contracts as appropriate, and in accordance with state and federal laws

S.E.E. Statement

- ***Social Equity*** – Belonging to purchasing cooperatives save all taxpayers money in staff time, advertising, and engineering/design costs
- ***Economic Development*** – Introducing the City of Leon Valley to outside vendors may entice them to move their business to Leon Valley, which would increase sales and use tax
- ***Environmental Stewardship*** – Numerous vendors in purchasing cooperatives offer environmental solutions to various projects

MAYOR AND COUNCIL COMMUNICATION

DATE: October 18, 2022

TO: Mayor and Council

FROM: Melinda Moritz, Public Works Director

THROUGH: Crystal Caldera, City Manager

SUBJECT: Presentation and Discussion to Consider Approval of an Ordinance Repealing and Replacing the Leon Valley Code of Ordinances, Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes and Standards, Divisions 2., 3., 4., 5., 6. with a New Division 2 Technical and Construction Codes Adopted, Amending Article 3.06 Swimming Pools, and Amending Appendix A of the Code of Ordinances, Article A8.000 Building and Construction Related Fees, Section A8.001 Contractor registration fee, to Adopt the 2020 National Electrical Code, and the 2021 International Residential, Building, Mechanical, Plumbing, Swimming Pool and Spa, Fuel Gas, Energy and Conservation, and Existing Building Codes, with Amendments, and Removing Contractor Registration Fees (1st Read as Required by City Charter)

PURPOSE

The City of Leon Valley has currently adopted the 2015 editions of the International Building, Residential, Existing Building, Mechanical, Energy, and Plumbing Codes, and the 2017 National Electric Code, with amendments. The newest model code series, the 2020 and 2021 editions, were recently published by the International Code Council and should be adopted by the city. The updates are necessary to ensure that the most current construction and safety standards are maintained in the City of Leon Valley.

It is also proposed to add the 2021 International Fuel Gas Code and the International Swimming Pool and Spa Code to the Code of Ordinances. The adoption of the Swimming Pool and Spa Code will assist in assuring public and private pools and spas are safe.

Building code adoption happens at the local level, but Texas' municipal building, residential, fire, plumbing, mechanical, fuel gas, and swimming pool and spa codes are promulgated through legislation in state statute. A listing of these codes is referenced at the Texas State Law Library. Cities are allowed to make local amendments to these codes and adopt later editions.

The energy conservation code is promulgated through the Texas State Energy Conservation Office (SECO) by administrative rule. The city is allowed to adopt local amendments to Texas' commercial and residential energy codes, but any amendments can't have less stringent energy efficiency requirements in non-attainment affected counties. On July 25, 2018, the EPA designated Bexar County as nonattainment with a

marginal classification.

The amendments to these codes include, but are not limited to, inserting the local jurisdiction name, responsible party, fee schedules, and date of issuance.

Finally, it is recommended that the City Council remove fees for contractor registration, which are located in Appendix A of the Code of Ordinances. Article A8.000 Building and Construction Related Fees, Section A8.001 Contractor registration fee states:

- (a) All contractors, both general and subcontracted, which are providing professional services to addresses located within the city limits, both residential or and/or commercial, are subject to an annual contractor registration fee of \$100.00. This includes but is not limited to general building contractors, heating and air conditioning (mechanical), bulk water, irrigation, gas, sewer trench, swimming pools, sidewalks/driveway/curbcuts, fences, foundation, roof, water well, sign and any nonfranchise utility construction contractors.

Currently, the contractor must upload a copy of their current trade license, along with the \$100 fee into the My Permit Now software, where it is stored. Because there is very little work on the part of the staff in storing and viewing these licenses, it is recommended that we don't charge a fee. The contractor would still be required to upload a current license to the software. State law already prohibits cities from collecting license fees from licensed HVAC/R contractors. The new language would state:

- (b) All contractors, both general and subcontracted, which are providing professional services to addresses located within the city limits, both residential or and/or commercial **must register their current state issued trade license with the City annually. There is no fee associated with this registration.** This includes but is not limited to general building contractors, heating and air conditioning (mechanical), electrical, bulk water, irrigation, gas, sewer trench, swimming pools, sidewalks/driveway/curbcuts, fences, foundation, roof, water well, sign and any nonfranchise utility construction contractors.

SEE LEON VALLEY

Social Equity - Adopting the most current and highest standard construction codes ensure safety for all citizens and visitors to Leon Valley.

Economic Development - Maintaining high standards in construction codes ensures resiliency of the business community

Environmental Stewardship - Adoption of the new building codes assures environmentally friendly building construction materials and methods, thereby reducing pollutants into the environment.

FISCAL IMPACT

Contractor license registration generates approximately \$6,700 annually.

STRATEGIC GOALS

The ordinance supports strategic goal #2, to improve the safety and security of the City of Leon Valley, through adoption and implementation of the most current available construction codes.

RECOMMENDATION

It is recommended the City Council approve an Ordinance amending the Leon Valley Code of Ordinances, Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes, Article 3.06 Swimming Pools, and Appendix A Schedule of fees as presented.

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

ORDINANCE No.

AN ORDINANCE OF THE CITY OF LEON VALLEY, TEXAS, CITY COUNCIL, REPEALING AND REPLACING THE CITY OF LEON VALLEY'S CODE OF ORDINANCES, CHAPTER 3 BUILDING REGULATIONS, ARTICLE 3.02 TECHNICAL AND CONSTRUCTION CODES AND STANDARDS, DIVISIONS 2., 3., 4., 5., 6., WITH A NEW DIVISION 2, AMENDING ARTICLE 3.06 SWIMMING POOLS, AND AMENDING APPENDIX A, SECTION A8001 CONTRACTOR REGISTRATION FEE, TO ADOPT THE 2021 EDITIONS OF THE INTERNATIONAL BUILDING, RESIDENTIAL, MECHANICAL, PLUMBING, FUEL GAS, AND ENERGY CONSERVATION CODES, THE 2020 EDITION OF THE NATIONAL ELECTRIC CODE, AND THE 2021 EDITION OF THE SWIMMING POOL AND SPA CODE, ALL WITH AMENDMENTS, AND REVISING APPENDIX A SCHEDULE OF FEES, ARTICLE A8.0001 CONTRACTOR REGISTRATION FEES; PROVIDING FOR REPEAL; SEVERABILITY; SAVINGS; AN OPEN MEETING; AND PENALTY CLAUSE; AND PROVIDING AN EFFECTIVE DATE OF THE REVISION WITH PUBLICATION, AS REQUIRED BY LAW

WHEREAS, in December of 2014, the City of Leon Valley adopted the International Code Council's 2015 Building Codes, with amendments; and

WHEREAS, the newest model code series, the 2020 and 2021 editions, were recently published by the International Code Council and are updates to the existing codes; and

WHEREAS, an update to the codes is necessary to ensure the most current construction and hazardous operations safety standards are maintained in the City of Leon Valley;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

Section 1. Chapter 3 Building Regulations, Divisions 2, 3., 4., 5., 6., are hereby repealed and replaced with a new Division 2 as shown in Exhibit A attached hereto.

Section 2. Chapter 3, Article 3.06 Swimming Pools is also revised as shown in Exhibit A attached hereto.

Section 3. Amending Appendix A Schedule of Fees, Article A8.0001 Contractor Registration Fees as shown in Exhibit A.

Section 4. This ordinance shall become effective on and after its passage, approval and the meeting of all publication requirements as provided by law.

Section 5. REPEALER CLAUSE. The provisions of the Ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are

hereby expressly repealed to the extent that such inconsistency is apparent by any other ordinance.

Section 6. SEVERABILITY CLAUSE. If any provision, section, sentence, clause, or phrase of this ordinance or application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council in adopting, and the Mayor in approving this Ordinance, that no portion thereof or provisions or regulation contained herein shall become inoperative or fall by reason of any unconstitutionally or invalidity of any portion, provision, or regulation.

SECTION 7. SAVINGS CLAUSE. The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed to the extent of the conflict. All provisions, sections and sub-sections set forth in Chapter 3 Building Regulations and Appendix A, Article A8.000 Building and Construction Related Fees not revised or amended herein shall remain in effect.

SECTION 8. NOTICE OF MEETING CLAUSE. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 9. PENALTY. Any person who violates any provision of this ordinance shall be guilty of a misdemeanor, and upon conviction shall be fined as provided in Chapter 1. General Provisions, Article 1.01 Code of Ordinances, Section 101.009 General penalty for violations of code: continuing violations of the City of Leon Valley Code, and/or applicable state law.

SECTION 10. EFFECTIVE DATE. That this Ordinance shall take effect upon passage and upon publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the _____ day of October 2022.

APPROVED

CHRIS RILEY
MAYOR

Attest :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

NICOLE WARREN
City Attorney

Exhibit A
Leon Valley Code of Ordinances
Building and Technical Code Adoption and Appendix A Amendment

SECTION 1. Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes and Standards is repealed and replaced as follows:

“Division 1. Generally

Secs. 3.02.001–3.02.050 Reserved

Division 2. Technical and Construction Codes Adopted

Sec. 3.02.051 Building code adopted

The International Building Code, 2021 edition, together with appendices, as published by the International Code Council, is hereby adopted, and incorporated by reference as though it was copied herein fully, except as follows:

- a. Section 101.1 Title is revised to read “These regulations shall be known as the Building Code of the City of Leon Valley, hereinafter referred to as “this code”.”
- b. Section 103.1 Creation of Enforcement Agency is revised to read “The City’s Building Inspector is the official in charge of enforcing this code and he shall be known as the Building Official. The Planning and Zoning Director, along with the Building Official, shall be the persons responsible for the implementation, administration, and enforcement of the provisions of this code.”
- c. Section 105, Permits, 105.2 Work exempt from permit, Building 1. is hereby revised to read “One-story detached accessory structures used as tool and storage sheds, playhouses, pergolas, and similar uses, provided that the floor area is not greater than three-hundred (300) square feet and the height does not exceed twenty (20) feet.”
- d. Section 105, Permits, 105.2 Work exempt from permit, Building 2. Is deleted in its entirety.
- e. Section 108.1 General is revised to read “The building official is authorized to issue a permit for temporary structures and temporary uses upon satisfactory compliance with Chapter 15 Zoning, Section 15.02.382 (a) Temporary Uses.”
- f. Section 110.3.1 Footing and Foundation Inspection is revised to read “Form, footing, and foundation inspection. Form, footing, and foundation inspections are required. A form survey is required and to be present and on-site at the plumbing rough-in inspection. Form inspection will assure all building setbacks have been observed as per Chapter 15 Zoning and footing and foundation inspections shall

be made after excavation for footings are complete and any required reinforcing steel is in place. Materials for the foundation shall be at the work site, except where concrete is ready mixed in accordance with ASTM C94, which need not be on the work site. Foundations 600 square feet or larger, or for habitable space, are to be designed by a Professional Engineer, licensed in the State of Texas.”

- g. Section 110.3.3 Lowest floor elevation is revised to read “In flood hazard areas, upon placement of the lowest floor, including the basement, and prior to any further vertical construction, the elevation certificate required in Section 1612.4 of this code, the Leon Valley Code of Ordinances Chapter 3, Article 3.03 Flood Damage Prevention, and/or in the International Residential Code, as applicable, shall be submitted to the Building Official.”
- h. 111.1 Change of occupancy is revised to read “A building or structure shall not be used or occupied in whole or in part, and a change of occupancy of a building or structure or portion thereof shall not be made, until the building official has issued a certificate of occupancy therefor as provided herein. Issuance of a certificate of occupancy shall not be construed as an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction. Certificates presuming to give authority to violate or cancel the provisions of this code or other ordinances of the jurisdiction shall not be valid. A Certificate of Occupancy shall be obtained for any of the following:
 - (1) Occupancy and use of a building hereafter erected or structurally altered.
 - (2) Change in use of an existing building to a different classification.
 - (3) Occupancy and use of vacant land.
 - (4) Change in the use of land to a use of a different classification.
 - (5) Any major or significant modification, alteration, or change in a nonconforming use; and
 - (6) Business ownership name change.”
- i. Section 113.3 Board of Appeals is deleted in its entirety along with all references to such in the IBC. An appeal of the decision of the building official will be considered by the planning and zoning director, fire chief, and city engineer and based on the joint recommendation of said individuals; the appeal may be granted or denied with final discretion by the city manager. A variance from the provisions of certain sections of the currently adopted code may be granted administratively by the planning and zoning director on the joint recommendation of the building inspector, fire chief, and public works director, if alternative requirements are made which will give an equivalent amount of protection. The variance shall specify the alternative measures.
- j. Appendix B Board of Appeals is deleted in its entirety.

- k. Appendix D Fire Districts, Section D101 is revised to read “All land situated either wholly or partially within the city limits of the City of Leon Valley is considered to be located in one fire district.”
- l. Appendix G, Section G101.5 is revised to read “The Planning and Zoning Director is designated as the floodplain administrator, is authorized, and directed to enforce the provisions of this appendix. The floodplain administrator is authorized to delegate performance of certain duties to other employees of the jurisdiction. Such duties shall not alter any duties and powers of the Building Official.”
- m. Appendix G, Section G103.1 General is revised to read “Flood hazard areas are established as per the Federal Emergency Management Agency under the National Flood Insurance Program.”
- n. Appendix G, Section 104.7 Alterations in Coastal Areas is deleted in its entirety.
- o. Appendix H Signs, Section H101.2 Signs Exempt from permits is deleted in its entirety.
- o. Appendix M Tsunami-Generated Flood Hazards is deleted in its entirety.

Sec. 3.02.052 Residential code adopted

The International Residential Code, 2021 edition, as adopted and published by the International Code Council, is hereby adopted, and incorporated by reference as though it was copied herein fully in its entirety except as follows:

- a. Chapter 1 Scope and Administration, Section R101.1 Title is revised to state “These provisions shall be known as the Residential Code for One- and Two-Family Dwellings of the City of Leon Valley and shall be cited as such and will be referred to herein as “this code”.”
- b. Section R105 Permits, R105.2 Work exempt from permit, Building 1. is revised to read “Other than storm shelters, one story detached accessory structures, provided that the floor area does not exceed three hundred square feet.
- c. Section R105 Permits, R105.2, Work exempt from permit, Building 2. is deleted in its entirety.
- d. Section R108.5 Refunds is revised to read “The City Manager is authorized to establish a refund policy.”
- e. Section R110 Certificate of Occupancy, R110.01 Use and change of occupancy is deleted in its entirety.
- f. Section R112 Board of Appeals is deleted in its entirety.

- g. Appendix AV Board of Appeals is deleted in its entirety.

Sec. 3.02.053 Existing building code adopted

The International Existing Building Code, 2021 edition, as adopted and published by the International Code Council, is hereby adopted, and incorporated by reference as though it was copied herein fully in its entirety except as follows:

- a. Section 101.1 Title is revised to read “These regulations shall be known as the Existing Building Code of the City of Leon Valley, herein referred to as “this code”.”
- b. Section 112 Means of Appeal is deleted in its entirety.
- c. Appendix D Board of Appeals is deleted in its entirety.

Sec. 3.02.054 Property Maintenance Code

The International Property Maintenance Code, 2021 edition, as adopted and published by the International Code Council, is hereby adopted, and incorporated by reference as though it was copied herein fully in its entirety, with exceptions as follows:

- a. Section 101.1 Title. These regulations shall be known as the International Property Maintenance Code of the City of Leon Valley, hereinafter referred to as “this code.”
- b. Section 101.2 Scope. The provisions of this code shall apply to all existing multi-family residential and nonresidential structures, to include apartments, hotels, motels, suites, inns, rooming or boarding houses, and vacant single family structures, and all existing apartment, multi-family, hotels, motels, suites, inns, rooming or boarding houses, and vacant single family premises and constitute minimum requirements and standards for premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, a reasonable level of safety from fire and other hazards, and for a reasonable level of sanitary maintenance; the responsibility of owners, an owner’s authorized agent, operators and occupants; the occupancy of existing structures and premises, and for administration, enforcement and penalties.
- c. Section 103.1 Creation of agency. The Leon Valley Planning and Zoning Department is hereby created and the official in charge thereof shall be known as the code official. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this code.
- d. Section 104.1 Fees. The fees for activities and services performed by the department in fulfilling its responsibilities under this code shall be as established in Appendix A of the Leon Valley Code of Ordinances.

- e. Section 104.2 Refunds. The City Manager is authorized to establish a refund policy.
- f. Section 107 Means of Appeal is deleted.
- g. Section 108 Board of Appeals is deleted.
- h. Section 109.2 Notice of Violation. The code official, or his designee, shall serve a notice of violation or order in accordance with Section 111.4.
- i. Section 110.01 Authority. Where the code official, or his designee, finds any work regulated by this code being performed in a manner contrary to the provisions of this code or in a dangerous or unsafe manner, the code official, or his designee, is authorized to issue a stop work order.
- j. Section 110.3 Emergencies. Where an emergency exists, the code official, or his designee, shall not be required to give a written notice prior to stopping the work.
- k. Section 112.6 Hearing is deleted.
- l. Section 302.4 Weeds. Premises and exterior property shall be maintained free from weeds or plant growth in excess of twelve (12) inches. Noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants, and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.
- m. Section 304.14 Insect screens. Every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored shall be supplied with approved tightly fitting screens of minimum 16 mesh per inch (16 mesh per 25 mm), and every screen door used for insect control shall have a self-closing device in good working condition.
- n. Section 602.3 Heat supply. Every owner and operator of any building who rents, leases, or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat during the period from November to April to maintain a minimum temperature of 68°F (20°C) in all habitable rooms, bathrooms, and toilet rooms.
- o. Section 602.4 Occupiable workspaces. Indoor occupiable workspaces shall be supplied with heat during the period from November to April to maintain a minimum temperature of 65°F (18°C) during the period the spaces are occupied.

- p. Appendix B, Board of Appeals is deleted.

Sec. 3.02.055 Appeals and variances to Technical and Construction Codes

- (a) An appeal of the decision of the building official will be considered by the planning and zoning director, fire chief, and city engineer and based on the joint recommendation of said individuals; the appeal may be granted or denied with final discretion by the city manager.
- (b) A variance from the provisions of certain sections of the currently adopted code may be granted administratively by the planning and zoning director on the joint recommendation of the building inspector, fire chief, and public works director, if alternative requirements are made which will give an equivalent amount of protection. The variance shall specify the alternative measures.

Sec. 3.02.056 Electrical Code

The National Electric Code, edition year 2020, as published by the National Fire Protection Association (NFPA), is hereby adopted, and incorporated by reference as though it was copied herein fully.

Sec. 3.02.057 Energy Conservation Code Adopted

The International Energy Conservation Code, edition 2021, as adopted and published by the International Code Council, is hereby adopted, and incorporated by reference as though it was copied herein fully in its entirety, with the following exceptions:

- a. Section C101.1 Title is revised to read “This code shall be known as the Energy Conservation Code of the City of Leon Valley and shall be cited as such. It is referred to herein as “this code”.”
- b. Section C110 Board of Appeals is deleted in its entirety.
- c. Appendix CA Board of Appeals - Commercial is deleted in its entirety.
- d. Appendix CA Board of Appeals – Residential is deleted in its entirety.

Sec. 3.02.058 Fire Code Adopted

The International Fire Code, edition 2021, as adopted and published by the International Code Council, is hereby adopted as set forth in the Leon Valley Code of Ordinances, Chapter 5 Fire Protection and Prevention, Article 5.04 Fire Code, Section 5.04.001, Adopted, and Section 5.04.002 Amendments.

Sec. 3.02.059 Fuel Gas Code Adopted

The International Fuel Gas Code, edition 2021, as adopted and published by the International Code Council, is hereby adopted, and incorporated by reference as though it was copied herein fully in its entirety, with the following exceptions:

- a. Section 101 (IFGC), 101.1 Title is revised to read “This code shall be known as the Fuel Gas Code of the City of Leon Valley and shall be cited as such. It is referred to herein as “this code”.”
- b. Section 103.1 Creation of Agency is revised to read “The Planning and Zoning Department is responsible for the enforcement of this code and the official in charge thereof shall be known as the code official. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this code.”
- c. Section 113 (IFGC) Means of Appeal is deleted in its entirety.
- d. Section 114 (IFGC) Board of Appeals is deleted in its entirety.
- e. Section 115.4 Violation Penalties is revised to read “Persons who violate a provision of this code, fail to comply with any of the requirements thereof or erect, install, alter or repair work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code shall be guilty of a Class C misdemeanor, punishable by a fine of not more than \$500.00 dollars. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Sec. 3.02.060 Mechanical Code Adopted

The International Mechanical Code, edition 2021, as adopted and published by the International Code Council, is hereby adopted, and incorporated by reference as though it was copied herein fully in its entirety, with the following exceptions:

- a. Section 101 (IFGC), 101.1 Title is revised to read “This code shall be known as the Mechanical Code of the City of Leon Valley and shall be cited as such. It is referred to herein as “this code”.”
- b. Section 103.1 Creation of Agency is revised to read “The Planning and Zoning Department is responsible for the enforcement of this code and the official in charge thereof shall be known as the code official. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this code.”
- c. Section 113 (IMC) Means of Appeal is deleted in its entirety.

- d. Section 114 (IMC) Board of Appeals is deleted in its entirety.
- e. Section 115.4 Violation penalties is revised to read “Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair mechanical work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a Class C misdemeanor, punishable by a fine of not more than \$500.00 dollars. Each day that a violation continues after due notice has been served shall be deemed a separate offense.”
- f. Appendix B Recommended Fee Schedule is deleted in its entirety.
- g. Appendix C Board of Appeals is deleted in its entirety.

Sec. 3.02.061 Plumbing Code Adopted

The International Plumbing Code, 2021 edition, together with all appendices, as published by the International Code Council, is hereby adopted, and incorporated by reference as though it was copied herein fully, with the following exceptions:

- a. Chapter 1 Scope and Administration, Section 101.1 Title is revised to read “These regulations shall be known as the Plumbing Code of the City of Leon Valley hereinafter referred to as “this code.”
- b. Section 106.6.2 Fee Schedule is revised to read “The fees for all plumbing work shall be as stated in Appendix A of the Leon Valley Code of Ordinances.
- c. Section 106.6.3 Fee Refunds is revised to read “The City Manager sets the policy for any fee refunds. The code official shall authorize the refunding of the full amount of any fee paid herein that was erroneously paid or collected.”
- d. Section 108.4 Violation penalties is revised to read “Any person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair plumbing work in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a Class C misdemeanor, punishable by a fine of not more than \$500.00 dollars. Each day that a violation continues after due notice has been served shall be deemed a separate offense.
- f. Section [A]108.5 Stop work orders is revised to read “Upon notice from the code official, work on any plumbing system that is being performed contrary to the provisions of this code or in a dangerous or unsafe manner shall immediately cease. Such notice shall be in writing and shall be given to the owner of the property, or to the owner’s authorized agent, or to the person performing the work. The notice shall state the conditions under which work is authorized to resume. Where an emergency exists, the code official shall not be required to give a written notice prior to stopping

the work. Any person who shall continue any work in or about the structure after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be guilty of a Class C misdemeanor, punishable by a fine of not more than \$500.00 dollars. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

- e. Section 109 Means of Appeal is deleted in its entirety.
- f. Appendix A Plumbing Permit Fee Schedule is deleted in its entirety.
- g. Appendix B Rates of Rainfall for Various Cities is revised to read “Refer to the Leon Valley Code of Ordinances, Chapter 10 Subdivision Regulations, Rainfall Intensity Chart.”
- h. The city encourages all residential and business property owners to install rainwater collection systems for non-potable uses such as landscape irrigation. These systems may include, but are not limited to, rain barrels, roof water collection, cisterns, grey water plumbing fixtures, above-ground storage tanks and related pressure tanks and pumps, and treatment and disinfection equipment.
- i. Rainwater collection and storage containers and equipment must comply with the 2006 edition of the Texas Manual on Rainwater Harvesting, as published by the state commission on environmental quality, in accordance with House Bill 2430, and all subsequent supplements and changes in and to said edition.
- j. All rainwater collection systems and related equipment must be permitted, inspected, and approved by the city plumbing Inspector. Fees for such permits and inspections shall be as stated in the fee schedule.
- k. Rainwater collection systems shall not be connected to any plumbing that connects with the city's water supply system.
- l. Rainwater collection barrels and other water holding tanks or devices must be installed and maintained so as to prevent mosquito infestation and may not be located within any easement.
- m. Above-ground water collection devices, with the exception of roof gutters and rain barrels, shall not be located in the front yard area. Above-ground cisterns and water holding tanks must be located in the rear yard and must be screened from public view. Underground rainwater harvesting systems may be located in the front yard area but may not rise more than two feet (2') above grade. All storage areas shall be secured to promote safety and sanitation. All rainwater harvesting systems and related equipment must be situated at least five feet from any fence line.

Sec. 3.02.062 Contractor's License

All contractors performing construction related work in the city limits must hold a current license under V.T.C.A., Occupations Code, Chapter 1302.

Sec. 3.02.063 Conflicts between adopted codes and other regulations

To the extent of a conflict between any codes adopted herein and any locally adopted regulations regarding construction requirements, permitting, variances, and appeals from any code requirements and local administrative decisions, the locally adopted regulations shall apply.

Sec. 3.02.064 Penalty

Violations of this division are a Class C misdemeanor, punishable by a fine of not more than five hundred (\$500.00) dollars. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

Section 3.02.065 – Federal or State Construction Projects

Jobs inspected by federal or state agencies. On those construction jobs within the city where the Federal Housing Administration, the Veterans Administration, or other similar United States or State of Texas government agency is involved, then as to such construction jobs the building inspections provided herein may be waived by the city provided that the building permit reflects that such agency will conduct inspections and further provided that copies of all such inspections made by such federal agency are promptly forwarded to the city.

Sec. 3.02.066 – 070 Reserved”

SECTION 2. Article 3.06 Swimming Pools and Appendix A Fee Schedule are hereby amended as follows:

ARTICLE 3.06 SWIMMING POOLS REVISION:**“Sec. 3.06.001 Code Adopted and Permit Requirements**

The International Swimming Pool and Spa Code, 2021 edition, as published by the International Code Council, Inc. is hereby adopted and incorporated by reference as though it was copied herein fully, with the following exceptions:

- a. Section 101.1 Title is revised to read “These regulations shall be known as the Swimming Pool and Spa Code of the City of Leon Valley, hereinafter referred to as “this code.”

- b. Section 103.1 Creation of Agency is revised to read “The Planning and Zoning Department is responsible for the enforcement of this code and the official in charge thereof shall be known as the code official. The function of the agency shall be the implementation, administration, and enforcement of the provisions of this code.”
- c. Section 108.6 Refunds is revised to read “The City Manager is authorized to establish a refund policy.”
- d. Section 111 Means of Appeal is deleted in its entirety.
- e. Section 112 Board of Appeals is deleted in its entirety.
- f. Section 113.4 Violation penalties is revised to read “Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter or repair a swimming pool or spa in violation of the approved construction documents or directive of the code official, or of a permit or certificate issued under the provisions of this code, shall be guilty of a Class C misdemeanor, punishable by a fine of not more than \$500.00 dollars. Each day that a violation continues after due notice has been served shall be deemed a separate offense.”
- g. Appendix A Board of Appeals is deleted in its entirety.”

Sec. 3.06.002 Emptying water into street

- a. The owner, tenant or occupant of any property or residence whatsoever in the city on which is situated a swimming pool is hereby prohibited from emptying, causing to be emptied, or permitting to be emptied said swimming pool in any manner whatsoever that causes or permits any amount of water therefrom to reach any street, alley or public way in the city.
- b. Each violation of this section shall be punished by a penalty of a fine of no more than \$1,000.00. Each day such violation continues shall constitute a separate offense.

APPENDIX A FEE SCHEDULE REVISION:

“Sec. A8.001 Contractor registration fee

- (b) All contractors, both general and subcontracted, which are providing professional services to addresses located within the city limits, both residential or and/or commercial must register their current state issued trade license with the City annually. There is no fee associated with this registration. This includes but is not limited to general building contractors, heating, and air conditioning (mechanical), electrical, bulk water, irrigation, gas, sewer trench, swimming pools,

sidewalks/driveway/curb cuts, fences, foundation, roof, water well, sign and any nonfranchise utility construction contractors.”

Repealing and Replacing Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes

City Council Meeting

Public Works Director Melinda Moritz

October 18, 2022



Purpose

- To consider repealing and replacing the Leon Valley Code of Ordinances, Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes and Standards, Article 3.06 Swimming Pools, and Appendix A, Section A8.001 Contractor Fees
- Options
 - Approve
 - Approve with modifications
 - Deny
- Recommendation
 - Approve as presented

Background

- Chapter 3, Article 3 contains the building and technical codes that we currently enforce (exception – Chapter 5 Fire Code)
- Recently adopted the 2021 International Property Maintenance Code, but remaining codes are from 2015/2017
 - 2015 International Building Code
 - 2015 International Residential Code
 - 2015 International Existing Building Code
 - 2015 International Mechanical Code
 - 2015 International Plumbing Code
 - 2015 International Energy Conservation Code
 - 2015 International Commercial Energy Conservation Code
 - 2017 National Electric Code

Background

- City has not adopted a swimming pool code
- Also have not adopted the International Fuel Gas Code
- Codes should be reviewed and updated/adopted every 4 years in order to keep up with current building construction safety, methods, & techniques
- Adopting these codes assures a *minimum* standard for the construction of all structures in the City

Revisions

- Building code adoption happens at the local level, but Texas' municipal building, residential, fire, plumbing, mechanical, fuel gas, and swimming pool and spa codes are promulgated through legislation in state statute
 - A Listing of these codes is referenced at Texas State Law Library at <https://www.sll.texas.gov/law-legislation/texas/building-codes/>
- Cities can make local amendments to these codes & adopt later editions
- The energy conservation code is promulgated through the Texas State Energy Conservation Office (SECO) by administrative rule
 - City can adopt local amendments to Texas' commercial and residential energy codes, but amendments can't have less stringent energy efficiency requirements in non-attainment (ozone) & affected counties
 - July 25, 2018 - EPA designated Bexar County as nonattainment with a marginal classification

Revisions

- Propose updating codes to the 2021 International:
 - Building Code
 - Existing Building Code
 - Residential Code
 - Plumbing Code
 - Mechanical Code
 - Energy Conservation Code
- Adding 2021 International Fuel Gas Code
- Adding 2021 International Swimming Pool & Spa Code

Revisions

- Propose updating the 2017 National Electrical Code to the 2020 edition – International Code Council does not provide a code for electrical work, but references this agency's code
- Propose removing a fee to register a contractor's trade license
 - Fee is \$100
 - Can't charge HVAC/R contractors by state law
 - Very little staff time used to collect/monitor licenses
 - Still requires contractors to upload a current state license prior to being issued any permits

Amendments

- Inserted name of the jurisdiction and responsible party in jurisdiction in most codes
- Added forms survey to Building Code – have had homes built out of setback requirements in past
- Inserted reference to City’s floodplain management code in Building Code
- Inserted reference to City’s zoning code in Building Code
- Removed Means of Appeal and Board of Appeals in most codes – don’t have one & don’t need one

Amendments

- Revised refund policy to be as determined by City Manager instead of Building Official in most codes
- Inserted recently adopted International Property Maintenance Code in Article, but no change to Council approved text
- Changed violations statement in most codes to remove jail time & inserted current violation penalty fee
- Removed reference to rainfall intensity chart in Building Code to refer to our subdivision code

Fiscal Impact

- FY 22 Contractor license fees \$6,700 (to date)
- Fees for permits are to stay the same

Recommendation

- Staff recommends repealing and replacing Chapter 3, Article 3.02, Article 3.06, and Appendix A as presented

S.E.E. Statement

- *Social* – Updating regulatory codes protects the health, safety, and welfare of all citizens
- *Economic* – Assuring quality development maintains housing and business property values
- *Environmental* – Updating the Code to the present environmental standards assures clean air and water

OUTSTANDING CITY COUNCIL ITEMS

- **Licensing Fee code amendment**
 - CC mtg.11/15/2022
- **Water rates**
- **Monument Maintenance**
- **Sustainability Overlay**
 - Currently being reviewed by City Attorney
- **Stray Animal Ordinance**
 - Currently being reviewed by City Attorney
- **Amazon HUB Project**
 - Waitingng on site vist and approval
- **Blood Drive and PTO Policy**
- **Removing SUP from Mobile Food Truck Ordinance**
 - Needs to go to Zoning Commission 9/27/2022
 - Will come to council on 10/3/2022
 - Second read 10/18/2022
- **Huebner Creek Restoration -RO,BM**
- **Public Private Partnership with local petshops for pet adoption options**
- **The neighborhoods need to be established**
- **ADA transition plan**
 - Presented at the 7/19/2022 city council meeting
 - Post on the website for public comment for three months on the website
- **Neighborhood/citizen survey**
- **Discussion and possible action on amending BOA variance criterion by Texas Legislative changes**
- **Update on the Huebner Creek trenching**
- **Review of the personnel manual**
- **Legal review of the Sign Code**
 - Councilor Orozco and Bradshaw will work on this item
- **Looking at an amendment to Section 15.02 Appendix C (I), D Structural Nonconformity to add a matching percentage from Economic Community Development funds**
- **LVHS request for ARP funds**
- **Volunteer Appreciation Dinner**
 - Possibly after the Townhall mtg
 - Postpone until September
- **Fourth of July Presentation**
 - City Council 3/15
 - Council provided direction
 - The next update will be 6/7/2022

- Recap August 2, 2022, and August 16, 2022
- Recap and Direction October 4, 2022
- **Flooding**
 - Was addressed at the following Council Meetings
 - 08/03/2021 – Flood Damage Prevention Ord. # 21-034
 - 11/2/2021 – To discuss Flood Mitigation Strategies
 - 12/07/2021 – Short Term options to address flooding
 - Budget Adjustment – For Funding floodway Monitoring and Software Upgrades
 - Upcoming Council presentation 1/18/2022
 - Budget Adjustment – for Creek Cleanup
 - Staff is proposing \$150,000 in ARP funds Upcoming Council meeting TBD
 - Segment one of Huebner creek will be presented to the council on 4/19/2022
 - Council decided to look at the 50 ‘ wide, protected little league, the study will be brought back to the council before we agree to do it.
 - Budget adjustment for creek cleanup
 - 6/7/2022
 - Budget adjustment for flood gates and notification system
 - 6/7/2022 postponed
- Huebner Creek Channel improvement presentation 9/20/2022
 - Council direction to bring back budget adjustment on \$633,000
 - First Read 10/3/2022
 - Second Read 10/18/2022
- **Ordinance Amending the City of Leon Valley Code of Ordinances, Chapter 4 Business Regulations, Article 4.03 Alcoholic Beverages, Division 1. Generally, and Division 2. License and Permit Fees – 10/3/2022**
- **Triangle property presentation**
 - 9/20/2022
- **Repealing and Replacing the Leon Valley Code of Ordinances, Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes and Standards, Divisions 2., 3., 4., 5., 6. with a New Division 2 Technical and Construction Codes Adopted, Amending Article 3.06 Swimming Pools, and Amending Appendix A of the Code of Ordinances, Article A8.000 Building and Construction Related Fees, Section A8.001 Contractor registration fee, to Adopt the 2020 National Electrical Code, and the 2021 International Residential, Building, Mechanical, Plumbing, Swimming Pool and Spa, Fuel Gas, Energy and Conservation, and Existing Building Codes, with Amendments, and Removing Contractor Registration Fees**
 - First read 10/3/2022
 - Second Read 10/18/2022

ITEMS ARE STILL IN THE PIPELINE, BUT HAVE BEEN ADDRESSED

- **Appointment of a home rule charter review committee**
 - Mayor was tasked with making recommended changes at the last retreat on 09/07/2021.
 - Mayor presented them at the Town Hall Meeting on 03/26/2022
 - Mayor presented them on 06/04/2022
 - The last day to call for a November election is August 22, 2022.
 - Deadline for the attorney to get the correct ballot language together is July 13, 2022.
 - Per Council Direction on 6/18/2022, the amendments were sent to City Attorney.
 - Council will vote on the amendments on July 12, 2022, and July 19, 2022.
 - Election will be ordered on August 2, 2022, and August 16, 2022
 - Election Scheduled for November
- **Presentation and discussion on the status of implementation of TPCA best practices for law enforcement policies, including the mandatory provision of mental health PTO in accordance with Texas legislative changes - JS, RO**
 - Discussed at the following Council meeting
 - 6/1/2021
 - Update in the CM report 10/26/2021:
 - We released the initial 6 policies (6.1 - Use of Force, 6.3 - Non-lethal, Less than lethal weapons, 6.4 - Officer Involved Shooting, 7.15 - Vehicle Pursuits, 7.40 Investigations, 8.6 Active Shooter) in July and August. With the distribution, we included a record of receipt and pertinent training.
 - Since the initial release, we have now distributed 4 more policies (3.2 - Field Training Program, 3.2.1 - Field Training Program Operations Manual, 4.6 - Off-duty Employment, 5.4 - Body Worn Camera) and again, with the distribution, we have included a record of receipt and pertinent training.
 - Currently in the process of the last review before we release 8 other policies.
 - Mental Health quarantine Policies Section 614.015 of the Tx Gov't Code have been updated and can be found here:
https://cms3.revize.com/revize/leonvalleynew/departments/human_resources/procedural_directives.php#revize_document_center_rz4176
 - Distributed a Property and Evidence packaging manual that is used along with 12.1 Property and Evidence Management. 10.1 Prisoner Processing and 11.1 Municipal Court are in the final draft and edit stage and will be distributed both in the near future.
- **Red-light cameras First Available Contract end term is May 2037**

- City Council adopted a Resolution declaring the intent to phase out redlight cameras 4/6/2021 – Resolution # 21-009R
- The RLC Contract would be difficult to terminate without financial obligation from the City
- City Council supports HB 1209 and physically delivers letters in support to Cortez, Biederman, Canales, Menendez
- Funds – Eligible projects – CR
 - Will be discussed at the Town Hall Meeting on January 22, 2022
- Discussed at the retreat council has decided not to spend funds until we know what the legislature is doing
- **Tiger brush and bulk issues- Contract ends January 1, 2025**
 - Discussed at the following City Council Meetings
 - 02/22/2021
 - Council addressed complaints and Tiger sanitation responded
 - 09/7/2021
 - Considered a resolution on how to handle bulk pick-up. Resolution # 21-031-R, the direction was given to CM to come back with a plan.
 - Considered and Ordinance Amending the Ord 14.02 Solid Waste First reading.
 - 11/2/2021
 - Considered and Ordinance Amending the Ord 14.02 Solid Waste Second Reading Passes Ord. # 21-053.
 - 1/11/2022
 - Council considered two options to handle the overflow of Brush. The Council decided to have PW pick up the overage after Tiger sanitation picked up their 8 CY.
 - There were 11 homes with oversized brush the City had the item picked on 3/4/22-3/8/22
 - 05/17/2022 Council meeting discussing rate increase.
 - Council allowed the 2.5% increase for July and another in January but did not approve the 7.5 % increase
 - Council was willing to renegotiate terms
 - On 8/23/2022 council decided to leave terms as is
- **Opioid Litigation**
 - Item Was Addressed in Executives session on:
 - 6/15/2021
 - 09/7/2021
 - 9/21/2021
 - Council Addressed this item at the following Council meeting
 - 11/16/2021

- Council Passed a resolution # 21-04 agreeing to participate in a settlement agreement with opioid manufacturer Johnson & Johnson. The other is three major pharmaceutical distributors: AmerisourceBergen, Cardinal Health, and McKesson and is estimated to receive \$28,389
 - The City still has an Agreement with Phipps, Ortiz and Talafuse for any remaining ongoing litigation
- **Comprehensive Master Plan**
 - Was addressed at the following Council meetings:
 - 2/2/2021
 - 3/23/2021
 - 06/1/2021
 - This item was discussed during the budget process and ultimately, the Council decided not to expend the funds on this project at this time.
 - Will be discussed under the Townhall meeting update to the council on 4/19/2022
 - Council would like us to use our future land use map
- **Sewer Service Charge Adjustments**
 - Council meeting 2/15/22
 - Impact Fees Removed
 - Sewer Charges will be brought back at a later time.
- **Over 65 Tax Exemption**
 - Council Mtg. 3/1/22
 - Councilor Orozco will get with the Finance Director to see if this item will come back on a later date
- **John Marshall Traffic Plan – CR, JH**
 - Discussed at the following Council meeting
 - 12/14/2022 Next steps
 - NISD engineers are still working on the plan, collecting traffic counts, and coordinating with CoSA Traffic Department
 - Once complete, additional meetings will be held with the City to determine the feasibility and appropriateness
 - Once plans are final, the proposal will be presented to City Council for approval
 - John Marshal Update on 3/15 based on 2/14 meeting
 - The City received feedback on possible neighborhood suggestions on 5/09/2022. Joint meeting to be determined.
 - Heard by City Council to possible street closures on 8/23/20 Engineers will develop a report and PD and Fire will review
 - Taking to Council on 10/3/2022
- **Apartments Finley And Sierra Royale, Forest Oaks, Vista Del Rey- BM**
 - Update ion one of the Apartment Complexes at the CC mtg 3/15
 - Presentation was given on Vista Del Rey

- Next apartment review is on 5/3/2022
 - Staff received legal advice in executive session
 - Executive session 8/2/2022
 - Council decided to file a Chapter 54 lawsuit against Vista del Rey, filed on 8/5/2022
 - TRO was granted on 8/8/2022
 - Administrative warrant executed on 8/17/2022
 - Temporary Injunction was granted on 8/22/2022
 - They have 6 months to comply.
 - 8/31/2022 Vista got new attorneys
 - 9/9/2022 Vista filed a motion to dissolve the temporary injunction
 - C of Os issued Shed, Maintenance Shop, Laundry 1-3, Vista, Gym
 - 9/19/2022 hearing set and canceled
 - Executive Session 9/20/2022
- **Presentation, discussion, and possible action on fluoride survey results – JS**
 - CC Mtg. 3/1/2022 Postponed
 - Moved to 4/5/22
 - Presentation on given to the council and the community on the benefits, no direction was proved to staff
- **American Rescue Plan funds**
 - 8/17/2021 City Council meeting. Council agreed to budget in FY 2022 for the following
 - 911 Mass text - \$5,900
 - PPE and Decontamination Supplies -\$10,000
 - Disposal Supplies and Medication - \$45,000
 - 2 power stretchers – \$60,000
 - 12 LEAD Cardiac monitor - \$70,000
 - Library Hot Spots – \$5,220
 - Huebner Well Generator -\$230,000
 - 11/16/2021 Budget Adjustment ord. # 21-060
 - AV equipment – Council Chambers -\$41,000
 - PD AC Repair - \$10,000
 - Website upgrades - \$40,000
 - Premium Pay for Essential Workers -\$150,000
 - Citizen Utility Asst. -\$50,000
 - Library AC repair -\$25,000
 - For FY 23 Budget
 - Fire Truck-\$400,000
 - Shadow Mist Skate Park -\$70,000

- This item was heard at the Town Hall Meeting on 3/26/2022
 - Citizen input will be presented at the 4/19/22 CC Mtg
- At the 4/19/2022 council Meeting council decided to use \$400,000 to purchase a fire truck
- **AV equipment for the Conference Center -Budget Adjustment from ARP Funds**
 - Council meeting 2/1/22 first read
 - Item amended to get the direction of the scope of work
 - Will bring the item back after the BID process
 - Discuss alternatives 5/3/2022
- **Adding an End time to the City Council Meeting Agendas**
 - The Council reviewed the rules of Decorum at the retreat on 06/18/2022 this was not discussed.
 - Council will review Decourm at the 7/12/2022 council meeting.

COMPLETED

- **Water Deposit Refund Policy**
 - Item Completed at the Council meeting 2/1/22
- **Criteria for projects – economic and community development advisory committee (ECDAC)**
 - Council Meeting 2/1/22 first read
 - Council Meeting 2/15/22 second read
 - COMPLETED 2/15/2022
- **Huebner Onion Homestead Encroachment - ROW**
 - Item Completed at the 1/18/22 City Council Meeting
 - Northwest Chamber Presentation on OFB
 - 3/15/2022
- **Library Policies**
 - City Council meeting 3/15
 - Council approved the Policies as presented and adopted by the board.
- **New City Attorney**
 - First read, CC Mtg 3/15/22
 - Second read, CC mtg 4/5/22
 - Start date 4/11/2022
- **Credit card processing fee**
 - CC Mtg. 2/15/22 presentation and direction was given by the Council
 - Charge 2% on all charges
 - First, read on 3/15/22
 - Second Read 4/5/22
 - This has been implemented water customers have until 7/1/2022 to change to another method if they do not want to be charged a Fee.
- **Fire Department Grants and budget Adjustments**

- City Council meeting 4/5/22
- **Racial Profiling Presentation**
 - City Council Meeting 4/5/2022
 - Completed
- **The Platting Process**
 - CC Mtg. 3/1/2022 -Postponed
 - Mayor moved to the 3/15 Agenda
 - Presented to the Council on 3/15/2022, no direction given to staff
- **Townhall meeting update and Direction from the Council on how to proceed with citizen input**
 - CC mtg. 4/19/2022
 - Council provided direction to enhance the crosswalk at Evers by the library and traffic control for JMHS
 - HRC committee will be the council and Saturday workshop with budget
- **Funding options on a Fire Truck**
 - Cc mtg 4/19/2022
 - Council approved 50% from ARP funds and leasing the remainder on a 5 year lease.
- **Storm Water Utility Rate Revision**
 - CC Mtg. 4/19/22
 - This item will be brought back on 4/5 CC mtg.
 - The direction was to have the rates match SA, a possible scale for inflation of 3% and what the total impact would be.
 - Second Read 5/3/2022
 - Council approved with a 3% increase every year for 5 years.
- **Impound Lot Presentation**
 - CC mtg for 4/5/2022
 - Moved by Mayor to the next meeting
 - CC mtg 4/19/2022
 - Moved by Mayor to the next meeting
 - Will be presented at the 5/3/2022 CC mtg.
 - Council had not requested changes other than investigating the cost to relocate.
- **Presentation on Graffiti**
 - CC Mtg. 4/19/22
 - In investigating the current Ord. the City realized that our ord was not in line with the state statute
 - CC Mtg. 4/5 new Ord. will be presented
 - Moved by Mayor to the next meeting
 - Will be presented at the 4/19/ 2022 CC mtg.
 - Moved by Mayor to the next meeting

- Will be presented at the 5/3/2022 CC mtg.
 - No changes were requested on presented changes
 - Second Read was presented on 5/17/2022 council meeting this item passed
- **Zazamora Creek cleanup & possible acquisition**
 - The council decided on no acquisition but to authorize a budget adjustment of the American Rescue Plan Fund in the amount of \$25,104.00 to the Stormwater Utility Fund Budget for the Purpose of the Zarzamora Creek Drainage Easement Clean-Up and debris haul off.
 - Creek cleanup started on 07/25/2022
- **Charity Care Policy -Need to receive ASSPP funding**
 - First, read City Council meeting 5/17/2022
 - Second Read CC mtg. 6/7/2022 Council approved
- **Capital Facilities Committee Survey**
 - Closes April 15, 2022
 - Committee member William Johnson is gathering the survey information
 - The survey results were presented to the council on 06/07/2022
- **SAWS Agreement**
 - Council Meeting 8/16/2022
 - Second read 09/6/2022
 - Item passed
- **Time Capsule Event**
 - Presentation on 8/16/2022 – postponed
 - Presentation on 9/6/2022
 - This will be held on October 1, 2022
- **Subdivision Code Revisions**
 - Presented at P&Z meeting on 7/26/2022
 - Tabled until 8/22/2022
 - First read to council on 9/6/2022
 - Second Read to council on 9/20/2022
 - Passed unanimously
- **Curfew Ordinance**
 - City Attorney Review
 - Sent the Ord. for Hefner and Orozco to review
 - Placed on the 10/2/2022 city council meeting for second read
 - Passed unanimously with two amendments
 - Taking out day time hours and exceeding the time from 11 p.m. to 12:00 a.m.
- **One-time Water leak adjustment for retroactive repairs**
 - 9/20/2022
 - 10/3/2022 – Passed unanimously
- **One-time rainwater conservation adjustment for retroactive projects**

- 9/20/2022
 - 10/3/2022 – Passed unanimously
- **Jazz Festival Direction**
 - Postpones by Mayor 8/6/2022
 - Postponed by Mayor 8/23/2022
 - Postponed by Mayor 9/6/2022
 - Scheduled for 9/20/2022
 - Council direction to have a March event
- **Capital Facilities final report presentation 10/3/2022**