



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, January 21, 2025 at 6:30 PM

AGENDA

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

- 1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**
- 2. Citizens to be Heard** - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.
- 3. Presentations**
 1. Presentation, Discussion, and Possible Action to Direct Staff to Apply for a Reimbursement Grant Through the Alamo Area Metropolitan Planning Organization (MPO) for the Construction of a Hike and Bike Trail Extension (Seg 3), from Evers Road to Bally Drive - M. Moritz, Public Works Director
 2. Presentation and Discussion to Consider Approval of an Expenditure of Funds to Mark Trees in the Huebner Creek Erosion Control Project Alignment - M. Moritz, Public Works Director
 3. Presentation and Discussion on City Ordinance 2023-42 with an Update on Police Calls for Service at a Multi-Family Residential Complex - D. Gonzalez, Police Chief
 4. Presentation and Discussion of the Monthly Financial Report Ending December 31, 2024 - C. Goering, Finance Director
- 4. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations

or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

5. City Manager's Report

1. Upcoming Important Events:

- Regular City Council Meeting, Tuesday, February 04, 2025, at 6:30 PM, in City Council Chambers.
- City Offices and Municipal Court will be closed Monday, January 20, 2025, in observance of Martin Luther King, Jr. Day.
- Annual Town Hall Meeting, Saturday, January 25, 2025, at the Leon Valley Conference Center.
- Basura Bash, Saturday, February 15, 2025.
- Spring Brush and Bulky Item Pickup, February 24, 2025 through February 28, 2025.
- Drawing for a Place on the Ballot, Monday, February 24, 2025, at 8:30 AM, in City Council Chambers.
- Earthwise Living Day, March 01, 2025, from 9:30 AM to 1:30 PM, at the Community Center.
- Miscellaneous other events and announcements.

6. Consent Agenda

All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

1. Discussion and Possible Action Approving of the Following City Council Minutes:

- a. 12-17-2024 Regular City Council Meeting Minutes
- b. 01-13-2025 Special City Council Meeting Minutes

2. Discussion and Possible Action of the Quarterly Investment Report for the Quarter Ending December 31, 2024 - C. Goering, Finance Director

3. Presentation, Discussion, and Possible Action of a Resolution Awarding the Lowest Qualified Bid in the Amount of \$258,774.00, with \$38,816 for Contingency (15%), and Authorizing the City Manager to Enter into a Contract with Texas Pride Utilities for the CDBG East of Wurzbach Sewer Main Project - D. Dimaline, Assistant Public Works Director

4. Discussion and Possible Action on a Resolution Appointing a Member to the Park Commission - S. Passailaigue, City Secretary

7. Regular Agenda

1. Presentation and Discussion on an Ordinance Authorizing a Fiscal Year 2024-25 General Fund Budget Adjustment in the Amount of \$20,000 for the Purpose of Increasing the Library Department Budget (1st Read as Required by City Charter) - C. Goering, Finance Director
2. Presentation and Discussion on an Ordinance Authorizing the Execution of a City of Leon Valley Irene Baldrige Community Center Lease Agreement with the Northwest Senior Citizens Club (1st Read as Required by City Charter) - C. Miranda, Community Relations Director
3. Discussion and Possible Action of an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A8.000 Building and Construction Related Fees, Section A8.005 Bulk Water Permit to Amend Fees Associated with Bulk Water Permit Deposits and to Add the Edwards Aquifer Authority Fee (1st Read was Held on 12-17-2024) - D. Dimaline, Assistant Public Works Director

8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.


9. Adjournment

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES: (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at <https://www.leonvalleytexas.gov>. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To arrange for assistance, call (210) 684-1391, Extension 212.


SAUNDRA PASSAILAIGUE, TRMC
City Secretary
January 16, 2025 11:30 AM





Hike & Bike Trail Segment 3 MPO Grant Reimbursement Program

City Council Meeting
January 21, 2025

Summary

- Should City Council give Staff direction to apply for a reimbursement grant to construct a Hike and Bike Trail extension (Seg 3), from Evers Road to Balky Drive & to pledge a 20% construction funding match
- Options
 - Approve
 - Deny
 - Other
- COSA is building a trail that will connect at Balky & they are hopeful that the overall trail will be continuous from Grissom to the Medical Center

Purpose

- The MPO has put out a call for projects in its FY 2027-2030 Transportation Improvement Program (TIP)
 - The category is Surface Transportation Block Grant and projects must be located in areas open to the public
- A hike and bike trail project is allowed under the program guidelines, as it encourages people to either walk or use a bicycle instead of a vehicle, which helps to reduce vehicle emission air pollution

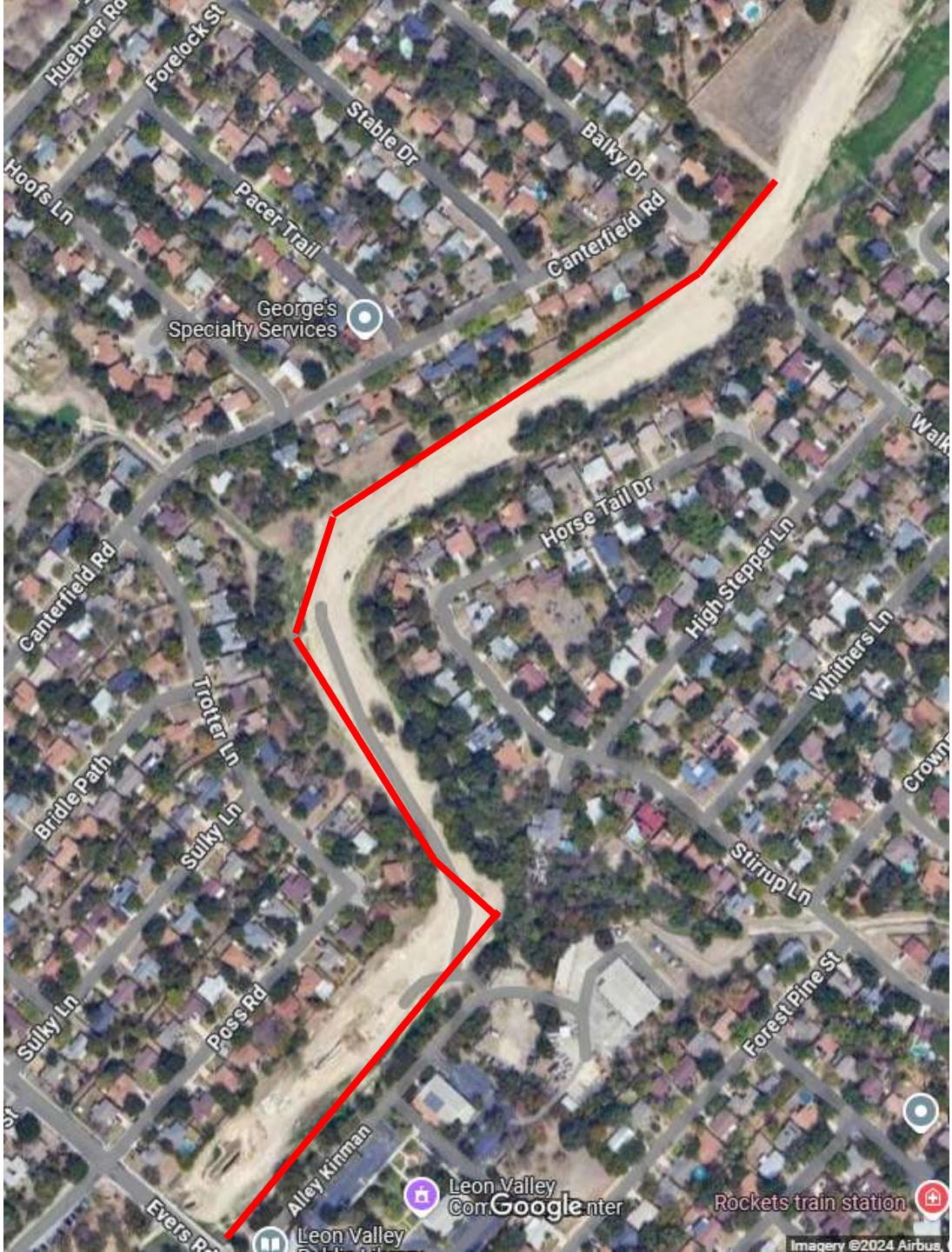
Background

- Segment 1 of the Leon Valley Hike & Bike Trail connects to COSA's Crystal Hills Trailhead at Shadow Mist Drive
- City already approved for funding of Segment 2, which will connect to Segment 1 under the Bandera Road bridge, go through the Huebner-Onion Natural Area Park, to Evers Road
- Engineering & design are well underway for Segment 2, with bid advertisement expected in October of 2025

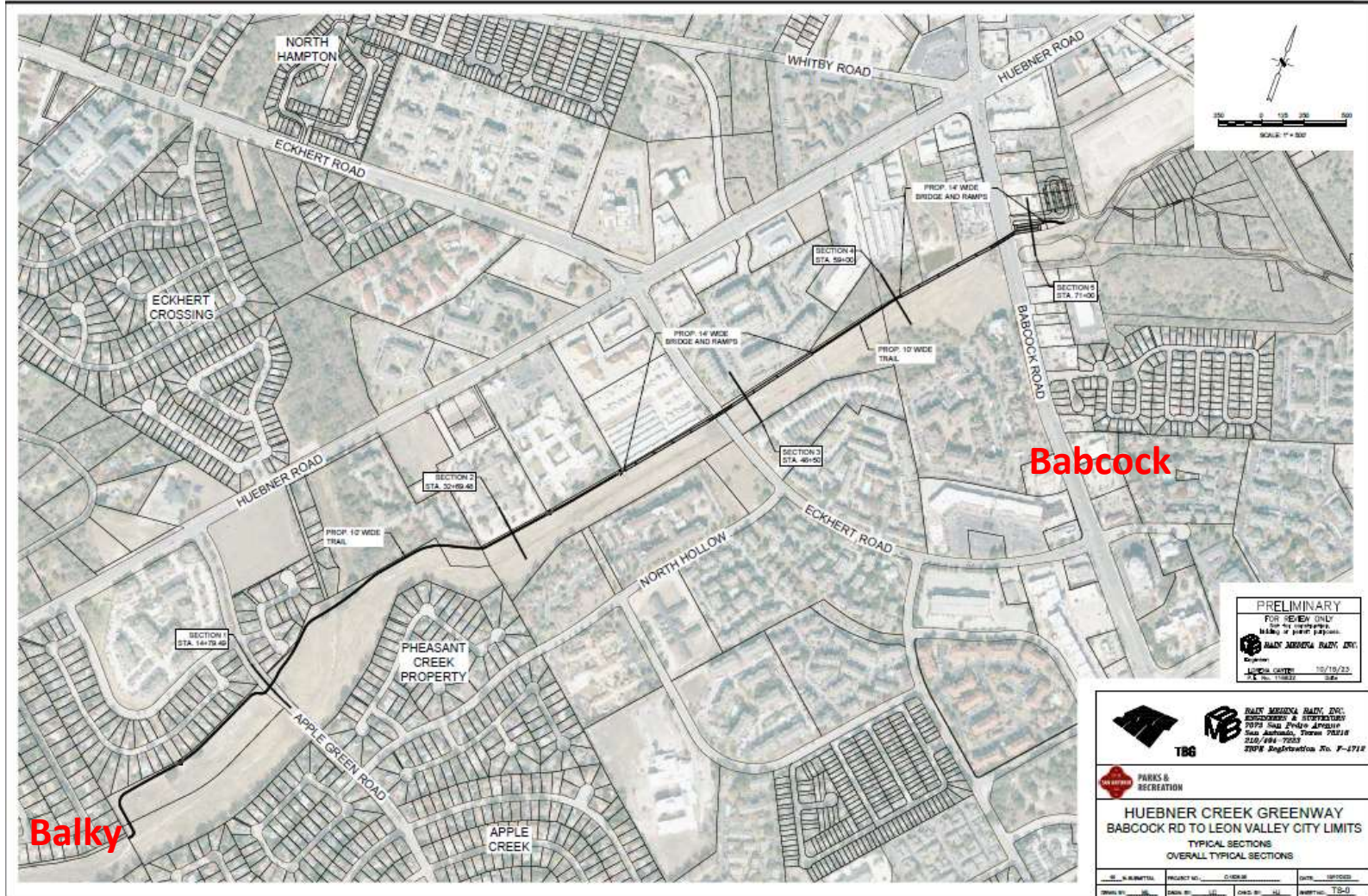
Options

- The last remaining area to connect the Leon Valley Hike & Bike Trail to the City of San Antonio's trail system is on the northeast side of the city, from Evers Road to Bally Drive at the city limits
- The City of San Antonio is in the process of engineering & designing their portion of trail from Bally to Babcock Road & they are looking forward to this proposed connection
- The COSA Babcock Rd trail will lead to the Medical Center

Proposed Leon Valley Trail Segment 3



City of San Antonio Trail



Fiscal Impact

- Reimbursement programs are 80%/20% matching construction funds, with FHA/State paying 80% & City paying 20%
- More points are given for a higher than 20% match of funds – but we are proposing the 20% commitment
- An Opinion of Probable Cost was developed
 - Rough estimate of \$1,311,253 for construction
- City would be responsible for 20% of construction costs & all costs for engineering
 - \$262,251 construction +/-
 - \$157,351 engineering & design
 - **\$419,602 total city cost**

Purpose

- March 1, 2025 – project submittal due – preliminary phase
- Minimum cost for each project is \$1,000,000

Recommendation

- At City Council discretion

MAYOR AND CITY COUNCIL COMMUNICATION

DATE: January 21, 2025

TO: Mayor and City Council

FROM: Melinda Moritz, Public Works Director

THROUGH: Crystal Caldera, Ph.D., City Manager

SUBJECT: Presentation and Discussion to Consider Approval of an Expenditure of \$9,640 to Fund Marking the Trees in the Proposed Alignment of a Flood and Erosion Control Project in Huebner Creek

SPONSOR(S): Mayor Chris Riley

PURPOSE

This M & C is to consider giving approval of an expenditure of \$9,640 to mark the trees in the pathway of the proposed Huebner Creek Erosion Control Project Segment 1. If approved, and once the trees have been marked, it has been suggested that the City Council walk the alignment to see what and how many trees would be removed as a result of this project.

FISCAL IMPACT

Cost to mark each tree: \$9,640

RECOMMENDATION

At City Council discretion.

APPROVED : _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS :

ATTEST :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

**City of Leon Valley
Public Works Department**

Fee/Price Proposal Breakdown for Professional Services

Project Name:	Huebner Creek Drainage Improvements
Name of Firm:	Ardurra
Date Proposal Submitted:	1/6/2025
Project Manager:	Byron Sanderfer, PE, CFM

Position/Personnel Title	Practice Director	Sr. Project Manager	Project Manager	Engineer IV	GIS Analyst	Clerical	RPLS	SIT	2-Man Survey Crew	Sub-Consultants	Total Hours
	Fully-Loaded Hourly Wage Rates * (as defined below)									Lump Sum	
	\$250	\$230	\$220	\$155	\$132	\$75	\$200	\$155	\$190		
Task to be performed/Phase Description (including Sub-consultant work)	Hours	Hours	Hours	Hours	Hours	0	4	8	Hours		
Survey Phase	0	0	0	0	0	0	4	8	40	\$ -	52
Mark/Tag Trees to be removed							4	8	40		52
											0
Total Hours:	0	0	0	0	0	0	4	8	40	\$ -	52
Total Fee Proposal (Not to Exceed):	\$0	\$0	\$0	\$0	\$0	\$0	\$800	\$1,240	\$7,600	\$0	\$9,640

Tree Marking Huebner Creek Channel Improvements Project Segment 1

Melinda Moritz
Public Works Director
City Council Meeting
January 21, 2025

Summary

- Question
 - City Council is being asked to provide additional funding for tree marking in the proposed Huebner Creek Channel Improvements Project
- Options
 - Approve
 - Deny
 - Other
- Declaration
 - At Council discretion

Purpose

- To consider approving the expenditure of additional funds to make the trees that are in the proposed alignment of the Huebner Creek Erosion Control Project
- Once the trees are marked, it is anticipated the Council would walk the project to review which trees and how many would be removed as a result of the project

Fiscal Impact

- Budgeted for the project: \$801,890
- Tree marking: \$ 9,640
- A budget adjustment could be made at the end of the fiscal year, if needed, from the Stormwater Fund

Recommendation

- At City Council discretion

MAYOR AND COUNCIL COMMUNICATION

DATE: January 21, 2025
TO: Mayor and Council
FROM: David Gonzalez, Police Chief
THROUGH: Dr. Crystal Caldera, City Manager
SUBJECT: City Ordinance 2023-42 Police Call Update
SPONSOR(S): N/A

PURPOSE & BACKGROUND

Prior to the adoption of City Ordinance 2023-42, Police calls for service to multi-family residential complexes and non-residential complexes steadily increased. The ordinance was adopted as a proactive measure to reduce calls for service at these complexes. The ordinance called for the monitoring of emergency police calls for service. The example used for this monitoring in this update presentation was the Missions at Medical, located at 5622 Evers Rd.

During the period between December 1, 2022, through November 30, 2023, police responded to 1265 calls at the complex. After the adoption of the ordinance, during the period of December 1, 2023, through November 30, 2024, the police responded to 918 calls, a difference of 347 calls.

The ordinance requires a complex to have an on-sight police officer for security if police respond to 60 emergency calls for service during any 3-month duration.

To date no complex in the city has been impacted by the adopted ordinance.

FISCAL IMPACT

N/A

RECOMMENDATION

Continued monitoring of calls for service and amendment of ordinance as determined to be necessary.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

City Ordinance 2023-42 Police Call Update

David Gonzalez
Police Chief
City Council Meeting
January 21, 2025

Purpose / Background

- LVPD calls for service increase
- Calls to multi-family residential complexes increase
- Calls to non-residential complexes increase
- The ordinance was adopted to reduce emergency calls for service at these complexes

Purpose

- City Ordinance 2023-42 was adopted in November 2023
- Required monitoring of response to emergency calls

Purpose / Background

- 5622 Evers Rd. – Missions at Medical
- December 1, 2022 – November 30, 2023, - 1265 calls
- December 1, 2023 – November 30, 2024, - 918 calls

Purpose / Background

- Police emergency calls to complexes are monitored
- 60 or more police emergency calls to a complex in a 3-month period will require on sight police officer
- Police Emergency Call – in progress call that has potential for loss of life or serious bodily injury to any person, panic alarms and in progress burglary calls

Purpose / Background

- 1st Quarter - 285 Calls, 6 - Emergency Calls
- 2nd Quarter - 218 Calls, 3 - Emergency Calls
- 3rd Quarter - 221 Calls, 7 - Emergency Calls
- 4th Quarter - 194 Calls, 4 - Emergency Calls
- Total Calls – 918, Total Emergency Calls - 20

Recommendation

- Continue to monitor all calls for service
- Amend ordinance as necessary

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 12/01/2024 THRU 12/31/2024
CLEAR DATE: 0/00/0000 THRU
STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
112010	12/04/2024	CHECK	104676	A & M AUTO CENTER, LLC	99.98CR	OUTSTND	A	0/00/0000
112010	12/04/2024	CHECK	104677	ALEX KING	75.05CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104678	ALFREDO AGUILAR	25.00CR	OUTSTND	A	0/00/0000
112010	12/04/2024	CHECK	104679	AMAZON.COM LLC	838.89CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104680	AMERICAN PLANNING ASSO	908.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104681	ANTONIA LEANDRO	75.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104682	ARDURRA GROUP	2,917.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104683	ARDURRA GROUP	16,178.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104684	ARDURRA GROUP	2,500.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104685	ARDURRA GROUP	11,875.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104686	ARDURRA GROUP	2,126.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104687	ARDURRA GROUP	4,485.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104688	ARDURRA GROUP	16,753.95CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104689	ARDURRA GROUP	13,329.02CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104690	ARDURRA GROUP	4,307.50CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104691	ASCO	39.15CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104692	ASPHALT PATCH ENT INC VOIDED	1,500.00CR	VOIDED	A	12/04/2024
112010	12/04/2024	CHECK	104693	AT&T MOBILITY	1,697.44CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104694	AT&T UVERSE	342.34CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104695	AUTO DATA DIRECT FINANCIAL SER	2,500.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104696	STEPHEN J BARSCEWSKI	1,395.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104697	BATTERIES + BULBS SA	27.98CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104698	BIZ-ZZ BEE FARMS LLC	225.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104699	CALDWELL AUTOMOTIVE PARTNERS,	152,085.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104700	CANDY PENA	219.98CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104701	CHAPMAN REFRIGERATION, INC	222.50CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104702	CHARTER COMMUNICATIONS	125.64CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104703	CHARTER COMMUNICATIONS	1,406.38CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104704	CHARTER COMMUNICATIONS	78.50CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104705	CODE BLUE POLICE SUPPLY	76.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104706	CORE & MAIN LP	2,513.52CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104707	CRI ELECTRIC, INC.	2,185.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104708	DAILEY AND WELLS COMMUNICATION	405.36CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104709	DE LA GARZA FENCE CO INC	6,325.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104710	DEEN AUTOMOTIVE	7.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104711	DEWINNE EQUIPMENT CO, INC	335.90CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104712	ERGO ASPHALT & EMULSIONS, INC	453.88CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104713	EXPRESS EMPLOYMENT PROFESSIONA	1,000.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104714	GALLS, LLC	197.75CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104715	GOGOV, INC	12,300.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104716	HYDRAULIC SPECIALISTS INC	365.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104717	JAIME FRANCISCO CARATINI	250.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104718	LAUREN MATA	400.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104719	LEON VALLEY WATER SYSTEM	174.74CR	CLEARED	A	12/31/2024

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 12/01/2024 THRU 12/31/2024
CLEAR DATE: 0/00/0000 THRU
STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

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ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	12/04/2024	CHECK	104720	LONESTAR PROTECTIVE SECURITY A	600.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104721	MACON PRECAST CONCRETE LLC	2,022.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104722	MARIA ELENA ELIZONDO	2,800.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104723	MARINA SATTLER	50.00CR	OUTSTND	A	0/00/0000
112010	12/04/2024	CHECK	104724	MARK HERNANDEZ	400.00CR	OUTSTND	A	0/00/0000
112010	12/04/2024	CHECK	104725	LAWRENCE G MORALES	950.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104726	NARDIS PUBLIC SAFETY	84.99CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104727	QLC-PLUS LANDSCAPING & CONSTRU	10,714.84CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104728	QUADIENT INC	2,396.22CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104729	SAFESITE, INC	296.40CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104730	SAL MARTINEZ	172.49CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104731	SAMANTHA LUTZENBERGER	25.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104732	SAN ANTONIO POOL MANAGEMENT, I	3,675.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104733	SAWS	148,437.36CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104734	SERVICE UNIFORM RENTAL	503.99CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104735	SHEANA MATA	400.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104736	SITEONE LANDSCAPE SUPPLY, LLC	327.60CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104737	SOUTH CENTRAL PLANNING AND DEV	550.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104738	TCL ENTERPRISES, LLC	8,762.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104739	TECHLEAD PROFESSIONAL SERVICES	4,200.00CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104740	TOP BRASS	917.89CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104741	UNITED RENTALS	170.70CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104742	UNIVERSITY OF THE INCARNATE WO	300.00CR	OUTSTND	A	0/00/0000
112010	12/04/2024	CHECK	104743	VALLANCE SECURITY SYSTEMS, INC	31.50CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104744	VULCAN CONSTRUCTION MATERIALS,	25,757.43CR	CLEARED	A	12/31/2024
112010	12/04/2024	CHECK	104745	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104746	ACE MART RESTAURANT SUPPL	2,949.99CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104747	ADIOS PEST CONTROL, LLC	149.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104748	ADVANCE AUTO PARTS INC	8.54CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104749	AFFORDABLE PUMP SOLUTIONS LLC	2,505.18CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104750	AMAZON.COM LLC	602.46CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104751	AMERICAN TRAFFIC SOLUTIONS, IN	66,500.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104752	ANGEL FIRE & SAFETY, LLC	65.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104753	AQUA-METRIC	16,381.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104754	ARACELI QUINTANA	300.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104755	GERALD KUYKENDALL	1,500.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104756	AT&T	630.32CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104757	BANIS TOWING SERVICE	4,255.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104758	BB INSPECTION SERVICES, LLC	12,245.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104759	BEXAR APPRAISAL DISTRICT	9,022.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104760	BOUND TREE MEDICAL, LLC	52.74CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104761	BRAND MY STUFF	30.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104762	BRIAN CHAUVIN	400.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104763	CRYSTAL CALDERA	133.66CR	VOIDED	A	12/11/2024

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 12/01/2024 THRU 12/31/2024
CLEAR DATE: 0/00/0000 THRU
STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.34.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
112010	12/11/2024	CHECK	104764	CAPITAL ONE, N.A.	29.98CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104765	CODE BLUE POLICE SUPPLY	188.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104766	CORE & MAIN LP	683.97CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104767	CULLIGAN WATER CONDITIONING OF	84.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104768	DAVID K YOUNG CONSULTING, LLC	203.50CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104769	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104770	EXPRESS EMPLOYMENT PROFESSIONA	600.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104771	GALLS, LLC	7,886.09CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104772	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104773	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104774	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104775	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104776	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104777	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104778	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104779	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104780	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104781	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104782	GJRR, LLC SERVICE 1 COLLOIDED	385.00CR	VOIDED	A	12/11/2024
112010	12/11/2024	CHECK	104783	GT DISTRIBUTORS INC	378.89CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104784	GULF COAST PAPER CO INC	158.75CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104785	HANJAK INDUSTRIES, LLC	2,227.93CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104786	HEAT SAFETY EQUIPMENT, LLC.	380.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104787	INGRAM LIBRARY SERVICES LLC	217.25CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104788	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104789	INTERNATIONAL CODE COUNCIL, IN	170.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104790	JUSTFOIA, INC	6,589.79CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104791	KENNETH CHAMBERS	168.66CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104792	LEON VALLEY WATER SYSTEM	41.41CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104793	LEON VALLEY WATER SYSTEM	32.23CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104794	LESLIE ANN KASSAHN	1,600.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104795	LONESTAR PROTECTIVE SECURITY A	375.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104796	MANSFIELD OIL COMPANY	3,449.49CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104797	MEDINA VALLEY SECURITY, INC.	164.85CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104798	MISSION TITLE, LP	5,000.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104799	MISSION TITLE, LP	2,000.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104800	NAPA SAN ANTONIO AUTO & TRUCK	41.87CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104801	ODP BUSINESS SOLUTIONS, LLC	82.26CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104802	PENA BROS UPHOLSTERY LLC	370.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104803	PVS DX INC.	110.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104804	QUADIENT INC	396.75CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104805	SERVICE UNIFORM RENTAL	723.99CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104806	SHARP ELECTRONICS	120.29CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104807	SOUTHWEST PUBLIC SAFETY	1,520.86CR	CLEARED	A	12/31/2024

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 12/01/2024 THRU 12/31/2024
CLEAR DATE: 0/00/0000 THRU
STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.34.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
112010	12/11/2024	CHECK	104808	STRAC	7,579.77CR	OUTSTND	A	0/00/0000
112010	12/11/2024	CHECK	104809	WASHED AND SHINE, LLC	100.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104810	TMC PROVIDER GROUP, PLLC	900.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104811	TODD HAMM	400.00CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104812	UNITED RENTALS	42.60CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104813	WELDERS SUPPLY CO INC	97.50CR	CLEARED	A	12/31/2024
112010	12/11/2024	CHECK	104814	WEX HEALTH	66.75CR	CLEARED	A	12/31/2024
112010	12/13/2024	CHECK	104815	LOPEZ, AYDE E	1,298.95CR	CLEARED	P	12/31/2024
112010	12/13/2024	CHECK	104816	DOMINGUEZ, PATRICIA A	793.75CR	CLEARED	P	12/31/2024
112010	12/13/2024	CHECK	104817	GUTIERREZ, CRYSTAL B	942.61CR	CLEARED	P	12/31/2024
112010	12/13/2024	CHECK	104818	RIVERA, SOPHIA J	574.27CR	CLEARED	P	12/31/2024
112010	12/13/2024	CHECK	104819	LEON VALLEY FD HOUSE FUND	180.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104820	6TTERS ACE KEY SERVICE INC	297.64CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104821	ADVANCE AUTO PARTS INC	225.10CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104822	AGENCY 405	3.00CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104823	ALTAWORX, LLC	2,217.28CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104824	AMAZON.COM LLC	3,711.27CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104825	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104826	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104827	APPLIED CONCEPTS, INC	592.50CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104828	AQUA-METRIC	5,401.68CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104829	ARDURRA GROUP	6,272.50CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104830	ARDURRA GROUP	803.50CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104831	ARDURRA GROUP	5,584.65CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104832	ARDURRA GROUP	2,153.75CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104833	ARDURRA GROUP	5,920.00CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104834	ARDURRA GROUP	6,872.50CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104835	ARDURRA GROUP	20,550.00CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104836	ARDURRA GROUP	10,194.00CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104837	ARDURRA GROUP	8,605.63CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104838	AT&T	666.18CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104839	AT&T UVERSE	145.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104840	AT&T UVERSE	150.83CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104841	BEAR READYMIX CONCRETE, LLC	1,805.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104842	BIANCA DELGADO	400.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104843	BOUND TREE MEDICAL, LLC	3,143.01CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104844	CANON FINANCIAL SERVICES	26.48CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104845	CANON SOLUTIONS AMERICA	2,609.03CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104846	CITIBANK	18,435.29CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104847	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104848	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104849	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104850	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104851	VOID CHECK	0.00	CLEARED	A	12/31/2024

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 12/01/2024 THRU 12/31/2024
CLEAR DATE: 0/00/0000 THRU
STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.34.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:	-----							
112010	12/18/2024	CHECK	104852	CITY OF SAN ANTONIO	1,890.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104853	CLIFFORD POWER SYSTEMS, INC	2,157.84CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104854	CULLIGAN WATER CONDITIONING OF	59.70CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104855	DEEN AUTOMOTIVE	7.00CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104856	EXPRESS EMPLOYMENT PROFESSIONA	400.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104857	FRANCES CALVILLO	400.00CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104858	FRONTIER TECHNOLOGY, LLC	286.95CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104859	GALLS, LLC	1,579.46CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104860	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104861	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104862	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104863	GJRR, LLC SERVICE 1 COLLISION	385.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104864	GULF COAST PAPER CO INC	108.42CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104865	H.L. ZUMWALT CONSTRUCTION, INC	66,528.37CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104866	HAVEN FOR HOPE OF BEXAR COUNTY	2,058.31CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104867	HEARST MEDIA-SAN ANTONIO	2,006.28CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104868	HOME DEPOT CREDIT SERVICES	5,322.19CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104869	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104870	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104871	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104872	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104873	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104874	VOID CHECK	0.00	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104875	IMAGE 360 SAN ANTONIO WEST	482.64CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104876	INGRAM LIBRARY SERVICES LLC	60.27CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104877	KATHY MARTINEZ	75.00CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104878	KWIK KOPY 23	50.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104879	LESLIE ANN KASSAHN	800.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104880	LINEBARGER GOGGAN BLAIR & SAMP	4,706.73CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104881	LONESTAR PROTECTIVE SECURITY A	750.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104882	MARSHALL DISTRIBUTING	1,786.37CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104883	NARDIS PUBLIC SAFETY	515.75CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104884	ODP BUSINESS SOLUTIONS, LLC	39.79CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104885	PATHMARK TRAFFIC EQUIPMENT, LL	100.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104886	QUADIENT INC	2,101.65CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104887	ROBERT ANTHONY SLADCEK	131.00CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104888	SAN ANTONIO WATER SYSTEM	304.39CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104889	SAN ANTONIO WATER SYSTEM	194.93CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104890	SAM'S CLUB/SYNCHRONY BANK	1,388.18CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104891	SAWS	73.28CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104892	SERVICE UNIFORM RENTAL	283.99CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104893	SHARP ELECTRONICS	28.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104894	SITEONE LANDSCAPE SUPPLY, LLC	315.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104895	SOLACE A. SMITH	45.20CR	OUTSTND	A	0/00/0000

COMPANY: 999 - Pooled Cash
 ACCOUNT: 112010 Pooled Cash
 TYPE: Check
 STATUS: All
 FOLIO: All

CHECK DATE: 12/01/2024 THRU 12/31/2024
 CLEAR DATE: 0/00/0000 THRU
 STATEMENT: 0/00/0000 THRU
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

{Section}.34.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	12/18/2024	CHECK	104896	SURE-LOCK AND SAFE	85.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104897	T & W TIRE, LLC	535.57CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104898	TELLUS EQUIPMENT SOLUTIONS, LL	8,053.12CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104899	TEXAS MUNICIPAL LEAGUE	2,888.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104900	EDMUND M PEREZ JR	450.00CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104901	THOMSON REUTERS WEST	533.96CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104902	TYLER TECHNOLOGIES, INC	904.46CR	CLEARED	A	12/31/2024
112010	12/18/2024	CHECK	104903	VERMEER EQUIPMENT TX INC	3,826.82CR	OUTSTND	A	0/00/0000
112010	12/18/2024	CHECK	104904	ZOLL MEDICAL CORP	3,381.00CR	OUTSTND	A	0/00/0000
112010	12/27/2024	CHECK	104905	LEON VALLEY FD HOUSE FUND	180.00CR	CLEARED	A	12/31/2024
112010	12/19/2024	CHECK	104906	LITHO PRESS, INC	5,196.06CR	CLEARED	A	12/31/2024
112010	12/19/2024	CHECK	104907	ODP BUSINESS SOLUTIONS, LLC	2,037.91CR	CLEARED	A	12/31/2024
112010	12/19/2024	CHECK	104908	WRIGHT EXPRESS FSC	7,047.47CR	CLEARED	A	12/31/2024
112010	12/19/2024	CHECK	104909	CITY PUBLIC SERVICE BOARD	21,439.01CR	CLEARED	A	12/31/2024
112010	12/19/2024	CHECK	104910	VOID CHECK	0.00	CLEARED	A	12/31/2024

TOTALS FOR ACCOUNT 112010	CHECK	TOTAL:	907,745.65CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	0.00

TOTALS FOR Pooled Cash	CHECK	TOTAL:	907,745.65CR
	DEPOSIT	TOTAL:	0.00
	INTEREST	TOTAL:	0.00
	MISCELLANEOUS	TOTAL:	0.00
	SERVICE CHARGE	TOTAL:	0.00
	EFT	TOTAL:	0.00
	BANK-DRAFT	TOTAL:	0.00

City of Leon Valley December 2024 Financial Report

Carol Goering
Finance Director
City Council Meeting
January 21, 2025

City of Leon Valley Monthly Financial December 2024

{Section}.34.

General Fund

Target Percentage 25.00%

REVENUE	FY 2025 BUDGET	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D ACTUAL	
Ad Valorem	\$ 5,761,580	\$ 2,778,488	48.2%	\$ 2,550,273	46.6%
Sales Taxes	3,752,505	316,082	8.4%	301,814	8.0%
Franchise Taxes	998,900	86,319	8.6%	92,086	9.2%
Licenses, Permits, Fees & Fines	1,590,635	560,297	35.2%	304,091	24.6%
Interest Income	430,313	104,412	24.3%	91,754	28.1%
Miscellaneous Revenue	1,789,396	1,946,818	108.8%	35,487	6.1%
Transfers In	2,318,930	-	0.0%	-	0.0%
Total Revenue	\$ 16,642,259	\$ 5,792,416	34.8%	\$ 3,375,505	21.5%

EXPENDITURES

Municipal Court	\$ 427,642	\$ 98,439	23.0%	\$ 96,295	22.6%
Finance	498,204	105,050	21.1%	114,541	24.6%
Council & Manager	1,051,606	230,155	21.9%	248,392	20.8%
Information Technology	448,774	142,307	31.7%	131,166	41.6%
Police	3,834,110	864,426	22.5%	882,200	24.9%
Impound Lot	158,818	56,195	35.4%	38,847	19.3%
Fire	4,293,553	883,277	20.6%	837,371	21.5%
Public Works	2,658,644	715,340	26.9%	563,392	20.3%
Planning and Zoning	1,060,463	102,849	9.7%	99,841	15.4%
Economic Development	664,359	100,019	15.1%	96,317	18.7%
Special Events	175,097	6,707	3.8%	717	49.0%
Parks & Recreation	2,689,639	110,347	4.1%	93,329	2.96%
Library	535,067	117,089	21.9%	121,396	20.6%
Transfers Out	-	-	-	-	0.0%
Total Expenditures	\$ 18,495,976	\$ 3,532,201	19.1%	\$ 3,323,804	18.6%

City of Leon Valley Monthly Financial December 2024

{Section}.34.

General Fund

MISC REVENUE BREAKDOWN:	2025 BUDGET	YTD ACTUALS	
Miscellaneous	\$ 327,328	\$ 36,761	11.2%
Sales of Surplus Property	10,000	1,909,388	93.9%
ASPP Grant	20,000	-	0.0%
Hike and Bike Grant	1,260,312	-	0.0%
DEA Reimbursement	50,000	-	0.0%
Insurance Proceeds	50,000	-	0.0%
Library Grant	6,756	668	9.9%
Fire Grant	50,000	-	0.0%
PD Grants	25,000	-	0.0%
Total Miscellaneous	\$ 1,799,396	\$ 1,946,818	108.2%

City of Leon Valley Monthly Financial December 2024

{Section}.34.

Water/Sewer/Storm Water Fund

Target Percentage 25.00%

REVENUE	FY 2025 BUDGET	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D ACTUAL	
Water Sales	\$ 2,113,000	\$ 460,271	21.8%	\$ 380,905	18%
Sewer Sales	2,508,000	532,002	21.2%	501,472	20%
Storm Water	560,000	106,931	19.1%	105,654	17%
Connection & Platting	2,250	900	40.0%	-	0.0%
Customer Fees	69,600	18,419	26.5%	15,916	23%
Tapping Fees	10,000	4,643	46.4%	-	0.0%
Interest Income	171,666	52,702	30.7%	54,451	109%
Miscellaneous Revenue	1,300,500	-	0.0%	-	0.0%
Total Revenue	\$ 6,735,016	\$ 1,175,866	17.5%	\$ 1,058,398	19.9%

EXPENDITURES

Water System	3,366,607	1,035,034	30.7%	312,911	11.3%
Sewer System	3,213,283	274,144	8.5%	350,318	10.4%
Storm Water	845,605	49,717	5.9%	55,263	4.1%
Other Sources/Uses	1,361,401	-	0.0%	-	0.0%
Total Expenditures	\$ 8,786,896	\$ 1,358,895	15.5%	\$ 718,493	9.6%

City of Leon Valley Monthly Financial December 2024

{Section}.34.

Community Center Fund

Target Percentage 25.00%

REVENUE	FY 2025 BUDGET	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D ACTUAL	
Hotel/Motel Taxes	\$ 80,000	-	0.0%	-	0.0%
Short Term - Rentals	-	-	0.0%	-	0.0%
RENTAL FEES					
Community Center	48,650	14,098	29.0%	4,763	9.9%
Conference Center	17,767	5,203	29.3%	8,583	52.5%
Interest Income	14,943	2,929	19.6%	3,150	43.8%
Transfers in	-	-	0.0%	-	0.0%
Total Revenue	\$ 161,360	\$ 22,230	13.8%	\$ 16,495	10.6%

EXPENDITURES

Personnel	\$ 93,285	\$ 21,766	23.3%	\$ 20,518	23.0%
Supplies	11,725	129	1.1%	947	11.8%
Contractual	50,101	6,765	13.5%	14,085	23.7%
Capital Outlay	12,000	10,116	84.3%	-	0.0%
Total Expenditures	\$ 167,111	\$ 38,777	23.2%	\$ 35,549	15.5%

City of Leon Valley Monthly Financial December 2024

Economic/Community Development

Target Percentage 25.00%

REVENUE	FY 2025	FY 2025		FY 2024	
	Budget	Y-T-D ACTUAL		Y-T-D Actual	
Sales Tax Revenues	\$ 411,086	\$ 34,625	8.4%	\$ 33,280	8.1%
Interest Income	20,313	5,582	27.5%	6,003	54.6%
Total Revenues	\$ 431,399	\$ 40,207	9.6%	\$ 39,283	36.1%

EXPENDITURES

Personnel	\$ 182,781	\$ 37,749	20.7%	\$ 31,888	18.5%
Supplies	13,475	900	6.7%	443	3.9%
Contractual	236,768	20,272	8.6%	63,987	19.7%
Capital Outlay	231,335	41,098	17.8%	-	0.0%
Total Expenditures	\$ 664,359	\$ 100,019	15.1%	\$ 96,317	18.7%

City of Leon Valley Monthly Financial December 2024

Impound Lot

Target Percentage 25.00%

REVENUE	FY 2025 Budget	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D Actual	
Impound Lot Fees	\$ 118,700	\$ 28,190	23.7%	\$ 28,270	28.3%
Auctions	106,000	-	0.0%	-	0.0%
Total Revenues	\$ 224,700	\$ 28,190	23.7%	\$ 28,270	17.1%

EXPENDITURES

Personnel	\$ 127,548	\$ 36,061	28.3%	\$ 34,579	28.2%
Supplies	3,300	154	4.7%	160	8.4%
Contractual	10,072	3,152	31.3%	4,108	41.1%
Capital	17,898.00	16,828	94.0%	-	0.0%
Total Expenditures	\$ 158,818	\$ 56,195	35.4%	\$ 38,847	19.3%

City of Leon Valley Monthly Financial December 2024

{Section}.34.

Red Light Cameras (RLC)

Target Percentage 25.00%

REVENUE	FY 2025 Budget	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D Actual	
Red Light Camera Fines	\$ 2,080,051	\$ 519,678	25.0%	\$ 533,792	27.4%
Late Fees/Court Costs	200,000	45,133	22.6%	40,070	20.0%
Interest Income	37,740	10,865	28.8%	7,904	31.6%
Miscellaneous Revenue	-	-	0.0%	-	0.0%
Transfers in	-	-	0.0%	-	0.0%
Total Revenues	\$ 2,317,791	\$ 575,676	24.8%	\$ 581,766	27.4%

EXPENDITURES

Red Light Cameras (Tier 1)

Personnel (6 employees)	\$ 664,154	\$ 157,462	23.7%	\$ 156,588	24.4%
Supplies	8,550	-	0.0%	-	0.0%
Contractual	907,820	76,436	8.4%	139,771	15.8%
Transfers	370,264	-	0.0%	-	0%
Total Tier One	\$ 1,950,788	\$ 233,897	12.0%	\$ 296,359	15.8%

Traffic Safety (Tier 2)

Personnel (2 employees)	\$ 217,831	\$ 25,708	11.8%	\$ 46,261	15.5%
Supplies	37,725	593	1.6%	-	0.0%
Contractual	78,983	27,297	34.6%	6,800	12.59%
Capital Outlay	216,618	28,002	12.9%	134,239	22.7%
Total Tier Two	\$ 551,157	\$ 81,600	14.8%	\$ 187,301	19.6%

UNAUDITED

RLC Fines Revenue	519,678	
RLC Expenditures	(233,897)	
RLC Personnel Transfers YTD	(92,566)	
	193,215	Of this 50% goes to the city the other 50% goes to the state
City 50% Revenue (Loss)	96,607	This is the 50% that comes to the city
Late Fees Revenue	45,133	City keeps 100%
Interest Income Revenue	10,865	City keeps 100%
Traffic Safety Expenditures	(81,600)	
Total Net Fund Revenue (Loss)	71,005	

City of Leon Valley December 2024 Financial Report

Carol Goering
Finance Director
City Council Meeting
January 21, 2025



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, December 17, 2024 at 6:30 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

- Mayor Chris Riley
- Council Place 1 Benny Martinez
- Council Place 2 Betty Heyl
- Mayor Pro-Tem, Council Place 3 Philip Campos
- Council Place 4 Rey Orozco
- Council Place 5 Will Bradshaw

Mayor Chris Riley called the meeting to order at 6:32 PM and confirmed that a quorum of the City Council was present in the Council Chambers.

Mayor Riley asked Mayor Pro-Tem, Council Place 3, Campos, to lead the Pledge of Allegiance.

2. Citizens to be Heard - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

None

3. Presentations

1. Presentation by State Representative Ray Lopez, District 125 on a Brief Legislative Outlook for the Upcoming Session - Mayor Riley

Donovan Rodriguez, Chief of Staff, gave a presentation on behalf of State Representative Ray Lopez (District 125) regarding the legislative outlook for the upcoming session.

4. Announcements by the Mayor and Council Members.

At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

5. City Manager's Report

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

Dr. Caldera also shared several updates and acknowledgments: She reminded everyone about the upcoming Blood Drive; she congratulated Saundra Passailaigue, City Secretary, for receiving the Linebarger Goggan Blair & Sampson Law Firm Scholarship; she congratulated Lisa Hernandez, Human Resources, on earning her Associate's Degree; she expressed a special thank-you to all staff members who have been assisting with the holiday events; she provided an update on the LVFD Santa Run; lastly, she wished everyone a happy holiday season.

1. Upcoming Important Events:

- Regular City Council Meeting, Tuesday, January 21, 2025, at 6:30 PM, in City Council Chambers.
- Blood Drive, Monday, December 23, 2024, from noon to 5:00 PM, in the City Hall Parking Lot.
- City Offices and Municipal Court will be closed Tuesday, December 24, 2024, through Wednesday, January 01, 2025, in observance of Christmas, Winter Break, and New Year's Day.
- Filing for a Place on the May 03, 2025, City of Leon Valley, General Election for Council Place 1, Council Place 3, and Council Place 5 begins Wednesday, January 15, 2025, through 5:00 PM on Friday, February 14, 2025.
- Annual Town Hall Meeting, Saturday, January 25, 2025, at the Leon Valley Conference Center.
- Holiday Library Hours of Operation:
 - o December 24th -26th – Closed
 - o December 27th – Open 9am-6pm
 - o December 28th – Open 11am-3pm

- o December 29th – Closed
- o December 30th – Closed
- o December 31st – Open 9am-4pm
- o January 1st - Closed
- o January 2nd – Open 9am-8pm
- Miscellaneous other events and announcements.

6. Consent Agenda - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion to approve the Consent Agenda as presented was made by Council Place 4, Orozco, and seconded by Council Place 5, Bradshaw.

Voting Yea: Council Place 1 Martinez, Council Place 2, Heyl, Mayor Pro-Tem, Council Place 3, Campos, Council Place 4 Orozco, Council Place 5, Bradshaw

1. **Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. **12-03-2024 Regular City Council Meeting Minutes**
2. **Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
 - a. **12-14-2023 Bandera Road Groundwater Plume Superfund Site Community Advisory Group (CAG) Meeting Minutes**
 - b. **11-13-2024 Earthwise Living Committee Meeting Minutes**
 - c. **11-14-2024 Park Commission Meeting Minutes**
3. **Presentation and Discussion of the Monthly Financial Report Ending November 30, 2024 - C. Goering, Finance Director**
4. **Discussion and Possible Action on Amending Ordinance on Article 1.06 Boards, Commissions and Committees, Section 1.06.003, Citizen's Police Advisory Committee (1st Read was Held 12-03-2024) - Dr. Crystal Caldera, City Manager**
5. **Discussion and Possible Action on an Ordinance Authorizing Budget Adjustments for the FY 2024-2025 General Fund Budget Adjustment in the Amount of \$28,790 (This is the remaining amount of the \$40,000 allocated in the FY 23 - 24 Budget) for the Purpose of Increasing the City Manager & Council Department Budget to Provide Funding for Haven for Hope Street Outreach Agreement (1st Read was Held on 12-03-2024) C. Goering, Finance Director**
6. **Presentation on the City Manager's Training Report as per the Employment Agreement - Dr. Crystal Caldera, City Manager**
7. **Presentation and Possible Action on a Resolution Authorizing Approval of a Proposed Statewide Opioid Settlement. This Item Adds the Kroger Co. to the Resolution Adopted November 16, 2021 - Dr. Crystal Caldera, City Manager**

7. Regular Agenda

- 1. Presentation and Discussion of an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A8.000 Building and Construction Related Fees, Section A8.005 Bulk Water Permit to Amend Fees Associated with Bulk Water Permit Deposits and to Add the Edwards Aquifer Authority Fee (1st Read as Required by City Charter) - D. Dimaline, Assistant Public Works Director**

David Dimaline, Assistant Public Works Director, presented.

This item will be brought back for a second reading during the January 21, 2025, City Council Meeting. At that time, staff will also provide a comparison of the EAA pass-through fee and San Antonio Water System (SAWS) fees and rates.

- 2. Presentation, Discussion, and Possible Action on a Request for a Variance to Chapter 13, Tree Preservation, Article 13.02 Tree Preservation Ordinance, Division 3. Requirements and Restrictions, Sec. 13.02.074 Preservation Requirements, Sec. 13.02.075 Removal, Replacement or Relocation of Small, Medium and Large Trees, Sec. 13.02.076 Replacement Trees Required; Penalties, (a) and (b), to Allow the Removal of one (1) Medium, and Three (3) Large Trees, and to Pay a Reduced Fee-In-Lieu of from \$4,400 to \$1,500.00 in Tree Mitigation Fees, Located at 7408 Linkwood, Lot 2, Block F, CB 4446A, Linkwood Addition Subdivision, on Approximately 0.17 Acres of Land - S. Huerta, Planning and Zoning Director**

Susana Huerta, Planning and Zoning Director, presented a variance request on behalf of Leticia Chapa, the applicant, who was also present.

A motion to grant the variance as requested was made by Mayor Pro-Tem, Council Place 3, Campos, and seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Martinez, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

- 3. Presentation, Discussion, and Possible Action on the Town Hall Meeting Agenda Scheduled for January 25, 2025 - Dr. Crystal Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented the draft Town Hall Meeting Agenda for final review.

A brief discussion followed, resulting in a change to the allotted time for the Housing Developments Update, reducing it from 30 minutes to 20 minutes.

Dr. Caldera requested that City Council members email her any questions they would like included as survey questions, so she can incorporate them into the survey(s).

8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

Mayor Chris Riley inquired about the tree survey results from the Erosion Control Project and requested a list of trees planned for removal. Dr. Caldera stated that she would review the list with the Mayor during their meeting on December 18.

9. Adjournment

Mayor Riley announced that the meeting adjourned at 7:40 PM.

These minutes were approved by the Leon Valley City Council on the 21st of January, 2025.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY



**CITY OF LEON VALLEY
SPECIAL CITY COUNCIL MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Monday, January 13, 2025 at 6:00 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

- Mayor Chris Riley
- Council Place 1 Benny Martinez
- Council Place 2 Betty Heyl
- Mayor Pro Tem, Council Place 3 Philip Campos
- Council Place 4 Rey Orozco
- Council Place 5 Will Bradshaw

Mayor Chris Riley called the meeting to order at 6:00 PM and confirmed that a quorum of the City Council was present in the Council Chambers.

Mayor Riley asked everyone to join her in the Pledge of Allegiance.

2. The City Council Shall Meet in Executive Session to Discuss the Following:

Mayor Riley read aloud the caption for Agenda Item 2.1

1. Pursuant to Texas Government Code, Chapter 551, Section 551.074 Personnel Matters: Regarding the Annual Review of the City Manager as Outlined in the Employment Agreement

The City Council went into Executive Session at 6:01 PM

3. Reconvene into Regular Session

The City Council reconvened into Open Session at 7:36 PM

4. Citizens to be Heard

Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

None

5. Possible Action on Issues Discussed in Executive Session If Necessary

A motion to extend Dr. Crystal Caldera, City Manager's contract by two years, (until January 2028) was made by Council Place 5, Bradshaw, and seconded Council Place 4, Orozco.

Voting Yea: Council Place 1 Martinez, Council Place 2 Heyl, Mayor Pro Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

6. Adjournment

Mayor Riley announced that the meeting adjourned at 7:37 PM.

These minutes approved by the Leon Valley City Council on the 21st of January, 2025.

APPROVED

CHRIS RILEY
MAYOR

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

City of Leon Valley
Investment Quarterly Report
Quarter Ending December 31, 2024

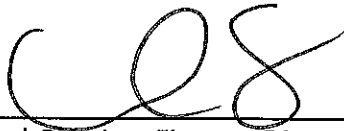
This report is in compliance with the policies and strategies contained in the City of Leon Valley Investment Policy and the Public Funds Investment Act (Chapter 2256)

As of September 30, 2024

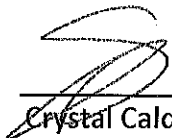
Beginning Book Value	\$ 20,547,970.00
Beginning Market Value	\$ 20,547,970.00
Unrealized Gain/(Loss)	\$ -
Weighted Average to Maturity	1 day

As of December 31, 2024

Beginning Book Value	\$ 22,865,366.53
Beginning Market Value	\$ 22,865,366.53
Unrealized Gain/(Loss)	\$ -
Weighted Average to Maturity	1 day



Carol Goering, Finance Director



Crystal Caldera, City Manager

City of Leon Valley
Investment Quarterly Report
Quarter Ending December 31, 2024

Fund	<i>Cash</i> Frost	<i>Investment</i> TexPool	Total
General Fund	2,604,172.71	7,961,851.29	10,566,024.00
Impound Lot	-	348,076.23	348,076.23
Economic Development	-	471,468.18	471,468.18
Parks Bucks	-	6,241.23	6,241.23
Water/Sewer/Stormwater	895,911.33	5,074,261.14	5,970,172.47
Traffic Safety	212,234.66	917,647.12	1,129,881.78
ARP Funds	94,725.51	-	94,725.51
LEOSE Funds	9,238.35	-	9,238.35
Community Center	80,662.03	247,404.81	328,066.84
Debt Service	539,710.54	323,982.13	863,692.67
Street Maintenance	(433,687.83)	1,594,787.31	1,161,099.48
Crime Control District	259,136.21	486,405.48	745,541.69
Police Forfeiture Federal	714,563.67	207,491.79	922,055.46
Police Forfeiture State		11,897.92	11,897.92
MC Building Security	43,871.97	49,279.66	93,151.63
MC Technology	27,381.83	37,605.23	64,987.06
Child Safety	27,521.36	51,524.67	79,046.03
Capital Projects		-	-
	\$ 5,075,442	\$ 17,789,924	\$ 22,865,367

City of Leon Valley
Investment Quarterly Report
Quarter Ending December 31, 2024

Funds are invested as following:

Type of Investment	Yield	Book Value 9/30/2024	Market Value 9/30/2024	Book Value 12/31/2024	Market Value 12/31/2024	Percent of Total Portfolio
<i>Cash - Bank Account</i>						
Checking - Frost	0.01%	3,661,082	3,661,082	5,075,442	5,075,442	22%
Bank Total	0.01%	\$ 3,661,082	\$ 3,661,082	\$ 5,075,442	\$ 5,075,442	22%
<i>Certificates of Deposit - CDs</i>						
N/A	-	-	-	-	-	-
CD Total						
<i>Investment Pools</i>						
TexPool	0.04%	16,886,888	16,886,888	17,789,924	17,789,924	78%
Investment Pool Total	0.04%	\$ 16,886,888	\$ 16,886,888	\$ 17,789,924	\$ 17,789,924	78%
TOTAL PORTFOLIO	0.03%	\$ 20,547,970	\$ 20,547,970	\$ 22,865,367	\$ 22,865,367	100%

MAYOR AND COUNCIL COMMUNICATION

DATE: January 21, 2025

TO: Mayor and Council

FROM: David Dimaline, Public Works Assistant Director

THROUGH: Crystal Caldera, Ph.D., City Manager

SUBJECT: Presentation, Discussion, and Possible Approval of a Resolution Awarding the Lowest Qualified Bid in the Amount of \$258,774.00, with \$38,816 for Contingency (15%), and Authorizing the City Manager to Enter into a Contract with Texas Pride Utilities for the CDBG East of Wurzbach Sewer Main Project

SPONSOR(S): None

Purpose

The purpose of this item is to consider approval of a Resolution awarding a bid in the amount of \$258,794 with 15% for contingency, and authorizing the City Manager to enter into a contract with Texas Pride Utilities for the CDBG East of Wurzbach Sewer Main Project.

The lowest qualified bid for the project was submitted by Texas Pride Utilities for \$258,774. The scope of work consists of replacing approximately 1,800 feet of existing 8” sanitary sewer main with 8” Cured In Place Pipe (CIPP) sanitary sewer, all depths, replacing 10 manholes, providing bypass pumping, and street repairs.

A bid package was developed and advertised for 30 days. The bid advertisement was placed in the Express News on two consecutive Sundays, and the bid documents and construction plans were placed on the City’s web site, and CivCast.

The bid opening was held on December 5, 2024, and the following bids were received:

Company	Total Base Bid
Texas Pride Utilities	\$258,774.00
PM Construction and Rehab	\$280,569.50

Ardurra reviewed each of the bid submittals, bid documents, and completed reference checks. They recommend awarding the construction contract to the lowest and best qualified bid—Texas Pride Utilities.

Fiscal Impact

Project Costs	
Engineering:	\$ 72,900
Construction:	\$ 258,774
Contingency (15%):	<u>\$ 38,816</u>
Project Total	\$ 370,490
CDBG Grant	<u>\$(249,900)</u>
Total	<u>\$ 120,590</u>

Funds were budgeted this fiscal year for sewer main replacement. The FY25 budget for this project is \$496,900.

Recommendation

Staff recommends approval of the Resolution.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION NO. 25-_____

A RESOLUTION OF THE CITY OF LEON VALLEY CITY COUNCIL AWARDING THE LOWEST QUALIFIED BID IN THE AMOUNT OF \$258,774.00, WITH \$38,816 FOR CONTINGENCY (15%), AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH TEXAS PRIDE UTILITIES TO CONSTRUCT THE 2025 CDBG EAST OF WURZBACH SEWER MAIN PROJECT.

WHEREAS, it is the overall goal of the City of Leon Valley to continue work on Capital and Planning Projects; and

WHEREAS, in order to further these goals, the City of Leon Valley applied for a Community Development Block Grant with Bexar County to fund the East of Wurzbach Sewer Main Project; and

WHEREAS, the City of Leon Valley was notified of award of the Bexar County Community Development Block Grant Program in the amount of \$249,900 to cover a portion of the sewer main replacement expenses; and

WHEREAS, the City advertised bids for this project and the lowest responsible bidder is Texas Pride Utilities who submitted a bid in the amount of \$258,774; and

WHEREAS, the City of Leon Valley Council desires to accept this bid and authorize the City Manager to enter into a contract with Texas Pride Utilities for the construction of the 2025 CDBG East of Wurzbach Sewer Main Replacement Project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The City Manager of the City of Leon Valley, Texas is authorized to accept the lowest qualified bid from Texas Pride Utilities, and enter into a contract, including any and all amendments, in the amount of \$258,774.00 with 15% for contingency, to construct the 2025 CDBG East of Wurzbach Sewer Main Project.
2. The Mayor and City Council, with the adoption of this Resolution, further authorize the City Manager to act on behalf of the City of Leon Valley in all matters related to the construction contract.
3. The City of Leon Valley will continue to work to provide maintained sewer mains throughout Leon Valley for the citizens of Leon Valley.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley
this the 21st day of January, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE
City Secretary, TRMC

Approved as to Form:

ARTURO D. 'ART' RODRIGUEZ
City Attorney

Approval of a Resolution Awarding a Bid for the 2025 CDBG East of Wurzbach Sewer Main Project

David Dimaline
Public Works Assistant Director
City Council Meeting
January 21, 2025

Summary

- Question
 - City Council is asked to consider approval of a Resolution awarding the lowest qualified bid to Texas Pride Utilities to complete the 2025 CDBG East of Wurzbach Sewer Main Project
- Options
 - Approve
 - Deny
 - Other
- Declaration
 - Staff recommends approval of the Resolution

Purpose

- To consider approving a Resolution awarding a bid in the amount of \$258,774, with \$38,816 (15%) for contingency
- Authorizing the City Manager to enter into a contract with Texas Pride Utilities for the CDBG East of Wurzbach Sewer Main Project

Background

- The project scope of work includes:
 - Replacing approximately 1,800 feet of existing 8” sanitary sewer main with 8” Cured in Place Pipe (CIPP) sanitary sewer at all depths
 - Replacing 10 manholes
 - Provide for bypass pumping during construction
 - Provide necessary street / concrete repairs associated with the project

Background

- The sewer mains in this area were constructed in the 1970's and are in need of replacing
- The mains service the nearby Vista del Rey Apartments, Ancira dealerships, and along the utility easement near the Christian Village Apartments
- The project was designed by the Ardurra Group

Background

- A bid package was developed and advertised for over 30 days
- The bid advertisement was placed in the Express News on two consecutive Sundays, and the bid document and plans were placed on the City's web site, as well as public plan rooms
- The bid opening was December 5, 2024, and two companies submitted bids

Background

- The following bids were received:

Company	Base Bid
Texas Pride Utilities	\$258,774.00
PM Construction and Rehab	\$280,569.50

Background

- Ardurra reviewed each of the bid submittals, bid documents, and completed reference checks
- They recommend awarding the construction contract for the project to the lowest and best qualified bid—Texas Pride Utilities

Fiscal Impact

Project Costs	
Engineering:	\$ 72,900
Construction:	\$ 258,774
Contingency (15%):	\$ 38,816
Project Total	<u>\$ 370,490</u>
CDBG Grant	\$ (249,900)
Total	<u>\$ 120,590</u>

- Funds were budgeted this fiscal year for sewer main replacement
- FY25 budget for this project is \$496,900

Recommendation

- It is recommended that the City Council approve a Resolution awarding a bid & authorizing the City Manager to enter into a contract with Texas Pride Utilities in the amount of \$258,774.00 with 15% for contingency

MAYOR AND COUNCIL COMMUNICATION

{Section}.64.

DATE: January 21, 2025
TO: Mayor and Council
FROM: Sandra Passailaigue, City Secretary
THROUGH: Dr. Crystal Caldera, City Manager
SUBJECT: Discussion and Possible Action on a Resolution Appointing a Member to the Park Commission.
SPONSOR(S): (N/A)

PURPOSE

The purpose of this item is to present to City Council an application to the Leon Valley Park Commission.

THE FOLLOWING APPLICATIONS WERE SUBMITTED:

John Hoyt – Received 12-17-2024

RECOMMENDATION

City Council Discretion

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION NO. 25-0__R

**A RESOLUTION OF THE CITY OF LEON VALLEY, TX., CITY COUNCIL APPOINTING
A MEMBER TO THE PARK COMMISSION**

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF
THE CITY OF LEON VALLEY, TEXAS, THAT:**

The following individual is hereby appointed as a Commissioner to the **Park Commission** with a term expiring June 30, 2026:

John Hoyt

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF
THE CITY OF LEON VALLEY, TEXAS:**

That the appointment of the aforementioned individual(s) to the Leon Valley Park Commission and that the terms become effective immediately.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Leon Valley on this the 21st day of January, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAGUE, TRMC
City Secretary

Approved as to Form: _____
ARTURO D. "ART" RODRIGUEZ
City Attorney

MAYOR AND COUNCIL COMMUNICATION

DATE: January 21, 2025

TO: Mayor and Council

FROM: Carol Goering, Finance Director

THROUGH: Dr. Crystal Caldera, City Manager

SUBJECT: Presentation and Discussion of an Ordinance Authorizing Budget Adjustments for the FY 2024-2025 General Fund Budget Adjustment in the Amount of \$20,000 for the Purpose of Increasing the Library Department Budget. (1st Reading as Required by City Charter)

SPONSOR(S): N/A

PURPOSE

This M & C requests approval for a budget adjustment, which will increase the Library Department by \$20,000 to provide funding for the second part of the circulation desk area which includes additional staff workspace and storage, as well as to replace all library tile.

FISCAL IMPACT

Budget Adjustment Request for Library			
2 Door Tall Storage Cabinet 72" (x2)	1,079.10		2nd part of circulation desk area which includes additional staff workspace, and storage
Metal Bookshelves (x3)	1,060.95		
Filing Cabinets (x2)	539.00		
Staff Desk (x2)	468.60		
Double Door Base Cabinets (x2)	2,546.72		
Modular Open Tall Cabinet	2,418.24		
Freight	1,112.43	\$ 9,225.04	
Floor Replacement Both Restrooms	2,417.00		Replace all library tile
Floor Replacement for Office Spaces, Library Entry, Break, and Janitor Room	8,993.00	\$ 11,410.00	
		\$ 20,635.04	

RECOMMENDATION

City Council approve the Ordinance authorizing the budget adjustment

ATTEST :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

ORDINANCE NO. 2024-____

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL AUTHORIZING BUDGET ADJUSTMENTS FOR FY 2025 GENERAL FUND BUDGET IN THE AMOUNT OF \$20,000 FOR THE PURPOSE OF INCREASING THE LIBRARY DEPARTMENT; PROVIDING FOR REPEALER, SEVERABILITY AND SAVING CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Leon Valley has already passed their FY 2024-2025 Budget on August 20th, 2024; and

WHEREAS, it has been determined that funding should be added to the FY 2024-2025 Budget; and

WHEREAS, it is necessary to adjust the Library Department Budget by a total amount of \$20,000

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION 1. The City’s General Fund budget is hereby adjusted in the amount of \$20,000 to increase the Library Department Budget.

SECTION 2. The financial allocations in this Ordinance are subject to approval by the Finance Director. The Finance Director may, subject to concurrence by the City Manager or the City Manager’s designee, correct allocations as necessary to carry out the purpose of this Ordinance.

SECTION 5. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph, or section of this Ordinance.

SECTION 6. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 7. This Ordinance shall become effective immediately upon its passage and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the XXX day of February, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. "ART" RODRIGUEZ
City Attorney

Approval of an Ordinance Authorizing a Budget
Adjustments for the FY 2024-2025 in the Amount of
\$20,000 for the Purpose of Increasing the City
Library Department Budget.

Carol Goering
Finance Director

City Council Meeting
January 21, 2025

Summary

- Question

- The City Council is being asked to consider approve an ordinance authorizing budget adjustments for the FY 2024-2025 for the purpose of increasing the Library Department Budget.
 - These funds were designated and given to the city as part of the sale of the city owned property
 - The sale of the property was signed on 11/20/2024.

-Options

-Recommendation:

Approve the budget adjustment

-Denial of the request.

- Declaration

- This is at the discretion of the city council.

Background

As outlined in the sale agreement, a portion of the proceeds, was designated for allocation as follows:

20,000	To be allocated to the City's Tree Preservation Fund
20,000	To be allocated as seed money for a new dog park
20,000	To be allocated towards the City's Library Budget
<hr/>	
\$ 60,000	

Budget Adjustment Request for Library			
2 Door Tall Storage Cabinet 72" (x2)	1,079.10		2nd part of circulation desk area which includes additional staff workspace, and storage
Metal Bookshelves (x3)	1,060.95		
Filing Cabinets (x2)	539.00		
Staff Desk (x2)	468.60		
Double Door Base Cabinets (x2)	2,546.72		
Modular Open Tall Cabinet	2,418.24		
Freight	1,112.43	\$ 9,225.04	
Floor Replacement Both Restrooms	2,417.00		Replace all library tile
Floor Replacement for Office Spaces, Library Entry, Break, and Janitor Room	8,993.00	\$ 11,410.00	
		\$ 20,635.04	

The library was able to save **\$1,638.59** on the estimated cost of the first part of the circulation desk. The extra **\$635.04** will come from that savings.

Circulation Desk in FY25 Budget			
Item	Budgeted	Actual	Difference
Circ Desk: Staff Desks (x2)	\$ 3,200.00	\$ 2,441.02	\$ 758.98
Circ Desk: ADA Height Desk	\$ 1,300.00	\$ 871.79	\$ 428.21
Circ Desk: Work Space Tables (x3) (Front Cor	\$ 5,700.00	\$ 2,769.24	\$ 2,930.76
Book Return	\$ -	\$ 974.36	\$ (974.36)
Freight (est. in per item cost)	\$ -	\$ 1,505.00	\$ (1,505.00)
	\$ 10,200.00	\$ 8,561.41	\$ 1,638.59

MAYOR AND COUNCIL COMMUNICATION

{Section}.72.

DATE: January 21, 2025

TO: Mayor and Council

FROM: Crystal Miranda, Community Relations Director

THROUGH: Crystal Caldera, City Manager

SUBJECT: Presentation and Discussion on an Ordinance Authorizing the Amendment of the Execution of a Lease Agreement with the Northwest Seniors Club at the City of Leon Valley Irene Baldrige Community Center (1st Read as Required by City Charter) - C. Miranda, Community Relations Director

SPONSOR(S): N/A

PURPOSE

The City of Leon Valley’s extended lease agreement with the Northwest Seniors for the use of the Leon Valley Community Center expired on December 31, 2024. The attached proposed lease is for a new two (2) year lease with the Northwest Seniors Club. The lease, if approved, would be effective January 1, 2025, through December 31, 2027, or until it is formally revisited and amended by both parties.

This lease agreement has a few minor changes from the previous agreement and can be seen in red.

FISCAL IMPACT

The City agrees to waive the following:

- Utilities: \$7,200.00 per year
- Supplies: \$1,584.00 per year
- Facility Rental: \$1,500.00 per week (52 wks/yr) \$78,000.00 per year
- Public Works: \$6,480.00 per year (Crew Maintenance of Grounds and Building/Set Up and Break Down Fees)
- Weekend Events: \$1,600.00 (2 Saturdays a year)

Approximate Total Annual Waiver Amount: \$94,864.

The Northwest Seniors agree to pay a clean-up fee of \$120.00 per month.

RECOMMENDATION

Staff recommends approval.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

ORDINANCE NO. 2025-__

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX., CITY COUNCIL AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH THE NORTHWEST SENIOR CITIZEN CLUB ORGANIZATION FOR THE LEASE OF THE CITY OF LEON VALLEY IRENE BALDRIDGE COMMUNITY CENTER LOCATED AT 6427 EVERS ROAD, LEON VALLEY TEXAS; PROVIDING FOR REPEALER, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 51, Section 51.015 of the Texas Local Government Code authorizes a municipality to lease property located in or outside the municipality to carry out a municipal purpose; and

WHEREAS, in 1986, the City of Leon Valley (“the City”) was awarded a Community Development Block Grant (“the Grant”) to construct the Leon Valley Community Center (“the Center”); and

WHEREAS, in order to comply with the Grant, the City must use the Center for senior citizens, youth activities and other community events; and

WHEREAS, since the Northwest Senior Club uses the Center on a regular weekly basis, the City desires to enter into a lease agreement with the Northwest Senior Citizen Club; and

WHEREAS, it is the desire of the City Council of the City of Leon Valley to authorize the negotiation and execution of a lease agreement with the Northwest Senior Citizen Club Organization for the lease of the City of Leon Valley Irene Baldrige Community Center located at 6427 Evers Road, Leon Valley, Texas;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION 1. The negotiation and execution of a lease agreement with the Northwest Senior Citizen Club Organization for the lease of the City of Leon Valley Irene Baldrige Community Center located at 6427 Evers Road, Leon Valley, Texas is hereby authorized.

SECTION 2. Said lease is attached hereto and incorporated herein in substantially final form as Attachment I.

SECTION 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph or section of this Ordinance.

SECTION 4. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 5. The ordinance shall be effective upon passage and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 4th day of February, 2025..

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. "ART" RODRIGUEZ
City Attorney

STATE OF TEXAS {}
COUNTY OF BEXAR {}

OFFICIAL RULES, REGULATIONS & LEASE AGREEMENT
of the
CITY OF LEON VALLEY
Irene Baldrige
COMMUNITY CENTER
6427 Evers Road

This Lease Agreement made and entered into this 21st day of January 2025, by and between the **CITY OF LEON VALLEY**, a municipal corporation in Bexar County, Texas (**LESSOR**) and **NORTHWEST SENIOR CITIZENS CLUB (LESSEE)**.

PREMISES: For and in consideration of rental fees to be paid and the covenants to be performed by LESSEE hereunder, LESSOR hereby leases in its present condition, the ~~Leon Valley Community Center~~ **The City of Leon Valley Irene Baldrige Community Center** and parking lot, upon the following terms and conditions:

HOURS OF OPERATION: The hours of rental for said premises unless otherwise agreed to in writing and signed by the parties hereto, shall be as follows: Monday, Tuesday, Thursday, and Friday: 9:00 a.m. to 2:00 p.m., and Wednesday: 9:00 a.m. to 3:00 p.m. for the duration of the term of the lease as shown below, with the following exception:

LESSEE hereby acknowledges that the day before any event sponsored by Lessor that necessitates use of the entire premises, as periodically determined by LESSOR and within LESSOR's sole discretion, LESSEE shall not have use of the Premises. LESEE shall be given notice within a reasonable amount of time (30 days notice if possible) once such an event is scheduled. The day before any City Sponsored event that necessitates use of the entire premise as determined by City, LESSEE shall not have use of the facilities. LESSEE shall be given notice within a reasonable time once such event is scheduled (30 days notice if possible).

The LESSEE is authorized to use the center two (2) weekend days per calendar year, to include the Fridays before the event for setup at no charge for rent and security, subject to availability. LESSEE may select the date at the time of lease agreement renewal.

~~The LESSOR will provide 40 parking spaces for two annual Kiekapoo trips and one Hot Air Balloon trip at either the community and conference center area or at City Hall. The location of the parking will be determined seven days prior to the trip.~~

USE OF BUILDING: During the term of this lease the building is to be used by Lessee for the purpose of No r t h w e s t S e n i o r C i t i z e n ' s C l u b activities and for no other reason without written consent from the Lessor.

ESTIMATED ATTENDANCE: 25 – 300

WILL ALCOHOLIC BEVERAGES BE SERVED? NO **SOLD?** NO

TERM OF LEASE:

Commencing Date: January 01, 2025
Renewal Date: December 31, 2027

Shall extend until it is formally revisited and amended by both parties.

TAX FILINGS: LESSEE agrees to file 990 EZ Form beginning in tax year ending, 2025 and every year moving forward, in order to be in compliant with this agreement.

SPECIAL CONDITIONS: City continues the process of facility maintenance, renovation, and/or improvements. Should the City undertake same during the term of this lease, Lessee shall be notified at least thirty (30) days in advance unless the City has good cause and is unable to notify within this time period. City will attempt to accommodate Lessee during any such time period; however, cancellation may become necessary. If this lease is

terminated for this reason, City will honor the terms of this agreement for an equivalent time to the remaining option, once such maintenance, renovation and/or improvements are completed.

SPECIAL, AFTER HOUR, OR WEEKEND EVENTS: LESSEE understands and agrees that a separate rental agreement shall be entered into for any other Special, After Hour or Weekend Events that does not fall within the Use of Building hereunder.

RENTAL: LESSEE acknowledges that in consideration of LESSEE's status as a Senior Citizens' Organization that may benefit all Leon Valley Senior Citizens there will be no weekly rental fees charged. This waiver amount is equivalent to approximately:

- Utilities: \$7,200.00 per year
- Supplies: \$1,584.00 per year
- Facility Rental: \$1,500 per week (52 wks/yr) \$78,000 per year
- Public Works: \$6,480 per year
(Crew Maintenance of Grounds and Building/Set Up and Break Down Fees)
- Weekend Events: \$1,600.00 (2 Saturdays a year)
- Approximate Total Annual Waiver Amount: \$94,864.00

CLEANING FEE: LESSEE acknowledges and agrees that a fee of one hundred twenty dollars per month will be assessed for senior citizen daily activities. LESSEE also acknowledges that this is a special rate granted to LESSEE in consideration of LESSOR cleaning and arranging for contractor breakdown. LESSEE agrees that in order for this fee to be applicable, LESSEE must be completely out of the building by the end of Hours of Operation, otherwise, clean-up fees shall be charged in accordance with LESSOR's standard rental agreement for the Premises.

SET-UP/BREAKDOWN: LESSEE understands that tables and chairs will be set up on **Tuesday and** Wednesday morning by LESSOR and LESSOR will arrange for breakdown. **LESSOR will also provide breakdown and setup for both the free weekend events.**

KEYS: LESSOR will provide access to a lockbox with the keys. LESSEE understands and agrees that it shall be LESSEE's responsibility to ensure that the building is secured after each use Monday through Friday of each week. LESSEE acknowledges and agrees that if Lessee loses or misplaces the key to the premises, LESSEE shall be responsible for the fee to replace the locks at the Premises and such fee will be billed by LESSOR's contractor.

COMPLIANCE WITH LAWS: LESSEE agrees to comply promptly with all laws, rules and regulations of Federal and State government and applicable ordinances and policies of the City of Leon Valley, and its departments applicable to the premises herein leased. LESSEE will not do, nor suffer or cause to be done any violations of such rules, regulations or ordinances. If LESSEE is in violation of any of such, LESSEE will immediately correct such violations.

ALCOHOLIC BEVERAGES: Notwithstanding any other provisions in this Lease Agreement, LESSEE shall not serve or sell any alcoholic beverages without prior written consent from LESSOR. If alcoholic beverages are sold, a current liquor license is required. Leon Valley off-duty police officers will be required during the time alcoholic beverages are served or sold. No alcohol may be served during decorating and preparation time. Failure to comply with this provision will result in immediate termination of your event. No fee refunds will be made.

DISTURBANCES: LESSEE agrees that the use of said leased premises shall be in such a manner as not to create any nuisance nor interfere with, annoy, or disturb any persons living nearby. LESSEE also agrees that use of said leased premises shall be in such a manner as to not interfere with city sponsored events.

SUBLETTING: LESSEE shall not assign, sublet or pledge this lease or any part thereof. LESSEE shall not make any alterations to the premises without LESSOR'S written consent. This includes, but is not limited to, LESSEE allowing other organizations, agencies or any third party entities to use the Premises for any reason without LESSOR's prior written authorization.

LESSOR'S RIGHT OF ENTRY: LESSOR or its representatives does not relinquish the right to enter and inspect the leased premises at anytime on any occasion for the purpose of ascertaining the condition of the premises, nor does it relinquish the right of LESSOR to control the management and operation of the Community Center.

FIRE, DISASTER, OR UNFORESEEN CIRCUMSTANCE: In the event said building or any part thereof is damaged or destroyed by fire or any other cause, or if any other casualty or unforeseen occurrence shall render the fulfillment of this AGREEMENT impossible by the LESSOR, the LESSOR shall not be liable or responsible to LESSEE for any damages caused. LESSEE shall be refunded the unused portion of payments made to LESSOR. **SMOKING IS PROHIBITED IN THE CENTER AT ALL TIMES.**

NO DEFACEMENT OF BUILDING OR ITS PROPERTY: LESSEE shall not, or permit its guests, to injure, mar, nail, or make alterations of any kind or in any manner deface said building or its property. LESSEE shall be responsible to ensure no objects shall be placed or dropped in drains, restroom facilities or any part of the sewer system, which will require maintenance and repairs. All equipment is the property of LESSOR and it is strictly prohibited to assemble, disassemble, move or rearrange any fixture or equipment (except tables and chairs). It is prohibited to drive any vehicle or park vehicles on patio entrance or inside building.

ANTI-DISCRIMINATION: LESSEE understands that the premises are owned by the City of Leon Valley and any discrimination by LESSEE, its agents or employees on account of race, sex, color, religion or natural origin in the use of or admission to the premises is prohibited.

REMOVAL OF LESSEE’S PROPERTY: LESSEE agrees to remove all its exhibits, goods, wares, merchandise, furnishings, and property of any kind and all descriptions which may be occupying said building, with the sole exception of those items regularly kept in the following areas of the Community Center: kitchen – 1 drawer and 1 cupboard, ~~hallway storage closet~~, and the utility room excluding red-marked area, and do not exceed the space limitations of same. Otherwise LESSOR is authorized to remove such property of all descriptions and store at LESSEE’s expense after the lease has expired. LESSOR shall not be responsible or liable for any damages or loss of such property of all descriptions either by reason of removal or the place to which it may be moved to, and LESSEE hereby expressly releases LESSOR from any and all claims for damages or loss of whatever kind of nature.

LESSEE’S RESPONSIBILITY: LESSEE hereby assumes full responsibility for the character, acts and conducts of all persons admitted to said premises. LESSEE shall be responsible for informing their guests that children must be supervised at all times inside or outside the building.

LESSEE’S INDEMNIFICATION: LESSEE shall at all times indemnify, defend and hold the LESSOR harmless from all loss, liability, costs, damage and expenses that may occur or be claimed with respect to any person or persons, property on or about the Premises or to the Premises resulting from any act done or omission by or through the LESSEE, the LESSEE’s agents, employees, staff, invitees or any person on the Premises by reason of the LESSEE’s use of occupancy or resulting from the LESSEE’s non-use or possession of said Premises, and any and all loss, cost, liability or expense resulting therefrom.

OBSTRUCTIONS: LESSEE will not permit any type of obstruction at entrances or exit passages for the purpose of ingress and egress to and from the Premises.

REPAIRS: LESSEE agrees to take good care of the premises or any portion of said building during the term of the lease. In the event of damage by act of default or negligence of LESSEE, or any person(s) admitted to the premises by LESSEE, LESSEE shall pay LESSOR upon demand, any and all necessary fees to restore the Premises, equipment or any portion of the Premises.

DECORATIONS: Decorations will not be taped or attached to wall surfaces in any manner. Nails, staples, hooks or any penetration fasteners are prohibited. Helium filled balloons or other decorations that could damage the ceiling fans are strictly prohibited.

TERMINATION BY LESSOR: LESSOR reserves the right to terminate this agreement without cost by giving the LESSEE notice in writing of at least thirty (30) days. The LESSEE agrees to provide LESSOR thirty (30) days notice in writing prior to the termination of the agreement.

HEADINGS: The paragraph headings contained herein are for convenience in reference and are not intended to define, extend or limit any provisions of this Lease Agreement.

Witness our signatures this 21st day of **January, 2025**.

LESSEE: Northwest Senior Citizen's Club
Name
By: _____
Signature of Club Designee

Printed Name of Designee

LESSOR: City of Leon Valley, Texas
Name
By: _____
Signature of City Designee
Dr. Crystal Caldera - City Manager
Printed Name and Title

ADDRESS: _____

STATE/ZIP: _____

PHONE NO: HM _____

CELL _____

Presentation and Discussion on an Ordinance Authorizing the Execution of a Lease Agreement with the Northwest Seniors Club at the City of Leon Valley Irene Baldrige Community Center.

Crystal Miranda
Community Relations Director
City Council Meeting
January 21, 2025

Summary

- City Council is being asked to approve an Ordinance authorizing the execution of a 2-year lease agreement with the Northwest Seniors Club for use of the City of Leon Valley Irene Baldrige Community Center.(1st Read as Required by City Charter)
- Options
 - Approve - Recommend
 - Deny
 - Other
- Declaration
 - There are minor changes and updates to the agreement. All changes can be found in the attached agreement in red. All changes were at the suggestion of the Seniors.

Purpose / Background

- The purpose of this item is to approve an Ordinance authorizing the execution of a City of Leon Valley Irene Baldrige Community Center 2-year lease agreement with the Northwest Seniors Club.

Fiscal Impact

- **The City agrees to waive the following:**
 - Utilities: \$7,200.00 per year
 - Supplies: \$1,584.00 per year
 - Facility Rental: \$1,500.00 per week (52 wks/yr) \$78,000 per year
 - Public Works: \$6,480.00 per year
 - (Crew Maintenance of Grounds and Building/Set Up and Break down Fees)
 - Weekend Events: \$1,600.00 (2 Saturdays a year)
- Approximate Total Annual Waiver Amount: \$94,864.00**
- **The Seniors agree to pay the following:**
 - A fee of \$120.00 per month will be assessed for senior citizen daily activities - this is a clean-up fee.

Recommendation

- City Council's discretion, but staff recommends approval.

Presentation and Discussion on an Ordinance Authorizing the Execution of a Lease Agreement with the Northwest Seniors Club at the City of Leon Valley Irene Baldrige Community Center.

Crystal Miranda
Community Relations Director
City Council Meeting
January 21, 2025

MAYOR AND COUNCIL COMMUNICATION

DATE: January 21, 2025

TO: Mayor and City Council

THROUGH: Crystal Caldera, Ph.D., City Manager

FROM: David Dimaline, Assistant Director of Public Works

SPONSORS: N/A

SUBJECT: Presentation and Discussion to Consider Approval of an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A8.000 Building and Construction Related Fees, Section A8.005 Bulk Water Permit to Amend Fees Associated with Bulk Water Permit Deposits (1st Read was Held on 12-17-2024)

SPONSOR(S): None

PURPOSE

The purpose of this item is to consider approval of an Ordinance amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A8.000 Building and Construction Related Fees, Section A8.005 Bulk Water Permit, to increase the deposit fee for a bulk water meter.

Bulk water meters are used by construction companies for site work and building construction, as they provide much more water at a lower price than regular meters. The City has issued nine of these permits in the past twelve months for new construction of subdivisions and other developments.

The code currently states:

“Sec. A8.005 - Bulk water permit

- (a) Permit fee: \$65.00.
- (b) Deposit: \$1,000.00.**
- (c) Water fee: \$3.70 per 1,000 gallons.”

The proposed revision is:

“Sec. A8.005 - Bulk water permit

- (a) Permit fee: \$65.00.
- (b) Deposit: \$2,500.00.**
- (c) Water fee: \$3.70 per 1,000 gallons.”

FISCAL IMPACT

Bulk meters used to cost approximately \$1,000 per meter, but the price has gone up to \$2,500 per meter. If the contractor fails to return the meter or loses the meter, they are required to forfeit the deposit. The current deposit fee will not cover the full cost of the replacement meter.

RECOMMENDATION

Staff recommends approval of the Ordinance amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A8.000 Building and Construction Related Fees, Section A8.005 Bulk Water Permit to increase bulk water meter deposits.

APPROVE: _____ DISAPPROVE: _____

APPROVE WITH THE FOLLOWING AMENDMENTS:

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

ORDINANCE No. 2025-__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, AMENDING APPENDIX A FEE SCHEDULE, ARTICLE A8 BUILDING AND CONSTRUCTION RELATED FEES, SECTION A8.005 BULK WATER FEES OF THE CODE OF ORDINANCES TO INCREASE THE BULK WATER METER DEPOSIT FEE; PROVIDING FOR REPEALER, PENALTY, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Leon Valley, as a Home Rule Municipality, derives its powers from its Home Rule Charter and is limited in authority only by express provisions of the Texas Constitution and the State statutes; and

WHEREAS, in accordance with such powers the City Council adopted the Leon Valley Code of Ordinances, Appendix A Fee Schedule to assure that city services and equipment are being adequately reimbursed; and

WHEREAS, City Council determined the fee being charged as a deposit for bulk water meters is not enough to cover replacement costs should a bulk water meter be lost or stolen and that a fee for the Edwards Aquifer Authority (EAA) Habitat Conservation Plan should also be levied to cover costs associated with that plan; and

WHEREAS, the City Council now determines that in order to be fully reimbursed for costs incurred, the deposit for a bulk water meter must be increased and the EAA fee imposed.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS THAT:

Section 1. Amendment. Code of Ordinances, Appendix A Fee Schedule, Article A8.000 Building and Construction Related Fees, Section A8.005 Bulk Water Meter, (b) Deposit is hereby amended to increase the deposit for bulk water meters from \$1,000.00 to \$2,500.00 and a new subsection (e) is added to impose an Edwards Aquifer Authority fee of \$0.62 per 1,000 gallons of water used.

Section 2. Recitals. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. Conflicts. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 4. Savings. That all rights and privileges of the City are expressly saved as to any and all violations of the provision of any ordinances repealed by this ordinance which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violation and all pending litigation, both civil and criminal, whether

pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

Section 5. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 6. TOMA compliance. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 7. Penalty. A violation of the Leon Valley specific portions of this ordinance is a Class C misdemeanor punishable by a fine not to exceed \$2,000.00.

Section 8. Effective date. This Ordinance shall be effective upon the date of final adoption hereof and any publication required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 21st day of January, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. 'ART' RODRIGUEZ
City Attorney

Consider Amending Appendix A Fee Schedule Bulk Water Meter Deposit

David Dimaline
Assistant Public Works Director
City Council Meeting
January 21, 2025



Purpose

- Question – Should the City Council approve an an Ordinance Amending LVCC, Appendix A Fee Schedule, Section A8.005 Bulk Water Permit to increase bulk water meter deposit fees
- Options
 - Approve
 - Approve with modifications
 - Deny
- Declaration
 - Recommend approval as presented

Background

- Bulk water meters are used by construction companies for site work & building construction
 - They provide much more water and at a lower price than regular meters
 - City has issued nine of these permits in the past twelve months for new construction of subdivisions and other developments

Purpose/Background

- Code currently states:
- “Sec. A8.005 - Bulk water permit
 - (a) Permit fee: \$65.00.
 - (b) Deposit: \$1,000.00.
 - (c) Water fee: \$3.70/1,000 gallons.”
- Proposed revision is:
 - “Sec. A8.005 - Bulk water permit
 - (a) Permit fee: \$65.00.
 - (b) Deposit: **\$2,500.00.**
 - (c) Water fee: \$3.70 per 1,000 gallons.
 - **(d) Edwards Aquifer fee \$0.62/1,000 gallons.”**

SAWS vs COLV

TYPE OF FEE	SAWS	Proposed COLV
Metered Water Sales (1,000 gal)	\$3.087	\$3.70
Water Supply Fee (1,000 gal)	\$3.541	--*
Edwards Aquifer Authority Permit Fee	\$0.33	\$0.62/1,000 ga.
Fire Hydrant (Bulk) Meter Availability Charge	\$1,839	\$2,500
Daily Availability Charge (meter rent)	\$6.00	--
Monthly Penalty for Failure to Bring in FH Meter for calibration / inspection	\$144.00	--**
Monthly Penalty for Failure to Report Meter Reads Monthly	\$733.00	--**
FH Meter – Irrigation Use (1,000 gal)	\$10.55	--***
FH Meter – Irrigation Use Water Supply Fee (1,000 gal)	\$8.77	--***

*Developer pays impact fee which covers water supply

**Water Utility Staff provides this in the field

*** We don't differentiate water used for construction vs landscaping

Fiscal Impact

- Bulk meters used to cost approximately \$1,000 per meter, but price went up to \$2,500 per meter
 - If contractor fails to return meter or loses meter, they are required to forfeit the deposit as compensation
 - The increased fees will ensure enough deposit is received to cover cost of the bulk water
- The Edwards Aquifer Authority (EAA) fee should also be added, as this is a pass-through fee & must be paid regardless of use

Recommendation

- Staff recommends approval of this Ordinance

OUTSTANDING CITY COUNCIL ITEMS

- **Review of the Water Rates**

- 6/20/2023 Postpone council requested this be a retreat item for 7/22/23.
- Council will be looking at a 1% increase at a future meeting.
- This will be discussed at the Town Hall meeting- on 11/21/2023, the Council decided on a workshop.
- 12/5/2023 City Council reviewed the presentation from Waterworth. The next workshop is scheduled for 2/20/2023 (the date has been moved). We were waiting on the audited numbers. We just received them. We will be setting a new date for review.
- 7/16/2024, the council will hear a new presentation
 - Some Councilmembers expressed concern that the water rate does not match SAWS. Some Councilmembers expressed concern that that by not increasing water rates the water infrastructure will not get addressed.
 - Everyone agreed on the surcharge and looking at the affordability rate
- Staff will bring back the Surcharge on 8/6/2024.
- New rates will be brought back to the council in September 2024.
- Second Read on the Surcharge 8/20/2024.
- Council passed unanimously
- Water workshop on Saturday in October 19, 2024.
 - Look at the rates with the TX Water Board Low interest Loans
 - Look at the rates with the EPA Low interest Loan
 - Look at rates to exactly match SAWS structure
 - Will have another workshop in est. 30 days
 - 11/12/2024 next workshop
 - The Council decided to present at the town hall meeting

- **Flooding**

- Was addressed at the following Council Meetings.
 - 08/03/2021 – Flood damage prevention Ord. # 21-034.
 - 11/2/2021 – To discuss flood mitigation strategies.
 - 12/07/2021 – Short-Term options to address flooding.
- Budget Adjustment – For funding floodway monitoring and software upgrades.
 - Upcoming Council presentation 1/18/2022.
- Budget Adjustment – for creek cleanup.
 - Staff is proposing \$150,000 in ARP funds. Upcoming Council meeting TBD.
- Segment one of Huebner Creek will be presented to the Council on 4/19/2022.

- Council decided to look at the 50' wide, protected little league, the study will be brought back to the Council before we agree to do it.
 - Budget adjustment for creek cleanup.
 - 6/7/2022
 - Budget adjustment for flood gates and notification system.
 - 6/7/2022 postponed
- Huebner Creek Channel Improvement presentation 9/20/2022.
 - Council direction to bring back budget adjustment on \$633,000.
 - First Read 10/3/2022.
 - Second Read 10/18/2022.
 - 11/21/2023 – PW Director will provide an update and receive direction – Council decided to have a field trip to look at the creek layout TBD.
 - The Council decided to conduct a field trip in the Natural Area
 - 12/6/2023, the Council walked the steaked-out creek realignment
 - 1/16/2023 – The Council will revisit the project.
 - 2/24/2023- the Council will have a workshop to discuss with the engineer.
 - The council directed the engineer to look at a plan that leaves the creek alignment alone, a new tree survey, and build a retaining wall for erosion.
 - 8/6/2024 – budget adjustment will be presented to the council in the amount of \$168,000
 - Second Read on the Budget Adjustment is scheduled for 8/20/2024.
 - After council approval, the following is the timeline:
 - Preliminary Design – 1.5 months (45 days) from NTP
 - Final Design – 3-4 months (90-120 days)
 - Environmental – TBD – 3-6 months and will be concurrent with design
 - Bidding and Construction – TBD based on funding – Not Authorized at this time
 - Approved
 - Chanel bank options 11/19
 - Council decided to proceed with Rip Rap option and have staff proceed with SAWS addressing the exposed recycled water line.
 - The Mayor requested that an item be added to have the engineers mark the trees that would be removed with the projects this item is on 1/17/2024 council meeting to be added for approval
- **Discussion of updating the Strategic Plan, Mission, & Vision Statement**
 - Will be placed on the Town Hall meeting for discussion decided at the 11/21/23 Council meeting to hold a workshop.
 - February 3, 2024, workshop scheduled. At the council chambers. The Council changed the date to 2/24/24 to coincide with another workshop.
 - The Council decided to amend the mission and vision statements. Holding another workshop for the goals and objectives and core values.

- Core values will be discussed at 3/19/2024. Goals will return after the council retreat.
- This item is still pending. The council did not get this item at the retreat.
- This item was going to be added to the townhall meeting.
- **Silo design per request of the adjacent property owner**
 - 5/2/2023 – Moved by CM due to the number of items on the agenda.
 - 5/16/2023 – Scheduled
 - Council Requested outreach to local universities.
 - Melinda is working on quotes.
- **Sustainability Overlay**
 - 6/6/2023 Staff is not ready and has been postponed until September.
 - 725/2023 – Zoning Commission started to review. The item is with the Attorney.
 - New Planning and zoning Director and the City Manager met with the attorney on 1/8/2024. The item should be coming forward soon.
- **Stray Animal Ordinance**
 - Currently being reviewed by the City Attorney – we cannot require private industry to take in and adopt our stray animals.
 - Looking at a possible interlocal agreement.
 - Staff has met with the county for a long-term solution.
- **Neighborhood/Citizen Survey**
 - Will be tied to the solid waste survey. The council decided to keep these two separate items.
- **Looking at an amendment to Section 15.02 Appendix C (I), D Structural Nonconformity to add a matching percentage from Economic Community Development funds.**
 - After the sustainability review.
- **Four-way stop at Forest Meadow and Evers.**
 - To be evaluated upon the development of the Evers property.
 - Will be discussed on 7/13/2024 council retreat
 - Waiting until after the development or until it is added by the city council.
- ~~**Speed hump policy changes – (Item Remaining from Retreat)**~~
 - ~~This was added by Mr. Campos, who wants to review the policy before adding.~~
- **Review of the Personnel Manual**
 - Administrative changes will be coming in April
- **Discussion on large capital projects – Possible Bond**
 - Public Works Building
 - ADA requirements
 - Crystal Hills Park
 - Pool
 - Dog Park
 - Library Annex

- Will be discussed at the council retreat on 7/13/2024
- This item was briefly discussed and will be brought back to city council. September 17, 2024, council meeting.
- Add to the townhall meeting for discussion
- **Ordinance on Amending the PDD**
 - Scheduled to go to the zoning commission meeting on 4/23/2024
 - The zoning commission tabled the item. Will revisit 5/28/2024
 - Zoning commission revisited on 6/5/2024
 - The Zoning Commission will revisit in September
 - New Planning Zoning Director is working with the City Attorney.
- **Veterans Monument**
 - Waiting for two council members to add this item.
 - Price quote was \$24,000
- **Planning and Zoning Ordinance**
 - Martinez and Heyl
 - 12/5/2024
 - Postpone until after the new year.

ITEMS ARE STILL IN THE PIPELINE BUT HAVE BEEN ADDRESSED

- **Red-light Cameras' first available contract end term is May 2037**
 - City Council adopted a Resolution declaring the intent to phase out redlight cameras 4/6/2021 – Resolution # 21-009R.
 - The RLC Contract would be difficult to terminate without financial obligation from the City.
 - City Council supports HB 1209 and physically delivers letters in support to Cortez, Biederman, Canales, Menendez
 - Funds – Eligible projects – CR
 - Will be discussed at the Town Hall Meeting on January 22, 2022.
 - Discussed at the retreat Council has decided not to spend funds until we know what the legislature is doing.
 - Resolution supporting SB 446-2/21/2023.
 - The item was not approved during the legislation process the Council will try again in 2025.
 - The Council decided at the retreat not to address this issue.
- **Comprehensive Master Plan**
 - Was addressed at the following Council meetings:
 - 2/2/2021
 - 3/23/2021
 - 06/1/2021
 - This item was discussed during the budget process, and ultimately, the Council has decided not to spend the funds on this project at this time.
 - This will be discussed during the town hall meeting update with the council on 4/19/2022.

- The council would like us to use our future land use map.
- Establish neighborhood boundaries
- The council has opted not to Update the Master Plan.
- P & Z Director investigating a university conducting the plan.
- Boundaries of the neighborhood
- This has been placed in the FY 2025 budget.
 - The Council has decided to move the \$250,000 to the city's emergency fund.
- **Sewer Service Charge Adjustments**
 - Council meeting 2/15/22.
 - Impact Fees Removed.
 - Sewer Charges will be brought back at a later time.
 - Impact fees were discussed on 6/4/2024, first read
 - Second read scheduled for 7/16/2024
 - Council passed the impact fees but wants the engineer to reevaluate the fee to include the new water rights purchase amount.
 - There is a workshop schedule for 10/19/2024
- ~~Apartments Finley And Sierra Royale, Forest Oaks, Vista Del Rey- BM~~
 - ~~Update on one of the Apartment Complexes at the CC mtg 3/15.~~
 - ~~Presentation was given on Vista Del Rey.~~
 - ~~The next apartment review is on 5/3/2022.~~
 - ~~Staff received legal advice in the executive session.~~
 - ~~Executive session 8/2/2022~~
 - ~~Council decided to file a Chapter 54 lawsuit against Vista Del Rey, filed on 8/5/2022.~~
 - ~~TRO was granted on 8/8/2022.~~
 - ~~Administrative warrant executed on 8/17/2022.~~
 - ~~Temporary Injunction was granted on 8/22/2022.~~
 - ~~They have 6 months to comply.~~
 - ~~8/31/2022 Vista got new attorneys.~~
 - ~~9/9/2022 Vista filed a motion to dissolve the temporary injunction.~~
 - ~~C of Os issued Shed, Maintenance Shop, Laundry 1-3, Vista, Gym.~~
 - ~~9/19/2022 hearing set and canceled.~~
 - ~~Executive Session 9/20/2022~~
 - ~~Vista Del Rey is 50% compliant. Council agreed to settle on 4/18/2023.~~
 - ~~Vista has completed all inspections and received their C of Os.~~
- **AV equipment for the Conference Center - Budget Adjustment from ARP Funds**
 - Council meeting 2/1/22 first read.

- Item amended to get the direction of the scope of work.
- Will bring the item back after the BID process.
- Discuss alternatives 5/3/2022.
- This item could not be purchased out of ARP funds.

COMPLETED

- ~~Consumer protection mandate on refunds~~
 - ~~Sent request to attorney. The attorney feels that we have the laws in place.~~
 - ~~Sent reminders to the animal sales businesses.~~
- ~~Interlocal Agreement with the County regarding an Outreach Coordinator.~~
 - ~~Bexar County is asking the City to sign a separate agreement with Haven for Hope. They will be completing a draft and sending it over for council approval in March 5, 2024.~~
 - ~~Council approved~~
 - ~~Budget adjustment 3/19/24 Approved~~
- ~~Legal review of the Sign Code~~
 - ~~Councilor Orozco and Bradshaw will work on this item.~~
 - ~~Look into sign flippers in the median on Bandera~~
 - ~~The council requested this item go to the Economic Development Advisory Committee. The Economic Development Advisory Committee completed its review, and a recommended version will be presented to the council in April.~~
 - ~~First read was held 4/16/24~~
 - ~~Second Read 5/7/2024 passed unanimously~~
- ~~John Marshall Traffic Plan – CR, JH~~
 - ~~Discussed at the following Council meeting.~~
 - ~~12/14/2022 Next steps~~
 - ~~NISD engineers are still working on the plan, collecting traffic counts, and coordinating with the CoSA Traffic Department.~~
 - ~~Once complete, additional meetings will be held with the City to determine the feasibility and appropriateness.~~
 - ~~Once plans are final, the proposal will be presented to City Council for approval.~~
 - ~~John Marshal Update on 3/15 based on 2/14 meeting.~~
 - ~~The City received feedback on possible neighborhood suggestions on 5/09/2022. Joint meeting to be determined.~~
 - ~~This was heard by the City Council to possible street closures on 8/23/20. Engineers will develop a report, and PD and Fire will review it.~~
 - ~~Taking to Council on 10/3/2022.~~
 - ~~On 2/7/2023, the council will review speed pads and school zones.~~
 - ~~Council decided to move forward with the speed pads and wait on the school zone. The delineators will also be left alone.~~

- ~~○ Speed pads have been installed and school zone on Huebner is being addressed.~~
- ~~○ Interlocal agreement with San Antonio is complete. A budget adjustment of \$74,000 was approved by the Council for the mast traffic arms.~~
- ~~○ We met with the contractor, The Levy Company, and they informed us that the mast arms will take 16-24 weeks for delivery, so work will not start until December or January.~~
- ~~○ 1/10/2023 installation has begun~~
- ~~○ School Zone operable and seems to be working~~
- ~~● **Ordinance Amendment to allow lots with 1/2 Acre or more to have a septic system:**~~
 - ~~○ Discussion 5/7/2024,~~
 - ~~○ first read 5/21/2024~~
 - ~~○ Second Read 6/4/24 — approved as presented.~~
- ~~● **Seneca West R6 Zone change**~~
 - ~~○ 3/7/2023~~
 - ~~▪ Council requested some prices to replat as larger lots, not in favor of R6.~~
 - ~~▪ Staff will be getting prices to plat larger lots and bring them back to the Council.~~
 - ~~▪ Staff has received the plans and probable cost and will review them with the Council at the retreat.~~
 - ~~○ 08/10/2023 Discuss at the retreat. The Council would just like to plat and sell as is.~~
 - ~~○ 11/7/2023 Executive session on four options.~~
 - ~~○ 11/21/2023 Executive session on two options.~~
 - ~~○ This Will be discussed at the town hall meeting.~~
 - ~~○ Executive session on 2/6/24~~
 - ~~○ Executive Session 3/19/2024~~
 - ~~○ Executive Session 4/2/2024~~
 - ~~○ Executive Session 5/21/2024~~
 - ~~○ On 6/4/2024, the council voted to enter into a contract with one stop to purchase the property.~~
 - ~~○ 6/25/24, Zoning Commission heard the preliminary hearing for the PDD~~
 - ~~○ 7/23/2024, Zoning Commission will have a public hearing on the PDD~~
 - ~~▪ The zoning commission is sending this to the council with a denial recommendation~~
 - ~~○ First read by council 8/6/2024~~
 - ~~○ Second Read by council 8/20/24 — Approved~~
- ~~● **Salary allocations from the enterprise fund**~~
 - ~~○ Presentation September 17, 2024, City Council Meeting~~

- ~~○ City allocated \$244,000 back to the General fund as part of the FY 25 budget.~~
- ~~○ City needed an additional \$350,000 from GF.~~
- ~~● Completed the sale of the Seneca West Property on 11/19/2024.~~
- ~~● Completed the Purchase of 105-acre ft of water on 11/19/2024.~~
- ~~● **Impact Fees**~~
 - ~~○ The council directed staff to have Ardurra recalculate the impact fees~~
 - ~~○ They have recalculated the fees, and the staff has to take it back to the zoning commission and advertise for 30 days. So it will brought back in November.~~
 - ~~○ Call for public hearing 10/22~~
 - ~~○ Hear the impact fees 11/19/2024~~
 - ~~▪ Council requested it be placed on consent agenda~~
 - ~~▪ This item passed Unanimously.~~
- ~~● **Tiger brush and bulk issues- Contract ends January 1, 2025 (Item Remaining from Retreat)**~~
 - ~~○ Discussed at the following City Council Meetings~~
 - ~~▪ 02/22/2021~~
 - ~~● Council addressed complaints and Tiger Sanitation responded.~~
 - ~~▪ 09/7/2021~~
 - ~~● Considered a resolution on how to manage bulk pick-up. Resolution # 21-031-R, the direction was given to CM to come back with a plan.~~
 - ~~● Considered and Ordinance Amending the Ord 14.02 Solid Waste First reading.~~
 - ~~▪ 11/2/2021~~
 - ~~▪ Considered and Ordinance Amending the Ord 14.02 Solid Waste Second Reading Passes Ord. # 21-053.~~
 - ~~▪ 1/11/2022~~
 - ~~▪ The Council considered two options to manage the overflow of Brush. The Council decided to have PW pick up the overage after Tiger Sanitation picked up their 8 CY.~~
 - ~~▪ There were 11 homes with oversized brush. The City had the item picked on 3/4/22-3/8/22.~~
 - ~~○ 05/17/2022 Council meeting discussing rate increase.~~
 - ~~▪ Council allowed the 2.5% increase for July and another in January but did not approve the 7.5 % increase.~~
 - ~~▪ Council was willing to renegotiate terms.~~
 - ~~● On 8/23/2022, the Council decided to leave terms as is.~~
 - ~~○ On 9/19/2023, the staff took a draft survey to the Council. Staff will amend it and bring it back to the Council at a later time.~~

- ~~○ Will ask for input at the Town Hall meeting. The council decided on the final survey on 12/19/2023.~~
- ~~○ The Council presented the Survey at the Town Hall meeting. The majority of Participants are satisfied with their trash service~~
- ~~○ 02/20/2024 The Council will discuss the distribution of the survey.
 - ~~▪ The council decided to mail the survey out to the businesses and residents. The survey was mailed out on 3/19/24. RFP should go out May.~~~~
- ~~○ RFP closes July 18, 2024~~
- ~~○ Council will elect a committee on 7/16/2024
 - ~~▪ Council elected the committee~~~~
- ~~○ Staff only received two RFPs
 - ~~▪ Extended the submittal deadline to August 29, 2024, the committee has been contacted, and a meeting will be scheduled after that date.~~~~
- ~~○ Committee met on September 4, 2024~~
- ~~○ Committee met on September 18, 2024
 - ~~▪ Elected a sub-committee~~
 - ~~▪ Rounded the submittals down to two.~~
 - ~~▪ Sub-committee met 9/25/2024~~
 - ~~▪ Interviews with the sub-committee 10/2/2024~~
 - ~~▪ Committee voted on Tiger as their recommendation at 10/16/24 mtg~~
 - ~~▪ Committee will make their recommendation to council on November 5, 2024 council meeting.
 - ~~● Council gave direction to City Manager to negotiate with Tiger~~~~
 - ~~▪ The contract will be on 12/3/2024
 - ~~● This item passed Unanimously~~~~~~