



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, November 03, 2026 at 5:30 PM

AGENDA

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. **Call to Order; Determine a Quorum is Present, Pledge of Allegiance**
2. **Citizens to be Heard** - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.
3. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.
4. **City Manager's Report**
 1. **Upcoming Important Events:**
 - **November 17, 2026 – Regular City Council Meeting**
6:30 PM - City Council Chambers
 - **November 21, 2026 – Special City Council and Historical Society Joint Meeting**
9:00 AM - City Council Chambers
 - **November 03, 2026 – Election Day**
 - **November 11, 2026 – City Hall and Municipal Offices Closed**
In observance of Veterans Day (City Hall reopens November 12, 2026)
 - **November 14, 2026 – Citywide Garage Sale**

- 8:00 AM – 6:00 PM – Citywide
- **November 23, 2026 – Blood Drive**
10:00 AM – 3:00 PM – City Hall Parking Lot
- **November 24, 2026 – Big Rig Petting Zoo**
9:00 AM – 11:30 AM – Raymond Rimkus Park
- **November 26–27, 2026 – City Offices & Municipal Court Closed**
Thanksgiving Holiday (City Hall reopens November 30, 2026)
- **December 5, 2026 – Breakfast with Santa**
9:00 AM – 11:30 AM – Leon Valley Library
- **December 7, 2026 – Annual Tree Lighting**
5:30 PM – Community/Conference Center Area
- **Miscellaneous other Events and Announcements**

5. **Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

1. Discussion and Possible Action Approving of the Following City Council Minutes:

- a. 10-20-2026 Regular City Council Meeting Minutes
- b. 10-24-2026 Coffee with the Mayor and City Council Minutes

2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:

- a. 03-12-2026 Park Commission Meeting Minutes
- b. 05-14-2026 Park Commission Meeting Minutes
- c. 09-16-2026 Earthwise Living Committee Meeting Minutes
- d. 09-21-2026 Economic and Community Development Advisory Committee Meeting Minutes

6. **Regular Agenda**

- 1. Presentation, **Public Hearing**, and Discussion on Approving an Ordinance on a Specific Use Permit Request to Allow a Hospice Office Facility to Provide Advanced Aesthetic Treatments in a B-2 Retail District on Approximately 1.03 Acre Tract of Land, Located at 6502 Bandera Road Suite 200; and More Specifically Described as CB 4429A, Block 8, Lot 6, Seneca Estates Unit 9 (1st Read as Required by City Charter) – M. Gallardo, Planning and Zoning Director
- 2. Presentation, **Public Hearing**, and Discussion Approving a Non-Specified Use Request to Revise Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 2 Rules of Construction and Definitions and Division 7 Permitted Use Table to Establish the Definition and Use "Data Center" as Being Allowed in the I-1 Industrial Zoning Districts by Right (1st Read as Required by City Charter) - M. Gallardo, Planning and Zoning Director

3. Presentation, **Public Hearing** and Discussion Approving a Non-Specified Use Request to Revise Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 2 Rules of Construction and Definitions and Division 7 Permitted Use Table to Establish the Definition and Use "Logistics Center" as Being Allowed in the I-1 Industrial Zoning District by Right (1st Read as Required by City Charter) - M. Gallardo, Planning and Zoning Director
4. Presentation and Discussion on a Request for Variance to the Leon Valley Code of Ordinances, Chapter 3 Building Regulations, Article 3.04 – Signs, Section 3.04.012(a) Off-premises Signs, to Allow a New Off-premises Sign to be located at 7019 Huebner Road, Lot 10, Block 1, CB 4446G, Clear Creek Village Subdivision Unit 2, on Approximately .44 Acres - M. Gallardo, Planning and Zoning Director
5. Presentation and Discussion on an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A2 Administrative Fees, Section A2.006 Library Fees (1st Read as Required by City Charter) – R. Reed, Library Director
6. Presentation, Discussion, and Possible Action on an Ordinance Authorizing a Budget Adjustment to the General Fund Budget for Fiscal Year 2026-2027 to fund the Earthwise Committee Event (1st Read as Required by City Charter) - C. Miranda, Community Relations Director
- 7. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

8. Adjournment

Executive Session - The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during this meeting to discuss any matter listed on the posted agenda, as authorized by the Texas Government Code, including but not limited to: **Section 551.071** – Consultation with Attorney, **Section 551.072** – Deliberations about Real Property, **Section 551.073** – Deliberations about Gifts and Donations, **Section 551.074** – Personnel Matters, **Section 551.076** – Deliberations about Security Devices, and **Section 551.087** – Economic Development

Continuation of Meetings (Sec. 551.0411, Texas Government Code) - A governmental body that recesses an open meeting to the following regular business day is not required to post a new notice if the action is taken in good faith and not to circumvent the law. If a recessed meeting is continued to another day beyond the following business day, written notice of the continued meeting must be given as required by law.

Attendance by Other Elected or Appointed Officials - Members of other City boards, commissions, and/or committees may attend this meeting in numbers that could constitute a quorum. Accordingly, this agenda is also posted as a meeting notice for those boards, commissions, and/or committees. Members present may participate in discussions but may not deliberate or take action on items listed on this agenda. *[Attorney General Opinion No. GA-0957 (2012)]*

Certification of Posting - I hereby certify that the above **Notice of Public Meeting(s) and Agenda of the Leon Valley City Council** was posted at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until the conclusion of the meeting(s). This notice is also available on the City's website at .

Accessibility: This building is wheelchair accessible. Requests for sign interpretation or other services must be made at least 48 hours in advance of the meeting. To arrange assistance, please call (210) 684-1391, Extension 212.

The City provides the following information in compliance Texas Government Code § 551.043(c): (i) a copy of the City's proposed budget may be located on the City's home page of its website and at <https://www.leonvalleytexas.gov/finance/page/truth-taxation-information>; and (ii) Taxpayer Impact Statement – For the median-valued homestead property a comparison of the current property tax bill in dollars pertaining to the property for the current fiscal year ("FY"), an estimate if the proposed budget is adopted for the upcoming FY, and an estimate of a balanced budget at the no-new-revenue tax rate for the upcoming FY is below:



SAUNDRA PASSAILAIGUE, TRMC

City Secretary

OCTOBER 27, 2026 3:33 PM



Median-Valued Homestead Property of \$229,635	Property Tax Bill in Dollars
Current FY 2025/26	\$ 1,255.72
An estimate if the proposed budget is adopted for FY 2026/27	\$ 1,251.60
An estimate if a balanced budget is funded and adopted at the no- new-revenue tax rate for FY 2026/27	\$ 1,238.41



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, October 20, 2026 at 5:30 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Danielle Bolton
Council Place 2 Betty Heyl
Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Mayor Pro-Tem, Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 5:30 PM and announced that a quorum of the City Council was present in Council Chambers.

Mayor Riley asked Council Place 4, Rey Orozco, to lead the Pledge of Allegiance.

2. Citizens to be Heard - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Those who spoke at this time were a gentleman representing the Texas Privacy Coalition who chose not to provide his name, Richard Blackmore, and Spencer Spriesterbach.

3. Presentations

1. Proclamation Presented to Celebrate Martin Rodriguez's 100th Birthday - Mayor, Chris Riley

Mayor Chris Riley presented a proclamation to Martin "Marty" Rodriguez celebrating his 100th birthday.

2. Presentation of a Proclamation in Recognition of Municipal Courts Week, November 2-6, 2026 - Mayor Chris Riley

Mayor Chris Riley presented a proclamation in recognition of Municipal Courts Week to the Leon Valley Municipal Court staff.

3. Presentation, Discussion and Direction to Staff regarding Citizens request to make Hodges a Dead-End Street - Dr. Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented the item.

Council Place 2, Heyl stated that she would like to see an engineering study. Dr. Caldera, City Manager, replied that she was obtaining cost estimates from the City Engineer.

Dr. Caldera, City Manager, said her recommendation is to do a citywide study and look at the traffic plan as a holistic approach and break down each section just like you do with the water and sewer, get a plan together, and then you price it. Then it would be up to the community to decide whether or not they want to fund those improvements.

Those who spoke at this time were Lalani Mercado, Michael Martinez, and Mr. Freitag.

Dr. Crystal Caldera, City Manager, stated that the next step would be to contact the City Engineer to obtain a preliminary cost estimate for the neighborhood and bring the information back to City Council for further discussion.

4. Presentation, Discussion, and Direction to Staff Regarding Options and Possible Solutions for Huebner Creek Erosion - Dr. Caldera, City Manager

David Dimaline, Public Works Director, presented the item.

Mayor Riley asked Dr. Crystal Caldera, City Manager, to provide City Council members with a copy of the Corps of Engineers study.

Byron Sanderford and Rick Zamora, both with Ardurra Engineers, spoke at this time.

Mayor Riley asked David Dimaline, Public Works Director, to send the members of City Council a copy of the grant application.

A motion was made by Council Place 5, Mursch to eliminate Options 1 and 2 from consideration. The motion was seconded by Council Place 3, Campos.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Mayor Pro-Tem, Council Place 5 Mursch

The motion passed unanimously.

Those who spoke at this time were Kathy Hill.

There was a consensus to conduct a walkthrough of the Natural Area on Saturday, October 24, 2026, immediately following Coffee with the Mayor & City Council.

5. Presentation and Discussion of the Monthly Financial Report Ending September 30, 2026 - C. Goering, Finance Director

Carol Goering, Finance Director, presented the item.

6. Presentation, Discussion and Possible Action to an Ordinance of the City of Leon Valley, Texas, City Council Amending Chapter 8, "Offenses & Nuisances," Article 8.10 of the Leon Valley Code of Ordinances to Establish Standards for a Residential Rental Property Registration and Inspection Program for all Rental Units; And Amending Appendix A Fee Schedule Providing for Registration, Inspections, Fees and Enforcement; Providing for a Penalty Section; Setting Effective Date and Providing an Initial Compliance Period - S. Woeppel, Economic Development & Special Projects Director

Dr. Crystal Caldera, City Manager, presented the item.

There was a consensus to move forward with a recertification program that Dr. Caldera, City Manager will bring back.

4. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

5. City Manager's Report

1. Upcoming Important Events:

- **November 03, 2026 – Regular City Council Meeting**
6:30 PM - City Council Chambers
- **October 23, 2026 – Last day to apply for a Mail Ballot**
- **October 19-30, 2026 – Early Voting Period**
- **October 24, 2026 – Coffee with the Mayor & City Council**
9:00 AM – 11:00 AM – Leon Valley Community Center
- **October 31, 2026 – Halloween Party**
11:30 AM – 12:30 PM - Leon Valley Library
- **October 20-31, 2026 – Haunted House**
Various times (Check Library calendar) – Leon Valley Library
- **November 03, 2026 – Election Day**

- **November 11, 2026 – City Hall and Municipal Offices Closed**
In observance of Veterans Day (City Hall reopens November 12, 2026)
- **November 14, 2026 – Citywide Garage Sale**
8:00 AM – 6:00 PM – Citywide
- **November 24, 2026 – Big Rig Petting Zoo**
9:00 AM – 11:30 AM – Raymond Rimkus Park
- **November 26–27, 2026 – City Offices & Municipal Court Closed**
Thanksgiving Holiday (City Hall reopens November 30, 2026)
- **December 5, 2026 – Breakfast with Santa**
9:00 AM – 11:30 AM – Leon Valley Library
- **Miscellaneous other Events and Announcements**

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print in the foyer and posted on the City's website.

City Manager Caldera also provided the following updates:

- Encouraged everyone to vote on the staff's Pumpkin Decorating Contest.
- George Rodriguez (Public Works) completed 90 hours of training with the American Institute of Public Works.
- Grant Report was sent out to members of City Council last week to review.
- Reminded everyone of the November 14, 2026, Citywide Garage Sale. Those interested in participating and being on the list need to notify the city secretary by November 12, 2026.
- Lastly, as of 5:00 PM, approximately 1,900 registered voters had cast their ballots at the Leon Valley Conference Center, ranking the location eighth among the busiest polling sites.

6. **Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 3, Campos, to accept the Consent Agenda as presented. The motion was seconded by Council Place 5, Mursch.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Mayor Pro-Tem, Council Place 5 Mursch

The motion passed unanimously.

1. **Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. **09-15-2026 Regular City Council Meeting Minutes**
2. **Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
 - a. **08-03-2026 Economic and Community Development Advisory Committee Meeting Minutes**

- b. **08-05-2026 Earthwise Living Committee Meeting Minutes**
- c. **08-13-2026 Library Advisory Board Meeting Minutes**
- d. **09-10-2026 Library Advisory Board Meeting Minutes**

- 3. **Discussion and Possible Action on an Ordinance of the City Of Leon Valley, Texas, Amending Chapter 1, "General Provisions," Article 1.05, "Administrative Code," Division 2, "City Manager," Section 1.05.031, "Appointment; Functions; Absence or Disability," of the City of Leon Valley Code of Ordinances; Removing the Provision Automatically Designating the City Secretary to Perform the Duties of City Manager During the City Manager's Absence or Disability; Providing for the Designation and Appointment of an Acting City Manager Consistent with Section 5.01(E) of the City Charter - (First Read was Held on 9-15-2026) - Dr. Crystal Caldera, City Manager**
- 4. **Discussion and Possible Action on a Resolution Authorizing the Submission of an Application to the United States Department of Transportation, Federal Highway Administration, in the Amount up to \$8,584,802 through the Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Discretionary Grant Program for the Huebner Creek Flood Resilience, Erosion Mitigation, and Mobility Improvement Project - D. Dimaline, Public Works Director**
- 5. **Discussion and Possible Action on a Resolution Designating the Echo as the City of Leon Valley's Official Newspaper for the Publication Of Ordinances, Public Hearings, and Other Required Notices - S. Passailaigue, City Secretary**

7. Regular Agenda

- 1. **Presentation and Discussion to Consider Amending Chapter 15 Zoning, Division 2 Rules of Construction and Definitions, Section 15.02.052 Definitions to Amend the Definition of Assisted Living Facility, Amending Chapter 4 Business Regulations by Adding Article 4.15 Assisted Living Facilities, and Amending Appendix A Fee Schedule Article A8.000 Building and Construction Related Fees Section A8.004 Certificate of Occupancy by Adding a Section A8.004(D) Sanitation Fee \$200.00, Section A8.004(E) ALF Fire Marshal Annual Inspection \$300.00, Section A8.004(F) ALF Notice Fee \$200.00 (1st Reading as Required by City Charter) - M. Gallardo, Planning and Zoning Director**

Dr. Crystal Caldera, City Manager, and Michael Gallardo, Planning and Zoning Director, presented the item.

Staff will send the updated revisions to City Council members to review before this item comes back for a second read.

- 2. **Presentation, Discussion, and Possible Action on the 2027 City Calendar of Events - S. Passailaigue, City Secretary**

Saundra Passailaigue, City Secretary, presented the item.

A motion was made by Council Place 4, Orozco, to cancel the January 5, June 15, and July 6, 2027, Regular City Council meetings and to place an asterisk next to October 5, 2027, indicating a possible cancellation. The motion was seconded by Council Place 3, Campos.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Mayor Pro-Tem, Council Place 5 Mursch

The motion passed unanimously.

8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

Council Place 3, Campos, requested a briefing on street paving. Dr. Crystal Caldera, City Manager, replied that the item was scheduled for November 17, 2027.

Council Place 3, Campos, also requested an item regarding EMS billing rates. Dr. Crystal Caldera, City Manager, replied that staff would be bringing library rates forward in November and that she would also review the EMS billing rates.

9. Adjournment

There being no further business, Mayor Riley adjourned the meeting at 10:00 PM.

These minutes were approved by the Leon Valley City Council on the 3rd day of November, 2026.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY



**CITY OF LEON VALLEY
COFFEE WITH THE MAYOR AND CITY COUNCIL**

Leon Valley Community Center, 6427 Evers Road, Leon Valley, Texas 78240
6400 El Verde Road, Leon Valley, TX 78238
Saturday, October 24, 2026 at 9:00 AM

MINUTES

1. Call to Order; Determine a Quorum is Present

PRESENT

Mayor Chris Riley
Council Place 1 Danielle Bolton
Council Place 2 Betty Heyl
Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Mayor Pro-Tem, Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 9:02 AM, welcomed everyone, and introduced the members of City Council and staff who were present.

2. Leon Valley City Council Will Host a Citizens' Communication Meeting to Hear Citizen Issues and Provide General Policy and Factual Information as To Issues Brought Up by Citizens. No Action Will Be Taken Except to Place an Item on A Future Agenda as Appropriate

Mayor Chris Riley read the Coffee Guidelines aloud for everyone to hear.

3. Citizens to be Heard

There were seventeen (17) citizens in attendance and all spoke about various items related to a variety of concerns.

4. 11:00 a.m. Adjournment

Mayor Riley announced the meeting adjourned at 11:05 AM.

These minutes were approved by the Leon Valley City Council on the 3rd of November, 2026.

APPROVED

CHRIS RILEY
MAYOR

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY



Leon Valley Park Commission Meeting Minutes

The Park Commission of the City of Leon Valley, Texas met on the 12th day of March 2026, at 6:00 p.m., at Conference Center, 6427 Evers Road, Leon Valley, Texas, 78238 for the purpose of the following business, to-wit:

1. Call to Order, Pledge of Allegiance, and Determine if Quorum is Present.

Park Commission Chairman Christensen called the meeting to order at 6:00 p.m., with the following members in attendance: Commissioners Elaine Valdez, Diana Frazier, Jennifer Pecina, and Tiffany Bradfield. Absent were Commissioners Ann Sawyer, Joyce Trent, John Hoyt, and Terra Patterson. Also present was Staff Liaison David Dimaline, and Ms. Jaci Randel, Executive Director of Bexar Branches Alliance.

2. Review and Consider Approval of the February 12, 2026 Park Commission Meeting Minutes.

Commissioner Valdez made a motion to approve the meeting minutes, which was seconded by Commissioner Pecina. The motion carried unanimously.

3. Citizens to be Heard.

There were no citizens to be heard.

4. Old Business

a. Reports – Subcommittees – Tree and Swimming Pool. Update on Texas Parks & Wildlife Local Parks Grant Program for the Forest Oaks Pool

David Dimaline provided an update on the Tree Adoption Event in coordination with the Earthwise Living Day Event that was held on March 7, 2026. The City of Leon Valley partnered with CPS Energy. CPS covers the cost of one half the trees and provides volunteer staffing. A total of 300 trees were handed out at the Community Center. The types of trees were Crape Myrtle, Pecan, Arizona Cypress and Bur Oak. The next event will be scheduled in October in coordination with the Library's Halloween event.

Commissioner Bradfield commented on how enjoyable the EWLD event was and how well the event was coordinated.

David Dimaline updated the Park Commission on the Texas Parks & Wildlife Local Parks Grant Program for the Forest Oaks Pool. The grant project is approximately

\$1.4M with a 50% grant match of \$725,852. The tentative timeline for the federally funded project is:

Pre-agreement site visit – Completed

March-April: the TPWD local park staff will prepare the Land and Water Conservation Fund (LWCF) package

May: the LWCF package will be sent to the National Park Service (NPS)

June: NPS will review the package and may ask for additional information

July: the Federal Agreement is issued

Fall: Local Grant Agreement is issued

Leon Valley will then receive the grant agreement from the TPWD. The construction documents will then be developed and prepared for bidding. The pool will likely need to be closed for the 2027 season due to construction.

Chairman Christensen requested that any updates continue to be provided to the Park Commission.

5. New Business

a. Discussion and Discussion – Bexar Branches Alliance Tree Planting at Raymond Rimkus Park

Ms. Jaci Randel, Executive Director of Bexar Branches Alliance, was introduced and she explained the partnership that has existed between the City of Leon Valley and Bexar Branches Alliance dating back to 2021. For this project, Bexar Branches Alliance has partnered with Accenture to plant 50 native trees in Raymond Rimkus Park. Ms. Randel provided a map to the Commissioners showing the proposed locations. The event is scheduled for Thursday, March 26, 2026. Accenture will provide all the necessary volunteers.

Ms. Randel also invited everyone to attend the 4th Annual Regional Urban Forestry Conference at the Urban Ecology Center, 8400 NW Military Highway. The event is scheduled for April 9, 2026, from 8:00 a.m. to 4:00 p.m.

Chairman Christensen thanked Ms. Randel for all her efforts and for helping the City of Leon Valley reach the 10,000-tree goal. He encouraged the Commissioners to visit the Leon Creek Greenway Hike and Bike Trail project.

Chairman Christensen commented on the importance of planting the new trees away from the proposed construction area for the Phase II Hike and Bike trail project. David Dimaline said the trees would be planted a minimum of fifteen feet away from the edge of the existing trail and anticipates construction to begin in June.

Commissioner Pecina asked if the park would need to be closed that day during the tree planting. David Dimaline stated the park would remain open.

6. Commissioner's and Staff Comments

Chairman Christensen asked the Park Commission if the April Park Commission Meeting could be held at the Pavona – Linkwood Trail. The Park Commission agreed. Discussion occurred regarding parking, and the importance of not parking on the church property. Parking will be available on the side of Evers Rd.

Commissioner Frazier said the Earthwise Living Day event was well attended and she received a lot of plant seeds.

Commissioner Valdez announced the Forest Oaks Garden Club is officially terminated.

Commissioner Pecina reported that she walked the trail along Rimkus Park and the park was full of people and it was a good experience.

Commissioner Bradfield said the Earthwise Living Day event was great. She also announced that on Saturday, March 28, 2026, from 1:00 p.m. to 2:30 p.m. she will be hosting an A.I. Workforce Development training workshop entitled, The ABC's of AI.

7. Adjourn.

Chairman Christensen asked for a motion to adjourn. Commissioner Frazier made a motion to adjourn the meeting, which was seconded by Commissioner Valdez . The vote carried unanimously. The meeting was adjourned at 6:40 p.m.

Roger Christensen, Chairman

6/11/26
Date

Chairman Valdez
Cochairperson



Leon Valley Park Commission Meeting Minutes

The Park Commission of the City of Leon Valley, Texas met on the 14th day of May 2026, at 6:00 p.m., at the Ridge at Leon Valley Park, 5740 Grass Hill Drive, Leon Valley, Texas, 78238 for the purpose of the following business, to-wit:

1. Call to Order, Pledge of Allegiance, and Determine if Quorum is Present.

Park Commission Vice Chair Valdez called the meeting to order at 6:00 p.m., with the following members in attendance: Commissioners Jennifer Pecina, Tiffany Bradfield, Ann Sawyer, and Terra Patterson. Absent were Commissioners Roger Christensen, John Hoyt, Diana Frazier and Joyce Trent. Also present was Staff Liaison David Dimaline.

2. Review and Consider Approval of the March 12, 2026 Park Commission Meeting Minutes.

Commissioner Pecina made a motion to approve the meeting minutes, which was seconded by Commissioner Bradfield. The motion carried unanimously.

3. Citizens to be Heard.

There were no citizens to be heard.

4. Old Business

a. Reports – Subcommittees – Tree and Swimming Pool. Update on the Opening of the Forest Oaks Pool

David Dimaline provided an update on the scheduled opening of the Forest Oaks Pool. The pool will open on Memorial Day weekend, Saturday, May 23, 2026. The hours of operation are the same this year, with the pool opening at 10:00 a.m. and closing at 8:00 p.m. The pool will be open again through the month of September—weekends only. The Public Works Department has been working on preparing the pool and grounds for opening on the 23rd. Memberships are available online. San Antonio Pool Management is providing staffing for the lifeguards. Pool parties are booked through San Antonio Pool Management.

5. New Business

a. Presentation and Discussion – Update on Leon Valley Hike and Bike Connectivity Plan

David Dimaline provided an update on the Leon Valley Hike and Bike Connectivity Plan. The City was awarded a TxDOT grant for the Study. The Study is estimated to cost approximately \$200,000. The Plan will identify opportunities to enhance,

augment and construct existing and future trails and add infrastructure in a comprehensive manner to provide safe access. The Master Parks Plan Update identified the preparation of a Hike and Bike Connectivity Plan as a city-wide recommendation. The total project development time estimate is 24 months. The first step is to complete the TxDOT SPA which will take about five months. Project Initiation will take approximately 9 months with procurement of a consultant being the next step. The actual plan for development and adoption will take another 12 months. Staff will keep the Park Commission informed on the process.

Commissioner's and Staff Comments

Vice Chair Valdez said that she was glad to be meeting outside at the Ridge at Leon Valley Park and asked about the status of the Hetherington Trail that goes back to the Aquarium detention area. David Dimaline reported the trail has not been completed yet. She asked the Park Commission if they had any comments they would like to share.

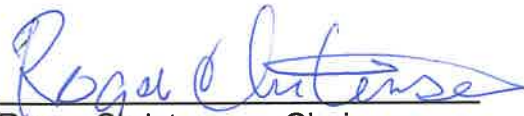
Commissioner Bradfield said that she has really been enjoying the beautiful parks in Leon Valley. She also commented on the trees.

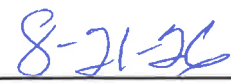
Commissioner Pecina asked about the status of the land where the Community Pool was located. She asked about the status of the Zen Park idea. David Dimaline reported that no decision has been made on the development of the land and that it could be brought forward as a future item for discussion.

Commissioner Sawyer announced that with school ending, she would be available for more meetings.

7. Adjourn.

Commissioner Pecina made a motion to adjourn the meeting, which was seconded by Commissioner Patterson. The vote carried unanimously. The meeting was adjourned at 6:32 p.m.


Roger Christensen, Chairman


Date

**EARTHWISE LIVING COMMITTEE MEETING MINUTES
CITY OF LEON VALLEY, TEXAS
September 16,2026**

The Earthwise Living Committee of the City of Leon Valley, Texas met on the 16th day of September at 5:45 p.m., in the Large Conference Room at City Hall, located at 6400 El Verde Rd., Leon Valley, Texas for the purpose of the following business, to-wit:

**REGULAR MEETING OF THE CITY OF LEON VALLEY EARTHWISE LIVING COMMITTEE,
5:44 PM**

1. Call the city of Leon Valley Regular Earthwise Living Committee Meeting to Order and Determine a Quorum is Present

The meeting was called to order and a quorum was established at 5:48 p.m. Members present were Chair Campos, Vice Chair Carreon, Marcotte, Key, Castillo, Zannaras and Burnside and Perez. Also present were Council Liaison Mursch, Mayor Riley, and Staff Liaison Miranda. Absent members were Secretary Meffert and Vazquez.

2. Review and Consider Approval of August 5, 2026 Earthwise Living Committee Meeting Minutes

The meeting minutes from August 5, 2026 were reviewed. A motion to approve was made by Castillo and second by Perez.

3. Discussion and Possible Action on Report of Earthwise Living Day 2026.

Staff Liaison Miranda provided an update stating the \$5000 rollover request will be presented to City Council in November 2026. Discussion followed regarding potentially using funds for a shredding service at the Earthwise Living Day event on March 7, 2027. The estimated cost was approximately \$3,000 in 2021. The Committee discussed contacting local financial institutions to determine whether shredding services are available at no cost or for a fee. Chair Campos will contact Frost Bank, Staff Liaison Miranda will contact RBFCU, and Mayor Riley will contact Bell Ranger Shredding to obtain current pricing.

4. Discussion and Possible Action on Letters for Sponsors, Vendors, Exhibitors, and Food Vendors.

The group discussed making changes to the Sponsor, Vendor, Food Vendor, and Exhibitor forms. Minor changes were made and updated as discussed. The forms would be available on the Leon Valley website a few days after our meeting.

5. Discussion and Review of Sponsors/Vendors/Exhibitors from 2025 and 2026 Going Forward for EWL Day Event in 2027.

Further discussion took place regarding vendor and exhibitor outreach using the 2025/2026 contact lists. Chair Campos will contact absent members regarding assignments. Committee members will provide an update at the October meeting on the status of their outreach efforts.

6. Announcements, Updates, and Other Business.

Discussion took place regarding a theme for Earthwise Living Day 2027. A consensus was reached on the theme: "Branching Out - Expanding Our Environmental Impact Through Community Action. Council Liaison Mursch provided information regarding a community service event hosted by the American Legion on Saturday, September 26, 2026, at 7:30 a.m., beginning at the Library. The event included a litter cleanup along Evers Road and was open to anyone interested in participating. The Committee was also informed of the Household Hazardous Waste collection scheduled for Saturday, October 10, 2026, from 9:00 a.m. to 1:00 p.m.

7. Adjournment.

The meeting adjourned without objection at 7:00pm. The committee will meet on Wednesday, October 14, 2026, at 5:45 pm at City Hall.


Chair

10-14-2026
Date



**CITY OF LEON VALLEY
ECONOMIC AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE**

City Hall – Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Monday, September 21, 2026 at 6:00 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. CALL TO ORDER

1. Call to Order and Announcement of a Quorum, Pledge of Allegiance
 - a. Yvonne Orozco, Chair - Present
 - b. Tiffany Bradfield – Present
 - c. Teresa Moser – Present
 - d. Rachel E. Buck-Dodson – Excused Absence
 - e. Monica Ramirez-Escamilla – Present
 - f. Mayor Pro Tem, Beth Mursch – Council Liaison – Present
 - g. Sarah Woepfel – Staff Liaison – Present
 - h. Dr. Crystal Caldera – City Manager – Present
 - i. Chair called meeting to order at 6:12 PM. Quorum is present.
2. Discussion and Possible Action on the Approval of Meeting Minutes:
 - a. 8/03/2026, Economic & Community Development Advisory Committee Meeting Minutes

Motion to approve the minutes by Teresa Moser, Seconded by Tiffany Bradfield.
Approved unanimously.
3. Discussion and Possible Action on the following items:

- a. Presentation and Discussion on Business Inventory Data Collection Progress – S. Woepfel, Economic Development & Special Projects Director

Presented by Sarah Woepfel

- b. Discussion and Possible Action on Future Meeting Cadence - ECDAC Members

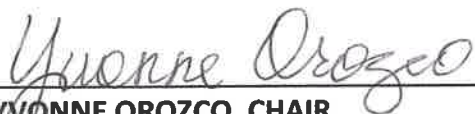
Members discussed meeting on October 19th at 6:00 PM for staff to provide an overview of the City's Façade and Building Improvement Program policy.

2. ADJOURNMENT

6:55 PM

These minutes were approved by the Leon Valley Economic & Community Development Advisory Committee on the 19th of October 2026.

APPROVED


YVONNE OROZCO, CHAIR

ATTEST


SARAH WOEPFEL, STAFF LIASON

MAYOR AND COUNCIL COMMUNICATION

DATE: November 3, 2026

TO: Mayor and City Council

FROM: Michael Gallardo, Planning and Zoning Director

THROUGH: Dr. Crystal Caldera, City Manager

SUBJECT: Presentation, **Public Hearing**, and Discussion on Approving an Ordinance on a Specific Use Permit Request to Allow a Hospice Office Facility to Provide Advanced Aesthetic Treatments in a B-2 Retail District on Approximately 1.03 Acre Tract of Land, Located at 6502 Bandera Road Suite 200; and More Specifically Described as CB 4429A, Block 8, Lot 6, Seneca Estates Unit 9 – M. Gallardo, Planning and Zoning Director

PURPOSE & BACKGROUND

The purpose of this item is to consider a request to approve a Specific Use Permit (SUP) to allow a Hospice Office Facility offering advanced aesthetic treatments in a B-2 Retail District. The office will utilize the suite to offer hospice administrative and clerical functions and advanced aesthetic treatments. The property is surrounded by similar retail businesses, and the proposed concept is suitable for the furnishing of goods and services to surrounding residential areas. Due to the services provided a Specific Use Permit (SUP) is required under Chapter 15 Zoning, Division 12, Section 15.02.381, as the business will provide intradermal permanent and temporary cosmetics. Additionally, a Specific Use Permit (SUP) is required under Chapter 15 Zoning, Division 12, Section 15.02.662, as the property abuts a residential zoning district.

STAFF COMMENTS

The proposed facility will need to comply with all code requirements as outlined in Chapter 15 Zoning, Division 3 Administration, Section 15.02.103 to obtain a certificate of occupancy.

Surrounding Zoning

- North: R-2 Retail District
- West: R-6 Garden House District
- East: R-2 Retail District
- South: B-2 Retail District & R-1 Single Family District

Notification

- Letters mailed to property owners within 200'
- 16

- | | |
|----------------------------------|---|
| • Letters received in favor | 0 |
| • Letters received in opposition | 0 |
| • Letters returned undeliverable | 0 |

FISCAL IMPACT

The applicant paid all fees associated with the SUP application and the project will increase ad valorem and sales tax for Leon Valley.

RECOMMENDATION

Staff recommends approval of the request.

APPROVED : _____ DISAPPROVED : _____

APPROVED WITH THE FOLLOWING AMENDMENTS :

ATTEST :

Michael Gallardo

Planning and Zoning Director

ORDINANCE No. 2026-

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL GRANTING A SPECIFIC USE PERMIT REQUEST TO ALLOW A HOSPICE OFFICE FACILITY OFFERING ADVANCED AESTHETIC TREATMENTS IN A B-2 RETAIL ZONING DISTRICT LOCATED AT 6502 BANDERA ROAD SUITE 200; AND MORE SPECIFICALLY DESCRIBED AS CB 4429A, BLOCK 8, LOT 6; PROVIDING A REPEALER CLAUSE; SEVERABILITY CLAUSE; NOTICE OF MEETING; SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS Chapter 211 of the Vernon's Local Government Code empowers cities to enact zoning regulations and provide for their administration, enforcement, and amendment; and

WHEREAS the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City, to promote the public health, safety, and welfare of the residents of the City; and

WHEREAS the Leon Valley Code of Ordinances Chapter 15 Zoning constitutes the City's Zoning regulations and requires the property to be zoned in accordance with proper designations as defined by the City; and

WHEREAS the Planning and Zoning Commission of the City of Leon Valley provided adequate notice and held a public hearing in accordance with Chapter 15 of the Leon Valley Code of Ordinances; and

WHEREAS, the City Council, after proper notice and public hearing determined that the request is consistent and compatible with the surrounding zoning and with the City's Future Land Use Plan, and

WHEREAS the City Council of the City of Leon Valley now desires to grant the Specific Use Permit Request, as requested at the subject location.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, THAT:

SECTION 1. The request for a Specific Use Permit to Allow a Hospice Office Facility Offering Advanced Aesthetic Treatments in a B-2 Retail Zoning District Located at 6502 Bandera Road Suite 200; and More Specifically Described as CB 4429A, Block 8, Lot 6, Leon Valley, Texas, is hereby approved.

SECTION 2. REPEALER CLAUSE. The provisions of the Ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent by any other

ordinance.

SECTION 3. SEVERABILITY CLAUSE. If any provision, section, sentence, clause, or phrase of this ordinance or application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the Leon Valley City Council in adopting, and the Mayor in approving this Ordinance, that no portion thereof or provisions or regulation contained herein shall become inoperative or fall by reason of any unconstitutionally or invalidity of any portion, provision, or regulation.

SECTION 4. SAVINGS CLAUSE. The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance.

SECTION 5. NOTICE OF MEETING CLAUSE. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 6. EFFECTIVE DATE. This ordinance shall become effective on and after its passage, approval and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 17th day of November 2026.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form: _____
ART RODRIGUEZ
City Attorney

Sec. 15.02.381 - Permitted use table

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO
Intradermal permanent cosmetics	X	SUP	SUP	P	P	U	U	U

Sec. 15.02.662 Exceptions

- (a) Where the proposed new construction of freestanding buildings, multi-tenant office buildings, shopping centers, trade centers, office/warehouses or industrial parks abuts any residential zoning district, a specific use permit must be obtained prior to the issuance of a building permit.
- (b) Land uses listed in the permitted use table as requiring a specific use permit shall be required to obtain a specific use permit prior to issuance of a certificate of occupancy, except as set out below:
 - (1) A use which does not significantly alter an existing use by:
 - (A) Adding to the value of an existing building, or group of buildings operated as a unit and for the same general purpose, by more than 50 percent.
 - (B) Adding to the floor space of an existing building, or group of buildings operated as a unit and for the same general purpose, by more than 30 percent.
 - (2) The owner(s) of freestanding buildings, multi-tenant office buildings, shopping centers, trade centers, office/warehouses or industrial parks may apply for a continuous specific use permit when it is anticipated that certain tenant uses listed in section 15.02.381 or section 15.02.382, are going to require repeated application for specific use permit.
 - (3) Granting of the continuous specific use permit shall have the effect of exempting that use from the regular requirements of this article, so that use permits may be allowed throughout the entire freestanding building, multi-tenant office building, shopping center, trade center, office/warehouse or industrial park without individual specific use permits.

(1972 Code, sec. 30.3002; 2008 Code, sec. 14.02.662)

PZ-2026-21
Specific Use Permit Request
Velvet Aesthetics LLC
6502 Bandera Road Suite 200

Michael Gallardo
Planning and Zoning Director
City Council Meeting
November 3, 2026

Summary

- Question
 - City Council is being asked to consider a Specific Use Permit Request to allow a Hospice Office Facility offering Advanced Aesthetic Treatments in a B-2 Retail Zoning District on approximately 1.03-acres of land, located at 6502 Bandera Road Suite 200.
- Options
 - 1. Approval
 - 2. Denial
 - 3. Other
- Declaration
 - The SUP is compatible with surrounding zoning

Purpose

- Property is zoned B-2 Retail District
- Suite will be utilized for both hospice administration and advanced aesthetics
- Applicant specializes in advanced cosmetic injectables and wellness treatments
- The property holds similar businesses that promote goods and services which are appropriate for surrounding districts.

Purpose

Sec. 15.02.381 – Permitted Use Table

Use	O-1	B-1	B-2	B-3	I-1	SO	CIO	GO
Intradermal permanent cosmetics	X	SUP	SUP	P	P	U	U	U

Sec. 15.02.662 - Exceptions

(a) Where the proposed new construction of freestanding buildings, multi-tenant office buildings, shopping centers, trade centers, office/warehouses or industrial parks abuts any residential zoning district, a specific use permit must be obtained prior to the issuance of a building permit.

Location Map

{Section}.61.



Aerial View

{Section}.61.



Surrounding Zoning

- North: B-2 Retail District
- West: R-6 Garden House District
- East: B-2 Retail District
- South: B-2 Retail District & R-1 Single Family



Master Plan

- The Master Plan, Bandera Road South Corridor is comprised of Retail and Commercial users on developed lots
- Request is compatible with the City's Master Plan, as long as the applicant maintains the minimum setbacks and separation requirements from adjacent residential uses

Staff Comments

- Existing structure complies with code requirements
- Building permit required prior to construction

Notification

• Letters mailed to property owners within 200'	16
• Letters received in favor	0
• Letters received in opposition	0
• Letters returned undeliverable	0

Fiscal Impact

- The applicant has paid all fees associated with the processing of this Specific Use Permit request
- The development will increase ad valorem property taxes

Recommendation

- Staff has no objection to the issuance of a Specific Use Permit to allow the operation of a Professional Aesthetic Clinic offering advanced aesthetic treatments at 6502 Bandera Road Suite 200.

MAYOR AND COUNCIL COMMUNICATION

DATE: November 3, 2026

TO: City Council

FROM: Michael Gallardo, Planning and Zoning Director

THROUGH: Crystal Caldera, Ph.D., City Manager

SUBJECT: Presentation, **Public Hearing** and Discussion Approving a Non-Specified Use Request to Revise Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 2 Rules of Construction and Definitions and Division 7 Permitted Use Table to Establish the Definition and Use “Data Center” as Being Allowed in the I-1 Industrial Zoning Districts by Right

PURPOSE

The purpose of this communication is to consider a Non-Specified Use request to define and allow the use “Data Center” in the following zoning category by right:

- I-1 Industrial Zoning District

The use is currently not defined or listed in the Permitted Use Table.

Proposed Definition:

Data Center – a physical room, building, or facility for storing, managing, and disseminating data and information, including computer systems and associated components, housing IT infrastructure, and training artificial intelligence. The Energy Independence and Security Act of 2007 defines a data center as "any facility that primarily contains electronic equipment used to process, store, and transmit digital information. This includes "a free-standing structure" or "a facility within a larger structure, that uses environmental control equipment to maintain the proper conditions for the operation of electronic equipment.

Operational Characteristics:

- Operate 24 hours a day.
- Utilize backup generators and Uninterruptible Power Supply battery units during a grid failure.
- Modern data centers often build specialized acoustic dampening walls, silencers, and sound barriers to reduce noise pollution.

Regulatory Background:

Data Centers are regulated by Local Zoning and Land Use ordinances designating them to Industrial Districts. The local ordinance dictates regulations such as setbacks, landscaping and screening requirements. Local governments enforce strict decibel limits on the giant exterior cooling towers and backup generators to protect surrounding neighborhoods from noise pollution.

Relevant Zoning Ordinance Sections:

Division 11 - Non-Specified Uses

Sec. 15.02.601 - Definition: A non-specified use is one that does not fall under existing zoning district categories or conform to district purposes.

Sec. 15.02.602 - Effect of Provision:

- Propose new uses for inclusion in zoning districts.

Sec. 15.02.603 - Hearings:

Non-specified uses may be categorized by the Planning and Zoning Commission. Approval by City Council is required following application and public hearing procedures.

Proposed Permitted Use Table Update:

Use	O-1	B-1	B-2	B-3	I-1
Data Center	X	X	X	X	P

FISCAL IMPACT

These changes may encourage data center businesses to relocate to Leon Valley, potentially increasing ad valorem tax revenues.

RECOMMENDATION

Staff recommends defining “Data Center” and assigning Data Centers to the I-1 Industrial District. This will provide applicants with clear processes and requirements for approval.

ORDINANCE NO. 2026-

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL AMENDING THE LEON VALLEY CODE OF ORDINANCES, CHAPTER 15 ZONING, DIVISION 2 – RULES OF CONSTRUCTION AND DEFINITIONS, SEC. 15.02.052 – DEFINITIONS AND CHAPTER 15 ZONING, DIVISION 7 PERMITTED USE TABLE, SECTION 15.02.381 TO ALLOW THE USE “DATA CENTER” IN THE I-1 INDUSTRIAL ZONING DISTRICT BY RIGHT; PROVIDING FOR REPEALER, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS Chapter 15 Zoning, Division 2 – Rules of Construction and Definitions, Sec. 15.02.052 – Definitions is the section of the City of Leon Valley Code of Ordinances that defines the uses allowed; and

WHEREAS Chapter 15 Zoning, Division 7 Permitted Uses, Section 15.02.381 of the City of Leon Valley Code of Ordinances currently regulates the uses allowed in each zoning district ; and

WHEREAS the City has determined that a revision to add the new terms to Chapter 15 Zoning, Division 2 – Rules of Construction and Definitions, Sec. 15.02.052 – Definitions is appropriate; and

WHEREAS the City has determined that this use should be allowed in the I-1 Industrial zoning district without certain restrictions or additional regulations, and now desires to revise Section 15.02.381 Table of Permitted Uses to reflect these revisions; and

WHEREAS after a public hearing and notice provisions as required by law, the Planning and Zoning Commission of the City of Leon Valley voted to recommend approval of these revisions to Section 15.02.381 Table of Permitted Uses; and

WHEREAS after a public hearing and notice provisions as required by law, the City Council of the City of Leon Valley now desires to amend Section 15.02.381 Table of Permitted Uses of the City of Leon Valley Code of Ordinances to allow “Data Center” uses in the I-1 zoning district allowed by right.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, THAT:

SECTION 1. *Chapter 15 Zoning, Division 2 – Rules of Construction and Definitions, Sec. 15.02.052 – Definitions is hereby amended to include the following terms:*

Data Center: A physical room, building, or facility for storing, managing, and disseminating data and information, including computer systems and associated components, housing IT infrastructure, and training artificial intelligence. The Energy Independence and Security Act of 2007 defines a data center as "any facility that primarily contains electronic equipment used to process, store, and transmit digital information. This includes "a free-standing structure" or "a facility within a larger structure, that uses

environmental control equipment to maintain the proper conditions for the operation of electronic equipment.

SECTION 2. Chapter 15 Zoning, Division 7, Section 15.02.381 Permitted Use Table of the City of Leon Valley Code of Ordinances is hereby amended for the following uses only to read:

Use	O-1	B-1	B-2	B-3	I-1
Data Center	X	X	X	X	P

SECTION 3. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 4. That it is hereby declared to be the intention of the City Council of the City of Leon Valley that phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph, and section.

SECTION 5. The ordinance shall be effective upon passage and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 17th day of November, 2026.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ART RODRIGUEZ
City Attorney

Consider Non-Specified Use Request New Use- Data Center

Michael Gallardo
Planning and Zoning Director
City Council Commission Meeting
November 3, 2026

Summary

- Question
 - City Council is being asked to consider a request to amend Chapter 15 Zoning, Article 15.02, Division 2 Definitions and Division 7 Permitted Use Table to include a definition and use “Data Center” in I-1 Industrial District by Right
- Options
 - Approve
 - Deny
 - Other
- Declaration
 - At Council’s Discretion

Purpose

- The use “Data Center” is currently not included in the permitted use table
- Staff is proposing the use be included in the table as being allowed in I-1 Industrial Zoning District by right
- Additionally, amend Chapter 15, Article 15.02, Division 2 Rules of Construction and Definitions to include a definition of the use

Purpose

- Proposed Definition: “Data Center” – a physical room, building, or facility for storing, managing, and disseminating data and information, including computer systems and associated components, housing IT infrastructure, and training artificial intelligence. The Energy Independence and Security Act of 2007 defines a data center as "any facility that primarily contains electronic equipment used to process, store, and transmit digital information. This includes "a free-standing structure" or "a facility within a larger structure, that uses environmental control equipment to maintain the proper conditions for the operation of electronic equipment.

Purpose

- Data Centers are regulated by Local Zoning and Land Use Ordinances. Local Ordinance will determine setbacks, landscaping and screening requirements.
- Regulated by the state
- Data Centers operate 24 hours a day.
- Outside storage and retail display allowed with the appropriate screening.

Purpose

Division 11- Nonspecified Uses

Sec. 15.02.601 – Definition

A nonspecified use is a use which, according to the zoning administrator, does not fall into the categorization of zoning districts listed in “Permitted Use Table” above and does not conform to the intent of the district description and purpose in which it is intended to be located.

Purpose

Division 11- Nonspecified Uses

Sec. 15.02.602 – Effect of Provision

The provision for nonspecified use is intended to provide individuals with an administrative procedure:

- (1) To propose new use(s) to be included in one or more of the various zoning districts;
- (2) To propose that certain use(s) be allowed in a zoning district other than the district(s) in which said use or uses is now allowed; and
- (3) To propose the addition or deletion of specific use permit requirements for a particular use in a particular zoning district.

Proposed Amendment

Permitted Use Table:

Use	O-1	B-1	B-2	B-3	I-1
Data Center	X	X	X	X	P

P – Allowed by right

X – Not allowed

Sup – Specific use permit

Fiscal Impact

- These changes may encourage these types of business to operate a Data Center in Leon Valley and increase ad valorem taxes.

Recommendation

- Staff recommends that the use “Data Center” be defined and that a zoning category be assigned to provide applicants with the necessary process and requirements for approval
- At the discretion of City Council

Goals and Objectives

- Economic Development: To foster sustainable economic growth in Leon Valley by attracting and supporting diverse businesses, enhancing infrastructure, and creating a vibrant community that promotes job creation, innovation, and a high quality of life for residents and visitors.

MAYOR AND CITY COUNCIL COMMUNICATION

DATE: November 3, 2026

TO: City Council

FROM: Michael Gallardo, Planning and Zoning Director

THROUGH: Crystal Caldera, Ph.D., City Manager

SUBJECT: Presentation, **Public Hearing** and Discussion Approving a Non-Specified Use Request to Revise Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 2 Rules of Construction and Definitions and Division 7 Permitted Use Table to Establish the Definition and Use “Logistics Center” as Being Allowed in the I-1 Industrial Zoning Districts by Right

PURPOSE

The purpose of this communication is to consider a Non-Specified Use request to define and allow the use “Logistics Center” in the following zoning category by right:

- I-1 Industrial Zoning District

The use is currently not defined or listed in the Permitted Use Table.

Proposed Definition:

Logistics Center - a facility which is designed and used for the purpose of wholesaling, storing, handling, sorting and distributing materials, goods, products and equipment, excluding live animals. This use explicitly includes traditional freight hubs, e-commerce fulfillment centers, and automated drone infrastructure nodes-whether operated as a primary use or as an accessory deployment for product sorting, automated battery swapping, fleet staging, and aerial vehicle dispatch. Typical uses include mail or package distribution hubs, freight storage, wholesale distribution, and aerial drone fleet dispatch operations.

Operational Characteristics:

- Typically follows regular business hours.
- Located in unenclosed facility regulated by district policies.
- Outside storage and retail display allowed with the appropriate screening.

Regulatory Background:

Logistics Centers are regulated by Local Zoning and Land Use ordinances designating them to Industrial Districts. The local ordinance dictates regulations such as setbacks, landscaping and screening requirements.

Relevant Zoning Ordinance Sections:

Division 11 - Non-Specified Uses

Sec. 15.02.601 - Definition: A non-specified use is one that does not fall under existing zoning district categories or conform to district purposes.

Sec. 15.02.602 - Effect of Provision:

- Propose new uses for inclusion in zoning districts.

Sec. 15.02.603 - Hearings:

Non-specified uses may be categorized by the Planning and Zoning Commission. Approval by City Council is required following application and public hearing procedures.

Proposed Permitted Use Table Update:

Use	O-1	B-1	B-2	B-3	I-1
Logistics Center	X	X	X	X	P

FISCAL IMPACT

These changes may encourage logistic center and distribution businesses to relocate to Leon Valley, potentially increasing ad valorem tax revenues.

RECOMMENDATION

Staff recommends defining “Logistics Center” and assigning Logistic Centers to the I-1 Industrial District. This will provide applicants with clear processes and requirements for approval.

ORDINANCE NO. 2026-

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL AMENDING THE LEON VALLEY CODE OF ORDINANCES, CHAPTER 15 ZONING, DIVISION 2 – RULES OF CONSTRUCTION AND DEFINITIONS, SEC. 15.02.052 – DEFINITIONS AND CHAPTER 15 ZONING, DIVISION 7 PERMITTED USE TABLE, SECTION 15.02.381 TO ALLOW THE USE “LOGISTICS CENTER” IN THE I-1 INDUSTRIAL ZONING DISTRICT BY RIGHT; PROVIDING FOR REPEALER, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS Chapter 15 Zoning, Division 2 – Rules of Construction and Definitions, Sec. 15.02.052 – Definitions is the section of the City of Leon Valley Code of Ordinances that defines the uses allowed; and

WHEREAS Chapter 15 Zoning, Division 7 Permitted Uses, Section 15.02.381 of the City of Leon Valley Code of Ordinances currently regulates the uses allowed in each zoning district ; and

WHEREAS the City has determined that a revision to add the new terms to Chapter 15 Zoning, Division 2 – Rules of Construction and Definitions, Sec. 15.02.052 – Definitions is appropriate; and

WHEREAS the City has determined that this use should be allowed in the I-1 Industrial zoning district without certain restrictions or additional regulations, and now desires to revise Section 15.02.381 Table of Permitted Uses to reflect these revisions; and

WHEREAS after a public hearing and notice provisions as required by law, the Planning and Zoning Commission of the City of Leon Valley voted to recommend approval of these revisions to Section 15.02.381 Table of Permitted Uses; and

WHEREAS after a public hearing and notice provisions as required by law, the City Council of the City of Leon Valley now desires to amend Section 15.02.381 Table of Permitted Uses of the City of Leon Valley Code of Ordinances to allow “Logistics Center” uses in the I-1 Industrial zoning district allowed by right.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, THAT:

SECTION 1. *Chapter 15 Zoning, Division 2 – Rules of Construction and Definitions, Sec. 15.02.052 – Definitions is hereby amended to include the following terms:*

Logistics Center - a facility which is designed and used for the purpose of wholesaling, storing, handling, sorting and distributing materials, goods, products and equipment, excluding live animals. This use explicitly includes traditional freight hubs, e-commerce fulfillment centers, and automated drone infrastructure nodes-whether operated as a primary use or as an accessory deployment for product sorting, automated battery swapping, fleet staging, and aerial vehicle dispatch. Typical uses include mail or package

distribution hubs, freight storage, wholesale distribution, and aerial drone fleet dispatch operations.

SECTION 2. Chapter 15 Zoning, Division 7, Section 15.02.381 Permitted Use Table of the City of Leon Valley Code of Ordinances is hereby amended for the following uses only to read:

Use	O-1	B-1	B-2	B-3	I-1
Logistics Center	X	X	X	X	P

SECTION 3. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 4. That it is hereby declared to be the intention of the City Council of the City of Leon Valley that phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph, and section.

SECTION 5. The ordinance shall be effective upon passage and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 17th day of November, 2026.

APPROVED

CHRIS RILEY
 MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
 City Secretary

Approved as to Form:

ART RODRIGUEZ
City Attorney

Consider Non-Specified Use Request New Use- Logistics Center

Michael Gallardo
Planning and Zoning Director
City Council Meeting
November 3, 2026

Summary

- Question
 - City Council is being asked to consider a request to amend Chapter 15 Zoning, Article 15.02, Division 2 Definitions and Division 7 Permitted Use Table to include a definition and use “Logistic Center” in I-1 Industrial District by Right
- Options
 - Approve
 - Deny
 - Other
- Declaration
 - At Council’s Discretion

Purpose

- The use “Logistics Center” is currently not included in the permitted use table
- Staff is proposing the use be included in the table as being allowed in I-1 Industrial Zoning District by right
- Additionally, amend Chapter 15, Article 15.02, Division 2 Rules of Construction and Definitions to include a definition of the use

Purpose

- Proposed Definition: “Logistics Center” - A facility which is designed and used for the purpose of wholesaling, storing, handling, sorting and distributing materials, goods, products and equipment, excluding live animals. This use explicitly includes traditional freight hubs, e-commerce fulfillment centers, and automated drone infrastructure nodes-whether operated as a primary use or as an accessory deployment for product sorting, automated battery swapping, fleet staging, and aerial vehicle dispatch. Typical uses include mail or package distribution hubs, freight storage, wholesale distribution, and aerial drone fleet dispatch operations.

Purpose

- Logistics Centers are regulated by Local Zoning and Land Use Ordinances. Local ordinances will determine setbacks, landscaping, and screening requirements.
- Typically follow regular business hours and can be in enclosed and unenclosed facilities.
- Outside storage and retail display are allowed with the appropriate screening.

Purpose

Division 11- Nonspecified Uses

Sec. 15.02.601 – Definition

A nonspecified use is a use which, according to the zoning administrator, does not fall into the categorization of zoning districts listed in “Permitted Use Table” above and does not conform to the intent of the district description and purpose in which it is intended to be located.

Purpose

Division 11- Nonspecified Uses

Sec. 15.02.602 – Effect of Provision

The provision for nonspecified use is intended to provide individuals with an administrative procedure:

- (1) To propose new use(s) to be included in one or more of the various zoning districts;
- (2) To propose that certain use(s) be allowed in a zoning district other than the district(s) in which said use or uses is now allowed; and
- (3) To propose the addition or deletion of specific use permit requirements for a particular use in a particular zoning district.

Proposed Amendment

Permitted Use Table:

Use	O-1	B-1	B-2	B-3	I-1
Logistics Center	X	X	X	X	P

P – Allowed by right

X – Not allowed

Sup – Specific use permit

Fiscal Impact

- These changes may encourage these types of business to relocate or start up in Leon Valley and increase ad valorem taxes and/or sales tax.

Recommendation

- Staff recommends that the use “Logistics Center” be defined and that a zoning category be assigned to provide applicants with the necessary process and requirements for approval
- At the discretion of the Planning and Zoning Commission

Goals and Objectives

- Economic Development: To foster sustainable economic growth in Leon Valley by attracting and supporting diverse businesses, enhancing infrastructure, and creating a vibrant community that promotes job creation, innovation, and a high quality of life for residents and visitors.

MAYOR AND COUNCIL COMMUNICATION

DATE: November 3, 2026

TO: Mayor and Council

FROM: Michael Gallardo, Planning and Zoning Director

THROUGH: Crystal Caldera, Ph.D., City Manager

SUBJECT:

Presentation, Discussion, and Possible Action on a Request for Variance to the Leon Valley Code of Ordinances, Chapter 3 Building Regulations, Article 3.04 – Signs, Section 3.04.012(a) Off-premises Signs, to Allow a New Off-premises Sign to be located at 7019 Hubner Road, Lot 10, Block 1, CB 4446G, Clear Creek Village Subdivision Unit 2, on Approximately .44 Acres - M. Gallardo, Planning and Zoning Director

PURPOSE & BACKGROUND

The applicant, Springfield Sign, is requesting a variance to construct a new pylon sign which is classified as Off-premises and prohibited under Section 3.04.012(a). The proposed pylon would advertise both 7Brew and Speedy Cash. Per the location of the proposed pylon sign Speedy Cash would be considered as Off-premise and thus noncompliant.

Sec. 3.04.012 - Off-premises signs

- a. New off-premises signs prohibited. No permits for the construction of new off-premises signs will be issued after the effective date of this article.*
 - c. An exemption for off-premises will be made for billboards along Interstate 410 and Bandera Road as shown in exhibit A, inside Leon Valley city limits and with TxDOT approval.*
- (1) All billboards must have a separation of 1,000 linear feet from one another.*

The Code does allow for variances as follows:

Sec. 3.04.008 - Variances and appeals

- a. Persons wishing to erect signs not in conformance with this article or any person aggrieved by any decision of the city in the administration of this article may appeal such decision to the city council. The city council shall only hear and decide the following:*
- (1) An appeal that alleges error in an order, requirement, decision, or determination made by an administrative official in the enforcement of this article; or*

(2) A request for variance(s) from the strict enforcement of the requirements of this article due to special conditions wherein a literal enforcement of this article would result in unnecessary hardship, and so that the spirit of this article is observed, and substantial justice is done.

FISCAL IMPACT

The proposed improvement may increase the City's tax base.

RECOMMENDATION

At City Council discretion.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary



**CITY OF LEON VALLEY
A SIGN VARIANCE**

Springfield Sign, applicant, Project Number PZ-2026-20, is hereby granted a variance to the Leon Valley Code of Ordinances, Chapter 3 Building Regulations, Article 3.04 Signs, Section 3.04.012(a)– Off-premises Signs, to Allow Construction of a New Off-premises Sign, to be located at 7019 Huebner Road, trial Drive, Lot 10, Block 1, CB 4446G, Clear Creek Village Subdivision, on Approximately 0.44 Acres.

The City Council of the City of Leon Valley voted approval of the above variances on the 3rd day of November 2026.

Chris Riley
Mayor

Attest:

Saundra Passailaigue, TMRC
City Secretary



Off-Premises Sign
Variance Request
PZ-2026-20
7019 Huebner Road

Michael Gallardo
Planning and Zoning Director
City Council Meeting
October 20, 2026

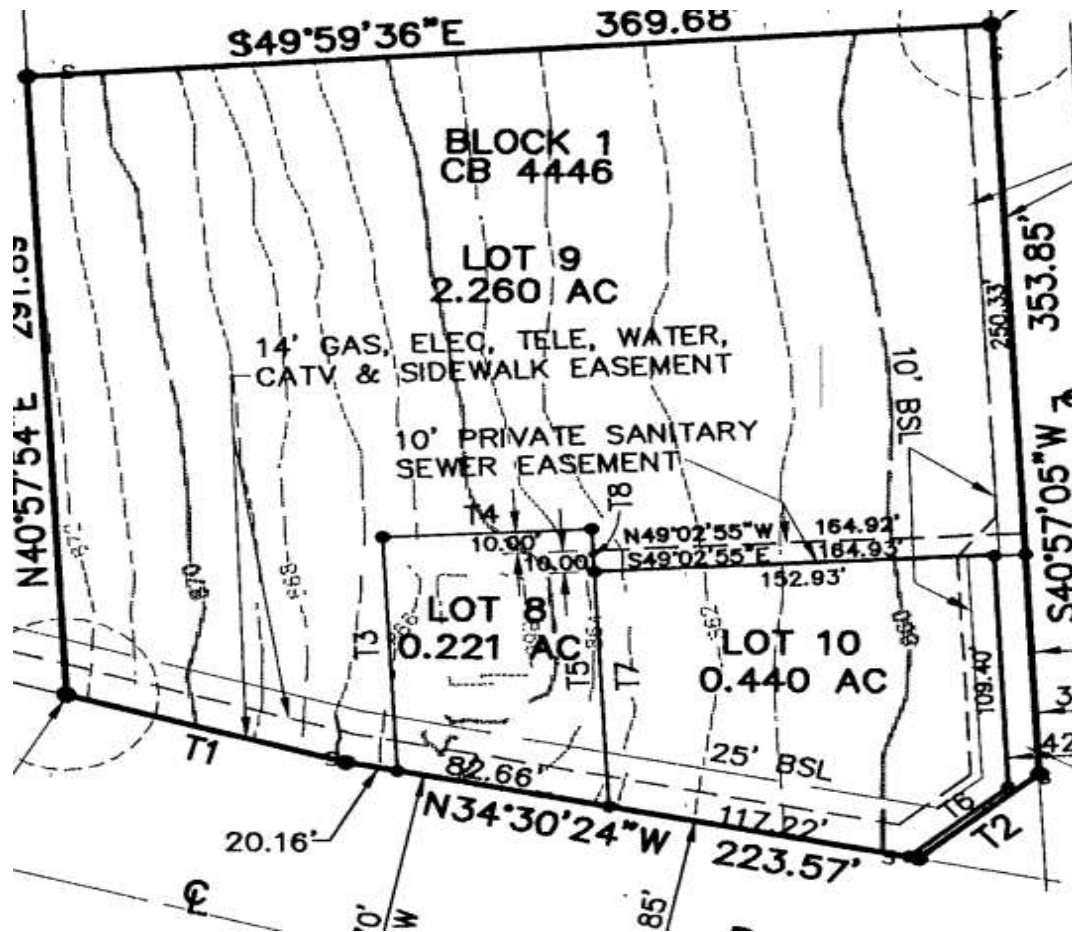
Summary

- Question
 - Should City Council grant a Sign Variance to allow construction of a new Off-Premises Sign, Located at 7019 Huebner Road
- Options
 - Grant the variance
 - Deny
 - Other
- Declaration
 - At Council's discretion

Background

- Springfield Sign is requesting a variance to allow a new Off-premise sign to be constructed
- The proposed pylon sign would replace the existing Speedy Cash sign un a new location
- The sign would advertise 7Brew and Speedy Cash
- The sign height is 25 ft and a total of 49.5 sf of sign face
- Placement of sign will be visible from Bandera Road and Huebner Road

Background (Cont.)



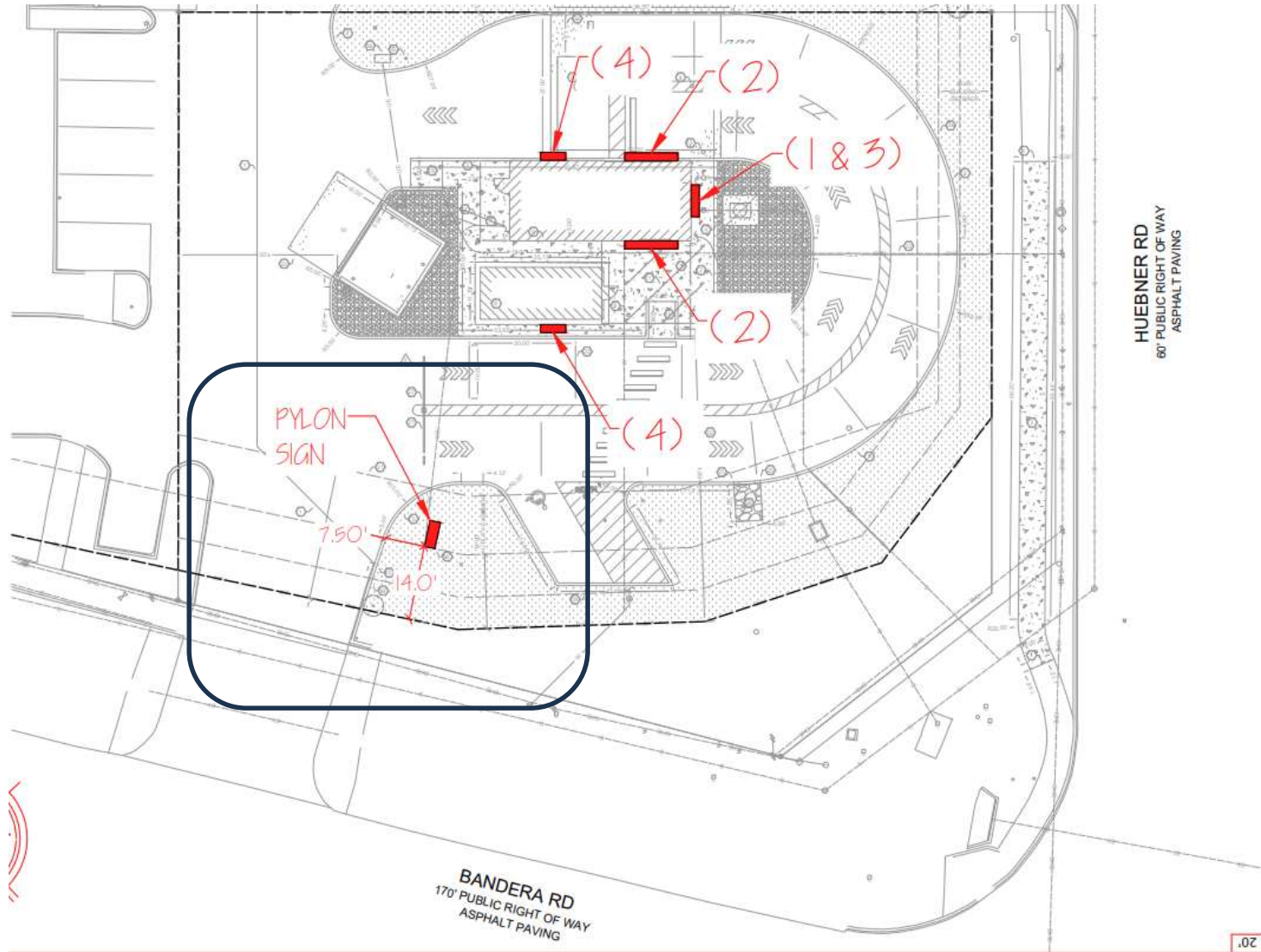
Location Map

{Section}.64.



Site Plan

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Placement

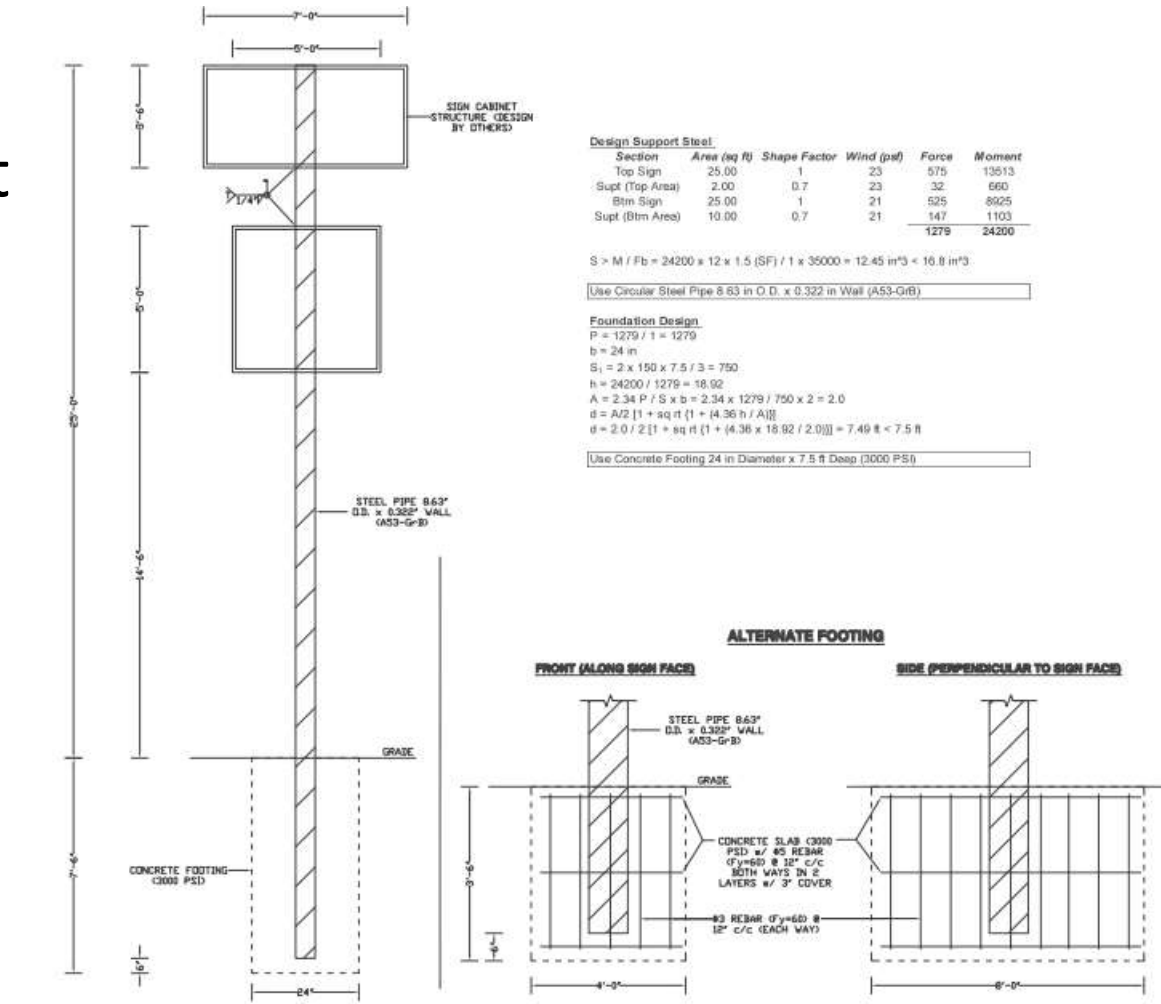
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Sign Specifications

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- 25' Overall Height
- 49.5' sf Sign Face
- Double-Sided



Code Requirements

- Chapter 3, Building Regulations, Article 3.04 Signs, Section 3.04.012 - Off-premises signs
 - (a) New off-premises signs prohibited. No permits for the construction of new off-premises signs will be issued after the effective date of this article.

Code Requirements

City Code states: Section 3.04.008

- Persons wishing to erect signs not in conformance with this article or any person aggrieved by any decision of the city in the administration of this article may appeal such decision to the city council. The city council shall only hear and decide the following:
- No variance may be granted unless:
 - (1) An appeal that alleges error in an order, requirement, decision, or determination made by an administrative official in the enforcement of this article; or
 - (2) A request for variance(s) from the strict enforcement of the requirements of this article due to special conditions wherein a literal enforcement of this article would result in unnecessary hardship, and so that the spirit of this article is observed, and substantial justice is done.

Fiscal Impact

- The proposed improvement may increase the City's property tax base

Recommendation

- At the discretion of the City Council

Transparency

- Goal: To foster a government that is open, transparent, and accountable by ensuring clear communication, ethical decision-making, and active public engagement.

MAYOR AND COUNCIL COMMUNICATION

DATE: November 3, 2026

TO: Mayor and Council

FROM: Regina Reed, Library Director

THROUGH: Dr. Crystal Caldera, City Manager

SUBJECT: Presentation, Discussion, and Possible Action on an Ordinance Amending Appendix A Fee Schedule, Article A2 Administrative Fees, Section A2.006 Library Fees (1st Read)

SPONSOR(S): N/A

PURPOSE & BACKGROUND

The Leon Valley Public Library periodically reviews its fee schedule to ensure that established fees remain appropriate for the services provided and continue to support affordable access to library resources.

Following a review of membership fees at public libraries throughout San Antonio and surrounding communities, the Library Director recommends increasing the annual nonresident household fee from \$20.00 to \$30.00 and the senior citizen household fee from \$10.00 to \$15.00.

Effective October 1, 2026, San Antonio Public Library implemented a \$30.00 annual fee for Bexar County residents living outside San Antonio city limits who previously received library services through a longstanding agreement between the City of San Antonio and Bexar County. A comparison of regional library membership fees is provided below.

Library	Annual Nonresident Fee
<i>Leon Valley Public Library</i>	<i>\$20 Current / \$30 Proposed</i>
San Antonio Public Library	\$30
Seguin Public Library	\$30
Patrick Heath Public Library (Boerne)	\$25
Converse Public Library	\$25
Mammen Family Public Library (Bulverde)	\$50

During FY2026, the Leon Valley Public Library added 568 new memberships, excluding renewals. Of these, 246 were Leon Valley residents and 322 were nonresidents, including 128 TexShare members. Nonresidents accounted for approximately 57% of all new memberships, demonstrating continued use of Library services by individuals throughout surrounding communities.

The proposed adjustment maintains Leon Valley's nonresident fees within the range of regional library practices while continuing to offer a reduced annual membership fee for senior households. Library cards will remain free for eligible Leon Valley residents, property owners, and business owners.

The Library will continue its longstanding participation in the TexShare Card Program, with borrowing privileges administered in accordance with the Leon Valley Public Library Policy Manual.

At its October 8, 2026 meeting, the Leon Valley Library Advisory Board reviewed the proposed changes to the Library Fee Schedule and voted to recommend the increases in nonresident membership fees to City Council for consideration and approval.

The proposed fee amendments are summarized below:

Fee Category	Current Fee	Proposed Fee
Nonresident Household Library Card	\$20.00 annually	\$30.00 annually
Senior Nonresident Household Library Card (60+)	\$10.00 annually	\$15.00 annually

FISCAL IMPACT

The proposed increases in annual nonresident membership fees are anticipated to generate minimal additional Library revenue.

During FY2026, the Library added 322 new nonresident memberships, including 128 TexShare members. Since implementing the Square credit card payment system, the Library has experienced an increase in nonresident members paying their annual membership fees at the time of registration, improving payment accessibility and fee collection.

Actual revenue increases will depend on the number of new and renewing paid nonresident memberships, including those eligible for the reduced senior rate. No additional expenditures are anticipated as a result of the proposed fee changes.

RECOMMENDATION

Staff recommends that City Council approve an ordinance amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A2 Administrative Fees, Section A2.006 Library Fees, to increase the annual nonresident household library card fee from \$20.00 to \$30.00, increase the annual senior nonresident household library card fee from \$10.00 to \$15.00, and clarify existing TexShare borrowing privileges in accordance with the Leon Valley Public Library Policy Manual.

The proposed fee adjustments were reviewed and recommended for City Council consideration by the Leon Valley Library Advisory Board on October 8, 2026.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Sec. A2.006 Library fees

- (a) *Copies/prints, maximum of 20 total per day.*
 - (1) Black and white: \$0.10 per sheet.
 - (2) Color: \$0.50 per sheet.
- (b) *Fax.*
 - (1) Local and toll free: \$0.50 total (covers confirmation page).
 - (2) Long distance: \$1.00 total (covers confirmation page and LD call).
 - (3) Receive fax: \$0.10 per sheet.
- (c) *Scanning:* \$0.50 per sheet.
- (d) *Notary services:* No cost.
- (e) *Test proctoring:* \$5.00 booking fee.
- (f) *Library card fees.*
 - (1) *City residents, property owners and business owners.* Library cards are free to all residents, property owners, and business owners who own a business within the city. Proof of residency or ownership is required.
 - (2) *Out-of-town residents.* Persons living outside the city limits may receive a library card by:
 - (A) Presenting a valid form of identification & proof of residence.
 - (B) Paying a fee of \$20.00 per year for the household.
 - (C) Paying a fee of \$10.00 per year for a senior citizen household (60 and up).
- (g) *Replacement membership card.* Library cardholders are encouraged to keep their library card secure. Should a library card become lost or stolen, it is the responsibility of the cardholder to notify the library immediately. There is a charge for replacement cards of \$1.00 for the replacement.
- (h) *Fines and fees for materials.* The Leon Valley Public Library is a fine free library.
- (i) *Lost or damaged materials.* Library patrons are responsible for all library materials checked out to their account and will be held liable for any losses or damage to library materials while checked out to them. The library will not charge for normal wear of library materials.
 - (1) If the materials are lost, the patron will be charged the cost to replace the materials.
 - (2) If materials are damaged so as to be judged by the library as being unsuitable for the collection, the patron must pay the cost of the item. The damaged item then becomes the property of the individual.
 - (3) A \$2.00 processing fee will be charged for each library material damaged beyond repair or lost by the patron. This \$2.00 processing [fee] is not refundable should the item be returned at a later date.
- (j) *Loss of borrowing privileges.* Patrons with lost or damaged materials or with fines that exceed \$5.00 may not check out materials until records are cleared.
- (k) *Makerspace items.*
 - (1) Button making: \$0.25 per button.
 - (2) 3D printing: \$0.05 per estimated.

(Ordinance adopting 2017 Code; Ordinance 2017-76 adopted 12-19-17; Ord. No. 2021-51, § 1, 11-2-2021; Ord. No. 2023-18, § 1, 6-20-2023)

ORDINANCE NO. 2026-_____

AN ORDINANCE OF THE CITY OF LEON VALLEY, TEXAS CITY COUNCIL AMENDING THE LEON VALLEY CODE OF ORDINANCES, APPENDIX A FEE SCHEDULE, ARTICLE A2 ADMINISTRATIVE FEES, SECTION A2.006 LIBRARY FEES

WHEREAS, the City of Leon Valley owns and operates a public library; and

WHEREAS, Appendix A, Fee Schedule, Article A2 Administrative Fees, Section A2.006 Library Fees, subsection (f)(2)(B) establishes an annual nonresident household library card fee of \$20.00; and

WHEREAS, Appendix A, Fee Schedule, Article A2 Administrative Fees, Section A2.006 Library Fees, subsection (f)(2)(C) establishes an annual senior citizen household library card fee of \$10.00; and

WHEREAS, the City of Leon Valley desires to update these fees to better reflect the costs associated with providing library services while maintaining affordable access for nonresident households; and

WHEREAS, the City of Leon Valley desires to recognize participation in the TexShare program as an alternative means of obtaining library borrowing privileges, subject to the eligibility requirements and borrowing policies established in the Leon Valley Public Library Policy Manual; and

WHEREAS, the Leon Valley City Council now desires to amend the Leon Valley Code of Ordinances, Appendix A, Fee Schedule, Article A2 Administrative Fees, Section A2.006 Library Fees;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION 1. Leon Valley Code of Ordinances, Appendix A, Fee Schedule, Article A2 Administrative Fees, Section A2.006 Library Fees is hereby amended as follows:

(f) Library card fees.

(1) City residents, property owners and business owners. Library cards are free to all residents, property owners, and business owners who own a business within the city. Proof of residency or ownership is required.

(2) Out-of-town residents. Persons living outside the city limits may receive a library card by:

- (A) Presenting a valid form of identification and proof of residence.
- (B) Paying a fee of \$30.00 per year for the household.
- (C) Paying a fee of \$15.00 per year for a senior citizen household (60 and up).
- (D) Qualifying for borrowing privileges through the TexShare program, when available, in accordance with the Leon Valley Public Library Policy Manual.

SECTION 2. All provisions of Section A2.006 Library Fees not expressly amended by this Ordinance shall remain unchanged and in full force and effect.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Finance Director. The Finance Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations as necessary to carry out the purpose of this Ordinance.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley, Texas, this the 17th day of November, 2026.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. 'ART' RODRIGUEZ
City Attorney

Presentation, Discussion, and Possible Action on an Ordinance Amending **Appendix A Fee Schedule, Article A2 Administrative Fees, Section A2.006 Library Fees (1st Read)**

Regina Reed, MLIS
Library Director
City Council Meeting
November 03, 2026

Summary

Question: City Council is being asked to consider an Ordinance Amending Appendix A Fee Schedule, Article A2 Administrative Fees, Section A2.006 Library Fees

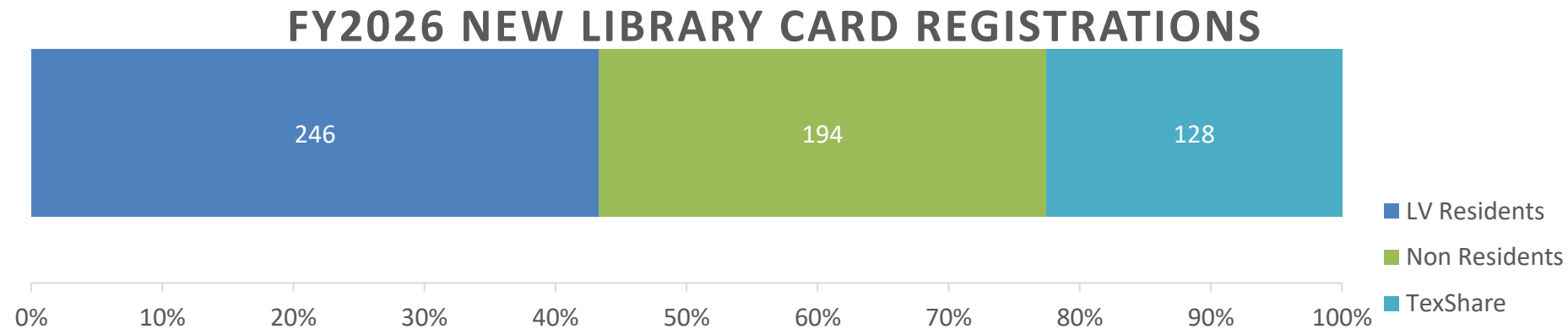
Options:

- Recommended:
 - The Leon Valley Public Library Advisory Board and Staff recommend amending as presented.
- Denial
- Other

Declaration: This amendment establishes a nonresident membership fee comparable to those of surrounding libraries while maintaining the household-based fee structure and a reduced annual rate for senior households

Purpose

To establish a nonresident membership fee comparable to surrounding libraries while maintaining household-based memberships and a reduced rate for seniors.



Comparisons

A comparison of regional library membership fees is provided below.

Library	Annual Nonresident Fee
Leon Valley Public Library	\$20 Current / \$30 Proposed
San Antonio Public Library	\$30
Seguin Public Library	\$30
Patrick Heath Public Library (Boerne)	\$25
Converse Public Library	\$25
Mammen Family Public Library (Bulverde)	\$50

Fiscal Impact

Minimal increase in Library revenue anticipated.

- Proposed fees increase from \$20 to \$30 per nonresident household and from \$10 to \$15 per senior household annually.
- Since implementing Square credit card payments, more nonresident members are paying their annual fees at registration.
- Actual revenue will depend on new memberships and renewals.
- No additional expenditures are associated with the proposed fee amendment.

DATE: November 3, 2026

TO: Mayor and Council

FROM: Crystal Miranda, Community Relations Director

THROUGH: Crystal Caldera, City Manager

SUBJECT: Presentation and Discussion on an Ordinance Authorizing the Amendment of the General Fund Budget for Fiscal Year 2026-2027 in the Amount of \$5,000 on behalf of the Earthwise Living Day Committee (1st Reading as Required by City Charter)
- C. Miranda, Community Relations Director

SPONSOR(S): N/A

PURPOSE

Request approval for a budget adjustment in the amount of \$5,000, to purchase supplies for the 2027 Earthwise Living Day event to continue their efforts to promote a healthier and sustainable living environment.

At the August 5, 2026 Earthwise Living Day Committee meeting the committee voted to submit this request to City Council.

FISCAL IMPACT

An adjustment in the amount of \$5,000.

RECOMMENDATION

City Council approval.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC

City Secretary

ORDINANCE No. 2026-__

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX., CITY COUNCIL AUTHORIZING THE AMENDMENT OF THE GENERAL FUND BUDGET FOR FISCAL YEAR OF 2026-2027 IN THE AMOUNT OF \$5,000 TO PROVIDE PROPER FUNDING; PROVIDING FOR REPEALER, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the 2026 Earthwise Living Day event generated revenue through sponsorships and vendor fees in the amount of \$7,810; and

WHEREAS, to continue its efforts to promote a healthier and sustainable environment, the Committee has requested a budget adjustment in the amount of \$5,000 to use in planning, conducting, and supporting continued environmental education for the 2027 event; and

WHEREAS, it is a City Council goal to promote sustainability and to reduce the City's carbon footprint; and

WHEREAS, funds from the General Fund Budget are available for the purchases from revenues generated by the event and from previously budgeted funds; and

WHEREAS, the City of Leon Valley passed their FY2026-2027 Budget on September 01, 2026; and

WHEREAS, in order to fund the purchases, a budget adjustment in the amount of \$5,000 from the General Fund is necessary; and

WHEREAS, Texas Local Government Code Section 102.010 provides that a municipality is not prohibited from making changes to a budget for municipal purposes: and

WHEREAS, the Leon Valley City Council hereby finds and determines that the amendments adopted under this ordinance are for a municipal purpose;

WHEREAS, the Leon Valley City Council now desires to amend the General Fund Budget in the amount of \$5,000 to provide proper funding for such purchases;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION 1. The FY 2026-2027 General Fund of the City of Leon Valley is hereby amended to increase the budget by the amount of \$5,000 to fund the purchases of supplies for future Earthwise Living Day events. The funds for the increase will come from the Earthwise Living Day revenues.

SECTION 2. The financial allocations in this Ordinance are subject to approval by the

Finance Director. The Finance Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations as necessary to carry out the purpose of this Ordinance.

SECTION 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph or section of this Ordinance.

SECTION 4. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 5. This Ordinance shall become effective immediately upon its passage and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 3rd. day of November, 2026.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. "ART" RODRIGUEZ

City Attorney

Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment on behalf of the Earthwise Living Day Committee

Crystal Miranda
Community Relations Director
City Council Meeting
November 3, 2026



Summary

- **Question**
 - City Council is being asked to consider a budget adjustment in the amount of \$5,000 from the General Fund, to support planning and expenses for the 2027 Earthwise Living Day event.
- **Options**
 - Approve
 - Deny
 - Other

Purpose

- To consider approval of an Ordinance authorizing a budget adjustment in the amount of \$5,000, from the General Fund, that was generated from sponsorships and vendor fees from the 2026 event to use toward the purchase of supplies/merchandise for Earthwise Living Day 2027.

Purpose / Background

- The committee collected \$7,810 in sponsorship and vendor fees for the 2026 event.
- A total of \$7,481.41 was spent on event supplies and planning efforts.
- The Committee is requesting a \$5,000 budget adjustment to carry forward funds to purchase supplies for the 2027 event.

Fiscal Impact

- The City budgets \$2,700 in each fiscal year to support this event
- City Council approved a budget adjustment in the amount of \$4,788 at the November 18, 2025, meeting bringing the total event budget to \$7,488.
- The Committee solicits sponsorships and collects vendor/exhibit booth fees to contribute to the budget to cover promotional items and some of the event expenses.
- Overtime funding was added to the Special Events budget to cover staffing costs associated with Earthwise Living Day, reducing the need to use the event's dedicated budget for overtime expenses.

Fiscal Impact

Revenues	FY 2024	FY 2025	FY 2026	Proposed FY 2027
Rollover from Prior Year	\$2,500	\$2,500	\$4,788	\$5,000
City Budget	2,700	2,700	2,700	2,700
SPONSORS				
RBFCU	250	150	250	—
SAWS	250	250	500	—
VIA	730	730	500	—
Tiger Sanitation	2,500	2,500	2,500	2,500
SARA	250	250	250	—
HEB	1,000	1,000	2,000	—
Senator Menendez	—	250	250	—
Linebarger	—	—	1,000	—
Other	100	—	—	—
Vendors	230	720	560	—
Total Revenue	\$10,510	\$11,050	\$15,298	\$10,200

Fiscal Impact

{Section}.66.

Operating Expenditures

	FY 2024	FY 2025	FY 2026	Proposed FY 2027
Personnel Overtime *	—	—	4,548	4,500
Promotional Items	575	—	—	—
Expenditures	3,333	—	—	—
Rain Barrels, Compost	—	515	621	—
Laminate, Clips, Etc.	—	42	—	—
Flyers	—	50	—	—
Oranges, Hospitality Items	—	58	—	—
Gifts Cards (Baskin Robbins)	—	177	—	—
Gifts Cards (Dairy Queen)	—	200	—	—
Trees	1,500	1,800	—	—
Entertainment (Karla Aguilar)	—	250	—	—
Foldable bags	—	—	652	—
Tumblers	—	1,581	1,058	—
Entertainment (Otis Burnside)	—	300	—	—
Banners, Install & Corrections	—	840	2,524	—
Breakfast Tacos	—	80	—	—
Spurs Tickets	—	250	—	—
Supplies (Amazon)	—	40	220	—
US Bank	—	—	868	—
Misc.	—	—	124	—
Booths	—	—	1,355	—
Sheet Cleaning Services	—	79	59	—
Total Operating Expenditures	\$5,408	\$6,262	\$7,481	—

*FY 2026 total does not include Personnel Overtime (\$4,548).

Recommendation

- City Council Discretion



OUTSTANDING CITY COUNCIL ITEMS

- **Four-way stop at Forest Meadow and Evers.**
 - To be evaluated upon the development of the Evers property.
 - Will be discussed at the 7/13/2024 council retreat
 - Waiting until after the development or until it is added by the city council.
- **Joint Mtg with P & Z on Permitted Use table** – April 28, 2026 at 7p.m. Meeting with Russel Hernandez on June 11, 2026. Council will have first read on July 21, 2026. Legal Opinion was not back on time; scheduled for 8/4. Legal Opinion not scheduled on time; moved to 8/21 as first read. Second read 9/1/26- done
 - Second half of the of the permitted use table on November 3, 2026
 - Assisted Living and Assembly Use being evaluated.
 - Assisted living 10-20-26 second read will be on Nov. 17, 2026
- **Silo design per request of the adjacent property owner**
 - 5/2/2023 – Moved by CM due to the number of items on the agenda.
 - 5/16/2023 – Scheduled
 - Council requested outreach to local universities.
 - Melinda is working on quotes.
 - Council removed from FY 26 budget.
 - February 17, 2026, Silo request to purchase
 - Discuss development Agreement – April 7, 2026
 - Continue Discussion on -April 21, 2026
 - Will bring back once we have a survey of the Silo area
 - Coming back to Council 6-2-26, Development agreement approved by City Council. Council approved the purchase agreement 8/18/26.
 - Waiting on survey
- **Do not feed the Deer Ordinance** – In October- Mayor moved to Nov.
- **Hodges dead end update-** October 20, 2026 the council directed staff to get traffic analysis cost.
- **Code Enforcement Policy Direction**

ITEMS ARE STILL IN THE PIPELINE BUT HAVE BEEN ADDRESSED

- **Flooding**
 - Was addressed at the following Council Meetings.
 - 08/03/2021 – Flood damage prevention Ord. # 21-034.
 - 11/2/2021 – To discuss flood mitigation strategies.
 - 12/07/2021 – Short-Term options to address flooding.
 - Budget Adjustment – For funding floodway monitoring and software upgrades.
 - Upcoming Council presentation 1/18/2022.
 - Budget Adjustment – for creek cleanup.

- Staff is proposing \$150,000 in ARP funds. Upcoming Council meeting TBD.
- Segment one of Huebner Creek will be presented to the Council on 4/19/2022.
 - Council decided to look at the 50' wide, protected Little League; the study will be brought back to the Council before we agree to do it.
- Budget adjustment for creek cleanup.
 - 6/7/2022
- Budget adjustment for flood gates and notification system.
 - 6/7/2022 postponed
- Huebner Creek Channel Improvement presentation 9/20/2022.
 - Council direction to bring back budget adjustment on \$633,000.
 - First Read 10/3/2022.
 - Second Read 10/18/2022.
 - 11/21/2023 – PW Director will provide an update and receive direction – Council decided to have a field trip to look at the creek layout TBD.
 - The Council decided to conduct a field trip in the Natural Area
 - 12/6/2023, the Council walked the staked-out creek realignment
 - 1/16/2023 – The Council will revisit the project.
 - 2/24/2023- the Council will have a workshop to discuss with the engineer.
 - The council directed the engineer to look at a plan that leaves the creek alignment alone, a new tree survey, and build a retaining wall for erosion.
 - 8/6/2024 – budget adjustment will be presented to the council in the amount of \$168,000
 - Second Read on the Budget Adjustment is scheduled for 8/20/2024.
 - After council approval, the following is the timeline:
 - Preliminary Design – 1.5 months (45 days) from NTP
 - Final Design – 3-4 months (90-120 days)
 - Environmental – TBD – 3-6 months and will be concurrent with design
 - Bidding and Construction – TBD based on funding – Not authorized at this time
 - Approved
 - Channel Bank options 11/19
 - Council decided to proceed with Rip Rap option and have staff proceed with SAWS addressing the exposed recycled water line.
 - The Mayor requested that an item be added to have the engineers mark the trees that would be removed with the projects; this item is on the 1/17/2024 council meeting to be added for approval
 - City Council did not approve the expending of these funds and also had no objection to continuing the project

- Mayor, City Manager, Mayor Pro Tem and Engineer met with SAWS on 1/30/2025. To see what they would be willing to assist with. The City Manager asked if they would be willing to participate in an alternative that they engineered.
 - On 3/18/25, the City Council was asked to choose between the original option, rip-rap option, retaining wall option, or erosion. The City Council voted to pause the project.
 - Joint meeting with LVHS on 10/18/25
 - A workshop will be given in November by the engineer
 - 11/18 council will discuss changing the date.
 - Council decided to have the engineer evaluate the drop wall and the purchase of property.
 - Meeting scheduled for November 2026
 - Will discuss on 10/20 and 11/21
 - Discussed on 10/20 council selected option 3 and 4 for further review. And scheduled a tour on 24, 2026.
 - Joint meeting with LVHS is on 11/21
- **Discussion on large capital projects – Possible Bond**
 - Public Works Building
 - ADA requirements
 - Crystal Hills Park
 - Pool
 - Dog Park
 - Library Annex
 - Will be discussed at the council retreat on 7/13/2024
 - This item was briefly discussed and will be brought back to the city council. September 17, 2024, council meeting.
 - Add to the town hall meeting for 2024 discussion
 - It was discussed, but did not go anywhere
 - Will be bringing this back for the 2025 discussion
 - Added to the 2026 THM
 - Recap to City Council 3/17/2026
 - Reviewed CIP on 4/5/2026
 - Council will review the Budget Survey on 4/21/2026
 - CIP is also scheduled for the Coffee Agenda on 4/25/2026
 - Will Discuss Budget Survey 5-5-26
 - Budget survey release 5-7-2026 due 6-1-26
 - City Council discussing items next mtg 7/14/26
 - Discussion continued on 7/21 and 8/4
 - Item have been included in the 10 year capital plan.
 - Capital plan has been adopted 9-2026

Completed

- **Update on LV development – February**
- **Planning and Zoning General Rules 11/18**
 - The council decided to add an Ord. at the 12/16 meeting to have the excused or unexcused be approved by the body.
 - Second read is 1/20/25 for approval final approval 2/3/26
- **Extending El Verde by 2025 to 2030 – February 17, 2026 – Completed**
- **Park Veteran Monument- February 17, 2026 -Completed**
- **Ordinance on Amending the PDD**
 - Scheduled to go to the zoning commission meeting on 4/23/2024
 - The zoning commission tabled the item. Will revisit 5/28/2024
 - Zoning Commission revisited on 6/5/2024
 - The Zoning Commission will revisit in September
 - New Planning Zoning Director is working with the City Attorney.
 - Will bring back for discussion on 8/19/25- moved by Mayor
 - Scheduled Discussion 9/2/2025
 - City Manager's draft presented on 10/21/25
 - City Council will provide recommendations and give to the City Manager. Expected to come back on 11/18/25, the item was moved to the 12/2/25 meeting by the Mayor
 - 12/2/2025 City Council decided on the criteria
 - 12/16/2025 more discussion on the ord.
 - Delete this section 2/3/2026 – First read
 - Delete this section 2/17/2026-Second read
- **STR Tax Ord. Amendment**
 - February 17, 2026, First read
 - March 3, 2026, Second Read
 - Postponed due to language change, March 17, 2026 – this was done and passed unanimously
- **Crime Stats for calendar year – March 17, 2026 - Done**
- **Police staffing Executive Session – March 17, 2026 – Done**
- **THM Meeting Update March 17, 2026- Done**
- **Comprehensive Master Plan**
 - Was addressed at the following Council meetings:
 - 2/2/2021
 - 3/23/2021
 - 06/1/2021
 - This item was discussed during the budget process, and ultimately, the Council has decided not to spend the funds on this project at this time.
 - This will be discussed during the town hall meeting update with the council on 4/19/2022.
 - The council would like us to use our future land use map.
 - Establish neighborhood boundaries

- The council has opted not to update the Master Plan.
- P & Z Director investigating a university conducting the plan.
- Boundaries of the neighborhood
- This has been placed in the FY 2025 budget.
 - The Council has decided to move the \$250,000 to the city's emergency fund.
 - Item was moved back in after there were savings in other areas.
 - Rollover to FY 2026
 - Reviewing RFPs
 - March 17, 2026 – Council Selected Ardurra
 - Kickoff Meeting on May 5th at 5:30 with the council
- **Water item added to Coffee Agenda to Discuss Water Capacity and Conservation: Current Status and Future Outlook**
 Scheduled for the Coffee Agenda 4/25/26
Update on ED incentives – Moved from April to May- New ED Director starts on April 20, 2026. Scheduled for 7/21/26. Mayor Moved to 8/4. -Completed
- **City Council Timeline on Short-Term Rentals**
 - Short-term rentals have appeared on City Council agendas multiple times:
 - January 12, 2021 – Tabled
 - January 19, 2021 – Discussed
 - April 6, 2021 – Discussed
 - April 20, 2021 – Discussed
 - August 3, 2021 – Tabled
 - August 17, 2021 – Discussed
 - August 16, 2022 – Tabled
 - September 6, 2022 – Discussed
 - January 17, 2023 – Discussed
 - March 7, 2023 – Item added by Councilmembers Stevens and Orozco
 - Council directed the City Attorney to draft an ordinance based on the information provided.

Additional actions:

- July 22, 2023 – Draft ordinance discussed at Council retreat
- September 5, 2023 – First reading of ordinance amending regulations
- September 29, 2023 – Council feedback provided to the City Manager
- October 17, 2023 – City Manager presented Council feedback
 - Council directed staff to simplify the ordinance and bring it back for consideration
- November 7, 2023 – Second reading; ordinance passed unanimously establishing a registration process
- November 21, 2023 – Council adopted the Short-Term Rental Occupancy Tax remittance requirement
- July 15, 2025- Discussion and Possible Action on Revisions to the Short-Term Rentals
- August 5, 2025 -Council Executive session to discuss STR regulations

- August 19, 2025 – Council clarified the definition of “block face” and increased the registration fee
- February 17, 2026 – Discussion on the Occupancy Tax regulations
- March 3, 2026 -Discussion on the Occupancy Tax regulations -Tabled
- March 17, 2026 - Discussion on the Occupancy Tax regulations
- April 7, 2026 – Council will discuss regulations. City Council wants to discuss changes to the trash ordinance and increasing the regulations for STRs. Will be discussed at the Retreat on June 6, 2026
- New ordinance will be brought back to the City Council July 21, 2026
 - Second Read 8/4 – Passed Unanimously
- **Updating the City Manager Evaluation Form**, March 17, 2026 – Mayor moved to Retreat moved to July 14, 2026. Item moved to July 29, 2026. Council will approve final form 8/18/26 – Done passed by unanimously.
- **Recycled Waterline** to the LC 17 Section of H & B – March 17, 2026
- City Council wants more information
- Dimaline will bring it back in May. The council wanted a cost for the potable water.
- It has been put into the budget FY 27- budget approved 9-1-2026

Update from the Chief regarding the Flock cameras – Done 9-1-26