



**CITY OF LEON VALLEY  
CRIME CONTROL AND PREVENTION BOARD OF DIRECTORS**

Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, September 05, 2023 at 6:00 PM

**AGENDA**

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The City of Leon Valley Crime Control & Prevention Board of Directors Shall Hold an In-Person Meeting with A Quorum of Members of the Crime Control & Prevention Board of Directors to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of the Crime Control & Prevention Board of Directors May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

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1. **6:00 PM** Call to Order, Determine a Quorum is Present

2. **Citizens to be Heard**

3. **Consent Agenda**

1. Consideration of the Following Crime Control & Prevention Minutes:

a. 08-16-2022 Crime Control & Prevention Board of Directors Meeting Minutes

4. **ADJOURNMENT**

1. Conduct a **Public Hearing** for the City of Leon Valley Crime Control and Prevention District Fiscal Year 2023-24 Budget - D. Gonzalez, Police Chief

2. Presentation, Discussion and Possible Action on a Resolution Approving and Adopting the Fiscal Year 2024 Budget for the Leon Valley Crime Control and Prevention District - D. Gonzalez, Police Chief

5. **ADJOURNMENT**

**Executive Session.** The Crime Control & Prevention Board of Directors of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES:** (a) Section [551.041](#) does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CRIME CONTROL & PREVENTION BOARD OF DIRECTORS** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at [www.leonvalleytexas.gov](http://www.leonvalleytexas.gov). This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To plan, call (210) 684-1391, Extension 216.



SAUNDRA PASSAILAIGUE, TRMC  
City Secretary  
September 01, 2023 at 8:20 AM.





**CITY OF LEON VALLEY  
CRIME CONTROL & PREVENTION BOARD OF DIRECTORS MEETING**

Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, August 16, 2022

**MINUTES**

The Leon Valley Crime Control & Prevention Board of Directors met on the 16th day of August, 2022 immediately following a Special City Council meeting at the Council Chambers located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business.

**Call to Order**

<b>Attendee Name</b>	<b>Organization</b>	<b>Title</b>	<b>Status</b>
Chris Riley	City of Leon Valley	Board President	Present
Rey Orozco	City of Leon Valley	Vice President	Present
Benny Martinez	City of Leon Valley	Board Member	Present
Josh Stevens	City of Leon Valley	Board Member	Present
Jed Hefner	City of Leon Valley	Board Member	Present
Will Bradshaw	City of Leon Valley	Board Member	Present
Kevin Rule	City of Leon Valley	Board Treasurer	Present
Sandra Passailaigue	City of Leon Valley	Board Secretary	Present

Board President Chris Riley welcomed everyone and then announced a quorum of the Leon Valley Crime Control & Prevention Board of Directors was present.

**Citizens to be Heard**

None

**Consent Agenda**

**1. Regular Meeting- August 17, 2021 5:30 PM**

A motion was made by Board Member Rey Orozco to adopt the minutes as presented. The motion was seconded by Board Member Will Bradshaw.

**Regular Agenda**

**Conduct a Public Hearing for the City of Leon Valley Crime Control and Prevention District Fiscal Year 2022-23 Budget (M&C # 2022-08-02-4941 K. Rule)**

Crystal Caldera, City Manager and Kevin Rule, Board Treasurer presented the proposed Fiscal Year 2023 Budget for the Leon Valley Crime Control & Prevention District.

Board President Chris Riley opened the Public Hearing at 5:50 PM. There being no public comment; the Public Hearing was closed at 5:50 PM.

**RESULT:       PRESENTED**

**Discussion and Possible Action on a Resolution Approving and Adopting the Fiscal Year 2023 Budget for the Leon Valley Crime Control and Prevention District (M&C # 2022-08-16-4942 K. Rule)**

A motion was made by Board Member Rey Orozco to adopt the budget as presented. The motion was seconded by Board Member Will Bradshaw.

**RESULT:       ADOPTED [UNANIMOUS]**  
**MOVER:**       Rey Orozco, Vice President  
**SECONDER:**   Will Bradshaw, Board Member  
**AYES:**        Orozco, Martinez, Stevens, Hefner, Bradshaw

**Adjournment**

Mayor Riley announced that the meeting adjourned at 5:51 PM.

**These minutes approved by the Leon Valley City Council on the 15th of August, 2023**

APPROVED

\_\_\_\_\_  
**CHRIS RILEY**  
BOARD PRESIDENT

ATTEST: \_\_\_\_\_  
**SAUNDRA PASSAILAIGUE, TRMC**  
BOARD SECRETARY

DRAFT AND READY FOR CONSIDERATION 2023

# Crime Control & Prevention District

Budget Public Hearing

Fiscal Year 2024

David Gonzalez

Police Chief

Crime Control & Prevention Meeting

September 5, 2023

# Overview

- The Crime Control and Prevention District is a special purpose district created for the purpose of improving crime prevention and reducing crime
- In 1989, the Texas Legislature recognized that smaller cities within large metropolitan areas are greatly impacted by big city crime without the big city resources to fight crime problems they face

# Overview

- The Legislature passed the Crime Control and Prevention District Act to enable cities to create a special district that can collect a sales tax specifically dedicate to crime Control and reduction
- On November 5, 2013, the citizens of Leon Valley voted to create a Crime Control and Prevention District that will be supported through a 1/8 percent local sales and use tax
- In May 2023, the citizens voted again to continue the District

# Proposed FY 2024 Budget

Item 1.

- Operating expenditures
  - \$352,711
- Operating Revenues
  - \$408,800
- This funds the salary and benefits for
  - 50% of the Assistant Police Chief
  - One Patrol Officer
  - One Investigations Sergeant



# Proposed FY 2024 Budget

Item 1.

	ACTUAL 2021-2022	BUDGET 2022-2023	ESTIMATED 2022-2023	BUDGET 2023-2024
<b>BEGINNING FUND BALANCE</b>	<b>\$294,506</b>	<b>\$466,681</b>	<b>\$466,681</b>	<b>\$503,206</b>
<b>Revenues</b>				
Tax Revenue	362,977	363,000	363,000	403,800
Interest	2,050	500	10,000	5,000
<b>Total Revenue</b>	<b>365,027</b>	<b>363,500</b>	<b>373,000</b>	<b>408,800</b>
<b>Other Funding Sources</b>				
ARP Funds	-	3,591	-	-
Fund Balance	-	-	-	-
<b>Total Other Funding Sources</b>	<b>-</b>	<b>3,591</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 659,533</b>	<b>\$ 833,772</b>	<b>\$ 839,681</b>	<b>\$ 912,006</b>
<b>Expenditures</b>				
Personnel Services	192,825	253,229	253,229	261,960
Supplies	-	-	-	-
Contractual Services	27	10,100	10,100	10,100
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>192,852</b>	<b>263,329</b>	<b>263,329</b>	<b>272,060</b>
<b>Other Financing Uses</b>				
Shared Personnal Services to GF	-	73,147	73,147	80,651
<b>Total Other Financing Uses</b>	<b>-</b>	<b>73,147</b>	<b>73,147</b>	<b>80,651</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 192,852</b>	<b>\$ 336,476</b>	<b>\$ 336,476</b>	<b>\$ 352,711</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 466,681</b>	<b>\$ 497,297</b>	<b>\$ 503,206</b>	<b>\$ 559,295</b>

# Proposed FY 2024 Budget

Item 1.

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2021-2022</b>	<b>2022-2023</b>	<b>2022-2023</b>	<b>2023-2024</b>
<b>PERSONNEL SERVICES</b>				
Salaries	128,457	137,007	137,007	138,996
Retirement Plan	25,333	34,721	34,721	37,068
Group Insurance	12,417	16,594	16,594	18,274
Worker Compensation	3,008	4,212	4,212	4,272
Overtime	2,434	34,000	34,000	34,000
Social Security	10,632	13,995	13,995	14,193
Clothing Allowance	63	1,400	1,400	2,000
Standby	2,760	3,120	3,120	3,120
Special Pay	7,110	910	910	910
Certification Pay	-	6,500	6,500	6,500
Longevity Pay	612	770	770	2,627
Shared Services	-	73,147	73,147	-
<b>Total Personnel Services</b>	<b>192,825</b>	<b>326,376</b>	<b>326,376</b>	<b>261,960</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	27	-	-	-
Contractual Services	-	10,100	10,100	10,100
<b>Total Contractual Services</b>	<b>27</b>	<b>10,100</b>	<b>10,100</b>	<b>10,100</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 192,852</b>	<b>\$ 336,476</b>	<b>\$ 336,476</b>	<b>\$ 272,060</b>

# Crime Control & Prevention District

Budget Public Hearing

Fiscal Year 2024

David Gonzalez

Police Chief

Crime Control & Prevention Meeting

September 5, 2023

**RESOLUTION NO. 23-0\_\_R**

**A RESOLUTION OF THE CITY OF LEON VALLEY APPROVING AND ADOPTING THE FISCAL YEAR 2024 FOR THE LEON VALLEY CRIME CONTROL AND PREVENTION DISTRICT.**

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**WHEREAS**, the City of Leon Valley, on November 5, 2013, voted to create a Crime Control and Prevention District, supported through a 1/8<sup>th</sup> percent local sales and use tax.

**WHEREAS**, Leon Valley citizens in May 2023, again voted to continue the Crime Control and Prevention District

**WHEREAS**, the City of Leon Valley City Council has voted to approve and adopt the Fiscal Year 2024 Budget for the Leon Valley Crime Control and Prevention District

**NOW, THEREFORE, BE IT RESOLVED THAT LEON VALLEY CITY COUNCIL APPROVES THE ADOPTION OF THE FISCAL YEAR 2024 BUDGET FOR THE LEON VALLEY CRIME CONTROL AND PREVENTION DISTRICT**

The Crime Control & Prevention Budget for the City of Leon Valley for the Fiscal Year beginning October 1, 2023, is hereby approved to include the Crime Control & Prevention Fund, with total budgeted revenues of \$408,800; total available funds of \$912,006 and total appropriations of \$352,711.

**PASSED** and **APPROVED** this 5<sup>TH</sup>, day of September, 2023.

**APPROVED**

\_\_\_\_\_  
**CHRIS RILEY**  
MAYOR

ATTEST:

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**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary

Approved as to Form:

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**NICOLE WARREN**  
City Attorney