**CITY OF LEON VALLEY**
**CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, February 04, 2025 at 6:00 PM

# AGENDA

**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

1. **Call to Order; Determine a Quorum is Present, Pledge of Allegiance**

2. **The City Council Shall Meet in Executive Session to Discuss the Following:**

    1. The City Council shall meet in Executive Session Pursuant to Texas Local Government Code Section 551.071: Consultation with the Attorney and Section 551.087 Deliberation regarding Economic Development negotiations regarding an agreement with Royal Tile Limited Partnership.

3. **Reconvene into Regular Session**

4. **Citizens to be Heard -** Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

5. **Possible Action on Issues Discussed in Executive Session If Necessary**

6. **Presentations**

    1. Presentation on a Lights Out for Bird Safety Proclamation - Mayor Chris Riley

    2. Presentation and Discussion on Revised Park Master Plan - M. Moritz, Public Works Director

    3. Presentation, Discussion, and Direction to Staff on the Disposition of the Leon Valley Community Pool Facility - M. Moritz, Public Works Director

4. Presentation and Direction to Staff on Potential Capital Items for Fiscal Year 2026 Budget - Dr. Caldera, City Manager

7. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

8. **City Manager's Report**

   1. Upcoming Important Events:

      - Regular City Council Meeting, Tuesday, February 18, 2025, at 6:30 PM, in City Council Chambers.
      - TxDOT Public Meeting (Bandera Road Project), Thursday, February 06, 2025, from 5:00 PM - 7:00 PM, at the Leon Valley Conference Center.
      - City Offices and Municipal Court will be closed Monday, February 17, 2025, in observance of Presidents' Day.
      - Basura Bash, Saturday, February 15, 2025.
      - Last day to apply for a place on the ballot for the May 03, 2025 General Election, Friday, February 14, 2025, at 5:00 PM.
      - Spring Brush and Bulky Item Pickup, February 24, 2025 through February 28, 2025.
      - Drawing for a Place on the Ballot, Monday, February 24, 2025, at 8:30 AM, in City Council Chambers.
      - 35th Annual Earthwise Living Day, March 01, 2025, from 9:30 AM to 1:30 PM, at the Community Center.
      - Miscellaneous other events and announcements.

9. **Consent Agenda -** All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

   1. Discussion and Possible Action Approving of the Following City Council Minutes:
      a. 01-21-2025 Regular City Council Meeting Minutes
      b. 01-25-2025 Annual Town Hall Meeting Minutes

   2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:
      a. 11-13-2024 Earthwise Living Committee Meeting Minutes
      b. 11-13-2024 Citizens Police Advisory Committee Meeting Minutes
      c. 12-12-2024 Park Commission Meeting Minutes
      d. 12-11-2024 Earthwise Living Committee Meeting Minutes
      e. 01-08-2025 Earthwise Living Committee Meeting Minutes
      f. 01-15-2025 Citizens Police Advisory Committee Meeting Minutes

3. Discussion and Possible Action on an Ordinance Authorizing the Execution of a City of Leon Valley Irene Baldridge Community Center Lease Agreement with the Northwest Senior Citizens Club (1st Read was Held on 01-21-2025) - C. Miranda, Community Relations Director

4. Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment for the FY 2024-2025 General Fund Budget Adjustment in the Amount of $20,000 for the Purpose of Increasing the Library Department Budget (1st Read was Held on 01-21-2025) - C. Goering, Finance Director

10. **Regular Agenda**

1. Presentation, Discussion, and Possible Action to Sign an Agreement that Will Expend General Fund Monies from the Economic and Community Development Department and Planning and Zoning Department and the Tree Mitigation Fund in the Amount Not to Exceed $55,000.00 for a Business Grant to Redeveloped the Property Located at 6600 Bandera Road - R. Salinas, Director of Economic Development

2. Discussion And Possible Action On A Resolution Of The City Council Of The City Of Leon Valley Ordering And Establishing Procedures For A General Election To Elect Three City Council Members (Places 1, 3, And 5) By The Qualified Voters Of The City Of Leon Valley; Authorizing The Mayor To Enter Into A Joint Election Agreement With The Bexar County Elections Administrator For The Conduct Of The Election; Providing Details Relating To The Conduct And Administration Of The Election; Authorizing The Use Of The Leon Valley Conference Center On May 03, 2025, For Election Day Voting; And Designating The Leon Valley Conference Center, Located At 6421 Evers Road, Leon Valley, Texas 78238, For Early Voting From April 22, 2025, Through April 29, 2025 - S. Passailaigue, City Secretary

   Discusión Y Posible Acción Sobre Una Resolución Del Consejo De La Ciudad De La Ciudad De Leon Valley Para Ordenar Y Establecer Los Procedimientos Para Una Elección General Para Elegir Tres Miembros Del Consejo Municipal (Posiciones 1, 3 Y 5) Por Parte De Los Votantes Habilitados De La Ciudad De Leon Valley; Autorizar Al Alcalde A Firmar Un Acuerdo De Elección Conjunta Con El Administrador De Elecciones Del Condado De Bexar Para La Celebración De La Elección; Proporcionar Detalles Relativos A La Celebración Y Administración De Dicha Elección; Autorizar El Uso Del Centro De Conferencias De Leon Valley El Día 3 De Mayo De 2025 Para La Votación Del Día De Elección; Y Designar El Centro De Conferencias De Leon Valley, Ubicado En 6421 Evers Road, Leon Valley, Texas, 78238, Para La Votación Anticipada Del 22 De Abril De 2025 Al 29 De Abril De 2025 - S. Passailaigue, Secretaria De La Ciudad

11. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

12. **Adjournment**

**Executive Session**. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES:** (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at **https://www.leonvalleytexas.gov**. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To arrange for assistance, call (210) 684-1391, Extension 212.

Saundra Passailaigue

SAUNDRA PASSAILAIGUE, TRMC
City Secretary
JANUARY 30, 2025 10:55 AM

# *PROCLAMATION*

***WHEREAS**, the City of Leon Valley recognizes the importance of preserving the night sky by implementing progressive lighting ordinances;*

***WHEREAS**, Lights Out Texas is a statewide initiative designed to raise awareness about the dangers light pollution poses to birds and to encourage businesses, residents, and governments to turn off non-essential lights at night during bird migration periods, from 11:00 p.m. to 6:00 a.m., in the spring (March 1 – June 15) and fall (August 15 – November 30) each year;*

***WHEREAS**, the City of Leon Valley joins this international Lights Out effort by proposing and implementing a simple, impactful solution to reduce hazards for migrating birds, enabling them to safely continue their critical journeys;*

***WHEREAS**, the practice of Lights Out not only supports bird conservation but also promotes energy conservation and awareness;*

***WHEREAS**, parks and recreation programs contribute to a community's economic prosperity by increasing property values, expanding the local tax base, boosting tourism, attracting and retaining businesses, and reducing crime;*

***WHEREAS**, this initiative, led by the Cornell Lab of Ornithology and Texan by Nature—founded by former First Lady Laura Bush—is a collaborative effort supported by numerous organizations and communities nationwide;*

***WHEREAS**, more than one billion birds die annually in the United States due to collisions with buildings, including single-story structures with lights that attract and disorient them during migration;*

***WHEREAS**, each year, nearly two billion birds migrate through Texas, primarily at night, representing up to one-third of all migrating birds in the United States;*

***WHEREAS**, extensive light pollution from non-shielded rural and urban lights, including residential, commercial, string, and pole light poses significant risks to migrating birds;*

***WHEREAS**, birds play a vital role in the Texas economy, with birdwatching-driven nature tourism contributing $300 million annually, according to Texas A&M University;*

***WHEREAS**, birds help control pest insect populations, enhance agricultural production, and serve as critical pollinators for many flowering plants;*

***WHEREAS**, reducing non-essential lighting provides additional benefits, including decreased electricity consumption, financial savings, and reduced pollution from power production;*

***WHEREAS**, the Lights Out program complements local initiatives such as parks and open spaces, International Dark Sky Community designations, and adult and junior birding clubs, all of which enhance nature tourism and benefit the local economy; and*

***WHEREAS**, birds are essential to the planet's ecology, providing ecosystem services, serving as indicators of environmental health, enhancing community livability, and connecting people of all ages and abilities to the natural world;*

***NOW, THEREFORE,** I, Chris Riley, Mayor of the City of Leon Valley, Texas, hereby proclaim:*

1. *March through June 15, 2025, and August 15 through November 30, 2025, shall be designated as **"Lights Out for Bird Safety"** months in the City of Leon Valley.*
2. *The Earthwise Living Committee shall collaborate with local organizations to educate the public about the Lights Out for Bird Safety campaign, the effects of light pollution on bird migration, and the benefits of reducing light pollution and energy consumption.*
3. *Community members, business owners, and government officials are encouraged to pledge to minimize exterior lighting during the specified Lights Out for Bird Safety migratory months.*

*Signed by my hand on this 4th day of February, 2025.*

***Mayor Chris Riley***

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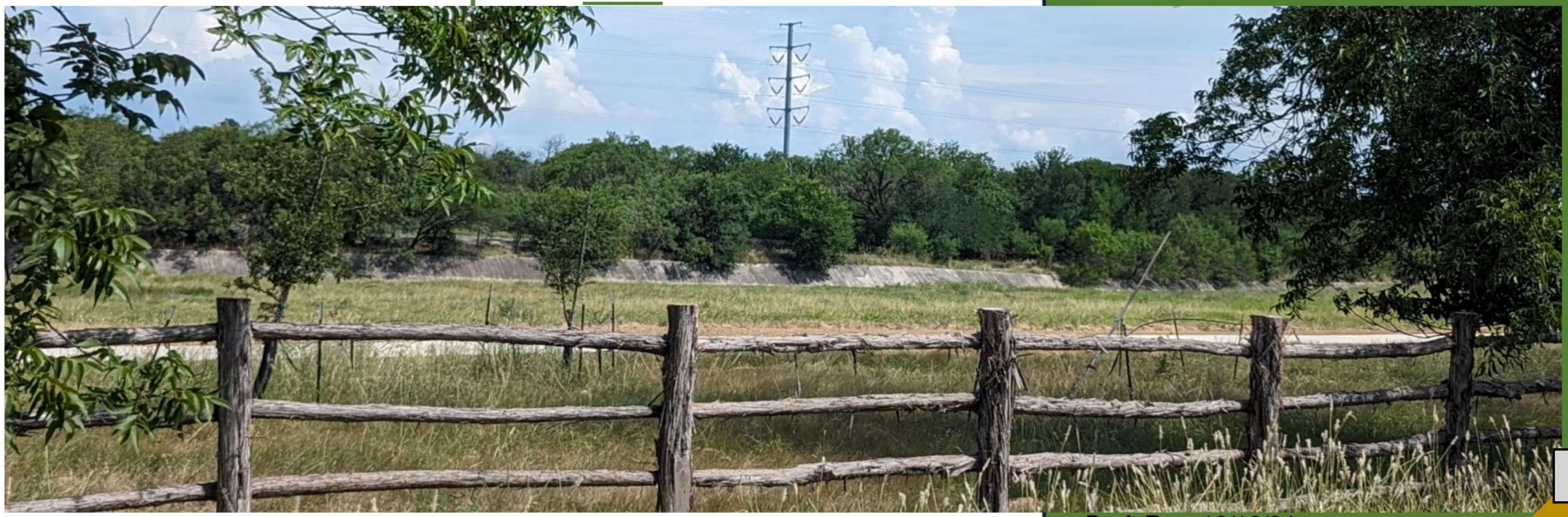
LEONVALLEY
DEEP ROOTS. BIG IDEAS.

# 2024 Leon Valley Parks, Open Space, and Recreation Master Plan Update

Adopted: ___



# Foreword

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[letter from the Parks Commission/City Council/Board]

Placeholder

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# Acknowledgements

This Leon Valley Parks, Open Space, and Recreation Master Plan Update (2024 Master Park Plan Update) has been developed by the City of Leon Valley, with the assistance of the citizens, Advisory Committee and City staff. This is a result of invaluable input, expertise, and collaboration among many organizations and individuals. It would not have been possible without their assistance, guidance, and dedication.

## City Council

Chris Riley, Mayor

Philip Campos, Mayor Pro Tem

Benny Martinez, Place 1

Betty Heyl Place 2

Rey Orozco, Place 4

Will Bradshaw, Place 5

## Advisory Committee

Roger Christensen, Chair of the Parks Commission

Danielle Bolton, Vice Chair of the Parks Commission

Diana Frazier, Commissioner of the Parks Commission

Elaine Valdez, Commissioner of the Parks Commission

Joyce Trent, Commissioner of the Parks Commission

Julie Martinez, Commissioner of the Parks Commission

Vera Ann Sawyer, Commissioner of the Parks Commission

## City Staff

Crystal Caldera, PhD, City Manager

Melinda Moritz, Director of Public Works

Crystal Miranda, CPRP, AFO, Community Relations Director

# Executive Summary

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## Community

Public parks, trails, and open spaces hold a special place in the hearts of the residents of Leon Valley. This is where the community gathers, plays, recreates and celebrates. The trails links the City to its surroundings, San Antonio, and the Howard W. Peak Greenway Trails System (regional network). The City of Leon Valley has a population dominated by young families and active older adults, both of which are avid users of park and recreation resources.

## Process

The 2024 Master Park Plan Update sought to understand the recreational needs and priorities through an extensive community engagement process.

To accomplish this a toolkit of numerous strategies was used, which included:

1. Community Input
    1. Advisory Committee
    2. Stakeholder meetings
    3. Online questionnaire
    4. Public meetings
2. Qualitative and Quantitative Techniques
    1. Facility evaluations
    2. Demographics analysis
    3. Operations and maintenance analysis
    4. Needs assessment online questionnaire
    5. Community benchmarking

Most Leon Valley residents have access to an open green space, trail, park, or recreational facility that is located **within half a mile** of where they live

Park Commission/Advisory Committee Meeting #1

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# Executive Summary

## Guiding Vision

The City's recreational needs and priorities can be best met through its parks, trails, facilities, programs, events, and management practices. The priorities of the community were encapsulated in the vision statement (shown on the right).

The city-wide recommendations were organized into the following key themes:

- **Family Oriented & Inclusive**
- **Recreation & Amenities**
- **Reinvestment & Maintenance**
- **Comfort & Safety**
- **Access & Connectivity**
- **Nature & Environment**
- **Sustainable & Resilient**

In addition to the city-wide recommendations, the plan identified specific improvements for each of the following facilities:

- Eight (8) parks
  - Old Mill Park
  - The Ridge at Leon Valley
  - Shadow Mist Park
  - Leon Valley/El Verde Park
  - Huebner Onion Natural Area
  - Triangle Park
  - Raymond Rimkus Park
  - Steurenthaler-Silo Park
- Two (2) pools
  - Leon Valley Community Pool
  - Forest Oaks Community Pool
- Four (4) walking trails
  - Hetherington Trail
  - Huebner Creek Greenway (Hike/Bike)
  - Trail Stirrup Walking Trail Zone
  - Pavona-Linkwood Walking Trail

## Use Of The Parks And Recreation Master Plan

The 2024 Master Park Plan Update is a roadmap that will help shape the future for parks and recreation. It is anticipated that this plan will be used in conjunction with other documents including the Strategic Plan, Comprehensive Plan, and other governing documents to plan for current and future needs.

## VISION

The City of Leon Valley's Parks, Trails, and Open Spaces will provide safe, accessible, and well-connected parks and recreation facilities, as well as preserve the natural environment of open space for improved quality of life for all

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# Executive Summary

## Implementation

Implementation of the recommendations require time, resources, and coordination and is influenced by many factors such as community priorities, resource allocation, and funding. Any plan must be capable of evolving with the economy, market conditions, available budget, and trends in the industry. The recommended actions listed in the Implementation: City Wide chapter of this plan were a snapshot in time and included an estimated time frame and high-level costs. These are subject to prioritization as needed.

## Key Themes

The priorities and a summary of recommendations that emerged through the process are listed below:

**Family Oriented & Inclusive**

An inviting place with various activities, events, and venues for all ages

*Recreational facilities and opportunities for all cohorts; increased activities, events, and celebrations; community plaza; new facilities such as disc golf, skate park, pickle ball, and splash pads*

**Recreation & Amenities**

Facilities for more park users from different backgrounds to participate and utilize

*Programs for all ethnic groups; aquatic related events; trail connectivity between parks, regional trails and neighborhoods; preservation and expansion of parks, trails, and open space; dog park; all-weather surface for trails; public art program*

**Reinvestment & Maintenance**

Enhancement of existing trail, parks, and recreation facilities with high-quality resilient and sustainable maintenance

*High maintenance standards for all facilities; adequate staffing levels; incorporation of best practices and industry standards*

Regional Trail System – Location of Leon Valley and Leon Creek Greenway

Source: https://www.sa.gov/Directory/Departments/Parks/Parks-Facilities/Trails

# Executive Summary

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**Comfort & Safety**
New and improved amenities with ample shade, amenities, and increased safety for users

*Guidelines on amenities and landscaping; heat mitigation measures; safety standards; consider an addition of a Park and Recreation Department with a safety Ranger*

**Access & Connectivity**
Safe connections on roadways, trails, and sidewalks for all transportation modes to access recreational areas , with a good park signage system throughout the City

*Unique directional signage; safe pedestrian and bike connections to neighborhoods; playground design catered to children and adults with disabilities; active promotion of all facilities and events*

**Nature & Environment**
Maintenance of existing trees and creation of natural and scenic environments for passive or reactive activities

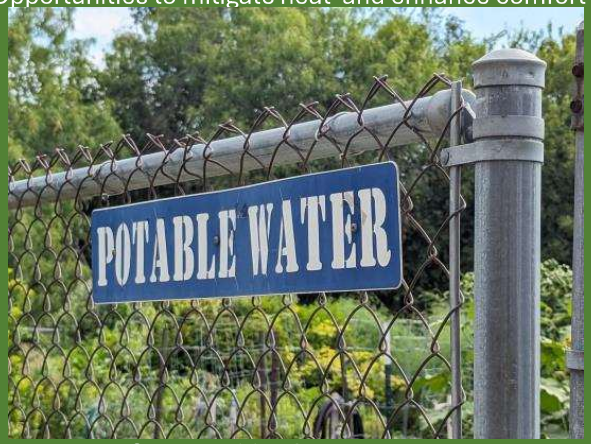
*Preservation and augmentation of all natural areas; enhancement of ecosystems, habitats, and biodiversity; native plant materials; promotion of eco-tourism*

**Sustainable & Resilient**
Substantiable and Resilient solutions to decrease flooding and major drainage issues that impact usage of parks and amenities

*Green infrastructure; integration of stormwater drainage systems and trail and open space; habitat enhancements within stormwater detention; efficient resource management; parkland acquisition plan; funding mechanisms; public private partnerships; periodic evaluation of facility usage*

Detailed city-wide and area-specific recommendations are addressed in the report.

Opportunities to mitigate heat and enhance comfort




Opportunities for resource management

Opportunities to integrate stormwater drainage facilities and trails

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# 1

# Introduction

Purpose
Scope
Planning Area
Process and Timeline
Schedule

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# Introduction

## Purpose

The purpose of this 2024 Master Park Plan Update is to reevaluate the 2020 Parks, Recreation, Trails, and Open Space Master Plan's (2020 Master Park Plan) goals and objectives in the context of current conditions to create a new vision for the next ten years.

## Scope

The city's current 2020 Parks, Recreation, Trails, and Open Space Master was adopted in 2020 to identify the existing current and future needs to serve the community's active and passive park needs. This 2024 Master Park Plan Update identifies improvements necessary over a ten-year period and serves as a guide to inform decision-makers on capital improvement projects, grant funding, and resource placement within Leon Valley parks, open spaces, and recreational facilities. The facilities include:

- Eight (8) parks
- Two (2) pools
- Four (4) walking trails

Planning for parks generally starts with a community need, request, or desire to improve amenities and/or infrastructure. The process can range from simple to complex, depending on the fiscal ability to alter a park and the type of changes being proposed. Each park is created uniquely and can provide a distinctive experience.

Advisory Committee meeting #2

Greenway Trail amenities

Silo Park

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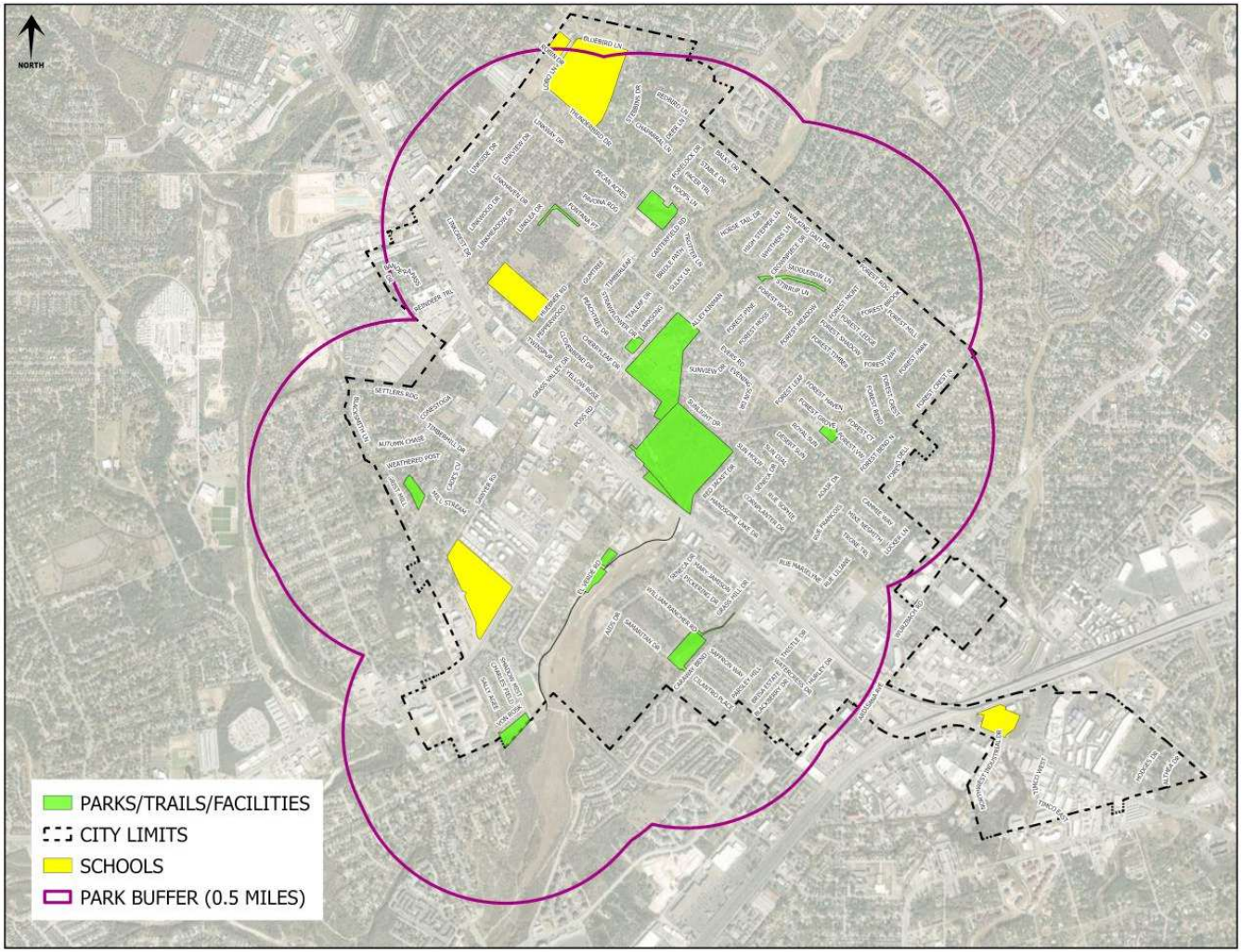
# Introduction

## Planning Area

The City of Leon Valley is approximately 3.5 square miles in area, surrounded by a larger municipality of San Antonio. The city is mostly built out with limited remaining vacant land for development.

The city has a suburban character with predominantly single-family homes, some multifamily apartments and commercial uses. **The city has an open space network, wherein almost every resident can have access within half a mile from a park, trail, or open space.** This provides a unique opportunity to envision a park and open system that is easily accessible, preserves and enhances the cherished natural resources, and provides a green network that binds the community together.



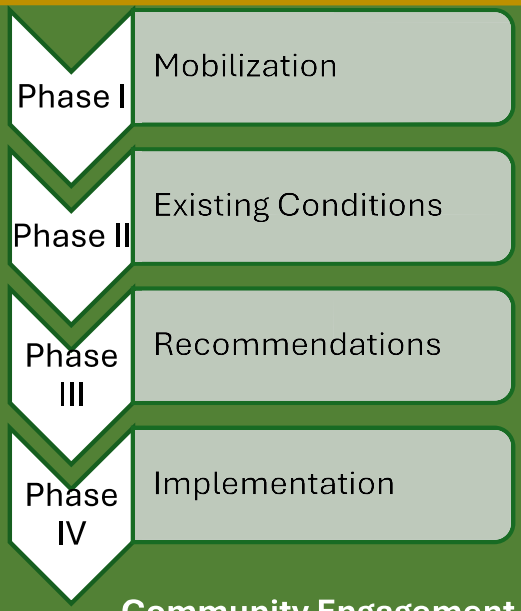

Leon Valley parks with half a mile buffer

# Introduction

## Process and Timeline

The process used to prepare the 2024 Master Park Plan Update commenced with a robust community engagement plan, identification of existing conditions, and assessment of existing facilities in the context of national park standards. These steps guided the articulation of a community vision and goals for parks and recreation facilities in Leon Valley. Maintenance and operations, recent improvements to parks, and programming of activities were also considered to formulate recommendations. The final step was to prioritize short- and long-term projects, create an implementation strategy and identify financing and/or funding opportunities. These steps were completed throughout a six (6) month process and were broken down into four (4) phases.

1. Phase I – What does the community want?
2. Phase II - Where are we today?
3. Phase III - Where do we want to go tomorrow?
4. Phase IV - How do we get there?




**Community Engagement Strategies**

- Outreach: Provide outlets and opportunities for the community to participate in the project
- Consultation: Obtain feedback, assess, and create solutions
- Involvement: Ensure an understanding of the community feedback and progress of the plan
- Collaboration: Meet with stakeholders, the advisory committee, and city board members
- Empower: Show the community the plan is created by them and keep them in the decision-making process

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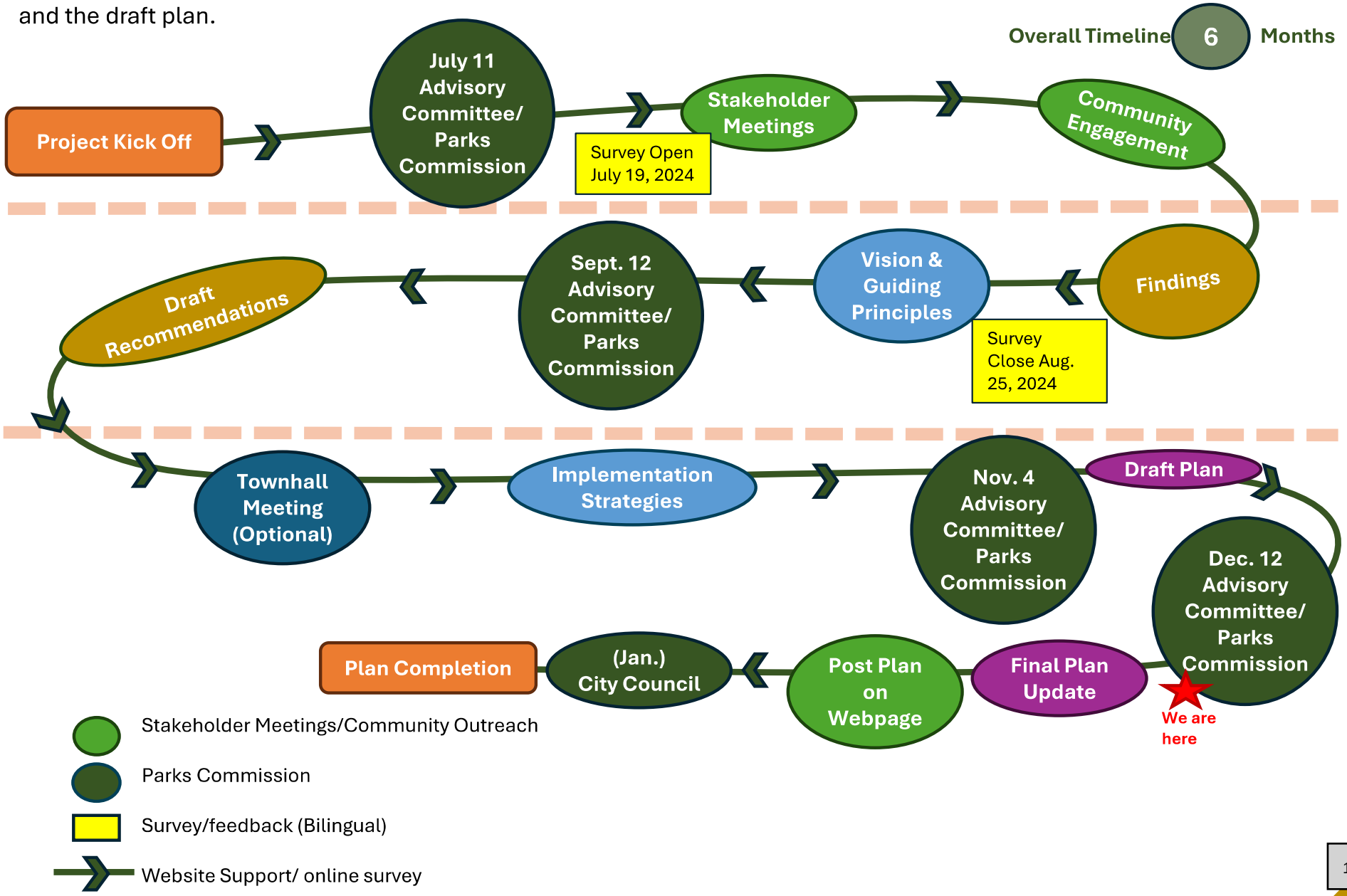
# Introduction

## Schedule

The 2024 Master Park Plan Update was a six (6) month process which included a robust public engagement process. The community provided feedback at numerous milestones of the plan to discuss findings, vision, implementation strategies, and the draft plan.



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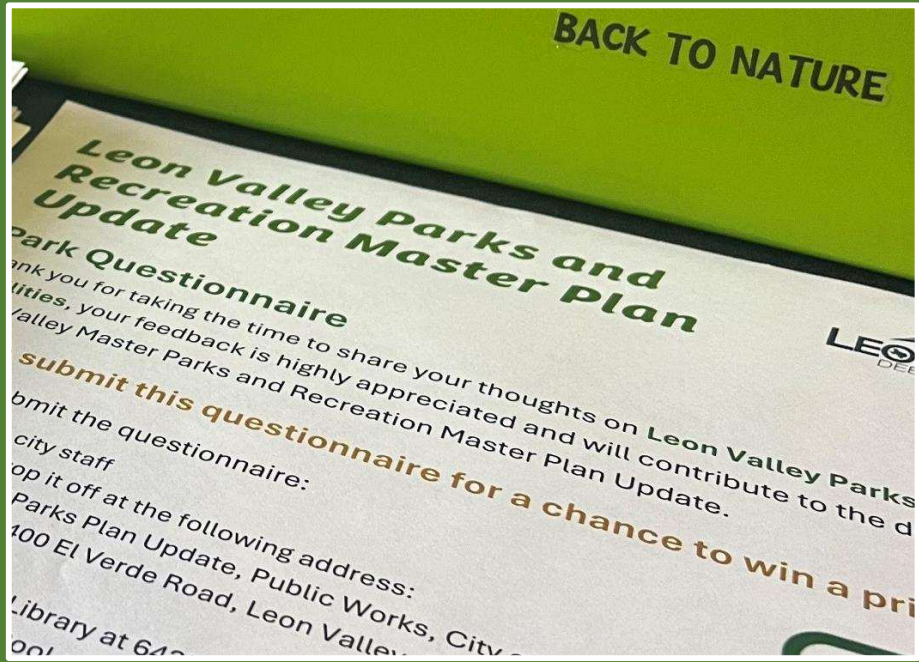
# 2

# Community Collaboration

Community Engagement

Key Takeaways

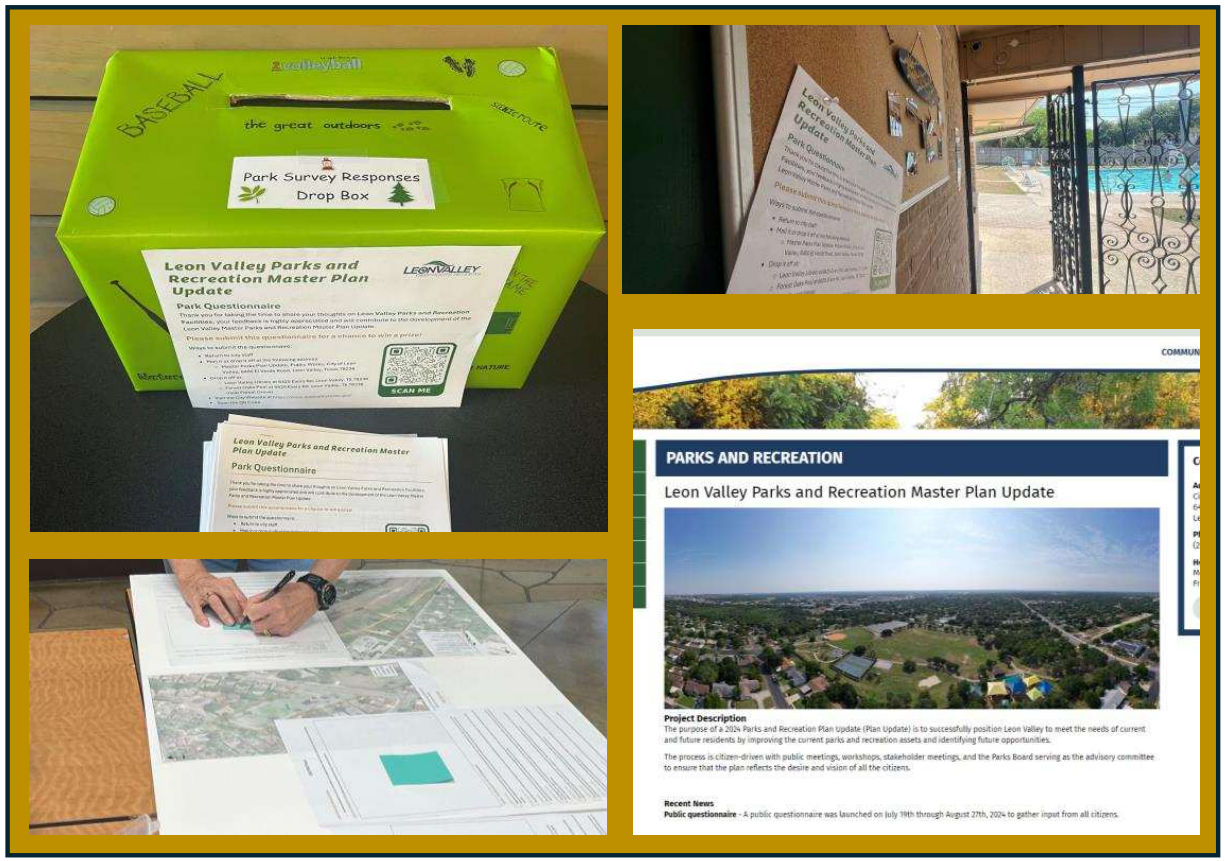


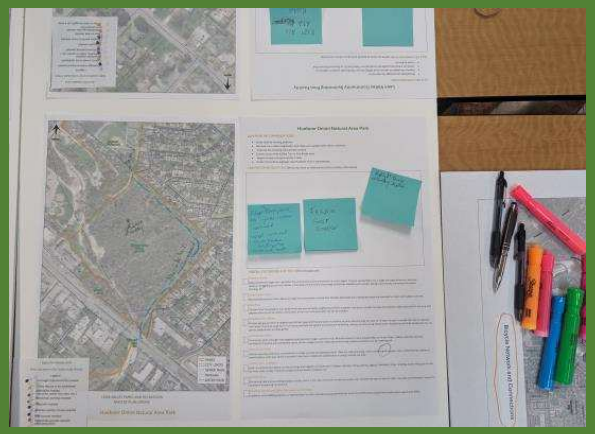
# Community Collaboration

## Community Engagement

It is vital to include people in the decisions that impact their lives. A robust and inclusive public outreach strategy was used to engage all City of Leon Valley residents and stakeholders. To ensure meaningful and inclusive participation a customized approach developed in partnership with City officials and staff. The strategy focused on establishing consensus early in the process. The community engagement program included the three **E's of public involvement: Engage, Educate, and Empower.**

The toolbox included both traditional and high-tech communication tactics, as well as multi-lingual communications as needed.



Advisory Committee meeting #2 exercise

### Toolbox Strategies

- Face-to-face interactions: Regular meetings with the Park Commission that served as the Advisory Committee, and interviewed with stakeholders
- Printed materials: Distributed flyers at city hall, facilities, library
- Website: Set up a dedicated city web page with periodic updates, public meeting agendas and minutes, presentation materials, FAQs, and online forms for public feedback
- Digital methods: Social Media, smart phone apps, bilingual online questionnaire in Spanish

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# Community Collaboration

## Key Takeaways

Summarized below are the key takeaways from the city-wide survey, questionnaire, stakeholders, and the Advisory Committee meetings. Detailed information is included in the appendices.

### Advisory Committee Mtg. #1

**Responses:** 6

**Duration:** July 11th Meeting

- 50% have a dog and/or a kid
- 66% walk less than one (1) mile to the park/s at least once a week
- Trails, climbing wall, dog park, pickleball, and playground are the most desired amenities

### City-Wide Questionnaire

**Responses:** 71

**Duration:** July 19, 2024, - August 25, 2024

- Each household had at least one dog
- 50% had a kid and/or someone to care for
- The parks don't have what they want or need
- 50% live within three (3) miles of a park or trail and travel by car or walk
- Trails, splash pad, green open space, pickleball, and dog park are the most desired amenities

Questionnaire drop box placed in the City Library

### City-Wide Survey

**Responses:** 37

**Duration:** May 2024 – June 30th, 2024 (Conducted by the city)

- ADA accessibility is satisfactory
- Safety, welcoming, and inclusivity are satisfactory
- Raymond Rimkus Park, Hike and Bike Trail, Huebner Onion, Forest Oaks Pool, and the Community Garden are the most used
- Trails, playgrounds, and natural areas are most liked; fitness equipment are least liked
- Splash pad, dog park, and pickle ball courts are the most desirable

### Stakeholder Meetings

**Meetings:** 2

- Continue good maintenance of an existing great park system
- Raymond Rimkus can be a regional park
- Continue the park land dedication in ordinances
- Add a dog park, splash pad, pickleball, skate park, art, events, and improve water infrastructure
- Improve lighting, drainage; add accessible water facilities
- Family-friendly and pocket parks create a higher quality of living
- Connect parks with each other and provide access by buses
- Preserve nature
- Safe and comfortable parks
- Community policing and regulate shared usage of park amenities

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# Community Collaboration

## Key Takeaways - Continued

### Advisory Committee Mtg. #2

**Responses:** 5

**Duration:** September 12th Meeting

- Formulated overall city vision to

  *"Provide exceptional safe, accessible, and well-connected parks and recreation facilities, and preserve and enhance the natural environment for improved quality of life for all."*
- Classified individual parks, open spaces, and recreational facilities and created a vision for each
- Identified recommendations for individual parks, open spaces, and recreational facilities

### Advisory Committee Mtg. #3

**Responses:** 5

**Duration:** November 14th Meeting

- Recommended:
  - Additional landscape requirement along walking paths (Old Mill Park)
  - Minor text revisions
  - Keeping dark night sky provisions in all parks and open space
- Overall, a great report

### City Council Mtg.

**Duration:** January 21st Meeting

- To be added

### Town Hall Meeting (optional)

**Duration:** [date] Meeting

- To be added

Advisory Committee meeting #2

Advisory Committee meeting #2 mobility exercise

Advisory Committee meeting #2 vision exercise

DRAFT



# 3

# 2024 Update

Changes Since 2020
Moving Forward

# 2024 Update

DRAFT

## Changes Since 2020

The goal of the current 2020 Parks, Recreation, Trails, and Open Space Master Plan (2020 Master Park Plan) was to serve as a guide for future improvements and development for parks and recreation. The 2020 Master Park Plan also stated that there is value in periodically updating the plan every few years to evolve with the changes in Leon Valley's parks, recreation, and open space areas.

The changes to the facilities that have occurred since the 2020 Master Park Plan include:

- Closure of The Leon Valley Community Pool
- New green space enhancement, addition, and extension of a trail at Senna 1 & 2 Subdivision
- New trail between Trilogy at Huebner Creek Subdivision and Huebner Onion Natural Area walking trail
- New trail and park connection from the Ridge Park to Seneca Trails Subdivision

## Moving Forward

The 2024 Master Park Plan Update focuses on furthering the objectives of the 2020 Master Park Plan to maintain high-quality amenities, programs, and open green spaces for the community to enjoy. The 2024 Master Park Plan Update addressees the changes in the community and incorporates the desires of the community to provide a roadmap that will guide future decisions, investments, and implementation.

Key factors that guided the 2024 Master Park Plan Update were:

- Community vision
- Community and stakeholder input
- Existing conditions
- Recommendations of the 2020 Master Park Plan
- Changes since 2020 in city and the surroundings

Leon Valley Pool in 2017

Leon Valley Pool in 2024

The Ridge Par

DRAFT



# 4

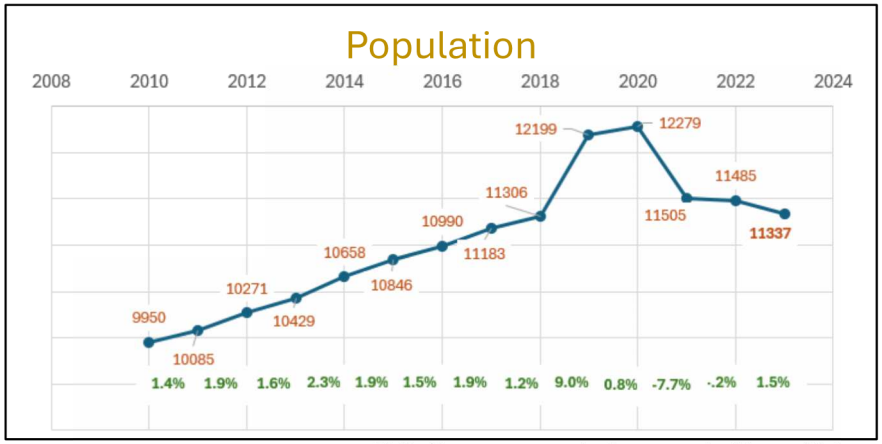
# Current City

Demographic Profile
Land Use & Development
Vacant Parcels
Access & Connectivity
Resiliency & Hazard Mitigation
Economic, Housing & Market Conditions

DRAFT

# Current City

## Demographic Profile



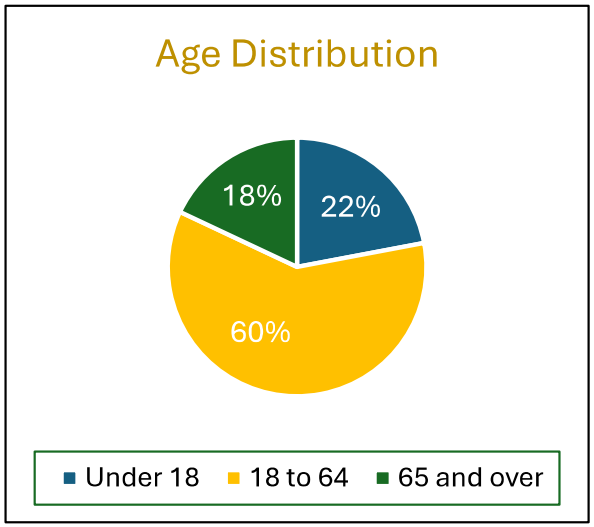

U.S. Census population trend of Leon Valley

The current population, as estimated by the City, is approximately 11,554.

It's estimated that the city will have a 1.25% annual growth. Based on the City's estimate, development of remaining vacant land, and current trends, the 2035 Leon Valley population will be approximately **13,300**. Within the City, the development density of the vacant land will influence the built-out population.

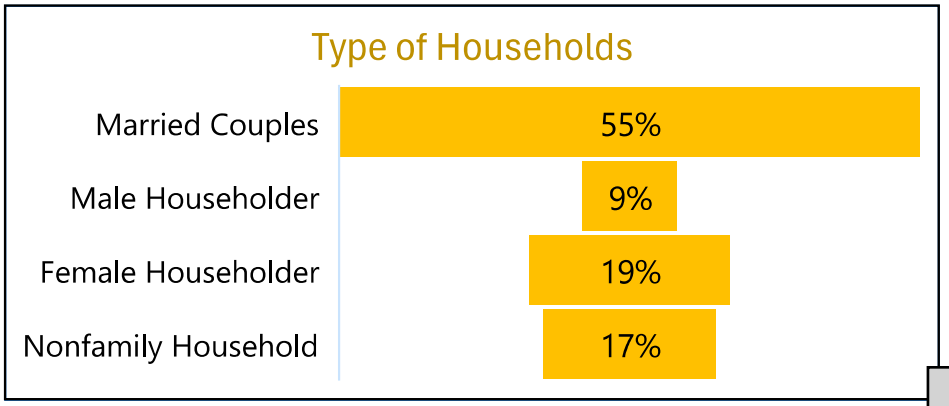
Planned residential development includes:

- Seneca West residential development with 371 units that could add 1200 additional people
- Senna 1 & 2 with a total of 133 units that could be about 425 additional people




Community response results

Leon Valley is a family-oriented community. Majority of the residents of Leon Valley are between the ages 18-64 and majority of the households consist of married couples, as per the U.S. Census.




Community response results

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# Current City

## Land Use and Development

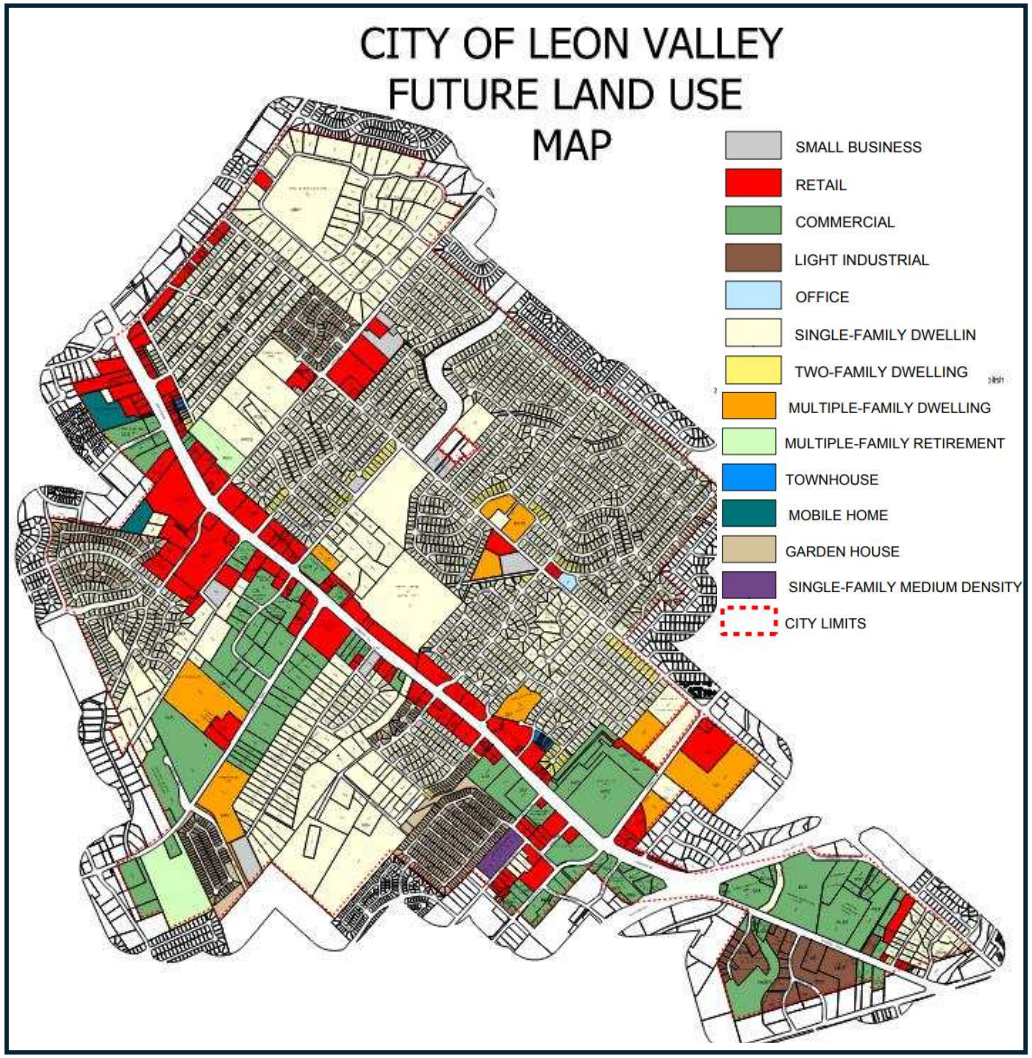
Complimentary land uses adjacent to parks can enhance the use of parks, be beneficial to the community and boost the economy. Residential uses around the park assist in ensuring a steady stream of park users, while compatible uses such as bike shops, ice cream shops, and alike provide services to the park user.

Existing Uses

Majority of the land use is single-family residential. Some multi-family uses are interspersed throughout the city. Retail or commercial uses are located along the main corridors (Bandera Rd. and Grissom Rd.). Parks constitute about 3.8% of the city.

The city adopted a Comprehensive Master Plan in 2018. One of the recommendations of the plan was to:

- Preserve existing natural areas in Leon Valley; maintain utility provisions, such as natural gas; develop water and sewer extensions; and sustain community amenities, such as pools, trails, and parkland.




Source: Leon Valley 2018 Comprehensive Plan

Development Currently Underway or Proposed:

| Proposed Location | Proposed Development Projects |
|---|---|
| South of Grissom Rd. and abutting the city boundary | Seneca West Phase 1 (166 SF lot subdivision), Phase 2 (205 SF lot under contract and pending CC decision to zone change to PDD) |

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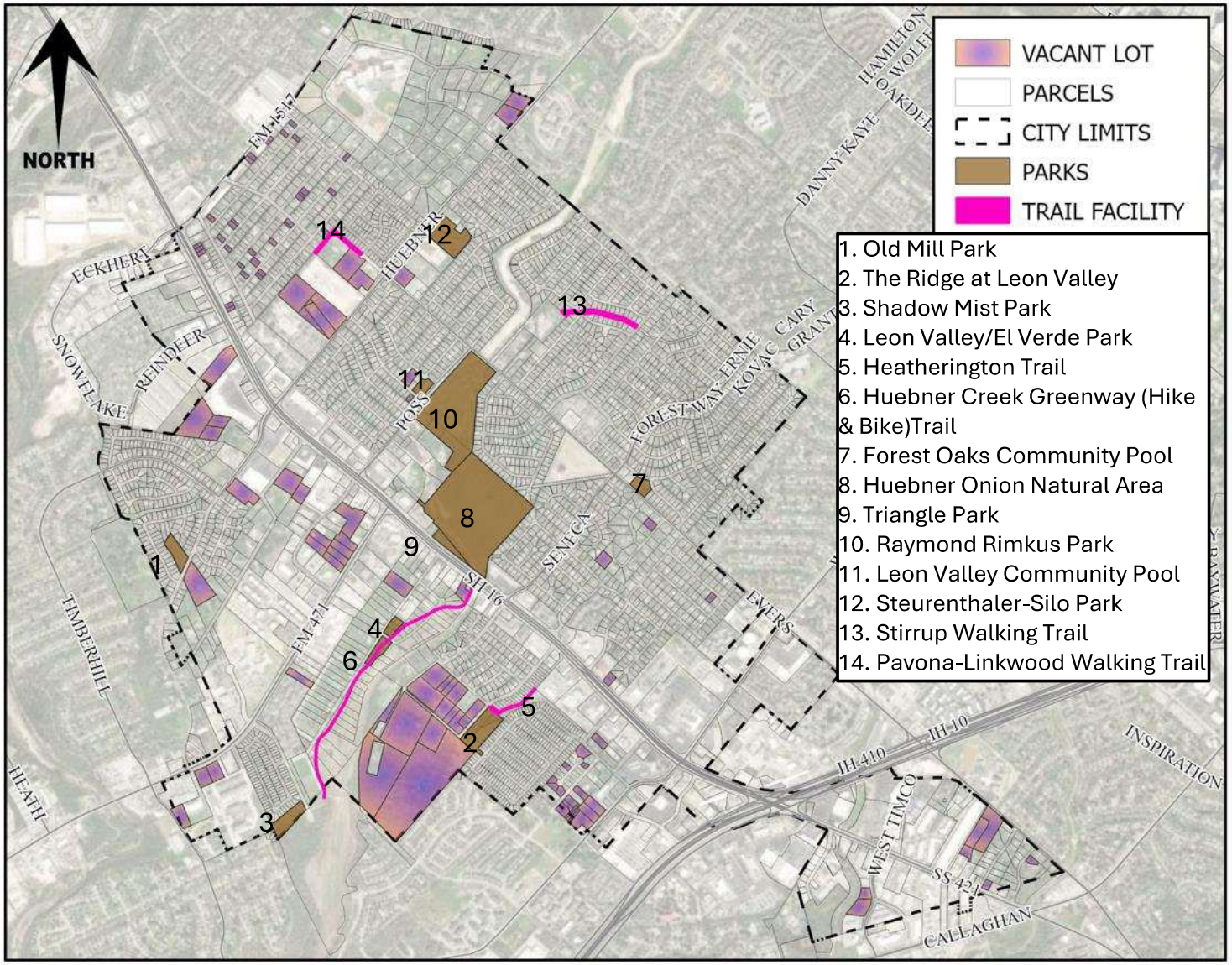
# Current City

## Vacant Parcels

Approximately 144 acres or 6.6% of the City (out of 2,180 acres in Leon Valley) is vacant. Majority of vacant lots were zoned retail (B-2), commercial (B-3), and single-family (R-1), as per the city's 2018 zoning map. Where vacant land exists near a park or trail, it is advantageous to develop a complimentary land use or expand the green space. In Leon Valley, except for The Ridge at Leon Valley, most of the land around the parks and trails is developed.



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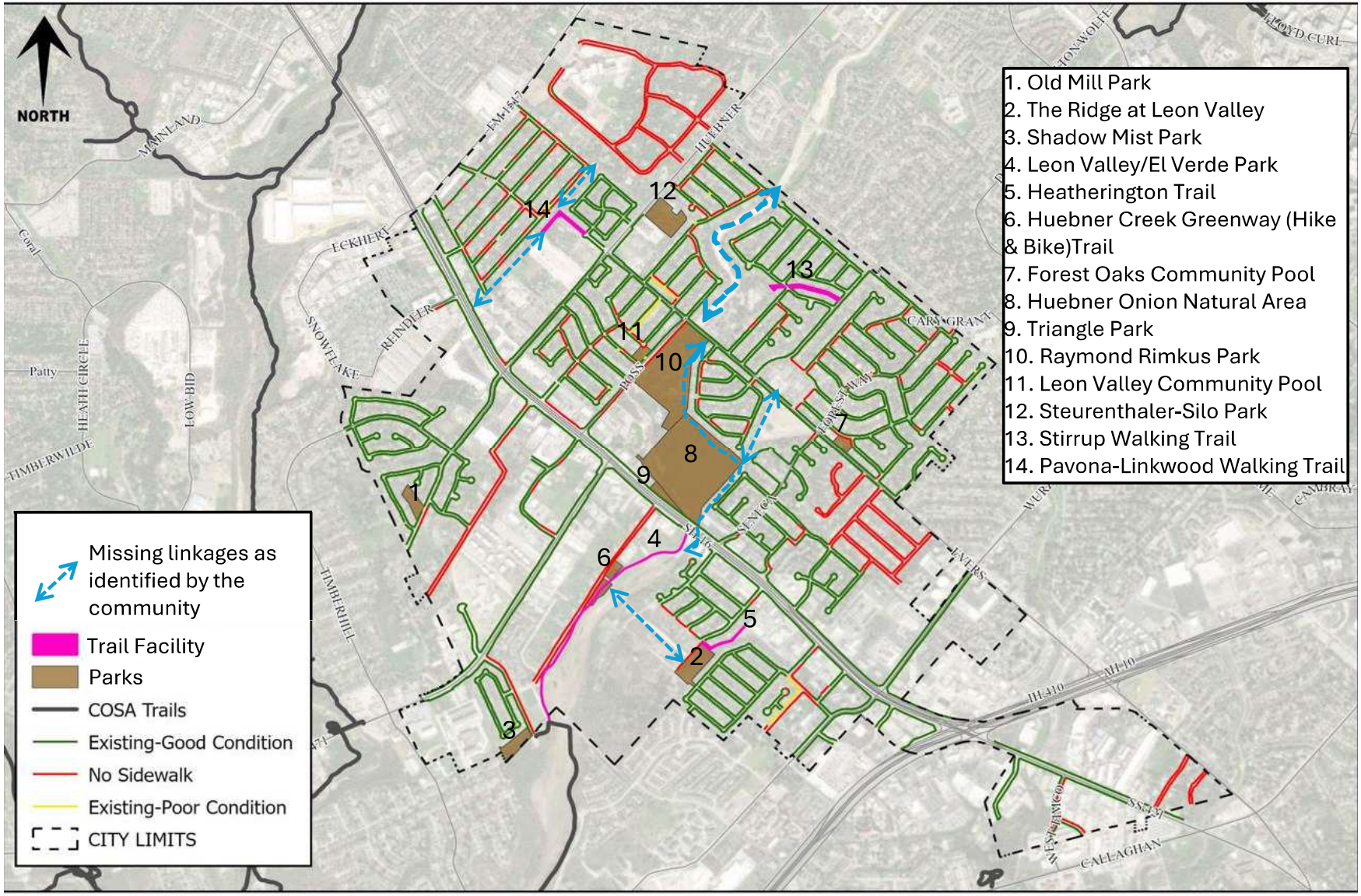
# Current City

## Access and Connectivity

A community with high pedestrian and bike connectivity to a well thought out park system generally results in a higher-quality of life, enhanced home values, and increased economical opportunities. With parks and trails located within half a mile radius, there is an opportunity to enhance connectivity and access to all parks and trails, and to the regional network. Identifying gaps and poor sidewalk conditions are high priorities for future improvements.




Map showing existing and missing sidewalks and their conditions

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# Current City

## Resiliency and Hazard Mitigation - Drainage

Building and protecting parks, open spaces, and recreational facilities entail foreseeing any natural hazards and ensuring that these areas are protected and resilient. Heat and drainage issues are the primary concerns that need to be addressed.

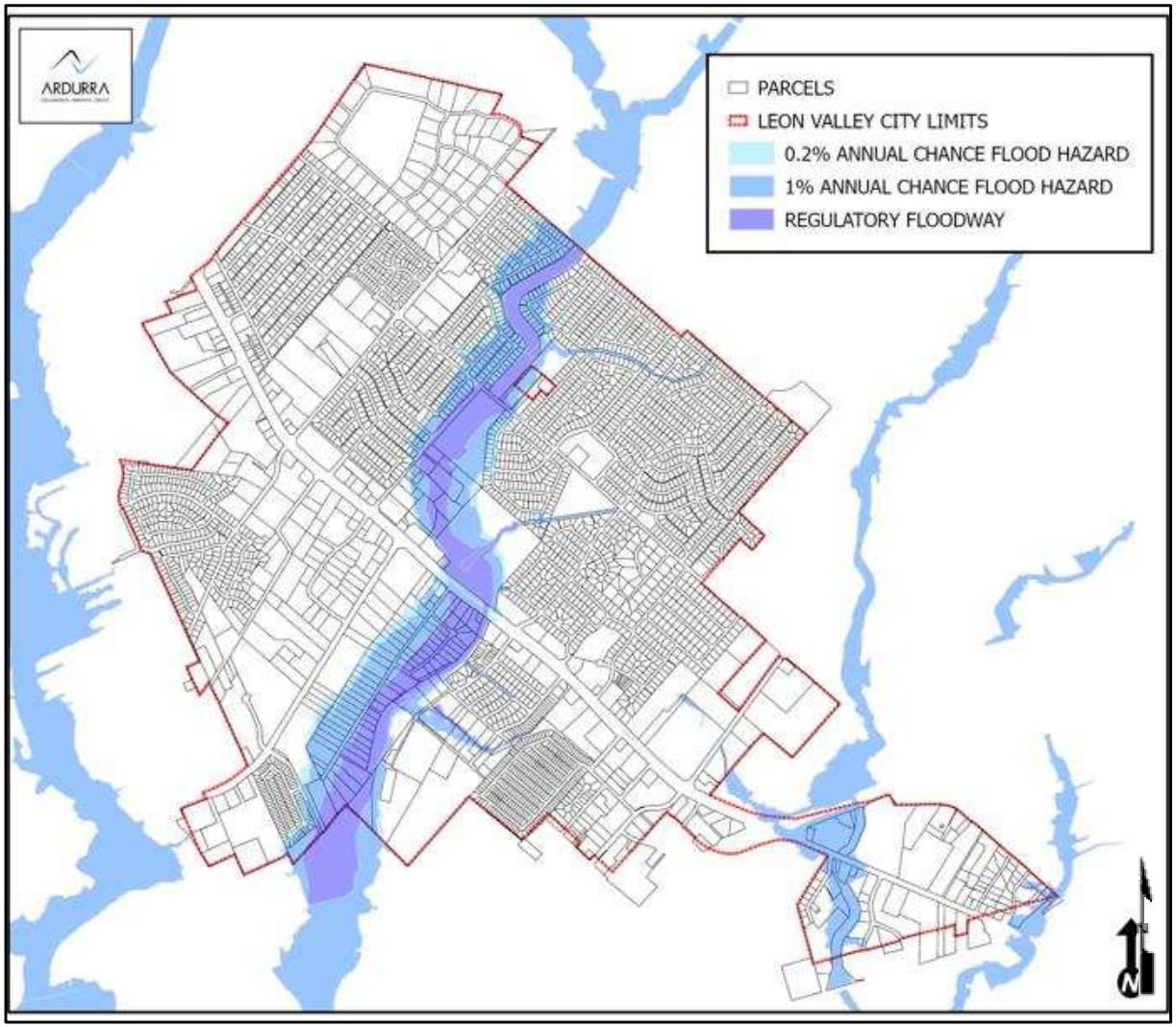
**2020 Master Park Plan**

The drainage improvements identified in the 2020 Master Park Plan were to:

- Protect natural watersheds and be aware of wildlife habitat, original landscapes, wetlands, natural drainage areas, and forestry in need of conservation.
- Adhere to Stormwater Best Management Practices (BMP's) and increase public education on stormwater.
- Partner with agencies to monitor water quality and reverse scouring or erosion.

**2024 Opportunities:**

- Complete assessments on each park and it's surrounding neighborhoods to determine the size of detention needed, then use multi-use park facilities to address detention deficiencies through a combination of underground and surface detention designs.
- Improve drainage in Raymond Rimkus




100-year flood plain and high-risk flood areas in Leon Valley and the region

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# Current City

## Resiliency and Hazard Mitigation - Heat

Urban heat is another threat facing communities across the region, which will be exacerbated by the twin impacts of climate change and increased urban development. High growth communities are at higher risk of extreme heat due to higher levels of development and reducing green space.

### Causes of Urban Heat Island

Urban heat island can be attributed to a variety of factors, such as:

1. Heat Absorbing (Low Albedo) Materials
2. Paved and Impermeable Surfaces
3. Thermal Mass (Heat Storage in Buildings)
4. Dark Surfaces (Heat Absorption)
5. Lack of Vegetation
6. Climate Change
7. Increased Use of Air Conditioner
8. Urban Canopy
9. Wind Blocking
10. Air Pollutants
11. Human Gathering (Emission of CO2)

### Effects of Urban Heat Island

Some of the ways that it affects residents, and the city are.

1. Increased Energy Consumption
2. Elevated Greenhouse Gas Emissions and Air Pollution
3. Poses Danger to Aquatic Systems
4. Discomfort and Danger to Human Health
5. Secondary Impacts on Weather and Climate
6. Impacts on Animal

Example of a green parking lot

### Solutions to Urban Heat Island

1. Use of Light-colored Concrete and White Roofs
2. Green Roofs and Vegetation Cover
3. Planting Trees in Cities
4. Shade Structures
5. Water Features
6. Green Parking Lots
7. Implementation and Sensitization of Heat Reduction Policies and Rules

Source://www.heat.gov/datasets/4f6d72903c9741a6a6ee6349f5393572/about

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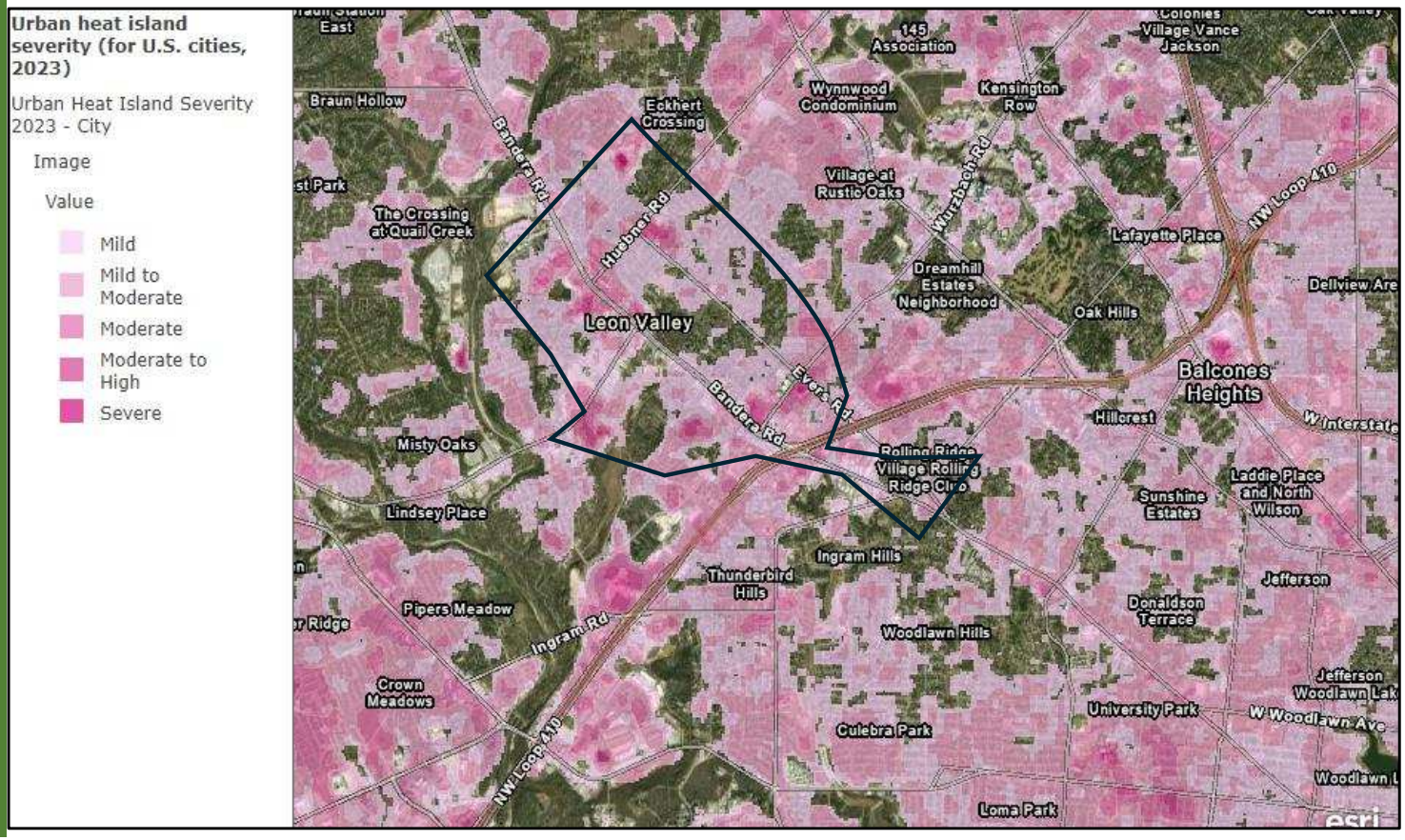
# Current City

## Resiliency and Hazard Mitigation – Heat - Continued

The map below shows temperatures that residents must endure in their daily life. Darker colors indicate higher heat. As indicated in the map there are areas in the City that experience moderate to severe temperatures. The usage of parks, trails, and other outdoor recreational facilities in the city, as indicated by the community input, is negatively affected by lack of trees and shade.

Federal statistics over a 30-year period show extreme heat is the leading cause of weather-related deaths in the United States. Extreme heat exacerbated by urban heat islands can lead to increased respiratory difficulties, heat exhaustion, and heat stroke. These heat impacts significantly affect the most vulnerable—children, the elderly, and those with preexisting conditions.

Source; Urban Heat Island Severity for U.S. cities - 2019 | HEAT.gov - National Integrated Heat Health Information System




Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community | Esri, HERE, Garmin, USGS, EPA, NPS | Esri, HERE, NPS | Texas Parks & Wildlife, CONANP, Esri, TomTom, Garmin, Foursquare, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

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# Current City

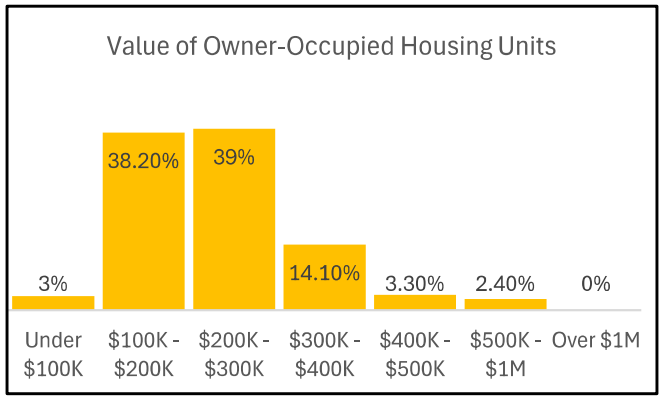
## Economic, Housing, Income, and Market Conditions

City demographics provide information on the likely users of parks, trails, and open spaces. By analyzing demographic information, such as age, income, and ethnicity, the City can identify disparities in park access and usage among different populations. This data-driven insight helps in developing targeted initiatives and programs that cater to specific communities and their needs.

| | Leon Valley | Nation | Difference of Leon Valley |
|---|---|---|---|
| **Median Household Income *** | $58,784 | $74,580 | -$15,796 |
| **Persons in Poverty** | 11.3% | 11.5% | -.2% |

*(2018-2022, in 2022 dollars)*
*Source: U.S. Census Bureau*

The median household income in Leon Vally is almost $15,000 less that that of the nation, and the City has lesser number of people living in poverty. Almost 80% of the homes are under 300K, with the median value being $215,800.




NRPA found that living next to a park can boost home values by 8% to 20%, depending on park size and amenities. NRPA found that all income levels are in favor of using government fundings for their local park and recreational agency.

Parks provide intrinsic environmental, aesthetic, and recreation benefits to our cities. They are also a source of positive economic benefits.

#1.
Real property values are positively affected.
#2.
Municipal revenues are increased.
#3.
Affluent retirees are attracted and retained.
#4.
Knowledgeable workers and talent are attracted to live and work.
#5.
Homebuyers are attracted to purchase homes

*Source: American Planning Association: How Cities Use Parks for Economic Development*
*City Parks Forum Briefing Papers 3*
*By Megan Lewis, AICP*

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# 5

# Community Input

Park & Recreation Usage
Park Programs & Facilities
Mobility & Transportation
Pedestrian & Bike Connectivity
Evaluation of Facilities

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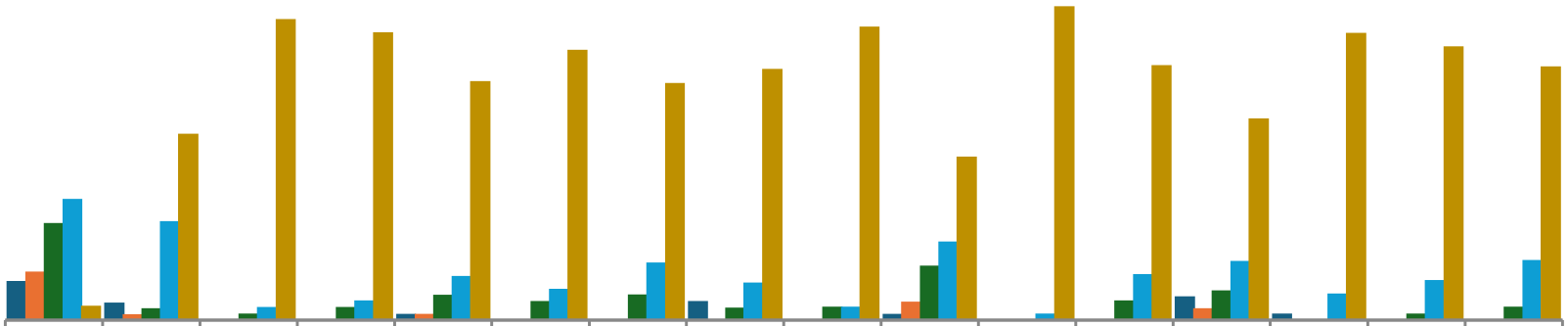
# Community Input

## Park and Recreation Usage

**Raymond Rimkus Park, Huebner-Onion Park, and Forest Oaks Pool are the most known and daily used parks and facilities.**

Other than Raymond Rimkus Park, the parks used once a week were, Huebner Creek Greenway, Forest Oaks Community Pool, and Steruenthaler Silo Park.

### Parks and Recreation Facility Usage



| | Raymond Rimkus Park | Huebner-Onion Natural Area Park | Hetherington Trail | Triangle Park Reserve | Steurenthaler-Silo Park | Shadow Mist Park | Old Mill Park | The Ridge at Leon Valley Park | Shadow Mist Park | Huebner Creek Greenway Trail | Leon Valley Ranches | Stirrup Lane Trail | Forest Oaks Community Pool | Linkwood Addition Povona Trail | Northwest Little League Softball Field (Private) | Poss Road Skating Rink (Private) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Daily | 12.12% | 5.45% | 0.00% | 0.00% | 1.96% | 0.00% | 0.00% | 5.88% | 0.00% | 1.89% | 0.00% | 0.00% | 7.41% | 2.08% | 0.00% | 0.00% |
| Once a Week | 15.15% | 1.82% | 0.00% | 0.00% | 1.96% | 0.00% | 0.00% | 0.00% | 0.00% | 5.66% | 0.00% | 0.00% | 3.70% | 0.00% | 0.00% | 0.00% |
| Few Times a Month | 30.30% | 3.64% | 2.04% | 4.08% | 7.84% | 5.88% | 8.00% | 3.92% | 4.17% | 16.98% | 0.00% | 6.12% | 9.26% | 0.00% | 2.08% | 4.17% |
| Few times a Year | 37.88% | 30.91% | 4.08% | 6.12% | 13.73% | 9.80% | 18.00% | 11.76% | 4.17% | 24.53% | 2.04% | 14.29% | 18.52% | 8.33% | 12.50% | 18.75% |
| Not at All | 4.55% | 58.18% | 93.88% | 89.80% | 74.51% | 84.31% | 74.00% | 78.43% | 91.67% | 50.94% | 97.96% | 79.59% | 62.96% | 89.58% | 85.42% | 79.17% |

Daily  Once a Week  Few Times a Month  Few times a Year  Not at All

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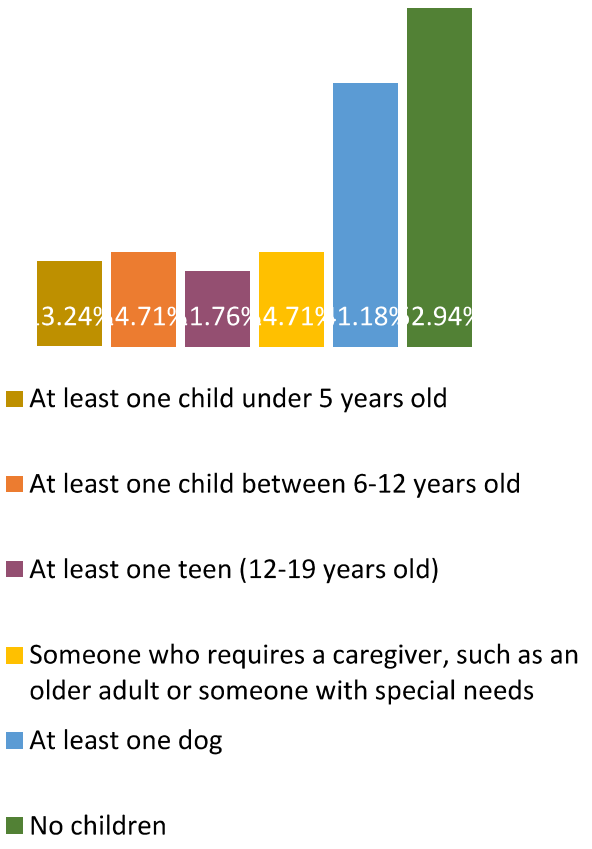
# Community Input

## Park Programs and Facilities

**Majority of households had at least one child and/or a dog and no children.**
Programs are specific activities that encourages the community to visit the park, such as, a community center class, exercise groups, and age specific activities (seniors, children, and teenagers). Facilities are accessory to a park or program such as restrooms, water amenity, or a physical structure such as a playground. Understanding what prevents someone from using a park helps to prioritize park programs and facilities.

### Type of Households




### What Prevents the Community From Using the Park

## Recommendations

- Amenities for seniors
- Facilities for dogs
- Facilities for kids
- Facilities for special needs (ADA)
- Add facilities that are needed/desired
- New events
- Advertise/spread word about existing events
- Access by bike/walk
- Increase safety designs – walkability, lighting where appropriate, landscaping

Dog friendly amenities

Recreational opportunities for adult

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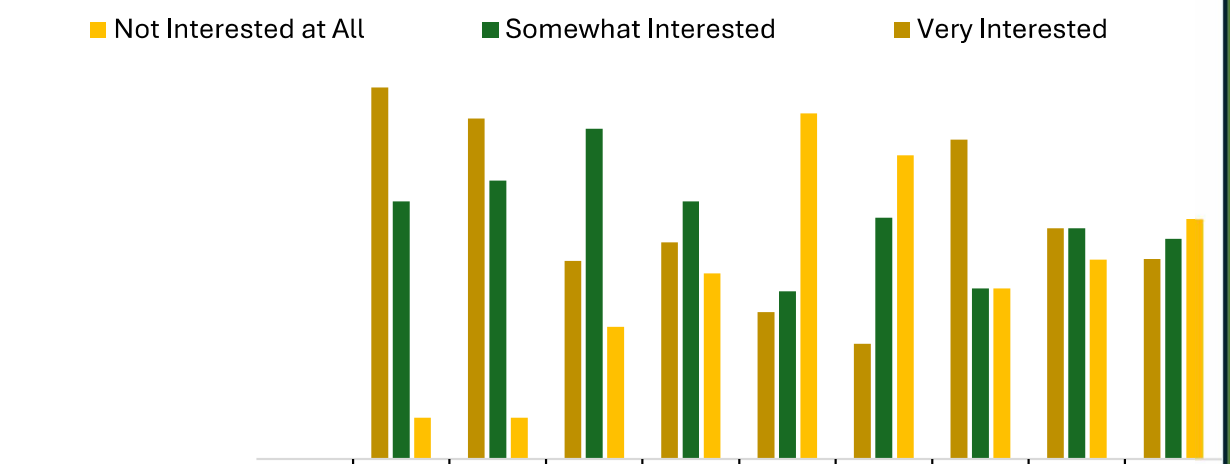
# Community Input

## Park Programs and Facilities – Continued

**Trails were the most desired.**

Green multi-use open space, a splash pad, and a pool were the next three desired features throughout the parks. A skatepark and a climbing wall were least desired.

Other recommended amenities included park facilities, recreational features, and programs:




| | Other | Trails | Green Open Space | Playground | Pool | Skate park | Climbing wall | Splash pad | Pickleball court | Dog Park |
|---|---|---|---|---|---|---|---|---|---|---|
| Not Interested at All | | 6.25% | 6.25% | 20.00% | 28.13% | 52.38% | 46.03% | 25.81% | 30.16% | 36.36% |
| Somewhat Interested | | 39.06% | 42.19% | 50.00% | 39.06% | 25.40% | 36.51% | 25.81% | 34.92% | 33.33% |
| Very Interested | | 56.25% | 51.56% | 30.00% | 32.81% | 22.22% | 17.46% | 48.39% | 34.92% | 30.30% |

Splash pad and amenities for children

Trails – the most desired amenity in Leon Valley

Open green space

# Community Input

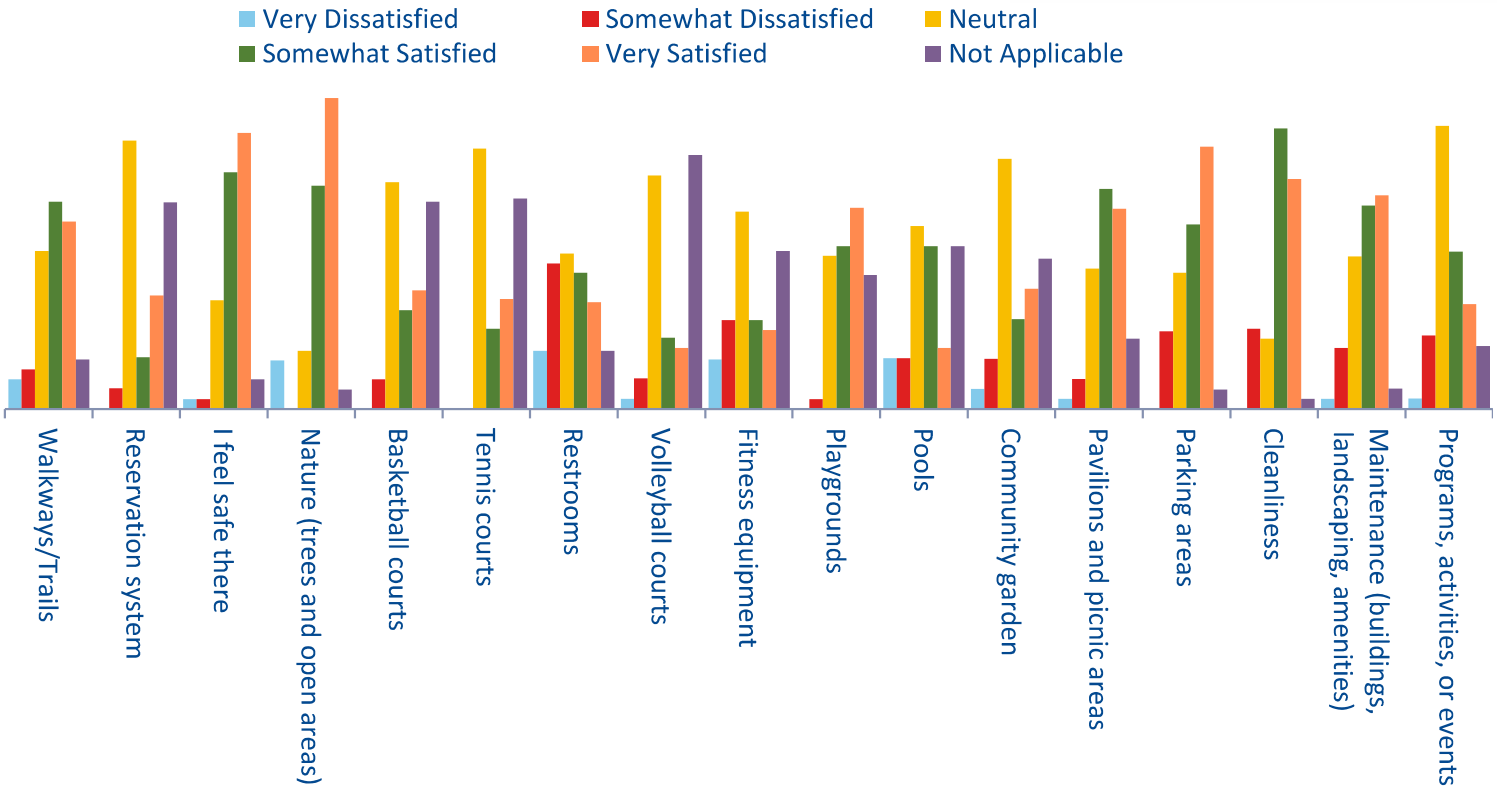
## Park Programs and Facilities - Continued

**The majority felt the most satisfied with the city's nature, safety, and parking areas.**

There can be improvements to the somewhat dissatisfied amenities such as restrooms, cleanliness, fitness equipment, and programs/activities/events.

Leon Valley pool (left), basketball court & empty lot parking lot

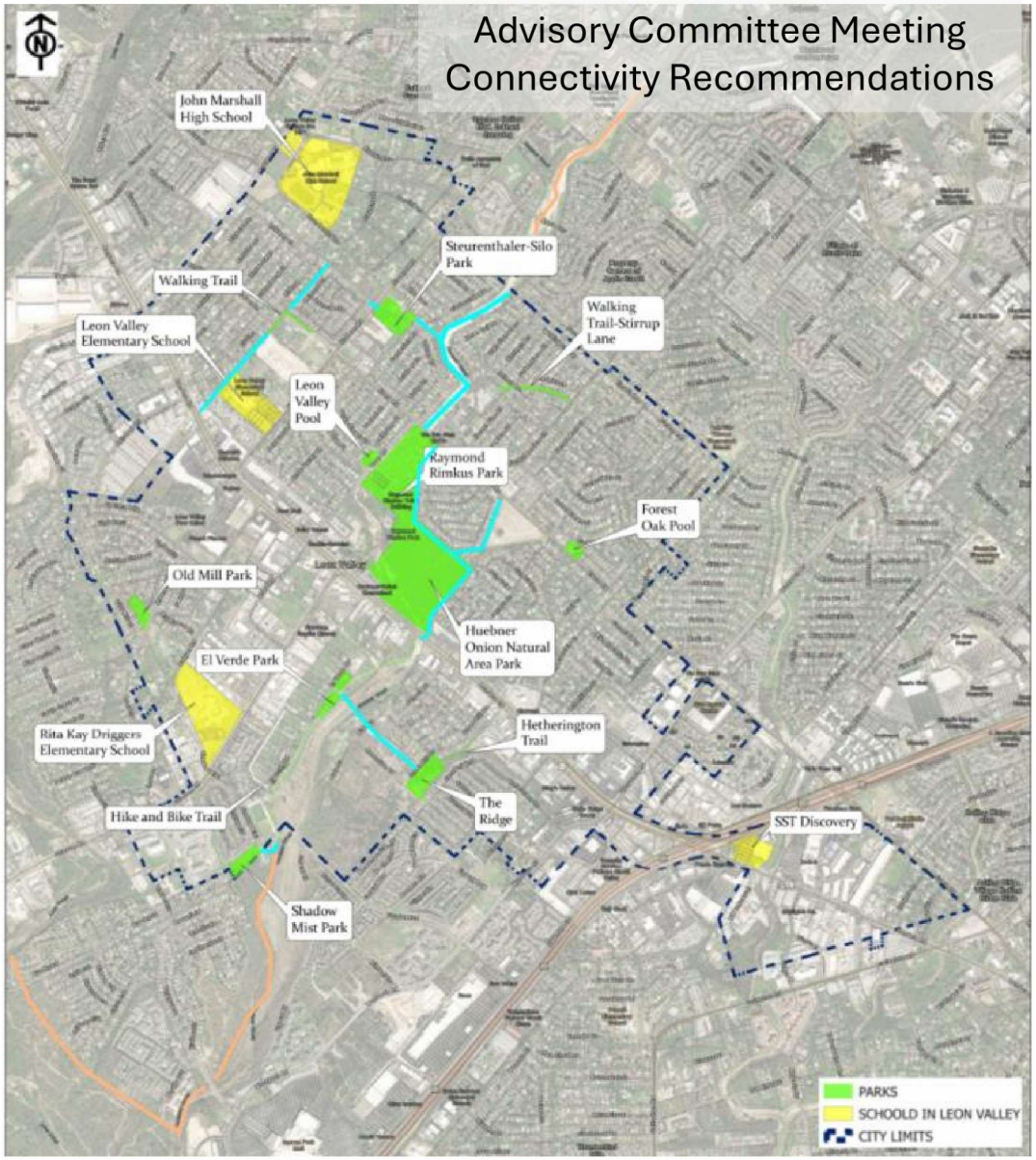
### City wide - how do you feel about the following?



# Community Input

## Pedestrian & Bike Connectivity

**Parks, trails, and open spaces add value to neighborhoods and the community.** Ease of access to and from each of these areas encourages additional usage, provides safe routes from point A to point B, and promotes healthier lifestyles.



Possible trail (blue) from The Ridge to park network

### Identified desired connections

1. Walking Trail/Pavona-LinkWood to the residences through the alley way to connect with new Senna Subdivision, Leon Valley Elementary School, and to Bandera Road
2. Pedestrian cross over Huebner Road needed at Pavona Ridge Rd. toSteurenthaler-Silo Park
3. Raymond Rimkus Park to the north up to San Antonio trails and south through Huebner Onion Park
4. The Ridge Park and El Verde Park
5. Shadow Mist Park and Greenway/Walk & Bike Trail

*(blue are missing links and orange is existing or to be constructed)

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# Community Input

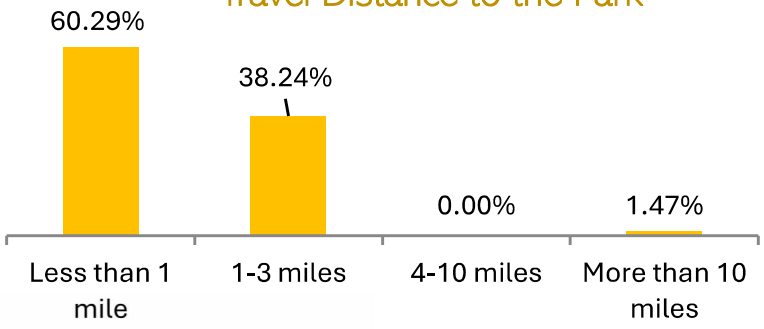
## Mobility and Transportation

The mode of transportation to and from the parks helps to prioritize connectivity to the parks via walking, driving, or rolling on a wheelchair. Connection projects can be sidewalks, railing, trails, roadway improvements, and bike lanes.

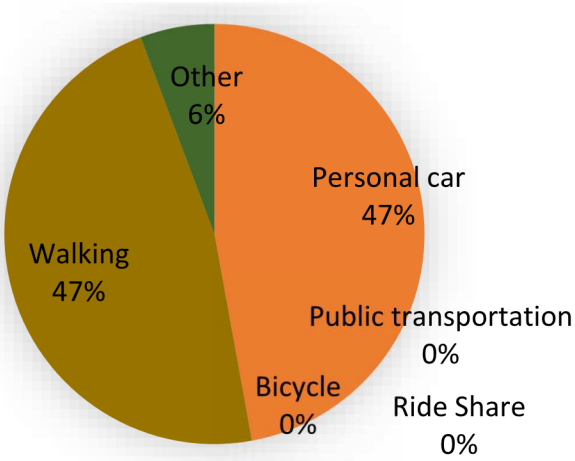
**More than half of the users of parks and facilities walk or drive and lived less than one (1) mile away.**

Majority of the park (98.5%) users lived within three (3) miles of a park or facility . None of the respondents used public transportation, bicycle, or ride share to access the parks.

### Travel Distance to the Park




### Common Mode of Transportation




Other responses of modes of transportation:

- Personal car, bicycle or walking
- Car and walking
- Walk or car
- Don't go

ADA curbs for all to access

Pedestrian access to The Ridge

Add park signage

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# 6

# Evaluation of Facilities

Standards
Current Facilities
Current Amenities
NRPA & Current System - Assessment
Proposed Projects

# Evaluation of Facilities

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## Standards

National Recreation and Park Association (NRPA) provides guidelines and data for cities and park and recreation professionals to identify the best practices to optimally serve their communities.

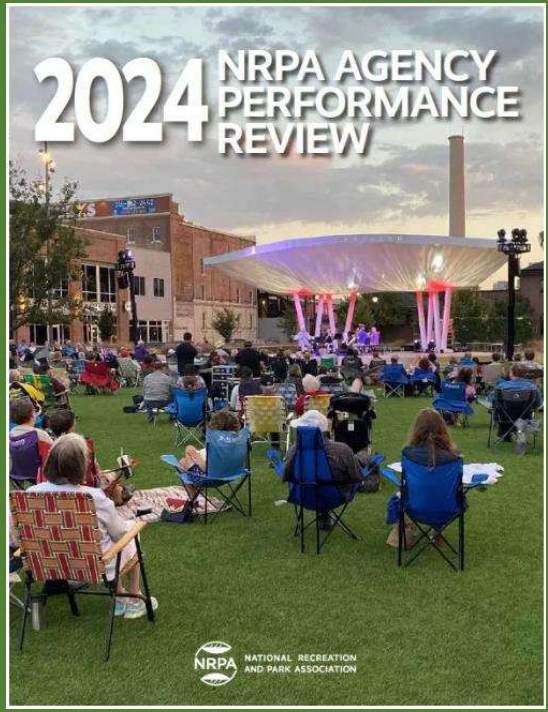
**NRPA Park Metrics** is the most comprehensive source of benchmarks and insights for park and recreation agencies and includes passive and reactive recreational sports.

While the NRPA provides definitions, recommended standards, and guidelines, it also acknowledges that each community is unique in terms of geographical, cultural and socioeconomic make-up.

The comparison table beginning on page 34 evaluates the current facilities based on NRPA guidelines and identifies the deficiencies. This can serve as a guide for the city to plan for the future needs of the community

NRPA NATIONAL RECREATION AND PARK ASSOCIATION

ww.nrpa.com



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# Evaluation of Facilities

## Current Facilities

| Facilities | Hetherington Trail | Leon Valley Ranches Park | Hike & Bike Trail | The Ridge at Leon Valley Park | Forest Oaks Pool | Linkwood / Pavona Trail | Stirrup Lane Trail | Steurenthaler-Silo Park | Leon Valley Pool | Raymond Rimkus Park | Huebner Onion Natural Area Park | Old Mill Park | Shadow Mist | Triangle Park | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Acres | .43 | 3.33 | 1.02 | 4.67 | 1.34 | .86 | 1.27 | 5.24 | 1.14 | 24 | 36.51 | 2.09 | 2.74 | 1.47 | **85.15** |
| Playgrounds or play structures | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | - | 2 | 0 | 1 | 0 | 0 | **5** |
| Diamond fields | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 1 | 0 | 0 | 0 | 0 | **1** |
| Basketball courts, standalone | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | - | 2 | 0 | 0 | 0 | 0 | **3** |
| Rectangular fields | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 2 | 0 | 0 | 0 | 0 | **2** |
| Tennis courts | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | - | 2 | 0 | 0 | 0 | 0 | **3** |
| Dog Parks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Tot lots | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Community gardens | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 1 | 0 | 0 | 0 | 0 | **1** |
| Swimming pools (w/or w/out concessions) | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **1** |
| Skateboard parks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Multiuse courts – basketball, volleyball, etc. | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Pickleball | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Multiuse courts – tennis, pickleball | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| 18-hole golf courses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |

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# Evaluation of Facilities

## Current Facilities - Continued

| Facilities | Hetherington Trail | Leon Valley Ranches Park | Hike & Bike Trail | The Ridge at Leon Valley Park | Forest Oaks Pool | Linkwood / Pavona Trail | Stirrup Lane Trail | Steurenthaler-Silo Park | Leon Valley Pool | Raymond Rimkus Park | Huebner Onion Natural Area Park | Old Mill Park | Shadow Mist | Triangle Park | Total |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Acres | .43 | 3.33 | 1.02 | 4.67 | 1.34 | .86 | 1.27 | 4.28 | 1.14 | 24 | 36.51 | 2.09 | 2.74 | 1.47 | **85.15** |
| Driving range stations | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Synthetic rectangular fields | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Volleyball courts, standalone | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Splash pads, spray grounds, or spray showers | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Fitness zones/Exercise stations | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | - | 0 | 0 | 0 | 0 | 0 | **3** |
| Disc golf courses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Ice rinks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Walking loops/Running tracks | 0 | 0 | 1 | 1 | 0 | 1 | 1 | 1 | - | 1 | 0 | 1 | 0 | 0 | **7** |
| Nine-hole golf courses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Racquetball/handball/squash courts | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Waterparks | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |

# Evaluation of Facilities

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## Current Amenities

| Amenities | Hetherington Trail | Leon Valley Ranches Park | Hike & Bike Trail | The Ridge at Leon Valley Park | Forest Oaks Pool | Linkwood / Pavona Trail | Stirrup Lane Trail | Steurenthaler-Silo Park | Leon Valley Pool | Raymond Rimkus Park | Huebner Onion Natural Area Park | Old Mill Park | Shadow Mist | Triangle Park | Leon Valley Total Amenities |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Pavilion | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | - | 2 | 0 | 1 | 0 | 0 | **5** |
| Bench | 0 | 1 | 1 | 0 | 0 | 1 | 2 | 7 | - | 28 | 0 | 5 | 0 | 0 | **30** |
| Mini Library | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | 0 | **0** |
| Restroom | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | - | 2 | 0 | 0 | 0 | 0 | **3** |
| Harmony Park | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | **1** |
| Water Fountains | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | - | 3 | 0 | 0 | 0 | 0 | **5** |

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# Evaluation of Facilities

## NRPA and Current System - Assessment

As a result of over 400 new residential units there will be growth in Leon Valley, in addition to the regional growth overlapping into Leon Valley.

| Leon Valley Facilities Current and Future Needs | Current Facilities | Median Number of Residents per Outdoor Facility | Leon Valley Total Facilities Needed Based on Population | |
|---|---|---|---|---|
| | | Population Less than 20,000 | 2024<br>Population of ~11,554 | 2035<br>Population of ~13,300 |
| Playgrounds or play structures | 5 | 1,990 | 6 | 7 |
| Diamond fields | 1 | 1,833 | 6 | 7 |
| Basketball courts, standalone | 3 | 4,366 | 3 | 3 |
| Rectangular fields | 1 | 2,493 | 5 | 5 |
| Tennis courts | 3 | 3,074 | 4 | 4 |
| Dog Parks | 0 | 10,327 | 1 | 1 |
| Tot lots | 0 | 5,323 | 2 | 3 |
| Community gardens | 1 | 8,800 | 1 | 2 |
| Swimming pools (w/or w/out concessions) | 1 | 9,500 | 1 | 1 |
| Skateboard parks | 0 | 11,284 | 1 | 1 |
| Multiuse courts – basketball, volleyball, etc. | 0 | 5,248 | 2 | 3 |
| Pickleball | 0 | 3,390 | 3 | 4 |
| Multiuse courts – tennis, pickleball | 0 | 4,634 | 2 | 3 |
| 18-hole golf courses | 0 | 9,626 | 1 | 1 |
| Driving range stations | 0 | 2,122 | 5 | 6 |
| Synthetic rectangular fields | 0 | 11,284 | 1 | 1 |
| Volleyball courts, standalone | 0 | 9,250 | 1 | 1 |
| Splash pads, spray grounds, or spray showers | 0 | 12,756 | 1 | 1 |
| Fitness zones/Exercise stations | 1 | 8,233 | 1 | 2 |
| Disc golf courses | 0 | 11,079 | 1 | 1 |
| Ice rinks | 0 | 8,015 | 1 | 2 |
| Walking loops/Running tracks | 7 | 5,459 | 2 | 2 |
| Nine-hole golf courses | 0 | 17,750 | 1 | 1 |
| Racquetball/handball/squash courts | 0 | 13,350 | 1 | 1 |
| Waterparks | 0 | 17,813 | 1 | 1 |

# Evaluation of Facilities

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## Proposed Projects

### City-wide Projects

| Proposed Location | Proposed Amenity Project |
|---|---|
| Four (4) parks | Nonverbal communications signage in four (4) parks. Funded by Channing Joy Grant Foundation |
| Senna 1 & 2 Subdivision | New green space enhancement, addition, and extension of a trail at Senna 1 & 2 Subdivision |
| Huebner Creek Subdivision | New trail between Trilogy at Huebner Creek Subdivision and Huebner Onion Natural Area walking trail |
| Seneca Trails Subdivision | New trail and park connection from the Ridge Park to Seneca Trails Subdivision |

### Specific Projects

| Existing Park | Possible Proposed Projects |
|---|---|
| Shadow Mist Park | Skate Park & Parking Lot |
| Old Mill Park | None |
| Huebner Onion Natural Area Park | Add a walking trail in the park and connect it to the city-wide Hike & Bike Trail and the Trilogy Subdivision |
| Raymond Rimkus Park | None |
| Leon Valley Pool | TBD |
| Steurenthaler-Silo Park | None |
| Stirrup Lane Trail | None |
| Linkwood / Pavona Trail | Connect to adjacent subdivision |
| Forest Oaks Pool | Pavilion, Flagstone Patio, Outdoor Shower, Lifeguard Station, Single Shade Canopies |
| The Ridge at Leon Valley Park | Trail to Huebner Creek |
| Hike & Bike Trail | Connect through Huebner Onion and Evers Rd (Seg 2) |
| Leon Valley Ranches/El Verde Park | Dog Park/ Parking Lot, Pavilion, & Playground |
| Hetherington Trail | Trail to connect to Ridge Park |

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# 7

# Certification, Standards, and Policies

Certification by the Commission for Accreditation of Park and Recreation Agencies (CAPRA)
Crime Prevention Through Environmental Design (CPTED)
Envision
AARP Walk Audit Tool Kit
Policy

DRAFT

# Certification, Standards, & Policies

## Certification by the Commission for Accreditation of Park and Recreation Agencies (CAPRA)

CAPRA, is the only national certification for park and recreation agencies in the United States. CAPRA accreditation is a measure of agency's overall quality of operation, management, and service to the community.

According to the information contained on their website, the benefits of CAPRA accreditation include, but is not limited to:

**Acknowledgement of Excellence.**
CAPRA accreditation is a mark of excellence and allows agencies to stand apart from other non-accredited agencies in the community.

**Positive Marketability.**
CAPRA accreditation is a great way to catch the attention of elected officials and demonstrate the value of the department. CAPRA-accredited agencies are provided a comprehensive marketing toolkit to promote their accomplishment to the community and elected officials.

**A National Network.**
The agency becomes part of the CAPRA community — an active group of professionals from high-performing agencies nationwide. During the initial application process, and while maintaining accreditation, this network can provide guidance, support and advice.

The City of Leon Valley is not accredited by CAPRA currently, and the City should explore this opportunity.

### Benefits of Accreditation

#### For Your Community

- Demonstrates that the department meets national standards of best practice.
- Recognizes the community as a great place to live.
- Helps secure external financial support and reduce costs for the community.
- Holds the park and recreation department accountable to the public and ensures responsiveness to meet their needs.
- Ensures that all staff are providing quality customer service.

Source: www.nrpa.org

# Certification, Standards, & Policies

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Regional examples of NRPA awarded CAPRA accreditation.

City of Arlington

City of Allen

City of Austin

City of New Braunfels

City of San Antonio

City of College Station

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# Certification, Standards, & Policies

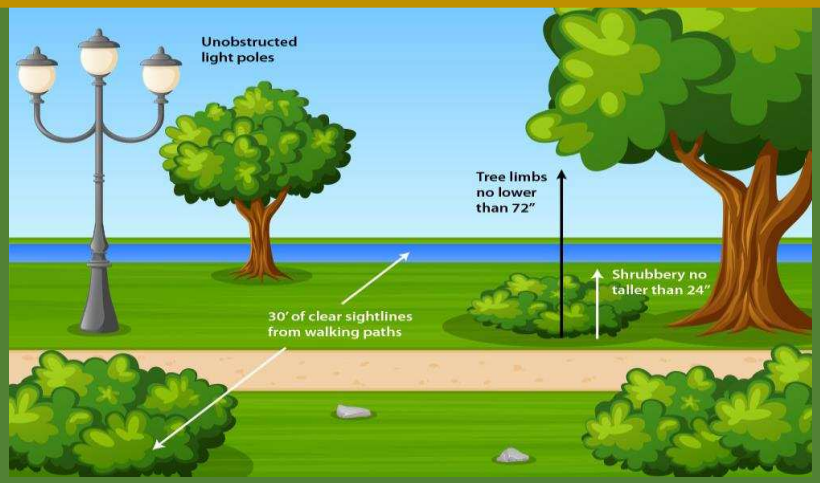
## Crime Prevention Through Environmental Design (CPTED)

Crime Prevention Through Environmental Design (CPTED) are design tactics for developments, parks, trails, and open space to address safety concerns that can prevent crime. These tactics contribute to making spaces safer, while embracing and preserving the natural environment.

Principles that enhance safety include:

1. Access Control – Use the design to physically guide where to go and place barriers or harder access points to areas of where not to go, this detours even unwanted users to access these areas
2. Surveillance – Eliminate too many barriers that prevent natural observers surveilling the area and enhance it with lighting, placement of shrubbery, and well-located windows
3. Territorial Reinforcement – Collaborate, incentivize, or turn an area over to active members who will take ownership of an area to tend to it, this increases the monitoring and reduces nuisances. This can be implemented through the use of walls, fences, landscaping, light fixtures, flags, clearly marked addresses, and decorative sidewalks
4. Maintenance and Management – Keep areas green, clean, and maintained including, removal of trash, graffiti, and damaged property

Safety has been voiced by the community as a concern and adoption of these design principles can contribute to enhancing safety of the city's parks and trails.




CPTED strategies
Source: Cisworldservices:

Well lit and clear path
Source: mayurpahwa

# Certification, Standards, & Policies

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## Envision

Sustainability is found in the triple bottom line: Environmental protection and resource conservation, social well-being and equity, and economic prosperity and continuity.
For a project, or program, even a city or nation, to be sustainable, it's essential that these critical elements be in balance. This balance defines how a project, or community, can continue functioning over the long term. The way cities traditionally worked on infrastructure; a large part of this balance was missing.

The purpose of Envision is to foster a necessary improvement in the performance and resiliency of all physical infrastructure across the full spectrum of sustainability. Envision provides the framework and incentives needed to initiate this systemic change. **As a guidance tool, Envision provides industry-wide sustainability metrics for all infrastructure types.** While initially developed for the US and Canada, Envision is being applied world-wide.

Envision can be used to evaluate the design and seek additional improvements toward more sustainable development. Integrating the Envision rating system assessment into the design process will encourage the city to make sustainable-minded decisions throughout the project and limit the additional impact to schedule and budget from adding sustainable features onto a project at a later stage.

ENVISION™

The use of Envision can benefit projects in numerous ways including:

- Long-term viability through increased resiliency
- Lower costs
- Reduced negative impacts on the community and the environment
- Potential to save owners money over time
- Credibility of a third-party rating system
- Increased public confidence and involvement in decision making.

# Certification, Standards, & Policies

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## AARP Walk Audit Tool Kit

The AARP Walk Audit Tool Kit has been created for use by communities to evaluate and address the safety and walkability of a street, neighborhood or community.

A walk audit identifies the barriers to safe and comfortable pedestrian circulation for people of all ages. Most of the suburban communities and roadways were designed to move cars fast and are auto-centric. These streets area often unwalkable due to the following barriers:

- No sidewalks or discontinuous sidewalks
- Wide streets, with multiple lanes, that lack traffic lights or stop signs and are uncrossable
- Public transit stops that do not have safe access
- Streets that are comfortable and lack shade
- Lack of accessibility for people with disabilities

The AARP Walk Audit Tool Kit provides the community with a way to identify unsafe streets, gather and document needed information and observations and then identify and prioritize solutions to make streets safer for all users.

### Creative Solutions

▼ A pedestrian island, bold crosswalk, landscaped median and raised brick-curbs (to prevent cars from parking and impeding visibility near the crosswalk) help make San Pablo Avenue safer for people walking between the small city's schools, senior center and community center.

Emeryville, California

▼ Guardrails and planting strips between a sidewalk and street help protect pedestrians. The pictured location has both as well as a visible crosswalk, school crossing signage, arrows and a flashing pedestrian-activated beacon that provide a collective alert to drivers.

Severna Park, Maryland

### AARP Livable Communities

**A WALK AUDIT IS ...** an activity in which participants observe and evaluate the walkability of a location to identify and document if and how pedestrians can safely travel along a street, navigate an intersection and get from Point A to B and C and so on.

**A WALK AUDIT CAN ...**

- Gather input about community infrastructure needs and investments
- Educate residents about design elements that support safety
- Empower community members and local leaders to become agents of change

**A WALK AUDIT CAN LEAD TO ...**

- Reduced traffic congestion and pollution
- Healthier, more active lifestyles
- Increased property values
- Safer streets for people of all ages

**WHO CAN DO A WALK AUDIT?**

- *Everyone and anyone!*

Source: AARP Walk Audit Tool

# Certification, Standards, & Policies

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## Policy

### Parkland Dedication and Park Zone Funds

Parkland dedication serves as a mechanism to provide public parkland and park amenities in newly developed regions without placing an undue tax burden on current city residents.

Parkland dedication ordinances provide developers with a monetary contribution alternative to constructing public parks and recreational areas. This monetary contribution or Park Zone Fund enables municipalities to acquire and enhance park facilities to support population growth rather than taxing existing park and recreational areas and taxpayers. These funds can be applied for development and enhancement of parks in the specified park zone the development is located in or used for city-wide parks.

Division 6 of the city's subdivision standards contain the parkland dedication requirements for residential developments. It is recommended that the city review and update the parkland requirements on a regular basis to ensure that the requirements are comparable to the other cites in the region and to ensure provision of high-quality open spaces that are easily accessible by the residents

Art in the Park Example of Pearland City, TX

## Regional Standard Examples

New Braunfels has a land requirement calculation of:

1. The total population divided by the current level of service for neighborhood/community parks to establish the number of residents per acre.
2. Then take the number of residents per acre and divide by the residents per household for the maximum number of dwelling units per 1 acre of neighborhood/community park land.

Calculation example:

1. 91,611 ÷ 190.95 = 480 residents per park acre
2. 480 ÷ 2.85 = 168 dwelling units per park acre

Additionally, New Braunfels shows a formula in the Code of Ordinances to determine the fee in lieu of land ($35,000 per acre of land divided by the number of dwelling units).

Calculation example:
Ex) $35,000 ÷ 168 = $208 fee per dwelling units

# Certification, Standards, & Policies

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## Policy

**User Fee**

Cities fund their operations through many revenue sources such as taxes, fines, grants, special charges, user fees, etc. Services that provide global benefits are funded primarily through voter approved tax revenues. Services that provide direct benefit to citizens are typically funded by user fee revenue. A "user fee" is a charge for service provided by a governmental agency.

When confronted by fast growth and high processing loads, the need for evaluating the current fee structure is critical to ensure adequate cost recovery. Generally, the purpose of analyzing fees is to evaluate the proportion of the cost of service provided by the city that is compensated by the recipient of the service. The end goal is to minimize the cost incurred by the citizens and use of other revenue sources to offset the cost of service. A well-designed fees structure will not only reduce the need for additional revenue sources, but also promote service efficiency.

The cost for delivering services generally fall under the following categories - administration and management; materials and supplies; direct and indirect labor.

It is recommended that the city review the fee structure and adjust it periodically to reflect inflation, revenue fluctuations, changes in city policies, technology improvements, enhanced customer service, legislative changes, and other circumstances.

**Administrative Fee**

Same for all permits

+

**Application Fee**

Based on the application type

Base fee + Additional fees (scope of work and nature of the permit)

+

**3rd Party Fees**

(if any)

Based on the current contract between the City and the consultant

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# 8

# City Wide Vision

Vision Statement
Key Themes Defined
Key Themes & Objectives

# City Wide Vision

## Vision Statement

Based on the community, a Vison statement was formulated. The Vision statement provided an overview of what Leon Valley would look like or provide in years to come.

"To provide exceptional parks and reaction facilities, as well as preserve the natural environment of open spaces for improved quality of life." – AC Member

Vision Statement :
The City of Leon Valley's Parks, Trails, and Open Spaces will provide safe, accessible, and well-connected parks and recreation facilities, as well as preserve the natural environment of open spaces for improved quality of life for all.

"The City of Leon Valley's Parks, Trails, and Open Spaces will enhance the quality of life for people from all walks of life and foster a strong community. It will provide safe, accessible, and well-connected parks and recreation facilities." - AC Meeting #2

# City Wide Vision

DRAFT

## Key Themes Defined

The following key themes for the future parks system emerged from the community engagement activities.

**Family Oriented & Inclusive**
An inviting place with various activities, events, and venues for all ages

**Recreation & Amenities**
Facilities for more park users from different backgrounds to participate and utilize

**Reinvestment & Maintenance**
Enhancement of existing trail, parks, and recreation facilities with high-quality resilient and sustainable maintenance

**Comfort & Safety**
New and improved amenities with ample shade, amenities, and increased safety for users

**Access & Connectivity**
Safe connections on roadways, trails, and sidewalks for all transportation modes to access recreational areas , with a good park signage system throughout the City

**Nature & Environment**
Maintenance of existing trees and creation of natural and scenic environments for passive or reactive activities

**Sustainable & Resilient**
Substantiable and Resilient solutions to decrease flooding and major drainage issues that impact usage of parks and amenities

# City Wide Vision

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## Key Themes & Objectives

For the key themes identifies, the following objectives were identified by the community.

### 1. Family Oriented & Inclusive

1.1 Add activities for all
- More opportunities to participate in parks
- Additional city-offered/hosted events
- Provide spaces for groups i.e. clubs, classes

### 2. Recreation & Amenities

2.1 Increase active and passive recreation
- Addition of water areas, cool down areas, shaded benches, swimming pools, grills, astroturf soccer field, more playgrounds
- More walking paths and hiking trails throughout the City

2.2 Increase park usage
- Larger Rimkus Park, more useful exercise equipment
- Extended hours - open at night
- Safety - more lighting around basketball courts and playground

2.2 Public art program

2.3 Incorporate multiuse active Recreational places
- Specialized space for flag football

### 3. Reinvestment & Maintenance

3.1 Upkeep trails

3.2 Maintain landscaping - cut high grass, maintain trees

3.3 Reinvest in playground, exercise equipment and additional shade structures

### 4. Comfort & Safety

4.1 Access to clean and safe restrooms and water fountains (climate controlled)

4.2 Improve lighting for night use.

### 5. Access & Connectivity

5.1 Improve Connectivity
- Connect City trails to Leon Creek trails and to the San Antonio hike and bike trail system to walk or bike from the Medical Center to UTSA or beyond (The Howard Peak greenway)
- Provide connectivity between parks with walking/biking trails

5.2 Increase parking

5.3 Enhance multi-modal accessibility

### 6. Nature & Environment

6.1 Add trees and greenery
- Provide shade in the summer heat

6.2 Expand and preserve natural areas
- Preserve existing trees and add healthy shade trees in the park and along the creek
- Create butterfly gardens
- Plant an abundance of native plants to bring more pollinators and wildlife
- Add well maintained screening trees for privacy

### 7. Sustainability & Resiliency

7.1 Improve drainage and consider mitigation strategies

7.2 Address erosion problems

7.3 Implement “Dark Parks Policy” at Raymond Rimkus

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# 9

# City-Wide Recommendations

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# City-Wide Recommendations

The City-wide recommendations for City of Leon Valley were guided by the input received by the community, the Advisory Committee, and best practices. In addition to these City-wide recommendations, specific recommendations for each Trails, Open Spaces, and Parks are listed in the following sections.

### 1. Family Oriented & Inclusive

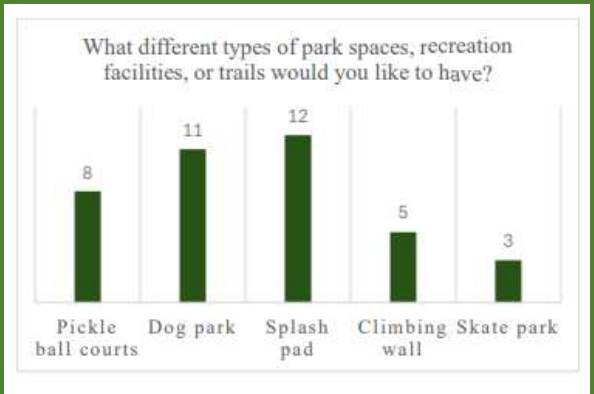
- Ensure that the City's parks provide age-friendly recreational facilities and opportunities for all cohorts.
- Expand the parks programming to increase activities and events hosted by the city.
- Consider a park celebration event throughout the city parks and recreational facilities (for example walkathon, bike race, scavenger hunt, art walks, etc.) that involves all residents and garners media attention.
- Add a venue such as a plaza or a park square to hold outdoor events and celebrations.
- Add sports fields and recreational facilities such as disc golf, skate park, pickle ball, and splash pads.

### 2. Recreation & Amenities

- Adopt National Recreation and Park Association (NRPA) guidelines.
- Reevaluate the parkland dedication requirements and fees.
- Ensure that the programming of parks and open spaces meets the diverse ethnic needs of the community.
- Complete an aquatics study and incorporate aquatic related events for all
- Create a Master Trails Plan, including bulk heads, mile markers, and other facilities, that provides connectivity between parks and to the regional trail network.
- Expand the parks, trails, and open space network.
- Add a dog park and include amenities for dogs in all facilities.
- Retain one pool for the community and repurpose the other pool facility site.
- Upgrade surfaces for fields and trails with all-weather surface.
- Replace or augment exercise equipment with children's climbing equipment.
- Implement a public art program that provides in a unique identity, incorporates local culture, and unifies the park, open space, and trail system.

Art in the park example

Dog park example




Community response

# City-Wide Recommendations

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### 3. Reinvestment & Maintenance

- Prepare a Maintenance Plan with incorporation of high maintenance standards for all facilities and trails.
- Augment existing staffing levels by addition of two dedicated personnel to oversee maintenance.
- Consider Commission for Accreditation of Parks and Recreation Agencies (CAPRA) accreditation to optimize departmental resources and embrace best practices to meet the open space and recreational needs of the community.

### 4. Comfort & Safety

- Prepare a design criteria manual that provides guidelines on amenities, landscaping, shade, and other elements to increase usage.
- Adopt measures for mitigation of heat islands.
- Encourage compliance with Crime Prevention Through Environmental Design (CPTED) principles.
- Ensure compliance with the Americans with Disabilities Act (ADA) standards
- Address crime and homelessness in parks in collaboration with other agencies.
- Consider a Parks and Recreation Department with a safety Ranger to address park programs and events, as well as security and safety issues especially on-site security.
- Continue to enforce the "Dark Sky" ordinance and examine areas where additional lighting may be beneficial for safety and maintain the current park hours (sunrise to sunset).

**Why are Dark Sky Ordinances important?**

Benefits:

- Impact on Wildlife
  Reduces disruption and disorientation, thereby contributing to the health and survival of our wildlife.
- Human Health and Well-being
  Reduces significant health impacts for humans due to disruption of circadian rhythms, thereby safeguarding our health and well-being.

Visibility of stars with dark night sky ordinance

# City-Wide Recommendations

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## 5. Access & Connectivity

- Prepare and adopt a comprehensive signage plan with unique branding for all facilities including trails.
- Connect every park to the surrounding neighborhood by a safe and accessible pedestrian and bike paths. Conduct a Walk Audit utilizing NRPA's Safe Routes to Parks Action Framework to evaluate and address the safety and walkability of a street, neighborhood or community.
- Continue to ensure playgrounds are designed to meet the needs of children and adults with disabilities, beyond ADA accessibility compliance.
- Adopt a marketing plan that amplifies the presence of parks, increases participation, and foster community connections in exciting new ways, including use of social media, sponsorships, map, bulletin boards, and promotional activities such as park run, treasure hunt, etc.

## 6. Nature & Environment

- Preserve, enhance and expand natural areas.
- Protect indigenous ecosystems in parks to promote biodiversity.
- Create and enhance habitats for local and migratory birds and animals.
- Promote the use of native plant materials in parks, trails and within public medians.
- Actively promote eco-tourism.

### On the Path to Safe Routes to Parks

This infographic highlights features and steps to creating Safe Routes to Parks. Click the image to see a full version.

Source: "Safe Routes to Parks." National Recreation and Parks Association https://www.nrpa.org/our-work/partnerships/initiatives/safe-routes-to-parks/

# City-Wide Recommendations

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## 7. Sustainability & Resiliency

- Adopt guidelines based on Envision best practices.
- Promote integration of green infrastructure: Including elements like rain gardens and green roofs.
- Explore opportunities to integrate the City's stormwater drainage systems into the trail and open space network. Consider habitat enhancements within stormwater detention for birds.
- Promote efficient resource management by implementing water-saving landscaping and using renewable energy sources
- Formulate long-range parkland acquisition plan.
- Explore long-term and short-term funding sources.
- Consider partnerships and corporate sponsorships for improvements and initiatives.
- Consider partnering with the Northside Independent School District (NISD) to share resources and apply for funding. The City has 4 main schools (John Marshall High School, Leon Valley Elementary Schools, Rota Key Driggers Elementary School, SST Discovery), however there are additional private/study-focused schools throughout.
- Continue to periodically monitor and quantify park and recreational facility use.

Example of directional signage

Natural preservation along a walkway

All ages able to use amenities

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# 10

# Trails, Open Spaces, and Parks

Raymond Park
Leon Valley Ranches / El Verde Park
Hetherington Trail
Forest Oaks Pool
Old Mill Park
Huebner Creek Greenway Trail (Hike & Bike)...
Shadow Mist Park
Triangle Park
Pavona-Linkwood Trail
Linkwood Rimkus Park
Steurenthaler-Silo Park
The Ridge
Stirrup Trail
Leon Valley Pool
Huebner Onion Natural Area Park

# Trails, Open Spaces, and Parks

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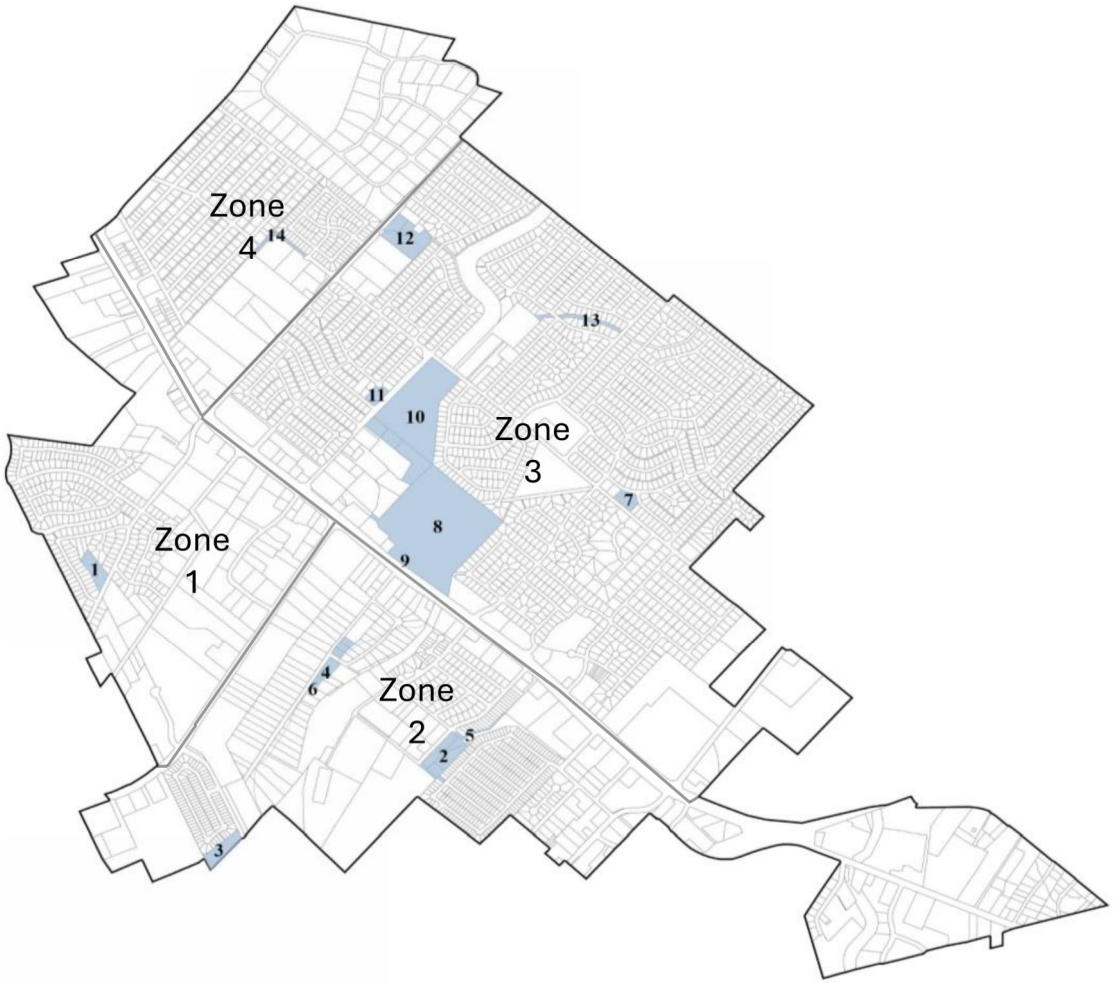
## Existing Park Zones

The current 2020 Master Park Plan includes general recommendations for all areas in the City as well as for the four (4) Park Zones. These zones are shown in the map below.




### Zone 1

1. Old Mill Park

### Zone 2

2. The Ridge at Leon Valley
3. Shadow Mist Park
4. Leon Valley/El Verde Park
5. Heatherington Trail
6. Huebner Creek Greenway (Hike & Bike)Trail

### Zone 3

7. Forest Oaks Community Pool
8. Huebner Onion Natural Area
9. Triangle Park
10. Raymond Rimkus Park
11. Leon Valley Community Pool
12. Steurenthaler-Silo Park
13. Stirrup Walking Trail

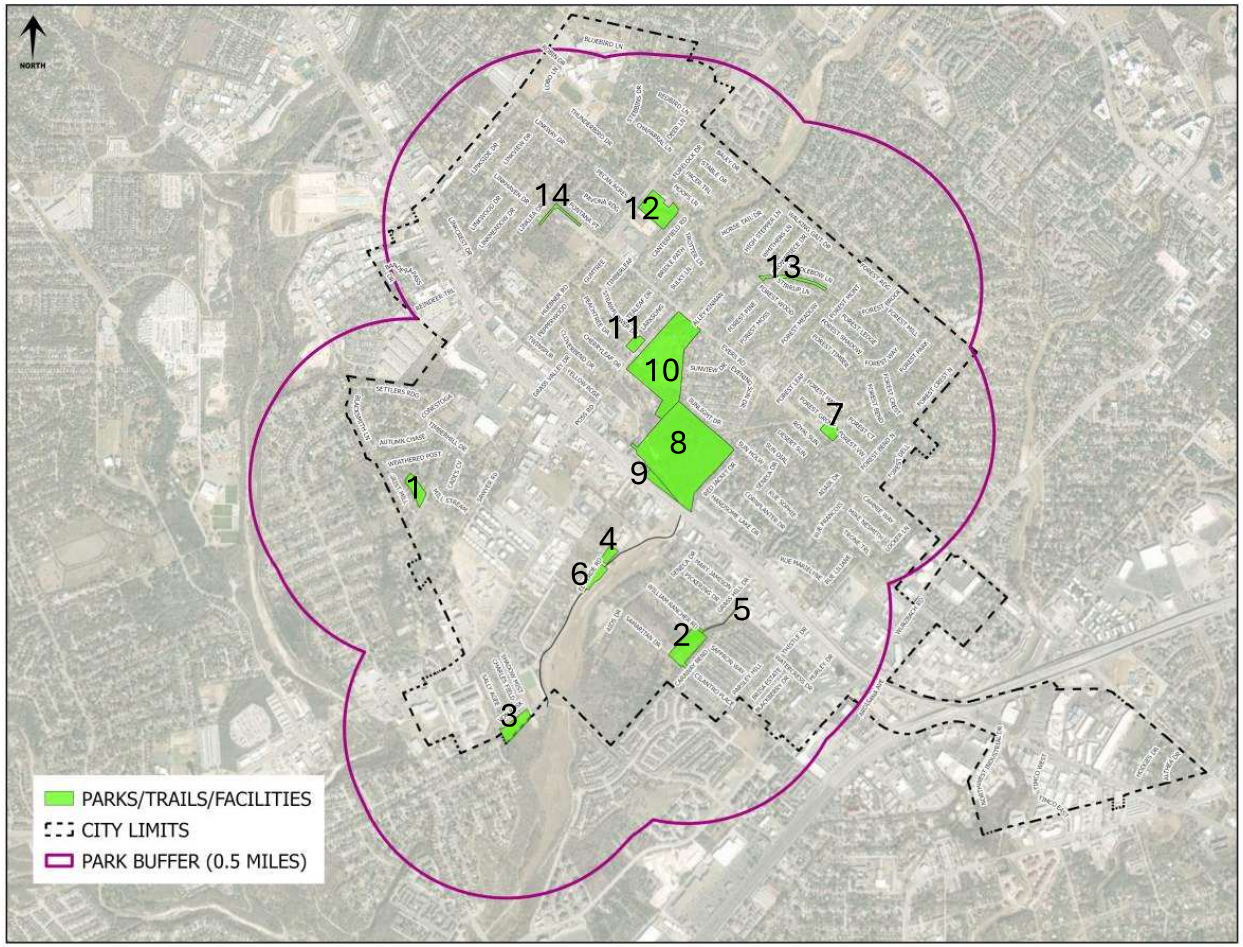
### Zone 4

14. Pavona-Linkwood Walking Trail

# Trails, Open Spaces, and Parks

## Park Locations

A majority of Leon Valley residents have access to an open green space, trail, park, or recreational facility that is located within half a mile of where they live. The fourteen (14) facilities that were included in this update are listed here and the map below shows the location of these facilities.




1. Old Mill Park
2. The Ridge at Leon Valley
3. Shadow Mist Park
4. Leon Valley/El Verde Park
5. Heatherington Trail
6. Huebner Creek Greenway (Hike & Bike)Trail
7. Forest Oaks Community Pool
8. Huebner Onion Natural Area
9. Triangle Park
10. Raymond Rimkus Park
11. Leon Valley Community Pool
12. Steurenthaler-Silo Park
13. Stirrup Walking Trail
14. Pavona-Linkwood Walking Trail

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# Trails, Open Spaces, and Parks

## Park Classifications

Park classifications assist in determining the character and purpose of a park, trail, or open space. The classifications follow the National Recreational and Parks Association (NRPA) guidelines and the ones listed in this section are most relatable to the City of Leon Valley's green space network.

It is important to note that while the National Recreation and Park Association's (NRPA) Park, Recreation, Open Space and Greenway Guidelines provides definitions for park classifications, it also acknowledges that each community is unique in terms of geographical, cultural and socioeconomic make-up. As such each community should develop its own standards for recreation, parks and open space, with the NRPA definitions as a guide.

**Regional Parks**
Regional Parks are large multi-use parks that serve several communities within a certain region. They are usually 500 acres or larger and users drive up to one-hour distance. All age groups can find interest in the parks and there are a broad range of activities available such as sight-seeing, nature study, and active and passive activities.

**Metropolitan Park**
Metropolitan Parks are 100 to 499 acres large and serve several communities. Multiple developed and undeveloped areas are available for indoor and outdoor activities.

Onion House, historical building at Huebner Onion Park, a desired regional park

Basketball court at Raymond Rimkus Park

Pavilion, playground, & walking trail at Old Mill Park, a desired Mini Park

DRAFT

# Trails, Open Spaces, and Parks

**Community Parks**
Community Parks are larger than neighborhood parks and range in size from 16 to 99 acres where the users are generally within one to two miles in radius. Recreational activities are more intense with competitive sports, tennis, playground, etc. There may be some light passive activities such as a walking trail.

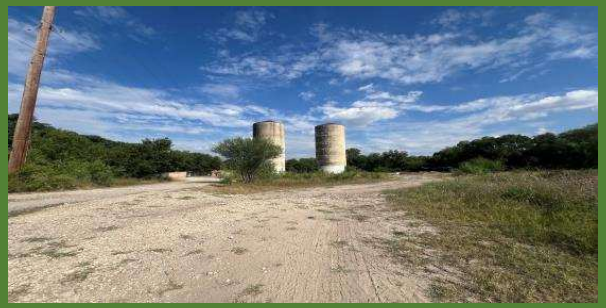
**Neighborhood Parks**
Multiple age groups within a neighborhood utilize these Neighborhood Parks that are closer in proximity to park users. The park is usually a half-mile to a quarter mile radius and within a walking distance. The parks range from 1 to 15 acres and contain passive activities such as walking, viewing, and picnicking and some active recreational activities such playscapes, playgrounds, and field games.

**Mini Park**
Mini Parks or Pocket Parks serve a nearby neighborhood within a quarter-mile radius. Usually, the sizes are between 2,500 square feet to one acre. The park includes passive options such as a bench, picnic area, and perimeter trails.

**Special Use Area**
Special Use Area parks focus on a particular or single-purpose recreational activity. These are historical areas, nature centers, golf courses, zoos, conservatories, plazas, amphitheaters, and similar. Each park varies in size, and some may have multiple classifications based on their additional functions.

Playground, walking trail, & pavilion at The Ridge Park, a desired Neighborhood Park

Pool area at Forest Oaks Pool, a desired Community Park



Silos at Steurenthaler-Silo Park, a desired Butterfly Park

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# Trails, Open Spaces, and Parks

**Linear Park / Linkages**
Linear Park / linkages include built connections and natural corridors linking several parks and natural areas. Typically, biking, walking, jogging, horseback riding, canoeing, and/or hiking are located on these types of parks.

**Conservancy**
Conserving nature and providing a space to study nature is the main priority of a Conservancy with recreational use being secondary. The size generally depends on the resource being conserved.

**Privately Owned and Other Recreational Facilities**
In addition to the NRPA guidelines, private facilities can offer recreational purposes and serve the community as a potential private public opportunity (PPO). These facilities include parks, open space, and recreational opportunities provided by homeowner associations and other private entities.

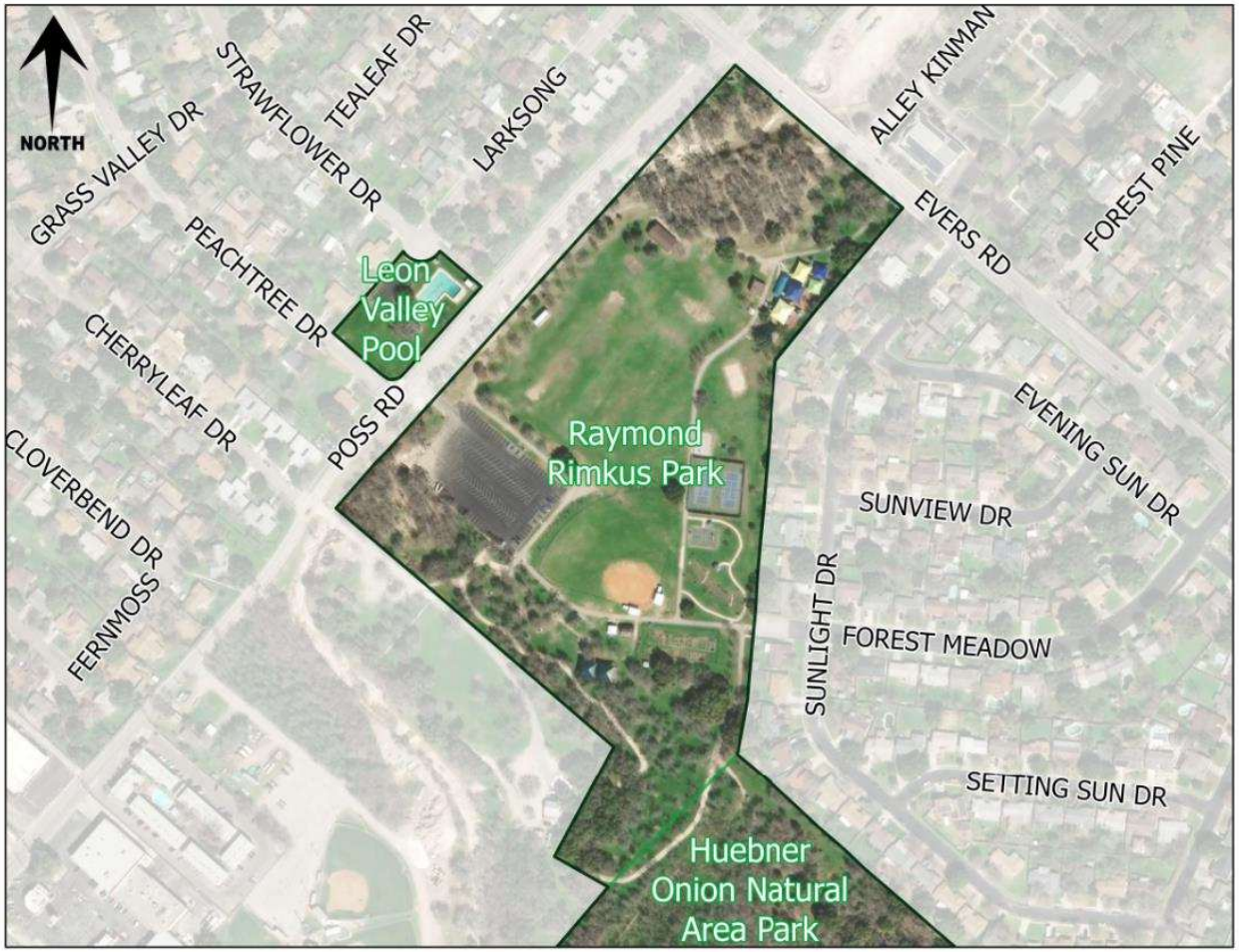
Hike & Bike Trail, a Linear Park/Linkage

Area of Hetherington Trail, a Conservancy Park

Roller blading rink, a Private Recreational Facilit

# Trails, Open Spaces, and Parks

## Raymond Rimkus Park - Existing Conditions




**Park Zone** - 3

**Size**
24 acres

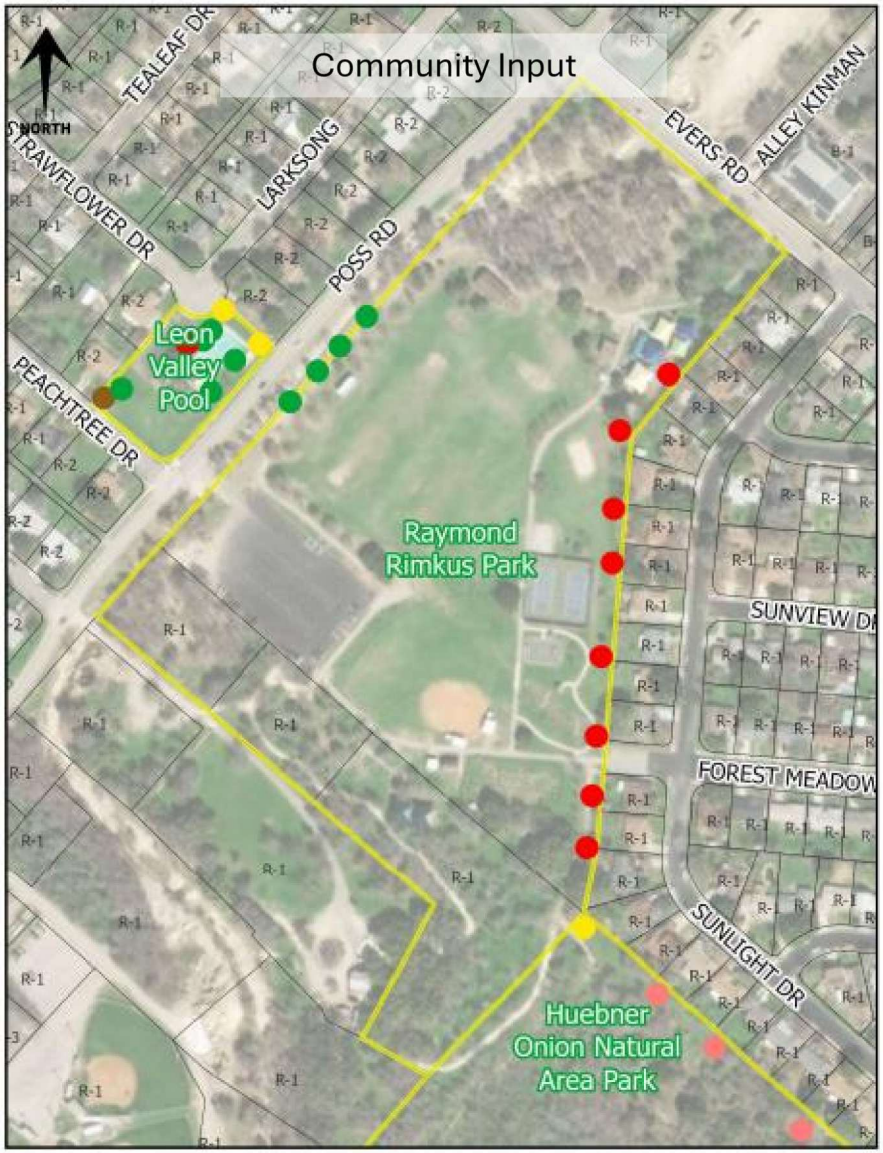
**Location**
Located southeast of Poss Road and Evers Road. Raymond Rimkus Park is adjacent to Huebner Onion Natural Area Park and is one of the largest parks in the City.

**Classification**
Neighborhood Park
Linear Park/Linkages
Functionally, the park serves as a Community Park.

**Amenities**
2 Playgrounds/play structures
1 Diamond field
2 Basketball courts, standalone
1 Rectangular field
2 Tennis courts
1 Musical (Harmony) park
1 Community garden
1 Walking loop/trail
2 Pavilions
15 Benches
2 Restrooms
4 Water Fountains

# Trails, Open Spaces, and Parks

## Raymond Rimkus Park – Existing Conditions




- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED (NO INPUT)
- TREES NEEDED
- DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
- PEDESTRIAN ACCESS NEEDED (WITH ADA)
- SAFETY ISSUES TO BE ADDRESSED
- BIKE ACCESS NEEDED
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.) (NO INPUT)

Community garden, Raymond Rimkus

Open space, Raymond Rimkus

Diamond field, Raymond Rimkus

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# Trails, Open Spaces, and Parks

## Raymond Park – Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Add historic signage<br>•Add a paved plaza for musicians or groups to use<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Add an additional walking path, pavilion (possibly in the area west of the trail along the third baseline of the softball diamond), butterfly garden, chess tables with shade, outdoor fitness equipment stations, pickleball courts<br>•Rebuild basketball court to NBA standards, with junior hoops on each side<br>•Create an open space area for library users to use at the park for classes/activities |
| Reinvestment & Maintenance | •Adopt annual maintenance plan for all playground equipment and walking paths to prevent trip and fall hazards<br>•Maintain picnic tables, water fountains, barbecue pits, signage, and benches<br>•Renovate restroom facilities |
| Comfort & Safety | •Install sanitation stations at various intervals around the park – especially near playground equipment<br>•Resurface Raymond Rimkus Park trails with all-weather surface as needed<br>•Add shaded bleachers to athletic fields<br>•Add shade along Poss Road<br>•Enhance adjacency landscaping and safety protocols along the east side of the park, abutting the residential homes<br>•Install informative bulletin boards at pavilions and entrances<br>•Add shaded sitting areas near playscapes<br>•Address safety issues including access and patrol<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Create pedestrian access to Huebner Onion Park<br>•Improve signage, connectivity and access to other parks<br>•Remove chain link fence around playscape |
| Nature & Environment | •Plant trees around playground and picnic areas and bushes/flowers around drinking fountains, benches and picnic tables<br>•Create additional groves of trees with benches<br>•Adopt a *Leave No Trace* awareness strategy |
| Sustainable & Resilient | •Add environmental signage to educate and inform park users of trees, plants, and natural ecology<br>•Plant native and drought resistant landscaping<br>•Widen the creek to minimize flooding<br>•Encourage adherence to Envision sustainability framework and standards for all facilities and park design |

# Trails, Open Spaces, and Parks

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## Leon Valley Ranches / El Verde Park - Existing Conditions

**Park Zone -** 2

**Size**
3.33 acres

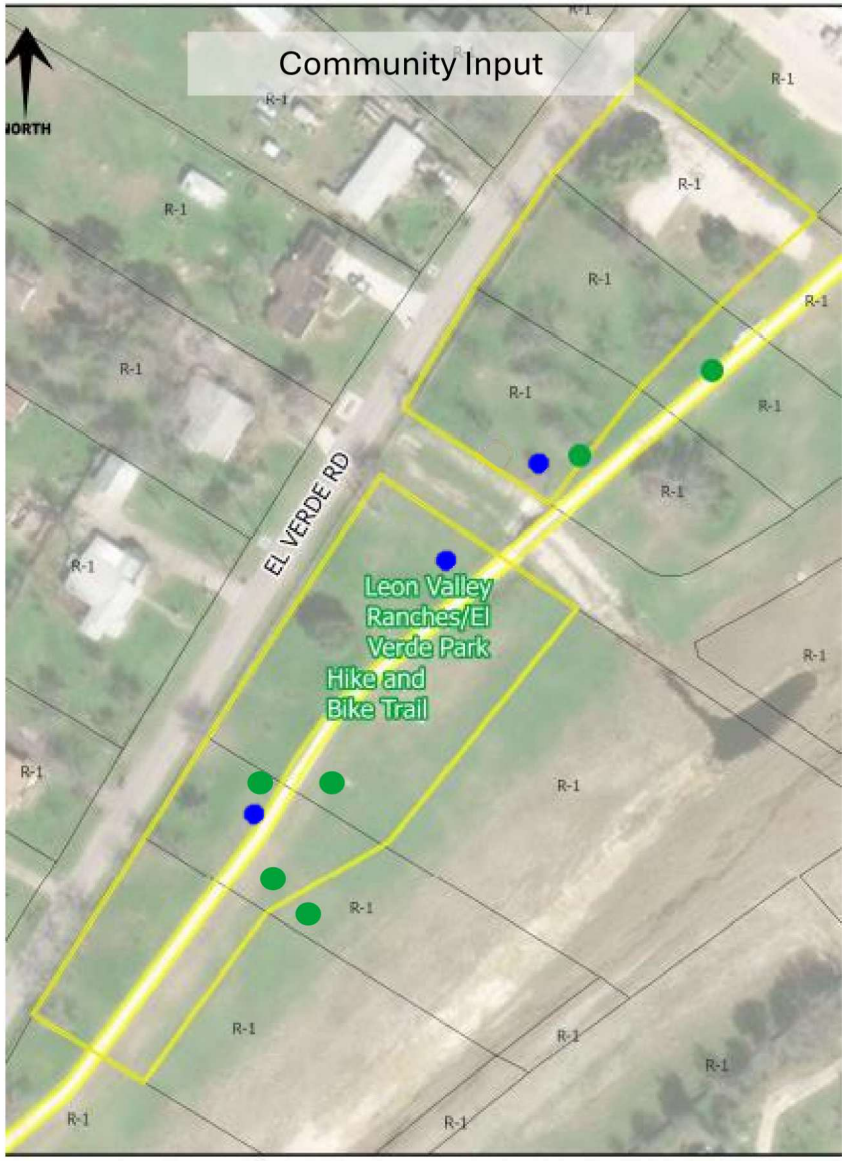
**Location**
Located east of El Verde Road, west of Bandera Road. The trail connects to City of San Antonio trail network Leon Valley Ranches/El Verde Park, and Raymond Rimkus Park. The hike & bike trail and a creek is adjacent to the park.

**Classification**
Linear Park/Linkages
Conservancy

**Amenities**
Open, unbuilt green space
1 Bench

# Trails, Open Spaces, and Parks

## Leon Valley Ranches / El Verde Park – Existing Conditions




- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED (NO INPUT)
- TREES NEEDED
- DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
- PEDESTRIAN ACCESS NEEDED (WITH ADA) (NO INPUT)
- SAFETY ISSUES TO BE ADDRESSED (NO INPUT)
- BIKE ACCESS NEEDED (NO INPUT)
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.)

Preserve open spaces and trees

Add more trees and benches under shade

Add trees and wildflowers in the park

DRAFT

# Trails, Open Spaces, and Parks

## Leon Valley Ranches / El Verde Park – Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Add a kid play area<br>•Engage the community in park design, layouts and in provision of new amenities<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Incorporate rustic features and split rail cedar fence to maintain the character<br>•Add a pavilion on the existing concrete slab, picnic tables, children's play area and an outdoor fitness area<br>•Add kiosks for environmental education on local flora, fauna, and other ecological features |
| Reinvestment & Maintenance | •Seek funding opportunities to undertake improvements<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Add a dog water station<br>•Add shade<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Provide equitable access throughout the park and connectivity to trails |
| Nature & Environment | •Preserve open space<br>•Incorporate natural vegetation with wildflowers |
| Sustainable & Resilient | •Preserve trees and natural shrubs<br>•Adopt a "No Mow" policy with signage to educate the public on the benefits<br>•Encourage adherence to Envision sustainability framework and standards for all facilities and park design |

Incorporate and preserve rustic features

Add benches in the park, facing the Hike & Bike Trail

Add wildflowers in the park

# Trails, Open Spaces, and Parks

DRAFT

## Hetherington Trail - Existing Conditions

**Park Zone -** 2

**Size**
.43 acres

**Location**
Located south of Grass Hill Drive. Connects to The Ridge park with open green space, a pavilion, and basketball court.

**Classification**
Conservancy/Mini Park

**Amenities**
Open, unbuilt green space

# Trails, Open Spaces, and Parks

## Hetherington Trail – Existing Conditions

- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED (NO INPUT)
- TREES NEEDED
- DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
- PEDESTRIAN ACCESS NEEDED (WITH ADA) (NO INPUT)
- SAFETY ISSUES TO BE ADDRESSED (NO INPUT)
- BIKE ACCESS NEEDED (NO INPUT)
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.)

Walking trail from The Ridge Park to Hetherington Trail

Trees along the Hetherington Trail

A natural, unbuilt trail toward Hetherington Trail

# Trails, Open Spaces, and Parks

DRAFT

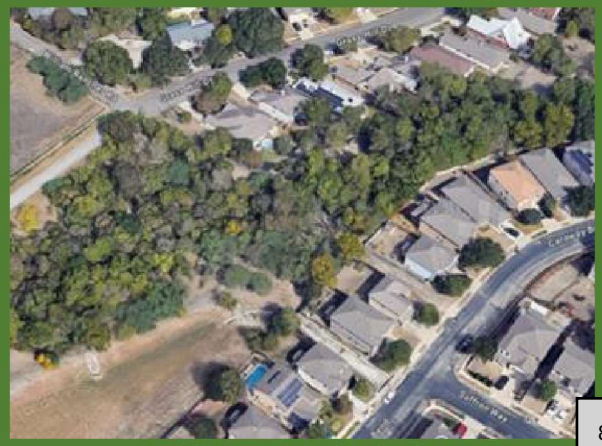
## Hetherington Trail - Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Engage with the developer of the Grass Hill Estates Subdivision to possibly dedicate a portion of property to this trail and enhance connectivity and access from the surrounding residential<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Construct the trail<br>•Install a kiosk for environmental education on animals, plants, trees<br>•Add an amenity at the entrance of William Rancher Road |
| Reinvestment & Maintenance | •Ensure adequate maintenance and access<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Add benches<br>•Add trash receptacles<br>•Add landscaping and trees along Grass Hill Drive, along the trail<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Connect the trail to The Ridge at Leon Valley Park, with an extension to the Leon Creek Greenway Trail System, from Samaritan and Aids Drive<br>•Add signage and mile markers |
| Nature & Environment | •Adopt a *Leave No Trace* awareness strategy<br>•Construct the trail by following natural contours, slopes, and grading |
| Sustainable & Resilient | •Encourage adherence to Envision sustainability framework and standards for all facilities and park design |

The Ridge Park trail facing Hetherington Trail area

The Ridge pathway connecting to Hetherington Trail



Aerial view of the Hetherington Trail are

# Trails, Open Spaces, and Parks

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## Forest Oaks Pool - Existing Conditions

**Park Zone** - 3

**Size**
1.34 acres

**Location**
Located east of Evers Road and west of Forest Way.

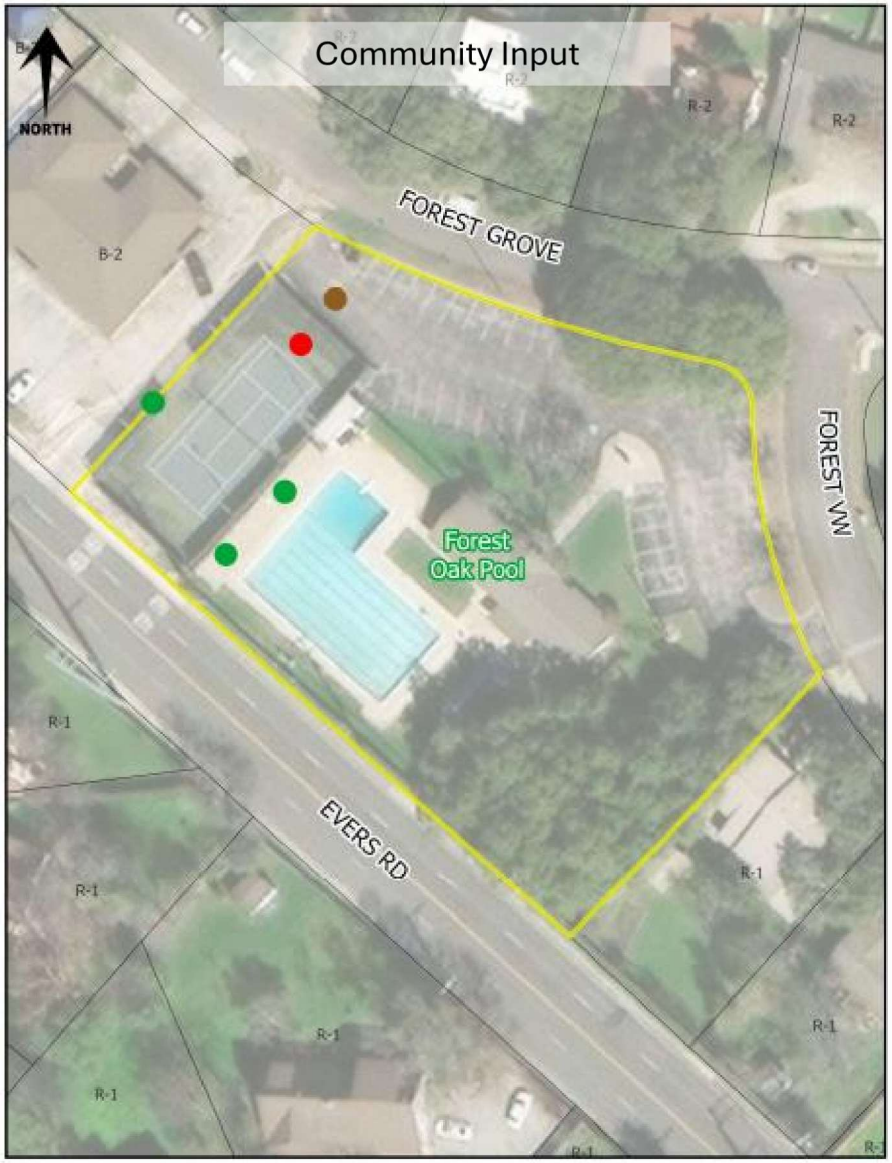
**Classification**
Mini Park
Community Park

**Amenities**
1 Tennis court
1 Swimming Pool
1 Restroom

- **Current plans to remodel the pool and buildings**

# Trails, Open Spaces, and Parks

## Forest Oaks Pool – Existing Conditions




- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED
- TREES NEEDED
- DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
- PEDESTRIAN ACCESS NEEDED (WITH ADA) (NO INPUT)
- BIKE ACCESS NEEDED
- SAFETY ISSUES TO BE ADDRESSED
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.) (NO INPUT)

Beautify the fencing area with landscaping and art

Tennis courts to add trees/shade

Trees to be added in the grass areas around the pool

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# Trails, Open Spaces, and Parks

## Forest Oaks Pool – Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Provide an open space with a grove of trees for a small park area that is usable year round<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Provide public art<br>•Eliminate "party room"<br>•Eliminate tennis courts and use space for parking or small park with trees<br>•Renovate the "party room" to be an aquatics facility |
| Reinvestment & Maintenance | •Rehabilitate parking area and create more parking spaces<br>•Remodel entire building for ADA compliance<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Construct shade structure over deck near tennis courts<br>•Add a fence around pool and add a deck. Design fencing to view live oak trees from the pool and create it to look like a pool from the outside<br>•Add benches with shade structures<br>•Install lockers for pool users<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Provide safe and continuous sidewalks, that are ADA accessible from surrounding areas<br>•Provide direct access to the park area , separate from the pool area, from Evers Road and Forest View Street |
| Nature & Environment | •Refresh landscaped areas |
| Sustainable & Resilient | •Use energy efficient systems<br>•Conserve water<br>•Reduce chemical usage and apply UV light sanitizers<br>•Encourage adherence to Envision sustainability framework and standards for all facilities and park design |

Add natural landscape along the pool fence

Incorporate art along the pool fencing

Aerial view of the pool are

# Trails, Open Spaces, and Parks

## Old Mill Park - Existing Conditions

**Park Zone - 1**

**Size**
2.09 acres

**Location**
Located northeast of the intersection of Huebner Road and Grist Mill

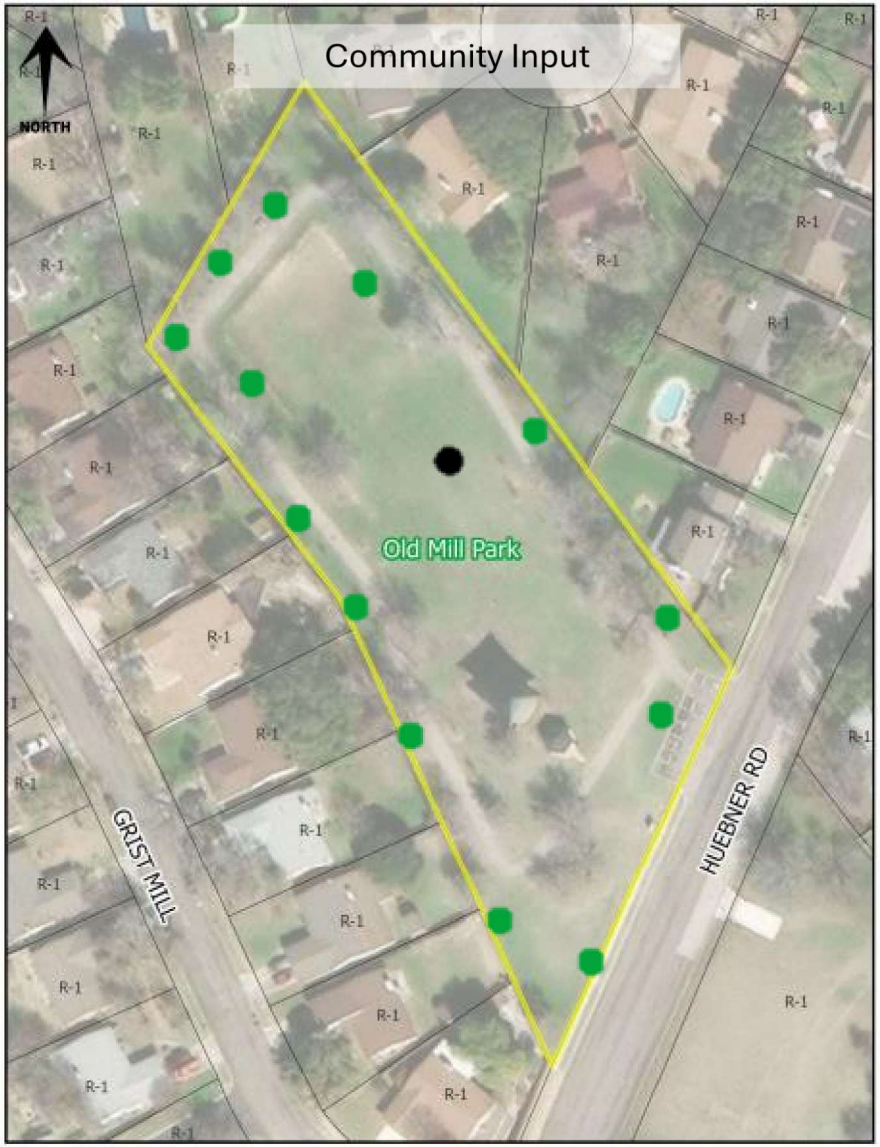
**Classification**
Mini Park
Neighborhood Parks

**Amenity**
1 Playground/ play structure
1 Walking trail/loop
1 Pavilion
5 Benches

- **Current plans to install an irrigation system**

# Trails, Open Spaces, and Parks

## Old Mill Park – Existing Conditions




- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED (NO INPUT)
- TREES NEEDED
- DRAINAGE IMPROVEMENTS NEEDED
- PEDESTRIAN ACCESS NEEDED (WITH ADA) (NO INPUT)
- BIKE ACCESS NEEDED (NO INPUT)
- SAFETY ISSUES TO BE ADDRESSED (NO INPUT)
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.) (NO INPUT)

Add trees along the boundary of the trail

Pavilion and playground at Old Mill Park

Preserve and grow more tree

DRAFT

# Trails, Open Spaces, and Parks

## Old Mill Park - Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Add artwork<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Add picnic tables<br>•Place benches at far end of walking trail |
| Reinvestment & Maintenance | •Replace dead trees<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Add a water fountain with a dog station<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Add a pathway to connect Old Mill Park to Shadow Mist Park<br>•Provide safe pedestrian and bike access/safe street crossing for users that are on the east side of Huebner Road |
| Nature & Environment | •Plant trees and other landscaping |
| Sustainable & Resilient | •Address drainage in the rear of the park<br>•Encourage adherence to Envision sustainability framework and standards for all facilities and park design |

Shaded playground at Old Mill Park

Walking loop with benches at Old Mill Park

Add trees and benches along the trail

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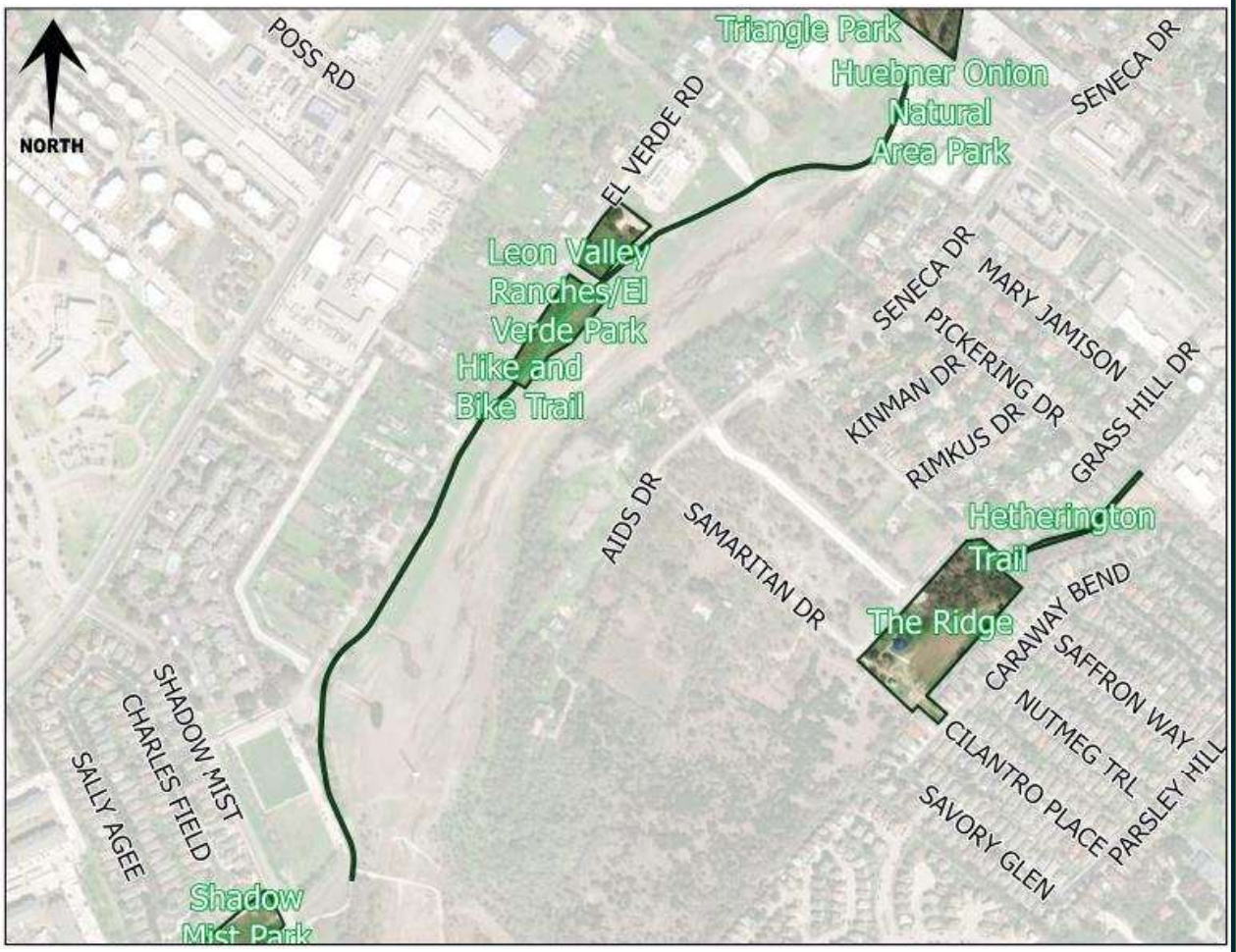
## Huebner Creek Greenway Trail (Hike & Bike) - Existing Conditions




**Park Zone**
2

**Size**
1.02 acres

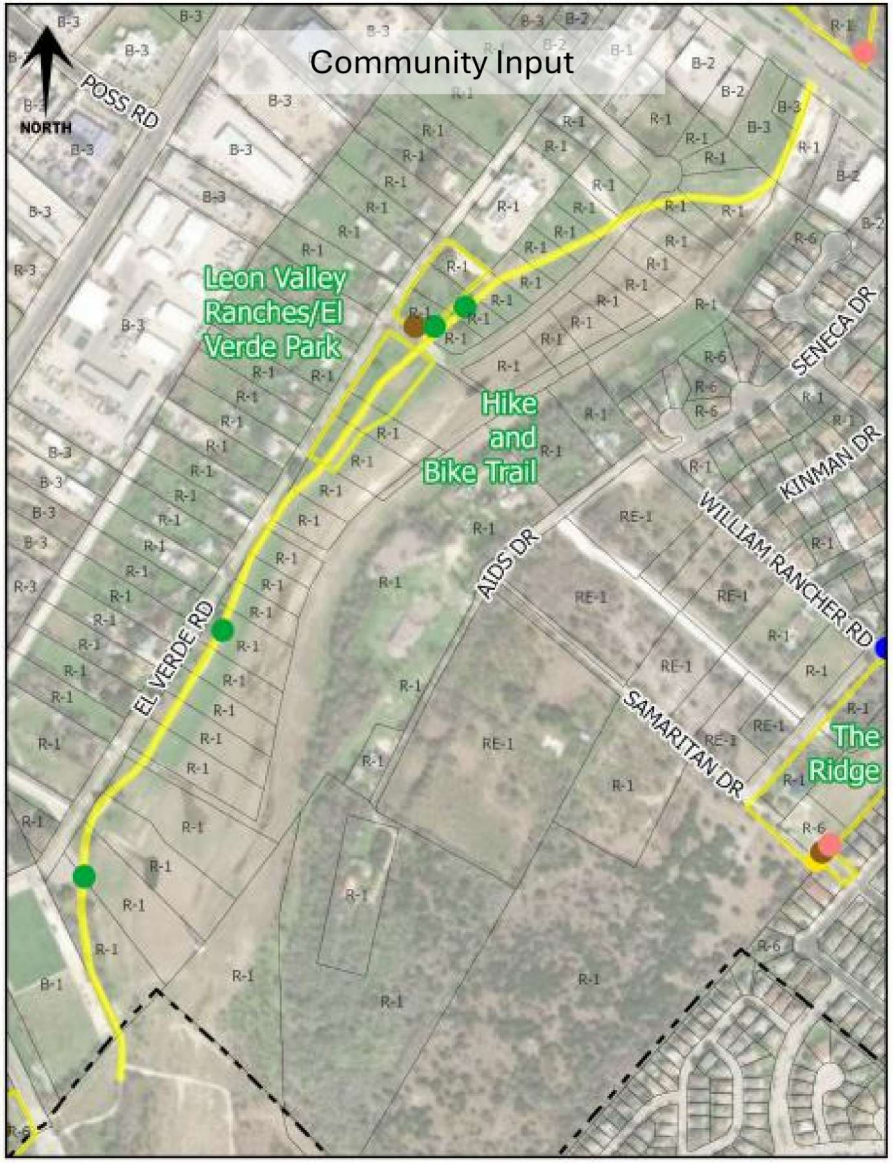
**Location**
Located northeast of Shadow Mist Drive and El Verde Road. The trail connects to the City of San Antonio trail network, Leon Valley Ranches/El Verde Park, and Raymond Rimkus Park.

**Classification**
Linear Park/Linkages

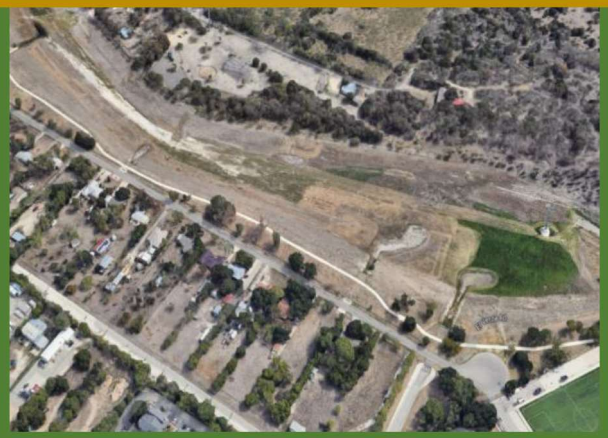
**Amenity**
1 Walking trail

# Trails, Open Spaces, and Parks

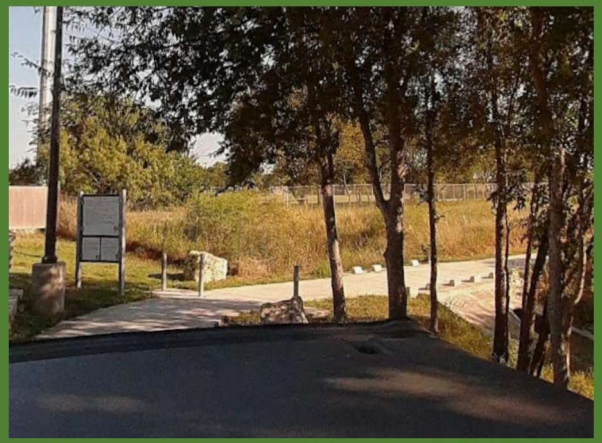
## Huebner Creek Greenway Trail (Hike & Bike) – Existing Conditions




- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED
- TREES NEEDED
- DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
- PEDESTRIAN ACCESS NEEDED (WITH ADA) (NO INPUT)
- BIKE ACCESS NEEDED (NO INPUT)
- SAFETY ISSUES TO BE ADDRESSED (NO INPUT)
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.) (NO INPUT)



Overview of the Huebner Creek Greenway



South end of the trail connecting to San Antonio

Add trees and benches along the trai

DRAFT

# Trails, Open Spaces, and Parks

## Huebner Creek Greenway Trail (Hike & Bike)- Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Install environmental and health education awareness bulletins<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Add benches, water fountain with a dog station, mile markers, and trash receptacles<br>•Add parking |
| Reinvestment & Maintenance | •Plant native trees and shrubs along the trail<br>•Strengthen the trees to grow<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Add shade along the trail<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Connect to the Leon Creek Greenway Trail system and Crystal Hills Park<br>•Build out Segment II of the trail<br>•Construct Segment III from Evers to Balky Road |
| Nature & Environment | •Adopt a *Leave No Trace* awareness strategy to dispose of waste properly |
| Sustainable & Resilient | •Install a recycled water irrigation<br>•Encourage adherence to Envision sustainability framework and standards for all facilities and park design |

Add trees along Huebner Creek Greenway

Trees planted along Huebner Creek Greenway (2024)

Comfort amenities where shade can be added

# Trails, Open Spaces, and Parks

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## Shadow Mist Park - Existing Conditions

**Park Zone -** 2

**Size**
2.94 acres

**Location**
Located southwest of Von Rosk Road and Shadow Mist Drive. Near the Huebner Creek Greenway Trail (Hike and Bike Trail) to the northeast.

**Classification**
Community Park

**Amenity**
Access restricted, unbuilt green space

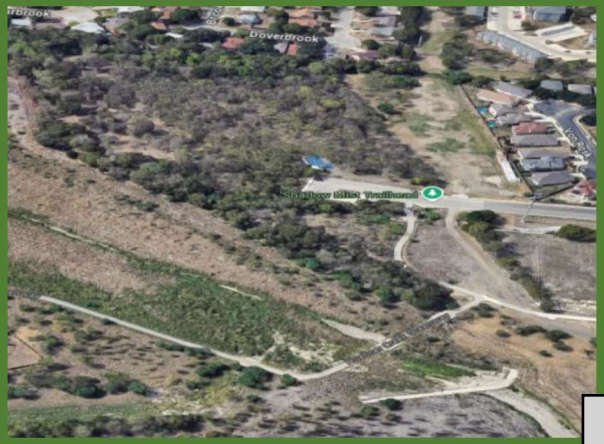
# Trails, Open Spaces, and Parks

## Shadow Mist Park – Existing Conditions

BOUNDARY OF PARKS/TRAILS
CITY LIMITS
ADDITIONAL PARKING NEEDED
TREES NEEDED
DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
PEDESTRIAN ACCESS NEEDED (WITH ADA)
SAFETY ISSUES TO BE ADDRESSED (NO INPUT)
BIKE ACCESS NEEDED (NO INPUT)
AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.)

Park frontage

Current undeveloped condition of the park



Aerial view of the park – connection to San Antonio

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# Trails, Open Spaces, and Parks

## Shadow Mist Park – Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Use the undeveloped land as an opportunity to build a new amenity<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Create a skate park<br>•Add a pavilion |
| Reinvestment & Maintenance | •Use grant funding to develop and open the park<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Install a water fountain with a dog station<br>•Add benches<br>•Add shade structures and trees<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Connect with the City of San Antonio's planned Crystal Hills Park, Leon Creek Greenway Trail system, and the City of Leon Valley<br>•Provide additional pedestrian access<br>•Allow access for bicycle<br>•Construct a low impact parking lot |
| Nature & Environment | •Install pervious concrete or similar<br>•Adopt a *Leave No Trace* awareness strategy |
| Sustainable & Resilient | •Install an irrigation system<br>•Encourage adherence to Envision sustainability framework and standards for all facilities and park design |

View of the park from San Antonio Trails

Existing connections to neighborhoods and trails

Materials on the park to develop wit

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## Triangle Park - Existing Conditions

**Park Zone -** 3

**Size**
1.47 acres

**Location**
Located at the southern edge of and connected to the Huebner Onion Natural Area Park along Bandera Road.

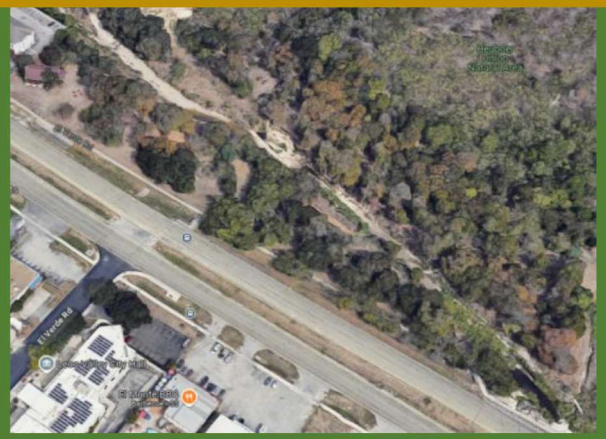
**Classification**
Conservancy

**Amenity**
Open, unbuilt green space

# Trails, Open Spaces, and Parks

## Triangle Park – Existing Conditions

BOUNDARY OF PARKS/TRAILS
CITY LIMITS
ADDITIONAL PARKING NEEDED
TREES NEEDED (NO INPUT)
DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
PEDESTRIAN ACCESS NEEDED (WITH ADA) (NO INPUT)
SAFETY ISSUES TO BE ADDRESSED (NO INPUT)
BIKE ACCESS NEEDED (NO INPUT)
AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.) (NO INPUT)



Aerial view of the park

Adjacent trail connecting to the street

Street view of the trail along the Triangle Park boundary

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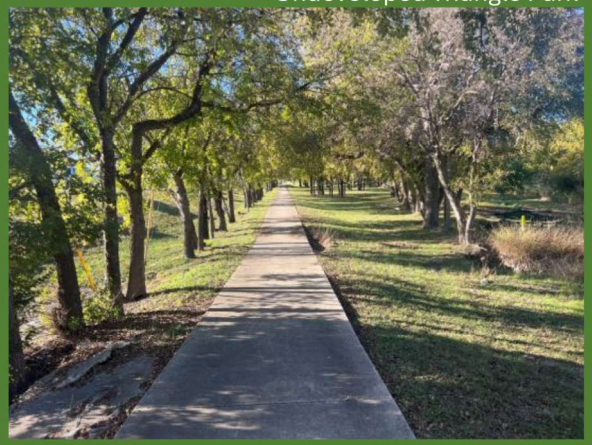
# Trails, Open Spaces, and Parks

## Triangle Park – Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Partner with the Onion House to include the area as a tourist and educational attraction<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Install benches and directional signage where drivers can see the opportunity for passive recreational activities |
| Reinvestment & Maintenance | •Perform regular maintenance - mowing, trash and debris clearance, tree trimming<br>•Create a parking lot with trees for the historical house<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Monitor and prevent homeless camp<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Build Hike & Bike Trail under Bandera Road bridge and provide connection to existing sidewalk along Bandera Road |
| Nature & Environment | •Preserve and enhance natural environment<br>•Adopt a Leave No Trace awareness strategy |
| Sustainable & Resilient | •Undertake flood control measures to prevent flooding of the stream<br>•Encourage adherence to Envision sustainability framework and standards for all facilities and park design |

Undeveloped Triangle Park



Adjacent pathway near Triangle Park

A potential trail along the utility line

# Trails, Open Spaces, and Parks

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## Pavona-Linkwood Trail – Existing Conditions

**Park Zone**
4

**Size**
.86 acres

**Location**
Located south of Linklea Drive and Linkhaven Drive. Linkwood is a natural trail for the neighborhood.

**Classification**
Linear Park/Linkages

**Amenity**
1 Walking trail/ loop
3 Benches
1 Exercise Station

- **Current plans to connect a new trail on the southwest corner of Linkwood Trail to the Senna Subdivision**

# Trails, Open Spaces, and Parks

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## Pavona-Linkwood Trail - Existing Conditions

BOUNDARY OF PARKS/TRAILS
CITY LIMITS
ADDITIONAL PARKING NEEDED (NO INPUT)
TREES NEEDED (NO INPUT)
DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
PEDESTRIAN ACCESS NEEDED (WITH ADA) (NO INPUT)
SAFETY ISSUES TO BE ADDRESSED (NO INPUT)
BIKE ACCESS NEEDED (NO INPUT)
AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.) (NO INPUT)

Trail entrance from Evers Rd. and Chenal Pt.

Mostly shaded trail

Trail entrance form Linkhaven Dr. and Linklea D

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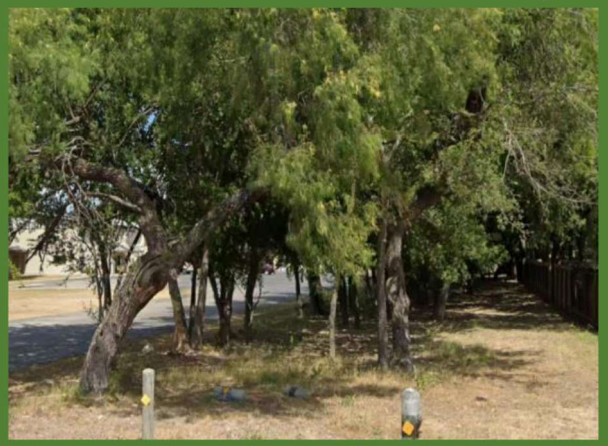
# Trails, Open Spaces, and Parks

## Pavona-Linkwood Trail - Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Install and layout pavers in a hopscotch game for all to use as exercise and enjoyment<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Add an amenity (bench) at the center of the trail |
| Reinvestment & Maintenance | •Enhance with artwork to attract users<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Increase pedestrian access to the Senna Subdivision<br>•Increase bicycle access to the Senna Subdivision<br>•Clear the walking path of overgrown vegetation and install an all-weather surface<br>•Investigate connecting trail to the Linkwood neighborhood behind houses on Linklea Drive and behind houses on Belmont Place |
| Nature & Environment | •Install bushes along the outskirts, near the parking lot and driveway<br>•Adopt a *Leave No Trace* awareness strategy |
| Sustainable & Resilient | •Encourage adherence to Envision sustainability framework and standards for all facilities and trail design |

Exercise station along trail



Add art and make ADA surface accessible

Add trail and directional signage

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# Trails, Open Spaces, and Parks

## Steurenthaler-Silo Park - Existing Conditions

### Park Zone - 3

**Size**
4.28 acres

**Location**
Located south of Huebner Road

**Classification**
Linear Park/Linkages
Conservancy

**Amenity**
1 Playground/ play structure
1 Fitness zone/ exercise station
1 Walking trail/ loop
1 Pavilion
6 Benches

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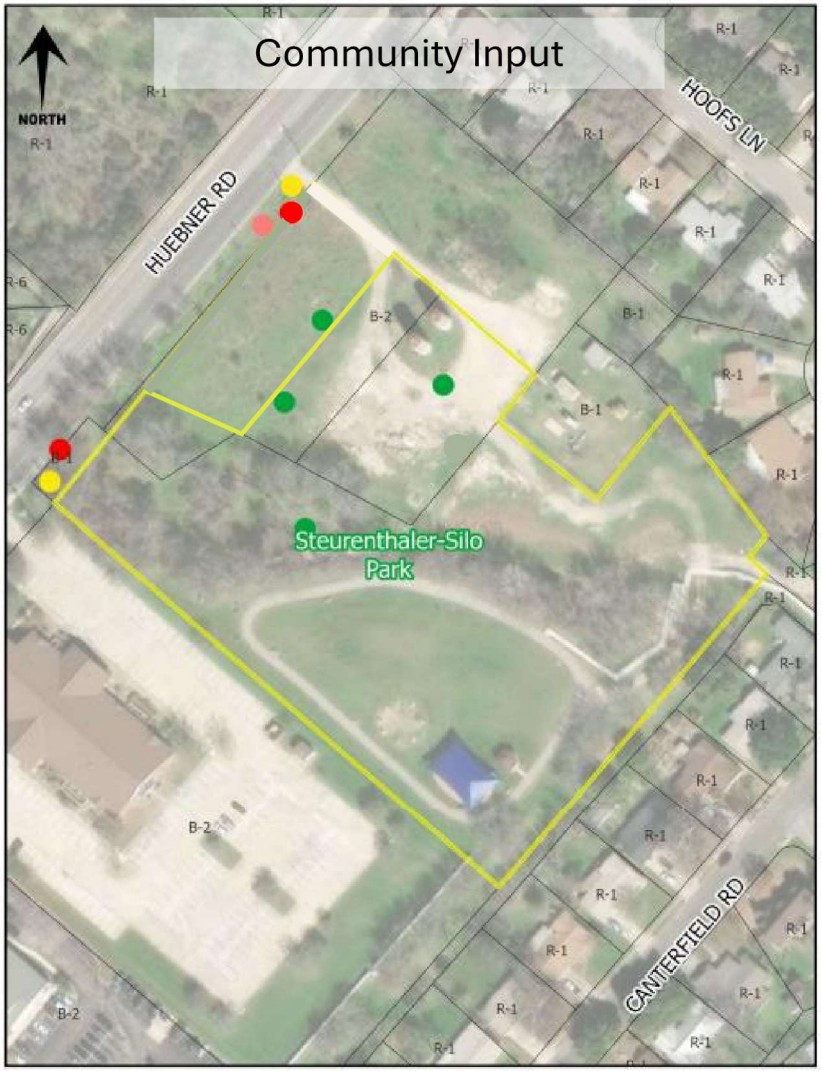
# Trails, Open Spaces, and Parks

## Steurenthaler-Silo Park – Existing Conditions




- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED
- TREES NEEDED
- DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
- PEDESTRIAN ACCESS NEEDED (WITH ADA)
- SAFETY ISSUES TO BE ADDRESSED (NO INPUT)
- BIKE ACCESS NEEDED
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.) (NO INPUT)

Repurpose - paint art on the silos

Exercise station in the park

Add a butterfly garden and natural walk path

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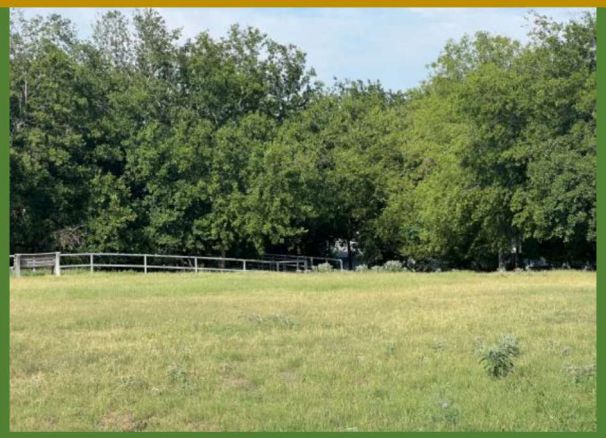
# Trails, Open Spaces, and Parks

## Steurenthaler-Silo Park - Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Incorporate the silos into the park design and enhance them with murals and other artwork<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Add trees or a shade structure over the exercise station |
| Reinvestment & Maintenance | •Reprint the exercise equipment labels that are worn out<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Add a water fountain with a dog station<br>•Add more shade – structures or trees<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Build a walking trail to this park from Huebner Road, and then from Canterfield to Huebner Creek via the drainage way<br>•Provide access for pedestrians and bicycles along the edges of the park adjacent to Huebner Road<br>•Build a bridge over seasonal creek<br>•Provide safe pedestrian crossing at Pavona Ridge Rd. and Huebner Rd. |
| Nature & Environment | •Consider adding a butterfly garden in this park, near the silos<br>•Encourage adherence to Envision sustainability framework and standards for all facilities and park design |
| Sustainable & Resilient | •Add an irrigation system |



Connection to the silos with ADA access

Add flowers to attract butterflies

Shaded playground in the pa

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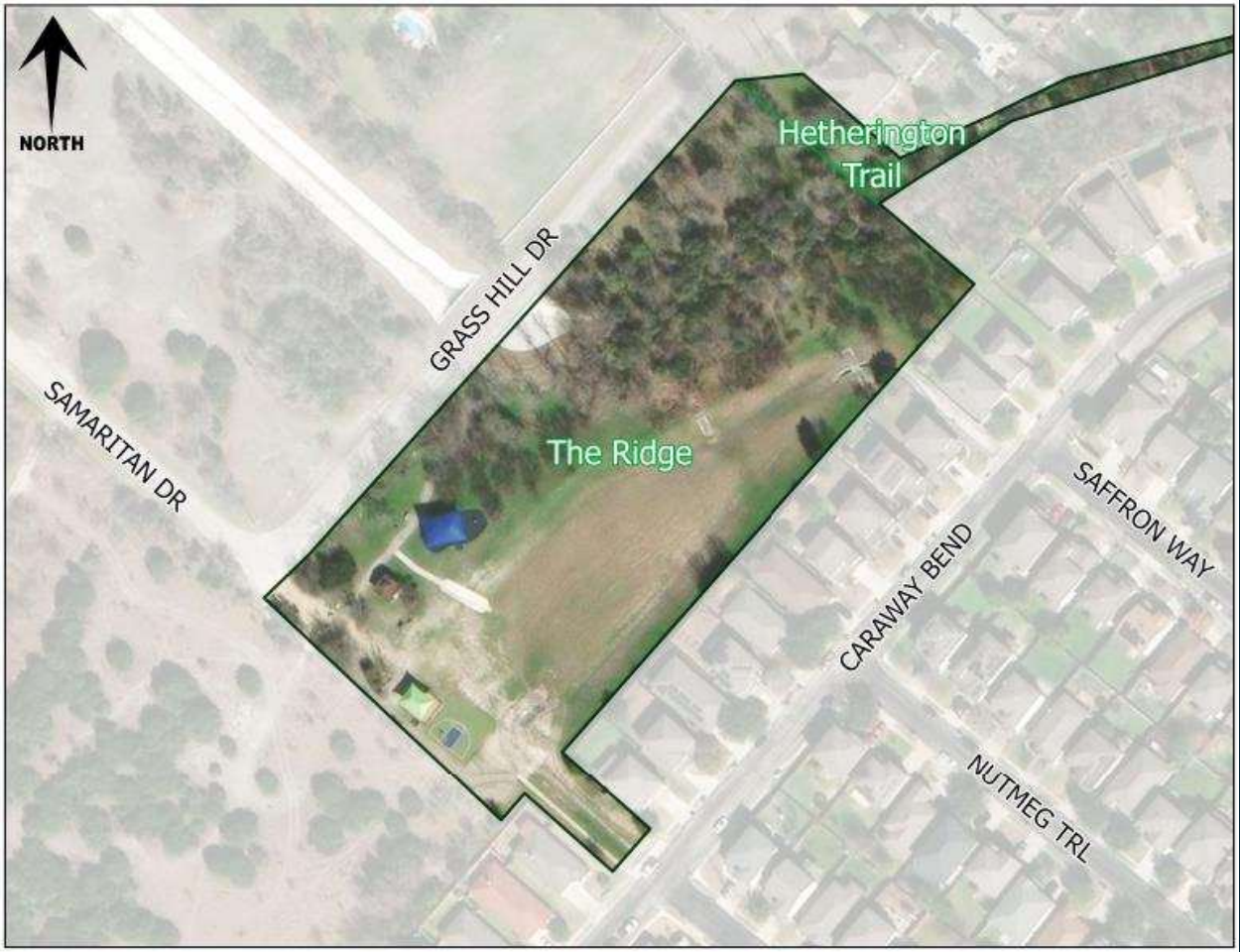
## The Ridge - Existing Conditions




**Park Zone -** 2

**Size**
4.67 acres

**Location**
Located south of Heatherington Trail.

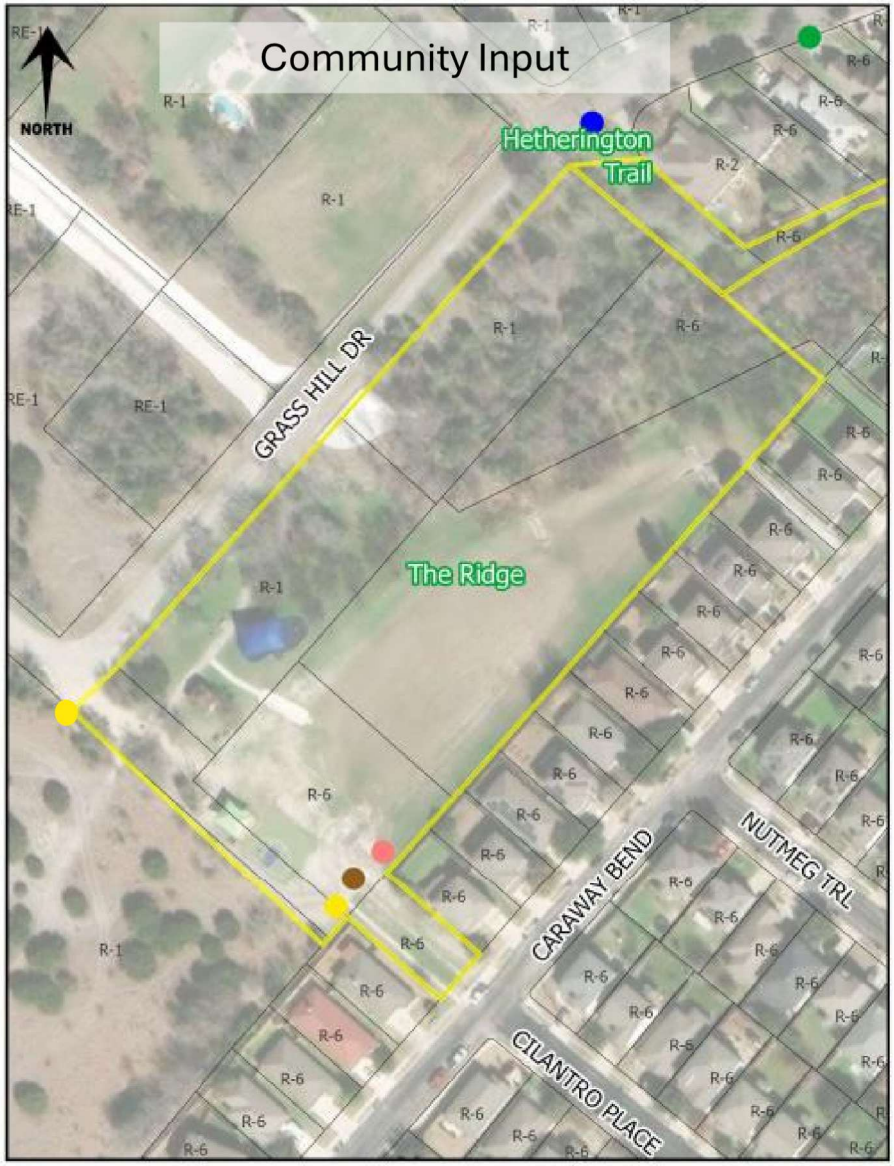
**Classification**
Neighborhood Park

**Amenity**
1 Pavilion
1 Playground
1 Exercise Station
½ Court Basketball
Walking loop/trail
Multiuse detention pond with a playing field

Current Plans
- Connect trail to Heatherington and Seneca trail (starting November 2024)

# Trails, Open Spaces, and Parks

## The Ridge – Existing Conditions




- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED
- TREES NEEDED
- DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
- PEDESTRIAN ACCESS NEEDED (WITH ADA)
- SAFETY ISSUES TO BE ADDRESSED (NO INPUT)
- BIKE ACCESS NEEDED
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.)

Pavilion area with sustainable disposable

Exercise station with shade and ½ basketball court

Playground with ADA functions

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# Trails, Open Spaces, and Parks

## The Ridge – Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Install two pickle ball courts<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Enhance basketball court<br>•Add picnic tables<br>•Extend walking path |
| Reinvestment & Maintenance | •Pave pervious concrete or flat surfacing for parking<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Add water fountains with dog stations<br>•Add benches<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Connect to the Hetherington Trail and to the Huebner Creek Greenway Trail<br>•Widen Grass Hill Drive on the City side and install sidewalks<br>•Connect to the city trail system<br>•Provide pervious parking<br>•Provide pedestrian and bike access from the entrance area leading to the residential lots (south) |
| Nature & Environment | •Plant new landscaping and/or a flower garden<br>•Adopt a *Leave No Trace* awareness strategy |
| Sustainable & Resilient | •Continue to develop this park with the addition of an irrigation system<br>•Encourage adherence to Envision sustainability framework and standards for all facilities and park design |

Parking area near the playground and pathway

Multi-use detention pond with a playing field area

Pavilion, playground, bench, and walking path

# Trails, Open Spaces, and Parks

## Stirrup Trail - Existing Conditions

**Park Zone -** 3

**Size**
1.27 acres

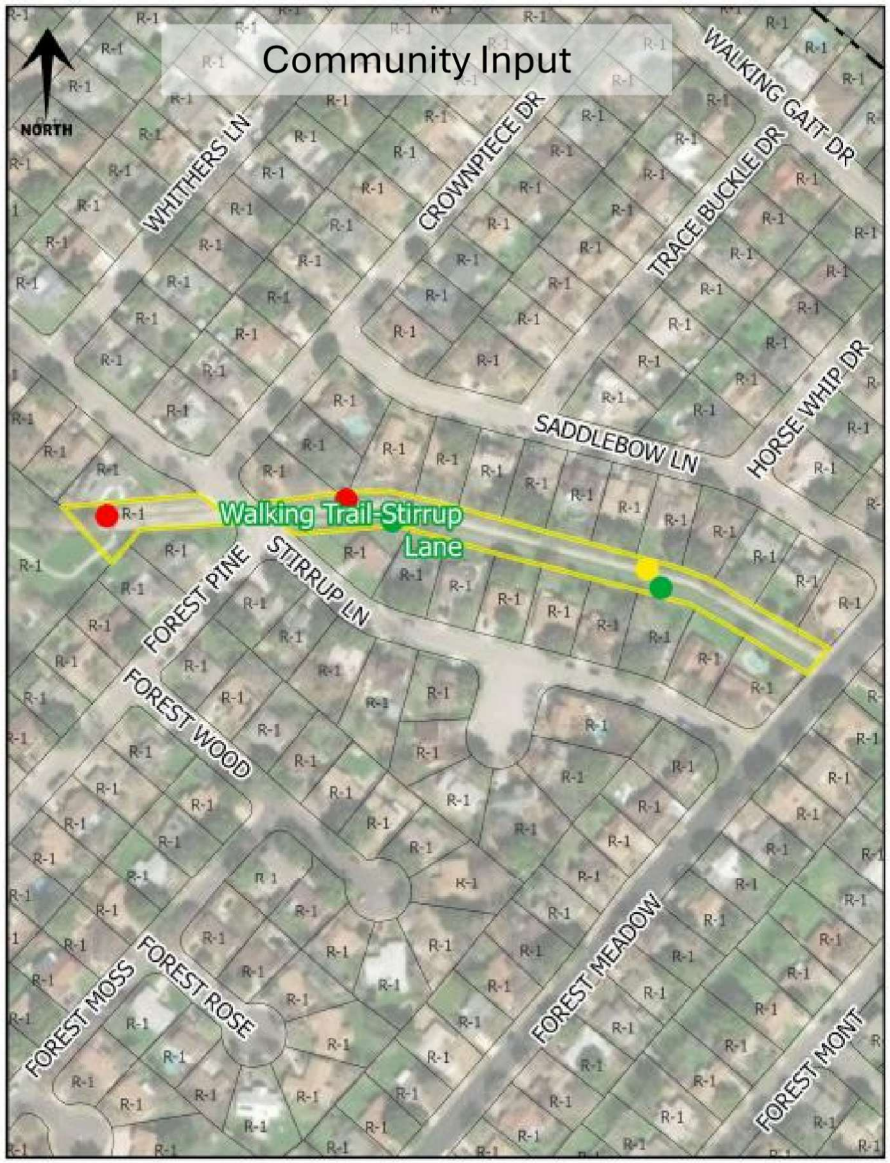
**Location**
Located in the rear of residential homes with potential to provide connectivity and access to the city library, located southwest from Forest Moss Road.

**Classification**
Linear Park/Linkages

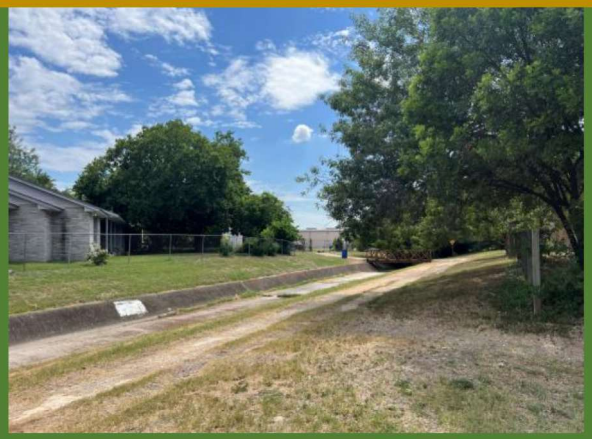
**Amenity**
1 Walking trail/loop
2 Benches

# Trails, Open Spaces, and Parks

## Stirrup Trail – Existing Conditions




- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED (NO INPUT)
- TREES NEEDED
- DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
- PEDESTRIAN ACCESS NEEDED (WITH ADA)
- SAFETY ISSUES TO BE ADDRESSED
- BIKE ACCESS NEEDED (NO INPUT)
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.) (NO INPUT)



Widen trail - 4-6 ft. for bikes and pedestrians

Add trail signage

Add natural wildflowers along the trail

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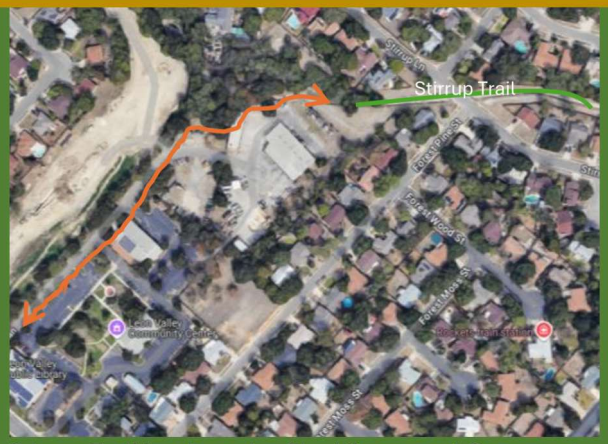
# Trails, Open Spaces, and Parks

## Stirrup Trail - Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Incorporate artwork about books and reading with signage to the library<br>•Provide ADA compliance for all play equipment, trails, and amenities<br>•activities |
| Recreation & Amenities | •Install children's rock-climbing area in the area near bridge<br>•Add playground equipment near the bridge<br>•Install mile markers |
| Reinvestment & Maintenance | •Maintain trail surface and wooden bridge<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Install recycling receptacles<br>•Add shade/trees<br>•Incorporate CPTED design principles in all maintenance, design, and construction |
| Access & Connectivity | •Improve the trail with paved walkway along creek<br>•Improve pedestrian access to the trail |
| Nature & Environment | •Add environmental and water drainage educational billboards along the stream<br>•Encourage adherence to Envision sustainability framework and standards for all facilities and park design<br>•Adopt a *Leave No Trace* awareness strategy |
| Sustainable & Resilient | •Encourage adherence to Envision sustainability framework and standards for all facilities and trail design |




Stirrup Trail leads to the City Library and Community

Add signage and ADA surface to trail

Add signage at street intersectio

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## Leon Valley Pool - Existing Conditions

**Park Zone -** 3

**Size**
1.14 acres

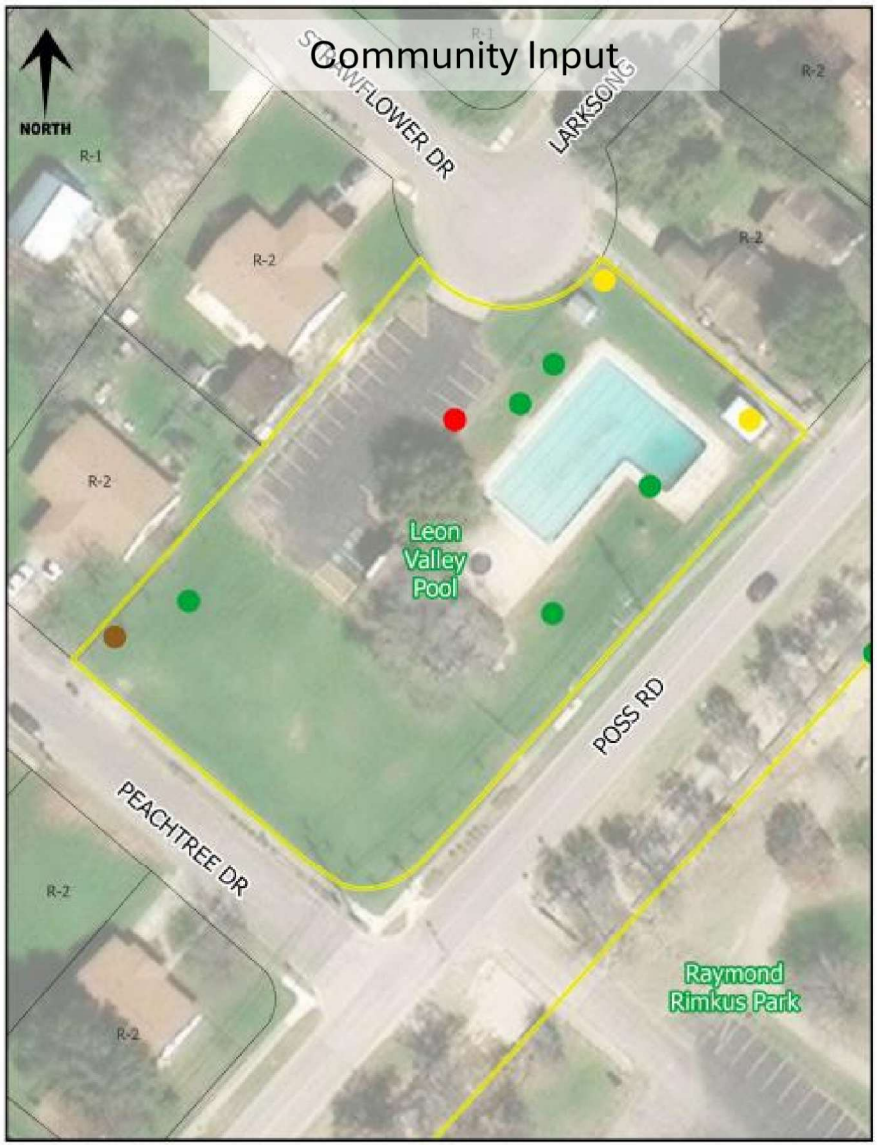
**Location**
Located adjacent to Raymond Rimkus Park

**Classification**
Community Park

**Amenity**
Pool, closed

# Trails, Open Spaces, and Parks

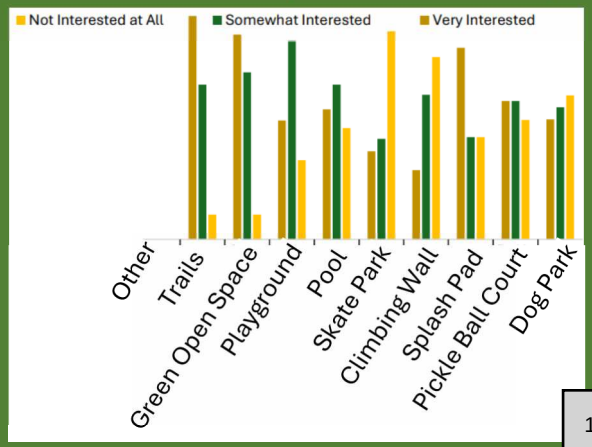
## Leon Valley Pool – Existing Conditions




- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED
- TREES NEEDED
- DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
- PEDESTRIAN ACCESS NEEDED (WITH ADA)
- SAFETY ISSUES TO BE ADDRESSED
- BIKE ACCESS NEEDED (NO INPUT)
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.) (NO INPUT)

Parking lot, basketball hoop, and pool

Busy season when it was open




Questionnaire results of interested amenities

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# Trails, Open Spaces, and Parks

## Leon Valley Pool – Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Install public art<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Create splash pad<br>•Construct a dog park |
| Reinvestment & Maintenance | •Rehabilitate and enlarge the restrooms<br>•Remodel the pool and bathhouse<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Add a shade structure over future splash pad, pool, and sitting areas<br>•Meet all ADA needs<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Develop the adjacent vacant lot as additional park facility with access to restrooms<br>•Install an enhanced pedestrian crossing from Peachtree Street to Raymond Rimkus Park<br>•Build safer pedestrian crossing<br>•Create bike/pedestrian walkways<br>•Provide more parking<br>•Create entrances to the pool facility on Poss Road and Peach Tree Street |
| Nature & Environment | •Install trees around the parking lot to offset gas emissions and heat<br>•Adopt a *Leave No Trace* awareness strategy |
| Sustainable & Resilient | •Encourage adherence to Envision sustainability framework and standards for all facilities and park design |

2024 condition of the pool

2024 condition of the pool building

Leon Valley pool parking lot and vacant lot

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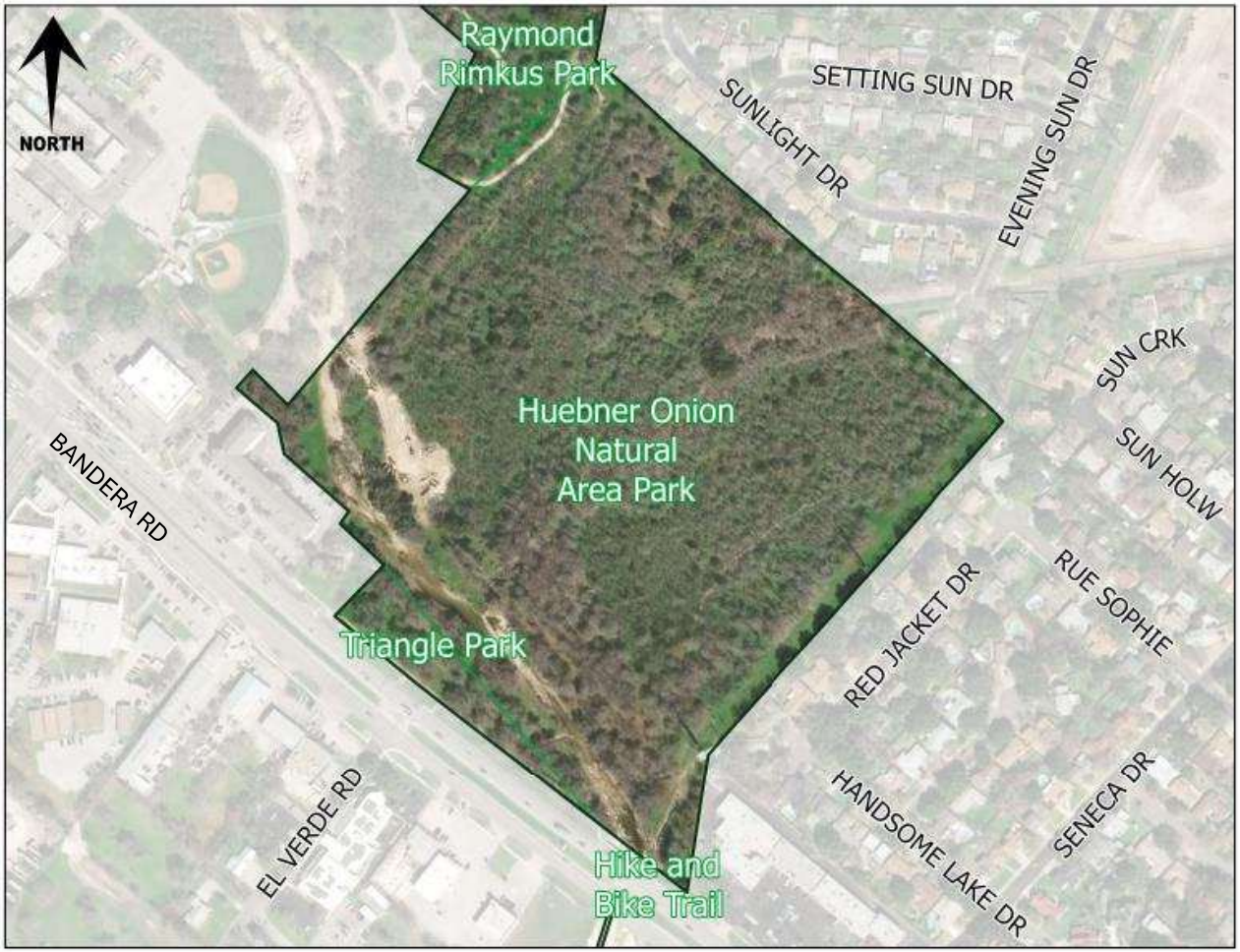
## Huebner Onion Natural Area Park - Existing Conditions




**Park Zone** - 3

**Size**
36.51 acres

**Location**
Located between Triangle Park and Raymond Rimkus Park which is north of Bandera Road. Located north of Bandera Road and El Verde Road.

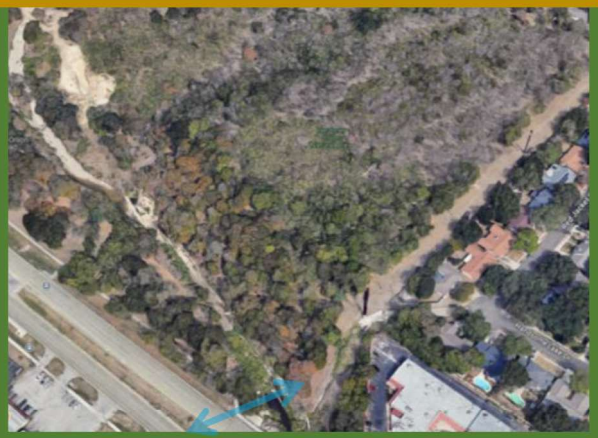
**Classification**
Regional Park
Linear Park/Linkages

**Amenity**
Open, unbuilt green space

# Trails, Open Spaces, and Parks

## Huebner Natural Area Park – Existing Conditions

- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED (NO INPUT)
- TREES NEEDED (NO INPUT)
- DRAINAGE IMPROVEMENTS NEEDED
- PEDESTRIAN ACCESS NEEDED (WITH ADA)
- SAFETY ISSUES TO BE ADDRESSED
- BIKE ACCESS NEEDED
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.) (NO INPUT)



Connect park to the Hike and Bike Trail

Desired trail along the utility easement

Joseph Huebner Historical Texas Cemetery

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# Trails, Open Spaces, and Parks

## Huebner Onion Natural Area Park - Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

| | |
|---|---|
| Family Oriented & Inclusive | •Highlight family cemetery location (Historical Asset)<br>•Accentuate Onion House area which was a trading post and holds cultural value<br>•Provide ADA compliance for all play equipment, trails, and amenities |
| Recreation & Amenities | •Build wildlife viewing platform |
| Reinvestment & Maintenance | •Repair erosion along Huebner Creek<br>•Adopt annual maintenance plan |
| Comfort & Safety | •Install interpretive signage near Huebner-Onion Homestead<br>•Incorporate a sensitive lighting schedule – no lights dawn to dusk or keep as a "dark park" with no lights<br>•Incorporate CPTED design principles in all maintenance, design, and construction activities |
| Access & Connectivity | •Improve the existing natural trail surface<br>•Create bike trail along the edge of the park |
| Nature & Environment | •Preserve and enhance the natural environment<br>•Adopt a *Leave No Trace* awareness strategy |
| Sustainable & Resilient | •Remove non-native vegetation and trees and replant with native varieties<br>•Address drainage issues<br>•Encourage adherence to Envision sustainability framework and standards for all facilities and park design |

Line ditches with river rocks and wildflowers

Trail and Cemetery access from Evening Sun Dr.

Huebner Cemetery fenci

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# 11

# Maintenance & Operations

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# Maintenance & Operations

## Current

The City of Leon Valley Public Works Departments oversees the upkeep of the grounds maintenance at all parks, trails, and open space facilities such as restrooms, fields, playgrounds, exercise stations, and landscape. The goal is to ensure safe, clean, and updated facilities for the community and tourists to enjoy.

### Leon Valley Parks, Trails, and Open Space Facilities

| | Hetherington Trail | Leon Valley Ranches Park | Hike & Bike Trail | The Ridge at Leon Valley Park | Forest Oaks Pool | Linkwood / Pavona Trail | Stirrup Lane Trail | Steurenthaler-Silo Park | Leon Valley Pool | Raymond Rimkus Park | Huebner Onion Natural Area Park | Old Mill Park | Shadow Mist | Triangle Park | Leon Valley Total Facilities |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Acres** | .43 | 2.62 | 1.02 | 4.67 | 1.34 | .86 | 1.27 | 5.24 | 1.14 | 23.01 | 36.51 | 2.09 | 2.74 | 1.47 | **84.41** |
| **Playgrounds or play structures** | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | - | 2 | 0 | 1 | 0 | | **5** |
| **Diamond fields** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 1 | 0 | 0 | 0 | | **1** |
| **Basketball courts, standalone** | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | - | 2 | 0 | 0 | 0 | | **3** |
| **Rectangular fields** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 2 | 0 | 0 | 0 | | **2** |
| **Tennis courts** | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | - | 2 | 0 | 0 | 0 | | **3** |
| **Community gardens** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 1 | 0 | 0 | 0 | | **1** |
| **Swimming pools (w/or w/out concessions)** | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | - | 0 | 0 | 0 | 0 | | **1** |
| **Fitness zones/Exercise stations** | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | - | 0 | 0 | 0 | 0 | | **2** |
| **Walking loops/Running tracks** | 0 | 0 | 1 | 1 | 0 | 1 | 1 | 1 | - | 1 | 0 | 1 | 0 | | **7** |
| **Pavilion** | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | - | 2 | 0 | 1 | 0 | | **5** |
| **Bench** | 0 | 1 | 1 | 0 | 0 | 1 | 1 | 7 | - | 28 | 0 | 5 | 0 | | **44** |
| **Mini Library** | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | - | 1 | 0 | 1 | 0 | | **2** |
| **Restroom** | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | - | 2 | 0 | 0 | 0 | | **3** |
| **Water Fountain** | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | - | 3 | 0 | 0 | 0 | | **5** |

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# Maintenance & Operations

As a result of the weather some parks are mowed and trimmed bi-monthly, monthly, or on an as-needed basis.

## Current Mowing, Weed Trimming, and Debris Clearing Maintenance Calendar

| Park, Trail, Open Space | Task | Staff | Frequency | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Hetherington Trail** | Mowing/Weed Trimming/Cleaning Debris | 4 (8hrs each) | Monthly | 24hrs | 24hrs | 24hrs | 24hrs | 24hrs | 24hrs | 24hrs | 24hrs | 24hrs | 24hrs | 24hrs | 24hrs |
| | Trail | | | | | | | | | | | | | | |
| **Leon Valley Ranches Park** | | | | | | | | | | | | | | | |
| | Benches | | | | | | | | | | | | | | |
| **Greenway Hike & Bike Trail (adjacent lot & drainage ditch)** | Mowing/Weed Trimming/Cleaning Debris/ | 6 (21hrs each) | Monthly | 126 Hrs | 126 Hrs | 126 Hrs | 126 Hrs | 126 Hrs | 126 Hrs | 126 Hrs | 126 Hrs | 126 Hrs | 126 Hrs | 126 Hrs | 126 Hrs |
| | Trail | | | | | | | | | | | | | | |
| | Benches | | | | | | | | | | | | | | |
| **The Ridge at Leon Valley Park** | Mowing/Weed Trimming/Cleaning Debris | 4 (4hrs each) | Semi-Monthly | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs |
| | 1 Playground | | | | | | | | | | | | | | |
| | 1 Fitness zone/exercise station | | | | | | | | | | | | | | |
| | 1 Basketball Court | | | | | | | | | | | | | | |
| | Walking Loop | | | | | | | | | | | | | | |
| | 1 Pavilion | | | | | | | | | | | | | | |
| **Forest Oaks Pool** | Mowing/Weed Trimming/Cleaning Debris | 3 (2hrs each) | Semi-Monthly | 12 Hrs | 12 Hrs | 12 Hrs | 12 Hrs | 12 Hrs | 12 Hrs | 12 Hrs | 12 Hrs | 12 Hrs | 12 Hrs | 12 Hrs | 12 Hrs |
| | Pool | | | | | | | | | | | | | | |
| | Tennis Court | | | | | | | | | | | | | | |
| | Restroom | | | | | | | | | | | | | | |
| **Linkwood / Pavona Trail** | Mowing/Weed Trimming/Cleaning Debris | 2 (4hrs each) | Monthly | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs |
| | Walking Loop | | | | | | | | | | | | | | |

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# Maintenance & Operations

## Current Mowing, Weed Trimming, and Debris Clearing Maintenance Calendar - Continued

| Park, Trail, Open Space | Task | Staff | Frequency | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Stirrup Lane Trail** | Mowing/Weed Trimming/Cleaning Debris | 4 (4hrs each) | Monthly | 36 Hrs | 36 Hrs | 36 Hrs | 36 Hrs | 36 Hrs | 36 Hrs | 36 Hrs | 36 Hrs | 36 Hrs | 36 Hrs | 36 Hrs | 36 Hrs |
| | Walking Loop | | | | | | | | | | | | | | |
| | Benches | | | | | | | | | | | | | | |
| **Steurenthaler-Silo Park** | Mowing/Weed Trimming/Cleaning Debris | 4 (4hrs each) | Semi-Monthly | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs | 32 Hrs |
| | 1 Playground | | | | | | | | | | | | | | |
| | 1 Exercise Station | | | | | | | | | | | | | | |
| **Leon Valley Pool** | Mowing/Weed Trimming/Cleaning Debris | 4 (1hr each) | Semi-Monthly | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs |
| **Raymond Rimkus Park** | Mowing/Weed Trimming/Cleaning Debris | 4 (12hrs each) | Monthly | 48 Hrs | 48 Hrs | 48 Hrs | 48 Hrs | 48 Hrs | 48 Hrs | 48 Hrs | 48 Hrs | 48 Hrs | 48 Hrs | 48 Hrs | 48 Hrs |
| | 2 Playgrounds | | | | | | | | | | | | | | |
| | 1 diamond Field (Mowing/Weed Trimming/Cleaning Debris) | 2 (2hrs each) | Weekly | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs |
| | 2 Basketball Courts | | | | | | | | | | | | | | |
| | 2 Rectangular Fields (Mowing/Weed Trimming/Cleaning Debris) | 2 (2hrs each) | Bi-Monthly | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs |
| | 2 Tennis Courts | | | | | | | | | | | | | | |
| | 1 Community Garden | | | | | | | | | | | | | | |
| | Walking Loop | | | | | | | | | | | | | | |
| | 2 Pavilion | | | | | | | | | | | | | | |
| | 28 Benches | | | | | | | | | | | | | | |
| | 2 Restrooms | | | | | | | | | | | | | | |

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# Maintenance & Operations

## Current Mowing, Weed Trimming, and Debris Clearing Maintenance Calendar - Continued

| Park, Trail, Open Space | Task | Staff | Frequency | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Huebner Onion Natural Area Park** | | | | | | | | | | | | | | | |
| **Old Mill Park** | Mowing/Weed Trimming/Cleaning Debris | 2 (5hrs each) | Semi-Monthly | 20 Hrs | 20 Hrs | 20 Hrs | 20 Hrs | 20 Hrs | 20 Hrs | 20 Hrs | 20 Hrs | 20 Hrs | 20 Hrs | 20 Hrs | 20 Hrs |
| | 1 Playground | | | | | | | | | | | | | | |
| | Walking Loop | | | | | | | | | | | | | | |
| | 1 Pavilion | | | | | | | | | | | | | | |
| | Mini Library | | | | | | | | | | | | | | |
| | 5 Benches | | | | | | | | | | | | | | |
| **Shadow Mist** | Mowing/Weed Trimming/Cleaning Debris | 4 (2hrs each) | Monthly | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs | 8 Hrs |
| **Triangle Park** | Mowing/Weed Trimming/Cleaning Debris | 4 (4hrs each) | Monthly | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs | 16 Hrs |

# Maintenance & Operations

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## Current Weekly Labor Hours Maintenance Calendar

| Park, Trail, Open Space | Task | Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|---|---|
| Hetherington Trail | | | | | | | | |
| | Trail | | | | | | | |
| Leon Valley Ranches Park | | | | | | | | |
| | Benches | | | | | | | |
| Greenway Hike & Bike Trail (adjacent lot & drainage ditch) | | | | | | | | |
| | Trail | | | | | | | |
| | Benches | | | | | | | |
| The Ridge at Leon Valley Park | | | | | | | | |
| | 2 Playgrounds | | | | | | | |
| | 1 Basketball Court | | | | | | | |
| | Walking Loop | | | | | | | |
| | 1 Pavilion | | | | | | | |
| Forest Oaks Pool | | | | | | | | |
| | Pool | | | | | | | |
| | Tennis Court | | | | | | | |
| | Restroom | | | | | | | |
| Linkwood / Pavona Trail | | | | | | | | |
| | Walking Loop | | | | | | | |
| Stirrup Lane Trail | | | | | | | | |
| | Walking Loop | | | | | | | |
| | Benches | | | | | | | |

| Park, Trail, Open Space | Task | Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|---|---|
| Steurenthaler-Silo Park | Check for trash, empty trash containers, doggie bag dispensers and fluff fall zone material | 1.33 | | | | | | |
| | Visually inspect Playground | 1.33 | | | | | | |
| | Visually inspect Exercise Station | 1.33 | | | | | | |
| Leon Valley Pool | | | | | | | | |
| Huebner Onion Natural Area Park | | | | | | | | |
| Old Mill Park | | | | | | | | |
| | 1 Playground | | | | | | | |
| | Walking Loop | | | | | | | |
| | 1 Pavilion | | | | | | | |
| | Mini Library | | | | | | | |
| | 5 Benches | | | | | | | |
| Shadow Mist | | | | | | | | |
| Triangle Park | | | | | | | | |

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# Maintenance & Operations

## Current Weekly Labor Hours-Maintenance Calendar - Continued

| Park, Trail, Open Space | Task | Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|---|---|---|---|---|---|---|---|---|
| Raymond-Rimkus Park | Check playground for loose equipment, broken parts or missing bolts | 1 | | | | | | |
| | 2 Basketball Courts | | | | | | | |
| | 2 Rectangular Fields | | | | | | | |
| | 2 Tennis Courts | | | | | | | |
| | 1 Community Garden | | | | | | | |
| | Walking Loop | | | | | | | |
| | 5 Benches | | | | | | | |
| | Trash Containers; Refill dog waste bags | 4 | | | | | | |
| | Fluff fall zone material/back fill low depressions: swings, merry-go-round, slide exits | 2 | | | | | | |
| | Pick up trash on grounds | | | | | | | |
| | Clean 2 Restrooms, Pavilion, Water Fountains, and drag diamond field | 3 | | | | | | |

Raymond-Rimkus Pavilion

Raymond-Rimkus Baseball Fie

# Maintenance & Operations

## Recommendation

### Create a Maintenance Plan

Establishing a parks, trails, and open space maintenance plan will guarantee well-kept outdoor spaces and the longevity of facilities and amenities.

Maintenance Plan Goals:

1. Establish park maintenance standards
2. Develop a systematic approach to planning and scheduling
3. Develop standardized methods of quality indicators
4. Extend “lifetime” operation of amenities and facilities
5. Enhance overall employee productivity

Elements of a Maintenance Plan:

1. Level of care to categorize different fields, parks, and trails based on materials, utilization, and seasons. Level 1 is a high need of maintenance; examples are a highly utilized diamond field for baseball or tending to turf often. Level 2 is a medium need of maintenance; examples are pocket parks and trails. Level 3 is a lower need of maintenance; examples are parks with fewer amenities and facilities or low visitation rates.
2. Maintenance calendar that incorporates all tasks, frequencies, and month where amenities and facilities are scheduled to be completed. In addition to the list in this section, other tasks should be accounted for such as, tending to the garden in Raymond-Rimkus Park, soil fertilization, tree pruning, painting fields, invasive species evaluation, and additional tasks as needed and with new development.
3. Provide updated checklists of each park and a “how-to” check facilities for staff to complete quality and efficient maintenance checks.
4. Replacement schedule of mulch, hard court resurfacing, playground equipment.

Exercise Station Maintenance

Water, Trash, and Dog Station Maintenance

Garden Maintenan

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# 12

# Implementation: City Wide

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# Implementation: City wide

## Implementation Plan

The Implementation Plan ensures that the ideas and polices articulated in a plan become reality. It prioritizes the key actions that need to be undertaken (what), the responsible entities (who), desired timeline (when), and available resources (how).

## Action Types

Implementation occurs through many actions:

- Regulation: Updating existing regulations or developing new ordinances.
- Coordination: Working with other agencies or groups to implement goals.
- CIP: Any capital investments or physical improvements.
- Program: Utilizing existing or new programs, processes or work plans.
- Development: Goals implemented through the development process.
- Plan / study: Creating new plans or updating existing plans.

## Timing

The actions have been assigned a time frame for implementation. These represent ideal targets that are subject to prioritization over time as needed.

| | |
|---|---|
| Short-Term: | 0-2 years |
| Mid-Term: | 3-5 years |
| Long-Term: | 6-10 years |
| Ongoing: | Tasks completed though existing programs or as the need arises. |

## Funding Sources

In addition to the grants available through the Texas Parks and Wildlife Department, the identified actions can be funded through sources such as the City's general funds, federal grants (e.g. Community Development Block Grants, Disaster Recovery Grants, Safe Routes to School, Safe Streets for All), state grants, and others. The City should actively seek external funding sources and explore public-private partnerships to implement the recommended actions.

### State of Texas Parks and Wildlife Department (TPWD)

Grants and Assistance

TPWD partners with communities across the state to build new parks and trails, conserve natural resources, preserve historical sites, provide access to water bodies, develop educational programs for youth, and much more. These grants include **Recreation Grants, Wildlife Grants,** and **Fisheries Grants.**

TEXAS PARKS & WILDLIFE

**Examples of other funding sources:**

Texas-Parks Wildlife Foundation
Texas Recreation & Park Society
National Park Service (NPS) Programs
Keep Texas Beautiful

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# Implementation: City wide

Key implementation actions in phases of short-, mid-, and long-term time goals are listed below and in the following pages. After receiving community input on the needs and wishes of Leon Valley Parks, Open Space, and Trails, these recommendations were created to meet the needs and recommendations listed within this plan. The actual cost will depend on the design, materials, resources, and timing of the action.

| Recommended Action | Action Type & Cost | Term |
|---|---|---|
| **Family Oriented & Inclusive** | | |
| Ensure that the City's parks provide age-friendly recreational facilities and opportunities for all cohorts. | CIP - $$$<br>P - $ | Ongoing |
| Expand the parks programming to increase activities and events hosted by the city. | P - $$ | Short-Term |
| Consider a park celebration event throughout the city parks and recreational facilities (for example walkathon, bike race, scavenger hunt, art walks, etc.) that involves all residents and garners media attention. | P - $$<br>C - $ | Short-Term |
| Add a venue such as a plaza or a park square to hold outdoor events and celebrations. | CIP - $$$<br>C - $ | Mid-Term |
| Add sports fields and recreational facilities such as disc golf, skate park, pickle ball, and splash pads. | CIP - $$$ | Long-Term |

Action Type:
- (R) Regulation: Updating existing regulations or developing new ordinances.
- (C) Coordination: Working with other agencies or groups to implement goals.
- (CIP) CIP: Any capital investments or physical improvements.
- (P) Program: Utilizing existing or new programs, processes or work plans.
- (D) Development: Goals implemented through the development process.
- (PS) Plan / study: Creating new plans or updating existing plans.

Anticipated Cost:
- $ Low
- $$ Medium
- $$$ High

Terms:
- Short-Term: 0-2 years
- Mid-Term: 3-5 years
- Long-Term: 6-10 years
- Ongoing: Tasks completed though existing programs or as the need arises.

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# Implementation: City wide

| Recommended Action | Action Type & Cost | Term |
|---|---|---|
| **Recreation & Amenities** | | |
| Adopt National Recreation and Park Association (NRPA) guidelines. | P - $<br>R - $ | Ongoing (P), Short-Term (R) |
| Reevaluate the parkland dedication requirements and fees. | R - $<br>PS - $$ | Short-Term |
| Ensure that the programming of parks and open spaces meets the diverse ethnic needs of the community. | P - $$ | Ongoing |
| Complete an aquatics study and incorporate aquatic related events for all | PS - $ | Mid-Term |
| Create a Master Trails Plan, including bulk heads, mile markers, and other facilities, that provides connectivity between parks and to the regional trail network. | PS - $ | Short-Term |
| Expand the parks, trails, and open space network. | P, C,D - $$$ | Ongoing |
| Add a dog park and include amenities for dogs in all facilities. | CIP - $$$ | Short-Term |
| Retain one pool for the community and repurpose the other pool facility site. | CIP - $$ | Short-Term |
| Upgrade surfaces for fields and trails with all-weather surface, | CIP - $$$ | Long-Term |
| Replace or augment exercise equipment with children's climbing equipment. | P, CIP - $$ | Ongoing |
| Implement a public art program that provides in a unique identify, incorporates local culture, and unifies the park, open space, and recreation system (public private partnership). | C, CIP - $ | Short-Term |

Action Type:
- (R) Regulation: Updating existing regulations or developing new ordinances.
- (C) Coordination: Working with other agencies or groups to implement goals.
- (CIP) CIP: Any capital investments or physical improvements.
- (P) Program: Utilizing existing or new programs, processes or work plans.
- (D) Development: Goals implemented through the development process.
- (PS) Plan / study: Creating new plans or updating existing plans.

Anticipated Cost:
- $ Low
- $$ Medium
- $$$ High

Terms:
- Short-Term: 0-2 years
- Mid-Term: 3-5 years
- Long-Term: 6-10 years
- Ongoing: Tasks completed though existing programs or as the need arises.

The Ridge Walking Path

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# Implementation: City wide

| Recommended Action | Action Type & Cost | Term |
|---|---|---|
| **Reinvestment & Maintenance** | | |
| Prepare a Maintenance Plan with incorporation of high maintenance standards for all facilities and trails. | PS - $ | Short-Term |
| Augment existing staffing levels by addition of two dedicated personnel to oversee maintenance. | R - $$ | Short-Term |
| Consider Commission for Accreditation of Parks and Recreation Agencies (CAPRA) accreditation to optimize departmental resources and embrace best practices to meet the open space and recreational needs of the community. | P - $ | Mid-Term |

Action Type:
- (R) Regulation: Updating existing regulations or developing new ordinances.
- (C) Coordination: Working with other agencies or groups to implement goals.
- (CIP) CIP: Any capital investments or physical improvements.
- (P) Program: Utilizing existing or new programs, processes or work plans.
- (D) Development: Goals implemented through the development process.
- (PS) Plan / study: Creating new plans or updating existing plans.

Anticipated Cost:
- $ Low
- $$ Medium
- $$$ High

Terms:
- Short-Term: 0-2 years
- Mid-Term: 3-5 years
- Long-Term: 6-10 years
- Ongoing: Tasks completed though existing programs or as the need arises.

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# Implementation: City wide

| Recommended Action | Action Type & Cost | Term |
|---|---|---|
| **Comfort & Safety** | | |
| Prepare a design criteria manual that provides guidelines on amenities, landscaping, shade, and other elements to increase usage. | R - $<br>PS - $ | Mid-Term |
| Adopt measures for mitigation of heat islands. | R - $<br>PS - $ | Mid-Term |
| Encourage compliance with Crime Prevention Through Environmental Design (CPTED) principles. | R - $<br>PS - $ | Mid-Term |
| Address crime and homelessness in parks in collaboration with other agencies. | R, C - $ | Ongoing |
| Consider a Parks and Recreation Department with a safety Ranger position to address park programs and events, as well as security and safety issues especially on-site security. | R - $$ | Short-Term |
| Continue to enforce the "Dark Sky" ordinance and examine areas where additional lighting may be beneficial for safety and maintain the current | R - $ | Ongoing |

Action Type:
- (R) Regulation: Updating existing regulations or developing new ordinances.
- (C) Coordination: Working with other agencies or groups to implement goals.
- (CIP) CIP: Any capital investments or physical improvements.
- (P) Program: Utilizing existing or new programs, processes or work plans.
- (D) Development: Goals implemented through the development process.
- (PS) Plan / study: Creating new plans or updating existing plans.

Anticipated Cost:
- $ Low
- $$ Medium
- $$$ High

Terms:
- Short-Term: 0-2 years
- Mid-Term: 3-5 years
- Long-Term: 6-10 years
- Ongoing: Tasks completed though existing programs or as the need arises.

Hike & Bike Greenway Tra...

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# Implementation: City wide

| Recommended Action | Action Type | Term |
|---|---|---|
| **Access & Connectivity** | | |
| Prepare and adopt a comprehensive signage plan with unique branding for all facilities including trails. | PS - $ | Mid-Term |
| Connect every park to the surrounding neighborhood by a safe and accessible pedestrian and bike paths. Conduct a Walk Audit utilizing NRPA's Safe Routes to Parks Action Framework to evaluate and address the safety and walkability of a street, neighborhood or community. | C - $<br>CIP - $$$<br>D - $<br>R - $ | Ongoing, Short-Term |
| Continue to ensure playgrounds are designed to meet the needs of children and adults with disabilities, beyond ADA accessibility compliance. | R - $<br>P - $<br>D - $ | Ongoing, Short-Term |
| Adopt a marketing plan that amplifies the presence of parks, increases participation, and foster community connections in exciting new ways, including use of social media, sponsorships, map, bulletin boards, and promotional activities such as park run, treasure hunt, etc. | PS - $<br>C - $ | Mid-Term |

Action Type:
- (R) Regulation: Updating existing regulations or developing new ordinances.
- (C) Coordination: Working with other agencies or groups to implement goals.
- (CIP) CIP: Any capital investments or physical improvements.
- (P) Program: Utilizing existing or new programs, processes or work plans.
- (D) Development: Goals implemented through the development process.
- (PS) Plan / study: Creating new plans or updating existing plans.

Anticipated Cost:
- $ Low
- $$ Medium
- $$$ High

Terms:
- Short-Term: 0-2 years
- Mid-Term: 3-5 years
- Long-Term: 6-10 years
- Ongoing: Tasks completed though existing programs or as the need arises.

Raymond Rimkus Park

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# Implementation: City wide

| Recommended Action | Action Type | Term |
|---|---|---|
| **Nature & Environment** | | |
| Preserve, enhance and expand natural areas. | R - $<br>D - $ | Ongoing, Short-Term |
| Protect indigenous ecosystems in parks to promote biodiversity. | R - $<br>D - $ | Ongoing, Short-Term |
| Create and enhance habitats for local and migratory birds and animals. | CIP - $$$<br>D - $<br>R - $ | Short-Term |
| Promote the use of native plant materials in parks, trails and within public medians. | CIP - $$$<br>D - $<br>R - $ | Short-Term |
| Actively promote eco-tourism. | C - $ | Mid-Term |

Action Type:
- (R) Regulation: Updating existing regulations or developing new ordinances.
- (C) Coordination: Working with other agencies or groups to implement goals.
- (CIP) CIP: Any capital investments or physical improvements.
- (P) Program: Utilizing existing or new programs, processes or work plans.
- (D) Development: Goals implemented through the development process.
- (PS) Plan / study: Creating new plans or updating existing plans.

Anticipated Cost:
- $ Low
- $$ Medium
- $$$ High

Terms:
- Short-Term: 0-2 years
- Mid-Term: 3-5 years
- Long-Term: 6-10 years
- Ongoing: Tasks completed though existing programs or as the need arises.

Raymond Rimkus Park

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# Appendices

A. Parks Commission/Advisory Committee Meeting #1 Summary
B. Findings Report (AC Meeting #2 Presentation)
C. Advisory Committee Meeting #2 Summary
D. City-Wide Survey Summary
E. Questionnaire Summary
F. Stakeholder Summary

To view any of these documents, please visit the City webpage under “Project Documents” here: Leon Valley Parks and Recreation Master Plan Update | Leon Valley Texas

# Leon Valley Master Park Plan Update

## City Council Meeting

## February 4, 2025

## 6:30 p.m.

# Leon Valley Master Park Plan Update

## Agenda

- Team Introduction
- Project
- Schedule
- Community Collaboration
- Report
- Next Steps and Q & A

# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Team Introduction

LEON VALLEY
DEEP ROOTS. BIG IDEAS.

## Park Commission

## Melinda Moritz

Director
Public Works Department

ARDURRA

**Byron Sanderfer**
Director
Central Region Public Works Practice

**Lata Krishnarao**
Community Planning Practice Leader
Project Manager

**Jessica Relucio**
Planner III
Community Planning

# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Project- Background and Scope

### Background

The first public park built in 1975

The current Parks and Recreation Master Plan was approved in 2019

### Scope

Be compliant with current planning standards

Update the current plan and reflect on changes over the years

Update recommendations to meet the Leon Valley's needs

# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

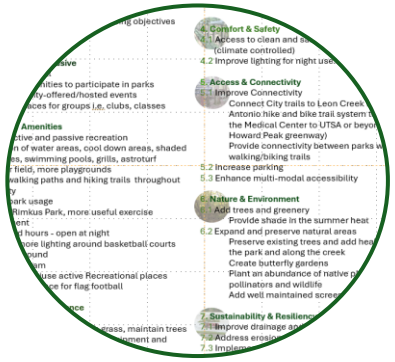
## Project - Phases

### Phase I

- Mobilization
  - Advisory Committee (AC) Meeting (Mtg.) #1 on July 11, 2024
- Site Visit
- Community Engagement Strategy Plan

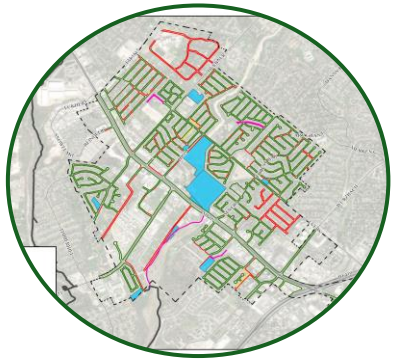
### Phase II

- Findings & Visioning
  - Data collection, research, and findings
  - AC Mtg. #2 on September 12, 2024
- Stakeholder Interviews on August 8, 2024



### Phase III

- Recommendations
  - Preliminary recommendations and implementation strategy plan
- Staff review and input
  - AC review of the draft (Oct.)



### Phase IV

- Draft Report
  - AC Mtg. #3 on November 4, 2024 (staff facilitated)
- Received Advisory Committee feedback by November 30, 2024

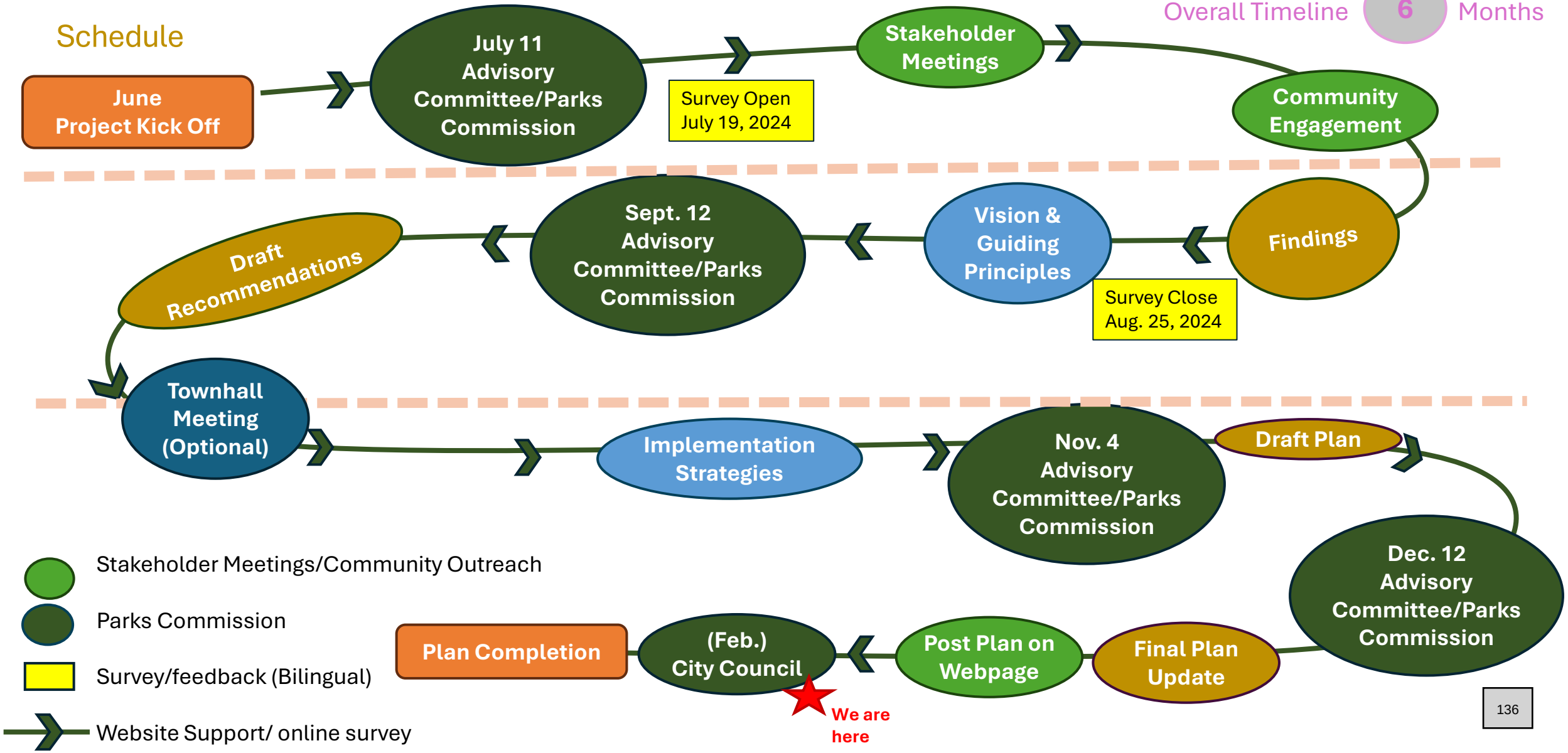
### Phase V

- Finalization
  - AC Mtg. #4 on December 12, 2024
- Community input - website
  - Presentation at City Council Meeting in February 2025
  - City Council action in March 2025

# Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update

Overall Timeline 6 Months

## Schedule



# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Community Collaboration

**Project Webpage**

Objective: Schedule, events, meeting summaries, updates

**Advisory Committee/Parks Commission Mtg. #1**

Objective: Project Introduction

**Questionnaire (SurveyMonkey)**

Objective: Community Feedback (findings/aspirations)

**City-Wide Survey**

Objective: Community Feedback (findings/aspirations)

**Stakeholder Meetings**

Objective: Community Member Interviews (findings/aspirations)

**Advisory Committee/Parks Commission Mtg. #2**

Objective: Share findings, create a vision, guiding principles, recommendations

**Advisory Committee/Parks Commission Mtg. #3**

Objective: Receive and review the draft report plan update (staff).

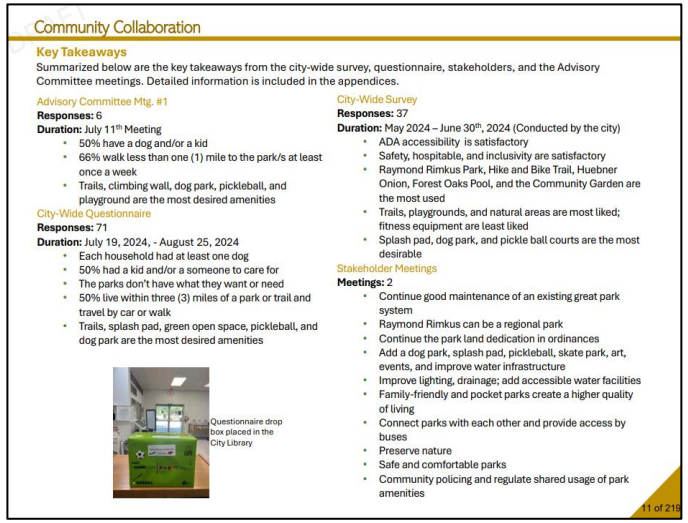
Provide responses/comments by Nov. 30th

**Advisory Committee/Parks Commission Mtg. #4**

Objective: Gather input on the draft plan revisions

**City Council Meeting**

Objective: Gather input on the draft plan/future steps



Community Collaboration

**Key Takeaways**

Summarized below are the key takeaways from the city-wide survey, questionnaire, stakeholders, and the Advisory Committee meetings. Detailed information is included in the appendices.

Advisory Committee Mtg. #1

**Responses:** 6

**Duration:** July 11th Meeting

- 50% have a dog and/or a kid
- 66% walk less than one (1) mile to the park/s at least once a week
- Trails, climbing wall, dog park, pickleball, and playground are the most desired amenities

City-Wide Questionnaire

**Responses:** 71

**Duration:** July 19, 2024, - August 25, 2024

- Each household had at least one dog
- 50% had a kid and/or a someone to care for
- The parks don't have what they want or need
- 50% live within three (3) miles of a park or trail and travel by car or walk
- Trails, splash pad, green open space, pickleball, and dog park are the most desired amenities

Questionnaire drop box placed in the City Library

City-Wide Survey

**Responses:** 37

**Duration:** May 2024 – June 30th, 2024 (Conducted by the city)

- ADA accessibility is satisfactory
- Safety, hospitable, and inclusivity are satisfactory
- Raymond Rimkus Park, Hike and Bike Trail, Huebner Onion, Forest Oaks Pool, and the Community Garden are the most used
- Trails, playgrounds, and natural areas are most liked; fitness equipment are least liked
- Splash pad, dog park, and pickle ball courts are the most desirable

Stakeholder Meetings

**Meetings:** 2

- Continue good maintenance of an existing great park system
- Raymond Rimkus can be a regional park
- Continue the park land dedication in ordinances
- Add a dog park, splash pad, pickleball, skate park, art, events, and improve water infrastructure
- Improve lighting, drainage; add accessible water facilities
- Family-friendly and pocket parks create a higher quality of living
- Connect parks with each other and provide access by buses
- Preserve nature
- Safe and comfortable parks
- Community policing and regulate shared usage of park amenities

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Community Collaboration

**Key Takeaways - Continued**

Advisory Committee Mtg. #2

**Responses:** 5

**Duration:** September 12th Meeting

- Formulated overall city vision to
  *"Provide exceptional safe, accessible, and well-connected parks and recreation facilities, and preserve and enhance the natural environment for improved quality of life for all."*
- Classified individual parks, open spaces, and recreational facilities and created a vision for each
- Identified recommendations for individual parks, open spaces, and recreational facilities

Advisory Committee Mtg. #3

**Responses:** 5

**Duration:** November 14th Meeting

- Recommended:
  - Additional landscape requirement along walking paths (Old Mill Park)
  - Minor text revisions
  - Keeping dark night sky provisions in all parks and open space
- Overall, a great report

City Council Mtg.

**Duration:** January 21st Meeting

- To be added

Advisory Committee meeting #2

Advisory Committee meeting #2 mobility exercise

Advisory Committee meeting #2

# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Report - City Wide Vision

### Vision Statement

Based on the community, a Vison statement was formulated. The Vision statement provided an overview of what Leon Valley would look like or provide in years to come.

The City of Leon Valley's Parks, Trails, and Open Spaces will provide safe, accessible, and well-connected parks and recreation facilities, as well as preserve the natural environment of open spaces for improved quality of life for all.

# Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update

## Key Themes

- Family Oriented & Inclusive
- Recreation & Amenities
- Reinvestment & Maintenance
- Comfort & Safety
- Access & Connectivity
- Nature & Environment
- Sustainable & Resilient

# Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update

## Community Input

### Key Themes & Objectives

For the key themes identifies, the following objectives were identified by the community.

### 1. Family Oriented & Inclusive

1.1 Add activities for all
- More opportunities to participate in parks
- Additional city-offered/hosted events
- Provide spaces for groups i.e. clubs, classes

### 2. Recreation & Amenities

2.1 Increase active and passive recreation
- Addition of water areas, cool down areas, shaded benches, swimming pools, grills, astroturf soccer field, more playgrounds
- More walking paths and hiking trails throughout the City

2.2 Increase park usage
- Larger Rimkus Park, more useful exercise equipment
- Extended hours - open at night
- Safety - more lighting around basketball courts and playground

2.2 Public art program

2.3 Incorporate multiuse active Recreational places
- Specialized space for flag football

### 3. Reinvestment & Maintenance

3.1 Upkeep trails

3.2 Maintain landscaping - cut high grass, maintain trees

3.3 Reinvest in playground, exercise equipment and additional shade structures

### 4. Comfort & Safety

4.1 Access to clean and safe restrooms and water fountains (climate controlled)

4.2 Improve lighting for night use.

### 5. Access & Connectivity

5.1 Improve Connectivity
- Connect City trails to Leon Creek trails and to the San Antonio hike and bike trail system to walk or bike from the Medical Center to UTSA or beyond (The Howard Peak greenway)
- Provide connectivity between parks with walking/biking trails

5.2 Increase parking

5.3 Enhance multi-modal accessibility

### 6. Nature & Environment

6.1 Add trees and greenery
- Provide shade in the summer heat

6.2 Expand and preserve natural areas
- Preserve existing trees and add healthy shade trees in the park and along the creek
- Create butterfly gardens
- Plant an abundance of native plants to bring more pollinators and wildlife
- Add well-maintained screening trees for privacy

### 7. Sustainability & Resiliency

7.1 Improve drainage and consider mitigation strategies

7.2 Address erosion problems

7.3 Implement “Dark Parks Policy” at Raymond Rimkus

# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Report - Structure

### Existing Conditions Analysis

Understand the community, changes, and characteristics that impact parks and recreational facilities.

- Demographic Profile
- Community Resources
- Land Use and Development
- Current Parks and Open Space System
- Mobility and Transportation
- Infrastructure (Water/Sewer)
- Resiliency and  Hazard Mitigation
- Economic, Housing, Income and Market Conditions

### City- Wide Recommendations

Incorporate the community's feedback for city-wide system recommendations.

- Expand park programs
- Adopt National Recreation and Park Association guidelines
- Add a dog park
- Retain one pool and repurpose the other facility
- Expand the parks, trails, and open space network
- Ensure American Disabilities Act (ADA)

### Park Recommendations

Incorporate the community's feedback for each park, trail, or open space.

- Heatherington Trail
- Hike & Bike Trail
- Linkwood/Pavona Trail
- Stirrup Lane Trail
- Leon Valley Ranches Park
- The Ridge at Leon Valley Park
- Steurenthaler-Silo Park
- Raymond Rimkus Park
- Huebner Onion Natural Area Park
- Triangle Park
- Old Mill Park
- Shadow Mist Park
- Forest Oaks Pool
- Leon Valley Pool

# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

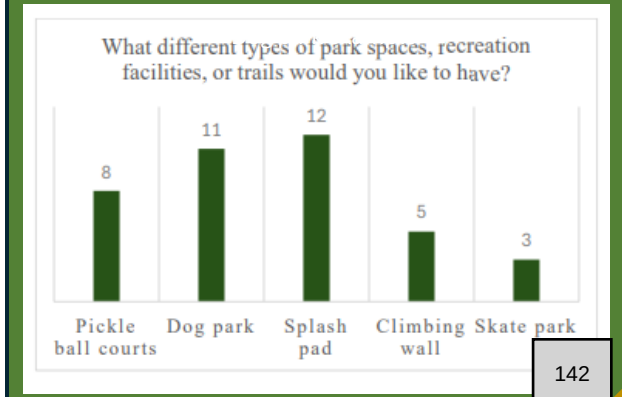
## Report – City Wide Recommendations

### 1. Family Oriented & Inclusive

- **Age-friendly** recreational facilities and opportunities for all
- Activities and **events** hosted by the city
- **Park celebration** event throughout the city parks and facilities
- Plaza or a **park square** to hold community events
- Additional f**acilities** - disc golf, skate park, pickle ball, splash pads

### 2. Recreation & Amenities

- National Recreation and Park Association (**NRPA**) guidelines
- **Parkland dedication** requirements and fees
- Programming to meet the **diverse** ethnic needs of the community.
- Aquatics study and **aquatic related** events
- **Master Trails Plan** – connect parks and regional trail
- **Expand** the parks, trails, and open space network
- **Dog park** and amenities for dogs
- One **pool** for the community and repurpose the other pool site
- **All-weather** surface surfaces for fields and trails
- Exercise equipment with **children**'s climbing equipment
- **Public art** program



# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Report – City Wide Recommendations

### 3. Reinvestment & Maintenance

- **Maintenance Plan** with high maintenance standards
- Augment existing **staffing** levels
- Commission for Accreditation of Parks and Recreation Agencies (**CAPRA) accreditation** to optimize departmental resources and embrace best practices

### 4. Comfort & Safety

- **Design criteria** manual
- Measures for mitigation of **heat islands**
- **Crime Prevention** Through Environmental Design (CPTED) principles
- Americans with Disabilities Act (**ADA**) standards
- Crime and **homelessness** in collaboration with other agencies
- Parks and Recreation **Department** with a safety Ranger
- Enforce the "**Dark Sky**" ordinance; areas where additional lighting may be beneficial

**Why are Dark Sky Ordinances important?**

Benefits:

- Impact on Wildlife
- Reduces disruption and disorientation, thereby contributing to the health and survival of our wildlife.
- Human Health and Well-being
- Reduces significant health impacts for humans due to disruption of circadian rhythms, thereby safeguarding our health and well-being.

Visibility of stars with dark night sk
ordinanc

# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Report – City Wide Recommendations

### 5. Access & Connectivity

- Comprehensive **signage** plan with unique branding
- **Bike and pedestrian** connections from park to surrounding neighborhood. **Walk Audit** to evaluate walkability
- Needs of children and adults with **disabilities**, beyond ADA
- **Marketing** plan and promotional activities

### 6. Nature & Environment

- Preserve, enhance and expand **natural areas**
- Indigenous **ecosystems** in parks to promote biodiversity
- **Habitats** for local and migratory birds and animals
- **Native plant** materials in parks, trails and within public medians
- **Eco-tourism**

**On the Path to Safe Routes to Parks**

This infographic highlights features and steps to creating Safe Routes to Parks. Click the image to see a full version.

Source: "Safe Routes to Parks." National Recreation and Parks Association https://www.nrpa.org/our-work/partnerships/initiatives/safe-routes-pa

# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Report – City Wide Recommendations

### 7. Sustainability & Resiliency

- Adopt "**Envision**" best practices
- **Green infrastructure-** rain gardens and green roofs
- Integrate the **stormwater drainage** systems into the open space network. Consider **habitat enhancements** for birds
- Resource management - water-saving landscaping and using renewable energy sources
- **Parkland acquisition** plan.
- Long-term and short-term **funding** sources
- **Partnerships** and corporate sponsorships
- Partnership with the Northside Independent School District (**NISD**)
- **Monitor and quantify** park and recreational facility use

Example of directional signage

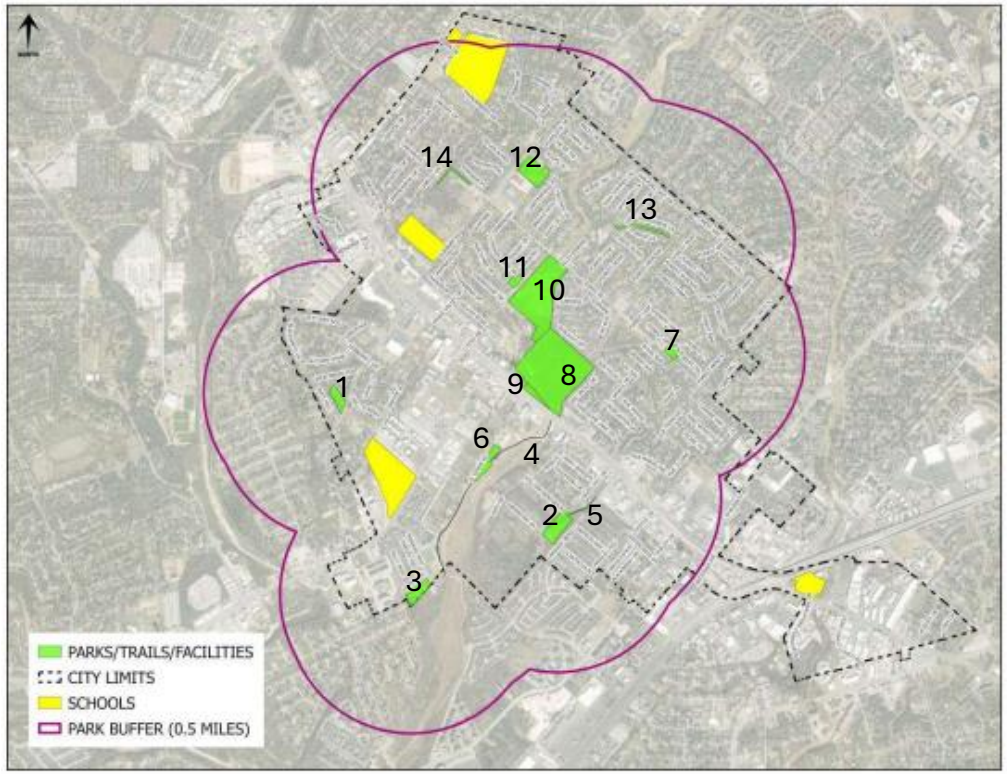
Natural preservation along a walkway

All ages able to use amenities

# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Report – Park Locations

A majority of Leon Valley residents have access to an open green space, trail, park, or recreational facility that is located within half a mile of where they live. The fourteen (14) facilities that were included in this update are listed here and the map below shows the location of these facilities.

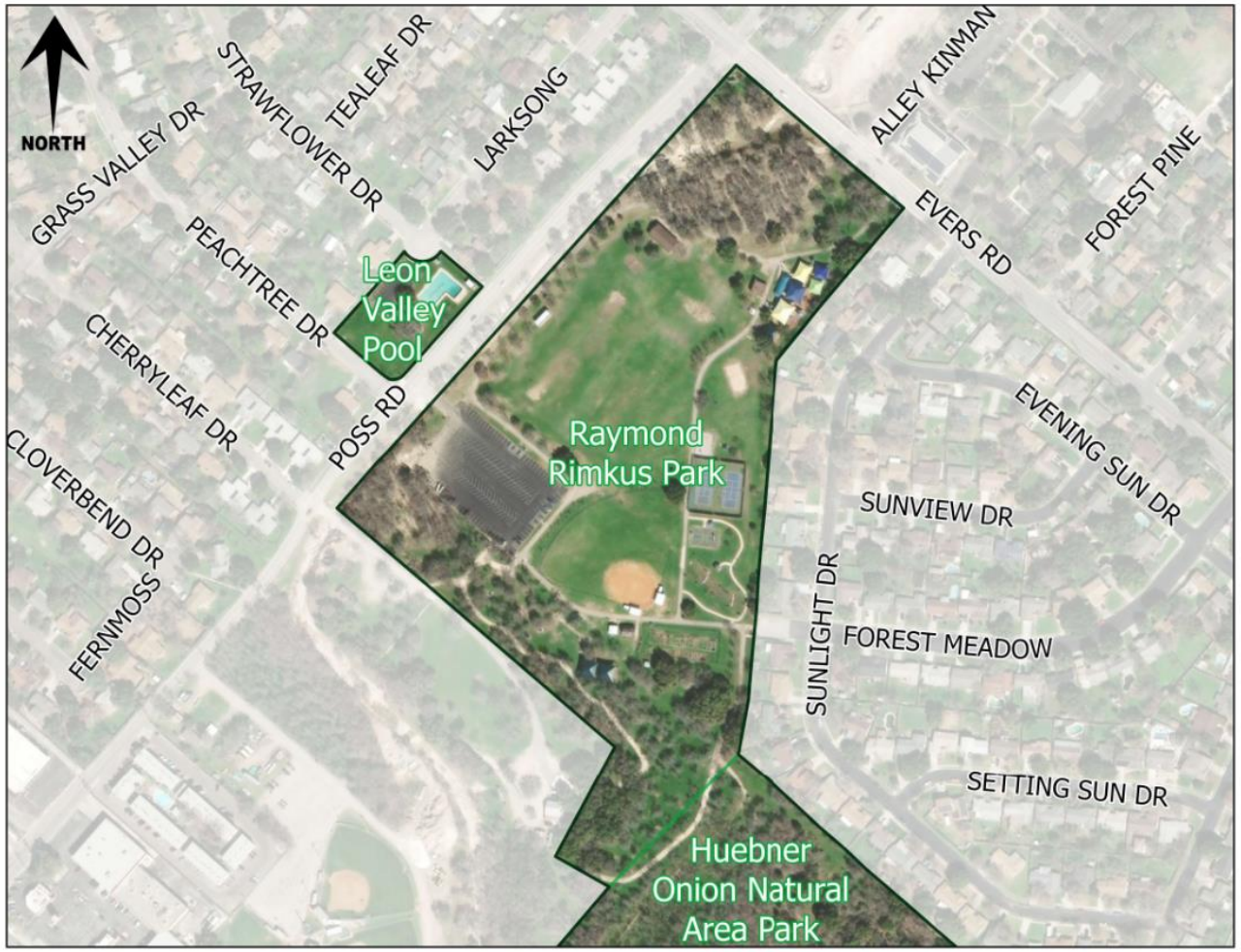



1. Old Mill Park
2. The Ridge at Leon Valley
3. Shadow Mist Park
4. Leon Valley/El Verde Park
5. Heatherington Trail
6. Huebner Creek Greenway (Hike & Bike)Trail
7. Forest Oaks Community Pool
8. Huebner Onion Natural Area
9. Triangle Park
10. Raymond Rimkus Park
11. Leon Valley Community Pool
12. Steurenthaler-Silo Park
13. Stirrup Walking Trail
14. Pavona-Linkwood Walking Trail

# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Report – Example of Recommendations for Each Park/Facility -1

### **Raymond Rimkus Park** - Existing Conditions




**Park Zone -** 3



**Size**
24 acres

**Location**
Located southeast of Poss Road and Evers Road. Raymond Rimkus Park is adjacent to Huebner Onion Natural Area Park and is one of the largest parks in the City.

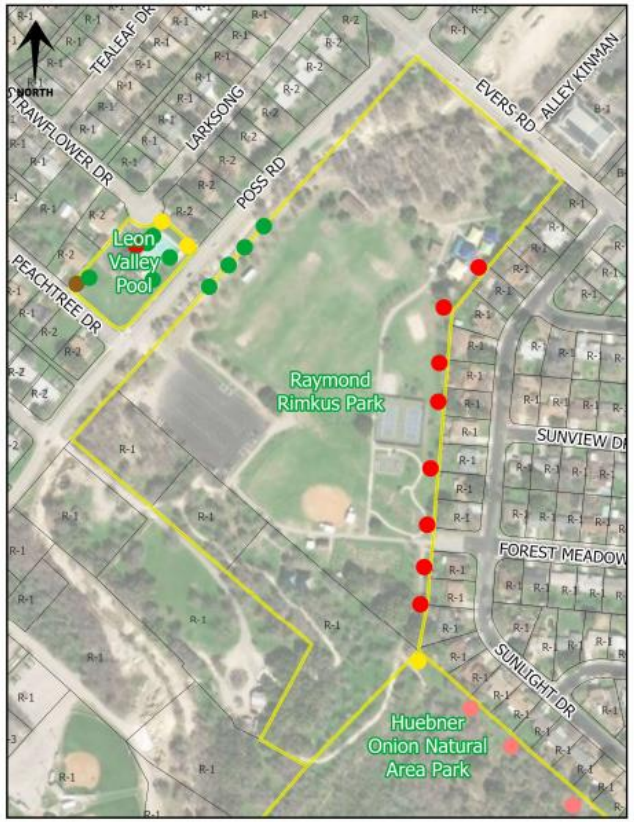
**Classification**
Neighborhood Park
Linear Park/Linkages
Functionally, the park serves as a Community Park.

**Amenities**
2 Playgrounds/play structures
1 Diamond field
2 Basketball courts, standalone
1 Rectangular field
2 Tennis courts
1 Musical (Harmony) park
1 Community garden
1 Walking loop/trail
2 Pavilions
15 Benches
2 Restrooms
4 Water Fountains.

# Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update

## Report – Example of Recommendations for Each Park/Facility -2

### Raymond Rimkus Park – Existing Conditions




Community Input

- BOUNDARY OF PARKS/TRAILS
- CITY LIMITS
- ADDITIONAL PARKING NEEDED (NO INPUT)
- TREES NEEDED
- DRAINAGE IMPROVEMENTS NEEDED (NO INPUT)
- PEDESTRIAN ACCESS NEEDED (WITH ADA)
- SAFETY ISSUES TO BE ADDRESSED
- BIKE ACCESS NEEDED
- AMENITIES NEEDED (BENCHES, WATER FOUNTAINS, ETC.) (NO INPUT)

Community garden, Raymond Rimkus

Open space, Raymond Rimkus

Diamond field, Raymond Rimkus

# Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update

## Report – Example of Recommendations for Each Park/Facility - 3

### Raymond Park – Community Feedback

Park recommendations based on the community's feedback from the survey, questionnaire, and Advisory Committee.

**Family Oriented & Inclusive**

- Add historic signage
- Add a paved plaza for musicians or groups to use
- Provide ADA compliance for all play equipment, trails, and amenities

**Recreation & Amenities**

- Add an additional walking path, pavilion (possibly in the area west of the trail along the third baseline of the softball diamond), butterfly garden, chess tables with shade, outdoor fitness equipment stations, pickleball courts
- Rebuild basketball court to NBA standards, with junior hoops on each side
- Create an open space area for library users to use at the park for classes/activities

**Reinvestment & Maintenance**

- Adopt annual maintenance plan for all playground equipment and walking paths to prevent trip and fall hazards
- Maintain picnic tables, water fountains, barbecue pits, signage, and benches
- Renovate restroom facilities

**Comfort & Safety**

- Install sanitation stations at various intervals around the park – especially near playground equipment
- Resurface Raymond Rimkus Park trails with all-weather surface as needed
- Add shaded bleachers to athletic fields
- Add shade along Poss Road
- Enhance adjacency landscaping and safety protocols along the east side of the park, abutting the residential homes
- Install informative bulletin boards at pavilions and entrances
- Add shaded sitting areas near playscapes
- Address safety issues including access and patrol
- Incorporate CPTED design principles in all maintenance, design, and construction activities

**Access & Connectivity**

- Create pedestrian access to Huebner Onion Park
- Improve signage, connectivity and access to other parks
- Remove chain link fence around playscape

**Nature & Environment**

- Plant trees around playground and picnic areas and bushes/flowers around drinking fountains, benches and picnic tables
- Create additional groves of trees with benches
- Adopt a Leave No Trace awareness strategy

**Sustainable & Resilient**

- Add environmental signage to educate and inform park users of trees, plants, and natural ecology
- Plant native and drought resistant landscaping
- Widen the creek to minimize flooding
- Encourage adherence to Envision sustainability framewo and standards for all facilities and park design

# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Public Comments Received

None

City-Wide Recommendations

The City-wide recommendations for City of Leon Valley were guided by the input received by the community, the Advisory Committee, and best practices. In addition to these City-wide recommendations, specific recommendations for each Trails, Open Spaces, and Parks are listed in the following sections.

1. Family Oriented & Inclusive
- Ensure that the City's parks provide age-friendly recreational facilities and opportunities for all cohorts.
- Expand the parks programming to increase activities and events hosted by the city.
- Consider a park celebration event throughout the city parks and recreational facilities (for example walkathon, bike race, scavenger hunt, art walks, etc.) that involves all residents and garners media attention.
- Add a venue such as a plaza or a park square to hold outdoor events and celebrations.
- Add sports fields and recreational facilities such as disc golf, skate park, pickle ball, and splash pads.

2. Recreation & Amenities
- Adopt National Recreation and Park Association (NRPA) guidelines.
- Reevaluate the parkland dedication requirements and fees.
- Ensure that the programming of parks and open spaces meets the diverse ethnic needs of the community.
- Complete an aquatics study and incorporate aquatic related events for all
- Create a Master Trails Plan, including bulk heads, mile markers, and other facilities, that provides connectivity between parks and to the regional trail network.
- Expand the parks, trails, and open space network.
- Add a dog park and include amenities for dogs in all facilities.
- Retain one pool for the community and repurpose the other pool facility site.
- Upgrade surfaces for fields and trails with all-weather surface.
- Replace or augment exercise equipment with children's climbing equipment.
- Implement a public art program that provides in a unique identity, incorporates local culture, and unifies the park, open space, and trail system.

Art in the park example

Dog park example

Community responses

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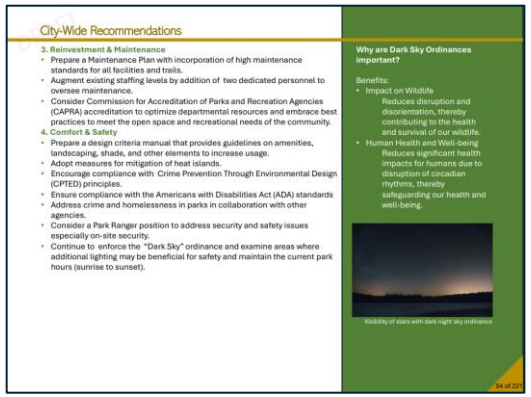

City-Wide Recommendations

3. Reinvestment & Maintenance
- Prepare a Maintenance Plan with incorporation of high maintenance standards for all facilities and trails.
- Augment existing staffing levels by addition of two dedicated personnel to oversee maintenance.
- Consider Commission for Accreditation of Parks and Recreation Agencies (CAPRA) accreditation to optimize departmental resources and embrace best practices to meet the open space and recreational needs of the community.

4. Comfort & Safety
- Prepare a design criteria manual that provides guidelines on amenities, landscaping, shade, and other elements to increase usage.
- Adopt measures for mitigation of heat islands.
- Encourage compliance with Crime Prevention Through Environmental Design (CPTED) principles.
- Ensure compliance with the Americans with Disabilities Act (ADA) standards
- Address crime and homelessness in parks in collaboration with other agencies.
- Consider a Park Ranger position to address security and safety issues especially on-site security.
- Continue to enforce the "Dark Sky" ordinance and examine areas where additional lighting may be beneficial for safety and maintain the current park hours (sunrise to sunset).

**Why are Dark Sky Ordinances important?**

Benefits:
- Impact on Wildlife
  Reduces disruption and disorientation, thereby contributing to the health and survival of our wildlife.
- Human Health and Well-being
  Reduces significant health impacts for humans due to disruption of circadian rhythms, thereby safeguarding our health and well-being.

Visibility of stars with dark night sky ordinance

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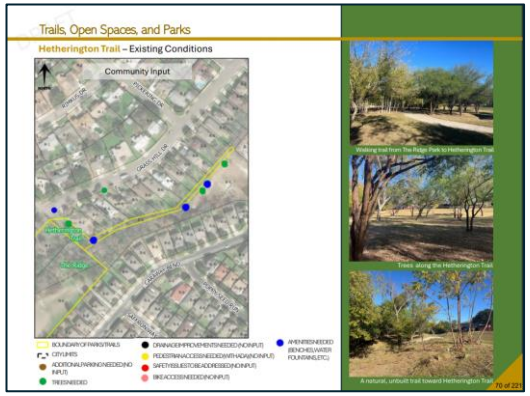

Trails, Open Spaces, and Parks

Hetherington Trail – Existing Conditions

Community Input

Walking trail from The Ridge Park to Hetherington Trail

Trees along the Hetherington Trail

A natural, unbuilt trail toward Hetherington Trail

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Trails, Open Spaces, and Parks

Pavona-Linkwood Trail – Existing Conditions

**Park Zone**
4

**Size**
.86 acres

**Location**
Located south of Linklea Drive and Linkhaven Drive. Linkwood is a natural trail for the neighborhood.

**Classification**
Linear Park/Linkages

**Amenity**
1 Walking trail/ loop
3 Benches
1 Exercise Station

- **Current plans to connect a new trail on the southwest corner of Linkwood Trail to the Senna Subdivision**

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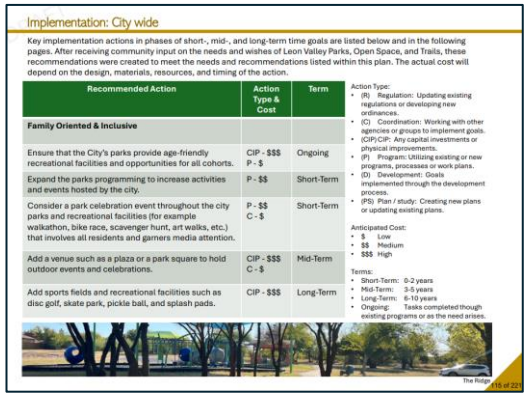

Implementation: City wide

Key implementation actions in phases of short-, mid-, and long-term time goals are listed below and in the following pages. After receiving community input on the needs and wishes of Leon Valley Parks, Open Space, and Trails, these recommendations were created to meet the needs and recommendations listed within this plan. The actual cost will depend on the design, materials, resources, and timing of the action.

| Recommended Action | Action Type & Cost | Term |
|---|---|---|
| **Family Oriented & Inclusive** | | |
| Ensure that the City's parks provide age-friendly recreational facilities and opportunities for all cohorts. | CIP - $$$<br>P - $ | Ongoing |
| Expand the parks programming to increase activities and events hosted by the city. | P - $$ | Short-Term |
| Consider a park celebration event throughout the city parks and recreational facilities (for example walkathon, bike race, scavenger hunt, art walks, etc.) that involves all residents and garners media attention. | P - $$<br>C - $ | Short-Term |
| Add a venue such as a plaza or a park square to hold outdoor events and celebrations. | CIP - $$$<br>C - $ | Mid-Term |
| Add sports fields and recreational facilities such as disc golf, skate park, pickle ball, and splash pads. | CIP - $$$ | Long-Term |

Action Type:
- (R) Regulation: Updating existing regulations or developing new ordinances.
- (C) Coordination: Working with other agencies or groups to implement goals.
- (CIP) CIP: Any capital investments or physical improvements.
- (P) Program: Utilizing existing or new programs, processes or work plans.
- (D) Development: Goals implemented through the development process.
- (PS) Plan / study: Creating new plans or updating existing plans.

Anticipated Cost:
- $ Low
- $$ Medium
- $$$ High

Terms:
- Short-Term: 0-2 years
- Mid-Term: 3-5 years
- Long-Term: 6-10 years
- Ongoing: Tasks completed though existing programs or as the need arises.

The Ridge

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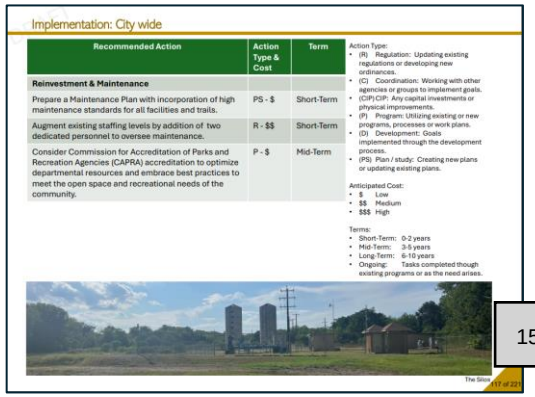

Implementation: City wide

| Recommended Action | Action Type & Cost | Term |
|---|---|---|
| **Reinvestment & Maintenance** | | |
| Prepare a Maintenance Plan with incorporation of high maintenance standards for all facilities and trails. | PS - $ | Short-Term |
| Augment existing staffing levels by addition of two dedicated personnel to oversee maintenance. | R - $$ | Short-Term |
| Consider Commission for Accreditation of Parks and Recreation Agencies (CAPRA) accreditation to optimize departmental resources and embrace best practices to meet the open space and recreational needs of the community. | P - $ | Mid-Term |

Action Type:
- (R) Regulation: Updating existing regulations or developing new ordinances.
- (C) Coordination: Working with other agencies or groups to implement goals.
- (CIP) CIP: Any capital investments or physical improvements.
- (P) Program: Utilizing existing or new programs, processes or work plans.
- (D) Development: Goals implemented through the development process.
- (PS) Plan / study: Creating new plans or updating existing plans.

Anticipated Cost:
- $ Low
- $$ Medium
- $$$ High

Terms:
- Short-Term: 0-2 years
- Mid-Term: 3-5 years
- Long-Term: 6-10 years
- Ongoing: Tasks completed though existing programs or as the need arises.

The Silos

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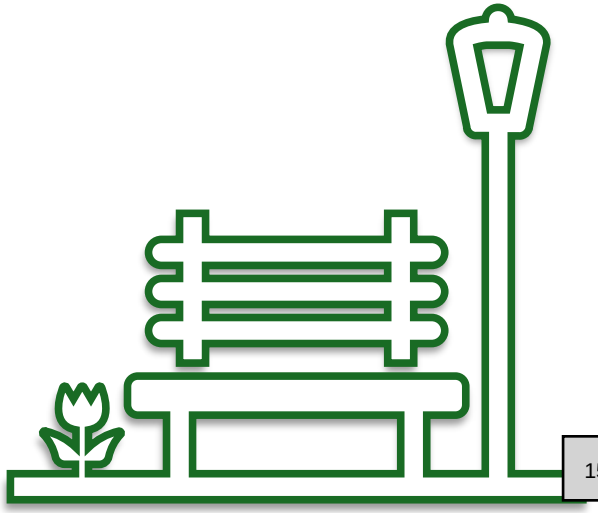
# *Leon Valley Parks, Opens Spaces, and Facilities Master Plan Update*

## Next Steps and Q&A

**Next Steps**

1. Add the foreword to the report
2. City Council Meeting in March 2025 to act on the Final Master Park Plan

**Q & A**



# Public Hearing to Consider Approval of a Resolution Adopting the 2025 Leon Valley Parks, Recreation, Trails, and Open Space Master Plan

Melinda Moritz, Public Works Director

City Council Meeting

February 4, 2025

# Purpose

- The purpose of this M & C is to hold a public hearing and consider approval of a Resolution to adopt the 2025 Parks, Recreation, Trails, and Open Space Master Plan

# Background

- The Park Commission performs periodic reviews of the Parks, Recreation, Trails, and Open Space Master Plan
  - Last review performed in 2019
- Since then, City added Hike & Bike Trail Segment 1 & working on Segment II, added other improvements
- The Park Commission and consultants from Ardurra, have worked on this plan since last year to not only recommend future improvements to these areas, but also added guidance related to social, environmental, & economic trends
- This plan will be used to guide City Council & staff on budgeting, maintenance, and operations, and aid in grant applications to agencies (Tx Dept of Parks and Wildlife, National Recreation and Parks Association)

# Notable Changes

- Forward being revised
- History section expanded
- Added new mission statement & expanded goals and objectives to be broader
- Added community trends
- Added maintenance and operation data

# Notable Changes

- Expanded demographics
- Added maintenance & operations of each park, listed equipment
- Revised recommendations for all parks
- Added 2024 Park Survey & community input from stakeholder meetings

# Fiscal Impact

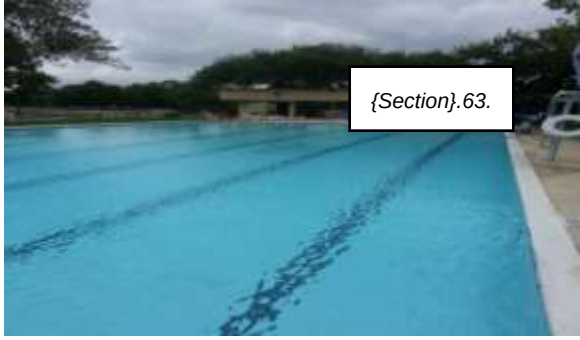
- Park Master Plan consultant $56,000
- Any future costs due to planned improvements to be recommended by the Park Commission & determined by City Council
- Each proposed improvement to be budgeted during fiscal year budget reviews

# Recommendation

- At their December 12, 2024 meeting, the Park Commission recommended approval of the Plan
  - The final draft of the Park Master Plan is posted on the City's website for the public to review and comment
- Park Master Plan will be presented to City Council for final approval by Resolution (2/18/25)

# Strategic Council Goals

- This Plan supports:
- City Council's Goal #7 - Provide excellent parks, recreational green space, & cultural opportunities
- Objective F – Provide cultural opportunities to our citizens and guests



# Leon Valley Swimming Pool Condition Discussion

City Council Meeting
Melinda Moritz, Public Works Director
February 4, 2025

# Background/Purpose

- The LV Community Pool was built in 1968 as an amenity for the Grass Valley Subdivision & was donated to the City shortly after
  - 50 + years old
- Facilities need to be updated for ADA compliance & repairs
- Was closed last season due to need for repairs

# Pool Repairs

- Pool needs to be replastered
- Pool and grounds need numerous other repairs
- The concession building is not ADA accessible, nor are the concrete walkway areas
- Previous proposal was to replace with a manufactured building & other amenities

# Fiscal Impact

| Item | Estimated Cost |
|---|---|
| Pool Replaster | 68,142.00 |
| Replace pool coping | 14,350.00 |
| Replace waterline tile | 22,006.00 |
| Replace lights | 13,125.00 |
| Replace skimmers | 21,875.00 |
| Replace handrails | 3,000.00 |
| Replace pool plumbing | 18750.00 |
| Deck repairs | 24,594.00 |
| Baby pool replaster | 3,500.00 |
| Partial pump room renovation | 16,481.00 |
| **Total** | **$205,823.00** |
| New Concession Stand (estimate) | $ 250,000.00 |
| **Grand total** | **$ 455,823.00** |

# LV Community Pool

- Options:
  - Authorize a budget adjustment from the General Fund & repair the pool & facility
    - Make concession & decks ADA compliant
  - Keep the facility closed one more season, until a decision can be made
  - Demolish pool & concession stand, remove concrete decks, repurpose land

# Conceptual Design Estimated Costs

- Pool Area, $2.5 million; includes the pool, both buildings, concrete decking, fencing, lighting, landscape, and irrigation
- Spray Ground Area, $750,000; includes spray ground, decking, fencing, landscape and irrigation
- Parking Lot, $250,000; includes parking lot, lighting, landscape and irrigation

# LV Pool Conceptual Design

LEON VALLEY POOL AT PEACH TREE STREET

TERRA DESIGN GROUP
CONCEPT PLAN - AUGUST 24, 2020

0' 15' 30' NORTH

# Recommendation

- None – this is at Council discretion

# Presentation on Potential Capital Items for FY 26

Crystal Caldera, PhD
City Manager

City Council Meeting

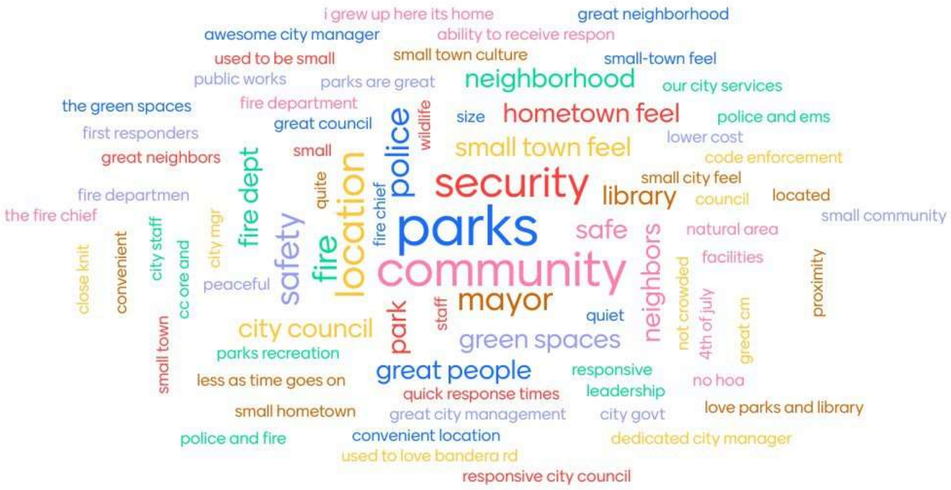
February 4, 2025

# Purpose

- The Mayor and some of the council wanted to start the discussions of the budget earlier in the year; typically, we begin the conversation with the council in April, but staff starts preparing in January.
- We are starting the discussion early.
- Please note that the numbers and item are preliminary
- Also, please note that quotes are normally only good for 90 days, and therefore, any numbers provided are estimates.
- We are also sharing the in-person town hall meeting results.

# What do you love about Leon Valley?

120 responses



Top three
Parks
Library
Small town feel

2 49

# What Leon Valley services can be improved?

98 responses

Top three
Animal Control
Code Enforcement
Streets

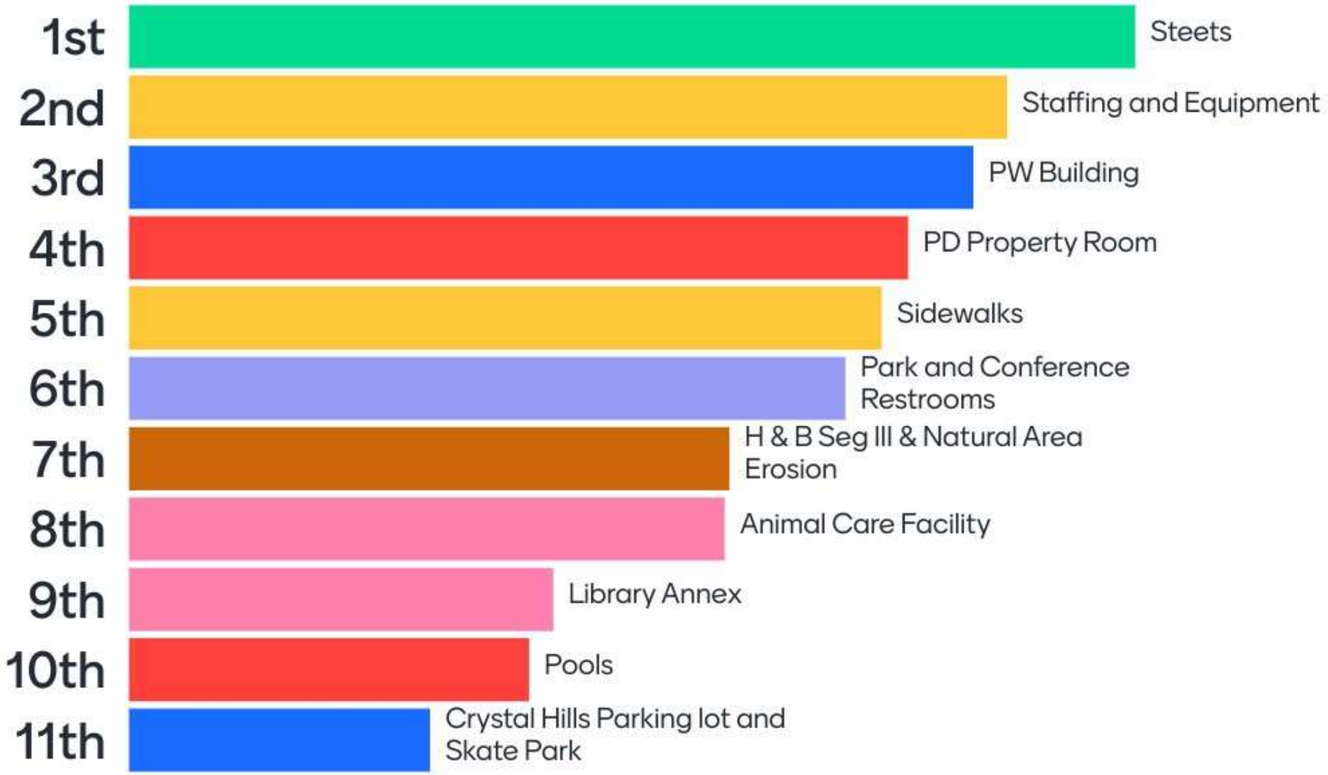
4 52

# Prioritize the Following

Steets is streets there was a typo, but the system does not let us go back and correct it after the results are in

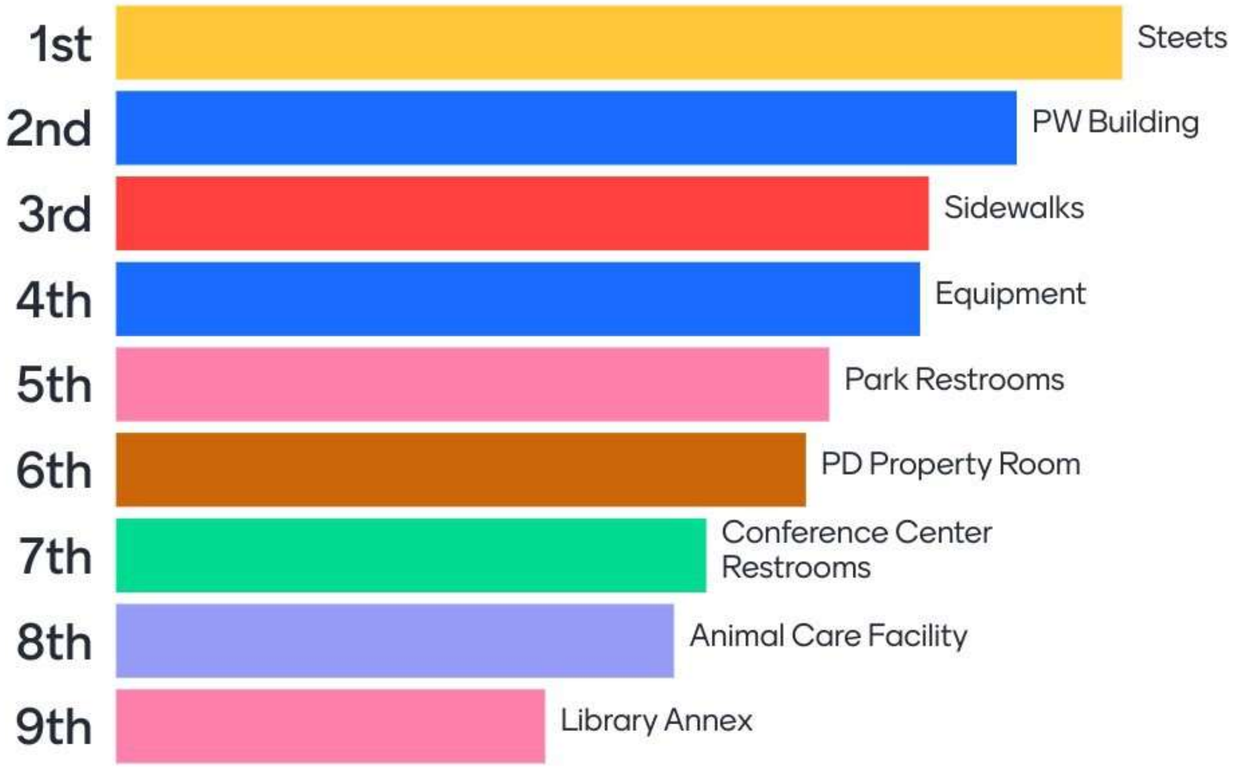
7 55

# Prioritize the Following Without Water & Sewer Infrastructure




6 50

# Prioritize the Following City Infrastructure




6 53

# Prioritize the Following Quality of Life

7 50

# Are there any projects that you do not see on this list that you would like to add?

City owned dog park

White water olympic training

Dog park

Leon Valley Costco!

Pickleball courts, dog park

Traffic calming measures

Speed bump for Rue Sophie

Library improvements

2

43

# Are there any projects that you do not see on this list that you would like to add?

Internet fiber

Dog park

No

Monorail

Someone specifically for the development of businesses in LV

Improve code compliance to include unpermitted buikdings,

Automobile noise enforcement.

Speed bumps on Seneca

2

43

# Are there any projects that you do not see on this list that you would like to add?

Pet stores should only be allowed to have rescue dogs. Not breeder dogs.

More frequent clean up of the gazebo of Silo Park.

Street Infrastructure Police

No

Trader Joe's!

Brush control and remove dead trees.

Trail/path to connect Pavona trail with new senna neighborhood and to LV school

Speed humps for forest meadow street

2

43

# Are there any projects that you do not see on this list that you would like to add?

Speed bump for Forest Mont

Recycling Improvement

Empty buildings

Painting of some structures

Pickle ball park

Citizen engagement program - how people can get involved?

On call number for dogs left outside all day/night. Barking.

Light flashing stop signs on Seneca

2

43

# Are there any projects that you do not see on this list that you would like to add?

Sprouts health food store

Police No speed bumps

Public relations campaign

Dog Park & Trader Joe's

Painted white stripes on the streets in front of stop signs. Cheap and effective in making people stop.

Invest in library, kids can't read

Trader Joe's

Change the number of residence on a street to have speed bumps placed . 24/7 animal control so weekends are covered. Animal control staffing.

2

43

# Are there any projects that you do not see on this list that you would like to add?

Lower speed in residential areas

Speed bumps

IT Upgrades at City Hall & the Buildings that we Rent Out to the public.

Too many trucks at same address Barking dogs loud cars

Summer program for kids in community center

Work on dark sky—hood street lights and businesses lights

Remove unprotected left at the seneca and bandera intersection

Pickle ball courts

2

43

# Are there any projects that you do not see on this list that you would like to add?

A permanent MUSEUM to educate our young people about the HISTORY of Leon Valley

Pickle ball court - transition one of the tennis courts

Trader Joe's! Rules of the Road Driving Tips in Lion's Roar

Add sidewalks to Rue Francois and possibly surrounding streets

People blowing their leaves to neighbors

Address Homeless encampments

Review business proposals to BEAT San Antonio.

Add police officers. Address massive Oak Wilt tree deaths on Evers. Traffic light at Poss & Evers by the park, library, community center, and coffee cafe.

2 43

# Are there any projects that you do not see on this list that you would like to add?

Programming to highlight our cultural heritage

Saturday or Sunday Farmers Markets

Taking care of Hodges Althea area and sewage infrastructure

Trader Joe's would be nice. Maybe a foosball hall. Also, already on list, but skatepark!!!

Dog park has been in the works for years. Please take action on it

More coffee businesses! Social science research shows that cafes create connections in the community. which leads to enhanced well being and improved physical health

Pilates

Limit check cashing/pay day advance business.

2

43

# Are there any projects that you do not see on this list that you would like to add?

Create a Linked In account to showcase all the things business people would love about Leon Valley

More sit down restaurants along bandera

1. Reallocating Existing Budget: Propose conducting a thorough audit of current expenditures to identify areas where funds can be reallocated without compromising essential services. 2. Grants and P

Keep clean water flowing into our homes and businesses

Toll booths

Involve the community!! How can residents and business participate in attracting the types of businesses that foster community and support locally owned businesses

Mini golf ourse

Lighting for the skatepark that hopefully gets built :-)

2

43

# Are there any projects that you do not see on this list that you would like to add?

Wildlife preservation. No more housing developments.

Yes! Supporting Onion property would let this gem sparkle brightly in our Leon Valley crown!

Oak wilt trees on Evers Rd

Acknowledge earth friendly businesses. Educate citizens about which are doing great things in Earthwise efforts! A promotional campaign Not a contest

2

43

# Summary of Town Hall Open-ended Question

- Added Items not on the list
  - Speed Humps or traffic-calming devices
  - Dog park
  - Pickleball court

# Preliminary Capital Items

- RLC
  - Patrol Vehicle -$130,000
- Conference Center
  - Restroom-$160,000 Ranked 7th
- General Fund
  - IT Server - $15,000
  - FD Thermal imaging Camera 2019 replacement - $28,000
  - PW Farm Tractor 2003 replacement -$150,000
  - PW Onan generator 2000 replacement - $115,000
  - PW F150 Pick-Up 1/2 Ton 2013 Replacement - $60,000
  - PW Bobcat replacement - $50,000
  - PW Ford F150 2012 replacement - $60,000

LEONVALLEY

# Preliminary Capital Items

- Enterprise Fund
  - SW mains - $500,000
  - Water mains $500,000
  - Water rights - $140,000
  - Dynpac Roller 2017 replacement -$70,000
  - Vermeer Chipper 2017 replacement -$30,000
  - Hustler Super Z HD 2018 replacement - $30,000

# Questions

- Would you like to get quotes for the dog park?
- Close the community pool?
- Are there other capital items you do not see?
- Speed Hump policy do you want to revisit and budget for more traffic calming devices?
- Reminder people are still voting online.

# CITY OF LEON VALLEY
# CITY COUNCIL REGULAR MEETING

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, January 21, 2025 at 6:30 PM

## MINUTES

**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

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**1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**

**PRESENT**
Mayor Chris Riley
Council Place 1 Benny Martinez
Council Place 2 Betty Heyl
Mayor Pro-Tem, Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Will Bradshaw

Mayor Chris Riley called the meeting to order at 6:30 PM and confirmed that a quorum of the City Council was present in the Council Chambers.

Mayor Riley asked Council Place 4, Orozco to lead the Pledge of Allegiance.

**2. Citizens to be Heard -** Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

None

## 3. Presentations

### 1. Presentation, Discussion, and Possible Action to Direct Staff to Apply for a Reimbursement Grant Through the Alamo Area Metropolitan Planning Organization (MPO) for the Construction of a Hike and Bike Trail Extension (Seg 3), from Evers Road to Balky Drive - M. Moritz, Public Works Director

Dr. Crystal Caldera, City Manager, presented this item.

Council Place 4, Orozco read aloud a message he received from former Councilor Jed Hefner.

A motion to authorize Dr. Crystal Caldera, City Manager, to apply for a reimbursement grant through the Alamo Area Metropolitan Planning Organization (MPO) for the construction of a Hike and Bike Trail Extension (Segment 3), from Evers Road to Balky Drive, was made by Council Place 5, Bradshaw, and seconded Council Place 2, Heyl.

Voting Yea: Council Place 1 Martinez, Council Place 2 Heyl, Council Place 5 Bradshaw
Voting Nay: Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco

### 2. Presentation and Discussion to Consider Approval of an Expenditure of Funds to Mark Trees in the Huebner Creek Erosion Control Project Alignment - M. Moritz, Public Works Director

Dr. Crystal Caldera, City Manager, presented the item.

None of the City Council members were in favor of paying the $9,640 fee for tree marking.

Mayor Riley will contact Ardurra to discuss a possible waiver of that fee or including it as part of the project.

### 3. Presentation and Discussion on City Ordinance 2023-42 with an Update on Police Calls for Service at a Multi-Family Residential Complex - D. Gonzalez, Police Chief

David Gonzalez, LVPD Chief, presented the item.

### 4. Presentation and Discussion of the Monthly Financial Report Ending December 31, 2024 - C. Goering, Finance Director

Dr. Crystal Caldera, City Manager, presented the report.

Mayor Riley requested that Dr. Caldera, City Manager, include the Economic Development Reserves in the next report.

**4. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or

community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

**5. City Manager's Report**

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

Dr. Caldera also congratulated Saundra Passailaigue, City Secretary, and Lisa Hernandez, Human Resources Director, on receiving their third recertification as Texas Registered Municipal Clerks (TRMC) through the Texas Municipal Clerks Certification Program (TMCCP) on January 23, 2025. Additionally, she provided each City Council member with a color copy of the 2024 Annual Report, which will be discussed in detail at the Annual Town Hall Meeting on January 25, 2025, before being posted on the City's website. Lastly, she thanked all City staff who came in despite the icy conditions.

1. **Upcoming Important Events**:
   - **Regular City Council Meeting, Tuesday, February 04, 2025, at 6:30 PM, in City Council Chambers.**
   - **City Offices and Municipal Court will be closed Monday, January 20, 2025, in observance of Martin Luther King, Jr. Day.**
   - **Annual Town Hall Meeting, Saturday, January 25, 2025, at the Leon Valley Conference Center.**
   - **Basura Bash, Saturday, February 15, 2025.**
   - **Drawing for a Place on the Ballot, Monday, February 24, 2025, at 8:30 AM, in City Council Chambers.**
   - **Earthwise Living Day, March 01, 2025, from 9:30 AM to 1:30 PM, at the Community Center.**
   - **Miscellaneous other events and announcements.**

**6. Consent Agenda -** All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion to approve the Consent Agenda as presented was made by Council Place 4, Orozco, and seconded by Mayor Pro Tem, Council Place 3, Campos.

Voting Yea: Council Place 1 Martinez, Council Place 2, Heyl, Mayor Pro-Tem, Council Place 3, Campos, Council Place 4 Orozco, Council Place 5, Bradshaw

1. **Discussion and Possible Action Approving of the Following City Council Minutes:**
   a. **12-17-2024 Regular City Council Meeting Minutes**
   b. **01-13-2025 Special City Council Meeting Minutes**

2. **Discussion and Possible Action of the Quarterly Investment Report for the Quarter Ending December 31, 2024 - C. Goering, Finance Director**

3. **Presentation, Discussion, and Possible Action of a Resolution Awarding the Lowest Qualified Bid in the Amount of $258,774.00, with $38,816 for Contingency (15%), and Authorizing the City Manager to Enter into a Contract with Texas Pride Utilities for the CDBG East of Wurzbach Sewer Main Project - D. Dimaline, Assistant Public Works Director**

4. **Discussion and Possible Action on a Resolution Appointing a Member to the Park Commission - S. Passailaigue, City Secretary**

**7. Regular Agenda**

1. **Presentation and Discussion on an Ordinance Authorizing a Fiscal Year 2024-25 General Fund Budget Adjustment in the Amount of $20,000 for the Purpose of Increasing the Library Department Budget (1st Read as Required by City Charter) - C. Goering, Finance Director**

   Dr. Crystal Caldera, City Manager, presented this item.

   This item will be placed on the February 04, 2025, Consent Agenda for a second reading.

2. **Discussion and Possible Action of an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A8.000 Building and Construction Related Fees, Section A8.005 Bulk Water Permit to Amend Fees Associated with Bulk Water Permit Deposits and to Add the Edwards Aquifer Authority Fee (1st Read was Held on 12-17-2024) - D. Dimaline, Assistant Public Works Director**

   David Dimaline, Assistant Public Works Director, presented this item.

   A motion was made by Mayor Pro-Tem, Council Place 3, Campos, and seconded by Council Place 4, Orozco.

   Voting Yea: Council Place 1 Martinez, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

3. **Presentation and Discussion on an Ordinance Authorizing the Execution of a City of Leon Valley Irene Baldridge Community Center Lease Agreement with the Northwest Senior Citizens Club (1st Read as Required by City Charter) - C. Miranda, Community Relations Director**

   Dr. Crystal Caldera, City Manager, presented this item.

   This item will be placed on the February 04, 2025, Consent Agenda for a second reading.

**8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

Council Place 1, Martinez, requested an item be added to the next agenda to discuss a ban on vaping in public places. Mayor Pro Tem, Council Place 3, Campos, seconded the request.

**9. Adjournment**

Mayor Riley announced that the meeting adjourned at 8:06 PM.

**These minutes were approved by the Leon Valley City Council on the 4th of February, 2025.**

**APPROVED**

_____
**CHRIS RILEY**
MAYOR

**ATTEST**: _____
**SAUNDRA PASSAILAIGUE, TRMC**
CITY SECRETARY

**CITY OF LEON VALLEY**
**ANNUAL TOWN HALL MEETING**
6421 Evers Road, Leon Valley, TX 78238
Saturday, January 25, 2025 at 8:30 AM

**MINUTES**

---

**8:30 AM** Call to Order and Determine a Quorum is Present

**PRESENT**
Mayor Chris Riley
Council Place 1 Benny Martinez
Council Place 2 Betty Heyl
Mayor Pro-Tem, Council Place 3 Philip Campos
Council Place 4 Rey Orozco - *Arrived at 8:41 AM*
Council Place 5 Will Bradshaw

**Presentations**

**A. Welcome to the 15th Annual Town Hall Meeting! - Mayor Chris Riley (estimated start time 8:30 AM)**

Mayor Chris Riley called the meeting to order at 8:32 AM

**B. Introduction of City Council, Staff, and Procedures for the Meeting - Mayor Chris Riley (estimated start time 8:40 AM)**

Mayor Chris Riley introduced members of City Council and Staff; then explained the procedures for the days event would flow.

**C. City Manager Update on 2024 Town Hall Meeting and Annual Report - Dr. Crystal Caldera, City Manager (estimated start time 8:50 AM)**

Dr. Crystal Caldera, City Manager, presented the Annual Report.

The following topics were presented and discussed. Attached to these minutes is the Town Hall Survey results.

**D. Presentation on Water and Sewer Infrastructure and Water and Sewer Rates - Melinda Moritz, Public Works Director (estimated start time 9:00 AM)**

David Dimaline, Assistant Public Works Director, presented this item.

**E. City of Leon Valley Priorities and Future Needs - Dr. Crystal Caldera, City Manager (estimated start time 10:15 AM)**

Dr. Crystal Caldera, City Manager, presented this item.

**F. City of Leon Valley Goals and Objectives - Dr. Crystal Caldera, City Manager (estimated start time 11:15 AM)**

Dr. Crystal Caldera, City Manager, presented this item.

**G. City of Leon Valley Housing Developments Update - Susana Huerta, Planning and Zoning Director (estimated start time 12:00 PM)**

Susana Huerta, Planning and Zoning Director, presented this item.

**H. Presentation on Holding an Election to Remove the 20% Tax Exemption and 65 and Over Property Tax Freeze (estimated start time 12:20 PM)**

Dr. Crystal Caldera, City Manager, presented this item.

**I. Citizens to be Heard**

Those who spoke at this time were Drew Power, Linda Meffert, Elaine Valdez, Hilda Gomez

**Adjournment**

Mayor Riley thanked everyone for coming and participating in this year's Town Hall Meeting; and then announced that the meeting was adjourned at 1:14 PM.

**These minutes were approved by the Leon Valley City Council on the 4th of February, 2025.**

**APPROVED**

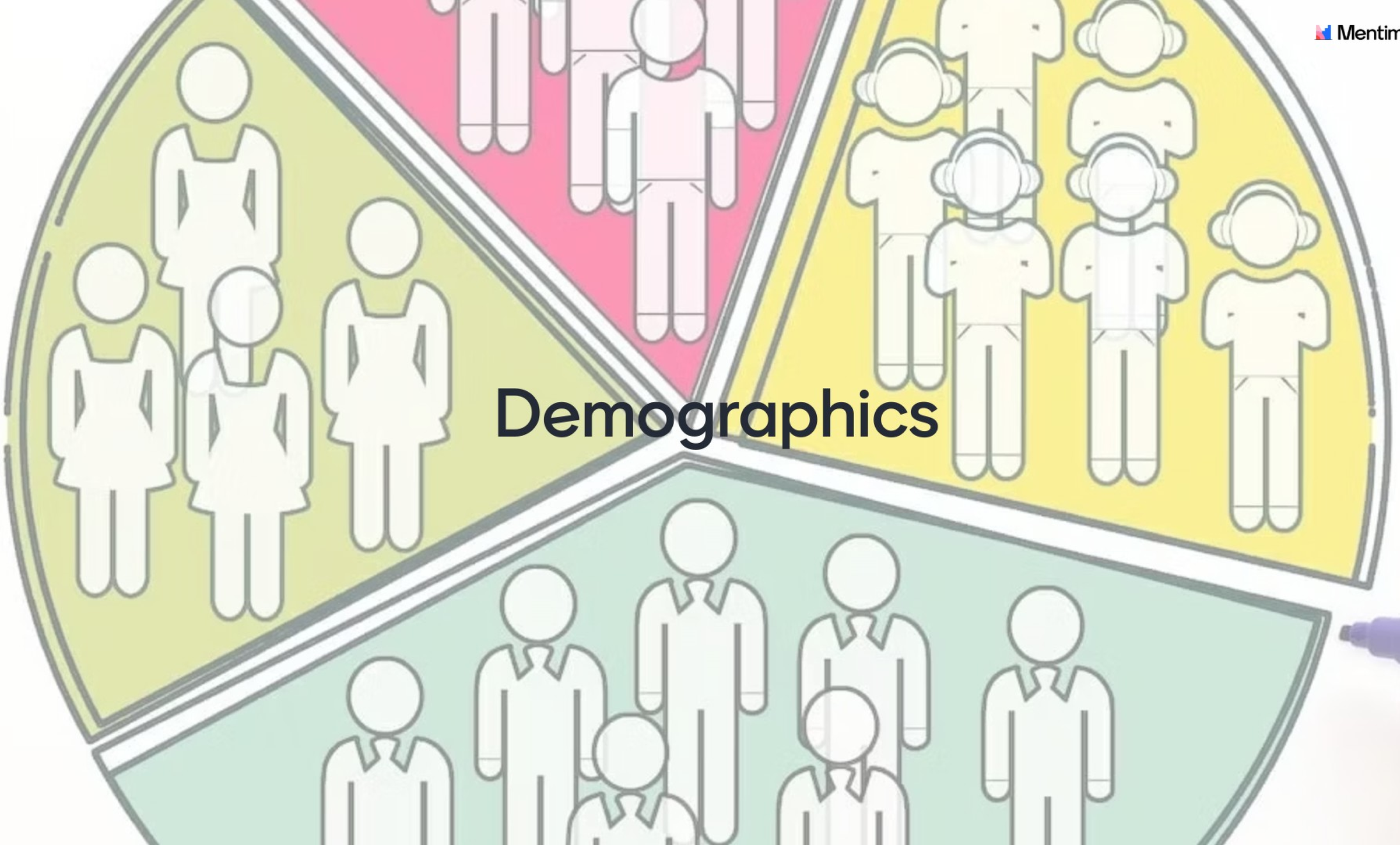
_____
**CHRIS RILEY**
MAYOR

**ATTEST**: _____
**SAUNDRA PASSAILAIGUE, TRMC**
CITY SECRETARY

# Town Hall Meeting

1/24/25

Mentimeter
27

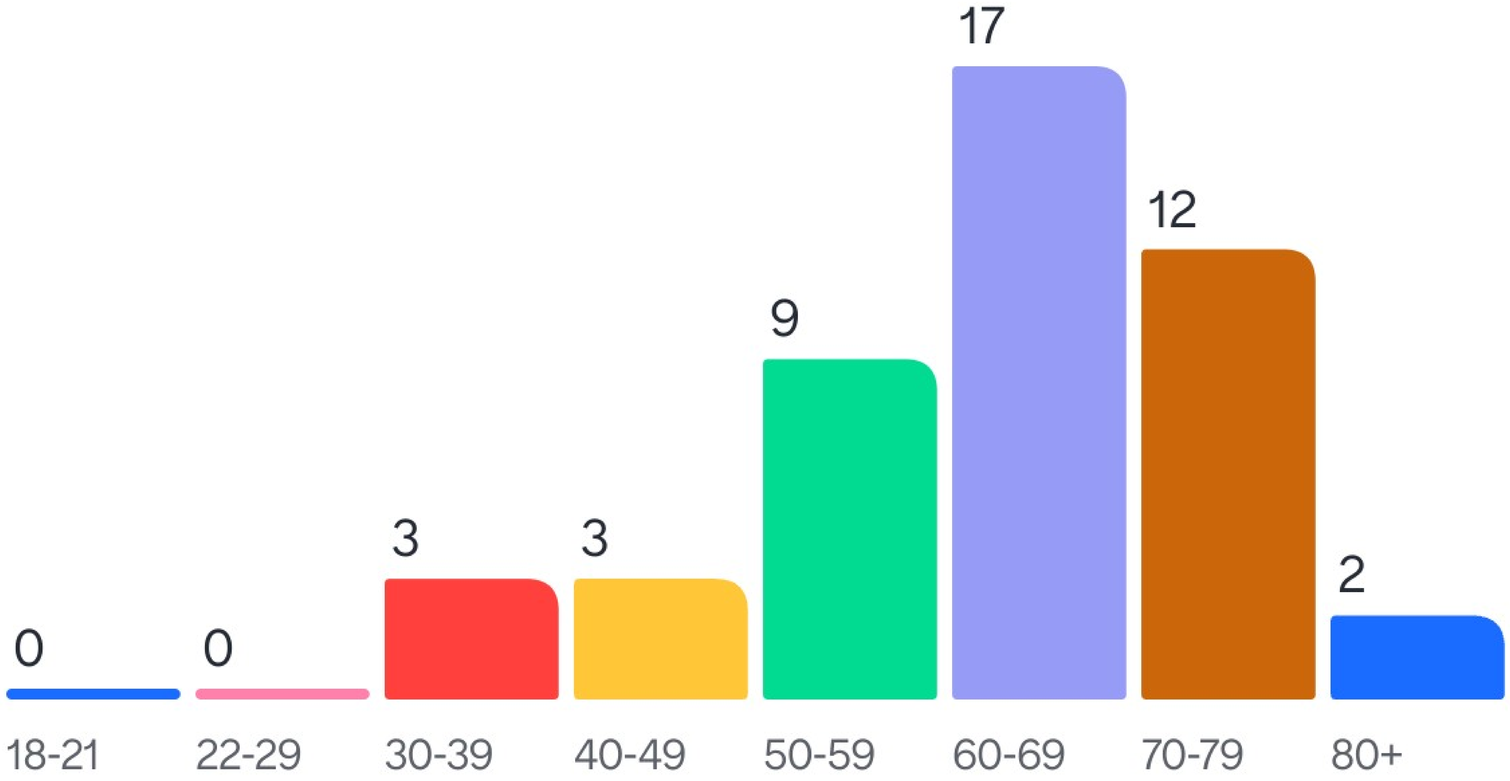


# Demographics

Mentimeter

Mentimeter

# What is your age range?

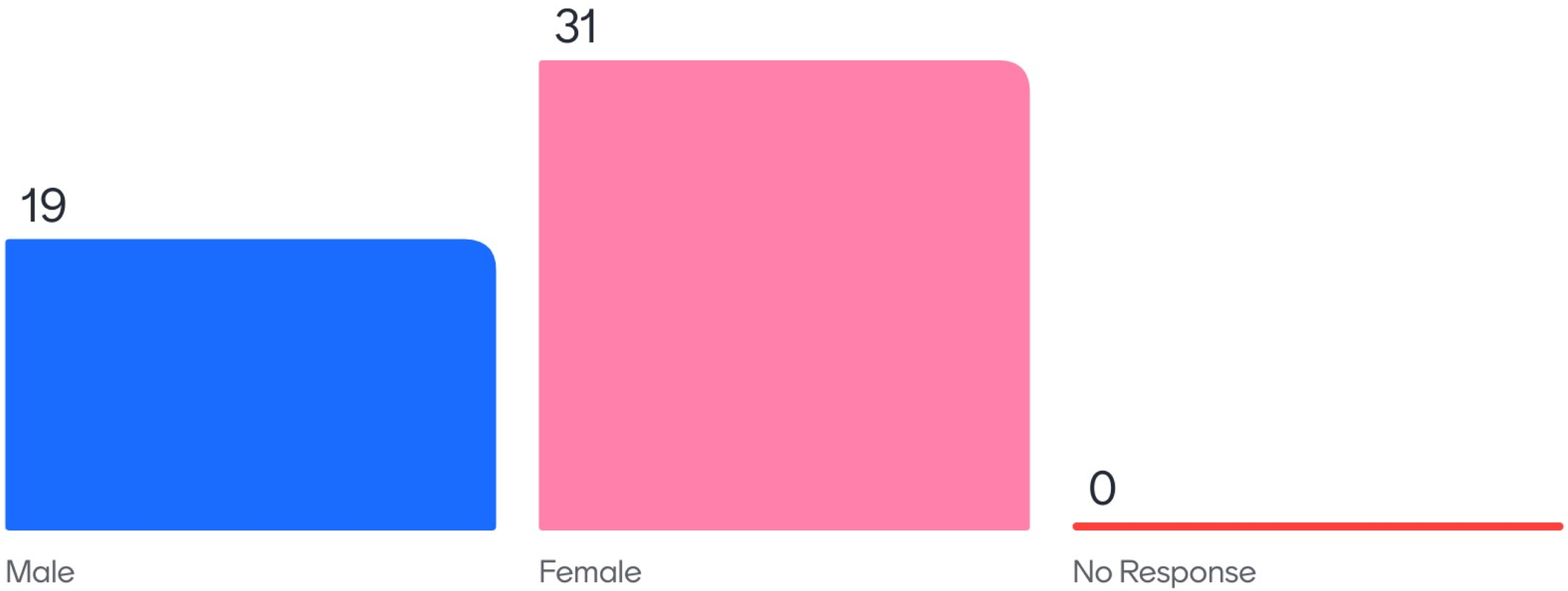



6

46

Mentimeter

# What is your sex?

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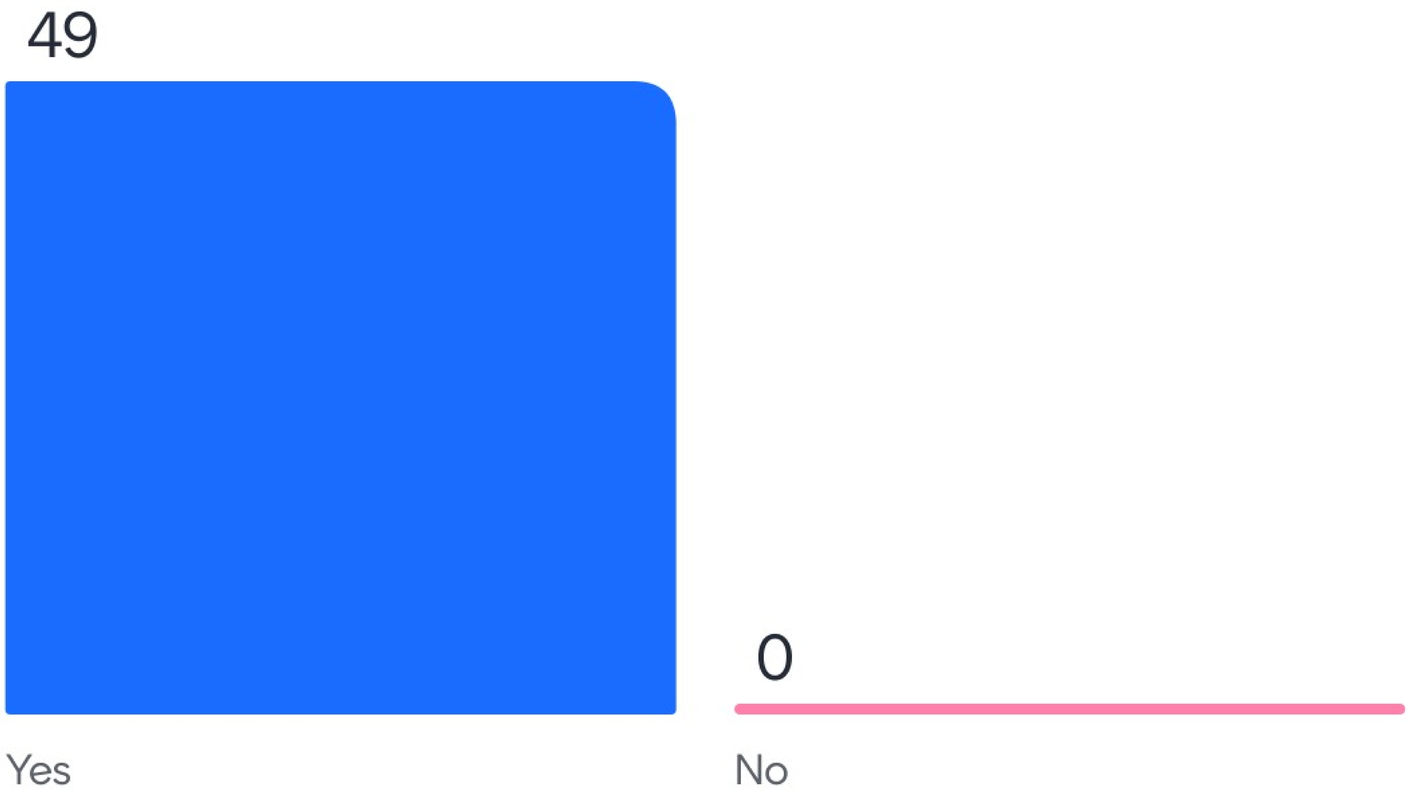
Mentimeter

# Are you a Leon Valley Resident?

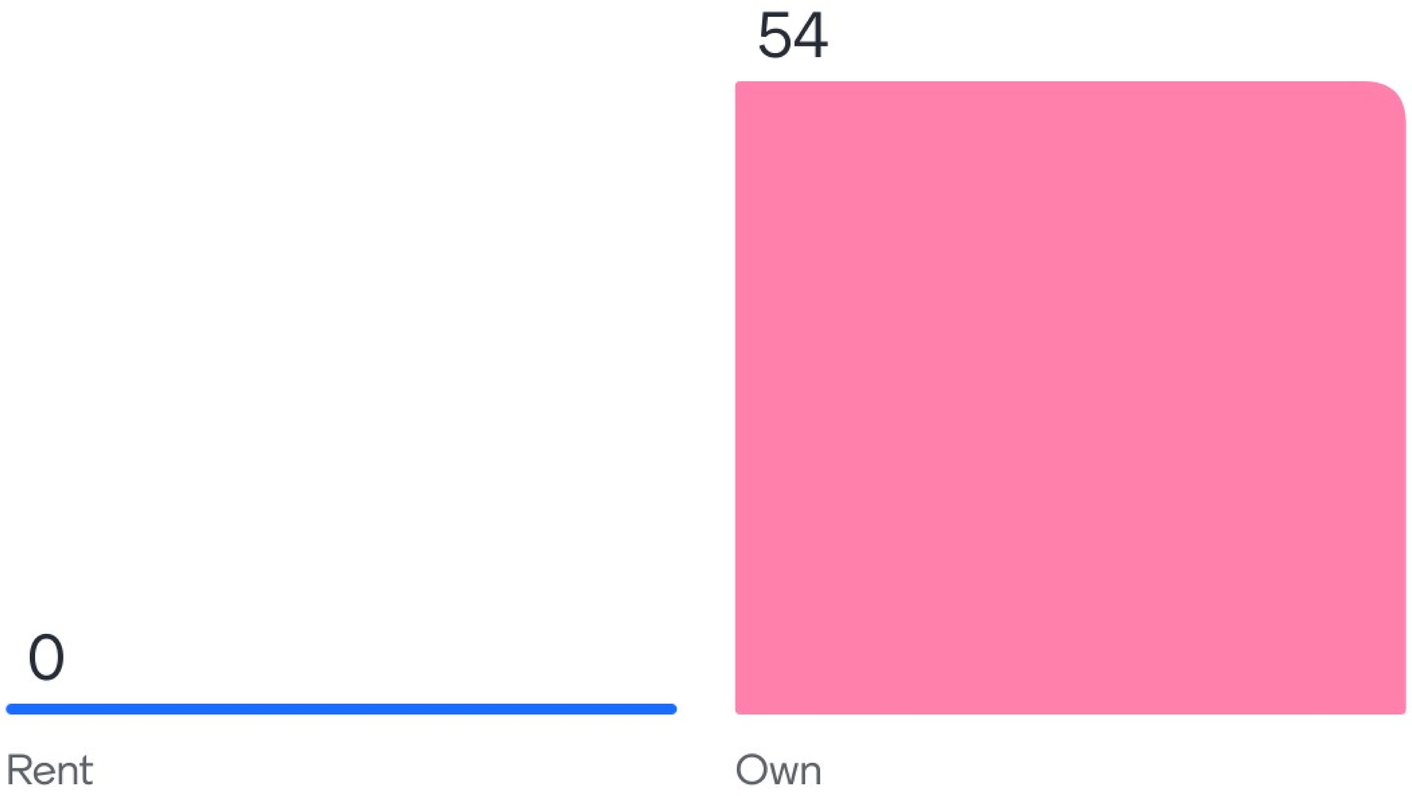


3

49

Mentimeter

# Do you rent or own your home?




3

54

Mentimeter

# What do you love about Leon Valley?

120 responses

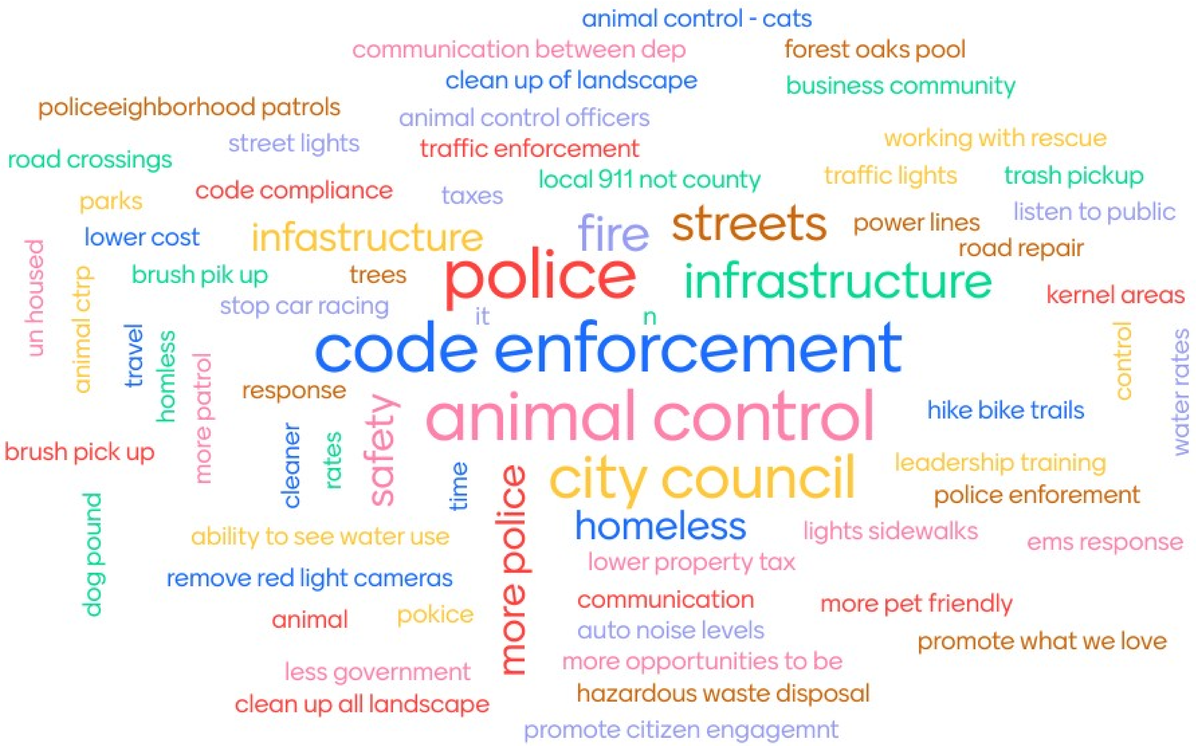
2

49

Mentimeter

# What Leon Valley services can be improved?

98 responses

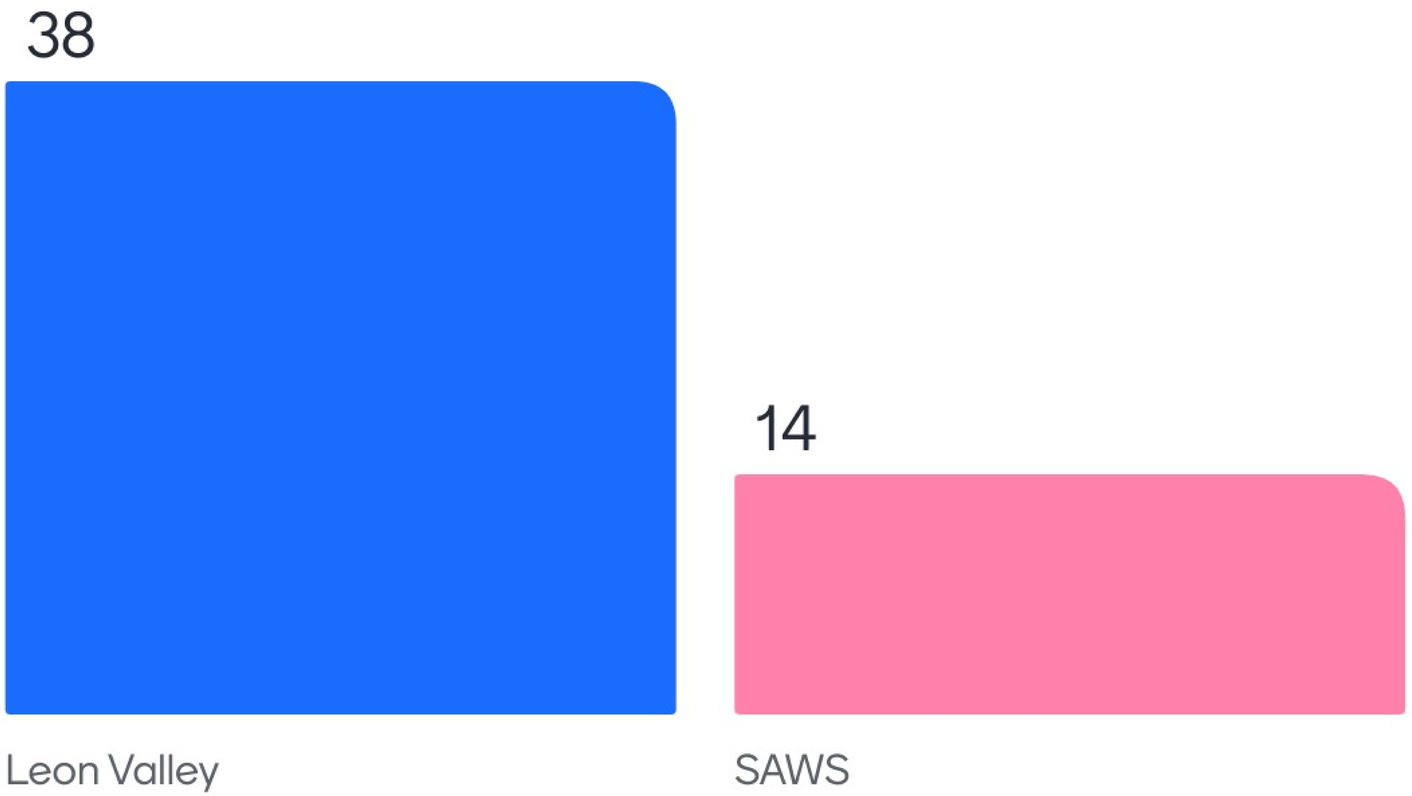


4

52

Mentimeter

# Who is your water provider?



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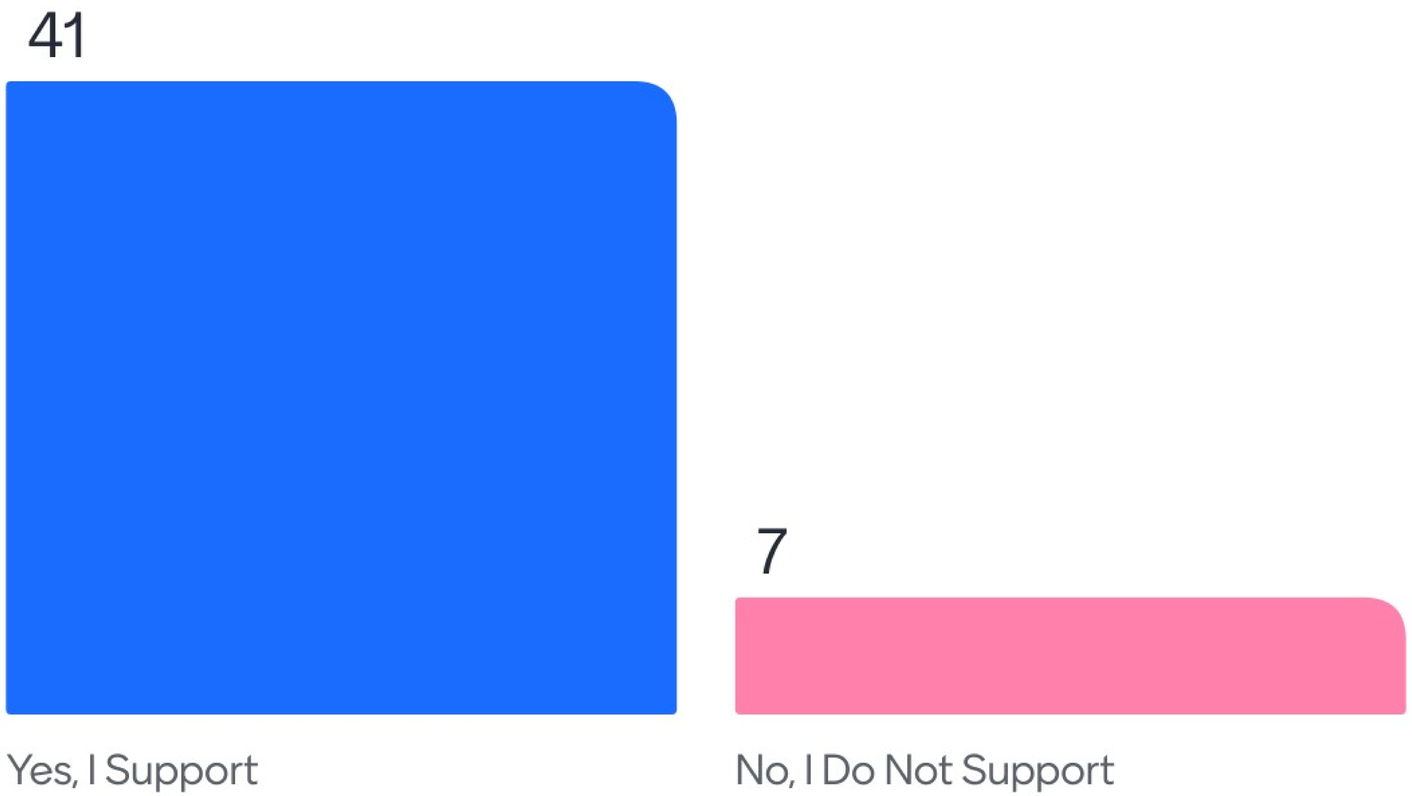
52

Mentimeter

Do you support maintaining the current water rate tiers with an annual 2% fee increase over the next five years?

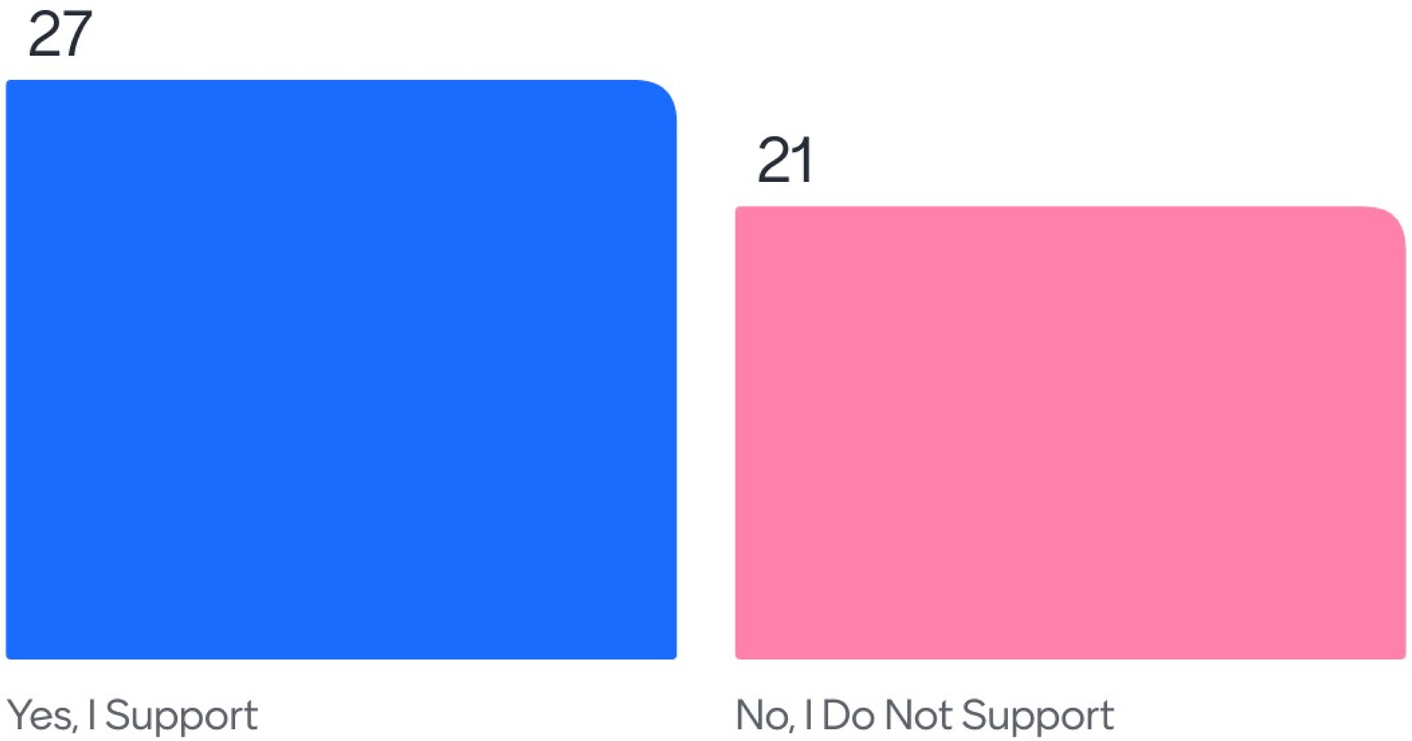



48

Mentimeter

Do you support adopting the SAWS water rate tiers while

# adjusting percentages to maintain revenue, ultimately increasing collections by 2% per year over the next five years?

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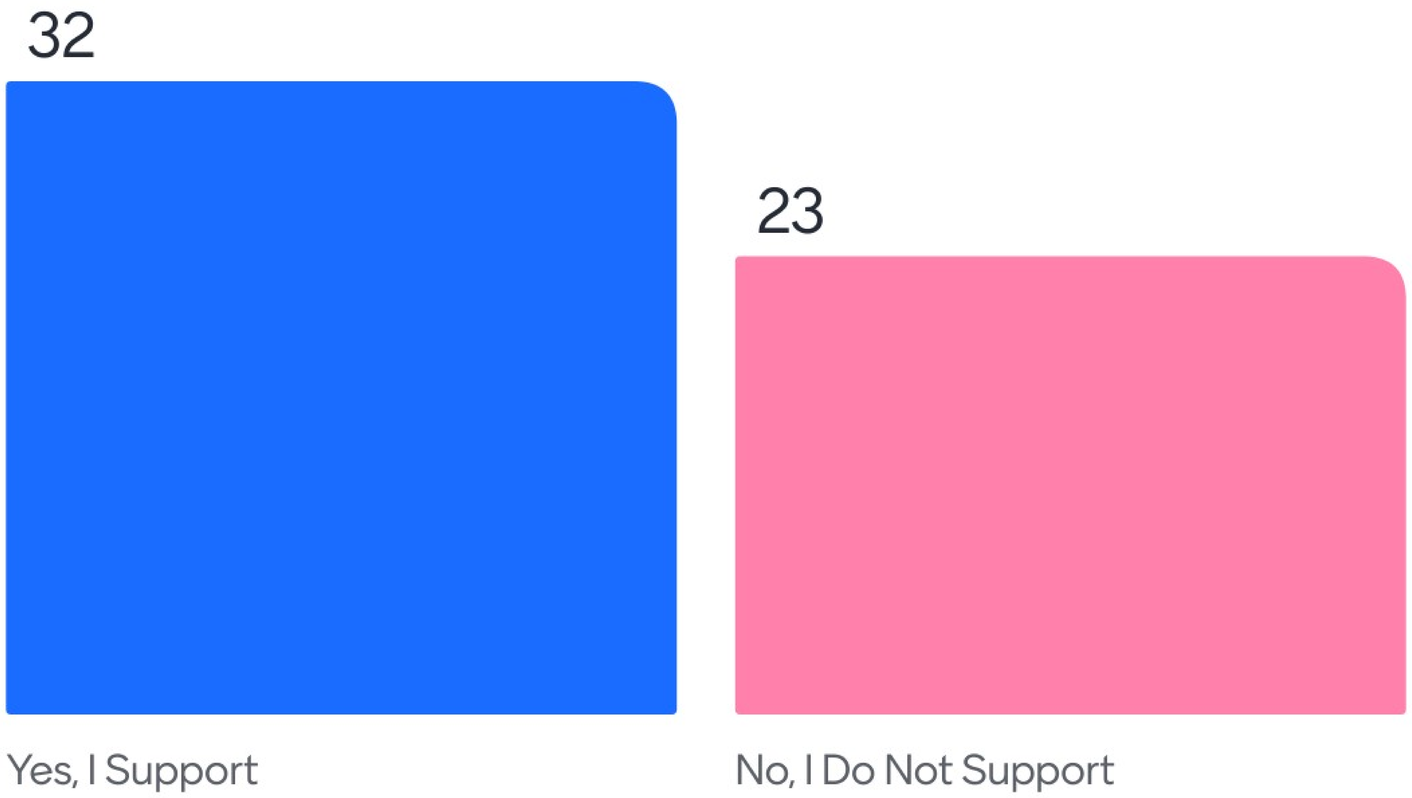
48

Mentimeter

# Do you support adding a flat Capital Improvements Fee to the meter charge?

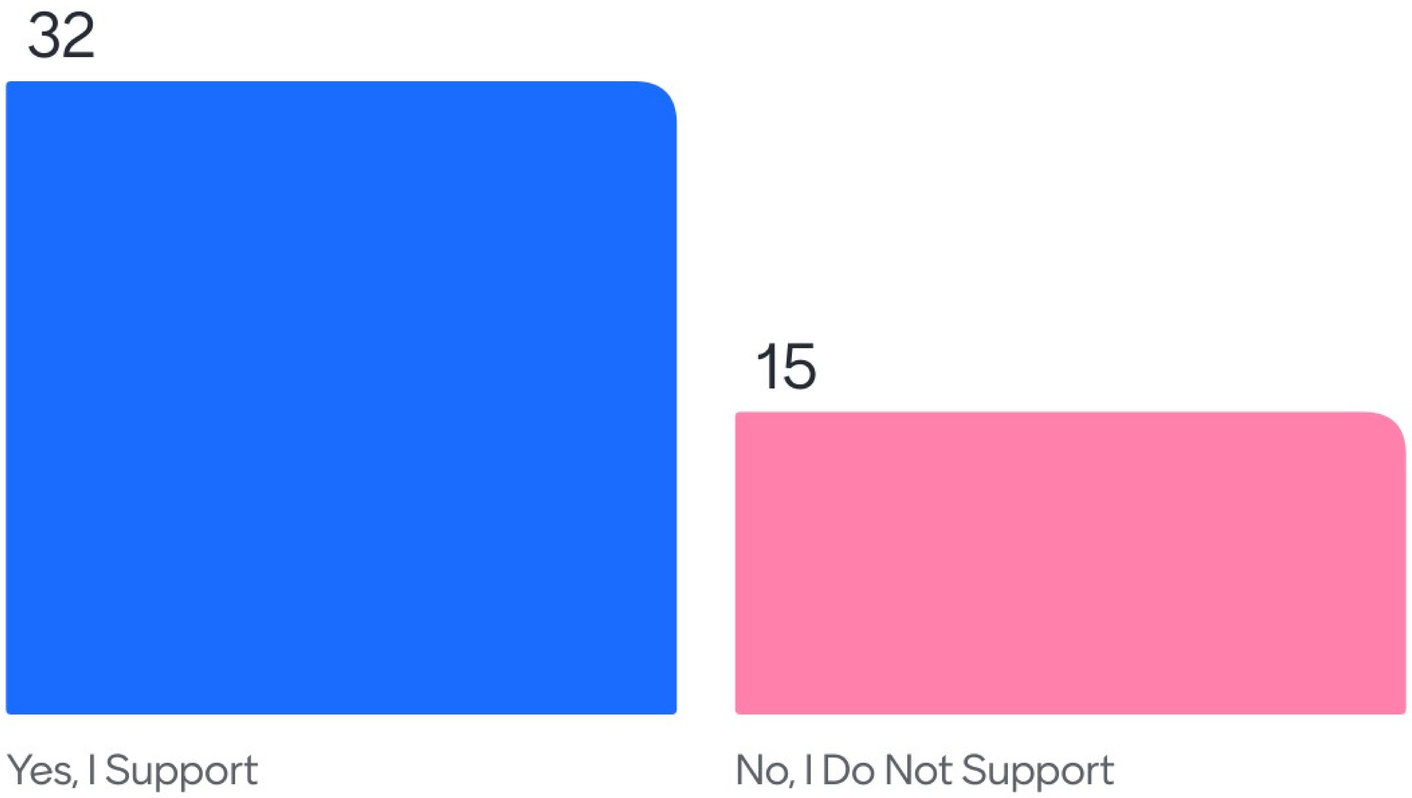



3

55

Mentimeter

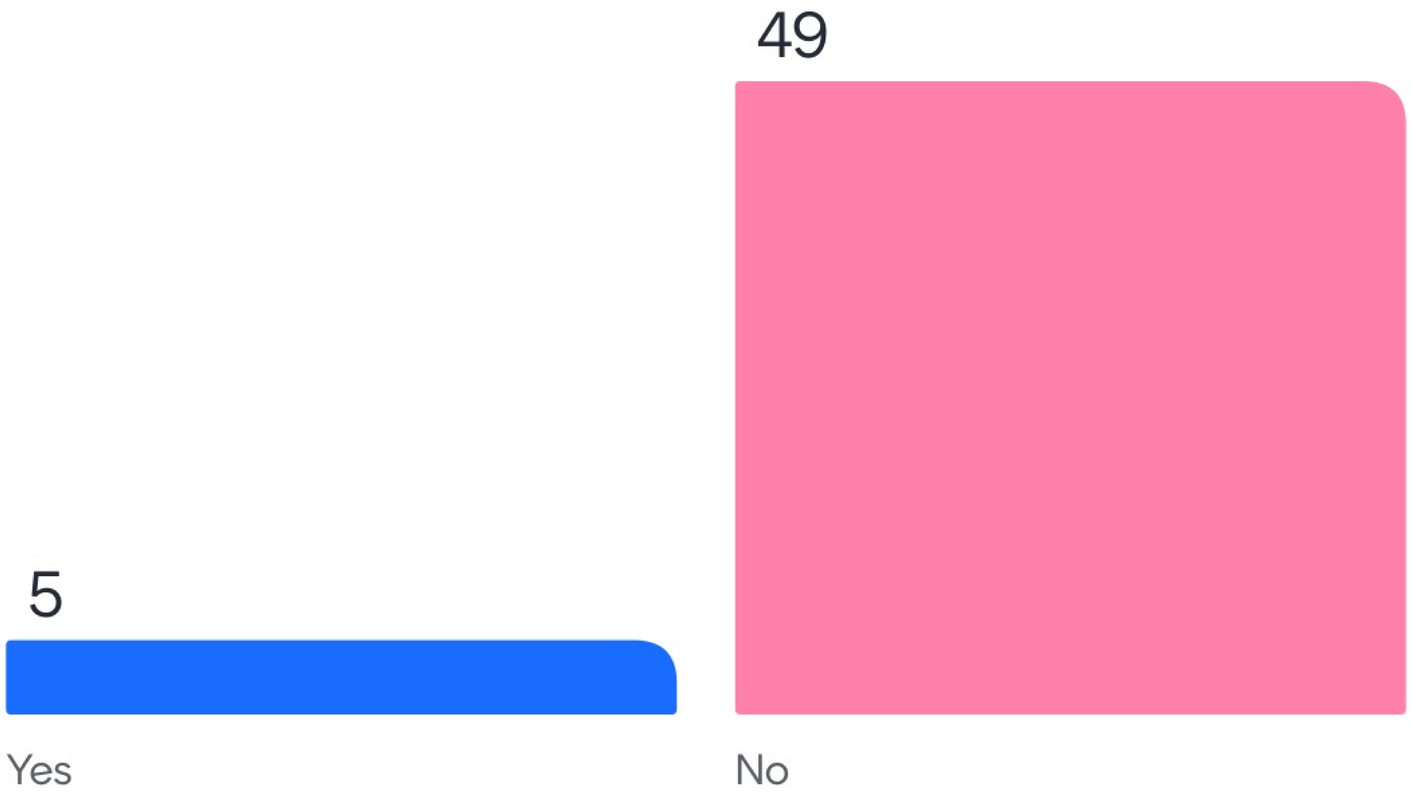
# Do you support adding a Capital Improvements Fee to the volumetric charge?




47

Mentimeter

Would you have supported a rate increase of 250% for the lowest water bills or a 60% increase for the average bill to fund these projects?




1

54

Mentimeter

# If you do not agree with any rate increase, what is your suggestion for funding these repairs?

Bond

Toll roads

Bond

NA

Go Fund Me

Obtain more grants.

Rate increase

Can system be sold to SAWS?

4

35

Mentimeter

# If you do not agree with any rate increase, what is your suggestion for funding these repairs?

Bond

N/a

Grants

NA

Entrance fees

Let SA annex us

Lower costs

Sell to SAWS

4

35

Mentimeter

# If you do not agree with any rate increase, what is your suggestion for funding these repairs?

Bonds

Grants

Sell the utility and we all go on SAWS

Rate increase

Bond

Bond issue

No suggestion - leave it to Dog Catcher Lady

Grants

4

35

Mentimeter

# If you do not agree with any rate increase, what is your suggestion for funding these repairs?

- Higher charges for the new developments
- I don't feel we have a choice. Needs need to be met
- Certificate of obligation
- N/a
- Grants
- Use SAWS
- Transparent capital improvement fee that charges higher users more.
- I support reasonable rate increases

4

35

Mentimeter

# If you do not agree with any rate increase, what is your suggestion for funding these repairs?

N/a

Higher charges for anyone in new developments

Ask Trump

Sell to SAWS

Bond

Bonds

Less rate of 250%

Grants

4

35

Mentimeter

# If you do not agree with any rate increase, what is your suggestion for funding these repairs?

Red light camera

Can system be sold to SAWSm

Dont know

Federal government

Grants

~ obtain grants ~ give more time to review and think

Ask the community and do help business in the city to bring more business

Idk

4

35

Mentimeter

# If you do not agree with any rate increase, what is your suggestion for funding these repairs?

Tax/Tariff on car washes

4

35

Mentimeter

# Prioritizing

16

Mentimeter

# Prioritize the Following

7

55

Mentimeter

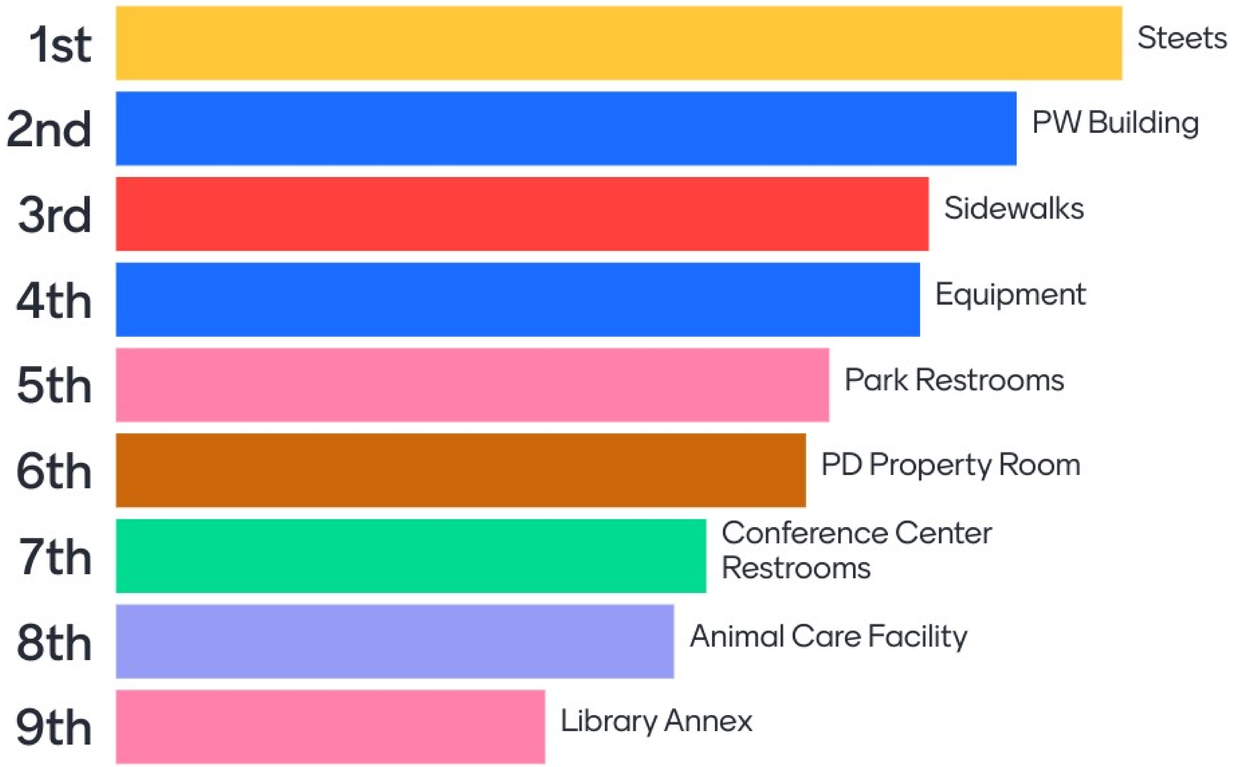
# Prioritize the Following Without Water & Sewer Infrastructure

6

50

Mentimeter

# Prioritize the Following City Infrastructure

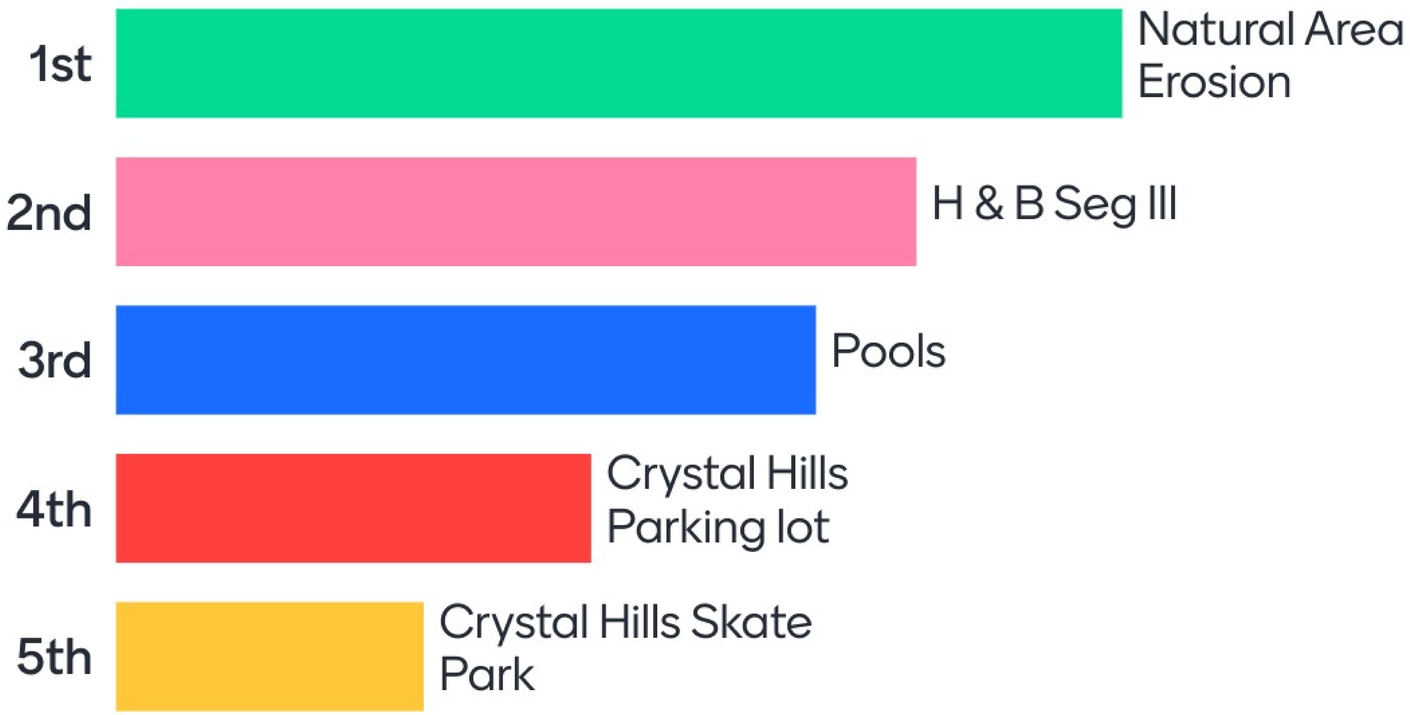



6

53

Mentimeter

# Prioritize the Following Quality of Life




7

50

Mentimeter

# Are there any projects that you do not see on this list that you would like to add?

City owned dog park

White water olympic training

Dog park

Leon Valley Costco!

Pickleball courts, dog park

Traffic calming measures

Speed bump for Rue Sophie

Library improvements

2

43

Mentimeter

# Are there any projects that you do not see on this list that you would like to add?

Internet fiber

Dog park

No

Monorail

Someone specifically for the development of businesses in LV

Improve code compliance to include unpermitted buikdings,

Automobile noise enforcement.

Speed bumps on Seneca

2

43

Mentimeter

# Are there any projects that you do not see on this list that you would like to add?

Pet stores should only be allowed to have rescue dogs. Not breeder dogs.

More frequent clean up of the gazebo of Silo Park.

Street Infrastructure Police

No

Trader Joe's!

Brush control and remove dead trees.

Trail/path to connect Pavona trail with new senna neighborhood and to LV school

Speed humps for forest meadow street

2

43

Mentimeter

# Are there any projects that you do not see on this list that you would like to add?

Speed bump for Forest Mont

Recycling Improvement

Empty buildings

Painting of some structures

Pickle ball park

Citizen engagement program - how people can get involved?

On call number for dogs left outside all day/night. Barking.

Light flashing stop signs on Seneca

2

43

Mentimeter

# Are there any projects that you do not see on this list that you would like to add?

Sprouts health food store

Police No speed bumps

Public relations campaign

Dog Park & Trader Joe's

Painted white stripes on the streets in front of stop signs. Cheap and effective in making people stop.

Invest in library, kids can't read

Trader Joe's

Change the number of residence on a street to have speed bumps placed . 24/7 animal control so weekends are covered. Animal control staffing.

2

43

Mentimeter

# Are there any projects that you do not see on this list that you would like to add?

Lower speed in residential areas

Speed bumps

IT Upgrades at City Hall & the Buildings that we Rent Out to the public.

Too many trucks at same address Barking dogs loud cars

Summer program for kids in community center

Work on dark sky—hood street lights and businesses lights

Remove unprotected left at the seneca and bandera intersection

Pickle ball courts

2

43

Mentimeter

# Are there any projects that you do not see on this list that you would like to add?

A permanent MUSEUM to educate our young people about the HISTORY of Leon Valley

Pickle ball court - transition one of the tennis courts

Trader Joe's! Rules of the Road Driving Tips in Lion's Roar

Add sidewalks to Rue Francois and possibly surrounding streets

People blowing their leaves to neighbors

Address Homeless encampments

Review business proposals to BEAT San Antonio.

Add police officers. Address massive Oak Wilt tree deaths on Evers. Traffic light at Poss & Evers by the park, library, community center, and coffee cafe.

2

43

Mentimeter

# Are there any projects that you do not see on this list that you would like to add?

Programming to highlight our cultural heritage

Saturday or Sunday Farmers Markets

Taking care of Hodges Althea area and sewage infrastructure

Trader Joe's would be nice. Maybe a foosball hall. Also, already on list, but skatepark!!!

Dog park has been in the works for years. Please take action on it

More coffee businesses! Social science research shows that cafes create connections in the community. which leads to enhanced well being and improved physical health

Pilates

Limit check cashing/pay day advance business.

2

43

Mentimeter

# Are there any projects that you do not see on this list that you would like to add?

Create a Linked In account to showcase all the things business people would love about Leon Valley

More sit down restaurants along bandera

1. Reallocating Existing Budget: Propose conducting a thorough audit of current expenditures to identify areas where funds can be reallocated without compromising essential services. 2. Grants and P

Keep clean water flowing into our homes and businesses

Toll booths

Involve the community!! How can residents and business participate in attracting the types of businesses that foster community and support locally owned businesses

Mini golf ourse

Lighting for the skatepark that hopefully gets built :-)

2

43

Mentimeter

# Are there any projects that you do not see on this list that you would like to add?

Wildlife preservation. No more housing developments.

Yes! Supporting Onion property would let this gem sparkle brightly in our Leon Valley crown!

Oak wilt trees on Evers Rd

Acknowledge earth friendly businesses. Educate citizens about which are doing great things in Earthwise efforts! A promotional campaign Not a contest

2

43

# Goals and Objectives

1/24/2025

LEON VALLEY
DEEP ROOTS. BIG IDEAS.

4

Mentimeter

# Background

- 2-24-2024 : The Council collectively agreed to revise the mission and vision statement
- 3-5-2024: The Council adopted a new Mission and Vision Statement
- 3-19-2024: The Mayor requested an amendment to the Mission Statement
  - The Council agreed to the amendment
- 8-6-24 – council-manager retreat: the council requested the goals and objectives be placed as a Town Hall Meeting Discussion Item

LEONVALLEY

Mentimeter

# Mission & Vision

- Mission
  - The City of Leon Valley is committed to protecting the quality of life, safety, and liberty for all its citizens while prioritizing fiscal responsibility, resiliency, sustainability, and economic development
- Vision
  - The City of Leon Valley strives to foster a community that is resilient to challenges, sustainable for future generations, and economically dynamic, ensuring a prosperous and harmonious future for all

*Approved March 5, 2024*

LEONVALLEY

# Process

- The council started to review the City's Goals and Objectives and found the amount of information to be too cumbersome to handle during a council meeting
- The Council requested that the staff produce some Goals and Objectives and we would ask the citizens
- The directors were asked to provide up to 5 goals with 3 to five objectives to accomplish that goal.
- Your job today
  - You can pick a few of the goals from each departments or no goals from any of the departments
  - You can delete
  - You can amend
  - You can make new ones
- We will go through the ones we have first and at the end, you can add whatever you would like
- Remember that some of the goals may just be good goals for the department to have but may not need to be an actual goal for the community
- Lastly, this is not concrete if we as a community need to continue to work through these, we can set up another workshop

# Police Department

**Goal 1: Reduction of Crime**

Reduction of crime by implementing initiatives and strategies to decrease crime rates in the community.

- Implement predictive policing models to deploy resources based on crime data analysis.
- Further develop community watch programs to encourage residents to report suspicious behavior.
- Educate community regarding access for anonymous crime reporting and safety tips.
- Increase visibility of patrol cars in high-crime areas to deter criminal activity.

**Goal 2: Improve Community Policing Efforts**

Improve community policing efforts by strengthening community relationships. This will be accomplished through proactive engagement, outreach programs, and partnerships with local organizations.

- Establish channels for open dialogue with residents (Neighborhood officers).
- Partner with local businesses and organizations for joint community safety initiatives.
- Assist in organizing neighborhood events like block parties and safety fairs to build relationships.

**Goal 3: Enhancement of Officer Development and Training**

Enhancement of officer development and training by providing ongoing training and professional development opportunities for officers to ensure they are equipped with necessary skills and knowledge.

- Provide ongoing training in advanced policing techniques and legal updates.
- Implement leadership development training for officers to prepare for higher responsibilities.
- Offer specialized training in areas impacting our citizens.
- Create a mentoring program for new recruits to ensure proper guidance and support

**Goal 4: Efficient Resource Allocation**

Efficient resource allocation by optimizing personnel and resources to identify the high-priority issues to address them effectively and efficiently.

- Use data to identify high-priority issues and allocate resources accordingly.
- Implement a shift management system to optimize personnel deployment based on demand.
- Conduct regular reviews of resource utilization to identify areas for improvement.

# Police Department

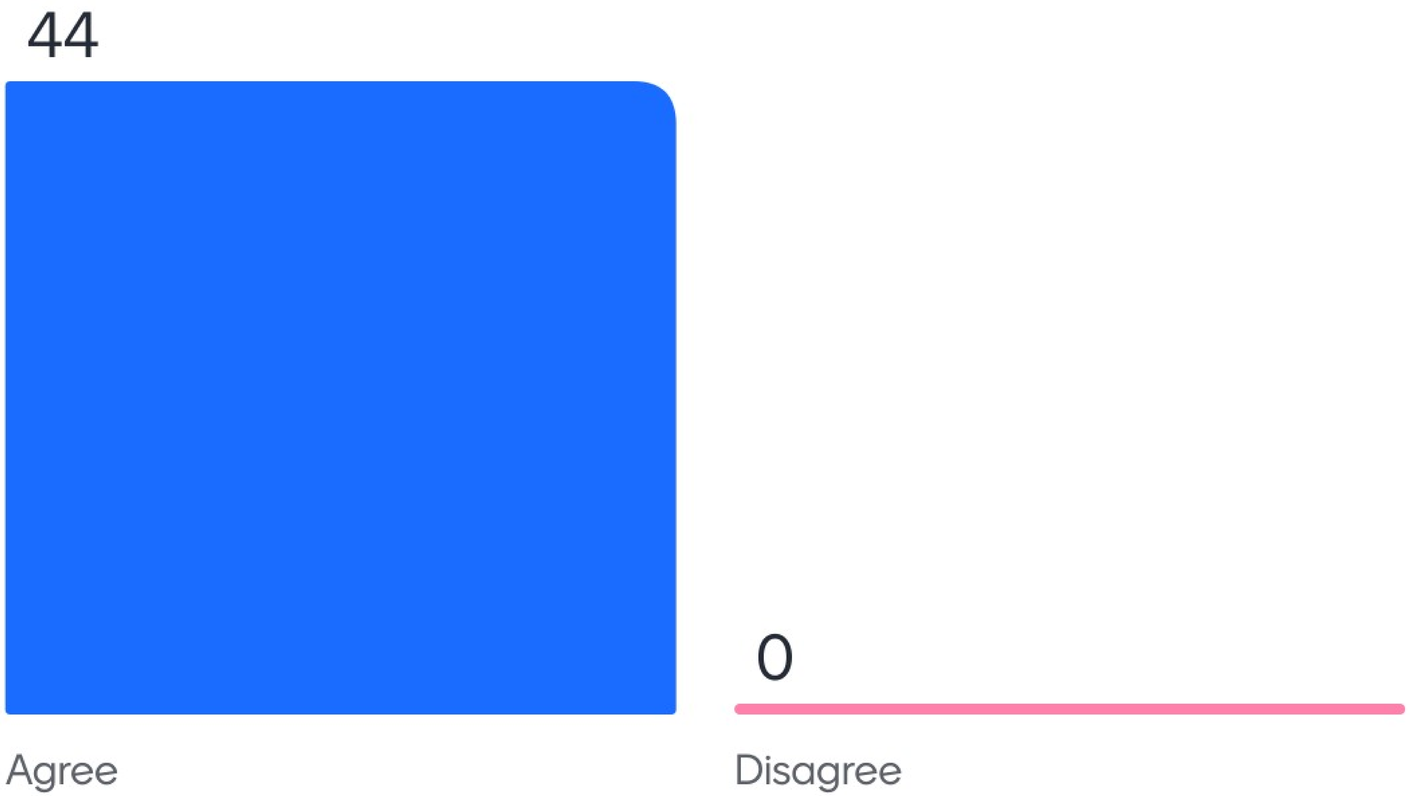
**Goal 5: Fiscal Responsibility**

Fiscal responsibility is necessary to efficiently manage available resources while seeking opportunities for cost-saving measures without compromising public safety through available grants.

- Apply for grants to fund equipment, training, and community programs without burdening local budgets.
- Conduct regular financial audits to identify cost-saving opportunities.
- Negotiate bulk purchasing agreements for equipment and supplies to save costs.

Mentimeter

# Do you agree with having Goal 1 and the Objectives as an overall city goal?

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4

44

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

No

No

No

No

Neighborhood watch

No

Include enforcement of city codes

No

4

28

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

Meet & greet of police & FD

No

More code enforcement that will make community aware of PD officers

Code compliance: remove abandoned vehicles

No

Park Patrols by Police

Organize more Neighborhood Watch groups.

Love the Leon Valley sticker for vehicle idea!! Yes, new design please. Help with more short term rental support to prevent known negative impacts

4

28

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

Neighborhood watch re-energizing

Reducing speed in city

Assist with mail box security The bank boxes

Speed enforcement in neighborhoods

Have better LVPD presence on Fireworks Days

Move animal control out from under police along with code compliance. Hire people that actually like animals

Increase LV Night Out participation

We need more police officers. Response time is too long.

4

28

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

Increase budget police budget according to increase in population

LV bumper stickers

Walking trail patrol

Police on the park trails

Promotional campaign about how great our team is! Experts

More police presents at parks & trails

I would advise not having an overall too strict watch as people tend to be suspicious, and overwhelming reporting is conducted for nothing. Don't want to get into a police control state, etc.

See police in

4

28

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

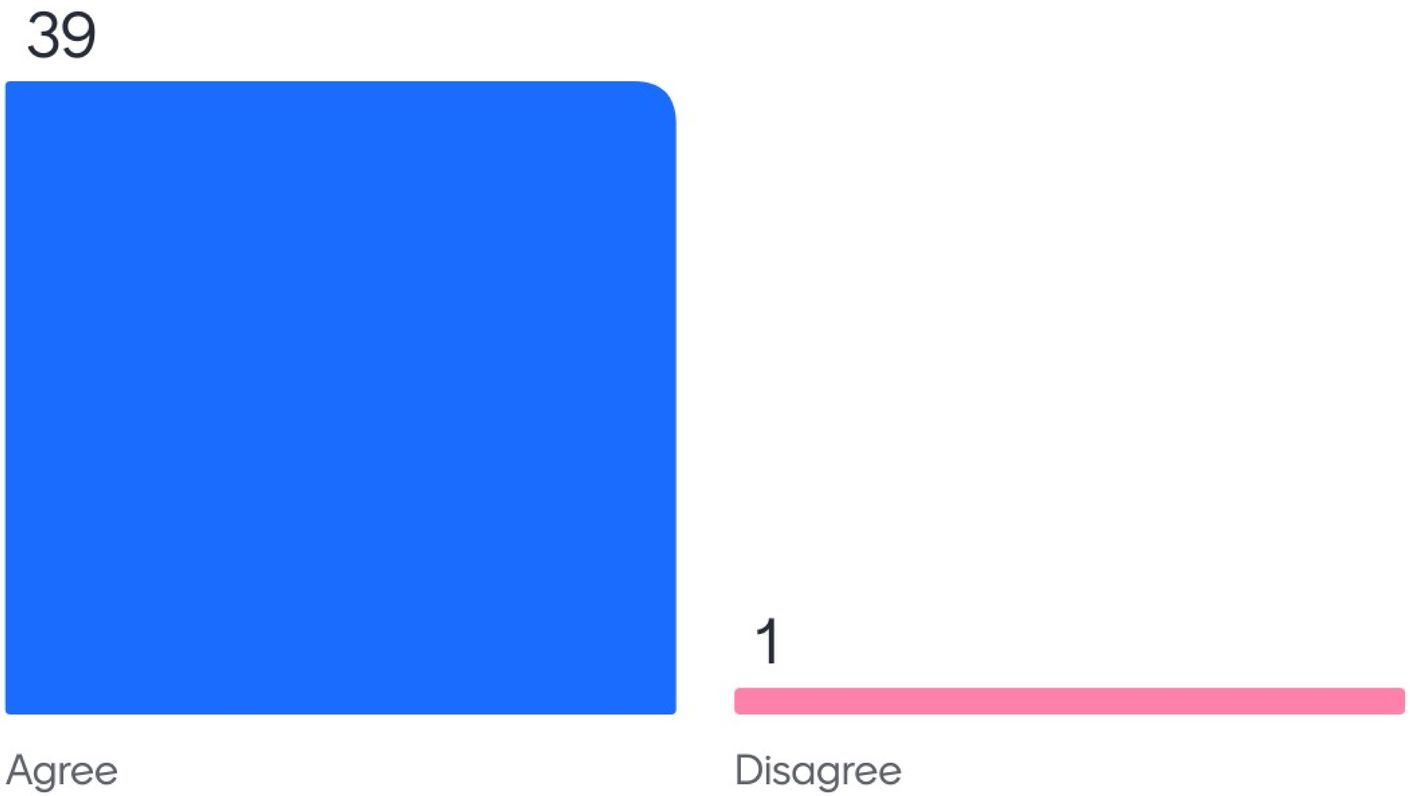
Dich on Canterfield

4

28

Mentimeter

# Do you agree with having Goal 2 and the Objectives as an overall city goal?

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2

40

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 2?

No

Agree to previous

No

Bring back the citizens police acadamy

No

No

No

Neighborhood assigned officer liaisons

4

19

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 2?

Patrol officer note code compliance issues

No

Make it easier to report non emergency issues.

Meeting with neighborhood residents

No additions

Need contact information for police officer for each subdivision

Idn

Get to know the speed racers on huebner rd at night.

4

19

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 2?

Increase funding for police activities

Encourage ride alongs for educating public

Assigned officer to neighborhoods

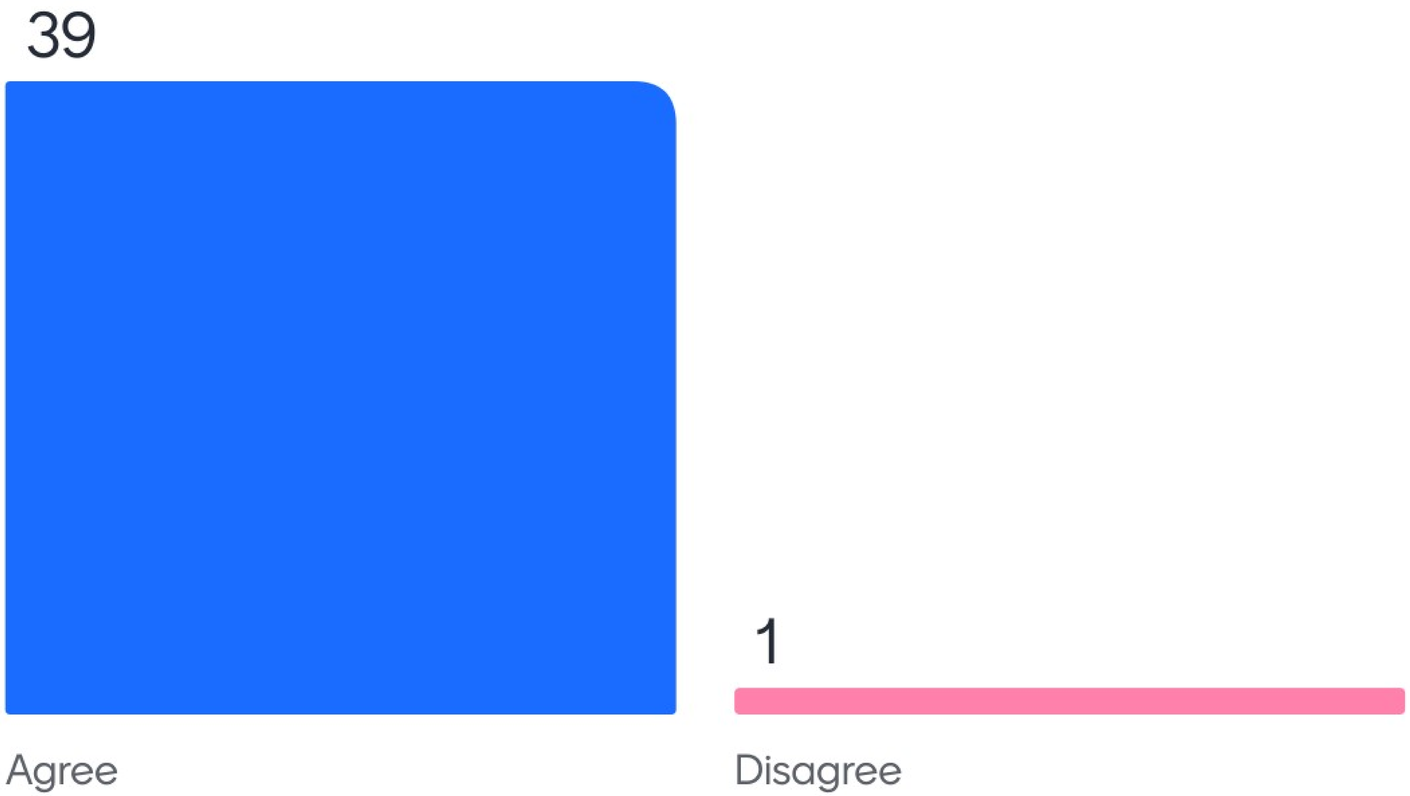
Fire Reduction in removing dead weed & brush growth

4

19

Mentimeter

# Do you agree with having Goal 3 and the Objectives as an overall city goal?

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- Offer specialized training in areas impacting our citizens.
- Create a mentoring program for new recruits to ensure proper guidance and support

3

40

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 3?

No

No

Reduce turnover

No

All is good

Not at this time

No

CERT Training for the public.

16

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 3?

Merit based training

Increase training opportunities to retain more police officers

Broaden to gerealize to all staff trainings

Familiarize with residents

Training should be longer and more in depth. More emphasis on deescalating situations and non lethal means

Interpersonal skills when dealing with mentally ill

Idk too much ino

Training for working with the homeless

16

Mentimeter

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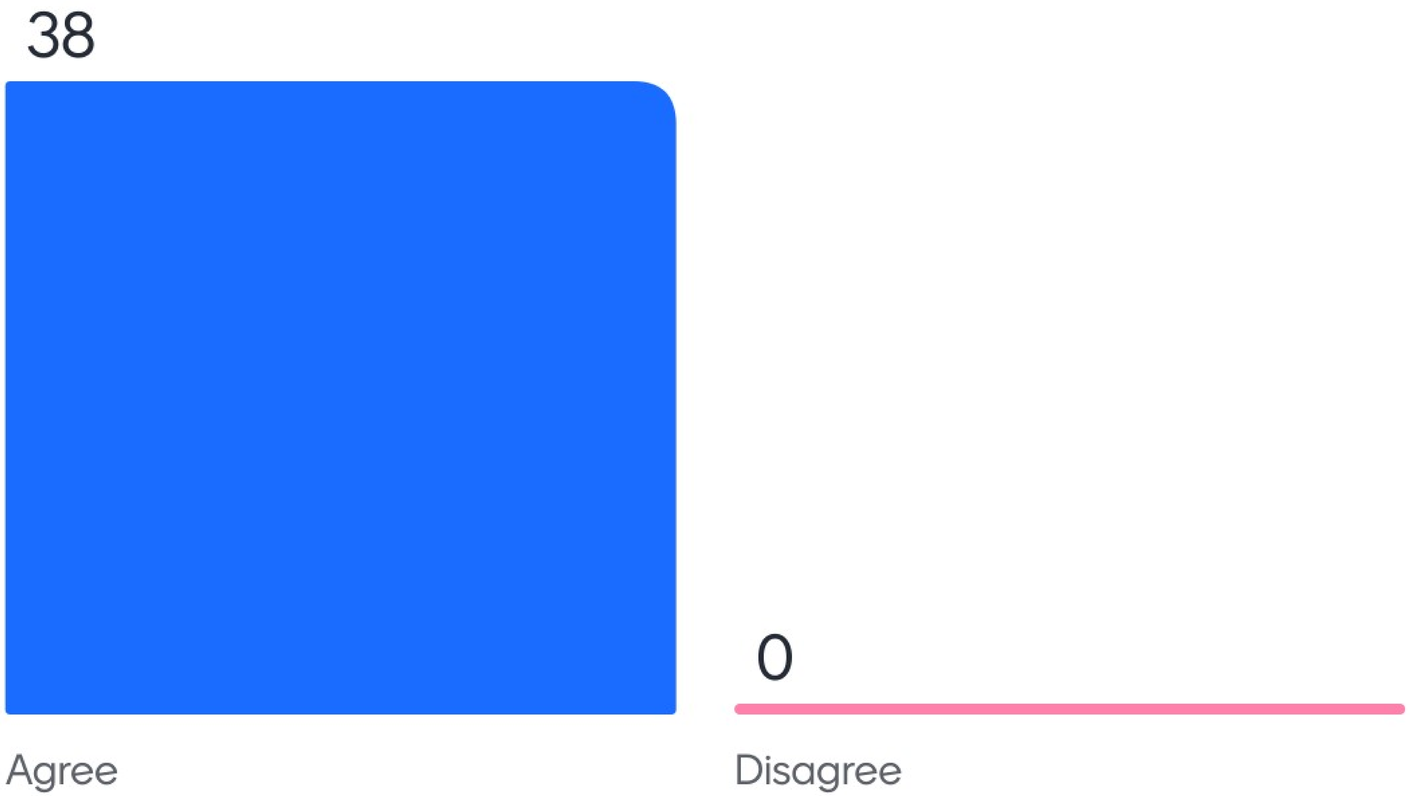


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- Implement a shift management system to optimize personnel deployment based on demand.
- Conduct regular reviews of resource utilization to identify areas for improvement.

38

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 4?

No

No

Listen to experts

Know the neighbors..

Nope

That goal should already be being done

Nope

No

1

13

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 4?

Generalize to all areas to make it a community goal

Follow up on trouble traffic issues

No

Too much info

Police presents in hiking park areas connected to SAT.

1

13

Mentimeter

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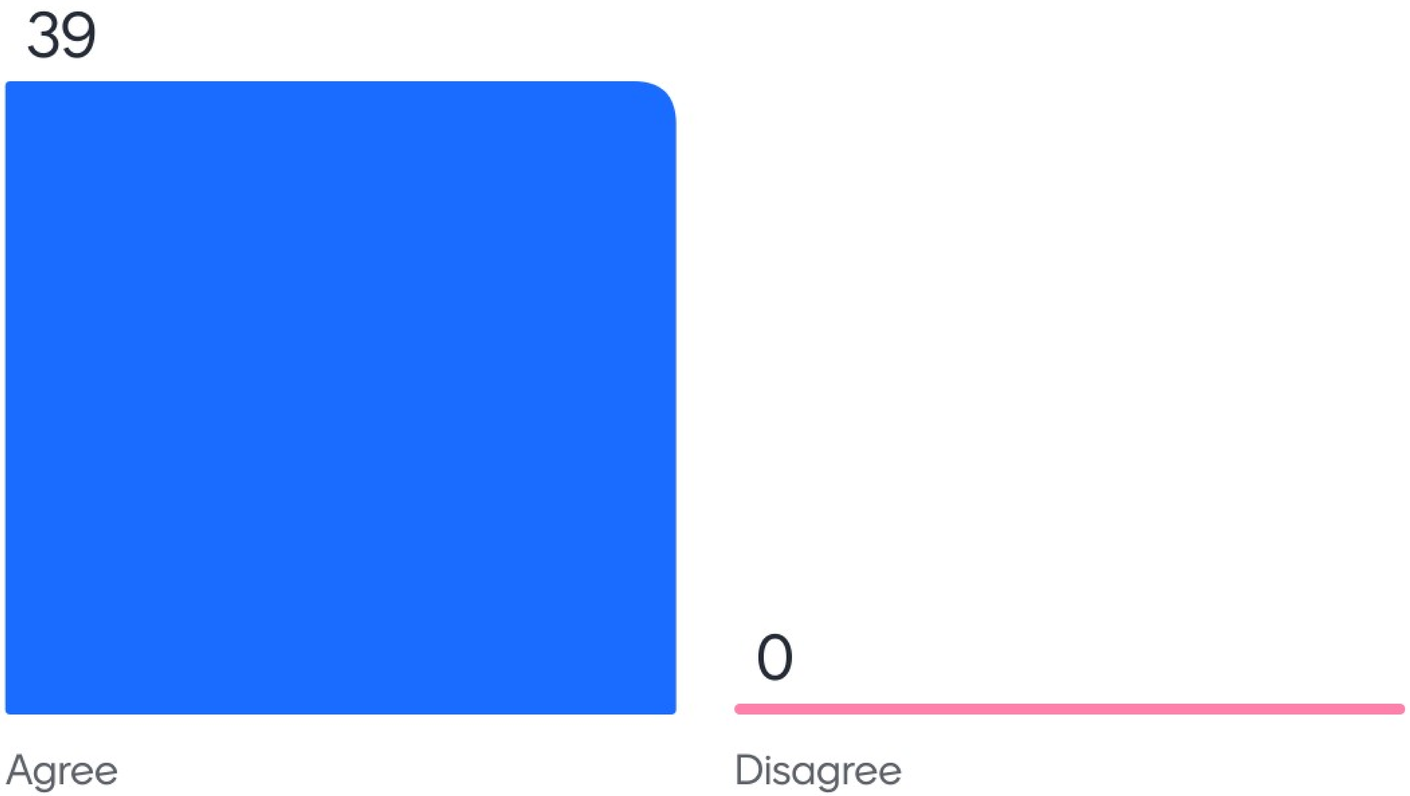


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- Conduct regular financial audits to identify cost-saving opportunities.
- Negotiate bulk purchasing agreements for equipment and supplies to save costs.

1

39

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 5?

No

No

No

Not today

No

Agree with all

Police dog. Bike patrol

Generalize to all city depts to make it a community goal

14

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 5?

Looks good

No

Seek additional grants

Community involvement with grants

Dont k owe

Police presents at walking paths that connect to SAT

14

# Fire Department

**Goal 1: Promote a work environment that promotes the health, safety, and welfare of our employees.**

- Provide the best possible safety and PPE equipment offered to our employees.
- Provide an environment that encourages each person to be part of the safety team.
- Develop a plan to encourage employee retention
  - Develop a pay plan with defined steps to better illustrate anticipated pay levels.
  - Develop an incentive to encourage advancement and additional certification.
  - Increase training dollars to allow for increased outside training and attendance of conferences and tradeshows.

**Goal 2: Meet or exceed nationally accepted emergency response times.**

- Improve the time tracking and separation of time by BCSO.
- Increase the current minimum staffing level to allow for dedicated positions on vehicles and no more switching based on call types.
- Improve building maintenance to ensure our overhead doors operate properly at all times.

**Goal 3: Preparing to meet the needs of a growing city.**

- Obtain proper staffing to meet the needs
  - By evaluating call volume #annumally
  - # of OT hours in relation to staffing
  - Unit hour utilization
- Increasing the number of hours in training.
- Properly maintain equipment and follow the national standards for apparatus replacement

**Goal 4: Develop an outreach program that informs and educates the community.**

- Develop a better social media presence and social interactions.
  - Dedicate a person in the FD to be responsible for social media and compensate them accordingly.
- Use data to identify high-priority issues and allocate resources accordingly.
- Develop new ways to reach younger people and raise their interest in the fire service and provide opportunities for interactions at the LVFD.
- Through Bexar County, revive the CERT Program
- Continue to provide smoke detector checks, school fire prevention week, box fan drive

Mentimeter
2

# Fire Department

**Goal 5: Improve fire prevention within our residences and businesses.**

- Amend and update the IFC and local amendments.
- Increasing communications with businesses on what is required for fire safety. Holding Fire Extinguisher training
- Increase communication with our in-home care providers concerning fire safety and code compliance.
- Increase communication and code requirements with permitting.

Mentimeter

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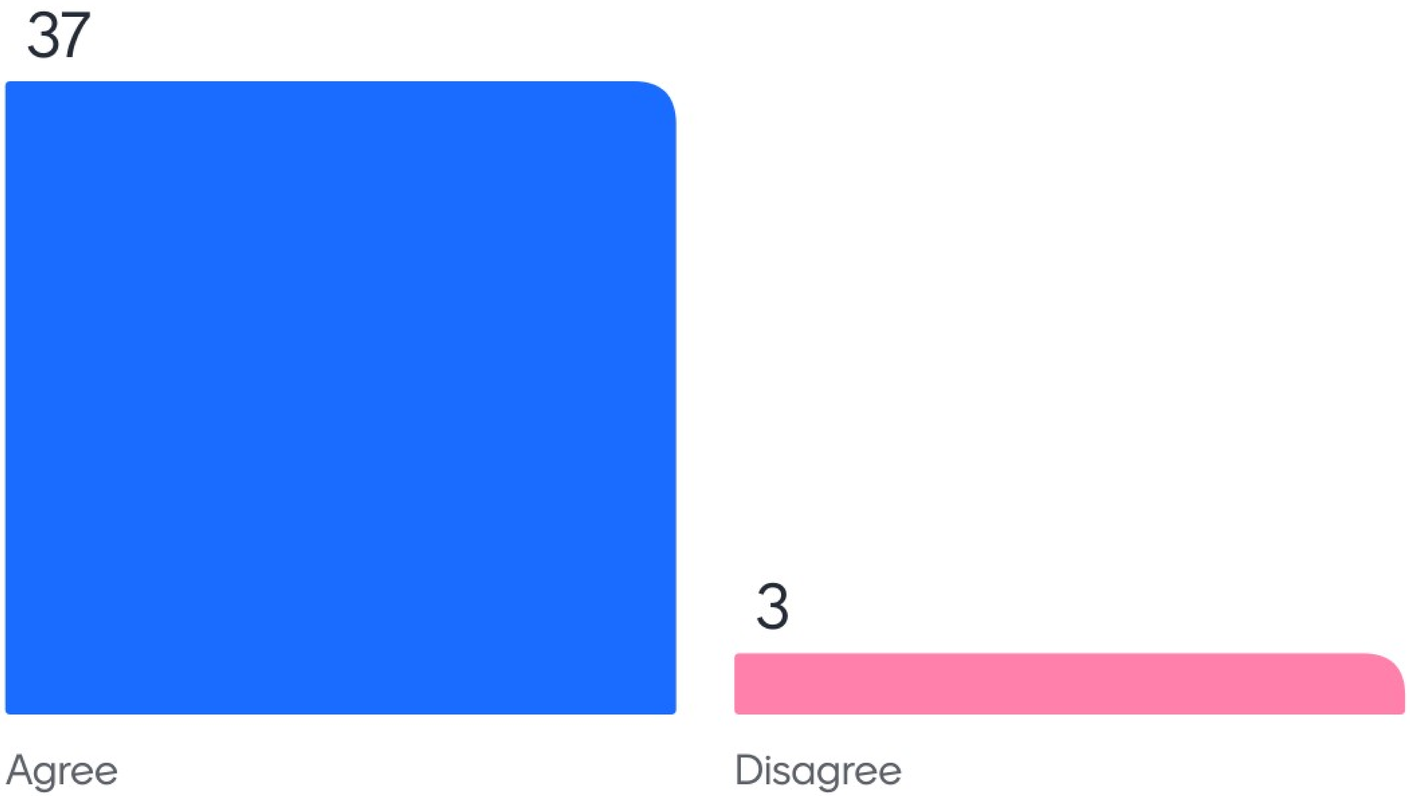


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1

40

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

No

No

No

No

Increase pay, they do a great job

Goal #1 should be about protecting the citizens!

Pay increase. Our fire department works hard to keep us safe!!

Add firefighters

16

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

Not just now

Budget more $$$ for dept.

Staff community involvement

None

Give them more $$

All cost money. Find things loke pot luck gstherings to inprove "family feel

Know where handicapped reside

Response time reporting by first responders available to citizens.

16

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

Auto crash with hazardous material spills

16

Mentimeter

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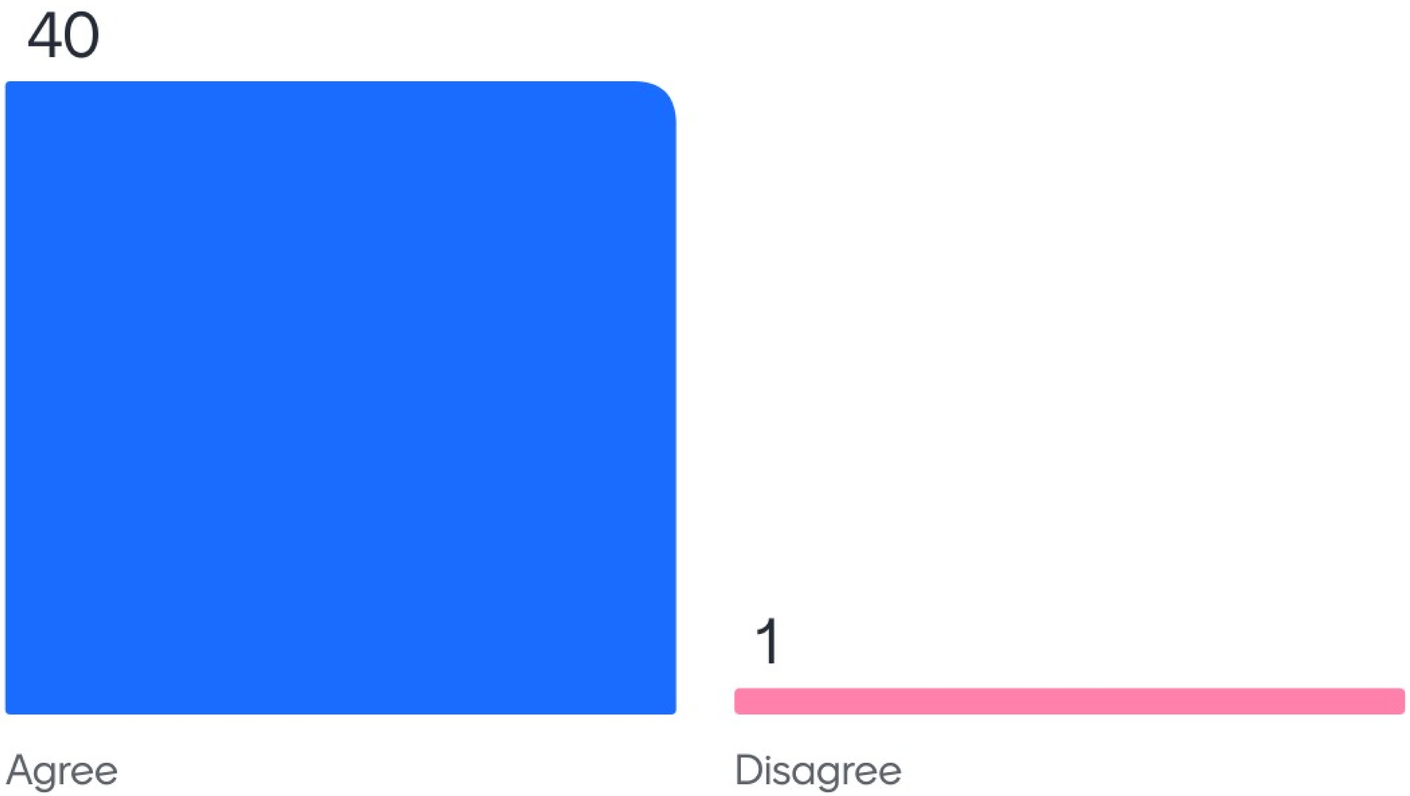


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41

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 2?

No

Not at this time

No

No

No

Fix doors

Curtain door system

Great fire dept

1

13

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 2?

Generalize to include fire and police to make a city goal

Keep all equipment in the best working order

Better infrastructure for your amazing fire department!

No

Thank you ;-)

1

13

Mentimeter

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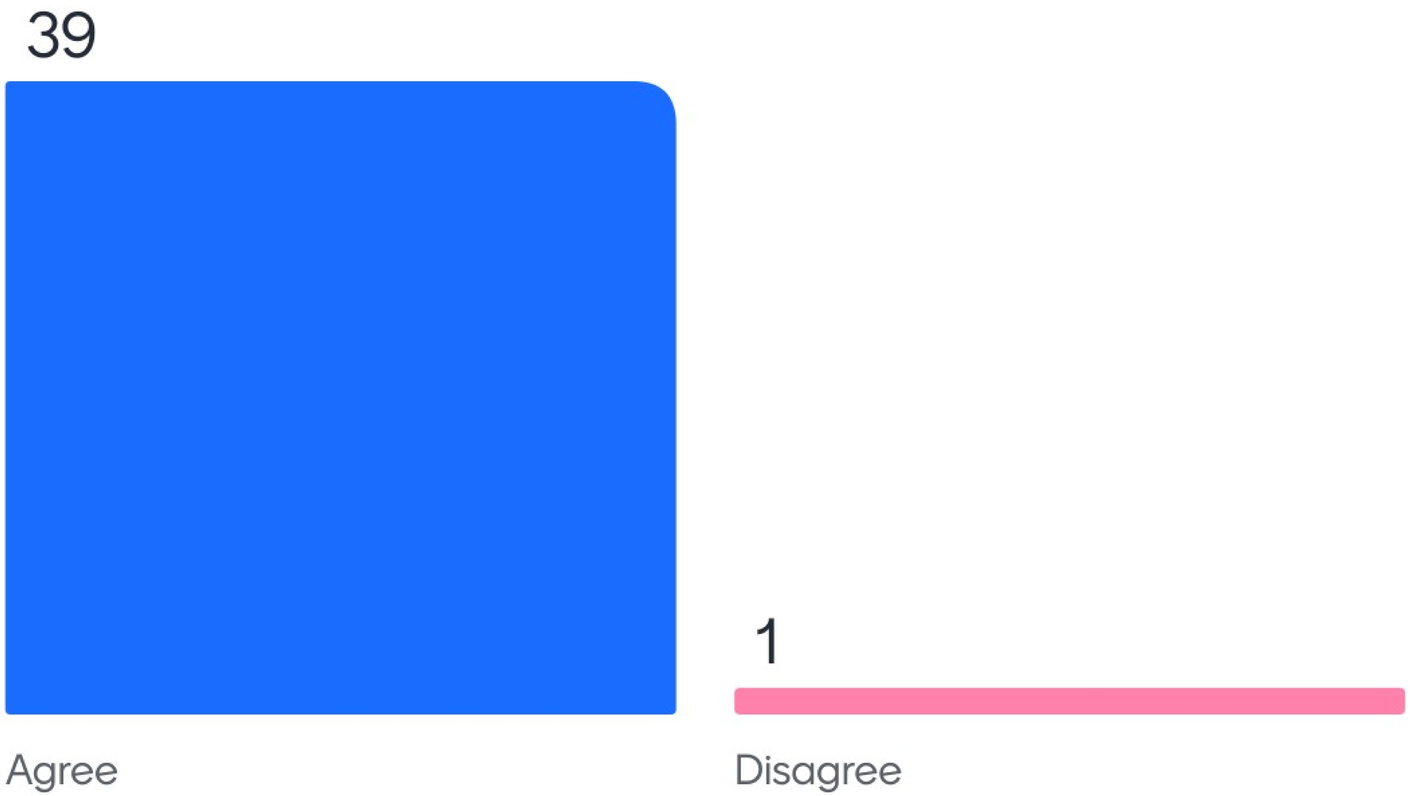


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- Properly maintain equipment and follow the national standards for apparatus replacement

1 40

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 3?

No

No

No

No

No

No

Not at this time

No

1

15

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 3?

Thank you for your service.

Add more firefighters

Dancing girls

Have a concrete plan to increase staff BEFORE agreeing to build 500+ houses!

Goal 3 should always be part of managing.

Danci g boys

Brush patrols in under over growth.

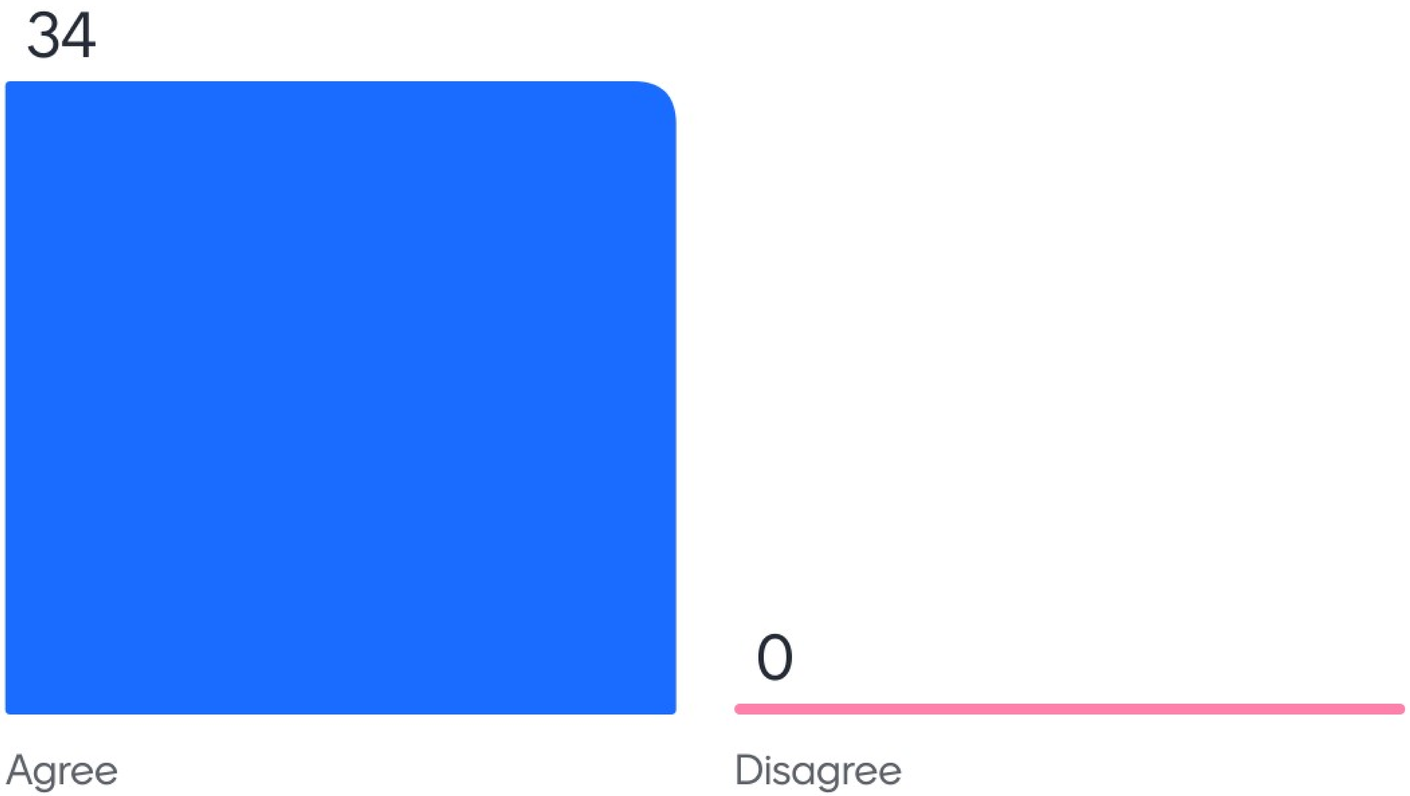
All depts should be meeting needs of growth in city

1

15

Mentimeter

# Do you agree with having Goal 4 and the objectives as an overall city goal?

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- Through Bexar County, revive the CERT Program
- Continue to provide smoke detector checks, school fire prevention week, box fan drive

1

34

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 4?

Not at this time

No

No

No

No

Public cpr training

Provide fire prevention presentations at all schools.

Love our FD. Don't forget us in Old Mill! :)

12

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 4?

Greater job ... thank you for your service ;-)

All depts should be outreach to community

Make a plan to privately being in compliance with HIPA to know where individuals with handicap needs be located in case of an emergency.

Work with American Red Cross on their "Sound the Alarm" free service.

12

Mentimeter

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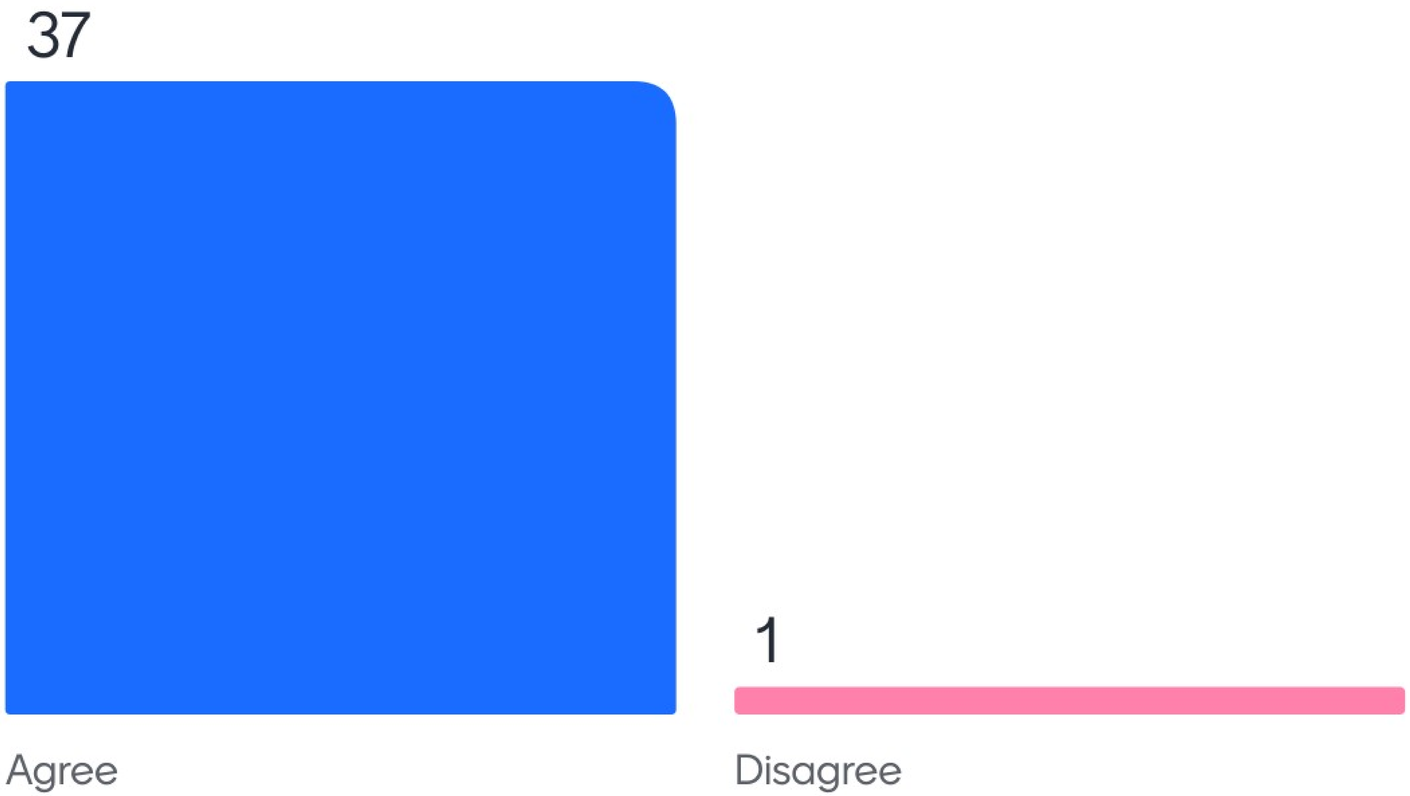


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- Increase communication with our in-home care providers concerning fire safety and code compliance.
- Increase communication and code requirements with permitting.

1

38

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 5?

No

No

No

No

Public cpr training

Not at this time

Only you can prevent forest fires!

Only yoy

2

15

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 5?

More involvement with local Boy/Girl Scouts troops for engagement

Make code compliance very active every day

Work with staff to redruce fire load in park and greenbelt

City goal to outreach and train citizens as needed

Offer fire prevention presentations to group homes

Public flood training for citizens

How are bush fire being prevented. Please explain further.

2

15

# Public Works Department

Mentimeter

**Goal 1: Promote a vibrant, first-rate park and trail system with aesthetically pleasing and environmentally sensitive designs and maintenance practices.**

- Develop and implement regularly scheduled routine, reactive, and preventive maintenance programs. Renovate and design parks to reflect industry standards and meet the needs and desires of the community.
- Identify and actively seek all appropriate state, federal, and local grant opportunities to improve parks and open space.
- Protect and restore the natural environment during all operations.
- Maintain an innovative, efficient, and effective Parks Department that is responsive to the community's changing needs.
- Continue to manage a comprehensive trail inventory and maintenance program to ensure the safety of all users.

**Goal 2: Become an APWA Accredited Agency.**

- Regularly update the Public Works Operating Procedures Manual created during the accreditation process.
- Show the PW meets the industry's best standards
- Have the staff obtain appropriate training to meet the requirements
- Ensure that our activities provide the best results and benefits for our citizens and customers through strict budgeting processes and fiscal responsibility

**Goal 3: Provide water and wastewater services in a safe, reliable, high-quality, sustainable and affordable manner to our customers so that all community needs for water are met.**

- Strengthen customer value and stakeholder understanding and support
- Protect the public health and safety by providing high-quality water services
- Ensure infrastructure stability and operational optimization
- Maintain strong financial viability to ensure a balanced cost structure and affordable rates
- Purchase available water rights and explore water leasing options to meet future water demands
- Develop and maintain an asset management system for water and sewer infrastructure and budget appropriately for replacements.

1

# Public Works Department

**Goal 4: Proactively comply with or exceed all environmental and quality standards in the Stormwater management program.**

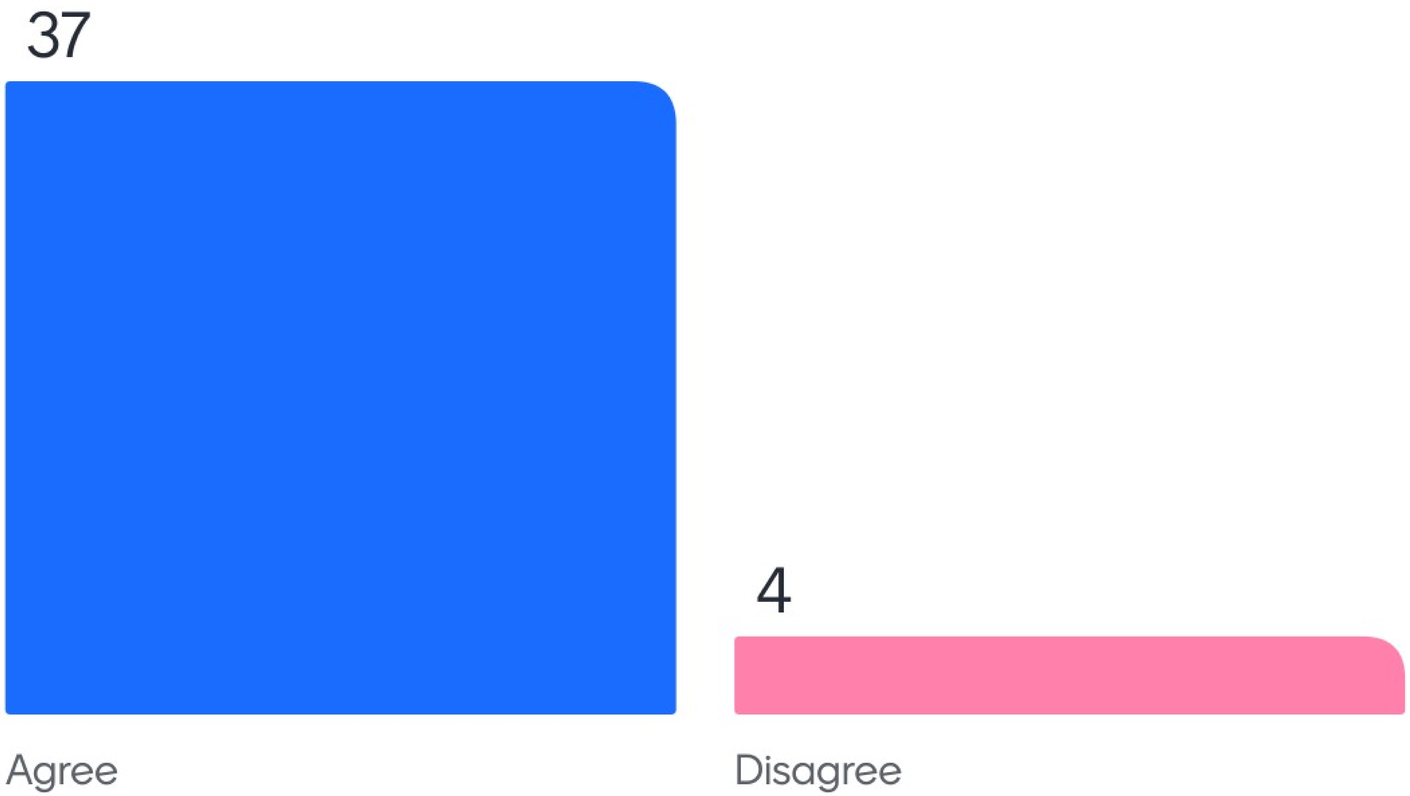
- Maintain existing stormwater inlets/outlets and develop an asset management plan for these systems.
- Consider environmental issues when purchasing new equipment including air quality and fuel efficiency.
- Develop worksite stormwater guidelines for all City projects.
- Continue to use Best Management Practices for the MS4 Stormwater Program.
- Continue to provide maintenance for Huebner Creek and Zarzamora Creek to reduce pollution in these areas.
- Continue the Vector Management program to reduce the threat of mosquitos.
- Continue to hold the Basura Bash program to educate the citizens on water quality, and conduct creek cleanups.
- Continue to improve the Community Rating Score to reduce flood insurance premiums for property owners and reduce the threat of flooding. •
- Adhere to strict Stormwater Management codes to prevent development in flood prone areas.

**Goal 5: Operate, maintain, and improve the city's streets to serve resident and visitor needs, while ensuring the safety and ease of users and meet the needs of the users in the future. Efficient Resource Allocation**

- Continue an aggressive maintenance program to ensure the longevity of the pavement.
- Continue to improve drainage facilities to prevent possible damage to public and private property.
- Continue to hold utilities, contractors, and residents accountable for all damage caused by utility work in the right-of-way.
- Work with contractors and the City Engineer to ensure compliance with all right-of-way maintenance and construction rules and regulations.
- Continue to update the long-range street maintenance plan. Fund training to ensure staff is well educated on the newest and most innovative street maintenance products and techniques.
- Educate the public on the dangers of improper drainage and vegetation in rights-of-way to minimize damage due to poorly designed landscaping.
- Continue to improve the tracking system for all street-cut permits issued in the City of Leon Valley.
- Continue street ranking program, utilizing a Pavement Condition Index to assure all streets are being properly maintained. The Study will be updated every five years.
- Continue to track funding from Street Maintenance Sales Tax to assure public funds are being spent efficiently and to provide transparency.

Mentimeter

# Do you agree with having Goal 1 and the Objectives as an overall city goal?




**Goal 1: Promote a vibrant, first-rate park and trail system with aesthetically pleasing and environmentally sensitive designs and maintenance practices.**

- Develop and implement regularly scheduled routine, reactive, and preventive maintenance programs. Renovate and design parks to reflect industry standards and meet the needs and desires of the community.
- Identify and actively seek all appropriate state, federal, and local grant opportunities to improve parks and open space.
- Protect and restore the natural environment during all operations.
- Maintain an innovative, efficient, and effective Parks Department that is responsive to the community's changing needs.
- Continue to manage a comprehensive trail inventory and maintenance program to ensure the safety of all users.

1

41

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

No

No

Add a community trash pick up day to keep our community and parks clean

Security is very important

Agree with the goal, but it should not be #1 priority

Protect wildlife . No further cementing

Trim trees around all park lights for maximum light

Reduce trails to reduce maintenance

13

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

Build an inclusive playground Need public art

Include public spaces, not just parks

Water and sewer infrastructure should be priority

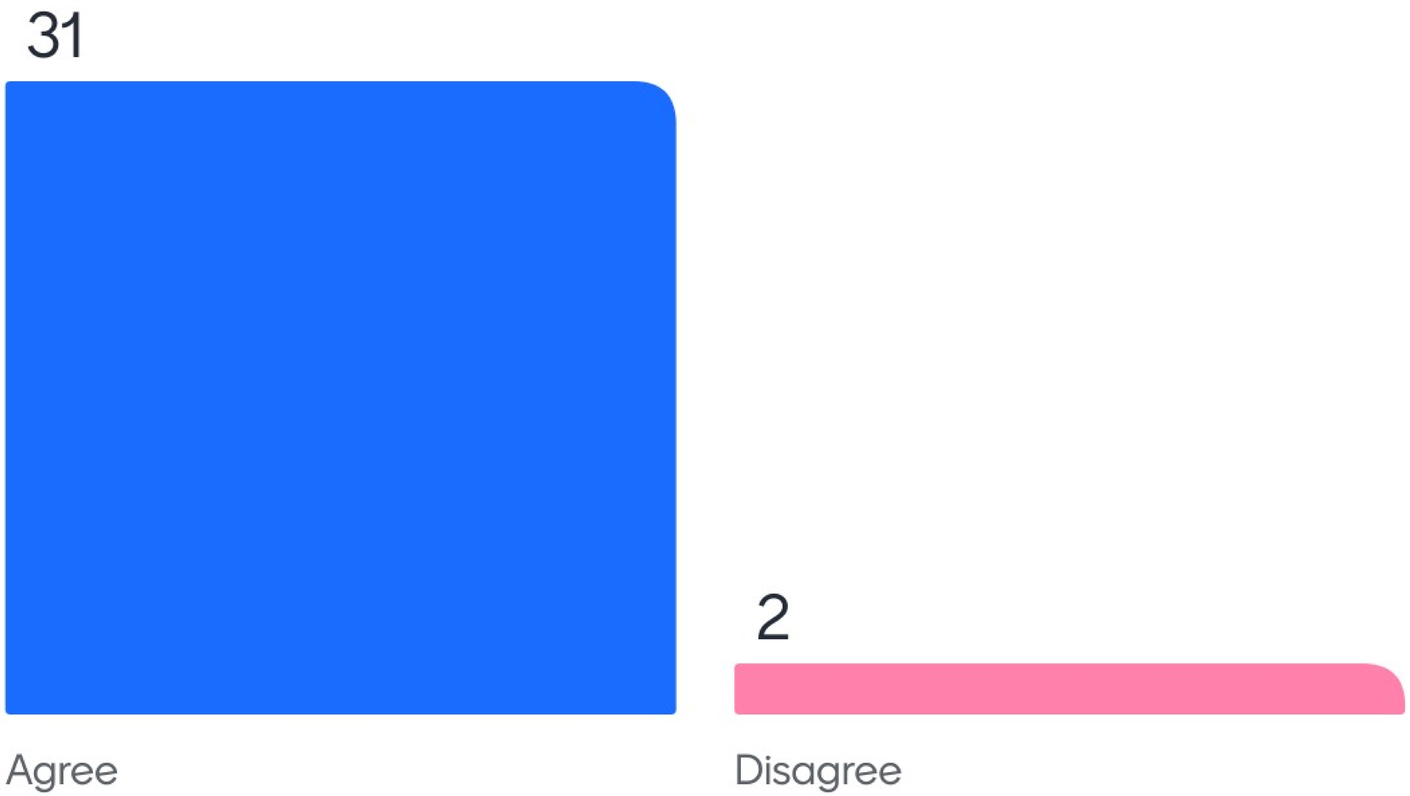
Sadky parks are not as necessary as increased personnel

Tree advisory board

13

Mentimeter

# Do you agree with having Goal 2 and the Objectives as an overall city goal?




**Goal 2: Become an APWA Accredited Agency.**

- Regularly update the Public Works Operating Procedures Manual created during the accreditation process.
- Show the PW meets the industry's best standards
- Have the staff obtain appropriate training to meet the requirements
- Ensure that our activities provide the best results and benefits for our citizens and customers through strict budgeting processes and fiscal responsibility

33

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 2?

No

No

No

Nope

Fix erosion areas.

Ok

Accreditation is not necessary

No

2

10

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 2?

Tree advisory board

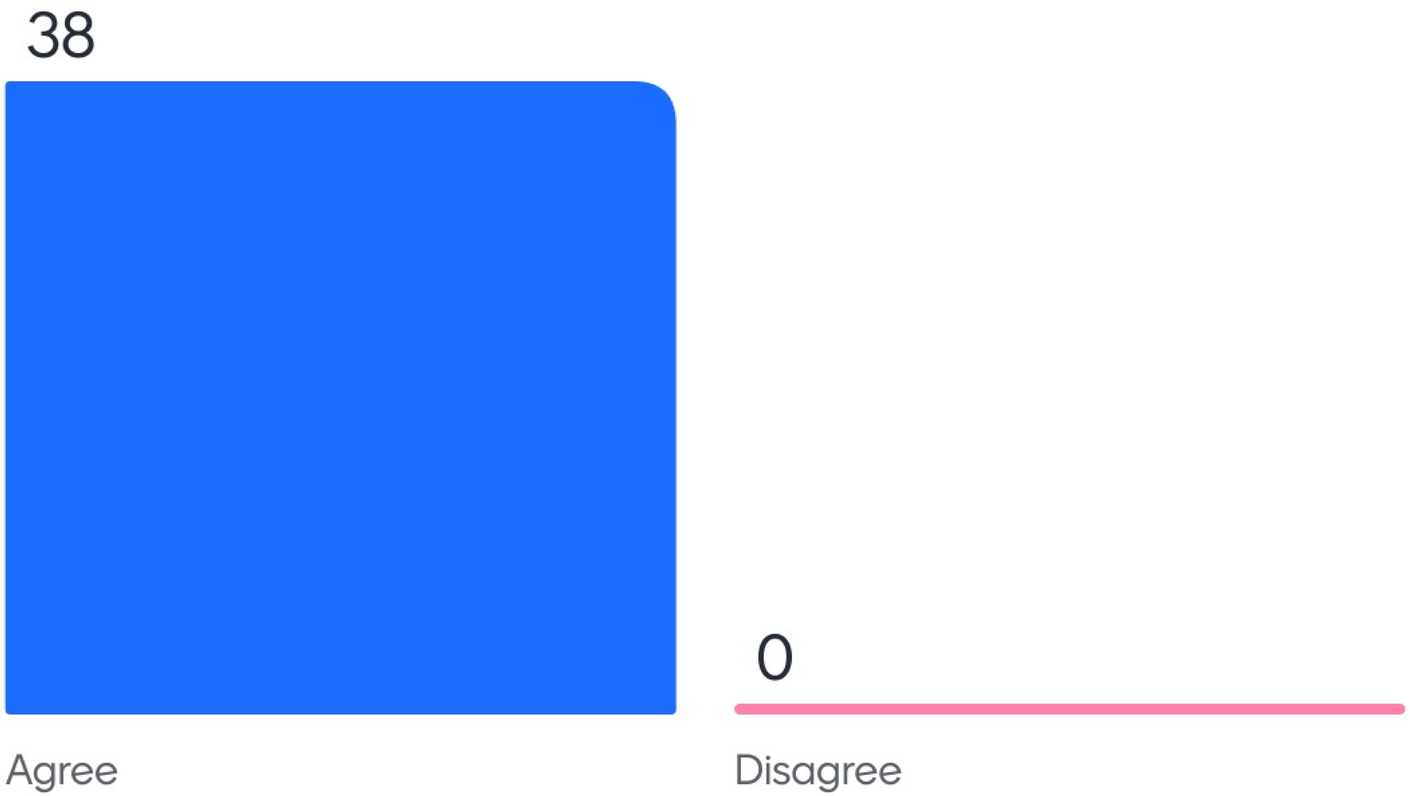
Gereralize to make all deprs to meet appropriate standards

2

10

Mentimeter

# Do you agree with having Goal 3 and the Objectives as an overall city goal?




**Goal 3: Provide water and wastewater services in a safe, reliable, high-quality, sustainable and affordable manner to our customers so that all community needs for water are met.**

- Strengthen customer value and stakeholder understanding and support
- Protect the public health and safety by providing high-quality water services
- Ensure infrastructure stability and operational optimization
- Maintain strong financial viability to ensure a balanced cost structure and affordable rates
- Purchase available water rights and explore water leasing options to meet future water demands
- Develop and maintain an asset management system for water and sewer infrastructure and budget appropriately for replacements.

2

38

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 3?

No

No

No

No

Cheap or good, pick one

Balanced and cost effective

Cost reduction review.

Goal 3 should be goal 1

13

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 3?

No

No

Purchasing water rights is cheaper now than later

If we didn't have CLEAN WATER to drink, nothing else in this meeting really matters!

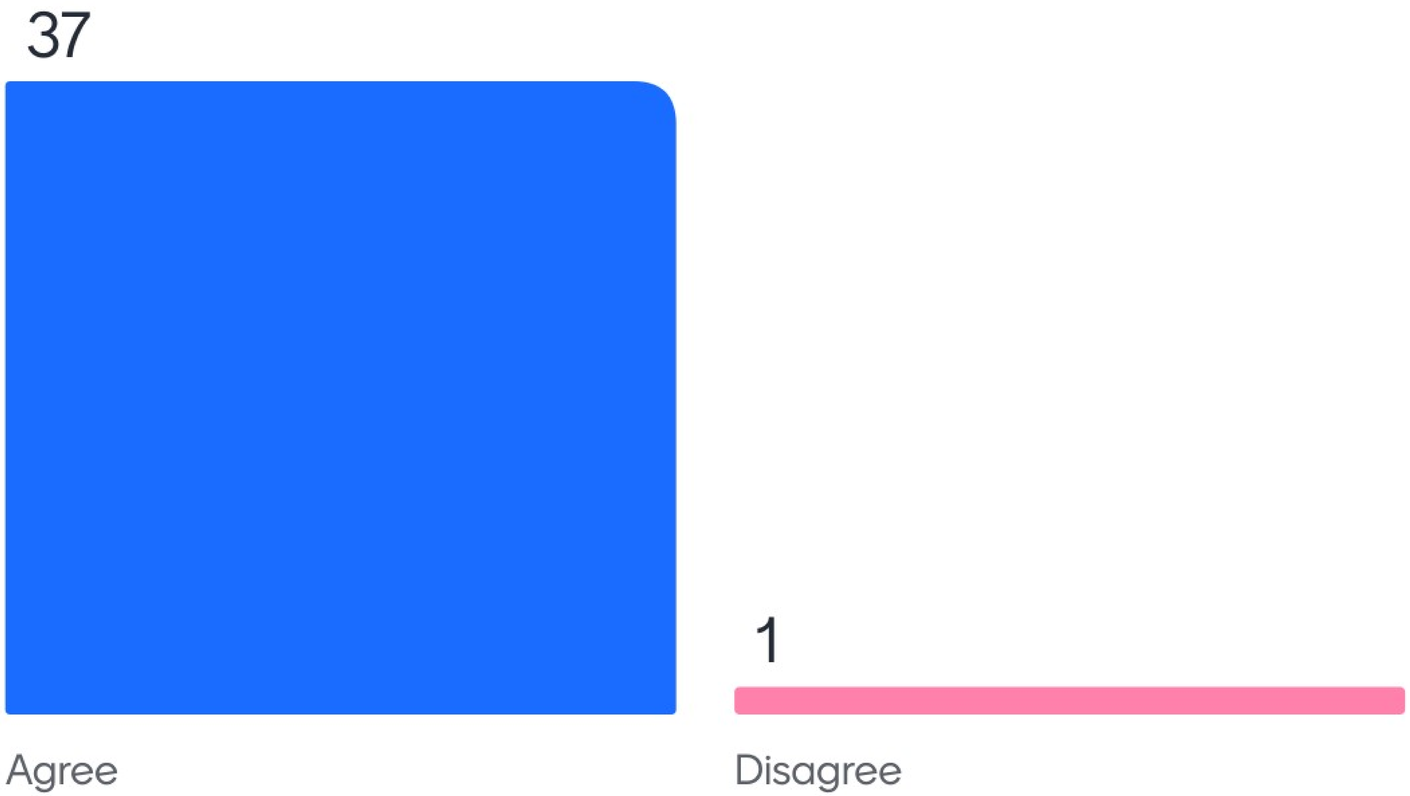
Don't allow melinda, to retire, we love her.

Add sewer on huebner rd

13

Mentimeter

# Do you agree with having Goal 4 and the objectives as an overall city goal?




**Goal 4: Proactively comply with or exceed all environmental and quality standards in the Stormwater management program.**

- Maintain existing stormwater inlets/outlets and develop an asset management plan for these systems.
- Consider environmental issues when purchasing new equipment including air quality and fuel efficiency.
- Develop worksite stormwater guidelines for all City projects.
- Continue to use Best Management Practices for the MS4 Stormwater Program.
- Continue to provide maintenance for Huebner Creek and Zarzamora Creek to reduce pollution in these areas.
- Continue the Vector Management program to reduce the threat of mosquitos.
- Continue to hold the Basura Bash program to educate the citizens on water quality, and conduct creek cleanups.
- Continue to improve the Community Rating Score to reduce flood insurance premiums for property owners and reduce the threat of flooding. •
- Adhere to strict Stormwater Management codes to prevent development in flood prone areas.

1

38

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 4?

No

No

No

No

No

More rain

Coordination with City of San Antonio for trash pick up and maintenance

Hydro elecric dams

1

15

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 4?

Recycle for irrigation.

Take down signs that state, do not fed the animals

None

More Basura bash events

Routinely remove trash from Huebner Creek.

It all drains off into the ocean, let's keep it clean

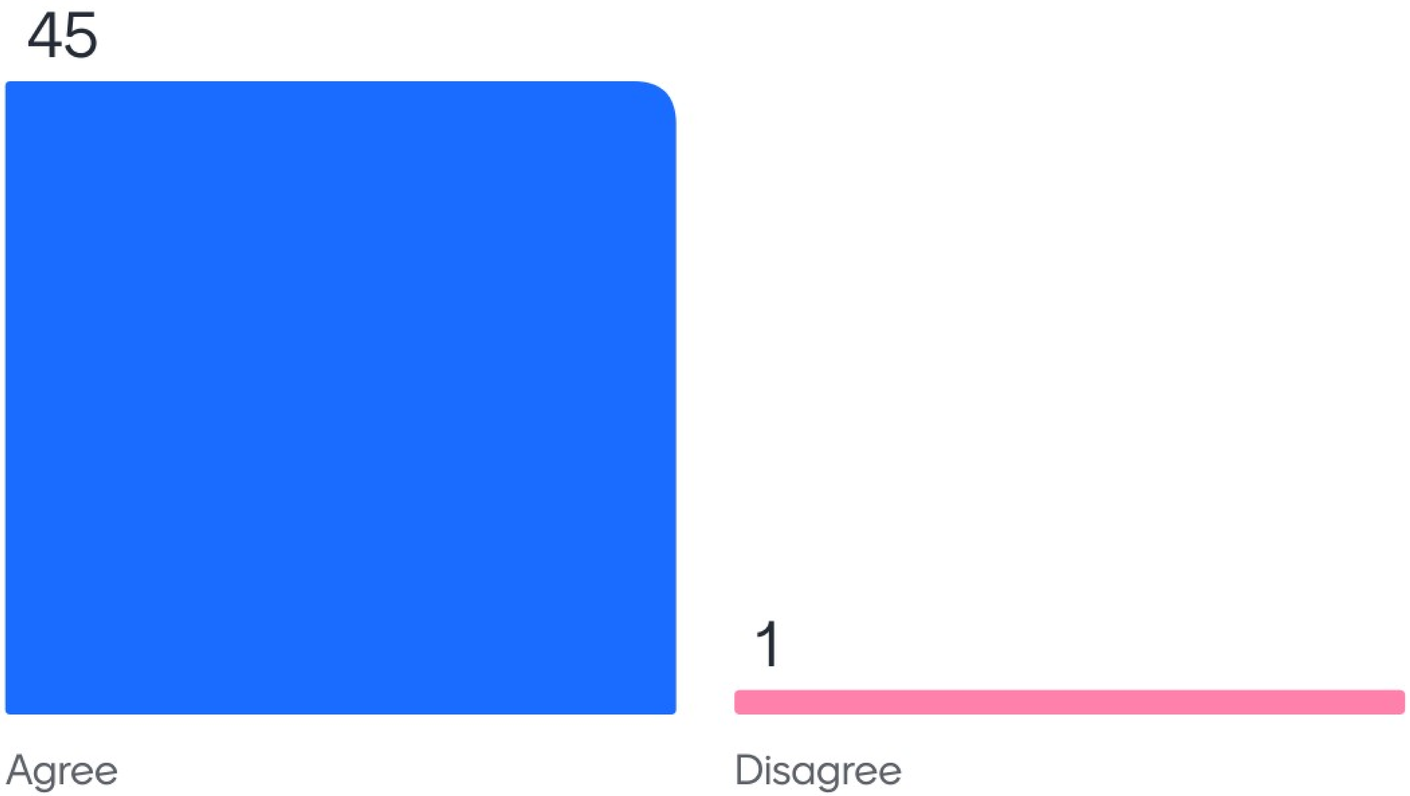
Dam up Huebner Creekm

1

15

Mentimeter

# Do you agree with having Goal 5 and the objectives as an overall city goal?

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- Continue to track funding from Street Maintenance Sales Tax to assure public funds are being spent efficiently and to provide transparency.

6

46

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 5?

No

No

Street sweeping again!

No

None

This should be goal 2

Agree with street sweeping

What's going on with Bandera road improvement?

2

14

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 5?

Yes. While protecting residential property from damages.

This is important

Dredge creek in RRPark to minimize flooding.

Put in sewer on Huebner Road

Again generalize goal to be broader to inlude other services

Coordination with City of San Antonio and TXDOT

Make certain that when adding overlay bio divets are present. Ankles can be turned off the foot happens to walk over that area

2

14

# Administrative Departments

Mentimeter

**Goal 1: Increase and Maintain Transparency of City records**

- Provide public information that is easily accessible.
  - Respond in accordance with both the letter and the spirit of the provisions of the Texas Public Information Act (the "Act").
  - Continue the use of JustFOIA to provide an efficient response to public information requests.
  - Continue to post all released records onto the City website (with exception to certain information).
  - Continuously add current items to the Documents Library.
  - Provide a list of all newly adopted ordinances to the citizens with the use of ENews.
- Maintaining the City's Records in Accordance with the City Charter.
  - Provide proper preservation of the City's legislative history and official documents.
  - Provide training to all departments and designated personnel for appropriate retention and storage of all City documents.

**Goal 2: Enhance Community Engagement and Communications**

- Develop a comprehensive communication strategy utilizing social media, newsletters, community forums, and the city's website to keep residents informed and enhance digital presence.
- Implement a resident feedback system to gather input on city initiatives and services, ensuring community voices are considered in decision-making.
- Launch a mobile app to provide real-time updates, event notifications, and an easy platform for residents to communicate with city departments.

**Goal 3: Maintaining a financially stable City that continuously achieves the highest financial rating**

- Financial Reporting
  - To produce accurate and informative annual financial statements in accordance with Generally
  - Accepted Accounting Principles (GAAP) and the Government Accounting Standards Board.
  - Continue to ensure all steps are taken to receive financial excellence awards for budgeting and financial reporting from the Governmental and Financial Officers Association (GFOA) each year.
- Budget Management
  - Develop and manage the city's operating budget and monthly financial reporting.
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- Financial Management
  - Oversight of daily operations, which include ensuring timely payment of City obligations and
  - Recording of revenues accurately.
  - Record year-end accruals and minimize audit adjustments from the previous audit year.

2

# Administrative Departments

Mentimeter

**Goal 4: Increase employee recruitment and retention**

- Create an online application process to reduce time and submittal complications.
- Increase visibility at job fairs and training academies to recruit talent.
- Review incentive options and build programs that attract candidates.
- Increase employee morale and satisfaction through appreciation and recognition programs.
- Identify employee potential and encourage a development plan for long-term retention.
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- Increase Development Projects for Underused or Blighted Properties.
  - Facilitate the initiation of at least one (1) significant development project on underused or blighted properties within the 18 months
  - Continue to push vacant property owners to register the vacant buildings per city ordinance.
  - Continue to provide demolish grants to underused or blighted properties to encourage redevelopment.
- Support Local Businesses with Information and Grant Support.
  - Provide grants in the amount of at least $50,000 to local businesses annually.
  - Conduct a minimum of 75 visits to local businesses throughout the year to assess business needs.
  - Continue to provide local businesses with direct emails regarding vendor opportunities, changes to city codes, grant opportunities, business education seminars hosted by the City, and more.
- Continue to investigate other economic tools to support revitalizing the Leon Valley Commercial District
  - Using 380 agreements
  - Zoning regulations: Streamlining permitting processes for new businesses
  - Tax increment financing (TIF): Reinvesting property tax revenue from development projects back into the community
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1

# Administrative Departments

Mentimeter

**Goal 6: Increase Library programming services to the community in previously identified service gaps (outreach to the underserved, digital literacy, and historic preservation).**

- Establish quarterly programs to provide needed services to underserved populations.
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- Develop a standard operating procedure for reviewing external website links and educational resources.
- Provide an interactive language learning resource to library members, which includes English as a Second Language.
- Provide educational resources for homework help, standardized test prep, and conducting research.
- Provide educational resources for job searches, resume assistance, interview preparation, and job skills.

**Goal 8: Meet enhanced and comprehensive administrative standards in the Texas Library Standards (2014).**

- Develop a long-range plan to anticipate patron, facility, and technology needs.
- Conduct a patron survey to assist in developing the long-range plan.
- Conduct an annual meeting to plan and evaluate programs and services attended by the Library Advisory Board and Library Director.

2

Mentimeter

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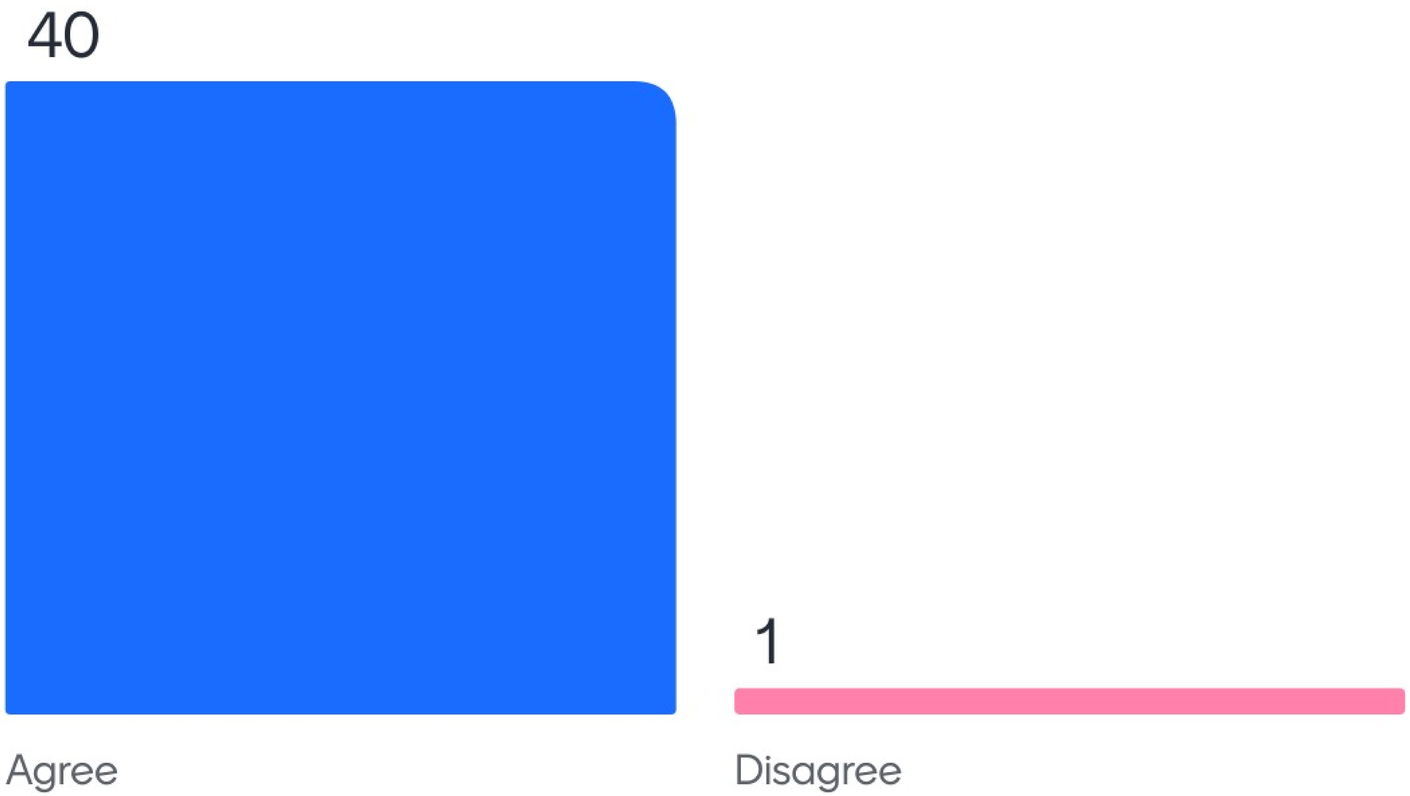


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2

41

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

No

No

No

No

Transparency is key 🔑

No

No

No

1

10

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 1?

No

Include raw data files

1

10

Mentimeter

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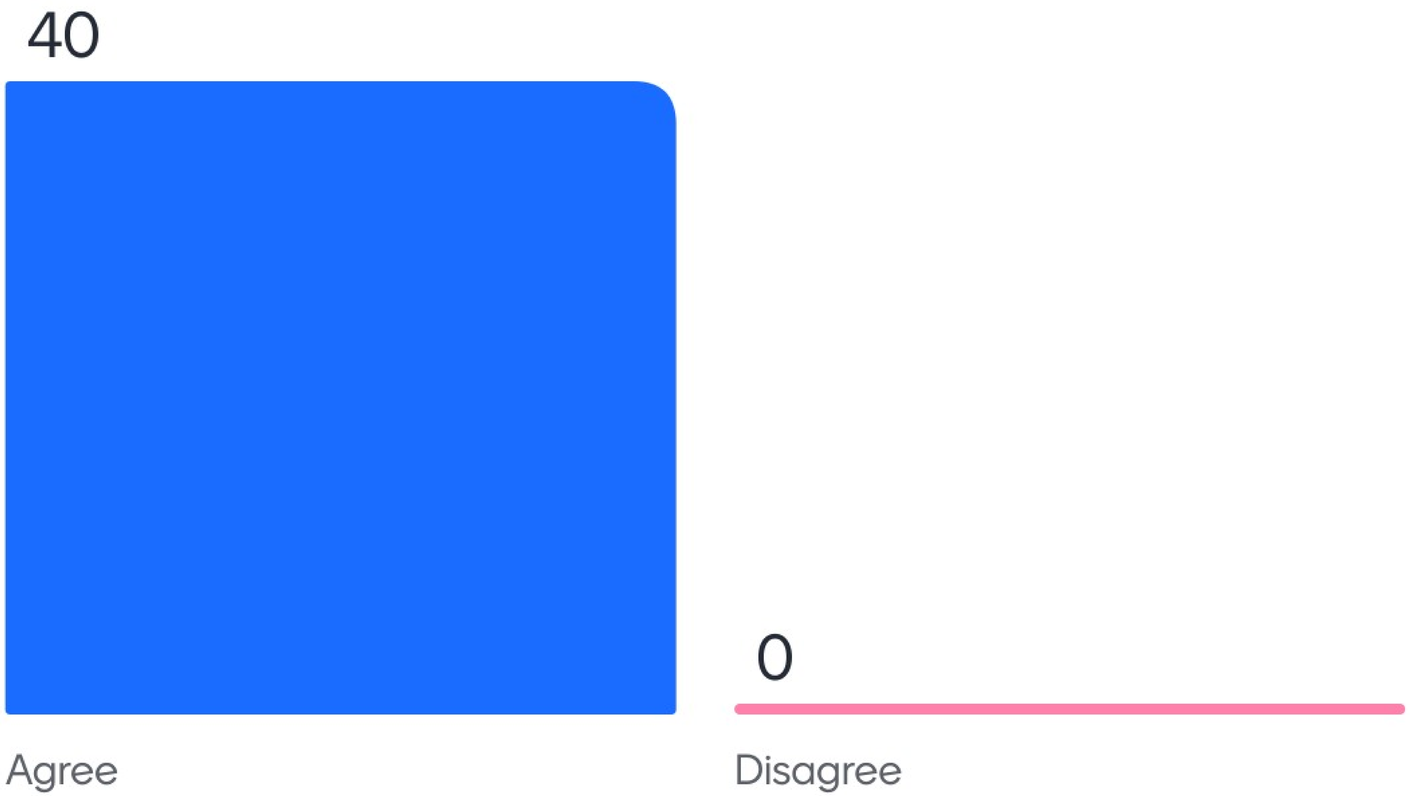


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- Launch a mobile app to provide real-time updates, event notifications, and an easy platform for residents to communicate with city departments.

40

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 2?

No

No

Do it

No

Not at this time

Concrete the main feed neighborhood streets like Forest Meadows Road, Seneca, ... so we don't have to be repaired frequently.

No

No

13

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 2?

Coordination with residents directly

Continue the mailing and emailing Newsletter

We already have Facebook and online access. What else is needed?

Communication is key

Please mail the Lion's Roar before the events occur

13

Mentimeter

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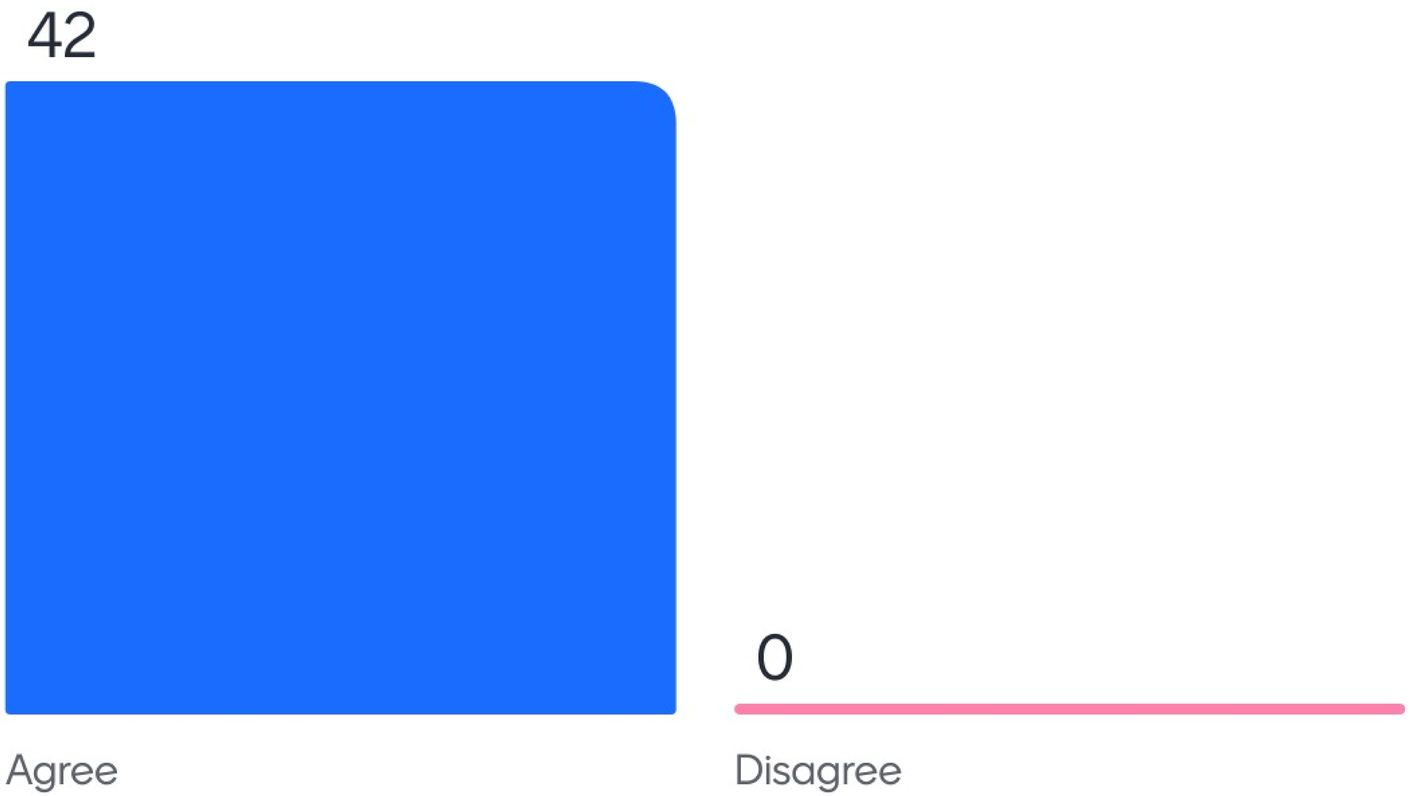


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  - –Record year-end accruals and minimize audit adjustments from the previous audit year.

2

42

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 3?

No

No

No

100%

No

No

Maximize grants

No

1

11

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 3?

Not at this time

Every dept should have a fiscal responsibility goal

No

Not at this time

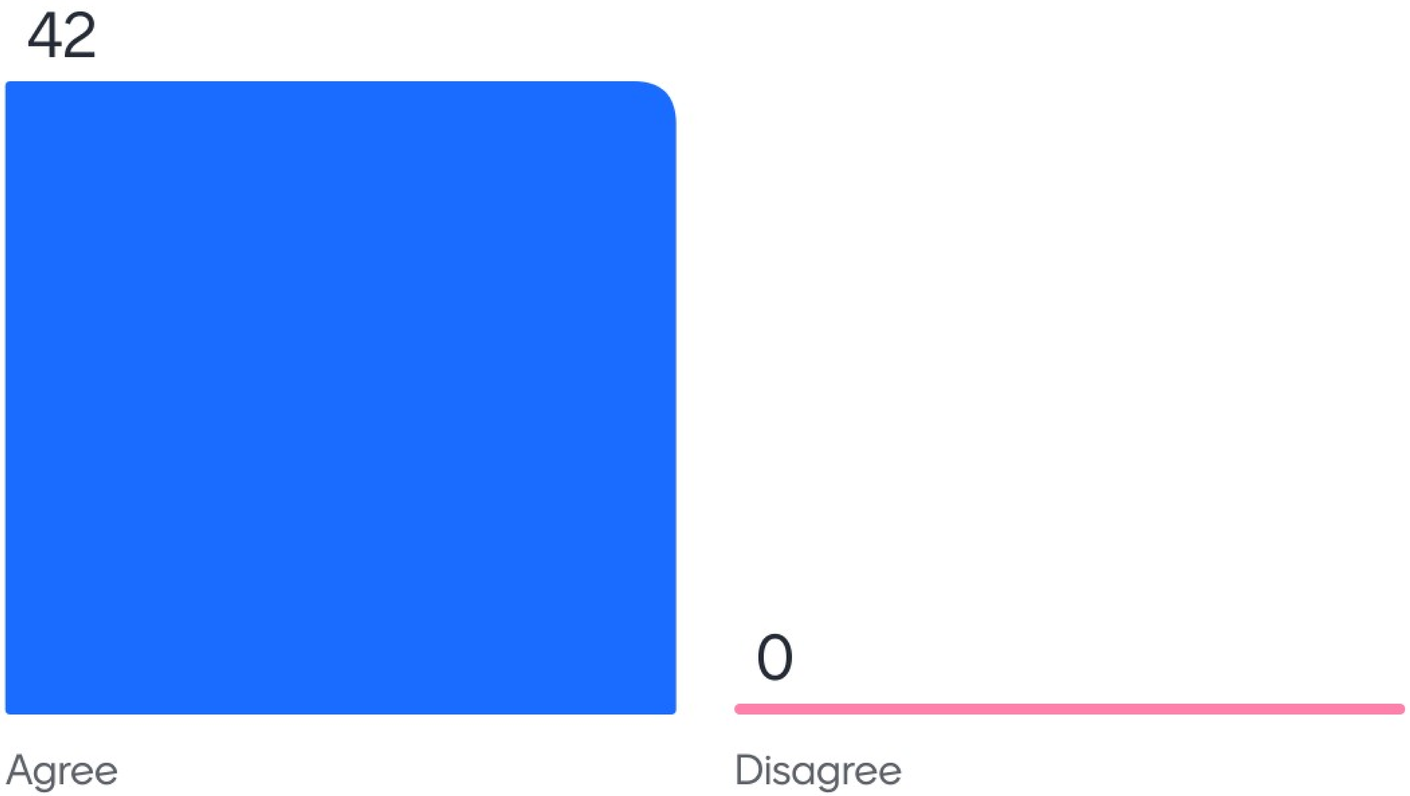
All of these goals cost $. City needs to be fiscally aware of allits citizens. No tax increases. Cut where can...just like we retirees have to do

1

11

Mentimeter

# Do you agree with having Goal 4 and the objectives as an overall city goal?

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- Discuss and track employee performance goals, progress, expectations, and improvement plans with Department Heads and employees.

1

42

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 4?

No

No

No

No

Be competitive with pay and benefits.

Hire someone from Leon Valley

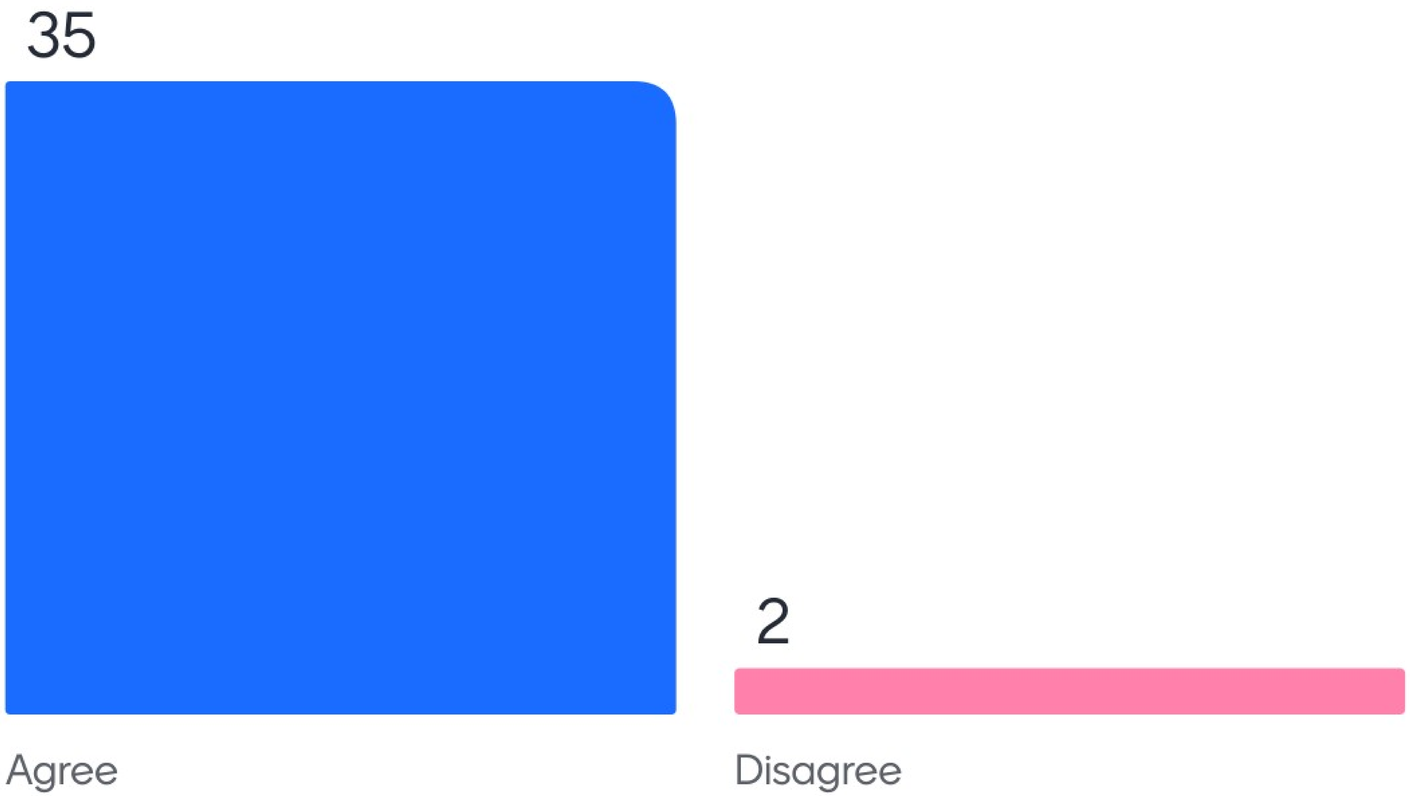
No

1

7

Mentimeter

# Do you agree with having Goal 5 and the Objectives as an overall city goal?

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- Continue to investigate other economic tools to support revitalizing the Leon Valley Commercial District
  - Using 380 agreements
  - Zoning regulations: Streamlining permitting processes for new businesses
  - Tax increment financing (TIF): Reinvesting property tax revenue from development projects back into the community
  - Public-private partnerships (PPPs): Collaborating with private companies to fund and develop projects

2

37

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 5?

No

No

No

Not at this time

nO

No

Delete addl sales tax

Costco

13

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 5?

No

Public art promotes economic development.

Enforce businesses to keep their properties clean...

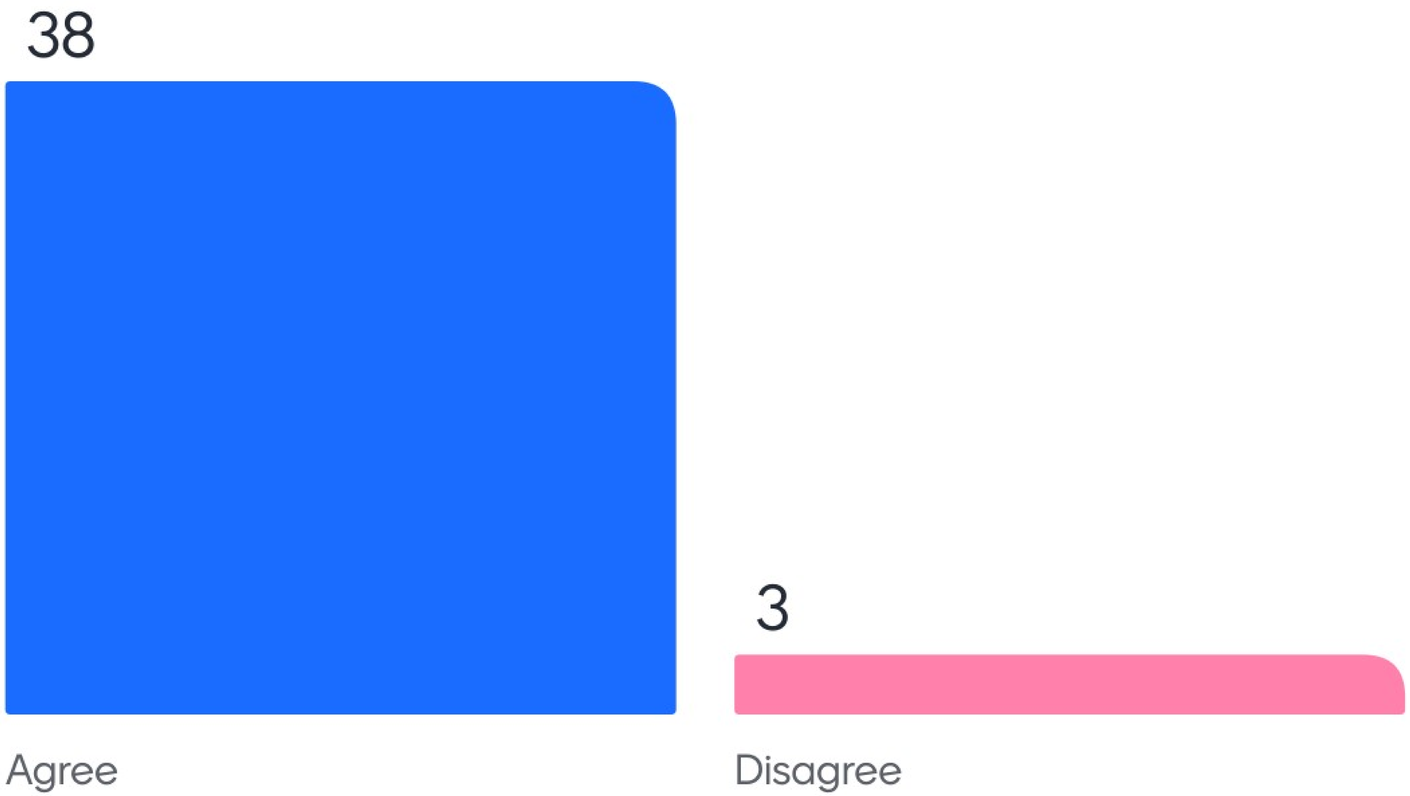
Review our proposals to Beat San Antonio

Help Leon Valley residents become part of the small business community

13

Mentimeter

# Do you agree with having Goal 6 and the Objectives as an overall city goal?

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- Establish quarterly programs to provide needed services to underserved populations.
- Host quarterly programs on digital literacy for parents, teens, and seniors.
- Host quarterly digital skills classes for seniors.
- Host bi-annual programs on the History of Leon Valley utilizing the Archives Collection

1

41

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 6?

No

No

No

100% agree with the programs. Kids need the library

Digital classes for Seniors would be awesome!

No

Remove library cause it doesn't turn a profit (sarcasm)

Add the Annex to the library grounds

9

Mentimeter

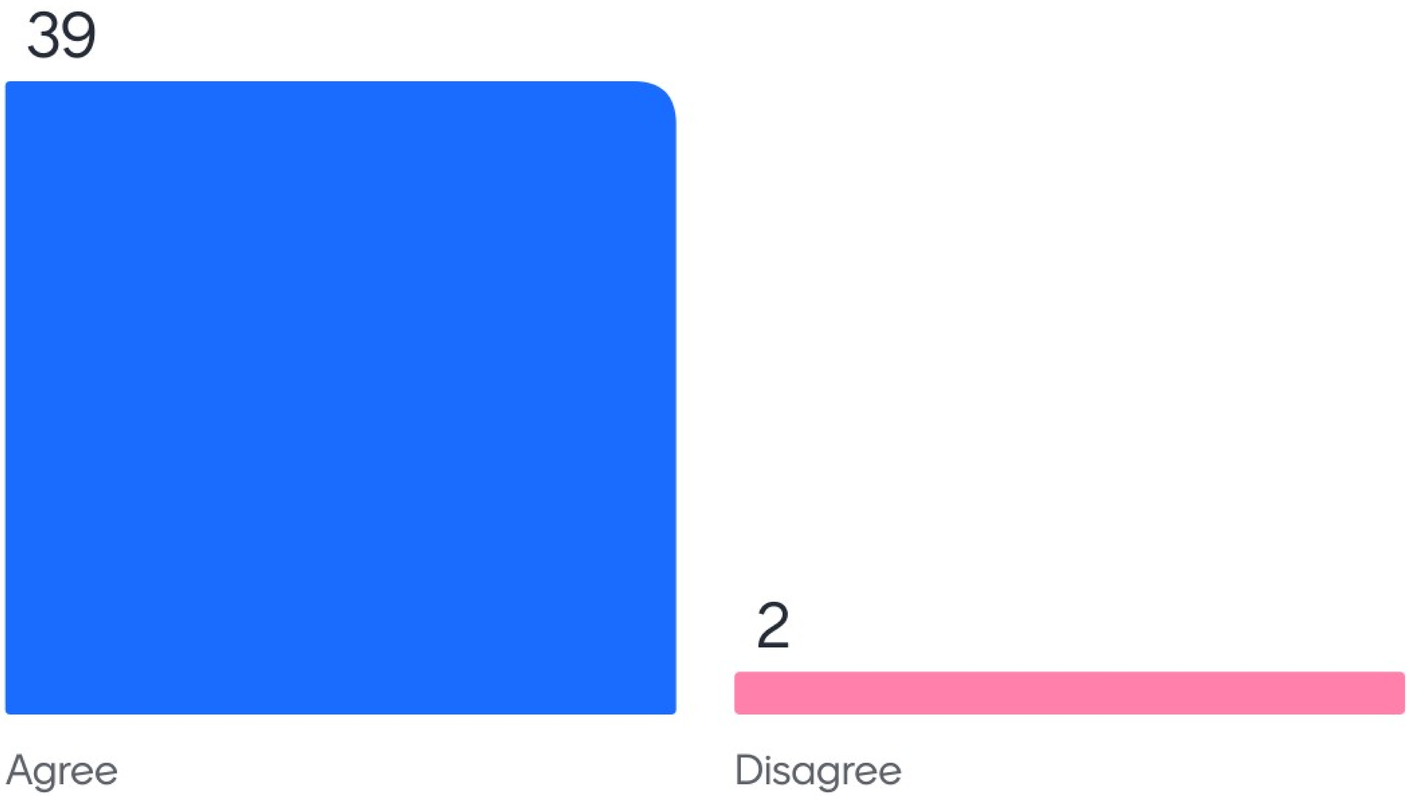
# Is there anything you would like to add, delete, or amend to Goal 6?

Target Leon Valley citizens and charge more for non-citizens

9

Mentimeter

# Do you agree with having Goal 7 and the Objectives as an overall city goal?

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- Develop a standard operating procedure for reviewing external website links and educational resources.
- Provide an interactive language learning resource to library members, which includes English as a Second Language.
- Provide educational resources for homework help, standardized test prep, and conducting research.
- Provide educational resources for job searches, resume assistance, interview preparation, and job skills.

1

41

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 7?

No

No

Not now

No

No

Target LV citizens

Coordinate efforts with RTW initiatives

Extend Library to house old annex books, etc

11

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 7?

Offer job seeking skills program

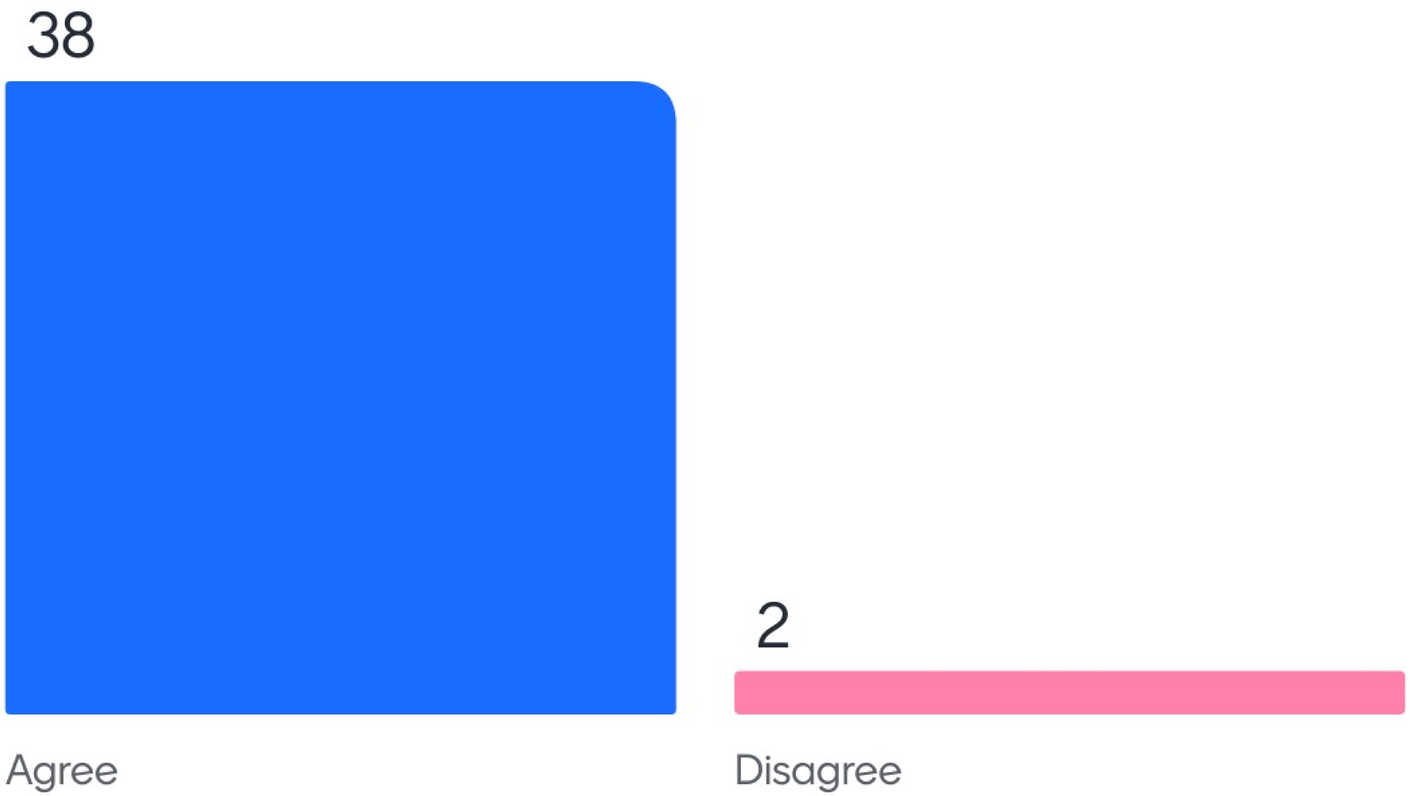
Generalize to improve all digital access and resources for all depts

Genilohy

11

Mentimeter

Do you agree with having Goal 8 and the Objectives as an overall city goal?




**Goal 8: Meet enhanced and comprehensive administrative standards in the Texas Library Standards (2014).**

- Develop a long-range plan to anticipate patron, facility, and technology needs.
- Conduct a patron survey to assist in developing the long-range plan.
- Conduct an annual meeting to plan and evaluate programs and services attended by the Library Advisory Board and Library Director.

40

Mentimeter

# Is there anything you would like to add, delete, or amend to Goal 8?

No

No

No

Not at this time

No

Genealogy

Drop library funding - turn into day care center.

Offer up a way to address the separate needs of lv residents

8

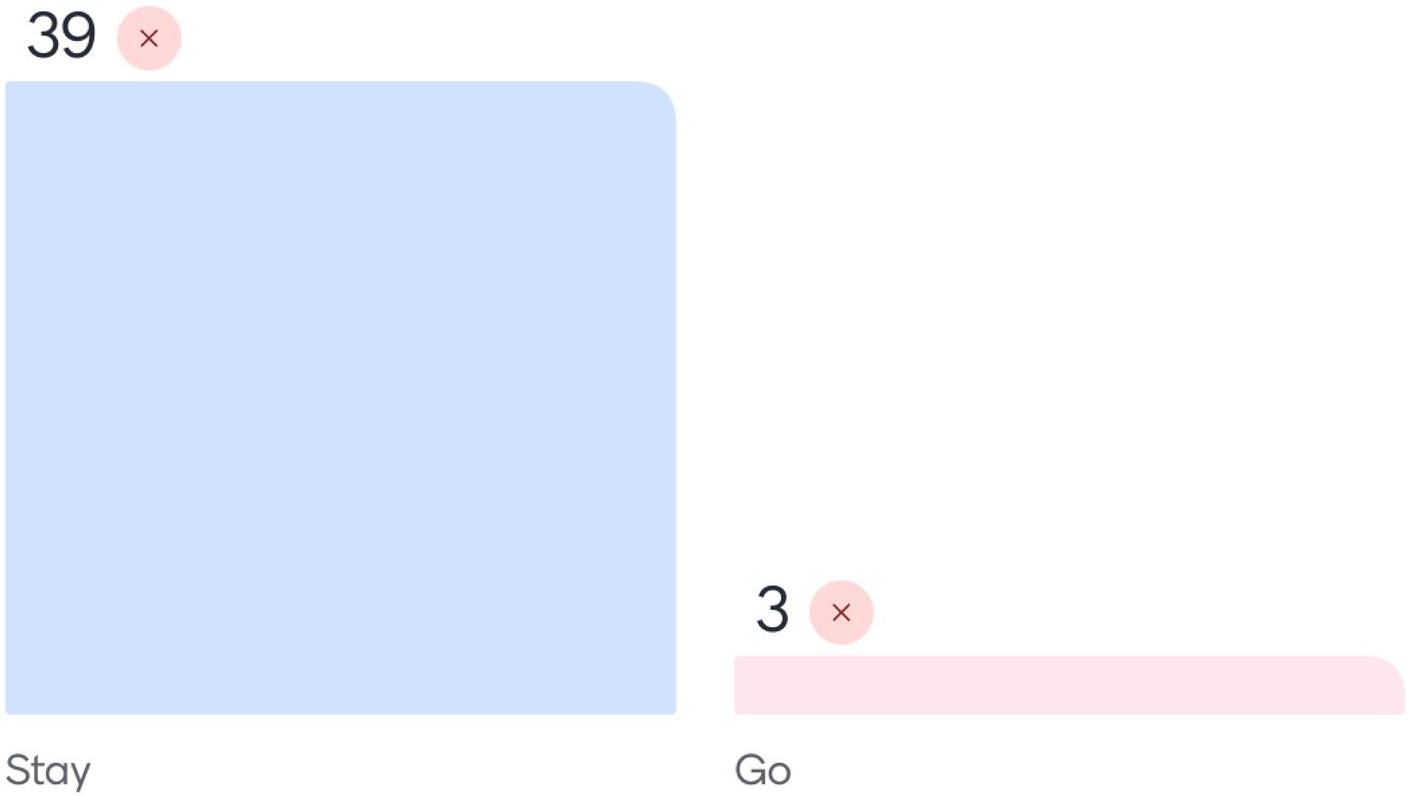
# Looking at your Current Goals

Should it Stay or should it go

1

Mentimeter

# Should this goal stay or should it go?




- Goal: Economic Development

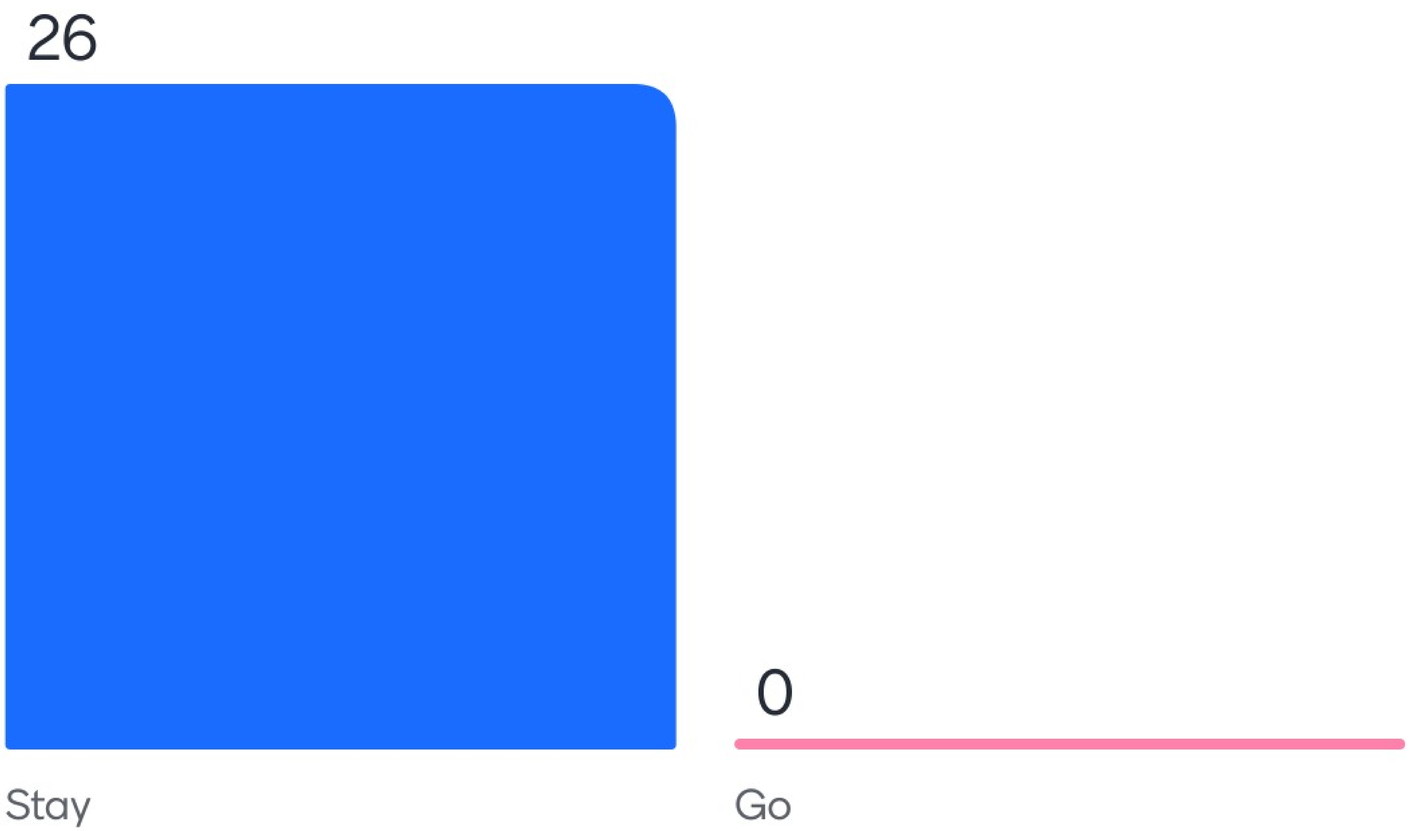
Objectives

A. Revitalize declining commercial areas by creating, reviewing, and enforcing codes that impact Economic Development
B. Promote business-friendly practices without compromising health, safety & welfare codes
C. Promote a plan for Bandera Road that is business & pedestrian friendly
D. Promote Leon Valley

3 42

Mentimeter

# Should this goal stay or should it go?




- Goal - Police/Fire Safety/Security

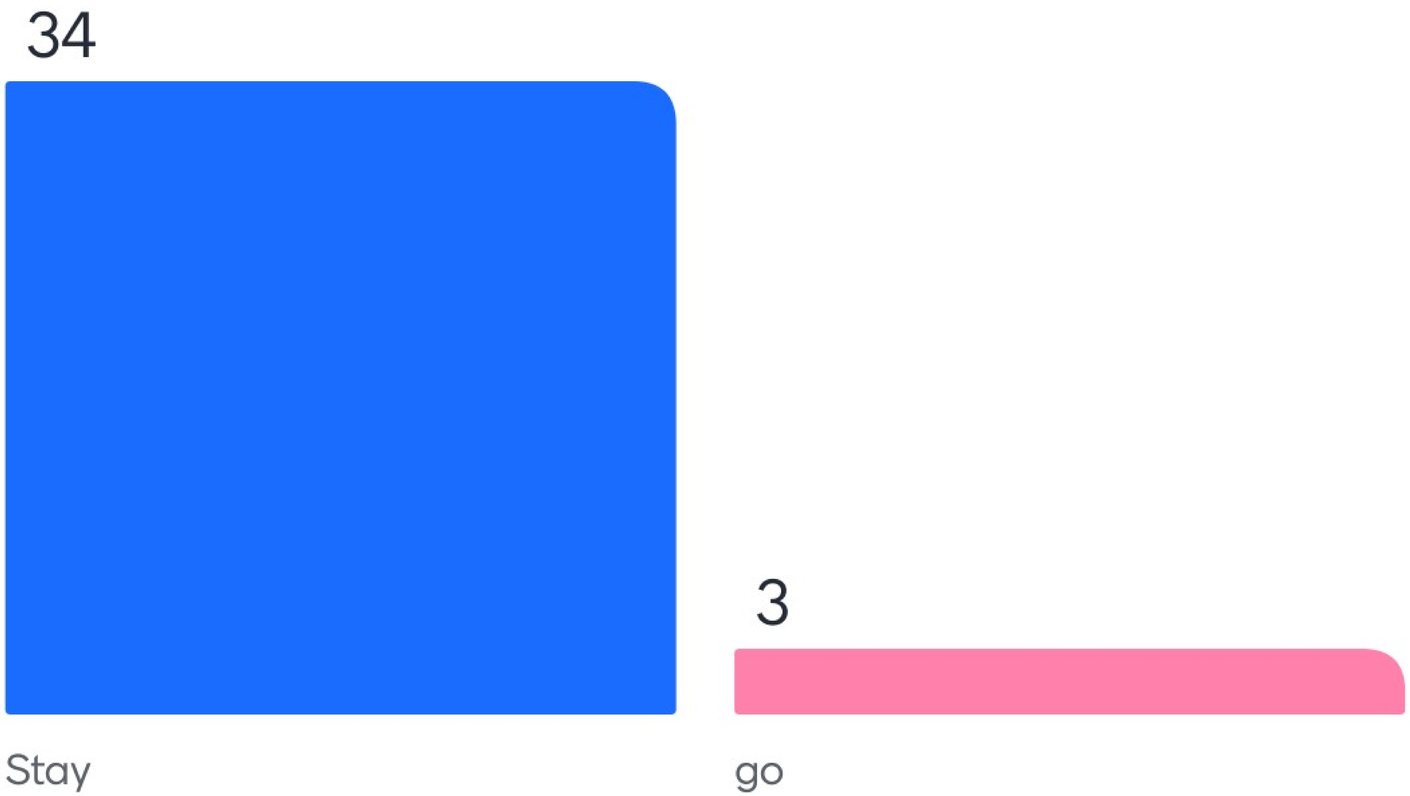
Objectives

A. First responders will exceed all state & federal mandates by going above the minimum standards
B. Leon Valley First Responders will work as a team to ensure all necessary codes and ordinances are in place to provide a safe and healthy community.
C. Leon Valley First Responders will strive to equally & impartially enact & enforce all codes, ordinances & laws in order to provide the best services possible.
D. Leon Valley will maintain a recruitment effort to recruit & hire diverse and quality individuals committed to service.
E. Leon Valley First Responders will respond to all calls for service within the nationally recognized standards & will be responsive to all inquiries for service or information w/in the same day, unless under exceptional circumstances
F. Leon Valley will provide all first responders with superior equipment designed to ensure the safe & efficient delivery of emergency services in the community

26

Mentimeter

# Should it stay or should it go?




- Goal #3 – Transportation

Objectives

A. Work with TxDOT in transforming Bandera Rd, so that traffic flows smoother, pedestrians are safe, and multi-modal transportation is encouraged

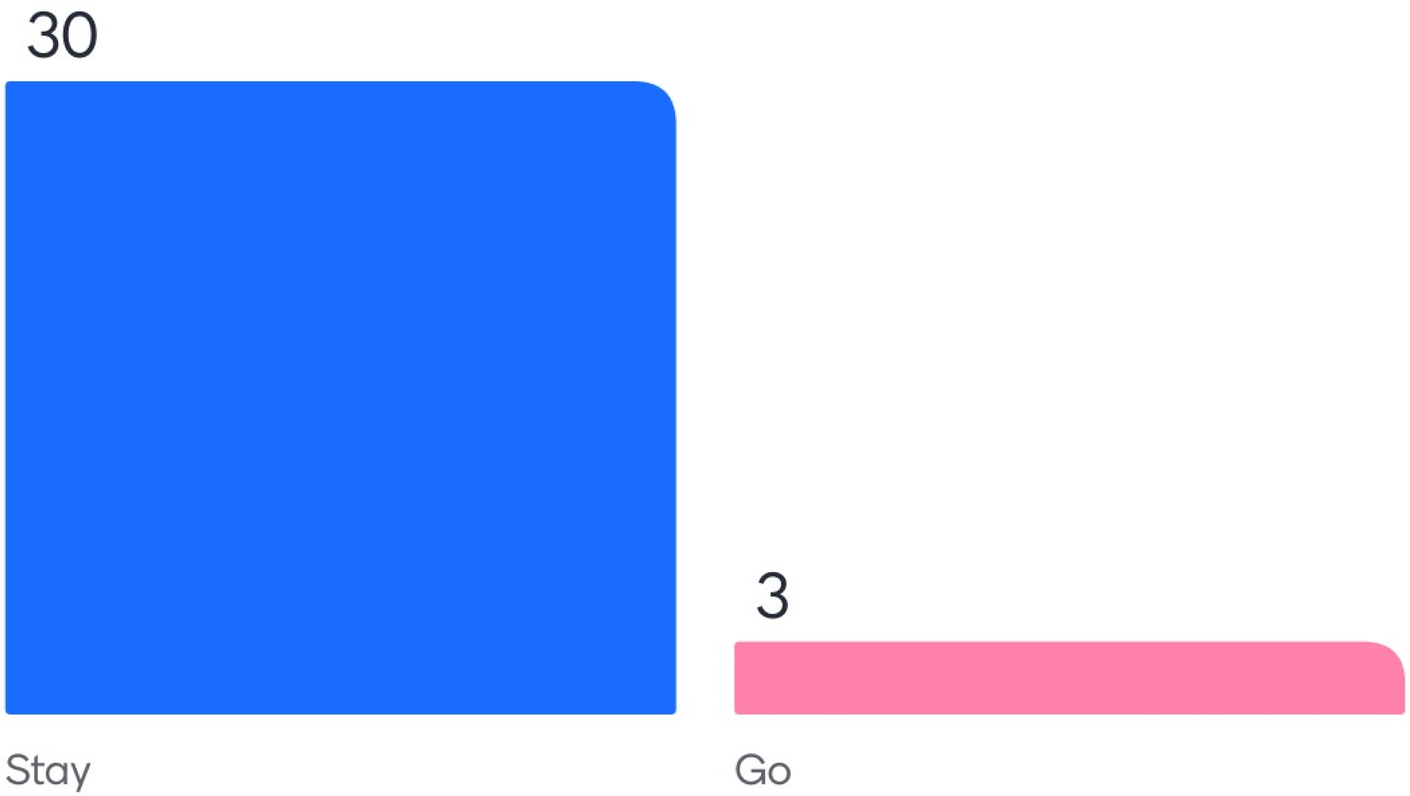
B. Continue to use the Street Maintenance Tax for milling and overlay, street sealing, and sidewalk renovation projects. Use street ranking to ensure the appropriate streets are being funded

C. Further the support of public transportation and walking and cycling modes by continuing the sidewalk rehabilitation program

37

Mentimeter

# Should it stay or should it go?




- Goal Infrastructure/Capital Plan

Objectives

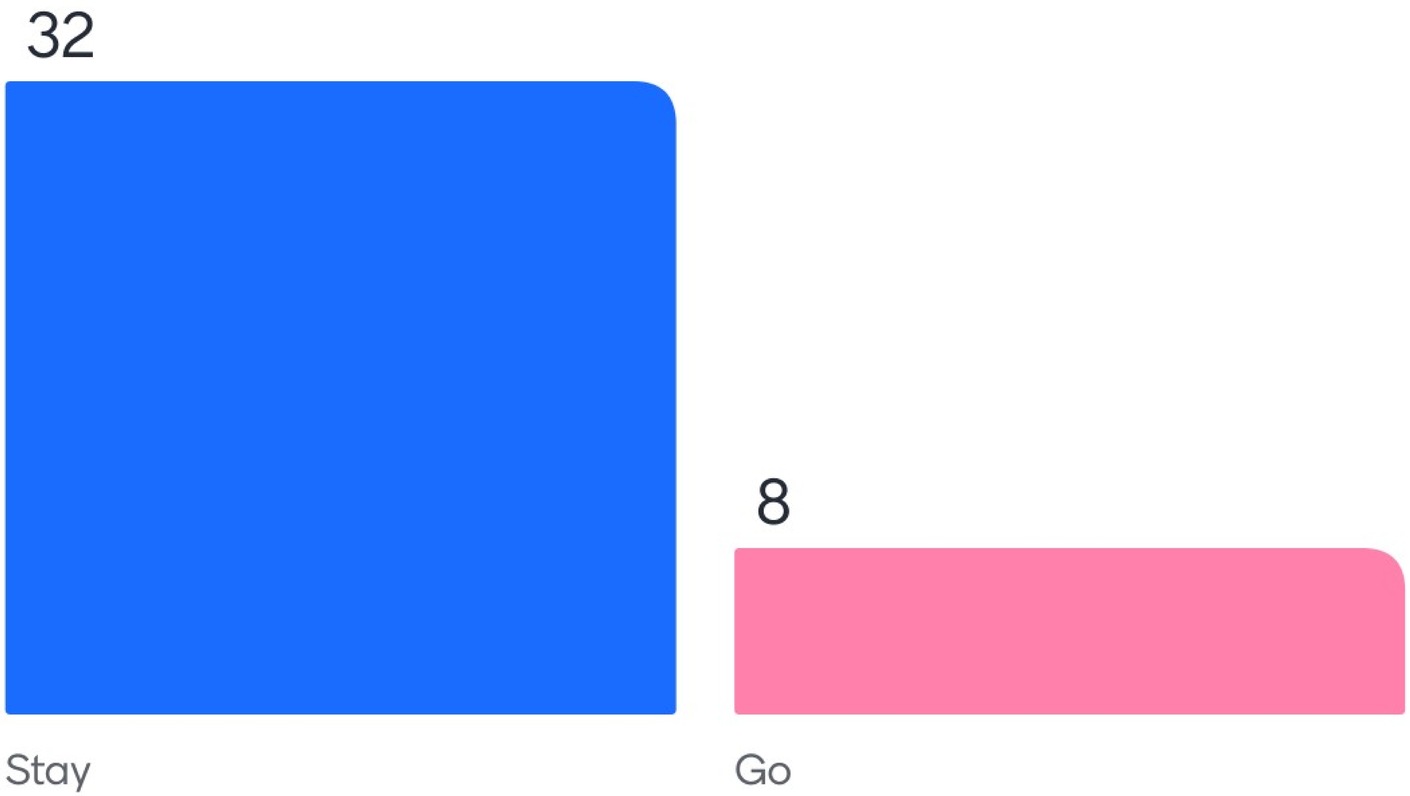
A. Assess ongoing capital needs necessary to maintain city services through the continuation of a 10-year capital plan, which identifies capital projects, equipment purchases, a planning schedule, and potential funding sources
B. Define strategic investments that support community priorities
C. Continue to investigate, obtain, and provide funding for improvements to the City's facilities and buildings, drainage system, streets and traffic control devices, and water/sewer system, to assure they are safe and in working order.
D. Continue to mitigate flooding through Capital Improvements Planning and mandatory Stormwater reduction in new and redeveloped commercial properties

2

33

Mentimeter

# Should it stay or should it go?




- Goal Environmental Sustainability

Objectives

A. Encourage low impact development parking areas for both city & privately-owned developments to reduce localized flooding

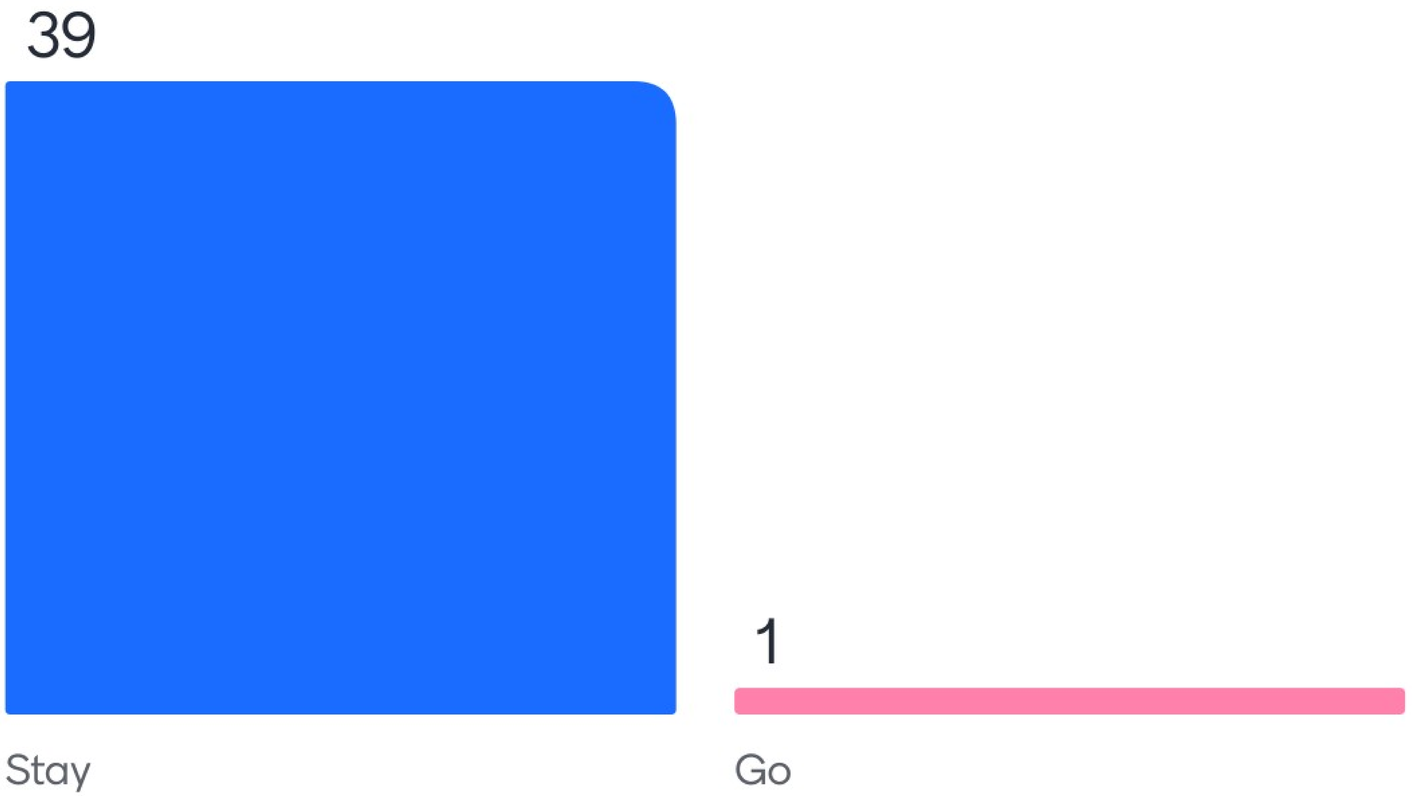
B. Increase the use of our allotted acre feet of recycled water by connecting both City Hall and the Fire Station to the system

2

40

Mentimeter

# Should it stay or should it go?




- Goal - Citizen Involvement

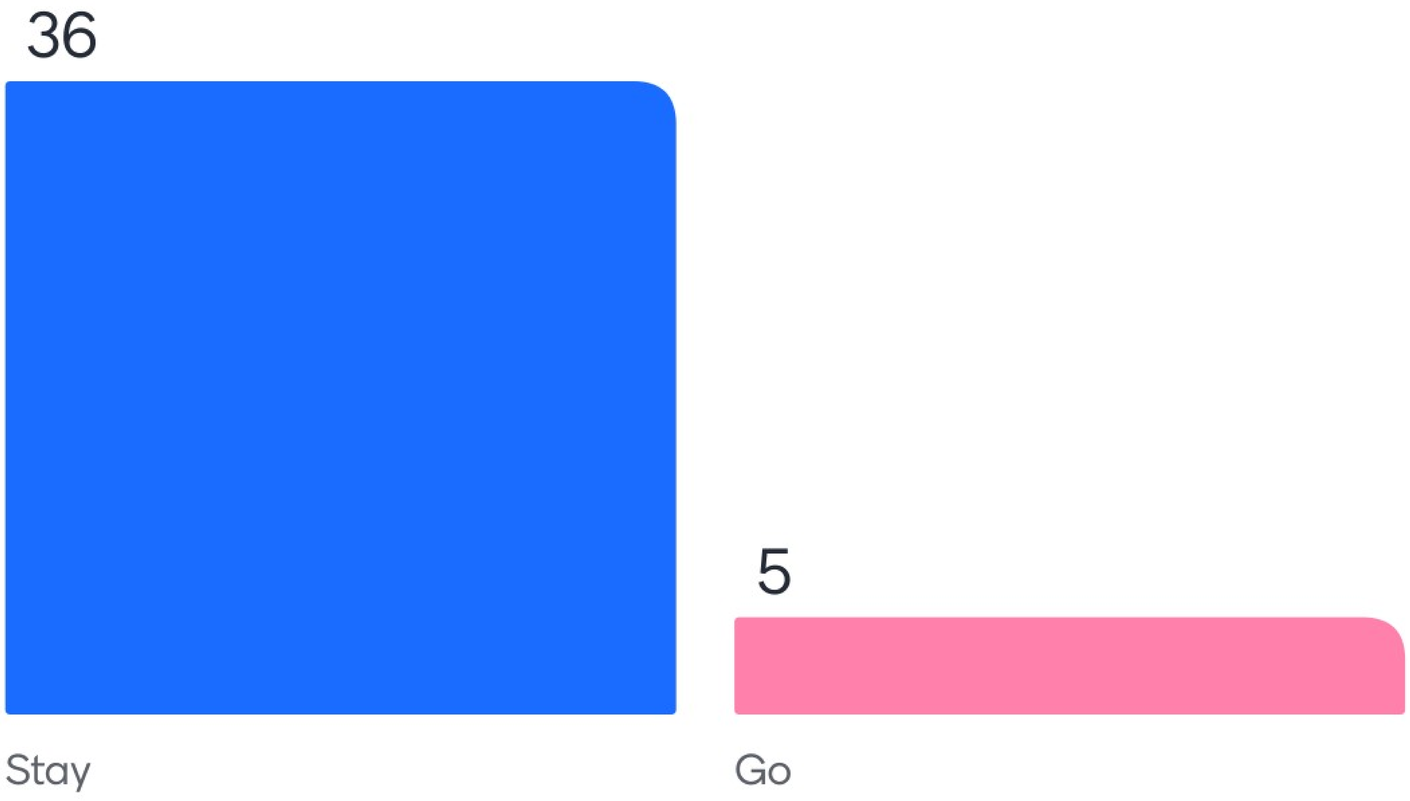
Objectives

A. Promote Neighborhood Enhancement Programs through the Police/Fire Departments
B. Improve the process of recruiting, training and supporting the City Boards, Committees, Commissions
C. Continue to provide all forms of communication to citizens who may not want or have access to technology

40

Mentimeter

# Should it stay or should it go?



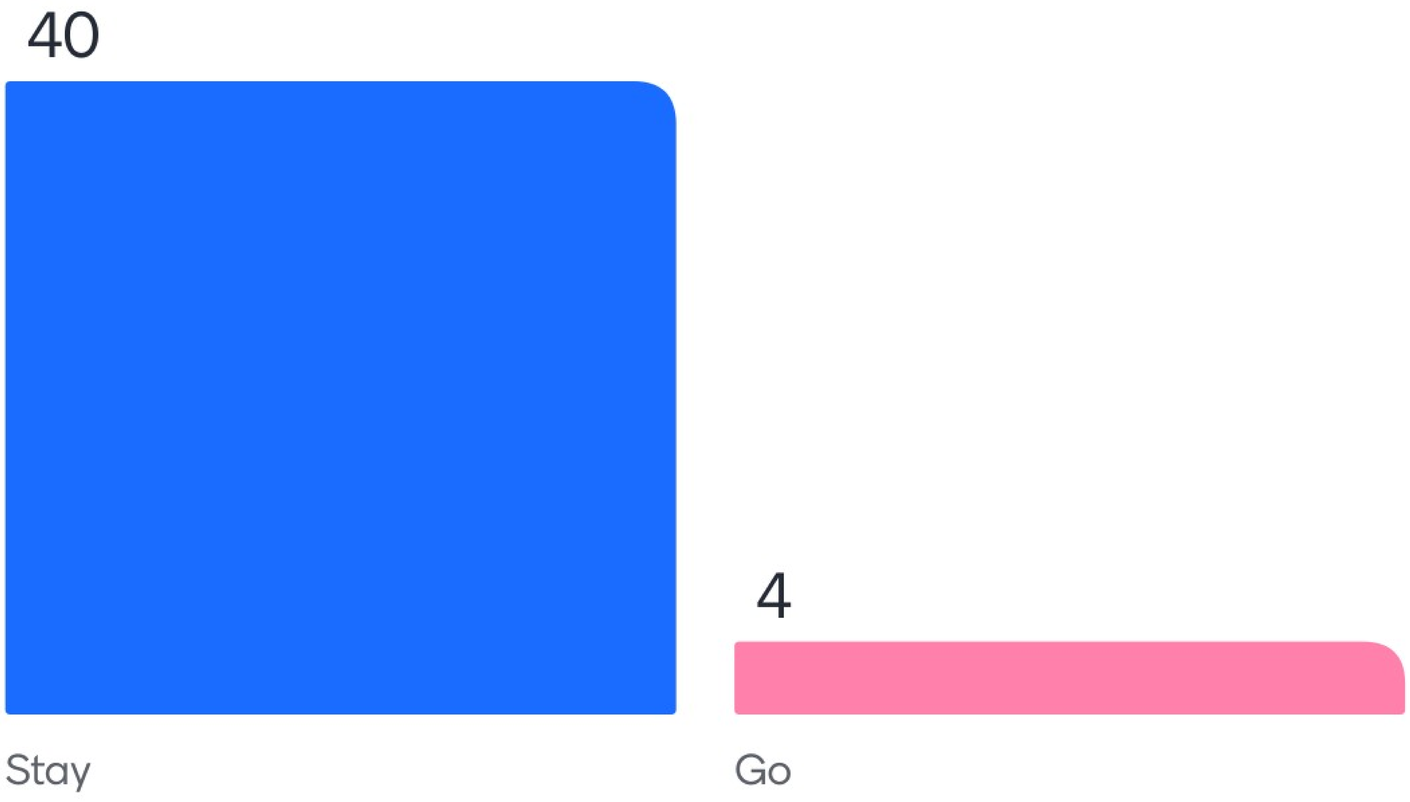

- Goal - Provide Excellent Parks, Recreational Green Space, & Cultural Opportunities
- Objectives
  A. Park Commission to review Master Plan & recommend updates to City Council in Continue to improve new park spaces
  B. Continue to develop the hike & bike trail systems throughout the City to promote connectivity
  C. Provide cultural opportunities to our citizens and guests

1

41

Mentimeter

# Should it stay or should it go?




- Goal - Openness, Transparency, and Accountability
- Objectives
  A. To foster an environment in which its members are treated as stakeholders in the community & will be entrusted with responsibilities & challenges that will inspire them to commit themselves to performing their duties w/ pride & dedication
  B. To continue to provide a culture that provides a progressive, comfortable environment for all employees
  C. To assure responsiveness and excellent customer service to our citizens and businesses
  D. To continue to maintain strong relationships with current partners so that collaboration is maximized and resources are utilized wisely
  E. To seek out new partnerships to further enhance our ability to successfully coordinate situations that may require multiple resources from state, federal, local & non-profit entities

2

44

Mentimeter

# What other goals not mentioned would you like to see?

Code compliance

Make Leon Valley Great Again! 🇺🇸

Promote an Arts outreach.

Address the homeless issues in LV and San Antonio boundaries

Park Police for giving more back door access to our homes.

What finances may be acailable besides taxes? What will city cut to help meet these goald

Increased efforts to increase pay for fire and police

Work to establish an arrangement be paid. Animal control and fosters and rescue groups so that the animals are not at risk. They are not a nuisance to the community, and that we give them the free ins

6

26

Mentimeter

# What other goals not mentioned would you like to see?

Recycling improvements

Listen to citizens

More on sustainability, environmental and decreasing exemtions given to tree ordinance

Code compliance, increased support for library

Have Public art throughout the city Provide art shows Hire a Director of parks snd recreation

Focus on city needs: safety, first responders, maintain budgets, pay down debts. The rest should be second priority.

Recycling improvements is occasionally needed

Buy more parkland around Rimkus Park such as Little League land and private land adjacent to Rimkus Park.

6

26

Mentimeter

# What other goals not mentioned would you like to see?

Increase animal protection codes against owner abuse

Olympic white water traing facilities

Reduce flooding on Hoofs Lane by installing sewer lines on Huebner

Enforce city codes and be more stringent in their enforcement. Minimize code exemptions

~Do not consider city owned EVs ~What do citizens with EVs need to safely charge them? Have info available; do presentation once a year at a meeting

Suburban monorail system

Continue Environmental Sustainability & Preserving tree ordinance

Ban plastic bags Sanctions against animal abuse

6

26

Mentimeter

# What other goals not mentioned would you like to see?

Integration of skateparks (with lights) into existing parks

Stronger enforcement of codes

Address the massive Oak Wilt tree deaths on Evers Road. The more the number of dead diseased trees increase the faster the disease will spread to healthy trees.

Walk & Bike Trails police to patrol the easy back access to our houses. Now we need to watch the back of our home

More police neighborhood patrols

No

Help people with removing dead trees given the expense and danger of tree work.

No

6

26

Mentimeter

# What other goals not mentioned would you like to see?

Provide resources to recycle glass and other items for instance. Ban plastic bags

Enforce stop signs

Issuing building permits for subdivisions and leaving wildlife to "migrate" is irresponsible. Animals will be killed and named by vehicles and residents will be injured. There needs to be a plan !

No

Keep all those over 65 forever

6

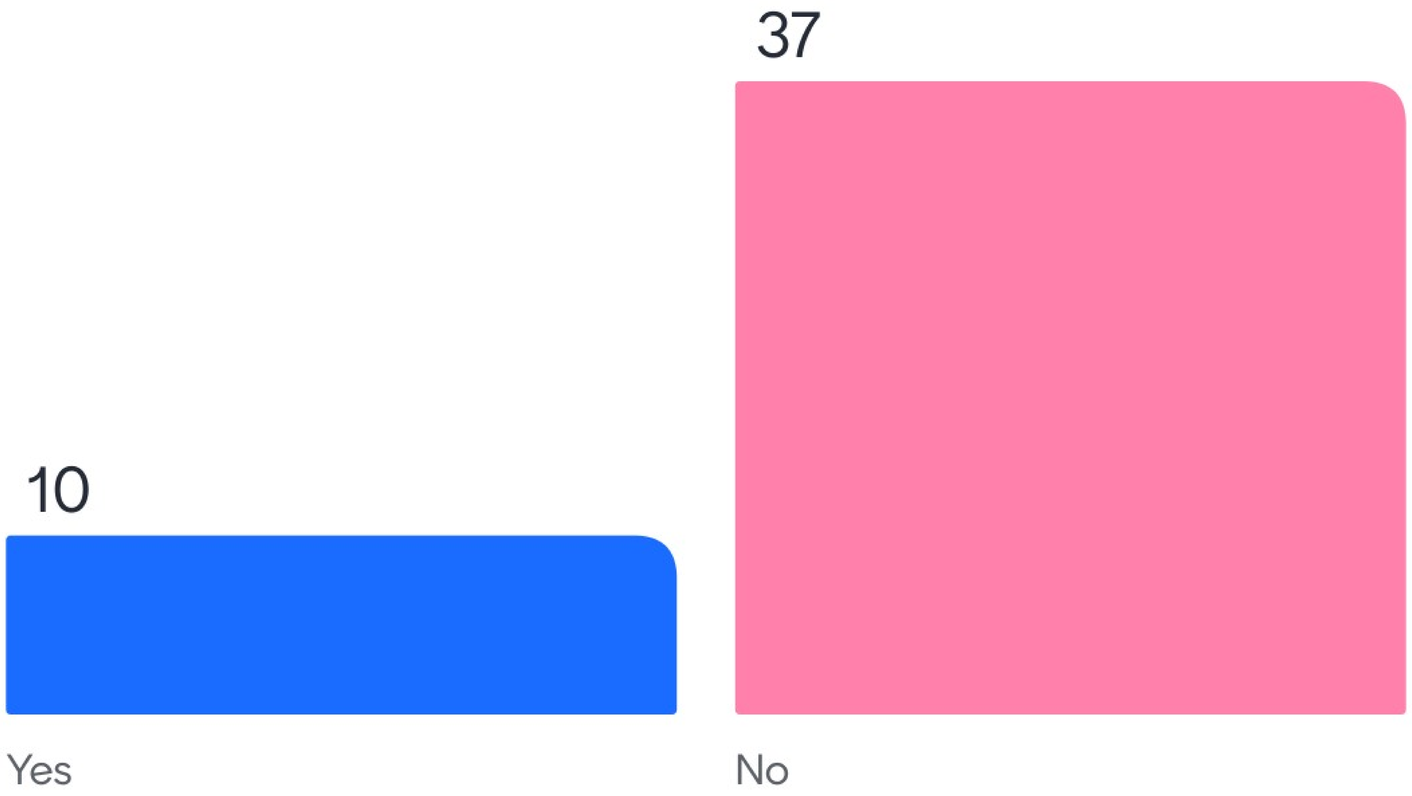
26

# Tax Exemptions

Mentimeter

Mentimeter

# Given this information, would you consider adding to the ballot the removal of the 20% tax Exemption in 2028?

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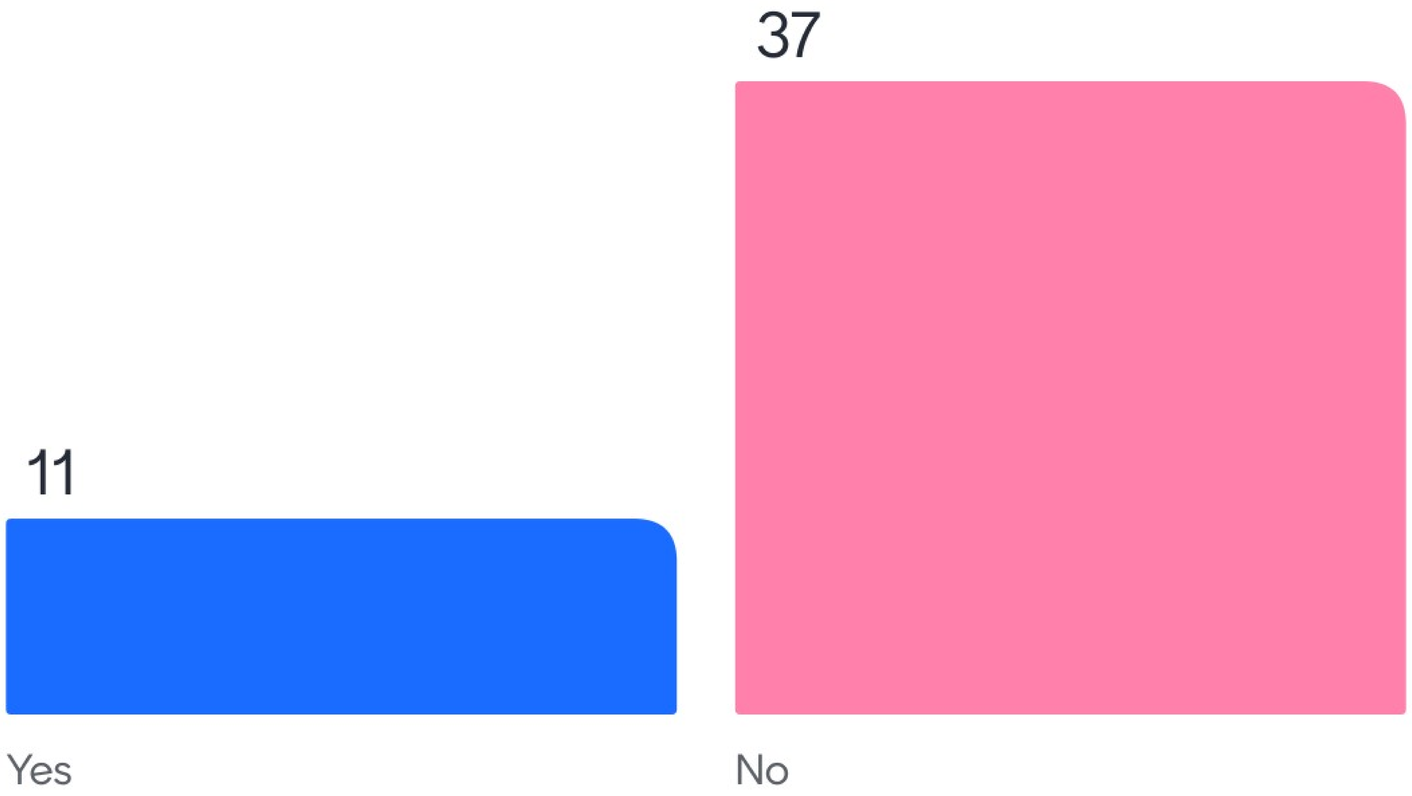
47

Mentimeter

Given this information, would you consider adding to the ballot the removal of 65 and over Tax freeze for future residents?

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48

# EARTHWISE LIVING COMMITTEE MEETING MINUTES
# CITY OF LEON VALLEY, TEXAS
# November 13, 2024

The Earthwise Living Committee of the City of Leon Valley, Texas met on the 13th day of November at 5:30 pm in the Large Conference Room at City Hall, located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business, to-wit:

---

## REGULAR MEETING OF THE CITY OF LEON VALLEY EARTHWISE LIVING COMMITTEE, 5:33 PM

**1. Call the City of Leon Valley Regular Earthwise Living Committee Meeting to Order and Determine a Quorum is Present.**

The meeting was called to order and a quorum was established at 5:33 pm. Members present were Castillo, Marcotte, Key, Carreon, Cobos, Campos, Chair Mursch, and Secretary Meffert. Also present were Council liaison Mayor Riley and Staff liaison Miranda. Absent were members Zannaras and Vice-Chair Burnside.

**2. Review and Consider Approval of the 2024 Regular Earthwise Living Committee Meeting minutes**

The meeting minutes from October 9, 2024 were reviewed. A motion to approve was made by Campos and second by Castillo.

**4. New Members welcomed**

New member Martha Cobos was welcomed in person to the Committee.

**5. Discussions on Earthwise Living Day 2025**

General discussions were facilitated regarding planning for Earthwise Living Day 2025.

Members provided updates to outreaches to prospective participants and operational planning updates.

The January 2025 Town Hall will include engagement on the city's Strategic Plan which includes sustainability.

**6. Adjournment**

The meeting was adjourned without objection at 7:01 pm. The Committee will re-convene on Wednesday, December 11, 2024.

Beth Mursch
**Chair**

1/22/2025
**Date**

# CITY OF LEON VALLEY
## CITIZEN POLICE ADVISORY COMMITTEE

Leon Valley Conference Center
6421 Evers Rd, Leon Valley, Texas 78240
Wednesday, November 13, 2024, at 6:30 p.m.

## MINUTES

The Citizen Police Advisory Committee met on the 13th day of November 2024, at the Leon Valley Conference Center located at 6421 Evers Rd, Leon Valley, Texas 78240 for the purpose of the following business:

**Agenda Item #1 Call to Order and Announcement of a Quorum**

Manuel Rubio called the Police Advisory Committee Meeting to order at 6:35 pm. Committee Members present included Olen Yarnell, Andrea Roofe, Vera "Anne Sawyer, Bill Stannard, Frank Gonzalez, Tina Chasan, and City Council member Rey Orozco.

Documented staff present were City Manager Crystal Caldera and with Police Chief David Gonzalez and Police Lieutenant Kasey Tucker.

**Agenda Item #2 Discussion and Possible Action on the Approval of the Following minutes: October 23, 2024, Citizens Police Advisory Committee.**

This was postponed and added for approval at the next meeting.

**Agenda Item #3 Discussion regarding the creation of the Citizen's Police Advisory Committee under Leon Valley City Ordinance- Sec. 1.06.003 Citizen's police advisory committee with a focus on its current direction and focus.**

CM Caldera discussed the mission and focus of the Committee with a discussion of the ordinance and history of the Citizen Police Advisory Committee, lack of attendance and question regarding commitment of members. Tina Chasan requested announcements of meetings on the marquee, Lion;s Roar submissions and E-News distribution. Members proposed setting specific dates for attendance to make it easier for citizens to know when upcoming meetings would be held.

Members discussed a request for Animal Control officers to be present for meetings and give regular updates. Chief Gonzalez stated staff are not present at times of meetings and that the focus of this group is Police advisory but could address specific agenda items as they arise. Tina Chasan brought up putting a facility at the Fire Department as this had been discussed at another meeting sometime in the past. City Manager

Caldera addressed these questions, discussing non-feasibility due to manpower shortages, cost of infrastructure, and required training. Discussion of TNR article for Lion's Roar to increase awareness. Bill Stannard brought up a concern about loose dogs (off-leash) in the creek area. Members were advised to call for services at the times when violations are observed to address these concerns.

**Agenda Item #4 Discussion regarding the Leon Valley Police Department's growth and impact.**

Discussion was made regarding the new subdivisions under construction in Leon Valley and how the addition of these new housing communities and residents will impact police services. Chief Gonzalez advised that these additions would prompt the addition of additional patrol staffing to meet the increasing needs of current and new residents. Additional discussion of the need for members to support our goal of becoming a TCOLE Training Provider through a subcommittee to serve as a board. Additional consideration was made requesting how the City will address the end of Red Light Camera program in 2037. City manager Caldera discussed that these budgetary items have been brought to Council so that planning can occur well in advance of this end.

City Manager Caldera sought to engage committee members by advising members and citizens to make their voices heard through engagement with their Mayor and City Council members by telling their representatives what they need as citizens.

Committee members Olen Yarnell, Tina Chasan, Frank Gonzalez, Bill Stannard, Andrea Roofe, and Chair Manuel Rubio stated they wanted to support first responders' needs to serve the community.

**Agenda Item #7 Discussion and Possible Action on Future Agenda items**

Staff Utilization Findings

Tour of the Police Department and New Impound Lot

**Agenda Item #8 Citizens to be Heard**

**Agenda Item #7 Adjournment at 8:09 pm CT on 11/13/2024.**

**These minutes were approved by the Leon Valley Police Advisory Committee on the 29th of January, 2025.**

APPROVED

CHAIR

# PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS
# DECEMBER 12, 2024 MEETING MINUTES

The Park Commission of the City of Leon Valley, Texas met on the 12th day of December 2024, at 6:30 p.m., at the Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas, 78238 for the purpose of the following business, to-wit:

## LEON VALLEY PARK COMMISSION MEETING, 6:30 P.M.

1. **Call to Order, Pledge of Allegiance, and Determine if Quorum is Present.**

   Chair Roger Christensen called the Park Commission meeting to order at 6:40 p.m., with all Park Commissioners in attendance. Also present were Jessica Relucio and Lata Krishnarao, Park Plan Consultants, and Staff Liaison Melinda Moritz.

2. **Review and Approval of the November 14, 2024 Regular Park Commission Meeting Minutes.**

   Vice-Chair Bolton made a motion to approve the minutes from the November 14, 2024 Regular Park Commission meeting. Commissioner Frazier seconded the motion, and the motion carried unanimously.

3. **Citizens to be Heard.**

   There were no citizens present at the meeting.

4. **Old Business**

   a. Discussion – Update on Park Master Plan Revisions

   Plan Consultant Jessica Relucio gave a presentation on the final draft of the Park Master Plan noting the new format, the inclusion of citizen and other stakeholder comments, statistical information, the National Recreation and Parks standards, future planning, and maintenance concerns. She explained that she had included an executive summary, but that the Park Commissioners needed to write a forward. Staff member Mortiz noted that the Plan would be placed on the city's website for final citizen comments and would then be presented to the City Council for final approval.

   b. Reports – Subcommittees – Tree and Swimming Pool

   Staff member Moritz gave an update of the tree planting at the Hike & Bike Trail and a short presentation on the Forest Oaks Pool attendance and expenses.

**PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS**
**DECEMBER 12, 2024 MEETING MINUTES**

## 5. New Business

a. None

## 6. Commissioner's and Staff Comments

Staff member Moritz wished everyone happy holidays.

Chair Christensen thanked everyone for coming, wished them a happy holiday season, and reminded them of the January 9th, 2025 meeting date.

## 6. Adjourn.

Commissioner Sawyer made a motion to adjourn the meeting. Commissioner Trent seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 7:20 p.m.

Roger Christensen

**Roger Christensen - Chair**

1-16-25

**Date**

# EARTHWISE LIVING COMMITTEE MEETING MINUTES
# CITY OF LEON VALLEY, TEXAS
# December 11, 2024

The Earthwise Living Committee of the City of Leon Valley, Texas met on the 11th day of November at 5:30 pm in the Large Conference Room at City Hall, located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business, to-wit:

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## REGULAR MEETING OF THE CITY OF LEON VALLEY EARTHWISE LIVING COMMITTEE, 5:32 PM

### 1. Call the City of Leon Valley Regular Earthwise Living Committee Meeting to Order and Determine a Quorum is Present.

The meeting was called to order and a quorum was established at 5:32 pm. Members present were Castillo, Marcotte, Carreon, Cobos, Campos, Chair Mursch, Vice-Chair Burnside and Secretary Meffert. Also present were Council liaison Mayor Riley and Staff liaison Miranda. Absent were members Key, Cobos, and Zannaras.

### 2. Review and Consider Approval of the 2024 Regular Earthwise Living Committee Meeting minutes

The meeting minutes from November 13, 2024 were reviewed. A motion to approve was made by Campos and second by Castillo.

### 3. Discussions on Earthwise Living Day 2025

General discussions were facilitated regarding planning for Earthwise Living Day 2025.

Paying 'Papa Bear' no more than $50 for his services at the event was proposed. A motion to approve was made by Campos and second by Castillo.

Burnside moved to have the Mayor make a proclamation regarding the Lights Out and Marcotte seconded.

Members provided updates to outreaches to prospective participants and operational planning updates.

The January 2025 Town Hall will include engagement on the city's Strategic Plan which includes sustainability. The committee decided to postpone the survey effort.

### 6. Adjournment

The meeting was adjourned without objection at 6:06 pm. The Committee will re-convene on Wednesday, January 8, 2025.

Beth Thursch
**Chair**

1/22/2025
**Date**

# EARTHWISE LIVING COMMITTEE MEETING MINUTES
# CITY OF LEON VALLEY, TEXAS
# January 8, 2025

The Earthwise Living Committee of the City of Leon Valley, Texas met on the 8th day of January 8, at 5:30 pm in the Large Conference Room at City Hall, located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business, to-wit:

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## REGULAR MEETING OF THE CITY OF LEON VALLEY EARTHWISE LIVING COMMITTEE, 5:38 PM

### 1. Call the City of Leon Valley Regular Earthwise Living Committee Meeting to Order and Determine a Quorum is Present.

The meeting was called to order and a quorum was established at 5:38 pm. Members present were Castillo, Marcotte, Campos, Chair Mursch, and Secretary Meffert. Also present were Council Liaison Mayor Riley and Staff Liaison Miranda. Absent were members Key, Zannaras, Carreon, Cobos, and Vice-Chair Burnside.

### 2. Discussions on Earthwise Living Day 2025

General discussions were facilitated regarding planning for Earthwise Living Day 2025.

### 3. Adjournment

The meeting was adjourned without objection at 6:58 pm. The Committee will re-convene on Wednesday, January 22, 2025.

Beth Mursch
**Chair**

1/22/2025
**Date**

# CITY OF LEON VALLEY
## CITIZEN POLICE ADVISORY COMMITTEE

Leon Valley Conference Center
6421 Evers Rd, Leon Valley, Texas 78240
Wednesday, January 15, 2025, at 6:30 p.m.

## MINUTES

The Citizen Police Advisory Committee met on the 15th day of January 2025, at the Leon Valley Conference Center located at 6421 Evers Rd, Leon Valley, Texas 78240 for the purpose of the following business:

**Agenda Item #1 Call to Order and Announcement of a Quorum**

Manuel Rubio called the Police Advisory Committee Meeting to order at 6:05 pm, but there was not a quorum present. Members present included Manuel Rubio, Darby Riley, Vera "Ann" Sawyer, Ronnie Morgan, and City Council members Rey Orozco and Philip Campos (late arrival). The chair and members decided to continue meeting as a citizen had shown up and wanted to address a concern to the committee, and attending members had taken time out of their schedule to attend.

Documented staff present were Police Chief David Gonzalez, and Police Lieutenant Kasey Tucker.

**Agenda Item #6 Citizens to be Heard**

As there was only a single citizen present, this agenda item was moved up to accommodate this resident. Melissa Zavala, a citizen of Seneca West brought up an animal concern regarding the lack of regulation on spaying/neutering of animals from three local pet stores in Leon Valley. She cited that citizens should go to their local shelters to adopt animals in need. She cited that the City of San Antonio should be helping out the city of Leon Valley with animal needs.

**Agenda Item #2 Discussion regarding the tour of Leon Valley Police Department and Impound Lot on December 17th and December 18th by the Mayor, Council Members, and Citizen's Police Advisory Committee Members**

Chair Rubio expressed his thanks for the recent tour of Police and Impound facilities scheduled by Chief Gonzalez and Lt. Tucker for the Mayor, City Council, and Citizen Police Advisory Committee members on Tuesday, December 17th at 5:30 pm and Wednesday, December 18th at 9:00 am. Those who attended these tours included Mayor Chris Riley, City Council members Philip Campos and Rey Orozco, and CPAC Committee

members Chair, Manuel Rubio, Asst Chair Andrea Roofe, Olen Yarnell, Ronnie Morgan, and Frank Gonzalez. Those who attended the tour discussed the orderliness and dedication of all the department members to delivering professional services even within the constricted spaces of the department.

**Agenda Item #3 Discussion regarding police department concerns regarding Public Safety, Traffic Flow Improvements, Challenges, and Crime Prevention**

Discussion was held regarding implements that the Police Department is exploring to be used to increase public safety such as LIDR cameras, FLOK camera systems, bulletproof windshields, and other emerging technology.
In addition, specific criminal activity such as burglaries and mail theft were discussed as there had been a break-in of a community mailbox in Pavona Ridge and a discussion of the costs associated with replacing these mailboxes. A discussion ensued on how these crimes can be facilitated and how better crime prevention measures can be utilized to combat some of these crimes. Challenges included resource allocation and training budgets to provide officers with the necessary tools. Regarding traffic flow, Chief Gonzalez advised that citizens must notify police of police-related issues citing a recent call placed to Public Works of an Auto Carrier traveling on Hodges that was stuck for an extended period unable to make a turn from that street onto Evers. This large truck, after an extended time, finally negotiated the turn damaging roadway infrastructure. As the Police were not notified, the driver was not able to be contacted, and the repair cost will ultimately fall to the city.

**Agenda Item #4 Discussion regarding dog bites and animal control concerns**

Chief Gonzalez discussed current challenges facing animal control and the need to report the issues as they are observed.

**Agenda Item #5 Discussion and Possible Action on Future Agenda items**

Purchase of bulletproof windshields for patrol vehicles
Presentation of police-related activity from the 2024 Annual Report highlighting all the great things that the Police Department is doing
Discussion of current staffing levels after all the recent hiring and implications of higher staffing levels
Discussion regarding residential and vehicle burglary rates over recent years.

**Agenda Item #7 Adjournment at 7:31 pm CT on 01/15/2025.**

**These minutes were approved by the Leon Valley Police Advisory Committee on the 29th of January, 2025.**

APPROVED

CHAIR

# MAYOR AND COUNCIL COMMUNICATION

**DATE:** February 4, 2025

**TO:** Mayor and Council

**FROM:** Crystal Miranda, Community Relations Director

**THROUGH:** Dr. Crystal Caldera, City Manager

**SUBJECT:** Discussion and Possible Action on an Ordinance Authorizing the Amendment of the Execution of a Lease Agreement with the Northwest Seniors Club at the City of Leon Valley Irene Baldridge Community Center (1st Read was Held on 01-21-2025) - C. Miranda, Community Relations Director

**SPONSOR(S):** N/A

## PURPOSE

The City of Leon Valley's extended lease agreement with the Northwest Seniors for the use of the Leon Valley Community Center expired on December 31, 2024. The attached proposed lease is for a new two (2) year lease with the Northwest Seniors Club. The lease, if approved, would be effective January 1, 2025, through December 31, 2027, or until it is formally revisited and amended by both parties.

This lease agreement has a few minor changes from the previous agreement and can be seen in red.

## FISCAL IMPACT

The City agrees to waive the following:

- Utilities: $7,200.00 per year
- Supplies: $1,584.00 per year
- Facility Rental: $1,500.00 per week (52 wks/yr) $78,000.00 per year
- Public Works: $6,480.00 per year (Crew Maintenance of Grounds and Building/Set Up and Break Down Fees)
- Weekend Events: $1,600.00 (2 Saturdays a year)

Approximate Total Annual Waiver Amount: $94,864.

The Northwest Seniors agree to pay a clean-up fee of $120.00 per month.

## RECOMMENDATION

Staff recommends approval.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

_____

_____

_____

_____

ATTEST:

_____
**SAUNDRA PASSAILAIGUE, TRMC**
City Secretary

**ORDINANCE NO. 2025-__**

**AN ORDINANCE OF THE CITY OF LEON VALLEY, TX., CITY COUNCIL AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH THE NORTHWEST SENIOR CITIZEN CLUB ORGANIZATION FOR THE LEASE OF THE CITY OF LEON VALLEY IRENE BALDRIDGE COMMUNITY CENTER LOCATED AT 6427 EVERS ROAD, LEON VALLEY TEXAS; PROVIDING FOR REPEALER, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.**

---

**WHEREAS,** Chapter 51, Section 51.015 of the Texas Local Government Code authorizes a municipality to lease property located in or outside the municipality to carry out a municipal purpose; and

**WHEREAS,** in 1986, the City of Leon Valley ("the City") was awarded a Community Development Block Grant ("the Grant") to construct the Leon Valley Community Center ("the Center"); and

**WHEREAS,** in order to comply with the Grant, the City must use the Center for senior citizens, youth activities and other community events**;** and

**WHEREAS,** since the Northwest Senior Club uses the Center on a regular weekly basis, the City desires to enter into a lease agreement with the Northwest Senior Citizen Club; and

**WHEREAS,** it is the desire of the City Council of the City of Leon Valley to authorize the negotiation and execution of a lease agreement with the Northwest Senior Citizen Club Organization for the lease of the City of Leon Valley Irene Baldridge Community Center located at 6427 Evers Road, Leon Valley, Texas;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

**SECTION 1.** The negotiation and execution of a lease agreement with the Northwest Senior Citizen Club Organization for the lease of the City of Leon Valley Irene Baldridge Community Center located at 6427 Evers Road, Leon Valley, Texas is hereby authorized.

**SECTION 2.** Said lease is attached hereto and incorporated herein in substantially final form as Attachment I.

**SECTION 3.** It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph or section of this Ordinance.

**SECTION 4.** The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

**SECTION 5.** The ordinance shall be effective upon passage and publication as required by law.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City of Leon Valley this the 4th day of February, 2025..

**APPROVED**

_____
**CHRIS RILEY**
MAYOR

Attest:

_____
**SAUNDRA PASSAILAIGUE, TRMC**
City Secretary

Approved as to Form:

_____
**ARTURO D. "ART" RODRIGUEZ**
City Attorney

**STATE OF TEXAS { }**
**COUNTY OF BEXAR { }**

**OFFICIAL RULES, REGULATIONS & LEASE AGREEMENT**
**of the**
**CITY OF LEON VALLEY**
***Irene Baldridge***
***COMMUNITY CENTER***
**6427 Evers Road**

This Lease Agreement made and entered into this 21st day of January 2025, by and between the **CITY OF LEON VALLEY**, a municipal corporation in Bexar County, Texas **(LESSOR)** and **NORTHWEST SENIOR CITIZENS CLUB (LESSEE).**

**PREMISES:** For and in consideration of rental fees to be paid and the covenants to be performed by LESSEE hereunder, LESSOR hereby leases in its present condition, the The City of Leon Valley Irene Baldridge Community Center and parking lot, upon the following terms and conditions:

**HOURS OF OPERATION:** The hours of rental for said premises unless otherwise agreed to in writing and signed by the parties hereto, shall be as follows: **Monday, Tuesday, Thursday, and Friday: 9:00 a.m. to 2:00 p.m., and Wednesday: 9:00 a.m. to 3:00 p.m.** for the duration of the term of the lease as shown below, with the following exception:

LESSEE hereby acknowledges that the day before any event sponsored by Lessor that necessitates use of the entire premises, as periodically determined by LESSOR and within LESSOR's sole discretion, LESSEE shall not have use of the Premises. LESEE shall be given notice within a reasonable amount of time (30 days notice if possible) once such an event is scheduled. The day before any City Sponsored event that necessitates use of the entire premise as determined by City, LESSEE shall not have use of the facilities. LESSEE shall be given notice within a reasonable time once such event is scheduled (30 days notice if possible).

**The LESSEE is authorized to use the center two (2) weekend days per calendar year, to include the Fridays before the event for setup at no charge for rent and security, subject to availability. LESSEE may select the date at the time of lease agreement renewal.**

**USE OF BUILDING:** During the term of this lease the building is to be used by **Lessee** for the purpose of No r th west Sen io r Citizen ' s Cl u b activities and for no other reason without written consent from the **Lessor**.

**ESTIMATED ATTENDANCE:** 25 – 300

**WILL ALCOHOLIC BEVERAGES BE SERVED?** NO **SOLD?** NO

**TERM OF LEASE:**
**Commencing Date: January 01, 2025**
**Renewal Date: December 31, 2027**
**Shall extend until it is formally revisited and amended by both parties.**

**TAX FILINGS:** LESSEE agrees to file 990 EZ Form beginning in tax year ending, 2025 and every year moving forward, in order to be in compliant with this agreement.

**SPECIAL CONDITIONS:** City continues the process of facility maintenance, renovation, and/or improvements. Should the City undertake same during the term of this lease, Lessee shall be notified at least thirty (30) days in advance unless the City has good cause and is unable to notify within this time period. City will attempt to accommodate Lessee during any such time period; however, cancellation may become necessary. If this lease is terminated for this reason, City will honor the terms of this agreement for an equivalent time to the remaining option, once such maintenance, renovation and/or improvements are completed.

**SPECIAL, AFTER HOUR, OR WEEKEND EVENTS:** LESSEE understands and agrees that a separate rental agreement shall be entered into for any other Special, After Hour or Weekend Events that does not fall within the Use of Building hereunder.

**RENTAL:** LESSEE acknowledges that in consideration of LESSEE's status as a Senior Citizens' Organization that may benefit all Leon Valley Senior Citizens there will be no weekly rental fees charged. This waiver amount is equivalent to approximately:

Utilities: $7,200.00 per year
Supplies: $1,584.00 per year
Facility Rental: $1,500 per week (52 wks/yr) $78,000 per year
Public Works: $6,480 per year
(Crew Maintenance of Grounds and Building/Set Up and Break Down Fees)
Weekend Events: $1,600.00 (2 Saturdays a year)
Approximate Total Annual Waiver Amount: $94,864.00

**CLEANING FEE: LESSEE** acknowledges and agrees that a fee of one hundred twenty dollars per month will be assessed for senior citizen daily activities. **LESSEE** also acknowledges that this is a special rate granted to **LESSEE** in consideration of **LESSOR** cleaning and arranging for contractor breakdown. LESSEE agrees that in order for this fee to be applicable, **LESSEE** must be completely out of the building by the end of Hours of Operation, otherwise, clean-up fees shall be charged in accordance with **LESSOR**'s standard rental agreement for the Premises.

**SET-UP/BREAKDOWN: LESSEE** understands that tables and chairs will be set up on Tuesday and Wednesday morning by **LESSOR** and **LESSOR** will arrange for breakdown. **LESSOR will also provide breakdown and setup for both the free weekend events.**

**KEYS: LESSOR will provide access to a lockbox with the keys**.**LESSEE** understands and agrees that it shall be **LESSEE's** responsibility to ensure that the building is secured after each use Monday through Friday of each week. **LESSEE** acknowledges and agrees that if Lessee loses or misplaces the key to the premises, **LESSEE** shall be responsible for the fee to replace the locks at the Premises and such fee will be billed by **LESSOR's** contractor.

**COMPLIANCE WITH LAWS: LESSEE** agrees to comply promptly with all laws, rules and regulations of Federal and State government and applicable ordinances and policies of the City of Leon Valley, and its departments applicable to the premises herein leased. **LESSEE** will not do, nor suffer or cause to be done any violations of such rules, regulations or ordinances. If **LESSEE** is in violation of any of such, **LESSEE** will immediately correct such violations.

**ALCOHOLIC BEVERAGES:** Notwithstanding any other provisions in this Lease Agreement, **LESSEE** shall not serve or sell any alcoholic beverages without prior written consent from **LESSOR**. If alcoholic beverages are sold, a current liquor license is required. Leon Valley off-duty police officers will be required during the time alcoholic beverages are served or sold. No alcohol may be served during decorating and preparation time. Failure to comply with this provision will result in immediate termination of your event. No fee refunds will be made.

**DISTURBANCES: LESSEE** agrees that the use of said leased premises shall be in such a manner as not to create any nuisance nor interfere with, annoy, or disturb any persons living nearby. **LESSEE** also agrees that use of said leased premises shall be in such a manner as to not interfere with city sponsored events.

**SUBLETTING: LESSEE** shall not assign, sublet or pledge this lease or any part thereof. **LESSEE** shall not make any alterations to the premises without **LESSOR'S** written consent. This includes, but is not limited to, **LESSEE** allowing other organizations, agencies or any third party entities to use the Premises for any reason without **LESSOR's** prior written authorization.

**LESSOR'S RIGHT OF ENTRY: LESSOR** or its representatives does not relinquish the right to enter and inspect the leased premises at anytime on any occasion for the purpose of ascertaining the condition of the premises, nor does it relinquish the right of **LESSOR** to control the management and operation of the Community Center.

**FIRE, DISASTER, OR UNFORESEEN CIRCUMSTANCE:** In the event said building or any part thereof is damaged or destroyed by fire or any other cause, or if any other casualty or unforeseen occurrence shall render the fulfillment of this AGREEMENT impossible by the **LESSOR**, the **LESSOR** shall not be liable or responsible to **LESSEE** for any damages caused. **LESSEE** shall be refunded the unused portion of payments made to **LESSOR**. **SMOKING IS PROHIBITED IN THE CENTER AT ALL TIMES.**

**NO DEFACEMENT OF BUILDING OR ITS PROPERTY:** **LESSEE** shall not, or permit its guests, to injure, mar, nail, or make alterations of any kind or in any manner deface said building or its property. **LESSEE** shall be responsible to ensure no objects shall be placed or dropped in drains, restroom facilities or any part of the sewer system, which will require maintenance and repairs. All equipment is the property of **LESSOR** and it is strictly prohibited to assemble, disassemble, move or rearrange any fixture or equipment (except tables and chairs). It is prohibited to drive any vehicle or park vehicles on patio entrance or inside building.

**ANTI-DISCRIMINATION:** **LESSEE** understands that the premises are owned by the City of Leon Valley and any discrimination by **LESSEE**, its agents or employees on account of race, sex, color, religion or natural origin in the use of or admission to the premises is prohibited.

**REMOVAL OF LESSEE'S PROPERTY:** **LESSEE** agrees to remove all its exhibits, goods, wares, merchandise, furnishings, and property of any kind and all descriptions which may be occupying said building, with the sole exception of those items regularly kept in the following areas of the Community Center: kitchen – 1 drawer and 1 cupboard, and the utility room excluding red-marked area, and do not exceed the space limitations of same. Otherwise **LESSOR** is authorized to remove such property of all descriptions and store at **LESSEE's** expense after the lease has expired. **LESSOR** shall not be responsible or liable for any damages or loss of such property of all descriptions either by reason of removal or the place to which it may be moved to, and **LESSEE** hereby expressly releases **LESSOR** from any and all claims for damages or loss of whatever kind of nature.

**LESSEE'S RESPONSIBIITY:** **LESSEE** hereby assumes full responsibility for the character, acts and conducts of all persons admitted to said premises. **LESSEE** shall be responsible for informing their guests that children must be supervised at all times inside or outside the building.

**LESSEE'S INDEMNIFICATION**: **LESSEE** shall at all times indemnify, defend and hold the **LESSOR** harmless from all loss, liability, costs, damage and expenses that may occur or be claimed with respect to any person or persons, property on or about the Premises or to the Premises resulting from any act done or omission by or through the **LESSEE**, the **LESSEE's** agents, employees, staff, invitees or any person on the Premises by reason of the **LESSEE's** use of occupancy or resulting from the **LESSEE's** non-use or possession of said Premises, and any and all loss, cost, liability or expense resulting therefrom.

**OBSTRUCTIONS:** **LESSEE** will not permit any type of obstruction at entrances or exit passages for the purpose of ingress and egress to and from the Premises.

**REPAIRS:** **LESSEE** agrees to take good care of the premises or any portion of said building during the term of the lease. In the event of damage by act of default or negligence of **LESSEE**, or any person(s) admitted to the premises by **LESSEE, LESSEE** shall pay **LESSOR** upon demand, any and all necessary fees to restore the Premises, equipment or any portion of the Premises.

**DECORATIONS:** Decorations will not be taped or attached to wall surfaces in any manner. Nails, staples, hooks or any penetration fasteners are prohibited. Helium filled balloons or other decorations that could damage the ceiling fans are strictly prohibited.

**TERMINATION BY LESSOR:** **LESSOR** reserves the right to terminate this agreement without cost by giving the **LESSEE** notice in writing of at least thirty (30) days. The **LESSEE** agrees to provide LESSOR thirty (30) days notice in writing prior to the termination of the agreement.

**HEADINGS:** The paragraph headings contained herein are for convenience in reference and are not intended to define, extend or limit any provisions of this Lease Agreement.

Witness our signatures this 21st day of **January, 2025**.

**LESSEE:** **Northwest Senior Citizen's Club**
Name

**By:** _____

Signature of Club Designee

_____
Printed Name of Designee

**ADDRESS:** _____

**STATE/ZIP:** _____

**PHONE NO: HM** _____

**CELL** _____

**LESSOR:** **City of Leon Valley, Texas**
Name

**By:** _____

Signature of City Designee

Dr. Crystal Caldera **- City Manager**
Printed Name and Title

# Discussion and Possible Action on an Ordinance Authorizing the Execution of a Lease Agreement with the Northwest Seniors Club at the City of Leon Valley Irene Baldridge Community Center.

Crystal Miranda
Community Relations Director

City Council Meeting

February 4, 2025

# Summary

- City Council is being asked to approve an Ordinance authorizing the execution of a 2-year lease agreement with the Northwest Seniors Club for use of the City of Leon Valley Irene Baldridge Community Center.(1st Read was Held on 1-21-2025)
- Options
  - Approve - Recommend
  - Deny
  - Other
- Declaration
  - There are minor changes and updates to the agreement. All changes can be found in the attached agreement in red. All changes were at the suggestion of the Seniors.

# Purpose / Background

- The purpose of this item is to approve an Ordinance authorizing the execution of a City of Leon Valley Irene Baldridge Community Center 2-year lease agreement with the Northwest Seniors Club.

# Fiscal Impact

- **The City agrees to waive the following:**
  - Utilities: $7,200.00 per year
  - Supplies: $1,584.00 per year
  - Facility Rental: $1,500.00 per week (52 wks/yr) $78,000 per year
  - Public Works: $6,480.00 per year
  - (Crew Maintenance of Grounds and Building/Set Up and Break down Fees)
  - Weekend Events: $1,600.00 (2 Saturdays a year)

  **Approximate Total Annual Waiver Amount: $94,864.00**
- **The Seniors agree to pay the following:**
  - A fee of $120.00 per month will be assessed for senior citizen daily activities - this is a clean-up fee.

# Recommendation

- City Council's discretion, but staff recommends approval.

# Discussion and Possible Action on an Ordinance Authorizing the Execution of a Lease Agreement with the Northwest Seniors Club at the City of Leon Valley Irene Baldridge Community Center.

Crystal Miranda
Community Relations Director

City Council Meeting

February 4, 2025

# MAYOR AND COUNCIL COMMUNICATION

**DATE:** February 04, 2025

**TO:** Mayor and Council

**FROM:** Carol Goering, Finance Director

**THROUGH:** Dr. Crystal Caldera, City Manager

**SUBJECT:** Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment for the FY 2024-2025 General Fund Budget Adjustment in the Amount of $20,000 for the Purpose of Increasing the Library Department Budget. (1st Read was held on 01-21-2025)

**SPONSOR(S):** N/A

## PURPOSE

This M & C requests approval for a budget adjustment, which will increase the Library Department by $20,000 to provide funding for the second part of the circulation desk area which includes additional staff workspace and storage, as well as to replace all library tile.

## FISCAL IMPACT

| Budget Adjustment Request for Library | | | |
|---|---|---|---|
| 2 Door Tall Storage Cabinet 72" (x2) | 1,079.10 | | 2nd part of circulation desk area which includes additional staff workspace, and storage |
| Metal Bookshelves (x3) | 1,060.95 | | |
| Filing Cabinets (x2) | 539.00 | | |
| Staff Desk (x2) | 468.60 | | |
| Double Door Base Cabinets (x2) | 2,546.72 | | |
| Modular Open Tall Cabinet | 2,418.24 | | |
| Freight | 1,112.43 | $ 9,225.04 | |
| Floor Replacement Both Restrooms | 2,417.00 | | Replace all library tile |
| Floor Replacement for Office Spaces, Library Entry, Break, and Janitor Room | 8,993.00 | $ 11,410.00 | |
| | | **$ 20,635.04** | |

## RECOMMENDATION

City Council approve the Ordinance authorizing the budget adjustment

ATTEST :

_____
**SAUNDRA PASSAILAIGUE, TRMC**
City Secretary

**ORDINANCE NO. 2024-___**

**AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL AUTHORIZING BUDGET ADJUSTMENTS FOR FY 2025 GENERAL FUND BUDGET IN THE AMOUNT OF $20,000 FOR THE PURPOSE OF INCREASING THE LIBRARY DEPARTMENT; PROVIDING FOR REPEALER, SEVERABILIRY AND SAVING CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Leon Valley has already passed their FY 2024-2025 Budget on August 20th, 2024; and

**WHEREAS,** it has been determined that funding should be added to the FY 2024-2025 Budget; and

**WHEREAS**, it is necessary to adjust the Library Department Budget by a total amount of $20,000

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

**SECTION 1.** The City's General Fund budget is hereby adjusted in the amount of $20,000 to increase the Library Department Budget.

**SECTION 2.** The financial allocations in this Ordinance are subject to approval by the Finance Director. The Finance Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations as necessary to carry out the purpose of this Ordinance.

**SECTION 5**. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph, or section of this Ordinance.

**SECTION 6.** The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

**SECTION 7.** This Ordinance shall become effective immediately upon its passage and publication as required by law.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City of Leon Valley this the 04 day of February, 2025.

**APPROVED**

_____
**CHRIS RILEY**
MAYOR

Attest:

_____
**SAUNDRA PASSAILAIGUE, TRMC**
City Secretary

Approved as to Form:

_____
**ARTURO D. "ART" RODRIGUEZ**
City Attorney

# Approval of an Ordinance Authorizing a Budget Adjustments for the FY 2024-2025 in the Amount of $20,00 for the Purpose of Increasing the City Library Department Budget.

Carol Goering
Finance Director

City Council Meeting

February 04, 2025

# Summary

- Question
  - The City Council is being asked to consider approve an ordinance authorizing budget adjustments for the FY 2024-2025 for the purpose of increasing the Library Department Budget.

-Options

-Recommendation:

Approve the budget adjustment

-Denial of the request.

- Declaration
  - The sale of the property was signed on 11/20/2024.

# Background

As outlined in the sale agreement, a portion of the proceeds, was designated for allocation as follows:

| | | |
|---|---|---|
| | 20,000 | To be allocated to the City's Tree Preservation Fund |
| | 20,000 | To be allocated as seed money for a new dog park |
| | 20,000 | To be allocated towards the City's Library Budget |
| $ | 60,000 | |

| Budget Adjustment Request for Library | | | |
|---|---|---|---|
| 2 Door Tall Storage Cabinet 72" (x2) | 1,079.10 | | 2nd part of circulation desk area which includes additional staff workspace, and storage |
| Metal Bookshelves (x3) | 1,060.95 | | |
| Filing Cabinets (x2) | 539.00 | | |
| Staff Desk (x2) | 468.60 | | |
| Double Door Base Cabinets (x2) | 2,546.72 | | |
| Modular Open Tall Cabinet | 2,418.24 | | |
| Freight | 1,112.43 | $ 9,225.04 | |
| Floor Replacement Both Restrooms | 2,417.00 | | Replace all library tile |
| Floor Replacement for Office Spaces, Library Entry, Break, and Janitor Room | 8,993.00 | $ 11,410.00 | |
| | | **$ 20,635.04** | |

The library was able to save **$1,638.59** on the estimated cost of the first part of the circulation desk. The extra **$635.04** will come from that savings.

| Circulation Desk in FY25 Budget | | | |
|---|---|---|---|
| **Item** | **Budgeted** | **Actual** | **Difference** |
| Circ Desk: Staff Desks (x2) | $ 3,200.00 | $ 2,441.02 | $ (758.98) |
| Circ Desk: ADA Height Desk | $ 1,300.00 | $ 871.79 | $ (428.21) |
| Circ Desk: Work Space Tables (x3) (Front Corr | $ 5,700.00 | $ 2,769.24 | $ (2,930.76) |
| Book Return | $ - | $ 974.36 | $ 974.36 |
| Freight (est. in per item cost) | $ - | $ 1,505.00 | $ 1,505.00 |
| | $ 10,200.00 | $ 8,561.41 | **$ (1,638.59)** |

# Approval of an Ordinance Authorizing a Budget Adjustments for the FY 2024-2025 in the Amount of $20,00 for the Purpose of Increasing the City Library Department Budget.

Carol Goering
Finance Director

City Council Meeting

February 04, 2025

# MAYOR AND CITY COUNCIL COMMUNICATION

**DATE:** February 4, 2025

**TO:** Mayor and City Council

**FROM:** Roque Salinas, MPA, Economic Development Director

**THROUGH:** Dr. Crystal Caldera, City Manager

**SUBJECT:** Presentation, Discussion, and Possible Action to Expend General Fund Monies from the Economic and Community Development Department, the Planning and Zoning Department and the Tree Mitigation Fund in the Amount Not to Exceed $55,000.00 for a Business Grant to Redeveloped the Property Located at 6600 Bandera Road

**SPONSOR(S):** N/A

## PURPOSE

To consider approval of a grant request by Royal Tile in the amount not to exceed $55,000.00 for the redevelopment of the property.

Royal Tile has been in business in San Antonio since 1990 and wants to expand with a second location.

The property has been vacant for seven years (7), and it is in the public's best interest that it be redeveloped into an operational business. Otherwise, it can fall into an unsalvageable condition.

## FISCAL IMPACT:

- Refund and waiving permit fees up to $5,000.00.
  - Permit penalties will not be refunded or waived.
- Economic Development FY 25 grant budget is $127,000.
  - Economic Development fund balance(unaudited) $925,274.26
  - Tree fund balance (unaudited) $428,850
- Redevelopment will lead to new jobs at the location, an increase in property tax, and an increase in sales tax.

## RECOMMENDATION

After careful review, staff recommends approval of this request. However, the final decision is at the City Council's discretion.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

_____

_____

_____

_____

ATTEST:

_____
**SAUNDRA PASSAILAIGUE, TRMC**
City Secretary

| | | |
|---|---|---|
| **STATE OF TEXAS** | **§** | **GRANT AGREEMENT** |
| **COUNTY OF BEXAR** | **§** | **BETWEEN CITY OF LEON VALLEY AND ROYAL TILE LIMITED PARTNERSHIP** |

This Grant Agreement (hereinafter referred to as the "Agreement") is made and entered into by and between the CITY OF LEON VALLEY ("CoLV") and **ROYAL TILE LIMITED PARTNERSHIP**, acting by and through its representative ("Grantee") (CoLV and Grantee collectively referred to herein as the "Parties").

**WHEREAS**, the Grantee's property is located at 6600 Bandera Road ("Property"), Leon Valley, Texas 78238 (the "Property") in the exclusive manner specified herein; and

**WHEREAS**, Article III, Section 52-a of the Texas Constitution gives the Texas Legislature the authority to provide for Grants of public money for the development and diversification of the State's economy and the elimination of unemployment or underemployment and

**WHEREAS**, the CoLV's mission is to provide a diverse and versatile business environment that supports a healthy economy. The CoLV will exhibit a distinctive and welcoming identity at its boundaries and throughout the community. The CoLV will attract, expand and retain viable businesses to promote development and redevelopment.

**WHEREAS**, the CoLV intends, and in connection with such intention, has approved the proposed Small Business Encouragement Grant, which has been described in an application from the Grantee, attached and incorporated herein by reference as Exhibit A (the "Project"); and

**WHEREAS**, has the CoLV agreed to provide up to fifty-five thousand ($55,000.00) "Grant" to fund the redevelopment of the Property.

**NOW THEREFORE**, the Parties hereto severally and collectively agree, and by the execution hereof are bound, to the mutual obligations herein contained and to the performance and accomplishment of the tasks hereinafter described:

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## SECTION 1. AGREEMENT PURPOSE

A. **Recitals.** The recitals to this Agreement are incorporated herein for all purposes.

B. **Purpose.** The specific purpose of this Agreement is for the CoLV to provide financial assistance in the form of refunding of paid city permit fees, waving of future city permit fees related to this project, and cash payments to redevelop the property located at 6600 Bandera Road ("Property").

C. This action will be a significant contribution toward a broader purpose to promote, encourage, and protect local businesses, the expansion and protection of the local tax base, and the quality of life for Leon Valley's residents.

D. **Term.** The term of this Agreement shall begin on the Effective Date and automatically expire upon the date the Grant is provided or unless sooner terminated as provided herein.

## SECTION 2. CONDITIONS TO GRANT

A. **Conditions.** The obligation for CoLV to pay any and all of the Grants hereunder shall be conditioned upon compliance with and satisfaction of each of the conditions set forth below:

1. The project will consist of the purchasing of the Property.
2. The Grantee must make improvements to the Property, which will include, but not be limited to, the following:
    a. Exterior façade improvements include, but are not limited to, new paint, lighting, metal awnings, landscaping, signage, a seal coat of the parking lot to ensure no potholes, re-striping the parking lot, roof repairs, and replacing parking lot lighting with LED lighting.
    b. Interior improvement- means having the property meet all applicable codes to receive a certificate of occupancy.
    c. Landscaping along El Verde Road, on the right of way, to shield EPA equipment.
3. The Grantee must be fully operational by no later than January 1, 2026.
4. The Grantee must invest a minimum of $300,000 in tangible improvements to the Property.
    a. If the Grantee fails to spend the minimum required $300,000 on tangible improvements, the City's cash incentive will be reduced to 15% of the actual documented expenditure, not to exceed a total cost of $55,000.
    b. The Grantee must submit receipts for all work completed to verify expenditures.
        i. Only tangible improvements will be considered, administrative costs will not be considered.
    c. All receipts must be submitted for review by December 31, 2025. Documentation must include receipts of purchase, delivery, and/or proof of installation at the Property.
    d. No additional benefit will be granted if the Business spends more than the $300,000.
5. The Grantee must employ at least two (2) full-time staff members at the Property.

DRAFT

6. The Grantee must host a grand opening event to showcase the redeveloped Property.
7. The Grantee must remain open and operational for a period of at least twenty-four (24) months following the grand opening.
8. The Grantee must display a sign provided by the City at the grand opening event, acknowledging receipt of the grant for a period of 3 months.
9. The Property must meet all ADA, building, fire, and any other applicable code requirements.
10. The Grantee must submit the following legible copies:
    a. Certificate of Occupancy,
    b. Texas Sales Tax Certificate,
    c. Agreement for Disclosure of Confidential Tax information (Exhibit A),
    d. Records of legal ownership of the Property.
11. CoLV will issue the Grant monies to the Grantee after review and approval of the Grantee's documentation of Eligible Costs and based on the timeline below.
    a. Planning and Zoning Fees:
        i. Refund of paid fees for the redevelopment of the project within thirty (30) days of the remodel's completion and the grand opening event.
        ii. Waiver of all future fees, including plan review, inspections and other standard fees, related to the remodel of the property.
        iii. Maximum fees refunded and waived cannot exceed $5,000.00
        iv. Penalties and fines will not be refunded or waived and must be paid in full.
    b. A cash payment of $35,000.00 within thirty (30) days of the remodel's completion and the grand opening event.
    c. An additional payment of $15,000.00 will be made eighteen (18) months after the grand opening event, if the Grantee remains operational.

12. The Grantee shall submit all supporting documents to CoLV on or before **December 31, 2025**. CoLV City Council shall have sole authority and discretion to grant an extension.
13. The Grantee agrees to remain in operation at the Property and/or Leon Valley for 24 months after the grand opening. Failure to do so will result in the grantee returning 100% of the funds.
14. Prohibition on Default. The Grantee shall not receive any Grant funds in the event of Grantee's uncured breach or default of this Agreement.

**SECTION 3. USE OF GRANT FUNDS**

A. The Grantee understands that this Grant was designed to be used solely for defined purposes.

B. Eligible Costs for reimbursement by the Grant are for the defined purpose and should not exceed the established maximum disbursement per business. COLV has agreed to provide up to fifty-five thousand ($55,000.00) "Grant" for redevelopment of the property

C. CoLV shall not be obligated to pay any monies beyond the amount of the Grant and is only obligated to make Grants from approved sources budgeted and approved by the City Council.

The Grantee represents that it understands that any expenditures by the Grantee in anticipation of reimbursement from Grant funds shall never be obligations of any CoLV fund and is subject to the extent and availability of actual grant funds to reimburse.

## SECTION 4 TERMINATION

A. **Termination.** This Agreement shall terminate upon the occurrence of any one or more of the following:

1. Sixty (60 days) after Eligible Costs have been reviewed, approved and disbursed by CoLV up to the amount of the Grant;

In addition, CoLV will have the sole discretion and option to terminate this Agreement in the event:

1. Grantee breaches any of the terms or conditions of this Agreement and such breach is not cured within thirty (30) days after written notice thereof;
2. Grantee has ceased its business operations at the Property;
3. Grantee is a party to voluntary or involuntary bankruptcy proceeding;

B. **Repayment of the Grant.** In the event the Agreement is terminated, then Grantee shall immediately refund to CoLV an amount equal to the sum of the Grant monies paid by CoLV to Grantee pursuant to this Agreement. Notwithstanding the foregoing, Grantee will not be required to repay the Grant if the Agreement is terminated under Section 4A(1).

## SECTION 5 INDEMNIFICATION

**THE GRANTEE COVENANTS AND AGREES TO FULLY INDEMNIFY AND HOLD HARMLESS THE COLV AND THE OFFICIALS, EMPLOYEES, OFFICERS, DIRECTORS, VOLUNTEERS AND REPRESENTATIVES OF THE COLV, INDIVIDUALLY OR COLLECTIVELY, FROM AND AGAINST ANY AND ALL COSTS CLAIMS, LIENS, DAMAGES, LOSSES, EXPENSES, FEES, FINES, PENALTIES, PROCEEDINGS, ACTIONS, DEMANDS, CAUSES OF ACTION, LIABILITY AND SUITS OF ANY KIND AND NATURE, INCLUDING BUT NOT LIMITED TO, PERSONAL OR BODILY INJURY, DEATH AND PROPERTY DAMAGE, MADE UPON THE COLV, DIRECTLY OR INDIRECTLY ARISING OUT OF, RESULTING FROM OR RELATED TO THE GRANTEE'S ACTIVITIES UNDER THIS CONTRACT, INCLUDING ANY ACTS OR OMISSIONS OF THE GRANTEE, ANY AGENT, OFFICER, DIRECTOR, REPRESENTATIVE, EMPLOYEE, CONSULTANT, CONTRACTOR OR SUBCONTRACTOR OF THE GRANTEE, AND THEIR RESPECTIVE OFFICERS, AGENTS, EMPLOYEES, DIRECTORS AND REPRESENTATIVES WHILE IN THE EXERCISE OR PERFORMANCE OF THE RIGHTS OR DUTIES UNDER THIS CONTRACT, ALL WITHOUT, HOWEVER, WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO THE COLV UNDER TEXAS LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER TEXAS LAW. THE PROVISIONS OF THIS INDEMNIFICATION ARE SOLELY FOR THE BENEFIT OF THE COLV AND NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY. THE**

DRAFT

**GRANTEE SHALL PROMPTLY ADVISE THE COLV IN WRITING OF ANY CLAIM OR DEMAND AGAINST THE COLV OR THE GRANTEE KNOWN TO THE GRANTEE RELATED TO OR ARISING OUT OF THE GRANTEE'S ACTIVITIES UNDER THIS AGREEMENT AND SHALL SEE TO THE INVESTIGATION AND DEFENSE OF SUCH CLAIM OR DEMAND AT THE GRANTEE'S COST. THE COLV SHALL HAVE THE RIGHT, AT ITS OPTION AND AT ITS OWN EXPENSE, TO PARTICIPATE IN SUCH DEFENSE WITHOUT RELIEVING THE GRANTEE OF ANY OF ITS OBLIGATIONS UNDER THIS PARAGRAPH.**

**IT IS THE EXPRESS INTENT OF THE PARTIES TO THIS AGREEMENT, THAT THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH, IS AN INDEMNITY EXTENDED BY GRANTEE TO INDEMNIFY, PROTECT AND HOLD HARMLESS COLV FROM THE CONSEQUENCES OF ITS OWN NEGLIGENCE; PROVIDED HOWEVER, THAT THE INDEMNITY PROVIDED FOR IN THIS PARAGRAPH SHALL APPLY ONLY WHEN THE NEGLIGENT ACT OF COLV IS A CONTRIBUTORY CAUSE OF THE RESULTANT INJURY, DEATH, OR DAMAGE, AND IT SHALL HAVE NO APPLICATION WHEN THE NEGLIGENT ACT OF COLV IS THE SOLE CAUSE OF THE RESULTANT INJURY, DEATH, OR DAMAGE. GRANTEE FURTHER AGREES TO DEFEND, AT ITS OWN EXPENSE AND ON BEHALF OF AND IN THE NAME OF COLV ANY CLAIM OR LITIGATION BROUGHT AGAINST COLVV AND ITS OFFICIALS, EMPLOYEES, OFFICERS, DIRECTORS AND REPRESENTATIVES, IN CONNECTION WITH ANY SUCH INJURY, DEATH, OR PROPERTY DAMAGE FOR WHICH THIS INDEMNITY SHALL APPLY, AS SET FORTH ABOVE.**
**IT IS THE EXPRESS INTENT OF THIS SECTION THAT THE INDEMNITY PROVIDED TO THE COLV SHALL SURVIVE THE TERMINATION AND/OR EXPIRATION OF THIS AGREEMENT FOR THE APPLICABLE PERIOD OF LIMITATION AND SHALL BE BROADLY INTERPRETED AT ALL TIMES TO PROVIDE THE MAXIMUM INDEMNIFCATION OF THE COLV PERMITTED BY LAW.**

## SECTION 5 MISCELLANEOUS

A. Grantee shall comply with all applicable federal, state and City laws and regulations, as amended. Grantee agrees to obtain and maintain, all necessary permits and approvals from City and/or all other governmental agencies having jurisdiction over the business. At its sole cost and expense, Grantee shall be responsible for paying, or causing to be paid, to City and all other governmental agencies the cost of all applicable permit fees and licenses required.

B. Grantee represents, warrants, assures and guarantees that it possesses the legal authority, pursuant to any proper, appropriate and official motion, resolution or action passed or taken, to enter into this Agreement and to perform the responsibilities herein required.

C. In no event shall the CoLV be liable for any expenses of Grantee not eligible or allowable for reimbursement by the Grant.

D. Grantee represents and warrants that the documentation verifying the Eligible Costs submitted to the CoLV for reimbursement by Grant funds are true and correct. Grantee's submission of falsified information or the failure to timely submit all information

by Grantee as requested by CoLV is breach of this Agreement and grounds for termination of this Agreement.

E. Grantee shall use generally accepted accounting principles and establish and use internal administrative controls to preclude theft, embezzlement, improper inducement and obstruction of investigation or other criminal action and to prevent fraud and program abuse.

F. CoLV will not be liable to Grantee or any other entity for any additional costs incurred by Grantee.

G. It is expressly understood and agreed by the Parties hereto that CoLV is contracting with Grantee as an Independent Contractor, and that Grantee, its employees and subcontractors are not employees of the CoLV.

H. Except as specifically provided in this Agreement, any alterations, additions, or deletions to the terms of this Agreement shall be by amendment hereto in writing and executed by both Parties to this Agreement upon CoLV approval and authorization of Grantee.

I. This Agreement is not assignable. Notwithstanding any attempt to assign the Agreement, Grantee shall remain fully liable on this Agreement and shall not be released from performing any of the terms, covenants and conditions herein. Grantee shall be held responsible for all funds received under this Agreement.

J. If any clause or provision of this Agreement is held invalid, illegal or unenforceable under present or future federal, state or local laws, then and in that event it is the intention of the Parties hereto that such invalidity, illegality or unenforceability shall not affect any other clause or provision hereof and that the remainder of this Agreement shall be construed as if such invalid, illegal or unenforceable clause or provision was never contained herein; it is also the intention of the Parties hereto that in lieu of each clause or provision of this Agreement that is invalid, illegal or unenforceable, there be added as a part of the Agreement a clause or provision as similar in terms to such invalid, illegal or unenforceable clause or provision as may be possible, legal, valid and enforceable.

K. This Agreement shall be construed under the laws of the State of Texas and all obligations of the parties created hereunder are performable in Bexar County, Texas.

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**Exhibit A**

Agreement for Disclosure of Confidential Tax Information

This agreement is entered into between the City of Leon Valley, Texas (hereafter the "City") and _ ROYAL TILE LIMITED PARTNERSHIP (hereinafter the "taxpayer") for the purposes indicated herein.

I, Luis Gonzalez, President, and the duly authorized agent of ROYAL TILE LIMITED PARTNERSHIP, a vendor doing business at 6600 Bandera Road Leon Valley, Texas 78238, do hereby stipulate and agree as follows:

I hereby authorize the Texas Comptroller's Office to release and disclose any and all Sales and Use tax information relating to the operation of the above referenced taxpayer's business location to the City. I understand and agree that this release will be made by the Comptroller's Office to the City on an ongoing monthly basis beginning on the date this Agreement is executed. This Agreement waives any and all rights with respect to the parties regarding the confidentiality of tax information under Sections 111.006, 151.027, Tax Code, or other state law.

The City agrees that it will use the tax information disclosed by the Comptroller pursuant to this Agreement solely and exclusively for the purposes of verification of sales tax remitted to the City of Leon Valley, Texas from ROYAL TILE LIMITED PARTNERSHIP, pursuant to a grant agreement, dated effective _____

This Agreement is entered into in or with regard to property located in Leon Valley, Bexar County, Texas and Texas law will apply to its interpretation and enforcement.

SIGNED AND AGREED TO on this the _____ day of _____ 20__.

Printed name:

TITLE:

On Behalf of the "City"

_____

Printed Name:

TITLE:

On behalf of the "Taxpayer"

_____

Texas Taxpayer Identification No.

_____

Agreement Expiration Date:_____

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****REMAINDER OF PAGE INTENTIONALLY LEFT BLANK** SIGNATURE ON NEXT PAGE**

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**WITNESS OUR HANDS, EFFECTIVE as of 2025 (the "Effective Date").**

Grantor:
City Of Leon Valley

Grantee:
Luis Gonzalez
Royal Tile Limited Partnership

Crystal Caldera
Leon Valley City Manager

Luis Gonzalez
Owner

Roque Salinas
Director of Economic Development

DRAFT

# Grant request
# Royal Tile

Roque Salinas, MPA

Economic Development Director

City Council Meeting

February 4, 2025

# Purpose

- To consider approval of a grant request by Royal Tile in the amount not to exceed $55,000.00 for the redevelopment of the property

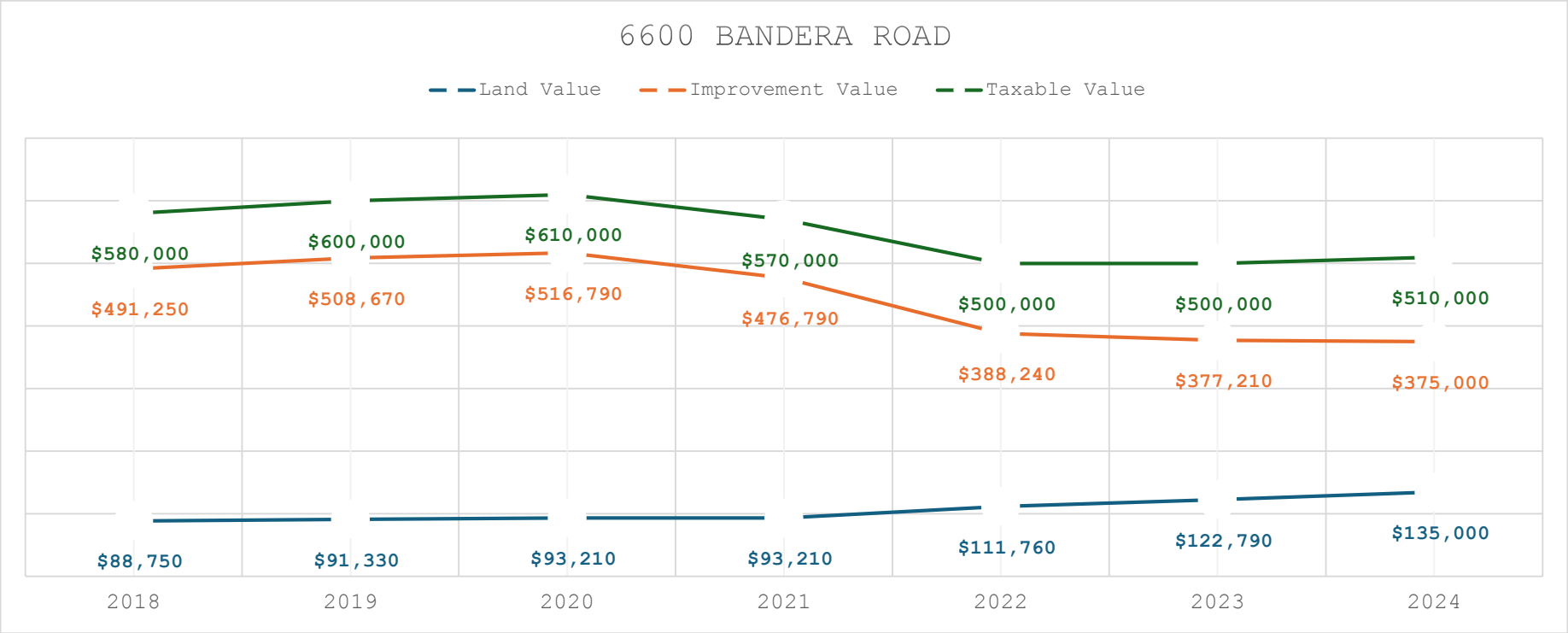
**Options:**

1. Approval
2. Denial
3. Modify

# Summary

- Royal Tile has been in business in San Antonio since 1990 and is looking to expand with a second location.
- The property has sat vacant for seven years (7) and it is in the public's best interest that the location be redeveloped into an operational business as the location can fall into an unsalvageable condition.

# Property Value Decrease



# Property improvement

- Improvements to the property which will include the following:
- Exterior façade improvements include, but not limited to, new paint, lighting, metal awnings, landscaping, signage, seal coat of the parking lot ensuring no potholes, and re-striping the parking lot, roof repairs, replacing parking lot lighting with LED lighting.
- Interior improvement- means having the property meet all applicable codes to receive a certificate of occupancy.
- Landscaping along El Verde Road, on the right of way, to shield EPA equipment.

Pilgrim

# Investment and Funding

- Royal tile must spend at a minimum $300,000.00 on the improvements to receive full grant.
  - Under the $300,000.00 will result in reduction of grant to 15% of actual spending.
- The City will contribute up to $55,000.00
  - Refund and waving permit fees up to $5,000.00.
  - Economic Development funds over 2 fiscal years $50,000.00
  - Tree funds may be used for landscaping requirements
    - Tree fund balance (unaudited) $428,850

# Fiscal Impact

- Refund and waiving permit fees
  - up to est. $5,000.00.
    - Permit penalties will not be refunded or waived.
- Economic Development FY 25 grant budget is $127,000
  - Est. $42,000
    - $35,000 for FY 25 and $7,000 for FY 26
    - Economic Development fund balance(unaudited) $925,274.26
- Tree Mitigation Fund
  - Est. $8,000
    - Tree fund balance (unaudited) $428,850
- Redevelopment will lead to new jobs at location, an

# Recommendation

- Staff recommends approval of this request
- At Council's discretion

# Grant request
# Royal Tile

Roque Salinas, MPA

Economic Development Director

City Council Meeting

February 4, 2025

# MAYOR AND COUNCIL COMMUNICATION

**DATE:** February 04, 2025

**TO:** Mayor and Council

**FROM:** Saundra Passailaigue, City Secretary

**THROUGH:** Dr. Crystal Caldera, City Manager

**SUBJECT:** Discussion and Possible Action on a Resolution of the City Council of the City of Leon Valley Ordering and Establishing Procedures for a General Election in the City of Leon Valley, Texas to Elect Three Council Members: (Places 1, 3 and 5) by the Qualified Voters of the City of Leon Valley; Authorizing the Mayor to Enter into a Joint Election Agreement with the Bexar County Elections Administrator for the Conduct of Said Elections, and Providing Details Relating to the Conduct of Holding the Election, Authorizing the Use of the Leon Valley City Council Chambers and the Leon Valley Conference Center on the 3rd Day of May, 2025, for Election Day Voting, and the Use of the Leon Valley Conference Center, located at 6421 Evers Road, Leon Valley, Texas, 78238, for Early Voting (April 22, 2025 Through April 29, 2025)

**SPONSOR(S):** N/A

## PURPOSE & BACKGROUND

A resolution ordering a General Election in the City of Leon Valley, Texas, to Elect Three Council Members: (Places 1, 3, and 5) by the Qualified Voters of the City of Leon Valley; to authorize the City Manager to enter into a Joint Election Agreement; and to designate the Bexar County Elections Administrator, as the Election Administrator to conduct such election.

## BACKGROUND

The City may contract with Bexar County to participate in the Joint Election, which will make the voting process more convenient for the citizens of Leon Valley and also significantly reduce the cost to the City for conducting the election.

In a Joint Election situation, the City will appoint the Bexar County Elections Administrator, as the Election Administrator of the election in the resolution ordering the Election. The County will conduct both Early Voting and Election Day operations. During the Early Voting period, citizens of Leon Valley will be able to vote at any designated Bexar County polling place for the elections of the City. The election staff, voting forms, and equipment will be provided by the Bexar County Elections Division. The City will still be responsible for producing the required documents, notifications and reporting and canvassing of the election results.

Participating members of the Joint Election are charged for Bexar County Elections Division services and equipment on a pro-rata basis. The process to determine the cost per city is as follows:

- The total number of voting precincts for the participating entities is determined.
- The number of voting precincts for each participant is divided by the total number of voting precincts.
- The number obtained is the percentage of the total cost of the election that the entity pays.

The City Secretary will be responsible for posting all public notices in connection with the Joint Election. The Bexar County Elections Administrator shall be responsible for publishing a Notice of Election in a newspaper of general circulation in the territory as required of all the Entities under § 4.003 of the Election Code.

**FISCAL IMPACT**

The City will see cost savings by participating in the Joint Election. Cost of this election is authorized in the current Fiscal Year Budget.

**RECOMMENDATION**

City staff recommends approval.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

_____

_____

_____

_____

ATTEST:

_____

**SAUNDRA PASSAILAIGUE, TRMC**
City Secretary

# JOINT ELECTION AGREEMENT

This Agreement is entered into by and between Bexar County Elections Administrator ("ADMINISTRATOR"), acting on behalf of Bexar County; with City of San Antonio ("COSA"); Alamo Heights Independent School District ("AHISD"); Judson Independent School District ("JISD"); San Antonio Independent School District ("SAISD"); Harlandale Independent School District ("HISD"); Medina Valley ISD ("MVISD"): Northside Independent School District ("NISD"); Southside Independent School District ("SSISD"); the City of Alamo Heights ("COAH"); the City of Balcones Heights ("COBH"); the City of Castle Hills ("COCH"); the City of China Grove ("COCG"); the City of Elmendorf ("COE"); the City of Grey Forest ("COGF"); the City of Helotes ("COH"); the City of Kirby ("COK"); the City of Leon Valley ("COLV"); the City of Live Oak ("COLO"); the City of St. Hedwig ("COSH"); the City of Shavano Park ("COSP"); the City of Somerset ("COS"); the City of Universal City ("COUC"); the City of Von Ormy ("COVO"); and the Town of Hollywood Park ("TOHP") and they may also be referred to, individually, as an "Entity" or, collectively, as the "Entities," acting by and through their duly appointed and qualified representatives, pursuant to Texas Election Code Section 271.002(a), for the May 3, 2025 election.

**WHEREAS,** COSA will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, AHISD will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, HISD will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, JISD will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, MVISD will conduct a general and special election on Saturday, May 3, 2025; and

**WHEREAS**, NISD will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, SAISD will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, SSISD will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COAH will conduct a general and special election on Saturday, May 3, 2025; and

**WHEREAS**, COBH will conduct a general and special election on Saturday, May 3, 2025; and

**WHEREAS**, COCH will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COCG will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COE will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COGF will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COH will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COK will conduct a general and special election on Saturday, May 3, 2025; and

**WHEREAS**, COLV will conduct a general election on Saturday, May 3, 2025; and

PRELIMINARY

**WHEREAS**, COLO will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COSH will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COSP will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COS will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COTH will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COUC will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, COVO will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, ECSUD will conduct a general election on Saturday, May 3, 2025; and

**WHEREAS**, Section 271.002(a) of the Texas Election Code authorizes two or more political subdivisions to enter into an agreement to hold elections jointly in the election precincts that can be served by common polling places; and

**WHEREAS**, the Entities desire that a joint election be held in order to provide a convenient, simple, and cost-saving election to the voters in their respective jurisdictions; and

**WHEREAS,** the Entities desire to enter into an agreement setting out their respective duties and responsibilities for the May 3, 2025 election;

**NOW THEREFORE**, it is agreed that the Entities will hold a joint election on Saturday, May 3, 2025 (the "Joint Election") under the following terms and conditions:

**I.**

The Entities are each required to enter into their own separate contract with ADMINISTRATOR for election services and will hold elections jointly with other Entities in the election precincts that can be served by common polling places, using joint election officers and clerks as ADMINISTRATOR determines is necessary and appropriate.

**II.**

The Entities agree to conduct early voting jointly. ADMINISTRATOR will arrange for and handle early voting in person and by mail for the Joint Election in accordance with her contracts with those Entities.

**III.**

The Entities agree that a single ballot, containing all the measures and offices to be voted on at a particular polling place, shall be used in this Joint Election.

PRELIMINARY

**IV.**

Each Entity is responsible for its own posting of public notices in connection with the Joint Election. ADMINISTRATOR shall be responsible for publishing a Notice of Election in a newspaper of general circulation in the territory as required of all the Entities under Section 4.003 of the Election Code, and each Entity shall pay ADMINISTRATOR its proportionate share of the publishing cost.

**V.**

Each Entity is responsible for paying ADMINISTRATOR for any and all other election costs, as applicable to the specific Entity and agreed upon by separate contract for election services between each Entity and ADMINISTRATOR.

**VI.**

ADMINISTRATOR will tabulate the ballots and provide a set of copies of the affidavit page of each return along with the returns of the election, as agreed upon by separate contract between each Entity and ADMINISTRATOR.

**VII.**

Each Entity will be responsible for canvassing its respective precinct returns for the Joint Election.

**VIII.**

The Entities agree to comply with any and all applicable state and federal record retention statutes. Each Entity shall be the custodian of its respective election records.

**IX.**

If an Entity determines not to participate in the Joint Election to be held on Saturday, May 3, 2025, because it has no contested positions, the nonparticipating Entity shall promptly notify ADMINISTRATOR and the other Entities, and this Agreement shall be automatically amended to delete the nonparticipating Entity as a party to the Agreement.

**X.**

The undersigned persons are the duly authorized signatories of their Entities, and their signatures represent acceptance of the terms and conditions of this Agreement, as passed and approved by their respective governing bodies.

**XI.**

This Agreement may be executed in two or more counterparts. Together the counterparts shall be deemed an executed original instrument. The Entities may execute this Agreement and exchange counterparts of the signature pages by means of facsimile transmission, and the receipt of executed counterparts by facsimile transmission shall be binding on the Entities. Following a facsimile exchange, the Entities shall promptly exchange original signature pages.

PRELIMINARY

SIGNED and AGREED this __4th_____ day of __February_____, 2025.

**BEXAR COUNTY ELECTIONS ADMINISTRATOR**

_____

Jacquelyn F. Callanen

**ENTITY**: __City of Leon Valley_____

BY: _____

TITLE: _____Mayor_____

**ENTITY**: _____

BY: _____

TITLE: _____

**ENTITY**: _____

BY: _____

TITLE: _____

PRELIMINARY

**RESOLUTION No. 25-00_R**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY ORDERING AND ESTABLISHING PROCEDURES FOR A GENERAL ELECTION TO ELECT THREE CITY COUNCIL MEMBERS (PLACES 1, 3, AND 5) BY THE QUALIFIED VOTERS OF THE CITY OF LEON VALLEY; AUTHORIZING THE MAYOR TO ENTER INTO A JOINT ELECTION AGREEMENT WITH THE BEXAR COUNTY ELECTIONS ADMINISTRATOR FOR THE CONDUCT OF THE ELECTION; PROVIDING DETAILS RELATING TO THE CONDUCT AND ADMINISTRATION OF THE ELECTION; AUTHORIZING THE USE OF THE LEON VALLEY CONFERENCE CENTER ON MAY 03, 2025, FOR ELECTION DAY VOTING; AND DESIGNATING THE LEON VALLEY CONFERENCE CENTER, LOCATED AT 6421 EVERS ROAD, LEON VALLEY, TEXAS 78238, FOR EARLY VOTING FROM APRIL 22, 2025, THROUGH APRIL 29, 2025.**

---

**WHEREAS**, The laws of the State of Texas and the City of Leon Valley provide that on May 3, 2025, there shall be elected three members of Council for this City in Places 1, 3 and 5; and

**WHEREAS,** The laws of the State of Texas further provide that Section 3.001 of the Election Code is applicable to the election. To comply with this Code, an order should be passed calling the election, establishing the procedures to be followed, and designating the voting place for the election; and

**WHEREAS**, The laws of the State of Texas provide that the Election Code is applicable to the election. To comply with this Code, a resolution should be passed ordering the election.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:**

**Section one**. Election ordered. The City Council of Leon Valley, Texas hereby orders an election for three City Council Members, for Places 1, 3, and 5, as outlined in the attached Order of Elections for the City of Leon Valley, Texas.

**Section two**. Applications filed. All candidates for the election to be held on Saturday, May 3, 2025, for the above-mentioned offices must file their applications with the City Secretary or designee at City Hall, 6400 El Verde Rd., Leon Valley, Texas 78238, on or after 8:00 a.m. on Wednesday, January 15, 2025, and before 5:00 p.m. on Friday, February 14, 2025. All applications must be submitted on a form as prescribed by Section 141.031 of the Election Code of the State of Texas.

**Section three**. Polling places. The polling place for the election shall be the Leon Valley Conference Center, located at 6421 Evers Road, Leon Valley, Texas. The polls at this location will be open on Election Day from 7:00 a.m. to 7:00 p.m. The Bexar County

Elections Department may designate additional polling places within the city's corporate limits.

**Section four**. Form of ballot. Voting at such elections shall be by ExpressVote Voting System and paper ballot to follow the Texas' Help America Vote Act.

**Section five**. Election supervision. The Bexar County Elections Department shall conduct, supervise, and administer the election. The Bexar County Elections Administrator is hereby appointed as the Elections Administrator and shall be responsible for appointing election officials, including the Presiding Judge and Clerks.

**Section six**. Election Administrator. The City Council hereby designates the Bexar County Elections Administrator as the Early Voting Clerk. The Early Voting Clerk is authorized to appoint Deputy Clerks as needed. The mailing address for the Early Voting Clerk is:

**Early Voting Clerk**
Bexar County Elections Administrator
1103 S. Frio, Suite 100
San Antonio, Texas 78207

**Section seven**. Early Voting Ballot Board. The Early Voting Clerk shall appoint individuals to serve on the Early Voting Ballot Board, which will be responsible for canvassing all early voting ballots.

**Section eight**. Early voting. Early voting by personal appearance for the designated general election (the "Election") will take place at the Leon Valley Conference Center, located at 6421 Evers Road, Texas, 78238. Early voting will be conducted from Tuesday, April 22, 2025, through Tuesday, April 29, 2025. In accordance with the Texas Election Code, early voting in person must be conducted for at least nine (9) hours each weekday that is not a legal state holiday. Regular and extended hours for early voting will be determined and conducted by the Bexar County Elections Office on dates selected by the Elections Department.

**Section nine**. Designation of additional early voting locations. The Bexar County Elections Administrator and/or Commissioners Court may designate additional early voting locations and times throughout Bexar County. Voting shall be by ExpressVote Voting System and mail ballots shall be by paper ballot to follow the Texas' Help America Vote Act.

**Section ten**. Voter qualification. The election shall be conducted in accordance with the Election Code of the State, and only resident qualified voters of the City shall be eligible to vote.

**Section eleven**. Notice. The Mayor shall provide notice of the election in accordance with the provisions of Sections 4.004, 83.001, 85.004, and 85.007 of the Election Code, as well as other applicable laws. All necessary orders and writs for the election shall be issued by the appropriate authority.

**Section twelve**. Canvass. In accordance with Chapter 1, § 1.03.003 of the City of Leon Valley Code of Ordinances, a City Council meeting shall be convened on the fifth day after the election date, excluding Sundays, or as soon as possible thereafter, to canvass the ballots. The City Secretary shall post written notice of the date, place, and subject of this meeting at City Hall in a location convenient and readily accessible to the public. The notice must remain posted continuously for at least 72 hours prior to the scheduled meeting time. A copy of the return of the posting shall be attached to the meeting minutes and incorporated into the record for all intents and purposes.

**Section thirteen**. The election shall be conducted in accordance with the ordinances of the City of Leon Valley, the Constitution and laws of the State of Texas, and the Voting Rights Act of 1965, as amended, to the extent applicable.

**ORDER OF ELECTIONS FOR THE CITY OF LEON VALLEY, TEXAS**

An election is hereby ordered to be held on **Saturday, May 03, 2025** for the purpose of: **Electing Three Members to City Council (Places 1, 3, and 5)**

Early voting by personal appearance will be conducted at the City of **Leon Valley Conference Center, located at 6421 Evers Rd., Leon Valley, Texas 78238**.

**PASSED, ADOPTED, AND APPROVED** by the City Council of the City of Leon Valley on this the 4th day of February, 2025.

**APPROVED**

_____
**CHRIS RILEY**
MAYOR

Attest: _____
**SAUNDRA PASSAILAGUE, TRMC**
City Secretary

Approved as to Form: _____
**ARTURO D. "ART" RODRIGUEZ**
City Attorney

**RESOLUCIÓN Nro. 25-00_R**

**UNA RESOLUCIÓN DEL CONSEJO DE LA CIUDAD DE LA CIUDAD DE LEON VALLEY PARA ORDENAR Y ESTABLECER LOS PROCEDIMIENTOS PARA UNA ELECCIÓN GENERAL PARA ELEGIR TRES MIEMBROS DEL CONSEJO MUNICIPAL (POSICIONES 1, 3 Y 5) POR PARTE DE LOS VOTANTES HABILITADOS DE LA CIUDAD DE LEON VALLEY; AUTORIZAR AL ALCALDE A FIRMAR UN ACUERDO DE ELECCIÓN CONJUNTA CON EL ADMINISTRADOR DE ELECCIONES DEL CONDADO DE BEXAR PARA LA CELEBRACIÓN DE LA ELECCIÓN; PROPORCIONAR DETALLES RELATIVOS A LA CELEBRACIÓN Y ADMINISTRACIÓN DE DICHA ELECCIÓN; AUTORIZAR EL USO DEL CENTRO DE CONFERENCIAS DE LEON VALLEY EL DÍA 3 DE MAYO DE 2025 PARA LA VOTACIÓN DEL DÍA DE ELECCIÓN; Y DESIGNAR EL CENTRO DE CONFERENCIAS DE LEON VALLEY, UBICADO EN 6421 EVERS ROAD, LEON VALLEY, TEXAS, 78238, PARA LA VOTACIÓN ANTICIPADA DEL 21 DE ABRIL DE 2025 AL 29 DE ABRIL DE 2025.**

---

**EN VISTA DE QUE** las leyes del Estado de Texas y la Ciudad de Leon Valley disponen que el 3 de mayo de 2025 se elegirá a tres miembros del Consejo Municipal para las Posiciones 1, 3, y 5; y

**EN VISTA DE QUE** las leyes del Estado de Texas además disponen que la Sección 3.001 del Código Electoral del Estado de Texas se aplica a la elección. A fin de cumplir con este Código, se deberá aprobar una orden para convocar la elección, establecer los procedimientos a seguir y designar el lugar de votación para la elección; y

**EN VISTA DE QUE** las leyes del Estado de Texas disponen que el Código Electoral se aplica a la elección. Para cumplir con este Código, se deberá aprobar la orden de la elección.

**AHORA, POR LO TANTO, EL CONSEJO DE LA CIUDAD DE LA CIUDAD DE LEON VALLEY, TEXAS, RESUELVE Y ORDENA:**

**Sección uno**. Elección ordenada. Por la presente, el Consejo Municipal de Leon Valley, Texas ordena una elección para tres Miembros del Consejo Municipal, Posiciones 1, 3 y 5, según lo indicado en la Orden de Elecciones para la Ciudad de Leon Valley, Texas.

**Sección dos**. Solicitudes presentadas. Todos los candidatos para la elección a celebrarse el sábado 3 de mayo de 2025 para los cargos mencionados previamente deben presentar sus solicitudes ante el Secretario de la Ciudad o su representante designado en el City Hall, 6400 El Verde Rd., Leon Valley, Texas 78238, a partir del miércoles 15 de enero de 2025 a las 8:00 a.m. y antes del viernes 14 de febrero de 2025 a las 5:00 p.m. Todas las solicitudes deben enviarse en una forma estipulada en la Sección 141.031 del Código Electoral de Texas del Estado de Texas.

**Sección tres**. Lugares de votación. El lugar de votación para la elección será el Centro de conferencias de Leon Valley, ubicado en 6421 Evers Road, Leon Valley, Texas. Las casillas electorales de esta ubicación estarán abiertas el Día de Elección de 7:00 a.m. a 7:00 p.m. El Departamento Electoral del Condado de Bexar puede designar lugares de votación adicionales dentro de los límites corporativos de la Ciudad.

**Sección cuatro**. Forma de la boleta. La votación en dichas elecciones se realizará mediante el sistema de votación ExpressVote y boletas de votación de papel, para cumplir con la Ley Ayude a América a Votar de Texas.

**Sección cinco.** Supervisión de la elección. El Departamento Electoral del Condado de Bexar llevará a cabo, supervisará y administrará la elección. Por la presente se designa al Administrador de Elecciones del Condado de Bexar como Administrador de Elecciones y será responsable de designar a los funcionarios electorales, incluidos el Juez Presidente y los Oficiales.

**Sección seis.** Administradora de elecciones. Por la presente el Consejo Municipal designa al Administrador de Elecciones del Condado de Bexar como Oficial de Votación Anticipada. El Oficial de Votación Anticipada está autorizado a designar Suboficiales, según corresponda. La dirección postal del Oficial de Votación Anticipada es:

**Early Voting Clerk**
Bexar County Elections Administrator
1103 S. Frio, Suite 100
San Antonio, Texas 78207

**Sección siete.** Consejo de boletas de votación anticipada. El Oficial de Votación Anticipada designará a las personas que brindarán servicios en el Consejo de Boletas de Votación Anticipada, el cual será responsable del escrutinio de todas las boletas de votación anticipada.

**Sección ocho.** Votación anticipada. La votación anticipada en persona para la elección general designada (la "Elección") se llevará a cabo en el Centro de Conferencias Leon Valley, ubicado en 6421 Evers Road, Texas, 78238. La votación anticipada se llevará a cabo desde el martes 22 de abril de 2025 hasta Martes 29 de abril de 2025. De acuerdo con el Código Electoral de Texas, la votación anticipada en persona debe realizarse durante al menos nueve (9) horas cada día laborable que no sea un feriado estatal legal. La Oficina de Elecciones del Condado de Bexar determinará y llevará a cabo los horarios regulares y extendidos para la votación anticipada en las fechas seleccionadas por el Departamento de Elecciones.

**Sección nueve.** Designación de lugares de votación anticipada adicionales. La Administradora de Elecciones del Condado de Bexar y/o el Tribunal de Comisionados pueden designar lugares y horarios de votación anticipada adicionales en todo el Condado de Bexar. La votación se realizará mediante el sistema de votación

ExpressVote y la votación por correo será mediante boletas de votación de papel para cumplir con la Ley Ayude a América a Votar de Texas.

**Sección diez.** Requisito para habilitación de votantes. La elección se celebrará de acuerdo con el Código Electoral del Estado y solamente los votantes habilitados residentes de la Ciudad serán elegibles para votar.

**Sección once.** Aviso. El Alcalde dará aviso de la elección de acuerdo con las disposiciones de las Secciones 4.004, 83.001, 85.004 y 85.007 del Código Electoral, así como de las demás leyes correspondientes. Todas las órdenes y los escritos necesarios se emitirán a la autoridad correspondiente.

**Sección doce.** Escrutinio. En conformidad con el Capítulo 1, § 1.03.003 del Código de Ordenanzas de la Ciudad de Leon Valley, se reunirá una asamblea el quinto día después de la fecha de la elección, salvo domingos, o lo antes posible posteriormente, para realizar el escrutinio de las boletas de votación. El Secretario de la Ciudad colocará un aviso escrito con la fecha, el lugar y el asunto de esta asamblea en el City Hall (Alcaldía), en un lugar conveniente y fácilmente accesible para el público. El aviso deberá permanecer colocado por al menos 72 horas continuas antes de la hora programada de la asamblea. Se deberá adjuntar una copia de la colocación a las actas de la asamblea y se deberá incorporar al registro para toda intención y propósito.

**Sección trece.** La elección se celebrará de acuerdo con las ordenanzas de la Ciudad de Leon Valley, la Constitución y las leyes del Estado de Texas y la Ley de Derechos al Voto de 1965, y sus enmiendas, en la medida que puedan ser aplicables.

**ORDEN DE ELECCIONES PARA LA CIUDAD DE LEON VALLEY, TEXAS**

Por la presente se ordena la celebración de una elección a realizarse el **sábado 3 de mayo de 2025** con el propósito de:
**Elegir tres miembros para el Consejo de la Ciudad (Posiciones 1, 3 y 5)**

La votación anticipada en persona se llevará a cabo en **el Centro de Conferencias de la Ciudad de Leon Valley en 6421 Evers Rd., Leon Valley, Texas 78238**.

**ACEPTADA, ADOPTADA Y APROBADA** por el Consejo de la Ciudad de la Ciudad de Leon Valley este día 4 de febrero de 2025.

**APROBADA**

_____
**CHRIS RILEY**
ALCALDE

Atestigua: _____
**SAUNDRA PASSAILAGUE, TRMC**
Secretaria de la Ciudad

Aprobada en cuanto a su Forma: _____
**ARTURO D. "ART" RODRIGUEZ**
Abogado de la Ciudad

# Ordering a General Election, and Appointing the Bexar County Elections Administrator as the Election Administrator

City Council Meeting
Saundra Passailaigue, TRMC, City Secretary
February 04, 2025

# Purpose

## Call Election for the Following:

- **General Election** to elect three members of Council for this City in Places 1, 3, and 5.

# Purpose - Continued

- To designate the Bexar County Elections Administrator, as the Elections Administrator to conduct such election;

- Authorizing the Mayor to Enter Into a Joint Election Agreement with the Bexar County Elections Administrator for the conduct of said elections; and

- To authorize the use of the Leon Valley Conference Center on the 3rd day of May 2025, for Election Day voting and for Early Voting.

# Background

- The City has an option to participate in the Bexar County Joint Election to increase convenience to citizens and reduce expenses.
  - Bexar County conducts both Early Voting and Election Day Activities
  - Bexar County provides election staff, equipment and supplies
  - Participating entities are charged on a pro-rata basis
  - If election is cancelled, City drops out and owes nothing to Bexar County

# Background (cont'd)

- Early Voting and Election Day
  - Qualified Voters are able to vote at any designated Bexar County Polling location.
    - Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas and a list of other poll sites within the County will be available on the City's website.
    - April 22, 2025, through April 29, 2025
- Election Day Voting will also be conducted at Leon Valley Conference Center.
  - Saturday, May 03, 2025
  - 7:00 a.m. to 7:00 p.m.

# Background (cont'd)

- General Voting Information
  - Publication
    - *San Antonio Express News*
    - ENews
    - The Echo
    - Lion's Roar
    - City's Website and other Social Media
- Voting Opportunities.
  - Ballot by Mail
  - Curbside Voting
    - Please call 210-335-0362 to request curbside voting by appointment or arrival
  - Early Voting
  - Election Day

# Fiscal Impact

- City will see a cost savings by participating in this Joint Election.

## OUTSTANDING CITY COUNCIL ITEMS

- **Review of the Water and Sewer Rates**
  - 6/20/2023 Postpone council requested this be a retreat item for 7/22/23.
  - Council will be looking at a 1% increase at a future meeting.
  - This will be discussed at the Town Hall meeting- on 11/21/2023, the Council decided on a workshop.
  - 12/5/2023 City Council reviewed the presentation from Waterworth. The next workshop is scheduled for 2/20/2023 (the date has been moved). We were waiting on the audited numbers. We just received them. We will be setting a new date for review.
  - 7/16/2024, the council will hear a new presentation
    - Some Councilmembers expressed concern that the water rate does not match SAWS. Some Councilmembers expressed concern that that by not increasing water rates the water infrastructure will not get addressed.
    - Everyone agreed on the surcharge and looking at the affordability rate
  - Staff will bring back the Surcharge on 8/6/2024.
  - New rates will be brought back to the council in September 2024.
  - Second Read on the Surcharge 8/20/2024.
  - Council passed unanimously
  - Water workshop on Saturday in October 19, 2024.
    - Look at the rates with the TX Water Board Low interest Loans
    - Look at the rates with the EPA Low interest Loan
    - Look at rates to exactly match SAWS structure
    - Will have another workshop in est. 30 days
    - 11/12/2024 next workshop
    - The Council decided to present at the town hall meeting
- **Flooding**
  - Was addressed at the following Council Meetings.
    - 08/03/2021 – Flood damage prevention Ord. # 21-034.
    - 11/2/2021 – To discuss flood mitigation strategies.
    - 12/07/2021 – Short-Term options to address flooding.
  - Budget Adjustment – For funding floodway monitoring and software upgrades.
    - Upcoming Council presentation 1/18/2022.
  - Budget Adjustment – for creek cleanup.
    - Staff is proposing $150,000 in ARP funds. Upcoming Council meeting TBD.
  - Segment one of Huebner Creek will be presented to the Council on 4/19/2022.

        - Council decided to look at the 50' wide, protected little league, the study will be brought back to the Council before we agree to do it.
    - Budget adjustment for creek cleanup.
        - 6/7/2022
    - Budget adjustment for flood gates and notification system.
        - 6/7/2022 postponed
- Huebner Creek Channel Improvement presentation 9/20/2022.
    - Council direction to bring back budget adjustment on $633,000.
        - First Read 10/3/2022.
        - Second Read 10/18/2022.
    - 11/21/2023 – PW Director will provide an update and receive direction – Council decided to have a field trip to look at the creek layout TBD.
    - The Council decided to conduct a field trip in the Natural Area
    - 12/6/2023, the Council walked the steaked-out creek realignment
    - 1/16/2023 – The Council will revisit the project.
    - 2/24/2023- the Council will have a workshop to discuss with the engineer.
        - The council directed the engineer to look at a plan that leaves the creek alignment alone, a new tree survey, and build a retaining wall for erosion.
    - 8/6/2024 – budget adjustment will be presented to the council in the amount of $168,000
    - Second Read on the Budget Adjustment is scheduled for 8/20/2024.
    - After council approval, the following is the timeline:
        - Preliminary Design – 1.5 months (45 days) from NTP
        - Final Design – 3-4 months (90-120 days)
        - Environmental – TBD – 3-6 months and will be concurrent with design
        - Bidding and Construction – TBD based on funding – Not Authorized at this time
        - Approved
    - Chanel bank options 11/19
        - Council decided to proceed with Rip Rap option and have staff proceed with SAWS addressing the exposed recycled water line.
    - The Mayor requested that an item be added to have the engineers mark the trees that would be removed with the projects this item is on 1/17/2024 council meeting to be added for approval
- **Discussion of updating the Strategic Plan, Mission, & Vision Statement**
    - Will be placed on the Town Hall meeting for discussion decided at the 11/21/23 Council meeting to hold a workshop.
    - February 3, 2024, workshop scheduled. At the council chambers. The Council changed the date to 2/24/24 to coincide with another workshop.
    - The Council decided to amend the mission and vision statements. Holding another workshop for the goals and objectives and core values.

  - Core values will be discussed at 3/19/2024. Goals will return after the council retreat.
  - This item is still pending. The council did not get this item at the retreat.
  - This item was going to be added to the townhall meeting.
- **Silo design per request of the adjacent property owner**
  - 5/2/2023 – Moved by CM due to the number of items on the agenda.
  - 5/16/2023 – Scheduled
    - Council Requested outreach to local universities.
    - Melinda is working on quotes.
- **Sustainability Overlay**
  - 6/6/2023 Staff is not ready and has been postponed until September.
  - 725/2023 – Zoning Commission started to review. The item is with the Attorney.
  - New Planning and zoning Director and the City Manager met with the attorney on 1/8/2024. The item should be coming forward soon.
- **Stray Animal Ordinance**
  - Currently being reviewed by the City Attorney – we cannot require private industry to take in and adopt our stray animals.
  - Looking at a possible interlocal agreement.
  - Staff has met with the county for a long-term solution.
- **Neighborhood/Citizen Survey**
  - Will be tied to the solid waste survey. The council decided to keep these two separate items.
- **Looking at an amendment to Section 15.02 Appendix C (I), D Structural Nonconformity to add a matching percentage from Economic Community Development funds.**
  - **After the sustainability review.**
- **Four-way stop at Forest Meadow and Evers.**
  - To be evaluated upon the development of the Evers property.
  - Will be discussed on 7/13/2024 council retreat
  - Waiting until after the development or until it is added by the city council.
- **Review of the Personnel Manual**
  - Administrative changes will be coming in April
- **Discussion on large capital projects – Possible Bond**
  - Public Works Building
  - ADA requirements
  - Crystal Hills Park
  - Pool
  - Dog Park
  - Library Annex
  - Will be discussed at the council retreat on 7/13/2024
  - This item was briefly discussed and will be brought back to city council. September 17, 2024, council meeting.

    - Add to the townhall meeting for discussion
- **Ordinance on Amending the PDD**
    - Scheduled to go to the zoning commission meeting on 4/23/2024
    - The zoning commission tabled the item. Will revisit 5/28/2024
    - Zoning commission revisited on 6/5/2024
    - The Zoning Commission will revisit in September
    - New Planning Zoning Director is working with the City Attorney.
- **Veterans Monument**
    - Waiting for two council members to add this item.
    - Price quote was $24,000
- **Planning and Zoning Ordinance**
    - Martinez and Heyl
    - 12/5/2024
    - Postpone until after the new year.
- **Vaping: Making it illegal in Public Areas**
    - 2/18/2024 Council meeting

**ITEMS ARE STILL IN THE PIPELINE BUT HAVE BEEN ADDRESSED**

- **Red-light Cameras' first available contract end term is May 2037**
    - City Council adopted a Resolution declaring the intent to phase out redlight cameras 4/6/2021 – Resolution # 21-009R.
    - The RLC Contract would be difficult to terminate without financial obligation from the City.
    - City Council supports HB 1209 and physically delivers letters in support to Cortez, Biederman, Canales, Menendez
    - Funds – Eligible projects – CR
        - Will be discussed at the Town Hall Meeting on January 22, 2022.
    - Discussed at the retreat Council has decided not to spend funds until we know what the legislature is doing.
    - Resolution supporting SB 446-2/21/2023.
    - The item was not approved during the legislation process the Council will try again in 2025.
    - The Council decided at the retreat not to address this issue.
- **Comprehensive Master Plan**
    - Was addressed at the following Council meetings:
        - 2/2/2021
        - 3/23/2021
        - 06/1/2021
    - This item was discussed during the budget process, and ultimately, the Council has decided not to spend the funds on this project at this time.
    - This will be discussed during the town hall meeting update with the council on 4/19/2022.
        - The council would like us to use our future land use map.

- Establish neighborhood boundaries
- The council has opted not to Update the Master Plan.
- P & Z Director investigating a university conducting the plan.
- Boundaries of the neighborhood
- This has been placed in the FY 2025 budget.
  - The Council has decided to move the $250,000 to the city's emergency fund.

- **AV equipment for the Conference Center - Budget Adjustment from ARP Funds**
  - Council meeting 2/1/22 first read.
  - Item amended to get the direction of the scope of work.
  - Will bring the item back after the BID process.
  - Discuss alternatives 5/3/2022.
  - This item could not be purchased out of ARP funds.