



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, February 21, 2023 at 6:30 PM

AGENDA

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

- 1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**
- 2. Citizens to be Heard**
- 3. Presentations**
 1. Presentation, Discussion, and Possible Action on VIA Ridership and MTA .005 of Sales Tax - Councilor Hefner and Councilor Stevens
 2. Presentation Discussion and Possible Action on Proposed Homestead Exemption Increase - V. Wallace, Finance Director
 3. Presentation, Discussion, and Possible Action on the Town Hall Meeting Outcomes - Dr. Caldera, City Manager
 4. Presentation, Discussion, and Possible Action on an Agreement between the City of Leon Valley and LiftFund to Administer a 0% Interest Loan Program to Local Businesses – R. Salinas, Director of Economic Development
 5. Presentation, Discussion, and Possible Action on an Update of the Leon Valley Jazz Fest - C. Miranda, Community Relations Director
 6. Presentation, Discussion and Possible Action on the Potential Partnership Between the City of Leon Valley and Petland of Leon Valley, to Intake, House, and Adopt Dogs and Between the City of Leon Valley and My Pets Vet Hospital to Vet the Animals - R. Salinas, Director of Economic Development

4. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

5. **City Manager's Report**

1. **Upcoming Important Events:**

Regular City Council Meeting, Tuesday, March 07, 2023, at 6:30 PM, in Council Chambers.

Basura Bash, Saturday, February 18, 2023, from 9:00 AM to 12:00 PM.

Drawing for Place on the Ballot, Monday, February 20, 2023, at 9:00 AM, in Council Chambers.

Earthwise Living Day, Saturday, March 04, 2023, from 9:30 AM to 1:30 PM, at the Leon Valley Events Center at 6427 Evers Road.

Trash & Treasure, Saturday, March 11, 2023, from 9:00 AM to 12:00 PM, at the Leon Valley Community Center.

Jazz Festival, Saturday, March 25, 2023, at 3:30 PM, at Raymond Rimkus Park.

Volunteer Appreciation Dinner, April 12, 2023, at 6:00 PM, at the Leon Valley Conference Center.

Library Volunteer Appreciation Party, Wednesday, April 19, 2023, from 5:00 PM to 7:00 PM, at the Library.

Picnic with the Mayor & City Council, Saturday, April 22, 2023, from 11:00 AM to 1:00 PM, in the "grassy" area at the Conference Center.

Annual City-Wide Garage Sale, Saturday, May 27, 2023, from 8:00 AM to 6:00 PM.

Big Rig Petting Zoo, Monday, June 05, 2023, from 10:30 AM - 12:00 PM, at Raymond Rimkus Park.

City Manager will be seeking possible dates for the City Council/City Manager Retreat.

Miscellaneous other events and announcements.

6. Consent Agenda

1. Discussion and Possible Action Approving of the Following City Council Minutes:
 - a. 02-07-2023 Regular City Council Meeting Minutes
 - b. 02-15-2023 Special City Council Meeting Minutes
2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:
 - a. 11-14-2022 Economic and Community Development Advisory Committee Meeting Minutes
 - b. 01-11-2023 Earthwise Living Committee Meeting Minutes
 - c. 01-12-2023 Park Commission Meeting Minutes
 - d. 01-12-2023 Library Board of Trustees Meeting Minutes
3. Discussion and Possible Action on an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 12 Traffic and Vehicles, Article 12.03 Parking, Stopping and Standing, Section 12.03.006 Parking Restrictions on Specific Streets, to Reduce the Area of the No Parking Zone Along Shadow Mist Drive, Specifically the Southernmost end of the Street from Avedisian to the Dead End (1st Read was Held on 02-07-2023) - M. Moritz, Public Works Director
4. Discussion and Possible Action on an Ordinance Granting a Zone Change From B-2 Retail with Sustainability Overlay (SO) to R-3 Multi-Family District with SO on an Approximately 2.998-acre Tract of Land Located at 5900 Wurzbach (1st Read was Held on 02-07-2023) - M. Teague, Planning and Zoning Director
5. Presentation, Discussion and Possible Action on acceptance of a OOG Ballistic Shield Grant and a General Fund Budget Adjustment - D. Gonzalez, Police Chief
6. Presentation, Discussion, and Possible Action on a Resolution of the City Council of the City of Leon Valley, Texas, Expressing Support for S.B. 446 Red Light Cameras that Would Provide Photographic Traffic Signal Enforcement Contracts, Including Those Executed Before May 17, 2019, are Void (Companion Bills H.B. 167 And H.B. 177) (Per the Charter Councilor Hefner and Councilor Bradshaw)
7. Presentation, Discussion and Possible Action on a Resolution Defining the Duties and Responsibilities of the Earthwise Living Committee - Dr. Caldera, City Manager
8. Discussion and Possible Action on a Resolution Appointing Members to the Citizens Police Advisory Committee - S. Passailaigue, City Secretary
9. Presentation, Discussion and Possible Action of Councilor Will Bradshaw's Excused Absence for February 21, 2023, City Council Meeting as Provided in the Charter Section 3.08, Subsection B, Part 3. - Councilor Will Bradshaw

7. Citizens to be Heard

8. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a meeting of City Council, a member of City Council may place an item on an agenda by making a motion to place the item on a future agenda and receiving a second. No discussion shall occur at the meeting regarding the placement of the item on a future agenda.**

9. **Adjournment**

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES: (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

Attendance by Other Elected or Appointed Officials: It is anticipated that members other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at . This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To plan, call (210) 684-1391, Extension 216.



SAUNDRA PASSAILAIGUE, TRMC
City Secretary
February 16, 2023 at 1:10 PM



From: Crystal Caldera
Sent: Monday, February 13, 2023 4:35 PM
To: Sandra Passailaigue
Subject: FW: VIA sales tax item for the 21st

From: Josh Stevens <josh.stevens@leonvalleytexas.gov>
Sent: Friday, February 10, 2023 8:02 AM
To: Crystal Caldera <c.caldera@leonvalleytexas.gov>
Cc: Jed Hefner <jed.hefner@leonvalleytexas.gov>
Subject: Re: VIA sales tax item for the 21st

I'll second this agenda item for discussion if no one else has seconded.

Josh

Sent from my iPhone

On Feb 9, 2023, at 5:06 PM, Crystal Caldera <c.caldera@leonvalleytexas.gov> wrote:

Councilor Hefner,

I can not find a second on this item. Do you have a second on this item?

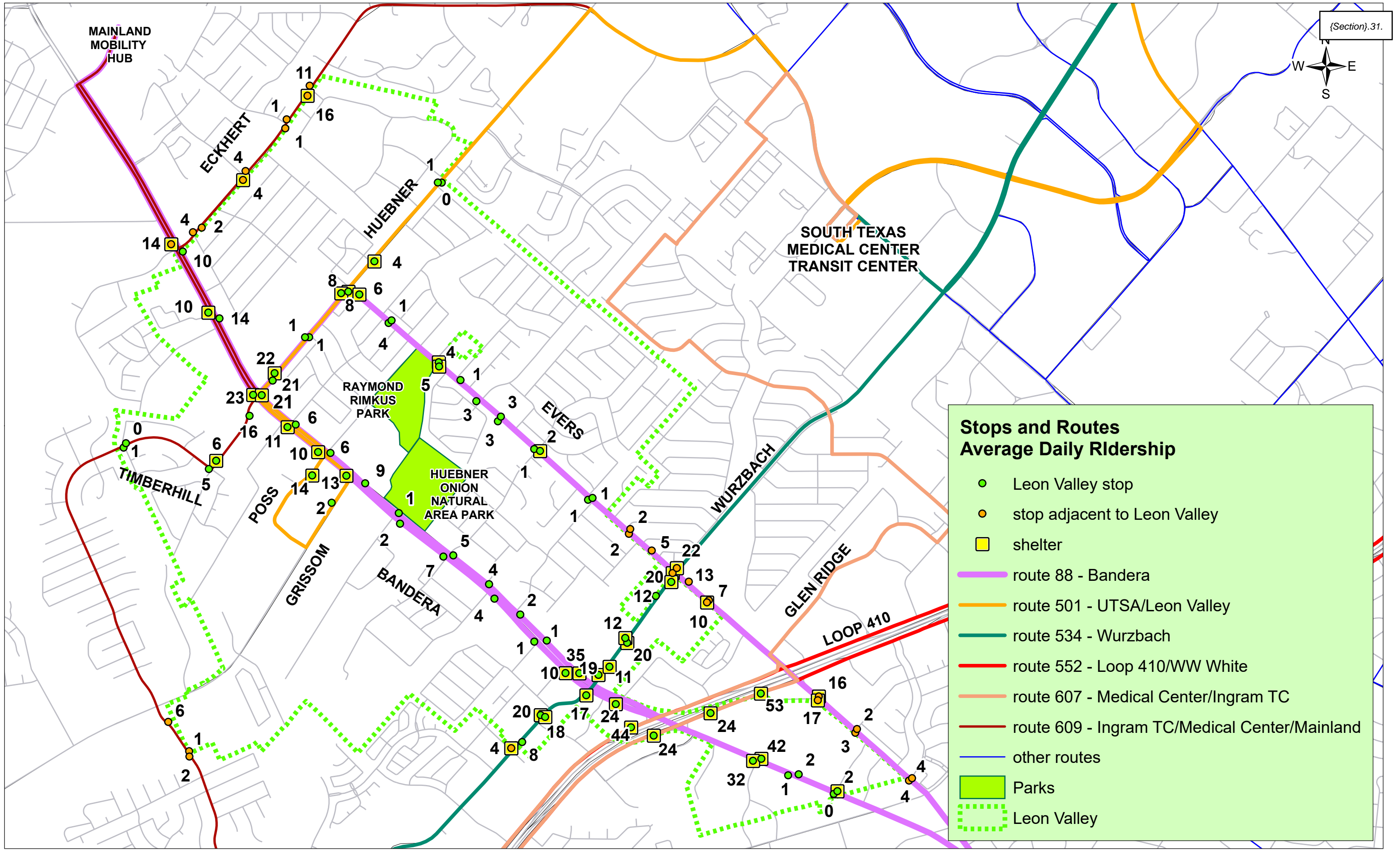
Crystal Caldera, MPA, PhD
City Manager
6400 El Verde Rd
Leon Valley, Texas 78238
Tele:210-684-1391 Ext. 219
Fax: 210-684-1515



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Tax Rates

0.011250 City		
0.002500 street	3,916,143.28	2021 Ciy Revenue
0.013750 Total City	284,810,420.36	2021 Taxable Sales
0.005000 MTA Rate	1,424,052.10	2021 MTA Revenue



**Stops and Routes
Average Daily Ridership**

- Leon Valley stop
- stop adjacent to Leon Valley
- shelter
- route 88 - Bandera
- route 501 - UTSA/Leon Valley
- route 534 - Wurzbach
- route 552 - Loop 410/WW White
- route 607 - Medical Center/Ingram TC
- route 609 - Ingram TC/Medical Center/Mainland
- other routes
- Parks
- ⋯ Leon Valley

Leon Vally - VIA Service

City of Leon Valley Proposed Homestead Exemption Increase

Vickie Wallace
Finance Director

City Council Meeting
February 21, 2023

Purpose

- To discuss a proposal to increase the current homestead local option percentage exemption to 5% or 10% and to provide direction to the staff on how the council would like to proceed.

Background

{Section}.32.

- The City of Leon Valley has a long-established homestead exemption freeze for homeowners who are over 65 or disabled (OV65 or DP exemptions).
- Because Leon Valley has a freeze ceilings for OV65 and DP, the impact to increase the homestead exemption is estimated by using the “ Approximate Levy’ from the Grand Totals page as not all OV65 or DP homeowners would be affected depending upon the freeze.

Background

{Section}.32.

- The estimates of levy loss are from Bexar Appraisal District's test database used for estimation purposes only using un-official 2023 preliminary totals and last year's tax rate.
- Please understand these are estimates, so please treat them as such. This data is BCAD test database and are not official totals.
- To date, they have not yet valued the file for 2023 as they are still in the fieldwork phase of data collection. These totals are purely to estimate levy loss represented at each level of optional HS exemption percentage.

Background

{Section}.32.

City of Leon Valley	Number of HS Properties	Value Loss from Exemptions Breakdown Page	Tax Rate	Approximate Levy (Freeze Adjusted) From Grand Totals Page	Revenue Loss Due to Increase HS Exemption
HS Exemption 1% (Current)	2,340	\$11,219,652	0.484739	\$6,395,251	\$0
HS Exemption 5%	2,340	\$32,729,677	0.484739	\$6,346,235	-\$49,016
HS Exemption 10%	2,340	\$65,435,235	0.484739	\$6,270,940	-\$124,311

Because Leon Valley has freeze ceilings for OV65 and DP, the impact due to increasing HS exemptions is estimated by using the 'Approximate Levy' from the Grand Totals page as not all OV65 or DP homeowners would be affected depending upon the freeze. These totals reports ARE FROM A TEST DATABASE USED FOR ESTIMATION PURPOSES ONLY. THESES ARE NOT OFFICIAL PRELIMINARY TOTALS

Recommendation

{Section}.32.

This item is at the discretion of the City Council, in how to proceed.

Questions and Answers from the Town Hall Meeting

Bandera Road Update

- 1) **In regards to the R-cut at El Verde road. Will there be flooding in this area, like on North New Braunfels?**

Ms. Moritz, Public Works Director Response: *Ms. Moritz stated that Bandera Rd. only floods during extreme rain events and that over the last 30 years, it has only flooded twice and does not anticipate this being an issue. In addition, the L17 project has also helped with reducing flooding in that area.*

- 2) **What is the social-economic impact on the local businesses with this new plan?**

Dr. Caldera, City Manager Response: *Back in 2018, UTSA conducted a study that analyzed the economic impact of the flyover on local businesses. The study determined that the flyover would have a negative impact on businesses. Dr. Caldera has reached out to UTSA to see if they would be interested in conducting a similar analysis on the At-grade Parkway with R-cuts option.*

- 3) **Will the bike lanes be taking up sidewalk space and will they be delineated on the road? Yes, they will be marked as protected and TxDot is looking at purchasing additional land to fit the lanes in the plan.**

- 4) **Are bicycles going to be allowed on Bandera Road? Yes.**

- 5) **Then why are we spending the funds on bike lanes? To provide a protective lane for bicyclists that choose to use them. We are also spending funds on Hike & Bike Trails that are not located on Bandera Road.**

- 6) **Can a bicyclist cross four lanes of traffic? They can as long as they follow all the traffic laws, but it would not be safe.**

- 7) **Is there examples of the R-cut in other cities? The San Antonio area has had three sections of RCUTs: one on US 281 North (four intersections), one on Loop 1604 West (two intersections), and one on Bandera Road (currently one intersection.) In the 281 and 1604 cases, the RCUTs were in a transition area between the freeway and non-freeway sections of those roads, and both were intended to be short-term improvements while planning was completed and funding was acquired to upgrade those segments to freeways. The 281 and 1604 RCUTs were the first two super streets in Texas.**

An RCUT intersection was completed on Bandera Rd. at FM 1560 in Helotes in 2018. This was the first of several RCUT intersections planned for Bandera Rd. from Loop 1604 to Triana Parkway. Unlike those on US 281 and on Loop 1604, the RCUT plan on Bandera is considered to be a long-term solution for existing and expected congestion. Another RCUT section now planned on Loop 1604 between US 90 and Macdona Lacoste Rd. is also planned to be a long-term solution.-TxDOT Rcuts Explained - <https://www.youtube.com/watch?v=t0k5wBxRxA>

Emergency Preparedness

- 1) **What about candles instead of flashlights? Candles are great to have, but the Chief cautions open flames (carnosine heater, stove) can consume oxygen in the room and can cause carbon monoxide poisoning.**

- 2) **Has the city looked at holding CERT training? This training is held by Bexar County the program was on hiatus due to COVID and leadership changes. However, they are now accepting**

applications <https://www.bexar.org/FormCenter/OEM-Forms-37/Bexar-County-CERT-Volunteer-Application-177>

There are a few requirements to be added as a member:

- *Application*
- *G-317 CERT Basic Course (In-person)*
- *FEMA IS-100, IS-200, IS-700 courses (Online)*
- *Background check (conducted by BCOEM)*

For available G-317 courses locally and visit <https://training.fema.gov/is/crslist.aspx> to complete the online courses. If you remain interested in joining our Program after completing the prerequisites, your information will be used to process your background check, which is required for all Bexar County CERT members. Upon a favorable background check result, we will reach out to you with more information on joining the Program. If you have any questions about this form or about volunteer opportunities, please contact us at: 210-206-8760 or bexarcert@bexar.org.

3) What about a generator, can I put them inside? Chief Naughton, Fire Chief Response:

Generators are safe, but don't put it in your house or in our garage. Put it outside and run a cord into the house.

Historical Society

- 1) Where do you park?** *Parking is a challenge. The City allows us to use the parking lot and the Historical Society hires an off-duty police officer to escort people across Bandera Road. With large events, the Historical Society has used a shuttle. For people with limited mobility, there is room to drop someone off at the front gate.*

ARP Fund Priorities

- 1) How many people have been helped with the utility assistance program?** *We allocated \$50,000 and there is \$34,000 remaining. The program assisted 27 households and paid a total of 31 bills. The most requested bill and the largest on average were for CPS.*
- 2) The walking trail at Raymond Rimkus park needs to be resurfaced.** *The Public Works Crew is already working on rehabilitating the trail in the portion of the path known as the "Quiet Area", near the Community Garden. The remaining portion of trail that aligns with the basketball court and tennis court will be completely demolished and replaced with a 10' wide trail as a part of the Hike & Bike Trail Segment II project.*

Citizens to be Heard.

- 1) Short-term rental (STR) regulations were dismissively turned down by the Council. They want to know why the City Council will not adopt a similar ordinance to San Antonio?**

City Manager Caldera did clarify that this was the fifth time in two years the council has discussed Short-term rentals.

Councilor Bradshaw – This was the fifth time we discussed short-term rentals. We understand the urgency of wanting to do something now, but there are some legal issues. If you do some research, like South Lake Tahoe they have been unable to do anything because of the courts

rulings on this. The Courts side with ownership rights and property rights, so unless you have an HOA like Pavona Place that prevents short-term rentals, it is very hard for the city to legislate that without getting into million-dollar lawsuits. The elitist comment was not made by a councilor member it was made by a citizen.

Mayor-shared the San Antonio ordinance with the council because it regulated how many short-term rentals per street and required a permit.

The City Council will be looking at some possible solutions in the future.

- 2) On January 6th there was an armed gunman (Althea/Hodges area) with a stolen vehicle. They were on lockdown because they back up to a city of San Antonio's vacant lot, that is overrun with high grass and dumping. The City of Leon Valley cannot regulate code enforcement in the City of San Antonio. The resident will need to call 311. The City will reach out to the COSA to see if they can get this cleaned up, but this will continue to be a problem since the property is not located in Leon Valley. The traffic to get out of the (Althea/Hodges area) they made it one way about three years ago; however, now, you can't get out of Evers rd. because the traffic is backup on Evers Road, they are using their street as a passthrough. Unfortunately, this section of Evers Road is in the San Antonio city limits, but we will reach out to their Public Works Department to see if there are any solutions. Due to the number of cars on their street, mail is often stolen. The police have been notified and will increase patrol.**

No money is put into this area. *The city spent about \$2,000 on making these streets a one-way, per their request and the streets themselves are in the Year 7 Street Maintenance Project to receive a mill & overlay. These streets were built in 1951, just prior to being incorporated with Leon Valley and are considered substandard, as there are no curbs and sidewalks. In the past, the residents of this neighborhood indicated they would like to keep them this way, so the only treatment to the streets was sealcoating and mill and overlay. If that has changed, please let us know.*

- 3) Advocating for the repairs of the pool.** *As the repairs will cost over \$50,000, a bid is being prepared and will be advertised. Once all bids have been received and evaluated, the item will go before City Council for approval. ARP fund presentation will be provided at the 2/21/2023 City council meeting for fund allocation.*
- 4) Statement -Short-term rentals in the Castle Estates area, there are only 26 homes, three of them are short-term rentals and they think they are about to get a fourth. It affects the whole area and they are requesting rules and making sure we collect the tax.**
- 5) Street sweeping the last time was the middle of July and they would like a schedule; when is the next time their street will be swept?** *Our street sweeping personnel was out for two months on a medical issue and then the focus became the Christmas light installation. He is now back and has been street-sweeping for the past two weeks. The schedule for street sweeping is quarterly, unless and an unusual amount of leaves are being collected such as the Oak tree leaf fall in the spring and in the fall. Residents are encouraged to call for any street concerns outside of this schedule. Concerned about uneven and cracked sidewalks. Public Works Construction Crew regularly repairs sidewalks upon receipt of complaints from citizens; however, this is a four-man Crew and they have many other duties such as replacing street signs and repairing potholes*

and streets, so citizens are encouraged to call and report any uneven sidewalks. In addition, we include sidewalks in our annual street maintenance program. **Half privacy fence is this allowed?** Yes, it is allowed, but hoarding trash is not allowed, so we encourage citizens to call our Code Enforcement personnel and report these incidents. The front yard fence concern will be added to the City Council's pipeline for further consideration.

- 6) **The ridge at grass hill park needs attention it has been tagged and graffiti also the trash does not seem to be emptied regularly.** This has been forwarded to the Public Works department to look into.
- 7) **Citizen's concern is about fireworks. July fourth had firework catch fire to her bush.** Please contact the non-emergency number at 210-684-8897. If it is during regular business hours, please city hall at 210-684-1391.
- 8) **They would like the City to monitor next door.** The city cannot respond to posts because of the next-door rules. But we do correspond on other sites like Facebook and Instagram. Also, a lot of the complaints that are posted or commented on are not in Leon Valley or not in Leon Valley residents. **Other reminders to get information on other events.** Please sign up for e-news or download the Leon Valley app MyLeonValley.
- 9) **Have the Living conditions at Vista del Rey improved?** The City is in current litigation with the apartment complex. They have started to make some effort to improve the area, such as submitting fire lane plans and stair plans. They have also stated that the water issues have been repaired. We will not know until we actually get an inspection completed. **The restaurant at 5616 Bandera is an eyesore.** The city will be adopting a substandard building ordinance on February 7, 2023, and will be moving forward with getting this area remedied. The city does have a couple of liens on this property already.
- 10) **The nonemergency number can we get dispatch back?** The city can not afford a 24/7 service. If it is during normal business hours, please call city hall. We have a receptionist that answers the phone or call the City Manager.
- 11) **Received a redlight camera ticket left turn at Huebner off of Evers. The yellow light does not always blink and sometimes moves to solid yellow, red, or green.** The Public Works director will have someone take a look at the light to see if it is malfunctioning; however, it is the driver's responsibility to follow the traffic signals. Please do not try to determine a pattern and proceed in that manner. The redlight camera has legislation HB 177 to remove the cities that still have contracts. After further investigation, the company has determined there are no malfunctions at the light. Drivers should not try to establish a pattern they must simply follow the traffic signals.
- 12) **Residents in grass hill that are directly behind the business.** When the business has a power outage, those residents do not have power. We have made contact with CPS energy to see if they can be put on a different grid. At the same time, they are in the process of updating those lines.
- 13) **There is an issue with deer destroying the yards.** The City Council will be considering an Ordinance revision that will prohibit the feeding of any wildlife in city-owned parks and drainage ways at their next Council meeting. We do have new current signage at Raymond Rimkus Park that asks citizens to refrain from stating not to feed the deer. We do have current signage stating not to feed the deer. The suggestion was made to grade Dove soap on your yard; however, I believe the soap to use is Irish Spring. Stores such as Home Depot and Lowe's offer a spray-on product called Deer Fence, which is very effective.

14) **Where can I get a map of Leon Valley?** *On the city's website.*

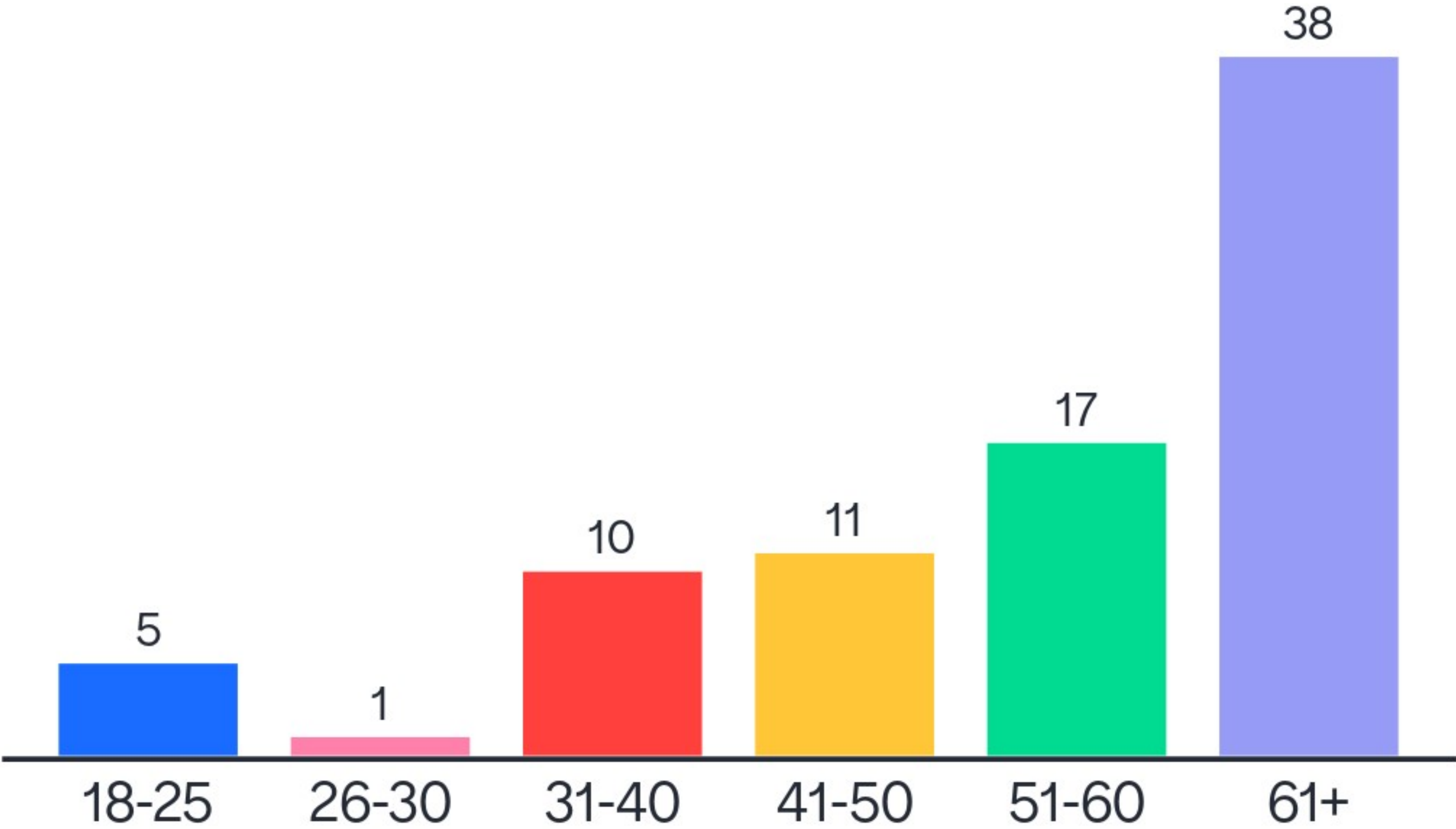


AMERICAN RESCUE PLAN FUNDING PRIORITIES

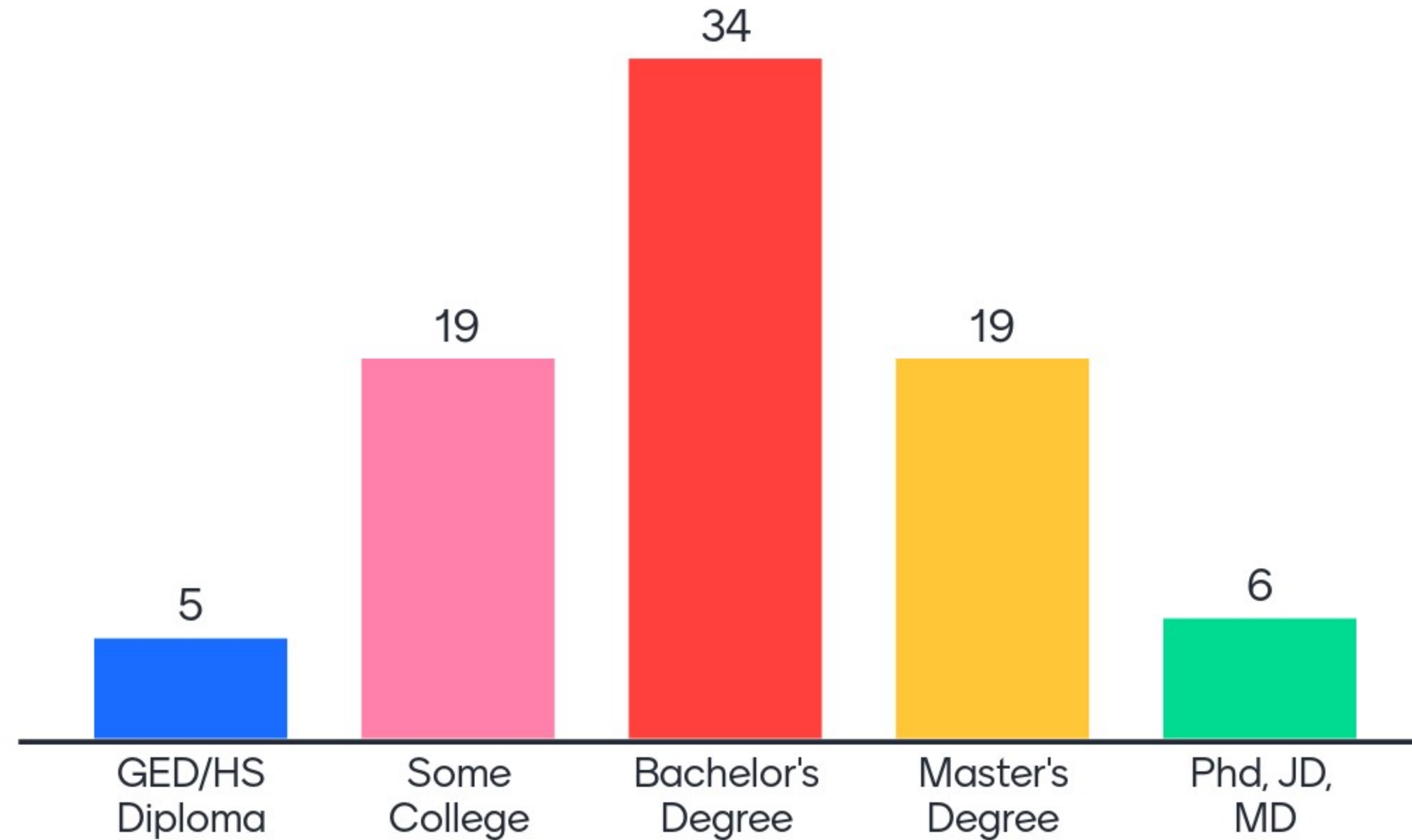
January 28, 2023

Crystal Caldera

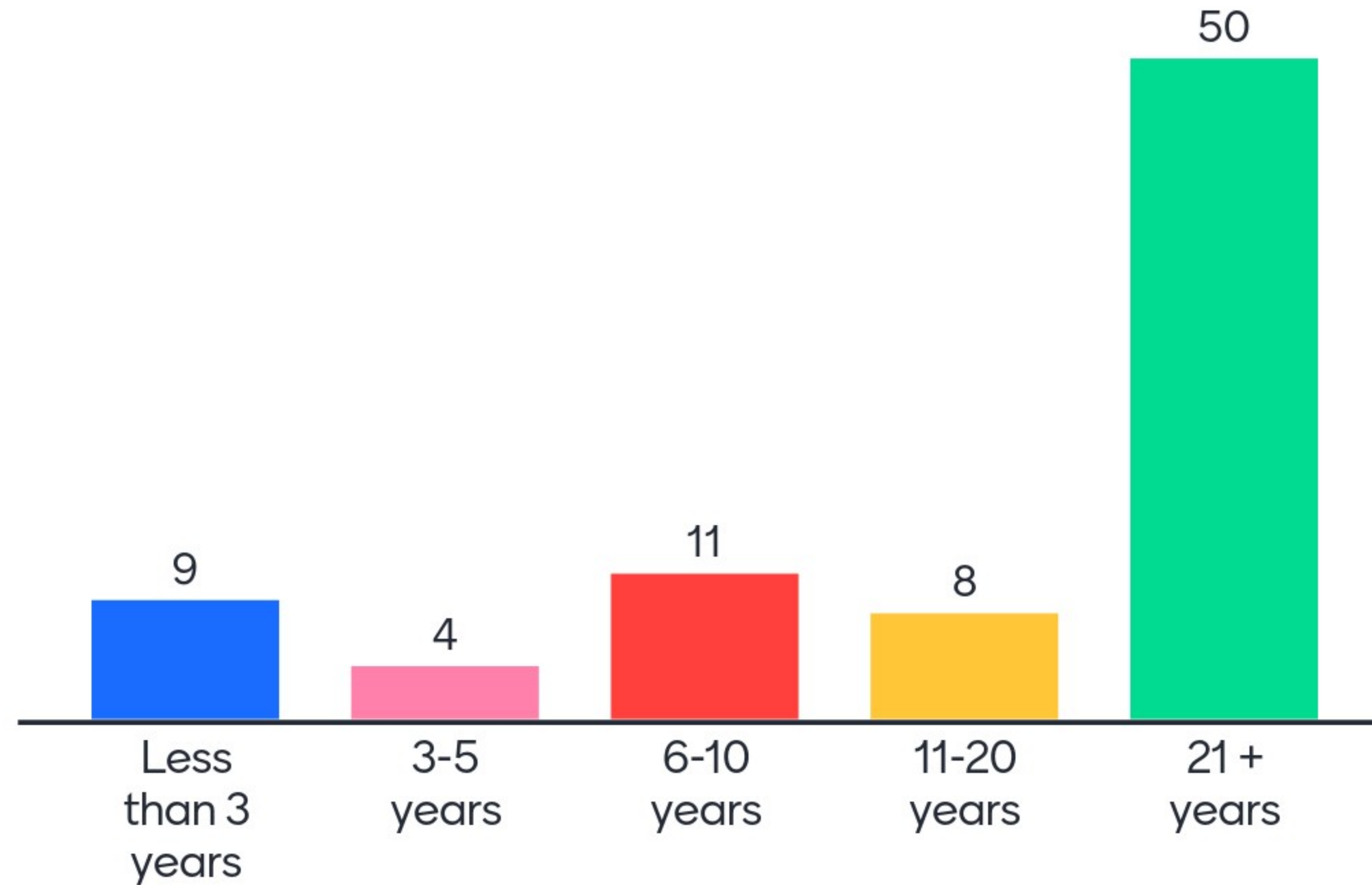
Please select your age range



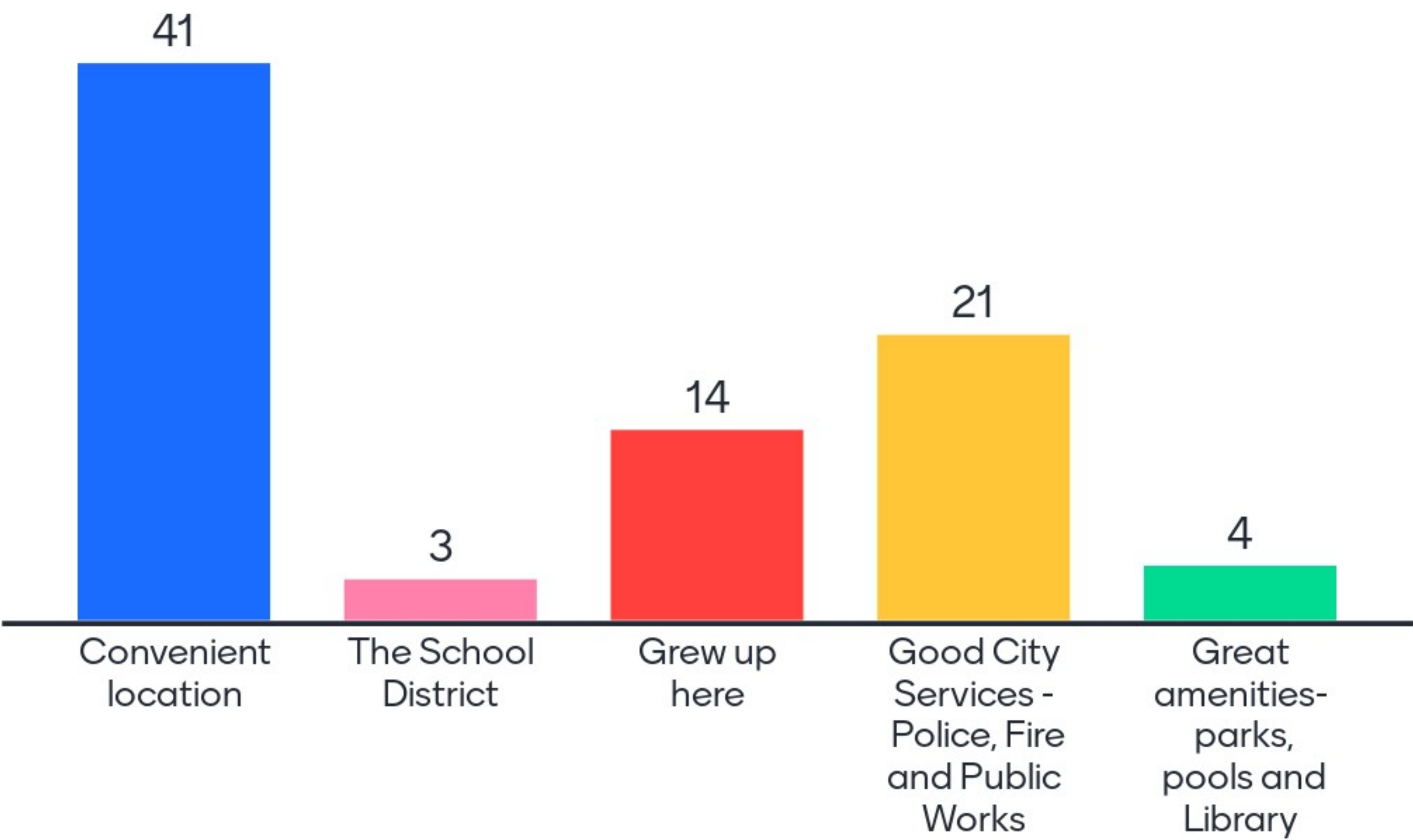
What is the Highest level of Education



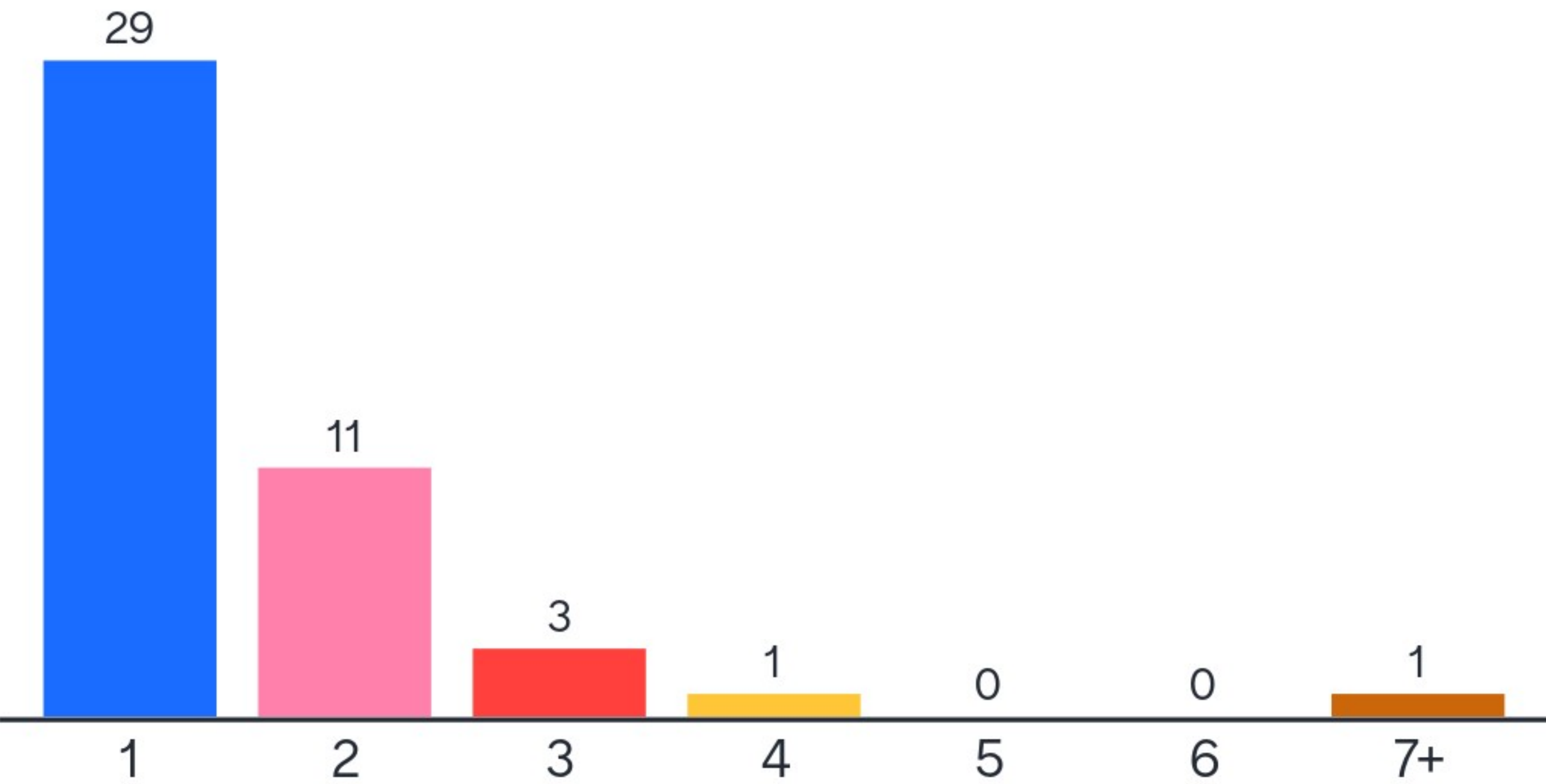
How long have you lived in Leon Valley?



Why do you live in Leon Valley?



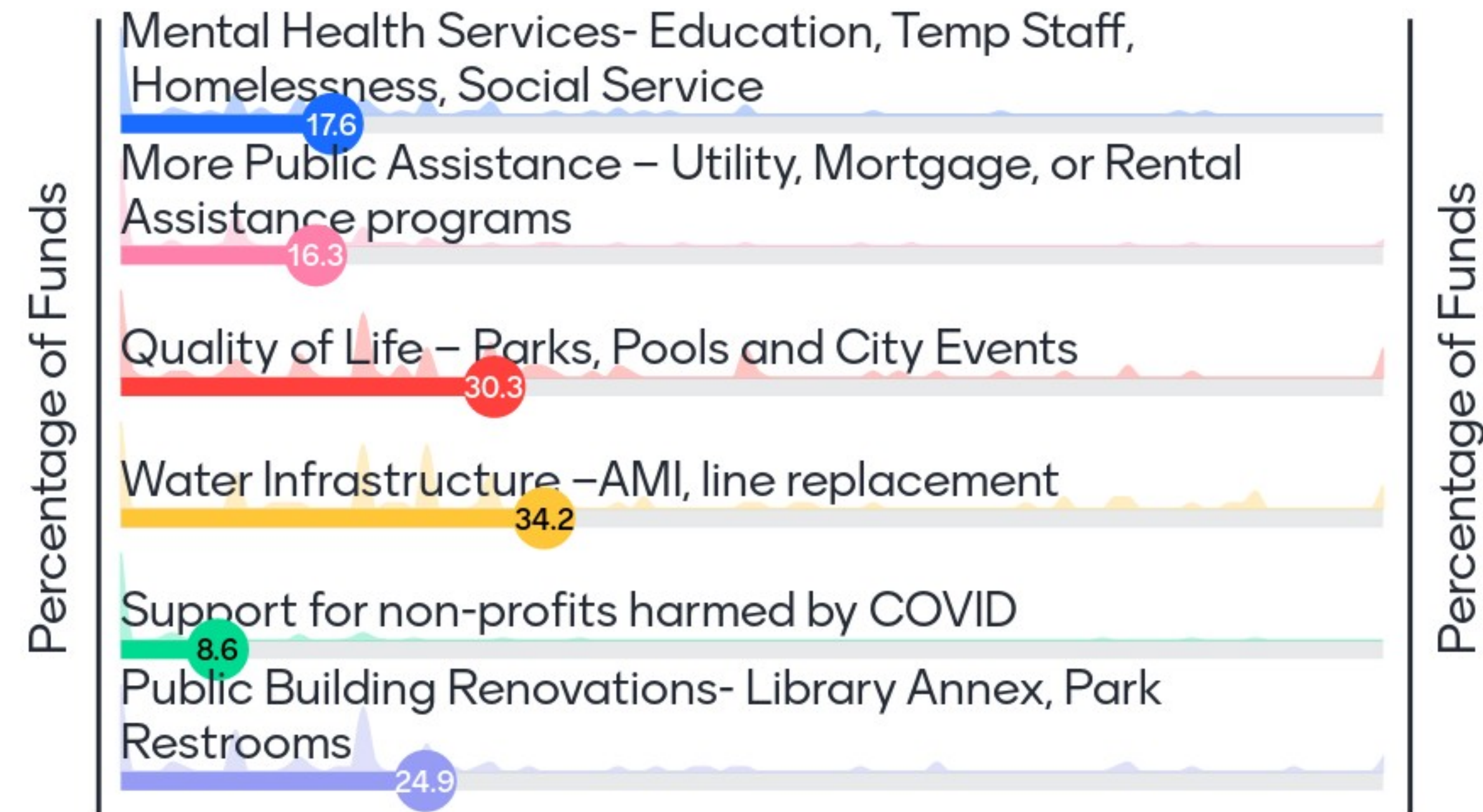
How many people under the age of 18 reside in your household?



2021-22 Budget	
911 Mass text notification	\$ 5,900.00
PPE / Decontamination Supplies	\$ 10,000.00
Disposal Supplies and Medication	\$ 45,000.00
Power Stretchers	\$ 60,000.00
12 Lead Cardiac Monitor	\$ 70,000.00
Library Hot Spots	\$ 5,520.00
General Fund	\$ 196,420.00
Huebner Well Generator	\$ 230,000.00
Water Fund	\$ 230,000.00
2021-22 Budget Adjustments	
AV Council Cambers	\$ 41,000.00
AC repairs to PD	\$ 10,000.00
FOIA Software	\$ 40,000.00
Premium Pay	\$ 150,000.00
AC repair to Library	\$ 25,000.00
Utility Assistance	\$ 50,000.00
General Fund	\$ 316,000.00
2022-23 Budget	
Fire Truck	\$ 400,000.00
Skate Park - Shadow Mist	\$ 70,000.00
COLA and detective	\$200,000
ARP Fund	\$ 670,000.00

This is how your ARP funds have been spent

There is an estimated \$1.6 million left- What percentage of funds would you like to allocated to the following?



LET'S TALK QUALITY OF LIFE AMENITIES

ITEMS

Amenities	Cost
Skatepark	
Skate Park –Shadow Mist	\$500,000 Est
Pools	
Replastering Plumbing (both)	\$160,000 Est
Engineering	\$15,800
Total	\$175,800
Raymond Rimkus Park	
Rock Climbing	\$24,640
Pickle Ball and Existing Court	\$68,000
Splash pad	\$221,000 Est
Total	\$295,640
Total	\$970,640

SKATE PARK



POOL REPLASTERING



ROCK CLIMBING WALL

The Mighty Fin

Model PB004

Dimensions 14'-2" x 2'-10" x 9'-2"

Use Zone 26'-2" x 14'-10"

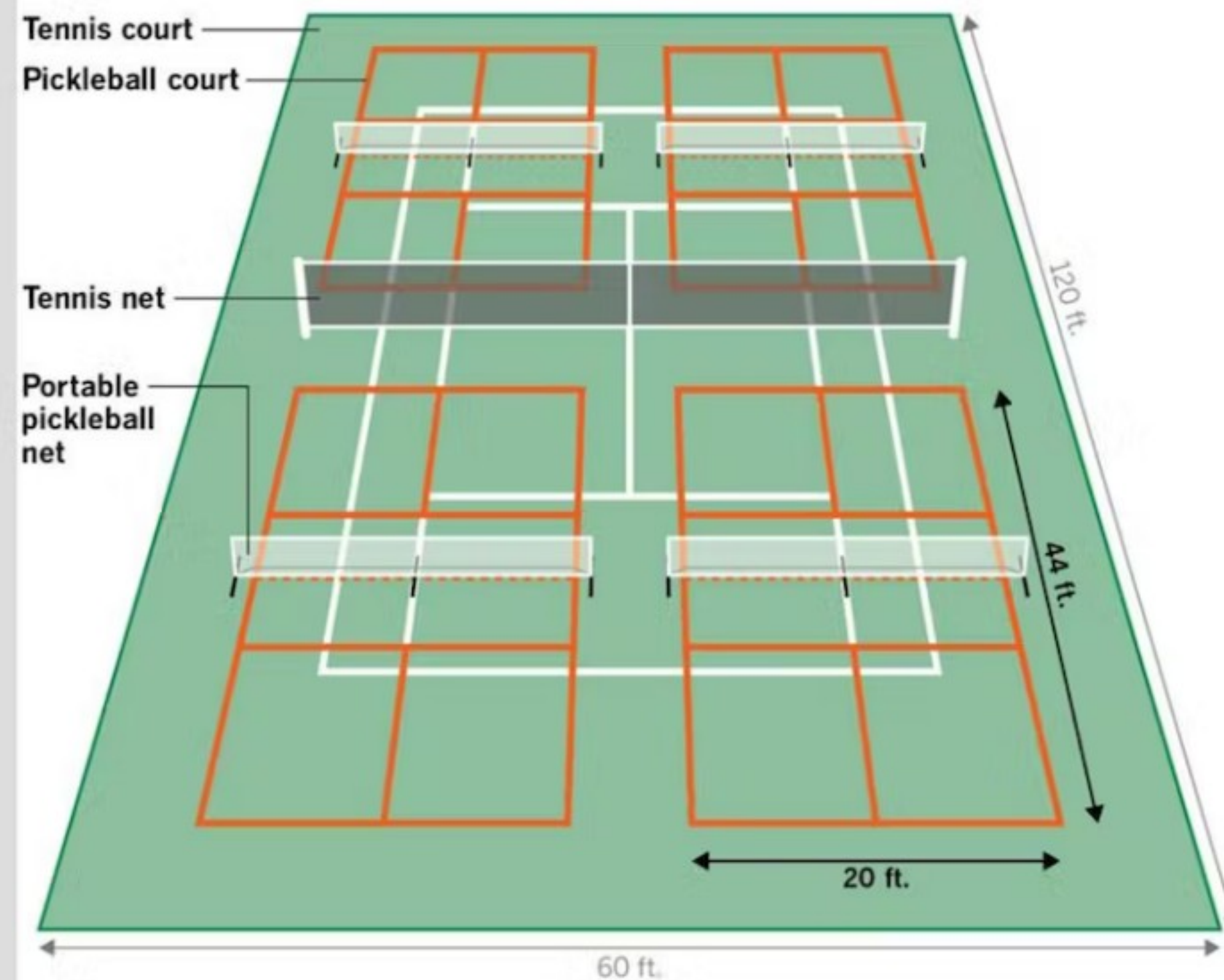
Ages 5-12, Beyond



TENNIS COURT AND PICKLE BALL

Making room for pickleball

San Diego is restriping many tennis courts across the city to make them suitable for both tennis and the increasingly popular sport of pickleball. This diagram shows how four pickleball courts fit on one tennis court.



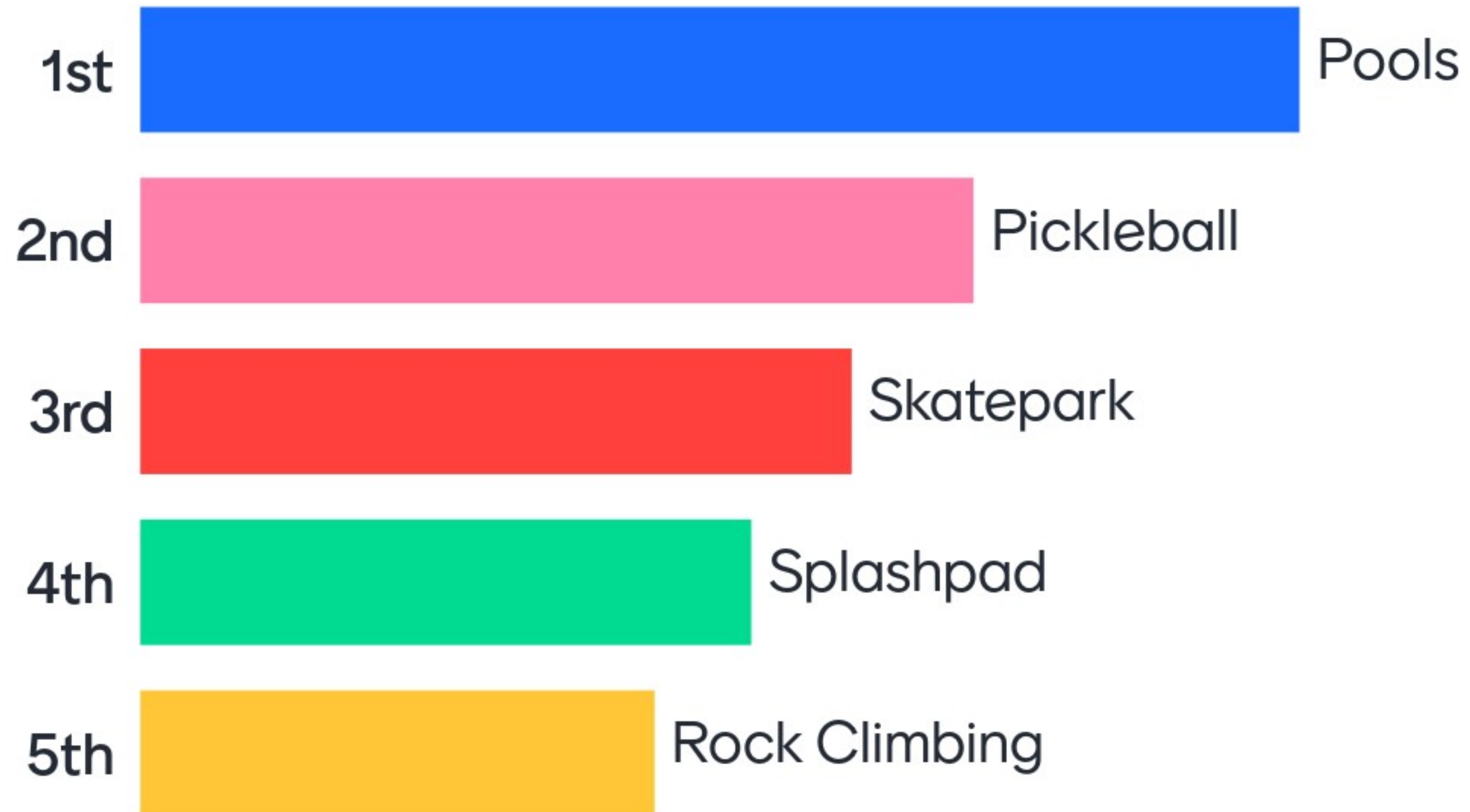
Source: USA Pickleball

MICHELLE GUERRERO U-T

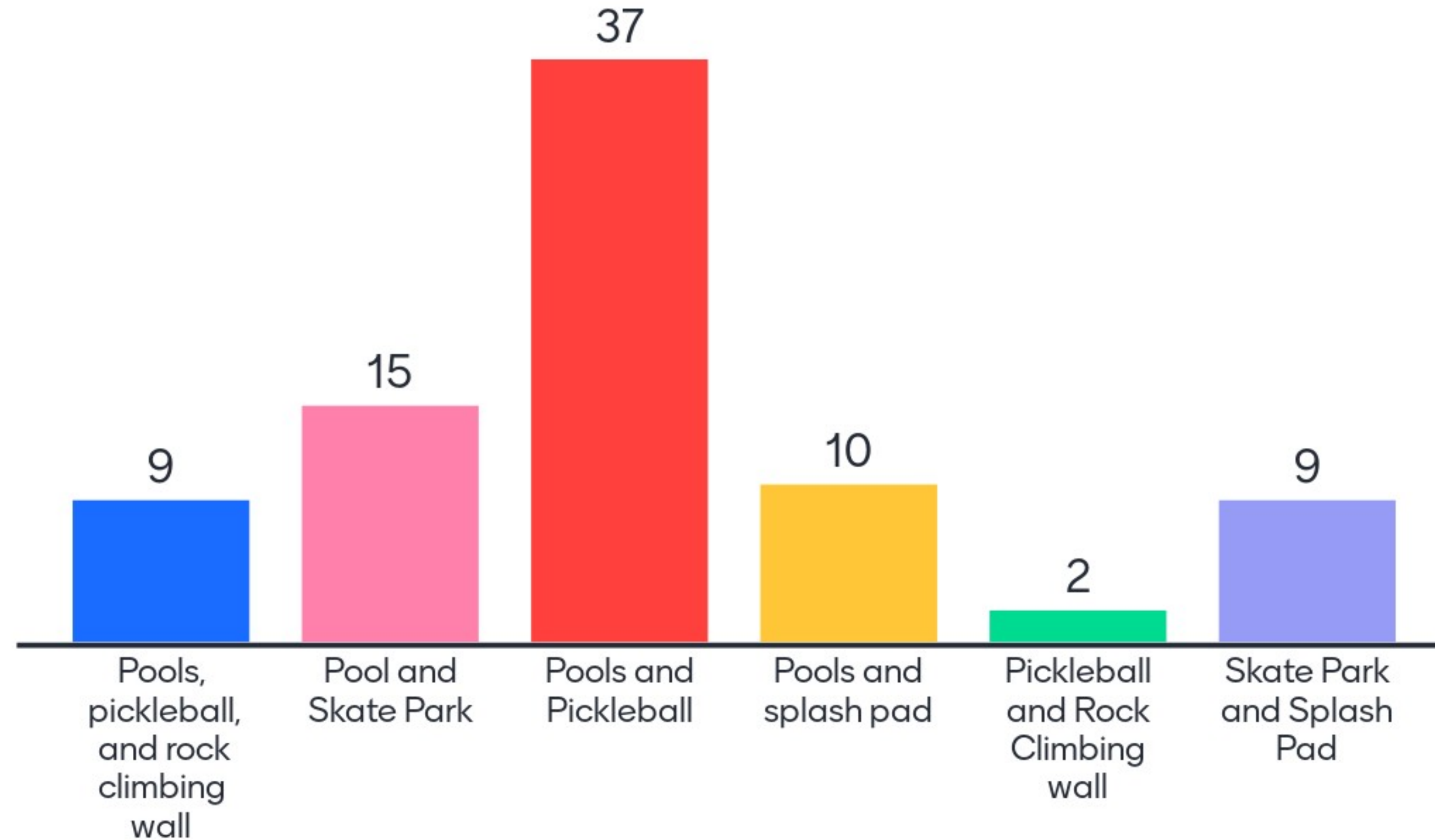
1500 SQ FT SPLASH PAD



Prioritize the following:



Please pick one of the following, combination



What would you like to see the City spend money on?





Presentation, Discussion and Possible Direction on the Town Hall meeting Results

Crystal Caldera, PhD
City Manager
City Council Meeting
February 21, 2023

Summary

- Question
 - Are there any initiative the City Council would like staff to pursue based on the Town Hall meeting
- Options
 - No Direction
 - Specific Direction
 - Other
- Declaration
 - The City Council's Discretion

Background

- Town Hall meeting was held on January 28, 2023 and the following items were discussed:
 - Bandera Rd. Plan
 - Emergency Preparedness
 - Update from the Leon Valley Historical Society
 - ARP spending priorities

Bandera Rd. Update

- Video presentation was shown
 - Feedback
 - The video was too long
 - In person next time

Bandera Rd. Questions

In regards to the R-cut at El Verde road. Will there be flooding in this area, like on North New Braunfels?

Ms. Moritz, Public Works Director Response: *Ms. Moritz stated that Bandera Rd. only floods during extreme rain events and that over the last 30 years, it has only flooded twice and does not anticipate this being an issue. In addition, the L17 project has also helped with reducing flooding in that area.*

What is the social-economic impact on the local businesses with this new plan?

Dr. Caldera, City Manager Response: *Back in 2018, UTSA conducted a study that analyzed the economic impact of the flyover on local businesses. The study determined that the flyover would have a negative impact on businesses. Dr. Caldera has reached out to UTSA to see if they would be interested in conducting a similar analysis on the At-grade Parkway with R-cuts option.*

Will the bike lanes be taking up sidewalk space and will they be delineated on the road? *Yes, they will be marked as protected and TxDot is looking at purchasing additional land to fit the lanes in the plan.*

Are bicycles going to be allowed on Bandera Road? *Yes.*

Then why are we spending the funds on bike lanes? *To provide a protective lane for bicyclists that choose to use them. We are also spending funds on Hike & Bike Trails that are not located on Bandera Road.*

Can a bicyclist cross four lanes of traffic? *They can as long as they follow all the traffic laws, but it would not be safe.*

Is there examples of the R-cut in other cities? *The San Antonio area has had three sections of RCUTs: one on US 281 North (four intersections), one on Loop 1604 West (two intersections), and one on Bandera Road (currently one intersection.) In the 281 and 1604 cases, the RCUTs were in a transition area between the freeway and non-freeway sections of those roads, and both were intended to be short-term improvements while planning was completed and funding was acquired to upgrade those segments to freeways. The 281 and 1604 RCUTs were the first two super streets in Texas.*

An RCUT intersection was completed on Bandera Rd. at FM 1560 in Helotes in 2018. This was the first of several RCUT intersections planned for Bandera Rd. from Loop 1604 to Triana Parkway. Unlike those on US 281 and on Loop 1604, the RCUT plan on Bandera is considered to be a long-term solution for existing and expected congestion. Another RCUT section now planned on Loop 1604 between US 90 and Macdona Lacoste Rd. is also planned to be a long-term solution.-TxDOT

Rcuts Explained - <https://www.youtube.com/watch?v=t0k5wBxRrxA>

Emergency Preparedness

- Presentation was given by Chief Michael Naughton
 - Feedback
 - Overall, a good presentation
 - Provide handouts

Emergency Preparedness Questions

What about candles instead of flashlights? *Candles are great to have, but the Chief cautions open flames (carnosine heater, stove) can consume oxygen in the room and can cause carbon monoxide poisoning.*

Has the city looked at holding CERT training? This training is held by Bexar County the program was on hiatus due to COVID and leadership changes. However, they are now accepting applications <https://www.bexar.org/FormCenter/OEM-Forms-37/Bexar-County-CERT-Volunteer-Application-177> *There are a few requirements to be added as a member:*

- *Application*
- *G-317 CERT Basic Course (In-person)*
- *FEMA IS-100, IS-200, IS-700 courses (Online)*
- *Background check (conducted by BCOEM)*

For available G-317 courses locally and visit <https://training.fema.gov/is/crslist.aspx> to complete the online courses. If you remain interested in joining our Program after completing the prerequisites, your information will be used to process your background check, which is required for all Bexar County CERT members. Upon a favorable background check result, we will reach out to you with more information on joining the Program. If you have any questions about this form or about volunteer opportunities, please contact us at: 210-206-8760 or bexarcert@bexar.org.

What about a generator, can I put them inside? **Chief Naughton, Fire Chief Response:** *Generators are safe, but don't put it in your house or in our garage. Put it outside and run a cord into the house.*

Update from the Leon Valley Historical Society

{Section}.33.

- Presentation was given by President Kathy Hill
 - Feedback
 - Overall, a good presentation
 - No other feedback provided

Update from the Leon Valley Historical Society

- Presentation was given by President Kathy Hill
 - Feedback
 - Overall, a good presentation
 - No other feedback was provided
- Question

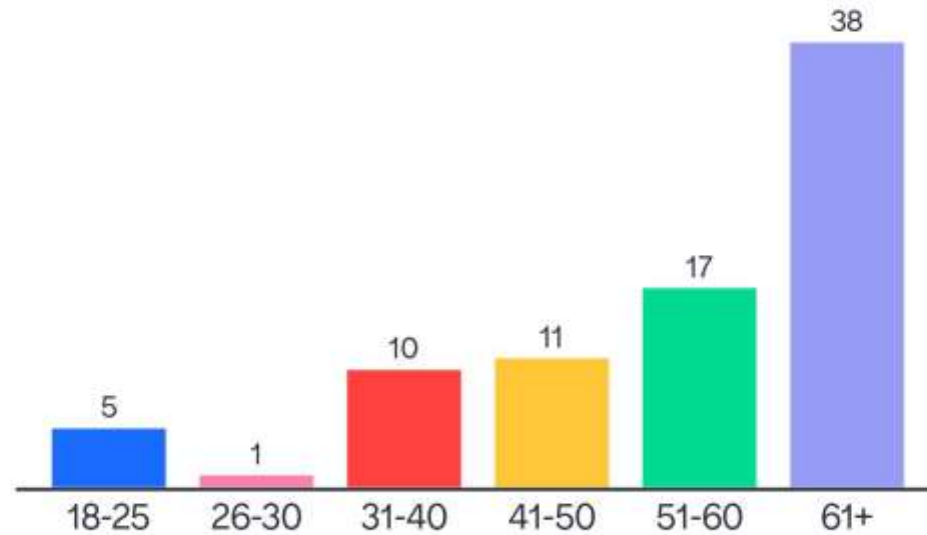
Where do you park? *Parking is a challenge. The City allows us to use the parking lot and the Historical Society hires an off-duty police officer to escort people across Bandera Road. With large events, the Historical Society has used a shuttle. For people with limited mobility, there is room to drop someone off at the front gate.*

ARP Spending Priorities

- Presentation was given by City Manager Caldera
- Overall Results
 - 89 participants with 1387 votes and 9 interactive slides
 - The majority of the participants were over the age of 61, with a Bachelors Degree, who have lived in the Leon Valley for over 21 years.
 - They live here because it is a convenient location with at least one minor.
 - They would like the majority of funds spent on water infrastructure.
 - Number one priority for quality of life are Pools and if choosing a combination pools and pickleball came in first.

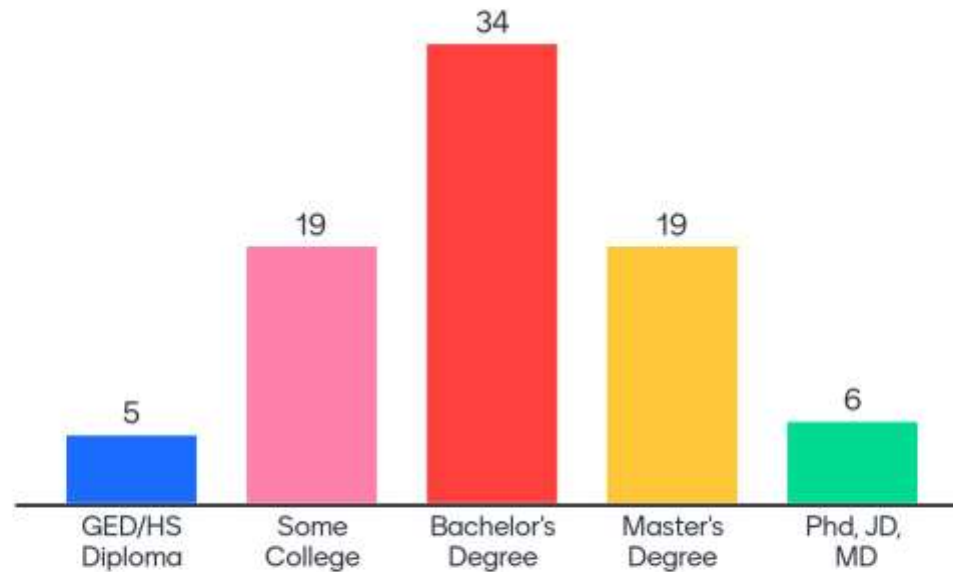
Please select your age range

Mentimeter



What is the Highest level of Education

Mentimeter

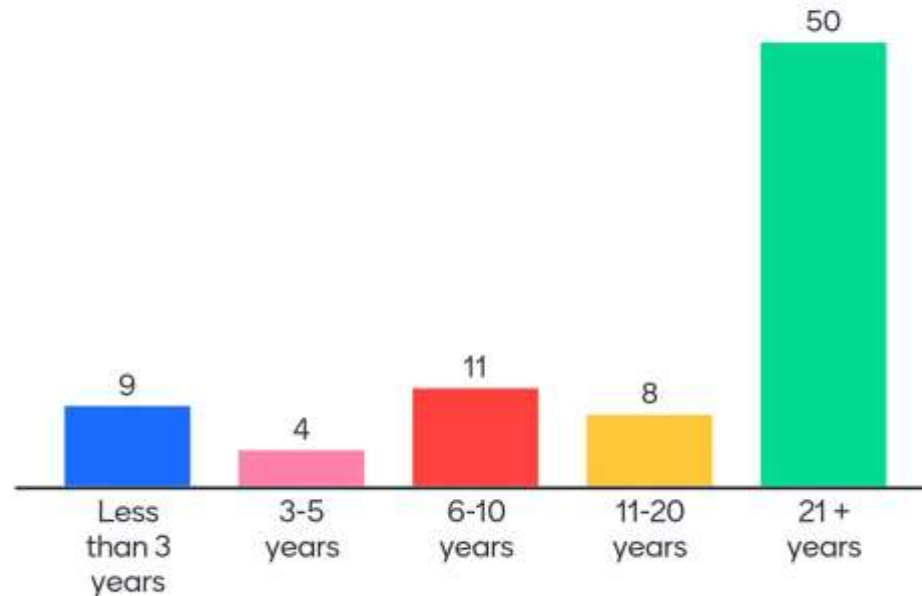


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How long have you lived in Leon Valley?

Mentimeter

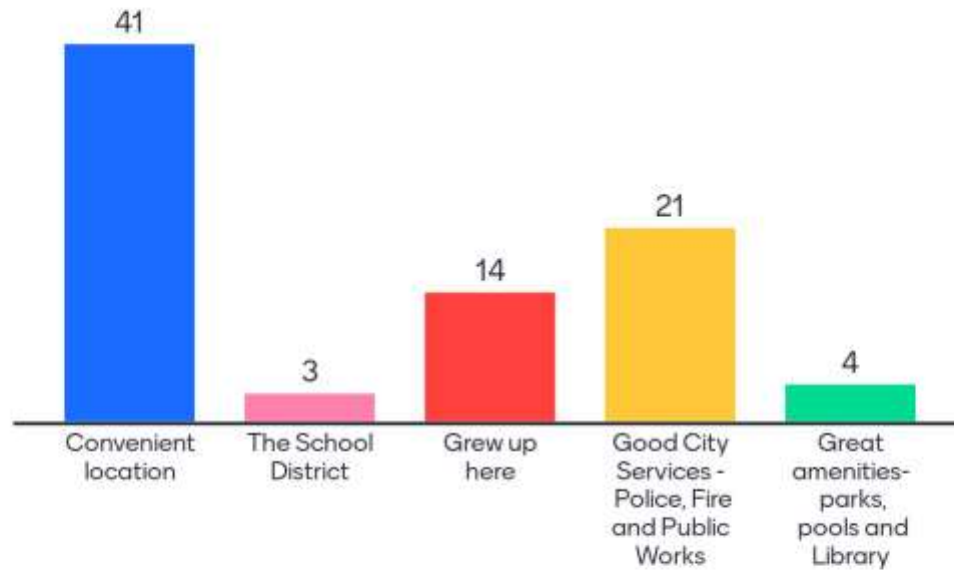


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Why do you live in Leon Valley?

Mentimeter

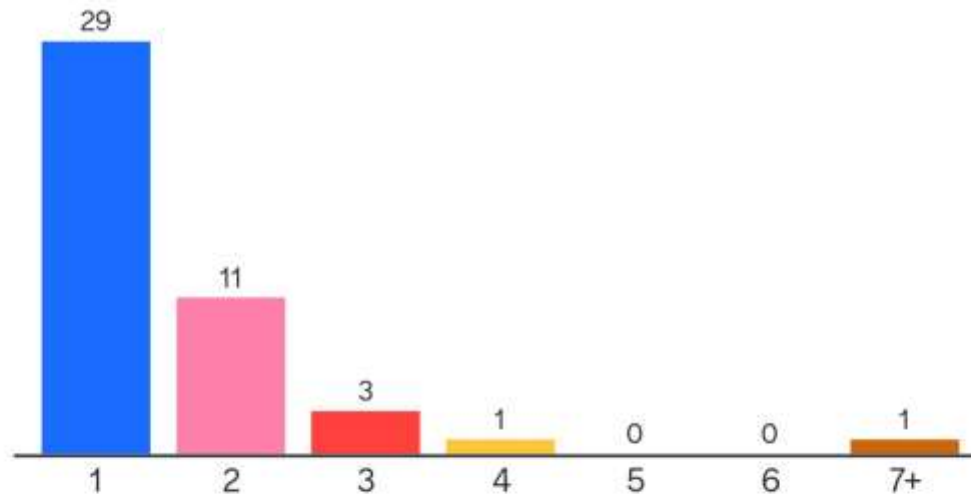


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How many people under the age of 18 reside in your household?

Mentimeter

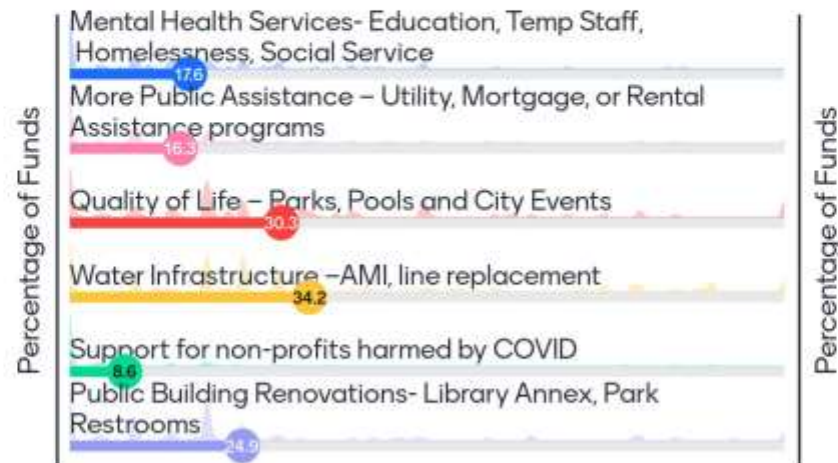


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There is an estimated \$1.6 million left- What percentage of funds would you like to allocated to the following?

Mentimeter

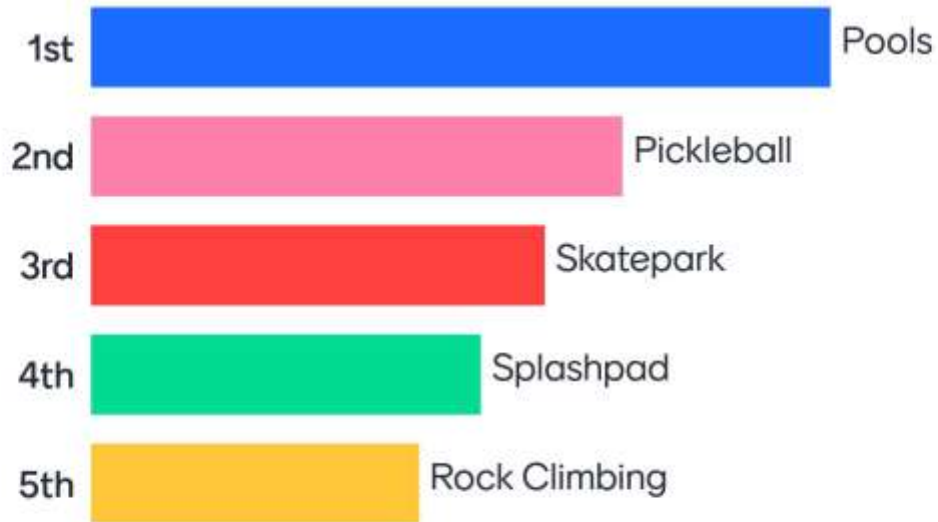


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Prioritize the following:

Mentimeter

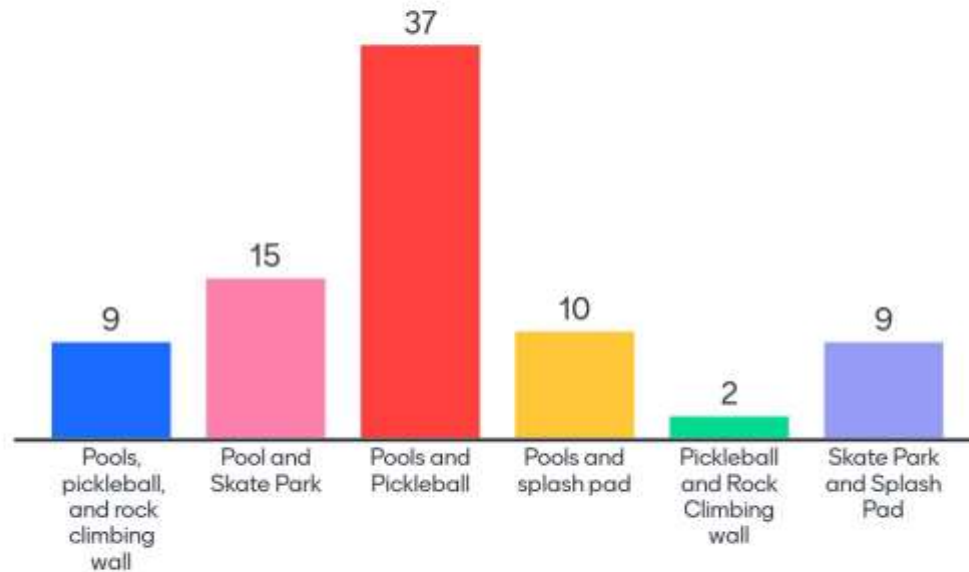


82



Please pick one of the following, combination

Mentimeter



What would you like to see the City spend money on?



Citizen to be Heard

- Short Term Rentals – Council will be looking at some possible solutions
- Red light camera – Council will be passing a resolution that will support future legislation to end the contracts of the remaining cities. The Light at Huebner and Evers has no malfunction, drivers should not try to determine traffic signal patterns
- Deer Destroying the Yards -The City Council will be considering an Ordinance revision that will prohibit the feeding of any wildlife in city-owned parks and drainage ways.
- Fences in the front yard – Council will be considering an ordinance change in the future.
- All questions and answers will posted online.

Next Steps

- Melinda is in the process of getting quotes for the pool repairs.
- What other direction would the Council like to take?

Fiscal Impact

- Depending on the direction, but there is \$1.6 million in ARP funds remaining.

Recommendation

- City Council's Discretion

**City of Leon Valley
Interest Buy-Down Program for Small Businesses**

Summary: The purpose of this program is to reduce the cost of capital for qualified business owners within the city limits of Leon Valley, Texas, while creating and retaining full-time jobs. Participants must be located or relocating within the city limits of Leon Valley.

Requested Amount: \$250,000.

LiftFund will provide at least 20 loans totaling at least \$1MM in loan volume.

Loan Size: \$500 - \$100,000

- estimated average of \$40,000
- Estimated # Loans 20-25

Interest Rate to Small Business Owner: 0.0%

Commitment Fee: According to LiftFund Pricing and Term Schedule.

Term: According to LiftFund Pricing and Term Schedule.

Collateral: According to LiftFund Collateral Policy.

Required Document List: According to LiftFund Required Document List Guidelines.

Qualifying Businesses:

- Existing and start-up businesses.
- Business must be registered with County and State, if applicable.
- Businesses must be located, or relocating within, the city limits of Leon Valley. The business owner(s) does not have to reside within the city limits. The business must be located within city limits. In the case of home-based businesses, the business must be located within the city limits.
- Business must meet the Small Business Size standard, according to Small Business Administration (SBA)
 - Home-based businesses must generate minimum \$10,000 gross revenue a year.
- Business must create or retain jobs (including owner) within City of Leon Valley.
- Business must not be in one of the following industries: adult entertainment, lending, gambling, or marijuana-related business.
- Business and business owner must meet credit requirements, according to LiftFund guidelines.
- Business must have the capacity to repay loan.

Acceptable Purpose of the loan:

- Working capital
- Purchase heavy machinery, equipment, furniture, fixtures, and inventory.
- Purchase of commercial real estate is only acceptable if applicant can service the loan with a maximum term of 72 months.
- Refinancing of business term only acceptable If:
 - The interest rate is usurious.
 - Business can prove the original purpose of the loan.
 - Good repayment history.
 - Refinancing this debt will improve business cash flow.

Lift Fund Partnership

Roque Salinas

Economic Development Director

Summary

Question:

City Staff is seeking feed back about a potential partnership between the City of Leon Valley and Lift Fund and serve as the administered of an interest free business program.

Options:

1. Approve moving forward
2. Denial moving forward

Background

- The purpose of this program is to reduce the cost of capital for qualified business owners within the city limits of Leon Valley, Texas, while creating and retaining full-time jobs. Participants must be located or relocating within the city limits of Leon Valley.

How the program works

- **Requested Amount:** \$250,000.
- LiftFund will provide at least 20 loans totaling at least \$1MM in loan volume.
- **Loan Size:** \$500 - \$100,000
- estimated average of \$40,000
- Estimated # Loans 20-25
-
- **Interest Rate to Small Business Owner:** 0.0%
-
- **Commitment Fee:** According to LiftFund Pricing and Term Schedule.
-
- **Term:** According to LiftFund Pricing and Term Schedule.
-
- **Collateral:** According to LiftFund Collateral Policy.
-
- **Required Document List:** According to LiftFund Required Document List Guidelines.

S.E.E. Statement

Social Equity:

- N/A

Economic Development:

- Economic and Community Development projects encourage collaborative engagement with residents.

Environmental Stewardship:

- N/A

Strategic Goals

Economic Development is a strategic goal outlined in Leon Valley's Strategic Plan.

This partnership is in line with the city's goal of economic development to recruit and retain businesses in the city.

Recommendation

- At council discretion

Lift Fund Partnership

Roque Salinas
Economic Development Director

City of Leon Valley Jazz Music Festival Presentation Update

Crystal Miranda
Community Relations Director
City Council
February 21, 2023

Purpose

- To provide an update on the City of Leon Valley Jazz Music Festival.



LEON VALLEY
JAZZ FEST

25 MARCH 3:30 - 8 PM

ARTS

**-FREE ADMISSION-
-LIVE PERFORMANCES-**

**BILLY RAY SHEPPARD
EUROPA
SLIM MAN**

**RAYMOND RIMKUS PARK,
LEON VALLEY
TX 78238**

**- VENDORS - - FOOD TRUCKS -
- BEER & WINE -**

Reg. Time Sponsor: **LINEBARGER**
ATTORNEYS AT LAW

WWW.LEONVALLEYTEXAS.GOV

Event Timeline

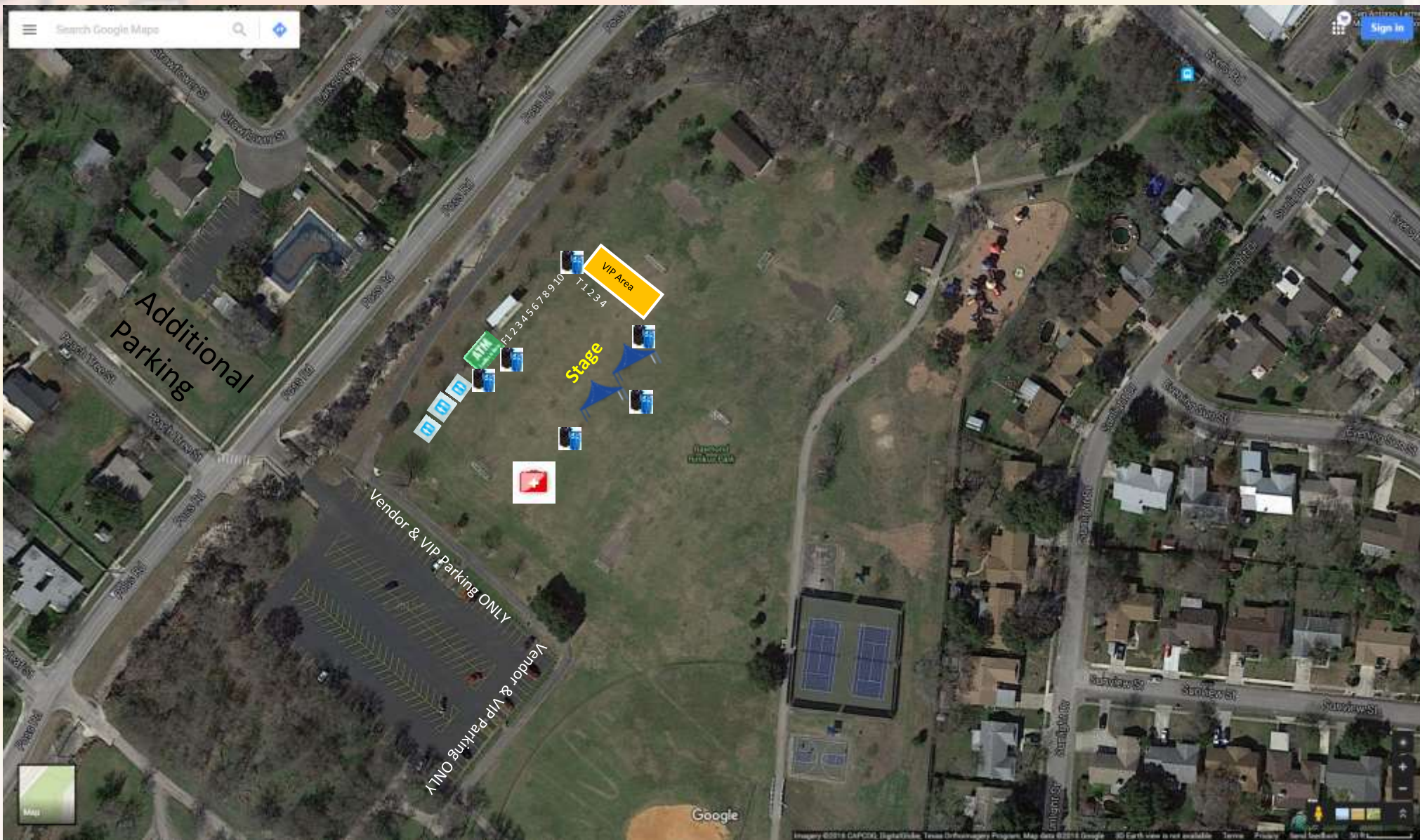


- Event Date – Saturday, March 25, 2023
- Event Time(s)
 - Vendors arrive at 12 p.m.
 - Concert begins at 3:30 p.m.
 - Concert ends at approximately 8 p.m.

Possible Event Fiscal Impact - Estimates

Item	Cost
Stage & Sound	\$6,400
Emcee	\$350
Entertainment	\$3,600
Set Up/Needs	\$7,298.40
Electrician	\$5,000
Advertisement	\$3,375
ATMs	\$200
	\$26,223.40

Layout



S.E.E. Impact Statement

- **Social Equity** - Is demonstrated by the City providing community events utilizing amenities for residents and visitors to the Jazz/Music Festival and encourages collaborative participation by residents, businesses and stakeholders in a large-scale family friendly event.
- **Economic Development** - The City's Jazz/Music Festival exhibits a distinctive and welcoming identity providing opportunities to market and brand the City for potential developers, businesses and/or residents.
- **Environmental Stewardship** - Will be demonstrated by stakeholders' onsite educating regarding recycling and sustainability.

Questions?

MEMORANDUM OF UNDERSTANDING

1. **Parties** – This Memorandum of Understanding (hereinafter referred to as MOU) is created and entered by and between the City of Leon Valley, a Texas municipality (hereinafter referred to as the City), whose address is 6400 El Verde Rd., Leon Valley, Texas 78238, and Petland Leon Valley, whose address is 7030 Bandera Rd, San Antonio, TX 78238.
2. **Purpose** – The purpose of this MOU is to establish the terms and conditions under which Petland will provide services for accepting for shelter, boarding and eventual adoption services for animals (domestic canines, rescued and/or taken into custody by members of the City of Leon Valley’s Animal Control Department.
3. **Term of MOU** – Petland will provide shelter, boarding (4 kennels minimum) and adoptive services from the date this MOU is executed (hereinafter known as the effective date) by the duly authorized representatives of the parties to this MOU and shall remain in effect for three (3) years after the effective date. However, this MOU may be terminated by either party without cause after being in effect for one year from the date of execution with 30 days written notice by either party delivered by hand or by certified mail to the address listed above.
4. **Standard Operating Procedure** - Whenever a canine is taken into custody, City staff will test the animal for Parvo. If the animal test negative for Parvo it will be transported to Petland by a member of the City’s Animal Control Department. Petland staff will conduct an interview of the animal to determine if their behavior and demeanor is a good fit with Petland. Petland reserves the right to reject animal at their discretion.
5. **City Responsibilities-** If Petland accepts the animal, the City shall continue to vigorously attempt to locate the animal’s owner for a minimum of three (3) days, with the goal of returning the animal to its owner.
 - a. If after a minimum of three (3) days the City has not identified an owner of the animal, the **City agrees to pick up animal and have it vetted by My Pets Vet Hospital** and pay for services listed below, as requested by Petland. The maximum total may not exceed \$215.00 for vetting services. The City agrees to increases to services at the rate of no more than 5% per year.

Exam Fee	\$42.75
Rabies	\$22.65
DAPP	\$24.41
Lepto	\$20.59

DAPP/Lepto	\$29.66
Bordetella	\$18.11
Heartworm test	\$28.84
Fecal float	\$25.54
K9 Spay <40lbs	\$305.07
K9 Neuter <40lbs	\$297.99

- b. My Pets Vet Hospital will invoice the City within 10 days of services rendered.
 - c. The City will make attempts to hold at minimum two (2) adoption fair during the calendar year. The City will provide transportation to and from event, if Petland agrees to attend. City must provide notice to Petland of event 30 days before event. Petland must provide notice to City ten (10) days before the event if they wish to attend, so City can arrange transportation.
6. **Petland Responsibilities** – Petland shall keep and provide a minimum of 4 kennels for exclusive use by the City, for animals rescued by members of the Leon Valley Animal Control Department.
- (a.) Petland agrees to intake small dogs (20 lbs. and under)
 - (b.) Petland agrees to take possession of City animals and hold animals for three (3) days, while City staff attempts to find owner.
 - (c.) Petland agrees to take possession of City animals for a minimum of 200 days. After the minimum period, Petland can return the animal to the City. Petland reserves the right to maintain possession of animals passed the minimum period; however, Petland must provide notice to the City. If Petland opts to keep the animal past the minimum period, they must keep the animal for a minimum of 45 days.
 - (d.) Petland agrees to provide indoor boarding and adoptive services for domestic canines.
 - (e.) Petland agrees to market the availability of City animals on all their platforms as they would for non-city animals.
 - a. City Animals should, at minimum, have the following information posted:
 - i. Presentable photo
 - ii. Breed, if available, if not available then an acceptable title can be designated.
 - iii. Color
 - iv. Gender
 - v. Reference ID
 - vi. Location and contact information
 - vii. Cost for adoption

(f.) Petland agrees to provide links of posting to City Staff. City staff will further post the availability of the animals on City platforms.

(g.) Petland agrees to charge a maximum of \$250 per animal. All adoption fees collected will belong to Petland.

7. General Provisions

(a.) Amendments – Either party may request changes to this MOU. Any changes, modifications, revisions, or amendments to this MOU which are mutually agreed upon by and between the parties to this MOU shall be incorporated by written instrument, and effective when executed and signed by all parties to this MOU.

(b.) Applicable Law – The construction, interpretation and enforcement of this MOU shall be governed by the laws of the State of Texas. The courts of the State of Texas shall have jurisdiction over any action arising out of this MOU and over the parties, and the venue shall be the District Court for the County of Bexar, State of Texas.

(c.) Entirety of Agreement – This MOU represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

(d.) Severability – Should any portion of this MOU be judicially determined to be illegal or unenforceable, the remainder of the MOU shall continue in full force and effect, and either party may renegotiate the terms affected by the severance.

(e.) Sovereign Immunity – The City does not waive its sovereign immunity by entering this MOU and shall fully retain all immunities and defenses provided by law with respect to any action based on or occurring because of this MOU.

(f.) Third Party Beneficiary Rights – The parties do not intend to create in any other individual or entity the status of a third-party beneficiary, and this MOU shall not be construed to create such status. The rights, duties and obligations contained in this MOU shall operate only between the parties to this MOU and shall insure solely to the benefit of the parties to this MOU. The provisions of this MOU are intended only to assist the parties in determining and performing their obligations under this MOU. The parties to this MOU intend and expressly agree that only the parties signatory to this MOU shall have any legal or equitable right to seek to enforce this MOU, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this MOU, or to bring an action for the breach of this MOU.

(g.)Signatures – In witness whereof, the parties to this MOU through their duly authorized representatives have executed this MOU on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this MOU as set forth herein.

Signed and executed by both parties on this the ____ day of February 2023.

City of Leon Valley, A Texas Municipality

By:_____

Crystal Caldera - City Manager

Approved as to Form:

By:_____

City Attorney

By:_____

Laura Zamora -Petland Leon Valley

By:_____

Sarah Stevenson, My Pets Vet Hospital

Petland Partnership

Roque Salinas

Economic Development Director

February 21, 2023

Summary

Question:

City Staff is seeking feed back about a potential partnership between Petland Of Leon Valley and the City.

Options:

1. Approve moving forward
2. Denial moving forward

Background

The City is currently experiencing a lack of space to house animals that are picked up by animal control. Petland is willing to help intake, house, and attempt to get small dogs (under 20lbs) adopted through their platform.

Operating Procedure

- Whenever a canine is taken into custody, City staff will test the animal for Parvo. If the animal test negative for Parvo it will be transported to Petland by a member of the City's Animal Control Department. Petland staff will conduct an interview of the animal to determine if their behavior and demeanor is a good fit with Petland. Petland reserves the right to reject animal at their discretion.
- If Petland accepts the animal, the City shall continue to vigorously attempt to locate the animal's owner for a minimum of three (3) days, as required by state law, with the goal of returning the animal to its owner.
- If after a minimum of three (3) days the City has not identified an owner of the animal, the City agrees to pick up animal and have it vetted by My Pets Vet Hospital and pay for services listed below, as requested by Petland. The maximum total may not exceed \$215.00 for vetting services. The City agrees to increases to services at the rate of no more than 5% per year.

List of Services

Exam Fee	\$42.75
Rabies	\$22.65
DAPP	\$24.41
Lepto	\$20.59
DAPP/Lepto	\$29.66
Bordetella	\$18.11
Heartworm test	\$28.84
Fecal float	\$25.54
K9 Spay <40lbs	\$305.07
K9 Neuter <40lbs	\$297.99

Petland Responsibilities

- (a) Petland shall keep and provide a minimum of 4 kennels for exclusive use by the City, for animals rescued by members of the Leon Valley Animal Control Department.
- (b) Petland agrees to take possession of City animals for a minimum of 200 days. After the minimum period, Petland can return the animal to the City. Petland reserves the right to maintain possession of animals passed the minimum period; however, Petland must provide notice to the City. If Petland opts to keep the animal past the minimum period, they must keep the animal for a minimum of 45 days.
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 - iii. Color
 - iv. Gender
 - v. Reference ID
 - vi. Location and contact information
 - vii. Cost for adoption
- (e) Petland agrees to provide links of posting to City Staff. City staff will further post the availability of the animals on City platforms.
- (f) Petland agrees to charge a maximum of \$250 per animal. All adoption fees collected will belong to Petland.

S.E.E. Statement

Social Equity:

- N/A

Economic Development:

- Economic and Community Development projects encourage collaborative engagement with residents.

Environmental Stewardship:

- N/A

Recommendation

- At council discretion

Request - Fiscal Impact

Funds allotted to UAP: as needed. Limited to \$215.00 per dog.

Exam Fee	\$42.75
Rabies	\$22.65
DAPP	\$24.41
Lepto	\$20.59
DAPP/Lepto	\$29.66
Bordetella	\$18.11
Heartworm test	\$28.84
Fecal float	\$25.54
K9 Spay <40lbs	\$305.07
K9 Neuter <40lbs	\$297.99



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, February 07, 2023 at 5:45 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Benny Martinez
Council Place 2 Josh Stevens
Council Place 3 Jed Hefner
Mayor Pro Tem, Council Place 4 Rey Orozco
Council Place 5 Will Bradshaw

Mayor Chris Riley called the meeting to order at 5:45 PM and announced that a quorum of City Council was present in Council Chambers.

Mayor Riley asked Councilor Josh Stevens to lead the Pledge of Allegiance.

2. The City Council Shall Meet in Executive Session to Discuss the Following:

Mayor Riley read aloud the agenda caption for Item 2.1 and Item 2.2.

The City Council went into Executive Session at 5:46 PM

1. Pursuant to Texas Government Code, Chapter 551, Section 551.074 Personnel Matters: Regarding the Annual Review of the City Manager as Outlined in the Employment Agreement.

2. **Section 551.071: Consultation with the Attorney Regarding Pending or Contemplated Litigation, or Settlement Offer, or on a Matter in which the Duty of the Attorney to the Governmental Body Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Texas Open Meetings Act, Re: City of Leon Valley v. 5622 Equity DE LLC, a Delaware Limited Liability Company D/B/A Vista Del Rey Apartments Located at 5622 Evers Road**

3. **Reconvene into Regular Session**

The City Council reconvened into Open Session at 6:35 PM

4. **Citizens to be Heard**

Those who spoke at this time were Philip Campos (Leon Valley); Mr. Saucedo (Leon Valley); Lynn Kimble (Leon Valley); Dave Shippie; and Jon Saenz (Leon Valley)

5. **Possible Action on Issues Discussed in Executive Session If Necessary**

No action will be taken on Agenda Item 2.2.

Council will reconvene into Executive Session at the end of tonight's meeting to complete Agenda Item 2.1.

6. **Presentations**

1. **Presentation, Discussion, and Possible Action to Consider Traffic Calming Actions in the Monte Robles Park Subdivision - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director presented options for traffic calming actions in the Monte Robles Park Subdivision.

Those who spoke on this item were: M'Lissa Chumbley, NISD; Cynthia Kimbel (Leon Valley); John Saenz (Leon Valley); and Jessica Saenz (Leon Valley)

A motion was made by Councilor Jed Hefner to proceed with the speed pad and hold off on the school zone. The motion was seconded by Councilor Will Bradshaw.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

2. **Presentation, Discussion and Possible Action on Leon Valley Impound Lot Update - D. Gonzalez, Police Chief**

LVPD Chief David Gonzalez presented this item.

A motion was made by Councilor Jed Hefner to allow the Chief to remove the tree. The motion was seconded by Councilor Josh Stevens.

Councilor Jed Hefner motioned to amend his motion to approve the removal of 14" caliper and have the 14 additional trees be planted on the side of the trail closer to El Verde Road so in between the road and the trail to provide a buffer for residents; and request that a budget adjustment come back to Council to allow the use of ARP Funds to allow the Chief to accomplish his goals this year. The amendment was seconded by Councilor Josh Stevens.

Councilor Jed Hefner withdrew his motion and amendment; and Councilor Josh Stevens withdrew his second to both as well.

Councilor Jed Hefner motioned to amend his motion to approve the Chief's plan to cut down the 14" tree, to install the 14 additional trees in between El Verde Road and the hike and bike trail, and to come back with a budget adjustment to allow the use of ARP Funds to accomplish the move of the Impound Lot this year. The motion was seconded by Councilor Josh Stevens.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

- 7. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Announcements were made by Mayor Chris Riley and members of City Council.

8. City Manager's Report

Crystal Caldera, City Manager reminded everyone that the City Manager's Report is outside on the table as well as posted online. In addition, she requested volunteers from City Council to sit on interviews for the positions of finance director and IT; and thanked staff that worked during the recent inclement weather.

1. Upcoming Important Events:

Regular City Council Meeting, Tuesday, February 21, 2023, at 6:30 PM, in Council Chambers.

Filing for a Place on the May 06, 2023 City of Leon Valley, General Election for Council Place 1, Council Place 3, and Council Place 5, Wednesday, January 18, 2023 through 5:00 PM on Friday, February 17, 2023.

Drawing for Place on the Ballot, Monday, February 20, 2023, at 9:00 AM, in Council Chambers.

Earthwise Living Day, Saturday, March 04, 2023, from 9:30 AM to 1:30 PM, at the Leon Valley Events Center at 6427 Evers Road

Annual City-Wide Garage Sale, Saturday, May 27, 2023, from 8:00 AM to 6:00 PM**Miscellaneous other events and announcements.****9. Consent Agenda**

A motion was made by Councilor Jed Hefner to approve the Consent Agenda as presented. The motion was seconded by Councilor Rey Orozco.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

- 1. Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. 01-17-2023 Regular City Council Meeting Minutes**
 - b. 01-28-2023 Annual Town Hall Meeting Minutes**
- 2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
 - a. 12-14-2022 Earthwise Living Committee Meeting Minutes**
 - b. 06-09-2022 Library Board of Trustees Meeting Minutes**
 - c. 11-10-2022 Library Board of Trustees Meeting Minutes**
 - d. 12-14-2022 Planning & Zoning Commission Meeting Minutes**
- 3. Discussion and Possible Action of the Quarterly Investment Report for the Quarter Ended December 31, 2022- Y. Acuna, Assistant Finance Director**
- 4. Discussion and Possible Action on an Ordinance Amending Chapter 3 Building Regulations, Article 3.02 Technical and Construction Codes, Division 1 Generally, Section 3.02.001 to Create a New Section 3.02.001 and Revising Appendix A Fee Schedule, Article A8.000 Building and Construction Related Fees, Section A8.015 Renter's Registration to Require Registration of Vacant Structures and Assign Appropriate Fees (1st Read was Held on 1/17/23) - M. Moritz, Public Works Director**
- 5. Discussion and Possible Action on a Resolution of the City Council of the City Of Leon Valley Ordering and Establishing Procedures for a General Election in the City of Leon Valley, Texas to Elect Three Council Members: (Places 1, 3 And 5) by the Qualified Voters of the City of Leon Valley; Authorizing the City Manager to Sign a Joint Election Agreement with the Bexar County Elections Administrator for the Conduct of Said Elections, and Providing Details Relating to the Conduct of Holding the Election, Authorizing the Use of the Leon Valley Conference Center on the 6th Day of May, 2023, for Election Day Voting, and the Use of the Leon Valley Conference Center, Located at 6421 Evers Road, Leon Valley, Texas, 78238, for Early Voting (April 24, 2023 through May 02, 2023) - S. Passailaigue, City Secretary**

Una Resolución Del Consejo De La Ciudad De La Ciudad De Leon Valley Para Ordenar Y Establecer Los Procedimientos Para Una Elección General En La Ciudad De Leon Valley, Texas, Para Elegir Tres Miembros Del Consejo: (Posiciones 1, 3 Y 5) Por Parte De Los Votantes Habilitados De La Ciudad De Leon

Valley; Autorizando Al Administrador De La Ciudad A Firmar Un Acuerdo De Elección Conjunta Con El Administrador De Elecciones Del Condado De Bexar Para La Celebración De Dichas Elecciones, Y Proporcionando Detalles Relativos A La Celebración De Dicha Elección, Autorizando El Uso Del Centro De Conferencias De Leon Valley El Día 6 De Mayo De 2023 Para La Votación Del Día De Elección, Y El Uso Del Centro De Conferencias De Leon Valley, Ubicado En 6421 Evers Road, Leon Valley, Texas, 78238, Para La Votación Adelantada (Del 24 De Abril De 2023 Hasta El 2 De Mayo De 2023, Inclusive)

6. **Discussion and Possible Action on a Resolution of the City Council of the City of Leon Valley Ordering and Establishing Procedures for a Special Election to be Held on May 06, 2023 in the City of Leon Valley for the Purpose of Submitting to the Qualified Voters a Proposition Relating to the Continuation or Dissolution of the Leon Valley Crime Control and Prevention District and the Continuation of a Local Sales and Use Tax at a Rate of One-Eighth (1/8) of One Percent (1%) Pursuant to Chapter 363 of the Texas Local Government Code. S. Passailaigue, City Secretary**

Resolución Del Consejo De La Ciudad De La Ciudad De Leon Valley, Texas Que Ordena Una Elección Especial Para Celebrarse El 6 De Mayo De 2023 En La Ciudad De Leon Valley Con El Propósito De Presentar A Los Votantes Una Proposición Relacionada Con La Continuación O Disolución Del Distrito De Control Y Prevención De Crímenes De Leon Valley Y La Adopción De Un Impuesto Local A Las Ventas Y Al Uso A Una Tasa De Un Octavo Del Uno Por Ciento De Acuerdo Con El Capítulo 363 Del Código De Gobierno Autónomo De Texas

7. **Discussion and Possible Action on a Resolution Appointing Members to the Citizens Police Advisory Committee - S. Passailaigue, City Secretary**

10. Regular Agenda

1. **Presentation, Public Hearing, and Discussion to Consider Approval of an Ordinance Granting a Zone Change From R-1 Single Family Dwelling with Sustainability Overlay (SO) to R-3 Multi-Family District with SO on an Approximately 2.998-acre Tract of Land Located at 5900 Wurzbach (1st Read as Required by City Charter) - M. Teague, Planning and Zoning Director**

Mindy Teague, Planning and Zoning Director presented this item.

Mayor Chris Riley opened the Pubic Hearing at 7:43 PM. There being no public comment, Mayor Riley closed the Public Hearing at 7:43 PM.

This item will be placed on the next meeting's Consent Agenda for a second read.

2. **Presentation, Discussion and Possible Action of a Subdivision Plat With Variance Requests, Creating the Grass Hill Estates Subdivision, Being Approximately 21.352 acres of Land Located off Aids Dr., William Rancher Rd., Grass Hill Dr., and Samaritan Dr. and More Particularly Described in Subdivision Case File 2023-1 (1st Read as Required by City Charter) - M. Teague, Planning and Zoning Director**

Mindy Teague, Planning and Zoning Director presented this item.

A motion was made by Councilor Benny Martinez to approve as written. The motion was seconded by Councilor Jed Hefner.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

3. **Presentation and Discussion to Consider Approval of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 12 Traffic and Vehicles, Article 12.03 Parking, Stopping and Standing, Section 12.03.006 Parking Restrictions on Specific Streets, to Reduce the Area of the No Parking Zone Along Shadow Mist Drive, Specifically the Southernmost end of the Street from Avedisian to the Dead End (1st Read as Required by City Charter) - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director presented this item.

This item will be placed on the next meeting's Consent Agenda for a second read.

4. **Discussion and Possible Action on an Ordinance of the City of Leon Valley, Texas, City Council Ordering a Special Election to be Held on May 06, 2023 in the City of Leon Valley for the Purpose of Allowing Qualified Voters to Vote for or Against the Reauthorization of the Local Sales and Use Tax in the City of Leon Valley, Texas at the Rate of One-Quarter (1/4) of One Percent (0.0025000) to Continue Providing Revenue for Maintenance and Repair of Municipal Streets. (First Reading as Required by City Charter) - S. Passailaigue, City Secretary**

Ordenanza Del Consejo De La Ciudad De La Ciudad De Leon Valley, Texas Que Ordena Una Elección Especial Para Celebrarse El 6 De Mayo De 2023 En La Ciudad De Leon Valley Con El Propósito De Permitir Que Los Votantes Habilitados Voten A Favor O En Contra De Volver A Autorizar El Impuesto Local A Las Ventas Y Al Uso En La Ciudad De Leon Valley, Texas A La Tasa De Un Cuarto (1/4) Del Uno Por Ciento (0.0025000) Para Continuar Generando Ingresos Para El Mantenimiento Y La Reparación De Las Calles Municipales.

Sandra Passailaigue, City Secretary presented this item.

A Special City Council meeting was called for Wednesday, February 15th at 7:30 AM for a second read. This needs to be done to meet the deadline of February 17, 2023 to call a Special Election.

5. **Presentation, Discussion and Possible Action on an Amendment to Resolution 22-009R, a Tree Variance Request to Remove Additional Trees at Poss Landing Subdivision and to Pay a Larger Amount of Fees in Lieu of Replanting Trees, Located at 7213 Huebner Road, Than Was Previously Approved - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director presented this item.

A motion was made by Councilor Josh Stevens to approve as presented with the amendment that one tree be 20 gallon and another tree be 10 gallon. The motion was seconded by Councilor Jed Hefner.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

6. Presentation, Discussion and Possible Action on a Resolution allowing HydroGeoLogic, Inc a subcontractor for the U.S. Environmental Protection Agency (EPA) to utilize 6401 El Verde Road from March 1, 2023 - September 30, 2023.

Crystal Caldera, City Manager presented this item.

A motion was made by Councilor Jed Hefner to approve as presented. The motion was seconded by Councilor Rey Orozco.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

11. Citizens to be Heard

None

12. Requests from Members of City Council to Add Items to Future Agendas

Crystal Caldera, City Manager began saying that Councilor Jed Hefner had previously requested an item related to VIA be placed on a future agenda item but because he did not receive a second to that request nor did he give a date specific. This item has now been added to the February 21st agenda, however, moving forward, items requested at this time will need a second and date specific as per the Charter.

Members of City Council made the following requests:

Councilor Josh Stevens requested 1) an amendment to the fence ordinance preventing half fences in the front yard in R1 and R2 per the Town Hall discussion. Councilor Jed Hefner seconded (*March agenda*); and 2) action on implementing Homestead Exemption increase to 10% per Section 11.13(n) of the Texas Tax Code. Councilor Jed Hefner seconded.

Councilor Jed Hefner reminded everyone that per a previous discussion, the Red-Light Camera resolution has been placed on the February 21st agenda but in addition, requested that an item on Short-Term Rentals be added to the pipeline with a date uncertain. Councilor Will Bradshaw seconded.

Councilor Rey Orozco requested an update on the Jazz Festival and VIP tent be in the next City Manager Report. City Manager Caldera replied that it is already in her report.

Councilor Jed Hefner had an additional request which was to add an update on the construction of the Hike and Bike Trail in the next City Manager's Report.

1. Presentation, Discussion, and Possible Action on City Manager's Future Agenda Items

13. The City Council Shall Meet in Executive Session to Discuss the Following:

City Council reconvened into Executive Session at 8:11 PM to continue the evaluation of City Manager Caldera.

14. Reconvene into Regular Session

The City Council reconvened into Open Session at 9:00 PM

15. Possible Action on Issues Discussed in Executive Session If Necessary

A motion was made by Councilor Jed Hefner to approve a 10% raise to City Manager Crystal Caldera, effective as of the contract, October 01, 2023. The motion was seconded by Councilor Rey Orozco.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

16. Adjournment

Mayor Riley announced that the meeting adjourned at 9:01 PM

These minutes approved by the Leon Valley City Council on the 21st of February, 2023.

APPROVED

**CHRIS RILEY
MAYOR**

ATTEST: _____
**SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY**



**CITY OF LEON VALLEY
SPECIAL CITY COUNCIL MEETING**

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Wednesday, February 15, 2023 at 7:30 AM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

Mayor Chris Riley called the meeting to order at 7:30 AM and announced that a quorum of City Council was present in Council Chambers.

Mayor Riley asked everyone to join her in the Pledge of Allegiance.

2. Regular Agenda

1. Discussion and Possible Action on an Ordinance of the City of Leon Valley, Texas, City Council Ordering a Special Election to be Held on May 06, 2023 in the City of Leon Valley for the Purpose of Allowing Qualified Voters to Vote for or Against the Reauthorization of the Local Sales and Use Tax in the City of Leon Valley, Texas at the Rate of One-Quarter (1/4) of One Percent (0.0025000) to Continue Providing Revenue for Maintenance and Repair of Municipal Streets (First Reading was Held on 02-07-2023) - S. Passailaigue, City Secretary

Ordenanza Del Consejo De La Ciudad De La Ciudad De Leon Valley, Texas Que Ordena Una Elección Especial Para Celebrarse El 6 De Mayo De 2023 En La Ciudad De Leon Valley Con El Propósito De Permitir Que Los Votantes Habilitados Voten A Favor O En Contra De Volver A Autorizar El Impuesto Local A Las Ventas Y Al Uso En La Ciudad De Leon Valley, Texas A La Tasa De Un Cuarto (1/4) Del Uno Por Ciento (0.0025000) Para Continuar Generando Ingresos Para El Mantenimiento Y La Reparación De Las Calles Municipales.

A motion was made by Councilor Will Bradshaw to adopt the ordinance as written. The motion was seconded by Councilor Benny Martinez.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

3. Citizens to be Heard

None

4. Adjournment

Mayor Riley announced that the meeting adjourned at 7:31 AM

These minutes approved by the Leon Valley City Council on the 21st of February, 2023.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY



**CITY OF LEON VALLEY
ECONOMIC AND COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE MEETING**

City Hall – Council Chambers
6400 El Verde Road, Leon Valley, Texas 78238
Monday, November 14, 2022, at 6:00 p.m.

MINUTES

The Economic and Community Development Advisory Committee met on the 14th day of November 2022 at the Leon Valley City Hall located at 6400 El Verde Rd, Leon Valley, Texas, for the purpose of the following business:

6:02 p.m. Call to Order and Announcement of a Quorum, Pledge of Allegiance

City Manager Dr. Caldera called the meeting to order, announced there was a quorum and recited the Pledge of Allegiance.

The following Committee members were in attendance Dannielle Bolton, Olen Yarnell, Roger Christensen, Yvonne Orozco, and Kishore Kamaraju.

Approval of Meeting Minutes from July 18, 2022

A motion was made by Yvonne Orozco to approve the minutes as written. The motion was seconded by Roger Christensen. The motion passed unanimously.

Presentation, Discussion, and Possible Action to Fund:

a. Cha Cha's New Gen Café for signage and additional advertising

City Manager Dr. Caldera reviewed the policy and guidelines on funding projects. She continued by reviewing the details of the request. Ms. Margarita Bania Ruiz was requesting \$4,000.00 for signage that would face Evers Rd. for Cha Chas New Gen Café. Ms. Ruiz provided a copy of the sign to the committee to review. City Manager Dr. Caldera stated that Ms. Ruiz's lease agreement would be reviewed by the City Council on December 6, 2022, City Council Meeting, and recommended that the committee wait until the council made a decision on the lease. She also mentioned that the sign should have a changeable face if the committee were going to approve it. There was some discussion among the committee. A motion was made by committee member Olen Yarnell to approve the request provided that City Council decides to extend Ms. Ruiz's lease. The motion was seconded by Dannielle Bolton. The motion passed unanimously.

b. Wecare Shopping center for the cost of construction

City Manager Dr. Caldera reviewed the details of the request. Mr. Jonah Obasi is requesting \$15,000 to complete the plumbing infrastructure of his project, specifically the backflow prevention device. City Manager Dr. Caldera explained to Mr. Obasi that per the application process, items over \$10,000 would require a performance agreement with the council. Mr. Obasi requested to lower the amount of his request to \$10,000. There was some discussion among the committee requesting if this was a cost overrun or oversight. City Manager Dr. Caldera stated there have been staff transitions in the department and Mr. Obasi stated he was never informed about the backflow. There was no way of knowing if Mr. Obasi was informed. A motion was made by Yvonne Orozco to approve the request for funding seconded by Roger Christensen. The motion passed unanimously.

Update on the Economic and Business Liaison position

City Manager Dr. Caldera stated that Mr. Roque Salinas would be starting on December 6, 2022. At the next meeting, Mr. Salinas will provide an update on the Economic Community Development Budget.

Discussion and Action on New Officers

a. Chair

A motion was made by Olen Yarnell to appoint Yvonne Orozco as chair. The motion was seconded by Roger Christensen. The motion passed unanimously.

b. Vice Chair

A motion was made by Olen Yarnell to appoint Dannielle Bolton as vice chair. The motion was seconded by Roger Christensen. The motion passed unanimously.

Announcements by Committee Members

There was a statement to move the meeting to 6:30 in order to allow more time for members to get to the meeting timely. Also, there will be a December meeting to meet the new staff liaison.

Citizens to be Heard

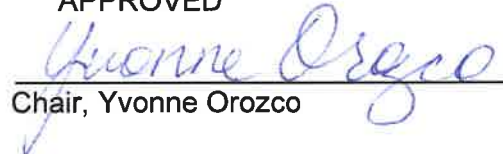
There were none

Adjournment

The meeting was adjourned at 7:34 p.m.

These minutes were approved by the Economic and Community Development Advisory Committee on the 30 of January 2023.

APPROVED


Chair, Yvonne Orozco

**EARTHWISE LIVING COMMITTEE MEETING MINUTES
CITY OF LEON VALLEY, TEXAS
JANUARY 11, 2023**

The Earthwise Living Committee of the City of Leon Valley, Texas met on the 11th day of January at 5:30 pm in the Large Conference Room at City Hall, located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business, to-wit:

**REGULAR MEETING OF THE CITY OF LEON VALLEY EARTHWISE LIVING COMMITTEE,
5:30 PM**

1. ***Call the City of Leon Valley Regular Earthwise Living Committee Meeting to Order and Determine a Quorum is Present.***

The meeting was called to order with a quorum established at 5:38 pm. Present were members Key, Castillo, Zannerras, Bacon, Co-chair Burnside and Co-chair Meffert. Also Present were Staff liaison Miranda and Council liaison Mayor Riley. Absent were members Ryan, Valdez and Bohl.

2. ***Review and Consider Approval of the December 14, 2022, Regular Earthwise Living Committee Meeting minutes.***

The minutes were reviewed and accepted. Member Key motioned to accept the minutes as written and member Castillo seconded the motion.

3. ***Discussion and Possible Action on Draft of Scope of Responsibilities for EWL Committee.***

A general discussion was had considering the handout from the City Manager defining specifically the scope and mission of the EWL Committee. Member Valdez sent in updated suggestions. Co-chair Burnside motioned to accept the scope document from the City Manager as well as the updated suggestions from member Valdez. Member Bacon seconded the motion.

4. ***Discussion and Updates on Sponsor/Vendors/Entertainment for EWL event.***

A general discussion was had on updates for sponsors/vendors/entertainment for the EWL event. Members continue outreach to sponsors/vendors/entertainers to obtain commitments for participation. Distribution of EWL flyers was discussed along with using email marketing, Facebook events and Nextdoor to promote attendance and participation. Co-Chair Meffert suggested using Eventbrite to promote and schedule the EWL event.

5. ***Discussion and Possible Action on the Itinerary for the EWL event.***

A general discussion was had on establishing an itinerary for the EWL event. As commitments from sponsors/vendors/entertainers are received the itinerary will be established and implemented.

6. *Discussion and Possible Action on Speaker Series at the Library.*

A general discussion was had on the status of obtaining speakers for the Sustainability Series to be held at the Leon Valley Library. Members along with Council liaison Riley are continuing outreach to proposed speakers that will be scheduled in the coming months for the Sustainability Series. Participation will include in person presenting along internet participation.

7. *Discussion and Possible Action on Planning of Picnic with Mayor and City Council.*

A general discussion was had on "Picnic with the Mayor". Holding the event in the Greenspace or the Pavilion was discussed. Holding the event in the Greenspace would be most in keeping with the theme of the event but the committee has concerns about holding the event in the Greenspace due to unreliable weather conditions.

8. *Announcements, Updates and Other Business.*

No other business was discussed.

9. *Adjourn*

Member Key moved to adjourn the meeting and the motion was seconded by member Castillo. The meeting was adjourned without objection at 7:15 pm.

Rita Burnside
Chair

2-8-23
Date



Leon Valley Park Commission Meeting Minutes

The Park Commission of the City of Leon Valley, Texas met on the 12th day of January 2023, at 6:00 p.m., at the Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas, 78238 for the purpose of the following business, to-wit:

1. Call to Order, Pledge of Allegiance, and Determine if Quorum is Present.

Park Commission Chairman Roger Christensen called the meeting to order at 6:24 p.m., with the following members in attendance: Vice-Chairwoman Danielle Bolton and Commissioners, Evan Bohl, Julie Carreon-Martinez, Ann Sawyer, and Nancy Marrufo. Absent were Commissioners Elaine Valdez and Diane Frazier.

Also present at the meeting was Staff Liaison Melinda Moritz, Assistant Public Works Director David Dimaline, and resident Mr. Brian Sawyer.

2. Review and Approval of the November 10, 2023, Park Commission Minutes – (Commissioners)

Commissioner Marrufo moved to approve the minutes, which was seconded by Commissioner Bohl, and the motion carried unanimously.

3. Citizens to Be Heard

There were no citizens wishing to speak at the meeting.

4. Old Business

There was no business to discuss.

5. New Business

A. Discussion – Tree Advisory Board Duties and Members

Staff member Dimaline explained that the Tree Advisory Board (TAB) had been sunsetted by the City Council, and then explained the TAB duties to the Commissioners. He stated that a couple of members of the now defunct Board would be reassigned to the Park Commission, upon their request. He noted that the duties of the TAB were in the Leon Valley Code of Ordinances and included the planting of 10,000 trees by the year 2025, and that they had counted seven thousand having been planted to date. He stated that the TAB actively gave away trees at the twice

annual Arbor Day events, as well as the Earthwise Living Day event. He noted that due to the prevalence of Oak Wilt disease in the Forest Oaks and Monte Robles Park areas, the TAB had also been focusing efforts on educating the public on the prevention of this disease. A general discussion was held on the remainder of the duties, the tree mitigation fund, the Texas Forest Service, illegal pruning, and the trees in area parks. Staff member Moritz stated that the Commissioners might consider removing some of the duties from their task list and that she would need to revise the Ordinance accordingly. She gave each Commissioner the list of duties and asked them to come prepared to the next meeting to revise the list.

B. Discussion and Action – Booth at Earthwise Living Day Event (M. Moritz)

Ms. Moritz stated that the Park Commission usually reserved a booth at the Earthwise Living Day event to promote the parks and outdoor activities in general and that members of the Park Commission typically manned the booth. Chairman Christensen asked Ms. Moritz to bring a duty roster to the next meeting for persons to sign up to attend.

C. Discussion – Skate Park, Pickle Ball Court, and Rock Climbing Wall (M. Moritz)

Ms. Moritz explained that the City Council would be holding their annual Town Hall meeting on February 28th and that some of the items to be discussed were the addition of several new park amenities, using a portion of the remaining American Rescue Act funds, to include possibly remodeling the Raymond Rimkus Park tennis court to be a dual court that would allow persons to play Pickle Ball and the addition of a rock climbing wall and skate park. She noted that each attendee would be asked to rank their choices and encouraged all Park Commission members to attend the meeting.

6. Commissioner and Staff Comments.

Commissioner Bohl stated that he was glad to attend the meeting and that his New Year's resolution was to increase the number of ideas for the park system and work towards making them a reality.

Commissioner Carreon-Martinez stated that she was also happy to attend the meeting and was excited about the new topics.

Chairman Christensen noted that he had attended the Leon Valley Huebner Creek Greenway Hike and Bike Trail Segment I groundbreaking ceremony, stating that it had been well attended and promoted good publicity for the trail.

Vice-Chair Bolton stated that the new in-ground lights crossing Evers Road at the library were a welcome addition and that they were sufficiently bright enough to alert vehicles

of persons using the pedestrian crosswalk to the park. She also noted that she was concerned about being able to attend future Park Commission meetings, as the start time had been changed from 7:00 pm to 6:00 pm. She asked if the meeting time could be moved to 6:30 pm.

Chairman Christensen stated that by general consensus of the members, he would be fine with a later start. The Park Commissioners agreed to the new time. He then congratulated the Public Works Department for the Holiday Lighting ceremony and lights.

Commissioner Sawyer noted that the pedestrian crosswalk on Evers at Grass Valley didn't seemed to be used anymore and that there were no school crossing guards at the location either.

Commissioner Marrufo stated that she was excited about the possible new additions to the park system and was anxious to see them be developed.

8. Adjourn.

Chairman Christensen asked for a motion to adjourn. Commissioner Bohl made a motion to adjourn the meeting, which was seconded by Vice-Chair Bolton. The motion carried unanimously. The meeting was adjourned at 7:25 p.m.


Roger Christensen, Chairman

2-9-23
Date



**CITY OF LEON VALLEY
LEON VALLEY PUBLIC LIBRARY BOARD OF TRUSTEES**

Leon Valley Public Library
6425 Evers Road, Leon Valley, TX 78238
Thursday, January 12, 2023 at 5:30 PM

MINUTES

1. CALL TO ORDER

5:32pm by Clare Brown, Chair

2. CITIZENS TO BE HEARD

No citizens to be heard

3. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MINUTES

a. 11-10-2022 Library Board of Trustees Minutes

Motion to approve by Maryanna Christensen; Second by Linda Crews;

Motion Approved

4. DISCUSSION AND POSSIBLE ACTION ON MEETING SCHEDULE FOR 2023

Motion to cancel the July 2023 and December 2023 meetings by Maryanna

Christensen; Second by Margaret Tovar; Motion Approved

5. PRESENTATION AND DISCUSSION ON BREAKFAST WITH SANTA

Presentation by Friends President, Maryanna Christensen

6. PRESENTATION, DISCUSSION, AND POSSIBLE ACTION ON LIBRARY

VOLUNTEERS APPRECIATION PARTY

Draft a rough menu for February; Draft invitation; Sign-up Sheet for March meeting

**7. PRESENTATION, DISCUSSION, AND POSSIBLE ACTION ON LIBRARY BOARD
OF TRUSTEES BYLAWS**

Move forward with getting the new bylaws on file with the City; Motion by Maryanna Christensen, Second by Linda Crews; Motion approved

8. DISCUSSION ON CURRENT DONATION POLICY

Brief Discussion

9. LIBRARY DIRECTOR'S REPORT

- a. Presentation of Current Statistics
- b. Presentation of Upcoming Programs
- c. Presentation of Grants

10. FRIENDS OF THE LIBRARY UPDATES

Updates provided by Friends President Maryanna Christensen

11. ADJOURNMENT

Motion to adjourn at 7:13pm; Second by Linda Crews; Adjourned

APPROVED


CLARE BROWN, CHAIR

ATTEST


REGINA REED, LIBRARY DIRECTOR
STAFF LIASION

MAYOR AND COUNCIL COMMUNICATION

DATE: February 21, 2023
TO: Mayor and Council
FROM: Melinda Moritz, Public Works Director
THROUGH: Crystal Caldera, City Manager

SUBJECT: Presentation and Discussion to Consider Approval of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 12 Traffic and Vehicles, Article 12.03 Parking, Stopping and Standing, Section 12.03.006 Parking Restrictions on Specific Streets, to reduce the area of the No Parking zone along Shadow Mist Drive, specifically the southernmost end of the street from Avedisian to the dead end (1st Read as Required by City Charter).

SPONSOR(S): Mayor Chris Riley

PURPOSE

The purpose of this M & C is to consider approval of an Ordinance amending the Leon Valley Code of Ordinances, Chapter 12 Traffic and Vehicles, Article 12.03 Parking, Stopping and Standing, Section 12.03.006 Parking Restrictions on Specific Streets, to reduce the area of a No Parking zone on Shadow Mist Street, from Avedisian Street to the dead end at Crystal Hills Park.

The property owners and residents of Shadow Mist have voiced their complaints and concerns over the past several years of vehicle operators parking along the sides of both streets, which impedes vision and causes unsafe traffic conditions, as the residents attempt to drive in and out of their subdivision; however, this portion of the street does not affect the residents in that area.

SEE LEON VALLEY

Social Equity - Providing the citizens with additional traffic safety measures adds to the overall quality of life.

Economic Development - Reducing perceived and potential dangers from traffic situations promotes overall health, safety, and welfare image of City, which may attract businesses and new residents.

Environmental Stewardship – Preventing vehicle accidents reduces the chances of particles, gasoline, oil, and antifreeze entering the street, and consequently our streams, from potential run off in a wreck.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended the City Council approve the amendment to the code.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF LEON VALLEY AMENDING THE LEON VALLEY CODE OF ORDINANCES, CHAPTER 12 TRAFFIC AND VEHICLES, ARTICLE 12.03 PARKING, STOPPING AND STANDING, SECTION 12.03.006 PARKING RESTRICTIONS ON SPECIFIC STREETS, TO REDUCE THE AREA OF THE NO PARKING ZONE ON SHADOW MIST STREET; PROVIDING FOR REPEALER; SEVERABILITY; SAVINGS; AN EFFECTIVE DATE; NOTICE OF MEETING AND A PENALTY CLAUSE

WHEREAS, providing the citizens with additional traffic safety measures adds to the overall quality of life; and

WHEREAS, the City of Leon Valley has received numerous complaints and concerns from the property owners and residents of the Shadow Mist subdivision that vehicle operators are parking along the sides of Shadow Mist Drive and said vehicles are blocking the street and limiting vision from persons traveling along the road that are attempting to turn into the Shadow Mist subdivision; and

WHEREAS, the City finds that the complaints and concerns are valid and that on-street parking along Shadow Mist Drive not only creates a nuisance, but also interferes with safe driving conditions along this street.

WHEREAS, the City finds that the area of No Parking below Avedisian Street on Shadow Mist Street is not necessary and therefore desires to allow parking on Shadow Mist Street from the southernmost point of the intersection of Avedisian Street and Shadow Mist to the dead end of Shadow Mist at Crystal Hills Park.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

SECTION 1. That Chapter 12 Traffic and Vehicles, Article 12.03 Parking, Stopping and Standing, Section 12.03.006 Parking Restrictions on Specific Streets, be amended as follows:

Shadow Mist. The parking, standing, or stopping of any motor vehicle, whether attended or unattended, at any time, on Shadow Mist Drive, between Grissom Road and the southernmost corner of the intersection of Avedisian Street, is prohibited.”

SECTION 2. REPEALER CLAUSE. The provisions of the Ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are hereby expressly repealed to the extent that such inconsistency is apparent by any other ordinance.

SECTION 3. SEVERABILITY CLAUSE. If any provision, section, sentence, clause, or phrase of this ordinance or application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this ordinance or its application to other persons or sets of

circumstances shall not be affected thereby, it being the intent of the City Council in adopting, and the Mayor in approving this Ordinance, that no portion thereof or provisions or regulation contained herein shall become inoperative or fall by reason of any unconstitutionally or invalidity of any portion, provision, or regulation.

SECTION 4. SAVINGS CLAUSE. The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance.

SECTION 5. EFFECTIVE DATE. That this Ordinance shall take effect after its passage and publication as required by law.

SECTION 6. NOTICE OF MEETING CLAUSE. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 7. PENALTY. Any person who violates any provision of this ordinance shall be guilty of a misdemeanor, and upon conviction shall be fined as provided in Chapter 1. General Provisions, Article 1.01 Code of Ordinances, Section 1.01.009 General penalty for violations of code: continuing violations of the City of Leon Valley Code, and/or applicable state law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 21st day of February, 2023.

APPROVED

CHRIS RILEY
Mayor

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

NICOLE WARREN
City Attorney

Consider Ordinance Amending Chapter 12 Traffic & Vehicles Reduce No Parking Zone – Shadow Mist

Melinda Moritz

Public Works Director

City Council Meeting February 21, 2023

Purpose

- To consider approval of an Ordinance amending the Leon Valley Code of Ordinances, Chapter 12 Traffic and Vehicles, Article 12.03 Parking, Stopping and Standing, Section 12.03.006 Parking Restrictions on Specific Streets
- The amendment would reduce the area of the No Parking zone on Shadow Mist Drive, from Avedisian Street to the dead end of Shadow Mist at Crystal Hills Park

Background

- Property owners/residents of Shadow Mist subdivision voiced concerns of vehicles parked along sides of both streets and are making this request
- Concern is that on-street parking impedes vision, causing unsafe traffic conditions as residents drive in and out of their subdivision
- This portion of Shadow Mist Street does not directly affect the residents of the Shadow Mist subdivision

Proposed No Parking Zone Removal

 Reduction Area



Fiscal Impact

- None

:

Recommendation

- This action is at the request of the City Council

S.E.E. Statement

- Social Equity - Providing the citizens with additional traffic safety measures adds to the overall quality of life
- Economic Development - Reducing perceived and potential dangers from traffic situations promotes overall health, safety, and welfare image of City, which may attract businesses and new residents
- Environmental Stewardship – Preventing vehicle accidents reduces the chances of particles, gasoline, oil, and antifreeze entering the street, and consequently our streams, from potential run off in a wreck

MAYOR AND COUNCIL COMMUNICATION

DATE: February 21, 2023
TO: Mayor and Council
FROM: Mindy Teague, Planning and Zoning Director
THROUGH: Crystal Caldera, City Manager

SUBJECT: Discussion and Possible Action on an Ordinance authorizing a zoning change from B-2 Retail with Sustainability Overlay (SO) to R-3 Multi-Family Dwelling District with (SO) on an approximately 2.998-acre tract of land being Lot 1, Blk 1, CB 4429, Cherry Hill Subdivision, located at 5900 Wurzbach

PURPOSE

A rezoning request has been received to rezone approximately 2.998 acres of land from B-2 Retail to R-3 Multiple Family Dwelling District. The parcel is located at 5900 Wurzbach Road, Lot 1 Blk 1, CB 4429, Cherry Hill Subdivision.

History

- 1969 – Zoned B-2 Retail
- 1973 – Platted as Lots 1 & 2, Block 1, Cherry Hill Subdivision Unit #1
- 1973 – Rezoned only Lot 2, from B-2 to R-3
- Apartments were previously allowed in a B-2 zoning district
- Owner intended to construct apartments on both lots, but City changed zoning code mid-way to only allow apartments in the newly created R-3 zoning district
- Complex has 92 units and was built in 1974

Notification

Thirteen (13) letters were sent to surrounding property owners. As of this writing, Staff has not received any letters either in favor or in opposition, and one (1) have been returned undeliverable.

SEE LEON VALLEY

Social Equity - Approval of this request allows for the continued multi-family use, which is consistent and compatible with existing surrounding uses.

Economic Development – Tenants in a multi-family zoning district shop locally and generate more sales tax revenue

Environmental Stewardship – Any structures rebuilt on this property would have to

conform to the 2021 International Energy Code.

FISCAL IMPACT:

None- this is an existing apartment complex and already contributes to ad valorem and sales tax

STRATEGIC GOALS

None – housekeeping item.

RECOMMENDATION

At the January 24th Planning & Zoning meeting, the Commission recommended approval of this request.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL GRANTING A ZONE CHANGE FROM B-2 RETAIL WITH SUSTAINABILITY OVERLAY (SO) TO R-3 MULTI-FAMILY DISTRICT WITH SUSTAINABILITY (SO), LOCATED AT 5900 WURZBACH ROAD, BEING A 2.998 ACRE TRACT OF LAND, LOT 1 BLK1 CB 4429, CHERRY HILL SUBDIVISION; PROVIDING FOR REPEALER, SEVERABILITY, AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS Chapter 211 of the Vernon's Local Government Code empowers cities to enact zoning regulations and provide for their administration, enforcement, and amendment; and

WHEREAS the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City, in order to promote the public health, safety, and welfare of the residents of the City; and

WHEREAS the Leon Valley Code of Ordinances Chapter 15 Zoning constitutes the City's Zoning regulations and requires the property to be zoned in accordance with proper designations as defined by the City; and

WHEREAS the Planning and Zoning Commission of the City of Leon Valley provided adequate notice and held a public hearing in accordance with Chapter 15 of the Leon Valley Code of Ordinances; and

WHEREAS, the Planning and Zoning Commission of the City of Leon Valley has recommended granting a zone change from B-2 Retail to R-3 Mulit-Family Dwelling District, and

WHEREAS, the City Council, after proper notice and public hearing determined that the request is consistent and compatible with the surrounding zoning and with the City's Future Land Use Plan, and

WHEREAS, twenty percent (20%) or more of the area of the lots or land immediately adjoining the area covered by the proposed change and extending two hundred [feet] (200') from such area did protest this change and the City Council, by affirmative vote of three-fourths (3/4) of all the members of the City Council, did vote to approve the change; and

WHEREAS the City Council of the City of Leon Valley now desires to grant the zone change, as requested at the subject location.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, THAT:

SECTION 1. A 2.998 acre tract of land, being part of Lot 1 Blk 1, CB 4429, Cherry Hill Subdivision, at 5900 Wurzbach Road and further described in Exhibit A attached hereto, which is currently zoned B-2 Retail, with SO Sustainability Overlay District Zoning, shall

hereafter bear the zoning classification of R-3 Multiple Family Dwelling with Sustainability Overlay District.

SECTION 2. That this Ordinance shall be cumulative of all provisions of the City of Leon Valley, Texas, except where provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event, conflicting provisions of such Ordinance are hereby repealed.

SECTION 3. That it is hereby declared to be the intention of the City Council of the City of Leon Valley that this Ordinance is not severable.

SECTION 4. The Ordinance shall be effective upon passage and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 21st day of February 2023.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

NICOLE WARREN
City Attorney

Rezoning Request PZ-2023-2 5900 Wurzbach

Mindy Teague
Planning & Zoning Director
City Council Meeting
February 21, 2023

Summary

- Question
 - City Council is being asked to consider the approval of an ordinance to authorize a zone change from B-2 Retail with Sustainability Overlay (SO) to R-3 Multiple Family Dwelling District with SO on an approximately 2.998-acre tract of land, being Lot 1, Blk 1, CB 4429, Cherry Hill Subdivision Unit #1
 - Located at 5900 Wurzbach
- Options
 1. Approval as requested
 2. Denial

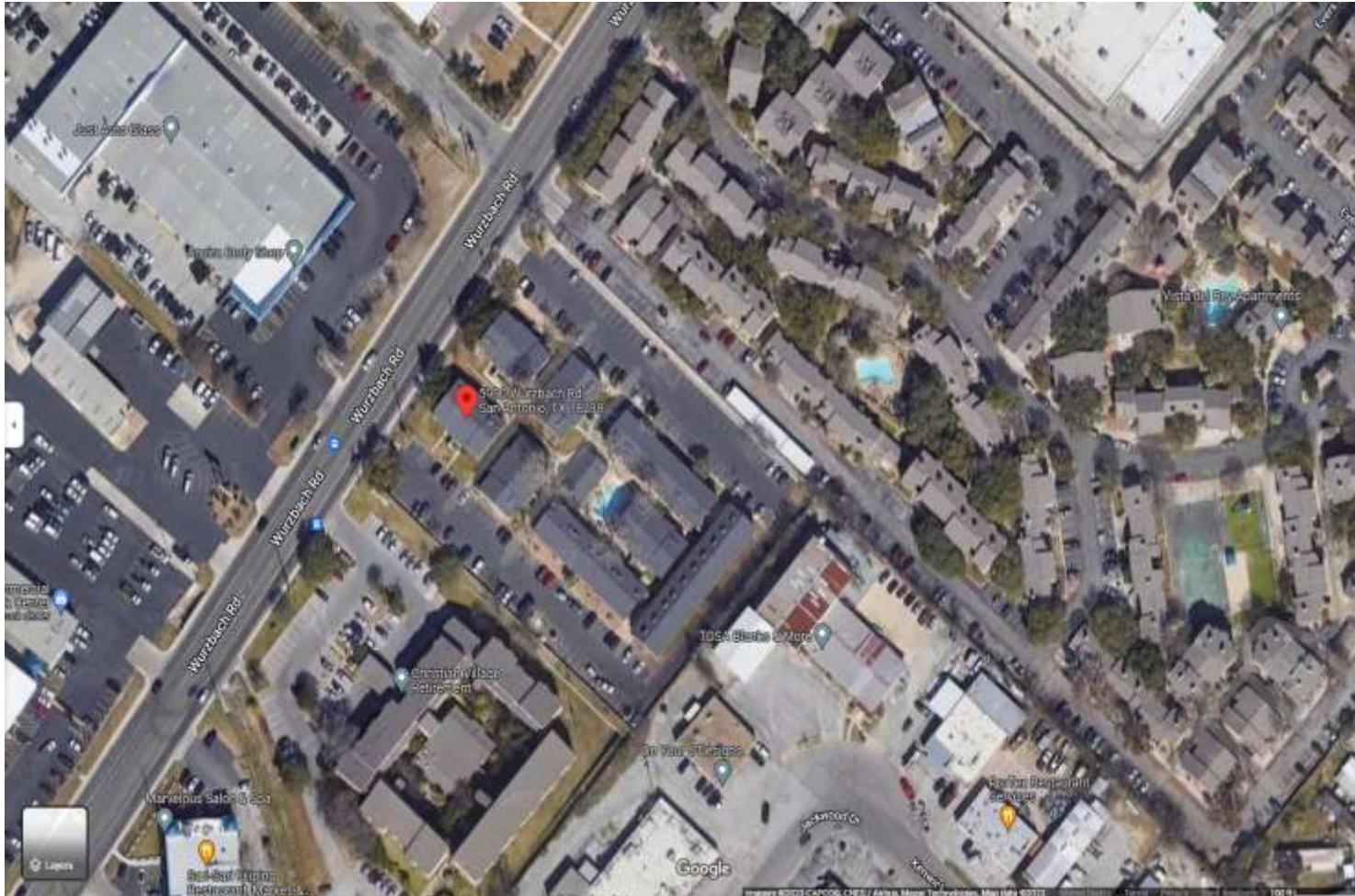
Request

- To rezone approximately 2.998 acres of land out of Lot 1 Blk 1 CB 4429, Cherry Hill Subdivision
- From B-2 Retail with SO to R-3 Multiple Family Dwelling with SO
- Tract is located at 5900 Wurzbach Rd

BCAD Map



Aerial View



History

- 1969 – Zoned B-2 Retail
- 1973 – Platted as Lots 1 & 2, Block 1, Cherry Hill Subdivision Unit 1
- 1973 – Rezoned only Lot 2, from B-2 to R-3 (Christian Village Apartments)
 - Apartments were previously allowed in a B-2 zoning District
 - Owner intended to construct apartments on both lots, but City changed zoning code mid-way to only allow apartments in the newly created R-3 zoning district
- Complex has 92 Units and was built in 1974

Zoning Map

Site



Notification Process

- 13 Letters Sent
- 0 In Favor
- 0 In Opposition
- 1 Undeliverable

Fiscal Impact

- None – this is an existing apartment complex and already contributes to ad valorem and sales tax

Recommendation

- At the January 24th Planning & Zoning Commission meeting, approval was recommended.

S.E.E. Statement

Social Equity: Approval of this request allows for the continued multiple-family use, which is consistent and compatible with existing surrounding uses.

Economic Development: Tenants in a multiple family zoning district shop locally and generate more sales tax revenue

Environmental Stewardship: Any structures rebuilt on this property would have to conform to the 2021 International Energy Code

MAYOR AND COUNCIL COMMUNICATION

DATE: February 21, 2023

TO: Mayor and Council

FROM: David Gonzalez, Police Chief

THROUGH: Crystal Caldera, City Manager

SUBJECT: Presentation, Discussion and Possible Action on OOG Ballistic Shield Grant acceptance and Budget Adjustment

SPONSOR(S): N/A

PURPOSE

The purpose of this budget adjustment is to accept a grant from the Office of the Governor (OOG) for Ballistic Shield Funding. Application for the grant was made to off-set the cost for the purchase of four (4) Ballistic Shields

SEE LEON VALLEY

Social – These grants help provide the tools officers need to help reduce crime, respond to the public's needs and make the streets safer for residents and commuters

Economic – These programs make our officers better and safer which make our streets and neighborhoods safer and project a professional image, drawing new businesses and residents to our community

Environmental – N/A

FISCAL IMPACT

Acceptance of this OOG grant will have a positive impact on the Leon Valley budget. The total budget adjustment requested is \$30,456

RECOMMENDATION

City Council's Discretion

RESOLUTION

A RESOLUTION OF THE CITY OF LEON VALLEY AUTHORIZING THE ACCEPTANCE OF A TEXAS OFFICE OF THE GOVERNOR (OOG) GRANT AWARD IN THE AMOUNT OF \$30,456 TO PURCHASE BALLISTIC SHIELDS FOR USE BY OFFICERS OF THE LEON VALLEY POLICE DEPARTMENT; AUTHORIZING A GENERAL FUND BUDGET ADJUSTMENT INCREASE IN THE AMOUNT OF \$30,456

WHEREAS, the City provides officers with the equipment required to safely accomplish their mission, and

WHEREAS, the City has approved the FY2022-2023 budget

WHEREAS, acceptance of this OOG grant will provide increased safety for officers, residents and visitors

WHEREAS, the Leon Valley City Council authorizes the acceptance of the OOG grant in the amount of \$30,456 and

WHEREAS, the City of Leon Valley City Council authorizes a general fund budget adjustment of \$30,456

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The OOG grant for Ballistic Shields; and the general fund budget adjustment has been authorized and accepted.

PASSED and APPROVED this 21st day of February, 2023.

Chris Riley
MAYOR

ATTEST:

Sandra Passailaigue, TRMC
City Secretary

Approved as to Form:

Nicole Warren
City Attorney

Leon Valley Police Department FY2022-2023 Budget Adjustment

David Gonzalez
Police Chief
City Council Meeting
February 21, 2023

Summary

- The City provides officers with the equipment required to safely accomplish their mission
- The City Council has approved the FY2022-2023 Budget
- Acceptance of this OOG grant will provide increased safety for officers, residents and visitors

Purpose

- The purpose of this budget adjustment is to accept a grant from the Office of the Governor (OOG) for:

Ballistic Shield Funding

Purpose / Background

- Applied for Grant to Off-Set the Cost for Ballistic Shields

4 – Ballistic Shields at a cost of \$30,456

Fiscal Impact

- Acceptance of this OOG Grant will have a positive impact on the Leon Valley budget
- Total Budget Adjustment Requested \$30,456

Recommendation

- City Council's Discretion

S.E.E. Statement

Social Equity – These grants help provide the tools officers need to help reduce crime, respond to the public's needs, and make the streets safer for residents and commuters alike

Economic Development- These programs make our officers better and safer which make our streets and neighborhoods safer and project a professional image, drawing new businesses and residents to our community

Environmental Stewardship – N/A

From: Crystal Caldera
Sent: Thursday, February 9, 2023 5:30 PM
To: Sandra Passailaigue
Subject: FW: HB 167 - Traffic Light Camera Enforcement Bill

From: Will Bradshaw <will.bradshaw@leonvalleytexas.gov>
Sent: Wednesday, February 1, 2023 12:26 AM
To: Crystal Caldera <c.caldera@leonvalleytexas.gov>
Cc: Jed Hefner <jed.hefner@leonvalleytexas.gov>
Subject: Re: HB 167 - Traffic Light Camera Enforcement Bill

If it is not too late to add it, I second Jed's request to add to the next agenda.

Best regards,
Will

Sent from my iPhone

On Jan 31, 2023, at 10:13 PM, Crystal Caldera <c.caldera@leonvalleytexas.gov> wrote:

You missed the deadline per the charter, your request and second must be received at least 8 days prior to the next council meeting which would have been yesterday. The agenda and the packet is already done for the 7th. The Mayor and I are scheduled to meet tomorrow to finalize. We all recieved the email and with my brief conversation with the mayor I think the plan was to put it in for 2/21, but I will double check to see if she wants to add it.

Crystal

Sent from my iPhone

On Jan 31, 2023, at 9:54 PM, Jed Hefner <jed.hefner@leonvalleytexas.gov> wrote:

Crystal,

Can we please place an item on the next agenda to reaffirm our previous resolution related to RLCs? This is timely as the legislative session is already underway, and it should be relatively brief agenda item to include for Feb 7th.

Mr Bradshaw will be the second to add this item

Sent from my iPhone

Begin forwarded message:

From: Jed Hefner <jed.hefner@leonvalleytexas.gov>
Date: January 31, 2023 at 9:51:30 PM CST
To: Ben Scarborough <Ben.Scarborough@house.texas.gov>
Subject: Re: HB 167 - Traffic Light Camera Enforcement Bill

Mr Scarborough,

Yes. We are absolutely interested in supporting Rep Cortez's red light camera bill (can you clarify if it's HB167 or HB177?) this legislative session.

Prior to the opening of the session, Councilor Bradshaw and I met with Sen Menendez to seek his support for a companion Senate bill in hopes of expediting the process through those committees in conjunction with the House version. His office referred us to the Senate Transportation committee chair who has been, to my knowledge, unresponsive.

Part of the nuance there is that only 3 cities in Texas still have active RLC contracts. Amarillo expired last year, and Humble expires in June 2024. Leon Valley and Balcones Heights (both San Antonio Suburban cities) have substantial RLC contract obligations remaining (2039 and 2034 respectively). Sen Menendez shares office space with City of Balcones Heights.

From all reports, that city is much more in favor of RLCs (and the illicit revenue they generate) than are citizens in Leon Valley. Due to a previous administration's dubious execution our contract, we are left with no early termination clause or any ability to remove these cameras without action from the state legislature.

I am prepared to ask our Mayor and City Manager to place an item on our next agenda to reaffirm our 2021 resolution (passed unanimously by our City Council) committing to exhausting all our efforts to rid our City of these cameras.

Please let us know if there is anything we can do to help advance this bill.

Thanks,
Jed Hefner
Leon Valley City Council - Place 3

Sent from my iPhone

On Jan 30, 2023, at 1:34 PM, Ben Scarborough
<Ben.Scarborough@house.texas.gov> wrote:

Good afternoon all,

I am the Legislator Director for Chairman Philip Cortez (TX-HD 117). This legislative session, we have refiled our bill to void pre-existing traffic light camera contracts (HB 1209 in the 87th session, HB 167 in this session). As I am handling the legislative agenda for Chairman Cortez, I am reaching out to ask if you plan to support this bill as you did last session. If you would like to discuss this with me via phone, my cell is listed below. Looking forward to working with y'all!

Sincerely,

<image003.png>

Ben Scarborough

Legislative Director | GW. 4

Chairman Cortez | House District 117

O: (512) 463 – 0269 | C: (936) 828 – 7227

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, EXPRESSING SUPPORT FOR S.B. 446 RED LIGHT CAMERAS THAT WOULD PROVIDE THAT PHOTOGRAPHIC TRAFFIC SIGNAL ENFORCEMENT CONTRACTS, INCLUDING THOSE EXECUTED BEFORE MAY 17, 2019, ARE VOID (COMPANION BILLS H.B. 167 AND H.B. 177).

WHEREAS, The City Council of Leon Valley (“Council”) believes the number one priority of Leon Valley City Government is to ensure the safety of its citizens and the public; and

WHEREAS, The Council entered into a contract (“Contract”) between American Traffic Solutions (doing business as Verra Mobility) and the City of Leon Valley on May 24, 2017, for the installation of a red-light camera enforcement system; and

WHEREAS, The red-light camera enforcement system went “live” in February of 2018; and

WHEREAS, The Council approved an extension of the Contract on April 1, 2019, for an additional ten (10) years for a total contract term of twenty (20) years plus an automatic renewal of five (5) years; and

WHEREAS, The Texas Legislature passed House Bill 1631, prohibiting the use of photographic traffic signal enforcement systems in Texas and limiting municipalities from certain enforcement methods, on May 20, 2019, and subsequently becoming law after signage by Governor Greg Abbott and effective June 2, 2019; and

WHEREAS, The Council has considered public input regarding Leon Valley’s red-light camera enforcement program; and

WHEREAS, the Council intends to explore options regarding the red-light camera enforcement system to include removal and/or phase-out; and

WHEREAS, The City Council supports S.B. 446 with companion bills H.B. 167 and H.B. 177.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

SECTION 1. The City of Leon Valley expresses its intent to explore options regarding the red-light camera enforcement system to include removal and/or phase out.

SECTION 2. The City of Leon Valley unequivocally supports S.B. 446

SECTION 3. This Resolution shall become effective immediately upon its passage and publication as required by law.

RESOLUTION No.

**A RESOLUTION OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL DEFINING
THE DUTIES AND RESPONSIBILITIES OF THE EARTHWISE LIVING COMMITTEE**

WHEREAS, Earthwise Living Committee has been operating for over 34 years;

WHEREAS, the Committee has supported many events throughout the years that support a healthy environment;

WHEREAS, this resolution solidifies the role, duties and responsibilities of the Earthwise Living Committee;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
LEON VALLEY, TEXAS, THAT:**

1. Attached is Exhibit 1 – the role, duties and responsibilities of the Earthwise Living Committee
2. This Resolution shall become effective immediately upon its passage and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 21st day of February 2023.

APPROVED

CHRIS RILEY
MAYOR

Attest :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

NICOLE WARREN

City Attorney

Earthwise Living Committee

- (a) *Committee's charge.* The committee serves as a liaison between the City of Leon Valley Community and the City Council on monitoring and engaging on issues relevant to earth-friendly practices.

(b) *Objective*

The committee's mission is To encourage residents of our community to developing a sustainable way of life in harmony with the environment, mitigating climate change, facilitating education, and cultivating community support to:

- Manage Waste
- Recycle Materials
- Conserve Energy and Water
- Improve Air Quality
- Nurture Xeriscape and Organic Gardening
- Support Multi-Modal Transportation

To collaborate in promoting Leon Valley as a good place to live, work, and recreate while enhancing the environment, economic strength, and quality of life.

(d) *Committee structure and membership.*

- (1) Mayor and city council shall appoint not more than 8 voting members. A quorum exists when the majority of the appointed voting members are present.
- (2) The members of the committee do not have to be Leon Valley residents.
- (6) One city council member or mayor and one staff person shall be assigned as a non-voting city council member liaison to the committee.
- (7) The committee members will elect a chair, vice-chair and secretary annually at the first meeting following each General Election. Appointments for open positions on the committee, occurring throughout the year, shall be made as soon as possible for the remaining term of the position by the appointed committee.
- (8) All members of the committee shall be considered to be city volunteers. The committee shall function in an advisory capacity only and shall have no authority over city employees.
- (9) The committee members receive no direct or indirect compensation from the city for their services as members of the committee.
- (10) The committee may not include any employee of the city, or any vendor or contractor of the city.
- (11) A committee member serves at the discretion of the mayor and city council. If a committee member resigns, fails to attend two consecutive committee meetings without excused absence (per the chair), or otherwise becomes unable to serve on the committee, the chairperson may declare the position on the committee to be vacant and request that the mayor and city council appoint another qualified person to the committee. Future appointments will follow the process as outlined in this section.

(e) *Duties and responsibilities.*

- (1) The committee advises and assists the City Council with:
 - (A) Planning, hosting and volunteering for the annual Earthwise Living Day event, typically held on the first Saturday in March;
 - (B) Providing educational material to the public that promotes waste reduction, reuse, recycling, repairing, and composting;
 - (C) Serving as a resource and advocate to help residents and visitors reduce their environmental impact; and

- (D) Supporting any additional programs that promote environmental stewardship.
 - (E) The committee chair shall provide an update to the city council on an annual basis or as requested by the mayor and city council on their initiatives.
- (f) *Committee meetings.*
- (1) The committee shall meet as needed or at the call of the chair.
 - (2) All committee meetings shall be held within the city's geographic boundaries.
 - (3) All information received by the committee will be available to the public under the terms of the Texas Open Records Act and will be retained pursuant to the rules of the Texas State Archives and Library Commission and the city.
 - (5) Minutes of the previous meeting and agenda of the upcoming meeting should be sent to the committee members no later than three business days before the upcoming meeting. Whenever possible, an explanation of agenda items shall accompany the notification. Members who are absent shall receive all materials distributed at missed meetings.
- (g) *City support.* The city shall provide the committee with necessary technical and administrative assistance as follows:
- (1) Provision of a meeting room, including any necessary audio/visual equipment;
 - (2) Preparation and copying of any documentary meeting materials, such as agendas and reports; and distribution of those materials to the committee in a timely manner;
 - (3) Staff will set up for the annual Earthwise living day event;
 - (4) Assist members with outreach for the annual Earthwise living day event;
 - (5) staff liaison maintains budget information for members;
 - (6) Retention of committee meeting records and providing public access to such records on the Internet website maintained by the city.



Presentation, Discussion and Possible Action on a Resolution Defining the Duties and Responsibilities of the Earthwise Living Committee

Crystal Caldera, PhD
City Manager
City Council Meeting
February 21, 2023

Summary

- Statement
- Adopting the role, duties and responsibilities of the Earthwise living committee
- Options
 - Approve
 - Deny
 - Amend
- Declaration
 - The City Council's Discretion

Background

- On 12/6/2022, the City Council reviewed the roles of the City committees.
- The Council requested that Earthwise Living Committee establish some operational guidelines

Committee's Charge

- The committee serves as a liaison between the City of Leon Valley Community and the City Council on monitoring and engaging on issues relevant to earth-friendly practices.

Objective

- The committee's mission is to encourage residents of our community to develop a sustainable way of life in harmony with the environment, mitigating climate change, facilitating education, and cultivating community support to:
 - Manage Waste
 - Recycle Materials
 - Conserve Energy and Water
 - Improve Air Quality
 - Nurture Xeriscape and Organic Gardening
 - Support Multi-Modal Transportation
- To collaborate in promoting Leon Valley as a good place to live, work, and recreate while enhancing the environment, economic strength, and quality of life.

Committee Structure and Membership

- Mayor and city council shall appoint not more than 8 voting members. A quorum exists when the majority of the appointed voting members are present.
- The members of the committee do not have to be Leon Valley residents.
- One city council member or mayor and one staff person shall be assigned as a non-voting city council member liaison to the committee.
- The committee members will elect a chair, vice-chair and secretary annually at the first meeting following each General Election. Appointments for open positions on the committee, occurring throughout the year, shall be made as soon as possible for the remaining term of the position by the appointed committee.
- All members of the committee shall be considered to be city volunteers. The committee shall function in an advisory capacity only and shall have no authority over city employees.
- The committee members receive no direct or indirect compensation from the city for their services as members of the committee.
- The committee may not include any employee of the city, or any vendor or contractor of the city.
- A committee member serves at the discretion of the mayor and city council. If a committee member resigns, fails to attend two consecutive committee meetings without excused absence (per the chair), or otherwise becomes unable to serve on the committee, the chairperson may declare the position on the committee to be vacant and request that the mayor and city council appoint another qualified person to the committee. Future appointments will follow the process as outlined in this section.

Duties and Responsibilities

- The committee advises and assists the City Council with:
 - Planning, hosting and volunteering for the annual Earthwise Living Day event, typically held on the first Saturday in March;
 - Providing educational material to the public that promotes waste reduction, reuse, recycling, repairing, and composting;
 - Serving as a resource and advocate to help residents and visitors reduce their environmental impact; and
 - Supporting any additional programs that promote environmental stewardship.
 - The committee chair shall provide an update to the city council on an annual basis or as requested by the mayor and city council on their initiatives.

Committee Meetings

- The committee shall meet as needed or at the call of the chair.
- All committee meetings shall be held within the city's geographic boundaries.
- All information received by the committee will be available to the public under the terms of the Texas Open Records Act and will be retained pursuant to the rules of the Texas State Archives and Library Commission and the city.
- Minutes of the previous meeting and agenda of the upcoming meeting should be sent to the committee members no later than three business days before the upcoming meeting. Whenever possible, an explanation of agenda items shall accompany the notification. Members who are absent shall receive all materials distributed at missed meetings.

City Support

- The city shall provide the committee with necessary technical and administrative assistance as follows:
 - Provision of a meeting room, including any necessary audio/visual equipment;
 - Preparation and copying of any documentary meeting materials, such as agendas and reports; and distribution of those materials to the committee in a timely manner;
 - Staff will set up for the annual Earthwise living day event;
 - Assist members with outreach for the annual Earthwise living day event;
 - staff liaison maintains budget information for members;
 - Retention of committee meeting records and providing public access to such records on the Internet website maintained by the city.

Fiscal Impact

- The City Budgets \$3,000 a year for this committee

Recommendation

- City Council's Discretion

RESOLUTION No. 23-__R

A RESOLUTION OF THE CITY OF LEON VALLEY CITY COUNCIL APPOINTING MEMBERS TO THE CITIZENS POLICE ADVISORY COMMITTEE

WHEREAS, it is necessary to create boards, commissions and committees composed of volunteers from the community to perform specific functions for the City; and

WHEREAS, these boards, commissions and committees are invaluable to the City Council for their expertise, insight, and dedication to the City of Leon Valley; and

WHEREAS, the City Council formally **appoints** and sets the term for the following individuals to the:

CITIZENS POLICE ADVISORY COMMITTEE

_____ – Council Place 3 Appointment - Term Expiring 05-31-2023

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

That the above listed applicants are hereby appointed and the term for this individual becomes effective immediately.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 21st day of February 2023.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form: _____
NICOLE WARREN
City Attorney

MAYOR AND COUNCIL COMMUNICATION

{Section}.68.

DATE: February 21, 2023

TO: Mayor and Council

FROM: Sandra Passailaigue, City Secretary

THROUGH: Crystal Caldera, City Manager

SUBJECT: Appointing Members to the Citizens Police Advisory Committee.

SPONSOR(S): N/A

PURPOSE

This item is placed on the Consent Agenda for City Council to appoint the following volunteers as stated below:

CITIZENS POLICE ADVISORY COMMITTEE

vacant - Council Place 3 - Appointment - Term Expiring 05-31-2023.

CITIZEN'S POLICE ADVISORY COMMITTEE (Meets as Needed)					
Name	Contact Info (NOT FOR PUBLIC RELEASE)	Position	Training Taken	Appointed	Term
Manuel Rubio ManuelR@Miraclebp.com	6217 Grissom Road, LVTX 78238 home: 210-680-6162 cell: 210-843-9564	Committee Member Council Place 1 Appointment		12/21/2021 Res. No. 21-046R	Term Expires: 5/31/2023
Darby Riley darbyriley15@gmail.com	6939 Forest Way, LVTX 78240 home: 210-681-5884 work: 210-225-7236 ext. 1	Committee Member Council Place 1 Appointment	TOMA	12/21/2021 Res. No. 21-046R	Term Expires: 5/31/2023
Erick Matta ertatta@gmail.com	7415 Canterfield Road, SATX 78240 cell: 210-347-9184	Chair Committee Member Council Place 2 Appointment	Ethics, TOMA, PIA	7/19/2022 Res. No. 22-021R	Term Expires: 5/31/2024
Ryan Brill rbrill5014@gmail.com	5318 Brisa Estate, SVTX 78238 cell: 210-284-5167	Committee Member Council Place 2 Appointment	PIA, TOMA	7/19/2022 Res. No. 22-021R	Term Expires: 5/31/2024
John Saenz johndjessicasaenz@gmail.com	6514 Thunderbird Drive, SATX 78240 cell: 361-548-3922	Secretary Committee Member Council Place 3 Appointment	PIA, TOMA	12/21/2021 Res. No. 21-046R	Term Expires: 5/31/2023
Vacant		Committee Member Council Place 3 Appointment			Term Expires: 5/31/2023
Kim Crawford kcrawf27@yahoo.com	7007 Forest Mont, SATX 78240 cell: 210-885-1383	Committee Member Council Place 4 Appointment	PIA, TOMA	7/19/2022 Res. No. 22-021R	Term Expires: 5/31/2024
Bill Stannard b.stannard@hotmail.com	6326 Stirrup Lane, SATX 78240 cell: 210-906-9394	Committee Member Council Place 4 Appointment	PIA, TOMA	7/19/2022 Res. No. 22-021R	Term Expires: 5/31/2024
Ty Chumbley Tchumbley@alamo.edu	6431 Huebner Road, LVTX 78238 cell: 210-722-1622	Committee Member Council Place 5 Appointment	PIA, TOMA	12/21/2021 Res. No. 21-046R	Term Expires: 5/31/2023
Michelle Rawls MRawls1207@cloud.com	6402 Handsome Lake Drive, LVTX 78238 home: 210-455-7608 cell: 210-606-1943	Committee Member Council Place 5 Appointment		12/21/2021 Res. No. 21-046R	Term Expires: 5/31/2023
Philip Campos pcampos@nwsacpa.com	6608 Countess Adria, LVTX 78238 cell: 210-241-4290	Committee Member Mayor's Appointment	PIA, TOMA	2/7/2023 Res. No. 23-006R	Term Expires: 5/31/2024
Tina Chasan Lvtinachasan@gmail.com	6006 Forest Ridge, SATX 78240 cell: 210-819-4022	Committee Member Mayor's Appointment	Ethics, TOMA	7/19/2022 Res. No. 22-021R	Term Expires: 5/31/2024
Betty Heyl zoeyscritt@gmail.com	6330 Stirrup Lane, SATX 78240 home: 210-684-5610 cell: 210-724-3921	Committee Member Mayor's Appointment	PIA, TOMA	7/19/2022 Res. No. 22-021R	Term Expires: 5/31/2024
Councilor Rey Orozco rey.ozco@leonvalleytexas.gov	N/A	Mayor Pro-Tem, Council Place 4 Council Liaison	PIA, TOMA	7/19/2022 Res. No. 22-021R	Term Expires: 5/31/2024
Kasey Burleson k.burleson@leonvalleytexas.gov	N/A	Patrol LT. LVPD Staff Liaison	Ethics, PIA	N/A	N/A

SEE LEON VALLEY

Social – The City will encourage collaborative participation by its residents, businesses,

stakeholders. The City's citizens participate by serving on boards, committees, and commissions. This encourages transparency, communication, and accountability.

{Section}.68.

Economic – N/A

Environmental – N/A

FISCAL IMPACT

None

STRATEGIC GOALS

N/A

RECOMMENDATION

City Council Discretion

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

OUTSTANDING CITY COUNCIL ITEMS

- **A policy on open meetings act in regards to how it applies to advisory committees**
 - 1/17/2023 – Moved by Mayor
 - 2/7/2023 – Moved by Mayor
 - 2/21/2023 – Placed on the Agenda
- **A scope of duties for the Earthwise living committee**
 - 1/17/2023 -The committee had additional comments moved to the next meeting
 - 2/7/2023 – The next Earthwise meeting is on 2/1. It was to close to the agenda preparation process being postponed until 2/21/2023
 - 2/23/2023- Placed on the Agenda
- **Presentation on VIA ridership and MTA .005 of sales tax**
 - 2/7/2023 – Mayor would like VIA present moved to 2/21/2023
 - 2/21/2023 – Placed on the agenda
- **Sustainability Overlay**
 - 4/16/2023
- **Stray Animal Ordinance**
 - Currently being reviewed by City Attorney – we can not require private industry to take in and adopt our stray animals
 - Looking at a possible interlocal agreement.
- **Blood Drive and PTO Policy**
 - 3/7/2023
- **Public Private Partnership with local petshops for pet adoption options**
 - 2/21/2023
- **Lyft Program**
 - 2/21/2023
- **Establish Neighborhood boundaries**
 - Council has opted not to Update Master Plan
 - P & Z Director investigating a university conducting the plan
- **Neighborhood/citizen survey**
- **Discussion and possible action on amending BOA variance criterion by Texas Legislative changes**
 - 3/7/2023
- **Review of the personnel manual**
- **Capital Plans**
 - 5/16/2023
- **Review of the Water rates**
 - 5/9/2023
- **Legal review of the Sign Code**
 - Councilor Orozco and Bradshaw will work on this item

- **Looking at an amendment to Section 15.02 Appendix C (I), D Structural Nonconformity to add a matching percentage from Economic Community Development funds**
 - After the sustainability review
- **Four-way stop at Forest Meadow and Evers**
 - To be evaluated upon the development of the Evers property
- **LVHS request for ARP funds**
 - Reviewing MOU on 11/1/2022, 12/6/2022
- **Short Term Rental**
 - 3/7/2023
 - Short Term rentals have appeared on the following agendas:
 - 1/12/2021- Tabled
 - 1/19/2021-Discussed
 - 4/6/2021-Discussed
 - 4/20/2021- Discussed
 - 8/3/2021-Tabled
 - 8/17/2021-Discussed
 - 8/16/2022-Tabled
 - 9/6/2022- Discussed
 - 1/17/2023- Discussed
- **Towing Contract**
 - Date to be determined
- **Regulations regarding front yard fences**
 - Date to be determined

ITEMS ARE STILL IN THE PIPELINE BUT HAVE BEEN ADDRESSED

- **John Marshall Traffic Plan – CR, JH**
 - Discussed at the following Council meeting
 - 12/14/2022 Next steps
 - NISD engineers are still working on the plan, collecting traffic counts, and coordinating with CoSA Traffic Department
 - Once complete, additional meetings will be held with the City to determine the feasibility and appropriateness
 - Once plans are final, the proposal will be presented to City Council for approval
 - John Marshal Update on 3/15 based on 2/14 meeting
 - The City received feedback on possible neighborhood suggestions on 5/09/2022. Joint meeting to be determined.
 - Heard by City Council to possible street closures on 8/23/20 Engineers will develop a report and PD and Fire will review
 - Taking to Council on 10/3/2022
 - 2/7/2023 council will review speed pads and school zone

- Council decided to move forward with the speed pads and wait on the school zone. The Delinators will also be left alone
- **Flooding**
 - Was addressed at the following Council Meetings
 - 08/03/2021 – Flood Damage Prevention Ord. # 21-034
 - 11/2/2021 – To discuss Flood Mitigation Strategies
 - 12/07/2021 – Short Term options to address flooding
 - Budget Adjustment – For Funding floodway Monitoring and Software Upgrades
 - Upcoming Council presentation 1/18/2022
 - Budget Adjustment – for Creek Cleanup
 - Staff is proposing \$150,000 in ARP funds. Upcoming Council meeting TBD
 - Segment one of Huebner creek will be presented to the council on 4/19/2022
 - Council decided to look at the 50 ‘ wide, protected little league, the study will be brought back to the council before we agree to do it.
 - Budget adjustment for creek cleanup
 - 6/7/2022
 - Budget adjustment for flood gates and notification system
 - 6/7/2022 postponed
- Huebner Creek Channel improvement presentation 9/20/2022
 - Council direction to bring back budget adjustment on \$633,000
 - First Read 10/3/2022
 - Second Read 10/18/2022
- **Fourth of July Presentation**
 - City Council 3/15
 - Council provided direction
 - The next update will be on 6/7/2022
 - Recap August 2, 2022, and August 16, 2022
 - Recap and Direction October 4, 2022
 - Review 11/15/2022
 - Time will remain the same and have a headliner that is well known
- **Presentation and discussion on the status of implementation of TPCA best practices for law enforcement policies, including the mandatory provision of mental health PTO in accordance with Texas legislative changes - JS, RO**
 - Discussed at the following Council meeting
 - 6/1/2021
 - Update in the CM report 10/26/2021:
 - We released the initial 6 policies (6.1 - Use of Force, 6.3 - Non-lethal, Less than lethal weapons, 6.4 - Officer Involved Shooting, 7.15 - Vehicle Pursuits, 7.40 Investigations, 8.6 Active Shooter) in

July and August. With the distribution, we included a record of receipt and pertinent training.

- Since the initial release, we have now distributed 4 more policies (3.2 - Field Training Program, 3.2.1 - Field Training Program Operations Manual, 4.6 - Off-duty Employment, 5.4 - Body Worn Camera) and again, with the distribution, we have included a record of receipt and pertinent training.
- Currently in the process of the last review before we release 8 other policies.
- Mental Health quarantine Policies Section 614.015 of the Tx Gov't Code have been updated and can be found here:
https://cms3.revize.com/revize/leonvalleynew/departments/human_resources/procedural_directives.php#revize_document_center_rz4176
- Distributed a Property and Evidence packaging manual that is used along with 12.1 Property and Evidence Management. 10.1 Prisoner Processing and 11.1 Municipal Court are in the final draft and edit stage and will be distributed both in the near future.
- Citizens or Media Recording of Police Incidents 2/1/2022
- Evidence and Property 2/1/2022
- Body Worn Cameras 9/3/2022
- Differential Police Response (CFS Report Program) 9/6/2022
- Rules of Conduct 9/15/2022
- Mission, Values, Written Directives 12/27/2022
- Law Enforcement Role and Authority 12/27/2022
- Field Interviews, Stop and Frisk 12/27/2022
- Arrests With and Without Warrants 12/27/2022
- Eyewitness Identifications 12/27/2022
- **Red-light cameras First Available Contract end term is May 2037**
 - City Council adopted a Resolution declaring the intent to phase out redlight cameras 4/6/2021 – Resolution # 21-009R
 - The RLC Contract would be difficult to terminate without financial obligation from the City
 - City Council supports HB 1209 and physically delivers letters in support to Cortez, Biederman, Canales, Menendez
 - Funds – Eligible projects – CR
 - Will be discussed at the Town Hall Meeting on January 22, 2022
 - Discussed at the retreat council has decided not to spend funds until we know what the legislature is doing
 - Resolution supporting SB 446-2/21/2023
- **Tiger brush and bulk issues- Contract ends January 1, 2025**
 - Discussed at the following City Council Meetings
 - 02/22/2021

- Council addressed complaints and Tiger sanitation responded
- 09/7/2021
 - Considered a resolution on how to handle bulk pick-up. Resolution # 21-031-R, the direction was given to CM to come back with a plan.
 - Considered and Ordinance Amending the Ord 14.02 Solid Waste First reading.
- 11/2/2021
- Considered and Ordinance Amending the Ord 14.02 Solid Waste Second Reading Passes Ord. # 21-053.
- 1/11/2022
- Council considered two options to handle the overflow of Brush. The Council decided to have PW pick up the overage after Tiger sanitation picked up their 8 CY.
- There were 11 homes with oversized brush the City had the item picked on 3/4/22-3/8/22
- 05/17/2022 Council meeting discussing rate increase.
 - Council allowed the 2.5% increase for July and another in January but did not approve the 7.5 % increase
 - Council was willing to renegotiate terms
 - On 8/23/2022 council decided to leave terms as is
- **Opioid Litigation**
 - Item Was Addressed in Executives session on:
 - 6/15/2021
 - 09/7/2021
 - 9/21/2021
 - Council Addressed this item at the following Council meeting
 - 11/16/2021
 - Council Passed a resolution # 21-04 agreeing to participate in a settlement agreement with opioid manufacturer Johnson & Johnson. The other is three major pharmaceutical distributors: AmerisourceBergen, Cardinal Health, and McKesson and is estimated to receive \$28,389
 - The City still has an Agreement with Phipps, Ortiz and Talafuse for any remaining ongoing litigation
- **Comprehensive Master Plan**
 - Was addressed at the following Council meetings:
 - 2/2/2021
 - 3/23/2021
 - 06/1/2021
 - This item was discussed during the budget process and ultimately, the Council decided not to expend the funds on this project at this time.

- Will be discussed under the Townhall meeting update to the council on 4/19/2022
 - Council would like us to use our future land use map
- **Sewer Service Charge Adjustments**
 - Council meeting 2/15/22
 - Impact Fees Removed
 - Sewer Charges will be brought back at a later time.
- **Over 65 Tax Exemption**
 - Council Mtg. 3/1/22
 - Councilor Orozco will get with the Finance Director to see if this item will come back on a later date
- **Apartments Finley And Sierra Royale, Forest Oaks, Vista Del Rey- BM**
 - Update on one of the Apartment Complexes at the CC mtg 3/15
 - Presentation was given on Vista Del Rey
 - Next apartment review is on 5/3/2022
 - Staff received legal advice in the executive session
 - Executive session 8/2/2022
 - Council decided to file a Chapter 54 lawsuit against Vista del Rey, filed on 8/5/2022
 - TRO was granted on 8/8/2022
 - Administrative warrant executed on 8/17/2022
 - Temporary Injunction was granted on 8/22/2022
 - They have 6 months to comply.
 - 8/31/2022 Vista got new attorneys
 - 9/9/2022 Vista filed a motion to dissolve the temporary injunction
 - C of Os issued Shed, Maintenance Shop, Laundry 1-3, Vista, Gym
 - 9/19/2022 hearing set and canceled
 - Executive Session 9/20/2022
- **Presentation, discussion, and possible action on fluoride survey results – JS**
 - CC Mtg. 3/1/2022 Postponed
 - Moved to 4/5/22
 - Presentation on given to the council and the community on the benefits, no direction was provided to staff
- **American Rescue Plan funds**
 - 8/17/2021 City Council meeting. Council agreed to budget in FY 2022 for the following
 - 911 Mass text - \$5,900
 - PPE and Decontamination Supplies -\$10,000
 - Disposal Supplies and Medication - \$45,000

- 2 power stretchers – \$60,000
- 12 LEAD Cardiac monitor - \$70,000
- Library Hot Spots – \$5,220
- Huebner Well Generator -\$230,000
- 11/16/2021 Budget Adjustment ord. # 21-060
 - AV equipment – Council Chambers -\$41,000
 - PD AC Repair - \$10,000
 - Website upgrades - \$40,000
 - Premium Pay for Essential Workers -\$150,000
 - Citizen Utility Asst. -\$50,000
 - Library AC repair -\$25,000
- For FY 23 Budget
 - Fire Truck-\$400,000
 - Shadow Mist Skate Park -\$70,000
- This item was heard at the Town Hall Meeting on 3/26/2022
 - Citizen input will be presented at the 4/19/22 CC Mtg
- At the 4/19/2022 council Meeting council decided to use \$400,000 to purchase a fire truck
- Finance Director gave a presentation on 10/18/2022 council meeting
- **AV equipment for the Conference Center -Budget Adjustment from ARP Funds**
 - Council meeting 2/1/22 first read
 - Item amended to get the direction of the scope of work
 - Will bring the item back after the BID process
 - Discuss alternatives 5/3/2022

COMPLETED

- **Presentation and discussion on the hiring process for Directors**
 - 1/17/2022 presented and passed unanimously
- **Substandard Building Regulations**
 - 1/17/2023 first read
 - 2/7/2023 second read passed unanimously
- **City Manager Evaluation**
 - 2/7/2023