



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, May 20, 2025 at 6:00 PM

AGENDA

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

- 1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**
- 2. Citizens to be Heard** - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.
- 3. Presentations**
 1. Recognition of Outgoing Council Place 1, Benny Martinez and Council Place 5, Will Bradshaw in Appreciation of Years of Service to the City of Leon Valley - S. Passailaigue, City Secretary
 2. The Honorable Judge, Rosie Alvarado will Administer the Oath of Office and There Will Be a Presentation of the Certificate of Election to Council Member-Elect, Danielle Bolton, Council Place 1; Council Member-Elect, Philip Campos, Council Place 3; and Council Member-Elect, Beth Mursch, Council Place 5 - S. Passailaigue, City Secretary
- 4. *There will be a short recess for a reception honoring Council Place 1, Benny Martinez, Council Place 5, Will Bradshaw, and the newly sworn Leon Valley Councilors in the City Hall Foyer at that time. Following the reception, the City Council will reconvene in open session.***

The public is cordially invited to attend.

5. Presentations Continued

1. Presentation of a Proclamation for World MS Day in the City of Leon Valley, Marissa Castro, National Multiple Sclerosis Society Ambassador - Mayor Chris Riley
2. Presentation, Discussion and Possible Action on the City's Pay Plan for FY 26 - Dr. Caldera, City Manager
3. Presentation, Discussion, and Possible Action on a Resolution Authorizing the Future Acceptance of the Texas Office of the Governor Grant (OOG), to purchase Crime Capturing and Data Collection Cameras (Safety Cameras) for the City of Leon Valley - D. Gonzalez, Police Chief

6. Announcements by the Mayor and Council Members.

At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

7. City Manager's Report

1. Upcoming Important Events:

- Regular City Council Meeting, Tuesday, June 03, 2025, at 6:30 PM, in City Council Chambers.
- Annual City-Wide Garage Sale, Saturday, May 24, 2025, from 8:00 AM to 6:00 PM.
- Movie-in-the-Park, Friday, May 30, 2025, at dusk, at the Leon Valley Veterans Park.
- Council Retreat with City Manager, Saturday, May 31, 2025, at 9:00 AM.
- July 4th Celebration, Friday, July 04, 2025, from 6:00 PM until 10:00 PM, at Raymond Rimkus Park.
- Reminder: The June 17, 2025, Regular City Council Meeting and the July 01, 2025, Regular City Council Meeting have been cancelled. Next regular meeting will be held on July 15, 2025.
- Miscellaneous other events and announcements

8. Consent Agenda

- All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

1. Discussion and Possible Action Approving of the Following City Council Minutes:
 - a. 05-06-2025 Regular City Council Meeting Minutes
2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:
 - a. 10-17-2024 Board of Adjustment Minutes
 - b. 01-22-2025 Board of Adjustment Minutes
 - c. 03-12-2025 Earthwise Living Committee Meeting Minutes

- d. 04-09-2025 Earthwise Living Committee Meeting Minutes
- e. 04-10-2025 Park Commission Meeting Minutes

- 3. Presentation and Discussion of the Monthly Financial Report Ending April 30, 2025 - C. Goering, Finance Director
- 4. Presentation, Discussion and Possible Action Amending the Lease Agreement Between the City of Leon Valley and San Blanc, LLC, DBA Poppy's Café, to allow Market Days on Sundays on the Property located at 6417 Evers Rd, Leon Valley, Texas 78240 - Dr. C. Caldera, City Manager
- 5. Discussion and Possible Action Excusing Mayor Pro Tem, Council Place 3, from the May 06, 2025 Regular City Council Meeting in Accordance with the City of Leon Valley Charter, Article III - The City Council and Mayor - Mayor Chris Riley

9. Regular Agenda

- 1. Discussion and Possible Action on an Ordinance for a Non-Specified Use Request to Revise Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 2 Rules of Construction and Definitions and Division 6 Permitted Use Table, to Establish the Definition and Use "Bail Bond Facility" as Being Allowed in the B-2 Retail Zoning District with a Specific Use Permit (SUP), and in the B-3 Commercial and I-1 Industrial Zoning Districts By Right (1st Read was Held on 05-06-2025) - S. Huerta, Planning and Zoning Director
- 2. Discussion and Possible Action on an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.09 Parks and Recreation, Section 1.09.034 Additional Prohibited Uses and Activities, to Add a Subsection (i) Special Events and (j) Violations Punishable by Fine, and Appendix A Fee Schedule, Section A2.003 Park Municipal Park Administrative Fees, (g) Special Event Permits and Renumbering (g) Swimming Pool Fees to (h), to Add a Permit Fee for Special Events (1st Read was Held on 05-06-2025) - M. Moritz, Public Works Director
- 3. Discussion and Possible Action to Elect a Mayor Pro-Tem - S. Passailaigue, City Secretary

- 10. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

11. Adjournment

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about

gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES: (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at <https://www.leonvalleytexas.gov>. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To arrange for assistance, call (210) 684-1391, Extension 212.



SAUNDRA PASSAILAIGUE, TRMC
City Secretary
MAY 16, 2025 11:02 AM



2025 World MS Day

WHEREAS, multiple sclerosis (MS) is a neurological disease of the central nervous system, affecting over 3 million people world-wide and 1 million people in the United States alone; and

WHEREAS, multiple sclerosis generally strikes people in the prime of life, between ages 20 through 50, and the cause and course of the often-debilitating symptoms of MS remain unknown and no cure currently exists; and

WHEREAS, the National Multiple Sclerosis Society is committed **to a world free of MS**, heightening public knowledge about and insight into the disease;

WHEREAS, together we have transformed what it means to live with MS and provided global leadership to help achieve our vision of a world free of MS; and

WHEREAS, since 1946 the National Multiple Sclerosis Society has been a driving force of MS research, relentlessly pursuing prevention, treatments and a cure, and has invested more than \$1 billion in groundbreaking research; and

WHEREAS, funds raised through the National Multiple Sclerosis Society fuel research on pathways to MS cures and invest in the MS research workforce at the best medical centers, universities and other institutions throughout the U.S. and abroad, leading to many breakthroughs in the treatment of MS; and

WHEREAS, the mission of the National Multiple Sclerosis Society is to cure MS while empowering people affected by MS to live their best lives and one that all Americans and Californians should support; and

WHEREAS, the City of Leon Valley, Texas recognizes the importance of finding the cause and cure of MS and expresses its appreciation for the dedication that the National Multiple Sclerosis Society – Pacific South Coast Chapter has shown toward creating a world free of MS;

NOW, THEREFORE I, Chris Riley, Mayor by virtue of the authority vested in me by the Constitution and the laws of the great state of Texas, do hereby proclaim May 30, 2025, as World MS Day, and do commend this observance to all of our citizens. I encourage all residents of the City of Leon Valley to learn more about multiple sclerosis and what they can do to support individuals with MS and their families.

Signed by my hand on this 20th day of May, 2025.

Mayor Chris Riley



Pay Plan

Crystal Caldera, PhD
City Manager
City Council Meeting
5/20/2025

Purpose

A city should have a pay plan to ensure fairness, transparency, and consistency in employee compensation. well-structured pay plan:

1. **Promotes Equity** – Ensures employees doing similar work receive similar pay, reducing pay disparities.
2. **Attracts Talent** – Helps the city stay competitive in hiring skilled workers by offering clear and competitive salaries.
3. **Encourages Retention** – Provides predictable growth opportunities through step increases or merit-based raises.
4. **Supports Budgeting** – Allows for better financial planning and allocation of resources across departments.
5. **Reduces Legal Risk** – Helps comply with labor laws by documenting how wages are determined and adjusted.
6. **Enhances Morale** – Demonstrates a commitment to valuing employees through fair and structured compensation.

Background

- In 2017 the city moved away from the step system. The city manager adopted a minimum and maximum plan. Paying people based on experience, education, and funds available. Over the years, with three different HR people, there is no solid pay system.
- We have a minimum for some positions, and the minimum has fallen behind the market because no adjustments have been made since 2022.

Background

- We gathered everyone's individual salary and hire dates to determine the market average based on years of experience.
- Cities that participated were
 - Universal City – 19,000 pop
 - Schertz – 42,000 pop
 - Fair Oaks Ranch – 9,833 pop
 - Helotes – 9,030 pop
 - Fredericksburg – 10, 875 pop
 - Converse -29,000 pop
 - Alamo Heights - 7,500 pop
 - Castle Hills – 3,975 pop
 - Hondo-8,289 pop
 - Live Oak – 15,871 pop
 - Shavano Park – 3,524 pop
 - Terrel Hills – 5,045 pop

Background

- The main Cities that were used to determine the midpoint or market average:
 - Leon Valley – 11, 546 pop
 - Universal City – 19,000 pop
 - Fair Oaks Ranch – 9,833 pop
 - Helotes – 9,030 pop
 - Fredericksburg – 10, 875 pop
 - Alamo Heights - 7,500 pop
 - Live Oak – 15,871 pop
 - Shavano Park – 3,524 pop
- Note some positions have smaller samples ie. Library Aides used additional cities
- Some Positions are unique and cause a variation of positions

Policy

- Directors and some Administrative positions are paid based on experience, education level, applicable certification, and market conditions. There are no steps, but there is a max out provision. (highlighted on the scale)
- Employees' years of service are applied to the scale following the end of the calendar year in which they were hired. For example, your years of service for 2026 are based on the year of service you completed by 12/31/2025.
- To move to the plan it's based on years of service with the city

Policy

- The years are then converted to steps.
- Disciplinary action can reduce or hold you at a step
- There is a 2% difference between each step, with the exception of the last step, which is the max outstep.
- There is a 40% difference between min and mid and mid and max.

Admin

Authorized Positions		Market Salary Range			Market												
		MIN	MID	MAX	AVERAGE	Actual	1 year	2 year	3 year	4 year	5 year	6 year	7 year	8 year	9 year	10 year	11 + years
Administration	Total Number of Positions																
City Manager	1	\$163,762	\$204,703	\$245,644	\$204,703	\$190,000											
City Secretary	1	\$71,038	\$88,797	\$106,556	\$88,797	\$100,755											
HR Director	1	\$75,643	\$94,554	\$113,465	\$94,554	\$95,098											
ED Director/Excutive Asst.	1	\$85,086	\$106,358	\$127,630	\$105,609	\$94,723											
Community Relations	1	\$75,182	\$93,977	\$112,772	\$88,738	\$91,104											
IT Director	1	\$83,304	\$104,130	\$124,956	\$104,130	\$89,316											
Receptionist	1	\$36,499	\$45,624	\$54,749	\$45,624	\$42,078	\$45,624	\$46,536	\$47,467	\$48,417	\$49,385	\$50,373	\$51,380	\$52,408	\$53,456	\$54,525	\$54,749
Executive Administrative Assistant	1	\$51,844	\$64,805	\$77,766	\$64,805	\$70,054	\$64,805	\$66,101	\$67,423	\$68,772	\$70,147	\$71,550	\$72,981	\$74,441	\$75,929	\$77,448	\$77,766
Total # Administration Positions	7																

Finance

Authorized Positions		Market Salary Range															
	Total Number of Positions	MIN	MID	MAX	AVERAGE	Actual	1 year	2 year	3 year	4 year	5 year	6 year	7 year	8 year	9 year	10 year	11 + years
Administration																	
Finance																	
Finance Director	1	\$107,556	\$134,445	\$161,334	\$134,445	\$108,139											
Assistant Finance Director	1	\$69,222	\$86,528	\$103,834	\$86,528	\$91,000											
Total # Finance Positions	2																

Court

Authorized Positions		Market Salary Range			Market												
		MIN	MID	MAX	AVERAGE	Actual	1 year	2 year	3 year	4 year	5 year	6 year	7 year	8 year	9 year	10 year	11 + years
Administration	Total Number of Positions																
Municipal Court																	
Court Administrator	1	\$55,498	\$69,373	\$83,248	\$69,373	\$65,561											
Sr. Court Clerk	1	\$45,515	\$56,894	\$68,273	\$56,894	\$59,009	\$56,894	\$58,032	\$59,193	\$60,376	\$61,584	\$62,816	\$64,072	\$65,353	\$66,660	\$67,994	\$68,273
Deputy Court Clerk	2	\$34,696	\$43,370	\$52,044	\$43,370	\$42,848	\$43,370	\$44,237	\$45,122	\$46,025	\$46,945	\$47,884	\$48,842	\$49,818	\$50,815	\$51,831	\$52,044
Total # Court Positions	4																

Police

Authorized Positions		Market Salary Range				Market											
	Total Number of Positions	MIN	MID	MAX	AVERAGE	Actual	1 year	2 year	3 year	4 year	5 year	6 year	7 year	8 year	9 year	10 year	11 + years
Administration																	
Police Department																	
Police Chief	1	\$116,995	\$146,244	\$175,493	\$146,244	\$144,664											
Asst Police Chief	1	\$90,954	\$113,692	\$136,430	\$113,692	\$104,998											
Lieutenant (Patrol CID)	1	\$66,837	\$83,546	\$100,255	\$98,320	\$79,997	\$83,546	\$85,217	\$86,921	\$88,660	\$90,433	\$92,242	\$94,086	\$95,968	\$97,887	\$99,845	\$100,255
Lieutenant (Admin)	1	\$66,837	\$83,546	\$100,255	\$98,320	\$89,169	\$83,546	\$85,217	\$86,921	\$88,660	\$90,433	\$92,242	\$94,086	\$95,968	\$97,887	\$99,845	\$100,255
CID Sergeant	1	\$63,403	\$79,254	\$95,105	\$88,252	\$83,909	\$79,254	\$80,839	\$82,456	\$84,105	\$85,787	\$87,503	\$89,253	\$91,038	\$92,859	\$94,716	\$95,105
Patrol Sergeant	3	\$63,403	\$79,254	\$95,105	\$88,252	\$83,909	\$79,254	\$80,839	\$82,456	\$84,105	\$85,787	\$87,503	\$89,253	\$91,038	\$92,859	\$94,716	\$95,105
Patrol Corporal	3	\$54,655	\$68,319	\$81,983	\$72,965	\$66,456	\$68,319	\$69,685	\$71,079	\$72,501	\$73,951	\$75,430	\$76,938	\$78,477	\$80,047	\$81,648	\$81,983
Detectives	5	\$57,234	\$71,542	\$85,850	\$76,571	\$72,211	\$71,542	\$72,973	\$74,432	\$75,921	\$77,439	\$78,988	\$80,568	\$82,179	\$83,823	\$85,499	\$85,850
Patrol Officers	18	\$48,946	\$61,183	\$73,420	\$66,955	\$60,316	\$61,183	\$62,407	\$63,655	\$64,928	\$66,226	\$67,551	\$68,902	\$70,280	\$71,686	\$73,119	\$73,420
Tier II Patrol Officer 11+		\$58,736	\$73,420	\$88,104	\$73,420	\$73,420	\$73,420	\$74,888	\$76,386	\$77,914	\$79,472	\$81,062	\$82,683	\$84,337	\$86,023	\$87,744	\$88,104
Patrol Officers/ Property Room	1	\$48,946	\$61,183	\$73,420	\$66,955	\$63,980	\$61,183	\$62,407	\$63,655	\$64,928	\$66,226	\$67,551	\$68,902	\$70,280	\$71,686	\$73,119	\$73,420
PD Admin	1	\$42,280	\$52,850	\$63,420	\$52,850	\$48,360	\$52,850	\$53,907	\$54,985	\$56,085	\$57,207	\$58,351	\$59,518	\$60,708	\$61,922	\$63,161	\$63,420
RLC Officers	2	\$48,946	\$61,183	\$73,420	\$66,955	\$62,337											
Undercover Detectives	2	\$57,234	\$71,542	\$85,850	\$76,571	\$72,211	\$71,542	\$72,973	\$74,432	\$75,921	\$77,439	\$78,988	\$80,568	\$82,179	\$83,823	\$85,499	\$85,850
Total # Police Positions	40																

P & Z

Authorized Positions		Market Salary Range			Market												
		MIN	MID	MAX	AVERAGE	Actual	1 year	2 year	3 year	4 year	5 year	6 year	7 year	8 year	9 year	10 year	11 + years
Administration	Total Number of Positions																
Planning and Zoning																	
P & Z Director	1	\$84,124	\$105,154	\$126,185	\$105,154	\$115,003											
Planning Tech (NEW)	1	\$40,902	\$51,128	\$61,354	\$51,128	\$60,112	\$51,128	\$52,151	\$53,194	\$54,257	\$55,343	\$56,449	\$57,578	\$58,730	\$59,905	\$61,103	\$61,354
Permit Clerk PT	0.5	\$40,902	\$51,128	\$61,354	\$51,128	\$44,574	\$51,128	\$52,151	\$53,194	\$54,257	\$55,343	\$56,449	\$57,578	\$58,730	\$59,905	\$61,103	\$61,354
Total # Comm Dev Positions	2.5																

Code

Authorized Positions		Market Salary Range			Market						
		MIN	MID	MAX	AVERAGE	Actual	1 year	2 year	3 year	4 year	5 year
Administration	Total Number of Positions										
Code Enforcement											
Code/Anm Enforcement Officer (Elijah)	1	\$39,362	\$49,203	\$59,044	\$49,203	\$45,884	\$49,203	\$50,187	\$51,191	\$52,215	\$53,259
Animal/Code Control Officer (Ashton)	1	\$39,362	\$49,203	\$59,044	\$49,203	\$44,990	\$49,203	\$50,187	\$51,191	\$52,215	\$53,259
Total # Code Positions	2										

Library

Authorized Positions		Market Salary Range			Market												
	Total Number of Positions	MIN	MID	MAX	AVERAGE	Actual	1 year	2 year	3 year	4 year	5 year	6 year	7 year	8 year	9 year	10 year	11 + years
Administration Library																	
Library Director	1	\$66,169	\$82,711	\$99,253	\$82,711	\$92,465											
Asst. Library Director	1	\$49,712	\$62,140	\$74,568	\$62,140	\$65,000											
Library Asst II	1	\$30,475	\$38,094	\$45,713	\$38,094	\$38,251	\$38,094	\$38,856	\$39,633	\$40,426	\$41,234	\$42,059	\$42,900	\$43,758	\$44,633	\$45,526	\$45,713
Library Tech	1	\$40,822	\$51,027	\$61,232	\$51,027	\$57,720	\$51,027	\$52,048	\$53,088	\$54,150	\$55,233	\$56,338	\$57,465	\$58,614	\$59,786	\$60,982	\$61,232
PT Library Asst I (3)	2	\$29,045	\$36,306	\$43,567	\$38,094	\$16,068	\$36,306	\$37,032	\$37,773	\$38,528	\$39,299	\$40,085	\$40,886	\$41,704	\$42,538	\$43,389	\$43,567
Total # Lib Positions	6																

Fire

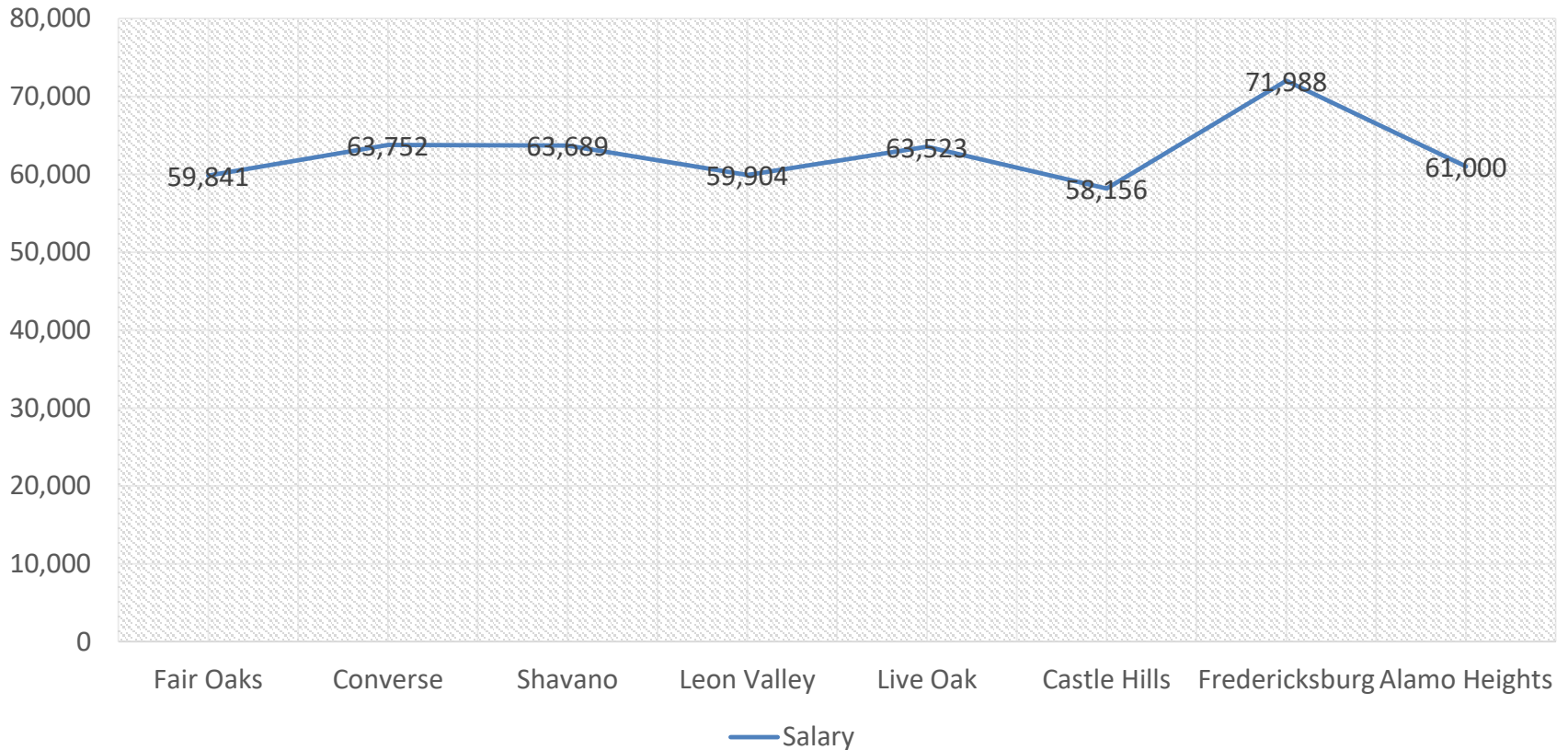
Authorized Positions		Market Salary Range				Market											
		MIN	MID	MAX	AVERAGE	Actual	1 year	2 year	3 year	4 year	5 year	6 year	7 year	8 year	9 year	10 year	11 + years
Administration	Total Number of Positions																
Fire Department																	
Fire Chief	1	\$107,166	\$133,957	\$160,748	\$133,957	\$138,236											
Asst. Fire Chief	1	\$89,694	\$112,118	\$134,542	\$112,118	\$94,557											
Administrative Asst.	0.5	\$40,945	\$51,181	\$61,417	\$51,181	\$44,574	\$51,181	\$52,205	\$53,249	\$54,314	\$55,400	\$56,508	\$57,638	\$58,791	\$59,967	\$61,166	\$61,417
Deputy Fire Marshall	1	\$75,323	\$94,154	\$112,985	\$97,040	\$80,891	\$94,154	\$96,037	\$97,958	\$99,917	\$101,915	\$103,954	\$106,033	\$108,153	\$110,316	\$112,523	\$112,985
Fire Captains	3	\$68,527	\$85,659	\$102,791	\$94,710	\$89,073	\$85,659	\$87,372	\$89,120	\$90,902	\$92,720	\$94,574	\$96,466	\$98,395	\$100,363	\$102,370	\$102,791
Lieutenants	3	\$60,645	\$75,806	\$90,967	\$77,730	\$75,431	\$75,806	\$77,322	\$78,869	\$80,446	\$82,055	\$83,696	\$85,370	\$87,077	\$88,819	\$90,595	\$90,967
Fire Engineers	3	\$56,351	\$70,439	\$84,527	\$72,390	\$66,107	\$70,439	\$71,848	\$73,285	\$74,750	\$76,245	\$77,770	\$79,326	\$80,912	\$82,531	\$84,181	\$84,527
Firefighter Paramedics	15	\$49,477	\$61,846	\$74,215	\$64,314	\$62,210	\$61,846	\$63,083	\$64,345	\$65,631	\$66,944	\$68,283	\$69,649	\$71,042	\$72,462	\$73,912	\$74,215
Total # Fire Positions	27.5																

Public Works

Authorized Positions		Market Salary Range			Market												
		MIN	MID	MAX	AVERAGE	Actual	1 year	2 year	3 year	4 year	5 year	6 year	7 year	8 year	9 year	10 year	11 + years
Administration	Total Number of Positions																
Public Works																	
Public Works Director	1	\$118,686	\$148,357	\$178,028	\$148,357	\$141,440											
Asst PW Director	1	\$84,042	\$105,052	\$126,062	\$105,052	\$117,894											
Administrative Asst. /Utility	1	\$40,662	\$50,828	\$60,994	\$51,688	\$56,846	\$50,828	\$51,845	\$52,881	\$53,939	\$55,018	\$56,118	\$57,241	\$58,385	\$59,553	\$60,744	\$60,994
Utility																	
Foreman	1	\$61,418	\$76,772	\$92,126	\$70,310	\$67,329	\$76,772	\$78,307	\$79,874	\$81,471	\$83,100	\$84,762	\$86,458	\$88,187	\$89,951	\$91,750	\$92,126
Crew leader	1	\$43,666	\$54,583	\$65,500	\$64,425	\$50,731	\$54,583	\$55,675	\$56,788	\$57,924	\$59,082	\$60,264	\$61,469	\$62,699	\$63,953	\$65,232	\$65,500
Laborer IV	2	\$37,317	\$46,646	\$55,975	\$43,341	\$39,291	\$46,646	\$47,579	\$48,530	\$49,501	\$50,491	\$51,501	\$52,531	\$53,582	\$54,653	\$55,746	\$55,975
Construction																	
Foreman	1	\$56,248	\$70,310	\$84,372	\$85,348	\$74,609	\$70,310	\$71,716	\$73,151	\$74,614	\$76,106	\$77,628	\$79,180	\$80,764	\$82,379	\$84,027	\$84,372
Crew Leader	1	\$43,124	\$53,905	\$64,686	\$64,623	\$54,121	\$53,905	\$54,983	\$56,083	\$57,204	\$58,349	\$59,515	\$60,706	\$61,920	\$63,158	\$64,421	\$64,686
Laborer IV	2	\$35,066	\$43,833	\$52,600	\$48,375	\$43,274	\$43,833	\$44,710	\$45,604	\$46,516	\$47,446	\$48,395	\$49,363	\$50,350	\$51,357	\$52,384	\$52,600
Maintenance / Park																	
Foreman	1	\$59,591	\$74,489	\$89,387	\$77,656	\$74,900	\$74,489	\$75,979	\$77,498	\$79,048	\$80,629	\$82,242	\$83,887	\$85,564	\$87,276	\$89,021	\$89,387
Crew leader	3	\$42,202	\$52,752	\$63,302	\$56,809	\$55,764	\$52,752	\$53,807	\$54,883	\$55,981	\$57,100	\$58,242	\$59,407	\$60,595	\$61,807	\$63,044	\$63,302
Laborer	9	\$33,458	\$41,822	\$50,186	\$40,902	\$37,148	\$41,822	\$42,658	\$43,512	\$44,382	\$45,269	\$46,175	\$47,098	\$48,040	\$49,001	\$49,981	\$50,186
Mechanic	1	\$53,547	\$66,934	\$80,321	\$67,284	\$65,062	\$66,934	\$68,273	\$69,638	\$71,031	\$72,452	\$73,901	\$75,379	\$76,886	\$78,424	\$79,992	\$80,321
Custodian	1		\$36,420														
Total # PW Positions	26																

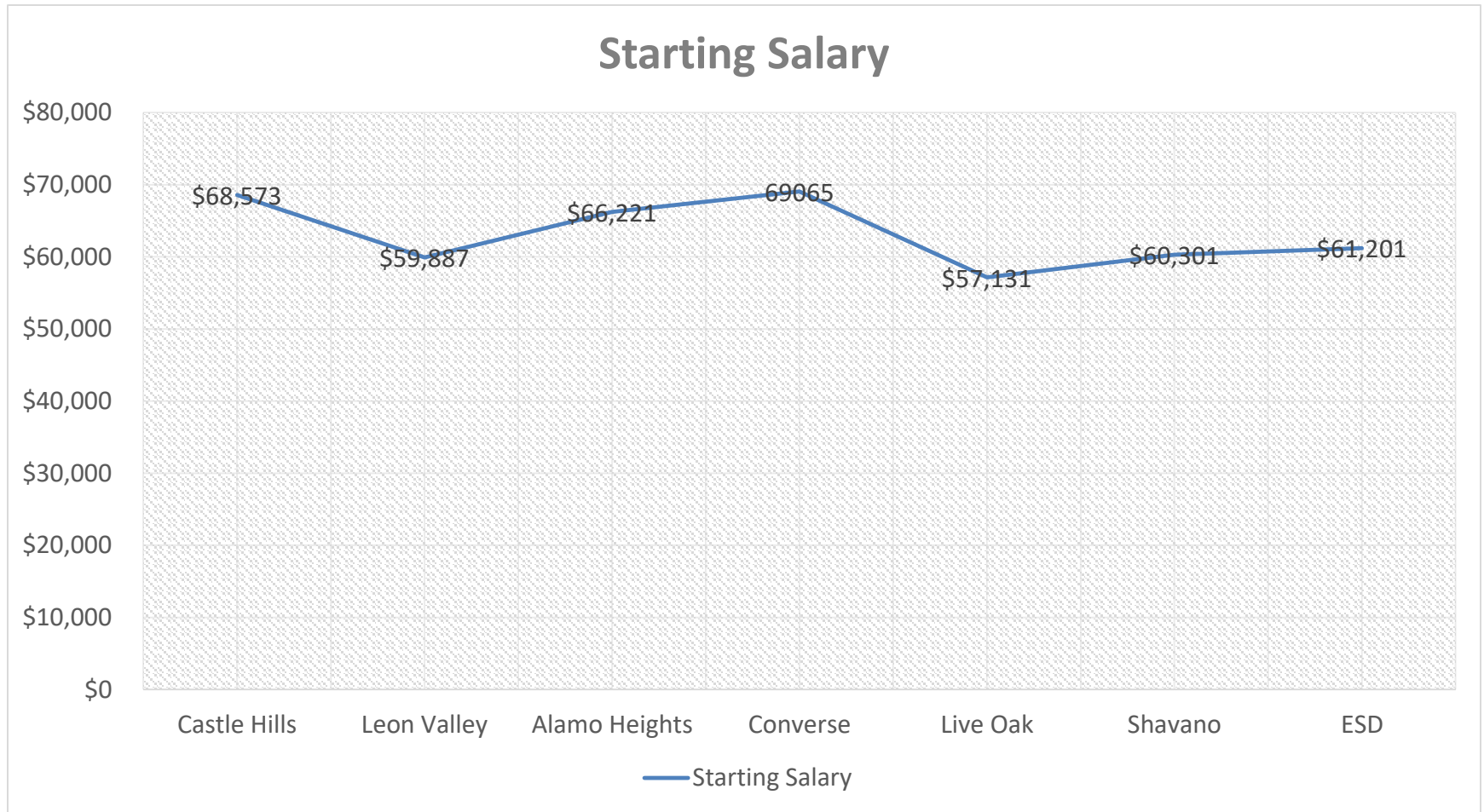
Patrol Officer

Starting Salary



LV starts POs at \$59,904 New start \$61,183

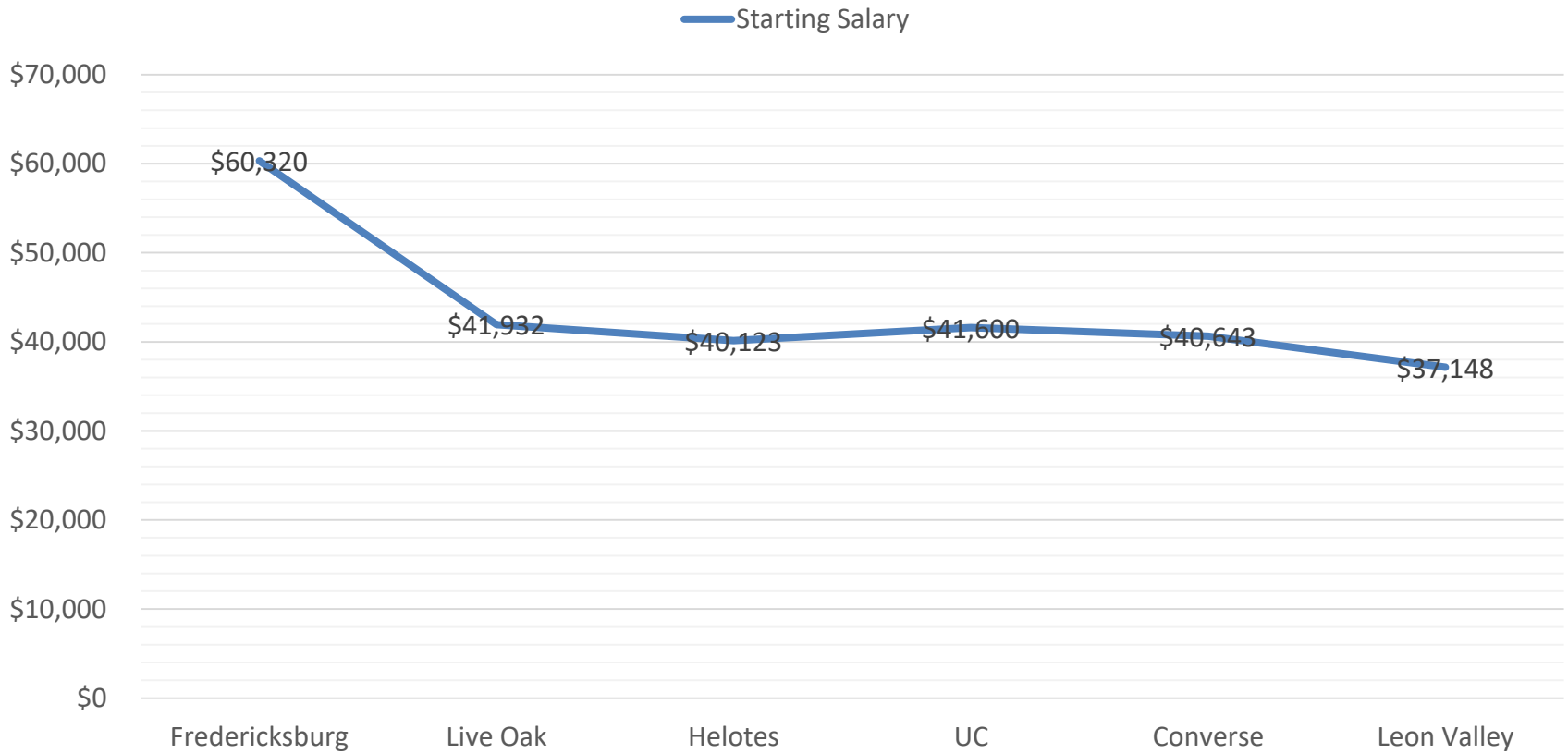
Firefighter



LV start FD at \$59,887. New start \$61,846

Maintenance Crewman

Starting Salary



LV Starting salary is \$37,148 New Start \$41,822

Fiscal Impact

- TBD

Recommendation

- Seeking Feedback

MAYOR AND COUNCIL COMMUNICATION

DATE: May 20, 2025

TO: Mayor and Council

FROM: David Gonzalez, Police Chief

THROUGH: Dr. Crystal Caldera, City Manager

SUBJECT: Presentation, and Discussion of a Resolution Authorizing the future acceptance of the Texas Office of the Governor Grant (OOG), to purchase Safety Cameras for the City of Leon Valley.

SPONSOR(S): N/A

PURPOSE & BACKGROUND

The purpose of this presentation is for the adoption of a resolution authorizing the future acceptance of the Texas Office of the Governor Grant (OOG), to purchase Crime Capturing and Data Collection Cameras (Safety Cameras) for the City of Leon Valley.

FISCAL IMPACT

Grant amount not to exceed \$53,700

RECOMMENDATION

Council discretion.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS: ____

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION NO. 25-0__R

A RESOLUTION OF THE CITY OF LEON VALLEY CITY COUNCIL FOR FUTURE ACCEPTANCE OF THE TEXAS OFFICE OF THE GOVERNOR (OOG) GRANT AWARD IN THE AMOUNT NOT TO EXCEED \$53,700 TO PURCHASE CRIME CAPTURING, AND DATA COLLECTION CAMERAS FOR THE CITY OF LEON VALLEY; PROVIDING FOR REPEALER, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Leon Valley is authorized to adopt resolutions for the purpose of good government, peace, or order of the municipality pursuant to Chapter 51 of the Local Government Code; and has the authority to adopt a resolution pursuant to Section 341.905 of the Local Government Code; and

WHEREAS, it is the overall goal of the City of Leon Valley to provide for the safety of our citizens and all who visit our community in an economically expeditious manner; and

WHEREAS, to further these goals, the City of Leon Valley has applied for a Texas Office of the Governor (OOG) Grant to fund the purchase of crime capturing and data collection cameras for the City of Leon Valley; and

WHEREAS, the City of Leon Valley was recently notified of the eligibility for an award of crime capturing and data collection cameras to cover all expenses for purchase and installation of units; and

WHEREAS, Texas Local Government Code Section 102.010 provides that a municipality is not prohibited from making changes to a budget for municipal purposes; and

WHEREAS, the Leon Valley City Council desires to authorize the application and acceptance of the Texas Office of the Governor (OOG) Grant Award in the amount not to exceed \$53,700.

WHEREAS, The City of Leon Valley finds it in the best interest of the citizens of Leon Valley that the Crime Capturing and Data Collection Monitoring (5508401) grant be operated for the year 2026; and

WHEREAS, The City of Leon Valley acknowledges that there is no fund matching requirement for the said project as required by the OOG Solicitation PW – Project Safe Neighborhoods Grant Program FY2026; and

WHEREAS, The City of Leon Valley agrees that in the event of loss or misuse of the Office of the Governor funds, The City of Leon Valley assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Leon Valley designates the City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grants on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The CITY of Leon Valley, Texas approved the submission of the grant application for the Crime Capturing and Data Collection Monitoring (5508401) Grant to the Office of the Governor.

Grant #5508401

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Leon Valley, Texas, on this the 20th day of May, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. "ART" RODRIGUEZ
City Attorney

Safety Camera Grant

David Gonzalez

Police Chief

City Council Meeting

May 20, 2025

Summary

- Question
 - Should the City Council accept a Grant for Safety Cameras if it is awarded
- Options
 - Approve
 - Deny
 - Other
- Declaration
 - Installation of Safety Cameras will enhance investigative capabilities and increase citizen safety

Purpose

- To consider a resolution authorizing future acceptance of a Texas Office of the Governor (OOG) Grant for the purpose of purchasing safety cameras for the city of Leon Valley

Background

- Leon Valley residents have safety and security concerns
- Leon Valley businesses have safety and security concerns
- Safety Cameras are used in various situations
- Safety Cameras have become essential tools in criminal investigations

Background

Cameras are currently used for:

- Neighborhood Safety
- School Safety
- Parking Lot Safety
- Police Criminal Investigations
- Real-Time Crime Center

Fiscal Impact

:

- Acceptance of the grant will add an amount not to exceed \$53,700 to the Leon Valley budget

Recommendation

- Council Discretion



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, May 06, 2025 at 6:30 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Benny Martinez
Council Place 2 Betty Heyl
Council Place 4 Rey Orozco
Council Place 5 Will Bradshaw

EXCUSED

Mayor Pro-Tem, Council Place 3 Philip Campos

Mayor Chris Riley called the meeting to order at 6:30 PM and confirmed that a quorum of the City Council was present in the Council Chambers.

Mayor Riley asked Council Place 1, Martinez, to lead the Pledge of Allegiance.

2. Citizens to be Heard - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Those who spoke at this time were Kathy Hill and Lyn Joseph.

3. Presentations

1. **Presentation, Discussion, and Direction to Staff on the Repurposing of the Leon Valley Community Pool Facility - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director, presented the item.

Those who spoke on this item were Tina Chasan, Maria Gamboa, Kathy Hill, Richard Blackmore, Frank Gonzalez, Ms. Garza, and Abraham Diaz.

There was consensus among the members of City Council to add this item to the May 31, 2025, City Council-Manager Retreat.

4. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

5. City Manager's Report

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

She asked that City Council members submit any items for the May 31, 2025, City Council-Manager Retreat by May 14th; She also congratulated Sandra Passailaigue, City Secretary, for receiving the Texas Municipal Clerks Association's 2024–2025 Municipal Clerk's Office Achievement of Excellence Award.

1. **Upcoming Important Events:**

- **Regular City Council Meeting, Tuesday, May 20, 2025, at 6:30 PM, in City Council Chambers.**
- **Annual City-Wide Garage Sale, Saturday, May 24, 2025, from 8:00 AM to 6:00 PM.**
- **Movie-in-the-Park, Friday, May 30, 2025, at dusk, at the Leon Valley Veterans Park.**
- **Council Retreat with City Manager, Saturday, May 31, 2025, at 9:00 AM.**
- **July 4th Celebration, Thursday, July 04, 2025, from 6:00 PM until 10:00 PM, at Raymond Rimkus Park.**
- **Miscellaneous other events and announcements.**

6. **Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

Council Place 5, Bradshaw, asked to pull Consent Agenda Item 6.3, and Council Place 1, Martinez, asked to pull Consent Agenda Item 6.4 for discussion.

A motion was made by Council Place 1, Martinez to approve the Consent Agenda 6.1, 6.2, and 6.5 as presented. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Martinez, Council Place 2 Heyl, Council Place 4 Orozco, Council Place 5 Bradshaw

The motion passed.

1. **Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. **04-15-2025 Regular City Council Meeting Minutes**
 - b. **04-26-2025 Coffee with the Mayor and City Council Minutes**
2. **Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
 - a. **10-23-2024 Citizens Police Advisory Committee Meeting Minutes**
 - b. **01-29-2025 Citizens Police Advisory Committee Meeting Minutes**
 - c. **02-25-2025 Planning & Zoning Commission Meeting Minutes**
 - d. **03-13-2025 Park Commission Meeting Minutes**
 - e. **03-13-2025 Library Advisory Board Meeting Minutes**
 - f. **03-25-2025 Planning Zoning Commission Meeting Minutes**
3. **Discussion and Possible Action of a Resolution of the City of Leon Valley, TX., City Council Appointing a Member to the Board of Adjustment - S. Passailaigue, City Secretary**

7. Regular Agenda

1. **Discussion and Possible Action on an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A11.000 Water and Sewer Rates, Section A11.001 (a), (c), (g), and (q) to Increase Water and Sewer Rates and Revise Tier Structures (1st Read was Held on 04-15-2025) - M. Moritz, Public Works Director**

Council Place 5, Bradshaw, spoke in opposition to the proposed water rate increase.

Council Place 1, Martinez, made a motion to adopt the ordinance, with a caveat that there be a review of the rates in two (2) years. Council Place 4, Orozco, seconded the motion.

Mayor Riley asked for a roll call vote.

Voting Yea: Mayor Riley, Council Place 1 Martinez, Council Place 4 Orozco
Voting Nay: Council Place 2 Heyl, Council Place 5 Bradshaw

The motion passed.

Those who spoke at this time were Yvonne Orozco and Tina Chasan.

2. **Discussion and Possible Action of an Ordinance Authorizing a Budget Adjustment for the Fiscal Year 2025 from the Economic and Community Development Reserve Fund in the amount of \$8,500 for the Purpose of Increasing the Police Forfeiture Fund to Provide Funding for the Capital Acquisition of a Vehicle (1st Read was Held on 04-15-2025) - R. Salinas, Executive Director**

Council Place 1, Martinez, spoke in opposition to the source of funds for the truck purchase.

Council Place 1, Martinez, made a motion to deny the item. The motion died for lack of a second.

Council Place 5, Bradshaw, made a motion to approve Item 6.4 as presented. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 2 Heyl, Council Place 4 Orozco, Council Place 5 Bradshaw
Voting Nay: Council Place 1 Martinez

The motion passed.

3. **Presentation, Discussion, and Possible Action to Consider Approval of an Appeal from a Leon Valley Water Customer to Reduce the Amount of the February/March 2025 Water Bill at 5309 Cilantro Place - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director, presented the item.

Destiny Parks, the applicant, was present to answer questions from City Council members.

The following individual spoke at this time: Maria Gamboa.

Council Place 5, Bradshaw, made a motion to approve the waiver as presented. The motion was seconded by Council Place 1, Martinez.

Voting Yea: Council Place 1 Martinez, Council Place 2 Heyl, Council Place 4 Orozco, Council Place 5 Bradshaw

The motion passed.

4. **Presentation, Discussion, and Public Hearing of an Ordinance on a Non-Specified Use Request to Revise Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 2 Rules of Construction and Definitions and Division 6 Permitted Use Table, to Establish the Definition and Use "Bail Bond Facility" as Being Allowed in the B-2 Retail Zoning District with a Specific Use Permit (SUP), and in the B-3 Commercial and I-1 Industrial Zoning Districts By Right (1st Read as Required by City Charter) - S. Huerta, Planning and Zoning Director**

Susana Huerta, Planning and Zoning Director, presented the item.

Mr. Castaneda, the applicant, was present to answer questions.

Those who spoke prior to the hearing were: Abraham Diaz.

Mayor Riley opened the Public Hearing at 7:54 p.m.

Those who spoke during the Public Hearing were Richard Blackmore and Kathy Hill.

There being no further public comment, Mayor Riley closed the Public Hearing at 7:55 p.m.

There was consensus to place this item on the May 20, 2025, Regular Agenda for further discussion.

5. **Discussion and Possible Action on a Request for a Variance to the Leon Valley Code of Ordinances, Chapter 13, Tree Preservation, Article 13.02 Tree Preservation Ordinance, Division 3. Requirements and Restrictions, Sec. 13.02.074 Preservation Requirements, Sec. 13.02.075 Removal, Replacement or Relocation of Medium and Large Trees, Sec. 13.02.076 Replacement Trees Required; Penalties, (a) and (b), Sec. 13.02.80 Heritage tree removal prohibited; penalties, to Allow the Removal of three (3) Heritage, and one (1) Large Tree, and to Pay a Reduced Fee-In-Lieu of from \$10,600 to \$1,500.00 in Tree Mitigation Fees, Located at 5305 Wurzbach Road, Lot 22, Block 4, CB 9904, Rollingwood Ridge-Wurzbach, on Approximately 1.43 Acres of Vacant Land - S. Huerta, Planning and Zoning Director**

Susana Huerta, Planning and Zoning Director presented.

Scott Milgrom, the applicant, was present for questions.

Council Place 4, Orozco motioned to approve the item with a mitigation fee being reduced from \$10,600 to \$5,300. The motion was seconded by Council Place 2, Heyl.

Voting Yea: Council Place 1 Martinez, Council Place 2 Heyl, Council Place 4 Orozco, Council Place 5 Bradshaw

The motion passed.

6. **Presentation and Discussion of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.09 Parks and Recreation, Section 1.09.034 Additional Prohibited Uses and Activities, to Add a Subsection (i) Special Events (1st Read as Required by City Charter) - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director, presented the item.

Those who spoke on this item were Maria Gamboa and Yvonne Orozco.

There was consensus to place this item on the May 20, 2025, Regular Agenda.

7. Presentation, Discussion, and Possible Action on the 2025 Revisions to the City of Leon Valley Personnel Policy Manual - L. Hernandez, Human Resources Director

Lisa Hernandez, Human Resources Director, presented the item.

Council Place 4, Orozco, made a motion to approve the item as presented. The motion was seconded by Council Place 5, Bradshaw.

Voting Yea: Council Place 1 Martinez, Council Place 2 Heyl, Council Place 4 Orozco, Council Place 5 Bradshaw

The motion passed.

8. Discussion and Possible Action on a Resolution and Order of the City Council of Leon Valley, Texas, Canvassing the Returns and Declaring the Official Results of the May 3, 2025 General Election to Elect Three (3) Members to the City Council (Council Place 1, Council Place 3, and Council Place 5) and any further resolutions and orders, if necessary, to call a runoff election in compliance with the Texas Elections Code – S. Passailaigue, City Secretary

Saundra Passailaigue, City Secretary, presented the item.

Council Place 1, Martinez, made a motion to approve the item as presented. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Martinez, Council Place 2 Heyl, Council Place 4 Orozco, Council Place 5 Bradshaw

The motion passed.

8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

None

9. Adjournment

Mayor Riley announced that the meeting adjourned at 8:43 PM.

These minutes were approved by the Leon Valley City Council on the 20th of May, 2025.

APPROVED

CHRIS RILEY
MAYOR

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY



CITY OF LEON VALLEY

NOTICE OF MEETING

Board of Adjustment

6:30 PM – October 17, 2024

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238

MINUTES

1. CALL TO ORDER AND ROLL CALL

Economic Director Roque Salinas called the Board of Adjustment meeting to order at 6:40 PM.

PRESENT

Board Member
Board Member
Board Member
Board Member

Danielle Bolton – Tardy 6:40PM
Linda Barker
Drew Power
Teresa Moser

ABSENT

Council Liaison
Board Member

Will Bradshaw - Excused
Don Friedeck – Unexcused

Also in attendance was Economic Director Roque Salinas.

2. APPROVAL OF MINUTES

1. Board of Adjustment – Regular Meeting - January 17, 2024

Board Member Power made a motion to approve the minutes as presented, which was seconded by Board Member Barker. The motion carried unanimously.

3. NEW BUSINESS

1. Nomination and Election of Chair, Vice-Chair and Second Vice-Chair

Board Member Power nominated Board Member Drew Power for the Chair position, which was seconded by Board Member Barker. A vote was conducted with all Board Members in favor, and none opposed. Board Member Power was selected for the Chair position.

Board Member Power nominated Board Member Barker for the 1st Vice-Chair position, which was seconded by Board Member Moser. A vote was conducted with all Board

Members in favor, and none opposed. Board Member Barker was selected for the 1st Vice-Chair position.

Board Member Power nominated Board Member Moser for the 2nd Vice-Chair position, which was seconded by Board Member Barker. A vote was conducted with all Board Members in favor, and none opposed. Board Member Moser was selected for the 2nd Vice-Chair position.

4. NEW BUSINESS

Board Member Drew Power announced the meeting adjourned at 6:42 PM.

These minutes were approved by the Leon Valley Board of Adjustment on the 22nd of January 2025.

ATTEST:



SUSANA HUERTA
PLANNING AND DIRECTOR



APPROVED
DREW POWER
CHAIR



CITY OF LEON VALLEY **NOTICE OF MEETING**

Board of Adjustment

6:30 PM – January 22, 2025

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238

MINUTES

1. CALL TO ORDER AND ROLL CALL

Board Member Barker called the meeting to order at 6:30 P.M.

PRESENT

Board Member	Danielle Bolton
Board Member	Linda Barker
Board Member	Don Friedeck
Board Member	Teresa Moser

ABSENT

Council Liaison	Will Bradshaw - Excused
Board Member	Drew Power – Unexcused

Also in attendance was Planning and Zoning Director Susana Huerta and City Attorney Art Rodriguez.

2. APPROVAL OF MINUTES

1. Board of Adjustment – Regular Meeting - October 17, 2025

Board Member Bolton made a motion to approve the minutes as presented, which was seconded by Board Member Moser. The motion carried unanimously.

3. NEW BUSINESS

1. Board of Adjustment Training Meeting - Art Rodriguez, City Attorney and Susana Huerta, Planning and Zoning Director

City Attorney Art Rodriguez conducted the training for the Board. No action was taken.

4. NEW BUSINESS

Board Member Linda Barker announced the meeting adjourned at 6:54 P.M.

These minutes were approved by the Leon Valley Board of Adjustment on the 5th of May 2025.

ATTEST:



SUSANA HUERTA
PLANNING AND ZONING DIRECTOR

APPROVED



DREW POWER
CHAIR

**EARTHWISE LIVING COMMITTEE MEETING MINUTES
CITY OF LEON VALLEY, TEXAS
March 12, 2025**

The Earthwise Living Committee of the City of Leon Valley, Texas met on the 12th day of March at 5:34 pm in the Large Conference Room at City Hall, located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business, to-wit:

**REGULAR MEETING OF THE CITY OF LEON VALLEY EARTHWISE LIVING COMMITTEE,
5:34 PM**

1. Call the City of Leon Valley Regular Earthwise Living Committee Meeting to Order and Determine a Quorum is Present.

The meeting was called to order and a quorum was established at 5:34 pm. Members present were Castillo, Marcotte, Key, Campos, Chair Mursch, Vice-Chair Burnside and Secretary Meffert. Also present were Council Liaison Mayor Riley and Staff Liaison Miranda and City Manager Caldera. Absent were members Carreon, Cobos and Zannaras.

2. Review and Consider Approval of the February 2025 Earthwise Living Committee Meetings minutes

The meeting minutes from February 12, 2025 were reviewed. A motion to approve was made by Campos and second by Castillo.

The meeting minutes from February 25, 2025 were reviewed. A motion to approve was made by Campos and second by Castillo.

3. Discussions on Earthwise Living Day 2025 and Lights Down for Migratory Birds

General discussions were facilitated regarding evaluations of Earthwise Living Day 2025 and plans to support Lights Down for Migratory Birds.

4. Adjournment

The meeting was adjourned without objection at 7:12 pm. The Committee will re-convene on Wednesday, April 9, 2025 at 5:30 pm.

Beth Mursch

Chair

5/14/2025

Date

**EARTHWISE LIVING COMMITTEE MEETING MINUTES
CITY OF LEON VALLEY, TEXAS
April 9, 2025**

The Earthwise Living Committee of the City of Leon Valley, Texas met on the 9th day of April at 5:34 pm in the Large Conference Room at City Hall, located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business, to-wit:

**REGULAR MEETING OF THE CITY OF LEON VALLEY EARTHWISE LIVING COMMITTEE,
5:34 PM**

1. Call the City of Leon Valley Regular Earthwise Living Committee Meeting to Order and Determine a Quorum is Present.

The meeting was called to order and a quorum was established at 5:36 pm. Members present were Castillo, Marcotte, Carreon, Key, Campos, Cobos, Chair Mursch, Vice-Chair Burnside and Secretary Meffert. Also present were Council Liaison Mayor Riley and Staff Liaison Miranda. Absent was member Zannaras.

2. Review and Consider Approval of the March 2025 Earthwise Living Committee Meetings minutes

The meeting minutes from March 12, 2025 were reviewed. Two corrections were made: for a mis-spelling to Caldera's name and that Carreon was not present. A motion to approve, with these corrections, was made by Key and second by Castillo.

3. Discussions on Earthwise Living Day 2026

General discussions were facilitated regarding evaluations of Earthwise Living Day 2026.

4. Adjournment

The meeting was adjourned without objection at 7:16 pm. The Committee will re-convene on Wednesday, May 14, 2025 at 5:30 pm.

Beth Mursch
Chair

5/14/2025
Date



Leon Valley Park Commission Meeting Minutes

The Park Commission of the City of Leon Valley, Texas met on the 10th day of April 2025, at 6:30 p.m., at the Leon Valley Conference Center, 6427 Evers Road, Leon Valley, Texas, 78238 for the purpose of the following business, to wit:

1. Call to Order, Pledge of Allegiance, and Determine if Quorum is Present.

Chairman Christensen called the meeting to order at 6:30 p.m., with the following members in attendance: Vice-Chairwoman Danielle Bolton and Commissioners Elaine Valdez, Ann Sawyer, and John Hoyt. Absent were Commissioners Joyce Trent and Diana Frazier. Also present were resident Mr. Sawyer and Staff Liaison Melinda Moritz.

2. Review and Consider Approval of the March 13, 2025, Park Commission Meeting Minutes.

Commissioner Hoyt made a motion to approve the minutes, which was seconded by Commissioner Valdez. The motion carried unanimously.

3. Citizens to be Heard.

There were no citizens wishing to be heard.

4. Old Business

a. Discussion – Park Master Plan

Staff Liaison Moritz informed the Commission that the new Plan had been posted to the city's website and that she had brought each Commissioner a copy of the Plan with the adopting City Council Resolution. Chairman Christensen thanked the Commissioners for all their hard work in developing the new plan.

b. Discussion and Action – Zoom Meetings

Ms. Moritz explained that when the Commissioners were at a park, a zoom meeting wouldn't be possible as there was no internet connection, but that when they were at the Conference Center, they could use Zoom.

c. Reports – Tree and Swimming Pool Subcommittee

Ms. Moritz let the Commissioners know that the Forest Oaks pool would open on Memorial weekend, and that the Leon Valley pool was scheduled for demolition.

Commissioner Sawyer noted that the swim team had been cancelled as the swim team coordinator had resigned, noting that the teams for most of the northside areas pools were also affected by this resignation.

5. New Business

a. Discussion and Recommendation – Pickleball Court

Ms. Moritz explained that the City Council would be considering the repurposing of the lot on which the Leon Valley pool was situated at their May 6th Council meeting. She handed out a presentation on some of the options that would be presented. A general discussion was held on the subject.

6. Commissioner's and Staff Comments

Commissioner Valdez stated that she had found an ADA type replacement for the merry go round at Raymond Rimkus Park. Vice-chair Bolton noted that no other park close by had an ADA merry go round. Staff liaison Moritz told the Commissioners that she had placed funds for one in the Capital Acquisition report for the coming year's budget. Mrs. Valdez then noted her opposition to the possible demolition of the silo's and that she hoped a mural would be painted on them. She also noted her disapproval of the idea of building a veteran's memorial in front of the park.

Commissioner Hoyt noted there were numerous dead trees in the Huebner-Onion Natural Area Park. Ms. Moritz explained that Public Works was in the process of removing some of the dead trees located along the private property fences at the back of the park.

Commissioner Sawyer asked if the Leon Valley swimming pool site could be used as both a dog park and a pickleball court. Ms. Moritz explained that that was a City Council decision.

Chairman Christensen noted that the Park Commission had decided against placing a veteran's memorial at the Conference Center grounds, preferring it to be left as an open space. He then stated that the next Park Commission meeting would be held at The Ridge at Leon Valley Park and to bring chairs and a beverage, as the area had limited seating, and it might be hot. He asked Ms. Moritz to bring the plat of Seneca Trails subdivision so they could see where the new walking paths would be located. He also requested a copy of the presentation and decision by the City Council on the repurposing of the Leon Valley pool facility.

7. Adjourn.

Commissioner Hoyt made a motion to adjourn, which was seconded by Vice-Chair Bolton. The vote carried unanimously. The meeting was adjourned at 7:10 p.m.

Roger Christensen
Roger Christensen, Chairman

5-8-2025
Date

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 4/01/2025 THRU 4/30/2025
CLEAR DATE: 0/00/0000 THRU 0/00/0000
STATEMENT: 0/00/0000 THRU 0/00/0000
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.73.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	4/01/2025	CHECK	105742	A & M AUTO CENTER, LLC	99.98CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105743	ARJUN KOTHAKONDA	50.00CR	OUTSTND	A	0/00/0000
112010	4/01/2025	CHECK	105744	AT&T UVERSE	342.52CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105745	AUDRIE DACOSTA	75.00CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105746	AUTOZONE STORES LLC	239.99CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105747	BATTERIES + BULBS SA	315.50CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105748	BLUE CROSS BLUE SHIELD OF TX	99,249.10CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105749	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105750	BLUE CROSS BLUE SHIELD OF TX	1,791.75CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105751	BOUND TREE MEDICAL, LLC	52.74CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105752	CANON FINANCIAL SERVICES	424.66CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105753	CHAD MANDRY	153.98CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105754	CHARTER COMMUNICATIONS	125.66CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105755	CLIFFORD POWER SYSTEMS, INC	1,220.70CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105756	CODE BLUE POLICE SUPPLY	195.00CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105757	CORE & MAIN LP	135.30CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105758	DANON HASSALL	50.00CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105759	DAVILA ELECTRIC CO INC:	10,095.00CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105760	GALLS, LLC	910.12CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105761	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105762	GEORGE SANCHEZ	75.00CR	OUTSTND	A	0/00/0000
112010	4/01/2025	CHECK	105763	GRAINGER INC	17.44CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105764	GULF COAST PAPER CO INC	880.87CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105765	HEAT SAFETY EQUIPMENT, LLC.	116.25CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105766	INGRAM LIBRARY SERVICES LLC	190.11CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105767	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105768	JAMES C. SPARKS	163.70CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105769	LAURA BYRD	25.00CR	OUTSTND	A	0/00/0000
112010	4/01/2025	CHECK	105770	LIZA PESINA	75.00CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105771	LONESTAR PROTECTIVE SECURITY A	1,112.50CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105772	MATTHEW ANGEL	25.00CR	OUTSTND	A	0/00/0000
112010	4/01/2025	CHECK	105773	MISTRAS GROUP, INC	2,642.50CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105774	LAWRENCE G MORALES	1,325.00CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105775	NAPA SAN ANTONIO AUTO & TRUCK	243.74CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105776	RIAN FLOWERS	75.00CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105777	SAWS	137,916.17CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105778	SERVICE UNIFORM RENTAL	514.93CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105779	SHARP ELECTRONICS	64.18CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105780	TAYLOR MADE HOSE INC	120.19CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105781	UNIVERSITY OF TEXAS HEALTH SCI	4,431.50CR	POSTED	A	4/30/2025
112010	4/01/2025	CHECK	105782	GOLDSMITH, JORDAN LELAND	30.00CR	OUTSTND	A	0/00/0000
112010	4/04/2025	CHECK	105783	OUBRE, ASHTON	700.55CR	POSTED	P	4/30/2025
112010	4/04/2025	CHECK	105784	VERA, GARRISON	1,551.84CR	POSTED	P	4/30/2025
112010	4/04/2025	CHECK	105785	RAY, STEPHANIE	214.02CR	POSTED	P	4/30/2025

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
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FOLIO: All

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STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.73.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
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112010	4/04/2025	CHECK	105786	LEON VALLEY FD HOUSE FUND	210.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105787	6ETTERS ACE KEY SERVICE INC	12.70CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105788	AGENCY 405	2.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105789	ALEX KING	106.95CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105790	AMAZON.COM LLC	304.08CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105791	AMERICAN TRAFFIC SOLUTIONS, IN	66,500.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105792	AMERICAN WATER WORKS ASSO	413.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105793	ANGEL FIRE & SAFETY, LLC	65.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105794	ARDURRA GROUP	4,115.00CR	OUTSTND	A	0/00/0000
112010	4/08/2025	CHECK	105795	ARDURRA GROUP	12,906.75CR	OUTSTND	A	0/00/0000
112010	4/08/2025	CHECK	105796	ASCO	449.63CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105797	AT&T	630.36CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105798	AT&T MOBILITY	1,696.35CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105799	AUTO DATA DIRECT FINANCIAL SER	1,000.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105800	BANIS TOWING SERVICE	5,920.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105801	STEPHEN J BARSCIEWSKI	2,125.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105802	BB INSPECTION SERVICES, LLC	11,960.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105803	BOUND TREE MEDICAL, LLC	128.28CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105804	BRAND MY STUFF	308.50CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105805	CHARTER COMMUNICATIONS	120.62CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105806	CORE & MAIN LP	585.24CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105807	CULLIGAN WATER CONDITIONING OF	236.65CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105808	DAVID DIMALINE	238.50CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105809	DAVID K YOUNG CONSULTING, LLC	176.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105810	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105811	DIVINELY TIM LLC	100.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105812	EDWARDS AQUIFER AUTHORITY	2,708.64CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105813	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105814	ETTER TREE CARE	2,520.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105815	GALLS, LLC	339.31CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105816	GRAINGER INC	772.35CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105817	GULF COAST PAPER CO INC	400.10CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105818	HAVEN FOR HOPE OF BEXAR COUNTY	591.49CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105819	HOLT TRUCK CENTERS OF TEXAS LL	72.44CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105820	HOME DEPOT CREDIT SERVICES	3,298.96CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105821	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105822	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105823	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105824	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105825	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105826	INGRAM LIBRARY SERVICES LLC	102.05CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105827	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105828	JOE SANDOVAL	75.00CR	OUTSTND	A	0/00/0000
112010	4/08/2025	CHECK	105829	JULIA;GRACE HERNANDEZ	65.00CR	OUTSTND	A	0/00/0000

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

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STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.73.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	4/08/2025	CHECK	105830	KARA BOUBEL	25.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105831	LEON VALLEY WATER SYSTEM	59.77CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105832	LEON VALLEY WATER SYSTEM	23.05CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105833	MANSFIELD OIL COMPANY	1,800.61CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105834	MARCO CORRALES VENTURA	250.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105835	MARIA ELENA ELIZONDO	6,000.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105836	MEDPRO WASTE DISPOSAL, LLC.	838.08CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105837	MESSER FORT MCDONALD	4,733.79CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105838	METRO FIRE	520.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105839	NEW HORIZON PRINTING	169.20CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105840	ODP BUSINESS SOLUTIONS, LLC	958.10CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105841	PPG ARCHITECTURAL FINISHES	65.26CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105842	PVS DX INC.	110.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105843	RAAFAT SEIF	25.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105844	SAFESITE, INC	183.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105845	SARMA INC	27.50CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105846	SERVICE UNIFORM RENTAL	514.93CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105847	SITEONE LANDSCAPE SUPPLY, LLC	765.10CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105848	SOUTH CENTRAL PLANNING AND DEV	550.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105849	WASHED AND SHINE, LLC	180.00CR	OUTSTND	A	0/00/0000
112010	4/08/2025	CHECK	105850	T & W TIRE, LLC	1,071.86CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105851	TEXAS MUNICIPAL COURTS ASSOC.	75.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105852	THOMSON REUTERS WEST	533.96CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105853	TYLER TECHNOLOGIES, INC	946.25CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105854	WELDERS SUPPLY CO INC	104.00CR	POSTED	A	4/30/2025
112010	4/08/2025	CHECK	105855	WHITE CAP, L.P.	421.78CR	POSTED	A	4/30/2025
112010	4/09/2025	CHECK	105856	JORDAN FORD	42,554.80CR	POSTED	A	4/30/2025
112010	4/18/2025	CHECK	105857	LEON VALLEY FD HOUSE FUND	210.00CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105858	ADIOS PEST CONTROL, LLC	149.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105859	ALTAWORX, LLC	2,239.61CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105860	ALTEX ELECTRONICS, LTD	149.95CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105861	AMAZON.COM LLC	5,322.79CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105862	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105863	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105864	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105865	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105866	ARDURRA GROUP	1,405.00CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105867	ARDURRA GROUP	1,856.70CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105868	ARDURRA GROUP	780.00CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105869	ARDURRA GROUP	22,071.50CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105870	ARDURRA GROUP	12,978.00CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105871	ARDURRA GROUP	10,072.50CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105872	AT&T	668.27CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105873	AUNT FLOW CORP	486.00CR	POSTED	A	4/30/2025

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

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CLEAR DATE: 0/00/0000 THRU
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CHECK NUMBER: 000000 THRU 999999

{Section}.73.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	4/16/2025	CHECK	105874	AUTOZONE STORES LLC	182.39CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105875	BETTER BILT SHEET METAL LLC	12,000.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105876	BIZ-ZZ BEE FARMS LLC	175.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105877	BOUND TREE MEDICAL, LLC	947.50CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105878	BP LIGHTING, SOUND & VIDEO, LL	12,385.50CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105879	BSN SPORTS, LLC	2,899.99CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105880	CANON SOLUTIONS AMERICA	70.54CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105881	CITIBANK	9,622.22CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105882	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105883	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105884	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105885	CORE & MAIN LP	420.99CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105886	DAVID DIMALINE	5.58CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105887	DAVILA ELECTRIC CO INC:	895.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105888	DONATUS BERINYUY	50.00CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105889	DSHS CENTRAL LAB MC1982	300.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105890	FINDING FRIDAY	1,000.00CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105891	FRAZER, LTD	243.90CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105892	FRONTIER TECHNOLOGY, LLC	28,623.65CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105893	GALLS, LLC	626.39CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105894	GRAINGER INC	9.58CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105895	GULF COAST PAPER CO INC	289.13CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105896	INGRAM LIBRARY SERVICES LLC	45.55CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105897	JAMES C. SPARKS	2,523.14CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105898	JULIE LOPEZ	75.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105899	LESLIE ANN KASSAHN	1,600.00CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105900	LITHO PRESS, INC	5,196.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105901	LONESTAR PROTECTIVE SECURITY A	500.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105902	MADYSON PENA	75.00CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105903	MAYHEM PYROTECHNICS	10,000.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105904	MEDINA VALLEY SECURITY, INC.	64.95CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105905	NARDIS PUBLIC SAFETY	4,959.98CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105906	NATALIA TOVAR	400.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105907	NITRO SOFTWARE, INC.	4,555.50CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105908	ODP BUSINESS SOLUTIONS, LLC	182.61CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105909	SERVICE UNIFORM RENTAL	514.93CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105910	SHARP ELECTRONICS	112.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105911	SYLVIA MONTEZ	175.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105912	TECHLEAD PROFESSIONAL SERVICES	17,578.51CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105913	EDMUND M PEREZ JR	750.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105914	TIREHUB LLC	821.56CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105915	US POSTAL SERVICE	350.00CR	OUTSTND	A	0/00/0000
112010	4/16/2025	CHECK	105916	VASANTHA KOTHA	25.00CR	POSTED	A	4/30/2025
112010	4/16/2025	CHECK	105917	WRIGHT EXPRESS FSC	7,147.75CR	POSTED	A	4/30/2025

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 4/01/2025 THRU 4/30/2025
CLEAR DATE: 0/00/0000 THRU 0/00/0000 TH
STATEMENT: 0/00/0000 THRU 0/00/0000 TH
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.73.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	4/16/2025	CHECK	105918	WEX HEALTH	66.75CR	POSTED	A	4/30/2025
112010	4/17/2025	CHECK	105919	SAN ANTONIO PETS ALIVE INC	5,000.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105920	ADVANCE AUTO PARTS INC	33.38CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105921	ARDURRA GROUP	242.94CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105922	ASPHALT PATCH ENT INC	1,143.52CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105923	AT&T	61.96CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105924	AT&T UVERSE	145.29CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105925	AT&T UVERSE	161.14CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105926	BASIC IDIQ, INC	43,663.56CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105927	BATTERIES + BULBS SA	234.75CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105928	BOUND TREE MEDICAL, LLC	3,570.82CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105929	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105930	BRITTANY NORTH-HEYER	50.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105931	CANON FINANCIAL SERVICES	179.06CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105932	CHARTER COMMUNICATIONS	315.40CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105933	CITY OF SAN ANTONIO	1,890.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105934	CLYSSA CRUMP-GLOVER	75.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105935	CORE & MAIN LP	1,563.90CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105936	CITY PUBLIC SERVICE BOARD	21,424.37CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105937	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105938	DAVID DIMALINE	14.88CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105939	DAVID PADRON	25.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105940	DAVILA ELECTRIC CO INC:	320.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105941	DE LA GARZA FENCE CO INC	9,525.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105942	EBONI DOUGHERTY	25.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105943	EBONY THORPE	50.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105944	ERIKA FARIAS	361.10CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105945	FRAZER, LTD	36.61CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105946	GALLS, LLC	64.25CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105947	GRAINGER INC	120.36CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105948	GULF COAST PAPER CO INC	1,484.99CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105949	HAVEN FOR HOPE OF BEXAR COUNTY	4,810.90CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105950	HEAT SAFETY EQUIPMENT, LLC.	262.63CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105951	INGRAM LIBRARY SERVICES LLC	39.17CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105952	JAMES C. SPARKS	1,095.17CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105953	JESSE CEPEDA	25.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105954	JOHN SUHR	96.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105955	JUSTIN MOLINA	75.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105956	KAREN GONZALEZ	25.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105957	KRISTIN CRUZ	75.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105958	KWIK KOPY 23	319.78CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105959	LEA HENDERSON	75.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105960	LEON VALLEY WATER SYSTEM	956.70CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105961	LEON VALLEY WATER SYSTEM	268.65CR	POSTED	A	4/30/2025

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 4/01/2025 THRU 4/30/2025
CLEAR DATE: 0/00/0000 THRU
STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.73.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	4/22/2025	CHECK	105962	LYRASIS	2,480.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105963	MARIA ELENA ELIZONDO	1,600.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105964	MARTIN MARIETTA MATERIALS	806.94CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105965	MICHAEL MORALES	75.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105966	MIKAYLA SEISINGER	60.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105967	DRAGO INVESTMENTS LTD	36.75CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105968	NAOMI ADAMS	25.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105969	NAPA SAN ANTONIO AUTO & TRUCK	942.21CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105970	ODP BUSINESS SOLUTIONS, LLC	964.94CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105971	VOID CHECK	0.00	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105972	OFFICE FURNITURE LIQUIDATIONS	1,119.90CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105973	PATHMARK TRAFFIC EQUIPMENT, LL	2,346.50CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105974	POLLUTION CONTROL SERVICES	390.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105975	PRISCILLA GUZMAN	75.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105976	QUADIENT INC	1,986.41CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105977	RAINA LONG	75.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105978	SAN ANTONIO WATER SYSTEM	385.18CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105979	SAN ANTONIO WATER SYSTEM	532.39CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105980	SAN ANTONIO WATER SYSTEM	538.39CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105981	SAM'S CLUB/SYNCHRONY BANK	804.89CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105982	SARA FIELDS	175.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105983	SARAH WALCH	54.43CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105984	SERVICE UNIFORM RENTAL	484.09CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105985	SITEONE LANDSCAPE SUPPLY, LLC	406.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105986	SOUTHWEST PUBLIC SAFETY	8,803.64CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105987	TMC PROVIDER GROUP, PLLC	162.00CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105988	VALLANCE SECURITY SYSTEMS, INC	31.50CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105989	VERMEER EQUIPMENT TX INC	3,160.18CR	OUTSTND	A	0/00/0000
112010	4/22/2025	CHECK	105990	VULCAN CONSTRUCTION MATERIALS,	234.00CR	POSTED	A	4/30/2025
112010	4/22/2025	CHECK	105991	REFUND: ADRIENNE, JUPITER	24.66CR	POSTED	U	4/30/2025
112010	4/22/2025	CHECK	105992	REFUND: YOU PICK YOUR HOME LLC	27.56CR	OUTSTND	U	0/00/0000
112010	4/22/2025	CHECK	105993	REFUND: CAFFEY, KRISTEN	56.60CR	POSTED	U	4/30/2025
112010	4/22/2025	CHECK	105994	REFUND: JADE DIMENSIONS LLC	30.66CR	POSTED	U	4/30/2025
112010	4/22/2025	CHECK	105995	REFUND: MARTINEZ, EDGAR	11.36CR	OUTSTND	U	0/00/0000
112010	4/22/2025	CHECK	105996	REFUND: MARTINEZ, LESLIE P	53.46CR	POSTED	U	4/30/2025
112010	4/22/2025	CHECK	105997	REFUND: FREEDOM PROPERTY MGMT	4.37CR	POSTED	U	4/30/2025
112010	4/22/2025	CHECK	105998	REFUND: PEARSON, POLLY	32.51CR	OUTSTND	U	0/00/0000
112010	4/22/2025	CHECK	105999	REFUND: JIMENEZ, SALVADOR	14.76CR	OUTSTND	U	0/00/0000
112010	4/22/2025	CHECK	106000	REFUND: MEAVE, JENNIFER	34.60CR	OUTSTND	U	0/00/0000
112010	4/22/2025	CHECK	106001	REFUND: CENTURY COMMUNITIES	6.48CR	OUTSTND	U	0/00/0000
112010	4/22/2025	CHECK	106002	TMC PROVIDER GROUP, PLLC	162.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106003	ADVANCE AUTO PARTS INC	19.98CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106004	ALAMO TRUCK GEAR	1,464.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106005	AMERICAN SIGNAL CORPORATION	8,981.25CR	OUTSTND	A	0/00/0000

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 4/01/2025 THRU 4/30/2025
CLEAR DATE: 0/00/0000 THRU 0/00/0000
STATEMENT: 0/00/0000 THRU 0/00/0000
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.73.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	4/30/2025	CHECK	106006	ANGELA AVILA	400.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106007	AT&T UVERSE	368.24CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106008	BATTERIES + BULBS SA	13.95CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106009	MARTHA VON NIMITZ	355.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106010	BEN CASTRO	66.90CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106011	BLUE CROSS BLUE SHIELD OF TX	96,666.53CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106012	VOID CHECK	0.00	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106013	BLUE CROSS BLUE SHIELD OF TX	1,791.75CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106014	BOUND TREE MEDICAL, LLC	4,461.65CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106015	BRIAN GARCIA	179.99CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106016	CHARTER COMMUNICATIONS	1,406.34CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106017	CHARTER COMMUNICATIONS	108.39CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106018	DAVILA ELECTRIC CO INC:	775.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106019	DEARBORN NATIONAL LIFE INSURAN	4,557.89CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106020	VOID CHECK	0.00	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106021	VOID CHECK	0.00	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106022	DEWINNE EQUIPMENT CO, INC	510.30CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106023	ERNEST ZAMBRANO	159.95CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106024	GALLS, LLC	1,036.56CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106025	VOID CHECK	0.00	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106026	GULF COAST PAPER CO INC	151.46CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106027	IMAGE 360 SAN ANTONIO WEST	289.59CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106028	INGRAM LIBRARY SERVICES LLC	24.90CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106029	JOE SANDOVAL	75.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106030	KARINA BOSQUEZ	400.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106031	KEHINDE OLUWOLE	200.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106032	LEON VALLEY WATER SYSTEM	156.38CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106033	LEON VALLEY WATER SYSTEM	191.53CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106034	LONESTAR PROTECTIVE SECURITY A	1,150.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106035	MARK HERNANDEZ	400.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106036	MARSHALL DISTRIBUTING	5,156.07CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106037	METEOR EDUCATION, LLC	6,591.62CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106038	LAWRENCE G MORALES	2,387.50CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106039	NAPA SAN ANTONIO AUTO & TRUCK	16.49CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106040	ODP BUSINESS SOLUTIONS, LLC	347.61CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106041	OMNIBASE SERVICES OF TEXAS	2,352.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106042	PPG ARCHITECTURAL FINISHES	32.63CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106043	R&D GOTHARD ENTERPRISES INC	225.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106044	RUSSELL HERNANDEZ	1,000.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106045	SAWS	403.82CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106046	SERVICE UNIFORM RENTAL	503.09CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106047	SUE HARWELL	400.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106048	T-MOBILE USA	515.50CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106049	VOID CHECK	0.00	OUTSTND	A	0/00/0000

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 4/01/2025 THRU 4/30/2025
CLEAR DATE: 0/00/0000 THRU 0/00/0000 THRU
STATEMENT: 0/00/0000 THRU 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.73.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT----	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	4/30/2025	CHECK	106050	TREVIPAY	2,441.92CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106051	VALLANCE SECURITY SYSTEMS, INC	95.00CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106052	WILLIAM JONES	10.21CR	OUTSTND	A	0/00/0000
112010	4/30/2025	CHECK	106053	JORDAN FORD	102,635.41CR	POSTED	A	4/30/2025
TOTALS FOR ACCOUNT 112010				CHECK	TOTAL:	1,020,252.43CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		
TOTALS FOR Pooled Cash				CHECK	TOTAL:	1,020,252.43CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

City of Leon Valley April 2025 Financial Report

Carol Goering
Finance Director
City Council Meeting
May 20, 2025

City of Leon Valley Monthly Financial April 2025

{Section}.73.

General Fund

Target Percentage 58.33%

REVENUE	FY 2025 BUDGET	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D ACTUAL	
Ad Valorem	\$ 5,761,580	\$ 5,370,012	93.2%	\$ 5,067,345	92.6%
Sales Taxes	3,752,505	1,525,895	40.7%	1,548,285	40.9%
Franchise Taxes	998,900	290,021	29.0%	294,230	29.4%
Licenses, Permits, Fees & Fines	1,590,635	1,147,881	72.2%	724,463	58.5%
Interest Income	430,313	238,713	55.5%	242,771	76.8%
Miscellaneous Revenue	1,789,396	2,028,750	113.4%	215,217	21.9%
Transfers In	2,318,930	1,729,644	74.6%	2,133,856	100.0%
Total Revenue	\$ 16,642,259	\$ 12,330,915	74.1%	\$ 10,226,167	65.0%

EXPENDITURES					
Municipal Court	\$ 427,642	\$ 257,600	60.2%	\$ 228,947	53.7%
Finance	498,204	252,263	50.6%	255,962	55.0%
Council & Manager	1,051,606	554,194	52.7%	569,262	47.7%
Information Technology	448,774	343,013	76.4%	221,817	70.3%
Police	3,834,110	1,923,095	50.2%	1,941,209	54.8%
Impound Lot	158,818	102,398	64.5%	83,565	41.5%
Fire	4,293,553	2,175,321	50.7%	1,925,871	49.4%
Public Works	2,658,644	1,475,011	55.5%	1,223,028	44.1%
Planning and Zoning	1,060,463	294,506	27.8%	275,350	42.4%
Economic Development	664,359	189,592	28.5%	176,405	34.3%
Special Events	175,097	41,831	23.9%	24,155	16.4%
Parks & Recreation	2,689,639	239,834	8.9%	191,056	6.06%
Library	555,067	285,312	51.4%	282,366	47.8%
Transfers Out	-	-	0.0%	-	0.0%
Total Expenditures	\$ 18,515,976	\$ 8,133,969	43.9%	\$ 7,398,993	41.4%

City of Leon Valley

Monthly Financial

April 2025

General Fund

MISC REVENUE BREAKDOWN:	2025 BUDGET	YTD ACTUALS	
Miscellaneous	\$ 317,328	\$ 90,809	28.6%
Sales of Surplus Property	10,000	1,916,003	160.0%
ASPP Grant	20,000	-	0.0%
Hike and Bike Grant	1,260,312	-	0.0%
DEA Reimbursement	50,000	-	0.0%
Insurance Proceeds	50,000	16,108	32.2%
Library Grant	6,756	668	9.9%
Fire Grant	50,000	5,161	10.3%
PD Grants	25,000	-	0.0%
Total Miscellaneous	\$ 1,789,396	\$ 2,028,750	99.5%

City of Leon Valley

Monthly Financial

April 2025

Water/Sewer/Storm Water Fund

Target Percentage 58.33%

REVENUE	FY 2025 BUDGET	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D ACTUAL	
Water Sales	\$ 2,113,000	\$ 1,107,878	52.4%	\$ 968,116	47.0%
Sewer Sales	2,508,000	1,441,148	57.5%	1,363,824	54.2%
Storm Water	560,000	286,230	48.2%	284,912	49.1%
Connection & Platting	2,250	1,725	76.7%	125	35.7%
Customer Fees	69,600	44,065	63.3%	41,192	59.8%
Tapping Fees	10,000	8,343	83.4%	3,886	38.9%
Interest Income	171,666	118,317	68.9%	124,531	249.1%
Miscellaneous Revenue	1,300,500	-	0.0%	273,499	657.9%
Total Revenue	\$ 6,735,016	\$ 3,007,706	44.7%	\$ 3,060,084	57.5%

EXPENDITURES

Water System *	3,366,607	2,015,670	59.9%	605,934	21.8%
Sewer System	3,213,283	933,022	29.0%	1,376,165	40.9%
Storm Water	845,605	75,404	8.9%	371,839	27.6%
Other Sources/Uses	1,361,401	1,253,538	92.1%	1,261,628	79.4%
Total Expenditures	\$ 8,786,896	\$ 4,277,634	48.7%	\$ 3,615,566	39.8%

* Water rights are being paid a portion from revenue and the reserves for water supply and water supply impact

**City of Leon Valley
Monthly Financial
April 2025**

{Section}.73.

Water/Sewer/Storm Water Fund

MISC REVENUE BREAKDOWN:		2025 BUDGET	YTD ACTUALS	
Miscellaneous		\$ 500	\$ -	0.0%
Grant - Bexar County		1,300,000	-	0.0%
Total Miscellaneous		\$ 1,300,500	\$ -	0.0%

City of Leon Valley

Monthly Financial

April 2025

Community Center Fund

Target Percentage 58.33%

REVENUE	FY 2025 BUDGET	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D ACTUAL	
Hotel/Motel Taxes	\$ 80,000	19,510	51.1%	22,059	26.3%
Short Term - Rentals	-	21,334	0.0%	-	0.0%
RENTAL FEES					
Community Center	48,650	35,465	72.9%	21,280	44.4%
Conference Center	17,767	13,952	78.5%	14,671	89.7%
Interest Income	14,943	6,490	43.4%	7,325	101.7%
Transfers in	-	-	0.0%	-	0.0%
Total Revenue	\$ 161,360	\$ 96,750	60.0%	\$ 65,335	42.0%

EXPENDITURES					
Personnel	\$ 93,285	\$ 46,192	49.5%	\$ 51,620	57.8%
Supplies	11,725	270	2.3%	1,853	23.2%
Contractual	50,101	15,458	30.9%	24,934	42.0%
Capital Outlay	12,000	10,116	84.3%	1,711	2.4%
Total Expenditures	\$ 167,111	\$ 72,036	43.1%	\$ 80,117	35.0%

City of Leon Valley

Monthly Financial

April 2025

{Section}.73.

Economic/Community Development

Target Percentage 58.33%

REVENUE	FY 2025 Budget	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D Actual	
Sales Tax Revenues	\$ 411,086	\$ 167,580	40.8%	\$ 167,151	40.9%
Interest Income	20,313	12,368	60.9%	13,960	126.9%
Total Revenues	\$ 431,399	\$ 179,948	41.7%	\$ 181,110	43.1%

EXPENDITURES

Personnel	\$ 182,781	\$ 93,393	51.1%	\$ 79,779	46.4%
Supplies	13,475	7,097	52.7%	5,323	46.4%
Contractual	236,768	47,633	20.1%	91,303	28.1%
Capital Outlay	231,335	41,469	17.9%	-	0.0%
Total Expenditures	\$ 664,359	\$ 189,592	28.5%	\$ 176,405	34.3%

City of Leon Valley Monthly Financial April 2025

{Section}.73.

Impound Lot

Target Percentage 58.33%

REVENUE	FY 2025 Budget	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D Actual	
Impound Lot Fees	\$ 118,700	\$ 68,450	57.7%	\$ 55,210	55.2%
Auctions	106,000	37,441	35.3%	52,923	81.4%
Total Revenues	\$ 224,700	\$ 105,891	47.1%	\$ 108,133	65.5%

EXPENDITURES

Personnel	\$ 127,548	\$ 77,439	60.7%	\$ 73,708	60.2%
Supplies	3,300	753	22.8%	160	8.4%
Contractual	10,072	6,537	64.9%	6,735	67.4%
Capital	17,898.00	17,669	98.7%	2,963	4.4%
Total Expenditures	\$ 158,818	\$ 102,398	64.5%	\$ 83,565	41.5%

City of Leon Valley
Monthly Financial
April 2025

{Section}.73.

Red Light Cameras (RLC)

Target Percentage 58.33%

REVENUE	FY 2025 Budget	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D Actual	
Red Light Camera Fines	\$ 2,080,051	\$ 1,017,353	48.9%	\$ 1,392,980	73.5%
Late Fees/Court Costs	200,000	82,677	41.3%	105,907	53.0%
Interest Income	37,740	22,291	59.1%	22,516	90.1%
Miscellaneous Revenue	-	-	0.0%	-	0.0%
Transfers in	-	-	0.0%	-	0.0%
Total Revenues	\$ 2,317,791	\$ 1,122,321	48.4%	\$ 1,521,403	71.7%

EXPENDITURES

Red Light Cameras (Tier 1)

Personnel (6 employees)	\$ 664,154	\$ 376,619	56.7%	\$ 376,163	58.6%
Supplies	8,550	-	0.0%	-	0.0%
Contractual	907,820	429,359	47.3%	429,524	48.4%
Transfers	370,264	370,264	100.0%	342,558	100%
Total Tier One	\$ 1,950,788	\$ 1,176,241	60.3%	\$ 1,148,245	61.2%

Traffic Safety (Tier 2)

Personnel (2 employees)	\$ 217,831	\$ 84,615	38.8%	\$ 112,052	37.6%
Supplies	37,725	3,176	8.4%	-	0.0%
Contractual	78,983	32,782	41.5%	4,630	8.58%
Capital Outlay	244,465	139,441	57.0%	176,048	29.7%
Total Tier Two	\$ 579,004	\$ 260,014	44.9%	\$ 292,731	30.7%

UNAUDITED

RLC Fines Revenue	1,017,353	
RLC Expenditures	(805,977)	
RLC Personnel Transfers YTD	(215,987)	
	(4,612)	Of this 50% goes to the city the other 50% goes to the state
City 50% Revenue (Loss)	(2,306)	This is the 50% that comes to the city
Late Fees Revenue	82,677	City keeps 100%
Interest Income Revenue	22,291	City keeps 100%
Traffic Safety Expenditures	(260,014)	
Total Net Fund Revenue (Loss)	(157,352)	

City of Leon Valley Fund Balances

{Section}.73.

Fund Balances as of 09/30/2024:

	General Fund	Red Light Camera	Debt Service Fund	Street Maintenance Tax Fund	Other Nonmajor Governmental Funds
Unassigned	6,832,000	-	-	-	-
Committed for Disaster Emergencies	1,000,000	-	-	-	-
Assigned:					
Economic Development	925,274	-	-	-	-
Tree Mitigation	391,475	-	-	-	-
Restricted:					
Public, Educational and Governmental	332,800	-	-	-	-
Other	7,237	-	-	-	-
Red Light Camera Traffic Safety	-	944,822	-	-	-
Debt Service	-	-	577,210	-	-
Street Maintenance	-	-	-	1,751,192	-
Crime Control and Prevention District	-	-	-	-	738,579
Federal Police Forfeitures	-	-	-	-	1,046,275
Community Center	-	-	-	-	294,008
Grants	-	-	-	-	9,838
Child Safety	-	-	-	-	78,603
State Police Forfeiture	-	-	-	-	11,757
Building Security	-	-	-	-	89,701
Court Technology	-	-	-	-	61,966

City of Leon Valley April 2025 Financial Report

Carol Goering
Finance Director
City Council Meeting
May 20, 2025

LEASE AGREEMENT

THIS LEASE is made as of _____, by and between City of Leon Valley ("Lessor"), whose address is 6400 El Verde Road, Leon Valley, Texas 78238, and _____, _____, Owner ("Lessee"), whose address is _____. The amendment does not change the term of the lease agreement.

WITNESSETH, THAT FOR AND IN CONSIDERATION of the covenants and agreements herein contained to be observed, kept and performed by the aforementioned respective parties hereto, the Lessor does hereby lease, let and demise unto the Lessee and the Lessee does hereby lease and hire for the Lessor the premises located and situated at 6417 Evers Road, Leon Valley, Texas 78238 (the "Premises") in the County of Bexar, County Block Number 4445F, Block 25, Lot 18, McCain Subdivision, containing approximately 0.909 acre parcel of real estate dated and recorded in the office of the Clerk of the County of Bexar, in the State of Texas, in the Deed Book , on Volume 7460, page number 2073 . The description of the premises is as follows:

CB: 4445F BLK: 25 LOT: 18 MCCAIN SUBDIVISION, 6417 Evers Road

USE OF PREMISES

The premises shall be used only as or for the purpose of: A restaurant with indoor and outdoor dining and casual entertainment. This includes market days that can only be held on Sundays on the lessee's property. The restaurant hours of operation for the first year of the lease term are as follows: The restaurant hours of operation shall be open for a minimum of 25 hours per week. The hours must be consistent and must be between the hours of 6am and 9pm. Parking for the restaurant will be available in the parking lot located on the leased property. Overflow parking will be available in the Leon Valley Library parking lot.

The Lessor will make available a full kitchen to the Lessee, if required. All kitchen equipment listed below is the property of the Lessor and cannot be removed from the property:

- Contained worktop refrigerator;
- Countertop griddle and char broiler;
- Beverage merchandiser;
- Worktables and equipment stand;
- Full pot fryer;
- Sandwich/salad prep refrigerator;
- Commercial 10 burner gas range;
- Double deck convection oven;
- Ice machine;

- Commercial dishwasher;
- Planetary floor mixer;
- Water softener;
- Security and fire alarm systems;
- Serving equipment includes all the pans, containers, plates, glasses, bowls, and cutlery.
- Additional Equipment: Any additional equipment needed by the Lessee for cafe operations must be provided by the Lessee at their own expense.

LEASE TERM

The term of this lease shall begin on December 1, 2023, and will end on January 1, 2027, at 11:59 PM (the "Term"). If the Lessee vacated the premises prior to the end of the lease term, the Lessee shall be liable for the balance amount of the lease for the remainder of the lease term.

In the event that the Lessee desires to vacate the premises, the Lessee shall provide the Lessor with sixty (60) days advance written notice of intent to vacate. Advance notice shall be provided to ensure termination ensues at the end of the month. Prior to vacating the premises, the Lessee shall make sure that the premises are clean and free and clear of any dirt, trash, waste and/or debris, with the exception of normal wear and tear. The Lessor shall have the right to perform a walk through prior to the Lessee vacating to ensure premise complies with the aforementioned requirements.

RENT/LEASE PAYMENT

The Lessee agrees to and shall pay monthly installment payments to the Lessor at 6400 El Verde Road, Leon Valley, Texas 78238, or at such other address that the Lessor shall designate in writing, as rent or lease payment for the leased premises.

Lessee shall pay Lessor the monthly amount of \$2,220 per month for a period of three (3) years, due and payable on the first of each month.

Any payments received after the aforementioned day shall be deemed late and delinquent. Should the Lessor not receive payment by the 5th day of the month in which the payment is due, the Lessee shall pay a late charge of twenty-five and no/100 dollars (\$25.00) on the first day and ten and no/100 dollars (\$10.00) every day thereafter that the rent or lease payment is late.

In the event a check for rent or lease payment is returned for non-sufficient funds (NSF), the Lessee shall pay a return check fee in the amount of \$40.00, and the Lessor shall reserve the right to only accept further payments made in certified funds (e.g. certified check or money order).

RENEWAL TERM

If the Lessee is not in default under the terms and conditions of this Agreement, the Lessee shall have the options to renew this Agreement for the extended term of one (1) year ("Renewal Term"). If the Lessee chooses to exercise this renewal option, the Lessee shall provide to the Lessor written notice of Lessee's intention to renew at least thirty (30) days prior to the expiration of the initial Lease Term. The Renewal Term shall continue upon the same terms and conditions in this Agreement, except the new base rate for the first year of the Renewal Term shall be \$2,500 per month or market rate as determined by a third party, whichever is higher.

HOLDING OVER

Failure of the Lessee to surrender the leased premises at expiration of the lease constitutes a holding over which shall be construed as a "tenancy-at-will" or a month to month lease at the rate of \$2,500 per month plus 50% or market rate as determined by a third party, whichever is higher, until such time as the Lessee completes a renewal or provides notice of intent to vacate.

TRIPLE NET LEASE

This Lease is what is generally referred to as a "net net net lease" ("triple net lease"), and it is understood that the Lessor shall receive all rent or lease payments free and clear of any and all impositions, encumbrances, charges, obligations or expenses of any nature whatsoever in connection with the ownership and operation of the Premises. In addition, the Lessee shall pay to the parties respectively entitled thereto all impositions, insurance premiums, operating charges, maintenance charges, construction costs and any other charges, cost, and expenses which arise or may be contemplated under any provisions of this Lease during the Term hereof. All of the said charges, costs and expenses shall constitute Rent or Lease payment, and upon the failure of the Lessee to pay any such costs, charges or expenses, the Lessor shall have the same rights and remedies as otherwise provided in this Lease for the failure of Lessee to pay rent or make lease payments. The Lessee shall at no time be entitled to any abatement or reduction in Rent or Lease payments that are payable under this Lease except as otherwise expressly provided. Any present or future law to the contrary shall not alter this agreement of the parties.

POSSESSION

The Lessee shall take possession of the premises on January 1 ,2024, unless otherwise stipulated. The Lessor shall use due diligence to ensure Lessee is provided possession of the premises at the beginning of the Term of this Lease Agreement. The first month's rent shall be prorated for the period of any delay in providing or turning over possession of the premises to the Lessee; however, the length of the term of this Agreement shall not be extended as a result of any such delay. The Lessee shall bring no claim against the Lessor for any delay in obtaining possession.

In the event that the Lessee fails to take possession of the premises within thirty (30) days after the beginning of this Lease, then the Lessor retains the right to terminate this Agreement.

INSURANCE ON PREMISE

The Lessee shall obtain and pay for, at his/her own cost and expense, fire and extended coverage casualty insurance for the building and other improvements on the leased premises, with such comprehensive or so called "all-risk" endorsements and in such amounts as the Lessor may, from time to time, deem reasonably necessary, and showing the Lessee, the Lessor and the Lessor's Lender or Lien Holder, if any, as the insured parties. Lessee shall also obtain and pay for loss of rent coverage. The Lessee shall at all times keep said insurance in force and effect and shall provide to the Lessor copies of said policies or certificates evidencing said coverage. The policies shall be in form and content reasonably required by the Lessor, shall be issued by an insurance company approved by the Lessor and shall contain a clause that the Lessee will not cancel, materially modify or fail to renew said insurance in effect without first providing to the Lessor thirty (30) days advance written notice. If the Lessee fails to keep said insurance in effect, the Lessee shall be in default hereunder, and the Lessor may, at his/her option, immediately obtain insurance coverage as provided for herein and charge the Lessee for the cost thereof.

LESSEE INDEMNITY & LIABILITY INSURANCE

The Lessee shall at all times indemnify, defend and hold the Lessor harmless from all loss, liability, costs, damage and expenses that may occur or be claimed with respect to any person or persons, property on or about the Premises or to the Premises resulting from any act done or omission by or through the Lessee, the Lessee's agents, employees, staff, invitees or any person on the Premises by reason of the Lessee's use or occupancy or resulting from the Lessee's non-use or possession of said property and any and all loss, cost, liability or expense resulting therefrom. Lessee shall maintain at all times during the lease term comprehensive general liability insurance with an insurance company that is licensed to do business in the state in which the Premises are located and is satisfactory to Lessor, properly protecting and indemnifying Lessor with single limit coverage of not less than \$1,000,000 for injury or \$1,000,000 for death of persons with a \$2,000,000 general aggregate or its equivalent in umbrella or excess liability coverage and \$500,000 for property damage. During the lease term, Lessee shall furnish the Lessor with a certificate or certificates of insurance, in a form acceptable to the Lessor, covering such insurance so maintained by the Lessee and naming the Lessor and Lessor's mortgagees, if any, as additional insureds.

OPERATING EXPENSES

It is the intention of the parties, and they hereby agree, that this shall be a triple net Lease, and the Lessor shall have no obligation to provide any services, perform any acts or pay any expenses, charges, obligations or costs of any kind whatsoever with respect to the Premises, and Lessee hereby agrees to pay one hundred percent (100%) of any and all Operating Expenses as hereafter defined for the entire term of the Lease and any thereof in accordance with specific provisions hereinafter set forth. The term Operating Expenses shall include all costs to Lessee of operating and maintaining the Premises and related parking areas, and shall include, without limitation, electricity, water, waste disposal, sewage, operating materials and supplies, service agreements and charges, minor repairs, cleaning and custodial, security, insurance, and all other direct

operating costs of operating and maintaining the Premises and related parking areas, unless expressly excluded from the operating expenses.

The Lessor shall be responsible for maintenance of yard, repair of equipment due to normal wear and tear owned by Lessor.

Notwithstanding the foregoing operating costs, and Lessee's obligations in relation thereto, shall not include (i) any expense chargeable to a capital account or capital improvement, ground leases; principal or interest payments on any mortgage or deed of trust on the premises; (ii) any amount for which Lessor is reimbursed through insurance, or by third persons, (iii) repair costs occasioned by fire, windstorm or other casualty, (iv) any construction, repair or maintenance expenses or obligations that are the sole responsibility of the Lessor (not to be reimbursed by the Lessee), (v) leasing commissions and other expenses incurred in connection with leasing any other area located on the premises to any other party, (vi) any expense representing an amount paid to an affiliate or subsidiary of the Lessor which is in excess of the amount which would be paid in the absence of such relationship, and (vii) costs of items and services for which the Lessee reimburses or pays any third persons directly.

ASSIGNMENT AND SUBLETTING

The Lessee shall not assign, transfer or encumber this Lease and shall not sublease the Premises or any part thereof or allow any other person to be in possession thereof without prior written consent of the Lessor, in each and every instance. Notwithstanding any permitted assignment or subletting, Lessee shall at all times remain directly, primarily and fully responsible and liable for the payment of the rent herein specified and for compliance with all of its other obligations under the terms and provisions of this Lease.

CONDITION OF PREMISES

Lessee acknowledges that it has had the opportunity to inspect the Premises and, with the exception of any notations or provisions herein provided otherwise in this Lease, the Lessee accepts the Premises in its present condition. At the end of the lease term, except for any damages caused by fire or other perils, Lessee, at its expense shall (i) surrender the Premises in the same or similar condition as existed at the time the Premises were accepted and possession taken by the Lessee, subject to reasonable wear resulting from uses permitted hereunder, and further subject to Lessee's obligations; (ii) have removed all of the Lessee's property from the Premises; (iii) have repaired any damages to the Premises caused by the removal of the Lessee's Property; and (iv) leave the Premises free of trash, waste, dirt and debris and the Premises in good and reasonable condition.

LESSOR'S RIGHT OF ENTRY

The Lessor or Lessor's agent shall have the right of entry at reasonable hours to inspect or show the Premises to prospective Lender or Lien Holders and purchasers, and to perform or provide anything that the Lessor may be required to perform or provide hereunder, or which the Lessor may deem necessary for the good or benefit of the Premises or any building of which they are a

part as long as reasonable notice is given to Lessee. As of and during the last ninety (90) days of this Lease, the Lessor shall have the right to post and/or display a "For Rent" sign on the Premises.

EXCLUSION OF LESSEE

Lessor may not intentionally prevent the Lessee from entering the leased Premises except by judicial process unless the exclusion results from: (i) bona fide repairs, construction, or an emergency; (ii) removing the contents of Premises abandoned by Lessee; or (iii) changing door locks of Lessee in the event the Lessee is delinquent in paying rent. Lessor or Lessor's agent must then place a written notice on Lessee's front door stating the name and address or telephone number of company or the individual from whom the key may be obtained. The new key is required to be provided only during Lessee's regular business hours.

SIGNS AND ADVERTISEMENTS

The Lessee shall not place upon nor permit to be placed upon any part of the Premises, any signs, billboards or advertisements whatsoever, or paint the exterior or interior walls of the building without the advance prior written consent of the Lessor. The Lessor shall have the right to remove any sign(s) which have not been approved in order to maintain the leased premises or to make any repairs or alterations thereto. All permitted signage placement and/or removal shall be at the Lessee's sole cost and expense and must comply with the applicable City of Leon Valley regulations.

FORCE MAJEURE

In the event that the Lessor or Lessee is unable to reasonably perform its obligations under this Agreement as a result of a natural disaster, war, terrorist activities, strike, lockout, labor issues, civil commotion, an act of God, or any other event beyond the control of the Lessor or Lessee, with the exception for non-availability of funds, the party shall not be in breach of this Agreement if the party diligently performs the obligations after the end of the force majeure event. The non-performing party shall give written notice to the other party as soon as reasonably practicable in the event of non-performance due to a force majeure event.

In the event, during the Term or previous Term thereto, the premises shall be destroyed or so damaged by fire or other casualty as to become uninhabitable or unusable, then in such event, at the option of the Lessor, this Lease shall terminate from the date of such damage and/or destruction. The Lessor shall exercise this option to terminate this Lease by delivering written notice to the Lessee within 30 days after the occurrence of such damage and/or destruction. Upon such notice, the Lessee shall immediately surrender said Premises and all interest therein to the Lessor, and the Lessee shall pay rent only to such time that damages and/or destruction occurred. In the event that the Lessors does not elect to terminate this Lease, this Lease shall therefore continue in full force and effect, and the Lessor shall expeditiously make any and all necessary repairs to the Premises as needed, placing the same in as good condition as it was prior to the occurrence of damage or destruction.

PERSONAL PROPERTY

The Lessor shall not be liable for any loss or damage to any merchandise inventory, goods, fixtures, improvements or personal property of the Lessee in or about said Premises.

ALTERATIONS

Any and all alterations, additions and/or improvements, except trade fixtures installed at the expense of the Lessee shall become the property of the Lessor and shall remain upon and shall be surrendered with the leased Premises as a part thereof on the termination of this lease. Such alterations, additions, and improvements may only be made with the prior written consent and approval of the Lessor. If consent is granted by the Lessor for the making of improvements, alterations or additions to the leased Premises, such improvements, alterations or additions shall not commence until such time as the Lessee has furnished to the Lessor a copy of all plans and a certificate of insurance showing coverage in an amount satisfactory to the Lessor protecting the Lessor from liability for injury to any person and damage to any personal property, on or off the leased Premises, in connection with the making of such improvements, alterations or additions. No cooling tower, equipment, or structure of any kind shall be placed on the roof or elsewhere on the leased premises by the Lessee without prior written permission of the Lessor. If such permission is granted, such work or installation shall be done at the Lessee's expense and in such a manner that the roof shall not be damaged thereby. If it becomes necessary to remove such cooling tower, equipment or structure temporarily so that repairs to the roof can be made, Lessee shall promptly remove and reinstall the cooling tower, equipment or structure at the Lessee's expense and repair at the Lessee's expense any damage which may result from such removal or reinstallation. Upon termination of this lease, Lessee shall remove or cause to be removed from the roof any such cooling tower, equipment or structure if directed to do so by the Lessor. Lessee shall promptly repair, at its expense, any damages resulting from such removal. At the termination of this lease, Lessee shall deliver the leased Premises in good and reasonable condition, natural deterioration only excepted. Any damage caused by the installation of trade fixtures shall be repaired at the Lessee's expense prior to the expiration of the lease term. All alterations, improvements, additions and repairs made by the Lessee shall be made in good and workmanlike manner.

UTILITIES & SERVICES

The Lessee shall furnish and pay for all utilities deemed necessary by the Lessee at the Premises including but not limited to, internet , cable, water, garbage services and electricity.

INTERRUPTION OF UTILITIES

Lessor or Lessor's agent may not interrupt or cause the interruption of utility services paid directly to the utility company by the Lessee unless interruption results from bona fide repairs, construction, or an emergency. If any utility services furnished by the Lessor are interrupted and continue to be interrupted despite the good faith efforts of Lessor to remedy the same, Lessor shall

not be liable in any respect for damages to the person or property of Lessee or Lessee's employees, agents, or guests and same shall not be construed as grounds for constructive eviction or abatement of rent. Lessor shall use reasonable diligence to repair and remedy such interruption promptly.

LEGAL REQUIREMENTS

The Lessee shall comply with all laws, orders, ordinances and other public requirements now and hereafter affecting the Premises or the use thereof, and the Lessee shall indemnify, defend and hold harmless the Lessor from any expense or damage resulting from the failure to do so.

FIXTURES

With the exception for Lessee's personal property and trade fixtures, all buildings, repairs, alterations, additions, improvements, installation and non-trade fixtures installed or erected on the Premises, whether by or at the expense of the Lessor or Lessee, shall belong to the Lessor and shall remain on and be surrendered with the Premises at the expiration or termination of this Lease. However, the Lessor shall retain the option to permit the Lessee to remove their alterations or improvements (made by Lessee) prior to the expiration of this Lease and return the Premise to its original condition. Any repairs, alterations, additions, improvements, installations and trade fixtures installed or erected on the Premises by or at the expense Lessor, shall belong to Lessor and shall remain on and be surrendered with the Premises at the expiration or termination of this Lease.

REPAIRS AND MAINTENANCE

The Lessor shall maintain the kitchen equipment, foundation, exterior walls (with the exception of glass; windows; doors; door closure devices; window and door frames; molding; locks and hardware) and exterior painting or other treatment of exterior walls, and the roof of the leased Premises in good repair except that the Lessor shall not be required to make any repairs resulting from the negligence or acts of negligence on the behalf of the Lessee, its staff, employees, sublessees, licensees and concessionaires. The Lessee shall be responsible for maintenance of the common areas and common area equipment and furnishings. Any such repairs and/or maintenance in which the Lessor would be responsible, the Lessee agrees to provide Lessor with written notice of the needed repairs and/or maintenance, and Lessor shall ensure that any repairs and/or maintenance shall be made and completed within a reasonable time frame. Lessee shall notify the Lessor of any emergency repairs to be made. Lessee shall keep the interior of the leased Premises in good, clean and workable condition and shall, at its sole expense, make all needed repairs and replacements, including replacement of cracked or broken glass, windows, doors, door closure devices, door and window frames, molding, locks and hardware, except for repairs and replacements required to be made by the Lessor under this section.

In the event that any repairs required to be made by the Lessee hereunder are not made within 60 days after written notice delivered to the Lessee by the Lessor, the Lessor shall reserve the right and option to make or have said repairs made without liability to the Lessor for any loss or damage

which may result by reason of such repairs, and that Lessee shall pay to the Lessor, upon demand as additional rent hereunder, the cost of such repairs plus. At the termination of this Lease, Lessee shall deliver the leased premises in good order and condition, normal wear and tear excepted. Normal wear and tear means the deterioration which results from normal use and not as an act of carelessness, neglect, accident or abuse.

EMINENT DOMAIN

In the event that the Premises are taken under the power of eminent domain or a conveyance in lieu thereof by any authority having the right of condemnation, or if a portion thereof is taken so that the Premises are unsuitable, in the Lessee's reasonable opinion, for Lessee's use, then the term of this lease shall terminate as of the date that title shall vest in the acquiring authority, and the rent and other charges shall be adjusted as of the date of such taking. In such case, the Lessor shall be entitled to the proceeds of the condemnation award made to the Lessor. Nothing herein shall be construed to prevent the Lessee from separately pursuing a claim against the condemning authority for its independent loss or damages to the extent available, provided however, that no award made to or on behalf of the Lessee shall reduce, limit, or restrict the award to the Lessor, and no allocation of the Lessor's award in condemnation shall occur. The Lessee shall have no claim against the Lessor for the value of the unexpired term of this Lease. Should any part of the Premises be taken in the exercise of eminent domain or a conveyance in lieu thereof or in connection therewith, but not such as to render the Premises unsuitable for the operation of Lessee's business, this Lease shall continue on the same terms and conditions except that the description of the Premises or the real estate taken by right of eminent domain or conveyance in lieu thereof or in connection therewith shall be modified to reflect such taking. In the event this Lease does not terminate by reason of such taking, the condemnation proceeds from the 'Demised Premises' will first be used to restore the Premises to a position of occupancy by the Lessee. The balance of such condemnation proceeds from the Premises, if any, shall belong to the Lessor.

WAIVER OF SUBROGATION

As part of the consideration for this Lease, each of the parties hereby releases the other party from all liability for damage due to any act or neglect of the other party occasioned to the property owned by said parties which is or might be incident to or the result of fire or other casualty against loss for which either of the parties is now carrying or hereafter carry insurance; provided however, that the releases herein contained shall not apply to any loss or damage occasioned by intentional acts of either of the parties, and the parties further covenant that any insurance they obtain on their respective properties shall contain an appropriate provision whereby the insurance company, or companies, consent to the mutual release of liability contained in this paragraph.

DEFAULT & REMEDIES

Lessor shall have the following remedies if Lessee commits a default. These remedies are not exclusive; they are cumulative and in addition to any remedies now or later allowed by law:

RE-ENTRY: Upon the happening of any such event of default, Lessor, at any time thereafter may:

(a) Either with or without notice of demand, may declare the Lease term ended and re-enter the Premises or any part thereof, either with or without process of law, and may expel or remove therefrom Lessee and all parties occupying the same or any of them, using force as may be necessary so to do, and again repossess and enjoy the same without prejudice to any remedies that Lessor may otherwise have by reason of the breach hereof. Or

(b) Re-enter the Premises at its option without declaring the Lease Term ended and relet the whole or any part thereof for the account of Lessee on such terms and conditions and at such rent as Lessor may deem proper, collecting such rent and applying it on the amount due from Lessee hereunder. And on the expense of such reletting (including expense of alteration and special inducements to Lessee) and on any other damage or expense so sustained by Lessor, or on any such item or items, Lessor will recover from Lessee the difference between the proceeds of such reletting and the amount of rentals reserved hereunder (if any) and any such damage or expense from time to time which said sum Lessee agrees to pay upon demand.

LESSEE DEFAULT AND REMOVAL OF ABANDONED PROPERTY

In the event that the Lessee abandons the Premises or otherwise defaults in the performance of any obligations or covenants herein, the Lessor may enforce the performance of the lease in any manner provided by law. This lease may be terminated at the Lessor's discretion if such abandonment or default continues for a period of 30 days after the Lessor notifies the Lessee of such abandonment or default and of Lessor's intention to declare this lease terminated. Such notice shall be sent by the Lessor to the Lessee at the Lessee's last known address by certified mail. If Lessee has not completely removed or cured the default within the 30 day period, this lease shall terminate. Thereafter, Lessor or its agents shall have the right without further notice or demand to enter the leased Premises and remove all property without being deemed guilty of trespass and without waiving any other remedies for arrears of rent or breach of covenant. Upon abandonment or default by the Lessee, the remaining unpaid portion of any rent shall become due and payable. For the sole purpose of this section, Lessee is presumed to have abandoned the Premises if goods, equipment, or other property, in an amount substantial enough to indicate a probable intent to abandon the Premises, is being or has been removed from the Premises and the removal is not within the normal course of Lessee's business. Lessor shall have the right to store any property of Lessee that remains on the abandoned Premises and, in addition to Lessor's other rights, may dispose of the stored property if the Lessee does not claim the property within 30 days after the date that the property is stored, provided Lessor delivers notice by certified mail to Lessee.

DAMAGES

Should Lessor terminate this Lease by reason of any breach thereof by Lessee, Lessor may thereupon recover from Lessee the worth at the time of such termination of the excess, if any, of the amount of rent and charges equivalent to rent reserved herein (if any) for the balance of said

Term over the then reasonable rental value of the Premises for the same period. Lessor shall not by any re-entry or other act be deemed to have terminated this Lease or the liability of Lessee for the total rent hereunder or any installment thereof then due or thereafter accruing or for damages unless Lessor shall notify Lessee in writing that Lessor has so elected to terminate the Lease.

LESSOR'S RIGHT TO CURE LESSEE'S DEFAULT

Lessor, at any time after Lessee commits a default, can cure the default at Lessee's cost. If Lessor at any time, by reason of Lessee's default, pays any sum or does any act that requires the payment of any sum, the sum paid by Lessor shall be due immediately from Lessee to Lessor at the time the sum is paid.

WAIVER

The rights and remedies of the Lessor under this Lease, as well as those provided by law, shall be cumulative, and none shall be exclusive of any other rights or remedies. A waiver by the Lessor of any breach or default of the Lessee shall not be deemed or construed to be a continuing waiver of such breach or default nor as a waiver of or permission, expressed or implied, for any subsequent breach or default. It is agreed that the acceptance by the Lessor of any installment of rent subsequent to the date the same should have been paid shall not alter the covenant and obligation of Lessee to pay subsequent installments of rent promptly upon the due date. Receipt by Lessor of partial payment after Lessee's default shall not be construed to be or constitute a cure of any such default. No receipt of money by Lessor before or after the termination of this Lease shall in any way reinstate, continue or extend the term above demised.

TOXIC OR HAZARDOUS MATERIALS

Lessee shall not store, use or dispose of any toxic or hazardous materials in, on or about the Premises without the prior written consent of Lessor. Lessee, at its sole cost, shall comply with all laws relating to Tenant's storage, use and disposal of hazardous or toxic materials. Lessee shall be solely responsible for and shall defend, indemnify and hold Lessor, its agents and employees, harmless from and against all claims, costs and liabilities, including attorney's fees and costs, arising out of or in connection with the Lessee's storage, use or disposal of any toxic or hazardous material in, on or about the Premises including, but not limited to, removal, clean-up and restoration work and materials necessary to return the Premises, and any other property of whatever nature located on the Premises, to the condition existing prior to the appearance of toxic or hazardous materials on the Premises. Lessee's obligations under this paragraph shall survive the termination of this Lease.

GOVERNING LAWS

This Agreement shall be construed under and in accordance with the laws of the State of Texas.

COMPLIANCE WITH LAWS AND REGULATIONS

Lessee shall, at its own expense, comply with all laws, orders, codes and requirements of all government entities with reference to the use and occupancy of the leased Premises. Lessee and Lessee's agents, employees, and invitees shall fully comply with any rules and regulations governing the use of the buildings or other improvements to the leased premises as required by the Lessor. Lessor may make reasonable changes in such rules and regulations from time to time as deemed advisable for the safety, care and cleanliness of the leased Premises, provided same are in writing and are not in conflict with this lease.

NOTICES

Any notice hereunder shall be sufficient if sent by certified mail, addressed to the Lessee at the Premises, and to the Lessor where rent is payable.

SUCCESSORS

The provisions, covenants and conditions of this Lease shall bind and inure to the benefit of the legal representatives, heirs, successors and assigns of each of the parties hereto, except that no assignment or subletting by Lessee without the written consent of Lessor shall vest any rights in the assignee or subtenant of Lessee.

QUIET POSSESSION

Lessor agrees, so long as Lessee fully complies with all of the terms, covenants and conditions herein contained on the Lessee's part to be kept and performed, Lessee shall and may peaceably and quietly have, hold and enjoy the Premises for the term aforementioned, it being expressly understood and agreed that the aforementioned covenant of quiet enjoyment shall binding upon the Lessor, its heirs, successors or assigns, but only during such party's ownership of the Premises. Lessor and Lessee further covenant and represent that each has full right, title, power and authority to make, execute and deliver this Lease.

BANKRUPTCY

Neither this Lease nor any interest therein nor any estate hereby created shall pass to any trustee or receiver in bankruptcy or to any other receiver or assignee for the benefit of creditors by operation of law or otherwise during the Term or any renewal thereof.

PRIOR AGREEMENTS SUPERSEDED

This agreement constitutes the sole and only agreement of the parties to this lease and supersedes any prior understandings, whether written or oral agreement, between the parties respecting the subject matter of this lease.

TERMINATION CLAUSE

The Lessor can terminate this Agreement at any point and for any reason. In the event that the Lessor elects to terminate the this agreement, Lessor must provide sixty (60) written notice to the Lessee.

AMENDMENT

No amendment, modification, or alteration of the terms hereof shall be binding unless it is in writing, dated subsequent to the date hereof and duly executed by all parties to this agreement.

ADDITIONAL INSTRUMENTS

The parties hereto will execute any and all additional document or instruments that may be necessary or convenient to carry out the intent and purposes of the parties to this agreement.

ENTIRE AGREEMENT

This Lease contains the entire agreement between the parties and no modification of this Lease shall be binding upon the parties unless evidenced by an agreement in writing and signed by the Lessor and Lessee after the date hereof. If there be more than one Lessee named herein, the provisions of this Lease shall be applicable to and binding upon such Lessees, jointly and severally.

IN WITNESS WHEREOF, said parties hereunto subscribe their names.

LESSOR – CITY OF LEON VALLEY, a Texas municipal corporation

By: _____ (Date)
Crystal Caldera, CITY MANAGER
Lessor Telephone: (210)210-681-1391 Ext 219
Lessor Email: c.caldera@leonvalleytexas.gov

APPROVED AS TO FORM:

CITY ATTORNEY

By: _____ (Date)
_____, OWNER
Lessee Telephone: _____

MAYOR AND CITY COUNCIL COMMUNICATION

DATE: May 20, 2025

TO: Mayor and City Council

FROM: Susana Huerta, AICP, Planning and Zoning Director

THROUGH: Crystal Caldera, Ph.D., City Manager

SUBJECT: Discussion and Possible Action on an Ordinance for a Non-Specified Use Request to Amend Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 2 Rules of Construction and Definitions and Division 6 Permitted Use Table to Establish the Definition and Use “Bail Bond Facility” as Being Allowed in the B-2 Retail Zoning District with a Specific Use Permit (SUP), and in the B-3 Commercial and I-1 Industrial Zoning Districts By Right

PURPOSE

The purpose of this communication is to consider an amendment to Chapter 15 Zoning for a Non-Specified Use request to define and allow the use “Bail Bond Facility” in the following zoning categories:

- B-2 Retail Zoning District: With a Specific Use Permit (SUP).
- B-3 Commercial and I-1 Industrial Zoning Districts: Without an SUP.

The use is currently not defined or listed in the Permitted Use Table.

Proposed Definition:

“Bail Bond Facility: A business that provides bail services, essentially acting as a surety. Bail Bonds businesses post bonds with courts, guaranteeing that a defendant will appear for all scheduled court dates. In exchange for the guarantee, the company charges a fee. Bail Bonding companies are required to provide proof of current licensing with the state of Texas.”

Operational Characteristics:

- Typically follows regular business hours.
- Located in enclosed business offices or stand-alone buildings.
- No outside storage.
- Most transactions and inquiries occur via phone; staff is available 24/7 to take calls.

Regulatory Background:

Bail Bond companies and their agents are licensed and regulated by the state insurance department under the Occupations Code, Title 10. Occupations Related to Law Enforcement and Security, Chapter 1704.

Relevant Zoning Ordinance Sections:

Division 11 - Non-Specified Uses

Sec. 15.02.601 - Definition: A non-specified use is one that does not fall under existing zoning district categories or conform to district purposes.

Sec. 15.02.602 - Effect of Provision:

- Propose new uses for inclusion in zoning districts.
- Allow certain uses in additional zoning districts.
- Adjust specific use permit requirements for particular uses in specific districts.

Sec. 15.02.603 - Hearings:

Non-specified uses may be categorized by the Planning and Zoning Commission. Approval by City Council is required following application and public hearing procedures.

Proposed Permitted Use Table Update:

Use	O-1	B-1	B-2	B-3	I-1
Bail Bond Facility	X	X	SUP	P	P

FISCAL IMPACT

These changes may potentially increase ad valorem and sales tax revenues.

RECOMMENDATION

Staff recommends defining “Bail Bond Facility” and assigning this use into appropriate zoning districts. This will provide applicants with clear processes and requirements for approval. The City Council is reminded that allowing the use in a particular zoning district will permit such facilities in all areas of the city within that zoning designation.

**PLANNING AND ZONING COMMISSION
RECOMMENDATION**

At their April 22, 2025, meeting, the Planning and Zoning Commission made a recommendation to approve the Non-Specified Use request with a vote of 5 – 1.

Michael P. Castaneda

Sunset Plaza
5700 Wurzbach Rd. Ste. 5724-A
Leon Valley. TX 78238
Mikesbailbonds2011@gmail.com
956-324-9389 (Personal) 956-523-0029 (Work)

January 20, 2025

Leon Valley

City Hall
6400 El Verde Rd.
Leon Valley, TX 78238

Dear Sir or Madam,

I'm a self-employed entrepreneur in the bail bond industry. I own a bail bond company in Laredo, TX. I'm interested in expanding and having an office here at Leon Valley. Therefore, I come to you in regards of zoning.

My interest in having an office here is to better serve the citizens with faster service. It would be amazing to be one of the first bail bond companies to open in this wonderful small town.

I am highly skilled and excellent in what I do. With 24 years of experience, I am thrilled to offer my service to the city of Leon Valley.

Thank you for your time and considering my application. I have attached my resume for your review and would happily go into more detail on how my line of business works. I await with pleasure in having the opportunity to operate here at Leon Valley to deliver superior amenity.

MICHAEL P. CASTANEDA

1202 San Agustin Ave. Laredo, TX (956)523-0029(work) (████)████(personal)
████████████████████

Self-employed in the bail bond industry. Owner of Mike's Bail Bonds, home-based out of Webb County. Provide service in over 45 counties 24 hours a day seven days a week. Felonies and/or misdemeanors. Immigration bonds or operation lone star.

2025- PRESENT

Bail Bond Representative | Webb County | Laredo, TX

I recently got elected as Webb County's Bondsperson Representative. I am determined to be the voice of my fellow bail bondsmen. I aim to make adjustments that are needed to better suit their work ethics. I intend to work firsthand with each and every bail bond company to assist any issues they may have.

2021-2022

Ran for Commissioner Pct.4 | Laredo, TX

Although I didn't get elected as commissioner, it was a great learning experience. I got to meet many people. Heard their needs and wants. Got to assist a handful of humanity. Gave back to the community. Did fundraisers to manage my campaign. Learned to better finance and distribute my financial needs.

2010- Present

Bail Bond Owner | Mike's Bail Bonds | Laredo, Tx

With 24 years of knowledge, I own my very own bail bond company. My primary office is in Webb County. A secondary office in Maverick County. Currently working on opening a third office at a different county. I practice my professionalism in 45 counties in Texas. With eleven employees under my business, I am delighted to say we have been remarkably successful, and I am appreciative of my team.

2001- 2009

Bail Bond Agent | Frontera Bail Bonds | Laredo, Tx

As a bail bond agent, I learned to prepare and file applications of clients. Turned in bonds to county jail. Spoke and stayed in contact with clients. Checked for court dates. Oversaw collection. Ran any other errands that were needed, for example, filing paperwork at the courthouse, sheriff's office, county jail, etc.

Serving the Community

I am a big believer in sharing one's blessing. I am proud to say I host an annual turkey giveaway, an annual Easter basket giveaway, and an annual back-to-school giveaway. Throughout the year I help families with fundraisers of all types, from personal sport expenses, medical expenses, funeral expenses, etc. I give back to school teams and teachers. I also enjoy giving back to the veterans. I've fed the Bethany House of Laredo and have provided for the Sacred Heart Children's Home.

Skills

- | | |
|-------------------|---------------------------------|
| • Entrepreneur | • Leader |
| • Very Persistent | • Extraordinary Communication |
| • People Person | • Fluent in English and Spanish |
| • Great Listener | • Make Positive Impacts |

ORDINANCE NO. 2025-

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL AMENDING THE LEON VALLEY CODE OF ORDINANCES, CHAPTER 15 ZONING, DIVISION 2 – RULES OF CONSTRUCTION AND DEFINITIONS, SEC. 15.02.052 – DEFINITIONS AND CHAPTER 15 ZONING, DIVISION 7 PERMITTED USE TABLE, SECTION 15.02.381 TO ALLOW THE USE “BAIL BOND FACILITY” IN CERTAIN ZONING DISTRICTS WITH AND WITHOUT A SPECIFIC USE PERMIT; PROVIDING FOR REPEALER, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS Chapter 15 Zoning, Division 2 – Rules of Construction and Definitions, Sec. 15.02.052 – Definitions is the section of the City of Leon Valley Code of Ordinances that defines the uses allowed; and

WHEREAS Chapter 15 Zoning, Division 7 Permitted Uses, Section 15.02.381 of the City of Leon Valley Code of Ordinances currently regulates the uses allowed in each zoning district and in each Overlay zoning district; and

WHEREAS the City has determined that a revision to add the new terms to Chapter 15 Zoning, Division 2 – Rules of Construction and Definitions, Sec. 15.02.052 – Definitions is appropriate; and

WHEREAS the City has determined that this use should be allowed in the B-2 District with a Specific Use Permit and in the B-3 Commercial, and I-1 Industrial zoning districts with or without certain restrictions or additional regulations, and now desires to revise Section 15.02.381 Table of Permitted Uses to reflect these revisions; and

WHEREAS after a public hearing and notice provisions as required by law, the Planning and Zoning Commission of the City of Leon Valley voted to recommend approval of these revisions to Section 15.02.381 Table of Permitted Uses; and

WHEREAS after a public hearing and notice provisions as required by law, the City Council of the City of Leon Valley now desires to amend Section 15.02.381 Table of Permitted Uses of the City of Leon Valley Code of Ordinances to allow “Bail Bond Facility” uses in the B-2 with a Specific Use Permit and in the B-3, and I-1 zoning district allowed by right.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, THAT:

SECTION 1. *Chapter 15 Zoning, Division 2 – Rules of Construction and Definitions, Sec. 15.02.052 – Definitions is hereby amended to include the following terms:*

- Bail Bond Facility: A business that provides bail services, essentially acting as a surety. Bail Bonds businesses post bonds with courts, guaranteeing that a defendant will appear for all scheduled court dates. In exchange for the guarantee, the company charges a fee. Bail Bonding companies are required to provide proof

of current licensing with the state of Texas.

SECTION 2. Chapter 15 Zoning, Division 7, Section 15.02.381 Permitted Use Table of the City of Leon Valley Code of Ordinances is hereby amended for the following uses only to read:

Use	O-1	B-1	B-2	B-3	I-1
Bail Bond Facility	X	X	SUP	P	P

SECTION 3. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 4. That it is hereby declared to be the intention of the City Council of the City of Leon Valley that phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph, and section.

SECTION 5. The ordinance shall be effective upon passage and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 20th day of May, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ART RODRIGUEZ
City Attorney

Consider Non-Specified Use Request New Use - Bail Bond Facility

Susana Huerta
Planning and Zoning Director
City Council Meeting
May 20, 2025

Summary

- Question – Should the City approve an Ordinance amending Chapter 15 Zoning, Article 15.02, Division 2 Definitions and Division 6 Table of Permitted Uses to include a definition and the use “Bail Bond Facility” with a Specific Use Permit and by right in certain zoning districts
- Options:
 - Approve proposed amendments to Chapter 15 Zoning, Division 2 Rules of Construction and Definitions and Division 6 Table of Permitted Uses to include this use
 - Deny proposed amendments
 - Other
- Declaration
 - The Zoning Code has a process by which applicants may propose new uses be included in the Zoning Code

Purpose

- The use “Bail Bond Facility” is currently not included in the permitted use table
- Applicant is proposing the use be included in the table as being allowed in the B-2 Retail Zoning district with a SUP, and in the B-3 Commercial and I-1 Industrial zoning districts without an SUP
- Will also need to revise Chapter 15, Article 15.02, Division 2 Rules of Construction and Definitions to include a definition of the use

Purpose

- Proposed definition: “Bail bond facility - a business that provides bail services, essentially acting as a surety. The business posts a bond with the courts, guaranteeing a defendant will appear for all scheduled court dates. In exchange for this guarantee, the company charges a fee. Business must provide proof of current license by the State of Texas.”
 - Bail Bond Companies and their agents are licensed and regulated by state insurance departments via the Occupations Code, Title 10. Occupations Related to Law Enforcement and Security, Chapter 1704. Regulation of Bail Bond Sureties
 - This type of use is typically located in an enclosed business office or stand-alone building, with no outside storage, and follow regular business hours with walk-in customers
 - Most customer inquiries and transactions take place over the phone and staff is on call to take calls 24 hours a day

Purpose

DIVISION 11. - NONSPECIFIED USES

Sec. 15.02.601 – Definition

A nonspecified use is a use which, according to the zoning administrator, does not fall into the categorization of zoning districts as listed in "Permitted Use Table" above and does not conform to the intent of the district description and purpose in which it is intended to be located.

Sec. 15.02.602 - Effect of provision

The provision for nonspecified use is intended to provide individuals with an administrative procedure:

Purpose

- (1) To propose new use(s) to be included in one or more of the various zoning districts;*
- (2) To propose that certain use(s) be allowed in a zoning district other than the district(s) in which said use or uses is now allowed; and*
- (3) To propose the addition or deletion of specific use permit requirements for a particular use in a particular zoning district.*

Sec. 15.02.603 - Hearings

A nonspecified use may be categorized by the Leon Valley planning and zoning commission, with commission's categorization being approved by city council, after application and public hearing as set out in the specific use permits sections of this article.

Proposed Amendment

Proposed

Use	O-1	B-1	B-2	B-3	I-1
Bail Bond Company	X	X	SUP	P	P

- P - Allowed by right
- X - Not allowed
- SUP - Specific use permit

Fiscal Impact

- These changes may encourage these types of business to relocate to Leon Valley, which would increase ad valorem taxes and/or sales taxes.

Staff Recommendation

- This use is not currently listed in the Permitted Use Table
- Staff recommends that the use “Bail Bond Facility” be defined and that zoning districts be assigned, to provide applicants with the necessary process and requirements for approval

Planning and Zoning Commission Recommendation

- The Planning and Zoning Commission recommended approval in a vote of 5 – 1

MAYOR AND COUNCIL COMMUNICATION

DATE: May 6, 2025

TO: Mayor and Council

FROM: Melinda Moritz, Public Works Director

THROUGH: Crystal Caldera, Ph.D., City Manager

SUBJECT: Presentation and Discussion to Consider Approval of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.09 Parks and Recreation, Section 1.09.034 Prohibited Activities and Uses to Add a Subsection (i) Special Events and (j) Violations Punishable by Fine, and Appendix A Fee Schedule, Section A2.003 Park Municipal Park Administrative Fees, (g) Special Event Permits and Renumbering (g) Swimming Pool Fees to (h), to Add a Permit Fee for Special Events

SPONSOR(S): City Manager Caldera, Ph.D.

PURPOSE & BACKGROUND

The purpose of this item is to propose amendments to the Leon Valley Code of Ordinances regarding the regulation of special events in city parks. The amendments will add provisions for a permit and an associated fee for special events.

Currently, the code prohibits renting the entire park to a single group. Attendance at one recent event was so large that attendees parked outside the park's designated areas, obstructing driveways along Cherryleaf Street. The Leon Valley Police Department had to deploy all available resources for security. The group had been previously informed that events of this nature would require a variance recommendation from the Park Commission and final City Council approval of such a variance, but they failed to do so.

To better manage such events and their fiscal impact, the following code amendments are proposed:

Proposed Amendments

Section 1.09.034 – Prohibited Activities and Uses – adding:

“(i) Special Events - any group or organization, with or without vendors, renting one or more park facilities (e.g., pavilions, athletic fields, tennis/basketball courts) that significantly impact park resources, as determined by the Leon Valley Police and Fire Departments, during a single day or weekend.

The following process is required for special events:

- 1) Submit a completed “Special Event” application to the Public Works Director, including the fee prescribed in Appendix A Fee Schedule.
- 2) The application will be reviewed by the Police and Fire Departments for recommendations.
- 3) Arrangements for security must be coordinated with the Leon Valley Police Department. Event logistics require approval from both the Police and Fire Departments.
- 4) Security and traffic control costs will be the responsibility of the event organizer.
- 5) Special events must obtain a variance as recommended by the Park Commission and approved by the City Council.

(j) Violations Punishable by Fine

Violations of this section constitute a misdemeanor punishable by a fine not exceeding \$500.00. Additionally, violators will bear all costs incurred by the city for managing the special event. Each violation is considered a separate offense.”

Appendix A Fee Schedule, Section A2.003 Municipal Park Administrative Fees – adding:

“(g) Special Event Permit Fee: \$500.00 per event, in addition to rental fees of each park amenity, cleanup fees, private security, and traffic control activities, as required by the Leon Valley Police Department.”

Appendix A Fee Schedule, Section A2.003 Municipal Park Administrative Fees – Revising alpha/numeric order:

“(g) Swimming Pool Fees”

FISCAL IMPACT

The proposed Special Event Permit fee is \$500.00. This fee is intended to recover staff costs associated with reviewing applications and obtaining Park Commission and City Council approval. All additional city expenses related to security and monitoring will be paid by the event organizer.

RECOMMENDATION

Staff recommends amending the Leon Valley Code of Ordinances to:

1. Require a permit and variance for special events, as outlined above, and
2. Impose a \$500.00 Special Event Permit fee and a fine for noncompliance.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

ORD. NO.25-

AN ORDINANCE

AMENDING THE LEON VALLEY CODE OF ORDINANCES, CHAPTER 1 GENERAL PROVISIONS, ARTICLE 1.09 PARKS AND RECREATION, SECTION 1.09.034 ADDITIONAL PROHIBITED USES AND ACTIVITIES AND APPENDIX A FEE SCHEDULE, SECTION A2.003 PARK MUNICIPAL ADMINISTRATIVE FEES; PROVIDING AN EFFECTIVE DATE; WITH PUBLICATION AS REQUIRED BY LAW, AND PROVIDING A CONFLICTS PROVISION.

WHEREAS, the City of Leon Valley strives to provide a safe and welcoming parks system for the enjoyment of all residents and visitors; and

WHEREAS, special events held at parks have had significant impacts on other park users and on the Police and Fire Departments in providing security and assuring fire safety; and

WHEREAS, the City Council now finds it necessary to amend the Leon Valley Code of Ordinances Chapter 1 General Provisions, Article 1.09 Parks and Recreation to address concerns regarding these special events;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

Section 1. Amendment. That the Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.09 Parks and Recreation, Section 1.09.034 Additional Prohibited Uses and Activities and Appendix A Fee Schedule, Section A2.003 Park Municipal Park Administrative Fees, are hereby amended as follows:

Section 1.09.034 – Prohibited Activities and Uses – adding:

“(i) Special Events - any group or organization, with or without vendors, renting one or more park facilities (e.g., pavilions, athletic fields, tennis/basketball courts) that significantly impact park resources, as determined by the Leon Valley Police and Fire Departments, during a single day, week, or weekend.

The following process is required for special events:

- 1) Submit a completed “Special Event” application to the Public Works Director, including the fee prescribed in Appendix A Fee Schedule.
- 2) The application will be reviewed by the Police and Fire Departments for recommendations.
- 3) Arrangements for security must be coordinated with the Leon Valley Police Department. Event logistics require approval from both the Police and Fire Departments.
- 4) Security and traffic control costs will be the responsibility of the event organizer.
- 5) Special events must obtain a variance as recommended by the Park Commission and approved by the City Council.

(j) Violations Punishable by Fine

Violations of this section constitute a misdemeanor punishable by a fine not exceeding \$500.00. Additionally, violators will bear all costs incurred by the city for managing the special event. Each violation is considered a separate offense.”

Appendix A Fee Schedule, Section A2.003 Municipal Park Administrative Fees – adding:

“(g) Special Event Permit Fee: \$500.00 per event, in addition to rental fees of each park amenity, cleanup fees, private security, and traffic control activities, as required by the Leon Valley Police Department.”

Appendix A Fee Schedule, Section A2.003 Municipal Park Administrative Fees – Revising alpha/numeric order:

“(g) Swimming Pool Fees”

Section 2. Recitals. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. Conflicts. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters resolved herein.

Section 4. Savings. That all rights and privileges of the City are expressly saved as to any and all violations of the provision of any ordinances repealed by this ordinance which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violation and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

Section 5. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 6. TOMA compliance. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 7. Effective date. This ordinance amendment shall take effect upon adoption and the meeting of all publication requirements under law.

PASSED and APPROVED this the 20th day of May 2025.

Chris Riley, Mayor

ATTEST:

Saundra Passailaigue, TRMC
City Secretary

APPROVED AS TO FORM:

Arturo “Art” Rodriguez, Jr.
City Attorney

Consider Code Amendments Park Usage for Special Events Requiring a Special Event Permit

Melinda Moritz
Public Works Director
City Council Meeting
May 20, 2025

Summary

- Question
 - City Council is being asked to consider amending the LVCC Park regulations to add regulations and a fee for special events at the park
- Options
 - Approve the amendments
 - Denial
 - Other
- Declaration
 - The amendments would provide a more secure environment for park users and alleviate undue demands on Police and Fire personnel

Purpose

- Consider Approval of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.09 Parks and Recreation, Section 1.09.034 Prohibited Activities and Uses, to Add a Subsection (i) Special Events and (j) Violation Fine, and to amend Appendix A Fee Schedule to add a Special Event Permit fee and procedure
- These amendments will include regulations, fees, and a fine for large special events at city parks

Purpose / Background

- Code already states that the entire park cannot be rented at one time to any group; however, one group circumvented regulations by renting different portions of the park at different times of the day, stating the event was a family picnic
- Attendance at the event was so large, attendees parked outside of the park, blocking driveways along Cherryleaf Street
- Security was not adequately provided
- Leon Valley Police Department had to deploy all available resources for security and traffic control

Code Amendments

- Proposed amendments to the Code of Ordinances:
 - “(i) Special event - defined as a group of persons or an organization, with or without vendors, that rent any single or combination of pavilions, athletic fields, or tennis/basketball courts, that may have a significant impact on park resources, as determined by the Leon Valley Police Department, over the period of a single day, week, or weekend.
 - Such special events shall require an approved variance from the Park Commission and City Council
 - Arrangements for security must be made and approved by the Leon Valley Police Department and event logistics must be approved by both the Leon Valley Police and Leon Valley Fire Departments.”

Code Amendments

- The following process is required for special events:
 - 1) Submit a completed “Special Event” application, including the fee(s) prescribed in Appendix A Fee Schedule.
 - 2) The application will be reviewed by the Police and Fire Departments for recommendations.
 - 3) Arrangements for security must be coordinated with the Leon Valley Police Department. Event logistics require approval from both the Police and Fire Departments.
 - 4) Security and traffic control costs will be the responsibility of the event organizer.
 - 5) Special event organizers must obtain a variance as recommended by the Park Commission and approved by the City Council.

Code Amendments

- (j) Violations Punishable by Fine
 - Violations of this section constitute a misdemeanor punishable by a fine not exceeding \$500.00. Additionally, violators will bear all costs incurred by the city for managing the special event. Each violation is considered a separate offense.”

Code Amendments

- Appendix A Fee Schedule, Section A2.003 Municipal Park Administrative Fees – adding:
 - “(g) Special Event Permit Fee: \$500.00 per event, in addition to rental fees of each park amenity, cleanup fees, private security, and traffic control activities, as required by the Leon Valley Police and Fire Departments.”
- Appendix A Fee Schedule, Section A2.003 Municipal Park Administrative Fees – Revising alpha/numeric order:
 - “(g) Swimming Pool Fees”

Fiscal Impact

- The Code amendments will assist in recouping all costs associated with processing and monitoring special events at the parks

Recommendation

- Staff recommends amending the Code to define a special event, and require special event organizers to acquire a permit, pay fees, and obtain a variance from the Park Commission and City Council for their events

MAYOR AND COUNCIL COMMUNICATION

DATE: May 20, 2025
TO: Mayor and Council
FROM: Saundra Passailaigue, City Secretary
THROUGH: Dr. Crystal Caldera, City Manager
SUBJECT: Discussion and Possible Action to Elect a Mayor Pro-Tem
SPONSOR(S): (N/A)

PURPOSE

The City of Leon Valley Charter states the following:

Article III, Section 3.07 Mayor Pro-Tem

A. The Mayor Pro-Tem shall be a Councilmember elected by the City Council at the first regular City Council meeting following each regular City election.

B. The Mayor Pro-Tem shall act as Mayor during the absence or disability of the mayor and when acting as Mayor, retain their right to vote as a Councilmember.

RECOMMENDATION

City Council Discretion

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

OUTSTANDING CITY COUNCIL ITEMS

- **Discussion of updating the Strategic Plan, Mission, & Vision Statement**
 - Will be placed on the Town Hall meeting for discussion decided at the 11/21/23 Council meeting to hold a workshop.
 - February 3, 2024, workshop scheduled. At the council chambers. The Council changed the date to 2/24/24 to coincide with another workshop.
 - The Council decided to amend the mission and vision statements. Holding another workshop for the goals and objectives and core values.
 - Core values will be discussed at 3/19/2024. Goals will return after the council retreat.
 - This item is still pending. The council did not get this item at the retreat.
 - This item was going to be added to the town hall meeting.
 - The City Manager is looking for the next goals and Objectives Meeting
 - Council decided to do this at the April 26, 2025 coffee.
 - The power point is online and accepting feedback.
- **Silo design per request of the adjacent property owner**
 - 5/2/2023 – Moved by CM due to the number of items on the agenda.
 - 5/16/2023 – Scheduled
 - Council Requested outreach to local universities.
 - Melinda is working on quotes.
- **Sustainability Overlay**
 - 6/6/2023 Staff is not ready and has been postponed until September.
 - 725/2023 – Zoning Commission started to review. The item is with the Attorney.
 - New Planning and zoning Director and the City Manager met with the attorney on 1/8/2024. The item should be coming forward soon.
- **Stray Animal Ordinance**
 - Currently being reviewed by the City Attorney – we cannot require private industry to take in and adopt our stray animals.
 - Looking at a possible interlocal agreement.
 - Staff has met with the county for a long-term solution.
- **Neighborhood/Citizen Survey**
 - Will be tied to the solid waste survey. The council decided to keep these two separate items.
- **Looking at an amendment to Section 15.02 Appendix C (I), D Structural Nonconformity to add a matching percentage from Economic Community Development funds.**
 - **After the sustainability review.**
- **Four-way stop at Forest Meadow and Evers.**
 - To be evaluated upon the development of the Evers property.
 - Will be discussed on 7/13/2024 council retreat
 - Waiting until after the development or until it is added by the city council.

- **Review of the Personnel Manual**
 - Administrative changes will be coming in April.
 - Scheduled for 5/6
- **Discussion on large capital projects – Possible Bond**
 - Public Works Building
 - ADA requirements
 - Crystal Hills Park
 - Pool
 - Dog Park
 - Library Annex
 - Will be discussed at the council retreat on 7/13/2024
 - This item was briefly discussed and will be brought back to city council. September 17, 2024, council meeting.
 - Add to the townhall meeting for discussion
- **Ordinance on Amending the PDD**
 - Scheduled to go to the zoning commission meeting on 4/23/2024
 - The zoning commission tabled the item. Will revisit 5/28/2024
 - Zoning commission revisited on 6/5/2024
 - The Zoning Commission will revisit in September
 - New Planning Zoning Director is working with the City Attorney.
- **Veterans Monument**
 - Waiting for two council members to add this item.
 - Price quote was \$24,000
 - Added in FY 26 capital budget

ITEMS ARE STILL IN THE PIPELINE BUT HAVE BEEN ADDRESSED

- **Red-light Cameras' first available contract end term is May 2037**
 - City Council adopted a Resolution declaring the intent to phase out redlight cameras 4/6/2021 – Resolution # 21-009R.
 - The RLC Contract would be difficult to terminate without financial obligation from the City.
 - City Council supports HB 1209 and physically delivers letters in support to Cortez, Biederman, Canales, Menendez
 - Funds – Eligible projects – CR
 - Will be discussed at the Town Hall Meeting on January 22, 2022.
 - Discussed at the retreat Council has decided not to spend funds until we know what the legislature is doing.
 - Resolution supporting SB 446-2/21/2023.
 - The item was not approved during the legislation process the Council will try again in 2025.
 - The Council decided at the retreat not to address this issue.
- **Comprehensive Master Plan**
 - Was addressed at the following Council meetings:

- 2/2/2021
 - 3/23/2021
 - 06/1/2021
 - This item was discussed during the budget process, and ultimately, the Council has decided not to spend the funds on this project at this time.
 - This will be discussed during the town hall meeting update with the council on 4/19/2022.
 - The council would like us to use our future land use map.
 - Establish neighborhood boundaries
 - The council has opted not to Update the Master Plan.
 - P & Z Director investigating a university conducting the plan.
 - Boundaries of the neighborhood
 - This has been placed in the FY 2025 budget.
 - The Council has decided to move the \$250,000 to the city's emergency fund.
- **AV equipment for the Conference Center - Budget Adjustment from ARP Funds**
 - Council meeting 2/1/22 first read.
 - Item amended to get the direction of the scope of work.
 - Will bring the item back after the BID process.
 - Discuss alternatives 5/3/2022.
 - This item could not be purchased out of ARP funds.
- **Flooding**
 - Was addressed at the following Council Meetings.
 - 08/03/2021 – Flood damage prevention Ord. # 21-034.
 - 11/2/2021 – To discuss flood mitigation strategies.
 - 12/07/2021 – Short-Term options to address flooding.
 - Budget Adjustment – For funding floodway monitoring and software upgrades.
 - Upcoming Council presentation 1/18/2022.
 - Budget Adjustment – for creek cleanup.
 - Staff is proposing \$150,000 in ARP funds. Upcoming Council meeting TBD.
 - Segment one of Huebner Creek will be presented to the Council on 4/19/2022.
 - Council decided to look at the 50' wide, protected little league, the study will be brought back to the Council before we agree to do it.
 - Budget adjustment for creek cleanup.
 - 6/7/2022
 - Budget adjustment for flood gates and notification system.
 - 6/7/2022 postponed
- Huebner Creek Channel Improvement presentation 9/20/2022.
 - Council direction to bring back budget adjustment on \$633,000.

- First Read 10/3/2022.
- Second Read 10/18/2022.
- 11/21/2023 – PW Director will provide an update and receive direction – Council decided to have a field trip to look at the creek layout TBD.
- The Council decided to conduct a field trip in the Natural Area
- 12/6/2023, the Council walked the steaked-out creek realignment
- 1/16/2023 – The Council will revisit the project.
- 2/24/2023- the Council will have a workshop to discuss with the engineer.
 - The council directed the engineer to look at a plan that leaves the creek alignment alone, a new tree survey, and build a retaining wall for erosion.
- 8/6/2024 – budget adjustment will be presented to the council in the amount of \$168,000
- Second Read on the Budget Adjustment is scheduled for 8/20/2024.
- After council approval, the following is the timeline:
 - Preliminary Design – 1.5 months (45 days) from NTP
 - Final Design – 3-4 months (90-120 days)
 - Environmental – TBD – 3-6 months and will be concurrent with design
 - Bidding and Construction – TBD based on funding – Not Authorized at this time
 - Approved
- Chanel bank options 11/19
 - Council decided to proceed with Rip Rap option and have staff proceed with SAWS addressing the exposed recycled water line.
- The Mayor requested that an item be added to have the engineers mark the trees that would be removed with the projects this item is on 1/17/2024 council meeting to be added for approval
 - City Council did not approve the expending of these funds and also had no objection to continuing the project
- Mayor, City Manager, Mayor Pro Tem and Engineer met with SAWS on 1/30/2025. To see what they would be willing to assist with. The City Manager asked if they would be willing to participate in an alternative that they engineered.
 - On 3/18/25, the city council was asked to choose between the original option, rip rap option, retaining wall option, or erosion. The City council voted to pause the project.

Completed

- Vaping: Making it illegal in Public Areas
 - 2/18/2024 Council meeting
 - 3/4/2024 Second read – passed unanimously

- **Review of the Water and Sewer Rates**

- 6/20/2023 Postpone council requested this be a retreat item for 7/22/23.
- Council will be looking at a 1% increase at a future meeting.
- This will be discussed at the Town Hall meeting- on 11/21/2023, the Council decided on a workshop.
- 12/5/2023 City Council reviewed the presentation from Waterworth. The next workshop is scheduled for 2/20/2023 (the date has been moved). We were waiting on the audited numbers. We just received them. We will be setting a new date for review.
- 7/16/2024, the council will hear a new presentation
 - Some Councilmembers expressed concern that the water rate does not match SAWS. Some Councilmembers expressed concern that that by not increasing water rates the water infrastructure will not get addressed.
 - Everyone agreed on the surcharge and looking at the affordability rate
- Staff will bring back the Surcharge on 8/6/2024.
- New rates will be brought back to the council in September 2024.
- Second Read on the Surcharge 8/20/2024.
- Council passed unanimously
- Water workshop on Saturday in October 19, 2024.
 - Look at the rates with the TX Water Board Low interest Loans
 - Look at the rates with the EPA Low interest Loan
 - Look at rates to exactly match SAWS structure
 - Will have another workshop in est. 30 days
 - 11/12/2024 next workshop
 - The Council decided to present at the town hall meeting
- Melinda will be presenting on 3/4/2025 for an increase
 - City council decided to use SAWS tiers but adjusted the rates so that the fund would not lose money in years one and two. This will come back TBD.
- Presentation is scheduled for 4/1/25
 - Council approved a rate increase
- The ordinance read is scheduled for 4/15/2025 – first read 5/6/25 Second read. City Council Approved.