



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, June 03, 2025 at 6:30 PM

AGENDA

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

- 1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**
- 2. Citizens to be Heard** - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.
- 3. Presentations**
 1. Presentation of a Proclamation Declaring June 21, 2025, as Audie L. Murphy Day in Recognition of the 100th Birthday of Audie Leon Murphy, to Ms. Cleo Aufderhaark, Cousin of Audie L. Murphy, Along with Post 336 Commander and Other Members of the Post – Mayor Chris Riley
 2. Presentation, Discussion, and Possible Action on the Tentative Approval of Request to Close Robin Road and Construction of Extension of John Marshall Drive - M. Moritz, Public Works Director
 3. Presentation, Discussion, and Possible Action on an Update of Fourth of July Celebration - C. Miranda, Community Relations Director
 4. Presentation, Discussion and Workshop on an Ordinance Related to the Fiscal Year 2025-2026 Proposed Budget (1st Reading as Required by City Charter) - Dr. Caldera, City Manager

4. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.
5. **City Manager's Report**
 1. **Upcoming Important Events:**
 - Regular City Council Meeting, Tuesday, July 15, 2025, at 6:30 PM, in City Council Chambers.
 - July 4th Celebration, Friday, July 04, 2025, from 6:00 PM until 10:00 PM, at Raymond Rimkus Park.
 - Reminder: The June 17, 2025, Regular City Council Meeting and the July 01, 2025, Regular City Council Meeting have been cancelled.
 - Miscellaneous other events and announcements
6. **Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.
 1. Discussion and Possible Action Approving of the Following City Council Minutes:
 - a. 05-20-2025 Regular City Council Meeting Minutes
 2. Presentation, Discussion, and Possible Action of Two Resolutions Supporting Grant Applications for a Hike & Bike Trail Connectivity Plan and Hike & Bike Trail Segment 3 from the Texas Department of Transportation - M. Moritz, Public Works Director
 3. Discussion and Possible Action of a Resolution Awarding the Lowest Qualified Bid in the Amount of \$288,449.86, with 15% for Contingency and Authorizing the City Manager to Enter into a Contract with Clark Construction of Texas, Inc. for the FY 2025 Street Maintenance Program - D. Dimaline, Assistant Public Works Director
7. **Regular Agenda**
 1. Discussion and Possible Action on a Resolution Appointing Members to the Citizens Police Advisory Committee - S. Passailaigue, City Secretary
 2. Discussion and Possible Action on a Resolution Appointing Members to the Library Advisory Board - S. Passailaigue, City Secretary
 3. Discussion and Possible Action on a Resolution Appointing Commissioners to the Park Commission - S. Passailaigue, City Secretary

4. Discussion and Possible Action on a Resolution Appointing Commissioners and Alternate Members to the Planning & Zoning Commission - S. Passailaigue, City Secretary
5. Presentation and Discussion to Amend the Leon Valley Code of Ordinances Appendix A – Fee Schedule, Article A4.00- Animal Control Fees, to add Article A4.006- Dog Microchipping - R. Salinas, Executive Director (1st Read as Required by City Charter)
8. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**
9. **Adjournment**

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES: (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at <https://www.leonvalleytexas.gov>. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To arrange for assistance, call (210) 684-1391, Extension 212.

SAUNDRA PASSAILAIGUE, TRMC
City Secretary
MAY 30, 2025 1:30 PM





PROCLAMATION

WHEREAS, in recognition of the Audie Leon Murphy's 100 Year Birthday Celebration.

NOW, THEREFORE, I, CHRIS RILEY, Mayor on behalf of the Leon Valley City Council, do hereby proclaim June 21, 2025 as Audie L. Murphy Day in the City of Leon Valley, Texas.

Signed by my hand on this the 3rd day of June, 2025.



Mayor Chris Riley



John Marshall High School Road Closure & New Road School Renovations

Melinda Moritz
Public Works Director
City Council Meeting
June 4, 2025

Summary

- Question
 - City Council is being asked to consider tentative approval of the road closure of Robin Lane and the creation of extension of John Marshall Drive
- Options
 - Recommended:
 1. Tentatively approve the road closure and creation of new roadway
 - Denial
 - Other
- Declaration
 - The road closure will improve traffic flow at and around the high school

Purpose

- To consider the closure of Robin Lane and the creation of an extension of John Marshall Drive to improve traffic flow at John Marshall High School, 8000 Lobo Lane
- To inform the Council of plans for the renovation and additions to John Marshall High School

Purpose / Background

- Traffic at/around JMHS has been of concern to the surrounding Monte Robles Park neighborhood
- Current traffic pattern causes backups on Robin Ln & on Lobo Ln with persons dropping off/picking up students
- EMS & Fire Dept vehicles also have difficulty entering/exiting the streets
- NISD will be remodeling the school and increasing the size of the parking area & are proposing to construct an extension to John Marshall Drive and close Robin Ln
- Also installing traffic signal, renovating Bluebird Ln, and reconfiguring traffic signal at Bluebird & Eckhert Road

Phasing Plan



PHASE 3 (Spring 2026-Summer 2026)

1. Parking lot / Bus Drop-Off restored to campus.
2. Courtyard / Canopies restored to campus.
3. New student / faculty parking lot.
4. New John Marshall & Bluebird Lane intersection.

Phasing Plan



PHASE 4 (Summer 2026)

1. John Marshall Drive extension.
2. John Marshall Drive acceptance by City.

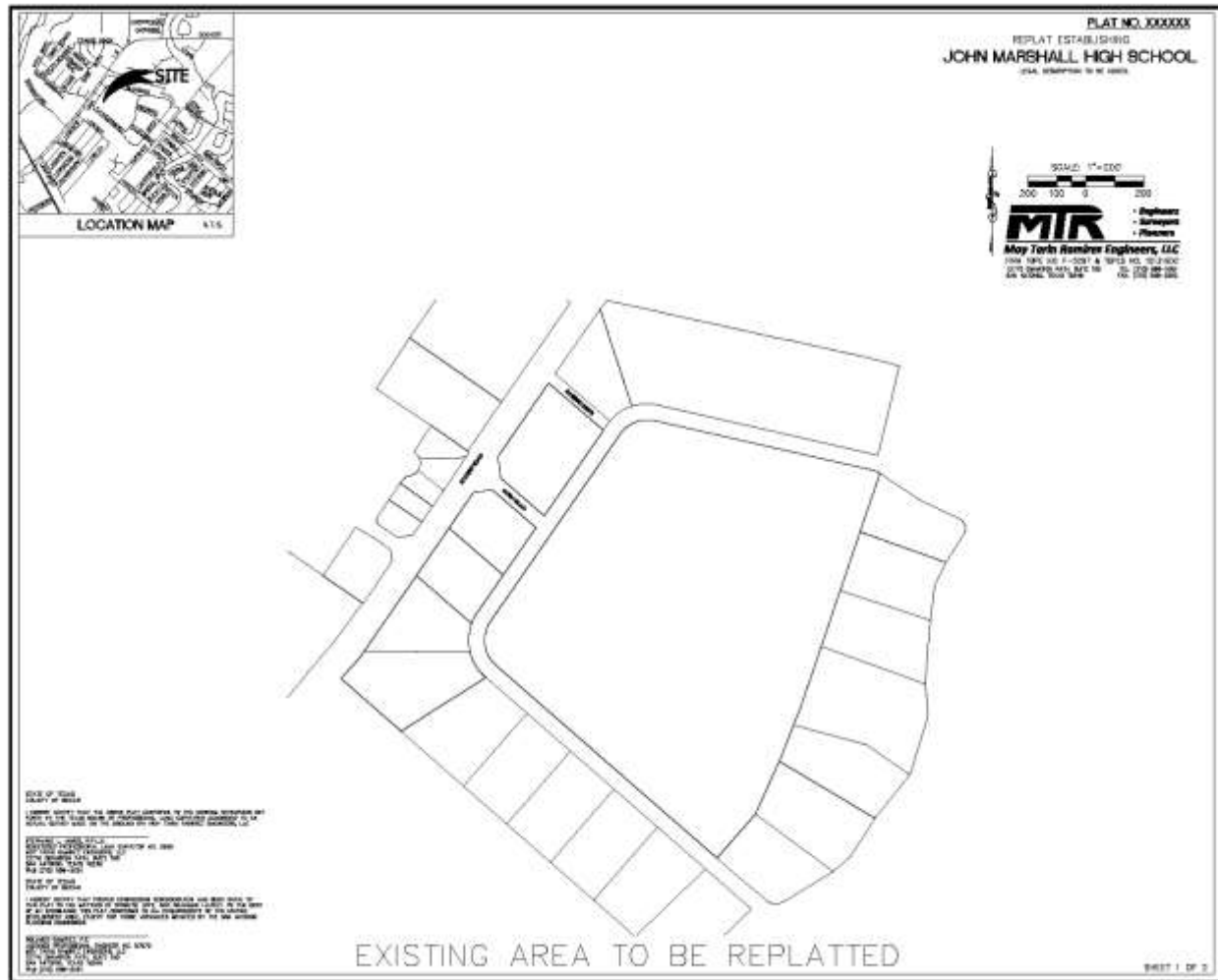
PHASE 5 (Summer 2026)

1. Bluebird Lane renovation.
2. Bluebird Lane renovation acceptance by City.

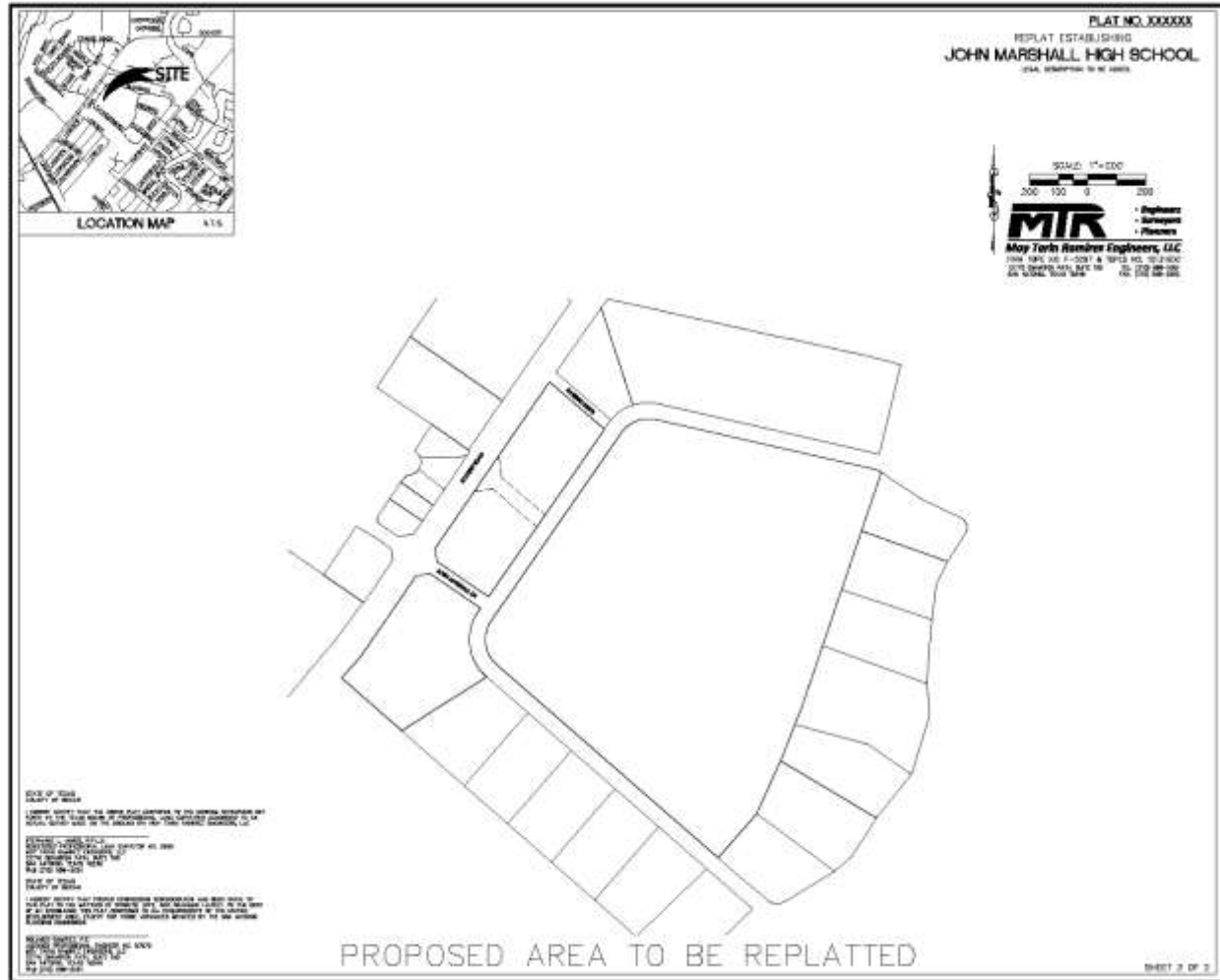
Phase 6 (Fall 2026)

1. Robin Road demolition.

Plat Exhibit - Existing



Plat Exhibit - Proposed



Fiscal Impact

- None to the City at this time
- City will be responsible for roadway maintenance of new John Marshall Dr & Bluebird Ln in the future

Recommendation

- Staff recommends tentative approval of roadway closure & creation of new John Marshall Dr
 - City Engineer, Planning & Zoning Commission, & City Council will be considering the platting activity
 - City Engineer Building, & Fire Inspectors will be reviewing/approving building renovations & Parking lot expansion

4TH OF JULY CELEBRATION

{Section}.33.

Presentation, Discussion, and Possible
Action on Update of 2025 July 4th
Celebration

City Council Meeting
June 3, 2025

Crystal Miranda
Community Relations Director

5K
FOOD TRUCKS
VENDORS

RAYMOND RIMKUS PARK

{Section}.33.

Purpose

- To present an update to the City Council for the City of Leon Valley's 4th of July Celebration

6 PM - 10 PM



Schedule

- Friday, July 4, 2025
 - Leon Valley Historical Society Pioneer 5k Run – 7 a.m.
 - 31st Annual Fourth of July Celebration
 - Vendor Set up begins at 4 p.m.
 - Opening Band at 6 p.m.
 - Welcome and National Anthem begins at 7:30* p.m.
 - Finding Friday begins at 7:45* p.m.
 - Fireworks begin at 9:30 p.m.
 - Finding Friday Finale 9:45* p.m.

Maps/Layout

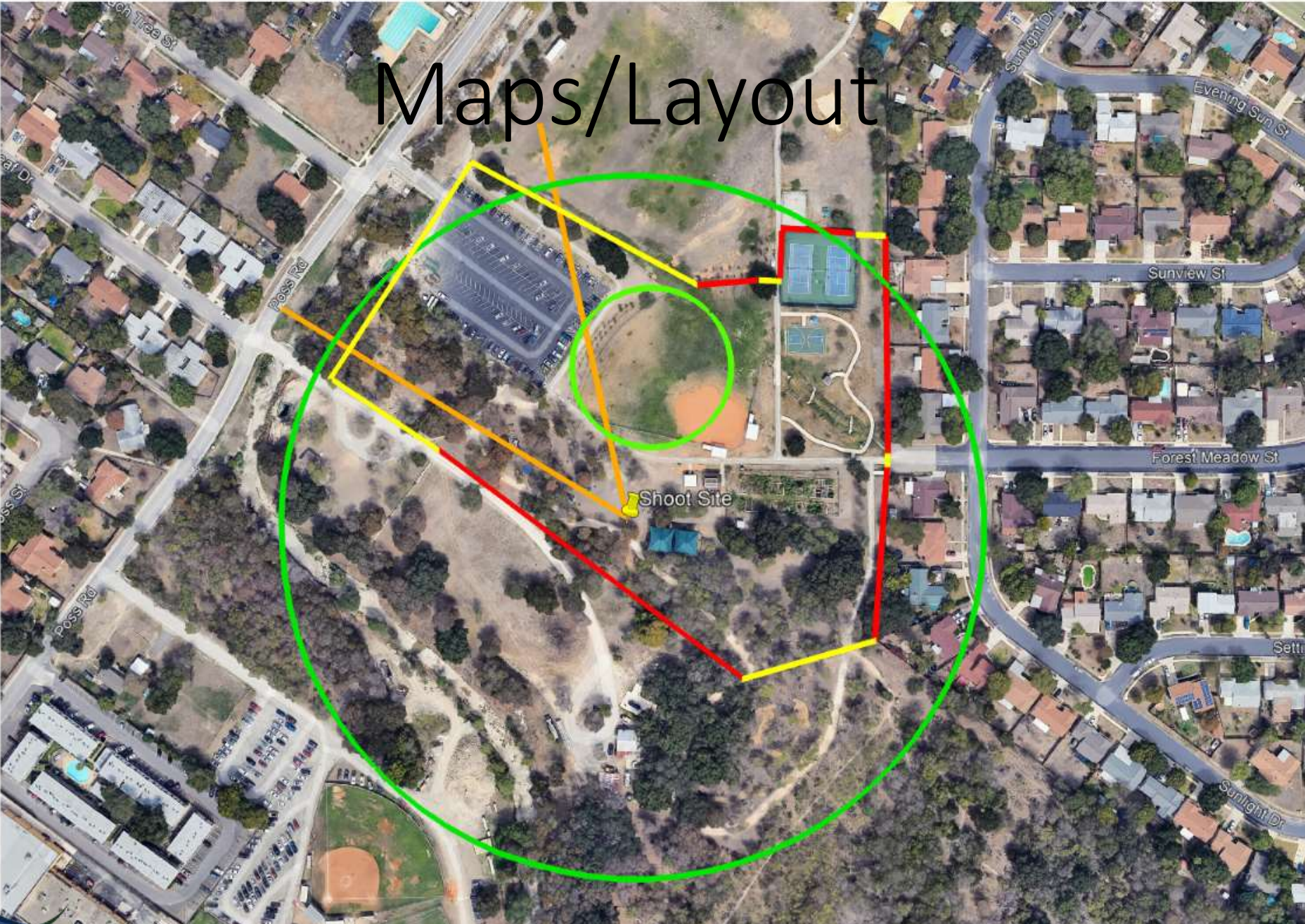


Fall out zone & fencing

Notes:

Maps/Layout

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Road Closures

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Cherryleaf @ Poss

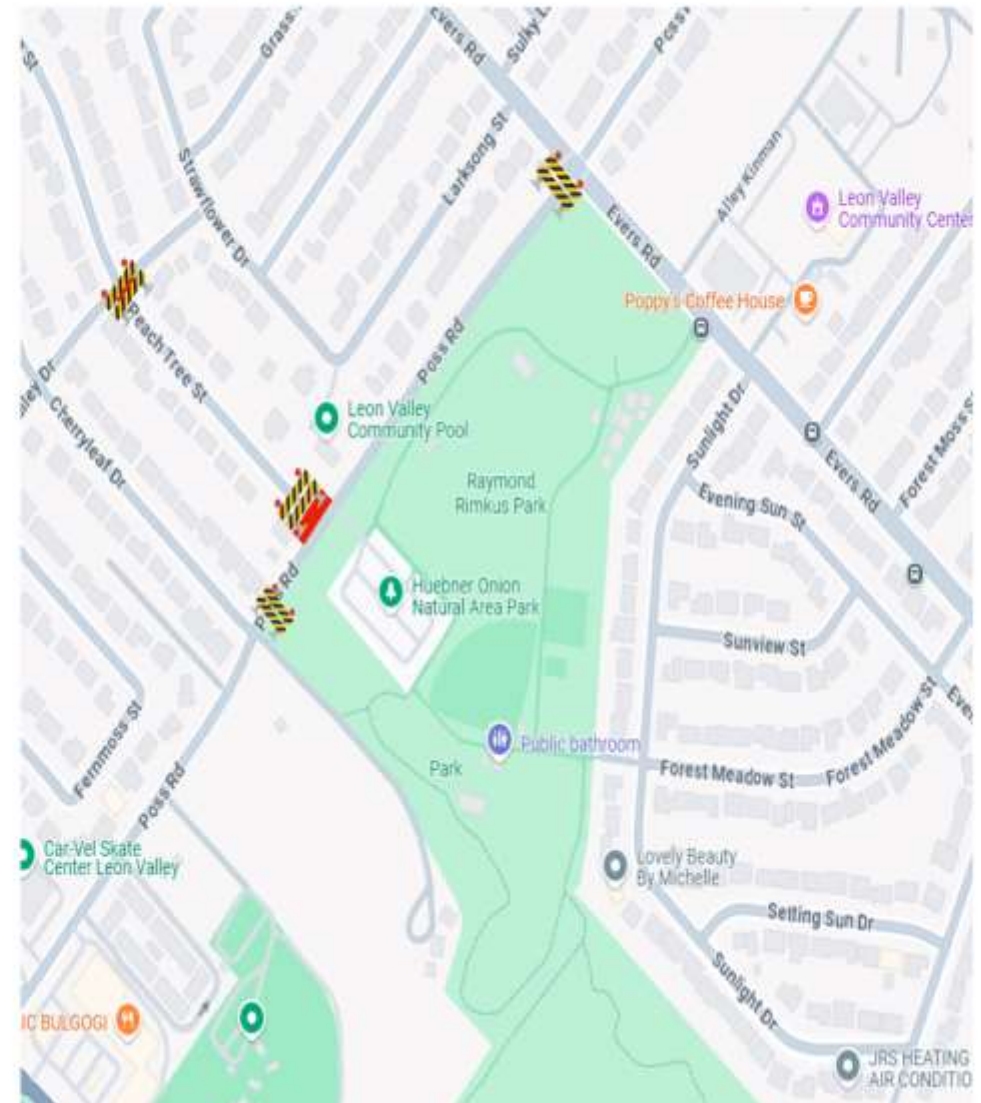
Peach Tree @ Poss

Peach Tree @ Grass Valley

Poss @ Evers

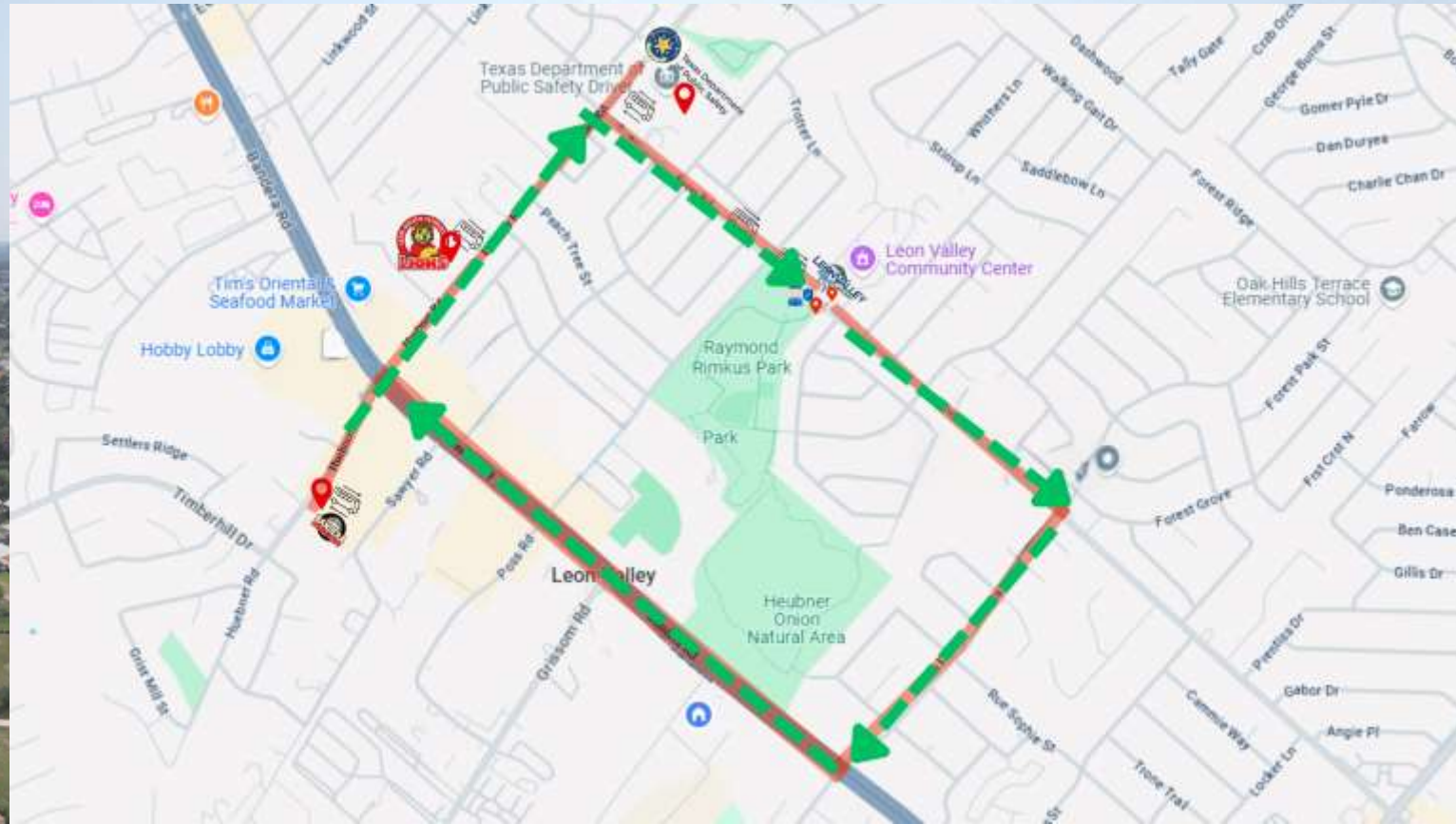
Notes:

Cherryleaf @ Poss
Peach Tree @ Poss
Peach Tree @ Grass Valley
Poss @ Evers
Fence/Cone off Side
parking lot
Fence/Cone off Creek side
of Alley Kinman
Barricade parking lot @
Poss



Shuttle Route

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Updates

- Advertisement – Banners, Radio, etc.
- Sponsorship – Ongoing
- Participation – Vendor Cap
- Needs/Concerns
 - Security
 - Fencing
 - Weather



Recommendation

- City Council Discretion

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL ADOPTING THE ANNUAL BUDGET FOR THE CITY OF LEON VALLEY FOR THE FISCAL YEAR 2026; APPROVING PROJECTS INCLUDED IN THE PLANS; APPROPRIATING FUNDS AND PROVIDING FOR PAYMENT

WHEREAS, in accordance with the Leon Valley Code of Ordinances, it is necessary to adopt a budget for the Fiscal Year 2026; and

WHEREAS, the Proposed Annual Budget for the period commencing October 1, 2025, and ending September 30, 2026 has been prepared by the City Manager and the City Council has considered the City Manager's proposals; and

WHEREAS, after public notice, work sessions and hearings were held on the Proposed Budget and the City Council has considered the issue for several weeks; and

WHEREAS, on August 19, 2025, City Council considered the Proposed Budget;

NOW, THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION 1. The Proposed Annual Budget for the City of Leon Valley, Texas, for the Fiscal Year 2026, as set out in Attachment A, is attached hereto and incorporated herein for all purposes, and the following sections of this Ordinance, is hereby approved and adopted for the fiscal year commencing October 1, 2025 and ending September 30, 2026.

SECTION 2. Appropriations. The sums set forth in Attachment A are hereby appropriated for the ensuing Fiscal Year 2026 for the different City Departments and purposes of the City.

SECTION 3. Personnel Positions.

- A. The number of City-funded personnel positions in all City-funded Departments shall not exceed the total number by indicated fund as set forth in Attachment A unless authorized by subsequent ordinance(s).
- B. Any Departments, Divisions, Sections, Offices, or Programs which have been funded in previous budgets but are not contained in the attached Fiscal Year 2026-Budget Document (Attachment A) are hereby abolished. Any personnel positions that have been authorized in previous budgets, but are not contained in Attachment A, are hereby abolished.

SECTION 4. Texas Municipal Retirement System. Pursuant to Section 855.407(g) of the Texas Government Code (the TMRS Act), the City hereby elects to make future normal and prior service contributions to its account in the municipal accumulation fund of the Texas Municipal Retirement System at such combined rate of the total compensation paid by the City to employees who are members of the System, as the System's actuary shall

annually determine as the rate necessary to fund within the amortization period determined as applicable to the City under the TMRS Act the costs of all benefits which are or may become chargeable to or are to be paid out of the City's account in said accumulation fund, regardless of other provisions of the TMRS Act limiting the combined rate of City contributions. This election shall be effective on October 1, 2025.

SECTION 5. Budget Document Filing. The City Manager shall cause the Fiscal Year 2026 Budget and a copy of this Ordinance to be filed with the City Secretary and the County Clerk of Bexar County, as required by the Texas Local Government Code.

SECTION 6. Conflict Provisions. Any discrepancy between this Ordinance and Attachments A shall be resolved in favor of Attachments A.

SECTION 7. Effective Date. Except as otherwise specifically provided for herein, this Ordinance shall take effect on the 1st day of October, 2025.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 19th day of August, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. "ART" RODRIGUEZ
City Attorney

PROPOSED ANNUAL OPERATING BUDGET FY 2026



General Fund

Overview

- For FY 2026, we are projecting a fund balance in the General Fund of approximately

4,170,409	Capital Reserve Fund
1,250,000	Emergency Fund
<hr/>	
5,420,409	Estimated total

Overview

- The Emergency Fund alone represents approximately less than 1 month of operating income
- The combined fund balance (Emergency and Reserve) represents approximately 4.1 months of operating income

Overview

- As presented, the Fiscal Year 2026 General Fund budget is not balanced
 - An operating deficit
\$1,395,790

Revenue Highlights

- Operating Revenues - \$14,193,369
 - A decrease over FY 25 of \$129,690
- To fund the FY 2026 General Fund Budget, we are proposing a tax rate of \$0.484739 cents per \$100 of valuation
 - This is an estimated tax rate that is the same as last year and may be adjusted up or down after we receive the official rate calculation from Bexar County.

Revenue Highlights

Continued

{Section}.34.

- Bexar County Appraisal District projects a decrease in tax value
 - Market Value for tax year 2025 decreased by \$46,255,841 over tax year 2024
- It is yet to be determined the amount we will lose to appeals
 - We lost \$87,011,099 to appeals in tax year 2024
- Ad Valorem Tax revenues for fiscal year 2026 are being projected with a decrease of \$167,979 over FY 2025

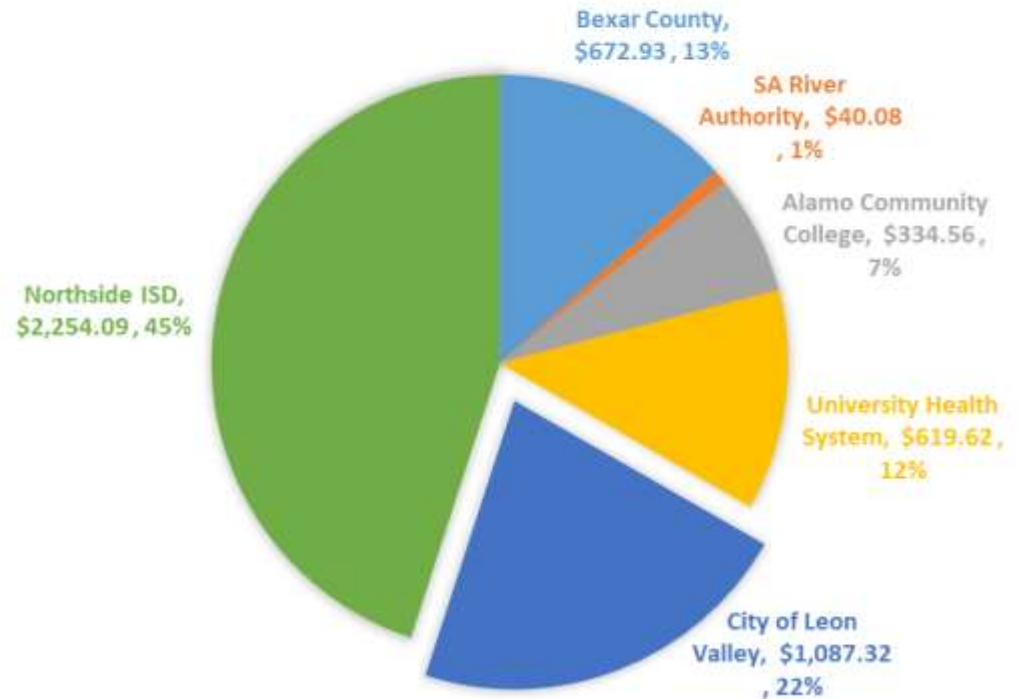
Ad Valorem Impact to Homeowner



Tax Year 2025 Preliminary
Average Home Taxable Value
\$231,216

Average City of Leon Valley Levy:
\$1,120.79

Breakdown of Tax Year 2024 Homeowner
Tax Bill



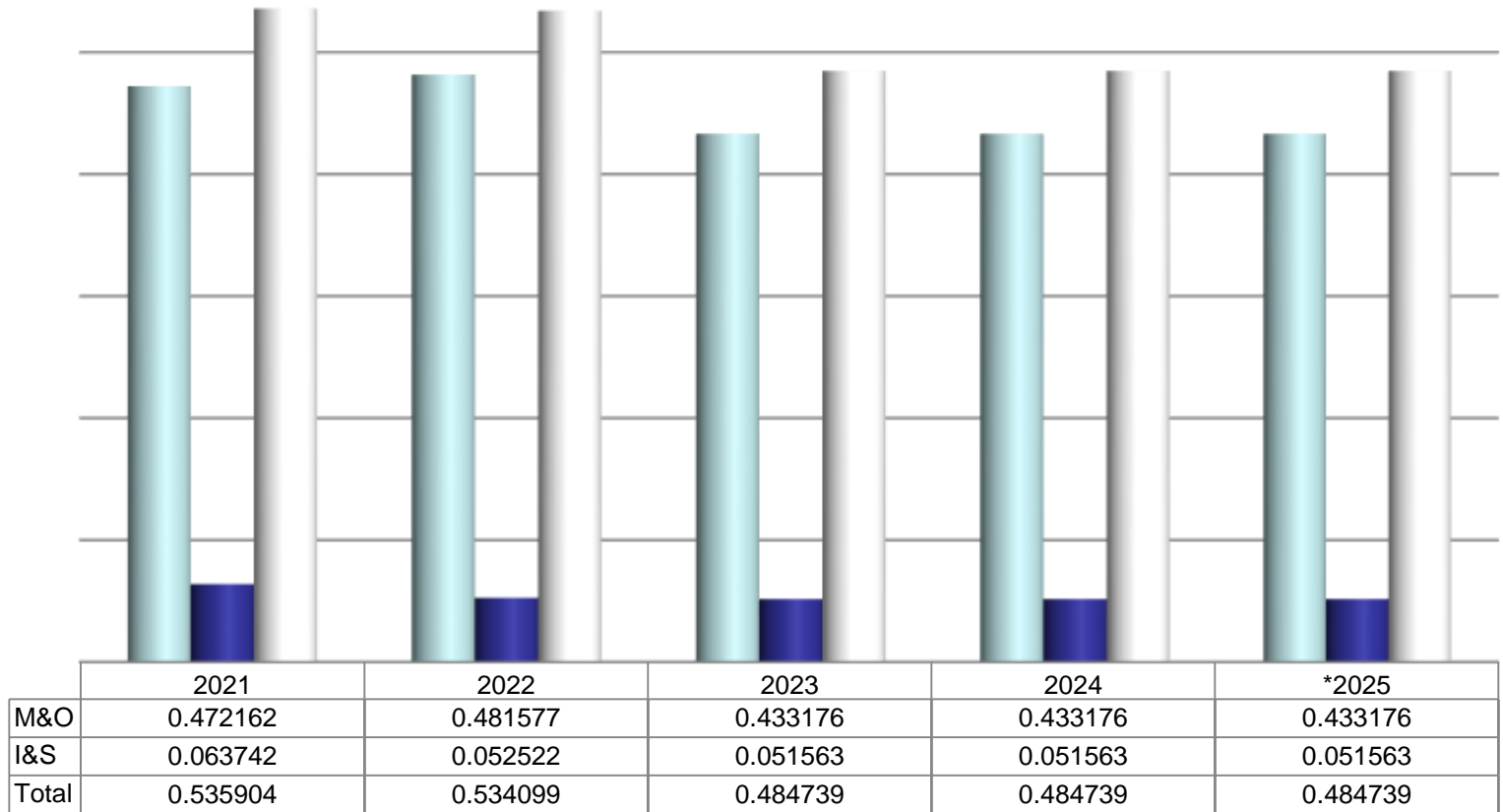
Average Taxable Home Value Increase in Leon Valley (as determined by Bexar County)

<i>Average Home Value</i>		
TY 2024	TY 2025 (Preliminary)	Increase
\$224,622	\$231,216	\$6,594

Average Tax Increase		
TY 2024	TY 2025 (Preliminary)	Increase
\$1,088.83	\$1,120.79	\$31.96

Tax Rate History

■ M&O
■ I&S
■ Total



*Projected

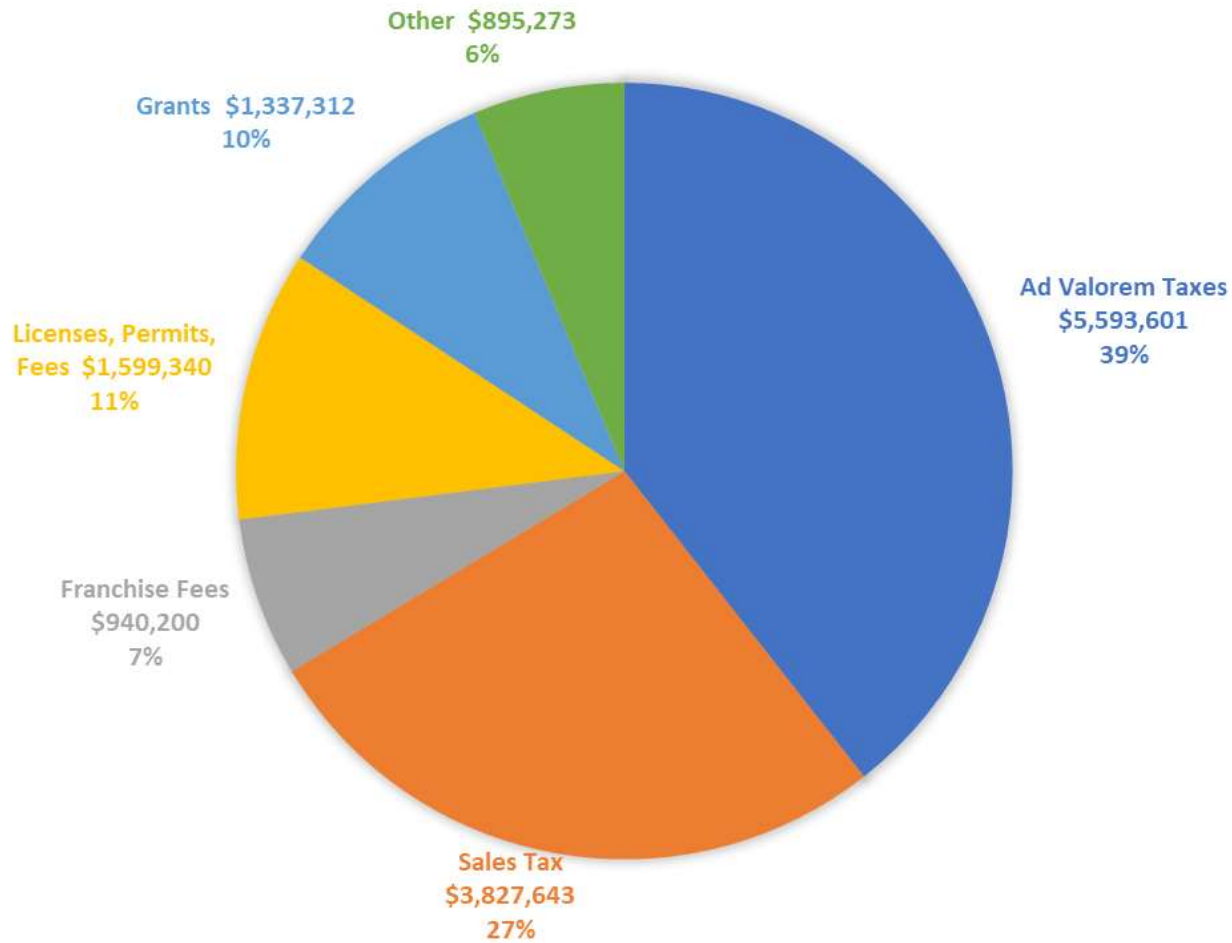
Projected Revenue

{Section}.34.

	PROJECTED REVENUE			
	BUDGET 2024-2025	BUDGET 2025-2026	Variance	Increase/Decrease
Ad Valorem	5,761,580	5,593,601	(167,979)	Decrease
Sales Tax	3,752,505	3,827,643	75,138	Increase
Franchise Fees	998,900	940,200	(58,700)	Decrease
Building Permits	517,695	472,200	(45,495)	Decrease
Court Fines	719,300	617,000	(102,300)	Decrease
EMS Revenue	353,500	510,000	156,500	Increase
Book Fines	140	140	-	No Change
Grants	1,342,068	1,337,312	(4,756)	Decrease
Other	877,641	895,273	17,632	Increase
	14,323,329	14,193,369		

General Fund Revenue By Category

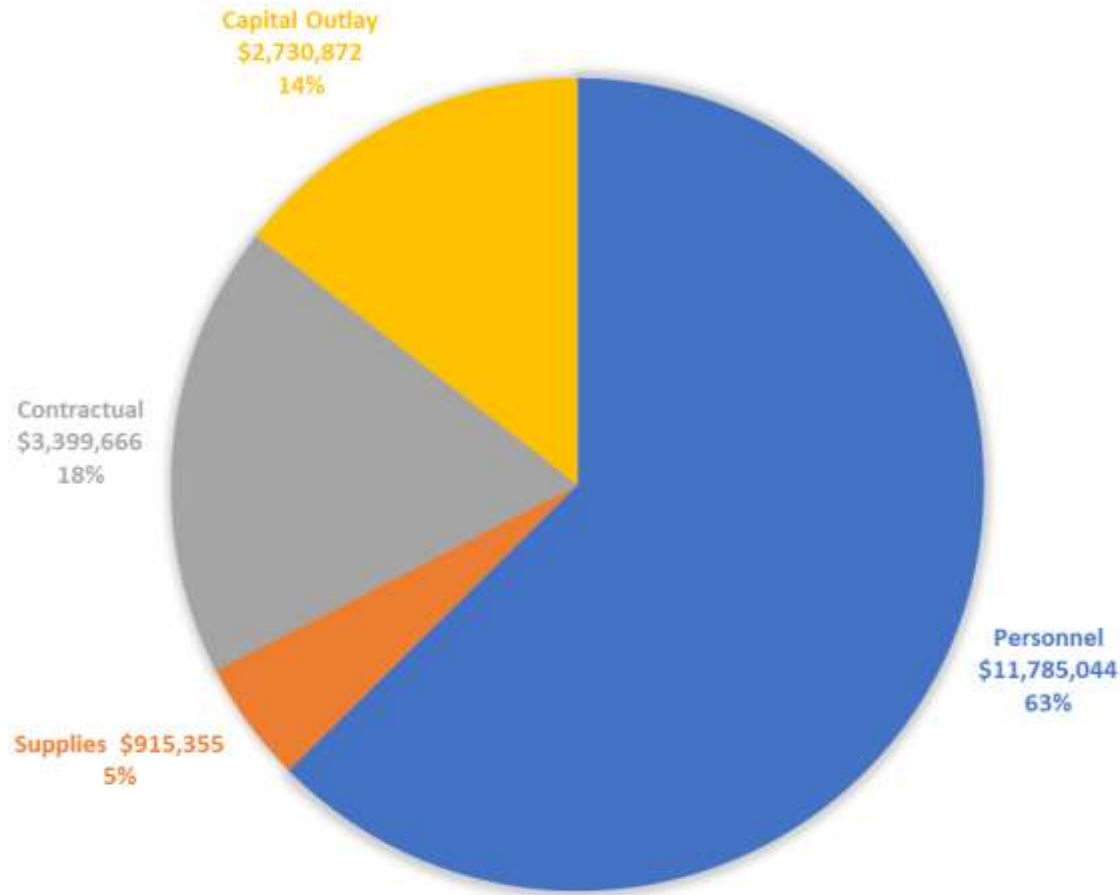
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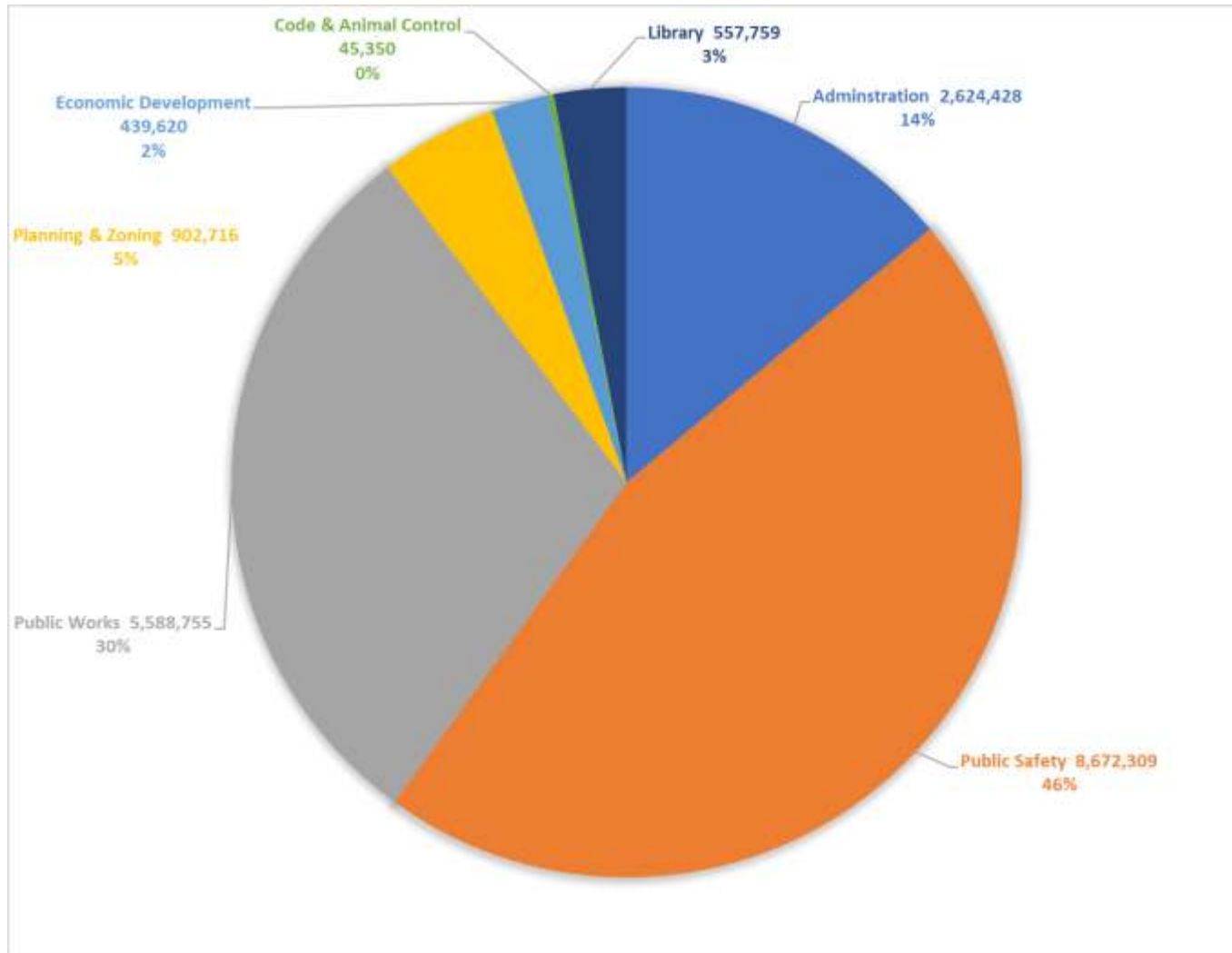
Expenditure Highlights

- Operating Expenditures - \$16,100,065
 - An increase of \$906,880
 - Personnel
 - Supplies
 - Contractual
- Capital Expenditures - \$2,730,872
 - A decrease of \$591,917

General Fund Expenditures by Category



General Fund Expenditures by Department



GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

{Section}.34.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
BEGINNING FUND BALANCE	\$ 5,337,667	\$ 6,595,449	\$ 6,595,449	\$ 6,771,634
Revenues				
Ad Valorem Taxes	5,432,273	5,761,580	5,761,580	5,593,601
Sales Taxes	3,800,065	3,752,505	3,752,505	3,827,643
Franchise Fees	938,741	998,900	936,525	940,200
Licenses, Permits, Fees, Fines	1,474,893	1,590,635	1,543,165	1,599,340
Grants	358,662	1,342,068	81,756	1,337,312
Other	968,030	877,641	1,984,691	895,273
Total Revenues	12,972,665	14,323,329	14,060,222	14,193,369
Other Funding Sources				
Transfer in-ARP Funds	-	360,286	-	265,125
Transfer-Personnel Shared Services	1,803,954	1,729,644	1,729,644	1,767,218
Contractual Shared Services	138,129	-	-	-
Peg Fund Balance	-	229,000	42,000	4,000
Tree Mitigation Fds (Sprinkler System)	-	-	-	-
Total Other Financing Sources	1,942,083	2,318,930	1,771,644	2,036,343
TOTAL RESOURCES	\$14,914,748	\$16,642,259	\$ 15,831,866	\$ 16,229,712
Expenditures				
Personnel Services	9,438,024	11,098,470	11,098,470	11,785,044
Supplies	752,488	858,016	858,016	915,355
Contractual Services	2,654,656	3,236,698	3,036,654	3,399,666
Capital Outlay	418,331	3,322,789	662,541	2,730,872
Total Expenditures	13,263,499	18,515,973	15,655,681	18,830,937
Other Financing Uses				
Transfer to Enterprise Fund	316,863	-	-	-
Transfer to Street Maintenance Fund	76,603	-	-	-
Total Other Financing Uses	393,466	-	-	-
TOTAL EXPENDITURES	\$13,656,965	\$18,515,973	\$ 15,655,681	\$ 18,830,937
ENDING FUND BALANCE	\$ 6,595,449	\$ 4,721,735	\$ 6,771,634	\$ 4,170,409

16,229,712 Total Resources
 (1,260,312) Hike and Bike Grant
 (265,125) ARP Funds
 14,704,275 Total Operating Revenue

11,785,044 Personnel Services
 915,355 Supplies
 3,399,666 Contractual Services
 16,100,065 Total Operating Expenditures

(1,395,790) Total Over (Under) Expenditures

GENERAL FUND
SCHEDULE OF REVENUES BY SOURCE

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	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
Ad Valorem Taxes				
Current	5,418,901	5,711,580	5,711,580	5,543,601
Delinquent	(15,896)	25,000	25,000	25,000
Penalty and Interest	29,268	25,000	25,000	25,000
Total Ad Valorem Taxes	5,432,273	5,761,580	5,761,580	5,593,601
Sales Taxes				
City Sales Tax	3,323,491	3,289,054	3,289,054	3,354,836
Alcoholic Beverage Sales Tax	29,030	27,365	27,365	28,500
Economic Development Sales Tax	415,380	411,086	411,086	419,307
Vehicle Inventory Tax	32,164	25,000	25,000	25,000
Total Sales Taxes	3,800,065	3,752,505	3,752,505	3,827,643
Franchise Fees				
City Public Service	740,825	803,800	740,825	745,000
Telecommunication Fees	-	-	-	-
Node Pole Rental	-	500	500	-
ROW Fees	10,862	11,900	10,500	10,500
San Antonio Water System	1,320	-	-	-
Sanitation	67,604	65,000	67,000	67,000
PEG Fees	16,124	18,700	18,700	18,700
Cable Franchise Fees	96,491	95,000	95,000	95,000
Grey Forest Utilities	5,515	4,000	4,000	4,000
Total Franchise Fees	938,741	998,900	936,525	940,200

GENERAL FUND
SCHEDULE OF REVENUES BY SOURCE

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Licenses, Fees and Fines

Building Department	222,162	474,045	474,045	384,000
Tree Mitigation	160,150	-	-	-
Contractor's Registration	-	-	-	-
Animal Licenses and Tags	235	100	230	100
Animal Control Fees	-	50	50	-
Property Room Fee	1,750	1,500	1,500	1,500
Property Room Auctions	293	1,000	500	500
Special and Solicitors	100	-	-	-
Co-Reinspection Fee	22,203	4,200	18,000	18,000
Zoning and Board of Adjustment	35,844	5,200	25,000	25,000
Subdivision Platting Fees	3,131	4,000	4,000	-
Occupation, Liquor, and Food	40,985	30,000	40,000	45,000
Time Payment Reimbursement Fee	3,164	1,600	3,600	4,000
Warrant Fees	40,832	45,000	45,000	45,000
Municipal Court Fines	339,240	420,000	335,000	335,000
Impound Lot Fees	101,079	118,700	101,000	101,000
Impound Lot Auctions	102,713	106,000	102,000	102,000
Recreation Fee	28,725	25,500	28,000	28,000
Fire Recovery	5,881	13,200	5,000	5,000
Fire Inspection Fees	3,407	100	100	100
EMS Fees	362,826	340,300	360,000	505,000
Book Fines	173	140	140	140
Total Licenses, Fees and Fines	1,474,893	1,590,635	1,543,165	1,599,340

Grants

PD Grants	20,902	25,000	25,000	25,000
Fire Grants	11,001	50,000	50,000	50,000
Library Grants	3,610	6,756	6,756	2,000
ARP	286,172	-	-	-
Criminal Justice Grant	-	-	-	-
Hike and Bike	36,977	1,260,312	-	1,260,312
Total Grants	358,662	1,342,068	81,756	1,337,312

GENERAL FUND
SCHEDULE OF REVENUES BY SOURCE

Other				
Interest Income	475,458	410,000	410,000	410,000
EDCD Interest	24,139	20,313	20,313	20,313
T-Mobile Tower Lease	17,133	17,500	17,500	16,800
Pool Revenue	40,930	35,000	35,000	35,000
Credit Card Processing Fees	47,442	42,950	55,000	55,000
Parks Bucks Program	694	733	733	685
Miscellaneous	155,226	100,000	100,000	100,000
Library Non Resident Users	2,760	2,280	2,280	2,350
Library Memorial Donations	106	1,000	1,000	1,000
Sale of Surplus Property	32,025	10,000	1,105,000	10,000
Towing Contract	7,700	2,000	2,000	3,500
Special Events	81,885	50,825	50,825	50,825
EDC - 4th of July Funding	-	30,000	30,000	50,000
Blue Santa	9,632	4,800	4,800	4,800
Café Lease	18,766	26,640	26,640	26,400
City Hall Annex Lease	1,800	-	-	-
ASSPP	-	20,000	20,000	20,000
DEA Reimbursement	-	50,000	50,000	35,000
FOIA Fees	2,051	3,600	3,600	3,600
Insurance Proceeds	50,283	50,000	50,000	50,000
Total Other	968,030	877,641	1,984,691	895,273
TOTAL REVENUES	\$ 12,972,665	\$ 14,323,329	\$ 14,060,222	\$ 14,193,369

COURT EXPENDITURES

{Section}.34.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
PERSONNEL SERVICES				
Salaries	193,412	214,435	214,435	220,352
Retirement Plan	38,448	41,858	41,858	45,216
Group Insurance	24,891	40,593	40,593	46,682
Worker Compensation	357	380	380	390
Social Security	14,903	16,404	16,404	16,857
Overtime	439	-	-	-
Longevity Pay	1,866	2,023	2,023	1,767
Total Personnel Services	274,316	315,693	315,693	331,264
SUPPLIES				
Office Supplies	2,197	1,500	1,500	1,500
Operating Supplies	6,480	7,465	7,465	3,275
Misc. Supplies	1,279	2,276	2,276	2,276
Total Supplies	9,956	11,241	11,241	7,051
CONTRACTUAL SERVICES				
Professional Services	32,171	42,258	42,258	110,433
Contractual Services	960	1,300	1,300	1,300
Utilities - Telephone	-	-	-	150
Utilities - Gas, Water, Electric	10,830	12,000	12,000	9,525
Printing	600	700	700	700
Advertising	-	600	600	600
Travel	1,223	3,300	3,300	3,300
Membership, Dues & Licenses	118	350	350	370
Subscriptions to Publications	-	200	200	200
Credit Card Processing Fee	59,816	40,000	40,000	60,000
Total Contractual Services	105,718	100,708	100,708	186,578
TOTAL EXPENDITURES	\$ 389,990	\$ 427,642	\$ 427,642	\$ 524,893

Municipal Court Supplies

{Section}.34.

	FY 2025	FY 2026	VARIANCE
Office Supplies	\$ 1,500	\$ 1,500	\$ -
General Supplies	1,500	1,500	-
Operating Supplies	\$ 7,465	\$ 3,275	\$ (4,190)
Postage	6,600	2,700	(3,900)
Sam's Court Supplies	500	-	(500)
Jury Trial Expenses	310	-	(310)
Holiday Decor/Candy	55	100	45
Janitorial Supplies	-	200	200
New Printer & Headset Equipment	-	275	275
Miscellaneous Supplies	\$ 2,276	\$ 2,276	\$ -
Work Uniforms	-	780	780
Dry Cleaning- Judge Robes	1,276	496	(780)
Replacement of Court Equipment	1,000	1,000	-
Total Supplies	\$ 11,241	\$ 7,051	\$ (4,190)

Municipal Court Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 42,258	\$ 110,433	\$ 68,175
Cafeteria Plan	288	288	-
Municipal Prosecutor	-	42,000	42,000
Municipal Prosecutor - Jury & Bench Trials	-	10,500	10,500
Judge Fee #1 (L M)	15,000	22,700	7,700
Judge Fee #2 (L K)	15,000	22,700	7,700
Extra Judge Meetings	1,050	1,050	-
Jury Trials (3 per FY) - Judge Fee	3,600	3,375	(225)
Bench Trials (3 per FY) - Judge Fee	4,000	4,500	500
Interpreter	500	500	-
Warrant Fees	1,500	1,500	-
Extra Jury Dates	1,320	1,320	-
Contractual Services	\$ 1,300	\$ 1,300	\$ -
DocuSign	1,300	1,300	-
Utilities-Telephone	\$ -	\$ 150	\$ 150
Utilities-Water & Electric	\$ 12,000	\$ 9,525	\$ (2,475)
Printing	\$ 700	\$ 700	\$ -
Advertising	\$ 600	\$ 600	\$ -
Travel - Training	\$ 3,300	\$ 3,300	\$ -
Memberships, Dues & Licenses	\$ 350	\$ 370	\$ 20
Subscriptions	\$ 200	\$ 200	\$ -
Processing Fees	\$ 40,000	\$ 60,000	\$ 20,000
Total Contractual	\$ 100,708	\$ 186,578	\$ 85,870

FINANCE EXPENDITURES

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	278,753	298,235	298,235	273,224
Retirement Plan	43,551	58,215	58,215	56,066
Group Insurance	23,164	30,445	30,445	35,012
Worker Compensation	-	528	528	484
Social Security	21,663	22,815	22,815	20,902
Longevity Pay	3,176	295	295	490
Total Personnel Services	370,307	410,534	410,534	386,177
SUPPLIES				
Office Supplies	2,982	3,000	3,000	3,000
Operating Supplies	2,326	3,700	3,700	5,210
Misc. Supplies	86	1,000	1,000	-
Total Supplies	5,394	7,700	7,700	8,210
CONTRACTUAL SERVICES				
Professional Services	52,188	57,421	57,421	58,649
Contractual Services	520	-	-	-
Utilities - Telephone	285	285	285	286
Utilities - Gas, Water, Electric	10,830	11,000	11,000	9,858
Printing	797	800	800	1,000
Advertising	900	1,200	1,200	1,200
Travel	1,425	3,000	3,000	3,370
Membership, Dues & Licenses	833	450	450	800
Liability Insurance	5,000	5,814	5,814	5,159
Total Contractual Services	72,778	79,970	79,970	80,322
TOTAL EXPENDITURES	\$ 448,479	\$ 498,204	\$ 498,204	\$ 474,709

Finance Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Office Supplies	\$ 3,000	\$ 3,000	\$ -
General Supplies	3,000	1,360	(1,640)
Printer Supplies	-	1,000	1,000
Paper	-	340	340
Shirts	-	300	300
Operating Supplies	\$ 3,700	\$ 5,210	\$ 1,510
Postage	-	2,410	2,410
General Supplies	2,800	2,450	(350)
Janitorial Supplies-Gulf Coast	-	350	350
Standing Desks	900	-	(900)
Miscellaneous Supplies	\$ 1,000	\$ -	\$ (1,000)
Misc. Supplies	1,000	-	(1,000)
Total Supplies	\$ 7,700	\$ 8,210	\$ 510

Finance Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 57,421	\$ 58,649	\$ 1,228
External Audit Fees (General Fund)	11,055	9,735	(1,320)
Bexar Appraisal District Dues (\$9,022)	34,000	36,088	2,088
Ad Valorem Tax Collection Fee (Bexar County)	8,100	8,100	-
GFOA Budget Award	-	460	460
SEC Rule Reporting	3,000	3,000	-
Employee Public Bond	1,050	1,050	-
Cafeteria Plan	216	216	-
Utilities-Telephone	\$ 285	\$ 286	\$ 1
Utilities-Water & Electric	\$ 11,000	\$ 9,858	\$ (1,142)
Printing	\$ 800	\$ 1,000	\$ 200
Advertising	\$ 1,200	\$ 1,200	\$ -
Travel - Training	\$ 3,000	\$ 3,370	\$ 370
Memberships, Dues & Licenses	\$ 450	\$ 800	\$ 350
Liability Insurance	\$ 5,814	\$ 5,159	\$ (655)
Total Contractual	\$ 79,970	\$ 80,322	\$ 352

**CITY MANAGER & COUNCIL
EXPENDITURES**

{Section}.34.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
PERSONNEL SERVICES				
Salaries	427,638	457,622	457,622	472,979
Retirement Plan	91,190	95,872	95,872	103,935
Group Insurance	34,740	40,593	40,593	46,682
Worker Compensation	-	870	870	897
Unemployment Compensation	210	-	-	-
Social Security	33,147	37,573	37,573	38,748
Car Allowance	6,000	6,000	6,000	6,000
Other Benefits	24,267	27,526	27,526	27,526
Longevity Pay	5,457	6,119	6,119	5,653
Total Personnel Services	622,649	672,174	672,174	702,419
SUPPLIES				
Office Supplies	238	-	-	-
Operating Supplies	16,217	16,350	16,350	19,702
Misc. Supplies	378	-	-	-
Employee Award Program	3,853	4,800	4,800	4,000
Total Supplies	20,686	21,150	21,150	23,702
CONTRACTUAL SERVICES				
Professional Services	29,212	21,882	21,882	34,694
Contractual Services	222,593	169,839	169,839	71,255
Utilities - Telephone	16,646	17,000	17,000	13,470
Utilities - Gas, Water, Electric	11,446	12,000	12,000	10,500
Printing	37,420	52,250	52,250	42,400
Advertising	3,710	5,000	5,000	5,450
Repairs and Maintenance - External	-	-	-	-
Travel	17,629	35,850	35,850	37,400
Membership, Dues & Licenses	5,293	8,795	8,795	10,463
Subscriptions to Publications	150	780	780	780
Liability Insurance	30,000	34,885	34,885	30,956
Total Contractual Services	374,099	358,281	358,281	257,368
CAPITAL OUTLAY				
Other Machinery & Equipment	12,799	-	-	-
Total Capital Outlay	12,799	-	-	-
TOTAL EXPENDITURES	\$ 1,030,233	\$ 1,051,605	\$ 1,051,605	\$ 983,489

Manager & Council Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
	\$	\$	\$
Operating Supplies	16,350	19,702	3,352
General Supplies	1,000	3,000	2,000
Printer Supplies	3,000	4,000	1,000
Postage	-	310	310
Janitorial Supplies	-	200	200
Meeting Supplies	900	900	-
Letterhead/ Cards	500	500	-
Shared Supplies	1,000	1,000	-
Shirts	1,100	1,000	(100)
Payroll Forms: W-2s	1,500	1,500	-
Council Activities: Meals	3,600	2,500	(1,100)
Council Activities: Town Halls	1,650	1,650	-
Council Activities: Coffee Mtgs	600	600	-
CM: Zoom and Go to Meeting	-	392	392
HR: Programs for HR	500	650	150
HR: Recruitment/Health Fair Initiavities	-	500	500
HR: Welcoming Promotions Packet/Open Enrollment	1,000	1,000	-
Employee Award Program	4,800	4,000	(800)
Employee Awards: Pins, Plaques	4,800	3,000	(1,800)
Employee Appreciation (2 at \$550ea)	-	1,000	1,000
Total Supplies	\$ 21,150	\$ 23,702	\$ 2,552

Manager & Council Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 21,882	\$ 34,694	\$ 12,812
City Attorney Non-Retainer Requests & Projects	10,000	10,000	-
TML (Non-Retainer Requests & Projects)	5,000	20,000	15,000
Spanish Translator for Election Documents	1,250	600	(650)
Cafeteria Plan	288	150	(138)
DPS Agency	144	144	-
Safeshred Record Destruction	400	400	-
Safesite Records Storage	3,600	2,200	(1,400)
COBRA	1,200	1,200	-
Contractual Services	\$ 169,839	\$ 71,255	\$ (98,584)
Bexar County Elections	8,000	8,000	-
City Attorney Contract	60,000	60,000	-
Municipal Prosecutor Contract	45,000	-	(45,000)
Techlead	-	-	-
Social Security Contract	35	35	-
Bonds - CM, CS, Mayor & Council	2,500	2,500	-
ACA (Affordable Care Act) Reporting	1,500	-	(1,500)
Municode - Code of Ordinances	1,196	-	(1,196)
Municode - Code of Ordinances Supplements	4,500	-	(4,500)
Municode - Website hosting & support	5,605	-	(5,605)
Municode - Agendas & Minutes	5,400	-	(5,400)
MuniDocs	350	-	(350)
JustFOIA	6,300	-	(6,300)
Culligan Drinking Water Service	663	720	57
Haven for Hope	28,790	-	(28,790)
Utilities-Telephone	\$ 17,000	\$ 13,470	\$ (3,530)
Utilities-Water & Electric	\$ 12,000	\$ 10,500	\$ (1,500)
Printing	\$ 52,250	\$ 42,400	\$ (9,850)
Advertising	\$ 5,000	\$ 5,450	\$ 450
Travel - Training	\$ 35,850	\$ 37,400	\$ 1,550
Memberships, Dues & Licenses	\$ 8,795	\$ 10,463	\$ (82)
Subscriptions	\$ 780	\$ 780	\$ -
Liability Insurance	\$ 34,885	\$ 30,956	\$ (3,929)
Total Contractual	\$ 358,281	\$ 257,368	\$ (102,663)

INFORMATION TECHNOLOGY EXPENDITURES

{Section}.34.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
PERSONNEL SERVICES				
Salaries	85,849	89,456	89,456	92,134
Retirement Plan	16,891	17,462	17,462	18,906
Group Insurance	8,686	10,148	10,148	11,671
Worker Compensation	153	158	158	-
Social Security	5,860	6,843	6,843	7,048
Longevity Pay	-	95	95	-
Total Personnel Services	117,439	124,163	124,163	129,759
SUPPLIES				
Office Supplies	434	1,500	1,500	1,500
Operating Supplies	6,625	23,500	23,500	66,309
Repairs & Maintenance - Internal	4,122	3,500	3,500	7,750
Total Supplies	11,181	28,500	28,500	75,559
CONTRACTUAL				
Contractual Services	167,893	252,461	252,461	243,261
Utilities - Telephone	1,084	1,800	1,800	500
Utilities - Gas, Water, Electric	292	350	350	300
Repairs and Maintenance-External (Peg Fund)	15,981	4,000	4,000	4,000
Travel	1,655	2,000	2,000	2,000
Memnerships, Dus & Licenses	293	1,000	1,000	1,000
Tota Cotractual Services	187,198	261,611	261,611	251,061
CAPITAL OUTLAY				
Other Machinery & Equipment	-	34,500	34,500	-
Total Capital Outlay	-	34,500	34,500	-
TOTAL EXPENDITURES	\$ 315,818	\$ 448,774	\$ 448,774	\$ 456,379

Information Technology Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Office Supplies	\$ 1,500	\$ 1,500	\$ -
General Supplies	1,500	1,500	-
Operating Supplies	\$ 23,500	\$ 66,309	\$ 42,809
Misc. Operating Supplies	3,000	3,300	300
Computers - Court (2)	2,400	-	(2,400)
Computers - PD (4)	4,800	-	(4,800)
Computers - Admin. Staff (2)	2,400	-	(2,400)
Laptos - Council and Manager (6)	7,200	-	(7,200)
Network Rack Repair Parts	1,000	1,500	500
Desktop Scanners - P&Z(2)	800	-	(800)
Desktop Scanners - Court (2)	800	-	(800)
Camera - Kennel (1)	-	1,000	1,000
Ultra-wide Screen Monitors (1)	1,100	-	(1,100)
Touch2Play Computers - Library (6)	-	23,109	23,109
Computers (2) & Monitors (5) - Library	-	1,200	1,200
Monitors - Code (2), Library (2), Police (2)	-	1,200	1,200
Laptops & Docking Stations - Directors (5)	-	10,000	10,000
Laptops - Fire Vehicles (10)	-	25,000	25,000
Repairs & Maintenance - Internal	\$ 3,500	\$ 7,750	\$ 4,000
Replacement Desk Phones (5)	500	750	
Misc. Emergency Repairs	-	3,000	3,000
Replacement Laptop Other (1)	1,500	2,000	500
Replacement Desktop Other (2)	1,500	2,000	500
Total Supplies	\$ 28,500	\$ 75,559	\$ 46,809

Information Technology Contractual

{Section}.34.

	FY 2025	FY 2026	VARIANCE
Contractual Services	\$ 252,461	\$ 243,261	\$ (13,950)
TechLead	48,000	18,240	(29,760)
Incode (Tyler Technologies)	67,000	80,000	13,000
Civic Plus (Archive Social)	2,700	4,188	1,488
Cable Cast	-	4,750	
Rave911	642	-	(642)
Ninja	8,000	8,450	450
SHI - Verkada Surveillance	1,725	-	(1,725)
KnowBe4 (MicroAge)	2,016	2,200	184
Cisco/Meraki	20,000	15,000	(5,000)
GoGov	10,750	19,000	8,250
NitroPro	4,556	4,556	-
MicroAge (Microsoft Office 365)	64,000	28,500	(35,500)
Comcast (Peg Funds)	-	-	-
Coronet (Coro Security)	-	25,200	25,200
Canon Solutions Workroom (S#XNF01978)	1,000	800	(200)
Sharp (City Council MXM5070)	-	340	340
Pitney-Bowes Postage Meter - replacement	2,000	5,000	3,000
Phone System	20,000	-	(20,000)
Cafeteria Plan	72	-	(72)
Google Workspace - Patron Desktops	-	3,000	3,000
Civic Plus (Municode - Code of Ordinances)	-	4,972	4,972
Civic Plus (Municode - Code of Ordinances Supplements)	-	-	-
Civic Plus (Municode - Website hosting & support)	-	7,210	7,210
Civic Plus (Municode - Agendas & Minutes)	-	5,150	5,150
Civic Plus (MuniDocs)	-	405	405
JustFOIA	-	6,300	6,300
Utilities-Telephone	\$ 1,800	\$ 500	\$ (1,300)
Utilities-Water & Electric	\$ 350	\$ 300	\$ (50)
Repairs & Maintenance - External	\$ 4,000	\$ 4,000	\$ -
Travel - Training	\$ 2,000	\$ 2,000	\$ -
Memberships, Dues & Licenses	\$ 1,000	\$ 1,000	\$ -
Total Contractual	\$ 261,611	\$ 251,061	\$ (15,300)

**POLICE
EXPENDITURES**

{Section}.34.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
PERSONNEL SERVICES				
Salaries	1,742,272	2,120,420	2,120,420	2,210,694
Retirement Plan	391,014	460,282	460,282	499,638
Group Insurance	181,889	314,597	314,597	361,786
Worker Compensation	49,399	53,759	53,759	55,363
Unemployment Compensation	-	-	-	-
Overtime	125,695	95,000	95,000	95,000
Social Security	148,126	180,387	180,387	186,269
Clothing Allowance	27,581	30,000	30,000	30,000
Standby	9,360	15,600	15,600	15,600
Special Pay	5,220	13,650	13,650	10,530
Certification Pay	47,375	83,330	83,330	73,060
Longevity Pay	21,750	15,582	15,582	13,395
Total Personnel Services	2,749,681	3,382,607	3,382,607	3,551,335
SUPPLIES				
Office Supplies	2,964	5,850	5,850	5,850
Operating Supplies	80,383	77,200	77,200	94,000
Misc. Supplies	40,740	29,450	29,450	30,150
Blue Santa	3,454	4,800	4,800	4,800
Total Supplies	127,541	117,300	117,300	134,800
CONTRACTUAL SERVICES				
Professional Services	10,115	11,876	11,876	18,376
Contractual Services	84,242	74,428	74,428	69,313
Utilities - Telephone	11,472	14,000	14,000	30,288
Utilities - Gas, Water, Electric	10,829	14,000	14,000	9,525
Printing	-	2,500	2,500	2,500
Repairs and Maintenance - External	55,044	38,000	38,000	40,000
Travel	6,137	5,000	5,000	6,000
Membership, Dues & Licenses	1,347	2,500	2,500	2,500
Subscriptions to Publications	190	500	500	500
Grant Expense	20,440	25,000	25,000	25,000
Liability Insurance	70,000	81,399	81,399	72,230
Total Contractual Services	269,816	269,203	269,203	276,232
CAPITAL OUTLAY				
Vehicles	-	65,000	65,000	-
Other Machinery & Equipment	-	-	-	6,600
Total Capital Outlay	-	65,000	65,000	6,600
TOTAL EXPENDITURES	\$ 3,147,038	\$ 3,834,110	\$ 3,834,110	\$ 3,968,967

Police Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
	\$	\$	\$
Office Supplies	5,850	5,850	-
Toner/ Ink, Ribbon/ Drums, Paper	2,200	2,200	-
Folders	800	800	-
Storage Boxes/ Folders/ Envelopes	1,200	1,200	-
Tape/ Pens/ Steno/ Tags/ Keys	750	750	-
High Speed Cables/ Computer Accessories	500	500	-
Batteries	400	400	-
Operating Supplies	77,200	94,000	16,800
Camera SD Cards & Flash Drives	1,000	1,000	-
Postage	-	500	500
Ammunition	5,200	7,500	2,300
Nitro	600	600	-
RMA Toll	100	100	-
Fingerprint Kits	650	650	-
Fuel	60,000	65,000	5,000
Computer Equipment & Docking Stations - Vehicles	4,000	6,000	2,000
Radio Equipment	3,000	5,000	2,000
Office Furniture Replacement	-	-	-
Replacement Equipment	2,650	2,650	-
Shooting range	-	5,000	5,000
Miscellaneous Supplies	29,450	30,150	700
Clipboards/ Folders/ Paper/ Key box	750	750	-
Trophy/ Plaques	200	200	-
Toner/ Ink/ Special Paper	500	500	-
Flares	5,300	5,500	200
Handcuffs/ Holders	1,800	1,800	-
VGA Adapters/ SD cards/ Flash drives/ HDMI	700	700	-
Printers/ Camera Equipment	2,400	2,400	-
Door Access Cards	300	300	-
Evidence Kits	5,000	5,000	-
Patrol Vehicles Lights/ Accessories/ Traffic Cones	5,000	5,000	-
Evidence Envelopes	1,500	1,500	-
Evidence/ Lab Processing	6,000	6,500	500
Blue Santa Program	4,800	4,800	-
Blue Santa Giveaways	4,800	4,800	-
Total Supplies	\$ 117,300	\$ 134,800	\$ 17,500

Police Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 11,876	\$ 18,376	\$ 6,500
Cafeteria Plan	2,376	2,376	-
Forensic Testing	9,500	10,000	500
New Hire Expenses	-	6,000	6,000
Contractual Services	\$ 74,428	\$ 69,313	\$ (5,115)
Copier	2,600	500	(2,100)
Culligan Water	1,850	1,850	-
Fire Inspection	150	150	-
Cable/WIFI Service	3,528	3,528	-
Cardinal CAD/RMS Service Contract	6,000	10,000	4,000
Leads Online	2,300	2,500	200
CLEAR Proflex/ Change to TLO	5,000	3,000	(2,000)
Animal Boarding	20,000	-	(20,000)
Axon Taser	6,000	6,000	-
Axon (Vehicle & Body Cameras)	12,000	26,785	14,785
City of San Antonio - Radio air time	15,000	15,000	-
Utilities-Telephone	\$ 14,000	\$ 30,288	\$ 16,288
Utilities-Water & Electric	\$ 14,000	\$ 9,525	\$ (4,475)
Printing	\$ 2,500	\$ 2,500	\$ -
Repairs & Maintenance - External	\$ 38,000	\$ 40,000	\$ 2,000
Travel - Training	\$ 5,000	\$ 6,000	\$ 1,000
Memberships, Dues & Licenses	\$ 2,500	\$ 2,500	\$ -
Subscriptions to Publications	\$ 500	\$ 500	\$ -
Grant Expense	\$ 25,000	\$ 25,000	\$ -
Liability Insurance	\$ 81,399	\$ 72,230	\$ (9,169)
Total Contractual	\$ 269,203	\$ 276,232	\$ 7,029

Police Capital

{Section}.34.

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
Gym Equipment - Treadmill	Variable	Replacement	6,600
TOTAL POLICE			\$ 6,600

IMPOUND LOT EXPENDITURES

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	74,366	79,122	79,122	86,832
Retirement Plan	16,909	16,909	16,909	19,357
Group Insurance	8,683	10,148	10,148	11,671
Worker Compensation	1,918	1,995	1,995	2,172
Social Security	6,214	6,627	6,627	7,216
Clothing Allowance	-	1,000	1,000	1,000
Standby	-	3,120	3,120	3,120
Special Pay	3,120	-	-	-
Certification Pay	3,250	3,380	3,380	3,380
Longevity Pay	5,115	5,247	5,247	4,410
Total Personnel Services	119,575	127,548	127,548	139,158
SUPPLIES				
Office Supplies	240	800	800	800
Operating Supplies	1,277	2,500	2,500	2,500
Misc. Supplies	160	-	-	-
Total Supplies	1,677	3,300	3,300	3,300
CONTRACTUAL SERVICES				
Professional Services	2,031	2,072	2,072	2,072
Contractual Services	6,021	5,000	5,000	6,000
Utilities - Gas, Water, Electric	165	-	-	1,600
Advertising	3,902	3,000	3,000	4,000
Total Contractual Services	12,119	10,072	10,072	13,672
CAPITAL OUTLAY				
Improvements	49,205	17,898	17,898	10,000
Total Capital Outlay	49,205	17,898	17,898	10,000
TOTAL EXPENDITURES	\$ 182,576	\$ 158,818	\$ 158,818	\$ 166,130

Impound Lot Supplies

	FY2025	FY2026	VARIANCE
Office Supplies	\$ 800	\$ 800	\$ -
Grease Pencils	200	200	-
Key Tags	100	100	-
Office Supplies-Pens/Folders/Paper/Boxes	500	500	-
Operating Supplies	\$ 2,500	\$ 2,500	\$ -
Window Film	500	500	-
Duplicate Keys	500	500	-
Tires	500	500	-
Batteries/Jump Box	1,000	1,000	-
Total Supplies	\$ 3,300	\$ 3,300	\$ -

Impound Lot Contractual

	FY2025	FY2026	VARIANCE
Professional Services	\$ 2,072	\$ 2,072	\$ -
Cafeteria Plan	72	72	-
Towing Expenses	2,000	2,000	-
Contractual Services	\$ 5,000	\$ 6,000	\$ 1,000
Auto Data Direct	-	4,000	4,000
Ward Auction of San Antonio	-	2,000	2,000
Prior Year	5,000	-	(5,000)
Utilities-Water & Electric	\$ -	\$ 1,600	\$ 1,600
Advertising	\$ 3,000	\$ 4,000	\$ 1,000
Total Contractual	\$ 10,072	\$ 13,672	\$ 3,600

Impound Lot Capital

<i>Item</i>	Acquisition Date	Purchase Type	FY 25-26
Impound Lot Security Cameras	Variable	Replacement	10,000
TOTAL IMPOUND LOT			\$ 10,000

**FIRE
EXPENDITURES**

{Section}.34.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
PERSONNEL SERVICES				
Salaries	1,663,791	2,013,339	2,013,339	2,195,094
Retirement Plan	402,253	452,751	452,751	512,867
Group Insurance	216,432	284,152	284,152	326,775
Worker Compensation	50,821	60,320	60,320	64,999
Physical Examinations	14,475	16,000	16,000	16,000
Overtime	253,057	140,000	140,000	140,000
Social Security	150,601	177,436	177,436	191,201
Clothing Allowance	18,442	21,000	21,000	21,000
Other Benefits	800	-	-	-
Certification Pay	117,475	145,080	145,080	143,260
Longevity Pay	17,373	19,418	19,418	20,058
Total Personnel Services	2,905,520	3,329,494	3,329,494	3,631,254
SUPPLIES				
Office Supplies	2,810	4,000	4,000	6,000
Operating Supplies	105,960	128,700	128,700	120,700
Repairs & Maintenance - Internal	4,323	12,000	12,000	12,000
Misc. Supplies	377	-	-	-
EMS Supplies	75,750	82,800	82,800	88,400
Total Supplies	189,220	227,500	227,500	227,100
CONTRACTUAL SERVICES				
Professional Services	484	2,160	2,160	2,160
Contractual Services	45,455	82,300	82,300	127,500
Utilities - Telephone	11,635	14,160	14,160	11,820
Utilities - Gas, Water, Electric	27,279	30,000	30,000	33,180
Printing	538	500	500	500
Advertising	3,280	3,000	3,000	4,500
Repairs and Maintenance - External	155,935	70,000	70,000	100,000
Travel	13,322	25,000	25,000	25,000
Membership, Dues & Licenses	11,116	16,450	16,450	16,450
Subscriptions to Publications	-	1,350	1,350	1,350
Grant Expense	3,106	50,000	50,000	50,000
Liability Insurance	40,000	46,514	46,514	41,274
Total Contractual Services	312,150	341,434	341,434	413,734
CAPITAL OUTLAY				
Vehicles	64,875	265,125	-	265,125
Other Machinery & Equipment	24,856	130,000	130,000	-
Total Capital Outlay	89,731	395,125	130,000	265,125
TOTAL EXPENDITURES	\$ 3,496,621	\$ 4,293,553	\$ 4,028,428	\$ 4,537,213

Fire Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Office Supplies	\$ 4,000	\$ 6,000	\$ 2,000
General Office Supplies - FD & EMS	4,000	4,000	-
Replacement Equipment	-	2,000	2,000
Operating Supplies	\$ 128,700	\$ 120,700	\$ (8,000)
Janitor Supplies	7,200	7,200	-
Fuel	36,000	36,000	-
Small Equipment Replacement	10,000	10,000	-
Building Supplies	2,000	2,000	-
Fire Fighting Foams	5,000	5,000	-
Fire Sprinkler & Fire Alarm Repairs	3,000	3,000	-
Equipment Oils & Fuels	1,500	1,500	-
Bunker Gear Replacement	40,000	44,000	4,000
Station Equipment Repair/Replacement	5,000	5,000	-
Body Armor - Fire Fighters	12,000	-	(12,000)
Fire Fighting Tools & Equipment	7,000	7,000	-
Repairs & Maintenance - Internal	\$ 12,000	\$ 12,000	\$ -
Vehicle & Equipment Repairs - in House	12,000	12,000	-
EMS Supplies	\$ 82,800	\$ 88,400	\$ 5,600
Disposable Supplies & Medications	72,000	74,000	2,000
Oxygen	4,800	5,400	600
PPE & Decontamination Supplies	6,000	9,000	3,000
Total Supplies	\$ 227,500	\$ 227,100	\$ (400)

Fire Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 2,160	\$ 2,160	\$ -
Cafeteria Plan	2,160	2,160	-
Contractual Services	\$ 82,300	\$ 127,500	\$ 45,200
ITSD SA Radio System (44 radios)	10,200	10,200	-
Professional Tech Services	1,000	1,000	-
Cardiac Monitor Maintenance	8,600	8,600	-
Stretcher & Load Maintenance	9,500	9,500	-
Sharp Copier	1,200	1,400	200
EMSBilling/Collections	1,500	1,500	-
Charter - Internet &Phone	4,200	4,200	-
Fire Records Management Software (STRAC)	9,000	9,000	-
RICO STRAC - Fire & Police	-	2,000	2,000
Medical Waste Disposal	1,500	1,500	-
Medical Control	25,000	18,000	(7,000)
Lexipol Policies & Procedures	-	-	-
Lexipol Initial Setup/One Boarding	-	-	-
Fire Hydrant & Hose Testing	-	50,000	50,000
Fire Alarm Monitoring	600	600	-
Scheduling & Vehicle Software (Vector)	10,000	10,000	-
Utilities-Telephone	\$ 14,160	\$ 11,820	\$ (2,340)
Utilities-Water & Electric	\$ 30,000	\$ 33,180	\$ 3,180
Printing	\$ 500	\$ 500	\$ -
Advertising	\$ 3,000	\$ 4,500	\$ 1,500
Repairs & Maintenance - External	\$ 70,000	\$ 100,000	\$ 30,000
Travel - Training	\$ 25,000	\$ 25,000	\$ -
Memberships, Dues & Licenses	\$ 16,450	\$ 16,450	\$ -
Subscriptions to Publications	\$ 1,350	\$ 1,350	\$ -
Grant Expense	\$ 50,000	\$ 50,000	\$ -
Liability Insurance	\$ 46,514	\$ 41,274	\$ (5,240)
Total Contractual	\$ 341,434	\$ 413,734	\$ 72,300

Fire Capital

{Section}.34.

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
Ambulance with Power Load System (M159D)	2008	Replacement	265,125
TOTAL FIRE DEPARTMENT			\$ 265,125

**PUBLIC WORKS
EXPENDITURES**

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	962,762	1,177,414	1,177,414	1,255,836
Retirement Plan	198,520	244,918	244,918	272,730
Group Insurance	138,268	213,114	213,114	245,081
Worker Compensation	24,125	25,725	25,725	27,459
Overtime	15,568	60,000	60,000	60,000
Social Security	75,386	95,985	95,985	101,676
Special Pay	310	-	-	-
Certification Pay	18,245	17,290	17,290	13,260
Longevity Pay	19,252	20,947	20,947	19,334
Total Personnel Services	1,452,436	1,855,393	1,855,393	1,995,376
SUPPLIES				
Office Supplies	4,014	3,000	3,000	4,000
Operating Supplies	97,385	75,540	75,540	82,870
Repairs & Maintenance - Internal	40,473	28,500	28,500	26,500
Misc. Supplies	10,542	32,500	32,500	20,000
Total Supplies	152,414	139,540	139,540	133,370
CONTRACTUAL SERVICES				
Professional Services	77,040	100,420	100,420	82,920
Contractual Services	70,097	130,825	130,825	110,915
Utilities - Telephone	5,973	4,000	4,000	10,008
Utilities - Gas, Water, Electric	76,108	70,000	70,000	71,800
Printing	9,095	6,000	6,000	10,000
Advertising	-	5,000	5,000	5,500
Repairs and Maintenance - External	210,540	70,000	70,000	200,000
Single Audit	4,500	-	-	-
Equipment Rental	6,244	1,000	1,000	4,000
Travel	2,945	15,000	15,000	15,000
Membership, Dues & Licenses	7,784	5,000	5,000	10,000
Liability Insurance	71,655	83,323	83,323	73,937
Total Contractual Services	541,981	490,568	490,568	594,080
CAPITAL OUTLAY				
Vehicles	-	-	-	100,000
Other Machinery & Equipment	104,106	87,929	87,929	19,000
Buildings	-	35,000	35,000	-
Improvements	-	50,214	50,214	-
Total Capital Outlay	104,106	173,143	173,143	119,000
TOTAL EXPENDITURES	\$ 2,250,937	\$ 2,658,644	\$ 2,658,644	\$ 2,841,826

Public Works Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Office Supplies	\$ 3,000	\$ 4,000	\$ 1,000
General Supplies	3,000	4,000	1,000
Operating Supplies	\$ 75,540	\$ 82,870	\$ 7,330
Building Maintenance	10,000	10,000	-
Equipment	5,000	5,000	-
Postage	-	370	370
Equipment Supplies	1,500	1,500	-
Fleet	4,000	6,000	2,000
Fuel (30%)	8,040	12,000	3,960
Grounds Maintenance	5,000	5,000	-
Janitorial Supplies	10,000	10,000	-
Materials	10,000	5,000	(5,000)
Personnel (PPE Boots)	6,000	7,000	1,000
ROW Maintenance	6,500	4,000	(2,500)
Special Projects	1,000	2,000	1,000
General Supplies	8,500	15,000	6,500
Repairs & Maintenance - Internal	\$ 28,500	\$ 26,500	\$ (2,000)
Building Maintenance - water filters, toilets, HVAC parts	2,000	4,000	2,000
Fleet - oil, brake fluid, wiper fluid, filters, lubricants, def	10,500	19,000	8,500
ROW Maintenance	6,000	2,500	(3,500)
Supplies - A/C, electrical, plumbing, water heater repairs	10,000	1,000	(9,000)
Miscellaneous Supplies	\$ 32,500	\$ 20,000	\$ (12,500)
Miscellaneous	32,500	20,000	(12,500)
Total Supplies	\$ 139,540	\$ 133,370	\$ (6,170)

Public Works Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 100,420	\$ 82,920	\$ (17,500)
Cafeteria Plan	420	420	-
Engineering Services	100,000	82,000	(18,000)
Victor Pollution Liability	-	500	500
Contractual Services	\$ 130,825	\$ 110,915	\$ (19,910)
Debris removal	15,000	10,000	(5,000)
Copier Service Agreement	2,500	2,500	-
Uniforms	5,500	7,000	1,500
Software - ShareNet, NearMap, Urban SDK	24,325	-	(24,325)
Nearmap - 30%	-	2,180	2,180
Novo ShareNet - 30%	-	3,735	3,735
Urban SDK	-	12,000	12,000
Tire Disposal	1,000	1,000	-
Tree Trimming/Removal	15,000	15,000	-
Oil Igloo Disposal	2,500	2,500	-
Emergency Contractual	25,000	25,000	-
Building Maintenance - Painting, Pest Control, Security, & Other Contractual	40,000	30,000	(10,000)
Utilities-Telephone	\$ 4,000	\$ 10,008	\$ 6,008
Utilities-Water & Electric	\$ 70,000	\$ 71,800	\$ 1,800
Printing	\$ 6,000	\$ 10,000	\$ 4,000
Advertising	\$ 5,000	\$ 5,500	\$ 500
Repairs & Maintenance - External	\$ 70,000	\$ 200,000	\$ 130,000
Equipment Rental	\$ 1,000	\$ 4,000	\$ 3,000
Travel - Training	\$ 15,000	\$ 15,000	\$ -
Memberships, Dues & Licenses	\$ 5,000	\$ 10,000	\$ 5,000
Liability Insurance	\$ 83,323	\$ 73,937	\$ (9,386)
Total Contractual	\$ 490,568	\$ 594,080	\$ 103,512

Public Works Capital

{Section}.34.

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
ATV - 2 seater	New	New	15,000
2 ton Brush removal truck	New	New	85,000
Concrete grinder walk behind	New	New	12,000
Equipment trailer	New	New	7,000
TOTAL PUBLIC WORKS			\$ 119,000

PLANNING & ZONING EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	186,165	156,694	156,694	179,450
Retirement Plan	36,676	30,587	30,587	36,823
Group Insurance	26,058	20,297	20,297	23,341
Worker Compensation	357	278	278	318
Social Security	14,312	11,987	11,987	13,728
Longevity Pay	200	320	320	285
Total Personnel Services	263,768	220,162	220,162	253,945
				-
SUPPLIES				
Office Supplies	1,251	2,000	2,000	2,000
Operating Supplies	2,980	4,300	4,300	5,135
Repairs & Maintenance - Internal	-	500	500	500
Misc. Supplies	284	500	500	500
Total Supplies	4,515	7,300	7,300	8,135
CONTRACTUAL SERVICES				
Professional Services	221,310	527,260	327,216	462,216
Contractual Services	20,773	280,000	280,000	155,000
Utilities - Telephone	1,092	1,940	1,940	1,320
Utilities - Gas, Water, Electric	12,324	13,000	13,000	10,800
Printing	843	1,500	1,500	1,500
Advertising	2,286	2,300	2,300	2,300
Travel	1,411	5,000	5,000	5,000
Membership, Dues & Licenses	466	1,500	1,500	2,000
Subscriptions to Publications	-	500	500	500
Total Contractual Services	260,505	833,000	632,956	640,636
TOTAL EXPENDITURES	\$ 528,788	\$ 1,060,462	\$ 860,418	\$ 902,716

Planning and Zoning Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Office Supplies	\$ 2,000	\$ 2,000	\$ -
General Supplies	2,000	2,000	-
Operating Supplies	\$ 4,300	\$ 5,135	\$ 835
Printer Ink Cartridges	1,500	2,500	1,000
Postage	-	1,135	1,135
Computer Hardware	-	1,500	1,500
Miscellaneous	1,000	-	(1,000)
Software	300	-	(300)
ESRI ArcMAP GIS	1,500	-	(1,500)
Repairs & Maintenance - Internal	\$ 500	\$ 500	\$ -
Repairs to Office Equipment	500	500	-
Miscellaneous Supplies	\$ 500	\$ 500	\$ -
Department Uniforms	250	250	-
Board & Commission Supplies - Plaques, Trophy's, etc.	250	250	-
Total Supplies	\$ 7,300	\$ 8,135	\$ 835

Planning and Zoning Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 527,260	\$ 462,216	\$ (65,044)
Building/Fire Plan Review & Inspections	190,044	100,000	(90,044)
BB inspections/ Seneca West I	90,000	90,000	-
BB inspections/ Seneca West II	90,000	90,000	-
BB inspections/ Senna I	21,000	21,000	-
BB inspections/ Senna II	21,000	21,000	-
BB inspections/ Trilogy	42,000	42,000	-
Engineering Services	50,000	75,000	25,000
Health Inspections	20,000	20,000	-
Cannon	3,000	3,000	-
Cafeteria Plan	216	216	-
Contractual Services	\$ 280,000	\$ 155,000	\$ (125,000)
My Permit Now	15,000	15,000	-
City Attorney	15,000	15,000	-
Comprehensive Master Plan	250,000	125,000	(125,000)
Utilities-Telephone	\$ 1,940	\$ 1,320	\$ (620)
Utilities-Water & Electric	\$ 13,000	\$ 10,800	\$ (2,200)
Printing	\$ 1,500	\$ 1,500	\$ -
Advertising	\$ 2,300	\$ 2,300	\$ -
Travel - Training	\$ 5,000	\$ 5,000	\$ -
Memberships, Dues & Licenses	\$ 1,500	\$ 2,000	\$ 500
Subscriptions	\$ 500	\$ 500	\$ -
Total Contractual	\$ 833,000	\$ 640,636	\$ (192,364)

**ECONOMIC & COMMUNITY DEVELOPMENT
EXPENDITURES**

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	106,592	133,445	133,445	121,495
Retirement Plan	21,221	26,048	26,048	24,931
Group Insurance	10,854	12,685	12,685	14,588
Worker Compensation	280	236	236	215
Liability Insurance	-	-	-	-
Social Security	8,112	10,209	10,209	9,294
Special Pay	1,200	-	-	-
Longevity Pay	79	158	158	239
Total Personnel Services	148,338	182,781	182,781	170,763
SUPPLIES				
Office Supplies	782	650	650	650
Operating Supplies	10,164	12,825	12,825	14,325
Total Supplies	10,946	13,475	13,475	14,975
CONTRACTUAL SERVICES				
Professional Services	7,017	90	90	1,590
Contractual Services	31,501	57,925	57,925	55,936
Utilities - Telephone	285	500	500	300
Utilities - Gas, Water, Electric	292	500	500	300
Advertising	5,224	7,750	7,750	8,500
Repairs & Maintenance - External	1,281	300	300	750
Travel	953	6,695	6,695	4,095
Membership, Dues & Licenses	822	1,346	1,346	1,346
Subscriptions to Publications	144	1,625	1,625	1,625
Project Funding	50,510	127,711	127,711	127,376
4th of July Funding	30,000	30,000	30,000	50,000
Liability Insurance	2,000	2,326	2,326	2,064
Total Contractual Services	130,029	236,768	236,768	253,882
CAPITAL OUTLAY				
Peg Funds	-	225,000	42,000	-
Improvements	-	6,335	-	-
Total Capital Outlay	-	231,335	42,000	-
TOTAL EXPENDITURES	\$ 289,313	\$ 664,359	\$ 475,024	\$ 439,620

Economic Development Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Office Supplies	\$ 650	\$ 650	\$ -
General Supplies	650	650	-
Operating Supplies	\$ 12,825	\$ 14,325	\$ 1,500
Postage	-	-	-
Drone Equipment & Required Licenses	450	450	-
Plotter Supplies	2,000	2,000	-
Business Cards	125	125	-
New Business Welcome supplies	1,250	1,250	-
Misc. Expenses	1,500	1,500	-
Fiesta Medals	7,500	9,000	1,500
Total Supplies	\$ 13,475	\$ 14,975	\$ 1,500

Economic Development Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 90	\$ 1,590	\$ 1,500
Cafeteria Plan	90	90	-
Miscellaneous	-	1,500	1,500
Contractual Services	\$ 57,925	\$ 55,936	\$ (1,989)
City Attorney Fees (EDCD Allocation)	12,500	12,500	-
Greater SATX	5,000	-	(5,000)
CRM System	2,500	2,750	250
ZAC Tax	3,000	3,000	-
Software Updates	400	-	(400)
Moody's Property Listing & Data	2,750	3,025	275
Placer. AI	12,875	13,261	386
Local Intel or Other Software	7,500	10,000	2,500
Peg Channel	11,400	11,400	-
Utilities-Telephone	\$ 500	\$ 300	\$ (200)
Utilities-Water & Electric	\$ 500	\$ 300	\$ (200)
Advertising	\$ 7,750	\$ 8,500	\$ 750
Repairs & Maintenance - External	\$ 300	\$ 750	\$ 450
Travel - Training	\$ 6,695	\$ 4,095	\$ (2,600)
Memberships, Dues & Licenses	\$ 1,346	\$ 1,346	\$ -
Subscriptions to Publications	\$ 1,625	\$ 1,625	\$ -
ED Project Funding	\$ 127,711	\$ 127,376	\$ (335)
Liability Insurance	\$ 2,326	\$ 2,064	\$ (262)
4th of July Funding	\$ 30,000	\$ 50,000	\$ 20,000
Total Contractual	\$ 236,768	\$ 253,882	\$ 17,114

CODE & ANIMAL CONTROL EXPENDITURES

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	-	-	-	-
Retirement Plan	-	-	-	-
Group Insurance	-	-	-	-
Worker Compensation	-	-	-	-
Liability Insurance	-	-	-	-
Social Security	-	-	-	-
Special Pay	-	-	-	-
Longevity Pay	-	-	-	-
Total Personnel Services	-	-	-	-
SUPPLIES				
Office Supplies	-	-	-	1,000
Operating Supplies	-	-	-	8,750
Total Supplies	-	-	-	9,750
CONTRACTUAL SERVICES				
Professional Services	-	-	-	5,000
Contractual Services	-	-	-	24,600
Utilities - Telephone	-	-	-	600
Utilities - Gas, Water, Electric	-	-	-	300
Printing	-	-	-	350
Repairs & Maintenance - External	-	-	-	2,500
Travel	-	-	-	1,500
Membership, Dues & Licenses	-	-	-	750
Total Contractual Services	-	-	-	35,600
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 45,350

Code & Animal Control Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Office Supplies	\$ -	\$ 1,000	\$ 1,000
General Supplies	-	1,000	1,000
Operating Supplies	\$ -	\$ 8,750	\$ 8,750
Dog Food/ Dog Leashes/ Dog bowls/ etc.	-	750	750
Vehicle Computer Equipment	-	750	750
Trash bags/paint/requirement/ staff PPE	-	1,250	1,250
Gas	-	5,000	5,000
Tiger sant. Roll away for clean up events (\$500 per roll away)	-	1,000	1,000
Total Supplies	\$ -	\$ 9,750	\$ 9,750

Code & Animal Control Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ -	\$ 5,000	\$ 5,000
Animal euthanasia /Vet Exp/ Shots/etc.	-	5,000	5,000
Contractual Services	\$ -	\$ 24,600	\$ 24,600
Animal - San Antonio Pet Alive	-	10,000	10,000
Animal Boarding	-	5,000	5,000
Radios - 1	-	8,000	8,000
Cameras - 2		1,600	1,600
Utilities-Telephone	\$ -	\$ 600	\$ 600
Utilities-Water & Electric	\$ -	\$ 300	\$ 300
Printing	\$ -	\$ 350	\$ 350
Repairs & Maintenance - External	\$ -	\$ 2,500	\$ 2,500
Travel	\$ -	\$ 1,500	\$ 1,500
Membership, Dues & License	\$ -	\$ 750	\$ 750
Total Contractual	\$ -	\$ 35,600	\$ 35,600

SPECIAL EVENTS EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Retirement Plan	8,759	8,308	8,308	8,308
Overtime	23,000	39,600	39,600	39,600
Social Security	3,309	3,029	3,029	3,029
Total Personnel Services	35,068	50,937	50,937	50,937
SUPPLIES				
Advertising	831	3,000	3,000	3,000
Concerts	-	-	-	-
Volunteer Appreciation Dinner	2,781	4,000	4,000	5,000
Fourth of July	96,347	100,000	100,000	100,000
Christmas Tree Lighting	2,711	4,800	4,800	15,000
Earthwise Living Day	3,333	5,200	5,200	2,700
Arbor Day	120	-	-	-
Movies in the Park	2,115	2,160	2,160	2,320
Employee Luncheon	-	5,000	5,000	6,000
Total Supplies	108,238	124,160	124,160	134,020
TOTAL EXPENDITURES	\$ 143,306	\$ 175,097	\$ 175,097	\$ 184,957

Special Events Supplies

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	FY2025	FY2026	VARIANCE
Volunteer Appreciation Dinner	\$ 4,000	\$ 5,000	\$ 1,000
Fourth of July	\$ 100,000	\$ 100,000	\$ -
Christmas Tree Lighting	\$ 4,800	\$ 15,000	\$ 10,200
Earthwise Living Day	\$ 5,200	\$ 2,700	\$ (2,500)
Movies in the Park	\$ 2,160	\$ 2,320	\$ 160
Advertising	\$ 3,000	\$ 3,000	\$ -
Employee Luncheon	\$ 5,000	\$ 6,000	\$ 1,000
Total Supplies	\$ 124,160	\$ 134,020	\$ 9,860

**PARK & RECREATION
EXPENDITURES**

{Section}.34.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
PERSONNEL SERVICES				
Salaries	-	-	-	-
Retirement Plan	-	-	-	-
Group Insurance	-	-	-	-
Worker Compensation	-	-	-	-
Liability Insurance	-	-	-	-
Social Security	-	-	-	-
Special Pay	-	-	-	-
Longevity Pay	-	-	-	-
Total Personnel Services	-	-	-	-
SUPPLIES				
Office Supplies	-	300	300	-
Operating Supplies	24,838	39,300	39,300	40,000
Repairs & Maintenance - Internal	20,024	29,500	29,500	30,500
Misc. Supplies	4,992	11,500	11,500	4,500
Total Supplies	49,854	80,600	80,600	75,000
CONTRACTUAL SERVICES				
Professional Services	48,979	15,000	15,000	10,000
Contractual Services	165,670	105,000	105,000	199,975
Utilities - Telephone	3,447	3,000	3,000	1,850
Utilities - Gas, Water, Electric	33,769	40,000	40,000	30,030
Printing	-	5,000	5,000	2,000
Advertising	-	2,600	2,600	-
Repairs and Maintenance - External	89,590	25,000	25,000	85,000
Equipment Rental	695	-	-	6,800
Travel	-	2,000	2,000	-
Membership, Dues & Licenses	100	1,000	1,000	2,000
Liability Insurance	4,000	4,651	4,651	4,127
Total Contractual Services	346,250	203,251	203,251	341,782
CAPITAL OUTLAY				
Other Machinery & Equipment	-	40,000	40,000	35,000
Improvements	162,490	2,365,788	160,000	2,295,147
Total Capital Outlay	162,490	2,405,788	200,000	2,330,147
TOTAL EXPENDITURES	\$ 558,594	\$ 2,689,639	\$ 483,851	\$ 2,746,929

Parks Supplies

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	FY2025	FY2026	VARIANCE
Office Supplies	\$ 300	\$ -	\$ (300)
Park Commissioner supplies	300	-	(300)
Operating Supplies	\$ 39,300	\$ 40,000	\$ 700
Equipment maintenance & supplies	4,000	4,000	-
Fuel 20% allocation	6,000	4,500	(1,500)
Grounds maintenance - fall zone, sand, soil, etc.	3,000	7,000	4,000
Janitorial supplies	6,500	6,500	-
Park maintenance - mulch, soil, irrigation, trimmer supplies	5,000	10,000	5,000
Pool maintenance	6,800	-	(6,800)
Undefined park supplies	8,000	8,000	-
Repairs & Maintenance - Internal	\$ 29,500	\$ 30,500	\$ 1,000
Fleet - Oil, brake fluid, wiper fluid, filters, lubricant	500	500	-
Park Maintenance - court/field nets, tables, chairs,	10,000	30,000	20,000
Playground maintenance	12,000	-	(12,000)
Pool maintenance - plumbing supplies, parts	3,000	-	(3,000)
Asphalt, base materials for trail repairs	4,000	-	(4,000)
Miscellaneous Supplies	\$ 11,500	\$ 4,500	\$ (7,000)
Other undefined materials and supplies	7,000	-	(7,000)
Park amenities	4,500	4,500	-
Total Supplies	\$ 80,600	\$ 75,000	\$ (5,600)

Parks Contractual

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	FY2025	FY2026	VARIANCE
Professional Services	\$ 15,000	\$ 10,000	\$ (5,000)
Engineering Service	15,000	10,000	(5,000)
Contractual Services	\$ 105,000	\$ 199,975	\$ 94,975
Tree Removal, pest control	15,000	15,000	-
Pool Contract	90,000	108,000	18,000
Pool Repairs - replastering	-	75,000	75,000
Nearmap - 10%	-	730	730
Novo ShareNet - 10%	-	1,245	1,245
Utilities-Telephone	\$ 3,000	\$ 1,850	\$ (1,150)
Utilities-Water & Electric	\$ 40,000	\$ 30,030	\$ (9,970)
Printing	\$ 5,000	\$ 2,000	\$ (3,000)
Advertising	\$ 2,600	\$ -	\$ (2,600)
Repairs & Maintenance - External	\$ 25,000	\$ 85,000	\$ 60,000
Equipment Rental	\$ -	\$ 6,800	\$ 6,800
Travel - Training	\$ 2,000	\$ -	\$ (2,000)
Memberships, Dues & Licenses	\$ 1,000	\$ 2,000	\$ 1,000
Liability Insurance	\$ 4,651	\$ 4,127	\$ (524)
Total Contractual	\$ 203,251	\$ 341,782	\$ 138,531

Parks Capital

{Section}.34.

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
Hike & Bike Trail Segment II	2026	New	2,173,297
Lawnmower 60"	New	New	15,000
Merry Go Round	1975	Replacement	20,000
Veterans Park Monument	New	New	24,000
Dog Park	New	New	49,000
Silos Murals	New	New	48,850
TOTAL PARKS			\$ 2,330,147

LIBRARY EXPENDITURES

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	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	277,644	291,168	291,168	304,965
Retirement Plan	48,599	56,836	56,836	62,579
Group Insurance	26,088	50,741	50,741	46,682
Worker Compensation	747	692	692	725
Social Security	21,661	22,274	22,274	23,330
Longevity Pay	4,188	5,273	5,273	4,376
Total Personnel Services	378,927	426,985	426,985	442,657
SUPPLIES				
Office Supplies	738	1,350	1,350	1,200
Operating Supplies	9,408	41,600	41,600	25,333
Repairs & Maintenance - Internal	-	1,000	1,000	1,000
Misc. Supplies	11,041	-	-	500
Library Supplies	39,679	31,300	31,300	31,350
Gifts and Memorials	-	1,000	1,000	1,000
Total Supplies	60,866	76,250	76,250	60,383
CONTRACTUAL SERVICES				
Professional Services	532	1,338	1,338	1,500
Contractual Services	18,026	17,244	17,244	22,474
Utilities - Telephone	4,280	3,000	3,000	3,095
Utilities - Gas, Water, Electric	11,198	12,000	12,000	12,900
Printing	138	750	750	750
Repairs and Maintenance - External	-	3,000	3,000	3,000
Travel	2,626	3,000	3,000	3,000
Membership, Dues & Licenses	1,688	3,000	3,000	4,000
Subscriptions to Publications	3,525	3,500	3,500	4,000
Liability Insurance	-	5,000	5,000	-
Grant Expenses	-	-	-	-
Total Contractual Services	42,013	51,832	51,832	54,719
TOTAL EXPENDITURES	\$ 481,806	\$ 555,067	\$ 555,067	\$ 557,759

Library Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Office Supplies	\$ 1,350	\$ 1,200	\$ (150)
General Supplies	500	600	100
Filing & Organization - Binders, File Folders, Filingbins	700	500	(200)
Misc. Supplies - Magazine Holders, Laminating Sheets	150	100	(50)
Operating Supplies	\$ 41,600	\$ 25,333	\$ (16,267)
Paper for Printing Services; Colored Paper, Cardstock, Colored Cardstock	1,500	1,250	(250)
Postage	-	75	75
Cleaning & Janitorial Supplies	1,500	2,000	500
Processing Supplies - Book Tape, Covers, Labels	1,500	2,000	500
Circ Desk: Staff Desks (x2)	8,200	-	(8,200)
Circ Desk: ADA Height Desk	6,300	-	(6,300)
Circ Desk: Work Space Tables - Front Corners & Side (x3)	15,700	-	(15,700)
Circ Desk: Tall Desk Chairs (x4)	800	-	(800)
Staff Needs: Desk Chairs (x3)	600	-	(600)
Uniforms	-	420	420
Volunteer Appreciation	500	600	100
Regular Programming	3,000	3,640	640
Summer Reading - Weekly Presenters, Kickoff Party, Big Weekly Programs	2,000	4,800	2,800
Yoga	-	4,400	4,400
Library Outreach	-	500	500
Book Scanners - 3 New	-	1,200	1,200
Square Registers	-	1,600	1,600
CoLibri Book Covering System	-	1,049	1,049
Demco Cover One Book Repair - up to 3"	-	1,799	1,799
Repairs & Maintenance - Internal	\$ 1,000	\$ 1,000	\$ -
Routine Maintenance	1,000	1,000	-
Miscellaneous Supplies	\$ -	\$ 500	\$ 500
Library Materials	\$ 31,300	\$ 31,350	\$ 50
Adult Materials (Fic: \$4750, NF: \$3500, GN: \$750)	8,000	9,000	1,000
Young Adult Materials (Fic: \$2200, NF: \$1200, GN: \$1000)	3,900	4,400	500
JUV Materials (Fic: \$2250, NF: \$1500, GN: \$1200)	4,400	4,950	550
Early Readers (Leveled Readers ER: \$1000, ER Chapters: \$1250)	2,000	2,250	250
Read Aloud (Picture Books \$3600, BB \$600)	4,200	4,725	525
Audio/Visual Materials (DVDs: \$1920, Digital Audio: \$5400, eBooks: \$2680)	8,800	-	(8,800)
DVDs	-	1,500	1,500
Hoopla	-	4,525	4,525
Gifts & Memorials	\$ 1,000	\$ 1,000	\$ -
Total Supplies	\$ 76,250	\$ 60,383	\$ (15,867)

Library Contractual

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	FY2025	FY2026	VARIANCE
Professional Services	\$ 1,338	\$ 1,500	\$ 162
Presenters Fees	750	900	150
Programming Fees	300	300	-
Cafeteria Plan	288	300	12
Contractual Services	\$ 17,244	\$ 22,474	\$ 5,230
Apollo/Biblionix Library System	2,960	3,000	40
Vallance Security	1,200	1,140	(60)
Amigos Texpress Courier ILL	2,700	3,000	300
Website Maintenance	200	250	50
Copier Service Agreement	1,200	5,400	4,200
eBook Content Platform	3,000	3,000	-
Movie License	600	600	-
Adobe	-	500	500
TexShare Database Fees	300	300	-
Print & Time Management Software	1,800	2,000	200
Angel Fire (moved lines)	100	100	-
Biblioboard	2,500	2,500	-
Computer Backup Service/Monitoring	684	684	-
Utilities-Telephone	\$ 3,000	\$ 3,095	\$ 95
Utilities-Water & Electric	\$ 12,000	\$ 12,900	\$ 900
Printing	\$ 750	\$ 750	\$ -
Repairs & Maintenance	\$ 3,000	\$ 3,000	\$ -
Travel - Training	\$ 3,000	\$ 3,000	\$ -
Memberships, Dues & Licenses	\$ 3,000	\$ 4,000	\$ 1,000
Subscriptions	\$ 3,500	\$ 4,000	\$ 500
Liability Insurance	\$ 5,000	\$ -	\$ (5,000)
Total Contractual	\$ 51,832	\$ 54,719	\$ 2,887

Enterprise Fund

Overview

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- Budget is Balanced
- Operating Revenues
 - \$5,371,285
- Operating Expenses
 - \$3,333,442

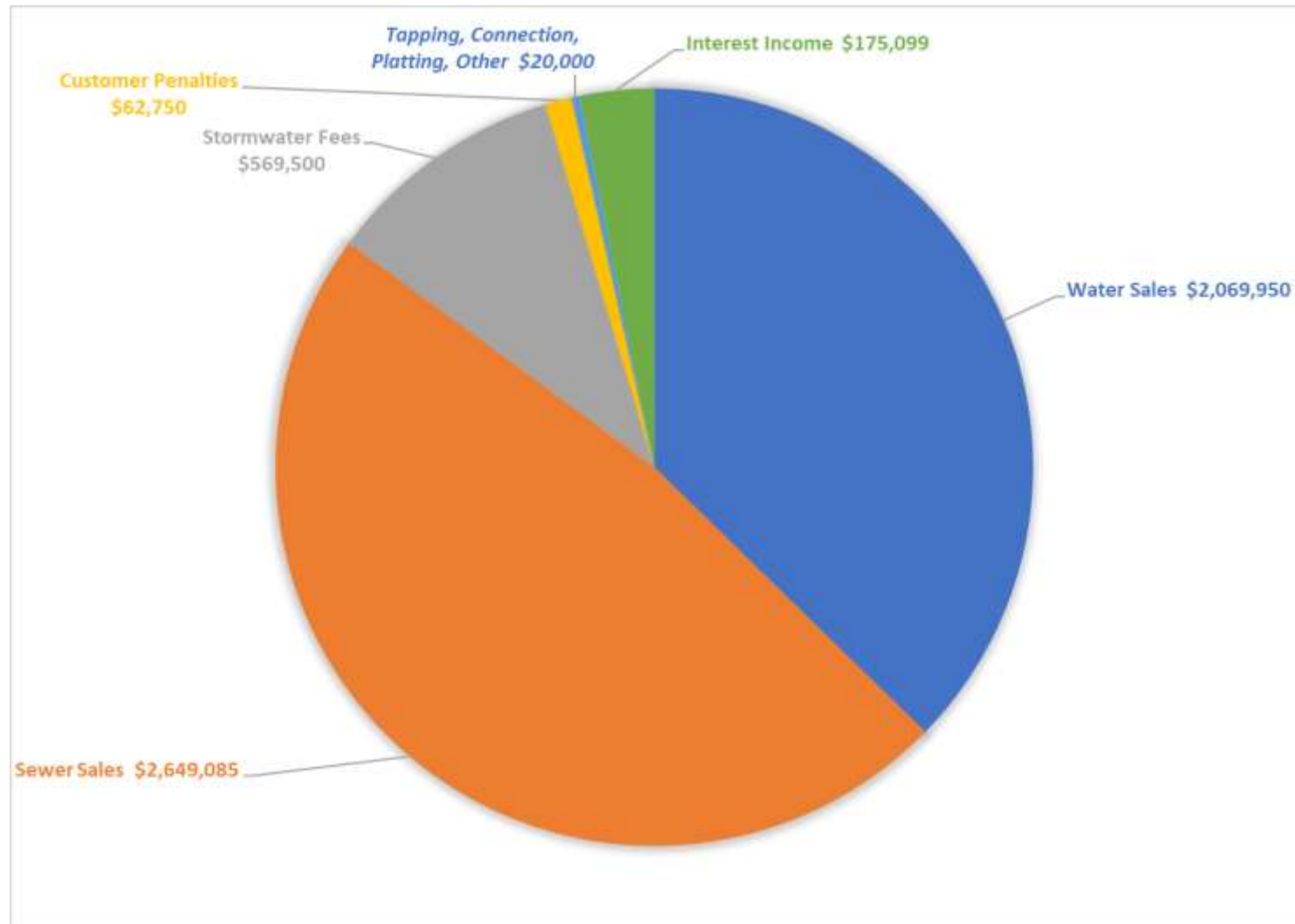
Overview

{Section}.34.

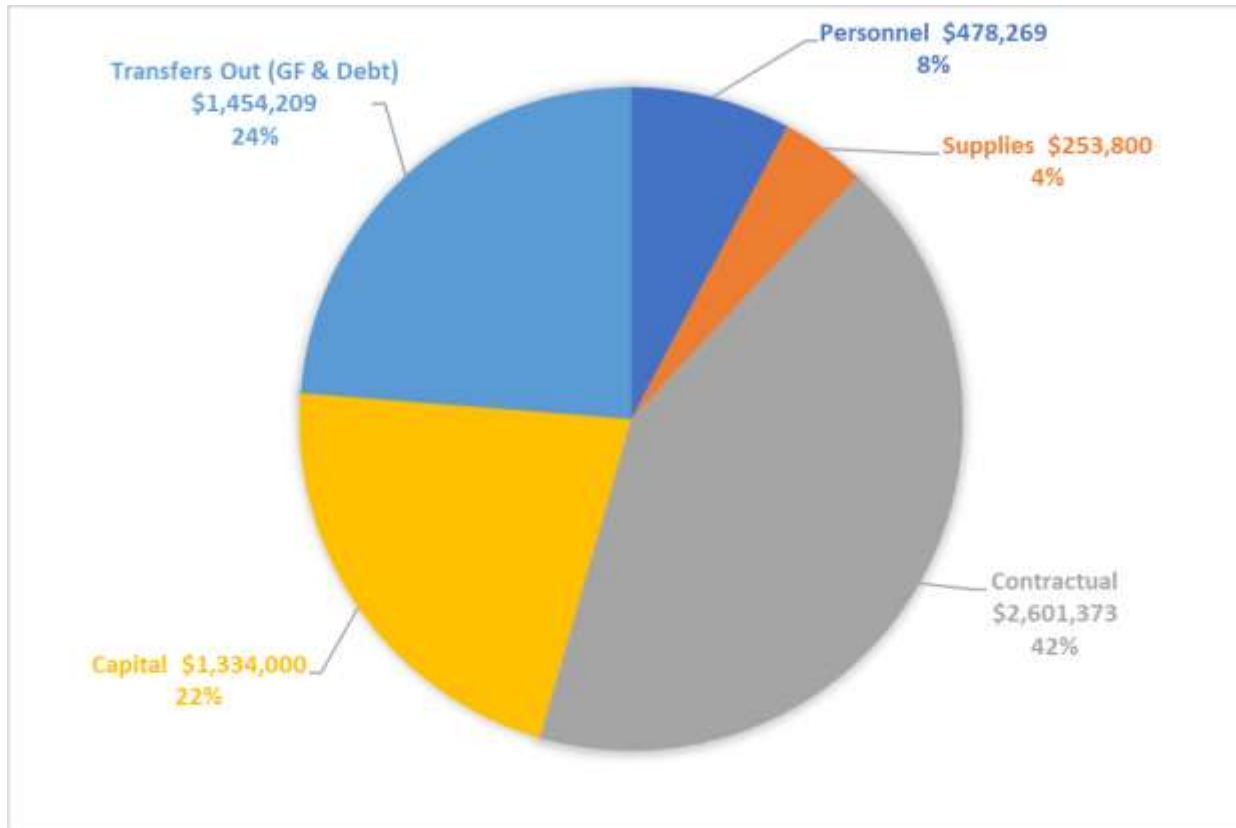
- Transfer Out for Debt Service
 - \$106,075
- Transfer Out for Personnel Services
 - \$1,348,134
- Capital
 - \$1,334,000

Enterprise Fund Revenue by Category

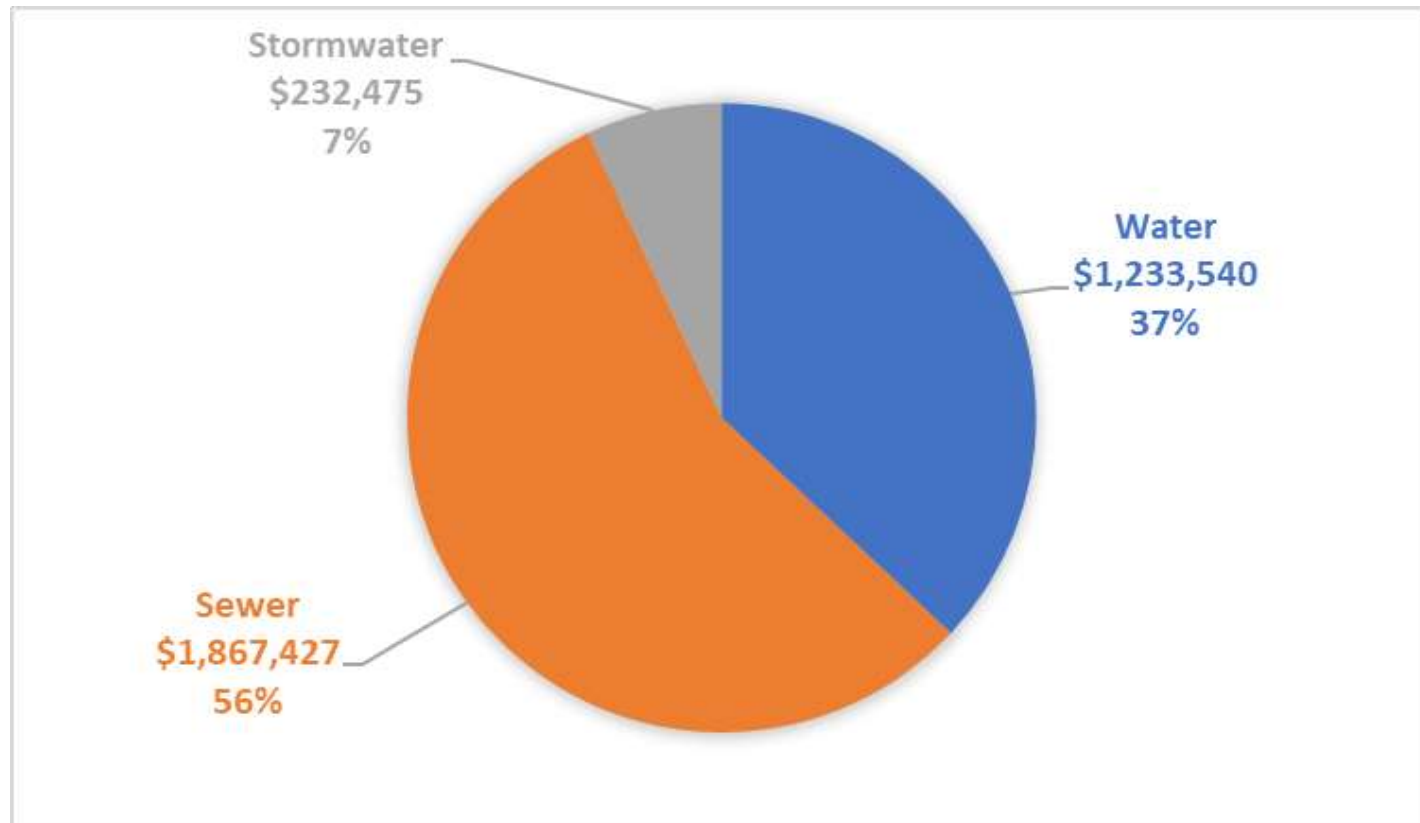
{Section}.34.



Enterprise Fund Expenses by Category



Enterprise Fund Expenses by Department



**WATER, SEWER AND STORMWATER
SUMMARY OF REVENUES AND EXPENSES**

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
OPERATING REVENUES				
Water Sales	\$ 2,007,835	\$ 2,119,100	\$ 2,119,100	\$ 2,069,950
Sewer Sales	2,650,915	2,508,000	2,508,000	2,649,085
Stormwater Fees	540,758	564,000	564,000	569,500
Customer Penalties	58,361	59,500	59,500	62,750
Tapping Fees	30,642	10,000	10,000	20,000
Connection & Platting	2,450	2,250	2,250	-
TOTAL OPERATING REVENUES	5,290,961	5,262,850	5,262,850	5,371,285
OPERATING EXPENSES				
Water System	828,558	1,191,607	1,191,607	1,233,540
Sewer System	1,896,996	2,275,650	2,275,650	1,867,427
Stormwater	211,994	184,800	184,800	232,475
Depreciation	395,785	-	-	-
TOTAL OPERATING EXPENSES	3,333,333	3,652,058	3,652,058	3,333,442
NET OPERATING INCOME (LOSS)	1,957,628	1,610,792	1,610,792	2,037,843
NON-OPERATING REVENUES (EXPENSES)				
Interest Income	207,415	171,666	171,666	175,099
Grants	245,726	-	-	-
Miscellaneous and Other	189,575	1,300,500	500	9,500
Water Supply Fee Reserve	-	-	834,263	-
Transfers In from Other Funds	316,863	-	-	-
Transfer out to Debt Service	(51,065)	(107,863)	(107,863)	(106,075)
Transfer Out Shared Personnel Services	(1,380,647)	(1,253,538)	(1,253,538)	(1,348,134)
TOTAL NON-OPERATING REVENUES (EXPENSES)	(472,133)	110,765	(354,972)	(1,269,610)
NET INCOME (LOSS)	1,485,496	1,721,557	1,255,820	768,234
CHANGES IN WORKING CAPITAL SOURCES (USES) OF WORKING CAPITAL				
Additions to Fixed Assets	-	3,773,438	1,700,000	1,334,000
TOTAL SOURCES (USES) OF WORKING CAPITAL	-	3,773,438	1,700,000	1,334,000
NET INCREASE (DECREASE) IN WORKING CAPITAL	1,485,496	(2,051,881)	(444,180)	(565,766)
BEGINNING FUND BALANCE	2,704,275	4,189,771	4,189,771	3,745,591
*ENDING FUND BALANCE	\$ 4,189,771	\$ 2,137,890	\$ 3,745,591	\$ 3,179,824

WATER EXPENSES

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	202,996	220,292	220,292	228,680
Retirement Plan	(100,635)	45,395	45,395	51,960
Group Insurance	34,165	40,593	40,593	46,682
Worker Compensation	4,382	4,521	4,521	4,923
Overtime	21,855	8,000	8,000	8,000
Social Security	17,496	17,791	17,791	19,371
Standby	10,882	-	-	13,000
Certification Pay	-	4,264	4,264	3,536
Longevity Pay	7,610	8,066	8,066	3,602
Total Personnel Services	198,751	348,921	348,921	379,753
SUPPLIES				
Office Supplies	368	2,000	2,000	2,500
Operating Supplies	34,132	50,550	50,550	84,200
Repairs & Maintenance - Internal	53,970	140,000	140,000	122,500
Misc. Supplies	7,566	15,000	15,000	7,000
Water Conservation Program	-	2,000	2,000	2,000
Total Supplies	96,036	209,550	209,550	218,200
CONTRACTUAL SERVICES				
Professional Services	59,469	24,501	24,501	43,401
Contractual Services	219,866	282,250	282,250	289,315
Utilities - Telephone	136	17,000	17,000	140
Utilities - Gas, Water, Electric	106,175	100,000	100,000	113,175
Printing	3,542	3,000	3,000	4,000
Advertising	-	10,000	10,000	3,600
Repairs and Maintenance - External	106,656	145,000	145,000	140,000
Equipment Rental	4,532	8,000	8,000	5,000
Travel	2,121	7,000	7,000	5,000
Membership, Dues & Licenses	1,274	1,500	1,500	1,000
Liability Insurance	30,000	34,885	34,885	30,956
Total Contractual Services	533,771	633,136	633,136	635,587
CAPITAL OUTLAY				
Water Rights	-	1,350,000	1,350,000	143,000
Improvements	-	825,000	100,000	500,000
Total Capital Outlay	-	2,175,000	1,450,000	643,000
TOTAL EXPENSES	\$ 828,558	\$ 3,366,607	\$ 2,641,607	\$ 1,876,540

Water Supplies

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	FY2025	FY2026	VARIANCE
Office Supplies	\$ 2,000	\$ 2,500	\$ 500
Normal Supplies	1,000	1,500	500
Administrative Reporting	1,000	1,000	-
Operating Supplies	\$ 50,550	\$ 84,200	\$ 33,650
Fuel 30% Allocation	10,800	12,000	1,200
Personnel - Boots, Ear Protection, Glasses, Gloves	2,250	1,200	(1,050)
Fleet - Vehicle Registration/Inspection, Lights	2,500	1,000	(1,500)
New Meters	10,000	20,000	10,000
Hand Tools, Nuts, Bolts, Clamps, Corps, Materials, Etc.	25,000	50,000	25,000
Repairs and Maintenance - Internal	\$ 140,000	\$ 122,500	\$ (17,500)
Fleet - Oil, Brake Fluid, Wiper Fluid, Filters, Lubricants	5,000	2,500	(2,500)
Replacement of Water Meters, Curb Stops, Mains	40,000	50,000	10,000
Repairs & Maintenance - Vehicles & Equipment	5,000	5,000	-
Replacement Fire Hydrants, Storz Connectors	90,000	65,000	(25,000)
Miscellaneous Supplies	\$ 15,000	\$ 7,000	\$ (8,000)
Other Unplanned Supplies	15,000	7,000	(8,000)
Conservation	\$ 2,000	\$ 2,000	\$ -
Rebates for Low Flow Toilets, HE Washers	1,000	1,000	-
Rebates for Rain Barrels & Xeriscaping	1,000	1,000	-
Total Supplies	\$ 209,550	\$ 218,200	\$ 8,650

Water Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 24,501	\$ 43,401	\$ 18,900
Cafeteria Plan	288	288	-
Engineering Service	15,000	25,000	10,000
Mapping, Rate, & Asset Mgt Software	-	10,000	10,000
External Audit	9,213	8,113	(1,100)
Contractual Services	\$ 282,250	\$ 289,315	\$ 7,065
Uniforms	4,000	8,500	4,500
Vehicle Inspection, Seals & Equipment Repairs	10,000	10,000	-
H2O Samples	5,000	5,500	500
Meter Reading Maintenance	8,000	5,000	(3,000)
EAA Program and Management Fees	150,000	165,000	15,000
Water Sampling	6,100	5,600	(500)
SAWS Interconnect	8,000	4,700	(3,300)
Water System bills	6,150	2,700	(3,450)
TCEQ Water Sampling	-	6,400	6,400
Annual Meter Replacement Program	2,000	-	(2,000)
Tank Inspections	10,000	10,000	-
Nearmap - 30%	-	2,180	2,180
Quadient - 50%	30,000	15,000	(15,000)
Novo ShareNet - 30%	-	3,735	3,735
WaterWorth - 50%	-	7,000	7,000
Incode (Tyler Technologies) - 50%	10,000	2,000	(8,000)
SCADA System license	1,500	6,000	4,500
Chlorine	6,500	5,000	(1,500)
Pump Maintenance (Emergency Contractual)	25,000	25,000	-
Utilities-Telephone	\$ 17,000	\$ 140	\$ (16,860)
Utilities-Water & Electric	\$ 100,000	\$ 113,175	\$ 13,175
Printing	\$ 3,000	\$ 4,000	\$ 1,000
Advertising	\$ 10,000	\$ 3,600	\$ (6,400)
Repairs & Maintenance - External	\$ 145,000	\$ 140,000	\$ (5,000)
Equipment Rental	\$ 8,000	\$ 5,000	\$ (3,000)
Travel - Training	\$ 7,000	\$ 5,000	\$ (2,000)
Memberships, Dues & Licenses	\$ 1,500	\$ 1,000	\$ (500)
Liability Insurance	\$ 34,885	\$ 30,956	\$ (3,929)
Total Contractual	\$ 633,136	\$ 635,587	\$ 2,451

Water Capital

<i>Item</i>	Acquisition Date	Purchase Type	FY 25-26
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement	500,000
WA - Purchase Water Rights	2018	New	143,000
TOTAL BY FISCAL YEAR			\$ 643,000

SEWER EXPENSES

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	50,227	55,073	55,073	57,170
Retirement Plan	10,245	12,495	12,495	13,554
Group Insurance	8,541	10,148	10,148	11,671
Worker Compensation	1,207	1,244	1,244	1,284
Overtime	-	8,000	8,000	8,000
Social Security	3,795	4,897	4,897	5,053
Certification Pay	-	936	936	884
Longevity Pay	1,902	2,016	2,016	900
Total Personnel Services	75,917	94,809	94,809	98,516
SUPPLIES				
Office Supplies	3,251	-	-	-
Operating Supplies	-	8,152	8,152	3,000
Repairs & Maintenance - Internal	1,441	17,500	17,500	13,000
Misc. Supplies	-	27,500	27,500	6,000
Total Supplies	4,692	53,152	53,152	22,000
CONTRACTUAL SERVICES				
Professional Services	22,334	59,285	59,285	33,113
Contractual Services	1,765,088	1,980,276	1,980,276	1,629,279
Advertising	2,143	2,500	2,500	2,200
Repairs and Maintenance - External	4,600	60,000	60,000	60,000
Liability Insurance	10,000	11,628	11,628	10,319
Sewer Surcharge	12,222	14,000	14,000	12,000
Total Contractual Services	1,816,387	2,127,689	2,127,689	1,746,911
CAPITAL OUTLAY				
Improvements	-	937,633	150,000	500,000
Total Capital Outlay	-	937,633	150,000	500,000
TOTAL EXPENSES	\$ 1,896,996	\$ 3,213,283	\$ 2,425,650	\$ 2,367,427

Sewer Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Operating Supplies	\$ 8,152	\$ 3,000	\$ (5,152)
Fuel 10% Allocation	3,152	3,000	(152)
Personnel - PPE	5,000	-	(5,000)
Repairs & Maintenance - Internal	\$ 17,500	\$ 13,000	\$ (4,500)
Sewer Main Parts	10,000	10,000	-
Sewer Camera Repairs	1,500	1,000	(500)
Fleet- Repair for Vehicles & Equipment	6,000	2,000	(4,000)
Miscellaneous Supplies	\$ 27,500	\$ 6,000	\$ (21,500)
Manhole Lids, PVC Pipe	25,000	5,000	(20,000)
Hand Tools, Clamps Fasteners, Nuts, Bolts	2,500	1,000	(1,500)
Total Supplies	\$ 53,152	\$ 22,000	\$ (31,152)

Sewer Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 59,285	\$ 33,113	\$ (26,172)
Cafeteria Plan	72	-	(72)
Engineering Service	50,000	25,000	(25,000)
External Audit	9,213	8,113	(1,100)
Contractual Services	\$ 1,980,276	\$ 1,629,279	\$ (350,997)
SAWS Sewer Service	1,710,747	1,600,000	(110,747)
Sewer Video Program	250,000	-	(250,000)
TCEQ Water Sampling	-	100	100
Rate Software	-	3,800	3,800
Quadiant - 50%	19,529	15,000	(4,529)
WaterWorth - 30%	-	4,200	4,200
Novo ShareNet - 20%	-	2,489	2,489
Nearmap - 20%	-	2,490	2,490
Incode (Tyler Technologies) - 30%	-	1,200	1,200
Advertising	\$ 2,500	\$ 2,200	\$ (300)
Repairs & Maintenance - External	\$ 60,000	\$ 60,000	\$ -
Liability Insurance	\$ 11,628	\$ 10,319	\$ (1,309)
Sewer Surcharge	\$ 14,000	\$ 12,000	\$ (2,000)
Total Contractual	\$ 2,127,689	\$ 1,746,911	\$ (380,778)

Sewer Capital

{Section}.34.

<i>Item</i>	Acquisition Date	Purchase Type	FY 25-26
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement	500,000
TOTAL BY FISCAL YEAR			\$ 500,000

STORMWATER EXPENSES

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	-	-	-	-
Retirement Plan	-	-	-	-
Group Insurance	-	-	-	-
Overtime	-	-	-	-
Social Security	-	-	-	-
Car Allowance	-	-	-	-
Other Benefits	-	-	-	-
Special Pay	-	-	-	-
Certification Pay	-	-	-	-
Longevity Pay	-	-	-	-
Total Personnel Services	-	-	-	-
SUPPLIES				
Operating Supplies	3,340	12,000	12,000	8,500
Repairs & Maintenance - Internal	150	10,000	10,000	1,500
Miscellaneous Supplies	4,288	6,000	6,000	3,600
Total Supplies	7,778	28,000	28,000	13,600
Contractual Services				
Professional Services	24,863	30,000	30,000	25,000
Contractual Services	41,761	58,500	58,500	140,075
Printing	25	3,000	3,000	1,000
Repairs and Maintenance - External	127,143	50,000	50,000	50,000
Travel	-	5,000	5,000	2,500
Membership, Dues & Licenses	424	300	300	300
Liability Insurance	10,000	10,000	10,000	-
Total Contractual Services	204,216	156,800	156,800	218,875
CAPITAL OUTLAY				
Improvements	-	660,805	100,000	-
Other Machinery & Equipment	-	-	-	191,000
Total Capital Outlay	-	660,805	100,000	191,000
TOTAL EXPENSES	\$ 211,994	\$ 845,605	\$ 284,800	\$ 423,475

Storm Water Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Operating Supplies	\$ 12,000	\$ 8,500	\$ (3,500)
Fuel 10% Allocation	6,000	4,000	(2,000)
Personnel - Trash Pickers, Gloves	1,000	2,000	1,000
Supplies for Lawnmowers/Trimmers	5,000	2,500	(2,500)
Repairs & Maintenance - Internal	\$ 10,000	\$ 1,500	\$ (8,500)
Fleet - Oil, Fluids, Lubricant, Brooms	10,000	1,500	(8,500)
Miscellaneous Supplies	\$ 6,000	\$ 3,600	\$ (2,400)
ROW Maintenance	6,000	3,600	(2,400)
Total Supplies	\$ 28,000	\$ 13,600	\$ (14,400)

Storm Water Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 30,000	\$ 25,000	\$ (5,000)
Engineering Service	30,000	25,000	(5,000)
Contractual Services	\$ 58,500	\$ 140,075	\$ 81,575
Uniforms	1,100	2,500	1,400
Debris Removal from Street Sweeping	15,000	13,000	(2,000)
Street Sweeper Maintenance	-	1,000	1,000
Repairs to Drainage System	40,000	85,000	45,000
High Sierra Flood Control	-	33,000	33,000
Sharenet & Waterworth Software	2,400	-	(2,400)
WaterWorth - 20%	-	2,800	2,800
Nearmap - 10%	-	730	730
Novo ShareNet - 10%	-	1,245	1,245
Incode (Tyler Technologies) - 20%	-	800	800
Printing	\$ 3,000	\$ 1,000	\$ (2,000)
Travel	\$ 5,000	\$ 2,500	\$ (2,500)
Repairs & Maintenance - External	\$ 50,000	\$ 50,000	\$ -
Memberships, Dues & Licenses	\$ 300	\$ 300	\$ -
Liability Insurance	\$ 10,000	\$ -	\$ (10,000)
Total Contractual	\$ 156,800	\$ 218,875	\$ 62,075

Storm Water Capital

{Section}.34.

<i>Item</i>	Acquisition Date	Purchase Type	FY 25-26
STW - Wood chipper 9" throat	New	New	41,000
STW- M2 Case Backhoe	2010	Replacement	150,000
TOTAL BY FISCAL YEAR			\$ 191,000

Red Light Camera

**RED LIGHT CAMERA AND TRAFFIC SAFETY
SUMMARY OF REVENUES AND EXPENDITURES**

{Section}.34.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
BEGINNING FUND BALANCE	\$1,077,147	\$944,823	\$944,823	\$329,920
Revenues				
Red Light Camera Fines	2,116,767	2,080,051	1,650,041	1,884,258
Red Light Camera Late Fees	187,588	200,000	200,000	200,000
Interest	42,329	37,740	37,000	45,000
Miscellaneous	(1,436)	-	-	-
Total Revenue	2,345,248	2,317,791	1,887,041	2,129,258
Other Funding Sources				
ARP Funds	-	-	-	-
Total Other Funding Sources	-	-	-	-
TOTAL RESOURCES	\$ 3,422,395	\$ 3,262,614	\$ 2,831,864	\$ 2,459,178
Expenditures				
Personnel Services	787,991	881,984	881,984	934,382
Supplies	9,198	46,275	46,275	81,400
Contractual Services	904,200	986,803	986,803	985,418
Capital Outlay	433,625	216,618	216,618	-
Total Expenditures	2,135,014	2,131,680	2,131,680	2,001,200
Other Financing Uses				
Shared Personnel Services to GF-RLC	342,558	370,264	370,264	316,936
Total Other Financing Uses	342,558	370,264	370,264	316,936
TOTAL EXPENDITURES	\$ 2,477,572	\$ 2,501,944	\$ 2,501,944	\$ 2,318,137
ENDING FUND BALANCE	\$ 944,823	\$ 760,670	\$ 329,920	\$ 141,042

RED LIGHT CAMERA EXPENDITURES

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	388,347	432,204	432,204	460,481
Retirement Plan	82,550	89,927	89,927	100,577
Group Insurance	43,395	60,890	60,890	70,023
Worker Compensation	10,280	10,606	10,606	11,284
Unemployment Compensation	-	-	-	-
Overtime	3,738	-	-	-
Social Security	30,652	35,243	35,243	37,496
Clothing Allowance	7,775	6,000	6,000	6,000
Stand - By	3,120	3,120	3,120	3,120
Special Pay	140	-	-	1,170
Certification Pay	17,090	19,370	19,370	19,370
Longevity Pay	7,940	6,794	6,794	7,531
Total Personnel Services	595,027	664,154	664,154	717,052
SUPPLIES				
Office Supplies	-	200	200	200
Operating Supplies	1,781	8,350	8,350	18,450
Total Supplies	1,781	8,550	8,550	18,650
CONTRACTUAL SERVICES				
Professional Services	193	820	820	920
Contractual Services	846,961	907,000	907,000	873,000
Total Contractual Services	847,154	907,820	907,820	873,920
TOTAL EXPENDITURES	\$ 1,443,962	\$ 1,580,524	\$ 1,580,524	\$ 1,609,622

Red Light Camera Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Office Supplies	\$ 200	\$ 200	\$ -
Forayboard/ Expo Markers/ Self ink Stamps	200	200	-
Operating Supplies	\$ 8,350	\$ 18,450	\$ 10,100
Hole Punch/ Pens/Folders/Paper/Legal pads/Tape	750	750	-
Toner, Ink	1,100	1,100	-
Batteries	500	600	100
Office Furniture Replacement	1,000	1,000	-
Fuel	-	10,000	10,000
Expendable Traffic Equipment	1,600	1,600	-
Ammunition	3,400	3,400	-
Total Supplies	\$ 8,550	\$ 18,650	\$ 10,100

Red Light Camera Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 820	\$ 920	\$ 100
Cafeteria Plan	360	360	-
New Hires	460	560	100
Contractual Services	\$ 907,000	\$ 873,000	\$ (34,000)
City Attorney Contract (RLC Allocation)	15,000	15,000	-
RLC ATSC Contract	798,000	798,000	-
RLC Audit Fees	10,000	10,000	-
RLC Legal Fees	10,000	-	(10,000)
Computer Maintenance	34,000	10,000	(24,000)
Copier Maintenance	3,500	3,500	-
High Speed Internet (For RLC Videos)	17,500	17,500	-
Signal Maintenance (included all signals)	7,000	7,000	-
Axon Taser	5,000	5,000	-
Axon (Body Cameras)	7,000	7,000	-
Police Cleaning Service	-	-	-
Advertising	\$ -	\$ -	\$ -
Total Contractual	\$ 907,820	\$ 873,920	\$ (33,900)

TRAFFIC SAFETY EXPENDITURES

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	113,315	124,540	124,540	126,261
Retirement Plan	26,176	29,737	29,737	30,466
Group Insurance	15,961	20,297	20,297	23,341
Worker Compensation	4,794	3,508	3,508	3,419
Overtime	18,724	18,000	18,000	18,000
Social Security	9,729	11,654	11,654	11,358
Clothing Allowance	360	2,000	2,000	2,000
Special Pay	455	650	650	-
Certification Pay	3,275	7,150	7,150	2,210
Longevity Pay	175	295	295	275
Total Personnel Services	192,964	217,831	217,831	217,330
SUPPLIES				
Office Supplies	56	500	500	700
Operating Supplies	6,861	19,900	19,900	39,200
Misc. Supplies	500	17,325	17,325	22,850
Total Supplies	7,417	37,725	37,725	62,750
CONTRACTUAL SERVICES				
Professional Services	603	1,216	1,216	1,216
Contractual Services	44,476	67,767	67,767	98,282
Repairs and Maintenance - External	11,967	10,000	10,000	12,000
Total Contractual Services	57,046	78,983	78,983	111,498
CAPITAL OUTLAY				
Vehicles	152,898	187,102	187,102	-
Other Machinery & Equipment	181,222	-	-	-
Improvements other than Building	99,505	29,516	29,516	-
Total Capital Outlay	433,625	216,618	216,618	-
TOTAL EXPENDITURES	\$ 691,052	\$ 551,157	\$ 551,157	\$ 391,578

Traffic Safety Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Office Supplies	\$ 500	\$ 700	\$ 200
Computer cables/ HDMI, Misc. Equipment	500	700	200
Operating Supplies	\$ 19,900	\$ 39,200	\$ 19,300
Radar Equipment/Laptop equipment	3,000	5,500	2,500
Traffic Vehicles Lights/ Accessories and Traffic Cones	6,500	7,500	1,000
Office Furniture Replacement	5,000	5,000	-
Investigative Equipment/Tools	2,000	3,000	1,000
Fuel	-	10,000	10,000
Ammunition	3,400	8,200	4,800
Miscellaneous Supplies	\$ 17,325	\$ 22,850	\$ 5,525
SD Card, Batteries	400	550	150
Printer Cables	125	200	75
Flares	300	600	300
Patrol Vehicles Lights/Accessories/ Traffic Cones	10,000	15,000	5,000
Traffic signs, barricades, cones, bollards	6,500	6,500	-
Total Supplies	\$ 37,725	\$ 62,750	\$ 25,025

Traffic Safety Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 1,216	\$ 1,216	\$ -
Cafeteria Plan	216	216	-
New Hires	1,000	1,000	-
Contractual Services	\$ 67,767	\$ 98,282	\$ 30,515
Axon (Vehicle & Body Cameras)	13,000	27,785	14,785
Axon Taser	5,000	5,000	-
SAT Radio Air Time	39,997	39,997	-
Urban SDK	4,875	7,500	2,625
Municode	1,895	-	(1,895)
Charter Communications	-	1,000	1,000
Trusted Driver	-	5,000	5,000
First Net - Phones (Trusted Driver)	-	5,000	5,000
Cardinal CAD/RMS Service Contract	3,000	7,000	4,000
Repairs & Maintenance - External	\$ 10,000	\$ 12,000	\$ 2,000
Total Contractual	\$ 78,983	\$ 111,498	\$ 32,515

American Rescue Plan

**AMERICAN RESCUE PLAN (ARP)
SUMMARY OF REVENUES AND EXPENDITURES**

{Section}.34.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
BEGINNING FUND BALANCE	\$ 380,273	\$ 236,548	\$ 236,548	\$ 265,125
Revenues				
ARP	286,172	184,027	123,738	-
Interest	18,218	-	-	-
Total Revenue	304,390	184,027	123,738	-
Other Funding Sources				
Transfers In	-	-	-	-
Total Other Funding Sources	-	-	-	-
TOTAL RESOURCES	\$ 684,663	\$ 420,575	\$ 360,286	\$ 265,125
Expenditures				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	-	-	-	-
Other Financing Uses				
Transfers Out	448,115	360,286	95,161	265,125
Transfer to Capital	-	-	-	-
Total Other Financing Uses	448,115	360,286	95,161	265,125
TOTAL EXPENDITURES	\$ 448,115	\$ 360,286	\$ 95,161	\$ 265,125
ENDING FUND BALANCE	\$ 236,548	\$ 60,289	\$ 265,125	\$ -

Crime Control and Prevention District

Crime Control and Prevention Budget Overview

- Budget is Balanced
 - Operating Revenues: \$440,300
 - Operating Expenditures: \$362,513
- This Funds the Salary and Benefits for
 - 50% of the Assistant Police Chief
 - One Patrol Officer
 - One Investigations Sergeant

CRIME CONTROL DISTRICT

SUMMARY OF REVENUES AND EXPENDITURES

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
BEGINNING FUND BALANCE	\$624,621	\$738,579	\$738,579	\$808,957
Revenues				
Crime Control Sales Tax	411,883	407,595	407,595	415,747
Interest	24,348	24,072	24,072	24,553
Miscellaneous	845	-	-	-
Total Revenue	437,076	431,667	431,667	440,300
Other Funding Sources				
ARP Funds	-	-	-	-
Total Other Funding Sources	-	-	-	-
TOTAL RESOURCES	\$ 1,061,697	\$ 1,170,246	\$ 1,170,246	\$ 1,249,257
Expenditures				
Personnel Services	232,064	266,652	266,652	272,553
Supplies	-	-	-	-
Contractual Services	10,403	10,572	10,572	10,572
Capital Outlay	-	-	-	-
Total Expenditures	242,467	277,224	277,224	283,125
Other Financing Uses				
Shared Personnal Services to GF	80,651	84,065	84,065	79,388
Total Other Financing Uses	80,651	84,065	84,065	79,388
TOTAL EXPENDITURES	\$ 323,118	\$ 361,289	\$ 361,289	\$ 362,513
ENDING FUND BALANCE	\$ 738,579	\$ 808,957	\$ 808,957	\$ 886,744

CRIME CONTROL DISTRICT EXPENDITURES

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	119,967	144,818	144,818	145,912
Retirement Plan	32,159	36,717	36,717	38,822
Group Insurance	15,201	20,297	20,297	23,341
Worker Compensation	-	4,331	4,331	4,356
Overtime	42,298	34,000	34,000	34,000
Social Security	12,187	14,390	14,390	14,473
Clothing Allowance	-	2,000	2,000	2,000
Standby	3,120	3,120	3,120	3,120
Special Pay	805	-	-	-
Certification Pay	3,700	4,160	4,160	4,160
Longevity Pay	2,627	2,819	2,819	2,368
Total Personnel Services	232,064	266,652	266,652	272,553
CONTRACTUAL SERVICES				
Professional Services	6	-	-	-
Contractual Services	10,397	10,572	10,572	10,572
Total Contractual Services	10,403	10,572	10,572	10,572
TOTAL EXPENDITURES	\$ 242,467	\$ 277,224	\$ 277,224	\$ 283,125

Community Center Fund

Community Center Budget Overview

- Budget is Balanced
- Operating Revenues
 - \$168,24
- Operating Expenditures
 - \$163,014
- Capital
 - \$235,000

**COMMUNITY/CONFERENCE CENTER
SUMMARY OF REVENUES AND EXPENDITURES**

{Section}.34.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
BEGINNING FUND BALANCE	\$290,939	\$294,009	\$294,009	\$266,482
Revenues				
Hotel/Motel Taxes	84,144	80,000	80,000	85,000
Rental Fees	60,453	66,417	66,417	68,000
Interest	12,667	14,943	14,943	15,242
Miscellaneous	40,405	-	-	-
Total Revenue	197,669	161,360	161,360	168,242
Other Funding Sources				
Transfers in from PEG Reserve	-	-	-	-
Total Other Funding Sources	-	-	-	-
TOTAL RESOURCES	\$ 488,608	\$ 455,369	\$ 455,369	\$ 434,724
Expenditures				
Personnel Services	88,848	93,284	93,284	100,433
Supplies	5,306	11,725	11,725	13,650
Contractual Services	40,788	50,101	50,101	48,931
Capital Outlay	59,657	12,000	12,000	235,000
Total Expenditures	194,599	167,110	167,110	398,014
Other Financing Uses				
Shared Personnal Services to GF	-	21,777	21,777	22,761
Total Other Financing Uses	-	21,777	21,777	22,761
TOTAL EXPENDITURES	\$ 194,599	\$ 188,887	\$ 188,887	\$ 420,775
ENDING FUND BALANCE	\$ 294,009	\$ 266,482	\$ 266,482	\$ 13,949

**COMMUNITY/CONFERENCE CENTER
EXPENDITURES**

{Section}.34.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
PERSONNEL SERVICES				
Salaries	64,704	67,175	67,175	71,294
Retirement Plan	12,741	13,113	13,113	14,630
Group Insurance	6,515	7,611	7,611	8,753
Worker Compensation	-	119	119	126
Social Security	4,816	5,139	5,139	5,454
Longevity Pay	72	128	128	176
Total Personnel Services	88,848	93,284	93,284	100,433
SUPPLIES				
Office Supplies	37	1,375	1,375	2,500
Operating Supplies	1,189	4,100	4,100	4,400
Repairs & Maintenance - Internal	4,080	5,250	5,250	5,750
Misc. Supplies	-	1,000	1,000	1,000
Total Supplies	5,306	11,725	11,725	13,650
CONTRACTUAL SERVICES				
Professional Services	3,007	2,626	2,626	2,626
Contractual Services	3,347	3,425	3,425	5,045
Utilities - Telephone	4,358	5,200	5,200	4,700
Utilities - Gas, Water, Electric	22,550	20,000	20,000	21,550
Printing	-	750	750	750
Advertising	730	3,100	3,100	3,100
Repairs and Maintenance - External	1,173	5,000	5,000	5,000
Membership, Dues & Licenses	623	1,500	1,500	1,085
Equipment Rental	-	2,000	2,000	2,000
Travel	-	1,500	1,500	3,075
Liability Insurance	5,000	5,000	5,000	-
Total Contractual Services	40,788	50,101	50,101	48,931
CAPITAL OUTLAY				
Office Equipment	-	12,000	12,000	-
Improvements	59,657	-	-	-
Other Machinery & Equipment	-	-	-	235,000
Total Capital Outlay	59,657	12,000	12,000	235,000
TOTAL EXPENDITURES	\$ 194,599	\$ 167,110	\$ 167,110	\$ 398,014

Community Center Supplies

{Section}.34.

	FY2025	FY2026	VARIANCE
Office Supplies	\$ 1,375	\$ 2,500	\$ 1,125
General Supplies	375	1,750	1,375
Toner	1,000	750	(250)
Operating Supplies	\$ 4,100	\$ 4,400	\$ 300
Solar Light Cleaning	600	600	-
Chair cleaning	2,000	2,000	-
Reception Chair	-	300	300
Miscellaneous - Window cleaning	1,500	1,500	-
Repairs & Maintenance - Internal	\$ 5,250	\$ 5,750	\$ 500
Toilet repairs	-	500	500
Light fixture repairs	750	750	-
Kitchen appliance repairs	-	-	-
Other misc. repairs	2,500	2,500	-
Misc. - Add/ Replace Restroom sanitary bins (18)	2,000	2,000	-
Miscellaneous Supplies	\$ 1,000	\$ 1,000	\$ -
Replace Soap Dispensers	1,000	1,000	-
Total Supplies	\$ 11,725	\$ 13,650	\$ 1,925

Community Center Contractual

{Section}.34.

	FY2025	FY2026	VARIANCE
Professional Services	\$ 2,626	\$ 2,626	\$ -
Security System	2,500	2,500	-
Cafeteria Plan	126	126	-
Contractual Services	\$ 3,425	\$ 5,045	\$ 1,620
Activenet Software	-	-	-
Adobe	-	420	420
Canva	-	600	600
Constant Contact	-	600	600
Cable/Internet Services	1,700	1,700	-
Fire Alarm (sensor repair)	1,725	1,725	-
Utilities-Telephone	\$ 5,200	\$ 4,700	\$ (500)
Utilities-Water & Electric	\$ 20,000	\$ 21,550	\$ 1,550
Printing	\$ 750	\$ 750	\$ -
Advertising	\$ 3,100	\$ 3,100	\$ -
Repairs & Maintenance - External	\$ 5,000	\$ 5,000	\$ -
Equipment Rental	\$ 2,000	\$ 2,000	\$ -
Travel - Training	\$ 1,500	\$ 3,075	\$ 1,575
Memberships, Dues & Licenses	\$ 1,500	\$ 1,085	\$ (415)
Liability Insurance	\$ 5,000	\$ -	\$ (5,000)
Total Contractual	\$ 50,101	\$ 48,931	\$ (1,170)

Community Center Capital

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
Conference Center Restrooms	2024	Replacement	160,000
Conference Center Interior Upgrade (Floor & Paint)	2024	Replacement	75,000
TOTAL BY FISCAL YEAR			\$235,000

Street Maintenance Tax Fund

STREET MAINTENANCE

SUMMARY OF REVENUES AND EXPENDITURES

{Section}.34.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
BEGINNING FUND BALANCE	\$1,820,388	\$1,751,192	\$1,751,192	\$1,113,362
Revenues				
Street Sales Taxes	830,759	822,170	822,170	805,727
Interest	78,877	40,000	40,000	40,800
Total Revenue	909,636	862,170	862,170	846,527
Other Financing Uses				
Transfer from General Fund	76,603	-	-	-
Total Other Financing Uses	76,603	-	-	-
TOTAL RESOURCES	\$ 2,806,627	\$ 2,613,362	\$ 2,613,362	\$ 1,959,889
Expenditures				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	1,055,435	2,825,528	1,500,000	1,959,889
Total Expenditures	1,055,435	2,825,528	1,500,000	1,959,889
TOTAL EXPENDITURES	\$ 1,055,435	\$ 2,825,528	\$ 1,500,000	\$ 1,959,889
ENDING FUND BALANCE	\$ 1,751,192	\$ (212,166)	\$ 1,113,362	\$ -

Special Revenue Funds

Special Revenue Funds

	<u>Revenue</u>
Grant Fund (LEOSE)	5,412
Building Security Fund	15,040
Child Safety Fund	12,481
Municipal Court Technology	13,530
Debt Service	595,751
Police Forfeiture	11,322

Personnel

- Salaries have been adjusted to current market rates
- Funds longevity pay for all qualifying full-time City employees
 - Paid annually in November

Personnel

- The proposed budget includes funding for the City's Medical Insurance Program which provides medical, dental, vision and life insurance coverage with a 15% estimated increase
 - The program provides medical insurance to employees at no cost
 - Dependent insurance cost is paid for by the employee
- Funds the retirement at 20.52% effective January 1, 2026, an estimated increase of 1%

Personnel

- Christmas Holidays – City is Closed
 - Wednesday, December 24 to Thursday, January 1
 - **The City will Reopen Friday, January 2**

Next Steps

- Possible Second Budget Workshop
 - June 19, 2025
- Crime, Control & Prevention District Budget Public Hearing and Adoption
 - August 19, 2025 (start time 5:00 pm)
- Budget Public Hearing and Formal Adoption
 - August 19, 2025

Next Steps

- Formal Adoption of the Tax Rate
 - August 19, 2025 (estimated date)

PROPOSED ANNUAL OPERATING BUDGET FY 2026





**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, May 20, 2025 at 6:00 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Benny Martinez
Council Place 1 Danielle Bolton
Council Place 2 Betty Heyl
Mayor Pro-Tem, Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Will Bradshaw
Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 6:00 PM and announced that a quorum of City Council was present in Council Chambers.

Mayor Riley asked Council Place 3, Heyl, to lead the Pledge of Allegiance.

2. Citizens to be Heard - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Those who spoke at this time were Daniel Rodriguez.

3. Presentations

1. **Recognition of Outgoing Council Place 1, Benny Martinez and Council Place 5, Will Bradshaw in Appreciation of Years of Service to the City of Leon Valley - S. Passailaigue, City Secretary**

Benny Martinez, Council Place 1, and Will Bradshaw, Council Place 5, spoke briefly about their time on the City Council.

Mayor Chris Riley thanked each Councilor and presented them with a token of appreciation for their time and service to the City of Leon Valley.

2. **The Honorable Judge, Rosie Alvarado will Administer the Oath of Office and There Will Be a Presentation of the Certificate of Election to Council Member-Elect, Danielle Bolton, Council Place 1; Council Member-Elect, Philip Campos, Council Place 3; and Council Member-Elect, Beth Mursch, Council Place 5 - S. Passailaigue, City Secretary**

Mayor Chris Riley introduced the Honorable Judge Rosie Alvarado, who administered the Oath of Office to Danielle Bolton, Council Place 1; Philip Campos, Council Place 3; and Beth Mursch, Council Place 5.

Each newly elected Council Member spoke briefly, thanking everyone for their support.

4. ***There will be a short recess for a reception honoring Council Place 1, Benny Martinez, Council Place 5, Will Bradshaw, and the newly sworn Leon Valley Councilors in the City Hall Foyer at that time. Following the reception, the City Council will reconvene in open session.***

The public is cordially invited to attend.

Mayor Chris Riley called for a recess at 6:29 PM. She invited members of the City Council and guests to a reception in the City Hall Foyer honoring Councilor Benny Martinez, Councilor Will Bradshaw, and the newly sworn Leon Valley Councilors.

Mayor Riley reconvened the meeting at 6:52 PM.

5. Presentations Continued

1. **Presentation of a Proclamation for World MS Day in the City of Leon Valley, Marissa Castro, National Multiple Sclerosis Society Ambassador - Mayor Chris Riley**

Mayor Chris Riley presented a proclamation declaring May 30, 2025, World MS Day in the City of Leon Valley to Marissa Castro, National Multiple Sclerosis Society Ambassador, and Sgt. Chad Mandry of the Leon Valley Police Department (LVPD).

There was a consensus to move Agenda Item 9.1 up on the agenda as the applicant was present.

6. Regular Agenda

1. Discussion and Possible Action on an Ordinance for a Non-Specified Use Request to Revise Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 2 Rules of Construction and Definitions and Division 6 Permitted Use Table, to Establish the Definition and Use "Bail Bond Facility" as Being Allowed in the B-2 Retail Zoning District with a Specific Use Permit (SUP), and in the B-3 Commercial and I-1 Industrial Zoning Districts By Right (1st Read was Held on 05-06-2025) - S. Huerta, Planning and Zoning Director

Susana Huerta, Planning and Zoning Director, presented the item for a second reading as required by the City Charter.

Mr. Castaneda, the applicant, was present to answer questions.

Council Place 5, Mursch, motioned to add Bail Bond Facilities to the Permitted Use Table, but only for B-3 Commercial and I-1 Industrial Zoning Districts with a Specific Use Permit (SUP), and not at all for B-2. The motion was seconded by Council Place 4, Orozco.

Public speakers included Abraham Diaz and Justin Pulliam.

Voting Yea: Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

Voting Nay: Council Place 1 Bolton

The motion passed.

7. Presentations Continued

1. **Presentation, Discussion and Possible Action on the City's Pay Plan for FY 26 - Dr. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented the proposed Pay Plan for Fiscal Year 2026.

Council Place 5, Mursch, motioned to adopt the pay plan structure framework and to continue its investigation, development, and refinement. The motion was seconded by Council Place 1, Bolton.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

2. Presentation, Discussion, and Possible Action on a Resolution Authorizing the Future Acceptance of the Texas Office of the Governor Grant (OOG), to purchase Crime Capturing and Data Collection Cameras (Safety Cameras) for the City of Leon Valley - D. Gonzalez, Police Chief

David Gonzalez, Chief of the Leon Valley Police Department, presented the item.

Council Place 4, Orozco, motioned to approve the item as presented. The motion was seconded by Council Place 2, Heyl.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

8. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

9. City Manager's Report

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

She reminded everyone that the 2025 City-Wide Garage Sale will take place this Saturday, May 24, 2025, from 8:00 AM to 6:00 PM. The deadline to be included on the list of participating addresses is Thursday, May 23, 2025, at 5:00 PM.

She also noted that employees in the Public Works Department who work on asphalt have begun summer hours, from 6:00 AM to 2:00 PM, due to triple-digit temperatures.

1. Upcoming Important Events:

- Regular City Council Meeting, Tuesday, June 03, 2025, at 6:30 PM, in City Council Chambers.
- Annual City-Wide Garage Sale, Saturday, May 24, 2025, from 8:00 AM to 6:00 PM.
- Movie-in-the-Park, Friday, May 30, 2025, at dusk, at the Leon Valley Veterans Park.
- Council Retreat with City Manager, Saturday, May 31, 2025, at 9:00 AM.
- July 4th Celebration, Friday, July 04, 2025, from 6:00 PM until 10:00 PM, at Raymond Rimkus Park.
- Reminder: The June 17, 2025, Regular City Council Meeting and the July 01, 2025, Regular City Council Meeting have been cancelled. Next regular meeting will be held on July 15, 2025.
- Miscellaneous other events and announcements

- 10. Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 4, Orozco to approve the Consent Agenda as presented. The motion was seconded by Mayor Pro Tem, Council Place 3, Campos.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

- 1. Discussion and Possible Action Approving of the Following City Council Minutes:**
a. **05-06-2025 Regular City Council Meeting Minutes**

- 2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
a. **10-17-2024 Board of Adjustment Minutes**
b. **01-22-2025 Board of Adjustment Minutes**
c. **03-12-2025 Earthwise Living Committee Meeting Minutes**
d. **04-09-2025 Earthwise Living Committee Meeting Minutes**
e. **04-10-2025 Park Commission Meeting Minutes**

- 3. Presentation and Discussion of the Monthly Financial Report Ending April 30, 2025 - C. Goering, Finance Director**

- 4. Presentation, Discussion and Possible Action Amending the Lease Agreement Between the City of Leon Valley and San Blanc, LLC, DBA Poppy's Café, to allow Market Days on Sundays on the Property located at 6417 Evers Rd, Leon Valley, Texas 78240 - Dr. C. Caldera, City Manager**

- 5. Discussion and Possible Action Excusing Mayor Pro Tem, Council Place 3, from the May 06, 2025 Regular City Council Meeting in Accordance with the City of Leon Valley Charter, Article III - The City Council and Mayor - Mayor Chris Riley**

11. Regular Agenda Continued

- 1. Discussion and Possible Approval of an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.09 Parks and Recreation, Section 1.09.034 Additional Prohibited Uses and Activities, to Add a Subsection (i) Special Events and (j) Violations Punishable by Fine, and Appendix A Fee Schedule, Section A2.003 Park Municipal Park Administrative Fees, (g) Special Event Permits and Renumbering (g) Swimming Pool Fees to (h), to Add a Permit Fee for Special Events - (1st Read Held on 5/6/25) - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director, presented the item for second read as required by City Charter.

Council Place 4, Orozco, motioned to approve the item as presented. The motion was seconded by Council Place 2, Heyl.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

2. Discussion and Possible Action to Elect a Mayor Pro-Tem - S. Passailaigue, City Secretary

Council Place 4, Orozco nominated Council Place 2, Heyl to serve as Mayor Pro Tem. The motion was seconded by Mayor Pro Tem, Council Place 3, Campos.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed.

12. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

None

13. Adjournment

Mayor Riley announced that the meeting adjourned at 8:57 PM.

These minutes were approved by the Leon Valley City Council on the 3rd of June, 2025.

APPROVED

CHRIS RILEY
MAYOR

ATTEST: _____
SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

DRAFT

MAYOR AND CITY COUNCIL COMMUNICATION

DATE: June 3, 2025

TO: Mayor and City Council

FROM: Melinda Moritz, Public Works Director

THROUGH: Crystal Caldera, Ph.D., City Manager

SUBJECT: Presentation, Discussion, and Possible Action to Consider Approval of Two Resolutions Supporting Grant Applications for a Hike & Bike Trail Connectivity Plan and the Hike & Bike Trail Segment 3 from the Texas Department of Transportation

SPONSOR(S): None

PURPOSE & BACKGROUND

The purpose of this item is to consider approval of two Resolutions supporting an application for funding a Trail Connectivity Plan to the Texas Department of Transportation.

With the existing short walking trails (Huebner-Onion Natural Area Park, Linkwood-Pavona, Stirrup Lane, Hetherington), the construction of the Hike & Bike Trail Segments 1 and engineering of Segment 2, and the donation of trails and parklands from new residential developments (Senna, Trilogy, Seneca Trails), it has become evident that the city needs a city-wide connectivity plan to eventually connect all trails, walking paths, and sidewalks.

The Leon Valley Greenway Hike & Bike Trail Segment 1 courses from Shadow Mist St. to Bandera Rd. Segment 2 will run from Bandera Road to Evers Road. To connect with the City of San Antonio's trail at Balky Drive, the city has applied for a grant to fund the construction of the final leg of the trail from Evers Road to Balky Drive through Huebner Creek.

The Texas Department of Transportation issued a call for projects in January 2025 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program. This program supports the development of planning documents and projects to help communities of all sizes develop non-motorized transportation networks.

In Step 1 of the application process, 311 eligible preliminary applications were submitted by 247 entities, requesting over \$1.1 billion in funding. TxDOT reviewed applications for

eligibility and held meetings with project sponsors to discuss viable projects. From this process, they identified up to \$250 million in federal funding for projects. The city's Hike & Bike Trail Segment 3 and Connectivity Plan projects advanced to Step 2.

The second step includes a detailed application, a Resolution from the agency, and supporting documentation. The Resolution asserts the city's commitment to funding the project as described in the 2025 TA Detailed Application, including planning activities, departmental oversight costs, and required local matches (if any). It also confirms the city's readiness to enter into an agreement with TxDOT upon selection of the projects for funding. The TA funds may also be used for development of preliminary engineering (plans, specifications, and estimates and environmental documentation) and construction of pedestrian and/or bicycle infrastructure

Fiscal Impact

The grant provides \$100,000 for a connectivity plan. TA funds require a local match, which can be fulfilled with cash or Transportation Development Credits (TDCs), if eligible. As the city qualifies for these credits, there is no direct cost for the plan. The city would only bear non-reimbursable costs and 100% of overruns, although no overruns are anticipated.

For construction projects, TxDOT will pay 80% of the construction costs. The city is responsible for all engineering costs and 20% of the construction costs. The Hike & Bike Trail Segment 3 estimated funding/costs are as follows:

Engineering	\$ 289,151
Construction	<u>\$1,576,253</u>
Total	\$1,865,404
TxDOT funds	\$1,261,003
City Funds	\$ 604,401 (\$289,151 + \$315,250)

Recommendation

Staff recommends approval of the Resolutions.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION NO. 25-__R**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS SUPPORTING THE CITY OF LEON VALLEY'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2025 TRANSPORTATION ALTERNATIVES SET-ASIDE (TA) CALL FOR PROJECTS FOR THE LEON VALLEY HIKE & BIKE TRAIL CONNECTIVITY PLAN**

WHEREAS, the Texas Department of Transportation issued a call for projects in January 2025 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and

WHEREAS, the TA funds may be used for development of planning documents to assist communities of any size in developing non-motorized transportation networks. The TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible. The City of Leon Valley would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

SECTION 1: The City of Leon Valley supports funding these projects as described in the 2025 TA Detailed Application (including the planning activities, the department's direct state cost for oversight, and the required local match, if any) and is willing to commit to the project's development, financing, management, adoption and implementation of the completed planning document Leon Valley Hike and Bike Connectivity Plan.

SECTION 2: The City of Leon Valley is willing and able to enter into an agreement with the department by resolution or ordinance, should the projects be selected for funding.

SECTION 3: Should any section, subsection, sentence, clause or phrase of this Resolution be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Resolution shall remain in full force and effect. The City hereby declares that it would have passed this Resolution, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 4: This Resolution shall take effect immediately upon its passage and execution.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Leon Valley, Texas, on this the 3rd day of June, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. "ART" RODRIGUEZ
City Attorney

RESOLUTION NO. 25-__R**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS SUPPORTING THE CITY OF LEON VALLEY'S APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2025 TRANSPORTATION ALTERNATIVES SET-ASIDE (TA) CALL FOR PROJECTS FOR THE LEON VALLEY HIKE & BIKE TRAIL SEGMENT 3**

WHEREAS, the Texas Department of Transportation issued a call for projects in January 2025 for communities to apply for funding assistance through the Transportation Alternatives Set-Aside (TA) Program; and

WHEREAS, the TA funds may be used for development of preliminary engineering (plans, specifications, and estimates and environmental documentation) and construction of pedestrian and/or bicycle infrastructure. The TA funds require a local match, comprised of cash or Transportation Development Credits (TDCs), if eligible. The City of Leon Valley would be responsible for all non-reimbursable costs and 100% of overruns, if any, for TA funds; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

SECTION 1: The City of Leon Valley supports funding this project(s) as described in the 2025 TA Detailed Application (including the preliminary engineering budget, if any, construction budget, the department's direct state cost for oversight, and the required local match, if any) and is willing to commit to the project's development, implementation, construction, maintenance, management, and financing of Leon Valley Huebner Creek Hike and Bike Trail Segment 3.

SECTION 2: The City of Leon Valley is willing and able to enter into an agreement with the department by resolution or ordinance, should the projects be selected for funding.

SECTION 3: Should any section, subsection, sentence, clause or phrase of this Resolution be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Resolution shall remain in full force and effect. The City hereby declares that it would have passed this Resolution, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 4: This Resolution shall take effect immediately upon its passage and execution.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Leon Valley, Texas, on this the 3rd day of June, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. "ART" RODRIGUEZ
City Attorney

Resolution Supporting Funding for Trail Connectivity Plan Hike & Bike Trail Segment 3

Melinda Moritz
Public Works Director
City Council Meeting
June 3, 2025

Summary

- Question
 - City Council is being asked to consider approval of Resolutions supporting grant applications for a Trail Connectivity Plan and the Hike & Bike Trail Segment 3
- Options
 - Recommended: Approve
 - Denial
 - Other
- Declaration
 - Both grants will assist in providing eventual and complete non-motorized connectivity city-wide

Purpose

- Approval of a Resolution to support an application for funding a Trail Connectivity Plan and the Hike & Bike Trail Segment 3, through the Texas Department of Transportation

Existing Trails Overview

- Current Assets:
 - Huebner-Onion Natural Area Park Trail
 - Linkwood-Pavona Trail
 - Stirrup Lane Trail
 - Hetherington Trail
 - New residential developments contributing trails and parks:
 - Senna
 - Trilogy
 - Seneca Trails
- Need:
 - A city-wide connectivity plan to link all trails, walking paths, and sidewalks

Hike & Bike Trail Segment 3

- Current Assets:
 - Huebner Creek Greenway Trail Segment 1 -Shadow Mist to Bandera Rd parallel to El Verde Road
- In progress:
 - Huebner Creek Greenway Trail Segment 2 – Bandera Road to Evers Rd
 - In engineering stage (100% plans almost ready)
 - Expect to advertise bids for construction in Oct/Nov 2025
- Need:
 - Huebner Creek Greenway Trail Segment 3 – Evers Rd to Balky Dr in & along Huebner Creek
- Trail will connect at both ends to the COSA Howard Peak Greenway Trail system

Funding Opportunity

- Program: TxDOT Transportation Alternatives Set-Aside (TA) Program
- Call for Projects: January 2025
 - Eligibility: Communities of any size
 - Purpose: Develop non-motorized transportation networks

Application Process

- Step 1: Preliminary Applications
 - 311 eligible applications from 247 entities
 - Total funding requests exceeded \$1.1 billion
- Review: TxDOT assessed applications for eligibility
 - Conducted sponsor meetings for eligible projects
 - Identified up to \$250 million in federal funds
- Outcome: Leon Valley Hike & Bike Trail Segment 3 and Connectivity Plan moved to Step 2

Step 2 Requirements

- Detailed Application Includes:
 - Resolution from the city
 - Supporting documentation
- Resolution Content:
 - City support for the project described in the 2025 TA Detailed Application
 - Commitment to:
 - Development
 - Financing
 - Management
 - Adoption and implementation of the Connectivity Plan
 - Agreement with TxDOT if projects are funded

Fiscal Impact

- Grant Amount: Connectivity Plan \$100,000
- Local Match:
 - Transportation Development Credits (TDCs) cover the required match
 - No cost to the city
- Grant Amount: Trail Segment 3 \$1,261,003 (80%)
 - Engineering (city) \$ 289,151
 - Construction cost (city) \$ 315,250 (20%)
 - Total cost estimate \$1,865,404
 - Total cost to city \$ 604,401
- Responsibility:
 - Non-reimbursable costs
 - 100% of any overruns (none anticipated)

Next Steps

- Approval: Resolution adoption
- Submission: Complete detailed applications
- Implementation: Develop and finalize the Leon Valley Hike & Bike Connectivity Plan & Trail Segment 3 plans upon funding approval

Recommendation

- Staff recommends approval of the Resolution
- The Plan would provide:
 - Comprehensive Trail Network: Connect existing and future trails, sidewalks
 - Enhanced Mobility: Non-motorized transportation options
 - Community Impact: Promotes outdoor activity and accessibility

MAYOR AND COUNCIL COMMUNICATION

DATE: June 3, 2025

TO: Mayor and Council

FROM: David Dimaline, Public Works Assistant Director

THROUGH: Crystal Caldera, Ph.D., City Manager

SUBJECT: Discussion and Possible Action to Consider Approval of a Resolution Awarding the Lowest Qualified Bid in the Amount of \$288,449.86, with 15% For Contingency and Authorizing the City Manager to Enter into a Contract with Clark Construction of Texas, Inc. for the FY 2025 Street Maintenance Program

SPONSOR(S): None

PURPOSE & BACKGROUND

The purpose of this item is to consider approval of a Resolution awarding a bid in the amount of \$288,000 with 15% for contingency and authorizing the City Manager to enter into a contract with Clark Construction of Texas, Inc. for the FY 2025 Street Maintenance Program.

The lowest qualified bid for the project was submitted by Clark Construction of Texas, Inc. The scope of work consists of milling and providing an asphalt overlay on Wurzbach Rd. from Evers Rd. to Bandera Rd. The project will also include new pavement markings along Wurzbach Rd. A bid package was developed and advertised for 21 days. The bid advertisement was placed in the Express News for two consecutive Wednesdays, and the bid documents and construction plans were placed in public plan rooms, and the City's web site.

The bid opening was held on May 15, 2025, and the City received the following bids:

Street	Clark Construction	Lone Star Paving
Wurzbach Rd. (From Evers Rd. to Bandera Rd.)	\$288,449.86	\$369,550.40

The bid submittals, documents, and reference checks were completed by the City Engineer, and they recommend awarding the construction contract to the lowest and best qualified bid—Clark Construction of Texas, Inc.

FISCAL IMPACT

Project Costs

Engineering:	\$ 56,645.00
Construction:	\$288,449.86
Contingency:	<u>\$ 43,267.48</u>
Total:	\$388,362.34

The current fund balance of the Street Maintenance Fund is \$1,751,192 (as of 9/30/24).

RECOMMENDATION

Staff recommends approval of the Resolution.

APPROVED:_____ DISAPPROVED: _____

APPROVED WITH THE FOLLWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION NO. 25-_____

A RESOLUTION OF THE CITY OF LEON VALLEY CITY COUNCIL AWARDING THE LOWEST QUALIFIED BID IN THE AMOUNT OF \$288,449.86, WITH \$43,268.00 FOR CONTINGENCY (15%), AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CLARK CONSTRUCTION OF TEXAS, INC. FOR THE FY 2025 STREET MAINTENANCE PROGRAM.

WHEREAS, the FY 2025 Street Maintenance budget included funds for the mill and overlay, and street maintenance of streets throughout Leon Valley; and

WHEREAS, the City of Leon Valley solicited bids, and on May 15, 2025, a bid opening was held with two companies submitting a bid; and

WHEREAS, the City Engineer reviewed the submittals, bid documents, and completed reference checks; and recommends awarding the construction contract for the FY 2025 Street Maintenance Project to the lowest and best qualified bid to Clark Construction of Texas, Inc., in the amount of \$288,449.83, with \$43,268.000 (15%) for contingency; and

WHEREAS, it is recommended that the City Council accepts the lowest qualified bid from Clark Construction of Texas, Inc., and authorize the City Manager to enter into a contract in the amount of \$288,449.86 to perform the construction of the FY 2025 Street Maintenance program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The City Manager of the City of Leon Valley, Texas or her designee, is authorized to accept the lowest qualified bid from Clark Construction of Texas, Inc. and enter into a contract, including any and all amendments, in the amount of \$288,449.86 with \$43,268.00 (15%) for contingency, to construct the FY 2025 Street Maintenance Program.
2. The Mayor and City Council, with the adoption of this Resolution, further authorize the City Manager to act on behalf of the City of Leon Valley in all matters related to the construction contract.
3. The City of Leon Valley will continue to work to provide maintained streets throughout Leon Valley for the citizens of Leon Valley.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 3rd day of June, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE
City Secretary, TRMC

Approved as to Form:

ARTURO D. 'ART' RODRIGUEZ
City Attorney

Consider Approval of a Resolution 2025 Street Maintenance Project Wurzbach Rd. Mill & Overlay

David Dimaline
Public Works Assistant Director
City Council Meeting
June 3, 2025

Summary

- A Resolution Awarding the Lowest Qualified Bid to Clark Construction of Texas, Inc. to Complete the 2025 Street Maintenance Project
- Options
 - Approve
 - Deny
 - Other
- Declaration
 - Recommend approval of the Resolution

Purpose

- To consider approving a Resolution
- Awarding a bid in the amount of \$288,449.86 with 15% for contingency
- Authorizing the City Manager to enter into a contract with Clark Construction of Texas, Inc.
- 2025 Street Maintenance Project

Background

- Scope of work includes a mill and overlay of Wurzbach Rd. (Evers Rd. to Bandera Rd.)
 - Approximately 2,500 feet
 - Mill 2-inch depth, and replace with 2" Type D asphalt
 - Install new pavement markings

Background

- Wurzbach Rd. is a four-lane arterial street, and serves as a major east west connection through Leon Valley
- Areas of Wurzbach are experiencing swells, bumps, sags, cracking & weatherization
 - Street has an overall PCI score of 32
- The project was designed by the Ardurra Group

Background

- Bid package developed and advertised for 21 days
- Advertisement was placed in the Express News
- Bid document & plans were placed on the City's web site & in public plan rooms
- Bid opening held May 15, 2025 with 2 companies submitted bids

Background

- The following bids were received:

Company	Base Bid
Clark Construction of Texas, Inc.	\$288,449.86
Lone Star Paving	\$369,550.40

Background

- City Engineer reviewed bid submittals, bid documents, & completed reference checks
- Recommend awarding the construction contract for the project to the lowest and best qualified bid—Clark Construction of Texas, Inc.

Fiscal Impact

Project Costs

Engineering:	\$ 56,645.00
Construction:	\$ 288,449.86
Contingency (15%):	<u>\$ 43,267.48</u>
Project Total:	\$ 388,362.34

- The current fund balance for the Street Maintenance Fund is \$1,751,192 (as of 9/30/24)

Recommendation

- Recommend City Council approve a Resolution awarding a bid & authorizing the City Manager to enter into a contract with Clark Construction of Texas, Inc. in the amount of \$288,449.86 with \$43,267.48 (15%) for contingency

MAYOR AND COUNCIL COMMUNICATION

DATE: June 03, 2025

TO: Mayor and Council

FROM: Saundra Passailaigue, City Secretary

THROUGH: Dr. Crystal Caldera, City Manager

SUBJECT: Discussion and Possible Action on a Resolution Appointing a Members to the Citizen's Police Advisory Committee

SPONSOR(S): (N/A)

PURPOSE

The purpose of this item is to have appointments made by Council Place 1, 3, and 5 for a term of two years ending June 30, 2027; and a Council Liaison with a term ending June 30, 2026.

THE FOLLOWING APPLICATIONS ON FILE:

Andrea Roofe – Received 04/17/2025.
Vera Ann Sawyer – Received 04/26/2025.
Teresa Moser – Received 04/26/2025
Richard Blackmore – Received 05/06/2025
Francisco Gonzalez – Received 05/06/2025
Raymond Diaz – Received 05/12/2025
Melanie Munoz – Received 05/13/2025
Darby Riley – Received 05/14/2025

FISCAL IMPACT

None

RECOMMENDATION

City Council Discretion

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC, City Secretary

RESOLUTION NO. 25-0__R

A RESOLUTION OF THE CITY OF LEON VALLEY, TX., CITY COUNCIL APPOINTING MEMBERS TO THE CITIZENS POLICE ADVISORY COMMITTEE.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. The following individuals are hereby appointed as members to the **Citizens Police Advisory Committee** with a term expiring June 30, 2027:

Place 1 Appointment - _____

Place 1 Appointment - _____

Place 3 Appointment - _____

Place 3 Appointment - _____

Place 5 Appointment - _____

Place 5 Appointment - _____

2. The following individual hereby appointed as Council Liaison to the **Citizens Police Advisory Committee** with a term expiring June 30, 2026:

Council Place _____

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

That the appointment of the aforementioned individual(s) to the Citizens Police Advisory Committee and that the term become effective immediately.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Leon Valley on this the 3rd day of June, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAGUE, TRMC, City Secretary

Approved as to Form: _____
ARTURO D. "ART" RODRIGUEZ
City Attorney

Discussion and Possible Action on a Resolution Appointing Members to the Citizens Police Advisory Committee

Saundra Passailaigue, TRMC
City Secretary
City Council Meeting
June 03, 2025

Summary

- Question
 - **City Council is being asked to consider applications for appointment to various boards, committees, and commissions.**
- Options
 - Recommended:
 1. Make the appointments.

Purpose

- Discussion and Possible Action on a Resolution Appointing Members to the Citizens Police Advisory Committee
 - The purpose of this item is to
 1. Have appointments or re-appointments made by Council Place 1, 3, and 5 (2-year term); and
 2. To appoint a Council Liaison (1-year term); and
 3. To present to City Council all City of Leon Valley applications on file for consideration.
 - **Applications were submitted by the following:**
 - ❖ Andrea Roofe – Received 04/17/2025.
 - ❖ Vera Ann Sawyer – Received 04/26/2025.
 - ❖ Teresa Moser – Received 04/26/2025
 - ❖ Richard Blackmore – Received 05/06/2025
 - ❖ Francisco Gonzalez – Received 05/06/2025
 - ❖ Raymond Diaz – Received 05/12/2025
 - ❖ Melanie Munoz – Received 05/13/2025
 - ❖ Darby Riley – Received 05/14/2025

Current Citizens Police Advisory Committee

CITIZENS POLICE ADVISORY COMMITTEE

STAFF LIAISON/SECRETARY: SGT. KASEY TUCKER - k.tucker@leovc.org

{Section}.71.

Name	Position	Appointed	
	CHAIR		
Manuel Rubio	MEMBER Council Place 1 Appointment	07/18/2023 Res. No. 23-022R	6/30/2025
Darby Riey	MEMBER Council Place 1 Appointment	07/18/2023 Res. No. 23-022R	6/30/2025
Erick Matta	MEMBER Council Place 2 Appointment	06/04/2024 Res. No. 24-023R	5/31/2026
Olen Yarnell	MEMBER Council Place 2 Appointment	06/04/2024 Res. No. 24-023R	5/31/2026
Andrea Roofe	VICE- HAIR MEMBER Council Place 3 Appointment	07/18/2023 Res. No. 23-022R	6/30/2025
Vera "Ann" Sawyer	MEMBER Council Place 3 Appointment	08/20/2024 Res. No. 23-033R	6/30/2025
Kim Crawford	MEMBER Council Place 4 Appointment	06/04/2024 Res. No. 24-023R	5/31/2026
Bill Stannard	MEMBER Council Place 4 Appointment	07/16/2024 Res. No. 24-029R	5/31/2026
Frank Gonzalez	MEMBER Council Place 5 Appointment	08/01/2023 Res. No. 23-030R	6/30/2025
Michelle Rawls	MEMBER Council Place 5 Appointment	08/01/2023 Res. No. 23-030R	6/30/2025
Tina Chasan	MEMBER Mayor's Appointment	06/04/2024 Res. No. 24-023R	5/31/2026
Joshua Stevens	MEMBER Mayor's Appointment	06/04/2024 Res. No. 24-023R	5/31/2026
Ronnie Morgan	MEMBER Mayor's Appointment	11/19/2024 Res. No. 24-044R	5/31/2026
Council Place 4, Rev Orozco	COUNCIL LIAISON	07/19/2022 Res. No. 22-021R	6/30/2025

MAYOR AND COUNCIL COMMUNICATION

DATE: June 03, 2025

TO: Mayor and Council

FROM: Sandra Passailaigue, City Secretary

THROUGH: Dr. Crystal Caldera, City Manager

SUBJECT: Discussion and Possible Action on a Resolution Appointing Members to the Library Advisory Board

SPONSOR(S): (N/A)

PURPOSE

The purpose of this item is to present to City Council all City of Leon Valley applications to serve on the Library Advisory Board for a two-year term ending June 30, 2027.

**These appointments are subject to a background check.*

THE FOLLOWING APPLICATIONS WERE SUBMITTED:

Ashleigh Johnson (*San Antonio Resident*) – Received 04/28/2025.
Maryanna Christensen – Received 05/09/2025.
Travis Leech – Received 05/22/2025.
Clare Brown – Received 05/27/2025

RECOMMENDATION

City Council Discretion

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION NO. 25-0__R

A RESOLUTION OF THE CITY OF LEON VALLEY, TX., CITY COUNCIL APPOINTING MEMBERS TO THE LIBRARY ADVISORY BOARD

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

The following individual(s) are hereby appointed as a Member to the **Library Advisory Board** with a term expiring June 30, 2027:

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

That the appointment of the aforementioned individual(s) to the Leon Valley Library Advisory Board and that the term become effective immediately.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Leon Valley on this the 3rd day of June, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAGUE, TRMC
City Secretary

Approved as to Form: _____
ARTURO D. "ART" RODRIGUEZ
City Attorney

Discussion and Possible Action on a Resolution Appointing Members to the Library Advisory Board

Saundra Passailaigue, TRMC
City Secretary
City Council Meeting
June 03, 2025

Summary

- Question
 - **City Council is being asked to consider applications for appointment to the Library Advisory Board.**
- Options
 - Recommended:
 1. Make the appointments.

Purpose

- **Discussion and Possible Action on a Resolution Appointing Members to the Library Advisory Board**
 - The purpose of this item is to
 1. Have Appointments or re-appointments made by City Council (2-year term); and
 2. To present to City Council all City of Leon Valley applications on file for consideration.
 - **Applications were submitted by the following:**
 - Ashleigh Johnson (*San Antonio Resident*) – Received 04/28/2025.
 - Maryanna Christensen – Received 05/09/2025
 - Travis Leech – Received 05/22/2025.
 - Clare Brown – Received 05/27/2025

Current Library Advisory Board

LIBRARY ADVISORY BOARD			
STAFF LIAISON: REGINA REED, LIBRARY DIRECTOR - r.reed@leonvalleytexas.gov			
Name	Position	Appointed	Term Expires
Clare Brown	CHAIR MEMBER	07/18/2023 Res. No. 23-025R	6/30/2025
Linda Crews	MEMBER	06/04/2024 Res. No. 24-025R	6/30/2026
Maryanna Christensen	MEMBER	07/18/2023 Res. No. 23-025R	6/30/2025
Margaret Tovar	MEMBER	06/04/2024 Res. No. 24-025R	6/30/2026
Patricia Birkhead	MEMBER	07/18/2023 Res. No. 23-025R	6/30/2025
Hilary Huber	MEMBER	06/04/2024 Res. No. 24-025R	6/30/2026
VACANT	MEMBER		
VACANT	MEMBER		
VACANT	MEMBER		
Asst. Library Director, Cindy Alvarez	Alternate Liaison	N/A	N/A

MAYOR AND COUNCIL COMMUNICATION

{Section}.73.

DATE: June 03, 2025

TO: Mayor and Council

FROM: Sandra Passailaigue, City Secretary

THROUGH: Dr. Crystal Caldera, City Manager

SUBJECT: Discussion and Possible Action on a Resolution Appointing Members to the Park Commission.

SPONSOR(S): (N/A)

PURPOSE

The purpose of this item is to present to City Council all City of Leon Valley applications for the Park Commission with a two-year term ending June 30, 2027

THE FOLLOWING APPLICATIONS WERE SUBMITTED:

Jennifer Pecina – Received 05/21/2025

RECOMMENDATION

City Council Discretion

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC, City Secretary

RESOLUTION NO. 25-0__R

A RESOLUTION OF THE CITY OF LEON VALLEY, TX., CITY COUNCIL APPOINTING MEMBERS TO THE PARK COMMISSION

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

The following individual(s) are hereby appointed as a Commissioner to the **Park Commission** with a term expiring June 30, 2026:

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

That the appointment of the aforementioned individual(s) to the Leon Valley Park Commission and that the terms become effective immediately.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Leon Valley on this the 3rd day of June, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAGUE, TRMC
City Secretary

Approved as to Form: _____
ARTURO D. "ART" RODRIGUEZ
City Attorney

Discussion and Possible Action on a Resolution Appointing Commissioners to the Park Commission

Saundra Passailaigue, TRMC
City Secretary
City Council Meeting
June 03, 2025

Summary

- Question
 - **City Council is being asked to consider applications for appointment to the Park Commission**
- Options
 - Recommended:
 1. Make the appointments.

Purpose

- **Discussion and Possible Action on a Resolution Appointing Members to the Park Commission**
 - The purpose of this item is to
 1. Have Appointments made by City Council (1-year term); and
 2. To present to City Council all City of Leon Valley applications on file for consideration.
 - **Applications were submitted by the following:**
 - » Jennifer Pecina – Received 05/21/2025

Current Park Commission

PARK COMMISSION			
STAFF LIAISON: MELINDA MORITZ, PUBLIC WORKS DIRECTOR - m.moritz@leonvalleytexas.gov			
Name	Position	Appointed	Term Expires
Roger Christensen	CHAIR COMMISSIONER	06/24/2024 Res. No. 24-026R	6/30/2026
Elaine Valdez	COMMISSIONER	06/24/2024 Res. No. 24-026R	6/30/2026
John Hoyt	COMMISSIONER	06/24/2024 Res. No. 24-026R	6/30/2026
Diana Frazier	COMMISSIONER	06/24/2024 Res. No. 24-026R	6/30/2026
Joyce Trent	COMMISSIONER	06/24/2024 Res. No. 24-026R	6/30/2026
Vera "Ann" Sawyer	COMMISSIONER	07/16/2024 Res. No. 24-030R	6/30/2026
Terra Patterson	COMMISSIONER	04/15/2025 Res. No. 25-009R	6/30/2026
VACANT	COMMISSIONER		6/30/2026
VACANT	COMMISSIONER		6/30/2026
VACANT	1st ALTERNATE		6/30/2026
VACANT	2nd ALTERNATE		6/30/2026

MAYOR AND COUNCIL COMMUNICATION

DATE: June 03, 2025

TO: Mayor and Council

FROM: Sandra Passailaigue, City Secretary

THROUGH: Dr. Crystal Caldera, City Manager

SUBJECT: Discussion and Possible Action on a Resolution Appointing Commissioners and Alternate Members to the Planning & Zoning Commission

SPONSOR(S): (N/A)

PURPOSE

The purpose of this item is to present to City Council all City of Leon Valley applications for appointment consideration to the Planning & Zoning Commission for: Three (3) Commissioners to a two-year term ending June 30, 2027; Alternate 1 and 3 to a two-year term ending June 30, 2027; and Alternate 2 to a one-year term ending June 30, 2026.

Applications Received:

Richard Blackmore – Received 05/06/2025
Russell Hernandez – Received 05/17/2025
Olen Yarnell – Received 05/19/2025
Abraham Diaz – Received 05/28/2025
David Perry – Received 05/28/2025
Cynthia Koger – Received 05/28/2025

RECOMMENDATION

City Council Discretion

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

RESOLUTION NO. 25-0__R

A RESOLUTION OF THE CITY OF LEON VALLEY, TX., CITY COUNCIL APPOINTING COMMISSIONERS AND ALTERNATE MEMBERS TO THE LEON VALLEY PLANNING & ZONING COMMISSION.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

The following individual is hereby appointed to the **Planning & Zoning Commission as Commissioner** with a term expiring June 30, 2027:

The following individual is hereby appointed to the **Planning & Zoning Commission as Alternate #1 and #3** with a term expiring June 30, 2027:

The following individual is hereby appointed to the **Planning & Zoning Commission as Alternate #2** with a term expiring June 30, 2026:

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

That the appointment of the aforementioned individual to the Leon Valley Planning & Zoning Commission and that the term become effective immediately.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Leon Valley on this the 3rd day of June, 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest: _____
SAUNDRA PASSAILAGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. "ART" RODRIGUEZ

City Attorney

Discussion and Possible Action on a Resolution Appointing Commissioners and Alternates to the Planning & Zoning Commission

Saundra Passailaigue, TRMC
City Secretary
City Council Meeting
June 03, 2025

Summary

- Question
 - **City Council is being asked to consider applications for appointment to various boards, committees, and commissions.**
- Options
 - Recommended:
 1. Make the appointments.

Purpose

Discussion and Possible Action on a Resolution Appointing Commissioners and Alternate Members to the Planning & Zoning Commission.

- The purpose of this item is to
 1. Appoint Three (3) Commissioners to a two-year term ending June 30, 2027; Alternate 1 and 3 to a two-year term ending June 30, 2027; and Alternate 2 to a one-year term ending June 30, 2026; and
 2. To present to City Council all City of Leon Valley applications on file for consideration.
 - **Applications were submitted by the following:**
 - » Richard Blackmore – Received 05/06/2025
 - » Russell Hernandez – Received 05/17/2025
 - » Olen Yarnell – Received 05/19/2025
 - » Abraham Diaz – Received 05/28/2025
 - » David Perry – Received 05/28/2025
 - » Cynthia Koger – Received 05/28/2025

Current Planning & Zoning Commission

PLANNING & ZONING COMMISSION			
STAFF LIAISON: SUSAN A HUERTA, PLANNING AND ZONING DIRECTOR - s.huerta@leonvalleytexas.gov			
Name	Position	Appointed	Term Expires
David Perry	COMMISSIONER (1)	11/7/2023 Res. No. 23-039R	6/30/2025
Andrea Roofe	2ND VICE CHAIR COMMISSIONER (2)	06/04/2024 Res. No. 24-027R	6/30/2026
Abraham Diaz	COMMISSIONER (3)	04/01/2025 Res. No. 25-007R	6/30/2025
Pat Martinez	COMMISSIONER (4)	06/04/2024 Res. No. 24-027R	6/30/2026
Mary Ruth Fernandez	1ST VICE CHAIR COMMISSIONER (5)	06/04/2024 Res. No. 24-027R	6/30/2026
Erick Matta	CHAIR COMMISSIONER (6)	06/04/2024 Res. No. 24-027R	6/30/2026
Cynthia Koger	COMMISSIONER (7)	08/06/2024 Res. No. 24-018R	6/30/2025
Olen Yarnell	ALTERNATE (1)	11/07/2023 Res. No. 23-039R	6/30/2025
VACANT	ALTERNATE (2)		6/30/2026
VACANT	ALTERNATE (3)		6/30/2025

{Section}.74.

MAYOR AND COUNCIL COMMUNICATION

DATE: JUNE 3, 2025

TO: Mayor and Council

FROM: Roque Salinas, Executive Director

THROUGH: Crystal Caldera, City Manager

SUBJECT: Presentation and Discussion to Amend the Leon Valley Code of Ordinances Appendix A – Fee Schedule, Article A4.00- Animal Control Fees, to add Article A4.006- Dog Microchipping.- R. Salinas, Executive Director.

SPONSOR(S): N/A

PURPOSE

A review of city services was performed, and it was determined that dog microchipping should be offered to the public. The new service will increase the number of microchipped dogs in the community and assist both the City and dog owners with lost pets if picked up by animal control. The service will require a new fee to be added to Article A4.000- Animal Control as Section A.4.006- Dog Microchipping.

FISCAL IMPACT

The addition of the fee will increase revenue for the general fund.

Leon Valley resident:

- (1) Free with active City of Leon Valley Pet License.
 - a. Limit of 4 per address.
- (2) \$15.00 without an active City of Leon Valley Pet License.
 - a. Limit of 4 per address.

Non- Leon Valley Resident:

- (1) \$20.00 per dog- Limit of 5 dogs per person.

RECOMMENDATION

Staff recommends approval of the fee.
At Council Discretion.

APPROVED : _____ DISAPPROVED : _____

APPROVED WITH THE FOLLOWING AMENDMENTS :

ATTEST :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

ORDINANCE NO. 2025-__

AN ORDINANCE OF THE CITY OF LEON VALLEY, TEXAS, CITY COUNCIL, AMENDING THE LEON VALLEY CODE OF ORDINANCES APPENDIX A – FEE SCHEDULE, ARTICLE A4.00- ANIMAL CONTROL FEES, TO ADD ARTICLE A4.006- DOG MICROCHIPPING; PROVIDING AN EFFECTIVE DATE OF THE REVISION WITH PUBLICATION, AS REQUIRED BY LAW, PROVIDING A SAVINGS CLAUSE; AND PROVIDING A CONFLICTS PROVISION.

WHEREAS, A review of city services was performed, and it was determined that dog microchipping should be offered to the public;

WHEREAS, The new service will increase the number of microchipped dogs in the community and assist both the City and dog owners with lost pets if picked up by animal control;

WHEREAS, The service will require a new fee to be added to Appendix A – Fee Schedule, Article A4.000- Animal Control as Section A.4.006- Dog microchipping.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

SECTION 1. The Leon Valley Code of Ordinances, Appendix A - Fee Schedule, Article A4.000 - Animal Control Fees, A4.006- Dog Microchipping as follows:

Leon Valley resident:

- (1) Free with active City of Leon Valley Pet License.
 - a. Limit of 4 per address.
- (2) \$15.00 without an active City of Leon Valley Pet License.
 - a. Limit of 4 per address.

Non- Leon Valley Resident:

- (1) \$20.00 per dog- Limit of 5 dogs per person.

SECTION 2. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph or section of this Ordinance.

SECTION 3. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 4. This Ordinance shall become effective immediately upon its passage and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 15th day of July 2025.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

Approved as to Form:

ARTURO D. ART' RODRIGUEZ
CITY ATTORNEY

Dog microchipping

Roque Salinas, MPA

Executive Director

6/3/2025

Summary

- A review of city services was performed, and it was determined that dog microchipping should be offered to the public. The new service will increase the number of microchipped dogs in the community and assist both the City and dog owners with lost pets if picked up by animal control
- Options
 - Approve
 - Deny

Dog Microchipping

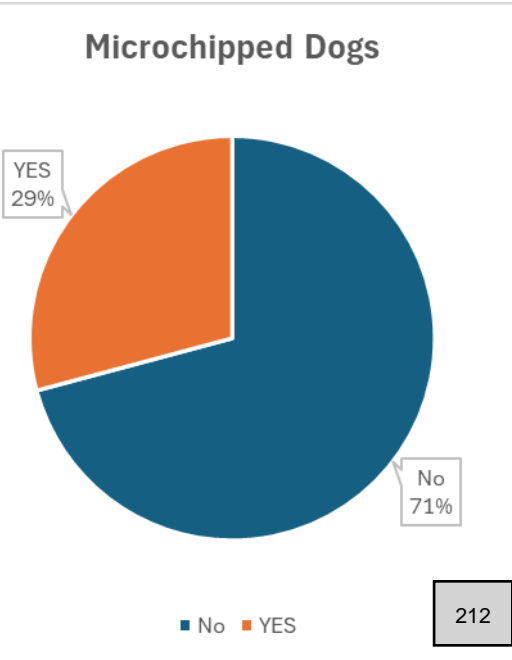
- A third of all family pets will get lost at some point. And with general activity and wear and tear, pets can lose their tags.
- But microchips are the only permanent, reliable solution for lost pet recovery.
- Microchips for pets are no bigger than a grain of rice.



Dog Microchipping

- Since January 1, 2024, the City has impounded 72 dogs only 29% were chipped.
- Microchipped dogs are held for a significantly less amount of time than non microchipped dogs.
- 20 of the 21 dogs that were microchipped were returned to the owner. within 1 or 2 days.

Microchipped Dogs	Total Days Held		Average Days Held
No	51	1041	20.41
YES	21	32	1.52



Price

Leon Valley resident:

- (1) Free with active City of Leon Valley Pet License.
 - a. Limit of 4 per address.
- (2) \$15.00 without an active City of Leon Valley Pet License.
 - a. Limit of 4 per address.

Non- Leon Valley Resident:

- (1) \$20.00 per dog- Limit of 5 dogs per person.

Price

City	Dog Chipping	Resident Price	Non-resident Price	Dog Registration
Leon Valley	Yes	\$ -	\$ 15.00	Yes
San Antonio	Yes	\$ -	\$ 5.00	Yes
Cibolo	Yes	\$ 15.00	\$ 15.00	Yes
Alamo Heights	Yes	\$ 15.00	\$ 20.00	Yes
Shavano Park	No	\$ 15.00	\$ 15.00	Yes
Bexar County	Yes	\$ -	\$ 5.00	No
Schertz	Yes	\$ 15.00	\$ 15.00	Yes
Converse	Yes	\$ 10.00	No	Yes
Live Oak	Yes	\$ 10.00	\$ 10.00	Yes

Fiscal impact

- The fiscal impact would depend on the number of dog chips.
- The revenue would not be significant.
- However, having more dogs chipped will reduce staff time to find the owner. It will also reduce the cost for boarding the dog, feeding the dog, vaccines for the dog, altering the dog, and travel needed to transport the dogs to rescues.

Dog microchipping

Roque Salinas, MPA

Executive Director

6/3/2025

OUTSTANDING CITY COUNCIL ITEMS

- **Discussion of updating the Strategic Plan, Mission, & Vision Statement**
 - Will be placed on the Town Hall meeting for discussion decided at the 11/21/23 Council meeting to hold a workshop.
 - February 3, 2024, workshop scheduled. At the council chambers. The Council changed the date to 2/24/24 to coincide with another workshop.
 - The Council decided to amend the mission and vision statements. Holding another workshop for the goals and objectives and core values.
 - Core values will be discussed at 3/19/2024. Goals will return after the council retreat.
 - This item is still pending. The council did not get this item at the retreat.
 - This item was going to be added to the town hall meeting.
 - The City Manager is looking for the next goals and Objectives Meeting
 - Council decided to do this at the April 26, 2025 coffee.
 - The power point is online and accepting feedback.
 - This will come back August.
- **Silo design per request of the adjacent property owner**
 - 5/2/2023 – Moved by CM due to the number of items on the agenda.
 - 5/16/2023 – Scheduled
 - Council Requested outreach to local universities.
 - Melinda is working on quotes.
- **Sustainability Overlay**
 - 6/6/2023 Staff is not ready and has been postponed until September.
 - 725/2023 – Zoning Commission started to review. The item is with the Attorney.
 - New Planning and zoning Director and the City Manager met with the attorney on 1/8/2024. The item should be coming forward soon.
- **Stray Animal Ordinance**
 - Currently being reviewed by the City Attorney – we cannot require private industry to take in and adopt our stray animals.
 - Looking at a possible interlocal agreement.
 - Staff has met with the county for a long-term solution.
 - On discussion for the retreat
- **Neighborhood/Citizen Survey**
 - Will be tied to the solid waste survey. The council decided to keep these two separate items.
- **Looking at an amendment to Section 15.02 Appendix C (I), D Structural Nonconformity to add a matching percentage from Economic Community Development funds.**
 - After the sustainability review.
- **Four-way stop at Forest Meadow and Evers.**
 - To be evaluated upon the development of the Evers property.

- Will be discussed on 7/13/2024 council retreat
- Waiting until after the development or until it is added by the city council.
- **Review of the Personnel Manual**
 - Administrative changes will be coming in April.
 - Scheduled for 5/6
- **Discussion on large capital projects – Possible Bond**
 - Public Works Building
 - ADA requirements
 - Crystal Hills Park
 - Pool
 - Dog Park
 - Library Annex
 - Will be discussed at the council retreat on 7/13/2024
 - This item was briefly discussed and will be brought back to city council. September 17, 2024, council meeting.
 - Add to the townhall meeting for discussion
- **Ordinance on Amending the PDD**
 - Scheduled to go to the zoning commission meeting on 4/23/2024
 - The zoning commission tabled the item. Will revisit 5/28/2024
 - Zoning commission revisited on 6/5/2024
 - The Zoning Commission will revisit in September
 - New Planning Zoning Director is working with the City Attorney.
- **Veterans Monument**
 - Waiting for two council members to add this item.
 - Price quote was \$24,000
 - Added in FY 26 capital budget

ITEMS ARE STILL IN THE PIPELINE BUT HAVE BEEN ADDRESSED

- **Red-light Cameras' first available contract end term is May 2037**
 - City Council adopted a Resolution declaring the intent to phase out redlight cameras 4/6/2021 – Resolution # 21-009R.
 - The RLC Contract would be difficult to terminate without financial obligation from the City.
 - City Council supports HB 1209 and physically delivers letters in support to Cortez, Biederman, Canales, Menendez
 - Funds – Eligible projects – CR
 - Will be discussed at the Town Hall Meeting on January 22, 2022.
 - Discussed at the retreat Council has decided not to spend funds until we know what the legislature is doing.
 - Resolution supporting SB 446-2/21/2023.
 - The item was not approved during the legislation process the Council will try again in 2025.
 - The Council decided at the retreat not to address this issue.

- **Comprehensive Master Plan**

- Was addressed at the following Council meetings:
 - 2/2/2021
 - 3/23/2021
 - 06/1/2021
- This item was discussed during the budget process, and ultimately, the Council has decided not to spend the funds on this project at this time.
- This will be discussed during the town hall meeting update with the council on 4/19/2022.
 - The council would like us to use our future land use map.
- Establish neighborhood boundaries
- The council has opted not to Update the Master Plan.
- P & Z Director investigating a university conducting the plan.
- Boundaries of the neighborhood
- This has been placed in the FY 2025 budget.
 - The Council has decided to move the \$250,000 to the city's emergency fund.

- **AV equipment for the Conference Center - Budget Adjustment from ARP Funds**

- Council meeting 2/1/22 first read.
- Item amended to get the direction of the scope of work.
- Will bring the item back after the BID process.
- Discuss alternatives 5/3/2022.
- This item could not be purchased out of ARP funds.

- **Flooding**

- Was addressed at the following Council Meetings.
 - 08/03/2021 – Flood damage prevention Ord. # 21-034.
 - 11/2/2021 – To discuss flood mitigation strategies.
 - 12/07/2021 – Short-Term options to address flooding.
- Budget Adjustment – For funding floodway monitoring and software upgrades.
 - Upcoming Council presentation 1/18/2022.
- Budget Adjustment – for creek cleanup.
 - Staff is proposing \$150,000 in ARP funds. Upcoming Council meeting TBD.
- Segment one of Huebner Creek will be presented to the Council on 4/19/2022.
 - Council decided to look at the 50' wide, protected little league, the study will be brought back to the Council before we agree to do it.
- Budget adjustment for creek cleanup.
 - 6/7/2022
- Budget adjustment for flood gates and notification system.
 - 6/7/2022 postponed

- Huebner Creek Channel Improvement presentation 9/20/2022.
 - Council direction to bring back budget adjustment on \$633,000.
 - First Read 10/3/2022.
 - Second Read 10/18/2022.
 - 11/21/2023 – PW Director will provide an update and receive direction – Council decided to have a field trip to look at the creek layout TBD.
 - The Council decided to conduct a field trip in the Natural Area
 - 12/6/2023, the Council walked the steaked-out creek realignment
 - 1/16/2023 – The Council will revisit the project.
 - 2/24/2023- the Council will have a workshop to discuss with the engineer.
 - The council directed the engineer to look at a plan that leaves the creek alignment alone, a new tree survey, and build a retaining wall for erosion.
 - 8/6/2024 – budget adjustment will be presented to the council in the amount of \$168,000
 - Second Read on the Budget Adjustment is scheduled for 8/20/2024.
 - After council approval, the following is the timeline:
 - Preliminary Design – 1.5 months (45 days) from NTP
 - Final Design – 3-4 months (90-120 days)
 - Environmental – TBD – 3-6 months and will be concurrent with design
 - Bidding and Construction – TBD based on funding – Not Authorized at this time
 - Approved
 - Chanel bank options 11/19
 - Council decided to proceed with Rip Rap option and have staff proceed with SAWS addressing the exposed recycled water line.
 - The Mayor requested that an item be added to have the engineers mark the trees that would be removed with the projects this item is on 1/17/2024 council meeting to be added for approval
 - City Council did not approve the expending of these funds and also had no objection to continuing the project
 - Mayor, City Manager, Mayor Pro Tem and Engineer met with SAWS on 1/30/2025. To see what they would be willing to assist with. The City Manager asked if they would be willing to participate in an alternative that they engineered.
 - On 3/18/25, the city council was asked to choose between the original option, rip rap option, retaining wall option, or erosion. The City council voted to pause the project.

Completed

- Vaping: Making it illegal in Public Areas

- 2/18/2024 Council meeting
- 3/4/2024 Second read – passed unanimously
- **Review of the Water and Sewer Rates**
 - 6/20/2023 Postpone council requested this be a retreat item for 7/22/23.
 - Council will be looking at a 1% increase at a future meeting.
 - This will be discussed at the Town Hall meeting- on 11/21/2023, the Council decided on a workshop.
 - 12/5/2023 City Council reviewed the presentation from Waterworth. The next workshop is scheduled for 2/20/2023 (the date has been moved). We were waiting on the audited numbers. We just received them. We will be setting a new date for review.
 - 7/16/2024, the council will hear a new presentation
 - Some Councilmembers expressed concern that the water rate does not match SAWS. Some Councilmembers expressed concern that that by not increasing water rates the water infrastructure will not get addressed.
 - Everyone agreed on the surcharge and looking at the affordability rate
 - Staff will bring back the Surcharge on 8/6/2024.
 - New rates will be brought back to the council in September 2024.
 - Second Read on the Surcharge 8/20/2024.
 - Council passed unanimously
 - Water workshop on Saturday in October 19, 2024.
 - Look at the rates with the TX Water Board Low interest Loans
 - Look at the rates with the EPA Low interest Loan
 - Look at rates to exactly match SAWS structure
 - Will have another workshop in est. 30 days
 - 11/12/2024 next workshop
 - The Council decided to present at the town hall meeting
 - Melinda will be presenting on 3/4/2025 for an increase
 - City council decided to use SAWS tiers but adjusted the rates so that the fund would not lose money in years one and two. This will come back TBD.
 - Presentation is scheduled for 4/1/25
 - Council approved a rate increase
 - The ordinance read is scheduled for 4/15/2025 – first read 5/6/25 Second read. City Council Approved.