



**CITY OF LEON VALLEY
SPECIAL CITY COUNCIL AND LEON VALLEY HISTORICAL SOCIETY BOARD OF
DIRECTORS JOINT WORKSHOP**

Leon Valley Fire Department - Training Room
6300 El Verde Road, Leon Valley, TX 78238
Saturday, October 18, 2025 at 11:30 AM

AGENDA

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. **Call to Order; Determine a Quorum is Present**
2. **Citizens to be Heard** - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.
3. **Presentations**
 1. Welcome and Introductions
 2. Discussion between the City of Leon Valley and the Leon Valley Historical Society Regarding History and Timeline
 3. Discussion between the City of Leon Valley and the Leon Valley Historical Society:
 - 5k Run
 - SAWS/Huebner Creek Erosion
 - Partnership
 - City of Leon Valley
 - Statewide Entity Exploration, i.e. Texas Historical Commission, Preservation Texas, Texas Parks & Wildlife
 - Finishing/Opening the Homestead Property
 4. Summarize and Possible Action on Next Steps

4. Adjournment

Executive Session - The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during this meeting to discuss any matter listed on the posted agenda, as authorized by the Texas Government Code, including but not limited to: **Section 551.071** – Consultation with Attorney, **Section 551.072** – Deliberations about Real Property, **Section 551.073** – Deliberations about Gifts and Donations, **Section 551.074** – Personnel Matters, **Section 551.076** – Deliberations about Security Devices, and **Section 551.087** – Economic Development

Continuation of Meetings (Sec. 551.0411, Texas Government Code) - A governmental body that recesses an open meeting to the following regular business day is not required to post a new notice if the action is taken in good faith and not to circumvent the law. If a recessed meeting is continued to another day beyond the following business day, written notice of the continued meeting must be given as required by law.

Attendance by Other Elected or Appointed Officials - Members of other City boards, commissions, and/or committees may attend this meeting in numbers that could constitute a quorum. Accordingly, this agenda is also posted as a meeting notice for those boards, commissions, and/or committees. Members present may participate in discussions but may not deliberate or take action on items listed on this agenda. [Attorney General Opinion No. GA-0957 (2012)]

Certification of Posting - I hereby certify that the above **Notice of Public Meeting(s) and Agenda of the Leon Valley City Council** was posted at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until the conclusion of the meeting(s). This notice is also available on the City's website at www.leonvalleytexas.gov.

Accessibility: This building is wheelchair accessible. Requests for sign interpretation or other services must be made at least 48 hours in advance of the meeting. To arrange assistance, please call (210) 684-1391, Extension 212.



SAUNDRA PASSAILAIGUE, TRMC
City Secretary
October 14, 2025 11:50 AM



RESOLUTION No. 22-039R

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TX.,
AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF LEON VALLEY AND THE LEON VALLEY HISTORICAL
SOCIETY**

WHEREAS, the Leon Valley Historical Society (LVHS) is a 501 (c) (3) is a non-profit organization; and

WHEREAS, the LVHS intends to continue the partnership it has with the City of Leon Valley (CoLV) to work together on the restoration and eventual opening of a museum at the Huebner-Onion Homestead & Stagecoach Stop; and

WHEREAS, it is the desire of the City Council to authorize the execution of a Memorandum of Understanding between the City of Leon Valley and the Leon Valley Historical Society.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
LEON VALLEY, TEXAS:**

Section 1. The execution of the Memorandum of Understanding between the City of Leon Valley and the Leon Valley Historical Society is hereby authorized. Said Memorandum of Understanding is attached hereto, in substantially final form, as Exhibit A.

Section 2. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this resolution are severable, and if any phrase, clause, sentence, or section of this resolution shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph, or section of this resolution.

Section 3. The repeal of any resolution or part of resolutions effectuated by the enactment of this resolution shall not be construed as abandoning any action now pending under or by virtue of such resolution or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this resolution.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley
this the 6th day of December 2022.

APPROVED



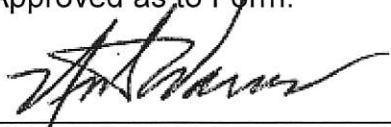
CHRIS RILEY
MAYOR

Attest:



SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:



NICOLE WARREN
City Attorney



Memorandum of Understanding

This Memorandum of Understanding (MOU) between the Leon Valley Historical Society and the City of Leon Valley is intended to describe the objective of forming a partnership to work together on the restoration and eventual opening of a museum at the Huebner-Union Homestead & Stagecoach Stop. The Homestead is a two-story structure along Bandera Road that dates to the 1850s, is listed in the National Register of Historic Places and has received a Texas Historical Marker. The Leon Valley Historical Society also received a Historic Texas Cemetery Designation from the Texas Historical Commission for the Joseph Huebner gravesite in the Natural Area.

The Roles and Responsibilities of the partners are identified below. Furthermore, some time frames are included as a means to develop a roadmap for the partnership going forward:

The Leon Valley Historical Society:

The Leon Valley Historical Society, a 501 (c) (3) non-profit organization, intends to:

- a. Identify significant sources for funding support and potential grants by December 31, 2030, recognizing that funding sources have specific deadlines during the year and research for grants and funding is a continuous process.
- b. Apply for funding for the Heritage Center and the Triangle Park during the 2030 calendar year and provide proof to the City of Leon Valley that applications were submitted.
- c. Work in conjunction with the City of Leon Valley and the Northwest Area Chamber of Commerce in an effort to spur economic development in the area of the Heritage Center and Triangle Park.
- d. Work with the Northside Independent School District to develop curriculum and tour packages for local students by December of 2030.
- e. Staff the potential Heritage Center on a part-time basis (volunteer or paid) depending on funding sources and potential traffic after the opening of the Heritage Center.
- f. Provide regular open meetings and/or conduct surveys for public input on the future of the project and report to the City Council the results of the public input and the number of citizens who provided public input on an annual basis.
- g. An annual report and update on progress will be provided to the Leon Valley City Council each December addressing items (a-f) above.
- h. Semi-Annual grounds cleanup to include the triangle property.

- i. Provide a 990 Tax Form to the City.

The City of Leon Valley:

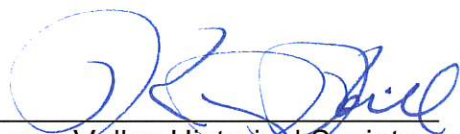
The City of Leon Valley, incorporated in 1952 in the State of Texas, intends to:

- a. Assist the project through the use of the 36-acre natural area that is adjacent to the Huebner-Onion Homestead.
- b. Provide a designated parking area or adjacent area for museum goers at the Raymond Rimkus Park in conjunction with the Bandera Road Reconstruction Project.
- c. Maintain the grounds and facility of the 36-acre natural area and the Huebner Onion Homestead.
- d. Work in conjunction with the Texas Department of Transportation (TXDOT) in an effort to facilitate a curb cut for entrance to the Huebner Onion Homestead during the Bandera Road Reconstruction Project.
- e. Present a budget request to the Leon Valley Economic and Community Development Advisory Committee for consideration of matching funds (in kind or cash), if necessary, for the project on future grant applications.
- f. Continue to assist with the annual 4th of July 5k run by providing appropriate Police, fire, and barricade protection.
- g. Allow for one free event a year at the Leon Valley Community Center to included rental, security & cleanup: and
- h. To assist with hanging of Christmas Lights on the homestead.

Attached to this Memorandum of Understanding (as Exhibit A) is a copy of the Master Plan completed in July of 2013 which outlines the methodology, the preservation philosophy, the history, and the cost estimate of above stated venture. This Master Plan should be used as a road map for parties as the potential partnership forms. This MOU also allows for a mutually agreed upon grant application that would both support the Historical and the City of Leon Valley's Master plan.

The parties enter into this MOU wishing to maintain their own separate and unique missions and mandates, and their own accountabilities. Unless specifically provided otherwise, the cooperation among the Parties as outlined in this MOU shall not be construed as a partnership or other type of legal entity or personality. Each Party shall accept full and sole responsibility for any and all expenses incurred by itself relating to this MOU. Nothing in this MOU shall be construed as superseding or interfering in any way with any agreements or contracts entered into among the Parties, either prior to or subsequent to the signing of this MOU. Nothing in this MOU shall be construed as an exclusive working relationship. The Parties specifically acknowledge that this MOU is not an obligation of funds, nor does it constitute a legally binding commitment by any Party or create any rights in any third party.

This Memorandum of Understanding will be in effect through December 31, 2030 and may be extended as approved by the Council.



Leon Valley Historical Society
Kathy Hill, President



City of Leon Valley
Chris Riley, Mayor

Attest:



Saundra Passailaigue, TRMC
City Secretary

