



**CITY OF LEON VALLEY  
REGULAR CITY COUNCIL MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, September 16, 2025 at 6:00 PM

**AGENDA**

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**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

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- 1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**
- 2. Citizens to be Heard** - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.
- 3. Regular Agenda**
  1. Discussion and Possible Action on an Ordinance Approving a Request for a Specific Use Permit to Allow Construction and Operation of a Telecommunication Antennae/Tower in a B-3 Commercial Zoning District, Located at 6004 Grissom Road; and More Specifically Described as Lot 4, CB 5955, Leon Valley Ranches Subdivision (1st Read was Held on 07-15-2025, Continued Discussion 08-05-25) - M. Moritz, Public Works Director
- 4. The City Council Shall Meet in Executive Session to Discuss the Following:**
  1. Pursuant to Texas Local Government Code Section 551.071: Consultation with the Attorney Regarding Regular Agenda Item 3.1.
  2. Pursuant to Texas Local Government Code Section 551.071: Consultation with the Attorney; and Section 551.087 Deliberation Regarding Economic Development Negotiations Regarding an Agreement with Synergy Brothers, LLC

**5. Reconvene into Regular Session****6. Possible Action on Issues Discussed in Executive Session If Necessary**

- 7. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

**8. City Manager's Report****1. Upcoming Important Events:**

- Regular City Council Meeting, Tuesday, October 21, 2025, at 6:30 PM, in City Council Chambers.
- Brush and Bulk pick up. Place items at the curb September 08-14, 2025, and collection will begin on September 15, 2025.
- Audie L. Murphy Memorial Parkway Clean-Up Community Service Day, Saturday, September 20, 2025, at 8:00 AM, at 6425 Evers Road.
- Northwest Seniors Trash & Treasure Sale, September 27, 2025, from 9:00 AM to 2:00 PM, at 6427 Evers Road.
- National Night Out, October 7, 2025, beginning at 6:00 PM
- Big Rig Petting Zoo, Tuesday, November 25, 2025, at 9:00 AM, at Raymond Rimkus Park.
- Miscellaneous other events and announcements.

2. Discussion and Possible Action Adding Topics to the October 25, 2025, Coffee with the Mayor & City Council Meeting - Dr. C. Caldera, City Manager

- 9. Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

1. Discussion and Possible Action Approving of the Following City Council Minutes:  
a. 09-02-2025 Regular City Council Meeting Minutes

2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:  
a. 07-22-2025 Planning Zoning Commission Meeting Minutes

3. Presentation and Discussion of the Monthly Financial Report Ending August 31, 2025 - C. Goering, Finance Director

4. Discussion and Possible Action of a Resolution Removing Joshua Stevens from the Citizens Police Advisory Committee; and Appointing Donnie Britt to the Citizens Police Advisory Committee and to the Planning & Zoning Commission - Mayor Chris Riley



## 10. Regular Agenda Continued

1. Discussion and Direction to Staff on Increased Code and Traffic Enforcement - Council Place 4, Orozco and Council Place 3, Campos
2. Presentation, Discussion, and Possible Action Authorizing the City Manager to Negotiate and Enter into a Chapter 380 Economic Development Agreement between the City of Leon Valley, Texas, and Synergy Brothers, LLC for Incentives Related to the Redevelopment of the Property Located at 6802 Bandera Road, in an Amount not to exceed \$150,000.00 from the Economic and Community Development Department Project Funding Line Item and Planning and Zoning Department Permitting Fee Waivers - R. Salinas, Executive Director/Director of Economic Development
3. Presentation and Discussion on an Ordinance Amending the Leon Valley Code of Ordinances, Article 14.02 Solid Waste Collection, Eliminating Leon Valley's Ability to Enforce Certain Requirements and Easing Restrictions for Businesses and Residents (1st Read as Required by City Charter) - Council Place 4, Rey Orozco, and Council Place 3, Philip Campos)

Regarding Items 10.4 – 10.8 below, the City provides the following information in compliance Texas Government Code § 551.043(c): (i) a copy of the City's proposed budget may be located on the City's home page of its website and at ; <https://www.leonvalleytexas.gov/> and (ii) Taxpayer Impact Statement – For the median-valued homestead property a comparison of the current property tax bill in dollars pertaining to the property for the current fiscal year ("FY"), an estimate if the proposed budget is adopted for the upcoming FY, and an estimate of a balanced budget at the no-new-revenue tax rate for the upcoming FY is below:

Median-Valued Homestead Property of \$230,620	Property Tax Bill in Dollars
Current FY 2024/25	\$ 1,087.67
An estimate if the proposed budget is adopted for FY 2025/26	\$ 1,256.97
An estimate if a balanced budget is funded and adopted at the no-new-revenue tax rate for FY 2025/26	\$ 1,164.72

4. Conduct a **Public Hearing** for the City of Leon Valley on the Proposed Budget Fiscal Year 2025-2026 - Dr. C. Caldera, City Manager
5. Discussion and Possible Action on an Ordinance Approving and Adopting Fiscal Year 2025-2026 Budget and Associated Capital Acquisition Plan (1st Read was Held 06-03-2025) - Dr. C. Caldera, City Manager

6. Discussion and Possible Action of a Resolution Ratifying the Fiscal Year 2026 Budget - C. Goering, Finance Director
  7. Conduct a **Public Hearing** for the City of Leon Valley on the Proposed 2025 Tax Rate - Dr. C. Caldera, City Manager
  8. Presentation and Discussion on an Ordinance Approving and Adopting the Tax Year 2025; Tax Rate for the Maintenance and Operations at \$0.497818 and the Interest and Sinking Fund at \$0.047222, for a Total Tax Rate of \$0.545040 (1st Read as Required by City Charter) - Dr. C. Caldera, City Manager
11. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

## 12. Adjournment

**Executive Session.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES:** (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at <https://www.leonvalleytexas.gov>. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To arrange for assistance, call (210) 684-1391, Extension 212.

*Saundra Passailaigue*

SAUNDRA PASSAILAIGUE, TRMC  
City Secretary  
September 10, 2025 8:07 AM



## MAYOR AND CITY COUNCIL COMMUNICATION

**DATE:** September 16, 2025

**TO:** Mayor and City Council

**FROM:** Susana Huerta, Planning and Zoning Director

**THROUGH:** Crystal Caldera, Ph.D., City Manager

**SUBJECT:** Discussion and Possible Action to Approve an Ordinance Approving a Specific Use Permit Request for the Construction and Operation of a Telecommunication Antennae/Tower in a B-3 Commercial Zoning District Located at 6004 Grissom Road; and More Specifically Described as Lot 4, CB 5955, Leon Valley Ranches Subdivision

### **PURPOSE**

The purpose of this item is to consider approval of an Ordinance approving a Specific Use Permit request to allow construction and operation of a Telecommunication Antennae/Tower in a B-3 Commercial Zoning District on approximately 1.0 acres of land in a B-3 Commercial District, located at 6004 Grissom Road.

Sec. 15.02.381 - Permitted use table, allows a Telecommunication Antennae/Tower in a B-3 District with a Specific Use Permit and in compliance with Sec. 15.02.382 - Permitted uses, with additional regulations.

The applicant, APC Towers TX, is proposing to construct a 160-foot-tall monopole tower and related antennas and equipment within a 50' by 50' square foot fenced area. They have a total leased area of approximately 10,000 square feet within the 1.0-acre parent tract.

### ***Sec. 15.02.382 - Permitted uses which require additional regulation***

*(b) Antenna, tower, and/or alternative tower structures. Antennas, towers and alternative tower structures, other than receive-only antennas, are permitted only in the B-3 or I-1 zoning districts and only if the minimum requirements as established herein are met, or any other applicable requirements of the specific use permit, if so required:*

*(1) Purpose and goals. The purpose of this section is to establish regulations for the placement of towers and antennas on public and private property. The goals of this section are to:*

*(A) Encourage the location of towers in nonresidential areas and minimize the total number of towers throughout the community;*

*(B) Encourage strongly the joint use of the new and existing tower sites;*

- (C) *Require users of towers and antennas to locate them, to the extent possible, in areas where the adverse impact on the community is minimal;*
- (D) *Require users of towers and antennas to configure them in a way that minimizes the adverse visual impact of the towers and antennas, and*
- (E) *Enhance the ability of the providers of telecommunications services to provide such services to the community quickly, effectively, and efficiently.*

## **STAFF COMMENTS**

The proposed tower must comply with all code requirements as outlined in Sec. 15.02.382(b) including setbacks, fencing, signage, and lighting regulations. A building permit will be required prior to construction.

### *Surrounding Zoning*

- North: B-3 Commercial, B-2 Retail and R-3 Multiple-Family Dwelling District
- West: B-3 Commercial and R-3 Multiple-Family Dwelling District
- East: B-3 Commercial District
- South: R-1 Single-Family Dwelling District

### *Master Plan*

The Master Plan, Grissom Road Corridor, suggests promoting primarily retail uses with some Multiple Family Dwelling, Townhouse Dwelling and Garden Home Uses. The request is compatible with the City's Master Plan if the applicant maintains the minimum setbacks and separation requirements from adjacent residential uses.

### *Notification*

- |  |    |
|--|----|
| • Letters mailed to property owners within 1000' | 25 |
| • Letters received in favor                      | 0  |
| • Letters received in opposition                 | 0  |
| • Letters returned undeliverable                 | 0  |

## **FISCAL IMPACT:**

The developer has paid all fees associated with the processing of this Specific Use Permit request. The development of a Telecommunication Antennae/Tower may increase property taxes in the city. Mobile telecommunications services are subject to state and local sales tax based on the place of primary use.

## **P&Z RECOMMENDATION**

The Planning and Zoning Commission recommended approval of this request by a vote of 6 – 0.

**RECOMMENDATION**

Staff have no objection to the approval of the Specific Use Permit request to allow a Telecommunication Antennae/Tower at 6004 Grissom Road.

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS:

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ATTEST:

\_\_\_\_\_  
**Saundra Passailaigue, TRMC**  
City Secretary

**ORDINANCE No. 2025-**

**AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL GRANTING A SPECIFIC USE PERMIT TO ALLOW CONSTRUCTION AND OPERATION OF A TELECOMMUNICATION ANTENNAE/TOWER IN A B-3 COMMERCIAL ZONING DISTRICT, LOCATED AT 6004 GRISSOM ROAD; AND MORE SPECIFICALLY DESCRIBED AS LOT 4, CB 5955, LEON VALLEY RANCHES SUBDIVISION; PROVIDING A REPEALER CLAUSE; SEVERABILITY CLAUSE; NOTICE OF MEETING; SAVINGS CLAUSE; PROVIDING AN EFFECTIVE DATE.**

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**WHEREAS** Chapter 211 of the Vernon's Local Government Code empowers cities to enact zoning regulations and provide for their administration, enforcement, and amendment; and

**WHEREAS** the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City, to promote the public health, safety, and welfare of the residents of the City; and

**WHEREAS** the Leon Valley Code of Ordinances Chapter 15 Zoning constitutes the City's Zoning regulations and requires the property to be zoned in accordance with proper designations as defined by the City; and

**WHEREAS** the Planning and Zoning Commission of the City of Leon Valley provided adequate notice and held a public hearing in accordance with Chapter 15 of the Leon Valley Code of Ordinances; and

**WHEREAS**, the City Council, after proper notice and public hearing determined that the request is consistent and compatible with the surrounding zoning and with the City's Future Land Use Plan, and

**WHEREAS** the City Council of the City of Leon Valley now desires to grant the Specific Use Permit Request, as requested at the subject location.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, THAT:**

**SECTION 1.** The request for a Specific Use Permit to Allow Construction and Operation of a Telecommunication Antennae/Tower in a B-3 Commercial Zoning District Located at 6004 Grissom Road; and More Specifically Described as Lot 4, CB 5955, Leon Valley Ranches Subdivision, Leon Valley, Texas, is hereby approved as depicted in the attached Exhibit "A".

**SECTION 2. REPEALER CLAUSE.** The provisions of the Ordinance shall be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein, provided, however, that all prior ordinances or parts of ordinances inconsistent or in conflict with any of the provisions of this ordinance are



hereby expressly repealed to the extent that such inconsistency is apparent by any other ordinance.

**SECTION 3. SEVERABILITY CLAUSE.** If any provision, section, sentence, clause, or phrase of this ordinance or application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the Leon Valley City Council in adopting, and the Mayor in approving this Ordinance, that no portion thereof or provisions or regulation contained herein shall become inoperative or fall by reason of any unconstitutionally or invalidity of any portion, provision, or regulation.

**SECTION 4. SAVINGS CLAUSE.** The repeal of any ordinance or part of ordinances effectuated by the enactment of this ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions of any ordinances at the time of passage of this ordinance.

**SECTION 5. NOTICE OF MEETING CLAUSE.** It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

**SECTION 6. EFFECTIVE DATE.** This ordinance shall become effective on and after its passage, approval and publication as required by law.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City of Leon Valley this the 16th day of September, 2025.

**APPROVED**

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**CHRIS RILEY**  
MAYOR

Attest: \_\_\_\_\_  
**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary

Approved as to Form: \_\_\_\_\_  
**ART RODRIGUEZ**  
City Attorney

GENERAL NOTES

1. ALL MATERIALS FURNISHED AND INSTALLED SHALL BE IN STRICT ACCORDANCE WITH ALL APPLICABLE CODES, REGULATIONS, AND ORDINANCES. SUBCONTRACTORS SHALL ISSUE ALL APPROPRIATE NOTICES AND COMPLY WITH ALL LAWS, ORDINANCES, RULES, REGULATIONS, AND LAWFUL ORDERS OF ANY PUBLIC AUTHORITY REGARDING THE PERFORMANCE OF THE WORK.
2. ALL WORK CARRIED OUT SHALL COMPLY WITH ALL APPLICABLE MUNICIPAL AND UTILITY COMPANY SPECIFICATIONS AND LOCAL JURISDICTIONAL CODES, ORDINANCES AND APPLICABLE REGULATIONS.
3. UNLESS NOTED OTHERWISE , THE WORK SHALL INCLUDE FURNISHING MATERIALS, EQUIPMENT, APPURTENANCES, AND LABOR NECESSARY TO COMPLETE ALL INSTALLATIONS AS INDICATED ON THE DRAWINGS.
4. THE SUBCONTRACTOR SHALL INSTALL ALL EQUIPMENT AND MATERIALS IN ACCORDANCE WITH MANUFACTURER’S RECOMMENDATIONS UNLESS SPECIFICALLY STATED OTHERWISE.
5. IF THE SPECIFIED EQUIPMENT CANNOT BE INSTALLED AS SHOWN ON THESE DRAWINGS, THE SUBCONTRACTOR SHALL PROPOSE AN ALTERNATIVE INSTALLATION SPACE FOR APPROVAL BY THE CONTRACTOR.
6. THE SUBCONTRACTOR SHALL LEGALLY AND PROPERLY DISPOSE OF ALL SCRAP MATERIALS SUCH AS COAXIAL CABLE AND OTHER ITEMS REMOVED FROM THE EXISTING FACILITY. ANTENNAS REMOVED SHALL BE RETURNED TO THE OWNER’S DESIGNATED LOCATION.
7. THE SUBCONTRACTOR SHALL LEAVE PREMISES IN CLEAN CONDITION.
8. SUBCONTRACTOR SHALL VERIFY ALL EXISTING DIMENSIONS AND CONDITIONS PRIOR TO COMMENCING ANY WORK. ALL DIMENSIONS OF EXISTING CONSTRUCTION SHOWN ON THE DRAWING MUST BE VERIFIED. SUBCONTRACTOR SHALL NOTIFY THE CONTRACTOR OF ANY DISCREPANCIES PRIOR TO ORDERING MATERIAL OR PROCEEDING WITH CONSTRUCTION.
9. ALL SAFETY PRECAUTIONS MUST BE TAKEN WHEN WORKING AROUND HIGH LEVELS OF ELECTROMAGNETIC RADIATION. EQUIPMENT SHOULD BE SHUTDOWN PRIOR TO PERFORMING ANY WORK THAT COULD EXPOSE THE WORKERS TO DANGER. PERSONAL RF EXPOSURE MONITORS ARE ADVISED TO BE WORK TO ALERT OF ANY DANGEROUS EXPOSURE LEVELS.

DRIVING DIRECTIONS:

DEPART FROM SAN ANTONIO INTERNATIONAL AIRPORT (9800 AIRPORT BLVD, SAN ANTONIO, TX 78216), HEAD EAST ON DEE HOWARD WAY TOWARD JOHN SAUNDERS RD (0.2 MI), TURN RIGHT ONTO AIRPORT BLVD (0.3 MI), TURN RIGHT ONTO I– 410 ACCESS RD/NE INTERSTATE 410 LOOP (0.3 MI), CONTINUE ON I–410 W TO LEON VALLEY. TAKE EXIT 13B FROM I–410 W (9 MIN, 8.6 MI), MERGE ONTO TX–16 N/BANDERA RD (0.7 MI), USE THE LEFT LANE TO TURN LEFT ONTO GRISSOM RD (0.5 MI), DESTINATION WILL BE ON THE LEFT.

SATELLITE MAP



EXHIBIT "A"

NEW SITE BUILD

VERIZON LOCATION CODE  
5000203022

VERIZON SITE NAME  
TX-1115 LEON CREEK

SITE ADDRESS  
6004 GRISSOM RD  
SAN ANTONIO, TX 78238  
BEXAR COUNTY

BUILDING CODES

- INTERNATIONAL BUILDING CODE, 2021 EDITION AS ADOPTED BY LOCAL JURISDICTION.
- NATIONAL ELECTRICAL CODE, 2020 EDITION AS ADOPTED BY LOCAL JURISDICTION.
- INTERNATIONA MECHANICAL CODE, 2021 EDITION AS ADOPTED BY LOCAL JURISDICTION.
- INTERNATIONAL ENERGY CONSERVATION CODE, 2021 EDITION AS ADOPTED BY LOCAL JURISDICTION.

VICINITY MAP



APPROVED FOR CONSTRUCTION

PROPERTY OWNER OR REP.	RF
LAND USE PLANNER	NETWORK
T–MOBILE	BACKHAUL
OPERATIONS	CONSTRUCTION MANAGER

SHEET INDEX

- T–1TITLE SHEET (COVER PAGE)
- SURVEY (BY OTHERS)
- Z–1OVERALL ZONING MAP
- Z–1AOVERALL SITE PLAN
- Z–2ENLARGED SITE PLAN
- Z–3COMPOUND SITE PLAN
- Z–4ELEVATION
- C–3AIMPERVIOUS COVER EXHIBIT
- C–3BEXISTING DRAINAGE PLAN
- C–3CPROPOSED / ULTIMATE DRAINAGE PLAN
- C–3DGRADING PLAN

PROJECT SUMMARY:

SITE TYPE

160’ MONOPOLE  
WITH UNMANNED COMMUNICATION EQUIPMENT  
AT BASE OF TOWER.

SITE INFORMATION

LAT: 29.488°  
LONG: –98.622139°  
ELEV: 797.23’ AMSL  
JURISDICTION: CITY OF LEON VALLEY  
OCCUPANCY: UNMANNED  
CONSTRUCTION TYPE: MONOPOLE/NEW SITE BUILD

APPLICANT

APC TOWERS IV  
8601 SIX FORKS RD., SUITE 250  
RALEIGH, NC 27615  
(919) 578–8233

LANDLORD

ARREDONDO GROUP LP  
6004 GRISSOM RD  
SAN ANTONIO, TX 78238–2227

11"x17" PLOT WILL BE HALF SCALE UNLESS OTHERWISE NOTED

CONTRACTOR SHALL VERIFY ALL PLANS, EXISTING DIMENSIONS, AND CONDITIONS ON THE JOB SITE, AND SHALL IMMEDIATELY NOTIFY THE ENGINEER IN WRITING OF ANY DISCREPANCIES BEFORE PROCEEDING WITH THE WORK.



CONTRACTORS:

A&E CONTRACTOR

ALLPRO CONSULTING GROUP, INC.  
9221 LYNDON B. JOHNSON FREEWAY,  
SUITE 204  
DALLAS, TX 75243  
CONTACT: CHIYU ZHANG P.E.  
OFFICE: 972–231–8893  
FAX: 866–364–8375

ENGINEERING FIRM

ALLPRO CONSULTING GROUP, INC.  
9221 LYNDON B. JOHNSON FREEWAY,  
SUITE 204  
DALLAS, TX 75243  
CONTACT: CHIYU ZHANG, P.E.  
OFFICE: 972–231–8893  
FAX: 866–364–8375

TEXAS ONE CALL

CONTRACTOR TO CALL 48  
HOURS BEFORE DIGGING!  
PHONE: 800–545–6005  
INDEPENDENT LOCATORS  
TO BE USED ON ALL SITES

DEVELOPMENT PLAN FOR

FOR  
(NAME OR DESCRIPTION OF USE)

{Section}.31.



ACGI NO: 25–0729

DRAWN BY: WZ

CHECKED BY: CZ

REVISIONS			
NO	DATE	DESCRIPTION	BY
0	04/14/25	ZONING DRAWING	WZ



ZONING  
PRELIMINARY

5000203022  
TX-1115 LEON CREEK

6004 GRISSOM RD  
SAN ANTONIO, TX 78238  
BEXAR COUNTY

29.488°, -98.622139°

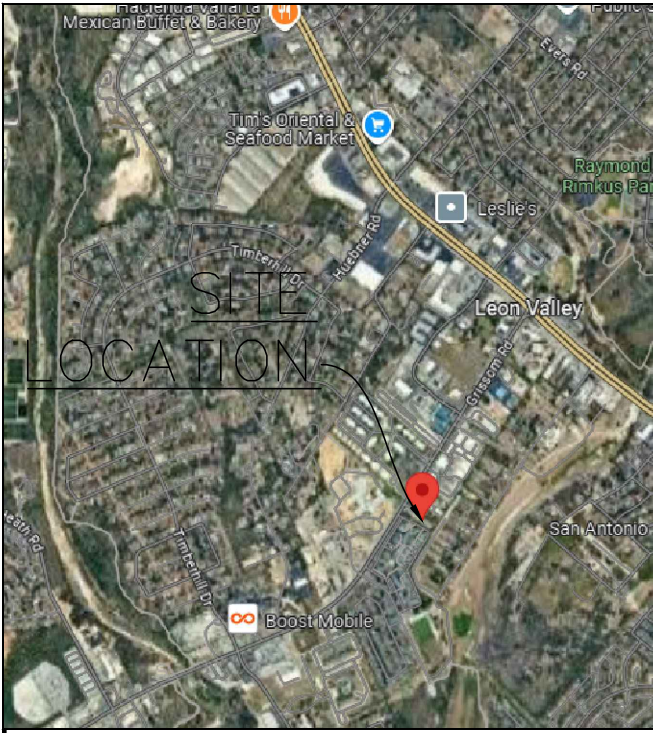
SHEET TITLE

TITLE SHEET

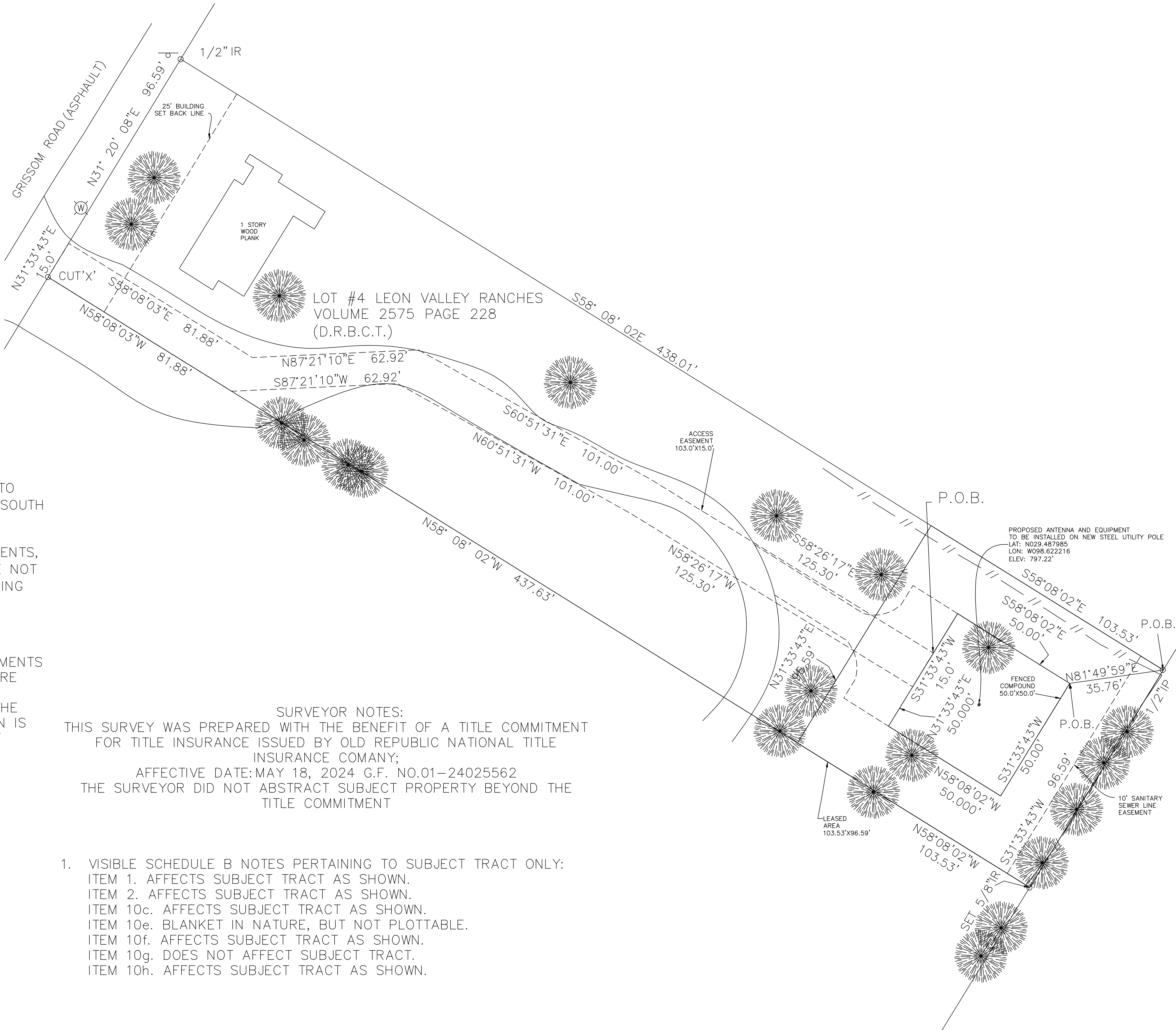
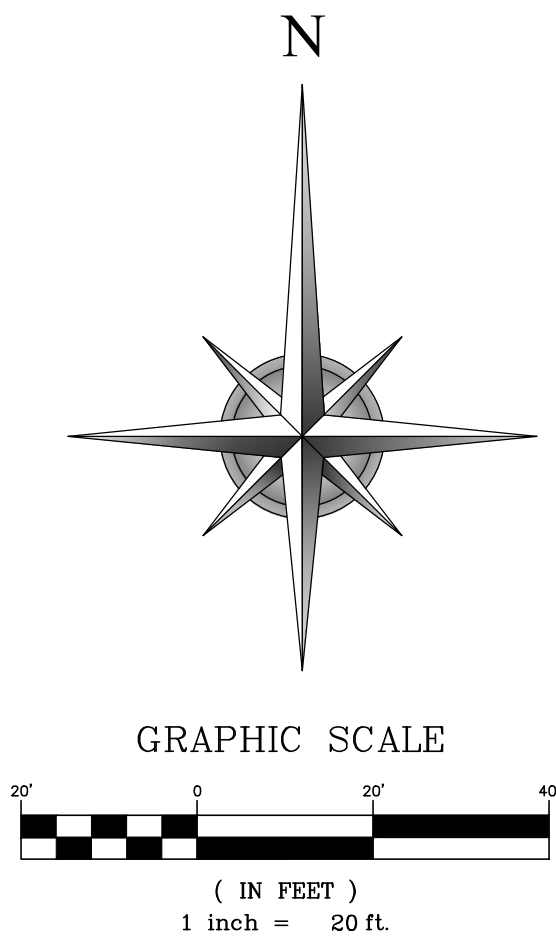
SHEET NUMBER

T-1





LOCATION MAP  
NOT TO SCALE



SURVEYOR NOTES:

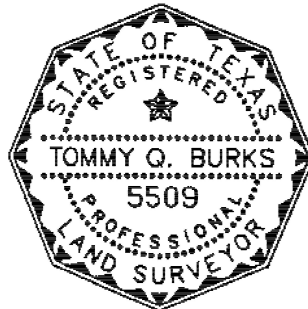
1. ALL COORDINATES, BEARINGS AND DISTANCES ARE REFERENCED TO THE TEXAS COORDINATE SYSTEM OF 1983 (2011 ADJUSTMENT), SOUTH CENTRAL ZONE (4204), U.S. SURVEY FEET BASED ON GPS OBSERVATIONS MADE BY CIVIL CORE SURVEY.
2. UNDERGROUND UTILITY INSTALLATIONS, UNDERGROUND IMPROVEMENTS, FOUNDATIONS AND/OR OTHER UNDERGROUND STRUCTURES WERE NOT LOCATED BY THIS SURVEY. PLEASE CALL '811' BEFORE PROCEEDING WITH ANY TYPE DIGGING.
3. THE PURPOSE OF THIS SURVEY IS FOR USE IN OBTAINING TITLE INSURANCE AND FINANCING AND SHOULD NOT BE USED FOR CONSTRUCTION PURPOSES.
4. THERE MAY BE EASEMENTS, RIGHTS-OF-WAY OR OTHER INSTRUMENTS OF RECORD THAT MAY AFFECT THE SUBJECT PROPERTY THAT ARE NOT SHOWN HEREON.
5. SURVEY IS VALID ONLY IF IT HAS AN ORIGINAL SIGNATURE OF THE REGISTERED PROFESSIONAL LAND SURVEYOR ON IT. DECLARATION IS MADE TO THE ORIGINAL PURCHASER OF THIS SURVEY. IT IS NOT TRANSFERABLE TO ADDITIONAL INSTITUTIONS OR SUBSEQUENT OWNERS.

SURVEYOR'S CERTIFICATE

I, TOMMY Q. BURKS, A REGISTERED PROFESSIONAL LAND SURVEYOR DO HEREBY CERTIFY THAT THIS PLAT REPRESENTS AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY DIRECT SUPERVISION ON XXX, AND SUBSTANTIALLY COMPLIES WITH THE MINIMUM STANDARDS FOR LAND SURVEYING IN TEXAS AS SET FORTH BY THE TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THERE ARE NO PROTRUSIONS OR INTRUSIONS OR EVIDENCE OF VISIBLE EASEMENTS, EXCEPT AS SHOWN HEREON.

*Tommy Q. Burks*

TOMMY Q. BURKS  
REGISTERED PROFESSIONAL LAND SURVEYOR  
TEXAS REGISTRATION NO. 5509



DATE SIGNED

APRIL 05, 2025

SURVEYOR NOTES:  
THIS SURVEY WAS PREPARED WITH THE BENEFIT OF A TITLE COMMITMENT FOR TITLE INSURANCE ISSUED BY OLD REPUBLIC NATIONAL TITLE INSURANCE COMANY;  
AFFECTIVE DATE: MAY 18, 2024 G.F. NO.01-24025562  
THE SURVEYOR DID NOT ABSTRACT SUBJECT PROPERTY BEYOND THE TITLE COMMITMENT

1. VISIBLE SCHEDULE B NOTES PERTAINING TO SUBJECT TRACT ONLY:  
ITEM 1. AFFECTS SUBJECT TRACT AS SHOWN.  
ITEM 2. AFFECTS SUBJECT TRACT AS SHOWN.  
ITEM 10c. AFFECTS SUBJECT TRACT AS SHOWN.  
ITEM 10e. BLANKET IN NATURE, BUT NOT PLOTTABLE.  
ITEM 10f. AFFECTS SUBJECT TRACT AS SHOWN.  
ITEM 10g. DOES NOT AFFECT SUBJECT TRACT.  
ITEM 10h. AFFECTS SUBJECT TRACT AS SHOWN.

WT GROUP

WT Group

Surveying & Engineering with Precision, Pace and Passion.

10210 Grogans Mill Road, Suite 130  
San Antonio, Texas 78257-7286  
T: 224.629.1208  
wengineering.com  
TBP&S REG NO. 5509

PROJECT LOCATION:

6000 GRISSOM RD.  
SAN ANTONIO, TEXAS

BOUNDARY / TOPOGRAPHIC SURVEY

LOT 17 BLOCK 58 LIVE OAK VILLAGE UNIT  
17-B BEARX COUNTY, TEXAS

ISSUE

TO \_\_\_\_\_ DATE \_\_\_\_\_

CLIENT 05/05/25

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

LAND SURVEY \ CIVIL

CHECK: MC  
DRAWN: LW  
JOB: U25-00034

SUR-1

SHEET 1 OF 1

11



METES AND BOUNDS DESCRIBED HERE AS FOLLOWS:

TRACT ONE (LEASED COMPOUND)

BEING 0.230 ACRES TRACT OUT OF LOT #4, LEON VALLEY RANCHES, IN THE CITY OF LEON VALLEY, BEXAR COUNTY, TEXAS, ACCORDING TO PLAT THEREOF RECORDED IN VOL. 2575, PAGE(S) 228, DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS; SAVE AND EXCEPT THAT PORTION CONVEYED TO THE STATE OF TEXAS AS RECORDED IN VOLUME 3629, PAGE 147, DEED RECORDS OF BEXAR COUNTY, TEXAS (D.R.B.C.T.).

BEGINNING AT A FOUND 1/2" IRON PIPE BEING THE EAST CORNER OF THE HEREIN DESCRIBED AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

THENCE S31°33'43"W A DISTANCE OF 96.59' TO A SET 5/8" IR BEING THE SOUTH CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE N58°08'02"W A DISTANCE OF 103.53' TO A POINT BEING THE WEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE N31°33'43"E A DISTANCE OF 96.59' TO A POINT BEING THE NORTH CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE S58°08'02"W A DISTANCE OF 103.53' TO THE POINT OF BEGINNING, AND BEING 0.230 ACRES MORE OR LESS.

TRACT TWO (FENCED AREA)

BEING 0.057 ACRES TRACT OUT OF LOT #4, LEON VALLEY RANCHES, IN THE CITY OF LEON VALLEY, BEXAR COUNTY, TEXAS, ACCORDING TO PLAT THEREOF RECORDED IN VOL. 2575, PAGE(S) 228, DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS; SAVE AND EXCEPT THAT PORTION CONVEYED TO THE STATE OF TEXAS AS RECORDED IN VOLUME 3629, PAGE 147, DEED RECORDS OF BEXAR COUNTY, TEXAS (D.R.B.C.T.).

BEGINNING AT A POINT BEING THE EAST CORNER OF THE HEREIN DESCRIBED TRACT FROM WHICH A FOUND 1/2" IRON PIPE BEARS N81°49'59"E AND A DISTANCE OF 35.76' AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

THENCE S31°33'43"W A DISTANCE OF 50.0' AND BEING THE SOUTH CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE N58°08'02"W A DISTANCE OF 50.0' TO A POINT BEING THE WEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE N31°33'43"E A DISTANCE OF 50.0' TO A POINT BEING THE NORTH CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE S58°08'02"W A DISTANCE OF 50.0' TO THE POINT OF BEGINNING, AND BEING 0.057 ACRES MORE OR LESS.

TRACT THREE (ACCESS EASEMENT)

BEING 0.124 ACRES TRACT OUT OF LOT #4, LEON VALLEY RANCHES, IN THE CITY OF LEON VALLEY, BEXAR COUNTY, TEXAS, ACCORDING TO PLAT THEREOF RECORDED IN VOL. 2575, PAGE(S) 228, DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS; SAVE AND EXCEPT THAT PORTION CONVEYED TO THE STATE OF TEXAS AS RECORDED IN VOLUME 3629, PAGE 147, DEED RECORDS OF BEXAR COUNTY, TEXAS (D.R.B.C.T.).

BEGINNING AT A POINT BEING THE EAST CORNER OF THE HEREIN DESCRIBED TRACT AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

THENCE S31°33'43"W A DISTANCE OF 15.0' AND BEING THE SOUTH CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE N58°26'17"W A DISTANCE OF 125.3' TO A POINT BEING AN INNER CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE N60°51'31"W A DISTANCE OF 101.0' TO A POINT BEING AN INNER CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE S87°21'10"W A DISTANCE OF 62.92' TO A POINT BEING THE SOUTHWEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE N58°08'03"W A DISTANCE OF 81.88' TO A POINT BEING THE WEST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE N31°33'43"E A DISTANCE OF 15.0' TO A POINT BEING THE NORTH CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE N58°08'03"W A DISTANCE OF 81.88' TO A POINT BEING AN INNER CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE S87°21'10"W A DISTANCE OF 62.92' TO A POINT BEING THE NORTHEAST CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE N60°51'31"W A DISTANCE OF 101.0' TO A POINT BEING AN INNER CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE S58°26'17"W A DISTANCE OF 125.3' TO THE POINT OF BEGINNING, AND BEING 0.124 ACRES MORE OR LESS.

BEING LOT #4, LEON VALLEY RANCHES, IN THE CITY OF LEON VALLEY, BEXAR COUNTY, TEXAS, ACCORDING TO PLAT THEREOF RECORDED IN VOL. 2575, PAGE(S) 228, DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS; SAVE AND EXCEPT THAT PORTION CONVEYED TO THE STATE OF TEXAS AS RECORDED IN VOLUME 3629, PAGE 147, DEED RECORDS OF BEXAR COUNTY, TEXAS (D.R.B.C.T.).

LAND SURVEYING    TBPLS REG NO. 5509

10210 GROGANS MILL ROAD, SUITE 130  
THE WOODLANDS, TX 77380  
T: 224.928.1208  
WTENGINEERING.COM

TITLE SURVEY OF:

6000 GRISSOM ROAD

SAN ANTONIO, TEXAS

BEXAR COUNTY

ABBREVIATIONS & SYMBOLS LEGEND			
LONGITUDE	LONG	FOUND AS DESCRIBED	O
DOCUMENT	DOC	IRON PIPE	IP
POINT OF BEGINNING	POB	IRON ROD	IR
PAGE	PG	OFFICIAL PUBLIC RECORDS	OPRBC
VOLUME	VOL	BEXAR COUNTY, TEXAS	
LATITUDE	LAT	ELEVATION	ELEV
TREE		BARBED WIRE FENCE	
		WATER METER	
		SIGN	

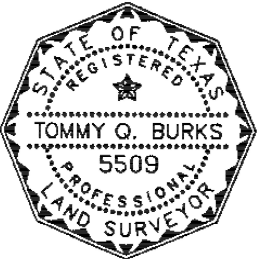
SURVEYOR'S CERTIFICATE

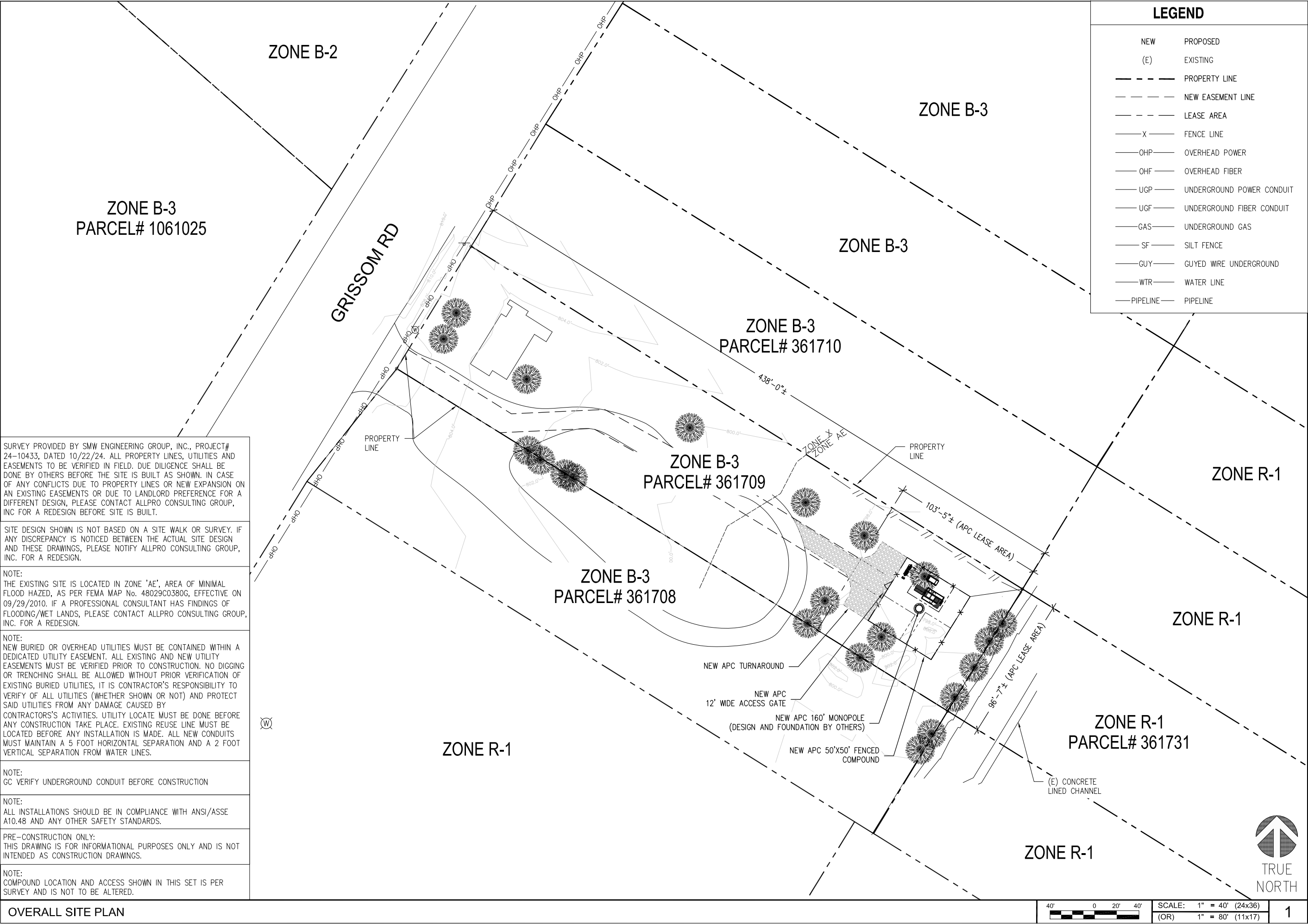
I, TOMMY Q. BURKS, A REGISTERED PROFESSIONAL LAND SURVEYOR DO HEREBY CERTIFY THAT THIS PLAT REPRESENTS AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY DIRECT SUPERVISION ON XXX, AND SUBSTANTIALLY COMPLIES WITH THE MINIMUM STANDARDS FOR LAND SURVEYING IN TEXAS AS SET FORTH BY THE TEXAS BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS AND THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THERE ARE NO PROTRUSIONS OR INTRUSIONS OR EVIDENCE OF VISIBLE EASEMENTS, EXCEPT AS SHOWN HEREON.

*Tommy Q. Burks*

TOMMY Q. BURKS  
REGISTERED PROFESSIONAL LAND SURVEYOR  
TEXAS REGISTRATION NO. 5509

DATE SIGNED                      APRIL 24, 2025





SURVEY PROVIDED BY SMW ENGINEERING GROUP, INC., PROJECT# 24-10433, DATED 10/22/24. ALL PROPERTY LINES, UTILITIES AND EASEMENTS TO BE VERIFIED IN FIELD. DUE DILIGENCE SHALL BE DONE BY OTHERS BEFORE THE SITE IS BUILT AS SHOWN. IN CASE OF ANY CONFLICTS DUE TO PROPERTY LINES OR NEW EXPANSION ON AN EXISTING EASEMENTS OR DUE TO LANDLORD PREFERENCE FOR A DIFFERENT DESIGN, PLEASE CONTACT ALLPRO CONSULTING GROUP, INC FOR A REDESIGN BEFORE SITE IS BUILT.

SITE DESIGN SHOWN IS NOT BASED ON A SITE WALK OR SURVEY. IF ANY DISCREPANCY IS NOTICED BETWEEN THE ACTUAL SITE DESIGN AND THESE DRAWINGS, PLEASE NOTIFY ALLPRO CONSULTING GROUP, INC. FOR A REDESIGN.

NOTE:  
THE EXISTING SITE IS LOCATED IN ZONE 'AE', AREA OF MINIMAL FLOOD HAZED, AS PER FEMA MAP No. 48029C0380G, EFFECTIVE ON 09/29/2010. IF A PROFESSIONAL CONSULTANT HAS FINDINGS OF FLOODING/WET LANDS, PLEASE CONTACT ALLPRO CONSULTING GROUP, INC. FOR A REDESIGN.

NOTE:  
NEW BURIED OR OVERHEAD UTILITIES MUST BE CONTAINED WITHIN A DEDICATED UTILITY EASEMENT. ALL EXISTING AND NEW UTILITY EASEMENTS MUST BE VERIFIED PRIOR TO CONSTRUCTION. NO DIGGING OR TRENCHING SHALL BE ALLOWED WITHOUT PRIOR VERIFICATION OF EXISTING BURIED UTILITIES, IT IS CONTRACTOR'S RESPONSIBILITY TO VERIFY OF ALL UTILITIES (WHETHER SHOWN OR NOT) AND PROTECT SAID UTILITIES FROM ANY DAMAGE CAUSED BY CONTRACTOR'S ACTIVITIES. UTILITY LOCATE MUST BE DONE BEFORE ANY CONSTRUCTION TAKE PLACE. EXISTING REUSE LINE MUST BE LOCATED BEFORE ANY INSTALLATION IS MADE. ALL NEW CONDUITS MUST MAINTAIN A 5 FOOT HORIZONTAL SEPARATION AND A 2 FOOT VERTICAL SEPARATION FROM WATER LINES.

NOTE:  
GC VERIFY UNDERGROUND CONDUIT BEFORE CONSTRUCTION

NOTE:  
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PRE-CONSTRUCTION ONLY:  
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NOTE:  
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LEGEND	
NEW	PROPOSED
(E)	EXISTING
---	PROPERTY LINE
---	NEW EASEMENT LINE
---	LEASE AREA
—X—	FENCE LINE
—OHP—	OVERHEAD POWER
—OHF—	OVERHEAD FIBER
—UGP—	UNDERGROUND POWER CONDUIT
—UGF—	UNDERGROUND FIBER CONDUIT
—GAS—	UNDERGROUND GAS
—SF—	SILT FENCE
—GUY—	GUYED WIRE UNDERGROUND
—WTR—	WATER LINE
—PIPELINE—	PIPELINE

{Section}.31.

600 HIDDEN RIDGE  
IRVING, TX 75038

8601 SIX FORKS RD.  
SUITE 250  
RALEIGH, NC 27615

ACGI NO: 25-0729

DRAWN BY: WZ

CHECKED BY: CZ

REVISIONS			
NO	DATE	DESCRIPTION	BY
0	04/14/25	ZONING DRAWING	WZ

9221 LYNDON B JOHNSON FWY  
SUITE 204, DALLAS, TX 75243  
PHONE: 972-231-8893  
FAX: 866-364-8375  
WWW.ALLPROCGI.COM  
FIRM NO. F-8242

ZONING PRELIMINARY

5000203022  
TX-1115 LEON CREEK

6004 GRISSOM RD  
SAN ANTONIO, TX 78238  
BEXAR COUNTY  
29.488°, -98.622139°

SHEET TITLE  
OVERALL  
ZONING MAP

SHEET NUMBER  
Z-1

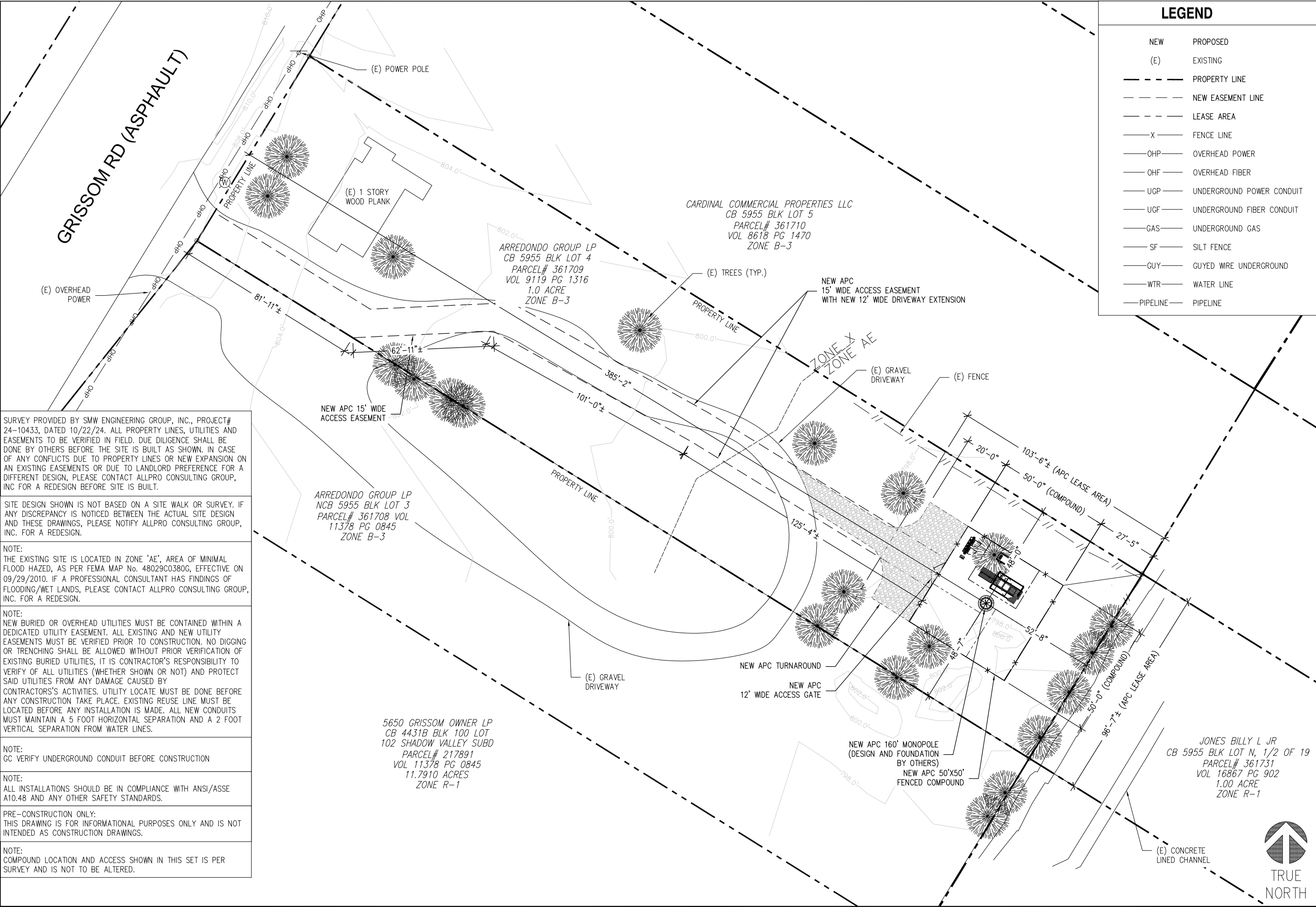
40' 0 20' 40'

SCALE: 1" = 40' (24x36)  
(OR) 1" = 80' (11x17)

1

TRUE NORTH

13



SURVEY PROVIDED BY SMW ENGINEERING GROUP, INC., PROJECT# 24-10433, DATED 10/22/24. ALL PROPERTY LINES, UTILITIES AND EASEMENTS TO BE VERIFIED IN FIELD. DUE DILIGENCE SHALL BE DONE BY OTHERS BEFORE THE SITE IS BUILT AS SHOWN. IN CASE OF ANY CONFLICTS DUE TO PROPERTY LINES OR NEW EXPANSION ON AN EXISTING EASEMENTS OR DUE TO LANDLORD PREFERENCE FOR A DIFFERENT DESIGN, PLEASE CONTACT ALLPRO CONSULTING GROUP, INC FOR A REDESIGN BEFORE SITE IS BUILT.

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NOTE:  
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LEGEND	
NEW	PROPOSED
(E)	EXISTING
---	PROPERTY LINE
---	NEW EASEMENT LINE
---	LEASE AREA
—X—	FENCE LINE
—OHP—	OVERHEAD POWER
—OHF—	OVERHEAD FIBER
—UGP—	UNDERGROUND POWER CONDUIT
—UGF—	UNDERGROUND FIBER CONDUIT
—GAS—	UNDERGROUND GAS
—SF—	SILT FENCE
—GUY—	GUYED WIRE UNDERGROUND
—WTR—	WATER LINE
—PIPELINE—	PIPELINE

{Section}.31.

verizon

600 HIDDEN RIDGE  
IRVING, TX 75038

APC  
Towers

8601 SIX FORKS RD.  
SUITE 250  
RALEIGH, NC 27615

ACGI NO: 25-0729

DRAWN BY: WZ

CHECKED BY: CZ

REVISIONS			
NO	DATE	DESCRIPTION	BY
0	04/14/25	ZONING DRAWING	WZ

ALLPRO

CONSULTING GROUP, INC.

9221 LYNDON B JOHNSON FWY  
SUITE 204, DALLAS, TX 75243  
PHONE: 972-231-8893  
FAX: 866-364-8375  
WWW.ALLPROCGI.COM  
FIRM NO. F-8242

ZONING  
PRELIMINARY

5000203022  
TX-1115 LEON CREEK

6004 GRISSOM RD  
SAN ANTONIO, TX 78238  
BEXAR COUNTY  
29.488°, -98.622139°

SHEET TITLE  
OVERALL  
SITE PLAN

SHEET NUMBER  
Z-1A

14



LEGEND	
NEW	PROPOSED
(E)	EXISTING
— — — — —	PROPERTY LINE
— — — — —	NEW EASEMENT LINE
— — — — —	LEASE AREA
—X—	FENCE LINE
—OHP—	OVERHEAD POWER
—OHF—	OVERHEAD FIBER
—UGP—	UNDERGROUND POWER CONDUIT
—UGF—	UNDERGROUND FIBER CONDUIT
—GAS—	UNDERGROUND GAS
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—WTR—	WATER LINE
—PIPELINE—	PIPELINE

NEW	PROPOSED
(E)	EXISTING

— — — — —	PROPERTY LINE
— — — — —	NEW EASEMENT LINE
— — — — —	LEASE AREA
———X———	FENCE LINE
———OHP———	OVERHEAD POWER
———OHF———	OVERHEAD FIBER
———UGP———	UNDERGROUND POWER CONDUIT
———UGF———	UNDERGROUND FIBER CONDUIT
———GAS———	UNDERGROUND GAS
———SF———	SILT FENCE
———GUY———	GUYED WIRE UNDERGROUND
———WTR———	WATER LINE
———PIPELINE———	PIPELINE

NEW APC 12' WIDE GRAVEL  
ACCESS DRIVEWAY

SURVEY PROVIDED BY SMW ENGINEERING GROUP, INC., PROJECT# 24-10433, DATED 10/22/24. ALL PROPERTY LINES, UTILITIES AND EASEMENTS TO BE VERIFIED IN FIELD. DUE DILIGENCE SHALL BE DONE BY OTHERS BEFORE THE SITE IS BUILT AS SHOWN. IN CASE OF ANY CONFLICTS DUE TO PROPERTY LINES OR NEW EXPANSION ON AN EXISTING EASEMENTS OR DUE TO LANDLORD PREFERENCE FOR A DIFFERENT DESIGN, PLEASE CONTACT ALLPRO CONSULTING GROUP, INC FOR A REDESIGN BEFORE SITE IS BUILT.

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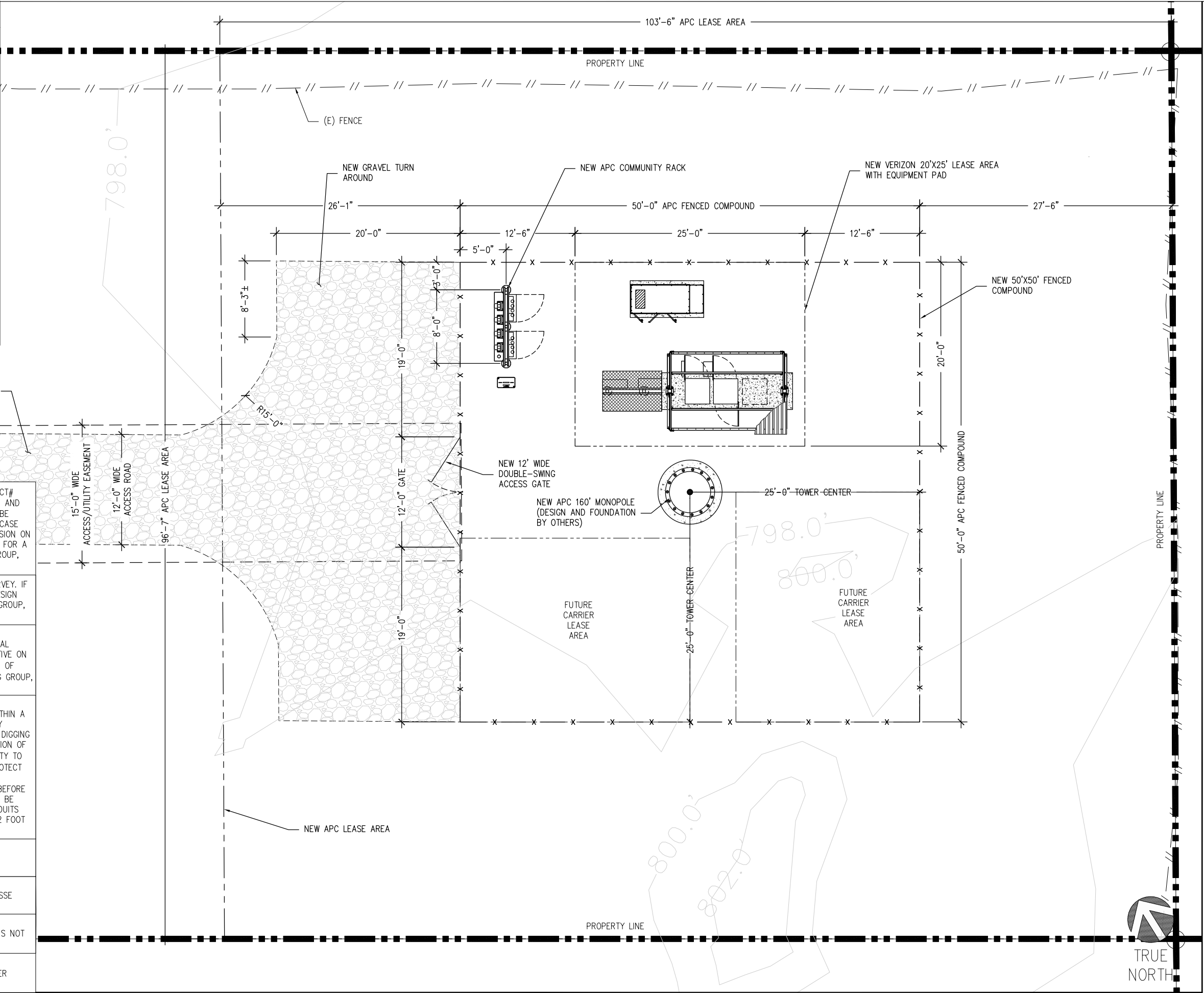
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NOTE:  
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NOTE:  
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SURVEY AND IS NOT TO BE ALTERED.



## COMPOUND PLAN



SCALE:  $\frac{3}{8}'' = 1'-0''$  (24x36)  
(OR)  $\frac{3}{16}'' = 1'-0''$  (11x17)

2

500 HIDDEN RIDGE  
IRVING, TX 75038

8601 SIX FORKS RD.  
SUITE 250  
RALEIGH, NC 27615

ACGI NO: 25-0729

DRAWN BY: WZ

CHECKED BY: CZ

REVISIONS			
NO	DATE	DESCRIPTION	BY
0	04/14/25	ZONING DRAWING	WZ

9221 LYNDON B JOHNSON FWY  
SUITE 204, DALLAS, TX 75243  
PHONE: 972-231-8893  
FAX: 866-364-8375  
WWW.ALLPROCGI.COM  
FIRM NO. F-8242

ZONING  
PRELIMINARY

5000203022  
TX-1115 LEON CREEK

6004 GRISSOM RD  
SAN ANTONIO, TX 78238  
BEXAR COUNTY

SHEET TITLE  
ENLARGED  
SITE PLAN

SHEET NUMBER

# Z-2

15

Section}.31.



500 HIDDEN RIDGE  
IRVING, TX 75038



8601 SIX FORKS RD.  
SUITE 250  
RALEIGH, NC 27615

ACGI NO: 25-0729

DRAWN BY: WZ

CHECKED BY: CZ

REVISIONS			
NO	DATE	DESCRIPTION	BY
01	04/14/25	ZONING DRAWING	WZ



**ALLPRO**  
CONSULTING GROUP, INC.

9221 LYNDON B JOHNSON FWY  
SUITE 204, DALLAS, TX 75243  
PHONE: 972-231-8893  
FAX: 866-364-8375  
WWW.ALLPROCGI.COM  
FIRM NO. F-8242

ZONING  
PRELIMINARY

5000203022  
TX-1115 LEON CREEK

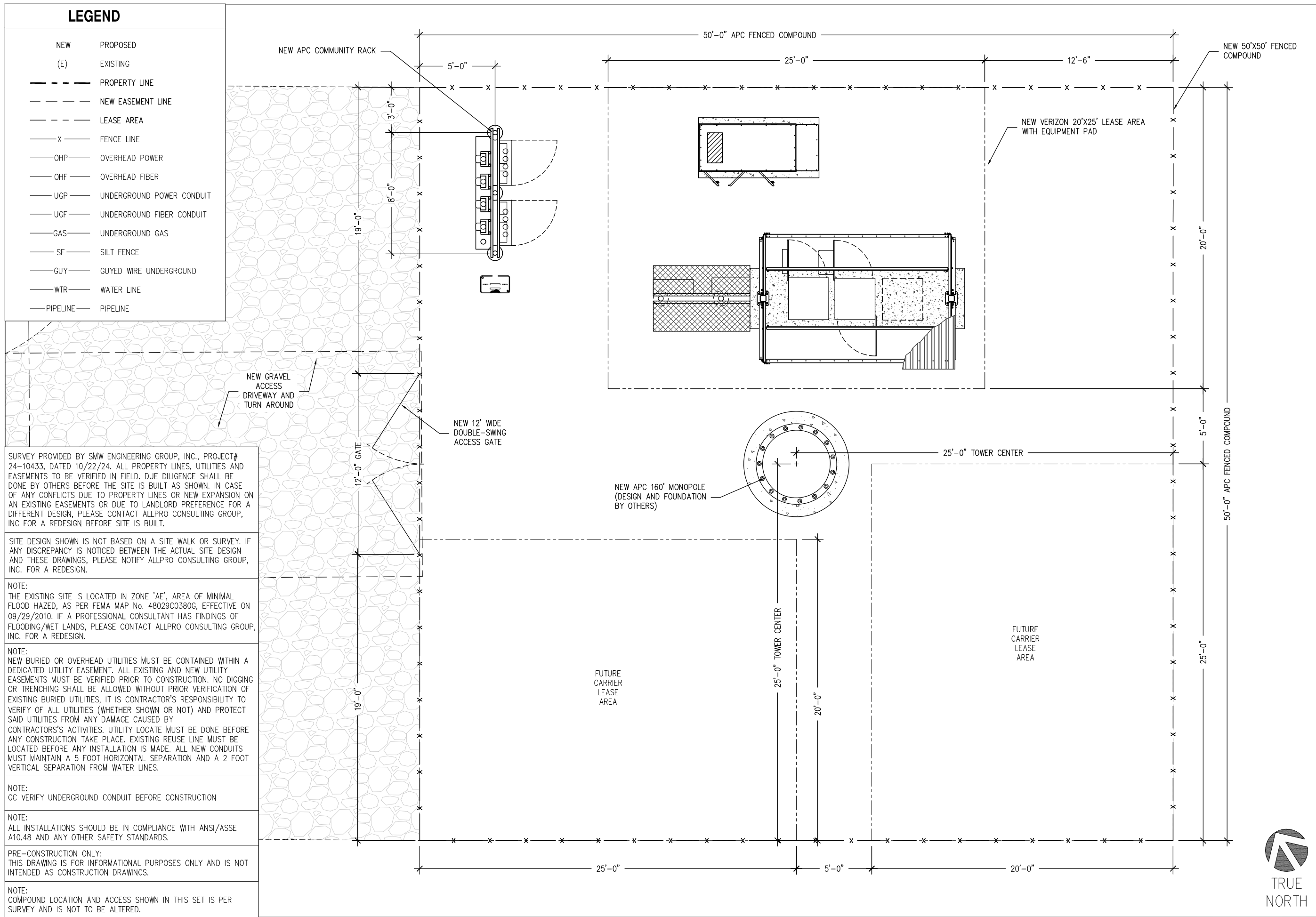
6004 GRISSOM RD  
SAN ANTONIO, TX 78238  
BEXAR COUNTY

SHEET TITLE  
ENLARGED  
SITE PLAN

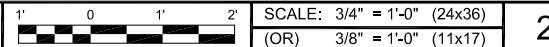
SHEET NUMBER

## Z-3

6



## COMPOUND PLAN



2

TOWER DESIGN  
IS PENDING BY OTHERS

STRUCTURAL ANALYSIS NOTE:  
AN ANALYSIS OF THE TOWER OR STRUCTURE  
IS PENDING BY OTHERS

MOUNT ANALYSIS NOTE (PMI REQUIREMENTS):  
IS PENDING BY OTHERS

NO EQUIPMENT TO BE INSTALLED ON THE MOUNT WITHOUT  
THE APPROVAL OF A STRUCTURAL ENGINEER.

NOTE:  
PROPOSED ANTENNA PLACEMENT LOCATION TO BE FIELD  
VERIFIED BY GENERAL CONTRACTOR PRIOR TO  
CONSTRUCTION TO AVOID ANY INTERFERENCE OR  
SHADOWING OF EXISTING ANTENNAS. IF INTERFERENCE OR  
SHADOWING OF EXISTING ANTENNAS IS DISCOVERED DURING  
FIELD VERIFICATION. PLEASE CONTACT ALLPRO CONSULTING  
GROUP INC. FOR DESIGN REVISION PRIOR TO ANY NEW  
ANTENNA INSTALLATION.

NOTE:  
ELEVATION PLAN IS MEANT TO DEPICT TOWER HEIGHT AND  
IS NOT TO BE USED FOR CONSTRUCTION. FOR  
CONSTRUCTION SEE TOWER DRAWINGS AND/OR STRUCTURAL  
ANALYSES PREPARED BY OTHERS

NOTE:  
CLIMBERS SHOULD NOT LATCH OR TIE THEIR SUPPORT LANYARD  
OR GEAR ON TO ANTENNAS, RADIOS, ALL TYPES OF MOUNTS,  
ETC. UNLESS APPROVED BY THE ORIGINAL DESIGN ENGINEER.  
THEY SHOULD ONLY TIE TO THEIR SUPPORT LANYARDS OR GEAR  
TO OR ATTACH TO TOWER STRUCTURAL MEMBERS THAT HAVE  
VISIBLE BOLTING AND CONNECTION TO THE LARGER STRUCTURE.

NOTE:  
THE LATEST ANTENNA DESIGN IS TO BE REFERENCED  
PRIOR TO TOWER WORK TO VERIFY THE LATEST EQUIPMENT  
IS ACCOUNTED FOR.

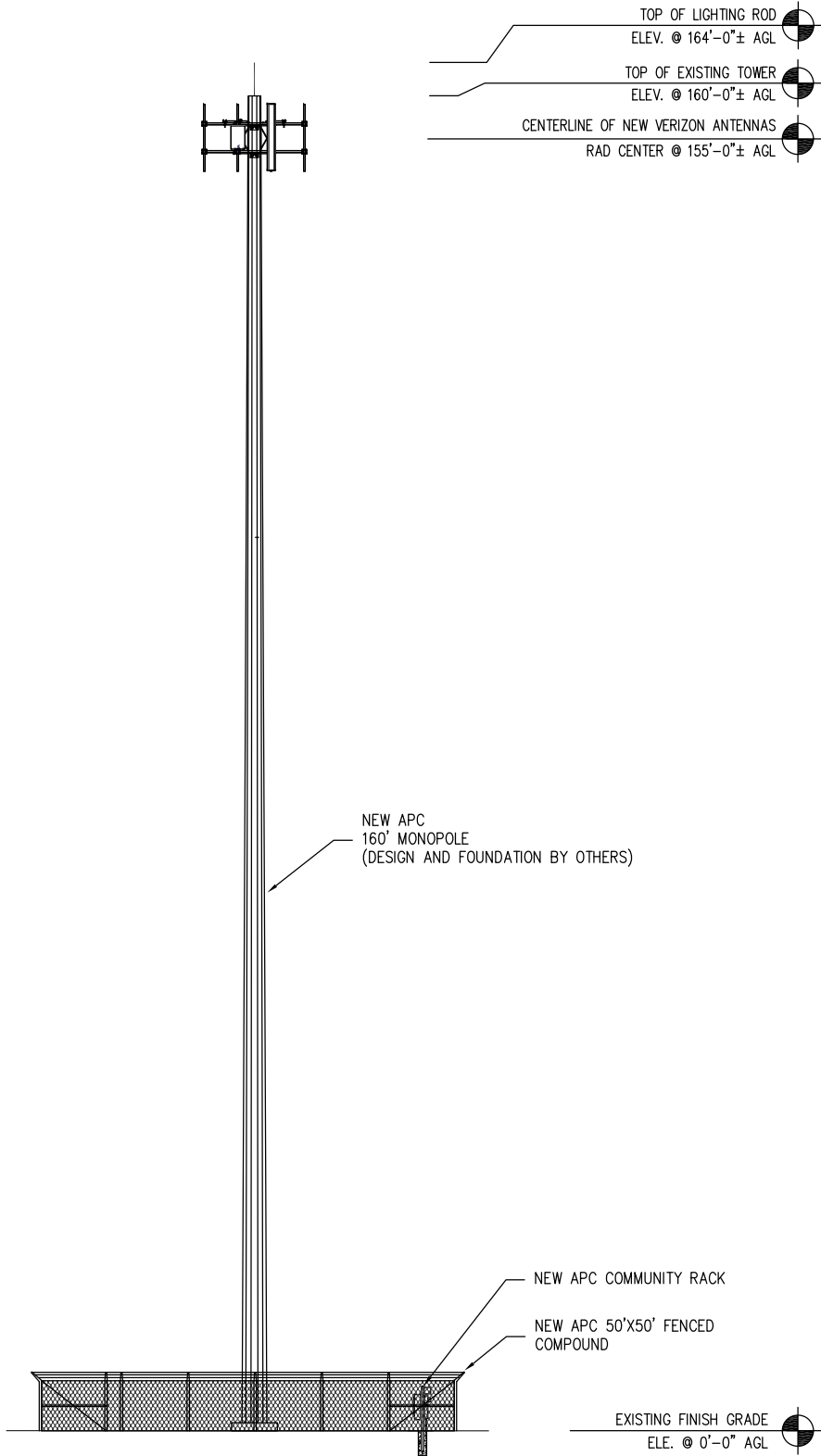
NOTE:  
PLATFORM/ MOUNT DRAWING FOR REFERENCE ONLY.  
MOUNT ANALYSIS BY OTHERS. NO NEW ANTENNAS OR  
EQUIPMENT LOADS TO BE INSTALLED ON THE MOUNT  
WITHOUT THE APPROVAL OF STRUCTURAL ENGINEER.

NOTE:  
PRIOR TO ATTACHING ANTENNAS AND MOUNTING SECTIONS,  
TOWER AND TOWER FOUNDATION MUST BE ANALYZED BY A  
LICENSED STRUCTURAL ENGINEER TO VERIFY TOWER IS  
CAPABLE OF SUPPORTING THE NEW LOADS. REFER TO  
STRUCTURAL ANALYSIS BY OTHERS.

NOTE:  
MOUNT TO BE PROVIDED BY TOWER MANUFACTURER CM TO  
VERIFY

NOTES:  
1. VERIFY AZIMUTHS WITH RFDS  
2. 2' ANTENNA SEPARATION REQUIRED.  
3. CONTRACTOR TO MOVE (E) ANTENNAS TO ENDS OF  
PLATFORM AS REQUIRED, WHEN APPLICABLE.  
4. ROTATE SECTOR MOUNTS TO MATCH ANTENNA AZIMUTHS AS  
NECESSARY

NOTE:  
ALL INSTALLATIONS SHOULD BE IN COMPLIANCE WITH  
ANSI/ASSE A10.48 AND ANY OTHER SAFETY STANDARDS.



ELEVATION - LOOKING NORTH

SCALE:  
NTS

1

{Section}.31.



600 HIDDEN RIDGE  
IRVING, TX 75038



8601 SIX FORKS RD.  
SUITE 250  
RALEIGH, NC 27615

ACGI NO: 25-0729

DRAWN BY: WZ

CHECKED BY: CZ

REVISIONS			
NO	DATE	DESCRIPTION	BY
0	04/14/25	ZONING DRAWING	WZ



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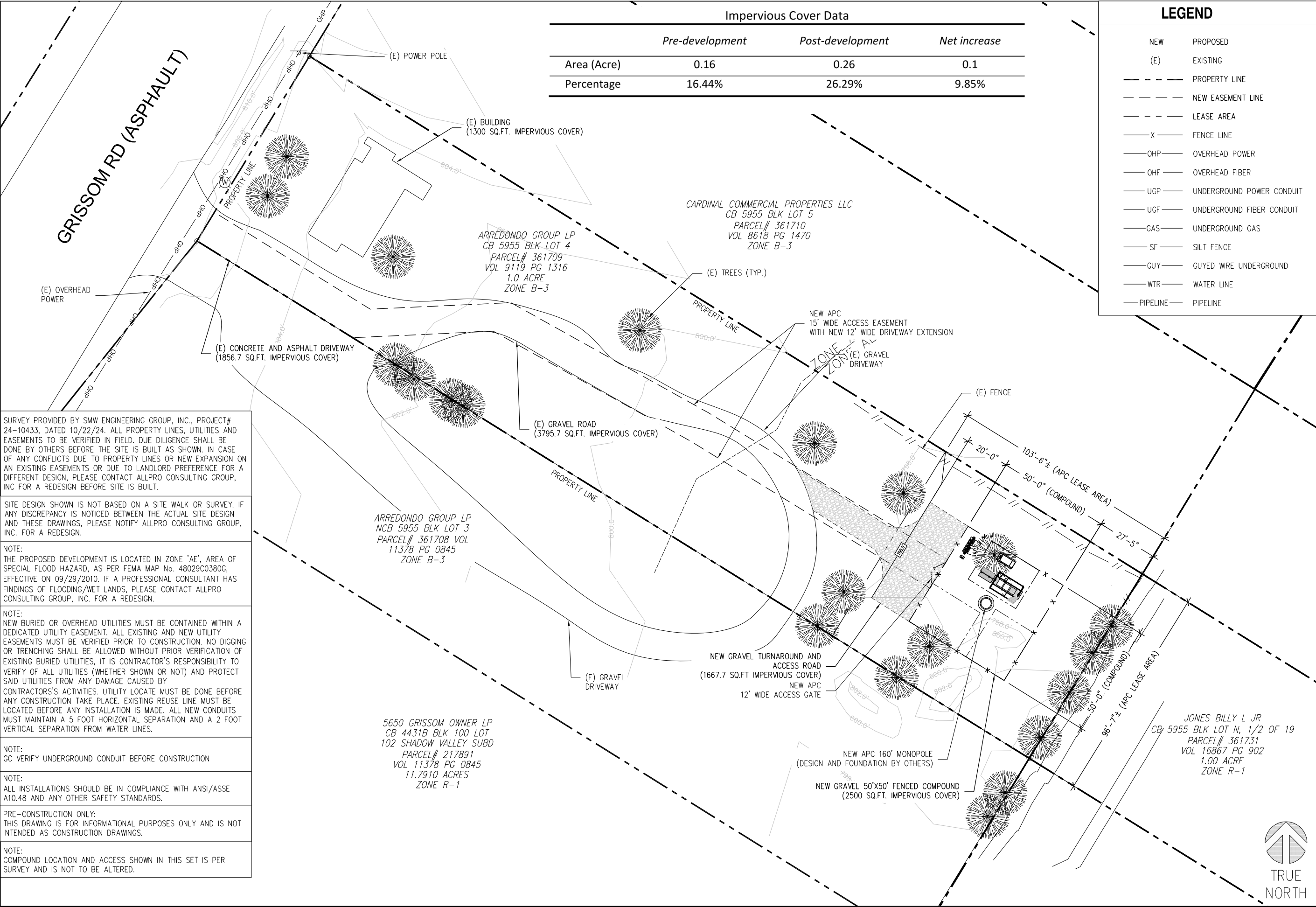
SHEET TITLE

ELEVATION

SHEET NUMBER

Z-4





Impervious Cover Data			
	Pre-development	Post-development	Net increase
Area (Acre)	0.16	0.26	0.1
Percentage	16.44%	26.29%	9.85%

LEGEND	
NEW	PROPOSED
(E)	EXISTING
---	PROPERTY LINE
---	NEW EASEMENT LINE
---	LEASE AREA
—X—	FENCE LINE
—OHP—	OVERHEAD POWER
—OHF—	OVERHEAD FIBER
—UGP—	UNDERGROUND POWER CONDUIT
—UGF—	UNDERGROUND FIBER CONDUIT
—GAS—	UNDERGROUND GAS
—SF—	SILT FENCE
—GUY—	GUYED WIRE UNDERGROUND
—WTR—	WATER LINE
—PIPELINE—	PIPELINE

SURVEY PROVIDED BY SMW ENGINEERING GROUP, INC., PROJECT# 24-10433, DATED 10/22/24. ALL PROPERTY LINES, UTILITIES AND EASEMENTS TO BE VERIFIED IN FIELD. DUE DILIGENCE SHALL BE DONE BY OTHERS BEFORE THE SITE IS BUILT AS SHOWN. IN CASE OF ANY CONFLICTS DUE TO PROPERTY LINES OR NEW EXPANSION ON AN EXISTING EASEMENTS OR DUE TO LANDLORD PREFERENCE FOR A DIFFERENT DESIGN, PLEASE CONTACT ALLPRO CONSULTING GROUP, INC FOR A REDESIGN BEFORE SITE IS BUILT.

SITE DESIGN SHOWN IS NOT BASED ON A SITE WALK OR SURVEY. IF ANY DISCREPANCY IS NOTICED BETWEEN THE ACTUAL SITE DESIGN AND THESE DRAWINGS, PLEASE NOTIFY ALLPRO CONSULTING GROUP, INC. FOR A REDESIGN.

NOTE:  
THE PROPOSED DEVELOPMENT IS LOCATED IN ZONE 'AE', AREA OF SPECIAL FLOOD HAZARD, AS PER FEMA MAP No. 48029C0380G, EFFECTIVE ON 09/29/2010. IF A PROFESSIONAL CONSULTANT HAS FINDINGS OF FLOODING/WET LANDS, PLEASE CONTACT ALLPRO CONSULTING GROUP, INC. FOR A REDESIGN.

NOTE:  
NEW BURIED OR OVERHEAD UTILITIES MUST BE CONTAINED WITHIN A DEDICATED UTILITY EASEMENT. ALL EXISTING AND NEW UTILITY EASEMENTS MUST BE VERIFIED PRIOR TO CONSTRUCTION. NO DIGGING OR TRENCHING SHALL BE ALLOWED WITHOUT PRIOR VERIFICATION OF EXISTING BURIED UTILITIES, IT IS CONTRACTOR'S RESPONSIBILITY TO VERIFY OF ALL UTILITIES (WHETHER SHOWN OR NOT) AND PROTECT SAID UTILITIES FROM ANY DAMAGE CAUSED BY CONTRACTORS'S ACTIVITIES. UTILITY LOCATE MUST BE DONE BEFORE ANY CONSTRUCTION TAKE PLACE. EXISTING REUSE LINE MUST BE LOCATED BEFORE ANY INSTALLATION IS MADE. ALL NEW CONDUITS MUST MAINTAIN A 5 FOOT HORIZONTAL SEPARATION AND A 2 FOOT VERTICAL SEPARATION FROM WATER LINES.

NOTE:  
GC VERIFY UNDERGROUND CONDUIT BEFORE CONSTRUCTION

NOTE:  
ALL INSTALLATIONS SHOULD BE IN COMPLIANCE WITH ANSI/ASSE A10.48 AND ANY OTHER SAFETY STANDARDS.

PRE-CONSTRUCTION ONLY:  
THIS DRAWING IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT INTENDED AS CONSTRUCTION DRAWINGS.

NOTE:  
COMPOUND LOCATION AND ACCESS SHOWN IN THIS SET IS PER SURVEY AND IS NOT TO BE ALTERED.

OVERALL SITE PLAN

40'0"0"20'0"40'0"

SCALE: 1" = 40' (24x36)  
(OR) 1" = 80' (11x17)

1

{Section}.31.

verizon

600 HIDDEN RIDGE  
IRVING, TX 75038

APC  
Towers

8601 SIX FORKS RD.  
SUITE 250  
RALEIGH, NC 27615

ACGI NO:

25-2385

DRAWN BY:

YZ

CHECKED BY:

CZ

REVISIONS

NO	DATE	DESCRIPTION	BY
0	04/30/25	DRAINAGE EXHIBIT	YZ

ALLPRO

CONSULTING GROUP, INC.

9221 LYNDON B JOHNSON FWY  
SUITE 204, DALLAS, TX 75243  
PHONE: 972-231-8893  
FAX: 866-364-8375  
WWW.ALLPROCG.COM  
FIRM NO. F-8242

STATE OF TEXAS

CHIYU ZHANG

128187

PROFESSIONAL ENGINEER

5000203022

TX-1115 LEON CREEK

6000 GRISSOM RD  
SAN ANTONIO, TX 78238  
BEXAR COUNTY  
29.488°, -98.622139°

SHEET TITLE

IMPERVIOUS COVER  
EXHIBIT

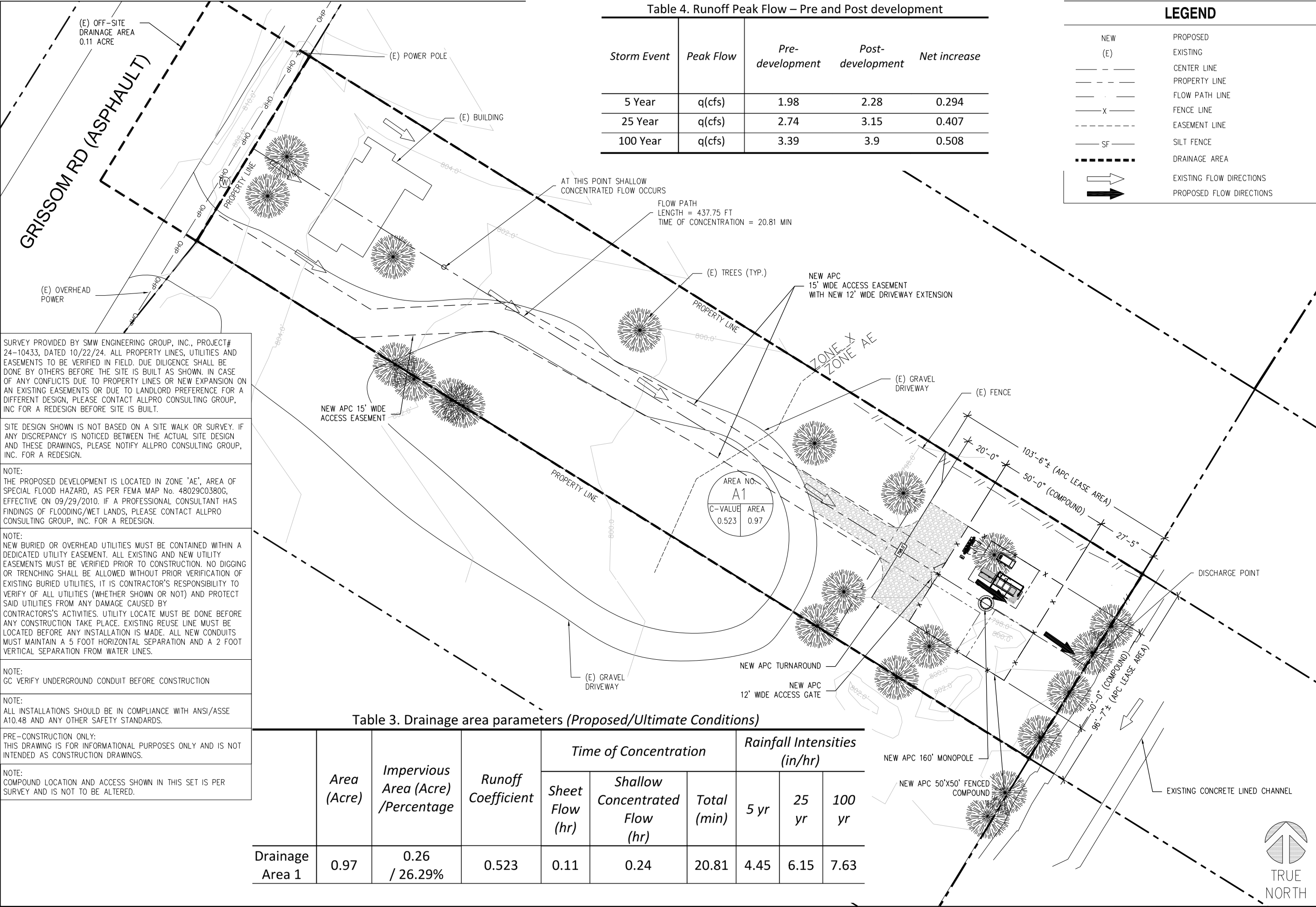
SHEET NUMBER

C-3A

18







**LEGEND**

NEW (E)

PROPOSED EXISTING

CENTER LINE

PROPERTY LINE

FLOW PATH LINE

FENCE LINE

EASEMENT LINE

SILT FENCE

DRAINAGE AREA

EXISTING FLOW DIRECTIONS

PROPOSED FLOW DIRECTIONS

{Section}.31.

verizon

600 HIDDEN RIDGE  
IRVING, TX 75038

APC Towers

8601 SIX FORKS RD.  
SUITE 250  
RALEIGH, NC 27615

ACGI NO: 25-2385

DRAWN BY: YZ

CHECKED BY: CZ

REVISIONS

NO	DATE	DESCRIPTION	BY
0	04/30/25	DRAINAGE EXHIBIT	YZ

ALLPRO

CONSULTING GROUP, INC.

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5000203022

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BEXAR COUNTY  
29.488°, -98.622139°

SHEET TITLE

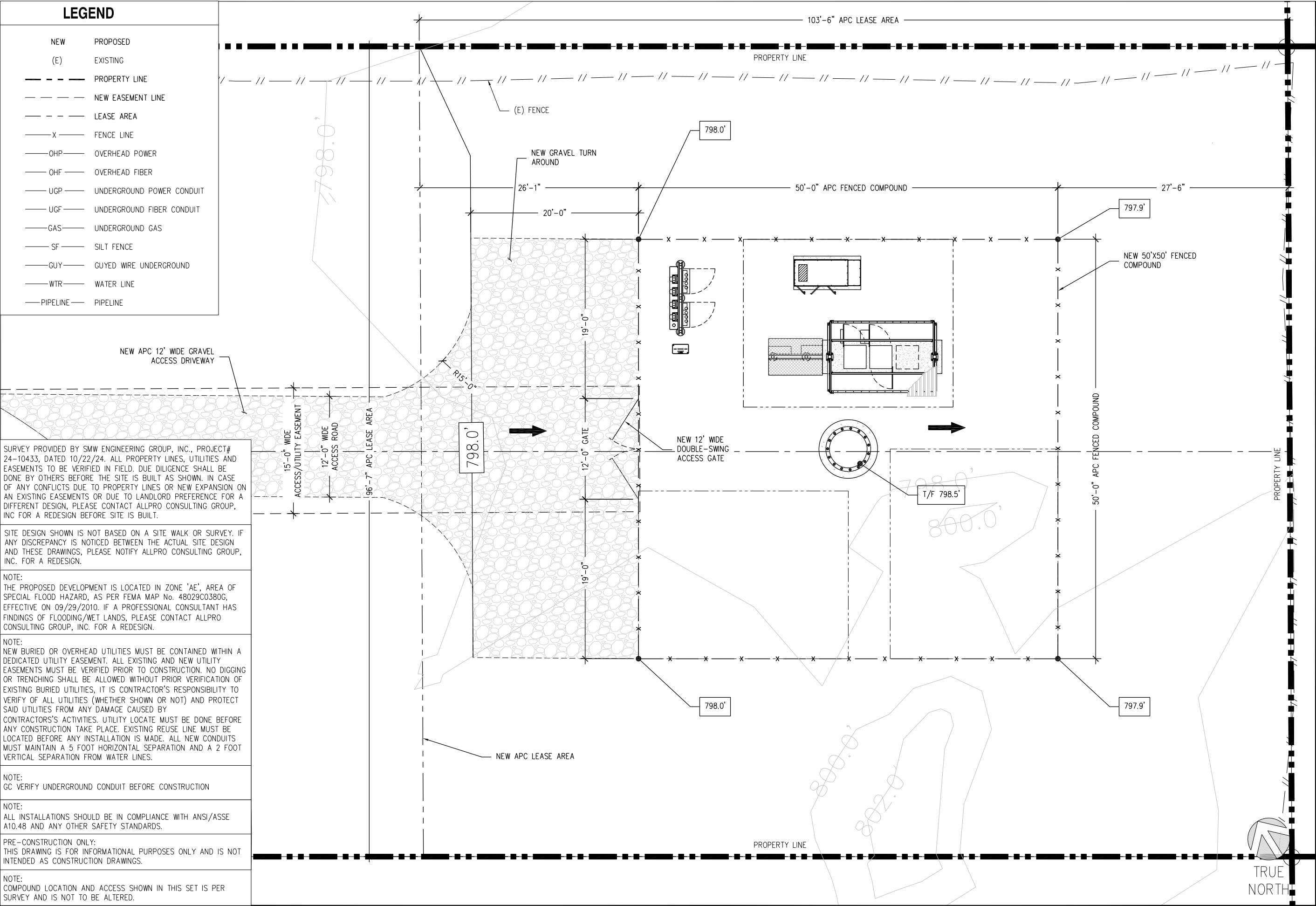
PROPOSED/ULTIMATE DRAINAGE PLAN

SHEET NUMBER

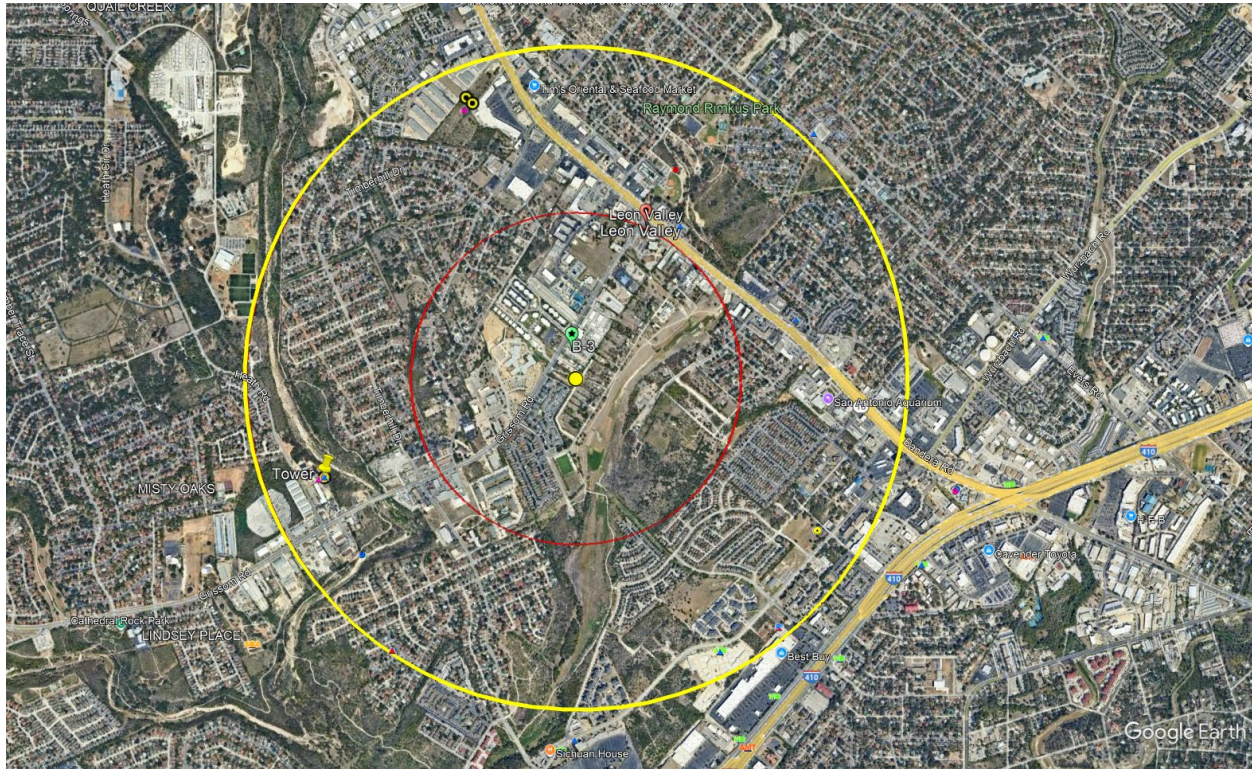
C-3C

20





## **APC Towers – Competitive Structure Analysis**



**Red Circle:** 0.5 mile radius

**Yellow Circle:** 1.0 mile radius

Owner: CCATT LLC

Type: POLE

FCC#: 1277679 Registration: A1027325

Height: 128 feet

Altitude: 794 feet

Address: 5330 HEATH ROAD

City: SAN ANTONIO

State: TX

Zip: 78250

**Distance from subject property:** 0.83 mile

**Available Open Rad Center:** 104'

Verizon Wireless is requiring a rad center of 155' at the subject location. It has been determined that this existing site will not meet RF's coverage objectives.

Owner: AT&T Towers  
Type: Monopole (2)  
Site Name: LEON VALLEY  
Height: 120 feet  
Altitude: 869 feet  
Address: 7104 BANDERA ROAD  
City: SAN ANTONIO  
State: TX Zip: 78238

**Distance from subject property:** 0.91 mile

**Available Open Rad Center:** Tower 1: 50', Tower 2: 110'

Verizon Wireless is requiring a rad center of 155' at the subject location. It has been determined that this existing site will not meet RF's coverage objectives.

The original search area assigned by Verizon Wireless was only 0.25 mile radius. We did submit the two locations above for RF's consideration, but it was determined that both sites were too far away from the intended coverage area as well as the available heights being well below what Verizon is looking for to meet their objectives, even if they had been closer to the target area.



April 25, 2025

City of Leon Valley  
Development Department  
6400 El Verde Rd.  
Leon Valley, TX 78238

**Re: APC Towers IV, LLC Tower Inventory / City of Leon Valley / Bexar County  
TX-1115 Leon Creek – Proposed Monopole at 6004 Grissom Rd., Leon Valley,  
TX 78238**

Dear City of Leon Valley:

This letter is being provided to confirm that APC Towers IV, LLC (“APC”) does not currently any towers constructed in your city or within Bexar County.

Should you have questions, please do not hesitate to contact me directly at (984) 234-5353 or via email at [mhitchcock@apctowers.com](mailto:mhitchcock@apctowers.com).

Sincerely,

A handwritten signature in black ink that reads "Michael Hitchcock".

Michael Hitchcock  
Director of Development  
APC Towers IV, LLC

PZ-2025-15  
Specific Use Permit Request  
Telecommunication  
Antennae/Tower  
6004 Grissom Road

Melinda Moritz  
Public Works Director  
City Council Meeting  
September 16, 2025

# Summary

- Question
  - The Council is being asked to consider a Specific Use Permit Request to allow a Telecommunication Antennae/Tower in a B-3 Commercial Zoning District on approximately 1.0 acres of land in a B-3 Commercial District, located at 6004 Grissom Road
- Options
  - 1. Approval
  - 2. Denial
  - 3. Other
- Declaration
  - The SUP is compatible with surrounding zoning



# Purpose

- Property is zoned B-3 Commercial District
- Applicant wants to construct a 160-foot high monopole tower with related antennas/equipment in a 50' by 50' square fenced area
- Total leased area is approximately 10,000 sq. ft. within the 1.0-acre parent tract

# Purpose

## ***Sec. 15.02.382 - Permitted uses which require additional regulation***

*(b) Antenna, tower, and/or alternative tower structures. Antennas, towers and alternative tower structures, other than receive-only antennas, are permitted only in the B-3 or I-1 zoning districts and only if the minimum requirements as established herein are met, or any other applicable requirements of the specific use permit, if so required:*

*(1) Purpose and goals. The purpose of this section is to establish regulations for the placement of towers and antennas on public and private property. The goals of this section are to:*

# Purpose

## ***Sec. 15.02.382 - Permitted uses which require additional regulation (contd.)***

- (A) Encourage the location of towers in nonresidential areas and minimize the total number of towers throughout the community;*
- (B) Encourage strongly the joint use of the new and existing tower sites;*
- (C) Require users of towers and antennas to locate them, to the extent possible, in areas where the adverse impact on the community is minimal;*
- (D) Require users of towers and antennas to configure them in a way that minimizes the adverse visual impact of the towers and antennas, and*
- (E) Enhance the ability of the providers of telecommunications services to provide such services to the community quickly, effectively, and efficiently.*

# Location Map

{Section}.31.





# Aerial View

{Section}.31.



# Surrounding Zoning

- North: B-3 Commercial, B-2 Retail and R-3 Multiple-Family Dwelling District
- West: B-3 Commercial and R-3 Multiple-Family Dwelling District
- East: B-3 Commercial District
- South: R-1 Single-Family Dwelling District

# Site and Zoning

- Pink – B-2 Retail with SO
- Brown – R-6 Garden House District
- Blue - R-1 Single Family Dwelling
- Bright Green – B-3 Commercial with SO
- Light Pink - R-3 Multiple-Family Dwelling
- Yellow Outline – Property





# Master Plan

- The Master Plan, Grissom Road Corridor encourages promoting primarily retail uses with some Multiple Family Dwelling, Townhouse Dwelling and Garden Home Uses
- Request is compatible with the City's Master Plan, as long as the applicant maintains the minimum setbacks and separation requirements from adjacent residential uses



# Staff Comments

- Proposed tower must comply with all code requirements (Sec. 15.02.382(b)) including setback, fencing, signage and lighting regulations
- Building permit required prior to construction

# Notification

- Letters mailed to property owners within 1000' 25
- Letters received in favor 0
- Letters received in opposition 0
- Letters returned undeliverable 0

# Fiscal Impact

- The applicant has paid all fees associated with the processing of this Specific Use Permit request
- The development of a Telecommunication Antenna/Tower may increase ad valorem property taxes
- Mobile telecommunications services are subject to state and local sales tax, based on the place of primary use

# Recommendation

- Staff has no objection to the issuance of a Specific Use Permit to allow construction & operation of a Telecommunication Antenna/Tower at 6004 Grissom Rd
- The Planning and Zoning Commission recommends approval of the SUP with a 6 – 0 vote



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, September 02, 2025 at 6:30 PM

**MINUTES**

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

**1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**

**PRESENT**

Mayor Chris Riley  
Council Place 1 Danielle Bolton  
Mayor Pro-Tem, Council Place 2 Betty Heyl  
Council Place 3 Philip Campos  
Council Place 4 Rey Orozco  
Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 6:30 PM and announced that a quorum of the City Council was present in Council Chambers.

Mayor Riley asked Council Place 4, Rey Orozco, to lead the Pledge of Allegiance.

**2. Citizens to be Heard -** Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Those who spoke at this time were: Tina Chasan, Olen Yarnell, Barbara Costino, Mark Brogley, Abraham Diaz, and Benny Martinez.

### 3. Presentations

#### 1. Presentation and Discussion on the Recap of the 4th of July Celebration - C. Miranda, Community Relations Director

Crystal Miranda, Community Relations Director, presented a recap of the 2025, 4th of July Celebration.

#### 2. Presentation and Direction to Staff on the City's Revised Goals and Objectives - Dr. Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented the revised Leon Valley Goals and Objectives.

#### 3. Presentation and Direction to Staff to Amend Section 15.02.327 "PD" Planned Development District - Dr. Crystal Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented the item.

There was a consensus among members of the City Council to direct staff to gather information from other cities and bring this item back to a future agenda.

#### 4. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

### 5. City Manager's Report

#### 1. Upcoming Important Events:

- Regular City Council Meeting, Tuesday, September 16, 2025, at 6:00 PM, in City Council Chambers.
- Brush and Bulk pick up. Place items at the curb September 08-14, 2025, and collection will begin on September 15, 2025.
- Audie L. Murphy Memorial Parkway Clean-Up Community Service Day, Saturday, September 20, 2025, at 8:00 AM, at 6425 Evers Road.
- Northwest Seniors Trash & Treasure Sale, September 27, 2025, from 9:00 AM to 2:00 PM, at 6427 Evers Road.
- Big Rig Petting Zoo, Tuesday, November 25, 2025. More details are coming soon.
- Miscellaneous other events and announcements.

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.



She also congratulated Sean Pipkin, LVFD for his quick action this past weekend when a woman drove into the creek and was swept away. The woman was saved due to the swift water rescue.

- 6. Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

Council Place 4 Orozco, motioned to approve the Consent Agenda items as presented. The motion was seconded by Mayor Pro-Tem, Council Place 2 Heyl.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

**1. Discussion and Possible Action Approving of the Following City Council Minutes:**

- a. **08-19-2025 Regular City Council Meeting Minutes**

**2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**

- a. **05-14-2025 Earthwise Living Committee Meeting Minutes**  
b. **06-12-2025 Park Commission Meeting Minutes**  
c. **06-12-2025 Library Advisory Board Meeting Minutes**

**3. Discussion and Possible Action on Amending Ordinance Article 4.14 Short-Term Rental to Include a Definition for Block Face, and Amending Appendix A Fee Schedule Increasing the Registration Fee to \$200 (1st Read was Held 08-19-2025) - Dr. C. Caldera, City Manager, Sponsored by Council Place 3, Campos and Mayor Pro Tem, Council Place 2, Heyl**

**4. Discussion and Possible Action on approving Hiring Michael Gallardo for the Planning and Zoning Director position with the City of Leon Valley - C. Caldera, City Manager**

**7. Regular Agenda**

**1. Conduct a Public Hearing for the City of Leon Valley on the Proposed Budget Fiscal Year 2025-2026 - Dr. C. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented the Proposed Budget Fiscal Year 2025-2026.

Mayor Riley opened the Public Hearing at 8:30 PM.

Those who spoke at this time were: Benny Martinez, Olen Yarnell, Tina Chasan, and Tiffany Bradfield.

There being no public comment, she closed the Public Hearing at 8:35 PM.

**2. Discussion and Possible Action on an Ordinance Approving and Adopting Fiscal Year 2025-2026 Budget and Associated Capital Acquisition Plan (1st Read was Held 06-03-2025) - Dr. C. Caldera, City Manager**

Council Place 1, Bolton, motioned to update the proposed budget to the .54 tax rate. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

**3. Discussion and Possible Action of a Resolution Ratifying the Fiscal Year 2026 Budget - C. Goering, Finance Director**

This item will be moved to the September 16, 2025, City Council Meeting.

**4. Conduct a Public Hearing for the City of Leon Valley on the Proposed 2025 Tax Rate - Dr. C. Caldera, City Manager**

This item will be moved to the September 16, 2025, City Council Meeting.

**5. Discussion and Possible Action on an Ordinance Approving and Adopting the Tax Year 2024; Tax Rate for the Maintenance and Operations at \$0.467818 and the Interest and Sinking Fund at \$0.047222, for a Total Tax Rate of \$0.515040 (1st Read was Held 08-05-2025) - Dr. C. Caldera, City Manager**

This item will be moved to the September 16, 2025, City Council Meeting.

**8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

Council Place 3, Campos, requested that the item from the August 19, 2025, City Council Meeting that addressed the enforcement from code enforcement be added to the next agenda for further discussion. This request was seconded by Council Place 4, Orozco.

Mayor Riley asked for a presentation or discussion on Oak Wilt, and the current status of Leon Valley crime rate, both to be added to a future agenda.

Council Place 5, Mursch asked that information regarding trimming and removing dead trees be brought to the public.

## 9. Adjournment

Mayor Riley announced that the meeting adjourned at 8:50 PM.

**These minutes were approved by the Leon Valley City Council on the 2nd of September, 2025.**

**APPROVED**

\_\_\_\_\_  
**CHRIS RILEY**  
MAYOR

**ATTEST:** \_\_\_\_\_  
**SAUNDRA PASSAILAIGUE, TRMC**  
CITY SECRETARY



**City of Leon Valley  
PLANNING AND ZONING COMMISSION  
MEETING MINUTES  
6:30 PM – JULY 22, 2025  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238**

## 1. CALL TO ORDER AND ROLL CALL

Chair Erick Matta called the Planning and Zoning Commission meeting to order at 6:30 PM.

### PRESENT

Commissioner	Pat Martinez	Place 4 Voting member
1 <sup>st</sup> Vice-Chair	Mary Ruth Fernandez	Place 5 Voting member
Council Liaison	Phillip Campos	Council Member
Chair	Erick Matta	Place 6 Voting member
2nd Vice Chair	Andrea Roofe	Place 2 Voting member
1 <sup>st</sup> Alternate	Olen Yarnell	Voting member
2nd Alternate	Russell Hernandez	Voting member
Commissioner	David Perry	Place 1 Voting member
Commissioner	Abraham Diaz	Place 3 Voting member

Commissioner Koger had an excused absence.

Also, in attendance were City Manager Crystal Caldera and Planning and Zoning Director Susana Huerta.

## 2. APPROVAL OF ZONING COMMISSION MINUTES

1. Discussion and Action to Consider Approval of the June 24, 2025, Planning and Zoning Commission Meeting Minutes - S. Huerta, Planning and Zoning Director

Commissioner Perry made a motion to approve the minutes which was seconded by Commissioner Roofe. The motion carried unanimously with a vote of 6 to 0.

## 3. NEW BUSINESS

1. Presentation, Public Hearing, and Possible Action to Consider Approval of a Replat Establishing Seneca Trails Offsite Improvements Being a Total of 1.60 acres, Establishing Right-of-Way, in County Block 4430 in the City of Leon Valley, Bexar County, Texas, Being Portions of Lot 1 & 2, Block 1, of the Grass Hill Estates Lots 1 & 2 Subdivision and Includes Portions of 14' and 28' Gas, Electric, Telephone and Cable Television Utility Easements to be Removed as Shown on and Recorded in Volume 20003, Page 1262 of the Plat Records of Bexar County, Texas, Located at 6530 Samaritan Dr.- S. Huerta, Planning and Zoning Director

Commissioner Roofe made a motion to approve the Replat request. The motion was seconded by Commissioner Fernandez. The motion passed with a vote of 6 to 0.

#### 4. ANNOUNCEMENTS BY COMMISSIONERS AND CITY STAFF

No announcements were made.

#### 5. ADJOURNMENT

Chair Matta announced the meeting adjourned at 6:52 PM.

*These minutes were approved by the Leon Valley Planning & Zoning Commission on the 26th of August 2025.*

ATTEST:

  
**SUSANA HUERTA, AICP**  
PLANNING AND ZONING DIRECTOR

APPROVED

  
**ERICK MATTA**  
CHAIR



# City of Leon Valley August 2025 Financial Report

Carol Goering

Finance Director

City Council Meeting

September 16, 2025

# City of Leon Valley Monthly Financial August 2025

{Section}.93.

## General Fund

Target Percentage 91.66%

REVENUE	FY 2025 BUDGET	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D ACTUAL	
Ad Valorem	\$ 5,761,580	\$ 5,609,039	97.4%	\$ 5,453,746	99.7%
Sales Taxes	3,752,505	2,830,193	75.4%	2,827,735	74.6%
Franchise Taxes	998,900	778,092	77.9%	741,862	74.1%
Licenses, Permits, Fees & Fines	1,590,635	1,839,802	115.7%	1,144,681	92.5%
Interest Income	430,313	398,775	92.7%	440,943	139.0%
Miscellaneous Revenue	1,789,396	1,765,346	98.7%	515,000	45.8%
Transfers In	2,318,930	1,729,644	74.6%	2,133,856	100.0%
<b>Total Revenue</b>	<b>\$ 16,642,259</b>	<b>\$ 14,950,891</b>	<b>89.8%</b>	<b>\$ 13,257,823</b>	<b>84.3%</b>

## EXPENDITURES

Municipal Court	\$ 427,642	\$ 408,807	95.6%	\$ 357,786	83.9%
Finance	498,204	387,371	77.8%	404,670	86.9%
Council & Manager	1,051,606	852,266	81.0%	879,873	73.7%
Information Technology	448,774	407,928	90.9%	298,544	94.6%
Police	3,834,110	2,989,430	78.0%	2,954,770	83.4%
Impound Lot	158,818	149,304	94.0%	158,477	78.7%
Fire	4,293,553	3,357,223	78.2%	3,184,945	81.7%
Public Works	2,693,644	2,147,911	79.7%	2,090,122	75.4%
Planning and Zoning	1,060,463	471,649	44.5%	469,321	72.2%
Economic Development	664,359	337,762	50.8%	271,146	52.7%
Special Events	175,097	164,868	94.2%	141,616	96.3%
Parks & Recreation	2,689,639	612,043	22.8%	468,588	14.86%
Library	555,067	467,680	84.3%	445,285	75.4%
Transfers Out	-	-	0.0%	-	0.0%
<b>Total Expenditures</b>	<b>\$ 18,550,976</b>	<b>\$ 12,754,242</b>	<b>68.8%</b>	<b>\$ 12,125,144</b>	<b>67.8%</b>



# City of Leon Valley

## Monthly Financial

### August 2025

General Fund

<b>MISC REVENUE BREAKDOWN:</b>	<b>2025 BUDGET</b>	<b>YTD ACTUALS</b>	
Miscellaneous	\$ 317,328	\$ 249,826	78.7%
Sales of Surplus Property	10,000	1,484,120	233.2%
ASPP Grant	20,000	-	0.0%
Hike and Bike Grant	1,260,312	-	0.0%
DEA Reimbursement	50,000	-	0.0%
Insurance Proceeds	50,000	25,570	51.1%
Library Grant	6,756	668	9.9%
Fire Grant	50,000	5,161	10.3%
PD Grants	25,000	-	0.0%
<b>Total Miscellaneous</b>	<b>\$ 1,789,396</b>	<b>\$ 1,765,346</b>	<b>98.7%</b>

# City of Leon Valley

## Monthly Financial

### August 2025

#### Water/Sewer/Storm Water Fund

Target Percentage 91.66%

REVENUE	FY 2025 BUDGET	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D ACTUAL	
Water Sales	\$ 2,113,000	\$ 1,841,762	87.2%	\$ 1,651,675	79.4%
Sewer Sales	2,508,000	2,306,497	92.0%	2,245,870	89.2%
Storm Water	560,000	465,606	83.1%	462,683	79.7%
Connection & Platting	2,250	3,900	173.3%	2,000	571.4%
Customer Fees	69,600	67,629	97.2%	65,152	94.5%
Tapping Fees	10,000	17,343	173.4%	29,142	291.4%
Interest Income	171,666	175,793	102.4%	190,419	380.8%
Miscellaneous Revenue	1,300,500	41,024	3.2%	363,437	915.5%
<b>Total Revenue</b>	<b>\$ 6,735,016</b>	<b>\$ 4,919,554</b>	<b>73.0%</b>	<b>\$ 5,010,378</b>	<b>94.2%</b>

#### EXPENDITURES

Water System *	3,366,607	2,452,311	72.8%	857,032	30.9%
Sewer System	3,213,283	1,821,550	56.7%	2,165,667	64.3%
Storm Water	845,605	119,780	14.2%	499,382	37.1%
Other Sources/Uses	1,361,401	1,253,538	92.1%	1,169,147	73.7%
<b>Total Expenditures</b>	<b>\$ 8,786,896</b>	<b>\$ 5,647,179</b>	<b>64.3%</b>	<b>\$ 4,691,228</b>	<b>51.6%</b>

\* Water rights are being paid a portion from revenue and the reserves for water supply and water supply impact

**City of Leon Valley  
Monthly Financial  
August 2025**

{Section}.93.

Water/Sewer/Storm Water Fund

MISC REVENUE BREAKDOWN:	2025 BUDGET	YTD ACTUALS	
Miscellaneous	\$ 500	\$ 41,024	8204.8%
Grant - Bexar County	1,300,000	-	0.0%
<b>Total Miscellaneous</b>	<b>\$ 1,300,500</b>	<b>\$ 41,024</b>	<b>3.2%</b>

# City of Leon Valley

## Monthly Financial

### August 2025

#### Community Center Fund

Target Percentage 91.66%

REVENUE	FY 2025 BUDGET	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D ACTUAL	
Hotel/Motel Taxes	\$ 80,000	42,191	99.0%	60,627	72.2%
Short Term - Rentals	-	37,041		-	
<b>RENTAL FEES</b>					
Community Center	48,650	49,005	100.7%	34,503	72.0%
Conference Center	17,767	22,429	126.2%	23,159	141.6%
Interest Income	14,943	10,151	67.9%	11,634	161.6%
Transfers in	-	-	0.0%	-	0.0%
<b>Total Revenue</b>	<b>\$ 161,360</b>	<b>\$ 160,817</b>	<b>99.7%</b>	<b>\$ 129,922</b>	<b>83.6%</b>

EXPENDITURES					
Personnel	\$ 93,285	\$ 85,964	92.2%	\$ 81,938	91.7%
Supplies	11,725	784	6.7%	5,238	65.5%
Contractual	50,101	32,884	65.6%	37,226	62.7%
Capital Outlay	12,000	10,116	84.3%	11,287	15.7%
<b>Total Expenditures</b>	<b>\$ 167,111</b>	<b>\$ 129,748</b>	<b>77.6%</b>	<b>\$ 135,689</b>	<b>59.3%</b>

# City of Leon Valley

## Monthly Financial

### August 2025

#### Economic/Community Development

Target Percentage 91.66%

REVENUE	FY 2025 Budget	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D Actual	
Sales Tax Revenues	\$ 411,086	\$ 311,503	75.8%	\$ 308,161	75.4%
Interest Income	20,313	19,345	95.2%	22,170	201.6%
<b>Total Revenues</b>	<b>\$ 431,399</b>	<b>\$ 330,847</b>	<b>76.7%</b>	<b>\$ 330,331</b>	<b>61.1%</b>

EXPENDITURES					
Personnel	\$ 182,781	\$ 148,149	81.1%	\$ 135,505	78.7%
Supplies	13,475	13,742	102.0%	10,339	90.1%
Contractual	236,768	89,785	37.9%	125,302	38.6%
Capital Outlay	231,335	86,087	37.2%	-	0.0%
<b>Total Expenditures</b>	<b>\$ 664,359</b>	<b>\$ 337,762</b>	<b>50.8%</b>	<b>\$ 271,146</b>	<b>52.7%</b>

# City of Leon Valley

## Monthly Financial

### August 2025

#### Impound Lot

Target Percentage 91.66%

REVENUE	FY 2025 Budget	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D Actual	
Impound Lot Fees	\$ 118,700	\$ 123,955	104.4%	\$ 89,385	89.4%
Auctions	106,000	76,407	72.1%	80,574	124.0%
<b>Total Revenues</b>	<b>\$ 224,700</b>	<b>\$ 200,362</b>	<b>89.2%</b>	<b>\$ 169,959</b>	<b>103.0%</b>

#### EXPENDITURES

Personnel	\$ 127,548	\$ 119,505	93.7%	\$ 111,273	90.8%
Supplies	3,300	1,562	47.3%	634	33.4%
Contractual	10,072	10,339	102.7%	9,856	98.6%
Capital	17,898.00	17,898	100.0%	36,715	54.7%
<b>Total Expenditures</b>	<b>\$ 158,818</b>	<b>\$ 149,304</b>	<b>94.0%</b>	<b>\$ 158,477</b>	<b>78.7%</b>

**City of Leon Valley  
Monthly Financial  
August 2025**

{Section}.93.

**Red Light Cameras (RLC)**

Target Percentage 91.66%

REVENUE	FY 2025 Budget	FY 2025 Y-T-D ACTUAL		FY 2024 Y-T-D Actual	
Red Light Camera Fines	\$ 2,080,051	\$ 1,664,741	80.0%	\$ 2,243,555	118.3%
Late Fees/Court Costs	200,000	135,683	67.8%	171,383	85.7%
Interest Income	37,740	28,550	75.7%	38,497	154.0%
Miscellaneous Revenue	-	70	0.0%	-	0.0%
Transfers in	-	-	0.0%	-	0.0%
<b>Total Revenues</b>	<b>\$ 2,317,791</b>	<b>\$ 1,829,043</b>	<b>78.9%</b>	<b>\$ 2,453,434</b>	<b>115.7%</b>

**EXPENDITURES**

**(624,391)**

**Red Light Cameras (Tier 1)**

Personnel (6 employees)	\$ 664,154	\$ 592,705	89.2%	\$ 556,799	86.7%
Supplies	8,550	3,044	35.6%	1,781	56.6%
Contractual	907,820	718,204	79.1%	641,268	72.3%
Transfers	370,264	370,264	100.0%	342,558	100%
<b>Total Tier One</b>	<b>\$ 1,950,788</b>	<b>\$ 1,684,216</b>	<b>86.3%</b>	<b>\$ 1,542,406</b>	<b>82.3%</b>

**Traffic Safety (Tier 2)**

Personnel (2 employees)	\$ 217,831	\$ 154,829	71.1%	\$ 187,449	62.9%
Supplies	37,725	20,104	53.3%	7,279	74.3%
Contractual	78,983	41,321	52.3%	35,270	65.3%
Capital Outlay	244,465	229,414	93.8%	433,625	73.2%
<b>Total Tier Two</b>	<b>\$ 579,004</b>	<b>\$ 445,669</b>	<b>77.0%</b>	<b>\$ 663,623</b>	<b>69.5%</b>

UNAUDITED

RLC Fines Revenue	1,664,741	
RLC Expenditures (Personnel, Supplies, Contractual)	(1,313,952)	
RLC Share Personnel YTD	(339,409)	
	<u>11,380</u>	Of this 50% goes to the city the other 50% goes to the state
City 50% Revenue (Loss)	5,690	
Late Fees Revenue (City keeps 100%)	135,683	
Interest Income Revenue (City keeps 100%)	<u>28,620</u>	
	169,993	City Revenue Portion
Traffic Safety Expenditures	<u>(445,669)</u>	
	(275,676)	Total Net Fund Revenue (Loss)



# City of Leon Valley

## Monthly Financial

### August 2025

#### RED LIGHT TICKETS ISSUED VS PAID

FY 25	ISSUED	PAID
Q4 10/01 - 12/31	10,480	4,310
Q1 01/01 - 03/31	14,747	6,090
Q2 04/01 - 06/30	16,106	6,097
Q3 07/01 - 09/30	12,626	2,409
	53,959	18,906

FY 24	ISSUED	PAID
Q4 10/01 - 12/31	19,421	8,474
Q1 01/01 - 03/31	19,945	4,072
Q2 04/01 - 06/30	20,054	8,462
Q3 07/01 - 09/30	21,177	8,500
	80,597	29,508
Variance	(26,638)	(10,602)

# City of Leon Valley Fund Balances

{Section}.93.

Fund Balances as of 09/30/2024:

	General Fund	Red Light Camera	Debt Service Fund	Street Maintenance Tax Fund	Other Nonmajor Governmental Funds
Unassigned	6,832,000	-	-	-	-
Committed for Disaster Emergencies	1,000,000	-	-	-	-
<b>Assigned:</b>					
Economic Development	925,274	-	-	-	-
Tree Mitigation	391,475	-	-	-	-
<b>Restricted:</b>					
Public, Educational and Governmental	332,800	-	-	-	-
Other	7,237	-	-	-	-
Red Light Camera Traffic Safety	-	944,822	-	-	-
Debt Service	-	-	577,210	-	-
Street Maintenance	-	-	-	1,751,192	-
Crime Control and Prevention District	-	-	-	-	738,579
Federal Police Forfeitures	-	-	-	-	1,046,275
Community Center	-	-	-	-	294,008
Grants	-	-	-	-	9,838
Child Safety	-	-	-	-	78,603
State Police Forfeiture	-	-	-	-	11,757
Building Security	-	-	-	-	89,701
Court Technology	-	-	-	-	61,966

# City of Leon Valley August 2025 Financial Report

Carol Goering

Finance Director  
City Council Meeting  
September 16, 2025



## MAYOR AND COUNCIL COMMUNICATION

**DATE:** September 16, 2025

**TO:** Mayor and Council

**FROM:** Saundra Passailaigue, City Secretary

**THROUGH:** Dr. Crystal Caldera, City Manager

**SUBJECT:** Discussion and Possible Action of a Resolution Removing Joshua Stevens from the Citizens Police Advisory Committee; and Appointing Donnie Britt to the Citizens Police Advisory Committee and to the Planning & Zoning Commission

**SPONSOR(S):** (N/A)

### **PURPOSE**

The purpose of this item is to remove Joshua Stevens from the Citizens Police Advisory Committee due to lack of attendance; and to appoint Donnie Britt as a Member to the Citizens Police Advisory Committee and as Alternate 3 to the Planning & Zoning Commission as well.

### **FISCAL IMPACT**

None

### **RECOMMENDATION**

City Council Discretion

APPROVED: \_\_\_\_\_ DISAPPROVED: \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS:

\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_  
**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary

RESOLUTION NO. 25-0\_\_R

**A RESOLUTION REMOVING JOSHUA STEVENS FROM THE CITIZENS POLICE ADVISORY COMMITTEE; AND APPOINTING DONNIE BRITT TO THE CITIZENS POLICE ADVISORY COMMITTEE AND TO THE PLANNING & ZONING COMMISSION**

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

The following individual is hereby removed as a Member of the **Citizens Police Advisory Committee** effective immediately:

Joshua Stevens

The following individual is hereby appointed as a Member of the **Citizens Police Advisory Committee** with a term expiring May 31, 2026:

Donnie Britt

The following individual is hereby appointed as an Alternate 3 of the **Planning & Zoning Commission** with a term expiring June 30, 2027:

Donnie Britt

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:**

That the removal and appointment of the aforementioned individuals to the Leon Valley Citizens Police Advisory Committee and the Planning & Zoning Commission, and that the terms become effective immediately.

**PASSED, ADOPTED, AND APPROVED** by the City Council of the City of Leon Valley on this the 16th day of September, 2025.

**APPROVED**

\_\_\_\_\_  
**CHRIS RILEY**  
MAYOR

Attest: \_\_\_\_\_  
**SAUNDRA PASSAILAGUE, TRMC**  
City Secretary

Approved as to Form: \_\_\_\_\_  
**ARTURO D. "ART" RODRIGUEZ**  
City Attorney

## MAYOR AND COUNCIL COMMUNICATION

**DATE:** September 16, 2025

**TO:** Mayor and Council

**FROM:** Roque Salinas, Executive Director/Director of Economic Development

**THROUGH:** Dr. Crystal Caldera, City Manager

**SUBJECT:** Presentation, Discussion, and Possible Action Authorizing the City Manager to Negotiate and Enter into a Chapter 380 Economic Development Agreement between the City of Leon Valley, Texas, and Synergy Brothers, LLC for Incentives Related to the Redevelopment of the Property Located at 6802 Bandera Road, in an Amount not to exceed \$150,000.00 from the Economic and Community Development Department Project Funding Line Item and Planning and Zoning Department Permitting Fee Waivers

**SPONSOR(S):** N/A

### **PURPOSE**

The purpose of this project is to support the redevelopment of a commercial property in Leon Valley through the demolition of a 40-year-old building and the construction of a new, modern facility. The redevelopment will include the recruitment of Little Caesars along with two additional businesses, bringing new services and economic activity to the community. The total private investment in this project is estimated at \$1.6 million, covering planning, engineering, and construction costs. The City's participation is capped at \$150,000, representing less than 10% of the total project cost. This strategic investment will leverage significant private capital while enhancing the City's tax base through increased sales and property tax revenue.

### **FISCAL IMPACT**

Funding for this project will come from various sources, including both direct funding and the waiving of city fees. The breakdown is as follows:

- Permit Fee Waivers – The project includes the waiving of permit fees in an amount not to exceed \$7,500.00.
- Direct Funding from the Economic Development Department – Totaling \$67,500.00:
  - Reimbursement for demolition of the existing building (constructed in 1985) and construction of a new three-tenant unit, estimated \$27,500.00.
  - Direct funding of \$40,000.00 for building the new facility, contingent upon the completion of specific redevelopment milestones (e.g., vertical walls erected, grand opening, six-month operational milestone).

- Sales Tax Rebate – Financial assistance not to exceed \$75,000.00, to be provided by returning 50% of sales tax revenue remitted to the City over an agreed-upon period of time.

The redevelopment, which includes construction of a new building and the recruitment of Little Caesars along with two additional businesses, is anticipated to increase both sales tax and property tax revenue for the City.

**RECOMMENDATION**

The Economic Development Department recommends that the Council authorize the City Manager to negotiate and enter into a Chapter 380 agreement with Synergy Brothers, LLC, for incentives related to the redevelopment of the property located at 6802 Bandera Road, in an amount not to exceed \$150,000.00.

At the council's discretion.

APPROVED : \_\_\_\_\_ DISAPPROVED : \_\_\_\_\_

APPROVED WITH THE FOLLOWING AMENDMENTS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST :

\_\_\_\_\_  
**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary

# 6802 Bandera Road Grant

Roque Salinas  
Executive Director/ Development  
Director  
09/16/2025



# Summary

## Summary

- The purpose of this project is to support the redevelopment of a commercial property in Leon Valley through the demolition of a 40-year-old building and the construction of a new, modern facility. The redevelopment will include the recruitment of Little Caesars along with two additional businesses, bringing new services and economic activity to the community.
- **Options:**
  1. Approval
  2. Denial
  3. Other



# Property

- The property was built in 1985 and was once a Burger King, China Bowl Express and most recently a Weikee Restaurant.
- The property is just over ½ acre on a corner lot on Bandera and Poss road.
- The building has a footprint of 4,200 square feet.
- The building has been vacant since November 2024.



## Property Vision

- The total private investment in this project is estimated at \$1.6 million, covering planning, engineering, and construction costs. The City's participation is capped at \$150,000, representing less than 10% of the total project cost. The redevelopment, which includes construction of a new building and the recruitment of Little Caesars along with two additional businesses, is anticipated to increase both sales tax and property tax revenue for the City.



# Grant details

{Section}.102.

- Permit Fee Waivers – The project includes the waiving of permit fees in an amount not to exceed \$7,500.00.
- Direct Funding from the Economic Development Department – Totaling \$67,500.00:
  - Reimbursement for demolition of the existing building (constructed in 1985) and construction of a new three-tenant unit, estimated \$27,500.00.
  - Direct funding of \$40,000.00 for the building of a new facility, contingent upon the completion of specific redevelopment milestones (e.g., vertical walls erected, grand opening, six-month operational milestone).
- Sales Tax Rebate – Financial assistance not to exceed \$75,000.00, to be provided by returning 50% of sales tax revenue remitted to the City over an agreed-upon period of time.

# Fiscal impact

- The redevelopment, which includes construction of a new building and the recruitment of Little Caesars along with two additional businesses, is anticipated to increase both sales tax and property tax revenue for the City.



# Recommendation

- The Economic Development Department recommends that the Council authorize the City Manager to negotiate and enter into a Chapter 380 agreement with Synergy Brothers, LLC, for incentives related to the redevelopment of the property located at 6802 Bandera Road, in an amount not to exceed \$150,000.00.

# 6802 Bandera Road Grant

Roque Salinas  
Executive Director/ Development  
Director  
09/16/2025

**ORDINANCE No. 2021-53****AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, AMENDING CHAPTER 14, ARTICLE 14.02, SOLID WASTE, OF THE CITY OF LEON VALLEY CODE OF ORDINANCES; PROVIDING FOR REPEALER, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the collection, removal, and proper disposal of solid waste generated within the City of Leon Valley (City) is essential to the health, safety and welfare of the City's residents; and

**WHEREAS**, the City has established uniform collection governed by specific rules and contractual terms which best serve the public purpose of protection of the health, safety and welfare of residents, and currently has a single provider for solid waste collection in the form of a franchise agreement; and

**WHEREAS**, there are provisions of the franchise agreement which require additional fees to residents and the City finds it is their intent to provide services to its residential customers for solid waste collection which may not be covered or require additional fees; and

**WHEREAS**, the City finds it is in the best interests and health, safety, and general welfare of its citizens to also provide for additional services for solid waste collection that may not be covered by a franchise agreement as authorized by its code of ordinances; and

**WHEREAS**, the City finds in order to facilitate additional services to its citizens and residential customers, that an amendment to the code of ordinances on solid waste collection is necessary.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:**

**SECTION 1.** The City of Leon Valley's Code of Ordinances, Chapter 14-Utilities, Article 14.02-Solid Waste, Division 2- Collection is hereby amended as specifically written in the attached Exhibit "A" with strikethroughs being deletions and underlines being additions.

**SECTION 2.** The City Secretary is hereby authorized and directed to publish the amendments to the Code of Ordinances as provided herein.

**SECTION 3.** The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

**SECTION 4.** That it is hereby declared to be the intention of the City Council of the City of Leon Valley that phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinances, since the same would have been enacted by the City Council without incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, and section.

**SECTION 5.** The Ordinance shall be effective upon passage and publication as required by law.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City of Leon Valley this the 2nd day of November 2021.

**APPROVED**


  
**CHRIS RILEY**  
MAYOR

Attest :

  
**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary



Approved as to Form: City Attorney

  
**ROXANA PEREZ STEVENS**  
City Attorney

## Division 2. Collection

### Sec. 14.02.031 Definitions

Brush. Includes leaves, lawn trimmings, grass cuttings, tree trimmings, hedge trimmings, weeds, flower stalks, and trees and tree limbs not to exceed three inches in diameter or four feet in length (or so cut).

Garbage. Includes rubbish and refuse, and as so defined shall include kitchen and household waste of all kinds, food scraps, food containers, ashes, tin cans, glass, paper, trash, and, in addition, all other substances capable of causing noxious odors.

Recyclable material. Includes material that has been recovered or diverted from the non-hazardous waste stream for purposes of reuse, recycling, or reclamation. Recyclable material is not solid waste. However, recyclable material may become garbage at such time, if any, as it is abandoned or disposed of rather than recycled, whereupon it will be garbage with respect only to the party actually abandoning or disposing of the material.

### Sec. 14.02.032 Declaration of necessity for collection system

The necessity for the establishment of a garbage and refuse collection system in the city is hereby declared.

### Sec. 14.02.033 Method of collection

The city may either establish its own garbage collection system, and hire employees and purchase equipment therefor as the council shall provide, or it may by ordinance designate a garbage collection franchise holder as its exclusive agent therefor. The city may implement its own processes, procedures, or policies for garbage, refuse, brush, and recyclable material collection and public trash receptacles for collection not addressed in an agreement with an exclusive agent.

### Sec. 14.02.034 Collection by unauthorized persons prohibited

It shall be unlawful for any person, firm or corporation other than the city or the city's franchise holder and contractor to haul, collect, or otherwise transport garbage, weeds, brush, or refuse of any kind within the city except in excess of specific amounts or volumes of garbage or brush authorized by the City Council, not addressed in or requires additional costs in a franchise agreement with an exclusive agent, if one exists. In cases of oversized trees, large quantities of brush and large dead animals, citizens may arrange for the collection and disposal of same with other agents, contractors, firms or individuals. Businesses which produce too large a volume of garbage or trash to be properly serviced under the quantity limitations hereinafter prescribed may, after first getting a written permit from the city, contract at their own expense for the removal of same on conditions to be set out fully in said permit. The city may also permit citizens in residential collection areas only, to provide for their own collections of brush or garbage not included in a franchise agreement with an exclusive agent to include, but not limited to, the use of "roll-off" containers with any service provider. No person, firm or corporation shall have the use of the official or contract dumping grounds of the city without a written permit to do so issued by the city.

**Sec. 14.02.035 Containers**

Curbside waste and recycling containers must meet the following requirements: Each container to be provided by the approved waste hauler shall be a watertight receptacle approved by the city either through a franchise agreement with an exclusive agent, a service provided by the city, or with the approved permit for excessive brush or garbage not included in a franchise or the city's own pickup collection service.

**Sec. 14.02.036 Placement of waste for collection**

Every owner, agent, lessee, tenant or occupant of any home, house, building, business or apartment in the city shall provide for such place one or more containers as may be required to adequately handle all garbage originating at said dwelling or business, and to regularly set out such garbage therein for collection. Such containers shall be set out or be placed so as to be easily visible by and accessible to the collector from the street or alley. Curbside waste and recycle collection service shall be provided at least once a week or as otherwise designated by the city as noted in a franchise agreement with an exclusive agent or outlined in its own policies and procedures.

**Sec. 14.02.037 Brush**

Brush collection shall be collected in accordance with the city's policies and procedures or as noted in a franchise agreement.

**Sec. 14.02.038 Waste from building operations**

Rock, dirt, waste, scrap building materials, or other trash resulting from construction or remodeling of vacant or improved property, or general cleanup thereof prior to occupancy, or substantial quantities of cut trees, brush, weeds and debris resulting from clearing operations for construction purposes, shall be removed by the owner (or his agent) at his expense and shall not be collected by the city service.

**Sec. 14.02.039 Accumulation of waste**

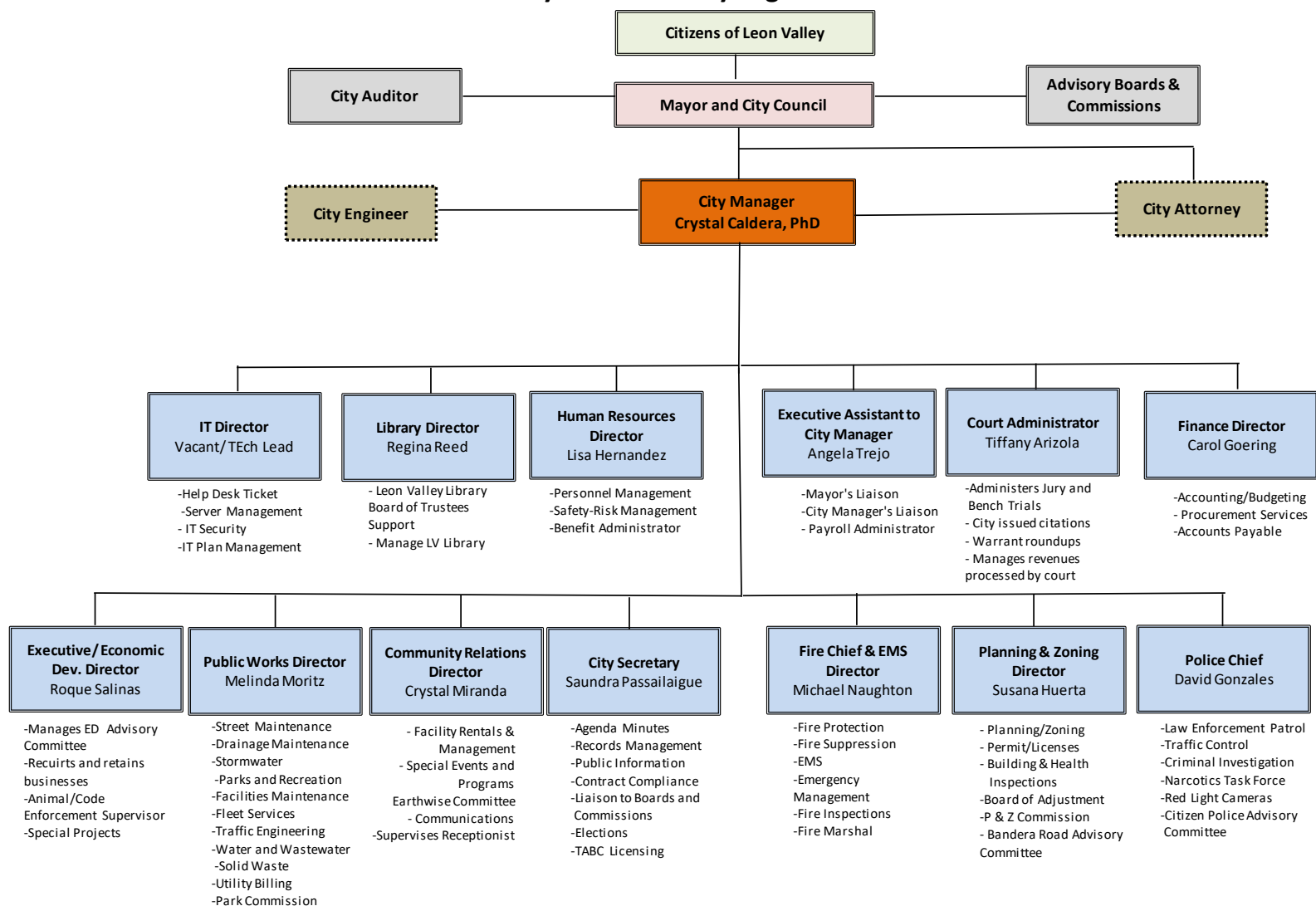
It shall be unlawful for any person, firm or corporation to place, deposit or throw, or permit or cause to be placed, deposited or thrown, any garbage, brush, loose waste or refuse of any kind on public or private property (or permit the same to remain thereon) unless the same has been placed for collection in accordance with the provisions of this article.



# PROPOSED ANNUAL OPERATING BUDGET FY 2026



## City of Leon Valley Organizational Chart



# General Fund

# Overview

For FY 2026, we are projecting a fund balance in the General Fund of approximately

5,687,624 Capital Reserve Fund

475,000 Future Capital Purchase Fund

1,250,000 Emergency Fund

---

7,412,624 Estimated total

# Overview

- The Emergency Fund alone represents approximately less than 1 month of operating income
- The combined fund balance (Emergency and Reserve) represents approximately 6.1 months of operating income

# Overview

- As presented, the Fiscal Year 2026 General Fund budget is balanced
  - An operating surplus  
\$3,575



# Revenue Highlights

- Operating Revenues - \$15,213,221
  - An increase over FY 25 of \$325,399
- To fund the FY 2026 General Fund Budget, we are proposing a tax rate of \$0.545040 cents per \$100 of valuation

# Revenue Highlights

Continued

{Section}. 104.

- Bexar County Appraisal District projects a decrease in tax value
  - Market Value for tax year 2025 decreased by \$46,255,841 over tax year 2024
- Ad Valorem Tax revenues for fiscal year 2026 are being projected with an increase of \$420,118 over FY 2025

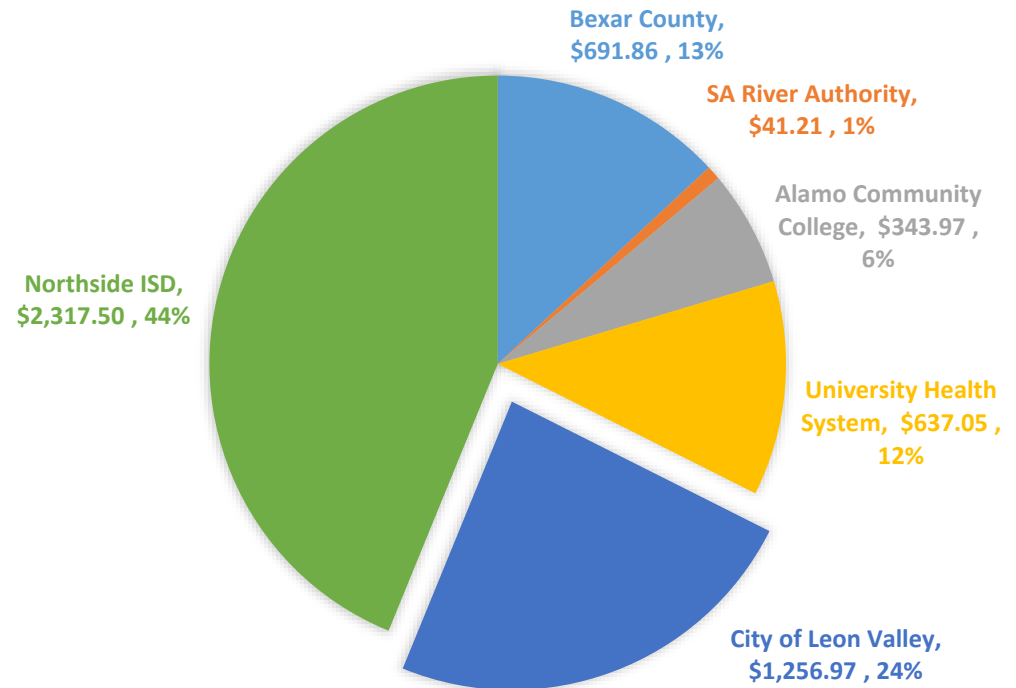
# Ad Valorem Impact to Homeowner



Tax Year 2025 Certified  
Average Home Taxable Value  
\$230,620

Average City of Leon Valley Levy:  
\$1,256.97

## Breakdown of Tax Year 2025 Homeowner Tax Bill

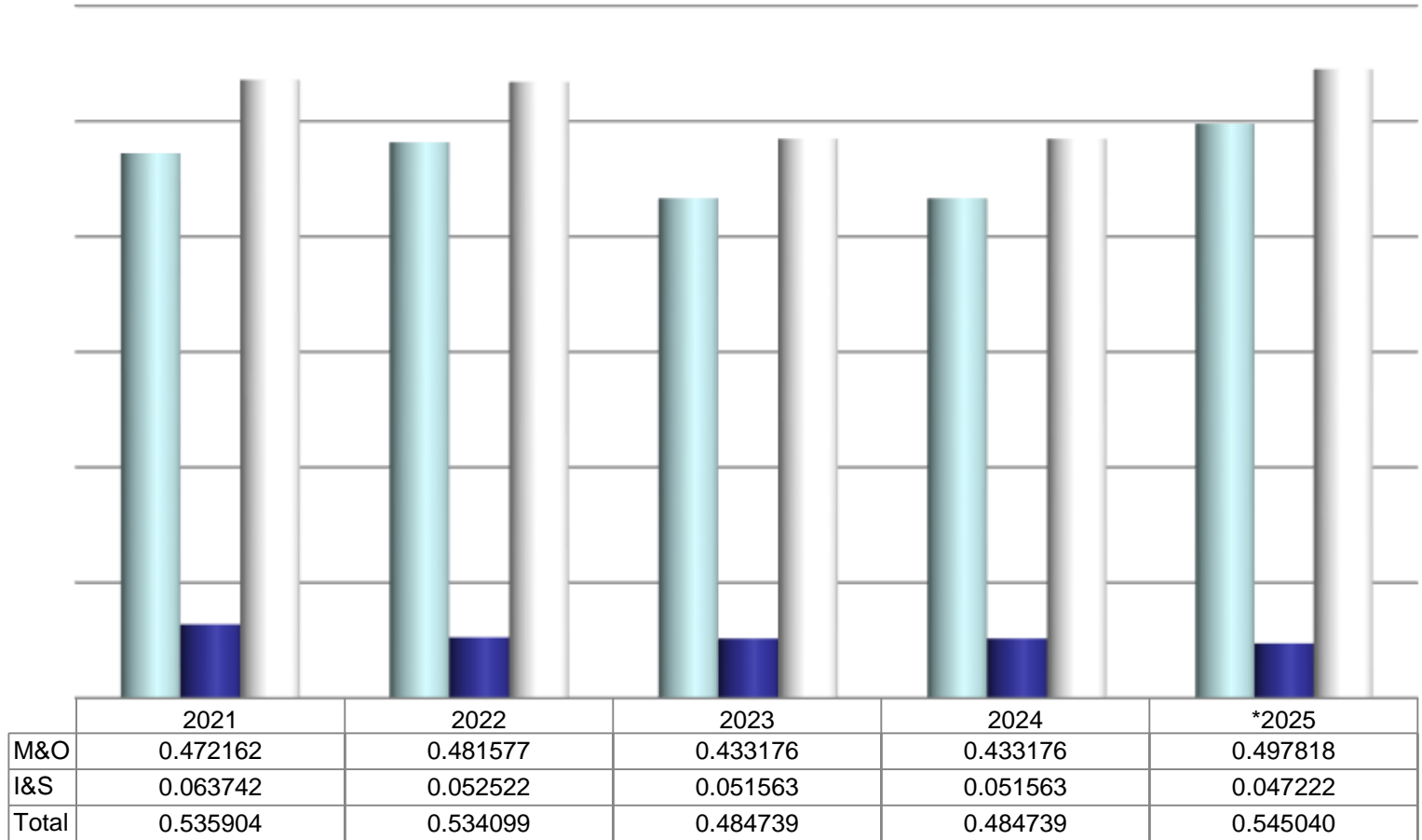


# Property Valuation Loss

	COUNT DIFFERENCE	BEG. VALUE DIFFERENCE
SINGLE FAMILY RESIDENTIAL	10.00	(10,017,839.00)
MULTI-FAMILY RESIDENTIAL	0.00	(31,770,596.00)
SMALL VACANT TRACTS OF LAND	8.00	1,423,789.00
QUALIFIED OPEN SPACE LAND		
FARM AND RANCH IMPROVEMENTS ON QUALIFIED LAND		
RES IMPSON RURAL LAND, & NON QUALIFIED OPEN SPACE	1.00	(100,010.00)
COMMERCIAL REAL PROPERTY	-1.00	(5,186,856.00)
INDUSTRIAL AND MANUFACTURING REAL PROPERTY	0.00	(891,853.00)
OIL AND GAS		
OTHER SUB-SURFACE INTERESTS IN LAND		
WATER SYSTEMS		
GAS DISTRIBUTION		
ELECTRICAL COMPANY		
TELEPHONE COMPANY	0.00	(86,449.00)
RAILROAD		
PIPELINE		
CABLE TELEVISION	0.00	(5,250.00)
OTHER UTILITY TYPE	0.00	-
COMMERCIAL PERSONAL PROPERTY	0.00	1,069,997.00
INDUSTRIAL AND MANUFACTURING PERSONAL PROPERTY	0.00	(8,700.00)
MOBILE HOME ONLY ON LAND WITH DIFFERENT OWNERSHIP	0.00	(92,080.00)
RESIDENTIAL INVENTORY	59.00	3,554,320.00
SPECIAL INVENTORY	-2.00	(965,610.00)
TOTALLY EXEMPT PROPERTY	-36.00	(3,178,704.00)
		(46,255,841.00)

# Tax Rate History

M&O  
I&S  
Total



\*Proposed

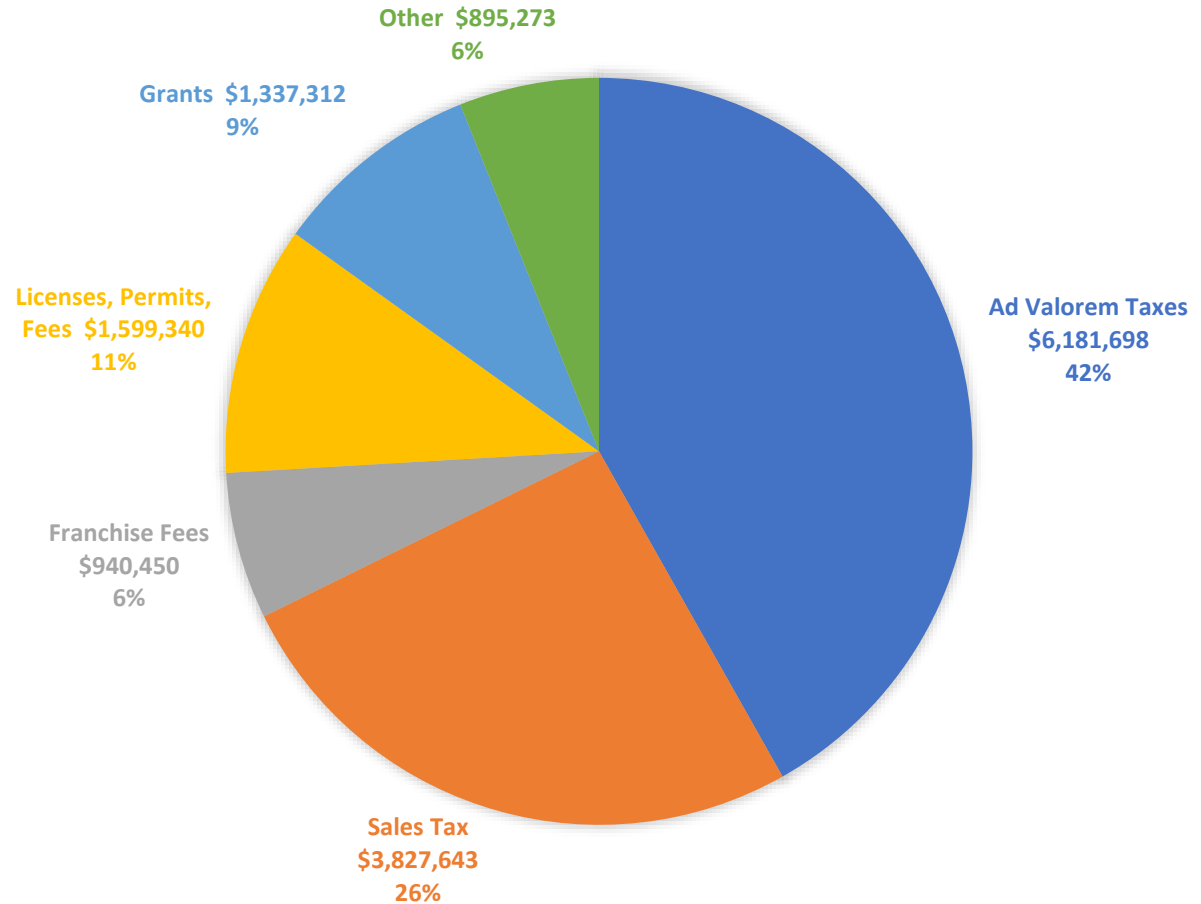
# Projected Revenue

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	PROJECTED REVENUE			
	BUDGET 2024-2025	BUDGET 2025-2026	Variance	Increase/Decrease
Ad Valorem	5,761,580	6,181,698	420,118	Increase
Sales Tax	3,752,505	3,827,643	75,138	Increase
Franchise Fees	998,900	940,450	(58,450)	Decrease
Building Permits	517,695	472,200	(45,495)	Decrease
Court Fines	719,300	617,000	(102,300)	Decrease
EMS Revenue	353,500	510,000	156,500	Increase
Book Fines	140	140	-	No Change
Grants	1,342,068	1,337,312	(4,756)	Decrease
Other	877,641	895,273	17,632	Increase
	14,323,329	14,781,716		



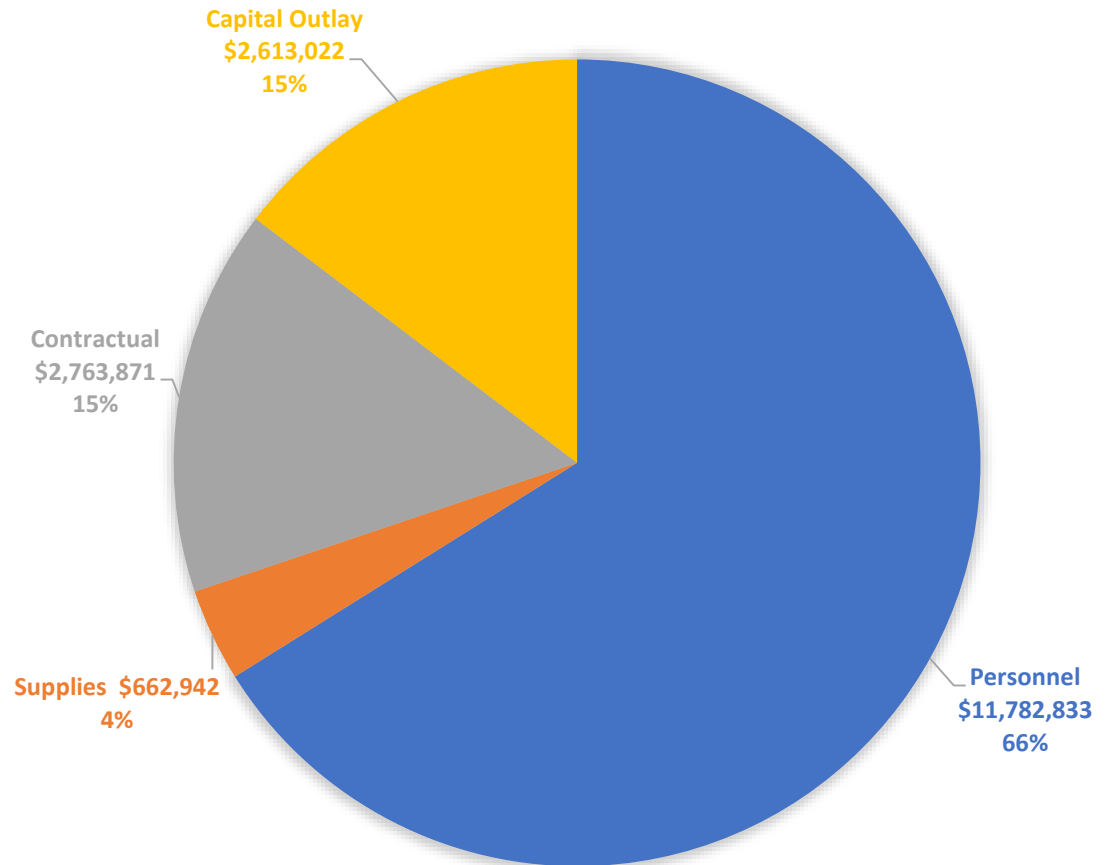
## General Fund Revenues by Category



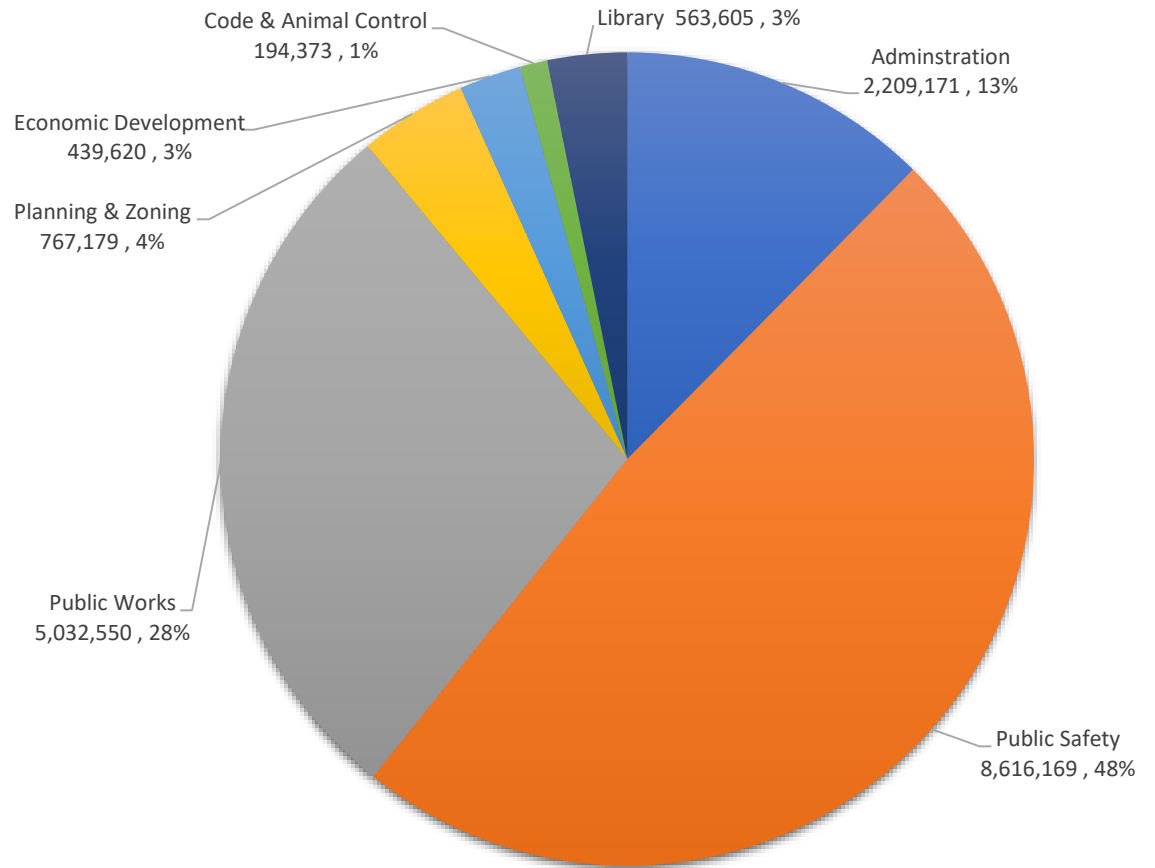
# Expenditure Highlights

- Operating Expenditures - \$15,209,646
  - An increase of \$16,461 over FY 25
    - Personnel
    - Supplies
    - Contractual
- Capital Expenditures - \$2,613,022
  - A decrease of \$709,767

## General Fund Expenditures by Category



## General Fund Expenditures by Department



**GENERAL FUND  
SUMMARY OF REVENUES AND EXPENDITURES**

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New .545040 Tax Rate	
347,483	Total Over (Under) Expenditures
(297,898)	3 fire fighters
(13,760)	Library employee
(30,000)	bunker gear for 3 fire fighters
(2,250)	Uniforms and Boots
3,575	
16,738,658	Total Resources
(1,260,312)	Hike and Bike Grant
(265,125)	ARP Funds
15,213,221	Total Operating Revenue
11,782,833	Personnel Services
662,942	Supplies
2,763,871	Contractual Services
15,209,646	Total Operating Expenditures
3,575	Total Over (Under) Expenditures

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$ 5,337,667</b>	<b>\$ 6,595,449</b>	<b>\$ 6,595,449</b>	<b>\$ 6,771,634</b>
<b>Revenues</b>				
Ad Valorem Taxes	5,432,273	5,761,580	5,761,580	6,181,698
Sales Taxes	3,800,065	3,752,505	3,752,505	3,827,643
Franchise Fees	938,741	998,900	936,525	940,450
Licenses, Permits, Fees, Fines	1,474,893	1,590,635	1,543,165	1,599,340
Grants	358,662	1,342,068	81,756	1,337,312
Other	968,030	877,641	1,984,691	895,273
<b>Total Revenues</b>	<b>12,972,665</b>	<b>14,323,329</b>	<b>14,060,222</b>	<b>14,781,716</b>
<b>Other Funding Sources</b>				
Transfer in-ARP Funds	-	360,286	-	265,125
Transfer-Personnel Shared Services	1,803,954	1,729,644	1,729,644	1,687,817
Contractual Shared Services	138,129	-	-	-
Peg Fund Balance	-	229,000	42,000	4,000
Tree Mitigation Fds (Sprinkler System)	-	-	-	-
<b>Total Other Financing Sources</b>	<b>1,942,083</b>	<b>2,318,930</b>	<b>1,771,644</b>	<b>1,956,942</b>
<b>TOTAL RESOURCES</b>	<b>\$ 14,914,748</b>	<b>\$ 16,642,259</b>	<b>\$ 15,831,866</b>	<b>\$ 16,738,658</b>
<b>Expenditures</b>				
Personnel Services	9,438,024	11,098,470	11,098,470	11,782,833
Supplies	752,488	858,016	858,016	662,942
Contractual Services	2,654,656	3,236,698	3,036,654	2,763,871
Capital Outlay	418,331	3,322,789	662,541	2,613,022
<b>Total Expenditures</b>	<b>13,263,499</b>	<b>18,515,973</b>	<b>15,655,681</b>	<b>17,822,668</b>
<b>Other Financing Uses</b>				
Transfer to Enterprise Fund	316,863	-	-	-
Transfer to Street Maintenance Fund	76,603	-	-	-
<b>Total Other Financing Uses</b>	<b>393,466</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 13,656,965</b>	<b>\$ 18,515,973</b>	<b>\$ 15,655,681</b>	<b>\$ 17,822,668</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 6,595,449</b>	<b>\$ 4,721,735</b>	<b>\$ 6,771,634</b>	<b>\$ 5,687,624</b>
<b>ASSIGNED FUND BALANCE</b>				
<b>Future Capital Purchase</b>				
Ambulance	-	-	-	200,000
Dedicated Grant - Pool	-	-	-	200,000
SCBA	-	-	-	75,000
<b>FUTURE CAPITAL PURCHASE FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>475,000</b>
<b>TOTAL ENDING FUND BALANCE</b>	<b>\$ 6,595,449</b>	<b>\$ 4,721,735</b>	<b>\$ 6,771,634</b>	<b>\$ 5,212,624</b>

\*3.4% Increase in Personnel cost, but of this inc., there is 7% inc. in Health ins. If your health insurance remained the same, the increase is 2.6%

**GENERAL FUND**  
**SCHEDULE OF REVENUES BY SOURCE**

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	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>Ad Valorem Taxes</b>				
Current	5,418,901	5,711,580	5,711,580	6,131,698
Delinquent	(15,896)	25,000	25,000	25,000
Penalty and Interest	29,268	25,000	25,000	25,000
<b>Total Ad Valorem Taxes</b>	<b>5,432,273</b>	<b>5,761,580</b>	<b>5,761,580</b>	<b>6,181,698</b>
<b>Sales Taxes</b>				
City Sales Tax	3,323,491	3,289,054	3,289,054	3,354,836
Alcoholic Beverage Sales Tax	29,030	27,365	27,365	28,500
Economic Development Sales Tax	415,380	411,086	411,086	419,307
Vehicle Inventory Tax	32,164	25,000	25,000	25,000
<b>Total Sales Taxes</b>	<b>3,800,065</b>	<b>3,752,505</b>	<b>3,752,505</b>	<b>3,827,643</b>
<b>Franchise Fees</b>				
City Public Service	740,825	803,800	740,825	745,000
Telecommunication Fees	-	-	-	-
Node Pole Rental	-	500	500	250
ROW Fees	10,862	11,900	10,500	10,500
San Antonio Water System	1,320	-	-	-
Sanitation	67,604	65,000	67,000	67,000
PEG Fees	16,124	18,700	18,700	18,700
Cable Franchise Fees	96,491	95,000	95,000	95,000
Grey Forest Utilities	5,515	4,000	4,000	4,000
<b>Total Franchise Fees</b>	<b>938,741</b>	<b>998,900</b>	<b>936,525</b>	<b>940,450</b>



**GENERAL FUND**  
**SCHEDULE OF REVENUES BY SOURCE**

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	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>Licenses, Fees and Fines</b>				
Building Department	222,162	474,045	474,045	384,000
Tree Mitigation	160,150	-	-	-
Contractor's Registration	-	-	-	-
Animal Licenses and Tags	235	100	230	100
Animal Control Fees	-	50	50	-
Property Room Fee	1,750	1,500	1,500	1,500
Property Room Auctions	293	1,000	500	500
Special and Solicitors	100	-	-	-
Co-Reinspection Fee	22,203	4,200	18,000	18,000
Zoning and Board of Adjustment	35,844	5,200	25,000	25,000
Subdivision Platting Fees	3,131	4,000	4,000	-
Occupation, Liquor, and Food	40,985	30,000	40,000	45,000
Time Payment Reimbursement Fee	3,164	1,600	3,600	4,000
Warrant Fees	40,832	45,000	45,000	45,000
Municipal Court Fines	339,240	420,000	335,000	335,000
Impound Lot Fees	101,079	118,700	101,000	101,000
Impound Lot Auctions	102,713	106,000	102,000	102,000
Recreation Fee	28,725	25,500	28,000	28,000
Fire Recovery	5,881	13,200	5,000	5,000
Fire Inspection Fees	3,407	100	100	100
EMS Fees	362,826	340,300	360,000	505,000
Book Fines	173	140	140	140
<b>Total Licenses, Fees and Fines</b>	<b>1,474,893</b>	<b>1,590,635</b>	<b>1,543,165</b>	<b>1,599,340</b>
<b>Grants</b>				
PD Grants	20,902	25,000	25,000	25,000
Fire Grants	11,001	50,000	50,000	50,000
Library Grants	3,610	6,756	6,756	2,000
ARP	286,172	-	-	-
Criminal Justice Grant	-	-	-	-
Hike and Bike	36,977	1,260,312	-	1,260,312
<b>Total Grants</b>	<b>358,662</b>	<b>1,342,068</b>	<b>81,756</b>	<b>1,337,312</b>

**GENERAL FUND**  
**SCHEDULE OF REVENUES BY SOURCE**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>Other</b>				
Interest Income	475,458	410,000	410,000	410,000
EDCD Interest	24,139	20,313	20,313	20,313
T-Mobile Tower Lease	17,133	17,500	17,500	16,800
Pool Revenue	40,930	35,000	35,000	35,000
Credit Card Processing Fees	47,442	42,950	55,000	55,000
Parks Bucks Program	694	733	733	685
Miscellaneous	155,226	100,000	100,000	100,000
Library Non Resident Users	2,760	2,280	2,280	2,350
Library Memorial Donations	106	1,000	1,000	1,000
Sale of Surplus Property	32,025	10,000	1,105,000	10,000
Towing Contract	7,700	2,000	2,000	3,500
Special Events	81,885	50,825	50,825	50,825
EDC - Community Events	-	30,000	30,000	50,000
Blue Santa	9,632	4,800	4,800	4,800
Café Lease	18,766	26,640	26,640	26,400
City Hall Annex Lease	1,800	-	-	-
ASSPP	-	20,000	20,000	20,000
DEA Reimbursement	-	50,000	50,000	35,000
FOIA Fees	2,051	3,600	3,600	3,600
Insurance Proceeds	50,283	50,000	50,000	50,000
<b>Total Other</b>	<b>968,030</b>	<b>877,641</b>	<b>1,984,691</b>	<b>895,273</b>
<b>TOTAL REVENUES</b>	<b>\$ 12,972,665</b>	<b>\$ 14,323,329</b>	<b>\$ 14,060,222</b>	<b>\$ 14,781,716</b>

## COURT EXPENDITURES

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	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	193,412	214,435	214,435	220,352
Retirement Plan	38,448	41,858	41,858	44,335
Group Insurance	24,891	40,593	40,593	43,710
Worker Compensation	357	380	380	4,141
Social Security	14,903	16,404	16,404	16,857
Overtime	439	-	-	-
Longevity Pay	1,866	2,023	2,023	1,767
<b>Total Personnel Services</b>	<b>274,316</b>	<b>315,693</b>	<b>315,693</b>	<b>331,162</b>
<b>SUPPLIES</b>				
Office Supplies	2,197	1,500	1,500	1,500
Operating Supplies	6,480	7,465	7,465	2,900
Misc. Supplies	1,279	2,276	2,276	1,496
<b>Total Supplies</b>	<b>9,956</b>	<b>11,241</b>	<b>11,241</b>	<b>5,896</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	32,171	42,258	42,258	82,738
Contractual Services	960	1,300	1,300	1,300
Utilities - Telephone	-	-	-	150
Utilities - Gas, Water, Electric	10,830	12,000	12,000	9,525
Printing	600	700	700	700
Advertising	-	600	600	600
Travel	1,223	3,300	3,300	3,300
Membership, Dues & Licenses	118	350	350	370
Subscriptions to Publications	-	200	200	200
Credit Card Processing Fee	59,816	40,000	40,000	60,000
Liability Insurance	-	-	-	2,607
<b>Total Contractual Services</b>	<b>105,718</b>	<b>100,708</b>	<b>100,708</b>	<b>161,490</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 389,990</b>	<b>\$ 427,642</b>	<b>\$ 427,642</b>	<b>\$ 498,548</b>

**MUNICIPAL COURT**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Office Supplies</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ -</b>
General Supplies	1,500	1,500	-
<b>Operating Supplies</b>	<b>\$ 7,465</b>	<b>\$ 2,900</b>	<b>\$ (4,565)</b>
Postage	6,600	2,700	(3,900)
Sam's Court Supplies	500	-	(500)
Jury Trial Expenses	310	-	(310)
Holiday Decor/Candy	55	-	(55)
Janitorial Supplies	-	200	200
New Printer & Headset Equipment	-	-	-
<b>Miscellaneous Supplies</b>	<b>\$ 2,276</b>	<b>\$ 1,496</b>	<b>\$ (780)</b>
Work Uniforms	-	-	-
Dry Cleaning- Judge Robes	1,276	496	(780)
Replacement of Court Equipment	1,000	1,000	-
<b>Total Supplies</b>	<b>\$ 11,241</b>	<b>\$ 5,896</b>	<b>\$ (5,345)</b>

**MUNICIPAL COURT**

{Section}. 104.

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Professional Services</b>	<b>\$ 42,258</b>	<b>\$ 82,738</b>	<b>\$ 40,480</b>
Cafeteria Plan	288	288	-
Municipal Prosecutor	-	42,000	42,000
Municipal Prosecutor - Jury & Bench Trials	-	10,500	10,500
Judge Fee #1 (LM)	15,000	11,350	(3,650)
Judge Fee #2 (LK)	15,000	11,350	(3,650)
Extra Judge Meetings	1,050	-	(1,050)
Jury Trials (3 per FY) - Judge Fee	3,600	2,250	(1,350)
Bench Trials (3 per FY) - Judge Fee	4,000	3,000	(1,000)
Interpreter	500	500	-
Warrant Fees	1,500	1,500	-
Extra Jury Dates	1,320	-	(1,320)
<b>Contractual Services</b>	<b>\$ 1,300</b>	<b>\$ 1,300</b>	<b>\$ -</b>
DocuSign	1,300	1,300	-
<b>Utilities-Telephone</b>	<b>\$ -</b>	<b>\$ 150</b>	<b>\$ 150</b>
<b>Utilities-Water &amp; Electric</b>	<b>\$ 12,000</b>	<b>\$ 9,525</b>	<b>\$ (2,475)</b>
<b>Printing</b>	<b>\$ 700</b>	<b>\$ 700</b>	<b>\$ -</b>
<b>Advertising</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ -</b>
<b>Travel - Training</b>	<b>\$ 3,300</b>	<b>\$ 3,300</b>	<b>\$ -</b>
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 350</b>	<b>\$ 370</b>	<b>\$ 20</b>
<b>Subscriptions</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ -</b>
<b>Processing Fees</b>	<b>\$ 40,000</b>	<b>\$ 60,000</b>	<b>\$ 20,000</b>
<b>Liability Insurance</b>	<b>\$ -</b>	<b>\$ 2,607</b>	<b>\$ 2,607</b>
<b>Total Contractual</b>	<b>\$ 100,708</b>	<b>\$ 161,490</b>	<b>\$ 60,782</b>

## FINANCE EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	278,753	298,235	298,235	273,224
Retirement Plan	43,551	58,215	58,215	54,973
Group Insurance	23,164	30,445	30,445	32,782
Worker Compensation	-	528	528	3,106
Social Security	21,663	22,815	22,815	20,902
Longevity Pay	3,176	295	295	490
<b>Total Personnel Services</b>	<b>370,307</b>	<b>410,534</b>	<b>410,534</b>	<b>385,476</b>
<b>SUPPLIES</b>				
Office Supplies	2,982	3,000	3,000	2,500
Operating Supplies	2,326	3,700	3,700	4,210
Misc. Supplies	86	1,000	1,000	-
<b>Total Supplies</b>	<b>5,394</b>	<b>7,700</b>	<b>7,700</b>	<b>6,710</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	52,188	57,421	57,421	58,649
Contractual Services	520	-	-	-
Utilities - Telephone	285	285	285	286
Utilities - Gas, Water, Electric	10,830	11,000	11,000	9,858
Printing	797	800	800	1,000
Advertising	900	1,200	1,200	1,200
Travel	1,425	3,000	3,000	2,870
Membership, Dues & Licenses	833	450	450	800
Liability Insurance	5,000	5,814	5,814	2,607
<b>Total Contractual Services</b>	<b>72,778</b>	<b>79,970</b>	<b>79,970</b>	<b>77,270</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 448,479</b>	<b>\$ 498,204</b>	<b>\$ 498,204</b>	<b>\$ 469,456</b>

**FINANCE DEPARTMENT**

	<b>FY 2025</b>	<b>FY 2026</b>	<b>VARIANCE</b>
<b>Office Supplies</b>	<b>\$ 3,000</b>	<b>\$ 2,500</b>	<b>\$ (500)</b>
General Supplies	3,000	1,360	(1,640)
Printer Supplies	-	800	800
Paper	-	340	340
Shirts	-	-	-
<b>Operating Supplies</b>	<b>\$ 3,700</b>	<b>\$ 4,210</b>	<b>\$ 510</b>
Postage	-	2,410	2,410
General Supplies	2,800	1,450	(1,350)
Janitorial Supplies-Gulf Coast	-	350	350
Standing Desks	900	-	(900)
<b>Miscellaneous Supplies</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ (1,000)</b>
Misc. Supplies	1,000	-	(1,000)
<b>Total Supplies</b>	<b>\$ 7,700</b>	<b>\$ 6,710</b>	<b>\$ (990)</b>



**FINANCE DEPARTMENT**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Professional Services</b>	<b>\$ 57,421</b>	<b>\$ 58,649</b>	<b>\$ 1,228</b>
External Audit Fees (General Fund)	11,055	9,735	(1,320)
Bexar Appraisal District Dues (\$9,022)	34,000	36,088	2,088
Ad Valorem Tax Collection Fee (Bexar County)	8,100	8,100	-
GFOA Budget Award	-	460	460
SEC Rule Reporting	3,000	3,000	-
Employee Public Bond	1,050	1,050	-
Cafeteria Plan	216	216	-
<b>Utilities-Telephone</b>	<b>\$ 285</b>	<b>\$ 286</b>	<b>\$ 1</b>
<b>Utilities-Water &amp; Electric</b>	<b>\$ 11,000</b>	<b>\$ 9,858</b>	<b>\$ (1,142)</b>
<b>Printing</b>	<b>\$ 800</b>	<b>\$ 1,000</b>	<b>\$ 200</b>
<b>Advertising</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>	<b>\$ -</b>
<b>Travel - Training</b>	<b>\$ 3,000</b>	<b>\$ 2,870</b>	<b>\$ (130)</b>
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 450</b>	<b>\$ 800</b>	<b>\$ 350</b>
<b>Liability Insurance</b>	<b>\$ 5,814</b>	<b>\$ 2,607</b>	<b>\$ (3,207)</b>
<b>Total Contractual</b>	<b>\$ 79,970</b>	<b>\$ 77,270</b>	<b>\$ (2,700)</b>

**CITY MANAGER & COUNCIL  
EXPENDITURES**

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	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2023-2024</b>	<b>2024-2025</b>	<b>2024-2025</b>	<b>2025-2026</b>
<b>PERSONNEL SERVICES</b>				
Salaries	427,638	457,622	457,622	472,979
Retirement Plan	91,190	95,872	95,872	101,909
Group Insurance	34,740	40,593	40,593	43,710
Worker Compensation	-	870	870	4,141
Unemployment Compensation	210	-	-	-
Social Security	33,147	37,573	37,573	38,748
Car Allowance	6,000	6,000	6,000	6,000
Other Benefits	24,267	27,526	27,526	27,526
Longevity Pay	5,457	6,119	6,119	5,653
<b>Total Personnel Services</b>	<b>622,649</b>	<b>672,174</b>	<b>672,174</b>	<b>700,665</b>
<b>SUPPLIES</b>				
Office Supplies	238	-	-	-
Operating Supplies	16,217	16,350	16,350	11,952
Misc. Supplies	378	-	-	-
Employee Award Program	3,853	4,800	4,800	-
<b>Total Supplies</b>	<b>20,686</b>	<b>21,150</b>	<b>21,150</b>	<b>11,952</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	29,212	21,882	21,882	19,694
Contractual Services	222,593	169,839	169,839	70,535
Utilities - Telephone	16,646	17,000	17,000	13,470
Utilities - Gas, Water, Electric	11,446	12,000	12,000	10,500
Printing	37,420	52,250	52,250	42,400
Advertising	3,710	5,000	5,000	3,950
Travel	17,629	35,850	35,850	32,700
Membership, Dues & Licenses	5,293	8,795	8,795	7,124
Subscriptions to Publications	150	780	780	780
Liability Insurance	30,000	34,885	34,885	2,607
<b>Total Contractual Services</b>	<b>374,099</b>	<b>358,281</b>	<b>358,281</b>	<b>203,760</b>
<b>CAPITAL OUTLAY</b>				
Other Machinery & Equipment	12,799	-	-	-
<b>Total Capital Outlay</b>	<b>12,799</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,030,233</b>	<b>\$ 1,051,605</b>	<b>\$ 1,051,605</b>	<b>\$ 916,377</b>

## CITY MANAGER &amp; COUNCIL DEPARTMENT

	FY2025	FY2026	VARIANCE
	\$ 16,350	\$ 11,952	\$ (4,398)
<b>Operating Supplies</b>			
General Supplies	1,000	1,250	250
Printer Supplies	3,000	3,000	-
Postage	-	310	310
Janitorial Supplies	-	200	200
Meeting Supplies	900	900	-
Letterhead/ Cards	500	500	-
Shared Supplies	1,000	1,000	-
Shirts	1,100	-	(1,100)
Payroll Forms: W-2s	1,500	1,500	-
Council Activities: Meals	3,600	-	(3,600)
Council Activities: Town Halls	1,650	1,650	-
Council Activities: Coffee Mtgs	600	600	-
CM: Zoom and Go to Meeting	-	392	392
HR: Programs for HR	500	650	150
HR: Recruitment/Health Fair Initiavities	-	-	-
HR: Welcoming Promotions Packet/Open Enrollment	1,000	-	(1,000)
<b>Employee Award Program</b>	<b>\$ 4,800</b>	<b>\$ -</b>	<b>\$ (4,800)</b>
Employee Awards: Pins, Plaques	4,800	-	(4,800)
<b>Total Supplies</b>	<b>\$ 21,150</b>	<b>\$ 11,952</b>	<b>\$ (9,198)</b>

# CITY MANAGER & COUNCIL DEPARTMENT

	FY2025	FY2026	VARIANCE
<b>Professional Services</b>	<b>\$ 21,882</b>	<b>\$ 19,694</b>	<b>\$ (2,188)</b>
City Attorney Non-Retainer Requests & Projects	10,000	10,000	-
TML (Non-Retainer Requests & Projects)	5,000	5,000	-
Spanish Translator for Election Documents	1,250	600	(650)
Cafeteria Plan	288	150	(138)
DPS Agency	144	144	-
Safeshred Record Destruction	400	400	-
Safesite Records Storage	3,600	2,200	(1,400)
COBRA	1,200	1,200	-
<b>Contractual Services</b>	<b>\$ 169,839</b>	<b>\$ 70,535</b>	<b>\$ (99,304)</b>
Bexar County Elections	8,000	8,000	-
City Attorney Contract	60,000	60,000	-
Municipal Prosecutor Contract	45,000	-	(45,000)
Techlead	-	-	-
Social Security Contract	35	35	-
Bonds - CM, CS, Mayor & Council	2,500	2,500	-
ACA (Affordable Care Act) Reporting	1,500	-	(1,500)
Municode - Code of Ordinances	1,196	-	(1,196)
Municode - Code of Ordinances Supplements	4,500	-	(4,500)
Municode - Website hosting & support	5,605	-	(5,605)
Municode - Agendas & Minutes	5,400	-	(5,400)
MuniDocs	350	-	(350)
JustFOIA	6,300	-	(6,300)
Culligan Drinking Water Service	663	-	(663)
Haven for Hope	28,790	-	(28,790)
<b>Utilities-Telephone</b>	<b>\$ 17,000</b>	<b>\$ 13,470</b>	<b>\$ (3,530)</b>
<b>Utilities-Water &amp; Electric</b>	<b>\$ 12,000</b>	<b>\$ 10,500</b>	<b>\$ (1,500)</b>
<b>Printing</b>	<b>\$ 52,250</b>	<b>\$ 42,400</b>	<b>\$ (9,850)</b>
<b>Advertising</b>	<b>\$ 5,000</b>	<b>\$ 3,950</b>	<b>\$ (1,050)</b>
<b>Travel - Training</b>	<b>\$ 35,850</b>	<b>\$ 32,700</b>	<b>\$ (3,150)</b>
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 8,795</b>	<b>\$ 7,124</b>	<b>\$ (3,421)</b>
<b>Subscriptions</b>	<b>\$ 780</b>	<b>\$ 780</b>	<b>\$ -</b>
<b>Liability Insurance</b>	<b>\$ 34,885</b>	<b>\$ 2,607</b>	<b>\$ (32,278)</b>
<b>Total Contractual</b>	<b>\$ 358,281</b>	<b>\$ 203,760</b>	<b>\$ (156,271)</b>

{Section}. 104.

# INFORMATION TECHNOLOGY EXPENDITURES

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	85,849	89,456	89,456	-
Retirement Plan	16,891	17,462	17,462	-
Group Insurance	8,686	10,148	10,148	-
Worker Compensation	153	158	158	-
Social Security	5,860	6,843	6,843	-
Longevity Pay	-	95	95	-
<b>Total Personnel Services</b>	<b>117,439</b>	<b>124,163</b>	<b>124,163</b>	<b>-</b>
<b>SUPPLIES</b>				
Office Supplies	434	1,500	1,500	1,500
Operating Supplies	6,625	23,500	23,500	37,500
Repairs & Maintenance - Internal	4,122	3,500	3,500	4,750
<b>Total Supplies</b>	<b>11,181</b>	<b>28,500</b>	<b>28,500</b>	<b>43,750</b>
<b>CONTRACTUAL</b>				
Contractual Services	167,893	252,461	252,461	247,274
Utilities - Telephone	1,084	1,800	1,800	500
Utilities - Gas, Water, Electric	292	350	350	300
Repairs and Maintenance-External (Peg Fund)	15,981	4,000	4,000	4,000
Travel	1,655	2,000	2,000	2,000
Memberships, Dues & Licenses	293	1,000	1,000	1,000
Liability Insurance	-	-	-	5,214
<b>Tota Contractual Services</b>	<b>187,198</b>	<b>261,611</b>	<b>261,611</b>	<b>260,288</b>
<b>CAPITAL OUTLAY</b>				
Other Machinery & Equipment	-	34,500	34,500	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>34,500</b>	<b>34,500</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 315,818</b>	<b>\$ 448,774</b>	<b>\$ 448,774</b>	<b>\$ 304,038</b>

# IT DEPARTMENT

{Section}. 104.

	FY2025	FY2026	VARIANCE
<b>Office Supplies</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ -</b>
General Supplies	1,500	1,500	-
<b>Operating Supplies</b>	<b>\$ 23,500</b>	<b>\$ 37,500</b>	<b>\$ 14,000</b>
Misc. Operating Supplies	3,000	-	(3,000)
Computers - Court (2)	2,400	-	(2,400)
Computers - PD (4)	4,800	-	(4,800)
Computers - Admin. Staff (2)	2,400	-	(2,400)
Laptos - Council and Manager (6)	7,200	-	(7,200)
Network Rack Repair Parts	1,000	1,500	500
Desktop Scanners - P&Z (2)	800	-	(800)
Desktop Scanners - Court (2)	800	-	(800)
Camera - Kennel (1)	-	1,000	1,000
Ultra-wide Screen Monitors (1)	1,100	-	(1,100)
Touch2Play Computers - Library (6)	-	-	-
Computers (2) & Monitors (5) - Library	-	-	-
Monitors - Code (2), Library (2), Police (2)	-	-	-
Laptops & Docking Stations - Directors (4)	-	10,000	10,000
Laptops - Fire Vehicles (10)	-	25,000	25,000
<b>Repairs &amp; Maintenance - Internal</b>	<b>\$ 3,500</b>	<b>\$ 4,750</b>	<b>\$ 1,250</b>
Replacement Desk Phones (1)	500	750	250
Misc. Emergency Repairs	-	-	-
Replacement Laptop Other (1)	1,500	2,000	500
Replacement Desktop Other (1)	1,500	2,000	500
<b>Total Supplies</b>	<b>\$ 28,500</b>	<b>\$ 43,750</b>	<b>\$ 15,250</b>

# IT DEPARTMENT

{Section}. 104.

	FY 2025	FY 2026	VARIANCE
<b>Contractual Services</b>	<b>\$ 252,461</b>	<b>\$ 247,274</b>	<b>\$ (5,187)</b>
TechLead - 50%	48,000	28,320	(19,680)
Incode (Tyler Technologies)	67,000	73,333	6,333
Civic Plus (Archive Social)	2,700	4,188	1,488
Cable Cast	-	4,750	4,750
Rave911	642	-	(642)
Ninja	8,000	8,450	450
SHI - Verkada Surveillance	1,725	-	(1,725)
KnowBe4 (MicroAge)	2,016	2,200	184
Cisco/Meraki	20,000	15,000	(5,000)
GoGov	10,750	19,000	8,250
NitroPro	4,556	4,556	-
MicroAge (Microsoft Office 365)	64,000	28,500	(35,500)
Comcast (Peg Funds)	-	-	-
Cornet (Coro Security)	-	25,200	25,200
Canon Solutions Workroom (S#XNF01978)	1,000	800	(200)
Sharp (City Council MXM5070)	-	340	340
Pitney-Bowes Postage Meter - replacement	2,000	5,000	3,000
Phone System	20,000	-	(20,000)
Cafeteria Plan	72	-	(72)
Daktronics	-	600	600
Google Workspace - Patron Desktops	-	3,000	3,000
Civic Plus (Municode - Code of Ordinances)	-	4,972	4,972
Civic Plus (Municode - Website hosting & support)	-	7,210	7,210
Civic Plus (Municode - Agendas & Minutes)	-	5,150	5,150
Civic Plus (MuniDocs)	-	405	405
JustFOIA	-	6,300	6,300
<b>Utilities-Telephone</b>	<b>\$ 1,800</b>	<b>\$ 500</b>	<b>\$ (1,300)</b>
<b>Utilities-Water &amp; Electric</b>	<b>\$ 350</b>	<b>\$ 300</b>	<b>\$ (50)</b>
<b>Repairs &amp; Maintenance - External</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ -</b>
<b>Travel - Training</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ -</b>
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>
<b>Liability Insurance</b>	<b>\$ -</b>	<b>\$ 5,214</b>	<b>\$ 5,214</b>
<b>Total Contractual</b>	<b>\$ 261,611</b>	<b>\$ 260,288</b>	<b>\$ (1,323)</b>



**POLICE  
EXPENDITURES**

{Section}. 104.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	1,742,272	2,120,420	2,120,420	2,116,940
Retirement Plan	391,014	460,282	460,282	470,633
Group Insurance	181,889	314,597	314,597	316,896
Worker Compensation	49,399	53,759	53,759	30,024
Overtime	125,695	95,000	95,000	95,000
Social Security	148,126	180,387	180,387	178,943
Clothing Allowance	27,581	30,000	30,000	28,000
Standby	9,360	15,600	15,600	15,600
Special Pay	5,220	13,650	13,650	10,530
Certification Pay	47,375	83,330	83,330	73,060
Longevity Pay	21,750	15,582	15,582	13,250
<b>Total Personnel Services</b>	<b>2,749,681</b>	<b>3,382,607</b>	<b>3,382,607</b>	<b>3,348,876</b>
<b>SUPPLIES</b>				
Office Supplies	2,964	5,850	5,850	5,850
Operating Supplies	80,383	77,200	77,200	83,800
Misc. Supplies	40,740	29,450	29,450	29,750
Blue Santa	3,454	4,800	4,800	4,800
<b>Total Supplies</b>	<b>127,541</b>	<b>117,300</b>	<b>117,300</b>	<b>124,200</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	10,115	11,876	11,876	18,376
Contractual Services	84,242	74,428	74,428	68,663
Utilities - Telephone	11,472	14,000	14,000	30,288
Utilities - Gas, Water, Electric	10,829	14,000	14,000	9,525
Printing	-	2,500	2,500	2,500
Repairs and Maintenance - External	55,044	38,000	38,000	25,000
Travel	6,137	5,000	5,000	16,000
Membership, Dues & Licenses	1,347	2,500	2,500	2,500
Subscriptions to Publications	190	500	500	500
Grant Expense	20,440	25,000	25,000	25,000
Liability Insurance	70,000	81,399	81,399	36,498
<b>Total Contractual Services</b>	<b>269,816</b>	<b>269,203</b>	<b>269,203</b>	<b>234,850</b>
<b>CAPITAL OUTLAY</b>				
Vehicles	-	65,000	65,000	-
Other Machinery & Equipment	-	-	-	6,600
<b>Total Capital Outlay</b>	<b>-</b>	<b>65,000</b>	<b>65,000</b>	<b>6,600</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,147,038</b>	<b>\$ 3,834,110</b>	<b>\$ 3,834,110</b>	<b>\$ 3,714,526</b>

# POLICE DEPARTMENT

{Section}. 104.

	FY2025	FY2026	VARIANCE
<b>Office Supplies</b>	<b>\$ 5,850</b>	<b>\$ 5,850</b>	<b>\$ -</b>
Toner/ Ink, Ribbon/ Drums, Paper	2,200	2,200	-
Folders	800	800	-
Storage Boxes/ Folders/ Envelopes	1,200	1,200	-
Tape/ Pens/ Steno/ Tags/ Keys	750	750	-
High Speed Cables/ Computer Accessories	500	500	-
Batteries	400	400	-
<b>Operating Supplies</b>	<b>\$ 77,200</b>	<b>\$ 83,800</b>	<b>\$ 6,600</b>
Camera SD Cards & Flash Drives	1,000	1,000	-
Postage	-	500	500
Ammunition	5,200	2,300	(2,900)
Nitro	600	600	-
RMA Toll	100	100	-
Fingerprint Kits	650	650	-
Fuel	60,000	60,000	-
Computer Equipment & Docking Stations - Vehicles	4,000	6,000	2,000
Radio Equipment	3,000	5,000	2,000
Replacement Equipment	2,650	2,650	-
Shooting range	-	5,000	5,000
<b>Miscellaneous Supplies</b>	<b>\$ 29,450</b>	<b>\$ 29,750</b>	<b>\$ 300</b>
Clipboards/Folders/ Paper/ Keybox	750	750	-
Trophy/ Plaques	200	-	(200)
Toner/Ink/Special Paper	500	500	-
Flares	5,300	5,300	-
Handcuffs/ Holders	1,800	1,800	-
VGA Adapters/ SD cards/ Flash drives/HDMI	700	700	-
Printers/ Camera Equipment	2,400	2,400	-
Door Access Cards	300	300	-
Evidence Kits	5,000	5,000	-
Patrol Vehicles Lights/ Accessories/ Traffic Cones	5,000	5,000	-
Evidence Envelopes	1,500	1,500	-
Evidence/ Lab Processing	6,000	6,500	500
<b>Blue Santa Program</b>	<b>\$ 4,800</b>	<b>\$ 4,800</b>	<b>\$ -</b>
Blue Santa Giveaways	4,800	4,800	-
<b>Total Supplies</b>	<b>\$ 117,300</b>	<b>\$ 124,200</b>	<b>\$ 6,900</b>

# POLICE DEPARTMENT

{Section}. 104.

	FY2025	FY2026	VARIANCE
<b>Professional Services</b>	<b>\$ 11,876</b>	<b>\$ 18,376</b>	<b>\$ 6,500</b>
Cafeteria Plan	2,376	2,376	-
Forensic Testing	9,500	10,000	500
New Hire Expenses	-	6,000	6,000
<b>Contractual Services</b>	<b>\$ 74,428</b>	<b>\$ 68,663</b>	<b>\$ (5,765)</b>
Copier	2,600	500	(2,100)
Culligan Water	1,850	-	(1,850)
Fire Inspection	150	150	-
Cable/WIFI Service	3,528	3,528	-
Cardinal CAD/RMS Service Contract	6,000	10,000	4,000
Leads Online	2,300	2,500	200
CLEAR Proflex/ Change to TLO	5,000	3,000	(2,000)
Animal Boarding	20,000	-	(20,000)
Axon Taser	6,000	6,000	-
Axon (Vehicle & Body Cameras)	12,000	26,785	14,785
City of San Antonio - Radio air time	15,000	16,200	1,200
<b>Utilities-Telephone</b>	<b>\$ 14,000</b>	<b>\$ 30,288</b>	<b>\$ 16,288</b>
<b>Utilities-Water &amp; Electric</b>	<b>\$ 14,000</b>	<b>\$ 9,525</b>	<b>\$ (4,475)</b>
<b>Printing</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ -</b>
<b>Repairs &amp; Maintenance - External</b>	<b>\$ 38,000</b>	<b>\$ 25,000</b>	<b>\$ (13,000)</b>
<b>Travel - Training</b>	<b>\$ 5,000</b>	<b>\$ 16,000</b>	<b>\$ 11,000</b>
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ -</b>
<b>Subscriptions to Publications</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ -</b>
<b>Grant Expense</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>
<b>Liability Insurance</b>	<b>\$ 81,399</b>	<b>\$ 36,498</b>	<b>\$ (44,901)</b>
<b>Total Contractual</b>	<b>\$ 269,203</b>	<b>\$ 234,850</b>	<b>\$ (34,353)</b>

# Police Capital

{Section}. 104.

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
Gym Equipment - Treadmill	Variable	Replacement	6,600
<b>TOTAL POLICE</b>			<b>\$ 6,600</b>

# **IMPOUND LOT EXPENDITURES**

{Section}. 104.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	74,366	79,122	79,122	86,832
Retirement Plan	16,909	16,909	16,909	18,980
Group Insurance	8,683	10,148	10,148	10,927
Worker Compensation	1,918	1,995	1,995	1,035
Social Security	6,214	6,627	6,627	7,216
Clothing Allowance	-	1,000	1,000	1,000
Standby	-	3,120	3,120	3,120
Special Pay	3,120	-	-	-
Certification Pay	3,250	3,380	3,380	3,380
Longevity Pay	5,115	5,247	5,247	4,410
<b>Total Personnel Services</b>	<b>119,575</b>	<b>127,548</b>	<b>127,548</b>	<b>136,901</b>
<b>SUPPLIES</b>				
Office Supplies	240	800	800	800
Operating Supplies	1,277	2,500	2,500	2,500
Misc. Supplies	160	-	-	-
<b>Total Supplies</b>	<b>1,677</b>	<b>3,300</b>	<b>3,300</b>	<b>3,300</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	2,031	2,072	2,072	2,072
Contractual Services	6,021	5,000	5,000	6,000
Utilities - Gas, Water, Electric	165	-	-	1,600
Advertising	3,902	3,000	3,000	4,000
Liability Insurance	-	-	-	2,607
<b>Total Contractual Services</b>	<b>12,119</b>	<b>10,072</b>	<b>10,072</b>	<b>16,279</b>
<b>CAPITAL OUTLAY</b>				
Improvements	49,205	17,898	17,898	-
<b>Total Capital Outlay</b>	<b>49,205</b>	<b>17,898</b>	<b>17,898</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 182,576</b>	<b>\$ 158,818</b>	<b>\$ 158,818</b>	<b>\$ 156,480</b>

# IMPOUND LOT

{Section}. 104.

	FY2025	FY2026	VARIANCE
<b>Office Supplies</b>	\$ 800	\$ 800	\$ -
Grease Pencils	200	200	-
Key Tags	100	100	-
Office Supplies-Pens/Folders/Paper/Boxes	500	500	-
<b>Operating Supplies</b>	\$ 2,500	\$ 2,500	\$ -
Window Film	500	500	-
Duplicate Keys	500	500	-
Tires	500	500	-
Batteries/ Jump Box	1,000	1,000	-
<b>Total Supplies</b>	<b>\$ 3,300</b>	<b>\$ 3,300</b>	<b>\$ -</b>
<b>Professional Services</b>	\$ 2,072	\$ 2,072	\$ -
Cafeteria Plan	72	72	-
Towing Expenses	2,000	2,000	-
<b>Contractual Services</b>	\$ 5,000	\$ 6,000	\$ 1,000
Auto Data Direct	-	4,000	4,000
Ward Auction of San Antonio	-	2,000	2,000
Prior Year	5,000	-	(5,000)
<b>Utilities-Water &amp; Electric</b>	\$ -	\$ 1,600	\$ 1,600
<b>Advertising</b>	\$ 3,000	\$ 4,000	\$ 1,000
<b>Liability Insurance</b>	\$ -	\$ 2,607	\$ 2,607
<b>Total Contractual</b>	<b>\$ 10,072</b>	<b>\$ 16,279</b>	<b>\$ 6,207</b>

# **FIRE EXPENDITURES**

{Section}. 104.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	1,663,791	2,013,339	2,013,339	2,382,398
Retirement Plan	402,253	452,751	452,751	544,618
Group Insurance	216,432	284,152	284,152	338,751
Worker Compensation	50,821	60,320	60,320	28,989
Physical Examinations	14,475	16,000	16,000	16,000
Overtime	253,057	140,000	140,000	140,000
Social Security	150,601	177,436	177,436	207,074
Clothing Allowance	18,442	21,000	21,000	23,250
Other Benefits	800	-	-	-
Certification Pay	117,475	145,080	145,080	161,200
Longevity Pay	17,373	19,418	19,418	20,058
<b>Total Personnel Services</b>	<b>2,905,520</b>	<b>3,329,494</b>	<b>3,329,494</b>	<b>3,862,338</b>
<b>SUPPLIES</b>				
Office Supplies	2,810	4,000	4,000	4,000
Operating Supplies	105,960	128,700	128,700	147,950
Repairs & Maintenance - Internal	4,323	12,000	12,000	12,000
Misc. Supplies	377	-	-	-
EMS Supplies	75,750	82,800	82,800	88,400
<b>Total Supplies</b>	<b>189,220</b>	<b>227,500</b>	<b>227,500</b>	<b>252,350</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	484	2,160	2,160	2,160
Contractual Services	45,455	82,300	82,300	79,000
Utilities - Telephone	11,635	14,160	14,160	11,820
Utilities - Gas, Water, Electric	27,279	30,000	30,000	33,180
Printing	538	500	500	500
Advertising	3,280	3,000	3,000	2,000
Repairs and Maintenance - External	155,935	70,000	70,000	100,000
Travel	13,322	25,000	25,000	35,000
Membership, Dues & Licenses	11,116	16,450	16,450	16,450
Subscriptions to Publications	-	1,350	1,350	1,350
Grant Expense	3,106	50,000	50,000	50,000
Liability Insurance	40,000	46,514	46,514	33,891
<b>Total Contractual Services</b>	<b>312,150</b>	<b>341,434</b>	<b>341,434</b>	<b>365,351</b>
<b>CAPITAL OUTLAY</b>				
Vehicles	64,875	265,125	-	265,125
Other Machinery & Equipment	24,856	130,000	130,000	-
<b>Total Capital Outlay</b>	<b>89,731</b>	<b>395,125</b>	<b>130,000</b>	<b>265,125</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,496,621</b>	<b>\$ 4,293,553</b>	<b>\$ 4,028,428</b>	<b>\$ 4,745,164</b>



## FIRE DEPARTMENT

{Section}. 104.

	FY2025	FY2026	VARIANCE
<b>Office Supplies</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ -</b>
General Office Supplies - FD & EMS	4,000	4,000	-
<b>Operating Supplies</b>	<b>\$ 128,700</b>	<b>\$ 147,950</b>	<b>\$ 19,250</b>
Janitor Supplies	7,200	7,200	-
Fuel	36,000	36,000	-
Small Equipment Replacement	10,000	5,000	(5,000)
Building Supplies	2,000	2,000	-
Fire Fighting Foams	5,000	5,000	-
Fire Sprinkler & Fire Alarm Repairs	3,000	3,000	-
Equipment Oils & Fuels	1,500	1,500	-
Bunker Gear Replacement	40,000	74,000	34,000
Station Equipment Repair/Replacement	5,000	5,000	-
New Fire Fighters Uniforms & Boots (3)	-	2,250	2,250
Body Armor - Fire Fighters	12,000	-	(12,000)
Fire Fighting Tools & Equipment	7,000	7,000	-
<b>Repairs &amp; Maintenance - Internal</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ -</b>
Vehicle & Equipment Repairs - in House	12,000	12,000	-
<b>EMS Supplies</b>	<b>\$ 82,800</b>	<b>\$ 88,400</b>	<b>\$ 5,600</b>
Disposable Supplies & Medications	72,000	74,000	2,000
Oxygen	4,800	5,400	600
PPE & Decontamination Supplies	6,000	9,000	3,000
<b>Total Supplies</b>	<b>\$ 227,500</b>	<b>\$ 252,350</b>	<b>\$ 24,850</b>

# FIRE DEPARTMENT

{Section}. 104.

	FY 2025	FY 2026	VARIANCE
<b>Professional Services</b>	\$ 2,160	\$ 2,160	\$ -
Cafeteria Plan	2,160	2,160	-
<b>Contractual Services</b>	\$ 82,300	\$ 79,000	\$ (3,300)
ITSD SA Radio System (44 radios)	10,200	11,700	1,500
Professional Tech Services	1,000	1,000	-
Cardiac Monitor Maintenance	8,600	8,600	-
Stretcher & Load Maintenance	9,500	9,500	-
Sharp Copier	1,200	1,400	200
EMS Billing/ Collections	1,500	1,500	-
Charter - Internet & Phone	4,200	4,200	-
Fire Records Management Software (STRAC)	9,000	9,000	-
RICO STRAC - Fire & Police	-	2,000	2,000
Medical Waste Disposal	1,500	1,500	-
Medical Control	25,000	18,000	(7,000)
Lexipol Policies & Procedures	-	-	-
Lexipol Initial Setup/ One Boarding	-	-	-
Fire Hydrant & Hose Testing	-	-	-
Fire Alarm Monitoring	600	600	-
Scheduling & Vehicle Software (Vector)	10,000	10,000	-
<b>Utilities-Telephone</b>	\$ 14,160	\$ 11,820	\$ (2,340)
<b>Utilities-Water &amp; Electric</b>	\$ 30,000	\$ 33,180	\$ 3,180
<b>Printing</b>	\$ 500	\$ 500	\$ -
<b>Advertising</b>	\$ 3,000	\$ 2,000	\$ (1,000)
<b>Repairs &amp; Maintenance - External</b>	\$ 70,000	\$ 100,000	\$ 30,000
<b>Travel - Training</b>	\$ 25,000	\$ 35,000	\$ 10,000
<b>Memberships, Dues &amp; Licenses</b>	\$ 16,450	\$ 16,450	\$ -
<b>Subscriptions to Publications</b>	\$ 1,350	\$ 1,350	\$ -
<b>Grant Expense</b>	\$ 50,000	\$ 50,000	\$ -
<b>Liability Insurance</b>	\$ 46,514	\$ 33,891	\$ (12,623)
<b>Total Contractual</b>	\$ 341,434	\$ 365,351	\$ 23,917

# Fire Capital

{Section}. 104.

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
Ambulance with Power Load System (M159D)	2008	Replacement	265,125
<b>TOTAL FIRE DEPARTMENT</b>			<b>\$ 265,125</b>

**PUBLIC WORKS  
EXPENDITURES**

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	962,762	1,177,414	1,177,414	1,261,306
Retirement Plan	198,520	244,918	244,918	268,515
Group Insurance	138,268	213,114	213,114	229,476
Worker Compensation	24,125	25,725	25,725	21,742
Overtime	15,568	60,000	60,000	60,000
Social Security	75,386	95,985	95,985	102,094
Special Pay	310	-	-	-
Certification Pay	18,245	17,290	17,290	13,260
Longevity Pay	19,252	20,947	20,947	19,334
<b>Total Personnel Services</b>	<b>1,452,436</b>	<b>1,855,393</b>	<b>1,855,393</b>	<b>1,975,727</b>
<b>SUPPLIES</b>				
Office Supplies	4,014	3,000	3,000	3,000
Operating Supplies	97,385	75,540	75,540	62,910
Repairs & Maintenance - Internal	40,473	28,500	28,500	16,000
Misc. Supplies	10,542	32,500	32,500	15,000
<b>Total Supplies</b>	<b>152,414</b>	<b>139,540</b>	<b>139,540</b>	<b>96,910</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	77,040	100,420	100,420	42,920
Contractual Services	70,097	130,825	130,825	87,415
Utilities - Telephone	5,973	4,000	4,000	10,008
Utilities - Gas, Water, Electric	76,108	70,000	70,000	71,800
Printing	9,095	6,000	6,000	6,000
Advertising	-	5,000	5,000	5,000
Repairs and Maintenance - External	210,540	70,000	70,000	70,000
Single Audit	4,500	-	-	-
Equipment Rental	6,244	1,000	1,000	3,000
Travel	2,945	15,000	15,000	15,000
Membership, Dues & Licenses	7,784	5,000	5,000	10,000
Liability Insurance	71,655	83,323	83,323	39,104
<b>Total Contractual Services</b>	<b>541,981</b>	<b>490,568</b>	<b>490,568</b>	<b>360,247</b>
<b>CAPITAL OUTLAY</b>				
Vehicles	-	-	-	15,000
Other Machinery & Equipment	104,106	87,929	87,929	19,000
Buildings	-	35,000	35,000	-
Improvements	-	50,214	50,214	-
<b>Total Capital Outlay</b>	<b>104,106</b>	<b>173,143</b>	<b>173,143</b>	<b>34,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,250,937</b>	<b>\$ 2,658,644</b>	<b>\$ 2,658,644</b>	<b>\$ 2,466,884</b>

# PUBLIC WORKS DEPARTMENT

{Section}. 104.

	FY2025	FY2026	VARIANCE
<b>Office Supplies</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ -</b>
General Supplies	3,000	3,000	-
<b>Operating Supplies</b>	<b>\$ 75,540</b>	<b>\$ 62,910</b>	<b>\$ (12,630)</b>
Building Maintenance	10,000	9,000	(1,000)
Equipment	5,000	4,000	(1,000)
Postage	-	370	370
Equipment Supplies	1,500	1,500	-
Fleet	4,000	4,000	-
Fuel (30%)	8,040	8,040	-
Grounds Maintenance	5,000	5,000	-
Janitorial Supplies	10,000	10,000	-
Materials	10,000	5,000	(5,000)
Personnel (PPE Boots)	6,000	7,000	1,000
ROW Maintenance	6,500	4,000	(2,500)
Special Projects	1,000	-	(1,000)
General Supplies	8,500	-	(8,500)
T&R/A/C	-	5,000	5,000
<b>Repairs &amp; Maintenance - Internal</b>	<b>\$ 28,500</b>	<b>\$ 16,000</b>	<b>\$ (12,500)</b>
Building Maintenance - water filters, toilets, HVAC parts	2,000	2,000	-
Fleet - oil, brake fluid, wiper fluid, filters, lubricants, def	10,500	10,500	-
ROW Maintenance	6,000	2,500	(3,500)
Supplies - A/C, electrical, plumbing, water heater repairs	10,000	1,000	(9,000)
<b>Miscellaneous Supplies</b>	<b>\$ 32,500</b>	<b>\$ 15,000</b>	<b>\$ (17,500)</b>
Miscellaneous	32,500	15,000	(17,500)
<b>Total Supplies</b>	<b>\$ 139,540</b>	<b>\$ 96,910</b>	<b>\$ (42,630)</b>

# PUBLIC WORKS DEPARTMENT

	FY2025	FY2026	VARIANCE	{Section}. 104.
<b>Professional Services</b>	<b>\$ 100,420</b>	<b>\$ 42,920</b>	<b>\$ (57,500)</b>	
Cafeteria Plan	420	420	-	
Engineering Services	100,000	42,000	(58,000)	
Victor Pollution Liability	-	500	500	
<b>Contractual Services</b>	<b>\$ 130,825</b>	<b>\$ 87,415</b>	<b>\$ (43,410)</b>	
Debris removal	15,000	10,000	(5,000)	
Copier Service Agreement	2,500	2,500	-	
Uniforms	5,500	7,000	1,500	
Software - ShareNet, NearMap, Urban SDK	24,325	-	(24,325)	
Nearmap - 30%	-	2,180	2,180	
Novo ShareNet - 30%	-	3,735	3,735	
Urban SDK	-	12,000	12,000	
Geofencing	-	6,500	6,500	
Tire Disposal	1,000	1,000	-	
Tree Trimming/Removal	15,000	15,000	-	
Oil Igloo Disposal	2,500	2,500	-	
Emergency Contractual	25,000	-	(25,000)	
Building Maintenance - Painting, Pest Control, Security, & Other Contractual	40,000	25,000	(15,000)	
<b>Utilities-Telephone</b>	<b>\$ 4,000</b>	<b>\$ 10,008</b>	<b>\$ 6,008</b>	
<b>Utilities-Water &amp; Electric</b>	<b>\$ 70,000</b>	<b>\$ 71,800</b>	<b>\$ 1,800</b>	
<b>Printing</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ -</b>	
<b>Advertising</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	
<b>Repairs &amp; Maintenance - External</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ -</b>	
<b>Equipment Rental</b>	<b>\$ 1,000</b>	<b>\$ 3,000</b>	<b>\$ 2,000</b>	
<b>Travel - Training</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 5,000</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>	
<b>Liability Insurance</b>	<b>\$ 83,323</b>	<b>\$ 39,104</b>	<b>\$ (44,219)</b>	
<b>Total Contractual</b>	<b>\$ 490,568</b>	<b>\$ 360,247</b>	<b>\$ (130,321)</b>	

# Public Works Capital

{Section}. 104.

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
ATV - 2 seater	New	New	15,000
Concrete grinder walk behind	New	New	12,000
Equipment trailer	New	New	7,000
<b>TOTAL PUBLIC WORKS</b>			<b>\$ 34,000</b>



## PLANNING & ZONING EXPENDITURES

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	186,165	156,694	156,694	179,450
Retirement Plan	36,676	30,587	30,587	36,105
Group Insurance	26,058	20,297	20,297	21,855
Worker Compensation	357	278	278	2,071
Social Security	14,312	11,987	11,987	13,728
Longevity Pay	200	320	320	285
<b>Total Personnel Services</b>	<b>263,768</b>	<b>220,162</b>	<b>220,162</b>	<b>253,494</b>
<b>SUPPLIES</b>				
Office Supplies	1,251	2,000	2,000	1,500
Operating Supplies	2,980	4,300	4,300	5,135
Repairs & Maintenance - Internal	-	500	500	-
Misc. Supplies	284	500	500	-
<b>Total Supplies</b>	<b>4,515</b>	<b>7,300</b>	<b>7,300</b>	<b>6,635</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	221,310	527,260	327,216	462,216
Contractual Services	20,773	280,000	280,000	20,000
Utilities - Telephone	1,092	1,940	1,940	1,320
Utilities - Gas, Water, Electric	12,324	13,000	13,000	10,800
Printing	843	1,500	1,500	1,500
Advertising	2,286	2,300	2,300	2,000
Travel	1,411	5,000	5,000	1,500
Membership, Dues & Licenses	466	1,500	1,500	2,000
Subscriptions to Publications	-	500	500	500
Liability Insurance	-	-	-	5,214
<b>Total Contractual Services</b>	<b>260,505</b>	<b>833,000</b>	<b>632,956</b>	<b>507,050</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 528,788</b>	<b>\$ 1,060,462</b>	<b>\$ 860,418</b>	<b>\$ 767,179</b>

## PLANNING AND ZONING DEPARTMENT

	FY2025	FY2026	VARIANCE
<b>Office Supplies</b>	<b>\$ 2,000</b>	<b>\$ 1,500</b>	<b>\$ (500)</b>
General Supplies	2,000	1,500	(500)
<b>Operating Supplies</b>	<b>\$ 4,300</b>	<b>\$ 5,135</b>	<b>\$ 835</b>
Printer Ink Cartridges	1,500	2,500	1,000
Postage	-	1,135	1,135
Computer Hardware	-	1,500	1,500
Miscellaneous	1,000	-	(1,000)
Software	300	-	(300)
ESRI ArcMAP GIS	1,500	-	(1,500)
<b>Repairs &amp; Maintenance - Internal</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ (500)</b>
Repairs to Office Equipment	500	-	(500)
<b>Miscellaneous Supplies</b>	<b>\$ 500</b>	<b>\$ -</b>	<b>\$ (500)</b>
Department Uniforms	250	-	(250)
Board & Commission Supplies - Plaques, Trophy's	250	-	(250)
<b>Total Supplies</b>	<b>\$ 7,300</b>	<b>\$ 6,635</b>	<b>\$ (665)</b>

# PLANNING AND ZONING DEPARTMENT

	FY2025	FY2026	VARIANCE	{Section}. 104.
<b>Professional Services</b>	<b>\$ 527,260</b>	<b>\$ 462,216</b>	<b>\$ (65,044)</b>	
Building/Fire Plan Review & Inspections	190,044	100,000	(90,044)	
BB inspections/ Seneca West I	90,000	90,000	-	
BB inspections/ Seneca West II	90,000	90,000	-	
BB inspections/ Senna I	21,000	21,000	-	
BB inspections/ Senna II	21,000	21,000	-	
BB inspections/ Trilogy	42,000	42,000	-	
Engineering Services	50,000	75,000	25,000	
Health Inspections	20,000	20,000	-	
Cannon	3,000	3,000	-	
Cafeteria Plan	216	216	-	
<b>Contractual Services</b>	<b>\$ 280,000</b>	<b>\$ 20,000</b>	<b>\$ (260,000)</b>	
MyPermit Now	15,000	15,000	-	
City Attorney	15,000	5,000	(10,000)	
Comprehensive Master Plan	250,000	-	(250,000)	
<b>Utilities-Telephone</b>	<b>\$ 1,940</b>	<b>\$ 1,320</b>	<b>\$ (620)</b>	
<b>Utilities-Water &amp; Electric</b>	<b>\$ 13,000</b>	<b>\$ 10,800</b>	<b>\$ (2,200)</b>	
<b>Printing</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>	<b>\$ -</b>	
<b>Advertising</b>	<b>\$ 2,300</b>	<b>\$ 2,000</b>	<b>\$ (300)</b>	
<b>Travel - Training</b>	<b>\$ 5,000</b>	<b>\$ 1,500</b>	<b>\$ (3,500)</b>	
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 1,500</b>	<b>\$ 2,000</b>	<b>\$ 500</b>	
<b>Subscriptions</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ -</b>	
<b>Liability Insurance</b>	<b>\$ -</b>	<b>\$ 5,214</b>	<b>\$ 5,214</b>	
<b>Total Contractual</b>	<b>\$ 833,000</b>	<b>\$ 507,050</b>	<b>\$ (325,950)</b>	

**ECONOMIC & COMMUNITY DEVELOPMENT  
EXPENDITURES**

{Section}. 104.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	106,592	133,445	133,445	121,495
Retirement Plan	21,221	26,048	26,048	24,445
Group Insurance	10,854	12,685	12,685	13,659
Worker Compensation	280	236	236	1,035
Social Security	8,112	10,209	10,209	9,294
Special Pay	1,200	-	-	-
Longevity Pay	79	158	158	239
<b>Total Personnel Services</b>	<b>148,338</b>	<b>182,781</b>	<b>182,781</b>	<b>170,168</b>
<b>SUPPLIES</b>				
Office Supplies	782	650	650	650
Operating Supplies	10,164	12,825	12,825	3,825
<b>Total Supplies</b>	<b>10,946</b>	<b>13,475</b>	<b>13,475</b>	<b>4,475</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	7,017	90	90	1,590
Contractual Services	31,501	57,925	57,925	43,186
Utilities - Telephone	285	500	500	300
Utilities - Gas, Water, Electric	292	500	500	300
Advertising	5,224	7,750	7,750	5,000
Repairs & Maintenance - External	1,281	300	300	750
Travel	953	6,695	6,695	3,070
Membership, Dues & Licenses	822	1,346	1,346	1,346
Subscriptions to Publications	144	1,625	1,625	1,625
Project Funding	50,510	127,711	127,711	202,596
4th of July Funding	30,000	30,000	30,000	-
Liability Insurance	2,000	2,326	2,326	5,214
<b>Total Contractual Services</b>	<b>130,029</b>	<b>236,768</b>	<b>236,768</b>	<b>264,977</b>
<b>CAPITAL OUTLAY</b>				
Peg Funds	-	225,000	42,000	-
Improvements	-	6,335	-	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>231,335</b>	<b>42,000</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 289,313</b>	<b>\$ 664,359</b>	<b>\$ 475,024</b>	<b>\$ 439,620</b>

## ECONOMIC DEVELOPMENT DEPARTMENT

	FY2025	FY2026	VARIANCE
<b>Office Supplies</b>	\$ 650	\$ 650	\$ -
General Supplies	650	650	-
<b>Operating Supplies</b>	\$ 12,825	\$ 3,825	\$ (9,000)
Postage	-	-	-
Drone Equipment & Required Licenses	450	450	-
Plotter Supplies	2,000	2,000	-
Business Cards	125	125	-
New Business Welcome supplies	1,250	1,250	-
Misc. Expenses	1,500	-	(1,500)
Fiesta Medals	7,500	-	(7,500)
<b>Total Supplies</b>	<b>\$ 13,475</b>	<b>\$ 4,475</b>	<b>\$ (9,000)</b>

# ECONOMIC DEVELOPMENT DEPARTMENT

{Section}. 104.

	FY2025	FY2026	VARIANCE
<b>Professional Services</b>	<b>\$ 90</b>	<b>\$ 1,590</b>	<b>\$ 1,500</b>
Cafeteria Plan	90	90	-
Miscellaneous	-	1,500	1,500
<b>Contractual Services</b>	<b>\$ 57,925</b>	<b>\$ 43,186</b>	<b>\$ (14,739)</b>
City Attorney Fees (EDCD Allocation)	12,500	12,500	-
Greater SATX	5,000	-	(5,000)
CRM System	2,500	-	(2,500)
ZAC Tax	3,000	3,000	-
Software Updates	400	-	(400)
Moody's Property Listing & Data	2,750	3,025	275
Placer. AI	12,875	13,261	386
Local Intel or Other Software	7,500	-	(7,500)
PegChannel	11,400	11,400	-
<b>Utilities-Telephone</b>	<b>\$ 500</b>	<b>\$ 300</b>	<b>\$ (200)</b>
<b>Utilities-Water &amp; Electric</b>	<b>\$ 500</b>	<b>\$ 300</b>	<b>\$ (200)</b>
<b>Advertising</b>	<b>\$ 7,750</b>	<b>\$ 5,000</b>	<b>\$ (2,750)</b>
<b>Repairs &amp; Maintenance - External</b>	<b>\$ 300</b>	<b>\$ 750</b>	<b>\$ 450</b>
<b>Travel - Training</b>	<b>\$ 6,695</b>	<b>\$ 3,070</b>	<b>\$ (3,625)</b>
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 1,346</b>	<b>\$ 1,346</b>	<b>\$ -</b>
<b>Subscriptions to Publications</b>	<b>\$ 1,625</b>	<b>\$ 1,625</b>	<b>\$ -</b>
<b>ED Project Funding</b>	<b>\$ 127,711</b>	<b>\$ 202,596</b>	<b>\$ 73,965</b>
<b>Liability Insurance</b>	<b>\$ 2,326</b>	<b>\$ 5,214</b>	<b>\$ 2,888</b>
<b>4th of July Funding</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ (30,000)</b>
<b>Total Contractual</b>	<b>\$ 236,768</b>	<b>\$ 264,977</b>	<b>\$ 27,289</b>

# CODE & ANIMAL CONTROL EXPENDITURES

{Section}. 104.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	-	-	-	93,754
Retirement Plan	-	-	-	19,266
Group Insurance	-	-	-	21,855
Worker Compensation	-	-	-	2,071
Liability Insurance	-	-	-	-
Social Security	-	-	-	7,325
Clothing Allowance	-	-	-	2,000
Special Pay	-	-	-	-
Longevity Pay	-	-	-	145
<b>Total Personnel Services</b>	-	-	-	146,416
<b>SUPPLIES</b>				
Office Supplies	-	-	-	1,000
Operating Supplies	-	-	-	8,750
<b>Total Supplies</b>	-	-	-	9,750
<b>CONTRACTUAL SERVICES</b>				
Professional Services	-	-	-	5,000
Contractual Services	-	-	-	24,600
Utilities - Telephone	-	-	-	600
Utilities - Gas, Water, Electric	-	-	-	300
Printing	-	-	-	350
Repairs & Maintenance - External	-	-	-	2,500
Travel	-	-	-	1,500
Membership, Dues & Licenses	-	-	-	750
Liability Insurance	-	-	-	2,607
<b>Total Contractual Services</b>	-	-	-	38,207
<b>TOTAL EXPENDITURES</b>	\$ -	\$ -	\$ -	\$ 194,373



**CODE & ANIMAL CONTROL DEPARTMENT**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Office Supplies</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
General Supplies	-	1,000	1,000
<b>Operating Supplies</b>	<b>\$ -</b>	<b>\$ 8,750</b>	<b>\$ 8,750</b>
Dog Food/ Dog Leashes/ Dog bowls/ etc.	-	750	750
Vehicle Computer Equipment	-	750	750
Trash bags/paint/requirement/ staff PPE	-	1,250	1,250
Gas	-	5,000	5,000
Tiger sant. Roll away for clean up events (\$500 per roll away)	-	1,000	1,000
<b>Total Supplies</b>	<b>\$ -</b>	<b>\$ 9,750</b>	<b>\$ 9,750</b>

**CODE & ANIMAL CONTROL DEPARTMENT**

	<b>FY 2025</b>	<b>FY 2026</b>	<b>VARIANCE</b>
<b>Professional Services</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
Animal euthanasia / Vet Exp/ Shots/etc.	-	5,000	5,000
<b>Contractual Services</b>	<b>\$ -</b>	<b>\$ 24,600</b>	<b>\$ 24,600</b>
Animal - San Antonio Pet Alive	-	10,000	10,000
Animal Boarding	-	5,000	5,000
Radios - 1	-	8,000	8,000
Cameras - 2	-	1,600	1,600
<b>Utilities-Telephone</b>	<b>\$ -</b>	<b>\$ 600</b>	<b>\$ 600</b>
<b>Utilities-Water &amp; Electric</b>	<b>\$ -</b>	<b>\$ 300</b>	<b>\$ 300</b>
<b>Printing</b>	<b>\$ -</b>	<b>\$ 350</b>	<b>\$ 350</b>
<b>Repairs &amp; Maintenance - External</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
<b>Travel</b>	<b>\$ -</b>	<b>\$ 1,500</b>	<b>\$ 1,500</b>
<b>Membership, Dues &amp; License</b>	<b>\$ -</b>	<b>\$ 750</b>	<b>\$ 750</b>
<b>Liability Insurance</b>	<b>\$ -</b>	<b>\$ 2,607</b>	<b>\$ 2,607</b>
<b>Total Contractual</b>	<b>\$ -</b>	<b>\$ 38,207</b>	<b>\$ 38,207</b>

## SPECIAL EVENTS EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Retirement Plan	8,759	8,308	8,308	2,098
Overtime	23,000	39,600	39,600	10,000
Social Security	3,309	3,029	3,029	765
<b>Total Personnel Services</b>	<b>35,068</b>	<b>50,937</b>	<b>50,937</b>	<b>12,863</b>
<b>SUPPLIES</b>				
Advertising	831	3,000	3,000	-
Concerts	-	-	-	-
Volunteer Appreciation Dinner	2,781	4,000	4,000	-
Fourth of July	96,347	100,000	100,000	-
Christmas Tree Lighting	2,711	4,800	4,800	4,800
Earthwise Living Day	3,333	5,200	5,200	2,700
Legion	-	-	-	389
Arbor Day	120	-	-	-
Movies in the Park	2,115	2,160	2,160	-
Employee Luncheon	-	5,000	5,000	-
<b>Total Supplies</b>	<b>108,238</b>	<b>124,160</b>	<b>124,160</b>	<b>7,889</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 143,306</b>	<b>\$ 175,097</b>	<b>\$ 175,097</b>	<b>\$ 20,752</b>

**SPECIAL EVENTS**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
Volunteer Appreciation Dinner	\$ 4,000	\$ -	\$ (4,000)
Fourth of July	\$ 100,000	\$ -	\$ (100,000)
Christmas Tree Lighting	\$ 4,800	\$ 4,800	\$ -
Earthwise Living Day	\$ 5,200	\$ 2,700	\$ (2,500)
Legion	\$ -	\$ 389	\$ 389
Movies in the Park	\$ 2,160	\$ -	\$ (2,160)
Advertising	\$ 3,000	\$ -	\$ (3,000)
Employee Luncheon	\$ 5,000	\$ -	\$ (5,000)
<b>Total Supplies</b>	<b>\$ 124,160</b>	<b>\$ 7,889</b>	<b>\$ (116,271)</b>
<b>TOTAL SPECIAL EVENTS</b>	<b>\$ 124,160</b>	<b>\$ 7,889</b>	<b>\$ (116,271)</b>

# **PARK & RECREATION EXPENDITURES**

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	-	-	-	-
Retirement Plan	-	-	-	-
Group Insurance	-	-	-	-
Worker Compensation	-	-	-	-
Social Security	-	-	-	-
Longevity Pay	-	-	-	-
<b>Total Personnel Services</b>	-	-	-	-
<b>SUPPLIES</b>				
Office Supplies	-	300	300	-
Operating Supplies	24,838	39,300	39,300	27,000
Repairs & Maintenance - Internal	20,024	29,500	29,500	10,500
Misc. Supplies	4,992	11,500	11,500	4,000
<b>Total Supplies</b>	49,854	80,600	80,600	41,500
<b>CONTRACTUAL SERVICES</b>				
Professional Services	48,979	15,000	15,000	5,000
Contractual Services	165,670	105,000	105,000	124,975
Utilities - Telephone	3,447	3,000	3,000	1,850
Utilities - Gas, Water, Electric	33,769	40,000	40,000	30,030
Printing	-	5,000	5,000	2,000
Advertising	-	2,600	2,600	-
Repairs and Maintenance - External	89,590	25,000	25,000	40,000
Equipment Rental	695	-	-	6,800
Travel	-	2,000	2,000	-
Membership, Dues & Licenses	100	1,000	1,000	1,000
Liability Insurance	4,000	4,651	4,651	5,214
<b>Total Contractual Services</b>	346,250	203,251	203,251	216,869
<b>CAPITAL OUTLAY</b>				
Other Machinery & Equipment	-	40,000	40,000	35,000
Improvements	162,490	2,365,788	160,000	2,272,297
<b>Total Capital Outlay</b>	162,490	2,405,788	200,000	2,307,297
<b>TOTAL EXPENDITURES</b>	<b>\$ 558,594</b>	<b>\$ 2,689,639</b>	<b>\$ 483,851</b>	<b>\$ 2,565,666</b>

# PARK & RECREATION DEPARTMENT

{Section}. 104.

	FY2025	FY2026	VARIANCE
<b>Office Supplies</b>	<b>\$ 300</b>	<b>\$ -</b>	<b>\$ (300)</b>
Park Commissioner supplies	300	-	(300)
<b>Operating Supplies</b>	<b>\$ 39,300</b>	<b>\$ 27,000</b>	<b>\$ (12,300)</b>
Equipment maintenance & supplies	4,000	4,000	-
Fuel 20% allocation	6,000	4,500	(1,500)
Grounds maintenance - fall zone, sand, soil, etc.	3,000	3,000	-
Janitorial supplies	6,500	6,500	-
Park maintenance - mulch, soil, irrigation, trimmer sup	5,000	5,000	-
Pool maintenance	6,800	-	(6,800)
Undefined park supplies	8,000	4,000	(4,000)
<b>Repairs &amp; Maintenance - Internal</b>	<b>\$ 29,500</b>	<b>\$ 10,500</b>	<b>\$ (19,000)</b>
Fleet - Oil, brake fluid, wiper fluid, filters, lubricant	500	500	-
Park Maintenance - court/field nets, tables, chairs,	10,000	10,000	-
Playground maintenance	12,000	-	(12,000)
Pool maintenance - plumbing supplies, parts	3,000	-	(3,000)
Asphalt, base materials for trail repairs	4,000	-	(4,000)
<b>Miscellaneous Supplies</b>	<b>\$ 11,500</b>	<b>\$ 4,000</b>	<b>\$ (7,500)</b>
Other undefined materials and supplies	7,000	-	(7,000)
Park amenities	4,500	4,000	(500)
<b>Total Supplies</b>	<b>\$ 80,600</b>	<b>\$ 41,500</b>	<b>\$ (39,100)</b>

**PARK & RECREATION DEPARTMENT**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Professional Services</b>	<b>\$ 15,000</b>	<b>\$ 5,000</b>	<b>\$ (10,000)</b>
Engineering Service	15,000	5,000	(10,000)
<b>Contractual Services</b>	<b>\$ 105,000</b>	<b>\$ 124,975</b>	<b>\$ 19,975</b>
Tree Removal, pest control	15,000	15,000	-
Pool Contract	90,000	108,000	18,000
Nearmap - 10%	-	730	730
Novo ShareNet - 10%	-	1,245	1,245
<b>Utilities-Telephone</b>	<b>\$ 3,000</b>	<b>\$ 1,850</b>	<b>\$ (1,150)</b>
<b>Utilities-Water &amp; Electric</b>	<b>\$ 40,000</b>	<b>\$ 30,030</b>	<b>\$ (9,970)</b>
<b>Printing</b>	<b>\$ 5,000</b>	<b>\$ 2,000</b>	<b>\$ (3,000)</b>
<b>Advertising</b>	<b>\$ 2,600</b>	<b>\$ -</b>	<b>\$ (2,600)</b>
<b>Repairs &amp; Maintenance - External</b>	<b>\$ 25,000</b>	<b>\$ 40,000</b>	<b>\$ 15,000</b>
<b>Equipment Rental</b>	<b>\$ -</b>	<b>\$ 6,800</b>	<b>\$ 6,800</b>
<b>Travel - Training</b>	<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ (2,000)</b>
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>
<b>Liability Insurance</b>	<b>\$ 4,651</b>	<b>\$ 5,214</b>	<b>\$ 563</b>
<b>Total Contractual</b>	<b>\$ 203,251</b>	<b>\$ 216,869</b>	<b>\$ 13,618</b>



# Park & Recreation Capital

{Section}. 104.

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
Hike & Bike Trail Segment II	2026	New	2,173,297
Lawnmower 60"	New	New	15,000
Merry Go Round	1975	Replacement	20,000
Veterans Park Monument	New	New	24,000
Pool Repairs - Replastering	New	Replacement	75,000
<b>TOTAL PARKS</b>			<b>\$ 2,307,297</b>

# LIBRARY EXPENDITURES

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	277,644	291,168	291,168	315,735
Retirement Plan	48,599	56,836	56,836	63,526
Group Insurance	26,088	50,741	50,741	43,710
Worker Compensation	747	692	692	7,247
Social Security	21,661	22,274	22,274	24,154
Longevity Pay	4,188	5,273	5,273	4,376
<b>Total Personnel Services</b>	<b>378,927</b>	<b>426,985</b>	<b>426,985</b>	<b>458,747</b>
<b>SUPPLIES</b>				
Office Supplies	738	1,350	1,350	1,100
Operating Supplies	9,408	41,600	41,600	14,525
Repairs & Maintenance - Internal	-	1,000	1,000	1,000
Misc. Supplies	11,041	-	-	-
Library Supplies	39,679	31,300	31,300	30,000
Gifts and Memorials	-	1,000	1,000	1,000
<b>Total Supplies</b>	<b>60,866</b>	<b>76,250</b>	<b>76,250</b>	<b>47,625</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	532	1,338	1,338	300
Contractual Services	18,026	17,244	17,244	22,474
Utilities - Telephone	4,280	3,000	3,000	3,095
Utilities - Gas, Water, Electric	11,198	12,000	12,000	12,900
Printing	138	750	750	750
Repairs and Maintenance - External	-	3,000	3,000	1,500
Travel	2,626	3,000	3,000	3,000
Membership, Dues & Licenses	1,688	3,000	3,000	4,000
Subscriptions to Publications	3,525	3,500	3,500	4,000
Liability Insurance	-	5,000	5,000	5,214
Grant Expenses	-	-	-	-
<b>Total Contractual Services</b>	<b>42,013</b>	<b>51,832</b>	<b>51,832</b>	<b>57,233</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 481,806</b>	<b>\$ 555,067</b>	<b>\$ 555,067</b>	<b>\$ 563,605</b>

# LIBRARY DEPARTMENT

	FY2025	FY2026	VARIANCE
<b>Office Supplies</b>	<b>\$ 1,350</b>	<b>\$ 1,100</b>	<b>\$ (250)</b>
General Supplies	500	600	100
Filing & Organization - Binders, File Folders, Filingbins	700	500	(200)
Misc. Supplies - Magazine Holders, Laminating Sheets	150	-	(150)
<b>Operating Supplies</b>	<b>\$ 41,600</b>	<b>\$ 14,525</b>	<b>\$ (27,075)</b>
Paper for Printing Services; Colored Paper, Cardstock, Colored Cardstock	1,500	1,250	(250)
Postage	-	75	75
Cleaning & Janitorial Supplies	1,500	1,500	-
Processing Supplies - Book Tape, Covers, Labels	1,500	1,500	-
Circ Desk: Staff Desks (x2)	8,200	-	(8,200)
Circ Desk: ADA Height Desk	6,300	-	(6,300)
Circ Desk: Work Space Tables - Front Corners & Side (x3)	15,700	-	(15,700)
Circ Desk: Tall Desk Chairs (x4)	800	-	(800)
Staff Needs: Desk Chairs (x3)	600	-	(600)
Uniforms	-	-	-
Volunteer Appreciation	500	-	(500)
Regular Programming	3,000	2,000	(1,000)
Summer Reading - Weekly Presenters, Kickoff Party, Big Weekly Programs	2,000	2,000	-
Touch2Play Computers (Replace nonworking AVE computers)	-	5,000	5,000
Yoga	-	-	-
Library Outreach	-	-	-
Book Scanners - 3 New	-	1,200	1,200
Square Registers	-	-	-
CoLibri Book Covering System	-	-	-
Demco Cover One Book Repair - up to 3"	-	-	-
<b>Repairs &amp; Maintenance - Internal</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>
Routine Maintenance	1,000	1,000	-
<b>Miscellaneous Supplies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Library Materials</b>	<b>\$ 31,300</b>	<b>\$ 30,000</b>	<b>\$ (1,300)</b>
Adult Materials (Fic: \$4750, NF: \$3500, GN: \$750)	8,000	9,000	1,000
Young Adult Materials (Fic: \$2200, NF: \$1200, GN: \$1000)	3,900	8,400	4,500
JUV Materials (Fic: \$2250, NF: \$1500, GN: \$1200)	4,400	3,600	(800)
Early Readers (Leveled Readers ER: \$1000, ER Chapters: \$1250)	2,000	1,250	(750)
Read Aloud (Picture Books \$3600, BB \$600)	4,200	3,725	(475)
Audio/Visual Materials (DVDs: \$1920, Digital Audio: \$5400, eBooks: \$2680)	8,800	-	(8,800)
DVDs	-	500	500
Hoopla	-	3,525	3,525
<b>Gifts &amp; Memorials</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>
<b>Total Supplies</b>	<b>\$ 76,250</b>	<b>\$ 47,625</b>	<b>\$ (28,625)</b>

{Section}. 104.

**LIBRARY DEPARTMENT**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Professional Services</b>	<b>\$ 1,338</b>	<b>\$ 300</b>	<b>\$ (1,038)</b>
Presenters Fees	750	-	(750)
Programming Fees	300	-	(300)
Cafeteria Plan	288	300	12
<b>Contractual Services</b>	<b>\$ 17,244</b>	<b>\$ 22,474</b>	<b>\$ 5,230</b>
Apollo/Biblionix Library System	2,960	3,000	40
Vallance Security	1,200	1,140	(60)
Amigos Texpress Courier ILL	2,700	3,000	300
Website Maintenance	200	250	50
Copier Service Agreement	1,200	5,400	4,200
eBook Content Platform	3,000	3,000	-
Movie License	600	600	-
Adobe	-	500	500
TexShare Database Fees	300	300	-
Print & Time Management Software	1,800	2,000	200
Angel Fire (moved lines)	100	100	-
Biblioboard	2,500	2,500	-
Computer Backup Service/Monitoring	684	684	-
<b>Utilities-Telephone</b>	<b>\$ 3,000</b>	<b>\$ 3,095</b>	<b>\$ 95</b>
<b>Utilities-Water &amp; Electric</b>	<b>\$ 12,000</b>	<b>\$ 12,900</b>	<b>\$ 900</b>
<b>Printing</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ -</b>
<b>Repairs &amp; Maintenance</b>	<b>\$ 3,000</b>	<b>\$ 1,500</b>	<b>\$ (1,500)</b>
<b>Travel - Training</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ -</b>
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 3,000</b>	<b>\$ 4,000</b>	<b>\$ 1,000</b>
<b>Subscriptions</b>	<b>\$ 3,500</b>	<b>\$ 4,000</b>	<b>\$ 500</b>
<b>Liability Insurance</b>	<b>\$ 5,000</b>	<b>\$ 5,214</b>	<b>\$ 214</b>
<b>Total Contractual</b>	<b>\$ 51,832</b>	<b>\$ 57,233</b>	<b>\$ 5,401</b>

# Enterprise Fund

# Overview

{Section}. 104.

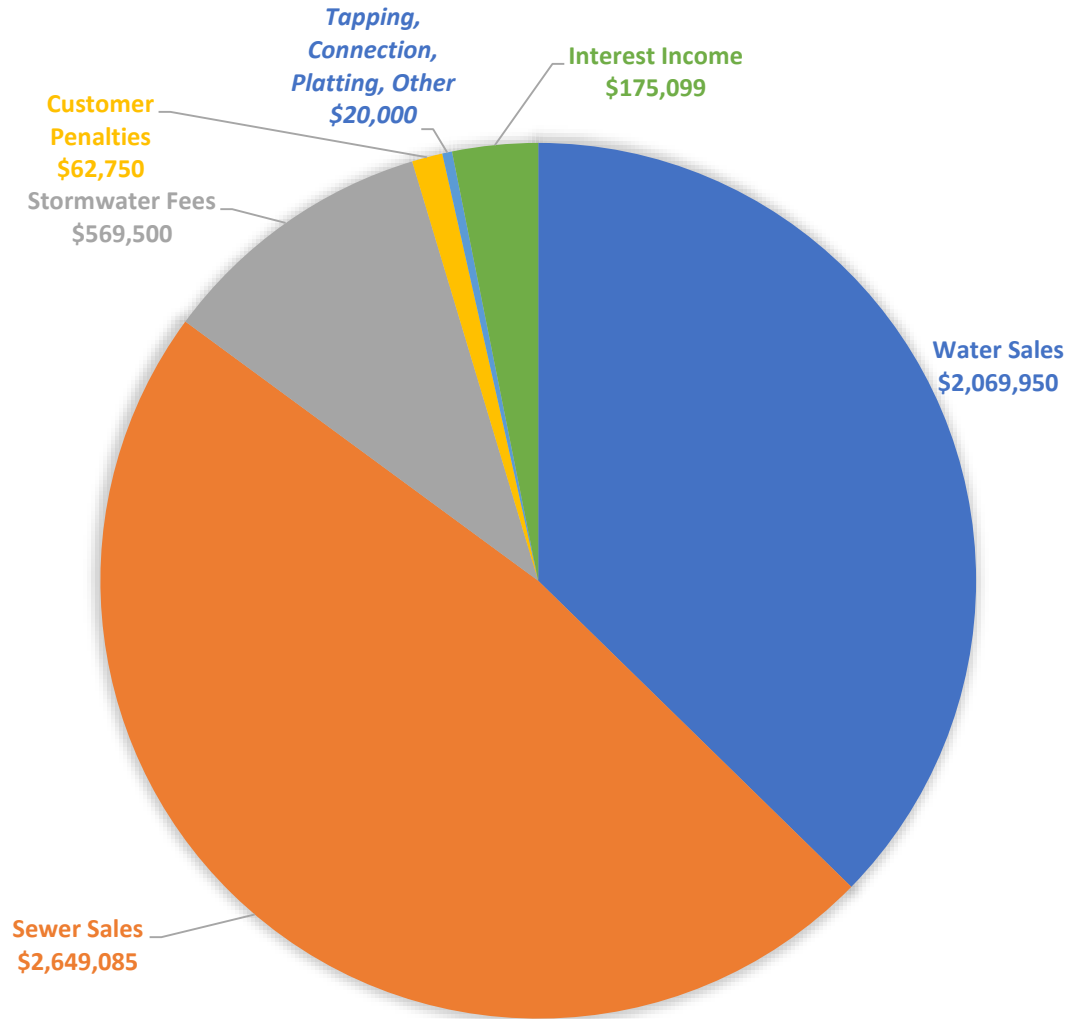
- Budget is Balanced
- Operating Revenues
  - \$5,371,285
- Operating Expenses
  - \$3,365,443

# Overview

{Section}. 104.

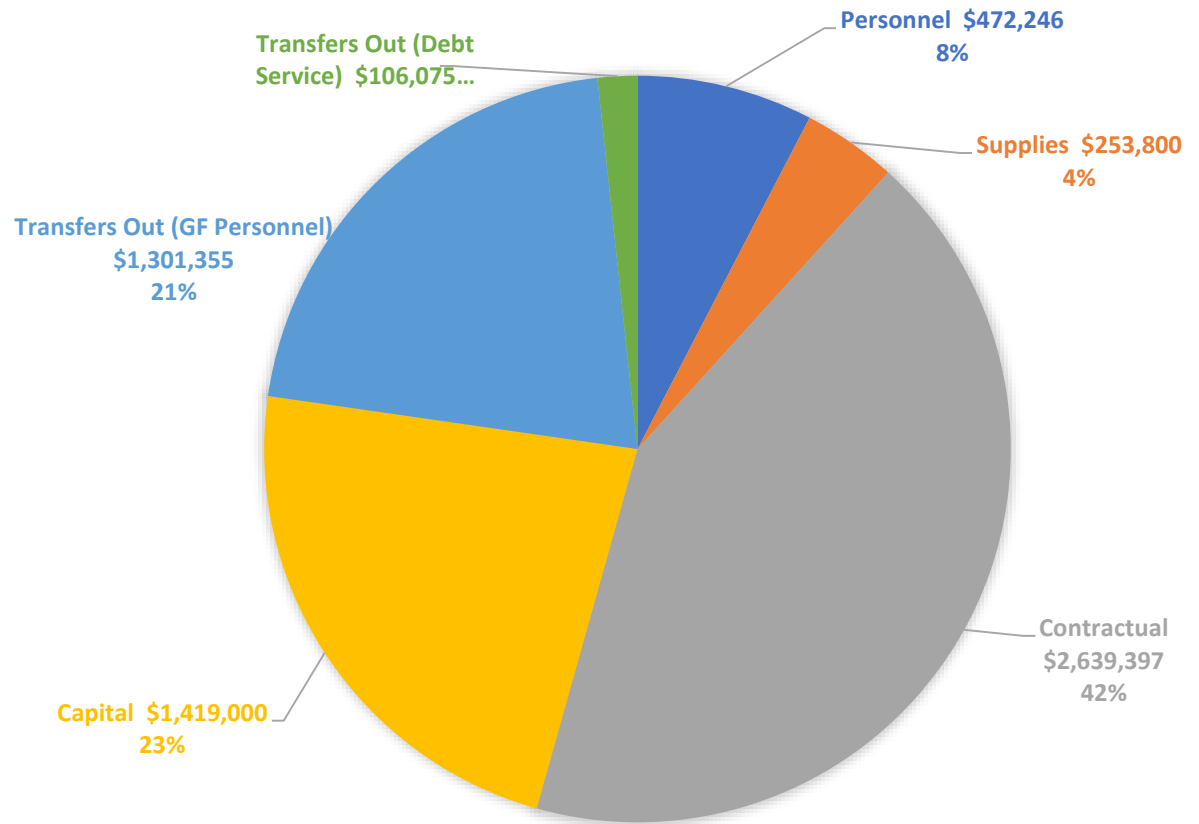
- Transfer Out for Debt Service
  - \$106,075
- Transfer Out for Personnel Services
  - \$1,301,355
- Capital
  - \$1,419,000

## Enterprise Fund Revenue by Category

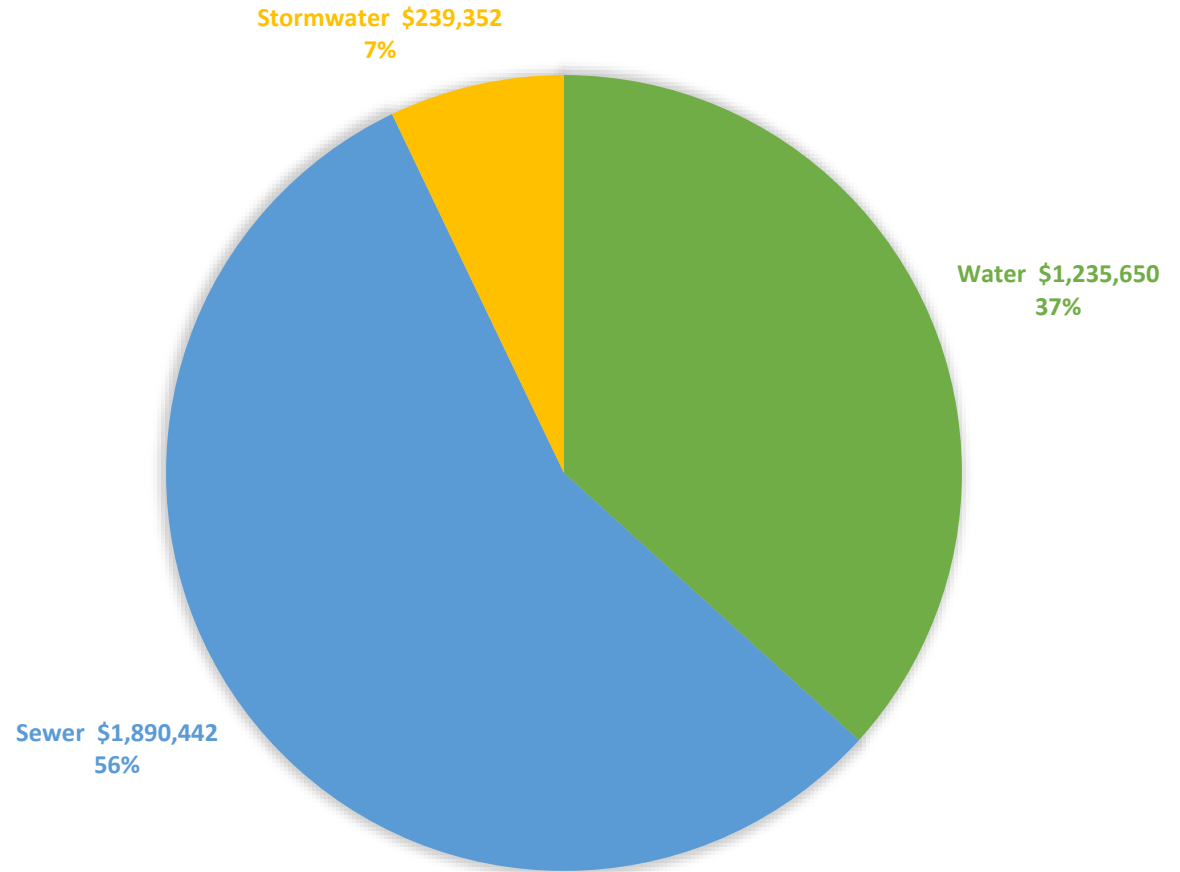




## Enterprise Fund Expenses by Category



## Enterprise Fund Expenses by Department



**WATER, SEWER AND STORMWATER  
SUMMARY OF REVENUES AND EXPENSES**

{Section}. 104.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>OPERATING REVENUES</b>				
Water Sales	\$ 2,007,835	\$ 2,119,100	\$ 2,119,100	\$ 2,069,950
Sewer Sales	2,650,915	2,508,000	2,508,000	2,649,085
Stormwater Fees	540,758	564,000	564,000	569,500
Customer Penalties	58,361	59,500	59,500	62,750
Tapping Fees	30,642	10,000	10,000	20,000
Connection & Platting	2,450	2,250	2,250	-
<b>TOTAL OPERATING REVENUES</b>	<b>5,290,961</b>	<b>5,262,850</b>	<b>5,262,850</b>	<b>5,371,285</b>
<b>OPERATING EXPENSES</b>				
Water System	828,558	1,191,607	1,191,607	1,235,650
Sewer System	1,896,996	2,275,650	2,275,650	1,890,442
Stormwater	211,994	184,800	184,800	239,352
Depreciation	395,785	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>3,333,333</b>	<b>3,652,058</b>	<b>3,652,058</b>	<b>3,365,444</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>1,957,628</b>	<b>1,610,792</b>	<b>1,610,792</b>	<b>2,005,841</b>
<b>NON-OPERATING REVENUES (EXPENSES)</b>				
Interest Income	207,415	171,666	171,666	175,099
Grants	245,726	-	-	-
Miscellaneous and Other	189,575	1,300,500	500	9,500
Water Supply Fee Reserve	-	-	834,263	-
Transfers In from Other Funds	316,863	-	-	-
Transfer out to Debt Service	(51,065)	(107,863)	(107,863)	(106,075)
Transfer Out Shared Personnel Services	(1,380,647)	(1,253,538)	(1,253,538)	(1,301,355)
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<b>(472,133)</b>	<b>110,765</b>	<b>(354,972)</b>	<b>(1,222,831)</b>
<b>NET INCOME (LOSS)</b>	<b>1,485,496</b>	<b>1,721,557</b>	<b>1,255,820</b>	<b>783,010</b>
<b>CHANGES IN WORKING CAPITAL SOURCES (USES) OF WORKING CAPITAL</b>				
Additions to Fixed Assets	-	3,773,438	1,700,000	1,419,000
<b>TOTAL SOURCES (USES) OF WORKING CAPITAL</b>	<b>-</b>	<b>3,773,438</b>	<b>1,700,000</b>	<b>1,419,000</b>
<b>NET INCREASE (DECREASE) IN WORKING CAPITAL</b>	<b>1,485,496</b>	<b>(2,051,881)</b>	<b>(444,180)</b>	<b>(635,990)</b>
BEGINNING FUND BALANCE	2,704,275	4,189,771	4,189,771	3,745,591
*ENDING FUND BALANCE	\$ 4,189,771	\$ 2,137,890	\$ 3,745,591	\$ 3,109,601

## WATER EXPENSES

{Section}. 104.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	202,996	220,292	220,292	228,680
Retirement Plan	(100,635)	45,395	45,395	50,947
Group Insurance	34,165	40,593	40,593	43,710
Worker Compensation	4,382	4,521	4,521	3,106
Overtime	21,855	8,000	8,000	8,000
Social Security	17,496	17,791	17,791	19,371
Standby	10,882	-	-	13,000
Certification Pay	-	4,264	4,264	3,536
Longevity Pay	7,610	8,066	8,066	3,602
<b>Total Personnel Services</b>	<b>198,751</b>	<b>348,921</b>	<b>348,921</b>	<b>373,951</b>
<b>SUPPLIES</b>				
Office Supplies	368	2,000	2,000	2,500
Operating Supplies	34,132	50,550	50,550	84,200
Repairs & Maintenance - Internal	53,970	140,000	140,000	122,500
Misc. Supplies	7,566	15,000	15,000	7,000
Water Conservation Program	-	2,000	2,000	2,000
<b>Total Supplies</b>	<b>96,036</b>	<b>209,550</b>	<b>209,550</b>	<b>218,200</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	59,469	24,501	24,501	43,401
Contractual Services	219,866	282,250	282,250	302,113
Utilities - Telephone	136	17,000	17,000	140
Utilities - Gas, Water, Electric	106,175	100,000	100,000	113,175
Printing	3,542	3,000	3,000	4,000
Advertising	-	10,000	10,000	3,600
Repairs and Maintenance - External	106,656	145,000	145,000	140,000
Equipment Rental	4,532	8,000	8,000	5,000
Travel	2,121	7,000	7,000	5,000
Membership, Dues & Licenses	1,274	1,500	1,500	1,000
Liability Insurance	30,000	34,885	34,885	26,070
<b>Total Contractual Services</b>	<b>533,771</b>	<b>633,136</b>	<b>633,136</b>	<b>643,499</b>
<b>CAPITAL OUTLAY</b>				
Water Rights	-	1,350,000	1,350,000	143,000
Improvements	-	825,000	100,000	500,000
<b>Total Capital Outlay</b>	<b>-</b>	<b>2,175,000</b>	<b>1,450,000</b>	<b>643,000</b>
<b>TOTAL EXPENSES</b>	<b>\$ 828,558</b>	<b>\$ 3,366,607</b>	<b>\$ 2,641,607</b>	<b>\$ 1,878,650</b>

## WATER DEPARTMENT

	FY2025	FY2026	VARIANCE
<b>Office Supplies</b>	<b>\$ 2,000</b>	<b>\$ 2,500</b>	<b>\$ 500</b>
Normal Supplies	1,000	1,500	500
Administrative Reporting	1,000	1,000	-
<b>Operating Supplies</b>	<b>\$ 50,550</b>	<b>\$ 84,200</b>	<b>\$ 33,650</b>
Fuel 30% Allocation	10,800	12,000	1,200
Personnel - Boots, Ear Protection, Glasses, Gloves	2,250	1,200	(1,050)
Fleet - Vehicle Registration/Inspection, Lights	2,500	1,000	(1,500)
New Meters	10,000	20,000	10,000
Hand Tools, Nuts, Bolts, Clamps, Corps, Materials, Etc.	25,000	50,000	25,000
<b>Repairs and Maintenance - Internal</b>	<b>\$ 140,000</b>	<b>\$ 122,500</b>	<b>\$ (17,500)</b>
Fleet - Oil, Brake Fluid, Wiper Fluid, Filters, Lubricants	5,000	2,500	(2,500)
Replacement of Water Meters, Curb Stops, Mains	40,000	50,000	10,000
Repairs & Maintenance - Vehicles & Equipment	5,000	5,000	-
Replacement Fire Hydrants, Storz Connectors	90,000	65,000	(25,000)
<b>Miscellaneous Supplies</b>	<b>\$ 15,000</b>	<b>\$ 7,000</b>	<b>\$ (8,000)</b>
Other Unplanned Supplies	15,000	7,000	(8,000)
<b>Conservation</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ -</b>
Rebates for Low Flow Toilets, HE Washers	1,000	1,000	-
Rebates for Rain Barrels & Xeriscaping	1,000	1,000	-
<b>Total Supplies</b>	<b>\$ 209,550</b>	<b>\$ 218,200</b>	<b>\$ 8,650</b>

**WATER DEPARTMENT**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Professional Services</b>	<b>\$ 24,501</b>	<b>\$ 43,401</b>	<b>\$ 18,900</b>
Cafeteria Plan	288	288	-
Engineering Service	15,000	25,000	10,000
Mapping, Rate, & Asset Mgt Software	-	10,000	10,000
External Audit	9,213	8,113	(1,100)
<b>Contractual Services</b>	<b>\$ 282,250</b>	<b>\$ 302,113</b>	<b>\$ 19,863</b>
Uniforms	4,000	8,500	4,500
Techlead - 10%	-	5,664	5,664
Vehicle Inspection, Seals & Equipment Repairs	10,000	10,000	-
H2O Samples	5,000	5,500	500
Meter Reading Maintenance	8,000	5,000	(3,000)
EAA Program and Management Fees	150,000	165,000	15,000
Water Sampling	6,100	5,600	(500)
SAWS Interconnect	8,000	4,700	(3,300)
Water System bills	6,150	2,700	(3,450)
TCEQ Water Sampling	-	6,400	6,400
Annual Meter Replacement Program	2,000	-	(2,000)
Tank Inspections	10,000	10,000	-
Doppler	-	4,100	4,100
Nearmap - 30%	-	2,180	2,180
Quadiant - 50%	30,000	15,000	(15,000)
Novo ShareNet - 30%	-	3,735	3,735
WaterWorth - 50%	-	7,000	7,000
Incode (Tyler Technologies) - 50%	10,000	5,034	(4,966)
SCADA System license	1,500	6,000	4,500
Chlorine	6,500	5,000	(1,500)
Pump Maintenance (Emergency Contractual)	25,000	25,000	-
<b>Utilities-Telephone</b>	<b>\$ 17,000</b>	<b>\$ 140</b>	<b>\$ (16,860)</b>
<b>Utilities-Water &amp; Electric</b>	<b>\$ 100,000</b>	<b>\$ 113,175</b>	<b>\$ 13,175</b>
<b>Printing</b>	<b>\$ 3,000</b>	<b>\$ 4,000</b>	<b>\$ 1,000</b>
<b>Advertising</b>	<b>\$ 10,000</b>	<b>\$ 3,600</b>	<b>\$ (6,400)</b>
<b>Repairs &amp; Maintenance - External</b>	<b>\$ 145,000</b>	<b>\$ 140,000</b>	<b>\$ (5,000)</b>
<b>Equipment Rental</b>	<b>\$ 8,000</b>	<b>\$ 5,000</b>	<b>\$ (3,000)</b>
<b>Travel - Training</b>	<b>\$ 7,000</b>	<b>\$ 5,000</b>	<b>\$ (2,000)</b>
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 1,500</b>	<b>\$ 1,000</b>	<b>\$ (500)</b>
<b>Liability Insurance</b>	<b>\$ 34,885</b>	<b>\$ 26,070</b>	<b>\$ (8,815)</b>
<b>Total Contractual</b>	<b>\$ 633,136</b>	<b>\$ 643,499</b>	<b>\$ 10,363</b>

{Section}. 104.

# Water Capital

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement	500,000
WA - Purchase Water Rights	2018	New	143,000
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 643,000</b>

## SEWER EXPENSES

{Section}. 104.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	50,227	55,073	55,073	57,170
Retirement Plan	10,245	12,495	12,495	13,290
Group Insurance	8,541	10,148	10,148	10,927
Worker Compensation	1,207	1,244	1,244	2,071
Overtime	-	8,000	8,000	8,000
Social Security	3,795	4,897	4,897	5,053
Certification Pay	-	936	936	884
Longevity Pay	1,902	2,016	2,016	900
<b>Total Personnel Services</b>	<b>75,917</b>	<b>94,809</b>	<b>94,809</b>	<b>98,296</b>
<b>SUPPLIES</b>				
Office Supplies	3,251	-	-	-
Operating Supplies	-	8,152	8,152	3,000
Repairs & Maintenance - Internal	1,441	17,500	17,500	13,000
Misc. Supplies	-	27,500	27,500	6,000
<b>Total Supplies</b>	<b>4,692</b>	<b>53,152</b>	<b>53,152</b>	<b>22,000</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	22,334	59,285	59,285	33,113
Contractual Services	1,765,088	1,980,276	1,980,276	1,636,763
Advertising	2,143	2,500	2,500	2,200
Repairs and Maintenance - External	4,600	60,000	60,000	60,000
Liability Insurance	10,000	11,628	11,628	26,070
Sewer Surcharge	12,222	14,000	14,000	12,000
<b>Total Contractual Services</b>	<b>1,816,387</b>	<b>2,127,689</b>	<b>2,127,689</b>	<b>1,770,146</b>
<b>CAPITAL OUTLAY</b>				
Improvements	-	937,633	150,000	500,000
<b>Total Capital Outlay</b>	<b>-</b>	<b>937,633</b>	<b>150,000</b>	<b>500,000</b>
<b>TOTAL EXPENSES</b>	<b>\$ 1,896,996</b>	<b>\$ 3,213,283</b>	<b>\$ 2,425,650</b>	<b>\$ 2,390,442</b>



**SEWER DEPARTMENT**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Operating Supplies</b>	<b>\$ 8,152</b>	<b>\$ 3,000</b>	<b>\$ (5,152)</b>
Fuel 10% Allocation	3,152	3,000	(152)
Personnel - PPE	5,000	-	(5,000)
<b>Repairs &amp; Maintenance - Internal</b>	<b>\$ 17,500</b>	<b>\$ 13,000</b>	<b>\$ (4,500)</b>
Sewer Main Parts	10,000	10,000	-
Sewer Camera Repairs	1,500	1,000	(500)
Fleet-Repair for Vehicles & Equipment	6,000	2,000	(4,000)
<b>Miscellaneous Supplies</b>	<b>\$ 27,500</b>	<b>\$ 6,000</b>	<b>\$ (21,500)</b>
Manhole Lids, PVC Pipe	25,000	5,000	(20,000)
Hand Tools, Clamps Fasteners, Nuts, Bolts	2,500	1,000	(1,500)
<b>Total Supplies</b>	<b>\$ 53,152</b>	<b>\$ 22,000</b>	<b>\$ (31,152)</b>

**SEWER DEPARTMENT**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Professional Services</b>	<b>\$ 59,285</b>	<b>\$ 33,113</b>	<b>\$ (26,172)</b>
Cafeteria Plan	72	-	(72)
Engineering Service	50,000	25,000	(25,000)
External Audit	9,213	8,113	(1,100)
<b>Contractual Services</b>	<b>\$ 1,980,276</b>	<b>\$ 1,636,763</b>	<b>\$ (343,513)</b>
SAWS Sewer Service	1,710,747	1,600,000	(110,747)
Techlead	-	5,664	5,664
Sewer Video Program	250,000	-	(250,000)
TCEQ Water Sampling	-	100	100
Rate Software	-	3,800	3,800
Quadiant - 50%	19,529	15,000	(4,529)
WaterWorth - 30%	-	4,200	4,200
Novo ShareNet - 20%	-	2,489	2,489
Nearmap - 20%	-	2,490	2,490
Incode (Tyler Technologies) - 30%	-	3,020	3,020
<b>Advertising</b>	<b>\$ 2,500</b>	<b>\$ 2,200</b>	<b>\$ (300)</b>
<b>Repairs &amp; Maintenance - External</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>
<b>Liability Insurance</b>	<b>\$ 11,628</b>	<b>\$ 26,070</b>	<b>\$ 14,442</b>
<b>Sewer Surcharge</b>	<b>\$ 14,000</b>	<b>\$ 12,000</b>	<b>\$ (2,000)</b>
<b>Total Contractual</b>	<b>\$ 2,127,689</b>	<b>\$ 1,770,146</b>	<b>\$ (357,543)</b>

# Sewer Capital

{Section}. 104.

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement	500,000
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 500,000</b>

## STORMWATER EXPENSES

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	-	-	-	-
Retirement Plan	-	-	-	-
Group Insurance	-	-	-	-
Overtime	-	-	-	-
Social Security	-	-	-	-
Longevity Pay	-	-	-	-
<b>Total Personnel Services</b>	-	-	-	-
<b>SUPPLIES</b>				
Operating Supplies	3,340	12,000	12,000	8,500
Repairs & Maintenance - Internal	150	10,000	10,000	1,500
Miscellaneous Supplies	4,288	6,000	6,000	3,600
<b>Total Supplies</b>	7,778	28,000	28,000	13,600
<b>Contractual Services</b>				
Professional Services	24,863	30,000	30,000	25,000
Contractual Services	41,761	58,500	58,500	146,952
Printing	25	3,000	3,000	1,000
Repairs and Maintenance - External	127,143	50,000	50,000	50,000
Travel	-	5,000	5,000	2,500
Membership, Dues & Licenses	424	300	300	300
Liability Insurance	10,000	10,000	10,000	-
<b>Total Contractual Services</b>	204,216	156,800	156,800	225,752
<b>CAPITAL OUTLAY</b>				
Improvements	-	660,805	100,000	-
Other Machinery & Equipment	-	-	-	276,000
<b>Total Capital Outlay</b>	-	660,805	100,000	276,000
<b>TOTAL EXPENSES</b>	<b>\$ 211,994</b>	<b>\$ 845,605</b>	<b>\$ 284,800</b>	<b>\$ 515,352</b>

## STORMWATER DEPARTMENT

	FY 2025	FY 2026	VARIANCE
<b>Operating Supplies</b>	<b>\$ 12,000</b>	<b>\$ 8,500</b>	<b>\$ (3,500)</b>
Fuel 10% Allocation	6,000	4,000	(2,000)
Personnel - Trash Pickers, Gloves	1,000	2,000	1,000
Supplies for Lawnmowers/Trimmers	5,000	2,500	(2,500)
<b>Repairs &amp; Maintenance - Internal</b>	<b>\$ 10,000</b>	<b>\$ 1,500</b>	<b>\$ (8,500)</b>
Fleet - Oil, Fluids, Lubricant, Brooms	10,000	1,500	(8,500)
<b>Miscellaneous Supplies</b>	<b>\$ 6,000</b>	<b>\$ 3,600</b>	<b>\$ (2,400)</b>
ROW Maintenance	6,000	3,600	(2,400)
<b>Total Supplies</b>	<b>\$ 28,000</b>	<b>\$ 13,600</b>	<b>\$ (14,400)</b>

**STORMWATER DEPARTMENT**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Professional Services</b>	<b>\$ 30,000</b>	<b>\$ 25,000</b>	<b>\$ (5,000)</b>
Engineering Service	30,000	25,000	(5,000)
<b>Contractual Services</b>	<b>\$ 58,500</b>	<b>\$ 146,952</b>	<b>\$ 88,452</b>
Uniforms	1,100	2,500	1,400
Techlead - 10%	-	5,664	5,664
Debris Removal from Street Sweeping	15,000	13,000	(2,000)
Street Sweeper Maintenance	-	1,000	1,000
Repairs to Drainage System	40,000	85,000	45,000
High Sierra Flood Control	-	33,000	33,000
Sharenet & Waterworth Software	2,400	-	(2,400)
WaterWorth - 20%	-	2,800	2,800
Nearmap - 10%	-	730	730
Novo ShareNet - 10%	-	1,245	1,245
Incode (Tyler Technologies) - 20%	-	2,013	2,013
<b>Printing</b>	<b>\$ 3,000</b>	<b>\$ 1,000</b>	<b>\$ (2,000)</b>
<b>Travel</b>	<b>\$ 5,000</b>	<b>\$ 2,500</b>	<b>\$ (2,500)</b>
<b>Repairs &amp; Maintenance - External</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 300</b>	<b>\$ 300</b>	<b>\$ -</b>
<b>Liability Insurance</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ (10,000)</b>
<b>Total Contractual</b>	<b>\$ 156,800</b>	<b>\$ 225,752</b>	<b>\$ 68,952</b>

# Storm Water Capital

{Section}. 104.

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>
STW - Wood chipper 9" throat	New	New	41,000
STW - M2 Case Backhoe	2010	Replacement	150,000
STW - 2 ton Brush removal truck	New	New	85,000
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 276,000</b>

# Red Light Camera



# RED LIGHT CAMERA AND TRAFFIC SAFETY SUMMARY OF REVENUES AND EXPENDITURES

{Section}. 104.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$1,077,147</b>	<b>\$944,823</b>	<b>\$944,823</b>	<b>\$329,920</b>
<b>Revenues</b>				
Red Light Camera Fines	2,116,767	2,080,051	1,650,041	1,884,258
Red Light Camera Late Fees	187,588	200,000	200,000	200,000
Interest	42,329	37,740	37,000	45,000
Miscellaneous	(1,436)	-	-	-
<b>Total Revenue</b>	<b>2,345,248</b>	<b>2,317,791</b>	<b>1,887,041</b>	<b>2,129,258</b>
<b>Other Funding Sources</b>				
ARP Funds	-	-	-	-
<b>Total Other Funding Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 3,422,395</b>	<b>\$ 3,262,614</b>	<b>\$ 2,831,864</b>	<b>\$ 2,459,178</b>
<b>Expenditures</b>				
Personnel Services	787,991	881,984	881,984	919,463
Supplies	9,198	46,275	46,275	82,400
Contractual Services	904,200	986,803	986,803	1,048,886
Capital Outlay	433,625	216,618	216,618	-
<b>Total Expenditures</b>	<b>2,135,014</b>	<b>2,131,680</b>	<b>2,131,680</b>	<b>2,050,749</b>
<b>Other Financing Uses</b>				
Shared Personnel Services to GF-RLC	342,558	370,264	370,264	286,838
<b>Total Other Financing Uses</b>	<b>342,558</b>	<b>370,264</b>	<b>370,264</b>	<b>286,838</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,477,572</b>	<b>\$ 2,501,944</b>	<b>\$ 2,501,944</b>	<b>\$ 2,337,587</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 944,823</b>	<b>\$ 760,670</b>	<b>\$ 329,920</b>	<b>\$ 121,591</b>

## RED LIGHT CAMERA EXPENDITURES

{Section}. 104.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	388,347	432,204	432,204	460,481
Retirement Plan	82,550	89,927	89,927	98,616
Group Insurance	43,395	60,890	60,890	65,565
Worker Compensation	10,280	10,606	10,606	6,212
Unemployment Compensation	-	-	-	-
Overtime	3,738	-	-	-
Social Security	30,652	35,243	35,243	37,496
Clothing Allowance	7,775	6,000	6,000	6,000
Stand - By	3,120	3,120	3,120	3,120
Special Pay	140	-	-	1,170
Certification Pay	17,090	19,370	19,370	19,370
Longevity Pay	7,940	6,794	6,794	7,531
<b>Total Personnel Services</b>	<b>595,027</b>	<b>664,154</b>	<b>664,154</b>	<b>705,561</b>
<b>SUPPLIES</b>				
Office Supplies	-	200	200	200
Operating Supplies	1,781	8,350	8,350	18,450
<b>Total Supplies</b>	<b>1,781</b>	<b>8,550</b>	<b>8,550</b>	<b>18,650</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	193	820	820	920
Contractual Services	846,961	907,000	907,000	884,328
Liability Insurance	-	-	-	26,070
<b>Total Contractual Services</b>	<b>847,154</b>	<b>907,820</b>	<b>907,820</b>	<b>911,318</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,443,962</b>	<b>\$ 1,580,524</b>	<b>\$ 1,580,524</b>	<b>\$ 1,635,529</b>

**RED LIGHT CAMERA DEPARTMENT**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Office Supplies</b>	<b>\$ 200</b>	<b>\$ 200</b>	<b>\$ -</b>
Foray board/ Expo Markers/ Self ink Stamps	200	200	-
<b>Operating Supplies</b>	<b>\$ 8,350</b>	<b>\$ 18,450</b>	<b>\$ 10,100</b>
Hole Punch/ Pens/ Folders/ Paper/ Legal pads/ Tape	750	750	-
Toner, Ink	1,100	1,100	-
Batteries	500	600	100
Office Furniture Replacement	1,000	1,000	-
Fuel	-	10,000	10,000
Expendable Traffic Equipment	1,600	1,600	-
Ammunition	3,400	3,400	-
<b>Total Supplies</b>	<b>\$ 8,550</b>	<b>\$ 18,650</b>	<b>\$ 10,100</b>

# RED LIGHT CAMERA DEPARTMENT

{Section}. 104.

	FY 2025	FY 2026	VARIANCE
<b>Professional Services</b>	<b>\$ 820</b>	<b>\$ 920</b>	<b>\$ 100</b>
Cafeteria Plan	360	360	-
New Hires	460	560	100
<b>Contractual Services</b>	<b>\$ 907,000</b>	<b>\$ 884,328</b>	<b>\$ (22,672)</b>
City Attorney Contract (RLC Allocation)	15,000	15,000	-
Techlead - 20%	-	11,328	11,328
RLC ATSC Contract	798,000	798,000	M
RLC Audit Fees	10,000	10,000	-
RLC Legal Fees	10,000	-	(10,000)
Computer Maintenance	34,000	10,000	(24,000)
Copier Maintenance	3,500	3,500	-
High Speed Internet (For RLC Videos)	17,500	17,500	-
Signal Maintenance (included all signals)	7,000	7,000	-
Axon Taser	5,000	5,000	-
Axon (Body Cameras)	7,000	7,000	-
Police Cleaning Service	-	-	-
<b>Liability Insurance</b>	<b>\$ -</b>	<b>\$ 26,070</b>	<b>\$ 26,070</b>
<b>Total Contractual</b>	<b>\$ 907,820</b>	<b>\$ 911,318</b>	<b>\$ 3,498</b>

# TRAFFIC SAFETY EXPENDITURES

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	113,315	124,540	124,540	126,261
Retirement Plan	26,176	29,737	29,737	29,872
Group Insurance	15,961	20,297	20,297	21,855
Worker Compensation	4,794	3,508	3,508	2,071
Overtime	18,724	18,000	18,000	18,000
Social Security	9,729	11,654	11,654	11,358
Clothing Allowance	360	2,000	2,000	2,000
Special Pay	455	650	650	-
Certification Pay	3,275	7,150	7,150	2,210
Longevity Pay	175	295	295	275
<b>Total Personnel Services</b>	<b>192,964</b>	<b>217,831</b>	<b>217,831</b>	<b>213,902</b>
<b>SUPPLIES</b>				
Office Supplies	56	500	500	700
Operating Supplies	6,861	19,900	19,900	40,200
Misc. Supplies	500	17,325	17,325	22,850
<b>Total Supplies</b>	<b>7,417</b>	<b>37,725</b>	<b>37,725</b>	<b>63,750</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	603	1,216	1,216	1,216
Contractual Services	44,476	67,767	67,767	98,282
Repairs and Maintenance - External	11,967	10,000	10,000	12,000
Liability Insurance	-	-	-	26,070
<b>Total Contractual Services</b>	<b>57,046</b>	<b>78,983</b>	<b>78,983</b>	<b>137,568</b>
<b>CAPITAL OUTLAY</b>				
Vehicles	152,898	187,102	187,102	-
Other Machinery & Equipment	181,222	-	-	-
Improvements other than Building	99,505	29,516	29,516	-
<b>Total Capital Outlay</b>	<b>433,625</b>	<b>216,618</b>	<b>216,618</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 691,052</b>	<b>\$ 551,157</b>	<b>\$ 551,157</b>	<b>\$ 415,220</b>

**TRAFFIC SAFETY DEPARTMENT**

	<b>FY2025</b>	<b>FY2026</b>	<b>VARIANCE</b>
<b>Office Supplies</b>	<b>\$ 500</b>	<b>\$ 700</b>	<b>\$ 200</b>
Computer cables/ HDMI, Misc. Equipment	500	700	200
<b>Operating Supplies</b>	<b>\$ 19,900</b>	<b>\$ 40,200</b>	<b>\$ 20,300</b>
Radar Equipment/Laptop equipment	3,000	5,500	2,500
Traffic Vehicles Lights/ Accessories and Traffic Cones	6,500	7,500	1,000
Office Furniture Replacement	5,000	5,000	-
Investigative Equipment/Tools	2,000	3,000	1,000
Fuel	-	10,000	10,000
Ammunition	3,400	9,200	5,800
<b>Miscellaneous Supplies</b>	<b>\$ 17,325</b>	<b>\$ 22,850</b>	<b>\$ 5,525</b>
SD Card, Batteries	400	550	150
Printer Cables	125	200	75
Flares	300	600	300
Patrol Vehicles Lights/ Accessories/ Traffic Cones	10,000	15,000	5,000
Traffic signs, barricades, cones, bollards	6,500	6,500	-
<b>Total Supplies</b>	<b>\$ 37,725</b>	<b>\$ 63,750</b>	<b>\$ 26,025</b>

## TRAFFIC SAFETY DEPARTMENT

	FY2025	FY2026	VARIANCE
<b>Professional Services</b>	<b>\$ 1,216</b>	<b>\$ 1,216</b>	<b>\$ -</b>
Cafeteria Plan	216	216	-
New Hires	1,000	1,000	-
<b>Contractual Services</b>	<b>\$ 67,767</b>	<b>\$ 98,282</b>	<b>\$ 30,515</b>
Axon (Vehicle & Body Cameras)	13,000	27,785	14,785
Axon Taser	5,000	5,000	-
SAT Radio Air Time	39,997	39,997	-
Urban SDK	4,875	7,500	2,625
Municode	1,895	-	(1,895)
Charter Communications	-	1,000	1,000
Trusted Driver	-	5,000	5,000
First Net - Phones (Trusted Driver)	-	5,000	5,000
Cardinal CAD/RMS Service Contract	3,000	7,000	4,000
<b>Repairs &amp; Maintenance - External</b>	<b>\$ 10,000</b>	<b>\$ 12,000</b>	<b>\$ 2,000</b>
<b>Liability Insurance</b>	<b>\$ -</b>	<b>\$ 26,070</b>	<b>\$ 26,070</b>
<b>Total Contractual</b>	<b>\$ 78,983</b>	<b>\$ 137,568</b>	<b>\$ 58,585</b>

# American Rescue Plan



**AMERICAN RESCUE PLAN (ARP)  
SUMMARY OF REVENUES AND EXPENDITURES**

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$ 380,273</b>	<b>\$ 236,548</b>	<b>\$ 236,548</b>	<b>\$ 265,125</b>
<b>Revenues</b>				
ARP	286,172	184,027	123,738	-
Interest	18,218	-	-	-
<b>Total Revenue</b>	<b>304,390</b>	<b>184,027</b>	<b>123,738</b>	<b>-</b>
<b>Other Funding Sources</b>				
Transfers In	-	-	-	-
<b>Total Other Funding Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 684,663</b>	<b>\$ 420,575</b>	<b>\$ 360,286</b>	<b>\$ 265,125</b>
<b>Expenditures</b>				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Uses</b>				
Transfers Out	448,115	360,286	95,161	265,125
Transfer to Capital	-	-	-	-
<b>Total Other Financing Uses</b>	<b>448,115</b>	<b>360,286</b>	<b>95,161</b>	<b>265,125</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 448,115</b>	<b>\$ 360,286</b>	<b>\$ 95,161</b>	<b>\$ 265,125</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 236,548</b>	<b>\$ 60,289</b>	<b>\$ 265,125</b>	<b>\$ -</b>

# Crime Control and Prevention District

# Crime Control and Prevention Budget Overview

- Budget is Balanced
  - Operating Revenues: \$440,300
  - Operating Expenditures: \$427,897
- This Funds the Salary and Benefits for
  - 50% of the Assistant Police Chief
  - One Patrol Officer
  - One Investigations Sergeant

# CRIME CONTROL DISTRICT SUMMARY OF REVENUES AND EXPENDITURES

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$624,621</b>	<b>\$738,579</b>	<b>\$738,579</b>	<b>\$808,957</b>
<b>Revenues</b>				
Crime Control Sales Tax	411,883	407,595	407,595	415,747
Interest	24,348	24,072	24,072	24,553
Miscellaneous	845	-	-	-
<b>Total Revenue</b>	<b>437,076</b>	<b>431,667</b>	<b>431,667</b>	<b>440,300</b>
<b>Other Funding Sources</b>				
ARP Funds	-	-	-	-
<b>Total Other Funding Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 1,061,697</b>	<b>\$ 1,170,246</b>	<b>\$ 1,170,246</b>	<b>\$ 1,249,257</b>
<b>Expenditures</b>				
Personnel Services	232,064	266,652	266,652	268,025
Supplies	-	-	-	4,200
Contractual Services	10,403	10,572	10,572	13,179
Capital Outlay	-	-	-	65,000
<b>Total Expenditures</b>	<b>242,467</b>	<b>277,224</b>	<b>277,224</b>	<b>350,404</b>
<b>Other Financing Uses</b>				
Shared Personnal Services to GF	80,651	84,065	84,065	77,493
<b>Total Other Financing Uses</b>	<b>80,651</b>	<b>84,065</b>	<b>84,065</b>	<b>77,493</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 323,118</b>	<b>\$ 361,289</b>	<b>\$ 361,289</b>	<b>\$ 427,897</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 738,579</b>	<b>\$ 808,957</b>	<b>\$ 808,957</b>	<b>\$ 821,360</b>

# CRIME CONTROL DISTRICT EXPENDITURES

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	119,967	144,818	144,818	145,912
Retirement Plan	32,159	36,717	36,717	38,066
Group Insurance	15,201	20,297	20,297	21,855
Worker Compensation	-	4,331	4,331	2,071
Overtime	42,298	34,000	34,000	34,000
Social Security	12,187	14,390	14,390	14,473
Clothing Allowance	-	2,000	2,000	2,000
Standby	3,120	3,120	3,120	3,120
Special Pay	805	-	-	-
Certification Pay	3,700	4,160	4,160	4,160
Longevity Pay	2,627	2,819	2,819	2,368
Shared Services	-	-	-	-
<b>Total Personnel Services</b>	<b>232,064</b>	<b>266,652</b>	<b>266,652</b>	<b>268,025</b>
<b>SUPPLIES</b>				
Operating Supplies	-	-	-	4,200
<b>Total Supplies</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,200</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	6	-	-	-
Contractual Services	10,397	10,572	10,572	10,572
Liability Insurance	-	-	-	2,607
<b>Total Contractual Services</b>	<b>10,403</b>	<b>10,572</b>	<b>10,572</b>	<b>13,179</b>
<b>CAPITAL OUTLAY</b>				
Vehicles	-	-	-	65,000
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>65,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 242,467</b>	<b>\$ 277,224</b>	<b>\$ 277,224</b>	<b>\$ 350,404</b>

# Crime Control Capital

{Section}. 104.

<i>Item</i>	<b>Acquisition Date</b>	<b>Purchase Type</b>	<b>FY 25-26</b>
Detective Police Vehicles (1)	Variable	Replacement	65,000
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 65,000</b>

# Community Center Fund

# Community Center Budget Overview

- Budget is Balanced
- Operating Revenues
  - \$168,242
- Operating Expenditures
  - \$165,688



**COMMUNITY/CONFERENCE CENTER  
SUMMARY OF REVENUES AND EXPENDITURES**

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$290,939</b>	<b>\$294,009</b>	<b>\$294,009</b>	<b>\$266,482</b>
<b>Revenues</b>				
Hotel/Motel Taxes	84,144	80,000	80,000	85,000
Rental Fees	60,453	66,417	66,417	68,000
Interest	12,667	14,943	14,943	15,242
Miscellaneous	40,405	-	-	-
<b>Total Revenue</b>	<b>197,669</b>	<b>161,360</b>	<b>161,360</b>	<b>168,242</b>
<b>Other Funding Sources</b>				
Transfers in from PEG Reserve	-	-	-	-
<b>Total Other Funding Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 488,608</b>	<b>\$ 455,369</b>	<b>\$ 455,369</b>	<b>\$ 434,724</b>
<b>Expenditures</b>				
Personnel Services	88,848	93,284	93,284	100,500
Supplies	5,306	11,725	11,725	13,650
Contractual Services	40,788	50,101	50,101	51,538
Capital Outlay	59,657	12,000	12,000	-
<b>Total Expenditures</b>	<b>194,599</b>	<b>167,110</b>	<b>167,110</b>	<b>165,688</b>
<b>Other Financing Uses</b>				
Shared Personnal Services to GF	-	21,777	21,777	22,131
<b>Total Other Financing Uses</b>	<b>-</b>	<b>21,777</b>	<b>21,777</b>	<b>22,131</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 194,599</b>	<b>\$ 188,887</b>	<b>\$ 188,887</b>	<b>\$ 187,818</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 294,009</b>	<b>\$ 266,482</b>	<b>\$ 266,482</b>	<b>\$ 246,906</b>

**COMMUNITY/CONFERENCE CENTER  
EXPENDITURES**

{Section}. 104.

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	64,704	67,175	67,175	71,294
Retirement Plan	12,741	13,113	13,113	14,344
Group Insurance	6,515	7,611	7,611	8,196
Worker Compensation	-	119	119	1,035
Social Security	4,816	5,139	5,139	5,454
Longevity Pay	72	128	128	176
<b>Total Personnel Services</b>	<b>88,848</b>	<b>93,284</b>	<b>93,284</b>	<b>100,500</b>
<b>SUPPLIES</b>				
Office Supplies	37	1,375	1,375	2,500
Operating Supplies	1,189	4,100	4,100	4,400
Repairs & Maintenance - Internal	4,080	5,250	5,250	5,750
Misc. Supplies	-	1,000	1,000	1,000
<b>Total Supplies</b>	<b>5,306</b>	<b>11,725</b>	<b>11,725</b>	<b>13,650</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	3,007	2,626	2,626	2,626
Contractual Services	3,347	3,425	3,425	5,045
Utilities - Telephone	4,358	5,200	5,200	4,700
Utilities - Gas, Water, Electric	22,550	20,000	20,000	21,550
Printing	-	750	750	750
Advertising	730	3,100	3,100	3,100
Repairs and Maintenance - External	1,173	5,000	5,000	5,000
Membership, Dues & Licenses	623	1,500	1,500	1,085
Equipment Rental	-	2,000	2,000	2,000
Travel	-	1,500	1,500	3,075
Liability Insurance	5,000	5,000	5,000	2,607
<b>Total Contractual Services</b>	<b>40,788</b>	<b>50,101</b>	<b>50,101</b>	<b>51,538</b>
<b>CAPITAL OUTLAY</b>				
Office Equipment	-	12,000	12,000	-
Improvements	59,657	-	-	-
<b>Total Capital Outlay</b>	<b>59,657</b>	<b>12,000</b>	<b>12,000</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 194,599</b>	<b>\$ 167,110</b>	<b>\$ 167,110</b>	<b>\$ 165,688</b>

**COMMUNITY CENTER**

	<b>FY 2025</b>	<b>FY 2026</b>	<b>VARIANCE</b>
<b>Office Supplies</b>	<b>\$ 1,375</b>	<b>\$ 2,500</b>	<b>\$ 1,125</b>
General Supplies	375	1,750	1,375
Toner	1,000	750	(250)
<b>Operating Supplies</b>	<b>\$ 4,100</b>	<b>\$ 4,400</b>	<b>\$ 300</b>
Solar Light Cleaning	600	600	-
Chair cleaning	2,000	2,000	-
Reception Chair	-	300	300
Miscellaneous - Window cleaning	1,500	1,500	-
<b>Repairs &amp; Maintenance - Internal</b>	<b>\$ 5,250</b>	<b>\$ 5,750</b>	<b>\$ 500</b>
Toilet repairs	-	500	500
Light fixture repairs	750	750	-
Kitchen appliance repairs	-	-	-
Other misc. repairs	2,500	2,500	-
Misc. - Add/Replace Restroom sanitary bins (18)	2,000	2,000	-
<b>Miscellaneous Supplies</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>
Replace Soap Dispensers	1,000	1,000	-
<b>Total Supplies</b>	<b>\$ 11,725</b>	<b>\$ 13,650</b>	<b>\$ 1,925</b>

# COMMUNITY CENTER

	FY 2025	FY 2026	VARIANCE
<b>Professional Services</b>	<b>\$ 2,626</b>	<b>\$ 2,626</b>	<b>\$ -</b>
Security System	2,500	2,500	-
Cafeteria Plan	126	126	-
<b>Contractual Services</b>	<b>\$ 3,425</b>	<b>\$ 5,045</b>	<b>\$ 1,620</b>
Activenet Software	-	-	-
Adobe	-	420	420
Canva	-	600	600
Constant Contact	-	600	600
Cable/Internet Services	1,700	1,700	-
Fire Alarm (sensor repair)	1,725	1,725	-
<b>Utilities-Telephone</b>	<b>\$ 5,200</b>	<b>\$ 4,700</b>	<b>\$ (500)</b>
<b>Utilities-Water &amp; Electric</b>	<b>\$ 20,000</b>	<b>\$ 21,550</b>	<b>\$ 1,550</b>
<b>Printing</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ -</b>
<b>Advertising</b>	<b>\$ 3,100</b>	<b>\$ 3,100</b>	<b>\$ -</b>
<b>Repairs &amp; Maintenance - External</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>
<b>Equipment Rental</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ -</b>
<b>Travel - Training</b>	<b>\$ 1,500</b>	<b>\$ 3,075</b>	<b>\$ 1,575</b>
<b>Memberships, Dues &amp; Licenses</b>	<b>\$ 1,500</b>	<b>\$ 1,085</b>	<b>\$ (415)</b>
<b>Liability Insurance</b>	<b>\$ 5,000</b>	<b>\$ 2,607</b>	<b>\$ (2,393)</b>
<b>Total Contractual</b>	<b>\$ 50,101</b>	<b>\$ 51,538</b>	<b>\$ 1,437</b>

# Street Maintenance Tax Fund

# STREET MAINTENANCE

## SUMMARY OF REVENUES AND EXPENDITURES

{Section}. 104.

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$1,820,388</b>	<b>\$1,751,192</b>	<b>\$1,751,192</b>	<b>\$1,113,362</b>
<b>Revenues</b>				
Street Sales Taxes	830,759	822,170	822,170	805,727
Interest	78,877	40,000	40,000	40,800
<b>Total Revenue</b>	<b>909,636</b>	<b>862,170</b>	<b>862,170</b>	<b>846,527</b>
<b>Other Financing Uses</b>				
Transfer from General Fund	76,603	-	-	-
<b>Total Other Financing Uses</b>	<b>76,603</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 2,806,627</b>	<b>\$ 2,613,362</b>	<b>\$ 2,613,362</b>	<b>\$ 1,959,889</b>
<b>Expenditures</b>				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	1,055,435	2,825,528	1,500,000	1,959,889
<b>Total Expenditures</b>	<b>1,055,435</b>	<b>2,825,528</b>	<b>1,500,000</b>	<b>1,959,889</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,055,435</b>	<b>\$ 2,825,528</b>	<b>\$ 1,500,000</b>	<b>\$ 1,959,889</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 1,751,192</b>	<b>\$ (212,166)</b>	<b>\$ 1,113,362</b>	<b>\$ -</b>

# Special Revenue Funds

# Special Revenue Funds

	<u>Revenue</u>
Grant Fund (LEOSE)	5,412
Building Security Fund	15,040
Child Safety Fund	12,481
Municipal Court Technology	13,530
Debt Service	600,363
Police Forfeiture	11,322



	General Fund	Salary Allocations				Economic Dev.	Community Center Fund	RLC Fund	Crime Control Fund	Child Safety Fund
		Enterprise Fund								
Department		Water	Sewer	Storm Water						
Court (4 Employees)										
Municipal Court Clerk	-	-	-	-	-	-	-	100%	-	-
Court Clerk/Cashier	-	-	-	-	-	-	-	100%	-	-
Sr. Court Clerk	40%	20%	20%	-	-	-	-	20%	-	-
Court Administrator	40%	20%	20%	-	-	-	-	20%	-	-
Finance (3 Employees)										
Receptionist	30%	20%	20%	10%	-	-	-	20%	-	-
Assistant Finance Director	30%	20%	20%	10%	-	-	-	20%	-	-
Finance Director	30%	20%	20%	10%	-	-	-	20%	-	-
City Manager (4 Employees)										
City Manager	35%	10%	10%	5%	40%	-	-	-	-	-
City Secretary	60%	15%	15%	10%	-	-	-	-	-	-
HR Manager	50%	20%	20%	10%	-	-	-	-	-	-
Exec. Asst. to CM	50%	20%	20%	10%	-	-	-	-	-	-
IT (1 Employee)										
	0	50%	10%	10%	10%	-	-	20%	-	-
Police (29 Employees)										
PD Admin	100%	-	-	-	-	-	-	-	-	-
Police Chief	75%	-	-	-	-	-	-	25%	-	-
Assistant Police Chief	25%	-	-	-	-	-	-	25%	50%	-
Lieutenant	100%	-	-	-	-	-	-	-	-	-
Sergeant/Patrol	100%	-	-	-	-	-	-	-	-	-
Sergeant/Patrol	100%	-	-	-	-	-	-	-	-	-
DEA Task Force/Detective	100%	-	-	-	-	-	-	-	-	-
DEA Task Force/Detective	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Patrol Officer/Property Room	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Detective/CID	100%	-	-	-	-	-	-	-	-	-
Detective/CID	100%	-	-	-	-	-	-	-	-	-
Detective/CID	100%	-	-	-	-	-	-	-	-	-
Patrol - Corporal	100%	-	-	-	-	-	-	-	-	-
Patrol - Corporal	100%	-	-	-	-	-	-	-	-	-
Patrol - Corporal	100%	-	-	-	-	-	-	-	-	-
Patrol Officer	100%	-	-	-	-	-	-	-	-	-
Code & Animal Control (2 Employees)										
Animal Control/Code Enf.	100%	-	-	-	-	-	-	0%	-	-
Animal Control/Code Enf.	100%	-	-	-	-	-	-	0%	-	-
Traffic Safety (2 Employees)										
Patrol Officer	-	-	-	-	-	-	-	100%	-	-
Patrol Officer	-	-	-	-	-	-	-	100%	-	-
Fire (31 Employees)										
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Assistant Fire Chief	100%	-	-	-	-	-	-	-	-	-
Lieutenant	100%	-	-	-	-	-	-	-	-	-
Captain	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Captain/Deputy Fire Marshall	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Fire Chief	100%	-	-	-	-	-	-	-	-	-
Captain	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Lieutenant	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Engineer	100%	-	-	-	-	-	-	-	-	-
Captain	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Fire/Engineer	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Lieutenant	100%	-	-	-	-	-	-	-	-	-
FD Admin	100%	-	-	-	-	-	-	-	-	-
Engineer	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-
Firefighter/Paramedic	100%	-	-	-	-	-	-	-	-	-

Salary Allocations										
Department	General Fund	Enterprise Fund			Economic Dev.	Community Center Fund	RLC	Crime Control	Child Safety	Child Safety Fund
		Water	Sewer	Storm Water						
Public Works (21 Employees)							{Section}. 104.			
PW Director	35%	25%	25%	15%	-	-	-	-	-	-
Assistant PW Director	35%	25%	25%	15%	-	-	-	-	-	-
Construction Foreman	50%	20%	20%	10%	-	-	-	-	-	-
Construction Crewman Leader	50%	20%	20%	10%	-	-	-	-	-	-
Construction Crewman	50%	20%	20%	10%	-	-	-	-	-	-
Construction Crewman	50%	20%	20%	10%	-	-	-	-	-	-
Maintenance Foreman	90%	-	-	10%	-	-	-	-	-	-
Maintenance Crewleader	90%	-	-	10%	-	-	-	-	-	-
Maintenance Crewman (Laborer)	90%	-	-	10%	-	-	-	-	-	-
Maintenance Crewman (Laborer)	90%	-	-	10%	-	-	-	-	-	-
Maintenance Crewleader	80%	-	-	10%	-	10%	-	-	-	-
PW Maintenance (Laborer)	80%	5%	-	-	-	10%	-	-	-	-
Maintenance Crewman (Laborer)	80%	20%	-	-	-	-	-	-	-	-
Maintenance Crewman (Laborer)	50%	20%	20%	10%	-	-	-	-	-	-
Maintenance Crewman (Laborer)	50%	20%	20%	10%	-	-	-	-	-	-
Maintenance Crewleader	90%	-	-	10%	-	-	-	-	-	-
Laborer - ROW Parks (Laborer)	80%	-	-	10%	-	10%	-	-	-	-
Laborer - ROW (Laborer)	90%	-	-	10%	-	-	-	-	-	-
Maintenance Crewman (Laborer)	90%	-	-	10%	-	-	-	-	-	-
Fleet Foreman	50%	20%	20%	10%	-	-	-	-	-	-
Maintenance Crewman (Laborer)	80%	20%	-	-	-	-	-	-	-	-
Planning & Zoning (2 Employees)										
PLANNER I	100%	-	-	-	-	-	-	-	-	-
Planning Director	75%	10%	10%	5%	-	-	-	-	-	-
Library (5.5 Employees)										
Asst. Library Director	100%	-	-	-	-	-	-	-	-	-
Library Assistant II	100%	-	-	-	-	-	-	-	-	-
Library Aid - PT	100%	-	-	-	-	-	-	-	-	-
Library Director	100%	-	-	-	-	-	-	-	-	-
Library Assistant I -PT	100%	-	-	-	-	-	-	-	-	-
Technician	100%	-	-	-	-	-	-	-	-	-
Library Assistant I PT	100%	-	-	-	-	-	-	-	-	-
Water System (5 Employees)										
Water Utility Billing	-	80%	20%	-	-	-	-	-	-	-
Laborer - W/S	-	80%	20%	-	-	-	-	-	-	-
Foreman - Utilities	-	80%	20%	-	-	-	-	-	-	-
Laborer - W/S	-	80%	20%	-	-	-	-	-	-	-
Crew Leader - W/S	-	80%	20%	-	-	-	-	-	-	-
OVERTIME	-	100%	-	-	-	-	-	-	-	-
OVERTIME	-	-	100%	-	-	-	-	-	-	-
OVERTIME	-	-	-	100%	-	-	-	-	-	-
OVERTIME	-	100%	-	-	-	-	-	-	-	-
OVERTIME	-	-	100%	-	-	-	-	-	-	-
Red Light Camera (6 Employees)										
Detective - TS	-	-	-	-	-	-	-	100%	-	-
Admin Officer / Patrol Officer	-	-	-	-	-	-	-	100%	-	-
Officer - RLC	-	-	-	-	-	-	-	100%	-	-
Sergeant/RLC	-	-	-	-	-	-	-	100%	-	-
RLC Lieutenant	-	-	-	-	-	-	-	100%	-	-
Officer - RLC	-	-	-	-	-	-	-	100%	-	-
Impound Lot (1 Employee)										
Detective/Impound Lot	100%	-	-	-	-	-	-	-	-	-
Economic Development (1 Employee)										
Executive / ED Manager	100%	-	-	-	-	-	-	-	-	-
Crime Control (2 Employees)										
Patrol Officer/CCD	-	-	-	-	-	-	-	-	100%	-
Sergeant/CID	-	-	-	-	-	-	-	-	100%	-
Child Safety (0 Employee)										
	-	-	-	-	-	-	-	-	-	100%
Community Center (1 Employee)										
Community Relations Director	25%	-	-	-	-	-	75%	-	-	-
Forfeiture (1 Employee)										
Patrol Officer	100%	-	-	-	-	-	-	-	-	-

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{Section}. 104.

# Personnel

- Funding 120 positions
  - Does not include school crossing guard and 7 hour week library aide
- Salaries have been adjusted to current market rates
- Funds longevity pay for all qualifying full-time City employees
  - Paid annually in November

# Personnel

- The proposed budget includes funding for the City's Medical Insurance Program which provides medical, dental, vision and life insurance coverage
  - The program provides medical insurance to employees at no cost
  - Dependent insurance cost is paid for by the employee
- Funds the retirement at 20.12% effective January 1, 2026.

# Personnel

- Christmas Holidays – City is Closed
  - Wednesday, December 24 to Thursday, January 1
    - **The City will Reopen Friday, January 2**

# Next Steps

- Formal Adoption
  - September 16th, 2025
- Tax Rate Public Hearing
  - September 16th, 2025
- Tax Rate Formal Adoption
  - September 20th, 2025

# PROPOSED ANNUAL OPERATING BUDGET FY 2026



**ORDINANCE No. 25-\_\_****AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL ADOPTING THE ANNUAL BUDGET FOR THE CITY OF LEON VALLEY FOR THE FISCAL YEAR 2026; APPROVING PROJECTS INCLUDED IN THE PLANS; APPROPRIATING FUNDS AND PROVIDING FOR PAYMENT**

---

**WHEREAS**, in accordance with the Leon Valley Code of Ordinances, it is necessary to adopt a budget for the Fiscal Year 2026; and

**WHEREAS**, the Proposed Annual Budget for the period commencing October 1, 2025, and ending September 30, 2026 has been prepared by the City Manager and the City Council has considered the City Manager's proposals; and

**WHEREAS**, after public notice, work sessions and hearings were held on the Proposed Budget and the City Council has considered the issue for several weeks; and

**WHEREAS**, on September 02, 2025, City Council considered the Proposed Budget;

**NOW, THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

**SECTION 1.** The Proposed Annual Budget for the City of Leon Valley, Texas, for the Fiscal Year 2026, as set out in Attachment A, is attached hereto and incorporated herein for all purposes, and the following sections of this Ordinance, is hereby approved and adopted for the fiscal year commencing October 1, 2025 and ending September 30, 2026.

**SECTION 2.** Appropriations. The sums set forth in Attachment A are hereby appropriated for the ensuing Fiscal Year 2026 for the different City Departments and purposes of the City.

**SECTION 3.** Personnel Positions.

- A. The number of City-funded personnel positions in all City-funded Departments shall not exceed the total number by indicated fund as set forth in Attachment A unless authorized by subsequent ordinance(s).
- B. Any Departments, Divisions, Sections, Offices, or Programs which have been funded in previous budgets but are not contained in the attached Fiscal Year 2026-Budget Document (Attachment A) are hereby abolished. Any personnel positions that have been authorized in previous budgets, but are not contained in Attachment A, are hereby abolished.

**SECTION 4.** Texas Municipal Retirement System. Pursuant to Section 855.407(g) of the Texas Government Code (the TMRS Act), the City hereby elects to make future normal and prior service contributions to its account in the municipal accumulation fund of the

Texas Municipal Retirement System at such combined rate of the total compensation paid by the City to employees who are members of the System, as the System's actuary shall annually determine as the rate necessary to fund within the amortization period determined as applicable to the City under the TMRS Act the costs of all benefits which are or may become chargeable to or are to be paid out of the City's account in said accumulation fund, regardless of other provisions of the TMRS Act limiting the combined rate of City contributions. This election shall be effective on October 1, 2025.

**SECTION 5.** Budget Document Filing. The City Manager shall cause the Fiscal Year 2026 Budget and a copy of this Ordinance to be filed with the City Secretary and the County Clerk of Bexar County, as required by the Texas Local Government Code.

**SECTION 6.** Conflict Provisions. Any discrepancy between this Ordinance and Attachments A shall be resolved in favor of Attachments A.

**SECTION 7.** Effective Date. Except as otherwise specifically provided for herein, this Ordinance shall take effect on the 1<sup>st</sup> day of October, 2025.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City of Leon Valley this the 16th day of September, 2025.

**APPROVED**

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**CHRIS RILEY**  
MAYOR

Attest:

---

**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary

Approved as to Form:

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**ARTURO D. "ART" RODRIGUEZ**  
City Attorney



# PROPOSED ANNUAL OPERATING BUDGET FY 2026



**City of Leon Valley, Texas  
Proposed Annual Operating Budget  
Fiscal Year 2025-2026**

*Due to the passage of H.B 3195, Section 102.005 of the Texas Local Government Code was amended to require that the following information be included as the cover page for a proposed budget document:*

This budget will raise more total property taxes than last year's budget by an amount of \$420,118 or 7.36%, and of that amount \$29,747 is tax revenue to be raised from new property added to the tax roll this year.

Fiscal year 2026 City debt obligations secured by property taxes are \$5,160,000.



# LEON VALLEY CITY COUNCIL



MAYOR  
CHRIS RILEY



PLACE 1  
DANIELLE BOLTON



MAYOR PRO-TEM  
BETTY HEYL



PLACE 3  
PHILIP CAMPOS



PLACE 4  
REY OROZCO



PLACE 5  
BETH MURSCH



# CITY OF LEON VALLEY MISSION STATEMENT

The City of Leon Valley is committed to protecting the quality of life, safety, and liberty for all its citizens while prioritizing fiscal responsibility, resiliency, sustainability, and economic development

## CITY OF LEON VALLEY VISION STATEMENT

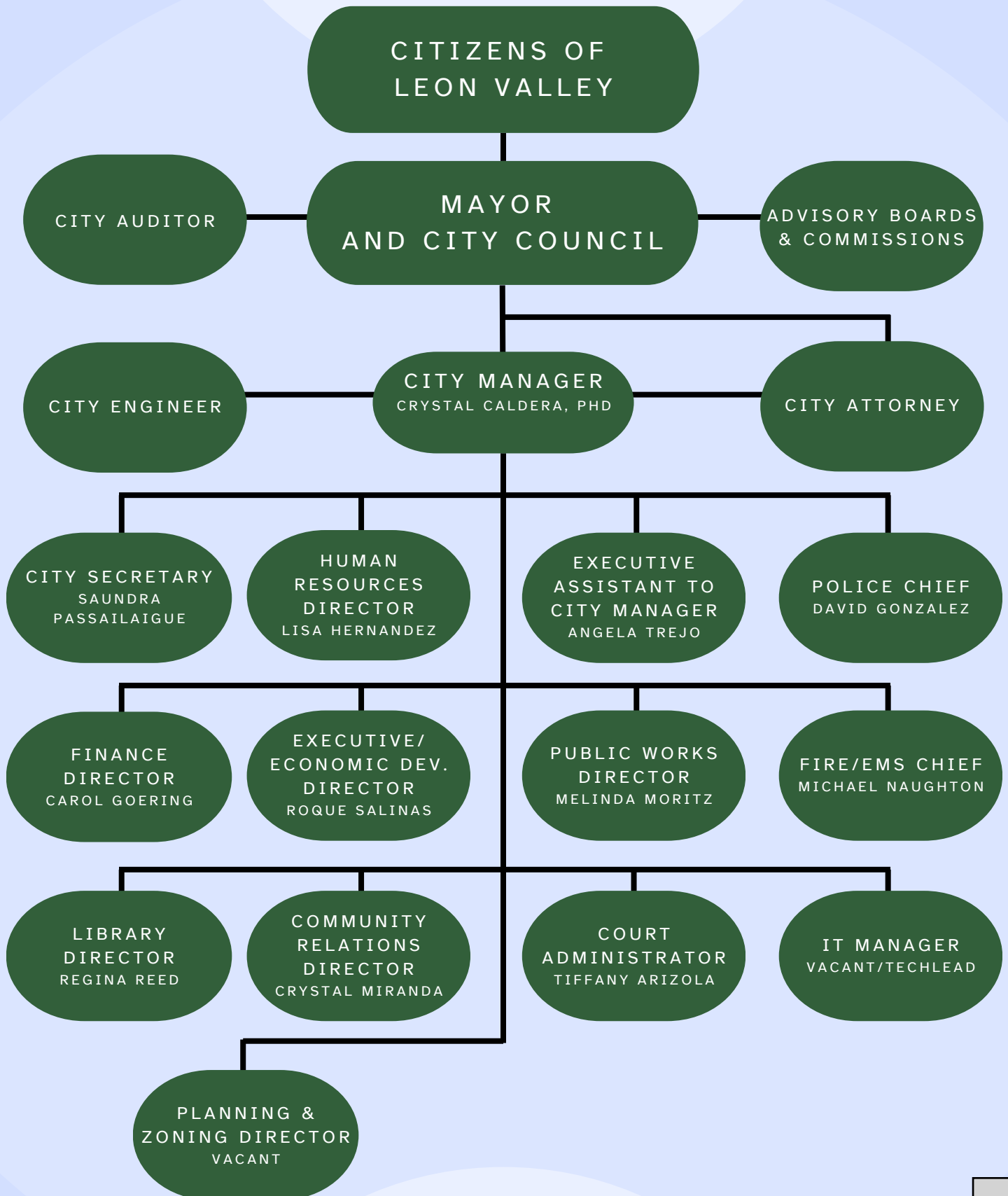
The City of Leon Valley strives to foster a community that is resilient to challenges, sustainable for future generations, and economically dynamic, ensuring a prosperous and harmonious future for all.

### GOALS:

01. Economic Development
02. Safety and Security
03. Transportation
04. Infrastructure/Capital Plan
05. Environmental Sustainability
06. Citizen Involvement
07. Parks, Recreational Green Space and Cultural Opportunities

# ORGANIZATIONAL CHART

{Section}. 105.







# FY 2025 Year in Review

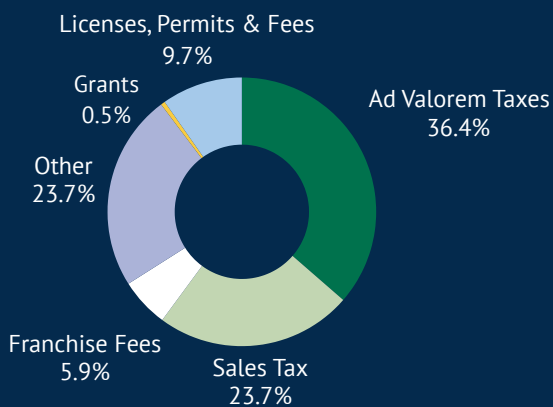
{Section}. 105.

In FY 2025, the City of Leon Valley maintained a balanced budget while investing in infrastructure, public safety, and community quality of life. Revenues exceeded forecasts, enabling the completion of key capital projects and improved service delivery across departments.

## \$15,831,866

### Total Revenue

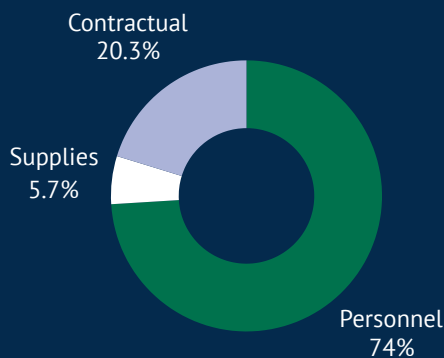
The City of Leon Valley collected a total of \$15.8 million in FY 2025 revenues. The largest sources included Ad Valorem Taxes (36.4%), Sales Tax (23.7%), and Other Revenues (23.7%), reflecting a healthy mix of property- and consumption-based income. Revenues exceeded projections supporting expanded services and infrastructure investment.



## \$14,993,140

### Total Expenditures

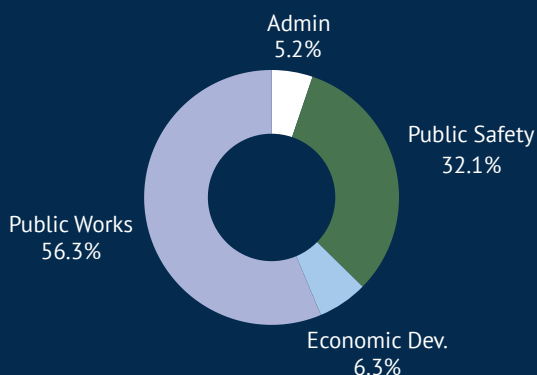
Operating expenditures for FY 2025 totaled approximately \$15.0 million, with the majority allocated to Personnel Services (74%), followed by Contractual Services (20.3%) and Supplies (5.7%). Spending remained in line with strategic goals focused on service delivery, staffing, and operational efficiency.



## \$662,541

### Total Capital Outlay

The City invested over \$662,000 in capital projects during FY 2025. The largest share supported Public Works (56%), including critical infrastructure maintenance. Notable investments were also made in Public Safety (32%), Economic Development, and Administrative equipment, aligning with long-term capital improvement priorities.



Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# General Fund Expenditures

In FY 2025, the City of Leon Valley allocated the majority of its General Fund to Public Safety (51%), followed by Public Works (20%) and Administrative Services (17%). Personnel costs made up 71% of total spending, reflecting the City's investment in essential staffing and operations. Contractual services and capital outlay combined for nearly a quarter of total expenditures, funding key projects and service agreements.

**\$8,021,355 (51%)**

## Public Safety

Supports Police and Fire services, ensuring community safety and emergency response readiness.

**\$3,142,495 (20%)**

## Public Works

Covers street maintenance, infrastructure repairs, and facility upkeep to maintain city services.

**\$2,601,322 (17%)**

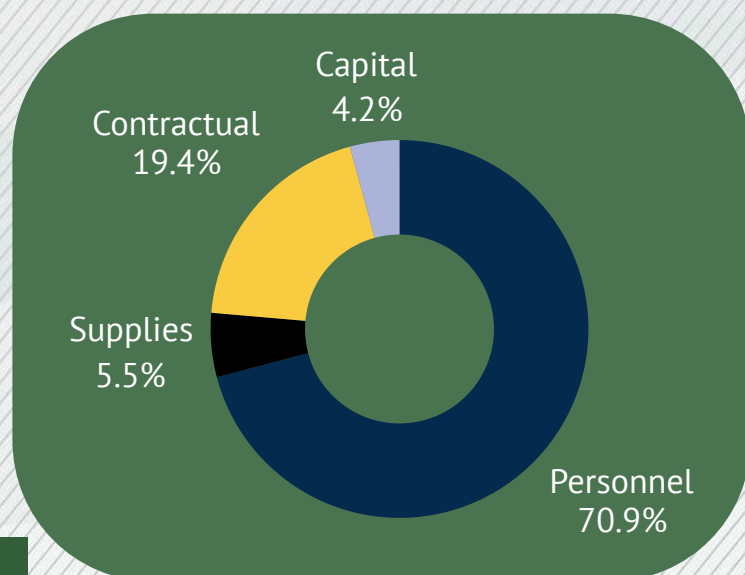
## Administrative Services

Includes Finance, City Management, IT, and support services that keep city operations running smoothly.

**\$860,418 (5%)**

## Planning & Zoning

Land development, inspections and permitting for residential and commercial property.



## Spend Analysis

As shown in the chart, most of the City's FY 2025 General Fund was spent on personnel costs (71%), with additional allocations to contractual services, capital improvements, and operating supplies. These investments reflect Leon Valley's priority on maintaining service levels and funding operational needs across departments.



# Municipal Court Expenditures Summary

The Municipal Court Office is responsible for the day-to-day receipt and processing of all City revenue. Fairly and impartially serving the public within the functions of the Municipal Court.

**\$315,693**

## Personnel

Supports the salaries and benefits of court staff who manage daily operations, case processing, and customer service.

**\$11,241**

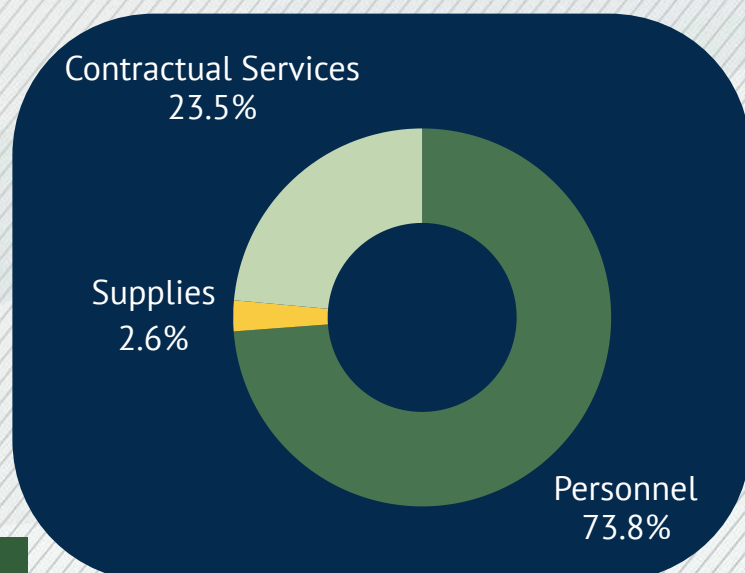
## Supplies

Covers operational materials such as forms, envelopes, mailing supplies, and software-related costs.

**\$100,708**

## Contractual Services

Provides for interpreter services, legal support (e.g., court-appointed attorneys), and software maintenance contracts.



## Spend Analysis

\$427,642 (Approx. 3% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Finance Expenditures Summary

The Finance Department is responsible for managing the City's financial operations, including budgeting, accounting, financial reporting, accounts payable. The department ensures fiscal transparency, compliance with regulations, and strategic stewardship of public funds.

## \$410,534

### Personnel

Covers salaries and benefits for finance staff who oversee accounting, budgeting, and financial planning functions.

## \$7,700

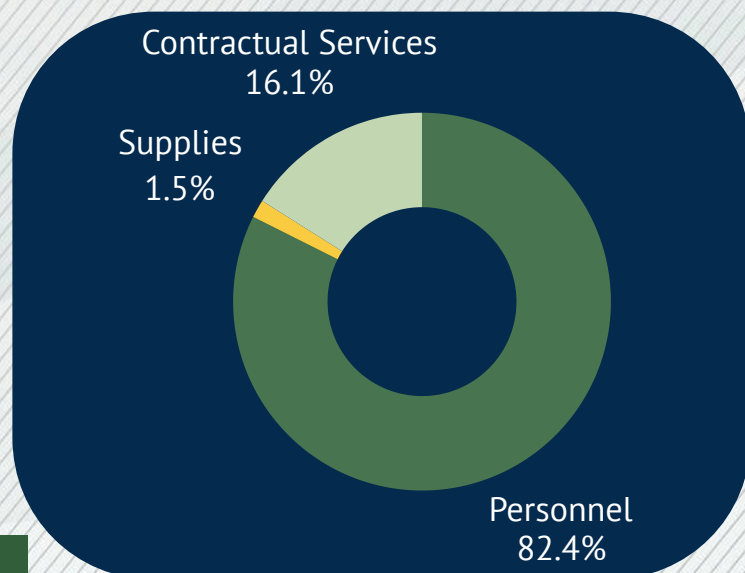
### Supplies

Funds essential office and operational supplies such as check stock, filing materials, and printing needs.

## \$79,970

### Contractual Services

Provides for auditing services, financial software support, bank fees, and other external financial consulting needs.



### Spend Analysis

\$498,204 (Approx. 3% of total General Fund expenditures; unaudited figures)



# City Manager & Council Expenditures Summary

The City Manager's Office provides executive leadership and operational oversight for all City departments, ensuring efficient service delivery, fiscal responsibility, and alignment with the strategic direction set by the City Council. The City Council is responsible for policymaking, legislative actions, and representing the interests of Leon Valley residents through transparent governance.

**\$672,174**

## Personnel

Covers compensation for the City Manager and administrative staff who lead city operations, manage department performance, and support Council initiatives.

**\$21,150**

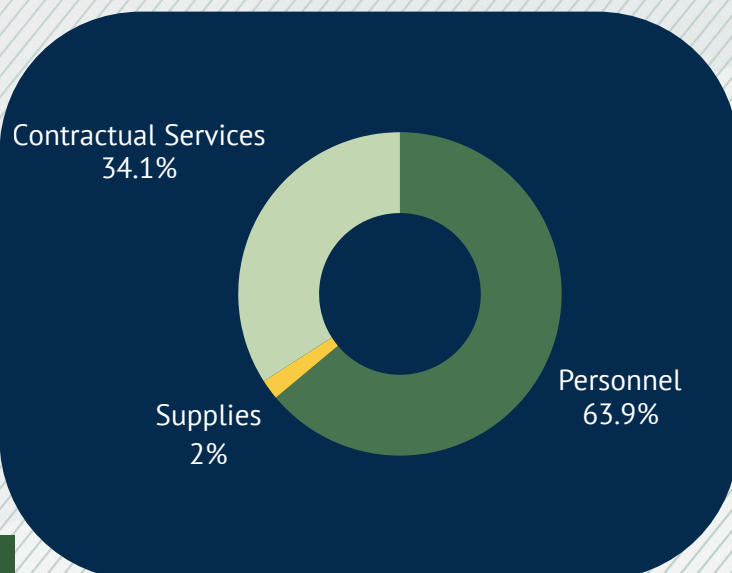
## Supplies

Supports general office needs, including meeting materials, technology accessories, and communications supplies.

**\$358,281**

## Contractual Services

Funds legal services, strategic consulting, legislative support, and other professional service contracts.



## Spend Analysis

\$1,051,605 (Approx. 7% of total General Fund expenditures; unaudited figures)



# Information Technology Expenditures Summary

The Information Technology Department is responsible for maintaining and securing the City's technology infrastructure, including computer networks, servers, communications systems, cybersecurity, and technical support. IT plays a vital role in ensuring operational efficiency, data integrity, and uninterrupted service delivery across all departments.

## \$124,163

### Personnel

Funds IT staff who manage day-to-day technology operations, user support, and citywide system administration.

## \$28,500

### Supplies

Covers computer accessories, network cables, office IT equipment, and general technology-related materials.

## \$261,611

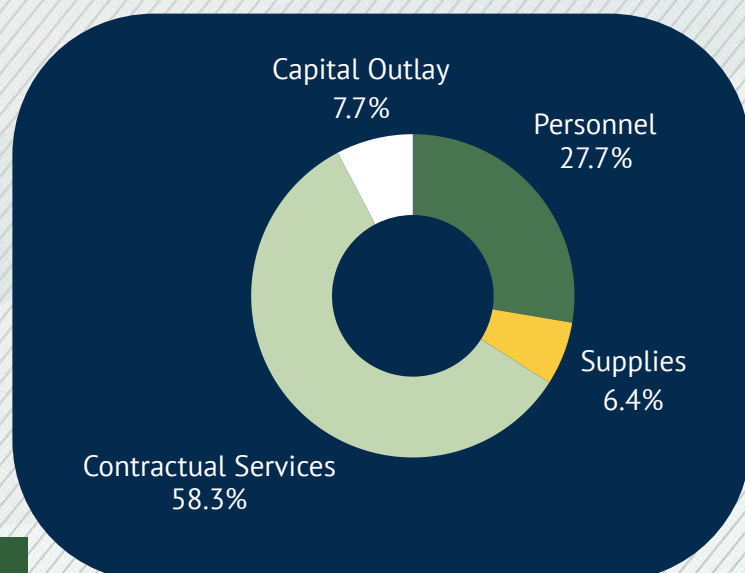
### Contractual Services

Supports network management, cybersecurity services, software licensing, cloud storage, and third-party tech support.

## \$34,500

### Capital Outlay

Infrastructure upgrades, and other long-term technology improvements.



### Spend Analysis

\$448,774 (Approx. 3% of total General Fund expenditures; unaudited figures)



# Police Expenditures Summary

The Leon Valley Police Department (LVPD) is committed to safeguarding the lives and property of residents through community-focused law enforcement, emergency response, and crime prevention efforts. The department also provides animal control services and dispatch operations to ensure timely, professional public safety support.

## \$3,382,607

### Personnel

Funds police officers, dispatchers, and support staff, including salaries, benefits, and overtime for patrol, investigations, and community policing.

## \$117,300

### Supplies

Supports critical law enforcement equipment such as uniforms, ammunition, vehicle supplies, and communication gear.

## \$269,203

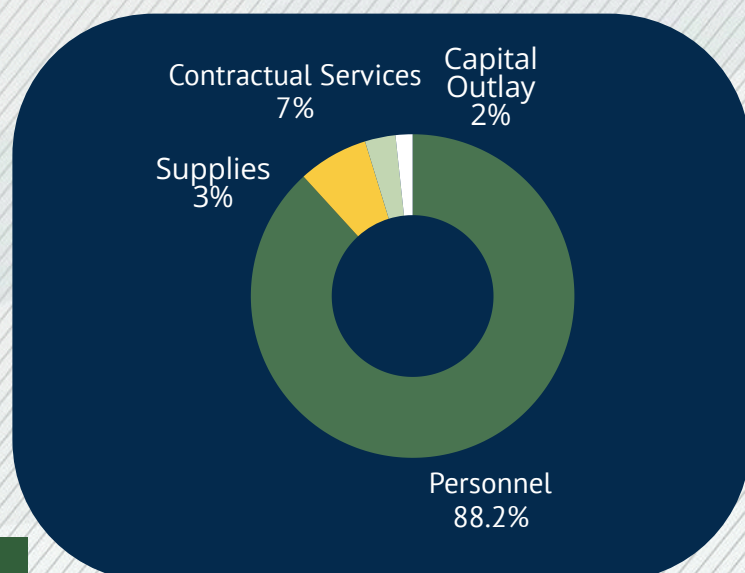
### Contractual Services

Covers dispatch system support, training programs, law enforcement databases, and animal care services.

## \$65,000

### Capital Outlay

Used for vehicle replacement.



### Spend Analysis

\$3,834,110 (Approx. 24% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Impound Lot Expenditures Summary

The Impound Lot is responsible for the secure storage and management of vehicles towed or seized by law enforcement. In FY 2025, the City successfully completed the development of a new impound facility, improving operational capacity, security, and service efficiency for vehicle processing and retrieval.

**\$127,548**

## Personnel

Funds staff responsible for vehicle intake, and inventory tracking.

**\$3,300**

## Supplies

Covers office supplies, safety equipment, and tools used for day-to-day lot operations.

**\$10,072**

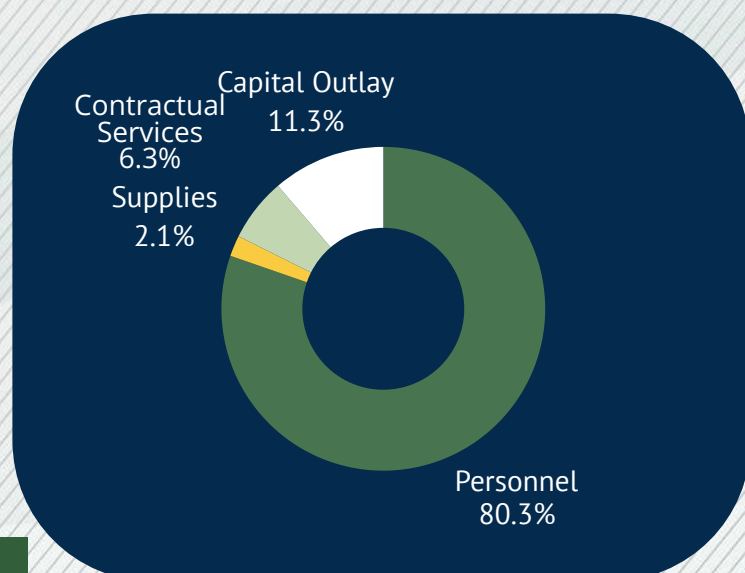
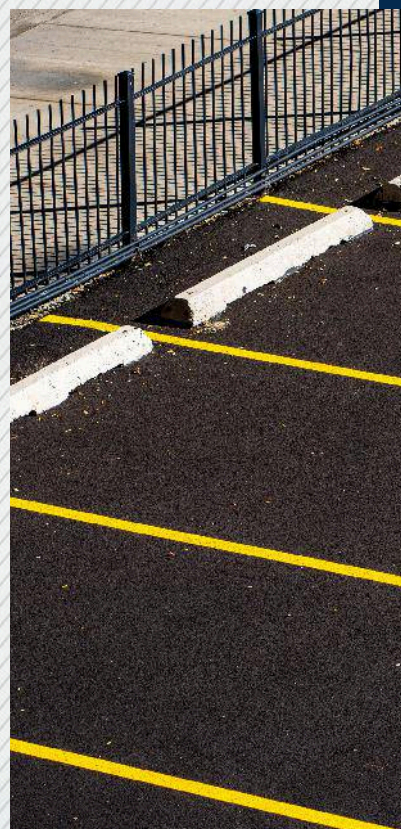
## Contractual Services

Includes towing service agreements and security monitoring.

**\$17,898**

## Capital Outlay

Invested in infrastructure and equipment for the new impound facility, including fencing and lighting.



## Spend Analysis

\$158,818 (Approx. 1% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Fire Expenditures Summary

The Leon Valley Fire Department provides emergency response services including fire suppression, EMS, rescue operations, and fire prevention. The department is committed to protecting lives and property while ensuring rapid response and professional service. In FY 2025, the department continued to invest in equipment, staffing, and infrastructure to meet the growing needs of the community.

## \$3,329,494

### Personnel

Funds firefighter/EMS salaries, benefits, and overtime for 24/7 emergency operations.

## \$227,500

### Supplies

Supports medical supplies, protective gear, uniforms, station essentials, and firefighting tools.

## \$341,434

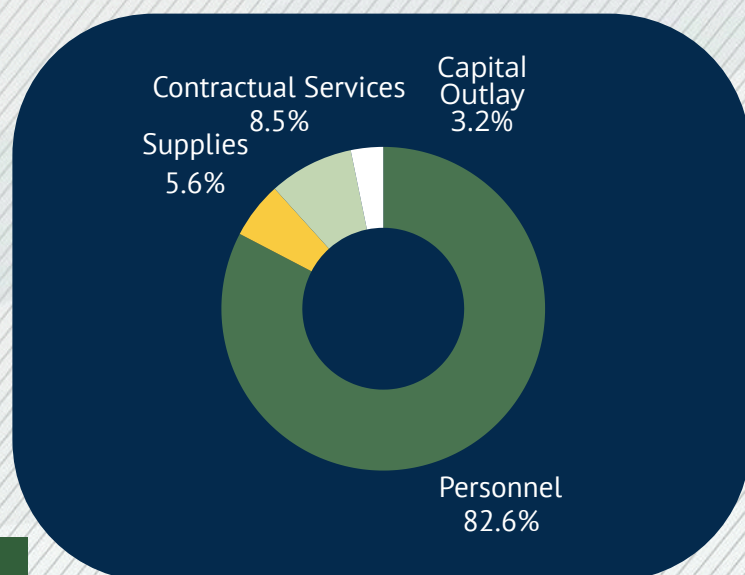
### Contractual Services

Covers ambulance billing services, specialized training, medical oversight, and maintenance contracts.

## \$130,000

### Capital Outlay

Invested in equipment replacement



### Spend Analysis

\$4,028,428 (Approx. 26% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Public Works Expenditures Summary

The Public Works Department oversees the maintenance and improvement of the City's infrastructure, including streets, drainage systems, city facilities, and fleet services. In FY 2025, Public Works continued its commitment to operational efficiency and long-term asset management, while also investing in capital improvements to support growing service demands.

## \$1,855,393

### Personnel

Covers salaries and benefits for field crews, supervisors, and support staff responsible for streets, facility maintenance operations.

## \$139,540

### Supplies

Includes materials for road patching, tools, safety gear, vehicle fluids, and general operations.

## \$490,568

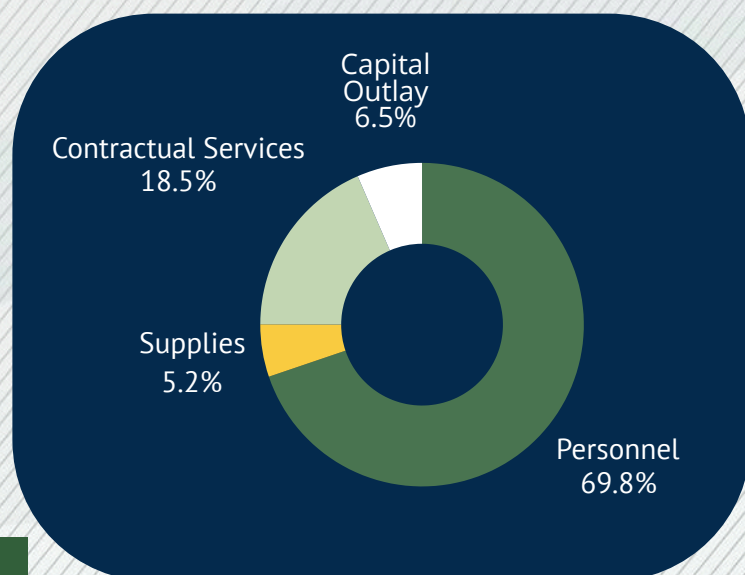
### Contractual Services

Includes vendor services such as HVAC, plumbing, street sweeping, pest control, heavy equipment rental, and debris removal.

## \$173,143

### Capital Outlay

Supports infrastructure projects, vehicle replacements, and major equipment purchases.



### Spend Analysis

\$2,658,644 (Approx. 17% of total General Fund expenditures; unaudited figures)



# Planning & Zoning Expenditures Summary

The Planning & Zoning Department manages land use, zoning compliance, and community development efforts. The department ensures orderly growth, guides development decisions, and maintains alignment with the City's Comprehensive Plan. In FY 2025, the department continued to support strategic land use planning and permit review activities across residential, and commercial developments.

## \$220,162

### Personnel

Supports salaries for planning staff responsible for permit processing, zoning enforcement, and land use review.

## \$7,300

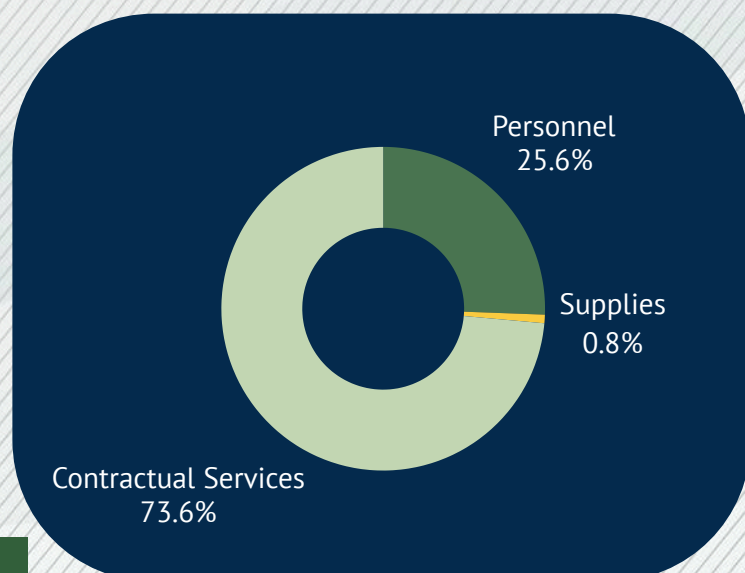
### Supplies

Funds office materials, printing of zoning maps and notices, and other planning-related resources.

## \$632,956

### Contractual Services

Covers consulting services for zoning code updates, legal support, planning studies, GIS services, and comprehensive plan work.



### Spend Analysis

\$860,418 (Approx. 5% of total General Fund expenditures; unaudited figures)



# Economic Development Expenditures Summary

The Economic Development Department supports business growth, and revitalization efforts to strengthen Leon Valley's local economy. The department works to attract and retain businesses, and administer incentive programs. In FY 2025, the department advanced key initiatives supporting small business engagement.

## \$182,781

### Personnel

Covers salaries and benefits for staff leading business outreach, and program development.

## \$13,475

### Supplies

Includes marketing materials, office supplies, and public engagement tools for events and outreach.

## \$236,768

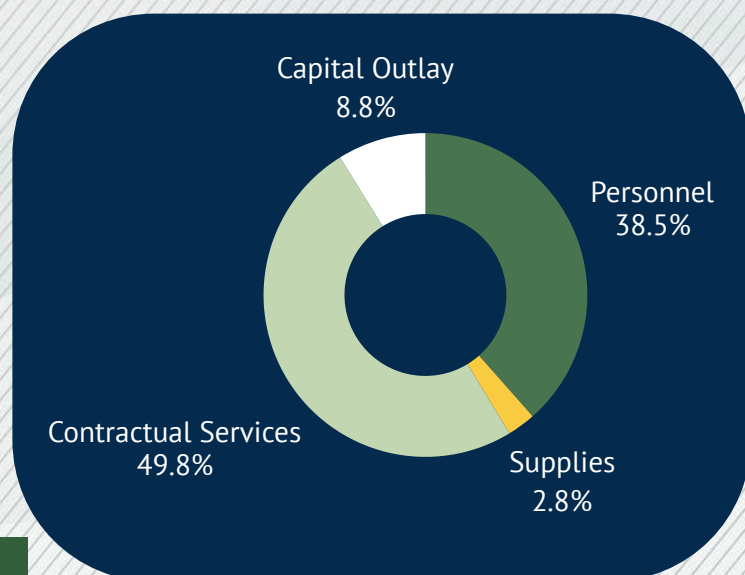
### Contractual Services

Funds consulting, branding campaigns, market analysis, and administration of development agreements and incentives.

## \$42,000

### Capital Outlay

Used for vehicle replacement.



### Spend Analysis







\$475,024 (Approx. 3% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# Special Events Expenditures Summary

The Special Events Program fosters community connection and civic pride through inclusive, city-sponsored gatherings for residents and staff. In FY 2025, Leon Valley hosted several signature events that brought the community together and recognized public service, including:

-  Volunteer Appreciation Dinner
-  Fourth of July Celebration
-  Christmas Tree Lighting Ceremony
-  Earthwise Living Day – promoting sustainable living and environmental awareness
-  Movies in the Park
-  Employee Appreciation Luncheon

These events reflect the City's commitment to building a vibrant, connected community.

## \$50,937

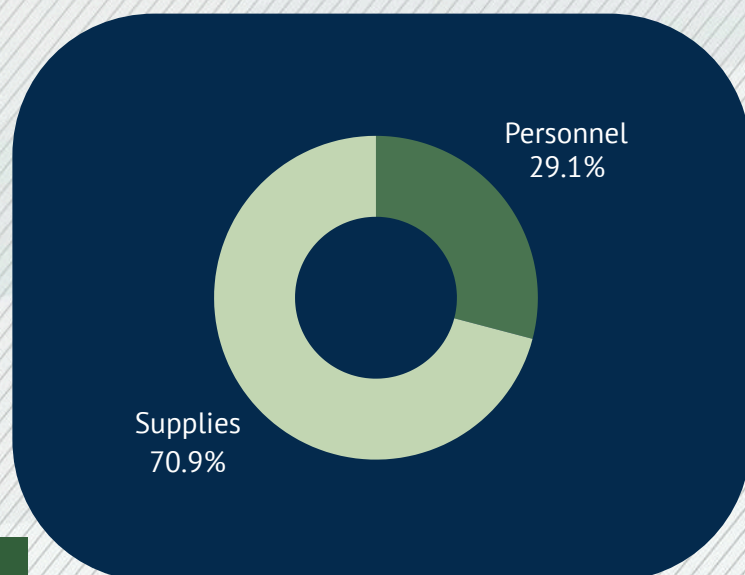
### Personnel

Covers staff overtime for event setup, operation, public safety, and breakdown. Events often require support from multiple departments outside normal hours.

## \$124,160

### Supplies

Includes decorations, lighting, AV equipment, rentals, food and beverage, signage, and other logistics-related purchases.



### Spend Analysis

\$175,097 (Approx. 1% of total General Fund expenditures; unaudited figures)



# Parks & Recreation Expenditures Summary

The Parks & Recreation Department supports outdoor recreation, community wellness, and the maintenance of public green spaces. The department is responsible for overseeing parks, trails, playgrounds, and amenities that enhance the quality of life in Leon Valley.

In FY 2025, the department continued work on the Hike and Bike Trail Phase II, a key project aimed at expanding access to pedestrian and bicycle routes. Although construction was not completed by year-end, progress continued through planning, infrastructure, and site preparation efforts.

## \$80,600

### Supplies

Funds maintenance equipment, landscaping materials, playground supplies, and park furnishings.

## \$203,251

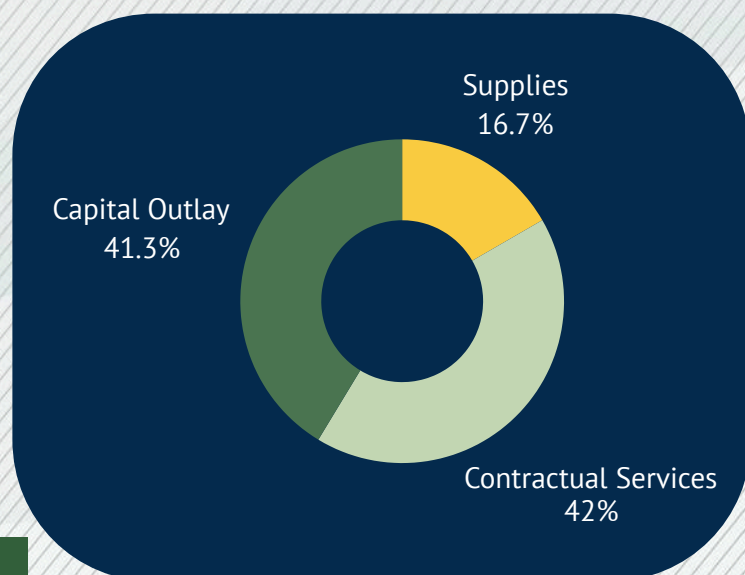
### Contractual Services

Covers landscaping contractors, irrigation services, trail design support, and facility upkeep.

## \$200,000

### Capital Outlay

Supports construction activities, equipment installation, and infrastructure investment related to Hike and Bike Trail Phase II.



### Spend Analysis

\$483,851 (Approx. 3% of total General Fund expenditures; unaudited figures)



# Library Expenditures Summary

The Leon Valley Public Library provides free access to information, literacy programs, and community learning. Services include circulation, public computers/Wi-Fi, reference support, children's and adult programming, and digital resources.

## \$426,985

### Personnel

Covers salaries and benefits for staff who manage circulation, programming, and public services.

## \$76,250

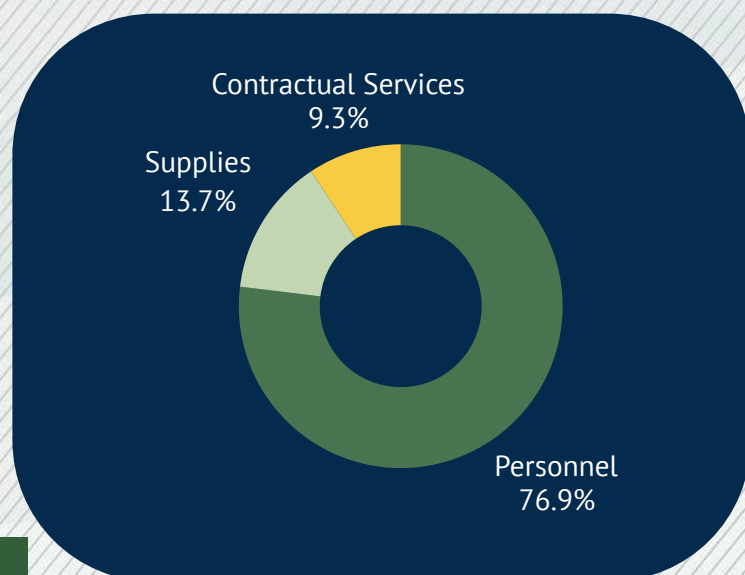
### Supplies

Funds books and media, program materials, office/technical supplies, and minor equipment.

## \$51,832

### Contractual Services

Supports software licensing, building maintenance, cleaning services, and specialized program partnerships.



### Spend Analysis

\$555,067 (Approx. 4% of total General Fund expenditures; unaudited figures)

Note: All figures presented are unaudited. Final audited numbers may vary slightly.



# FY 2025 Overview

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## Our Year in Focus

FY 2025 marked a year of progress and impact. From infrastructure enhancements to community engagement, departments worked to deliver on our mission with efficiency and integrity.



## FY 2025 Highlights

### 01. Capital Improvements for Water Rate Evaluation

Completed key capital improvements that will support upcoming water rate structure assessments.

### 02. Public Safety Facility Expansions

Completed construction of the new impound lot and installed new dog kennels to support animal control services.

### 03. Fire Department Technology Upgrade

Improved emergency response reliability through updates to fire department systems.

### 04. Community Engagement Events

Hosted citywide events including Earthwise Living, 4th of July, Volunteer Appreciation Dinner, and the Christmas Tree Lighting.

### 05. Future Park Connectivity Projects

Completed the design phase of the Hike & Bike Trail II. Construction is set to begin in FY 2026.

# Proposed Annual Operating Budget: FY 2026

The FY 2026 Budget represents the City's continued commitment to responsible stewardship of public funds.

This document outlines our financial plan for the upcoming year, supporting core services, advancing community priorities, and maintaining transparency and accountability to our residents.



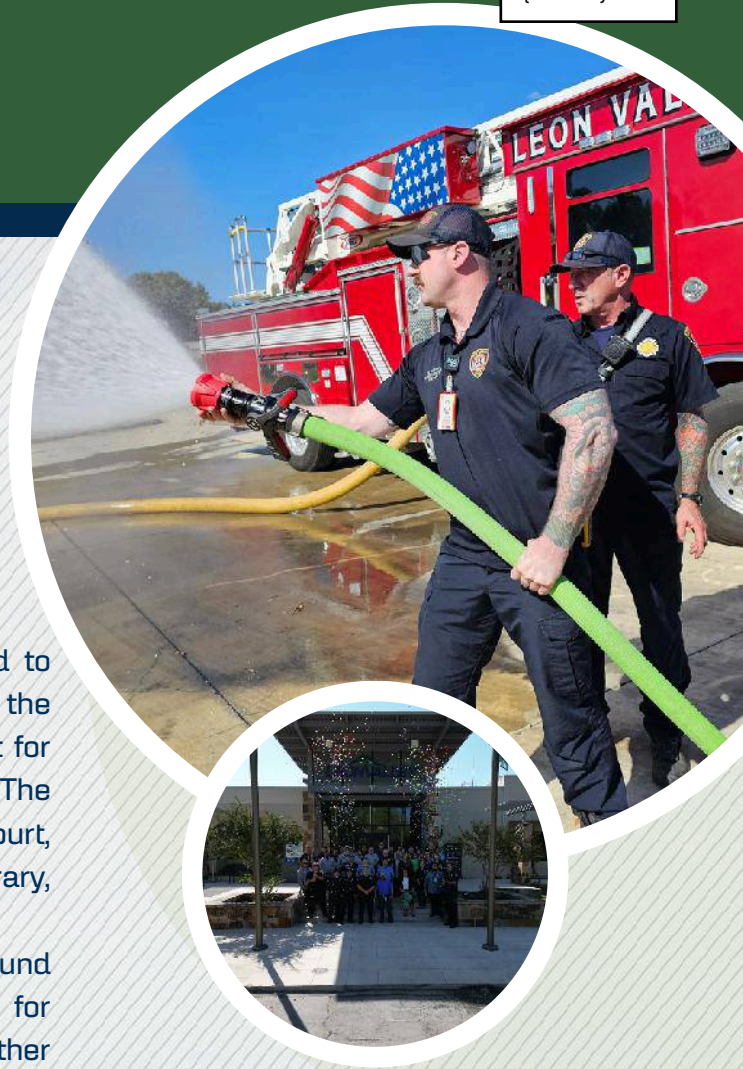


# GENERAL FUND

The General Fund accounts for the resources used to finance the fundamental operations of the City. It is the basic fund of the City and covers all activities except for those in which a separate fund has been established. The General Fund contains such services as municipal court, finance, city manager and council, police, fire, EMS, library, streets, parks, and planning and zoning.

In addition to property and sales taxes, the General Fund also includes revenues derived from fines, fees for services, franchise fees, payments from other governments, and miscellaneous revenue sources.

The General Fund has the following departments:





# GENERAL FUND

## SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$ 5,337,667</b>	<b>\$ 6,595,449</b>	<b>\$ 6,595,449</b>	<b>\$ 6,771,634</b>
<b>Revenues</b>				
Ad Valorem Taxes	5,432,273	5,761,580	5,761,580	6,181,698
Sales Taxes	3,800,065	3,752,505	3,752,505	3,827,643
Franchise Fees	938,741	998,900	936,525	940,450
Licenses, Permits, Fees, Fines	1,474,893	1,590,635	1,543,165	1,599,340
Grants	358,662	1,342,068	81,756	1,337,312
Other	968,030	877,641	1,984,691	895,273
<b>Total Revenues</b>	<b>12,972,665</b>	<b>14,323,329</b>	<b>14,060,222</b>	<b>14,781,716</b>
<b>Other Funding Sources</b>				
Transfer in-ARP Funds	-	360,286	-	265,125
Transfer-Personnel Shared Services	1,803,954	1,729,644	1,729,644	1,687,817
Contractual Shared Services	138,129	-	-	-
Peg Fund Balance	-	229,000	42,000	4,000
Tree Mitigation Fds (Sprinkler System)	-	-	-	-
<b>Total Other Financing Sources</b>	<b>1,942,083</b>	<b>2,318,930</b>	<b>1,771,644</b>	<b>1,956,942</b>
<b>TOTAL RESOURCES</b>	<b>\$ 14,914,748</b>	<b>\$ 16,642,259</b>	<b>\$ 15,831,866</b>	<b>\$ 16,738,658</b>
<b>Expenditures</b>				
Personnel Services	9,438,024	11,098,470	11,098,470	11,782,833
Supplies	752,488	858,016	858,016	662,942
Contractual Services	2,654,656	3,236,698	3,036,654	2,763,871
Capital Outlay	418,331	3,322,789	662,541	2,613,022
<b>Total Expenditures</b>	<b>13,263,499</b>	<b>18,515,973</b>	<b>15,655,681</b>	<b>17,822,668</b>
<b>Other Financing Uses</b>				
Transfer to Enterprise Fund	316,863	-	-	-
Transfer to Street Maintenance Fund	76,603	-	-	-
<b>Total Other Financing Uses</b>	<b>393,466</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 13,656,965</b>	<b>\$ 18,515,973</b>	<b>\$ 15,655,681</b>	<b>\$ 17,822,668</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 6,595,449</b>	<b>\$ 4,721,735</b>	<b>\$ 6,771,634</b>	<b>\$ 5,687,624</b>



**GENERAL FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>ASSIGNED FUND BALANCE</b>				
<b>Future Capital Purchase</b>				
Ambulance	-	-	-	200,000
Dedicated Grant - Pool	-	-	-	200,000
SCBA	-	-	-	75,000
<b>FUTURE CAPITAL PURCHASE FUND BALANCE</b>	-	-	-	475,000
<b>TOTAL ENDING FUND BALANCE</b>	<b>\$ 6,595,449</b>	<b>\$ 4,721,735</b>	<b>\$ 6,771,634</b>	<b>\$ 5,212,624</b>

**GENERAL FUND**  
**SCHEDULE OF REVENUES BY SOURCE**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>Ad Valorem Taxes</b>				
Current	5,418,901	5,711,580	5,711,580	6,131,698
Delinquent	(15,896)	25,000	25,000	25,000
Penalty and Interest	29,268	25,000	25,000	25,000
<b>Total Ad Valorem Taxes</b>	<b>5,432,273</b>	<b>5,761,580</b>	<b>5,761,580</b>	<b>6,181,698</b>
<b>Sales Taxes</b>				
City Sales Tax	3,323,491	3,289,054	3,289,054	3,354,836
Alcoholic Beverage Sales Tax	29,030	27,365	27,365	28,500
Economic Development Sales Tax	415,380	411,086	411,086	419,307
Vehicle Inventory Tax	32,164	25,000	25,000	25,000
<b>Total Sales Taxes</b>	<b>3,800,065</b>	<b>3,752,505</b>	<b>3,752,505</b>	<b>3,827,643</b>
<b>Franchise Fees</b>				
City Public Service	740,825	803,800	740,825	745,000
Telecommunication Fees	-	-	-	-
Node Pole Rental	-	500	500	250
ROW Fees	10,862	11,900	10,500	10,500
San Antonio Water System	1,320	-	-	-
Sanitation	67,604	65,000	67,000	67,000
PEG Fees	16,124	18,700	18,700	18,700
Cable Franchise Fees	96,491	95,000	95,000	95,000
Grey Forest Utilities	5,515	4,000	4,000	4,000
<b>Total Franchise Fees</b>	<b>938,741</b>	<b>998,900</b>	<b>936,525</b>	<b>940,450</b>
<b>Licenses, Fees and Fines</b>				
Building Department	222,162	474,045	474,045	384,000
Tree Mitigation	160,150	-	-	-
Contractor's Registration	-	-	-	-
Animal Licenses and Tags	235	100	230	100
Animal Control Fees	-	50	50	-
Property Room Fee	1,750	1,500	1,500	1,500
Property Room Auctions	293	1,000	500	500
Special and Solicitors	100	-	-	-
Co-Reinspection Fee	22,203	4,200	18,000	18,000
Zoning and Board of Adjustment	35,844	5,200	25,000	25,000
Subdivision Platting Fees	3,131	4,000	4,000	-

**GENERAL FUND**  
**SCHEDULE OF REVENUES BY SOURCE**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
Occupation, Liquor, and Food	40,985	30,000	40,000	45,000
Time Payment Reimbursement Fee	3,164	1,600	3,600	4,000
Warrant Fees	40,832	45,000	45,000	45,000
Municipal Court Fines	339,240	420,000	335,000	335,000
Impound Lot Fees	101,079	118,700	101,000	101,000
Impound Lot Auctions	102,713	106,000	102,000	102,000
Recreation Fee	28,725	25,500	28,000	28,000
Fire Recovery	5,881	13,200	5,000	5,000
Fire Inspection Fees	3,407	100	100	100
EMS Fees	362,826	340,300	360,000	505,000
Book Fines	173	140	140	140
<b>Total Licenses, Fees and Fines</b>	<b>1,474,893</b>	<b>1,590,635</b>	<b>1,543,165</b>	<b>1,599,340</b>
<b>Grants</b>				
PD Grants	20,902	25,000	25,000	25,000
Fire Grants	11,001	50,000	50,000	50,000
Library Grants	3,610	6,756	6,756	2,000
ARP	286,172	-	-	-
Criminal Justice Grant	-	-	-	-
Hike and Bike	36,977	1,260,312	-	1,260,312
<b>Total Grants</b>	<b>358,662</b>	<b>1,342,068</b>	<b>81,756</b>	<b>1,337,312</b>
<b>Other</b>				
Interest Income	475,458	410,000	410,000	410,000
EDCD Interest	24,139	20,313	20,313	20,313
T-Mobile Tower Lease	17,133	17,500	17,500	16,800
Pool Revenue	40,930	35,000	35,000	35,000
Credit Card Processing Fees	47,442	42,950	55,000	55,000
Parks Bucks Program	694	733	733	685
Miscellaneous	155,226	100,000	100,000	100,000
Library Non Resident Users	2,760	2,280	2,280	2,350
Library Memorial Donations	106	1,000	1,000	1,000
Sale of Surplus Property	32,025	10,000	1,105,000	10,000
Towing Contract	7,700	2,000	2,000	3,500
Special Events	81,885	50,825	50,825	50,825
EDC - Community Events	-	30,000	30,000	50,000
Blue Santa	9,632	4,800	4,800	4,800

**GENERAL FUND**  
**SCHEDULE OF REVENUES BY SOURCE**

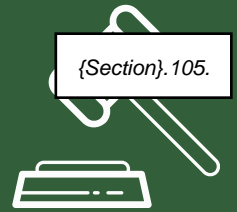
	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
Café Lease	18,766	26,640	26,640	26,400
City Hall Annex Lease	1,800	-	-	-
ASSPP	-	20,000	20,000	20,000
DEA Reimbursement	-	50,000	50,000	35,000
FOIA Fees	2,051	3,600	3,600	3,600
Insurance Proceeds	50,283	50,000	50,000	50,000
<b>Total Other</b>	968,030	877,641	1,984,691	895,273
<b>TOTAL REVENUES</b>	<b>\$ 12,972,665</b>	<b>\$ 14,323,329</b>	<b>\$ 14,060,222</b>	<b>\$ 14,781,716</b>

**GENERAL FUND  
SCHEDULE OF EXPENDITURES BY DEPARTMENT**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2023-2024</b>	<b>2024-2025</b>	<b>2024-2025</b>	<b>2025-2026</b>
Municipal Court	389,990	427,642	427,642	498,548
Finance	448,479	498,204	498,204	469,456
City Manager & Council	1,030,233	1,051,605	1,051,605	916,377
Information Technology	315,818	448,774	448,774	304,038
Police	3,147,038	3,834,110	3,834,110	3,714,526
Impound Lot	182,576	158,818	158,818	156,480
Fire	3,496,621	4,293,553	4,028,428	4,745,164
Public Works	2,250,937	2,658,644	2,658,644	2,466,884
Planning & Zoning	528,788	1,060,462	860,418	767,179
Economic Development	289,313	664,359	475,024	439,620
Code & Animal Control	-	-	-	194,373
Special Events	143,306	175,097	175,097	20,752
Parks & Recreation	558,594	2,689,639	483,851	2,565,666
Library	481,806	555,067	555,067	563,605
<b>TOTAL EXPENDITURES</b>	<b>\$ 13,263,499</b>	<b>\$ 18,515,973</b>	<b>\$ 15,655,681</b>	<b>\$ 17,822,668</b>



# MUNICIPAL COURT



The Municipal Court Office is responsible for the day-to-day receipt and processing of all City revenue. Fairly and impartially serving the public within the functions of the Municipal Court.

The mission of the Municipal Court is to demonstrate the highest standards of professionalism and work ethic in compliance with the governing rules and regulations. Provide excellent service to all customers. Support the community by providing efficient services through the promotion of justice.

## OBJECTIVES FOR FY 2025-2026

- Continue upgrades to court documents for clarification of information to the defendant.
- Complete the transition of court complaints to auto-generate for each offense.
- Maintain accurate court records in accordance with established policies and procedures.
- Continue to dismiss, close, purge aged and uncollectible cases per statute.
- Work cooperatively with city staff and Prosecutor to efficiently expedite the disposition of court cases.
- Promote Traffic Safety.
- To participate in Municipal Court Week and Jury Appreciation Week.
- Collaborate with staff to ensure goals and objectives are met.
- Continue to build positive relationships with the citizens that encounter the court.
- Continue to work collaboratively with the Police Department with impound auction events.
- Continue to cross train court clerks to ensure the functionality of the court.
- Maintain the accuracy of record keeping as required by Office of Court Administration (OCA).

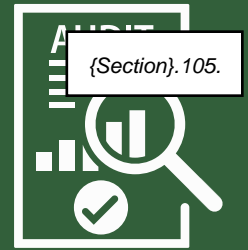


## COURT EXPENDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	193,412	214,435	214,435	220,352
Retirement Plan	38,448	41,858	41,858	44,335
Group Insurance	24,891	40,593	40,593	43,710
Worker Compensation	357	380	380	4,141
Social Security	14,903	16,404	16,404	16,857
Overtime	439	-	-	-
Longevity Pay	1,866	2,023	2,023	1,767
<b>Total Personnel Services</b>	<b>274,316</b>	<b>315,693</b>	<b>315,693</b>	<b>331,162</b>
<b>SUPPLIES</b>				
Office Supplies	2,197	1,500	1,500	1,500
Operating Supplies	6,480	7,465	7,465	2,900
Misc. Supplies	1,279	2,276	2,276	1,496
<b>Total Supplies</b>	<b>9,956</b>	<b>11,241</b>	<b>11,241</b>	<b>5,896</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	32,171	42,258	42,258	82,738
Contractual Services	960	1,300	1,300	1,300
Utilities - Telephone	-	-	-	150
Utilities - Gas, Water, Electric	10,830	12,000	12,000	9,525
Printing	600	700	700	700
Advertising	-	600	600	600
Travel	1,223	3,300	3,300	3,300
Membership, Dues & Licenses	118	350	350	370
Subscriptions to Publications	-	200	200	200
Credit Card Processing Fee	59,816	40,000	40,000	60,000
Liability Insurance	-	-	-	2,607
<b>Total Contractual Services</b>	<b>105,718</b>	<b>100,708</b>	<b>100,708</b>	<b>161,490</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 389,990</b>	<b>\$ 427,642</b>	<b>\$ 427,642</b>	<b>\$ 498,548</b>



# FINANCE



The purpose of the finance department is to optimally manage the City's finances through its accounting, purchasing and billing functions in order to ensure the proper safeguarding and preservation of City assets. The Finance Department accomplishes this mission by ensuring all the financial operations and transactions of the City which include accounts payable, cash management, grant administration, internal audit and purchasing, are adequately managed and accounted for in accordance with Generally Accepted Accounting Principles, Governmental Accounting Standards Board Pronouncements and other legally mandated standards as required by Federal, State and City laws. The Finance Department assists the City Manager with developing and compiling the City's annual operating budget and is also responsible for compiling the City's financial statements and Annual Comprehensive Financial Report (ACFR).

## OBJECTIVES FOR FY 2025-2026

- Prepare and submit fiscal year 2024 ACFR to GFOA for Certificate of Achievement for Excellence in Financial Reporting Program.
- Continue to improve information reporting, budgeting and forecasting.
- Continue to review and update internal controls.
- Assist City Manager with preparation of annual budget.
- Continue to prepare salary and benefit costs for budget preparation.
- Coordinate and assist external auditor with annual audit.
- Continue to ensure time frames are met with regard to timely preparation and presentation of the annual audit.
- Continue to prepare schedules for the ACFR.
- Continue to train the Assistant Finance Director.
- Continue to explore ways to make the functions of the Finance Department more efficient.

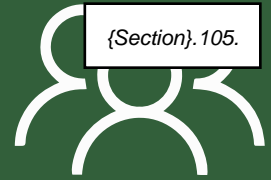


## FINANCE EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	278,753	298,235	298,235	273,224
Retirement Plan	43,551	58,215	58,215	54,973
Group Insurance	23,164	30,445	30,445	32,782
Worker Compensation	-	528	528	3,106
Social Security	21,663	22,815	22,815	20,902
Longevity Pay	3,176	295	295	490
<b>Total Personnel Services</b>	<b>370,307</b>	<b>410,534</b>	<b>410,534</b>	<b>385,476</b>
<b>SUPPLIES</b>				
Office Supplies	2,982	3,000	3,000	2,500
Operating Supplies	2,326	3,700	3,700	4,210
Misc. Supplies	86	1,000	1,000	-
<b>Total Supplies</b>	<b>5,394</b>	<b>7,700</b>	<b>7,700</b>	<b>6,710</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	52,188	57,421	57,421	58,649
Contractual Services	520	-	-	-
Utilities - Telephone	285	285	285	286
Utilities - Gas, Water, Electric	10,830	11,000	11,000	9,858
Printing	797	800	800	1,000
Advertising	900	1,200	1,200	1,200
Travel	1,425	3,000	3,000	2,870
Membership, Dues & Licenses	833	450	450	800
Liability Insurance	5,000	5,814	5,814	2,607
<b>Total Contractual Services</b>	<b>72,778</b>	<b>79,970</b>	<b>79,970</b>	<b>77,270</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 448,479</b>	<b>\$ 498,204</b>	<b>\$ 498,204</b>	<b>\$ 469,456</b>



# CITY MANAGER & COUNCIL



{Section}. 105.

The City Manager's Office partners with the Mayor and City Council in achieving the goals and objectives set forth for the City of Leon Valley. To this end, a key factor is the identification of priorities and the establishment of management procedures that develops and effectively utilizes City resources. As the City's Chief Administrative Officer, the City Manager's responsibilities include organizational management; fiscal management; program development and City service evaluation. The City Manager must be aware of new methods as they apply to City services. New developments in the area of public policy are researched and analyzed to organize a process of program planning in anticipation of future City needs.

The Office of the City Secretary is responsible for a multitude of duties that support, facilitate and strengthen the Leon Valley governmental process by assisting the City Manager, City Council and City Staff in fulfilling their duties and responsibilities, publishing required legal notices in the official newspaper of the City as dictated by state law, as well as preparing and archiving the minutes of the meetings, coordinating the various boards and commissions and the appointment process of new members, safeguarding and improving the public access to records, documents and files of the City, including responding to requests for information, coordinating and conducting all City elections, managing and updating the Leon Valley Code of Ordinances, and for the maintenance schedule of City Hall and all City departments.

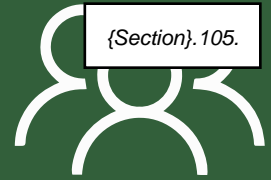
The Department of Human Resources is responsible for providing administrative and management support to the City's policies and procedures. To set programs, policies, and procedures to meet the City's needs for recruitment, retention, risk management, training, and benefit programs; management of workers' compensation, property and liability claims and workforce planning.

## OBJECTIVES FOR FY 2025-2026

- Continue "green" communication efforts to keep the public and employees informed with the use of electronic messaging through updated website, emails, Leon Valley ENews, and timely messages on the local business marquee that have been made available to the City.



# CITY MANAGER & COUNCIL

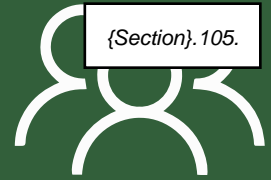


## OBJECTIVES FOR FY 2025-2026 (Continued)

- Continue to implement Physical Assessments of staffing as established by their essential job functions.
- Continue to provide guidance to staffing needs, using a multi-source approach using third party agencies, contractors, temp hires, and direct hires to ensure timely response to staffing vacancies and keeping within budget.
- Continue to provide excellent customer service to all internal and external customers.
- Continue to promote efficient and effective training and current safety programs to all departments with the goal of reducing insurance claims: health, workers' compensation, property/liability claims, and keeping you with safety regulations.
- Maintain up to date employment policies to ensure compliance with applicable Federal, State, and local laws – FMLA policy, driving, drug and alcohol, electronic communications, and new health program mandates.
- Human Resources to continue educational development with professional associations to ensure employment policies and methods of best practices are following federal, state, and local laws; and maintain achieved certifications.
- Research payroll timekeeping systems that will interface with Incode while ensuring FLSA compliance and accuracy of employee's time and pay.
- Continue to scan records to store them electronically and conduct record destructions in accordance with the Record Management Program.
- Develop a Disaster Recovery Plan for Municipal Records.
- Continue to process open record requests with all departments and to make information more readily available to the public using the City website and MuniDocs.
- Continue the implementation of the Contract Management Program.



# CITY MANAGER & COUNCIL



## OBJECTIVES FOR FY 2025-2026 (Continued)

- Maintain the Leon Valley City Code of Ordinances through quarterly Supplements.
- Oversee legal requirements for all City elections, promoting communications to keep voters informed and coordinating joint elections with Bexar County Elections Department.
- Continue training in the Texas Municipal Clerks Certification Program to maintain certification as a Texas Registered Municipal Clerk (TRMC).
- Maintain the Texas Municipal Clerk's Association, Inc. Municipal Clerk's Office Achievement of Excellence Award.
- Conduct an inventory of City deeds, studies, and other archives.

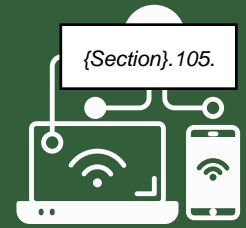


# CITY MANAGER & COUNCIL EXPENDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	427,638	457,622	457,622	472,979
Retirement Plan	91,190	95,872	95,872	101,909
Group Insurance	34,740	40,593	40,593	43,710
Worker Compensation	-	870	870	4,141
Unemployment Compensation	210	-	-	-
Social Security	33,147	37,573	37,573	38,748
Car Allowance	6,000	6,000	6,000	6,000
Other Benefits	24,267	27,526	27,526	27,526
Longevity Pay	5,457	6,119	6,119	5,653
<b>Total Personnel Services</b>	<b>622,649</b>	<b>672,174</b>	<b>672,174</b>	<b>700,665</b>
<b>SUPPLIES</b>				
Office Supplies	238	-	-	-
Operating Supplies	16,217	16,350	16,350	11,952
Misc. Supplies	378	-	-	-
Employee Award Program	3,853	4,800	4,800	-
<b>Total Supplies</b>	<b>20,686</b>	<b>21,150</b>	<b>21,150</b>	<b>11,952</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	29,212	21,882	21,882	19,694
Contractual Services	222,593	169,839	169,839	70,535
Utilities - Telephone	16,646	17,000	17,000	13,470
Utilities - Gas, Water, Electric	11,446	12,000	12,000	10,500
Printing	37,420	52,250	52,250	42,400
Advertising	3,710	5,000	5,000	3,950
Travel	17,629	35,850	35,850	32,700
Membership, Dues & Licenses	5,293	8,795	8,795	7,124
Subscriptions to Publications	150	780	780	780
Liability Insurance	30,000	34,885	34,885	2,607
<b>Total Contractual Services</b>	<b>374,099</b>	<b>358,281</b>	<b>358,281</b>	<b>203,760</b>
<b>CAPITAL OUTLAY</b>				
Other Machinery & Equipment	12,799	-	-	-
<b>Total Capital Outlay</b>	<b>12,799</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,030,233</b>	<b>\$ 1,051,605</b>	<b>\$ 1,051,605</b>	<b>\$ 916,377</b>



# INFORMATION TECHNOLOGY



The Technology Department develops and implements the strategy to keep all city departments up to date with current technology and information security based on industry best practices. Personnel in all departments within the city rely on various levels of technology to perform their duties. It is the mission of the Information Technology department to maintain all these systems at their peak both operationally and securing them from threats. Strategic goals, such as evolving the city into a “Smart City” with more information needed and available to residents this, and future, budgets will be tailored to this need.

## OBJECTIVES FOR FY 2025-2026

- Continue to move more of the city’s critical platforms and storage to a Software-as-a-Service model. This “In the Cloud” model will reduce the overall cost in hardware and resources to the city. Security and portability will also be increased.
- Continue to streamline processes for efficiency using automated processes, software, and procedures to decrease the time it takes to accomplish repetitive tasks. An example of this would be to improve the wiring in the main server room and create a map of the network that shows where each device connects to the network.
- Continue to strengthen the Cybersecurity stance of the city’s technology infrastructure.
- Create and test an Emergency Action Plan for the department to cover events related to Cybersecurity and natural disasters.



## INFORMATION TECHNOLOGY EXPEDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	85,849	89,456	89,456	-
Retirement Plan	16,891	17,462	17,462	-
Group Insurance	8,686	10,148	10,148	-
Worker Compensation	153	158	158	-
Social Security	5,860	6,843	6,843	-
Longevity Pay	-	95	95	-
<b>Total Personnel Services</b>	<b>117,439</b>	<b>124,163</b>	<b>124,163</b>	<b>-</b>
<b>SUPPLIES</b>				
Office Supplies	434	1,500	1,500	1,500
Operating Supplies	6,625	23,500	23,500	37,500
Repairs & Maintenance - Internal	4,122	3,500	3,500	4,750
<b>Total Supplies</b>	<b>11,181</b>	<b>28,500</b>	<b>28,500</b>	<b>43,750</b>
<b>CONTRACTUAL</b>				
Contractual Services	167,893	252,461	252,461	247,274
Utilities - Telephone	1,084	1,800	1,800	500
Utilities - Gas, Water, Electric	292	350	350	300
Repairs and Maintenance-External (Peg Fund)	15,981	4,000	4,000	4,000
Travel	1,655	2,000	2,000	2,000
Memberships, Dues & Licenses	293	1,000	1,000	1,000
Liability Insurance	-	-	-	5,214
<b>Total Contractual Services</b>	<b>187,198</b>	<b>261,611</b>	<b>261,611</b>	<b>260,288</b>
<b>CAPITAL OUTLAY</b>				
Other Machinery & Equipment	-	34,500	34,500	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>34,500</b>	<b>34,500</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 315,818</b>	<b>\$ 448,774</b>	<b>\$ 448,774</b>	<b>\$ 304,038</b>



# POLICE



The Leon Valley Police Department operates across three primary sections: Administration, Patrol, and Criminal Investigations, each with specialized functions that contribute to the overall mission of maintaining public safety and fostering community well-being.

The Administrative Section supports law enforcement efforts through the Red-Light Camera Program, which oversees photographic traffic enforcement, issuing notices, scheduling, and conducting hearings. Additionally, the Impound Lot manages vehicles seized due to violations, ensuring proper processing and handling of vehicles. This division is also responsible for ensuring public trust and collaboration by engaging with the community, resolving disputes, and implementing crime deterrence programs.

Patrol Officers respond promptly to calls for service, enforce laws, safeguard citizens' rights, and maintain peace throughout the community. Through proactive policing, they seek to prevent crime, respond to emergencies, and assist residents and businesses.

The Criminal Investigations Division (CID) comprises skilled detectives who focus on all aspects of criminal investigations. Working closely with local, state, and federal agencies, they gather evidence, conduct interviews, and prepare criminal case files for prosecution. They work to ensure the apprehension of offenders, successful prosecution, and community safety.

Through these integrated efforts, the Leon Valley Police Department is dedicated to protecting and serving the community, ensuring a safe and secure environment for all residents.

## OBJECTIVES FOR FY 2025-2026

- Continue aligning policies and procedures with Texas Police Chiefs Association best practices to ensure consistency and excellence.
- Increase patrols in high-traffic neighborhoods to enhance safety and strengthen community trust.
- Expand Neighborhood Watch Programs to boost resident involvement in crime prevention.
- Maintain enforcement against drug-related crimes through investigations and community collaboration.
- Sustain public outreach through crime prevention education and awareness efforts.



## OBJECTIVES FOR FY 2025-2026 (continued)

- Advance Community Policing strategies focused on collaboration and problem-solving.
- Seek additional grant funding to support equipment needs, staffing, and program expansion.
- Strengthen property crime reduction initiatives using data and community input.
- Recruit, train, and retain qualified officers to strengthen departmental capacity and service delivery.
- Enhance traffic enforcement in neighborhoods and school zones in response to community concerns.
- Expand criminal investigations and proactive efforts to prevent and reduce crime.
- Strengthen partnerships with local and regional law enforcement to ensure effective case resolution and prosecution.
- Refine Criminal Investigations Division processes to improve efficiency and outcomes.
- Provide advanced training for detectives to stay current with investigative practices and legal standards.
- Ensure efficient management of the Impound Lot and proper handling of seized vehicles while maintaining compliance with regulations.



## POLICE EXPENDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	1,742,272	2,120,420	2,120,420	2,116,940
Retirement Plan	391,014	460,282	460,282	470,633
Group Insurance	181,889	314,597	314,597	316,896
Worker Compensation	49,399	53,759	53,759	30,024
Overtime	125,695	95,000	95,000	95,000
Social Security	148,126	180,387	180,387	178,943
Clothing Allowance	27,581	30,000	30,000	28,000
Standby	9,360	15,600	15,600	15,600
Special Pay	5,220	13,650	13,650	10,530
Certification Pay	47,375	83,330	83,330	73,060
Longevity Pay	21,750	15,582	15,582	13,250
<b>Total Personnel Services</b>	<b>2,749,681</b>	<b>3,382,607</b>	<b>3,382,607</b>	<b>3,348,876</b>
<b>SUPPLIES</b>				
Office Supplies	2,964	5,850	5,850	5,850
Operating Supplies	80,383	77,200	77,200	83,800
Misc. Supplies	40,740	29,450	29,450	29,750
Blue Santa	3,454	4,800	4,800	4,800
<b>Total Supplies</b>	<b>127,541</b>	<b>117,300</b>	<b>117,300</b>	<b>124,200</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	10,115	11,876	11,876	18,376
Contractual Services	84,242	74,428	74,428	68,663
Utilities - Telephone	11,472	14,000	14,000	30,288
Utilities - Gas, Water, Electric	10,829	14,000	14,000	9,525
Printing	-	2,500	2,500	2,500
Repairs and Maintenance - External	55,044	38,000	38,000	25,000
Travel	6,137	5,000	5,000	16,000
Membership, Dues & Licenses	1,347	2,500	2,500	2,500
Subscriptions to Publications	190	500	500	500
Grant Expense	20,440	25,000	25,000	25,000
Liability Insurance	70,000	81,399	81,399	36,498
<b>Total Contractual Services</b>	<b>269,816</b>	<b>269,203</b>	<b>269,203</b>	<b>234,850</b>
<b>CAPITAL OUTLAY</b>				
Vehicles	-	65,000	65,000	-
Other Machinery & Equipment	-	-	-	6,600
<b>Total Capital Outlay</b>	<b>-</b>	<b>65,000</b>	<b>65,000</b>	<b>6,600</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,147,038</b>	<b>\$ 3,834,110</b>	<b>\$ 3,834,110</b>	<b>\$ 3,714,526</b>



# IMPOUND LOT



The Impound Lot Program, part of the Administrative Division of the Leon Valley Police Department, manages all towed vehicles within the city. Overseen by a sworn detective, the program ensures proper intake, release, and secure storage of impounded vehicles in compliance with local and state regulations.

Focused on efficiency and accountability, the program conducts regular vehicle auctions to lawfully dispose of abandoned or unclaimed vehicles. It strictly follows legal notification procedures, ensuring vehicle owners and lien holders are properly informed. All documentation is accurately maintained and filed with the State of Texas to meet regulatory standards.

This program supports public safety, ensures legal compliance, and promotes effective vehicle management in the Leon Valley community.

## OBJECTIVES FOR FY 2025-2026

- Strengthen vehicle security to prevent damage, theft, or tampering.
- Maintain full compliance with all legal requirements, including timely notifications to owners and lien holders.
- Conduct regular auctions or explore alternative methods to remove vehicles efficiently and maximize lot space.
- Improve communication with all stakeholders by providing timely updates on impounded vehicles.
- Ensure accurate documentation of all vehicle activity, meeting legal and regulatory standards.
- Continue delivering professional, responsive customer service throughout the impound process.
- Review and enhance operational procedures to boost efficiency and service quality.

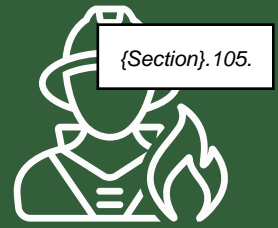


## IMPOUND LOT EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	74,366	79,122	79,122	86,832
Retirement Plan	16,909	16,909	16,909	18,980
Group Insurance	8,683	10,148	10,148	10,927
Worker Compensation	1,918	1,995	1,995	1,035
Social Security	6,214	6,627	6,627	7,216
Clothing Allowance	-	1,000	1,000	1,000
Standby	-	3,120	3,120	3,120
Special Pay	3,120	-	-	-
Certification Pay	3,250	3,380	3,380	3,380
Longevity Pay	5,115	5,247	5,247	4,410
<b>Total Personnel Services</b>	<b>119,575</b>	<b>127,548</b>	<b>127,548</b>	<b>136,901</b>
<b>SUPPLIES</b>				
Office Supplies	240	800	800	800
Operating Supplies	1,277	2,500	2,500	2,500
Misc. Supplies	160	-	-	-
<b>Total Supplies</b>	<b>1,677</b>	<b>3,300</b>	<b>3,300</b>	<b>3,300</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	2,031	2,072	2,072	2,072
Contractual Services	6,021	5,000	5,000	6,000
Utilities - Gas, Water, Electric	165	-	-	1,600
Advertising	3,902	3,000	3,000	4,000
Liability Insurance	-	-	-	2,607
<b>Total Contractual Services</b>	<b>12,119</b>	<b>10,072</b>	<b>10,072</b>	<b>16,279</b>
<b>CAPITAL OUTLAY</b>				
Improvements	49,205	17,898	17,898	-
<b>Total Capital Outlay</b>	<b>49,205</b>	<b>17,898</b>	<b>17,898</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 182,576</b>	<b>\$ 158,818</b>	<b>\$ 158,818</b>	<b>\$ 156,480</b>



# FIRE



The Fire Department is divided into two functional sections, Administrative Section and Operations Section.

The mission of the Administrative section is to manage the City's multifaceted all-risk emergency services including fire suppression, investigation and prevention, emergency management, rescue, hazardous materials, weapons of mass destruction and emergency medical services. The administration of the Fire Department works with the City Manager to establish levels of service, propose innovative programs or improvements, and formulate budget requests.

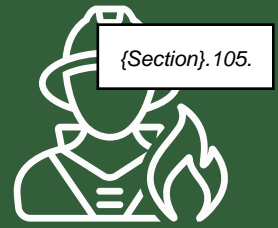
The mission of the City's Emergency Management Program is to provide action plans for City emergencies, maintains emergency warning equipment, and governs overall disaster responses and mitigation capabilities for the City.

The Fire Chief, Assistant Fire Chief, and Deputy Fire Marshal are trained to respond to "all risks" and maintain certifications in structural firefighting, Emergency Medical Services, multiple types of technical rescue, hazardous materials/WMD, and arson investigation. The Fire Chief, Assistant Fire Chief and Deputy Fire Marshal must also maintain certification as Peace Officers and credentials in Emergency Management.

The Fire Chief, Assistant Fire Chief, and Deputy Fire Marshal personnel work 40-hour work weeks and are subject to recall during emergencies. The Operations Section is responsible for the suppressing fires, providing rescue services, providing emergency medical services, promoting public safety, providing fire prevention service and education. Operation personnel are trained as certified Texas Firefighters, certified Texas basic emergency medical technicians or paramedics and are trained to manage basic hazardous material operations. The Operations Sections is always staffed 24/7/365 by a minimum of six personnel. Staffing is broken down into three shifts working 48/96-hour shifts. Each shift consists of a Captain (1), Lieutenant (1), Engineer (1) and Firefighters (5). All personnel are certified by the Texas Department of State Health Service as an EMT or Paramedic.

To provide a fire department based full-service Emergency Medical Service with advanced life support capabilities. Strive to maintain superior services at reasonable costs with quality patient care as our number one goal.





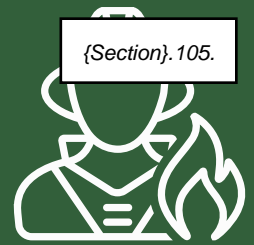
The Emergency Medical Services staff is the same staff utilized and assigned in the Operations Division. All the staff are trained Emergency Medical Technician, and most are trained to the Paramedic level. Paramedics receive training in Advanced Cardiac Life Support (ACLS), Pediatric Cardiac Life Support (PALS), Basis Life Support (BLS), Basic Trauma Life Support (BTLS), Pediatric Pre-hospital Provider Course (PPPC) and other EMS specialty classes.

## **OBJECTIVES FOR FY 2025-2026**

- Increase on-duty staff to accommodate for greater demand for services, especially EMS services.
- Continue to provide quality customer service to our residents and visitors.
- Remain highly visible in our community and remain a source for assistance and support for residents and visitors
- Promote a highly motivated and well-trained workforce by providing staff with the opportunity to improve and excel in their position.
- Strive to maintain an average response time of under 5 minutes.
- Cultivate and strengthen relationships with stakeholders, governing bodies, and our residents throughout the community.
- Initiate revised fire prevention and life safety programs.
- Continue to apply for grants to improve fire prevention programs.
- Continue to implement practices that meet the TFMA (Texas Fire Marshals Association) Best Practices model.
- Seek to improve operational efficiency and effectiveness by shaping, enhancing, and adapting to changing circumstances.
- Seek to maintain/improve our current ISO rating of three.
- Continue to apply for grants through FEMA, AFG, TIFMAS and STRAC
- Work to decrease the number of times the fire department has no personnel available to respond to calls due to call volume.
- Continue preparing for the return of the CERT program through BCOEM.



# FIRE



## OBJECTIVES FOR FY 2025-2026 (continued)

- Continue to implement practices that meet the TFCA (Texas Fire Chiefs Association) Best Practices model.
- Continue to participate and received funds from the ASSPP (Ambulance Service Supplemental Payment Program)
- Maintain the use and collection of funds from Fire Recovery Services.
- Maintain the lowest possible fire loss rates.



## FIRE EXPENDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	1,663,791	2,013,339	2,013,339	2,382,398
Retirement Plan	402,253	452,751	452,751	544,618
Group Insurance	216,432	284,152	284,152	338,751
Worker Compensation	50,821	60,320	60,320	28,989
Physical Examinations	14,475	16,000	16,000	16,000
Overtime	253,057	140,000	140,000	140,000
Social Security	150,601	177,436	177,436	207,074
Clothing Allowance	18,442	21,000	21,000	23,250
Other Benefits	800	-	-	-
Certification Pay	117,475	145,080	145,080	161,200
Longevity Pay	17,373	19,418	19,418	20,058
<b>Total Personnel Services</b>	<b>2,905,520</b>	<b>3,329,494</b>	<b>3,329,494</b>	<b>3,862,338</b>
<b>SUPPLIES</b>				
Office Supplies	2,810	4,000	4,000	4,000
Operating Supplies	105,960	128,700	128,700	147,950
Repairs & Maintenance - Internal	4,323	12,000	12,000	12,000
Misc. Supplies	377	-	-	-
EMS Supplies	75,750	82,800	82,800	88,400
<b>Total Supplies</b>	<b>189,220</b>	<b>227,500</b>	<b>227,500</b>	<b>252,350</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	484	2,160	2,160	2,160
Contractual Services	45,455	82,300	82,300	79,000
Utilities - Telephone	11,635	14,160	14,160	11,820
Utilities - Gas, Water, Electric	27,279	30,000	30,000	33,180
Printing	538	500	500	500
Advertising	3,280	3,000	3,000	2,000
Repairs and Maintenance - External	155,935	70,000	70,000	100,000
Travel	13,322	25,000	25,000	35,000
Membership, Dues & Licenses	11,116	16,450	16,450	16,450
Subscriptions to Publications	-	1,350	1,350	1,350
Grant Expense	3,106	50,000	50,000	50,000
Liability Insurance	40,000	46,514	46,514	33,891
<b>Total Contractual Services</b>	<b>312,150</b>	<b>341,434</b>	<b>341,434</b>	<b>365,351</b>
<b>CAPITAL OUTLAY</b>				
Vehicles	64,875	265,125	-	265,125
Other Machinery & Equipment	24,856	130,000	130,000	-
<b>Total Capital Outlay</b>	<b>89,731</b>	<b>395,125</b>	<b>130,000</b>	<b>265,125</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,496,621</b>	<b>\$ 4,293,553</b>	<b>\$ 4,028,428</b>	<b>\$ 4,745,164</b>



The mission of this department is to construct, operate, maintain and repair the City's infrastructure including streets, sidewalks, curbs, drains, rights-of-way, traffic control systems and signage, marquees, buildings and other facilities and to provide support services to other City departments and to the public. Included is the operation of environmental activities such as solid waste disposal, used oil recycling, drought management, right-of-way mowing, street sweeping and mosquito control. Also included is supervision of franchised utilities, telecommunication companies and developer construction of public infrastructure.

This department provides personnel and support facilities for activities such as subdivision and building plan review, code enforcement lot cleaning, janitorial services, vehicle maintenance, traffic counts and special activities (Christmas, Neighborhood Renewal Program, Earthwise Living, Community Center, Fourth of July, etc.). This department also administers grant projects through the Texas Department of Transportation and Bexar County Community Development Block Grant programs.

## OBJECTIVES FOR FY 2025-2026

- Continue to monitor EPA Plume Project and well testing.
- Complete the Christian Village Drainage Improvement Project.
- Provide staff support to Community Advisory Group.
- Conduct Spring and Fall trash and large item pickup.
- Repair/replace various street signs through the city.
- Maintenance to clear debris, mow grass, trim and maintain all city buildings, creeks, drainage ditches and right of ways.
- Assist Police and Fire Departments, Library and City Hall as needed.
- Continue energy savings program, lights, filters, water, reseal windows, etc.
- Repair erosion damage along Huebner Creek and low water crossings.
- Continue accreditation efforts for Public Works.
- Continue to support environmental initiatives by creation of new policies and procedures for carbon reduction.
- Propose electric vehicle stations at various city facilities.



## OBJECTIVES FOR FY 2025-2026 (continued)

- Continue to apply for grants through Bexar County CDBG.
- Manage Street Maintenance Program using sales tax revenue funds throughout City.
- Perform Year 8 Street Maintenance Project.
- Repair and maintain curbs and sidewalks.
- Remove fallen trees, trim overgrown for emergency vehicle clearance.
- Provide support services for city events.
- Investigate grants for public infrastructure.
- Replace dead trees and other vegetation in public areas.
- Continue supervision of telecommunications contractors.
- Apply for grants for infrastructure rehabilitation where appropriate.
- Assure the continued maintenance programs for all city property.

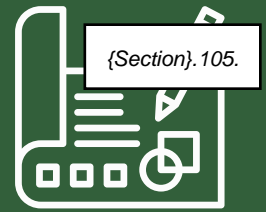


## PUBLIC WORKS EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	962,762	1,177,414	1,177,414	1,261,306
Retirement Plan	198,520	244,918	244,918	268,515
Group Insurance	138,268	213,114	213,114	229,476
Worker Compensation	24,125	25,725	25,725	21,742
Overtime	15,568	60,000	60,000	60,000
Social Security	75,386	95,985	95,985	102,094
Special Pay	310	-	-	-
Certification Pay	18,245	17,290	17,290	13,260
Longevity Pay	19,252	20,947	20,947	19,334
<b>Total Personnel Services</b>	<b>1,452,436</b>	<b>1,855,393</b>	<b>1,855,393</b>	<b>1,975,727</b>
<b>SUPPLIES</b>				
Office Supplies	4,014	3,000	3,000	3,000
Operating Supplies	97,385	75,540	75,540	62,910
Repairs & Maintenance - Internal	40,473	28,500	28,500	16,000
Misc. Supplies	10,542	32,500	32,500	15,000
<b>Total Supplies</b>	<b>152,414</b>	<b>139,540</b>	<b>139,540</b>	<b>96,910</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	77,040	100,420	100,420	42,920
Contractual Services	70,097	130,825	130,825	87,415
Utilities - Telephone	5,973	4,000	4,000	10,008
Utilities - Gas, Water, Electric	76,108	70,000	70,000	71,800
Printing	9,095	6,000	6,000	6,000
Advertising	-	5,000	5,000	5,000
Repairs and Maintenance - External	210,540	70,000	70,000	70,000
Single Audit	4,500	-	-	-
Equipment Rental	6,244	1,000	1,000	3,000
Travel	2,945	15,000	15,000	15,000
Membership, Dues & Licenses	7,784	5,000	5,000	10,000
Liability Insurance	71,655	83,323	83,323	39,104
<b>Total Contractual Services</b>	<b>541,981</b>	<b>490,568</b>	<b>490,568</b>	<b>360,247</b>
<b>CAPITAL OUTLAY</b>				
Vehicles	-	-	-	15,000
Other Machinery & Equipment	104,106	87,929	87,929	19,000
Buildings	-	35,000	35,000	-
Improvements	-	50,214	50,214	-
<b>Total Capital Outlay</b>	<b>104,106</b>	<b>173,143</b>	<b>173,143</b>	<b>34,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,250,937</b>	<b>\$ 2,658,644</b>	<b>\$ 2,658,644</b>	<b>\$ 2,466,884</b>



# PLANNING & ZONING



To promote and foster a wholesome, active, community environment and to protect the health, safety, and welfare of citizens in a proactive and neighborhood-based formula, through public education and positive behavior reinforcement.

The Planning and Zoning Department is a multi-faceted team tasked with the responsibilities of the creation of a City Comprehensive Master Plan, zoning, planning, platting, permits, subdivision administration, tree preservation, building inspections, health inspections, workshops, and public information.

## OBJECTIVES FOR FY 2025-2026

- Finalize revisions to the Zoning Code.
- Further revision and analysis of the Code of Ordinances used by this department.
- Update the City's Comprehensive Master Plan.
- Hold public hearings and zoning and related cases.
- Further customizing permitting software and facilitate the issuance of all building and related permits.
- Continue to update zoning map to include assigning all zoning, platting, and Board of Adjustment cases to each property.
- Continue training for staff.
- Act as staff liaison to the Planning and Zoning Commission and Board of Adjustment.



## PLANNING & ZONING EXPENDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	186,165	156,694	156,694	179,450
Retirement Plan	36,676	30,587	30,587	36,105
Group Insurance	26,058	20,297	20,297	21,855
Worker Compensation	357	278	278	2,071
Social Security	14,312	11,987	11,987	13,728
Longevity Pay	200	320	320	285
<b>Total Personnel Services</b>	<b>263,768</b>	<b>220,162</b>	<b>220,162</b>	<b>253,494</b>
<b>SUPPLIES</b>				
Office Supplies	1,251	2,000	2,000	1,500
Operating Supplies	2,980	4,300	4,300	5,135
Repairs & Maintenance - Internal	-	500	500	-
Misc. Supplies	284	500	500	-
<b>Total Supplies</b>	<b>4,515</b>	<b>7,300</b>	<b>7,300</b>	<b>6,635</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	221,310	527,260	327,216	462,216
Contractual Services	20,773	280,000	280,000	20,000
Utilities - Telephone	1,092	1,940	1,940	1,320
Utilities - Gas, Water, Electric	12,324	13,000	13,000	10,800
Printing	843	1,500	1,500	1,500
Advertising	2,286	2,300	2,300	2,000
Travel	1,411	5,000	5,000	1,500
Membership, Dues & Licenses	466	1,500	1,500	2,000
Subscriptions to Publications	-	500	500	500
Liability Insurance	-	-	-	5,214
<b>Total Contractual Services</b>	<b>260,505</b>	<b>833,000</b>	<b>632,956</b>	<b>507,050</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 528,788</b>	<b>\$ 1,060,462</b>	<b>\$ 860,418</b>	<b>\$ 767,179</b>



# ECONOMIC DEVELOPMENT



The Economic Development Department (EDD) serves as the City of Leon Valley's business arm. EDD focuses on three areas of activity: 1) promote the development and expansion of new and existing business enterprises within Leon Valley; 2) serve as the City liaison with the Leon Valley business community; and 3) develop and coordinate partnerships with various government agencies and business groups to develop and retain local businesses.

The mission of the Economic Development Department is to facilitate economic development activities that assist in developing and sustaining businesses to create a strong local economy, in an effort to provide a better quality of life for the citizens of Leon Valley; as well as focusing on redevelopment to enhance the community, revitalize the Bandera Road corridor, and increase sales tax revenue.

## OBJECTIVES FOR FY 2025-2026

- Continue with redevelopment projects, by supporting business and properties owners to attract new businesses to Leon Valley.
- Serve as an economic resource to local businesses by providing them with valuable assets and tools to help their businesses. Examples include providing free Placer AI reports to local businesses and continuing to be point of contact between businesses and the City of Leon Valley.
- Development for property in Leon Valley to increase ad valorem taxes as well as sales tax.
- Continue to promote the City of Leon Valley as a destination for businesses both small and large to open here.

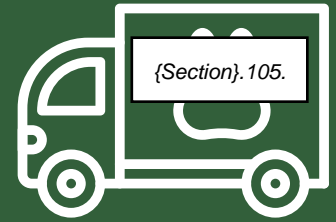


## ECONOMIC DEVELOPMENT EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	106,592	133,445	133,445	121,495
Retirement Plan	21,221	26,048	26,048	24,445
Group Insurance	10,854	12,685	12,685	13,659
Worker Compensation	280	236	236	1,035
Social Security	8,112	10,209	10,209	9,294
Special Pay	1,200	-	-	-
Longevity Pay	79	158	158	239
<b>Total Personnel Services</b>	<b>148,338</b>	<b>182,781</b>	<b>182,781</b>	<b>170,168</b>
<b>SUPPLIES</b>				
Office Supplies	782	650	650	650
Operating Supplies	10,164	12,825	12,825	3,825
<b>Total Supplies</b>	<b>10,946</b>	<b>13,475</b>	<b>13,475</b>	<b>4,475</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	7,017	90	90	1,590
Contractual Services	31,501	57,925	57,925	43,186
Utilities - Telephone	285	500	500	300
Utilities - Gas, Water, Electric	292	500	500	300
Advertising	5,224	7,750	7,750	5,000
Repairs & Maintenance - External	1,281	300	300	750
Travel	953	6,695	6,695	3,070
Membership, Dues & Licenses	822	1,346	1,346	1,346
Subscriptions to Publications	144	1,625	1,625	1,625
Project Funding	50,510	127,711	127,711	202,596
4th of July Funding	30,000	30,000	30,000	-
Liability Insurance	2,000	2,326	2,326	5,214
<b>Total Contractual Services</b>	<b>130,029</b>	<b>236,768</b>	<b>236,768</b>	<b>264,977</b>
<b>CAPITAL OUTLAY</b>				
Peg Funds	-	225,000	42,000	-
Improvements	-	6,335	-	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>231,335</b>	<b>42,000</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 289,313</b>	<b>\$ 664,359</b>	<b>\$ 475,024</b>	<b>\$ 439,620</b>



# CODE & ANIMAL CONTROL



The Code Compliance Department is committed to preserving the health, safety, and appearance of Leon Valley by enforcing city codes and ordinances. Our team works to address property maintenance issues, zoning violations, and other code-related concerns to ensure a clean, safe, and vibrant community. Through proactive inspections, education, and enforcement, we help maintain the high quality of life that residents and businesses expect.

The Animal Control Department is dedicated to ensuring the safety and well-being of both animals and residents in Leon Valley. We enforce local animal ordinances, respond to animal-related concerns, and promote responsible pet ownership. Our team works to protect public health, prevent animal neglect, and reunite lost pets with their owners while fostering a humane and safe environment for all.

## OBJECTIVES FOR FY 2025-2026

- Continue with redevelopment projects, by supporting business and properties owners to attract new businesses to Leon Valley.
- Serve as an economic resource to local businesses by providing them with valuable assets and tools to help their businesses. Examples include providing free Placer AI reports to local businesses and continuing to be point of contact between businesses and the City of Leon Valley.
- Development for property in Leon Valley to increase ad valorem taxes as well as sales tax.
- Continue to promote the City of Leon Valley as a destination for businesses both small and large to open here.



## CODE & ANIMAL CONTROL EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	-	-	-	93,754
Retirement Plan	-	-	-	19,266
Group Insurance	-	-	-	21,855
Worker Compensation	-	-	-	2,071
Liability Insurance	-	-	-	-
Social Security	-	-	-	7,325
Clothing Allowance	-	-	-	2,000
Special Pay	-	-	-	-
Longevity Pay	-	-	-	145
<b>Total Personnel Services</b>	-	-	-	146,416
<b>SUPPLIES</b>				
Office Supplies	-	-	-	1,000
Operating Supplies	-	-	-	8,750
<b>Total Supplies</b>	-	-	-	9,750
<b>CONTRACTUAL SERVICES</b>				
Professional Services	-	-	-	5,000
Contractual Services	-	-	-	24,600
Utilities - Telephone	-	-	-	600
Utilities - Gas, Water, Electric	-	-	-	300
Printing	-	-	-	350
Repairs & Maintenance - External	-	-	-	2,500
Travel	-	-	-	1,500
Membership, Dues & Licenses	-	-	-	750
Liability Insurance	-	-	-	2,607
<b>Total Contractual Services</b>	-	-	-	38,207
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 194,373</b>



# SPECIAL EVENTS

{Section}. 105.



The City of Leon Valley, through the Community Relations Department, organizes and sponsors a variety of special events designed to engage and enrich the community. These events include the Annual July 4th Celebration, Holiday Tree Lighting Ceremony, Volunteer Appreciation Dinner, Movies in the Park, and Earthwise Living Day.

The mission of the Special Events Program is to foster a strong sense of community, provide recreational and cultural opportunities, and offer quality entertainment that enhances the overall well-being of Leon Valley residents. In addition, the program seeks to attract visitors and promote the City as a vibrant and welcoming destination, thereby supporting local tourism and economic growth.

## OBJECTIVES FOR FY 2025-2026

- Continue to provide quality events.
- Purchase more structures for the Holiday Lighting event including additional tree rings.
- Work on promoting events with new trending videos.
- Collaborate with another organization to provide recreational and cultural opportunities.



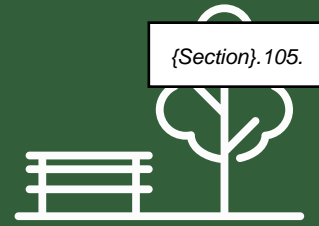
## SPECIAL EVENTS EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Retirement Plan	8,759	8,308	8,308	2,098
Overtime	23,000	39,600	39,600	10,000
Social Security	3,309	3,029	3,029	765
<b>Total Personnel Services</b>	<b>35,068</b>	<b>50,937</b>	<b>50,937</b>	<b>12,863</b>
<b>SUPPLIES</b>				
Advertising	831	3,000	3,000	-
Concerts	-	-	-	-
Volunteer Appreciation Dinner	2,781	4,000	4,000	-
Fourth of July	96,347	100,000	100,000	-
Christmas Tree Lighting	2,711	4,800	4,800	4,800
Earthwise Living Day	3,333	5,200	5,200	2,700
Legion	-	-	-	389
Arbor Day	120	-	-	-
Movies in the Park	2,115	2,160	2,160	-
Employee Luncheon	-	5,000	5,000	-
<b>Total Supplies</b>	<b>108,238</b>	<b>124,160</b>	<b>124,160</b>	<b>7,889</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 143,306</b>	<b>\$ 175,097</b>	<b>\$ 175,097</b>	<b>\$ 20,752</b>



# PARKS & RECREATION

{Section}. 105.



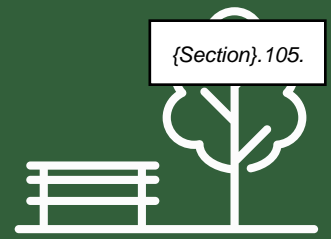
The goal of the Parks and Recreation Department is to provide excellent parks, recreational green space, and cultural opportunities. The mission of the Parks and Recreation Department is to monitor and revise the Parks Master Plan, encourage development of new recreational programs, continue to improve park spaces, continue to develop the hike & bike trail system, develop a program to encourage residents to take advantage of outside amenities, and to provide cultural opportunities to our citizens and guests. The Department will enhance the citizens quality of life by providing safe, well-maintained parks and public places; preserving open space and historic resources; caring for people; strengthening the bonds of community; and creating opportunities for enrichment. This department works with the Reservation Clerk for rentals in the park and provides staff support to the Park Commission.

## OBJECTIVES FOR FY 2025-2026

- Continue to support activities at the Community Garden area and encourage citizens to participate.
- Provide management and program oversight to City pools contractor.
- Work with Park Commission to create programs for citizen participation at the parks.
- Rehabilitate Park amenities as needed at all parks, mow grass, creeks and trim trees, and repair sidewalks and walkways.
- Continue to support City events.
- Plant and maintain new trees in all parks
- Repair athletic field surface and irrigation system.
- Apply for an NOP grant for the Huebner Creek Hike & Bike Trail Segment III.
- Construct the Huebner Creek Greenway Hike & Bike Trail Segment II.
- Provide maintenance and upkeep of the Huebner Creek Greenway Hike and Bike Trail Segment I.
- Provide staff support and assistance to the Park Commission.
- Complete improvements to the pedestrian path at the Linkwood-Pavona Place walking trail.



# PARKS & RECREATION



## OBJECTIVES FOR FY 2025-2026 (continued)

- Decommission the Leon Valley Community Pool.
- Remodel the Forest Oaks Community Pool.
- Continue development of Steurethaler-Silo, Old Mill and The Ridge parks, and the Hetherington Trail.
- Continue maintenance of Huebner Creek LC-17 Flood Control project land areas.
- Replace Raymond Rimkus Park restroom with ADA compliant restroom.



## PARK & RECREATION EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	-	-	-	-
Retirement Plan	-	-	-	-
Group Insurance	-	-	-	-
Worker Compensation	-	-	-	-
Social Security	-	-	-	-
Longevity Pay	-	-	-	-
<b>Total Personnel Services</b>	-	-	-	-
<b>SUPPLIES</b>				
Office Supplies	-	300	300	-
Operating Supplies	24,838	39,300	39,300	27,000
Repairs & Maintenance - Internal	20,024	29,500	29,500	10,500
Misc. Supplies	4,992	11,500	11,500	4,000
<b>Total Supplies</b>	49,854	80,600	80,600	41,500
<b>CONTRACTUAL SERVICES</b>				
Professional Services	48,979	15,000	15,000	5,000
Contractual Services	165,670	105,000	105,000	124,975
Utilities - Telephone	3,447	3,000	3,000	1,850
Utilities - Gas, Water, Electric	33,769	40,000	40,000	30,030
Printing	-	5,000	5,000	2,000
Advertising	-	2,600	2,600	-
Repairs and Maintenance - External	89,590	25,000	25,000	40,000
Equipment Rental	695	-	-	6,800
Travel	-	2,000	2,000	-
Membership, Dues & Licenses	100	1,000	1,000	1,000
Liability Insurance	4,000	4,651	4,651	5,214
<b>Total Contractual Services</b>	346,250	203,251	203,251	216,869
<b>CAPITAL OUTLAY</b>				
Other Machinery & Equipment	-	40,000	40,000	35,000
Improvements	162,490	2,365,788	160,000	2,272,297
<b>Total Capital Outlay</b>	162,490	2,405,788	200,000	2,307,297
<b>TOTAL EXPENDITURES</b>	<b>\$ 558,594</b>	<b>\$ 2,689,639</b>	<b>\$ 483,851</b>	<b>\$ 2,565,666</b>



# LIBRARY



The Leon Valley Public Library is the city's friendly gateway to the worlds of learning, imagination, creativity, and community interaction. The primary mission of the Leon Valley Public Library is to provide quality educational and information resources, historical and cultural opportunities, and recreational activities enriching the entire community.

## OBJECTIVES FOR FY 2025-2026

- Continue to digitize the Archives Collection.
- Continue working with IT and the Library Advisory Board to develop a Technology Plan outlining future updates, replacements, and improved technology for library patrons and staff.
- Continue looking for and applying for grants to help us enhance programming and update the Library's appearance.
- Continue to increase availability and access to workforce development resources.
- Continue to increase availability and access to parenting resources.
- Increase outreach with Northside ISD, preschools, and local charter schools.
- Publish self-guided technology courses on website.

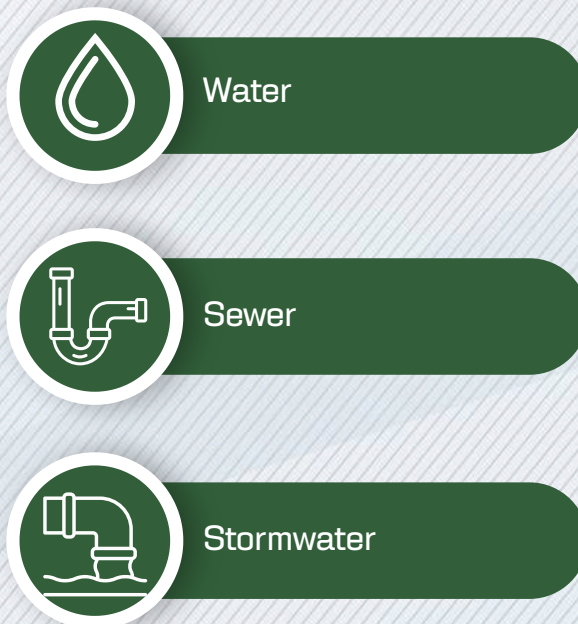
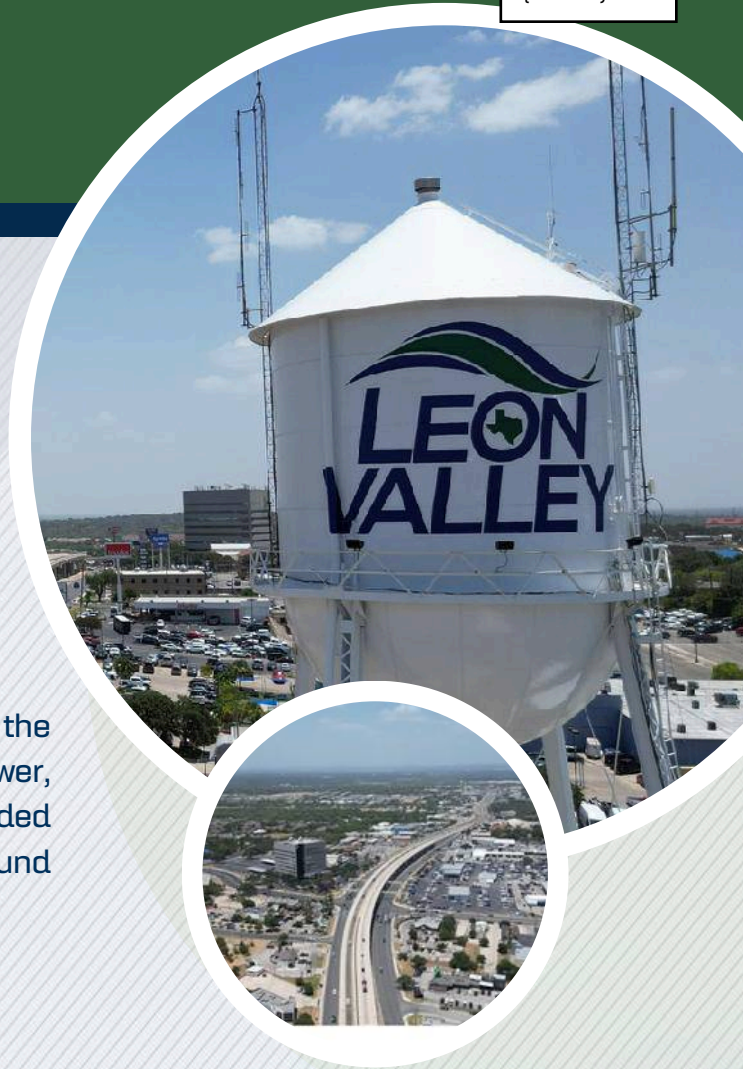


# **LIBRARY EXPENDITURES**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2023-2024</b>	<b>2024-2025</b>	<b>2024-2025</b>	<b>2025-2026</b>
<b>PERSONNEL SERVICES</b>				
Salaries	277,644	291,168	291,168	315,735
Retirement Plan	48,599	56,836	56,836	63,526
Group Insurance	26,088	50,741	50,741	43,710
Worker Compensation	747	692	692	7,247
Social Security	21,661	22,274	22,274	24,154
Longevity Pay	4,188	5,273	5,273	4,376
<b>Total Personnel Services</b>	<b>378,927</b>	<b>426,985</b>	<b>426,985</b>	<b>458,747</b>
<b>SUPPLIES</b>				
Office Supplies	738	1,350	1,350	1,100
Operating Supplies	9,408	41,600	41,600	14,525
Repairs & Maintenance - Internal	-	1,000	1,000	1,000
Misc. Supplies	11,041	-	-	-
Library Supplies	39,679	31,300	31,300	30,000
Gifts and Memorials	-	1,000	1,000	1,000
<b>Total Supplies</b>	<b>60,866</b>	<b>76,250</b>	<b>76,250</b>	<b>47,625</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	532	1,338	1,338	300
Contractual Services	18,026	17,244	17,244	22,474
Utilities - Telephone	4,280	3,000	3,000	3,095
Utilities - Gas, Water, Electric	11,198	12,000	12,000	12,900
Printing	138	750	750	750
Repairs and Maintenance - External	-	3,000	3,000	1,500
Travel	2,626	3,000	3,000	3,000
Membership, Dues & Licenses	1,688	3,000	3,000	4,000
Subscriptions to Publications	3,525	3,500	3,500	4,000
Liability Insurance	-	5,000	5,000	5,214
Grant Expenses	-	-	-	-
<b>Total Contractual Services</b>	<b>42,013</b>	<b>51,832</b>	<b>51,832</b>	<b>57,233</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 481,806</b>	<b>\$ 555,067</b>	<b>\$ 555,067</b>	<b>\$ 563,605</b>

# ENTERPRISE FUND

The Enterprise Fund's function is to account for the management and operation of the City's water, sewer, and stormwater Systems. All operations are intended to be self-supporting through user charges. The fund has three departments:





# **WATER, SEWER AND STORMWATER SUMMARY OF REVENUES AND EXPENSES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>OPERATING REVENUES</b>				
Water Sales	\$ 2,007,835	\$ 2,119,100	\$ 2,119,100	\$ 2,069,950
Sewer Sales	2,650,915	2,508,000	2,508,000	2,649,085
Stormwater Fees	540,758	564,000	564,000	569,500
Customer Penalties	58,361	59,500	59,500	62,750
Tapping Fees	30,642	10,000	10,000	20,000
Connection & Platting	2,450	2,250	2,250	-
<b>TOTAL OPERATING REVENUES</b>	<b>5,290,961</b>	<b>5,262,850</b>	<b>5,262,850</b>	<b>5,371,285</b>
<b>OPERATING EXPENSES</b>				
Water System	828,558	1,191,607	1,191,607	1,235,650
Sewer System	1,896,996	2,275,650	2,275,650	1,890,442
Stormwater	211,994	184,800	184,800	239,352
Depreciation	395,785	-	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>3,333,333</b>	<b>3,652,058</b>	<b>3,652,058</b>	<b>3,365,444</b>
<b>NET OPERATING INCOME (LOSS)</b>	<b>1,957,628</b>	<b>1,610,792</b>	<b>1,610,792</b>	<b>2,005,841</b>
<b>NON-OPERATING REVENUES (EXPENSES)</b>				
Interest Income	207,415	171,666	171,666	175,099
Grants	245,726	-	-	-
Miscellaneous and Other	189,575	1,300,500	500	9,500
Water Supply Fee Reserve	-	-	834,263	-
Transfers In from Other Funds	316,863	-	-	-
Transfer out to Debt Service	(51,065)	(107,863)	(107,863)	(106,075)
Transfer Out Shared Personnel Services	(1,380,647)	(1,253,538)	(1,253,538)	(1,301,355)
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<b>(472,133)</b>	<b>110,765</b>	<b>(354,972)</b>	<b>(1,222,831)</b>
<b>NET INCOME (LOSS)</b>	<b>1,485,496</b>	<b>1,721,557</b>	<b>1,255,820</b>	<b>783,010</b>
<b>CHANGES IN WORKING CAPITAL SOURCES (USES) OF WORKING CAPITAL</b>				
Additions to Fixed Assets	-	3,773,438	1,700,000	1,419,000
<b>TOTAL SOURCES (USES) OF WORKING CAPITAL</b>	<b>-</b>	<b>3,773,438</b>	<b>1,700,000</b>	<b>1,419,000</b>
<b>NET INCREASE (DECREASE) IN WORKING CAPITAL</b>	<b>1,485,496</b>	<b>(2,051,881)</b>	<b>(444,180)</b>	<b>(635,990)</b>
BEGINNING FUND BALANCE	2,704,275	4,189,771	4,189,771	3,745,591
*ENDING FUND BALANCE	\$ 4,189,771	\$ 2,137,890	\$ 3,745,591	\$ 3,109,601

**WATER AND SEWER FUND**  
**SCHEDULE OF OPERATING REVENUES BY SOURCE**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>OPERATING REVENUES</b>				
<b>Water Sales</b>				
Metered Water	1,692,773	1,800,000	1,800,000	1,718,739
Edwards Aquifer Fee	163,459	170,000	170,000	177,417
Bulk Water	13,512	3,000	3,000	20,000
Water - Surcharge	-	-	-	5,000
Water Supply Fee	131,900	140,000	140,000	142,694
TCEQ Public Health Fee	6,191	6,100	6,100	6,100
<b>Total Water Sales</b>	<b>2,007,835</b>	<b>2,119,100</b>	<b>2,119,100</b>	<b>2,069,950</b>
<b>Sewer Sales</b>				
City Service (SAWS)	2,642,077	2,500,000	2,500,000	2,640,085
City Surcharge	8,838	8,000	8,000	9,000
<b>Total Sewer Sales</b>	<b>2,650,915</b>	<b>2,508,000</b>	<b>2,508,000</b>	<b>2,649,085</b>
<b>Storm Water</b>				
Storm Water Fees	396,659	380,000	380,000	380,000
Storm Water Fee-SAWS Billing	139,112	180,000	180,000	185,000
Storm Water Penalties	4,987	4,000	4,000	4,500
<b>Total Storm Water Fees</b>	<b>540,758</b>	<b>564,000</b>	<b>564,000</b>	<b>569,500</b>
<b>Connection Fees</b>				
Connection Fees	2,450	2,250	2,250	-
<b>Total Connection Fees</b>	<b>2,450</b>	<b>2,250</b>	<b>2,250</b>	<b>-</b>
<b>Customer Fees</b>				
Customer Penalties	51,011	51,500	51,500	54,750
Customer Disconnection Fees	7,350	8,000	8,000	8,000
<b>Total Customer Fees</b>	<b>58,361</b>	<b>59,500</b>	<b>59,500</b>	<b>62,750</b>
<b>Tapping Fees</b>				
Water Tap Fees	30,642	10,000	10,000	20,000
Sewer Tap Fees	-	-	-	-
<b>Total Tapping Fees</b>	<b>30,642</b>	<b>10,000</b>	<b>10,000</b>	<b>20,000</b>
<b>TOTAL OPERATING REVENUES</b>	<b>\$ 5,290,961</b>	<b>\$ 5,262,850</b>	<b>\$ 5,262,850</b>	<b>\$ 5,371,285</b>

**WATER AND SEWER FUND**  
**SCHEDULE OF NON-OPERATING REVENUES (EXPENSES)**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>Non-Operating Revenues</b>				
Interest Income	207,415	171,666	171,666	175,099
Impact Fees	71,882	-	-	-
Miscellaneous Income	16,923	500	500	500
SAWS Water Lease	-	-	9,000	9,000
Water Supply Fee Reserve	-	-	834,263	-
Bexar County Reimbursement	100,770	1,300,000	-	-
CDBG Reimbursement	245,726	-	-	-
Transfer In from Other Funds	316,863	-	-	-
<b>Total Non-Operating Revenues</b>	<b>959,579</b>	<b>1,472,166</b>	<b>1,015,429</b>	<b>184,599</b>
<b>Non-Operating Expenses</b>				
Transfer Out to Debt Service	(51,065)	(107,863)	(107,863)	(106,075)
Transfer Out Shared Personnel Services	(1,380,647)	(1,253,538)	(1,253,538)	(1,301,355)
<b>Total Non-Operating Expenses</b>	<b>(1,431,712)</b>	<b>(1,361,401)</b>	<b>(1,361,401)</b>	<b>(1,407,430)</b>
<b>TOTAL NON-OPERATING REVENUES (EXPENSES)</b>	<b>\$ (472,133)</b>	<b>\$ 110,765</b>	<b>\$ (345,972)</b>	<b>\$ (1,222,831)</b>

**WATER AND SEWER FUND**  
**SCHEDULE OF SOURCES (USES) OF WORKING CAPIT**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>Additions to Fixed Assets</b>				
Water System	-	2,175,000	1,450,000	643,000
Sewer System	-	937,633	150,000	500,000
Storm Water	-	660,805	100,000	276,000
<b>Total Additions to Fixed Assets</b>	\$ -	\$ 3,773,438	\$ 1,700,000	\$ 1,419,000





The department provides management and administration to water system operations and provides policy guidance and procedures for distributing potable water to the City's water customers in accordance with the requirements of the State and other regulatory agencies.

This department provides 24-hour support for operations and maintenance of the Leon Valley public water supply and distribution system. The mission is to deliver adequate supplies of potable water to approximately 2,600 customers in accordance with the Texas Commission on Environmental Quality (TCEQ) and State Fire Insurance Commission regulations, and to plan for future water needs. Included is the maintenance of records, reports, and support for the water system and billing department in the reading of meters, customer actions, and new meter installations. The Department conducts meter repair and replacement; water storage tank rehabilitation and well maintenance; water main, fire hydrant, curb stop, valve, and lateral replacement activities. The department is also responsible for finding and correcting unaccounted water loss through an on-going leak detection and repair program. Personnel are also responsible for Edwards Aquifer Authority (EAA) critical period management plan operations.

## **OBJECTIVES FOR FY 2025-2026**

- Replace portions of water and sewer mains as identified in the Capital Improvements Plan.
- Obtain 12-acre feet of water rights.
- Maintain and conduct annual inspections of the three elevated and one ground storage tanks.
- Update the water and sewer GIS mapping.
- Continue to assist developers with water and sewer service for any new residential or commercial development.
- Continue the water meter repair/replacement program.
- Replace fire hydrants as needed with newer "quick-connect" type hydrants.
- Install replacement meters to upgraded touch read meters for meter replacement program.
- Install replacement curb stops.





## **OBJECTIVES FOR FY 2025-2026 (continued)**

- Test backflow prevention device for Recycled Water System.
- Maintain the Grass Hill and Huebner Chlorine control system.
- Conduct annual TCEQ tank inspection.
- Conduct water sampling for analysis per the TCEQ. Perform all required reporting.
- Repair any reported leaks under driveways, sidewalks, etc. and replace materials as needed.
- Continue to monitor water and sewer mains and rank for replacement.
- Continue to monitor water rates and identify methods to fund water main replacement.
- Replace fire hydrants in the Pavona, Linkwood, and Grass Valley neighborhoods.
- Maintain irrigation systems at Rimkus Park, Conference and Community Centers, Library and City Hall.

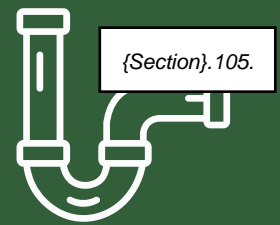


# **WATER EXPENSES**

	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATED</b>	<b>BUDGET</b>
	<b>2023-2024</b>	<b>2024-2025</b>	<b>2024-2025</b>	<b>2025-2026</b>
<b>PERSONNEL SERVICES</b>				
Salaries	202,996	220,292	220,292	228,680
Retirement Plan	(100,635)	45,395	45,395	50,947
Group Insurance	34,165	40,593	40,593	43,710
Worker Compensation	4,382	4,521	4,521	3,106
Overtime	21,855	8,000	8,000	8,000
Social Security	17,496	17,791	17,791	19,371
Standby	10,882	-	-	13,000
Certification Pay	-	4,264	4,264	3,536
Longevity Pay	7,610	8,066	8,066	3,602
<b>Total Personnel Services</b>	<b>198,751</b>	<b>348,921</b>	<b>348,921</b>	<b>373,951</b>
<b>SUPPLIES</b>				
Office Supplies	368	2,000	2,000	2,500
Operating Supplies	34,132	50,550	50,550	84,200
Repairs & Maintenance - Internal	53,970	140,000	140,000	122,500
Misc. Supplies	7,566	15,000	15,000	7,000
Water Conservation Program	-	2,000	2,000	2,000
<b>Total Supplies</b>	<b>96,036</b>	<b>209,550</b>	<b>209,550</b>	<b>218,200</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	59,469	24,501	24,501	43,401
Contractual Services	219,866	282,250	282,250	302,113
Utilities - Telephone	136	17,000	17,000	140
Utilities - Gas, Water, Electric	106,175	100,000	100,000	113,175
Printing	3,542	3,000	3,000	4,000
Advertising	-	10,000	10,000	3,600
Repairs and Maintenance - External	106,656	145,000	145,000	140,000
Equipment Rental	4,532	8,000	8,000	5,000
Travel	2,121	7,000	7,000	5,000
Membership, Dues & Licenses	1,274	1,500	1,500	1,000
Liability Insurance	30,000	34,885	34,885	26,070
<b>Total Contractual Services</b>	<b>533,771</b>	<b>633,136</b>	<b>633,136</b>	<b>643,499</b>
<b>CAPITAL OUTLAY</b>				
Water Rights	-	1,350,000	1,350,000	143,000
Improvements	-	825,000	100,000	500,000
<b>Total Capital Outlay</b>	<b>-</b>	<b>2,175,000</b>	<b>1,450,000</b>	<b>643,000</b>
<b>TOTAL EXPENSES</b>	<b>\$ 828,558</b>	<b>\$ 3,366,607</b>	<b>\$ 2,641,607</b>	<b>\$ 1,878,650</b>



# SEWER



The department provides management and administration to water, sewer, and stormwater system operations, provides policy guidance and procedures for distributing potable water to the City's water customers in accordance with requirements of the State and other regulatory agencies, provides direction for operations and maintenance of City-wide sanitary sewer collection system, and provides direction and administration to the Stormwater System in accordance with MS4 permitting regulations.

This department provides 24-hour personnel for operations and maintenance of the sanitary sewer collection system. Included in the responsibilities is the reconstruction of existing sewer mains and services, preparation of required reports, development of long range plans for system replacements, supervision of new construction by developers, support of Finance Department billing operations, clearance of sewer blockages, sewer main cleaning, and providing support of other utility operations.

## OBJECTIVES FOR FY 2025-2026

- Apply for CDBG funding to construct a new sewer main on Locker Lane.
- Televisive video of sewer mains; commercial and residential.
- Run sewer camera for video and sewer jet machine to clear lines.
- Maintain sewer lines, point repairs, line replacements and install clean outs.
- Replace damaged sewer mains, identified from videotaped footage.
- Continue low-flow toilet replacement program.
- Perform sewer cleaning activities.
- Continue to monitor sewer rates and identify methods to fund sewer main replacement.

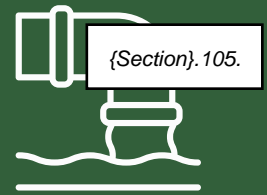


## SEWER EXPENSES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	50,227	55,073	55,073	57,170
Retirement Plan	10,245	12,495	12,495	13,290
Group Insurance	8,541	10,148	10,148	10,927
Worker Compensation	1,207	1,244	1,244	2,071
Overtime	-	8,000	8,000	8,000
Social Security	3,795	4,897	4,897	5,053
Certification Pay	-	936	936	884
Longevity Pay	1,902	2,016	2,016	900
<b>Total Personnel Services</b>	<b>75,917</b>	<b>94,809</b>	<b>94,809</b>	<b>98,296</b>
<b>SUPPLIES</b>				
Office Supplies	3,251	-	-	-
Operating Supplies	-	8,152	8,152	3,000
Repairs & Maintenance - Internal	1,441	17,500	17,500	13,000
Misc. Supplies	-	27,500	27,500	6,000
<b>Total Supplies</b>	<b>4,692</b>	<b>53,152</b>	<b>53,152</b>	<b>22,000</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	22,334	59,285	59,285	33,113
Contractual Services	1,765,088	1,980,276	1,980,276	1,636,763
Advertising	2,143	2,500	2,500	2,200
Repairs and Maintenance - External	4,600	60,000	60,000	60,000
Liability Insurance	10,000	11,628	11,628	26,070
Sewer Surcharge	12,222	14,000	14,000	12,000
<b>Total Contractual Services</b>	<b>1,816,387</b>	<b>2,127,689</b>	<b>2,127,689</b>	<b>1,770,146</b>
<b>CAPITAL OUTLAY</b>				
Improvements	-	937,633	150,000	500,000
<b>Total Capital Outlay</b>	<b>-</b>	<b>937,633</b>	<b>150,000</b>	<b>500,000</b>
<b>TOTAL EXPENSES</b>	<b>\$ 1,896,996</b>	<b>\$ 3,213,283</b>	<b>\$ 2,425,650</b>	<b>\$ 2,390,442</b>



# STORMWATER



The department provides management and administration to water, sewer, and stormwater system operations, provides policy guidance and procedures for distributing potable water to the City's water customers in accordance with requirements of the State and other regulatory agencies, provides direction for operations and maintenance of City-wide sanitary sewer collection system, and provides direction and administration to the Stormwater System in accordance with MS4 permitting regulations.

The goal of this program is to reduce the discharge of pollutants into drainage systems, creeks and streams to the maximum extent practicable, to protect water quality, and to satisfy the requirements of the Texas Commission on Environmental Quality (TCEQ) Phase II program under the provisions of Section 402 of the Clean Water Act (CWA) and Chapter 26 of the Texas Water Code (TWC). The program also identifies Leon Valley's legal authority to implement the general permit.

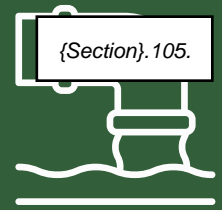
This program describes the manner in which the permit will be administered and provides the basis for the city's development of a budget and fee collection system. The city's authority is explicitly stated in Chapter 30 of the Texas Administrative Code 205.5(a), and Section 26.040 of the Texas Water Code for the Texas Storm Water Discharges from Small MS4s – TCEQ Docket No. 2006-0428-WO TPDES General Permit to Discharge Under the Texas Pollutant Discharge Elimination System TXR040000.

## OBJECTIVES FOR FY 2025-2026

- Create and fund a position for a Certified Stormwater Inspector.
- Continue mowing and de-silting program for both creeks.
- Submit a new 5-year Stormwater Management Program Plan to TCEQ.
- Develop maintenance program for public parking areas.
- Continue inspections of construction activity to ensure Best Management Practices.
- Complete Annual Report for MS4 Permit.
- Participate in the 2025 Basura Bash and Earthwise Living Day.
- Investigate funding for Huebner Creek erosion control project.
- Complete the Low Impact Development (LID) parking lot located at Shadow Mist Park.



# STORM WATER



## OBJECTIVES FOR FY 2025-2026 (continued)

- Continue street sweeping program, with neighborhood notification and scheduling.
- Conduct Stormwater public education.
- Continue maintenance of storm drains.
- Provide maintenance of existing LID parking lot at City Hall.
- Perform flood/drainage remediation at identified areas.
- Identify additional opportunities for the construction of a LID parking lot.
- Mow and maintain storm drain inlet/outlets.

## STORMWATER EXPENSES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	-	-	-	-
Retirement Plan	-	-	-	-
Group Insurance	-	-	-	-
Overtime	-	-	-	-
Social Security	-	-	-	-
Longevity Pay	-	-	-	-
<b>Total Personnel Services</b>	-	-	-	-
<b>SUPPLIES</b>				
Operating Supplies	3,340	12,000	12,000	8,500
Repairs & Maintenance - Internal	150	10,000	10,000	1,500
Miscellaneous Supplies	4,288	6,000	6,000	3,600
<b>Total Supplies</b>	7,778	28,000	28,000	13,600
<b>Contractual Services</b>				
Professional Services	24,863	30,000	30,000	25,000
Contractual Services	41,761	58,500	58,500	146,952
Printing	25	3,000	3,000	1,000
Repairs and Maintenance - External	127,143	50,000	50,000	50,000
Travel	-	5,000	5,000	2,500
Membership, Dues & Licenses	424	300	300	300
Liability Insurance	10,000	10,000	10,000	-
<b>Total Contractual Services</b>	204,216	156,800	156,800	225,752
<b>CAPITAL OUTLAY</b>				
Improvements	-	660,805	100,000	-
Other Machinery & Equipment	-	-	-	276,000
<b>Total Capital Outlay</b>	-	660,805	100,000	276,000
<b>TOTAL EXPENSES</b>	<b>\$ 211,994</b>	<b>\$ 845,605</b>	<b>\$ 284,800</b>	<b>\$ 515,352</b>



# RED LIGHT CAMERA FUND

The purpose of the Red Light Camera Fund is to provide oversight for the photographic traffic enforcement system throughout Leon Valley. Employees of this program observe, approve, and adjudicate civil traffic violations documented by our automated traffic control system. The goal of the program is traffic safety and reduction of injuries and property loss from traffic crashes throughout the City of Leon Valley.



Red Light Camera



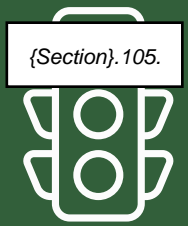
Traffic Safety

# RED LIGHT CAMERA AND TRAFFIC SAFETY SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$1,077,147</b>	<b>\$944,823</b>	<b>\$944,823</b>	<b>\$329,920</b>
<b>Revenues</b>				
Red Light Camera Fines	2,116,767	2,080,051	1,650,041	1,884,258
Red Light Camera Late Fees	187,588	200,000	200,000	200,000
Interest	42,329	37,740	37,000	45,000
Miscellaneous	(1,436)	-	-	-
<b>Total Revenue</b>	<b>2,345,248</b>	<b>2,317,791</b>	<b>1,887,041</b>	<b>2,129,258</b>
<b>Other Funding Sources</b>				
ARP Funds	-	-	-	-
<b>Total Other Funding Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 3,422,395</b>	<b>\$ 3,262,614</b>	<b>\$ 2,831,864</b>	<b>\$ 2,459,178</b>
<b>Expenditures</b>				
Personnel Services	787,991	881,984	881,984	919,463
Supplies	9,198	46,275	46,275	82,400
Contractual Services	904,200	986,803	986,803	1,048,886
Capital Outlay	433,625	216,618	216,618	-
<b>Total Expenditures</b>	<b>2,135,014</b>	<b>2,131,680</b>	<b>2,131,680</b>	<b>2,050,749</b>
<b>Other Financing Uses</b>				
Shared Personnel Services to GF-RLC	342,558	370,264	370,264	286,838
<b>Total Other Financing Uses</b>	<b>342,558</b>	<b>370,264</b>	<b>370,264</b>	<b>286,838</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,477,572</b>	<b>\$ 2,501,944</b>	<b>\$ 2,501,944</b>	<b>\$ 2,337,587</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 944,823</b>	<b>\$ 760,670</b>	<b>\$ 329,920</b>	<b>\$ 121,591</b>



# RED LIGHT CAMERA



The purpose of the Red-Light Camera Program is to provide oversight for the photographic traffic enforcement system throughout Leon Valley. Members of this program observe, approve, and adjudicate civil traffic violations documented by our automated traffic control system. The goal of the program is traffic safety and reduction of injuries and property loss from traffic crashes throughout the City of Leon Valley.

## OBJECTIVES FOR FY 2025-2026

- Continue refining operational procedures and internal guidelines to support the consistent evaluation, validation, and processing of civil red-light infractions captured by the automated enforcement system and confirmed by designated officers.
- Actively oversee and assess the functionality of all camera units to ensure that only verified violations are cited, maintaining fairness and accountability in enforcement.
- Leverage program-generated revenue to invest in additional traffic calming measures and infrastructure upgrades at high-risk intersections, based on data-driven assessments.



## RED LIGHT CAMERA EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	388,347	432,204	432,204	460,481
Retirement Plan	82,550	89,927	89,927	98,616
Group Insurance	43,395	60,890	60,890	65,565
Worker Compensation	10,280	10,606	10,606	6,212
Unemployment Compensation	-	-	-	-
Overtime	3,738	-	-	-
Social Security	30,652	35,243	35,243	37,496
Clothing Allowance	7,775	6,000	6,000	6,000
Stand - By	3,120	3,120	3,120	3,120
Special Pay	140	-	-	1,170
Certification Pay	17,090	19,370	19,370	19,370
Longevity Pay	7,940	6,794	6,794	7,531
<b>Total Personnel Services</b>	<b>595,027</b>	<b>664,154</b>	<b>664,154</b>	<b>705,561</b>
<b>SUPPLIES</b>				
Office Supplies	-	200	200	200
Operating Supplies	1,781	8,350	8,350	18,450
<b>Total Supplies</b>	<b>1,781</b>	<b>8,550</b>	<b>8,550</b>	<b>18,650</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	193	820	820	920
Contractual Services	846,961	907,000	907,000	884,328
Liability Insurance	-	-	-	26,070
<b>Total Contractual Services</b>	<b>847,154</b>	<b>907,820</b>	<b>907,820</b>	<b>911,318</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,443,962</b>	<b>\$ 1,580,524</b>	<b>\$ 1,580,524</b>	<b>\$ 1,635,529</b>



# TRAFFIC SAFETY



Leon Valley's Traffic Safety Initiative uses data-driven strategies to reduce crashes and improve road safety. Traffic officers focus on high-risk areas based on crash reports, officer observations, and feedback from residents and businesses.

The goal is to lower traffic violations and collisions through targeted, proactive enforcement. By responding to problem areas and working with the community, the initiative helps make Leon Valley's roads safer and improves overall quality of life.

## OBJECTIVES FOR FY 2025-2026

- Maintain a proactive response to resident-reported traffic concerns by continuing to monitor, investigate, and address issues on streets and intersections throughout Leon Valley.
- Consistently assess and enhance internal protocols related to traffic enforcement, ensuring alignment with best practices and community expectations while promoting officer accountability and ongoing program improvement.



## TRAFFIC SAFETY EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	113,315	124,540	124,540	126,261
Retirement Plan	26,176	29,737	29,737	29,872
Group Insurance	15,961	20,297	20,297	21,855
Worker Compensation	4,794	3,508	3,508	2,071
Overtime	18,724	18,000	18,000	18,000
Social Security	9,729	11,654	11,654	11,358
Clothing Allowance	360	2,000	2,000	2,000
Special Pay	455	650	650	-
Certification Pay	3,275	7,150	7,150	2,210
Longevity Pay	175	295	295	275
<b>Total Personnel Services</b>	<b>192,964</b>	<b>217,831</b>	<b>217,831</b>	<b>213,902</b>
<b>SUPPLIES</b>				
Office Supplies	56	500	500	700
Operating Supplies	6,861	19,900	19,900	40,200
Misc. Supplies	500	17,325	17,325	22,850
<b>Total Supplies</b>	<b>7,417</b>	<b>37,725</b>	<b>37,725</b>	<b>63,750</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	603	1,216	1,216	1,216
Contractual Services	44,476	67,767	67,767	98,282
Repairs and Maintenance - External	11,967	10,000	10,000	12,000
Liability Insurance	-	-	-	26,070
<b>Total Contractual Services</b>	<b>57,046</b>	<b>78,983</b>	<b>78,983</b>	<b>137,568</b>
<b>CAPITAL OUTLAY</b>				
Vehicles	152,898	187,102	187,102	-
Other Machinery & Equipment	181,222	-	-	-
Improvements other than Building	99,505	29,516	29,516	-
<b>Total Capital Outlay</b>	<b>433,625</b>	<b>216,618</b>	<b>216,618</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 691,052</b>	<b>\$ 551,157</b>	<b>\$ 551,157</b>	<b>\$ 415,220</b>

# DEBT FUND

The Debt Service Fund is used to account for the accumulation of resources for and the payment of principal and interest on general long-term debt of the City other than revenue bonds. An ad valorem property tax rate is calculated by the City annually. Property taxes are levied on January 1 each year on all taxable property within the City. The taxes become payable on October 1 following the levy date and delinquent on February 1 of the subsequent year. The annual tax levy must be sufficient in amount to meet current year debt payment requirements.



Issue	Outstanding as of 09/30/2024
2021 Refunding Bonds	\$4,030,000
2016 Certificates of Obligation	\$1,645,000



## DEBT SERVICE

### SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$428,334</b>	<b>\$577,210</b>	<b>\$577,210</b>	<b>\$592,210</b>
<b>Revenues</b>				
Ad Valorem Taxes	712,663	580,451	583,900	585,063
Interest	16,588	15,300	15,000	15,300
<b>Total Revenue</b>	<b>729,251</b>	<b>595,751</b>	<b>598,900</b>	<b>600,363</b>
<b>Other Funding Sources</b>				
Transfers in from Other Funds	-	107,863	107,863	106,075
<b>Total Other Funding Sources</b>	<b>-</b>	<b>107,863</b>	<b>107,863</b>	<b>106,075</b>
<b>TOTAL RESOURCES</b>	<b>\$ 1,157,585</b>	<b>\$ 1,280,824</b>	<b>\$ 1,283,973</b>	<b>\$ 1,298,648</b>
<b>Expenditures</b>				
Principal	445,000	515,000	515,000	525,000
Interest	134,250	173,763	173,763	158,175
Fees	1,125	3,000	3,000	3,000
<b>Total Expenditures</b>	<b>580,375</b>	<b>691,763</b>	<b>691,763</b>	<b>686,175</b>
<b>Other Financing Uses</b>				
Bond Refunding	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 580,375</b>	<b>\$ 691,763</b>	<b>\$ 691,763</b>	<b>\$ 686,175</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 577,210</b>	<b>\$ 589,061</b>	<b>\$ 592,210</b>	<b>\$ 612,473</b>

# SPECIAL REVENUE FUNDS

The purpose of Special Revenue Funds are used to account for specific revenues and expenditures that are legally restricted for a specific purpose.



● Grant Fund

● Leose Fund

● Crime Control & Prevention District

● Court Building Security Fund

● Child Safety Fund

● Court Technology Fund

● Community Center Fund

● Street Maintenance Fund

● Police Forfeiture Fund



# GRANT FUND

{Section}. 105.

This fund is used to account for the expenditures of grant monies received for specific programs.



**AMERICAN RESCUE PLAN (ARP)**  
**SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$ 380,273</b>	<b>\$ 236,548</b>	<b>\$ 236,548</b>	<b>\$ 265,125</b>
<b>Revenues</b>				
ARP	286,172	184,027	123,738	-
Interest	18,218	-	-	-
<b>Total Revenue</b>	<b>304,390</b>	<b>184,027</b>	<b>123,738</b>	<b>-</b>
<b>Other Funding Sources</b>				
Transfers In	-	-	-	-
<b>Total Other Funding Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 684,663</b>	<b>\$ 420,575</b>	<b>\$ 360,286</b>	<b>\$ 265,125</b>
<b>Expenditures</b>				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Uses</b>				
Transfers Out	448,115	360,286	95,161	265,125
Transfer to Capital	-	-	-	-
<b>Total Other Financing Uses</b>	<b>448,115</b>	<b>360,286</b>	<b>95,161</b>	<b>265,125</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 448,115</b>	<b>\$ 360,286</b>	<b>\$ 95,161</b>	<b>\$ 265,125</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 236,548</b>	<b>\$ 60,289</b>	<b>\$ 265,125</b>	<b>\$ -</b>

# LEOSE FUND

{Section}. 105.

Senate Bill 1135, passed by the 74th Texas Legislature, directs the Comptroller of Public Accounts to make an annual allocation from the Law Enforcement Officer Standards and Education (LEOSE) account to qualified law enforcement agencies. Twenty percent of the account is allocated equally among the qualified agencies. The remaining eighty percent is allocated based on the number of eligible law enforcement positions each agency had as of January 1 of the preceding calendar year. Funds must only be spent on expenses related to the continuing education of qualified persons. Eligible expenses are not limited to tuition or registration fees; they may include equipment (such as TV's and VCR's), subscriptions, or travel expenses if they are related to continuing education. This program includes funds for the Leon Valley Police Department.



**LEOSE FUND**  
**SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$6,444</b>	<b>\$9,838</b>	<b>\$9,838</b>	<b>\$2,982</b>
<b>Revenues</b>				
LEOSE Grant	5,413	5,412	5,412	5,412
<b>Total Revenue</b>	<b>5,413</b>	<b>5,412</b>	<b>5,412</b>	<b>5,412</b>
<b>TOTAL RESOURCES</b>	<b>\$ 11,857</b>	<b>\$ 15,250</b>	<b>\$ 15,250</b>	<b>\$ 8,394</b>
<b>Expenditures</b>				
Contractual Services	2,019	12,268	12,268	8,394
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,019</b>	<b>\$ 12,268</b>	<b>\$ 12,268</b>	<b>8,394</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 9,838</b>	<b>\$ 2,982</b>	<b>\$ 2,982</b>	<b>\$ -</b>



LEOSE  
EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
CONTRACTUAL SERVICES				
Travel	2,019	12,268	12,268	8,394
TOTAL EXPENDITURES	\$ 2,019	\$ 12,268	\$ 12,268	\$ 8,394



# CRIME CONTROL & PREVENTION DISTRICT

{Section}. 105.

The Crime Control & Prevention District is a special purpose district created for the purpose of improving crime prevention and reducing crime. In 1989, the Texas Legislature recognized that smaller cities within large metropolitan areas are greatly impacted by big city crime without the big city resources to fight crime problems they face. The Legislature passed the Crime Control & Prevention District Act to enable cities to create a special district that can collect a sales tax specifically dedicated to Crime Control and reduction.

On November 5, 2013 the citizens of Leon Valley voted to create a Crime Control & Prevention District that will be supported through a 1/8 percent local sales and use tax. On November 6, 2018, the citizens voted to continue the district for ten years, and again on May 6, 2023, they voted to continue it for an additional five years.

Funds can be spent on services and programs that will reduce crime, increase public safety and maintain a high quality life in Leon Valley.



**CRIME CONTROL DISTRICT  
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$624,621</b>	<b>\$738,579</b>	<b>\$738,579</b>	<b>\$808,957</b>
<b>Revenues</b>				
Crime Control Sales Tax	411,883	407,595	407,595	415,747
Interest	24,348	24,072	24,072	24,553
Miscellaneous	845	-	-	-
<b>Total Revenue</b>	<b>437,076</b>	<b>431,667</b>	<b>431,667</b>	<b>440,300</b>
<b>Other Funding Sources</b>				
ARP Funds	-	-	-	-
<b>Total Other Funding Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 1,061,697</b>	<b>\$ 1,170,246</b>	<b>\$ 1,170,246</b>	<b>\$ 1,249,257</b>
<b>Expenditures</b>				
Personnel Services	232,064	266,652	266,652	268,025
Supplies	-	-	-	4,200
Contractual Services	10,403	10,572	10,572	13,179
Capital Outlay	-	-	-	65,000
<b>Total Expenditures</b>	<b>242,467</b>	<b>277,224</b>	<b>277,224</b>	<b>350,404</b>
<b>Other Financing Uses</b>				
Shared Personnel Services to GF	80,651	84,065	84,065	77,493
<b>Total Other Financing Uses</b>	<b>80,651</b>	<b>84,065</b>	<b>84,065</b>	<b>77,493</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 323,118</b>	<b>\$ 361,289</b>	<b>\$ 361,289</b>	<b>\$ 427,897</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 738,579</b>	<b>\$ 808,957</b>	<b>\$ 808,957</b>	<b>\$ 821,360</b>



## CRIME CONTROL DISTRICT EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	119,967	144,818	144,818	145,912
Retirement Plan	32,159	36,717	36,717	38,066
Group Insurance	15,201	20,297	20,297	21,855
Worker Compensation	-	4,331	4,331	2,071
Overtime	42,298	34,000	34,000	34,000
Social Security	12,187	14,390	14,390	14,473
Clothing Allowance	-	2,000	2,000	2,000
Standby	3,120	3,120	3,120	3,120
Special Pay	805	-	-	-
Certification Pay	3,700	4,160	4,160	4,160
Longevity Pay	2,627	2,819	2,819	2,368
Shared Services	-	-	-	-
<b>Total Personnel Services</b>	<b>232,064</b>	<b>266,652</b>	<b>266,652</b>	<b>268,025</b>
<b>SUPPLIES</b>				
Operating Supplies	-	-	-	4,200
<b>Total Supplies</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,200</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	6	-	-	-
Contractual Services	10,397	10,572	10,572	10,572
Liability Insurance	-	-	-	2,607
<b>Total Contractual Services</b>	<b>10,403</b>	<b>10,572</b>	<b>10,572</b>	<b>13,179</b>
<b>CAPITAL OUTLAY</b>				
Vehicles	-	-	-	65,000
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>65,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 242,467</b>	<b>\$ 277,224</b>	<b>\$ 277,224</b>	<b>\$ 350,404</b>



# COURT BUILDING SECURITY FUND

{Section}. 105.

This fund is used to account for security fee proceeds received through Municipal Court operations. Security fee proceeds can only be used to finance the direct cost of security personnel, services, and items directly related to buildings that house the operations of municipal courts.

Art. 102.017 of the Texas Code of Criminal Procedure allows a municipality to create a municipal court building security fund and require a person convicted of a non-jailable misdemeanor offense to pay a \$4.90 security fee as a cost of court. This fee must be deposited in a fund known as the Municipal Court Building Security Fund. These funds may only be used for security personnel, services, and items related to buildings that house the operations of municipal courts. "Security personnel, services and items" include:

- X-ray machines
- Handheld metal detectors
- Walkthrough metal detectors
- Identification cards and systems
- Electronic locking and surveillance equipment
- Video teleconferencing systems, personnel, signage, confiscated weapon inventory and tracking systems
- Locks, chains, alarms, or similar security devices including bullet-proof glass
- Continuing education on security issues for court and security personnel
- Warrant officers and related equipment.



# COURT BUILDING SECURITY

## SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$74,437</b>	<b>\$89,701</b>	<b>\$89,701</b>	<b>\$94,701</b>
<b>Revenues</b>				
MC Building Security Fees	12,741	13,000	13,000	13,000
Interest	2,523	2,040	2,000	2,040
<b>Total Revenue</b>	<b>15,264</b>	<b>15,040</b>	<b>15,000</b>	<b>15,040</b>
<b>Other Funding Sources</b>				
Fund Balance	-	-	-	-
<b>Total Other Funding Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 89,701</b>	<b>\$ 104,741</b>	<b>\$ 104,701</b>	<b>\$ 109,741</b>
<b>Expenditures</b>				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	-	10,000	10,000	10,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Other Financing Uses</b>				
Transfer to Capital	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 89,701</b>	<b>\$ 94,741</b>	<b>\$ 94,701</b>	<b>\$ 99,741</b>



## COURT BUILDING SECURITY EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	-	-	-	-
Retirement Plan	-	-	-	-
Group Insurance	-	-	-	-
Worker Compensation	-	-	-	-
Liability Insurance	-	-	-	-
Overtime	-	-	-	-
Social Security	-	-	-	-
Special Pay	-	-	-	-
Longevity Pay	-	-	-	-
<b>Total Personnel Services</b>	-	-	-	-
<b>CONTRACTUAL SERVICES</b>				
Professional Services	-	10,000	10,000	10,000
<b>Total Contractual Services</b>	-	10,000	10,000	10,000
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>



# CHILD SAFETY FUND

{Section}.105.

The Child Safety Fund Program provides school crossing guards to assist children in crossing safely on our busy streets.

Article 102.014(c) of the Texas Code of Criminal Procedure requires a person to pay \$25.00 when convicted of an offense under Subtitle C, Title 7, Transportation Code, when the offense occurs within a school crossing zone; passing a school bus; parent contributing to nonattendance, and some city ordinance parking violations. Article 102.014(g) instructs that the money collected must be used for a school crossing guard program if the municipality operates one. If the money received from fines from the municipal court cases exceeds the amount necessary to fund the school crossing guard program, the municipality may:

- Deposit the additional money in an interest bearing account;
- Expend the additional money for programs designed to enhance child safety, health, or nutrition including child abuse prevention and intervention, youth diversion, and drug and alcohol abuse prevention; or
- Expend the additional money for programs designed to enhance public safety and security.

The Child Safety Fund Program is dedicated to safeguarding children's well-being as they navigate busy streets within Leon Valley. The Department deploys school crossing guards who serve as guardians, ensuring the safe passage of children across streets and intersections.



# CHILD SAFETY

## SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$65,414</b>	<b>\$78,603</b>	<b>\$78,603</b>	<b>\$83,926</b>
<b>Revenues</b>				
MC Child Safety Fees	16,340	10,400	10,400	10,400
Interest	2,638	2,040	2,040	2,081
<b>Total Revenue</b>	<b>18,978</b>	<b>12,440</b>	<b>12,440</b>	<b>12,481</b>
<b>Other Funding Sources</b>				
Fund Balance	-	-	-	-
<b>Total Other Funding Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 84,392</b>	<b>\$ 91,043</b>	<b>\$ 91,043</b>	<b>\$ 96,407</b>
<b>Expenditures</b>				
Personnel Services	5,789	6,117	6,117	7,774
Supplies	-	-	-	-
Contractual Services	-	1,000	1,000	1,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>5,789</b>	<b>7,117</b>	<b>7,117</b>	<b>8,774</b>
<b>Other Financing Uses</b>				
Transfer to Capital	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,789</b>	<b>\$ 7,117</b>	<b>\$ 7,117</b>	<b>\$ 8,774</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 78,603</b>	<b>\$ 83,926</b>	<b>\$ 83,926</b>	<b>\$ 87,633</b>



## CHILD SAFETY EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	5,375	5,150	5,150	5,760
Retirement Plan	-	-	-	-
Group Insurance	3	-	-	-
Worker Compensation	-	73	73	1,035
Liability Insurance	-	-	-	-
Social Security	411	394	394	479
Clothing Allowance	-	500	500	500
<b>Total Personnel Services</b>	<b>5,789</b>	<b>6,117</b>	<b>6,117</b>	<b>7,774</b>
<b>CONTRACTUAL SERVICES</b>				
Contractual Services	-	1,000	1,000	1,000
<b>Total Contractual Services</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,789</b>	<b>\$ 7,117</b>	<b>\$ 7,117</b>	<b>\$ 8,774</b>

# COURT TECHNOLOGY FUND

{Section}. 105.

To enhance and maintain technology within the Municipal Court system.

Art. 102.0172 of the Texas Code of Criminal Procedure allows a municipality to require a defendant convicted of a non-jailable misdemeanor offense, including a criminal violation of a municipal ordinance, to pay a technology fee of \$4.00 on conviction. This fund may be used only to finance the purchase of or to maintain technological enhancements for a municipal court, including:

- Computer systems
- Computer networks
- Computer hardware
- Computer software
- Imaging systems
- Electronic kiosks
- Electronic ticket writers
- Docket management systems.



# COURT TECHNOLOGY

## SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$48,126</b>	<b>\$61,966</b>	<b>\$61,966</b>	<b>\$58,466</b>
<b>Revenues</b>				
MC Technology Fees	11,914	12,000	12,000	12,000
Interest	1,926	1,530	1,500	1,530
<b>Total Revenue</b>	<b>13,840</b>	<b>13,530</b>	<b>13,500</b>	<b>13,530</b>
<b>TOTAL RESOURCES</b>	<b>\$ 61,966</b>	<b>\$ 75,496</b>	<b>\$ 75,466</b>	<b>\$ 71,996</b>
<b>Expenditures</b>				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	-	17,000	17,000	17,000
Capital Outlay	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>17,000</b>	<b>17,000</b>	<b>17,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 61,966</b>	<b>\$ 58,496</b>	<b>\$ 58,466</b>	<b>\$ 54,996</b>



## COURT TECHNOLOGY EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>CONTRACTUAL SERVICES</b>				
Professional Services	-	17,000	17,000	17,000
Contractual Services	-	-	-	-
<b>Total Contractual Services</b>	-	17,000	17,000	17,000
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>	<b>\$ 17,000</b>



# COMMUNITY CENTER FUND

{Section}. 105.

This Fund was established to provide budgeting and accountability for revenues received from hotel occupancy taxes collected by providers from their guests who rent a room or space in a hotel. Under Texas law, funding from this source can only be used to directly promote tourism and the convention/hotel industry. This means the proceeds should be spent on projects or events that result in visitors or attendees staying overnight in the community, generating more hotel occupancy tax.

The Community Center Fund is comprised of the operations of two multipurpose centers: the Community Center, and the Conference Center. These Centers are rented to the general public for a fee and are also used for City sponsored events. The rental revenues off-set operational expenses and a portion of the revenue are also retained for the long-term maintenance of the facilities. The Hotel tax revenue fund also supports the Centers' operations.

The Centers are versatile facilities in a park-like setting and are used for a variety of activities such as civic, private, and social functions. The Conference Center was designed specifically for business conferences and events but is versatile enough to accommodate social events as well. The Conference Center is designed for events up to 150 people, and the Community Center can accommodate up to 300 people. The Centers are also used to host the City's civic events.

The mission of the Leon Valley Community and Conference Centers is to provide a multipurpose venue for area community groups such as senior citizens, civic organizations, and others, and to attract clients on a fee basis for use of the facilities for various events such as weddings, graduations, reunions, and special events.

## OBJECTIVES FOR FY 2025-2026

- Develop a virtual option to tour the facilities.
- Replace/renovate the restrooms at the Conference Center.
- Replace tables and chairs at the Conference Center.
- Investigate price increases.



# **COMMUNITY/CONFERENCE CENTER** **SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$290,939</b>	<b>\$294,009</b>	<b>\$294,009</b>	<b>\$266,482</b>
<b>Revenues</b>				
Hotel/Motel Taxes	84,144	80,000	80,000	85,000
Rental Fees	60,453	66,417	66,417	68,000
Interest	12,667	14,943	14,943	15,242
Miscellaneous	40,405	-	-	-
<b>Total Revenue</b>	<b>197,669</b>	<b>161,360</b>	<b>161,360</b>	<b>168,242</b>
<b>Other Funding Sources</b>				
Transfers in from PEG Reserve	-	-	-	-
<b>Total Other Funding Sources</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 488,608</b>	<b>\$ 455,369</b>	<b>\$ 455,369</b>	<b>\$ 434,724</b>
<b>Expenditures</b>				
Personnel Services	88,848	93,284	93,284	100,500
Supplies	5,306	11,725	11,725	13,650
Contractual Services	40,788	50,101	50,101	51,538
Capital Outlay	59,657	12,000	12,000	-
<b>Total Expenditures</b>	<b>194,599</b>	<b>167,110</b>	<b>167,110</b>	<b>165,688</b>
<b>Other Financing Uses</b>				
Shared Personnal Services to GF	-	21,777	21,777	22,131
<b>Total Other Financing Uses</b>	<b>-</b>	<b>21,777</b>	<b>21,777</b>	<b>22,131</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 194,599</b>	<b>\$ 188,887</b>	<b>\$ 188,887</b>	<b>\$ 187,818</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 294,009</b>	<b>\$ 266,482</b>	<b>\$ 266,482</b>	<b>\$ 246,906</b>



## COMMUNITY/CONFERENCE CENTER EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	64,704	67,175	67,175	71,294
Retirement Plan	12,741	13,113	13,113	14,344
Group Insurance	6,515	7,611	7,611	8,196
Worker Compensation	-	119	119	1,035
Social Security	4,816	5,139	5,139	5,454
Longevity Pay	72	128	128	176
<b>Total Personnel Services</b>	<b>88,848</b>	<b>93,284</b>	<b>93,284</b>	<b>100,500</b>
<b>SUPPLIES</b>				
Office Supplies	37	1,375	1,375	2,500
Operating Supplies	1,189	4,100	4,100	4,400
Repairs & Maintenance - Internal	4,080	5,250	5,250	5,750
Misc. Supplies	-	1,000	1,000	1,000
<b>Total Supplies</b>	<b>5,306</b>	<b>11,725</b>	<b>11,725</b>	<b>13,650</b>
<b>CONTRACTUAL SERVICES</b>				
Professional Services	3,007	2,626	2,626	2,626
Contractual Services	3,347	3,425	3,425	5,045
Utilities - Telephone	4,358	5,200	5,200	4,700
Utilities - Gas, Water, Electric	22,550	20,000	20,000	21,550
Printing	-	750	750	750
Advertising	730	3,100	3,100	3,100
Repairs and Maintenance - External	1,173	5,000	5,000	5,000
Membership, Dues & Licenses	623	1,500	1,500	1,085
Equipment Rental	-	2,000	2,000	2,000
Travel	-	1,500	1,500	3,075
Liability Insurance	5,000	5,000	5,000	2,607
<b>Total Contractual Services</b>	<b>40,788</b>	<b>50,101</b>	<b>50,101</b>	<b>51,538</b>
<b>CAPITAL OUTLAY</b>				
Office Equipment	-	12,000	12,000	-
Improvements	59,657	-	-	-
<b>Total Capital Outlay</b>	<b>59,657</b>	<b>12,000</b>	<b>12,000</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 194,599</b>	<b>\$ 167,110</b>	<b>\$ 167,110</b>	<b>\$ 165,688</b>



# STREET MAINTENANCE FUND

{Section}. 105.

The City held an election in November of 2007, under Chapter 327 of the Texas Tax Code, to adopt an additional 1/4% city sales and use tax for Municipal Street Maintenance. The tax was re-authorized on May 6, 2023. State law requires the creation of a separate fund for these funds.

The sales tax may be used only to maintain and repair municipal streets and sidewalks that existed on the date of the election to adopt the tax.

# STREET MAINTENANCE

## SUMMARY OF REVENUES AND EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$1,820,388</b>	<b>\$1,751,192</b>	<b>\$1,751,192</b>	<b>\$1,113,362</b>
<b>Revenues</b>				
Street Sales Taxes	830,759	822,170	822,170	805,727
Interest	78,877	40,000	40,000	40,800
<b>Total Revenue</b>	<b>909,636</b>	<b>862,170</b>	<b>862,170</b>	<b>846,527</b>
<b>Other Financing Uses</b>				
Transfer from General Fund	76,603	-	-	-
<b>Total Other Financing Uses</b>	<b>76,603</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>\$ 2,806,627</b>	<b>\$ 2,613,362</b>	<b>\$ 2,613,362</b>	<b>\$ 1,959,889</b>
<b>Expenditures</b>				
Personnel Services	-	-	-	-
Supplies	-	-	-	-
Contractual Services	1,055,435	2,825,528	1,500,000	1,959,889
<b>Total Expenditures</b>	<b>1,055,435</b>	<b>2,825,528</b>	<b>1,500,000</b>	<b>1,959,889</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,055,435</b>	<b>\$ 2,825,528</b>	<b>\$ 1,500,000</b>	<b>\$ 1,959,889</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 1,751,192</b>	<b>\$ (212,166)</b>	<b>\$ 1,113,362</b>	<b>\$ -</b>



# STREET MAINTENANCE EXPENDITURES

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>CONTRACTUAL SERVICES</b>				
Repairs and Maintenance - External	1,055,435	2,825,528	1,500,000	1,959,889
<b>Total Contractual Services</b>	1,055,435	2,825,528	1,500,000	1,959,889
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,055,435</b>	<b>\$ 2,825,528</b>	<b>\$ 1,500,000</b>	<b>\$ 1,959,889</b>



# POLICE FORFEITURE FUND

{Section}. 105.

This fund serves as a vital mechanism for the transparent and accountable management of proceeds derived from criminal asset forfeitures. As mandated by state law, this fund provides a dedicated repository for allocating and utilizing assets seized through lawful means. Operating within strict regulatory frameworks, the fund ensures compliance with legal obligations, safeguarding against misuse or misappropriation of seized assets. It stands as a testament to the commitment to uphold the principles of justice and integrity within law enforcement operations.

The mission of the Police Forfeiture Fund is twofold: firstly, to responsibly manage and allocate seized assets in accordance with legal statutes, and secondly, to utilize these resources exclusively for law enforcement purposes. Through prudent fiscal management and transparent accounting practices, the fund facilitates the enhancement of law enforcement capabilities, funding critical initiatives such as equipment upgrades, training programs, and community outreach efforts. By reinvesting seized assets into advancing law enforcement objectives, the fund contributes to the ongoing mission of promoting public safety, upholding the rule of law, and fostering trust and collaboration between law enforcement agencies and the communities they serve.



**POLICE FORFEITURE  
SUMMARY OF REVENUES AND EXPENDITURES**

	ACTUAL 2023-2024	BUDGET 2024-2025	ESTIMATED 2024-2025	BUDGET 2025-2026
<b>BEGINNING FUND BALANCE</b>	<b>\$1,058,032</b>	<b>\$1,715,278</b>	<b>\$1,715,278</b>	<b>\$1,447,738</b>
<b>Revenues</b>				
Seizures	688,464	-	58,882	-
Interest	11,232	11,322	11,100	11,322
Miscellaneous	24,700	-	-	-
<b>Total Revenue</b>	<b>724,396</b>	<b>11,322</b>	<b>69,982</b>	<b>11,322</b>
<b>TOTAL RESOURCES</b>	<b>\$ 1,782,428</b>	<b>\$ 1,726,600</b>	<b>\$ 1,785,260</b>	<b>\$ 1,459,060</b>
<b>Expenditures</b>				
Personnel Services	-	96,122	96,122	95,625
Supplies	-	18,000	18,000	-
Contractual Services	-	12,500	12,500	4,607
Capital Outlay	67,150	210,900	210,900	65,000
<b>Total Expenditures</b>	<b>67,150</b>	<b>337,522</b>	<b>337,522</b>	<b>165,232</b>
<b>Other Financing Uses</b>				
Transfer to Capital	-	-	-	-
<b>Total Other Financing Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 67,150</b>	<b>\$ 337,522</b>	<b>\$ 337,522</b>	<b>\$ 165,232</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 1,715,278</b>	<b>\$ 1,389,078</b>	<b>\$ 1,447,738</b>	<b>\$ 1,293,829</b>



## POLICE FORFEITURE EXPENDITURES

	ACTUAL	BUDGET	ESTIMATED	BUDGET
	2023-2024	2024-2025	2024-2025	2025-2026
<b>PERSONNEL SERVICES</b>				
Salaries	-	60,593	60,593	61,879
Retirement Plan	-	12,962	12,962	13,174
Group Insurance	-	10,148	10,148	10,927
Worker Compensation		1,529	1,529	1,035
Overtime	-	-	-	-
Social Security	-	5,080	5,080	5,009
Clothing Allowance	-	1,000	1,000	1,000
Special Pay	-	1,170	1,170	1,170
Certification Pay	-	3,640	3,640	1,430
Longevity Pay	-	-	-	-
<b>Total Personnel Services</b>	-	96,122	96,122	95,625
<b>SUPPLIES</b>				
Operating Supplies	-	18,000	18,000	-
<b>Total Supplies</b>	-	18,000	18,000	-
<b>CONTRACTUAL SERVICES</b>				
Professional Services	-	-	-	-
Contractual Services	-	12,500	12,500	2,000
Liability Insurance	-	-	-	2,607
<b>Total Contractual Services</b>	-	12,500	12,500	4,607
<b>CAPITAL OUTLAY</b>				
Vehicles	3,800	210,900	210,900	65,000
Other Machinery & Equipment	63,350	-	-	-
<b>Total Capital Outlay</b>	67,150	210,900	210,900	65,000
<b>TOTAL EXPENDITURES</b>	<b>\$ 67,150</b>	<b>\$ 337,522</b>	<b>\$ 337,522</b>	<b>\$ 165,232</b>

# 10 YEAR CAPITAL ACQUISITION PLAN



CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

MUNICIPAL COURT

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
TOTAL MUNICIPAL COURT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
TOTAL MUNICIPAL COURT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

FINANCE DEPARTMENT

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
TOTAL FINANCE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
TOTAL FINANCE			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

CITY MANAGER AND COUNCIL

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
TOTAL MANAGER AND COUNCIL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
TOTAL MANAGER AND COUNCIL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

**INFORMATION TECHNOLOGY**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
Meraki 48 port Switch (1x) - Library	2025	Replacement					6,500	
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,500</b>	<b>\$ -</b>

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
Meraki 48 port Switch (1x) - Public Works	2025	Replacement	6,500					
Meraki 48 port Switch (1x) - Police	2025	Replacement		6,500				
Meraki 48 port Switch (1x) - Fire	2025	Replacement			6,500			
Meraki 48 port Switch (1x) - City Hall	2025	Replacement				6,500		
Data center Server - All	2026	Replacement	27,000					
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 33,500</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>	<b>\$ -</b>	<b>\$ -</b>



**CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

**POLICE DEPARTMENT**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
Police Patrol Vehicle (1 w/equip)	Variable	Replacement			67,000		67,000	
Gym Equipment - Treadmill	Variable	Replacement	6,600					
Detective Vehicle (1)	Variable	Replacement		65,000	65,000	-		
Mobile Digital Terminals	Variable	Replacement				40,000		
Property Room	2015	Remodel						
<b>TOTAL POLICE</b>			<b>\$ 6,600</b>	<b>\$ 65,000</b>	<b>\$ 132,000</b>	<b>\$ 40,000</b>	<b>\$ 67,000</b>	<b>\$ -</b>

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
Mobile Digital Terminals	Variable	Replacement			32,000			
<b>TOTAL POLICE</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 32,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# GENERAL FUND

## POLICE

{Section}. 105.

**Item Description:**

Gym Equipment - Treadmill

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

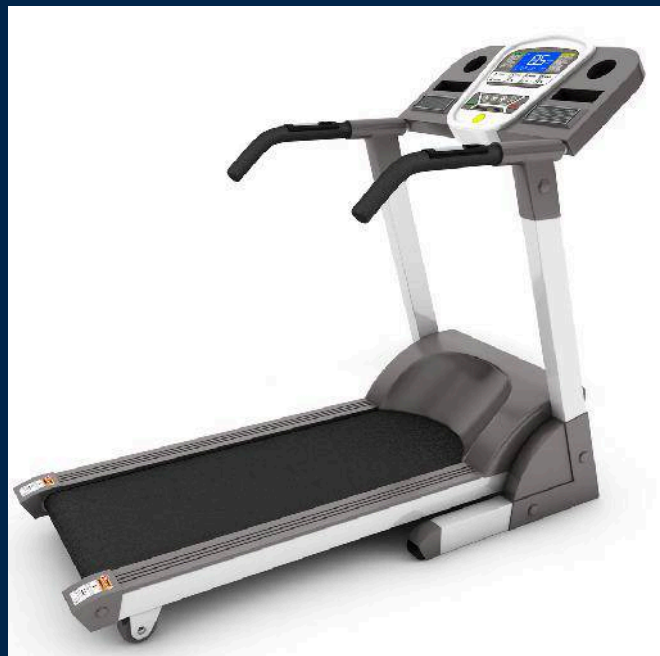
This purchase of Gym Equipment will replace equipment placed in service before 2016. The equipment is available and may be used by all City of Leon Valley employees

**Number of Items:** 1

**Cost per Item:** \$6,600

**Additional Cost per Item:** \$0

**Total:** \$6,600



CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

IMPOUND LOT

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
TOTAL IMPOUND LOT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
TOTAL IMPOUND LOT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**CITY OF LEON VALLEY  
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**FIRE DEPARTMENT**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
Gear Extractor	2013	Replacement		15,000				
Rescue Air Bags	2013	Replacement		35,000				
FD Application Server	2019	Replacement						
Rescue Air Bags	2013	Replacement						
Support Truck (S159)	2014	Replacement		75,000				
Ambulance with Power Load System (M159D)	2008	Replacement	265,125					
Thermal Imaging Camera (3)	2019	Replacement		30,000				
Brush Truck	2015	Replacement		200,000				
Ambulance with Power Load System (M159B)	2014	Replacement			380,000			
Fire Chief Truck	2019	Replacement				75,000		
Mechanical CPR Device (4)	2019	Replacement					125,000	
Cardiac Monitors (5)	2019	Replacement					250,000	
Ambulance with Power Load System (M159A)	2018	Replacement				400,000		
Ambulance with Power Load System (M159C)	2020	Replacement					420,000	
Stryker Power Load Stretcher (4)								
<b>TOTAL FIRE DEPARTMENT</b>			<b>\$ 265,125</b>	<b>\$ 355,000</b>	<b>\$ 380,000</b>	<b>\$ 475,000</b>	<b>\$ 795,000</b>	<b>\$ -</b>

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
SCBA's (24)	2018	Replacement			301,000			
Engine 159A Pumper	2016	Replacement					900,000	
SCBA Breathing Air Compressor	2019	Replacement				50,000		
Utility Terrain Vehicle	2013	Replacement				35,000		
<b>TOTAL FIRE DEPARTMENT</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ 301,000</b>	<b>\$ 85,000</b>	<b>\$ 900,000</b>	<b>\$ -</b>

# GENERAL FUND

## FIRE

{Section}. 105.

**Item Description:**

Replacement of existing EMS unit M159D

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

While this item is scheduled for FY25-26, there is a 500-day Leadtime for delivery. There is a possibility of some funds coming in from the same of an ambulance that it will replace. This is a planned replacement unit.

**Number of Items:** 1

**Cost per Item:** \$265,000

**Additional Cost per Item:** \$0

**Total:** \$265,000





**CITY OF LEON VALLEY**  
**GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN**  
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**PUBLIC WORKS**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
ATV - 2 seater	New	New	15,000					
Concrete grinder walk behind	New	New	12,000					
Equipment trailer	New	New	7,000					
M12 Bobcat		Replacement		50,000				
M14 F150 Pick-Up 1/2 Ton	2013	Replacement		50,000				
M3 Ford F-150	2012	Replacement		50,000				
M9 Case JX55 Farm Tractor	2003	Replacement		150,000				
ST01 Onan generator	2000	Replacement		115,000				
M16 Chevy Silverado 1/2 Ton	2017	Replacement			50,000			
C12A Doosan Compressor	2013	Replacement			30,000			
C15 Trail-Eze Trailer	1997	Replacement			20,000			
C18 Ingersoll Rand Roller	1999	Replacement			50,000			
C21 International Water Truck	2010	Replacement			100,000			
M15 Chevrolet Silverado 2500	2016	Replacement			45,000			
C10A Leeboy Motor Grader	2014	Replacement						
M7 Rhino 1348 Boom Mower	2006	Replacement						
C20 Southwest Gooseneck Trailer	2017	Replacement				75,000		
C22 Cart-Away Concrete Mixer Trailer	2018	Replacement				20,000		
C23 Doosan Forklift	2018	Replacement				40,000		
C24 Stewart -Amos Isuzu Sweeper	2018	Replacement				70,000		
C21 Water Tanker	2010	Replacement				200,000		
C5 Interstate Haul Trailer	2023	Replacement				80,000		
C19 Asphalt Zipper	2022	Replacement				30,000		
M22 Chevrolet Silverado	2019	Replacement				120,000		
M24 Ford F150 Super cab 4x2	2023	Replacement					50,000	
M21 Ford F 350 Truck Flatbed	2019	Replacement					45,000	
<b>TOTAL PUBLIC WORKS</b>			<b>\$ 34,000</b>	<b>\$ 415,000</b>	<b>\$ 295,000</b>	<b>\$ 635,000</b>	<b>\$ 95,000</b>	<b>\$ -</b>



**CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

**PUBLIC WORKS**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
C25 International Dump Truck	2020	Replacement	100,000					
C26 Concrete Load Pro	2020	Replacement	80,000					
Car washing Equipment	2021	Replacement	10,000					
C26 Concrete Load Pro	2020	Replacement	80,000					
M6A Case Loader Backhoe	2015	Replacement		120,000				
Traffic Signal System - Wurzbach	2017	Replacement		150,000				
Traffic Signal System - Huebner/Evers	2017	Replacement		150,000				
C-1 Chevy C8500 dump truck	2025	Replacement			100,000			
C-14 Ford F350 Flatbed	2024	Replacement			75,000			
M27 tractor & shredder	2024	Replacement			60,000			
C16 Broce Broom	2024	Replacement			70,000			
<b>TOTAL PUBLIC WORKS</b>			<b>\$ 270,000</b>	<b>\$ 420,000</b>	<b>\$ 305,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# GENERAL FUND

## PUBLIC WORKS

{Section}. 105.

**Item Description:**

ATV - Two Seater

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

The purchase of this item will allow Crews to access tight areas to remove trash and brush.

**Number of Items:** 1

**Cost per Item:** \$15,000

**Additional Cost per Item:** \$0

**Total:** \$15,000





# GENERAL FUND

## PUBLIC WORKS

{Section}. 105.

**Item Description:**

Walk behind concrete cutter/grinder

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This will allow the Crew to cut concrete sidewalks and other concrete structures while moving, which is faster than a stationery grinder/cutter. This item will replace the existing concrete grinder.

**Number of Items:** 1

**Cost per Item:** \$12,000

**Additional Cost per Item:** \$0

**Total:** \$12,000





# GENERAL FUND

## PUBLIC WORKS

{Section}. 105.

**Item Description:**

Equipment Trailer

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This item will be used to haul heavy equipment

**Number of Items:** 1

**Cost per Item:** \$7,000

**Additional Cost per Item:** \$0

**Total:** \$7,000



CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
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PLANNING AND ZONING

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
TOTAL PLANNING AND ZONING			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
TOTAL PLANNING AND ZONING			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026

ECONOMIC DEVELOPMENT

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
TOTAL ECONOMIC DEVELOPMENT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
TOTAL ECONOMIC DEVELOPMENT			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



**CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

**PARKS**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
Hike & Bike Trail Segment II	2026	New	2,173,297					
Lawnmower 60"	New	New	15,000					
Merry Go Round	1975	Replacement	20,000					
Veterans Park Monument	New	New	24,000					
Pool Repairs - Replastering	New	Replacement	75,000					
Silo Park Pavilion	2018	Replacement					15,000	
Silo Park Playscape	2018	Replacement					50,000	
Old Mill Pavilion	2018	Replacement					16,000	
Old Mill Park Playscape	2018	Replacement					50,000	
RRP Multi-purpose play structure	1996	Replacement					125,000	
RRP Playground Equipment Natural Area	2013	Replacement					50,000	
RRP Shade Structures	2019	Replacement					180,000	
Silo fitness equipment	2016	Replacement					15,000	
<b>TOTAL PARKS</b>			<b>\$ 2,307,297</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 501,000</b>	<b>\$ -</b>

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
Old Mill fencing	2018	Replacement		40,000				
Ridge Park fitness equipment	2018	Replacement		15,000				
Ridge Park Pavilion	2019	Replacement		15,000				
Ridge Park Playscape	2019	Replacement		50,000				
Sprinkler System - 4 parks	New	New		150,000				
Hike & Bike Trail Segment 1	2023	Replacement			150,000			
<b>TOTAL PARKS</b>			<b>\$ -</b>	<b>\$ 270,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# GENERAL FUND

## PARKS

{Section}. 105.

**Item Description:**

Leon Valley Huebner Creek Hike & Bike Trail Segment II

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This project was granted funds from the MPO and is to connect to the existing Segment I at Huebner Creek. Reimbursement funds will be received through TxDOT and the FHWA.

**Number of Items:** 1

**Cost per Item:** \$2,173,291

**Additional Cost per Item:** \$0

**Total:** \$2,173,291





# GENERAL FUND

## PARKS

{Section}. 105.

**Item Description:**

60" Riding lawnmower

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This item will be used to cut parks, creeks, and drainageways. It replaces a 60" lawnmower.

**Number of Items:** 1

**Cost per Item:** \$15,000

**Additional Cost per Item:** \$0

**Total:** \$15,000





# GENERAL FUND

## PARKS

{Section}. 105.

**Item Description:**

ADA Merry Go Round

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This will replace the existing and non-ADA merry go round in Raymond Rimkus Park. The existing equipment has been rehabilitated numerous times and cannot be rehabilitated again. The existing merry go round is not ADA compliant.

**Number of Items:** 1

**Cost per Item:** \$20,000

**Additional Cost per Item:** \$0

**Total:** \$20,000





# GENERAL FUND PARKS

{Section}. 105.

**Item Description:**

Veteran's Memorial Monument

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

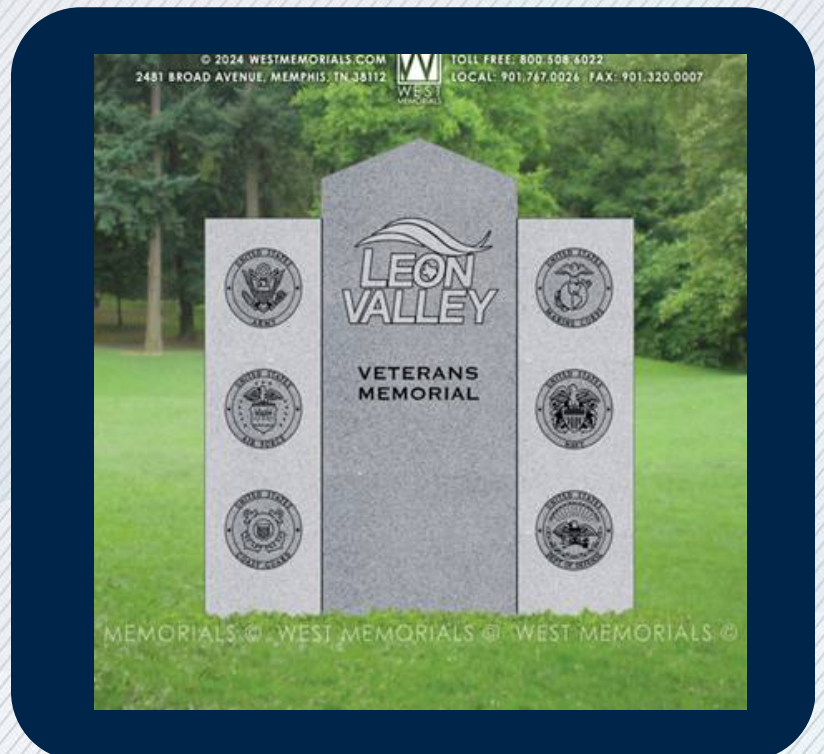
The city Council has requested funding to create a Veteran's Memorial. This funding will be used to purchase a memorial marker and benches.

**Number of Items:** 1

**Cost per Item:** \$24,000

**Additional Cost per Item:** \$0

**Total:** \$24,000





# GENERAL FUND

## PARKS

{Section}. 105.

**Item Description:**

Pool Replastering

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Restoration of the pool's interior surface to extend its lifespan, improve safety, and enhance usability for community recreation.

**Number of Items:** 1

**Cost per Item:** \$75,000

**Additional Cost per Item:** \$0

**Total:** \$75,000





CITY OF LEON VALLEY  
GENERAL FUND 10 YEAR CAPITAL ACQUISITION PLAN  
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LIBRARY

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
TOTAL LIBRARY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
TOTAL LIBRARY			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF LEON VALLEY**  
**ENTERPRISE FUND 10 YEAR CAPITAL ACQUISITION PLAN**  
**FY 2026**

<i>Item</i>	<b>Acquisition Date</b>	<b>Purchase Type</b>	<b>FY 25-26</b>	<b>FY 26-27</b>	<b>FY 27-28</b>	<b>FY 28-29</b>	<b>FY 29-30</b>	<b>Future Needs</b>
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement	500,000					
WA - Purchase Water Rights	2018	New	143,000					
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement	500,000					
STW - Wood chipper 9" throat	New	New	41,000					
STW- M2 Case Backhoe	2010	Replacement	150,000					
STW - 2 ton Brush removal truck	New	New	85,000					
WA - S122 Top Hat Trailer	2014	Replacement		7,000				
WA - S123 Top Hat Trailer	2014	Replacement		7000				
STW- M2 Case Backhoe	2010	Replacement		150,000				
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement		500,000				
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement		500,000				
WA - Purchase Water Rights	New	New		140,000				
WA - S136 Leeboy Asphalt Distributor	2017	Replacement		100,000				
WA - S137 Dynpac Roller	2017	Replacement		70,000				
STW - S135 Vermeer Chipper	2017	Replacement		30,000				
STW S143 Hustler Super Z HD	2018	Replacement		30,000				
SW - W10 3/4 Ton Pickup Truck	2016	Replacement			50,000			
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement			500,000			
WA - Purchase Water Rights	New	New			140,000			
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement			500,000			
STW - S141 ATV	2017	Replacement			20,000			
SW - W11 Sewer Jet Machine	2016	Replacement				40,000		
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement				500,000		
WA - Purchase Water Rights	New	New				140,000		
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement				500,000		
STW - S141 ATV	2017	Replacement				20,000		
SW - W11 Sewer Jet Machine	2016	Replacement					40,000	
WA - Replace Water Mains City-Wide	1960 - 1990	Replacement				500,000		
WA - Purchase Water Rights	New	New				140,000		
SW - Replace Sewer Mains City-Wide	1960 - 1990	Replacement				500,000		
SW - W12 Vermeer Vac-Tron Trailer	2017	Replacement				60,000		
STW - S144 John Deere Rotary Cutter	2018	Replacement				25,000		
WA - W13 Ford F550 Dumptruck	2018	New					100,000	
WA - W8 Backhoe	2009	Replacement					130,000	
WA - Replace water mains city-wide	1960-1990	Replacement					500,000	
Sw - Replace sewer mains city-wide	1960-1990	Replacement					500,000	
STW - Streetsweeper	2018	New					250,000	
STW - M18 John Deere Mower Tractor w/Shred	2018	Replacement					130,000	
WA - Replace John Marshall elevated tank	1939	Replacement					1,000,000	
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 1,419,000</b>	<b>\$ 1,534,000</b>	<b>\$ 1,210,000</b>	<b>\$ 1,265,000</b>	<b>\$ 2,610,000</b>	<b>\$ -</b>

**CITY OF LEON VALLEY**  
**ENTERPRISE FUND 10 YEAR CAPITAL ACQUISITION PLAN**  
**FY 2026**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
WA - ST01 Onan 100KW Generator	2010	Replacement	115,000					
WA - W9 Baldor Generator TS 175	2010	Remove	-					
WA - Replace Water Mains City-Wide	Replacement	Replacement	500,000					
WA - Purchase Water Rights	New	New	140,000					
SW - Replace Sewer Mains City-Wide	Replacement	Replacement	500,000					
WA - Replace Water Mains City-Wide	Replacement	Replacement		500,000				
WA - Purchase Water Rights	New	New		140,000				
SW - Replace Sewer Mains City-Wide	Replacement	Replacement		500,000				
STW - W-17 Excavator Trailer	2023	Replacement		70,000				
STW - W-15 Excavator	2023	Replacement		100,000				
WA - Marshall Elevated Water Storage Tank	1935	Replacement				1,500,000		
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 1,255,000</b>	<b>\$ 1,310,000</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	<b>\$ -</b>	<b>\$ -</b>



# ENTERPRISE FUND

## WATER

{Section}.105.

**Item Description:**

12 acre feet of water rights

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This will increase the amount of water rights we own to support new development. The City owns 1895 acre feet of water rights, but an additional 158 is needed to supply an adequate amount of water for existing and new water customers.

**Number of Items:** 13

**Cost per Item:** \$11,000

**Additional Cost per Item:** \$0

**Total:** \$143,000





# ENTERPRISE FUND

## WATER

{Section}. 105.

**Item Description:**

Replace water mains.

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This purchase will support the Capital Improvements Plan for the water system.

**Number of Items:** 1

**Cost per Item:** \$500,000

**Additional Cost per Item:** \$0

**Total:** \$500,000





# ENTERPRISE FUND

## SEWER

{Section}.105.

**Item Description:**

Sewer main replacement projects

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This item will support the Capital Improvements Plan for the sewer system.

**Number of Items:** 1

**Cost per Item:** \$500,000

**Additional Cost per Item:** \$0

**Total:** \$500,000





# ENTERPRISE FUND

## STORMWATER

{Section}. 105.

**Item Description:**

9" Tow behind diesel wood chipper

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

This item will be used to clear downed tree limbs and dead trees from drainage areas and the creek.

**Number of Items:** 1

**Cost per Item:** \$41,000

**Additional Cost per Item:** \$0

**Total:** \$41,000





# ENTERPRISE FUND

## STORMWATER

{Section}. 105.

### Item Description:

Backhoe

### Description of Benefit from Purchase in Improved Service or Lower Cost:

This will replace the 2010 backhoe. The current backhoe has had electrical repairs, multiple hydraulic cylinder repairs, is 4 wheel drive instead of 2 wheel drive, and is not enclosed. In addition, the current backhoe does not have attachment capability. The Crew uses the backhoe for concrete replacement and repairs, digging out rocks and soil, and moving soil and base materials. The attachment capability will allow it to be used for grapple and hoe ram activities, such as clearing waterways and downed timbers from creeks.

**Number of Items:** 1

**Cost per Item:** \$150,000

**Additional Cost per Item:** \$0

**Total:** \$150,000





# ENTERPRISE FUND

## STORMWATER

{Section}. 105.

### Item Description:

2-ton wood chipper truck

### Description of Benefit from Purchase in Improved Service or Lower Cost:

This item will be used twice yearly for the large item pickup weeks. In addition, it will be used to remove dead and downed trees city-wide throughout the year. Wood chipper trucks are designed to carry large amounts of debris, such as wood chips, without needing to leave the jobsite to dump. The current truck being used allows chips to be blown out of the top and spread debris on roadways and traffic.

**Number of Items:** 1

**Cost per Item:** \$85,000

**Additional Cost per Item:** \$0

**Total:** \$85,000





**CITY OF LEON VALLEY  
TRAFFIC SAFETY 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
Police Patrol Vehicle (1 w/equip)	Variable	Replacement		67,000		67,000	67,000	
Detective Vehicle	Variable	Replacement			65,000			
Jaws of Life (Tier 2)	Variable	Replacement				100,000		
In-Car Camera Systems	Variable	Replacement						
Police Patrol Vehicle (2 w/equip)	Variable	Replacement						
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ -</b>	<b>\$ 67,000</b>	<b>\$ 65,000</b>	<b>\$ 167,000</b>	<b>\$ 67,000</b>	<b>\$ -</b>

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>FY 34-35</i>	<i>Future Needs</i>
Police Patrol Vehicle (1 w/equip)	Variable	Replacement		67,000		67,000	67,000	
Detective Vehicle	Variable	Replacement			65,000			
Jaws of Life (Tier 2)	Variable	Replacement				100,000		
In-Car Camera Systems	Variable	Replacement						
Police Patrol Vehicle (2 w/equip)	Variable	Replacement	134,000					
Detective Vehicle	Variable	Replacement		67,000				
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 134,000</b>	<b>\$ 134,000</b>	<b>\$ 65,000</b>	<b>\$ 167,000</b>	<b>\$ 67,000</b>	<b>\$ -</b>

**CITY OF LEON VALLEY  
CRIME CONTROL 10 YEAR CAPITAL ACQUISITION PLAN  
FY 2026**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
Detective Police Vehicles (1)	Variable	Replacement	65,000					
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>Future Needs</i>
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Item Description:**

Police Detective Vehicle w/equipment

**Description of Benefit from Purchase in Improved Service or Lower Cost:**

Police Vehicles have been placed on a maintenance and replacement schedule as of 2017. All police vehicles will be kept in service for 100,000 miles or five years before they are replaced

**Number of Items:** 1

**Cost per Item:** \$65,000

**Additional Cost per Item:** \$0

**Total:** \$65,000





**CITY OF LEON VALLEY**  
**POLICE FORFEITURE 10 YEAR CAPITAL ACQUISITION PLAN**  
**FY 2026**

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 25-26</i>	<i>FY 26-27</i>	<i>FY 27-28</i>	<i>FY 28-29</i>	<i>FY 29-30</i>	<i>Future Needs</i>
Command Vehicle	Variable	Replacement						
Detective Police Vehicles (1)	Variable	Replacement	65,000					
Undercover Police Vehicles (1)	Variable	Replacement		65,000	65,000			
Police Patrol Vehicles (2) w/equip	Variable	Replacement			134,000			
Video Server	Variable	Replacement				60,000		
In-Car Camera Systems	Variable	Replacement				100,000		
Multi Function Copier	Variable	Replacement				9,300		
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ 65,000</b>	<b>\$ 65,000</b>	<b>\$ 199,000</b>	<b>\$ 169,300</b>	<b>\$ -</b>	<b>\$ -</b>

<i>Item</i>	<i>Acquisition Date</i>	<i>Purchase Type</i>	<i>FY 30-31</i>	<i>FY 31-32</i>	<i>FY 31-32</i>	<i>FY 32-33</i>	<i>FY 33-34</i>	<i>Future Needs</i>
Police Patrol Vehicles (2) w/equip	Variable	Replacement				134,000		
Undercover Police Vehicles (1)	Variable	Replacement		65,000				
Detective Police Vehicles (1)	Variable	Replacement					65,000	
<b>TOTAL BY FISCAL YEAR</b>			<b>\$ -</b>	<b>\$ 65,000</b>	<b>\$ -</b>	<b>\$ 134,000</b>	<b>\$ 65,000</b>	<b>\$ -</b>

# POLICE FORFEITURE FUND

{Section}. 105.

## Item Description:

Police Detective Vehicle w/equipment

## Description of Benefit from Purchase in Improved Service or Lower Cost:

Police Vehicles have been placed on a maintenance and replacement schedule as of 2017. All police vehicles will be kept in service for 100,000 miles or five years before they are replaced

**Number of Items:** 1

**Cost per Item:** \$65,000

**Additional Cost per Item:** \$0

**Total:** \$65,000



**RESOLUTION No. 25-\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, RATIFYING THE FISCAL YEAR 2026 BUDGET THAT WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF \$420,118 OR 7.36% AND OF THAT AMOUNT \$29,747 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR; APPROVING PROJECTS INCLUDED IN THE PLANS; APPROPRIATING FUNDS AND PROVIDING FOR PAYMENT**

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**WHEREAS**, during the 80<sup>th</sup> Legislative Session, the Texas legislature enacted H.B. No. 3195 to amend Section 102.007 by adding Subsection (c) to the Texas Local Government Code; and

**WHEREAS**, said Subsection (c) states that the adoption of a budget to raise more revenue from property taxes than in the previous year requires a ratification of the property tax increase reflected in the budget; and

**WHEREAS**, City Council desires to raise more revenue from property taxes in the FY 2026 Budget than in the FY 2025 Budget by \$420,118 or 0.073555 percent; and

**WHEREAS**, it is necessary to ratify the property tax increase reflected in the FY 2026 Budget.

**NOW, THEREFORE: BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

**SECTION 1.** The Annual Budget for the City of Leon Valley, Texas, for the Fiscal Year 2026, that will raise more total property taxes than the FY 2025 Budget by \$420,118 or 0.073555 percent is hereby ratified.

**SECTION 2.** No expenditure of the funds of the City shall be made during said fiscal year except in strict compliance with the FY 2026 Adopted Budget.

**SECTION 3.** This Resolution shall become effective immediately upon passage by four (4) or more affirmative votes of the entire City Council; otherwise, said effective date shall be ten (10) days from the date of passage hereof.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City of Leon Valley this the 16<sup>th</sup> day of September 2025.

**APPROVED**

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**CHRIS RILEY**  
MAYOR

Attest:

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**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary

Approved as to Form:

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**ARTURO D. "ART" RODRIGUEZ**  
City Attorney

# 2025 PROPERTY TAX RATE PUBLIC HEARING

Crystal Caldera, PhD  
City Manager  
City Council Meeting  
September 16, 2025

# Overview

- No-New-Revenue Tax Rate formerly known as the Effective Rate is generally equal to the total tax rate needed to raise the same amount of property tax revenue for the same properties in both the tax years



# Overview

- Voter-Approval Tax Rate previously know as the Rollback Tax Rate provides the taxing unit with about the same amount of tax revenue it spent the previous year for day-to-day operations plus an extra 3.5% (previously 8%) increase for operations and sufficient funds to pay debts in the coming year
- Voter-Approval Tax Rate is the No-New-Revenue maintenance and operations tax rate times the 1.035 plus the current debt

# Overview

- The 2024 adopted tax rate
  - \$0.484739
- The calculated 2025 No-new-revenue tax rate
  - \$0.505040
- The calculated 2025 Voter-approved tax rate
  - \$0.568912 (with unused increments)

The 2025 proposed tax rate  
\$0.545040

# Overview

## Proposed Tax Rates

{Section}.107.

	<b>Adopted Tax Year 2024</b>	<b>Proposed Tax Year 2025</b>	<b>Difference</b>
M&O	\$ 0.440021	\$ 0.497818	\$ 0.057797
I&S	\$ 0.044718	\$ 0.047222	\$ 0.002504
TOTAL	\$ 0.484739	\$ 0.545040	\$ 0.060301



# Overview

{Section}.107.

<b><i>Average Home Value Increase</i></b>		
TY 2024	TY 2025	Increase
\$224,383	\$230,620	\$6,237
<b>Average Tax Increase Due to Value Increase</b>		
TY 2024	TY 2025	Increase
\$1,087.67	\$1,256.97	\$169.30

# Next Steps

- Vote to adopt the proposed 2025 tax rate of \$0.545040
  - September 20th, 2025

# 2025 PROPERTY TAX RATE PUBLIC HEARING

Crystal Caldera, PhD

City Manager

City Council Meeting

September 16, 2025



## MAYOR AND COUNCIL COMMUNICATION

**DATE:** September 16, 2025

**TO:** Mayor and Council

**FROM:** Dr. Crystal Caldera, City Manager

**SUBJECT:** Discussion and Possible Action on an Ordinance Approving and Adopting the Tax Year 2025; Tax Rate for the Maintenance and Operations at \$0.497818 and the Interest and Sinking Fund at \$0.047222, for a Total Tax Rate of \$0.545040.

### **PURPOSE**

The City is proposing to adopt a tax rate of \$0.545040 per \$100 of property valuation for the tax year 2025. When a proposed tax rate exceeds the No-New-Revenue Tax Rate or the Voter-Approval Tax Rate, whichever is lower, Chapter 26 of the Texas Property Tax Code requires the City Council to vote to place the proposed Ordinance to adopt the tax rate on the agenda of a future meeting as an action item.

For the 2025 tax year, the proposed tax rate of \$0.545040 exceeds the No-New-Revenue Tax Rate of \$0.505040.

**A record vote must be taken.**

### **FISCAL IMPACT**

Property Taxes fund the activities in the General Fund and Debt Service Fund budgets for FY 2026.

### **STRATEGIC GOALS**

N/A

### **RECOMMENDATION**

Vote for the placement of a proposed Ordinance to adopt the City's 2025 tax rate on the Agenda of September 16, 2025.

APPROVE:\_\_\_\_\_DISAPPROVE:\_\_\_\_\_

APPROVE WITH THE FOLLOWING AMENDMENTS:

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ATTEST:

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**SAUNDRA PASSAILAIGUE**  
City Secretary

## ORDINANCE No. 25-\_\_

**AN ORDINANCE ESTABLISHING AND ADOPTING FOR THE PURPOSE OF TAXATION FOR THE CALENDAR YEAR 2025 AND FISCAL YEAR 2026; LEVYING A TAX OF \$0.497818 FOR MAINTENANCE AND OPERATIONS AND \$0.047222 FOR THE INTEREST AND SINKING FUND FOR A TOTAL TAX RATE OF \$0.545040 ON ALL PROPERTY SUBJECT TO TAXATION AND SITUATED IN THE CITY OF LEON VALLEY, TEXAS, ON THE FIRST DAY OF JANUARY 2025; ESTABLISHING THE RATE OF SAID LEVY; DETERMINING DUE DATE, DELINQUENT DATE, INTEREST RATES ON DELINQUENCIES, AND FOR PENALTIES FOR DELINQUENCIES; AND DETERMINING AND ENACTING OTHER MATTERS PERTINENT, NECESSARY AND INCIDENT TO THE SUBJECT; AND PROVIDING A SAVINGS CLAUSE.**

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**WHEREAS**, it is necessary to impose a tax of \$0.497818 for maintenance and operations shall be levied on all persons and property, real and personal within the City; and

**WHEREAS**, it is also necessary to impose a tax of \$0.047222 for the interest and sinking fund shall be levied on all persons and property, real and personal within the City; and

**WHEREAS**, in connection with said taxes, a total tax rate of \$0.545040 shall be levied on all property situated in the City of Leon Valley, shall be subject to taxation on the first day of January 2025; and

**WHEREAS**, also in connection with said taxes, taxes for the calendar year 2025 shall become due and payable October 1, 2025, and shall be delinquent on February 1, 2026; and

**WHEREAS**, it is necessary that all delinquent taxes shall bear interest at the rate of six (6) percent for the first month of delinquency and one (1) percent for each additional month or part of a month from the date of delinquency; and

**WHEREAS**, it is necessary that a tax delinquent on July 1, 2026 incurs a total penalty of twelve (12) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent; and

**WHEREAS**, it is also necessary to impose a penalty for failure to pay said taxes on or before January 31, 2026 for each successive month said tax remains unpaid;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:**

1. A tax is hereby levied on all persons and property, real and personal, within the City of Leon Valley, Texas, subject to taxation by the laws of this State, and situated within the City on the 1st day of January 2025 and the rate of said tax is hereby fixed and determined to be at the rate of \$0.545040 per each \$100 dollars of property valuation. The property tax rate is hereby allocated as follows:



- a. \$0.497818 per each \$100 dollars of property valuation for Maintenance and Operations (M&O), said tax being hereby levied for the calendar year beginning January 1, 2025 and ending December 31, 2025 for expenditure during the fiscal year beginning October 1, 2025 and ending September 30, 2026.

This tax rate will raise more taxes for Maintenance and Operations than last year's tax rate.

The tax rate will effectively be raised by 7.74% percent and will raise taxes for maintenance and operations on a \$100,000 home by approximately a decrease of \$35.77

- b. \$0.047222 per each \$100 dollars of property valuation for the Interest and Sinking Fund (I&S), said tax being hereby levied for the calendar year beginning January 1, 2025 and ending December 31, 2025 for expenditure during the fiscal year beginning October 1, 2025 and ending September 30, 2026.
2. It is hereby determined that the taxes above levied shall become due and payable on October 1, 2025, and all such taxes not paid on or before January 31, 2026, shall be and become delinquent on February 1, 2026.
  3. The following penalty and interest is hereby imposed on any person who fails to pay to the City of Leon Valley, Texas, all the taxes levied and imposed by the City upon his or her property for the year 2025 on or before the 31st day of January 2026:
    - a. A delinquent tax incurs a penalty of six (6) percent of the amount of the tax for the first calendar month it is delinquent plus one (1) percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, a tax delinquent on July 1 incurs a total penalty of twelve (12) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax continues to incur the penalty provided by this section as long as the tax remains unpaid, regardless of whether a judgment for the delinquent tax has been rendered.
    - b. If a person who exercises the split-payment option provided by Section 31.03 of the Texas Property Tax Code fails to make the second payment before July 1, the second payment is delinquent and incurs a penalty of twelve (12) percent of the amount of the unpaid tax.
    - c. If a person qualifies for a four payment plan on property taxes imposed on that person's property they may choose to make four equal installments without penalty and interest if the first installment is paid before February 1 and is accompanied

by notice to the taxing unit that the person will pay the remaining taxes in three equal installments. The second payment is due before April 1 and the third installment is due before June 1. Payments are due under the four payment plan as follows:

- 1<sup>st</sup> payment – January 31<sup>st</sup>
- 2<sup>nd</sup> payment – March 31<sup>st</sup>
- 3<sup>rd</sup> payment – May 31<sup>st</sup>
- 4<sup>th</sup> payment – July 31<sup>st</sup>

- d. If a person who qualifies for a 10 month payment plan on property taxes imposed on that person's property they may choose to make 10 monthly installments each month, for ten months, beginning in October and continuing monthly through July of the following year.
4. That all costs that may be allowed and imposed by law shall be and the same are hereby imposed in addition to penalties and interest accruing under the provisions hereof against any property upon which taxes are delinquent.
  5. That on any list prepared showing delinquent taxes for the City of Leon Valley, Texas, it shall not be necessary for the assessor and collector of taxes to show on any such list the penalties, interest and costs accrued against any land, lot and/or property delinquent in taxes, but in each and every instance all such penalties, interest and costs shall be and remain a charge imposed hereby, with the same force and effect as if listed on any such list of delinquent taxes, and the said assessor and collector shall calculate and charge all such penalties, interest and costs on all delinquent tax statements, or delinquent tax reports issued by him.
  6. The tax hereby levied is levied for the purpose specified in and authorized by Vernon's Tax Code, Title 3, Chapter 302, Section 302.001(a), and none other, to-wit: For current expenses, and for the construction or purchase of public buildings, water works, sewers, and other permanent improvements within the limits of the City and the construction and improvement of the roads, bridges and streets of the City within its limits.
  7. That the provisions of this ordinance are severable in the event any provision hereof shall be declared invalid by a Court of competent jurisdiction of this State, and it is hereby declared that the remaining provisions hereof would have been enacted notwithstanding such judicial determination and all remaining valid provisions hereof shall continue to be and remain in full force and effect.
  8. This Ordinance shall take effect immediately from and after its passage.
  9. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was give as required by the Open Meetings Act.

**PASSED, ADOPTED AND APPROVED** by the City Council of the City of Leon Valley  
this the 16th day of September, 2025.

**APPROVED**

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**CHRIS RILEY**  
MAYOR

Attest:

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**SAUNDRA PASSAILAIGUE, TRMC**  
City Secretary

Approved as to Form:

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**ARTURO D. 'ART' RODRIGUEZ**  
City Attorney



# 2025 PROPERTY TAX RATE (2<sup>nd</sup> read)

Crystal Caldera, PhD

City Manager

City Council Meeting

September 20, 2025

# Overview

- No-New-Revenue Tax Rate formerly known as the Effective Rate is generally equal to the total tax rate needed to raise the same amount of property tax revenue for the same properties in both the tax years

# Overview

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The 2025 proposed tax rate  
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# Overview

## Proposed Tax Rates

{Section}.108.

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M&O	\$ 0.440021	\$ 0.497818	\$ 0.057797
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TOTAL	\$ 0.484739	\$ 0.545040	\$ 0.060301

# Overview

{Section}. 108.

<b><i>Average Home Value Increase</i></b>		
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<b>Average Tax Increase Due to Value Increase</b>		
TY 2024	TY 2025	Increase
\$1,087.67	\$1,256.97	\$169.30



# Next Steps

- Vote to adopt the proposed 2024 tax rate of \$0.545040

# 2025 PROPERTY TAX RATE (2<sup>nd</sup> read)

Crystal Caldera, PhD

City Manager

City Council Meeting

September 20, 2025

## **OUTSTANDING CITY COUNCIL ITEMS**

- **Discussion of updating the Strategic Plan, Mission, & Vision Statement**
  - Will be placed on the Town Hall meeting for discussion, decided at the 11/21/23 Council meeting to hold a workshop.
  - February 3, 2024, workshop scheduled. At the council chambers. The Council changed the date to 2/24/24 to coincide with another workshop.
  - The Council decided to amend the mission and vision statements. Holding another workshop for the goals and objectives and core values.
  - Core values will be discussed at 3/19/2024. Goals will return after the council retreat.
  - This item is still pending. The council did not get this item at the retreat.
  - This item was going to be added to the town hall meeting.
  - The City Manager is looking for the next goals and Objectives Meeting
    - Council decided to do this at the April 26, 2025 coffee.
    - The PowerPoint is online and accepting feedback.
  - July 15, 2025, Moved by the Mayor
  - August 5, 2025, for council discussion, moved by the Mayor
  - August 19, 2025, for council discussion- moved by Mayor
  - September 2, 2025, received council input
  - October 21, 2025 – resolution will be presented.
- **Neighborhood/Citizen Survey**
  - Will be tied to the solid waste survey. The council decided to keep these two separate items.
- **Looking at an amendment to Section 15.02 Appendix C (I), D Structural Nonconformity to add a matching percentage from Economic Community Development funds.**
  - **After the sustainability review.**
- **Four-way stop at Forest Meadow and Evers.**
  - To be evaluated upon the development of the Evers property.
  - Will be discussed on 7/13/2024 council retreat
  - Waiting until after the development or until it is added by the city council.
- **Discussion on large capital projects – Possible Bond**
  - Public Works Building
  - ADA requirements
  - Crystal Hills Park
  - Pool
  - Dog Park
  - Library Annex
  - Will be discussed at the council retreat on 7/13/2024
  - This item was briefly discussed and will be brought back to city council. September 17, 2024, council meeting.
  - Add to the townhall meeting for discussion



- **Ordinance on Amending the PDD**
  - Scheduled to go to the zoning commission meeting on 4/23/2024
  - The zoning commission tabled the item. Will revisit 5/28/2024
  - Zoning commission revisited on 6/5/2024
  - The Zoning Commission will revisit in September
  - New Planning Zoning Director is working with the City Attorney.
  - Will bring back for discussion on 8/19/25- moved by Mayor
  - Scheduled Discussion 9/2/2025
  - City Manager will draft
- **Veterans Monument**
  - Waiting for two council members to add this item.
  - Price quote was \$24,000
  - Added in FY 26 capital budget
  - Budget scheduled for approval 9/16/2025,
- **Oak Wilt Presentation**
  - City Council Meeting.-10/21/25
- **Crime Data comparison**
  - City Council Meeting 10/21/25
- **Speed indicator relocation**
  - City Council meeting 10/21/25

#### **ITEMS ARE STILL IN THE PIPELINE BUT HAVE BEEN ADDRESSED**

- **Red-light Cameras' first available contract end term is May 2037**
  - City Council adopted a Resolution declaring the intent to phase out redlight cameras 4/6/2021 – Resolution # 21-009R.
  - The RLC Contract would be difficult to terminate without financial obligation from the City.
  - City Council supports HB 1209 and physically delivers letters in support to Cortez, Biederman, Canales, and Menendez
  - Funds – Eligible projects – CR
    - Will be discussed at the Town Hall Meeting on January 22, 2022.
  - Discussed at the retreat, the Council has decided not to spend funds until we know what the legislature is doing.
  - Resolution supporting SB 446-2/21/2023.
  - The item was not approved during the legislation process; the Council will try again in 2025.
  - The Council decided at the retreat not to address this issue.
- **Comprehensive Master Plan**
  - Was addressed at the following Council meetings:
    - 2/2/2021
    - 3/23/2021
    - 06/1/2021

- This item was discussed during the budget process, and ultimately, the Council has decided not to spend the funds on this project at this time.
- This will be discussed during the town hall meeting update with the council on 4/19/2022.
  - The council would like us to use our future land use map.
- Establish neighborhood boundaries
- The council has opted not to update the Master Plan.
- P & Z Director investigating a university conducting the plan.
- Boundaries of the neighborhood
- This has been placed in the FY 2025 budget.
  - The Council has decided to move the \$250,000 to the city's emergency fund.
- **AV equipment for the Conference Center - Budget Adjustment from ARP Funds**
  - Council meeting 2/1/22 first read.
  - Item amended to get the direction of the scope of work.
  - Will bring the item back after the BID process.
  - Discuss alternatives 5/3/2022.
  - This item could not be purchased out of ARP funds.
- **Flooding**
  - Was addressed at the following Council Meetings.
    - 08/03/2021 – Flood damage prevention Ord. # 21-034.
    - 11/2/2021 – To discuss flood mitigation strategies.
    - 12/07/2021 – Short-Term options to address flooding.
  - Budget Adjustment – For funding floodway monitoring and software upgrades.
    - Upcoming Council presentation 1/18/2022.
  - Budget Adjustment – for creek cleanup.
    - Staff is proposing \$150,000 in ARP funds. Upcoming Council meeting TBD.
  - Segment one of Huebner Creek will be presented to the Council on 4/19/2022.
    - Council decided to look at the 50' wide, protected little league, the study will be brought back to the Council before we agree to do it.
  - Budget adjustment for creek cleanup.
    - 6/7/2022
  - Budget adjustment for flood gates and notification system.
    - 6/7/2022 postponed
- Huebner Creek Channel Improvement presentation 9/20/2022.
  - Council direction to bring back budget adjustment on \$633,000.
    - First Read 10/3/2022.
    - Second Read 10/18/2022.

- 11/21/2023 – PW Director will provide an update and receive direction – Council decided to have a field trip to look at the creek layout TBD.
- The Council decided to conduct a field trip in the Natural Area
- 12/6/2023, the Council walked the steaked-out creek realignment
- 1/16/2023 – The Council will revisit the project.
- 2/24/2023- the Council will have a workshop to discuss with the engineer.
  - The council directed the engineer to look at a plan that leaves the creek alignment alone, a new tree survey, and build a retaining wall for erosion.
- 8/6/2024 – budget adjustment will be presented to the council in the amount of \$168,000
- Second Read on the Budget Adjustment is scheduled for 8/20/2024.
- After council approval, the following is the timeline:
  - Preliminary Design – 1.5 months (45 days) from NTP
  - Final Design – 3-4 months (90-120 days)
  - Environmental – TBD – 3-6 months and will be concurrent with design
  - Bidding and Construction – TBD based on funding – Not Authorized at this time
  - Approved
- Chanel bank options 11/19
  - Council decided to proceed with Rip Rap option and have staff proceed with SAWS addressing the exposed recycled water line.
- The Mayor requested that an item be added to have the engineers mark the trees that would be removed with the projects this item is on 1/17/2024 council meeting to be added for approval
  - City Council did not approve the expending of these funds and also had no objection to continuing the project
- Mayor, City Manager, Mayor Pro Tem and Engineer met with SAWS on 1/30/2025. To see what they would be willing to assist with. The City Manager asked if they would be willing to participate in an alternative that they engineered.
  - On 3/18/25, the city council was asked to choose between the original option, rip rap option, retaining wall option, or erosion. The City council voted to pause the project.
- **Silo design per request of the adjacent property owner**
  - 5/2/2023 – Moved by CM due to the number of items on the agenda.
  - 5/16/2023 – Scheduled
    - Council Requested outreach to local universities.
    - Melinda is working on quotes.
    - Council removed from FY 26 budget.
- **Stray Animal Ordinance**



- Currently being reviewed by the City Attorney – we cannot require private industry to take in and adopt our stray animals.
- Looking at a possible interlocal agreement.
- Staff has met with the county for a long-term solution.
- On discussion for the retreat- the council had no revisions to the current policy. 7/1/25

## **Completed**

- Vaping: Making it illegal in Public Areas
  - 2/18/2024 Council meeting
  - 3/4/2024 Second read – passed unanimously
- **Review of the Water and Sewer Rates**
  - 6/20/2023 Postpone council requested this be a retreat item for 7/22/23.
  - Council will be looking at a 1% increase at a future meeting.
  - This will be discussed at the Town Hall meeting- on 11/21/2023, the Council decided on a workshop.
  - 12/5/2023 City Council reviewed the presentation from Waterworth. The next workshop is scheduled for 2/20/2023 (the date has been moved). We were waiting on the audited numbers. We just received them. We will be setting a new date for review.
  - 7/16/2024, the council will hear a new presentation
    - Some Councilmembers expressed concern that the water rate does not match SAWS. Some Councilmembers expressed concern that that by not increasing water rates the water infrastructure will not get addressed.
    - Everyone agreed on the surcharge and looking at the affordability rate
  - Staff will bring back the Surcharge on 8/6/2024.
  - New rates will be brought back to the council in September 2024.
  - Second Read on the Surcharge 8/20/2024.
  - Council passed unanimously
  - Water workshop on Saturday in October 19, 2024.
    - Look at the rates with the TX Water Board Low interest Loans
    - Look at the rates with the EPA Low interest Loan
    - Look at rates to exactly match SAWS structure
    - Will have another workshop in est. 30 days
    - 11/12/2024 next workshop
    - The Council decided to present at the town hall meeting
  - Melinda will be presenting on 3/4/2025 for an increase
    - City council decided to use SAWS tiers but adjusted the rates so that the fund would not lose money in years one and two. This will come back TBD.
  - Presentation is scheduled for 4/1/25

- Council approved a rate increase
  - The ordinance read is scheduled for 4/15/2025 – first read 5/6/25 Second read. City Council Approved.
- **Review of the Personnel Manual**
  - Administrative changes will be coming in April.
  - Scheduled for 5/6
  - Completed and voted unanimously by council
- **Sustainability Overlay**
  - 6/6/2023 Staff is not ready and has been postponed until September.
  - 725/2023 – Zoning Commission started to review. The item is with the Attorney.
  - New Planning and zoning Director and the City Manager met with the attorney on 1/8/2024.
  - Went to the zoning commission on June 24, 2025
  - Scheduled for first read on 7/15/25
  - August 5, 2025, second read passed unanimously
  - Will bring back the PDD at a later date to discuss.