



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, September 15, 2026 at 6:00 PM

AGENDA

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

- 1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**
- 2. The City Council Shall Meet in Executive Session to Discuss the Following:**
 1. Pursuant to Texas Local Government Code Section 551.072: Deliberations about Real Property to discuss the purchase of 6908 Poss Rd, Leon Valley Texas, 78238.
- 3. Reconvene into Regular Session**
- 4. Citizens to be Heard -** Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.
- 5. Possible Action on Issues Discussed in Executive Session If Necessary**
- 6. Presentations**
 1. Presentation, Discussion and Possible Direction on Amendments to Appendix A Fee Schedule - M. Gallardo, Planning and Zoning Director
 2. Update on the Bexar County Precinct 2 Community Development Block Grant (CDBG) Project for the Installation of Solar Powered Streetlights - D. Dimaline, Public Works Director

7. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.
8. **City Manager's Report**
 1. **Upcoming Important Events:**
 - **October 06, 2026 – Regular City Council Meeting – Cancelled**
 - **October 20, 2026 – Regular City Council Meeting**
6:30 PM - City Council Chambers
 - **September 14, 2026 – Brush and Bulky Item Pickup**
 - **October 06, 2026 – National Night Out**
 - **October 23, 2026 – Last day to apply for a Mail Ballot**
 - **October 19-30, 2026 – Early Voting Period**
 - **October 24, 2026 – Coffee with the Mayor & City Council**
9:00 AM – 11:00 AM – Leon Valley Community Center
 - **November 03, 2026 – Election Day**
 - **November 14, 2026 – Citywide Garage Sale**
8:00 AM – 6:00 PM – Citywide
 - **Miscellaneous other Events and Announcements**
9. **Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.
 1. Discussion and Possible Action Approving of the Following City Council Minutes:
 - a. 09-01-2026 Regular City Council Meeting Minutes
 2. Presentation and Discussion of the Monthly Financial Report Ending August 31, 2026 - C. Goering, Finance Director
 3. Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment to the Fiscal Year 2025-2026 General Fund Budget in the amount of \$109,704 for the Purpose of Increasing the Fire Department by \$11,239, the Park Department by \$74,372, the Library Department by \$11,700 and the Special Events Budget by \$12,393 to Provide Funding for the end of the year budget adjustments. (1st Read was Held on 09-01-2026) - C. Goering, Finance Director
 4. Discussion and Possible Action to Consider Approval of a Resolution Authorizing the City Manager to Apply to the Texas Parks & Wildlife Department (TPWD) for a Local Park Grant Program to Provide Funding for the Renovation of the Forest Oaks Community Pool Facility - D. Dimaline, Public Works Director

5. Discussion and Possible Action on an Ordinance of the City Council of the City of Leon Valley, Texas, Amending the City of Leon Valley Code Of Ordinances, Chapter 1, Article 1.04, City Council, Section 1.04.001, Rules of Meeting Decorum and Conduct, Adding Mayor's Discretion Meeting Start Time of 5:30 PM; Providing for Repealer, Severability and Savings Clauses; and Providing for an Effective Date - Mayor, Chris Riley (First Read was Held 09-01-2026)

10. Regular Agenda

1. Discussion and Possible Action on an Ordinance Approving and Adopting the Tax Year 2026; Tax Rate for the Maintenance and Operations at \$0.497818 and the Interest and Sinking Fund at \$0.047222, for a Total Tax Rate of \$0.545040 (1st Read was Held 09-01-2026) - Dr. C. Caldera, City Manager
2. Presentation, Discussion on an Ordinance of the City Of Leon Valley, Texas, Amending Chapter 1, "General Provisions," Article 1.05, "Administrative Code," Division 2, "City Manager," Section 1.05.031, "Appointment; Functions; Absence or Disability," of the City of Leon Valley Code of Ordinances; Removing the Provision Automatically Designating the City Secretary to Perform the Duties of City Manager During the City Manager's Absence or Disability; Providing for the Designation and Appointment of an Acting City Manager Consistent with Section 5.01(E) of the City Charter - (First Read as Required by the Charter) - Dr. Crystal Caldera, City Manager
3. Presentation, Discussion on an Ordinance of the City of Leon Valley, Texas, City Council Authorizing the City Manager to Execute a Purchase Contract - Between the City of Leon Valley, as Buyer, and Randolph Brooks Federal Credit Union, as Seller, for the Sale and Conveyance of Approximately 3.578 acres of Real Property Located at 6908 Poss Rd Leon Valley, Texas, Tax Parcel Number 217809, for a Purchase Price not to exceed of \$250,000 including Closing Cost (First Read as required by the City Charter) - Dr. C. Caldera, City Manager

11. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

12. Adjournment

Executive Session - The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during this meeting to discuss any matter listed on the posted agenda, as authorized by the Texas Government Code, including but not limited to: **Section 551.071** – Consultation with Attorney, **Section 551.072** – Deliberations about Real Property, **Section 551.073** – Deliberations about Gifts and Donations, **Section 551.074** – Personnel Matters, **Section 551.076** – Deliberations about Security Devices, and **Section 551.087** – Economic Development

Continuation of Meetings (Sec. 551.0411, Texas Government Code) - A governmental body that recesses an open meeting to the following regular business day is not required to post a new notice if the action is taken in good faith and not to circumvent the law. If a recessed meeting is continued to another day beyond the following business day, written notice of the continued meeting must be given as required by law.

Attendance by Other Elected or Appointed Officials - Members of other City boards, commissions, and/or committees may attend this meeting in numbers that could constitute a quorum. Accordingly, this agenda is also posted as a meeting notice for those boards, commissions, and/or committees. Members present may participate in discussions but may not deliberate or take action on items listed on this agenda. [Attorney General Opinion No. GA-0957 (2012)]

Certification of Posting - I hereby certify that the above **Notice of Public Meeting(s) and Agenda of the Leon Valley City Council** was posted at Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until the conclusion of the meeting(s). This notice is also available on the City's website at .

Accessibility: This building is wheelchair accessible. Requests for sign interpretation or other services must be made at least 48 hours in advance of the meeting. To arrange assistance, please call (210) 684-1391, Extension 212.

The City provides the following information in compliance Texas Government Code § 551.043(c): (i) a copy of the City's proposed budget may be located on the City's home page of its website and at <https://www.leonvalleytexas.gov/finance/page/truth-taxation-information>; and (ii) Taxpayer Impact Statement – For the median-valued homestead property a comparison of the current property tax bill in dollars pertaining to the property for the current fiscal year ("FY"), an estimate if the proposed budget is adopted for the upcoming FY, and an estimate of a balanced budget at the no-new-revenue tax rate for the upcoming FY is below:

Median-Valued Homestead Property of \$229,635	Property Tax Bill in Dollars
Current FY 2025/26	\$ 1,255.72
An estimate if the proposed budget is adopted for FY 2026/27	\$ 1,251.60
An estimate if a balanced budget is funded and adopted at the no- new-revenue tax rate for FY 2026/27	\$ 1,238.41



SAUNDRA PASSAILAIGUE, TRMC
City Secretary

September 9, 2026 8:49 AM



Presentation on a Review of Appendix A Fee Schedule

Michael Gallardo
Planning and Zoning Director
City Council Meeting
September 15, 2026

Summary

- Question
 - Should City Council consider amending Appendix A Fee Schedule
- Options
 - Approve
 - Deny
 - Other
- Declaration
 - At Council's Discretion

Purpose/ Background

- To review and consider amending Appendix A Fee Schedule
- October 2023- Ordinance passed to increase fees for temporary food licenses, building and trade permit fees and inspections
- Fee increases included a 25% administrative cost for staffing and software
- July 2024- Re-review fees were added

Background

- Article A6.000 Food Establishments

License/ Permit	Fee 2023	Fee Increase
Temporary Food License	\$30.00	\$40.00

- Article A8.000 Building and Construction Related Fees

License / Permit	Fee 2023	Fee Increase
Certificate of Occupancy	\$125.00	\$125.00 <i>No Change</i>
Reinspection	\$65.00	\$75.00

Background

- Article A8.000 Building and Construction Related Fees

License/ Permit	Fee 2023	Fee Increase
Curb Cut Permit <i>Reinspection</i>	\$65.00 \$65.00	\$75.00 \$75.00
Electrical Permit <i>Reinspection</i>	\$100.00 \$65.00	\$100.00 <i>No Change</i> \$75.00
Fence Permit <i>Reinspection</i>	\$65.00 \$65.00	\$75.00 \$75.00

Background

- Article A8.000 Building and Construction Related Fees

License/ Permit	Fee 2023	Fee Increase
HVAC <i>Reinspection</i>	\$100.00 \$65.00	\$100.00 No Change \$75.00
Plumbing <i>Reinspection</i>	\$100.00 \$65.00	\$100.00 No Change \$75.00
Gas Permit <i>Reinspection</i>	\$100.00 \$65.00	\$100.00 No Change \$75.00
Sewer and Trench <i>Reinspection</i>	\$100.00 \$65.00	\$100.00 No Change \$75.00

Background

- Article A8.000 Building and Construction Related Fees

License/ Permit	Fee 2023	Fee Increase
Temp Portable Storage Unit	\$65.00	\$75.00
Roofing Permit	\$65.00	\$75.00
Reinspection	\$65.00	\$75.00
Sidewalk Permit	\$65.00	\$75.00
Reinspection	\$65.00	\$75.00
Sign Reinspection fees	\$65.00	\$75.00

Background

- Article A8.000 Building and Construction Related Fees

License/ Permit	Fee 2023	Fee Increase
Swimming Pool Permit <i>Reinspection</i>	\$65.00	\$75.00
Water Well Permit <i>Reinspection</i>	\$65.00 \$65.00	\$75.00
Telecommunication Box <i>Reinspection</i>	\$60.00 \$65.00	\$75.00 \$75.00
Manufactured Home Park Space	\$65.00	\$75.00

Background

License/Permit	Fee 2024	Fee Increase
Re-Review fees Flat Rate	\$0	\$150.00
Curb Cut/Sidewalk	\$75.00	\$275.00 <i>Commercial</i>

Building & Development Fee Comparison

Leon Valley compared with Alamo Heights, Shavano Park, Universal City, and Live Oak

Fee / Permit	Leon Valley	Alamo Heights	Shavano Park	Universal City	Live Oak	LV Position
Fence permit	\$75	\$150	\$100	\$85	\$50	LOWER
Roofing permit	\$75	\$200	\$150	\$85	\$200	LOWER
Electrical permit	\$100 res. \$200 comm.	Residential: sq. ft. Commercial: valuation	\$100 min.*	\$110	\$60 repair / \$200 new SF	COMPARABLE
HVAC / Mechanical	\$100	Residential: sq. ft. Commercial: valuation	\$100 replacement*	\$85	\$60 repair / \$200 new SF	COMPARABLE
Plumbing / Gas	\$100	Residential: sq. ft. Commercial: valuation	\$100 min.*	\$110	\$60 repair / \$200 new SF	COMPARABLE
Trade reinspection	\$75	\$65	\$65	\$85	\$75 first / \$100 after	COMPARABLE
Plan re-review	\$150 proposed	50% permit fee**	\$150 residential / 40% commercial	\$110 residential / \$225 commercial	\$50 residential / \$200 commercial	COMPARABLE
Commercial curb cut / sidewalk	\$275 proposed	\$225 flatwork/deck	Commercial valuation*	\$110 flatwork	\$150 flatwork	HIGHER



Green = Leon Valley lower



Yellow = comparable / mixed



Red = Leon Valley higher

* Shavano Park fee varies by project/type; commercial permits may be valuation-based.

** Alamo Heights residential building permits are square-footage based; its published commercial/trade schedule uses project valuation.

Comparison is intended as a policy benchmark; differing permit structures mean some categories are not exact apples-to-apples comparisons.

Building and Construction Fee Comparisons

{Section}.61.

City	Permit	Fee
Helotes	Certificate of Occupancy	\$125.20
Alamo Heights	Certificate of Occupancy	\$150.00 single tenant
Live Oak	Certificate of Occupancy	\$250.00
Castle Hills	Certificate of Occupancy	\$75.00
Leon Valley	Certificate of Occupancy	\$125.00

Food Establishment Comparison

Helotes	Fee	Alamo Heights	Fee	Live Oak	Fee	Castle Hills	Fee	Leon Valley	Fee
Up to 3 Employees	\$170.60	Up to 3 Employees	\$100.00	*No. of employees	\$500.00 (flat rate)	Up to 3 Employees	\$100.00	Up to 2 employees	\$125.00
4 to 6 Employees	\$341.10	4 to 6 Employees	\$200.00			4 to 6 Employees	\$250.00	3 to 6 employees	\$175.00
7 to 10 Employees	\$568.60	7 to 10 Employees	\$300.00			7 to 10 Employees	\$500.00	7 to 10 Employees	\$350.00
Over 10 Employees	\$796.40	11 to 20 Employees	\$400.00			Over 10 Employees	\$750.00	11 to 15 Employees	\$550.00
		Over 20 Employees	\$500.00					Over 15 employees	\$800.00
								*First year administrative fee	\$125.00

Fiscal Impact

- **Increase in fees will cover costs**
- **Funds are deposited to General Fund**

Services	Current Fee	New Fee
Routine Inspections	\$100/Inspection	\$125/Inspection
Certificate of Occupancy	\$100/ Inspection	\$125/Inspection
Reinspects	\$75/Inspection	\$125/Inspection
Complaints	\$75/ Inspection	\$95/Hour

Recommendation

- At Council's Discretion
- Fees increased in 2023 and 2024

Goals & Objectives

- **Environment:**
 - - To promote a cleaner, healthier, and more sustainable future for Leon Valley by implementing eco-friendly initiatives, conserving natural resources, and reducing the city's environmental footprint.

Precinct 2 CDBG Solar Streetlight Grant Project Update

City Council Meeting
David Dimaline, Public Works Director
September 15, 2026

Background

- The Bexar County Economic and Community Development Department has selected Leon Valley for the Precinct 2 CDBG Solar Streetlight Grant Project
- A total of 22 solar streetlights would be installed in Leon Valley within defined CDBG guidelines
- Streetlights will be solar, standard single arm residential lights

Background

- City Council requested that outreach efforts be made at the 22 locations to receive input regarding the installation of solar streetlights
 - 13 locations: residents agreed
 - 5 locations: located in the Shadow Mist ROW.— no homes, but Apartment Management Office was notified—did not receive input
 - 4 locations; did not hear back from residents

Background

- The solar streetlights are made by Fonroche Lighting headquartered in Fort Worth, Texas

WHY CHOOSE SOLAR LIGHTING?

FOR 365 NIGHTS OF...



Savings

Quick and easy installation,
no more electricity bills and
no maintenance for ten years



Safety

Anti-blackout security system
and vandalism protection



Autonomy

100% powered by solar energy,
our solutions do not require
connection to the grid



Intelligence

Optimized energy storage
and remote lighting control



Reliability

Resistant to even the most extreme
weather conditions, including high
winds and temperatures ranging
from -40 °F to +158 °F



Environmental Responsibility

With a carbon footprint 2 to 6 times
lower than grid lighting



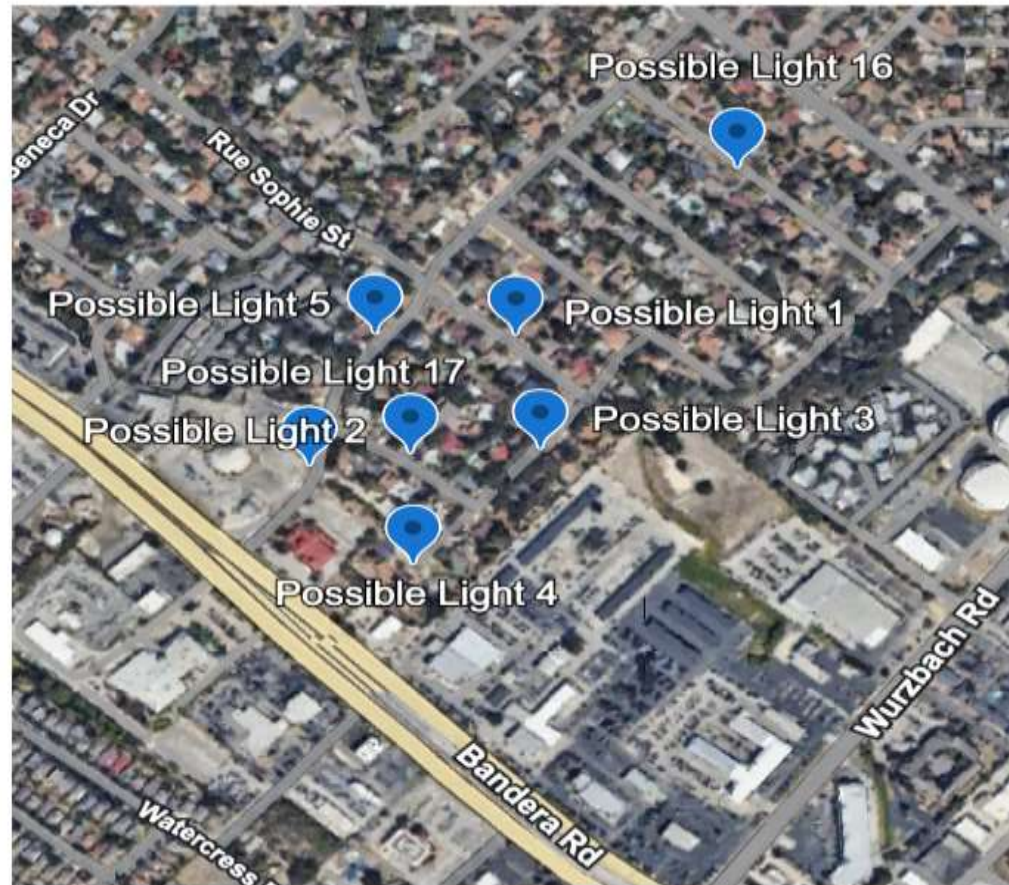
Proposed Locations

- Old Mill Neighborhood (7 lights) –
Blacksmith Ln., Settlers Ridge, Conestoga St. Timberhill
Dr.



Proposed Locations

- Castle Estates (7 lights) Rue Francios, Cammie Way, Rue Sophie, Rue Liliane, Rue Marielyne St.



Proposed Locations

- Shadow Mist Rd. (5 lights)



Proposed Locations

- Bandera Pass Rd. (3 lights)



Fiscal Impact

- Costs for the installation of solar lights are covered by the Precinct 2 CDBG Solar Street grant project
- 100% grant funded, however, the city will be responsible for maintenance through an Interlocal Government Agreement
- 10-year warranty
 - Total Replacement: app. \$12,000 - \$15,000 ea.
 - Battery Replacement: app. \$3,000 ea.

Recommendation

- At City Council discretion



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, September 01, 2026 at 6:00 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Danielle Bolton
Council Place 2 Betty Heyl
Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Mayor Pro-Tem, Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 6:00 PM and announced that a quorum of the City Council was present in Council Chambers.

Mayor Riley asked Council Place 2, Betty Heyl, to lead the Pledge of Allegiance.

2. Citizens to be Heard - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

There were none.

3. Presentations

1. Presentation and Discussion on the installation and use of Safety Cameras in Leon Valley - D. Gonzalez, Police Chief

David Gonzalez, Police Chief, presented the item. There was discussion on this item, but no future action was provided to the staff.

Richard Blackmore spoke at this time.

2. Presentation, Discussion and Possible Direction to Staff on Informational Voting Signs and Displays - S. Woepfel, Economic Development & Special Projects Director

Sarah Woepfel, Economic Development & Special Projects Director, presented the item. There was consensus from the council to buy some signs with date-changing options and place them in high-traffic areas.

3. Presentation, Discussion and Direction to Staff on Adopting the Succession and Continuity Plan - Dr. Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented the item. There was consensus from the council to amend Ordinance 1.05.031 and bring the plan back for final approval.

4. Presentation, Discussion and Possible Direction to Staff on Assembly Uses - Art Rodriguez, City Attorney

Art Rodriguez, City Attorney, presented the item. There was consensus from the council to move forward with amending our assembly use.

4. Announcements by the Mayor and Council Members. At this time, reports about items of community interest for which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

5. City Manager's Report

1. Upcoming Important Events:

- **September 15, 2026 – Regular City Council Meeting**
6:30 PM - City Council Chambers
- **September 07, 2026 – City Hall and Municipal Offices Closed**
In observance of Labor Day
- **October 05, 2026** – Last day to register to vote in November election.
- **October 23, 2026** – Last day to apply for a Mail Ballot.
- **October 19-30, 2026** – Early Voting Period
- **November 03, 2026** – Election Day
- **November 14, 2026** – Citywide Garage Sale
- **Miscellaneous other Events and Announcements**

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print in the foyer and posted on the City's website.

City Manager Caldera also provided the following updates:

- The El Verde Road Flood Control Project is nearing completion.
- The City has applied for a \$10 million Texas Water Development Board grant, which would help with the City's water infrastructure.
- The Leon Valley Public Library had approximately 8,000 visitors during the summer.

6. Consent Agenda - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 3, Campos, to approve the Consent Agenda as presented. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Mayor Pro-Tem, Council Place 5 Mursch

The motion passed unanimously.

1. **Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. **08-18-2026 Regular City Council Meeting Minutes**
2. **Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
 - a. **06-11-2026 Library Advisory Board Meeting Minutes**
3. **Presentation, Discussion and Possible Action on Amending Ordinance Chapter 15, Zoning, Article 15.02 Zoning Ordinance, Division 7 Permitted Use Table to Update the Changes Approved by City Council, Amending Division 7 Permitted Use Table, Section 15.02.381 to Delete the Uses "Bar" and "Stationary Sales", Adding "Mixed Use" to Residential Use, Adding "College" and "Higher Education" to University Use (1st Read was Held on 8-18-2026) - M. Gallardo, Planning and Zoning Director**
4. **Presentation, Discussion and Possible Action on Amending an Ordinance of the City of Leon Valley, Texas, Chapter 4, "Business Regulations", of the Code of Ordinances; Amending Section 4.03.047 Permit Approval (1st Read was Held on 8-18-2026) - M. Gallardo, Planning and Zoning Director**

5. **Presentation, Discussion and Possible Action to an Ordinance of the City of Leon Valley, Texas, City Council Amending Chapter 3, "Building Regulations," Article 3.02, "Technical and Construction Codes and Standards," Division 1, of the Leon Valley Code Of Ordinances To Expand The Vacant Building Registration Program to Address Vacant Commercial Property; Establishing Requirements for the Installation and Maintenance of Perimeter Fencing Around Vacant Commercial Property; Providing for Exceptions and Alternative Methods of Securing Property; Providing for Inspection and Enforcement; Providing an Initial Compliance Period (1st Read Was Held on 8/18/2026) - M. Gallardo, Planning and Zoning Director**
6. **Discussion and Possible Action on an Ordinance of the City of Leon Valley, Texas, City Council Authorizing the Mayor to Execute a Commercial Contract - Unimproved Property Between the City of Leon Valley, as Seller, and Arbor Urban Developers, LLC, as Buyer, for the Sale and Conveyance of Approximately 0.55 acres of Real Property Located on Huebner road, Leon Valley, Texas, for a Purchase Price of \$1,000.00, in Accordance with the Economic Development and Infrastructure Improvement Funding Agreement Previously Approved by the City Council (First Read was held on 8-18-2026) - Dr. C. Caldera, City Manager**
7. **Presentation, Discussion and Possible Action on Amendments to the City of Leon Valley's Economic Development Incentive Policies - S. Woepfel, Economic Development & Special Projects Director**

7. Regular Agenda

1. **Discussion and Possible Action on an Ordinance Authorizing the City Manager to enter into an agreement with BB Inspection Services LLC for Health Inspection Services (First Read was Held on 8-4-2026) M. Gallardo, Planning and Zoning Director**

Dr. Crystal Caldera, City Manager, presented the item.

Steve Barscewski spoke at this time.

A motion was made by Mayor Pro-Tem, Council Place 5, Mursch, to authorize the City Manager to enter into an agreement with BB Inspection Services LLC for Health Inspection Services. The motion was seconded by Council Place 1, Bolton.

A motion was made by Council Place 3, Campos, to amend the motion to change the term of the agreement from five years to three years. The motion was seconded by Mayor Pro-Tem, Council Place 5, Mursch.

Voting Yea: Council Place 1 Bolton, Council Place 3 Campos, Mayor Pro-Tem, Council Place 5 Mursch

Voting Nay: Council Place 2 Heyl, Council Place 4 Orozco

The motion to amend the first motion passed (3) to (2).

City Council then voted on the first motion, which was to authorize the City Manager to enter into an agreement with BB Inspection Services LLC for Health Inspection Services.

Mayor Riley requested a roll call vote on the first motion, which was amended to accept the agreement, but with the change from a five-year term to a three-year term.

Voting Yea: Council Place 1 Bolton, Council Place 3 Campos, Mayor Pro-Tem, Council Place 5 Mursch

Voting Nay: Council Place 2 Heyl, Council Place 4 Orozco

The motion, as amended, passed (3) to (2).

2. Presentation, Discussion and Possible Action on a Lease Agreement Between the City of Leon Valley and San Blanc, LLC, DBA Poppy's Café - S. Woeppel, Economic Development & Special Projects Director

Sarah Woeppel, Economic Development & Special Projects Director, presented the item.

Laura LeBlanc, San Blanc, LLC, DBA Poppy's Café, was present to answer questions.

A motion was made by Council Place 3, Campos, to approve the lease agreement between the City of Leon Valley and San Blanc, LLC, DBA Poppy's Café as presented. The motion was seconded by Council Place 2, Heyl.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Mayor Pro-Tem, Council Place 5 Mursch

The motion passed unanimously.

3. Presentation and Discussion on an Ordinance Authorizing a Budget Adjustment to the Fiscal Year 2025-2026 General Fund Budget in the amount of \$109,704 for the Purpose of Increasing the Fire Department by \$11,239, the Park Department by \$74,372, the Library Department by \$11,700 and the Special Events Budget by \$12,393 to Provide Funding for the end of the year budget adjustments. (1st Reading as Required by City Charter) - C. Goering, Finance Director

Dr. Crystal Caldera, City Manager, presented the item.

There was a consensus among members of City Council to place this item on the September 15, 2026, Consent Agenda for a second read.

4. Conduct a Public Hearing for the City of Leon Valley on the Proposed Budget Fiscal Year 2026-2027 - Dr. C. Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented the item.

Mayor Riley opened the public hearing at 9:32 PM.

There being no public comment, Mayor Riley closed the public hearing at 9:32 PM.

5. Discussion and Possible Action on an Ordinance Approving and Adopting Fiscal Year 2026-2027 Budget and Associated Capital Acquisition Plan (1st Read was Held 06-02-2026) - Dr. C. Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented the item.

A motion was made by Council Place 3, Campos, to adopt the Fiscal Year 2026-2027 Budget and Associated Capital Acquisition Plan as presented. The motion was seconded by Mayor Pro-Tem, Council Place 5, Mursch.

Mayor Riley conducted the roll call vote.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Mayor Pro-Tem, Council Place 5 Mursch

The motion passed unanimously.

6. Conduct a Public Hearing for the City of Leon Valley on the Proposed 2026 Tax Rate - Dr. C. Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented the item.

Mayor Riley opened the public hearing at 9:38 PM.

There being no public comment, Mayor Riley closed the public hearing at 9:38 PM.

7. Discussion and Possible Action on an Ordinance Approving and Adopting the Tax Year 2026; Tax Rate for the Maintenance and Operations at \$0.497818 and the Interest and Sinking Fund at \$0.047222, for a Total Tax Rate of \$0.545040 (1st Read as Required by City Charter) - Dr. C. Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented the item.

This item will be presented for a second read on September 15, 2026.

8. Presentation and Discussion on an Ordinance of the City Council of the City of Leon Valley, Texas, Amending the City of Leon Valley Code of Ordinances, Chapter 1, Article 1.04, City Council, Section 1.04.001, Rules of Meeting Decorum and Conduct, Adding Mayor's Discretion Meeting Start Time of 5:30 PM; Providing for Repealer, Severability and Savings Clauses; and Providing for an Effective Date - Mayor, Chris Riley (First Read as Required by the Charter)

Dr. Crystal Caldera, City Manager, presented the item.

There was a consensus among members of City Council to place this item on the September 15, 2026, Consent Agenda.

8. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

None

9. **Adjournment**

Mayor Riley adjourned the meeting at 9:41 PM.

These minutes were approved by the Leon Valley City Council on the 15th day of September, 2026.

APPROVED

CHRIS RILEY
MAYOR

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 8/01/2026 THRU 8/31/2026
CLEAR DATE: 0/00/0000 THRU 0/00/0000
STATEMENT: 0/00/0000 THRU 0/00/0000
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.92.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	8/04/2026	CHECK	109917	A & M AUTO CENTER, LLC	59.99CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109918	ADIOS PEST CONTROL, LLC	627.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109919	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109920	ADVANCE AUTO PARTS INC	189.35CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109921	ALYSSA RIVERA	75.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109922	AMINATA DAVIDSON	75.00CR	OUTSTND	A	0/00/0000
112010	8/04/2026	CHECK	109923	ARDURRA GROUP, INC	7,669.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109924	ARDURRA GROUP, INC	13,128.60CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109925	ARDURRA GROUP, INC	13,923.24CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109926	ASPHALT PATCH ENT INC	1,208.48CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109927	AT&T	630.52CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109928	AUTOZONE STORES LLC	65.51CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109929	STEPHEN J BARSCEWSKI	880.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109930	BIANCA BRIONES	25.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109931	BOUND TREE MEDICAL, LLC	1,191.96CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109932	BRAINFUSE, LLC	3,750.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109933	CHARTER COMMUNICATIONS	120.62CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109934	CHARTER COMMUNICATIONS	1,356.12CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109935	CHARTER COMMUNICATIONS	120.97CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109936	CITY OF SAN ANTONIO	2,354.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109937	CLAUDIA JACOB	400.00CR	OUTSTND	A	0/00/0000
112010	8/04/2026	CHECK	109938	CLIFFORD POWER SYSTEMS, INC	159.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109939	DEWINNE EQUIPMENT CO, INC	146.90CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109940	FIRE-DEX INC.	293.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109941	GALLS, LLC	1,935.16CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109942	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109943	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109944	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109945	GJRR, LLC SERVICE 1 COLLISION	584.80CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109946	GRAINGER	107.16CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109947	INGRAM LIBRARY SERVICES LLC	2,222.18CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109948	INNOVATIVE SYSTEMS TRADESHOW E	1,355.40CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109949	JAMES C. SPARKS	677.77CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109950	KATJA PIERCE	75.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109951	LITHO PRESS, INC	2,400.93CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109952	LONESTAR PROTECTIVE SECURITY A	250.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109953	MANSFIELD OIL COMPANY	3,403.95CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109954	MARIA TREVINO	400.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109955	MARY SEMERSKY	75.00CR	OUTSTND	A	0/00/0000
112010	8/04/2026	CHECK	109956	MEDINA VALLEY SECURITY, VOIDED	169.85CR	VOIDED	A	8/04/2026
112010	8/04/2026	CHECK	109957	MESSER FORT MCDONALD	5,355.25CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109958	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109959	NATIONAL OUTDOORS INC	476.84CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109960	NEW HORIZON PRINTING	226.26CR	CLEARED	A	8/31/2026

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 8/01/2026 THRU 8/31/2026
CLEAR DATE: 0/00/0000 THRU 0/00/0000
STATEMENT: 0/00/0000 THRU 0/00/0000
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.92.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	8/04/2026	CHECK	109961	ODP BUSINESS SOLUTIONS, LLC	92.86CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109962	RIVER CITY BOLT & SCREW	6.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109963	SAFESITE, INC	217.20CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109964	SAM'S CLUB/SYNCHRONY BANK	55.84CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109965	SAWS	139,337.17CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109966	SOUTH TEXAS FIRE TRAINING, LLC	1,150.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109967	STRYKER SALES, LLC	1,296.86CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109968	T-MOBILE USA	60.08CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109969	THE PLUMBING SERVICE	200.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109970	TIREHUB LLC	520.00CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109971	TRAMIRRY KENDALL	75.00CR	OUTSTND	A	0/00/0000
112010	8/04/2026	CHECK	109972	TREVIPAY	12.70CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109973	TX DEPT OF TRANSPORTATION	54,371.56CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109974	VESTIS GROUP, INC.	531.34CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109975	VULCAN CONSTRUCTION MATERIALS,	1,742.18CR	CLEARED	A	8/31/2026
112010	8/04/2026	CHECK	109976	WELDERS SUPPLY CO INC	184.50CR	CLEARED	A	8/31/2026
112010	8/07/2026	CHECK	109977	LEON VALLEY FD HOUSE FUND	230.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109978	6ETTERS ACE KEY SERVICE INC	12.70CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109979	ADIOS PEST CONTROL, LLC	298.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109980	ADVANCE AUTO PARTS INC	170.01CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109981	AMAZON.COM LLC	9,416.92CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109982	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109983	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109984	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109985	AMERICAN TRAFFIC SOLUTIONS, IN	66,500.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109986	ANTHONY FALL	400.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109987	AT&T	645.28CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109988	AT&T MOBILITY	1,464.95CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109989	BATTERIES PLUS	71.04CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109990	BB INSPECTION SERVICES, LLC	45,560.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109991	BOUND TREE MEDICAL, LLC	789.92CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109992	BUCKHORN SOIL AND STONE	2,215.80CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109993	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109994	CITY OF SAN ANTONIO	2,354.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109995	CLIFFORD POWER SYSTEMS, INC	2,301.80CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109996	CRI ELECTRIC, INC.	3,313.83CR	OUTSTND	A	0/00/0000
112010	8/12/2026	CHECK	109997	D&D CONTRACTORS INC	106,111.43CR	OUTSTND	A	0/00/0000
112010	8/12/2026	CHECK	109998	DAVID K YOUNG CONSULTING, LLC	159.50CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	109999	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110000	GABI RODRIGUEZ	400.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110001	GALLS, LLC	423.40CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110002	GRAINGER	110.39CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110003	HANJAK INDUSTRIES, LLC	619.65CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110004	HEAT SAFETY EQUIPMENT, LLC.	2,329.08CR	CLEARED	A	8/31/2026

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
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FOLIO: All

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CLEAR DATE: 0/00/0000 THRU
STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.92.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	8/12/2026	CHECK	110005	IMPERIAL BAG & PAPER CO. LLC	1,153.72CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110006	JAMES C. SPARKS	735.93CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110007	JOHN D GEORGE	37.78CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110008	LIGHT BULB DEPOT 14 LLC	42.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110009	LONESTAR PROTECTIVE SECURITY A	375.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110010	MANGO LANGUAGES	2,200.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110011	MARTIN MARIETTA MATERIALS	171.19CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110012	DRAGO INVESTMENTS LTD	18.75CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110013	NOE ALMARAZ	25.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110014	ODP BUSINESS SOLUTIONS, LLC	2,489.24CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110015	P.F. PETTIBONE & CO.	1,200.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110016	POLLUTION CONTROL SERVICES	390.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110017	RYAN A. JULIEN	55.60CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110018	SHARP ELECTRONICS CORP	64.09CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110019	SITEONE LANDSCAPE SUPPLY, LLC	373.25CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110020	SOUTH CENTRAL PLANNING AND DEV	550.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110021	STACY C. FERGUSON	331.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110022	WASHED AND SHINE, LLC	190.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110023	TECHLEAD PROFESSIONAL SERVICES	8,240.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110024	TEXAS CHAPTER PRIMA PUBLIC RIS	85.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110025	TEXAS POLICE TRAINERS LLC	170.00CR	OUTSTND	A	0/00/0000
112010	8/12/2026	CHECK	110026	TRANSUNION RISK & ALTERNATIVE	203.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110027	TYLER TECHNOLOGIES, INC	250.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110028	US BANK NATIONAL ASSOCIATION	13,521.77CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110029	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110030	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110031	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110032	VESTIS GROUP, INC.	3,318.71CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110033	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110034	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110035	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110036	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110037	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110038	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110039	VULCAN CONSTRUCTION MATERIALS,	757.27CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110040	WELDERS SUPPLY CO INC	26.00CR	CLEARED	A	8/31/2026
112010	8/12/2026	CHECK	110041	YAZMIN DOMINGUEZ	75.00CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110042	AARON MOROLES	75.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110043	ALTAWORX, LLC	2,099.55CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110044	AMIGOS LIBRARY SERVICES	2,399.00CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110045	ARDURRA GROUP, INC	17,606.49CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110046	AUTOZONE STORES LLC	17.70CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110047	BB INSPECTION SERVICES, LLC	345.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110048	BLUE STAR LIQUOR	100.00CR	OUTSTND	A	0/00/0000

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 8/01/2026 THRU 8/31/2026
CLEAR DATE: 0/00/0000 THRU
STATEMENT: 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.92.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	8/18/2026	CHECK	110049	BOUND TREE MEDICAL, LLC	106.92CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110050	BRENDA ROMERO	400.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110051	BUCKHORN SOIL AND STONE	378.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110052	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110053	CHARTER COMMUNICATIONS	774.07CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110054	CHERYL URBANEK	140.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110055	CORE & MAIN LP	645.26CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110056	DEARBORN NATIONAL LIFE INSURAN	3,996.76CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110057	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110058	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110059	DEWINNE EQUIPMENT CO, INC	179.30CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110060	DOMINICK LANDRETH	1.40CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110061	FERGUSON US HOLDINGS, INC	1,466.07CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110062	FOLLETT CONTENT SOLUTIONS, LLC	619.01CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110063	GALLS, LLC	2,929.44CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110064	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110065	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110066	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110067	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110068	HEARST MEDIA-SAN ANTONIO	192.28CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110069	IMPERIAL BAG & PAPER CO. LLC	770.06CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110070	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110071	JAMES C. SPARKS	2,450.20CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110072	JASON BARBIERI	75.00CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110073	JOHN GEORGE	215.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110074	LEON VALLEY WATER SYSTEM	59.45CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110075	LEON VALLEY WATER SYSTEM	23.37CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110076	LITHO PRESS, INC	6,324.17CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110077	LONESTAR PROTECTIVE SECURITY A	350.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110078	METRO FIRE	2,176.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110079	MICHAEL SEGURA	25.00CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110080	MINDY BOLADO	131.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110081	NAPA SAN ANTONIO AUTO & TRUCK	720.80CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110082	ODP BUSINESS SOLUTIONS, LLC	479.50CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110083	PATHMARK TRAFFIC EQUIPMENT, LL	635.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110084	PAUL MICHAEL	400.00CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110085	PVS DX INC.	110.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110086	QUADIENT INC	2,108.18CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110087	SAN ANTONIO WATER SYSTEM	385.18CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110088	SAN ANTONIO WATER SYSTEM	658.68CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110089	SAN ANTONIO WATER SYSTEM	728.11CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110090	SAN ANTONIO POOL MANAGEMENT, I	22,014.65CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110091	SAWS	285.82CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110092	SOUTH TEXAS FIRE TRAINING, LLC	275.00CR	OUTSTND	A	0/00/0000

COMPANY: 999 - Pooled Cash
 ACCOUNT: 112010 Pooled Cash
 TYPE: Check
 STATUS: All
 FOLIO: All

CHECK DATE: 8/01/2026 THRU 8/31/2026
 CLEAR DATE: 0/00/0000 THRU 0/00/0000
 STATEMENT: 0/00/0000 THRU 0/00/0000
 VOIDED DATE: 0/00/0000 THRU 99/99/9999
 AMOUNT: 0.00 THRU 999,999,999.99
 CHECK NUMBER: 000000 THRU 999999

{Section}.92.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	8/18/2026	CHECK	110093	SOVREX, LLC	196,930.80CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110094	TEAMVIEWER GMBH	1,510.20CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110095	TELLUS EQUIPMENT SOLUTIONS, LL	161.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110096	TMC PROVIDER GROUP, PLLC	576.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110097	THE INDEMNITY	100.00CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110098	TIFFANY PORTERFIELD	400.00CR	OUTSTND	A	0/00/0000
112010	8/18/2026	CHECK	110099	TOTAL MAINTENANCE SOLUTIONS SO	90.92CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110100	TOP BRASS	265.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110101	TREVIPAY	302.08CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110102	VESTIS GROUP, INC.	174.55CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110103	WRIGHT EXPRESS FSC	7,935.80CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110104	WEX HEALTH	75.00CR	CLEARED	A	8/31/2026
112010	8/18/2026	CHECK	110105	NAHID, KHATEED AL VOIDED	331.00CR	VOIDED	A	8/18/2026
112010	8/21/2026	CHECK	110106	LEON VALLEY FD HOUSE FUND	230.00CR	CLEARED	A	8/31/2026
112010	8/20/2026	CHECK	110107	CRYSTAL GUTIERREZ	495.00CR	OUTSTND	A	0/00/0000
*** 112010	8/25/2026	CHECK	110113	A & M AUTO CENTER, LLC	106.92CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110114	ALFRED LAGAT	75.00CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110115	ARDURRA GROUP, INC	3,237.50CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110116	ASCAP	198.41CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110117	AT&T UVERSE	151.11CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110118	AT&T UVERSE	343.48CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110119	BANIS TOWING SERVICE	3,420.00CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110120	MARTHA VON NIMITZ	1,961.04CR	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110121	BOSSTX, INC.	331.14CR	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110122	BOUND TREE MEDICAL, LLC	312.22CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110123	CALLAGHAN ROAD ANIMAL HOSPITAL	801.00CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110124	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110125	CANON FINANCIAL SERVICES	26.48CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110126	D&D CONTRACTORS INC	78,212.67CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110127	DEWINNE EQUIPMENT CO, INC	24.80CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110128	ERGON ASPHALT & EMULSIONS, INC	422.50CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110129	FERGUSON US HOLDINGS, INC	389.71CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110130	GRAINGER	114.04CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110131	GREATAMERICA FINANCIAL SERVICE	382.97CR	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110132	HELOTES ECHO	999.00CR	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110133	HOME DEPOT CREDIT SERVICES	2,114.74CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110134	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110135	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110136	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110137	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110138	VOID CHECK	0.00	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110139	JAMES C. SPARKS	561.12CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110140	JOHN GEORGE	30.00CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110141	LEON VALLEY WATER SYSTEM	145.89CR	OUTSTND	A	0/00/0000

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 8/01/2026 THRU 8/31/2026
CLEAR DATE: 0/00/0000 THRU 0/00/0000
STATEMENT: 0/00/0000 THRU 0/00/0000
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.92.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	-----AMOUNT---	STATUS	FOLIO	CLEAR DATE
CHECK:								
112010	8/25/2026	CHECK	110142	LEON VALLEY WATER SYSTEM	1,319.55CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110143	LEON VALLEY WATER SYSTEM	147.64CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110144	LONESTAR PROTECTIVE SECURITY A	600.00CR	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110145	MARTIN MARIETTA MATERIALS	531.06CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110146	SAECO ELECTRIC & UTILITY,	250.00CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110147	SIRCHIE ACQUISITION CO, LLC	630.55CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110148	SOUTH TEXAS FIRE TRAINING, LLC	250.00CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110149	SURE-LOCK AND SAFE	375.00CR	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110150	T-MOBILE USA	641.17CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110151	TAYLOR MADE HOSE	21.70CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110152	TIREHUB LLC	520.00CR	OUTSTND	A	0/00/0000
112010	8/25/2026	CHECK	110153	VESTIS GROUP, INC.	179.30CR	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110154	VULCAN CONSTRUCTION MATERIALS,	1,136.28CR	CLEARED	A	8/31/2026
112010	8/25/2026	CHECK	110155	REFUND: MONROE, SUNITA	32.77CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110156	REFUND: GUARANTEE PRO REALTY	35.07CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110157	REFUND: TAWAB CAPITAL TRUST LL	22.14CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110158	REFUND: SKIRPKA, AMBER	37.83CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110159	REFUND: PREMIER PROS PLUMBING	128.97CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110160	REFUND: ANC VENTURES, LTD.	95.13CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110161	REFUND: AGUIRRE, GERARDO	66.86CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110162	REFUND: CENTURY COMMUNITIES	37.47CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110163	REFUND: CENTURY COMMUNITIES	33.41CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110164	REFUND: CENTURY COMMUNITIES	45.71CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110165	REFUND: CONTINENTAL HOMES OF T	21.14CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110166	REFUND: CONTINENTAL HOMES OF T	49.33CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110167	REFUND: CONTINENTAL HOMES OF T	7.58CR	OUTSTND	U	0/00/0000
112010	8/25/2026	CHECK	110168	REFUND: CONTINENTAL HOMES OF T	14.36CR	OUTSTND	U	0/00/0000
112010	8/26/2026	CHECK	110169	BRAND MY STUFF	184.00CR	OUTSTND	A	0/00/0000
112010	8/26/2026	CHECK	110170	CHARTER COMMUNICATIONS	1,356.12CR	OUTSTND	A	0/00/0000
112010	8/26/2026	CHECK	110171	CHARTER COMMUNICATIONS	120.97CR	OUTSTND	A	0/00/0000
112010	8/26/2026	CHECK	110172	CITY PUBLIC SERVICE BOARD	26,924.12CR	OUTSTND	A	0/00/0000
112010	8/26/2026	CHECK	110173	VOID CHECK	0.00	OUTSTND	A	0/00/0000
112010	8/26/2026	CHECK	110174	LEON VALLEY WATER SYSTEM	331.63CR	OUTSTND	A	0/00/0000
112010	8/26/2026	CHECK	110175	TEXAS SOCIAL SECURITY PROGRAM	35.00CR	OUTSTND	A	0/00/0000
112010	8/26/2026	CHECK	110176	UNITEDHEALTHCARE INSURANCE COM	110,804.31CR	OUTSTND	A	0/00/0000
112010	8/26/2026	CHECK	110177	VOID CHECK	0.00	OUTSTND	A	0/00/0000
112010	8/26/2026	CHECK	110178	VOID CHECK	0.00	OUTSTND	A	0/00/0000
112010	8/31/2026	CHECK	110179	D&D CONTRACTORS INC	232,721.28CR	OUTSTND	A	0/00/0000
112010	8/31/2026	CHECK	110180	ARDURRA GROUP, INC	4,376.20CR	OUTSTND	A	0/00/0000
TOTALS FOR ACCOUNT 112010				CHECK	TOTAL:	1,314,859.26CR		
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

COMPANY: 999 - Pooled Cash
ACCOUNT: 112010 Pooled Cash
TYPE: Check
STATUS: All
FOLIO: All

CHECK DATE: 8/01/2026 THRU 8/31/2026
CLEAR DATE: 0/00/0000 THRU 0/00/0000 THRU
STATEMENT: 0/00/0000 THRU 0/00/0000 THRU
VOIDED DATE: 0/00/0000 THRU 99/99/9999
AMOUNT: 0.00 THRU 999,999,999.99
CHECK NUMBER: 000000 THRU 999999

{Section}.92.

ACCOUNT	--DATE--	--TYPE--	NUMBER	-----DESCRIPTION-----	----AMOUNT---	STATUS	FOLIO	CLEAR DATE
TOTALS FOR Pooled Cash				CHECK	TOTAL:			
						1,314,859.26	CR	
				DEPOSIT	TOTAL:	0.00		
				INTEREST	TOTAL:	0.00		
				MISCELLANEOUS	TOTAL:	0.00		
				SERVICE CHARGE	TOTAL:	0.00		
				EFT	TOTAL:	0.00		
				BANK-DRAFT	TOTAL:	0.00		

City of Leon Valley August 2026 Financial Report

Carol Goering

Finance Director

City Council Meeting

September 15, 2026

City of Leon Valley Monthly Financial August 2026

{Section}.92.

General Fund

Target Percentage 91.67%

REVENUE	FY 2026 BUDGET	FY 2026 Y-T-D ACTUAL		FY 2025 Y-T-D ACTUAL	
Ad Valorem	\$ 6,181,698	\$ 6,238,780	100.9%	\$ 5,609,028	97.4%
Sales Taxes	3,827,643	2,874,009	75.1%	2,827,934	75.4%
Franchise Taxes	940,450	799,569	85.0%	778,092	77.9%
Licenses, Permits, Fees & Fines	1,599,340	1,762,693	110.2%	1,839,802	115.7%
Interest Income	430,313	346,918	80.6%	398,775	92.7%
Miscellaneous Revenue	1,802,272	304,217	16.9%	1,765,346	98.7%
Transfers In	1,956,942	1,687,817	86.2%	1,729,644	74.6%
Total Revenue	\$ 16,738,658	\$ 14,014,002	83.7%	\$ 14,948,621	89.8%

EXPENDITURES					
Municipal Court	\$ 498,548	\$ 439,450	88.2%	\$ 410,398	96.0%
Finance	469,456	408,600	87.0%	389,205	78.1%
Council & Manager	916,377	759,140	82.8%	855,954	81.4%
Information Technology	332,038	246,763	74.3%	407,928	90.9%
Police	3,764,476	3,167,722	84.1%	3,007,069	78.4%
Impound Lot	156,480	145,454	93.0%	150,413	94.7%
Fire	4,799,485	3,862,714	80.5%	3,373,317	78.6%
Public Works	2,466,884	2,104,249	85.3%	2,156,923	80.1%
Planning and Zoning	1,017,179	620,283	61.0%	472,973	44.6%
Economic Development	685,116	268,909	39.3%	347,717	51.7%
Code & Animal Control	194,373	133,794	68.8%	-	0.0%
Special Events	25,540	26,306	103.0%	164,868	94.2%
Parks & Recreation	2,672,666	353,609	13.2%	612,043	22.76%
Library	651,105	497,583	76.4%	469,597	84.6%
Transfers Out	-	-	0.0%	-	0.0%
Total Expenditures	\$ 18,649,723	\$ 13,034,577	69.9%	\$ 12,818,405	69.1%

Projected FY26 Ending Fund Balance \$ 6,414,144

City of Leon Valley

Monthly Financial

August 2026

General Fund

MISC REVENUE BREAKDOWN:	2026 BUDGET	2026 YTD ACTUALS		2025 YTD ACTUALS	
Miscellaneous	\$ 349,960	\$ 200,791	57.4%	\$ 249,826	1.3%
Sales of Surplus Property	10,000	39,192	391.9%	1,484,120	841.2%
ASPP Grant	20,000	-	0.0%	-	0.0%
Hike and Bike Grant	1,260,312	-	0.0%	-	0.0%
DEA Reimbursement	35,000	22,481	64.2%	-	0.0%
Insurance Proceeds	50,000	24,076	48.2%	25,570	51.1%
Library Grant	2,000	12,532	626.6%	668	9.9%
Fire Grant	50,000	5,146	10.3%	5,161	10.3%
PD Grants	25,000	-	0.0%	-	0.0%
Total Miscellaneous	\$ 1,802,272	\$ 304,217	16.9%	\$ 1,765,346	98.7%

City of Leon Valley Monthly Financial August 2026

{Section}.92.

Water/Sewer/Storm Water Fund

Target Percentage 91.67%

REVENUE	FY 2026 BUDGET	FY 2026 Y-T-D ACTUAL		FY 2025 Y-T-D ACTUAL	
Water Sales	\$ 2,063,850	\$ 1,821,434	88.3%	\$ 1,841,762	87.2%
Sewer Sales	2,649,085	2,085,450	78.7%	2,306,497	92.0%
Storm Water	565,000	465,620	82.4%	465,606	83.1%
Connection & Platting	-	7,650	0.0%	3,900	173.3%
Customer Fees	73,350	70,067	95.5%	67,629	97.2%
Tapping Fees	20,000	11,500	57.5%	17,343	173.4%
Interest Income	175,099	124,235	71.0%	175,793	102.4%
Miscellaneous Revenue	9,500	898,005	9452.7%	41,024	3.2%
Total Revenue	\$ 5,555,884	\$ 5,483,961	98.7%	\$ 4,919,554	73.0%

EXPENDITURES

Water System *	3,561,962	2,926,150	82.1%	2,454,226	72.9%
Sewer System	3,682,220	2,771,512	75.3%	1,821,880	56.7%
Storm Water	621,765	380,643	61.2%	119,780	14.2%
Other Sources/Uses	1,407,430	1,301,355	92.5%	1,253,538	92.1%
Total Expenditures	\$ 9,273,377	\$ 7,379,660	79.6%	\$ 5,649,424	64.3%

* Water rights are being paid a portion from revenue and the reserves for water supply and water supply impact

City of Leon Valley

Monthly Financial

August 2026

Water/Sewer/Storm Water Fund

MISC REVENUE BREAKDOWN:	2026 BUDGET	YTD ACTUALS	
Miscellaneous	\$ 9,500	\$ 34,001	357.9%
Grant - Bexar County	-	864,004	0.0%
Total Miscellaneous	\$ 9,500	\$ 898,005	9452.7%

City of Leon Valley Monthly Financial August 2026

{Section}.92.

Community Center Fund

Target Percentage 91.67%

REVENUE	FY 2026 BUDGET	FY 2026 Y-T-D ACTUAL		FY 2025 Y-T-D ACTUAL	
Hotel/Motel Taxes	\$ 85,000	36,505	91.6%	42,191	99.0%
Short Term - Rentals	-	41,329		37,041	
RENTAL FEES					
Community Center	50,000	41,950	83.9%	49,005	100.7%
Conference Center	18,000	18,161	100.9%	22,429	126.2%
Interest Income	15,242	8,932	58.6%	10,151	67.9%
Transfers in	-	-	0.0%	-	0.0%
Total Revenue	\$ 168,242	\$ 146,877	87.3%	\$ 160,817	99.7%

EXPENDITURES					
Personnel	\$ 100,500	\$ 84,043	83.6%	\$ 86,477	92.7%
Supplies	13,650	1,069	7.8%	784	6.7%
Contractual	51,538	33,116	64.3%	32,884	65.6%
Capital Outlay	-	-	0.0%	10,116	84.3%
Transfers Out	22,131	22,131	100.0%	21,777	100.0%
Total Expenditures	\$ 187,819	\$ 140,358	74.7%	\$ 152,038	80.5%

City of Leon Valley

Monthly Financial

August 2026

Economic/Community Development

Target Percentage 91.67%

REVENUE	FY 2026 Budget	FY 2026 Y-T-D ACTUAL		FY 2025 Y-T-D Actual	
Sales Tax Revenues	\$ 419,307	\$ 315,863	75.3%	\$ 311,503	75.8%
Interest Income	20,313	17,039	83.9%	19,345	95.2%
Total Revenues	\$ 439,620	\$ 332,902	75.7%	\$ 330,847	76.7%

EXPENDITURES					
Personnel	\$ 170,168	\$ 112,783	66.3%	\$ 149,031	81.5%
Supplies	4,475	2,772	61.9%	13,742	102.0%
Contractual	386,627	102,266	26.5%	90,357	38.2%
Capital Outlay	123,846	51,089	41.3%	94,587	39.4%
Total Expenditures	\$ 685,116	\$ 268,909	39.3%	\$ 347,717	51.7%

City of Leon Valley Monthly Financial August 2026

{Section}.92.

Impound Lot

Target Percentage 91.67%

REVENUE	FY 2026 Budget	FY 2026 Y-T-D ACTUAL		FY 2025 Y-T-D Actual	
Impound Lot Fees	\$ 101,000	\$ 126,608	125.4%	\$ 123,955	104.4%
Auctions	102,000	71,077	69.7%	76,407	72.1%
Total Revenues	\$ 203,000	\$ 197,685	97.4%	\$ 200,362	89.2%

EXPENDITURES

Personnel	\$ 136,901	\$ 126,806	92.6%	\$ 120,614	94.6%
Supplies	3,300	2,677	81.1%	1,562	47.3%
Contractual	16,279	15,972	98.1%	10,339	102.7%
Capital	-	-	0.0%	17,898	100.0%
Total Expenditures	\$ 156,480	\$ 145,454	93.0%	\$ 150,413	94.7%

City of Leon Valley

Monthly Financial

August 2026

{Section}.92.

Red Light Cameras (RLC)

Target Percentage 91.67%

REVENUE	FY 2026 Budget	FY 2026 Y-T-D ACTUAL		FY 2025 Y-T-D Actual	
Red Light Camera Fines	\$ 1,884,258	\$ 1,902,338	101.0%	\$ 1,664,741	80.0%
Late Fees/Court Costs	200,000	148,234	74.1%	135,683	67.8%
Interest Income	45,000	15,285	34.0%	28,550	75.8%
Miscellaneous Revenue	-	52,867	0.0%	70	0.0%
Transfers in	-	-	0.0%	-	0.0%
Total Revenues	\$ 2,129,258	\$ 2,118,724	99.5%	\$ 1,829,043	78.9%

EXPENDITURES

Red Light Cameras (Tier 1)

Personnel (6 employees)	\$ 705,561	\$ 651,135	92.3%	\$ 596,796	89.9%
Supplies	18,650	13,456	72.1%	3,044	35.6%
Contractual	911,318	805,043	88.3%	718,204	79.1%
Transfers	286,838	286,838	100.0%	370,264	100%
Total Tier One	\$ 1,922,367	\$ 1,756,472	91.4%	\$ 1,688,307	86.5%

Traffic Safety (Tier 2)

Personnel (2 employees)	\$ 213,902	\$ 176,902	82.7%	\$ 156,345	71.8%
Supplies	63,750	21,456	33.7%	20,104	53.3%
Contractual	137,568	78,942	57.4%	41,321	52.3%
Capital Outlay	10,423	9,797	94.0%	229,561	93.9%
Total Tier Two	\$ 425,643	\$ 287,096	67.5%	\$ 447,333	77.3%

UNAUDITED

RLC Fines Revenue	1,902,338	
RLC Expenditures (Personnel, Supplies, Contractual)	(1,469,634)	
RLC Share Personnel YTD	(262,935)	
	<u>169,770</u>	Of this 50% goes to the city the other 50% goes to the state
City 50% Revenue (Loss)	84,885	
Late Fees Revenue (City keeps 100%)	148,234	
Interest Income Revenue (City keeps 100%)	<u>68,152</u>	
	301,271	City Revenue Portion
Traffic Safety Expenditures	<u>(287,096)</u>	
	14,174	Total Net Fund Revenue (Loss)

City of Leon Valley

Monthly Financial

August 2026

{Section}.92.

RED LIGHT TICKETS ISSUED VS PAID

FY 26	ISSUED	PAID
10/01 - 10/31	7,314	2,779
11/01 - 11/30	5,095	1,964
12/01 - 12/31	5,768	2,168
01/01 - 01/31	6,747	2,514
02/01 - 02/28	5,560	1,816
03/01 - 03/31	6,645	1,293
04/01 - 04/30	5,294	800
05/01 - 05/31	5,518	1,642
06/01 - 06/30	5,972	951
07/01 - 07/31	7,013	2,094
08/01 - 08/31	6,018	934
09/01 - 09/30		
	66,944	18,955

FY 25	ISSUED	PAID
Q4 10/01 - 12/31	10,480	4,310
Q1 01/01 - 03/31	14,747	6,090
Q2 04/01 - 06/30	16,106	6,097
Q3 07/01 - 09/30		
	41,333	16,497
Variance	25,611	2,458

City of Leon Valley Fund Balances

Fund Balances as of 09/30/2025:

	General Fund	Red Light Camera	Debt Service Fund	Street Maintenance Tax Fund	Other Nonmajor Governmental Funds
Unassigned	8,325,209	-	-	-	-
Committed for Disaster Emergencies	1,250,000	-	-	-	-
Assigned:					
Economic Development	1,085,925	-	-	-	-
Tree Mitigation	668,975	-	-	-	-
Restricted:					
Public, Educational and Governmental	254,318	-	-	-	-
Other	7,918	-	-	-	-
Red Light Camera Traffic Safety	-	648,607	-	-	-
Debt Service	-	-	581,247	-	-
Street Maintenance	-	-	-	1,524,563	-
Crime Control and Prevention District	-	-	-	-	886,123
Federal Police Forfeitures	-	-	-	-	996,031
Community Center	-	-	-	-	362,544
Grants	-	-	-	-	9,887
Child Safety	-	-	-	-	93,167
State Police Forfeiture	-	-	-	-	12,288
Building Security	-	-	-	-	102,007
Court Technology	-	-	-	-	83,424

GOALS

- **Transparency:**
To foster a government that is open, transparent, and accountable by ensuring clear communication, ethical decision-making, and active public engagement.
- **Fiscal Responsibility:**
To ensure responsible stewardship of public funds by maintaining a balanced budget, optimizing resources, and making strategic financial decisions that promote long-term sustainability.

City of Leon Valley August 2026 Financial Report

Carol Goering

Finance Director
City Council Meeting
September 15, 2026

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2026

TO: Mayor and Council

FROM: Carol Goering, Finance Director

THROUGH: Dr. Crystal Caldera, City Manager

SUBJECT: Discussion and Possible Action on an Ordinance Authorizing a Budget Adjustment to the Fiscal Year 2025-2026 General Fund Budget in the amount of \$109,704 for the Purpose of Increasing the Fire Department by \$11,239, the Park Department by \$74,372, the Library Department by \$11,700 and the Special Events Budget by \$12,393 to Provide Funding for the end of the year budget adjustments. (1st Read was held on 09-01-2026)

SPONSOR(S): N/A

PURPOSE

This M & C requests approval for a budget adjustment, which will increase the Fire Department by \$11,239, the Park Department by \$54,372, the Library Department by \$11,700 and the Special Events Budget by \$12,393 to Provide Funding for the end of the year budget adjustments.

FISCAL IMPACT

PROJECTS NAME	DEPARTMENT	ACCOUNT	TOTAL
GENERAL FUND			
Fire Station A/C Cleaning	Fire Department	100-5520-530.07	11,239
Hike & Bike I	Parks Department	100-5800-540.51	54,372
Merry-go-Round Matts	Parks Department	100-5800-530.07	20,000
Library A/C Replacement	Library Department	100-5850-530.07	11,700
4th of July Event	Special Events	100-5750-520.03	12,393
GRAND TOTAL			\$ 109,704

RECOMMENDATION

City Council approval.

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST :

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

ORDINANCE NO. 2026-____

AN ORDINANCE OF THE CITY OF LEON VALLEY, TX, CITY COUNCIL AUTHORIZING A BUDGET ADJUSTMENT FOR THE FISCAL YEAR 2025-2026 GENERAL FUND BUDGET IN THE AMOUNT OF \$109,704 FOR THE PURPOSE OF INCREASING THE FIRE DEPARTMENT BUDGET BY \$11,239. PARKS DEPARTMENT BY \$74,372. THE LIBRARY DEPARTMENT BY \$11,700 AND THE SPECIAL EVENTS BUDGET BY \$12,393 TO PROVIDE FUNDING FOR THE END OF YEAR BUDGET ADJUSTMENTS; PROVIDING FOR REPEALER, SEVERABILITY AND SAVING CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Leon Valley has already passed their FY 2025-2026 Budget on September 16th, 2025; and

WHEREAS, it has been determined that funding should be added to the FY 2025-2026 Budget; and

WHEREAS, it is necessary to adjust the Fire Department by \$11,239, the Park Department by \$74,372, the Library Department by \$11,700 and the Special Events Budget by \$12,393.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

SECTION 1. The City's General Fund budget is hereby adjusted to the amount of \$109,704 to increase the Fire Department by \$11,239, the Park Department by \$74,372, the Library Department \$11,700 and the Special Events Budget by \$12,393.

SECTION 2. The financial allocations in this Ordinance are subject to approval by the Finance Director. The Finance Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations as necessary to carry out the purpose of this Ordinance.

SECTION 3. It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any phrase, clause, sentence, or section of this Ordinance shall be declared unconstitutional or invalid by any court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any other remaining phrase, clause, sentence, paragraph, or section of this Ordinance.

SECTION 4. The repeal of any Ordinance or part of Ordinances effectuated by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such Ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the municipality under any section or provisions at the time of passage of this Ordinance.

SECTION 5. This Ordinance shall become effective immediately upon its passage and publication as required by law.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 15th. day of September, 2026.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. "ART" RODRIGUEZ
City Attorney

Approval of an Ordinance Authorizing a Budget Adjustment to the Fiscal Year 2025-2026 General Fund Budget in the amount of \$109,704

Carol Goering
Finance Director

City Council Meeting
September 15, 2026

Summary

- Question

- The City Council is being asked to consider approve an ordinance authorizing budget adjustments for the FY 2025-2026 in the amount of \$109,704 for the purpose of increasing he Fire Department by \$11,239, the Park Department by \$74,372, the Library Department by \$11,700 and the Special Events Budget by \$12,393 to Provide Funding for the end of the year budget adjustments.

-Options

-Recommendation:

Approve the budget adjustment

-Denial of the request.

Fiscal Impact

PROJECTS NAME	DEPARTMENT	ACCOUNT	TOTAL
GENERAL FUND			
Fire Station A/C Cleaning	Fire Department	100-5520-530.07	11,239
Hike & Bike I	Parks Department	100-5800-540.51	54,372
Merry-go-Round Matts	Parks Department	100-5800-530.07	20,000
Library A/C Replacement	Library Department	100-5850-530.07	11,700
4th of July Event	Special Events	100-5750-520.03	12,393
GRAND TOTAL			\$ 109,704

Approval of an Ordinance Authorizing a Budget Adjustment to the Fiscal Year 2025-2026 General Fund Budget in the amount of \$109,704

Carol Goering
Finance Director

City Council Meeting
September 15, 2026



**Local Park Grant Program
Resolution Authorizing Application**

{Section}.94.

A resolution of the City of Leon Valley as hereinafter referred to as “Applicant,” designating certain officials as being responsible for, acting for, and on behalf of the Applicant in dealing with the Texas Parks & Wildlife Department, hereinafter referred to as “Department,” for the purpose of participating in the Local Park Grant Program, hereinafter referred to as the “Program”; certifying that the Applicant is eligible to receive program assistance; certifying that the Applicant matching share is readily available; and dedicating the proposed site for permanent (or for the term of the lease for leased property) public park and recreational uses.

WHEREAS, the Applicant is fully eligible to receive assistance under the Program; and

WHEREAS, the Applicant is desirous of authorizing an official to represent and act for the Applicant in dealing with the Department concerning the Program;

BE IT RESOLVED BY THE APPLICANT:

SECTION 1: That the Applicant hereby certifies that they are eligible to receive assistance under the Program, and that notice of the application has been posted according to local public hearing requirements.

SECTION 2: That the Applicant hereby certifies that the matching share for this application is readily available at this time.

SECTION 3: That the Applicant hereby authorizes and directs Crystal Caldera, Ph.D., City Manager to act for the Applicant in dealing with the Department for the purposes of the Program, and that Crystal Caldera, Ph.D., City Manager is hereby officially designated as the representative in this regard.

SECTION 4: The Applicant hereby specifically authorizes the official to make application to the Department concerning the site to be known as the Forest Oaks Community Pool Facility in the City of Leon Valley for use as a park site and is hereby dedicated (or will be dedicated upon completion of the proposed acquisition) for public park and recreation purposes in perpetuity (or for the lease term, if legal control is through a lease). Projects with federal monies may have differing requirements.

Introduced, read and passed by an affirmative vote of the “Applicant” on this 15th day of September, 2026.

Signature of Local Government Official

Crystal Caldera, Ph.D., City Manager

Typed Name and Title

ATTEST:

Signature

Typed Name and Title
PWD 1069B – P4000 (01/2014)

ORDINANCE NO. 2026-__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS AMENDING THE CITY OF LEON VALLEY CODE OF ORDINANCES, CHAPTER 1, ARTICLE 1.04 CITY COUNCIL, SECTION 1.04.001 RULES OF MEETING DECORUM AND CONDUCT, ADDING MAYOR'S DISCRETION MEETING START TIME OF 5:30 PM; PROVIDING FOR REPEALER, SEVERABILITY AND SAVINGS CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Leon Valley, as a Home Rule Municipality, derives its powers from its Home Rule Charter and is limited in authority only by express provisions of the Texas Constitution and the State statutes; and

WHEREAS, in accordance with such powers, the City Council adopted Code of Ordinances Section 1.04.001 to address meeting days and times, to provide for rules of conduct and decorum in public meetings; and

WHEREAS, City Council determines it is convenient to codify the Rules of Conduct and Decorum in the Code of Ordinances in Section 1.04.001; and

WHEREAS, City Council determines that, in order to run a more effective meeting, it is necessary to make substantive changes to the Rules of Conduct and Decorum.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS THAT:

Section 1. Amendment. Code of Ordinances Section 1.04.001 is hereby revised by attachment hereto designated as Exhibit "A" and incorporated by reference herein for all purposes.

Section 2. Recitals. The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of the Ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. Conflicts. All ordinances and codes, or parts thereof, which are in conflict or inconsistent with any provision of this ordinance are hereby repealed to the extent of such conflict, and the provisions of this ordinance shall be and herein controlling as to the matters resolved herein.

Section 4. Savings. That all rights and privileges of the City are expressly saved as to any and all violations of the provision of any ordinances repealed by this ordinance which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violation and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

Section 5. Severability. If any provision of this Ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Ordinance

and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this Ordinance would have been enacted without such invalid provision.

Section 6. TOMA Compliance. It is officially found, determined, and declared that the meeting at which this Ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 7. Effective Date. This Ordinance shall be effective upon the date of final adoption hereof and any publication required by law.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Leon Valley, Texas on this the XXXXth day of September, 2026.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE
City Secretary

Approved as to Form:

Brad Bullock
City Attorney

Sec. 1.04.001 Rules of meeting decorum and conduct

- (a) *Definitions.* In this section the terms set out in italics (*italics*) shall have the meanings prescribed below:

Agenda. The published agenda of each public meeting.

Citizen. Any person, other than a member of staff, who wishes to speak at a public meeting.

Member. An elected or appointed member of city council.

Presiding officer. The mayor or the member presiding over the public meeting in the absence of the mayor.

Public meeting. Any meeting of a quorum of the members where the business of the city is discussed.

Staff. An employee of, or consultant contracted by the city.

- (b) *Meeting times.* A regular city council meeting shall be held on both the first and third Tuesday of each month beginning at 6:30 p.m. The mayor may, at the mayor's discretion, adjust the start time of a regular city council meeting to a time no earlier than 5:30 p.m., provided that the adjusted meeting time is properly posted on the meeting agenda in accordance with applicable law. ~~Executive sessions may begin no earlier than 6:00 p.m.~~ In the event that the meeting date falls on a holiday, the meeting will be rescheduled. Regular city council meetings may be canceled or rescheduled, and the meeting time adjusted upon a majority vote by city council. Special meetings may be called as provided by law.
- (c) *Meetings to be open to the public.* Meetings of the city council shall always be open to the general public except as may be specially provided by state law, and no vote or action of any kind shall ever be taken by the city council except at a regular meeting or at a lawfully called special meeting.
- (d) *Conducting meetings.*

- (1) *Participation by citizens.* Citizens may provide comments, testimony, and evidence the times designated as follows:

- A. During "Citizens to be heard".
- B. Prior to city council's decision or vote on any posted agenda item.
- C. At any posted public meeting.

- (2) *Appearance.*

- A. Citizens may appear in person.
- B. Citizens may appear by written appearance for items on the agenda.
- C. Written comments must be:

- i. Email to:

citizenstobeheard@leonvalleytexas.gov

The mayor and/or a city council member may forward a correspondence to the above e-mail on a citizen's behalf.

- ii. Mail to:

Leon Valley Public Comments
6400 El Verde Road
Leon Valley, Texas 78238

- iii. Received prior to the start of the meeting to ensure comments are read during the meeting. At the request of any city council member and/or mayor, a citizen comment can be read.
 - iv. During the citizens to be heard section of the agenda, no written comments will be read aloud during the meeting.
 - v. Fax to: (210) 684-4476
- (3) *Recognition by the presiding officer.* A citizen shall be recognized by the presiding officer before speaking. Citizens may speak only one time at each of the following for up to three minutes at any posted: (a) citizens to be heard; (b) agenda item(s); or (c) public hearing. The presiding officer may extend the time to speak, on the officer's own initiative or at the request of a member; provided in contested matters all views are treated fairly and equally. All city council members, staff, citizens, and visitors to the chamber shall be recognized first by the chair to speak by raising their hand.
- (4) *Ceremonial and informational presentations.* All ceremonial items and information presentations shall be placed at the beginning of scheduled meetings.
- (5) *Outside presentations.* No outside presentations will be allowed without permission from a staff person, or the mayor, or vote by the governing body.
- (e) *Disruptive behavior.* Members, staff, and citizens to include any citizen communications, shall not shout, display unruly behavior, distract with side conversations, use profanity, threat of violence, or disrupt the orderly conduct of the meeting. When any person is addressing city council, staff or citizens, no personal attacks on staff, citizens or city council shall be allowed. To be determined by the mayor.
- (f) *Enforcement.* These rules shall be administered and enforced by the presiding officer of such city council, subject to appeal by its members as provided herein.
- (1) The presiding officer shall warn any person displaying behavior that he or she shall be required to leave the meeting room.
 - (2) If the person is asked to leave the meeting room and the person does not leave the meeting room, the presiding officer may order any peace officer at the meeting to remove the person from the meeting room.
 - (3) The presiding officer may enforce these rules by any means or authority provided to the presiding officer by law.
- (g) *Enforcement as a member.*
- (1) Any member of city council may request the presiding officer address a violation of these rules of decorum, in the manner prescribed in subsection (f), immediately above, by lodging a point of personal privilege.
 - (2) Should the member believe the presiding officer failed to adequately address the allegation of violation, the member may appeal the matter to the members of city council; and
 - (3) Should the majority of the members of city council present vote to sustain the appeal, the presiding officer shall address the violation, which was the subject of the appeal, in the manner prescribed in subsection (f), immediately above.
- (h) *Robert's Rules of Order* will take precedence for conduct not covered by these city council meeting rules.
- (i) *Suspension of the rules.* Subject to appeal by a member, as provided by Robert's Rules of Order, these rules may be suspended, for good cause, by the presiding officer during a meeting as long as the presentation of information remains related to public business only.

(1972 Code, § 2.104; 2008 Code, § 1.04.001; Ordinance 15-002 adopted 3-9-15; Ordinance 2017-23 adopted 6-6-17; Ordinance 2019-48 adopted 9-17-19; Ordinance 2020-28 adopted 6-16-20; Ordinance 2020-33 adopted 7-21-20; Ord. No. 2022-34, § 1, 7-19-2022; Ord. No. 2023-43, § 1(Exh. A), 11-7-2023)

State law reference(s)—Meetings of governing body, V.T.C.A., Local Government Code, § 22.038; open meetings, V.T.C.A., Government Code, ch. 551.

MAYOR AND COUNCIL COMMUNICATION

DATE: September 15, 2026

TO: Mayor and Council

FROM: Dr. Crystal Caldera, City Manager

SUBJECT: Discussion and Possible Action on an Ordinance Approving and Adopting the Tax Year 2026; Tax Rate for the Maintenance and Operations at \$0.497818 and the Interest and Sinking Fund at \$0.047222, for a Total Tax Rate of \$0.545040.

PURPOSE

The City is proposing to adopt a tax rate of \$0.545040 per \$100 of property valuation for the tax year 2026. When a proposed tax rate exceeds the No-New-Revenue Tax Rate or the Voter-Approval Tax Rate, whichever is lower, Chapter 26 of the Texas Property Tax Code requires the City Council to vote to place the proposed Ordinance to adopt the tax rate on the agenda of a future meeting as an action item.

For the 2026 tax year, the proposed tax rate of \$0.545040 exceeds the No-New-Revenue Tax Rate of \$0.539296.

A record vote must be taken.

FISCAL IMPACT

Property Taxes fund the activities in the General Fund and Debt Service Fund budgets for FY 2027.

STRATEGIC GOALS

N/A

RECOMMENDATION

Vote for the placement of a proposed Ordinance to adopt the City's 2026 tax rate on the Agenda of September 15, 2026.

APPROVE: _____ DISAPPROVE: _____

APPROVE WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE
City Secretary

ORDINANCE No. 26-__

AN ORDINANCE ESTABLISHING AND ADOPTING FOR THE PURPOSE OF TAXATION FOR THE CALENDAR YEAR 2026 AND FISCAL YEAR 2027; LEVYING A TAX OF \$0.497818 FOR MAINTENANCE AND OPERATIONS AND \$0.047222 FOR THE INTEREST AND SINKING FUND FOR A TOTAL TAX RATE OF \$0.545040 ON ALL PROPERTY SUBJECT TO TAXATION AND SITUATED IN THE CITY OF LEON VALLEY, TEXAS, ON THE FIRST DAY OF JANUARY 2026; ESTABLISHING THE RATE OF SAID LEVY; DETERMINING DUE DATE, DELINQUENT DATE, INTEREST RATES ON DELINQUENCIES, AND FOR PENALTIES FOR DELINQUENCIES; AND DETERMINING AND ENACTING OTHER MATTERS PERTINENT, NECESSARY AND INCIDENT TO THE SUBJECT; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, it is necessary to impose a tax of \$0.497818 for maintenance and operations shall be levied on all persons and property, real and personal within the City; and

WHEREAS, it is also necessary to impose a tax of \$0.047222 for the interest and sinking fund shall be levied on all persons and property, real and personal within the City; and

WHEREAS, in connection with said taxes, a total tax rate of \$0.545040 shall be levied on all property situated in the City of Leon Valley, shall be subject to taxation on the first day of January 2026; and

WHEREAS, also in connection with said taxes, taxes for the calendar year 2026 shall become due and payable October 1, 2026, and shall be delinquent on February 1, 2027; and

WHEREAS, it is necessary that all delinquent taxes shall bear interest at the rate of six (6) percent for the first month of delinquency and one (1) percent for each additional month or part of a month from the date of delinquency; and

WHEREAS, it is necessary that a tax delinquent on July 1, 2027 incurs a total penalty of twelve (12) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent; and

WHEREAS, it is also necessary to impose a penalty for failure to pay said taxes on or before January 31, 2027 for each successive month said tax remains unpaid;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS, THAT:

1. A tax is hereby levied on all persons and property, real and personal, within the City of Leon Valley, Texas, subject to taxation by the laws of this State, and situated within the City on the 1st day of January 2026 and the rate of said tax is hereby fixed and determined to be at the rate of \$0.545040 per each \$100 dollars of property valuation. The property tax rate is hereby allocated as follows:

- a. \$0.497818 per each \$100 dollars of property valuation for Maintenance and Operations (M&O), said tax being hereby levied for the calendar year beginning January 1, 2026 and ending December 31, 2026 for expenditure during the fiscal year beginning October 1, 2026 and ending September 30, 2027.
 - b. \$0.047222 per each \$100 dollars of property valuation for the Interest and Sinking Fund (I&S), said tax being hereby levied for the calendar year beginning January 1, 2026 and ending December 31, 2026 for expenditure during the fiscal year beginning October 1, 2026 and ending September 30, 2027.
2. It is hereby determined that the taxes above levied shall become due and payable on October 1, 2026, and all such taxes not paid on or before January 31, 2027, shall be and become delinquent on February 1, 2027.
3. The following penalty and interest is hereby imposed on any person who fails to pay to the City of Leon Valley, Texas, all the taxes levied and imposed by the City upon his or her property for the year 2026 on or before the 31st day of January 2027:
- a. A delinquent tax incurs a penalty of six (6) percent of the amount of the tax for the first calendar month it is delinquent plus one (1) percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, a tax delinquent on July 1 incurs a total penalty of twelve (12) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax continues to incur the penalty provided by this section as long as the tax remains unpaid, regardless of whether a judgment for the delinquent tax has been rendered.
 - b. If a person who exercises the split-payment option provided by Section 31.03 of the Texas Property Tax Code fails to make the second payment before July 1, the second payment is delinquent and incurs a penalty of twelve (12) percent of the amount of the unpaid tax.
 - c. If a person qualifies for a four payment plan on property taxes imposed on that person's property they may choose to make four equal installments without penalty and interest if the first installment is paid before February 1 and is accompanied by notice to the taxing unit that the person will pay the remaining taxes in three equal installments. The second payment is due before April 1 and the third installment is due before June 1. Payments are due under the four payment plan as follows:
 - 1st payment – January 31st
 - 2nd payment – March 31st
 - 3rd payment – May 31st
 - 4th payment – July 31st
 - d. If a person who qualifies for a 10 month payment plan on property taxes imposed on that person's property they may choose to make 10 monthly installments each

month, for ten months, beginning in October and continuing monthly through July of the following year.

4. That all costs that may be allowed and imposed by law shall be and the same are hereby imposed in addition to penalties and interest accruing under the provisions hereof against any property upon which taxes are delinquent.

5. That on any list prepared showing delinquent taxes for the City of Leon Valley, Texas, it shall not be necessary for the assessor and collector of taxes to show on any such list the penalties, interest and costs accrued against any land, lot and/or property delinquent in taxes, but in each and every instance all such penalties, interest and costs shall be and remain a charge imposed hereby, with the same force and effect as if listed on any such list of delinquent taxes, and the said assessor and collector shall calculate and charge all such penalties, interest and costs on all delinquent tax statements, or delinquent tax reports issued by him.

6. The tax hereby levied is levied for the purpose specified in and authorized by Vernon's Tax Code, Title 3, Chapter 302, Section 302.001(c), and none other, to-wit: For current expenses, and for the construction or purchase of public buildings, water works, sewers, and other permanent improvements within the limits of the City and the construction and improvement of the roads, bridges and streets of the City within its limits.

7. That the provisions of this ordinance are severable in the event any provision hereof shall be declared invalid by a Court of competent jurisdiction of this State, and it is hereby declared that the remaining provisions hereof would have been enacted notwithstanding such judicial determination and all remaining valid provisions hereof shall continue to be and remain in full force and effect.

8. This Ordinance shall take effect immediately from and after its passage.

9. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was give as required by the Open Meetings Act.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Leon Valley this the 15th day of September, 2026.

APPROVED

CHRIS RILEY
MAYOR

Attest:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

Approved as to Form:

ARTURO D. 'ART' RODRIGUEZ
City Attorney

2026 PROPERTY TAX RATE

(2nd Read)

Dr. Crystal Caldera
City Manager
City Council Meeting
September 01, 2026

No-New-Revenue Tax Rate

- The No-New-Revenue Tax Rate is generally the tax rate that would generate approximately the same amount of property tax revenue as the previous year from properties taxed in both years.
- It provides a benchmark for comparing the proposed tax rate to the prior year's property tax revenue.

Voter-Approval Tax Rate

- The Voter-Approval Tax Rate is generally the highest tax rate a taxing unit may adopt without triggering an election for voter approval, subject to certain exceptions.
- It generally allows for a 3.5% increase in maintenance and operations revenue, plus the amount needed to pay the taxing unit's debt obligations and other applicable adjustments.

● 2025 Adopted Tax Rate \$0.545040

● 2026 Calculated No-New-Revenue Tax Rate \$0.539296

● 2026 Calculated Voter-Approved Tax Rate (with unused increments) \$0.621385

2026 Proposed Tax Rate
\$0.545040

Average Home Value		
Tax Year 2025	Tax year 2026	Decrease
\$230,391	\$229,768	(\$852)

Average Tax Bill		
Tax Year 2025	Tax Year 2026	Decrease
\$1,255.72	\$1,252.22	(\$4.64)

Tax Rate Reference

Tax Year 2025 Rate (FY 2026)		0.545040
M&O Rate		\$0.497818
I&S Rate		\$0.047222

Tax Year 2026 Rate (FY 2027)		0.545040
M&O Rate		\$0.497818
I&S Rate		\$0.047222

Next Steps

FY 2027 Proposed Budget

Tax Rate Formal Adoption

Vote to adopt the 2026 Tax Rate of \$0.545040

2026 PROPERTY TAX RATE

(2nd Read)

Dr. Crystal Caldera
City Manager
City Council Meeting
September 01, 2026

MAYOR AND COUNCIL COMMUNICATION

DATE: September 1, 2026

TO: Mayor and Council

FROM: Dr. Crystal Caldera, City Manager

SUBJECT: Presentation, Discussion on an Ordinance of the City Of Leon Valley, Texas, Amending Chapter 1, “General Provisions,” Article 1.05, “Administrative Code,” Division 2, “City Manager,” Section 1.05.031, “Appointment; Functions; Absence or Disability,” of the City of Leon Valley Code of Ordinances; Removing the Provision Automatically Designating the City Secretary to Perform the Duties of City Manager During the City Manager’s Absence or Disability; Providing for the Designation and Appointment of an Acting City Manager Consistent with Section 5.01(E) of the City Charter

PURPOSE & BACKGROUND

The purpose of this item is to consider an amendment to Section 1.05.031 of the Leon Valley Code of Ordinances regarding who performs the duties of the City Manager during the City Manager’s absence or disability.

Current Code:

Section 1.05.031 currently provides that during the absence or disability of the City Manager, the City Secretary shall perform the duties of the City Manager.

The proposed amendment removes the automatic designation of the City Secretary and aligns the Code of Ordinances with the succession process established in Section 5.01(E) of the City Charter.

Section 5.01(E) of the City Charter provides a process for continuity of City Manager responsibilities during a temporary absence or disability. Under the Charter, the City Manager may designate a qualified City employee to exercise the powers and perform the duties of the City Manager during such absence or disability, subject to approval by the City Council.

The Charter also provides the City Council with authority to revoke the City Manager’s designation and appoint another individual to serve until the City Manager returns or the disability ceases.

The current language in Section 1.05.031 of the Code of Ordinances automatically assigns these responsibilities to the City Secretary. The proposed amendment removes this automatic assignment and provides a process that is more consistent with the City Charter.

Proposed Amendment:

Under the proposed amendment:

1. During a temporary absence or disability, the City Manager would designate a qualified City employee to serve as Acting City Manager in accordance with Section 5.01(E) of the City Charter.
2. The designation would be filed with the City Secretary and would be subject to approval by the City Council, as provided by the Charter.
3. If the City Manager is unable to make a designation due to the nature or circumstances of the City Manager's absence or disability, the City Council would convene in accordance with applicable law to appoint an Acting City Manager.
4. The City Council would retain the authority provided by the Charter to revoke a designation made by the City Manager and appoint another individual to serve as Acting City Manager until the City Manager returns or the disability ceases.
5. Administrative change from City Administrator to City Manager in Section 1.05.061.

This amendment is intended to provide continuity of leadership while avoiding an automatic assignment of City Manager responsibilities to a particular position regardless of the circumstances existing at the time.

FISCAL IMPACT

There is no immediate fiscal impact associated with adoption of the ordinance. Any compensation adjustment associated with an employee serving as Acting City Manager would be addressed in accordance with applicable City policies and Council authorization, if required.

RECOMMENDATION

City Council Discretion

APPROVED: _____ DISAPPROVED: _____

APPROVED WITH THE FOLLOWING AMENDMENTS:

ATTEST:

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

ORDINANCE NO. 2026

AN ORDINANCE OF THE CITY OF LEON VALLEY, TEXAS, AMENDING CHAPTER 1, “GENERAL PROVISIONS,” ARTICLE 1.05, “ADMINISTRATIVE CODE,” DIVISION 2, “CITY MANAGER,” SECTION 1.05.031, “APPOINTMENT; FUNCTIONS; ABSENCE OR DISABILITY,” OF THE CITY OF LEON VALLEY CODE OF ORDINANCES; REMOVING THE PROVISION AUTOMATICALLY DESIGNATING THE CITY SECRETARY TO PERFORM THE DUTIES OF CITY MANAGER DURING THE CITY MANAGER’S ABSENCE OR DISABILITY; PROVIDING FOR THE DESIGNATION AND APPOINTMENT OF AN ACTING CITY MANAGER CONSISTENT WITH SECTION 5.01(E) OF THE CITY CHARTER; AND AMENDING SEC. 1.05.061 (e) FROM CITY ADMINISTRATOR TO CITY MANAGER PROVIDING FOR REPEALER, SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE.

WHEREAS, Section 5.01 of the City of Leon Valley Home Rule Charter establishes the office, powers, duties, and responsibilities of the City Manager; and

WHEREAS, Section 5.01(E) of the City Charter provides that the City Manager shall, by letter filed with the City Secretary and subject to approval of the City Council, designate a qualified City employee to exercise the powers and perform the duties of the City Manager during the City Manager’s temporary absence or disability; and

WHEREAS, Section 5.01(E) further authorizes the City Council to revoke such designation and appoint another individual to serve until the City Manager returns or the disability ceases; and

WHEREAS, Section 1.05.031 of the City of Leon Valley Code of Ordinances currently provides that the City Secretary shall perform the duties of the City Manager during the City Manager’s absence or disability; and

WHEREAS, the City Council finds that Section 1.05.031 should be amended to remove the automatic designation of the City Secretary and to establish a procedure consistent with the authority and procedures established by Section 5.01(E) of the City Charter;

WHEREAS, making the administrative change in Section 1.05.061 (e) will provide consistency

WHEREAS, the City Council finds that this amendment will provide greater clarity regarding continuity of administrative authority and ensure that the Code of Ordinances is consistent with the City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LEON VALLEY, TEXAS:

SECTION 1. AMENDMENT- EXHIBIT A & B

Chapter 1, “General Provisions,” Article 1.05, “Administrative Code,” Division 2, “City Manager,” Section 1.05.031, “Appointment; functions; absence or disability,” of the City of Leon Valley Code of Ordinances is hereby amended to read as follows:

“Sec. 1.05.031. Appointment; functions; absence or disability.

The City Council shall appoint a City Manager, who shall be the chief administrative and personnel officer of the municipal government under the direction and supervision of the Mayor and City Council.

During the temporary absence or disability of the City Manager, the City Manager shall, by letter filed with the City Secretary and subject to approval of the City Council, designate a qualified City employee to exercise the powers and perform the duties of the City Manager, as provided by Section 5.01(E) of the City Charter.

If the City Manager is unable to make such designation due to the nature or circumstances of the City Manager’s absence or disability, the City Council shall convene in accordance with applicable law and may appoint a qualified individual to serve as Acting City Manager and exercise the powers and perform the duties of the City Manager during such absence or disability.

Consistent with Section 5.01(E) of the City Charter, the City Council may revoke a designation made by the City Manager and appoint another individual to serve as Acting City Manager until the City Manager returns or the disability ceases.”

Administrative Change from City Administrator to City Manager in Section 1.05.061 (e)

SECTION 2. REPEALER

All ordinances, resolutions, or parts thereof in conflict with the provisions of this Ordinance are hereby repealed to the extent of such conflict. All other provisions of the City of Leon Valley Code of Ordinances not amended by this Ordinance shall remain in full force and effect.

SECTION 3. SEVERABILITY

Should any section, subsection, sentence, clause, phrase, or provision of this Ordinance be declared unconstitutional, illegal, invalid, or unenforceable by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, and provision thereof irrespective of the fact that any one or more portions may be declared invalid or unconstitutional.

SECTION 4. CODIFICATION

The City Secretary is authorized to cause the provisions of this Ordinance to be incorporated into the City of Leon Valley Code of Ordinances and to make such non-substantive changes in numbering, formatting, capitalization, punctuation, and style as may be necessary to accomplish such codification.

SECTION 5. EFFECTIVE DATE

This Ordinance shall become effective upon passage, approval, and publication as required by applicable law and the City Charter.

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Leon Valley this the XXX day of October 2026.

APPROVED

**CHRIS RILEY
MAYOR**

Attest:

**SAUNDRA PASSAILAIGUE, TRMC
City Secretary**

Approved as to Form:

**Art Rodriguez
City Attorney**

Sec. 1.05.031 Appointment; functions; absence or disability

The city council shall appoint a city manager, who shall be the chief administrative and personnel officer of the municipal government under the direction and supervision of the mayor and city council. ~~During the absence or disability of the city manager, the city secretary shall perform the duties of such office.~~ During the temporary absence or disability of the City Manager, the City Manager shall, by letter filed with the City Secretary and subject to approval of the City Council, designate a qualified City employee to exercise the powers and perform the duties of the City Manager, as provided by Section 5.01(E) of the City Charter.

If the City Manager is unable to make such designation due to the nature or circumstances of the City Manager's absence or disability, the City Council shall convene in accordance with applicable law and may appoint a qualified individual to serve as Acting City Manager and exercise the powers and perform the duties of the City Manager during such absence or disability.

Consistent with Section 5.01(E) of the City Charter, the City Council may revoke a designation made by the City Manager and appoint another individual to serve as Acting City Manager until the City Manager returns or the disability ceases."

(1972 Code, § 2.201; 2008 Code, § 1.05.031)

Sec. 1.05.061 Powers and duties

- (a) The city secretary shall perform the duties as set forth in the job description in the city personnel manual, as amended, and such other duties as may be prescribed from time to time by the city manager or city council.
 - (b) The city secretary shall attend and keep minutes of all council meetings.
 - (c) The city secretary shall prepare all public notices required under any regulation or ordinance of the city.
 - (d) The city secretary shall:
 - (1) Keep all contracts made by the city.
 - (2) Engross and enroll all laws, resolutions, and ordinances of the city council.
 - (3) Keep the corporate seal.
 - (4) Take charge of, arrange, and maintain the records of the city council.
 - (5) Countersign all commissions issued to municipal officers and all licenses issued by the mayor, and keep a record of those commissions and licenses.
 - (e) The city secretary shall perform all other duties required by law, ordinance, resolution, or other assigned task or duties assigned by the mayor or the city council or the city ~~administrator~~ **Manager**.
- (1972 Code, § 2.204; 2008 Code, § 1.05.061; Ordinance adopting 2017 Code)

Amendment to Section 1.05.031

Appointment; Functions; Absence or Disability

City Council Meeting
Dr. Crystal Caldera, City Manager
September 15, 2026

Summary

- Question – Should City Council approve an amendment to Section 1.05.031 regarding the designation of an Acting City Manager during the City Manager’s absence or disability?
- Options
 - Approve
 - Deny
 - Other
- Decision
 - At the discretion of City Council

Background

- Section 1.05.031 currently provides that during the absence or disability of the City Manager, the City Secretary shall perform the duties of the City Manager.
- The proposed amendment removes the automatic designation of the City Secretary.
- The amendment is intended to align the Code of Ordinances with the succession process established in Section 5.01(E) of the City Charter.

Purpose

- Provide a clear process for continuity of City Manager responsibilities during a temporary absence or disability.
- Under Section 5.01(E) of the City Charter, the City Manager may designate a qualified City employee to exercise the powers and perform the duties of the City Manager, subject to City Council approval.
- The Charter also allows City Council to revoke the designation and appoint another individual until the City Manager returns or the disability ceases.

Proposed Amendment

- During a temporary absence or disability:
 - The City Manager designates a qualified City employee to serve as Acting City Manager in accordance with Section 5.01(E).
 - The designation is filed with the City Secretary and is subject to City Council approval.
 - If the City Manager is unable to make a designation, City Council would convene in accordance with applicable law to appoint an Acting City Manager.
 - City Council retains its Charter authority to revoke a designation and appoint another individual.
 - Administrative Change from City Administrator to City Manager for consistency.

Fiscal Impact

- There is no immediate fiscal impact associated with adoption of the ordinance.
- Any compensation adjustment associated with an employee serving as Acting City Manager would be addressed in accordance with applicable City policies and City Council authorization, if required.

Recommendation

- City Council Discretion

OUTSTANDING CITY COUNCIL ITEMS

- **Four-way stop at Forest Meadow and Evers.**
 - To be evaluated upon the development of the Evers property.
 - Will be discussed at the 7/13/2024 council retreat
 - Waiting until after the development or until it is added by the city council.
- **Discussion on large capital projects – Possible Bond**
 - Public Works Building
 - ADA requirements
 - Crystal Hills Park
 - Pool
 - Dog Park
 - Library Annex
 - Will be discussed at the council retreat on 7/13/2024
 - This item was briefly discussed and will be brought back to the city council. September 17, 2024, council meeting.
 - Add to the town hall meeting for 2024 discussion
 - It was discussed, but did not go anywhere
 - Will be bringing this back for the 2025 discussion
 - Added to the 2026 THM
 - Recap to City Council 3/17/2026
 - Reviewed CIP on 4/5/2026
 - Council will review the Budget Survey on 4/21/2026
 - CIP is also scheduled for the Coffee Agenda on 4/25/2026
 - Will Discuss Budget Survey 5-5-26
 - Budget survey release 5-7-2026 due 6-1-26
 - City Council discussing items next mtg 7/14/26
 - Discussion continued on 7/21 and 8/4
 - Item have been included in the 10 year capital plan.
 - Capital plan has been adopted 9-2026
- **Joint Mtg with P & Z on Permitted Use table – April 28, 2026 at 7p.m. Meeting with Russel Hernandez on June 11, 2026. Council will have first read on July 21, 2026. Legal Opinion was not back on time; scheduled for 8/4. Legal Opinion not scheduled on time; moved to 8/21 as first read. Second read 9/1/26- done**
- **Second half of the of the permitted use table in November 3, 2026**
- **Silo design per request of the adjacent property owner**
 - 5/2/2023 – Moved by CM due to the number of items on the agenda.
 - 5/16/2023 – Scheduled
 - Council requested outreach to local universities.
 - Melinda is working on quotes.
 - Council removed from FY 26 budget.
 - February 17, 2026, Silo request to purchase
 - Discuss development Agreement – April 7, 2026

- Continue Discussion on -April 21, 2026
- Will bring back once we have a survey of the Silo area
- Coming back to Council 6-2-26, Development agreement approved by City Council. Council approved the purchase agreement 8/18/26.
- **Do not feed the Deer Ordinance** – In October
- **Hodges dead end update-** October

ITEMS ARE STILL IN THE PIPELINE BUT HAVE BEEN ADDRESSED

- **Flooding**
 - Was addressed at the following Council Meetings.
 - 08/03/2021 – Flood damage prevention Ord. # 21-034.
 - 11/2/2021 – To discuss flood mitigation strategies.
 - 12/07/2021 – Short-Term options to address flooding.
 - Budget Adjustment – For funding floodway monitoring and software upgrades.
 - Upcoming Council presentation 1/18/2022.
 - Budget Adjustment – for creek cleanup.
 - Staff is proposing \$150,000 in ARP funds. Upcoming Council meeting TBD.
 - Segment one of Huebner Creek will be presented to the Council on 4/19/2022.
 - Council decided to look at the 50' wide, protected Little League; the study will be brought back to the Council before we agree to do it.
 - Budget adjustment for creek cleanup.
 - 6/7/2022
 - Budget adjustment for flood gates and notification system.
 - 6/7/2022 postponed
- Huebner Creek Channel Improvement presentation 9/20/2022.
 - Council direction to bring back budget adjustment on \$633,000.
 - First Read 10/3/2022.
 - Second Read 10/18/2022.
 - 11/21/2023 – PW Director will provide an update and receive direction – Council decided to have a field trip to look at the creek layout TBD.
 - The Council decided to conduct a field trip in the Natural Area
 - 12/6/2023, the Council walked the staked-out creek realignment
 - 1/16/2023 – The Council will revisit the project.
 - 2/24/2023- the Council will have a workshop to discuss with the engineer.
 - The council directed the engineer to look at a plan that leaves the creek alignment alone, a new tree survey, and build a retaining wall for erosion.
 - 8/6/2024 – budget adjustment will be presented to the council in the amount of \$168,000

- Second Read on the Budget Adjustment is scheduled for 8/20/2024.
- After council approval, the following is the timeline:
 - Preliminary Design – 1.5 months (45 days) from NTP
 - Final Design – 3-4 months (90-120 days)
 - Environmental – TBD – 3-6 months and will be concurrent with design
 - Bidding and Construction – TBD based on funding – Not authorized at this time
 - Approved
- Channel Bank options 11/19
 - Council decided to proceed with Rip Rap option and have staff proceed with SAWS addressing the exposed recycled water line.
- The Mayor requested that an item be added to have the engineers mark the trees that would be removed with the projects; this item is on the 1/17/2024 council meeting to be added for approval
 - City Council did not approve the expending of these funds and also had no objection to continuing the project
- Mayor, City Manager, Mayor Pro Tem and Engineer met with SAWS on 1/30/2025. To see what they would be willing to assist with. The City Manager asked if they would be willing to participate in an alternative that they engineered.
 - On 3/18/25, the City Council was asked to choose between the original option, rip-rap option, retaining wall option, or erosion. The City Council voted to pause the project.
 - Joint meeting with LVHS on 10/18/25
 - A workshop will be given in November by the engineer
 - 11/18 council will discuss changing the date.
 - Council decided to have the engineer evaluate the drop wall and the purchase of property.
 - Meeting scheduled for November 2026
 - Will discuss on 10/20 and 11/21

Completed

- **Update on LV development – February**
- **Planning and Zoning General Rules 11/18**
 - The council decided to add an Ord. at the 12/16 meeting to have the excused or unexcused be approved by the body.
 - Second read is 1/20/25 for approval final approval 2/3/26
- **Extending El Verde by 2025 to 2030 – February 17, 2026 – Completed**
- **Park Veteran Monument- February 17, 2026 -Completed**
- **Ordinance on Amending the PDD**
 - Scheduled to go to the zoning commission meeting on 4/23/2024

- The zoning commission tabled the item. Will revisit 5/28/2024
- Zoning Commission revisited on 6/5/2024
- The Zoning Commission will revisit in September
- New Planning Zoning Director is working with the City Attorney.
- Will bring back for discussion on 8/19/25- moved by Mayor
- Scheduled Discussion 9/2/2025
- City Manager's draft presented on 10/21/25
 - City Council will provide recommendations and give to the City Manager. Expected to come back on 11/18/25, the item was moved to the 12/2/25 meeting by the Mayor
 - 12/2/2025 City Council decided on the criteria
 - 12/16/2025 more discussion on the ord.
 - Delete this section 2/3/2026 – First read
 - Delete this section 2/17/2026-Second read
- **STR Tax Ord. Amendment**
 - February 17, 2026, First read
 - March 3, 2026, Second Read
 - Postponed due to language change, March 17, 2026 – this was done and passed unanimously
- **Crime Stats for calendar year – March 17, 2026 - Done**
- **Police staffing Executive Session – March 17, 2026 – Done**
- **THM Meeting Update March 17, 2026- Done**
- **Comprehensive Master Plan**
 - Was addressed at the following Council meetings:
 - 2/2/2021
 - 3/23/2021
 - 06/1/2021
 - This item was discussed during the budget process, and ultimately, the Council has decided not to spend the funds on this project at this time.
 - This will be discussed during the town hall meeting update with the council on 4/19/2022.
 - The council would like us to use our future land use map.
 - Establish neighborhood boundaries
 - The council has opted not to update the Master Plan.
 - P & Z Director investigating a university conducting the plan.
 - Boundaries of the neighborhood
 - This has been placed in the FY 2025 budget.
 - The Council has decided to move the \$250,000 to the city's emergency fund.
 - Item was moved back in after there were savings in other areas.
 - Rollover to FY 2026
 - Reviewing RFPs
 - March 17, 2026 – Council Selected Ardurra

- Kickoff Meeting on May 5th at 5:30 with the council
- **Water item added to Coffee Agenda to Discuss Water Capacity and Conservation: Current Status and Future Outlook**
Scheduled for the Coffee Agenda 4/25/26
Update on ED incentives – Moved from April to May- New ED Director starts on April 20, 2026. Scheduled for 7/21/26. Mayor Moved to 8/4. -Completed
- **City Council Timeline on Short-Term Rentals**
 - Short-term rentals have appeared on City Council agendas multiple times:
 - January 12, 2021 – Tabled
 - January 19, 2021 – Discussed
 - April 6, 2021 – Discussed
 - April 20, 2021 – Discussed
 - August 3, 2021 – Tabled
 - August 17, 2021 – Discussed
 - August 16, 2022 – Tabled
 - September 6, 2022 – Discussed
 - January 17, 2023 – Discussed
 - March 7, 2023 – Item added by Councilmembers Stevens and Orozco
 - Council directed the City Attorney to draft an ordinance based on the information provided.

Additional actions:

- July 22, 2023 – Draft ordinance discussed at Council retreat
- September 5, 2023 – First reading of ordinance amending regulations
- September 29, 2023 – Council feedback provided to the City Manager
- October 17, 2023 – City Manager presented Council feedback
 - Council directed staff to simplify the ordinance and bring it back for consideration
- November 7, 2023 – Second reading; ordinance passed unanimously establishing a registration process
- November 21, 2023 – Council adopted the Short-Term Rental Occupancy Tax remittance requirement
- July 15, 2025- Discussion and Possible Action on Revisions to the Short-Term Rentals
- August 5, 2025 -Council Executive session to discuss STR regulations
- August 19, 2025 – Council clarified the definition of “block face” and increased the registration fee
- February 17, 2026 – Discussion on the Occupancy Tax regulations
- March 3, 2026 -Discussion on the Occupancy Tax regulations -Tabled
- March 17, 2026 - Discussion on the Occupancy Tax regulations
- April 7, 2026 – Council will discuss regulations. City Council wants to discuss changes to the trash ordinance and increasing the regulations for STRs. Will be discussed at the Retreat on June 6, 2026
- New ordinance will be brought back to the City Council July 21, 2026
 - Second Read 8/4 – Passed Unanimously

- **Updating the City Manager Evaluation Form**, March 17, 2026 – Mayor moved to Retreat moved to July 14, 2026. Item moved to July 29, 2026. Council will approve final form 8/18/26 – Done passed by unanimously.
- **Recycled Waterline** to the LC 17 Section of H & B – March 17, 2026
- City Council wants more information
- Dimaline will bring it back in May. The council wanted a cost for the potable water.
- It has been put into the budget FY 27- budget approved 9-1-2026

Update from the Chief regarding the Flock cameras – Done 9-1-26