



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, March 17, 2026 at 6:00 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Danielle Bolton
Mayor Pro-Tem, Council Place 2 Betty Heyl
Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 6:00 PM and announced that a quorum of the City Council was present in Council Chambers.

Mayor Riley introduced members of Troop 911 - Jaxson Christiansen, Jacob Reed, and Jace Perkins and asked them to lead the Pledge of Allegiance.

2. The City Council Shall Meet in Executive Session to Discuss the Following:

Mayor Riley read the caption for Agenda Item 2.1 aloud.

- 1. Pursuant to Texas Local Government Code Section 551.072: Deliberations about Real Property to Discuss the Purchase of 6908 Poss Rd, Leon Valley Texas, 78238**

The City Council went into Executive Session at 6:01 PM.

3. Reconvene into Regular Session

The City Council reconvened into Open Session at 6:31 PM

4. **Citizens to be Heard** - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Those who spoke at this time were Abraham Diaz, Evan Bohl, and Tiffany Bradfield.

5. Possible Action on Issues Discussed in Executive Session If Necessary

No action taken.

6. Presentations

1. **Presentation of a Proclamation Declaring March, Red Cross Month to Matthew "Matty" O'Sullivan - Mayor Chris Riley**

Mayor Riley presented a proclamation declaring March Red Cross Month to Red Cross representatives Nellia Jones, Red Cross Regional Philanthropy Officer, Brandy Weitzel, GSA Red Cross Board Member, and Vanessa Vasquez, GSA Red Cross Board Member.

Council Place 3, Philip Campos, requested that Agenda Item 10.1 be moved up to this point in the agenda. There being no objection, the item was moved.

10. Regular Agenda

1. **Discussion and Possible Action of a Resolution Awarding the Highest Qualified Firm and Authorizing the City Manager to Enter into a Contract with Ardurra to Update the Current Leon Valley Comprehensive Master Plan - M. Gallardo, Planning and Zoning Director**

Mike Gallardo, Planning and Zoning Director, presented this item.

Ardurra representatives Byron Sanderfer, Client Service Manager and Lata Krishnarao, Project Manager, were present to answer any questions.

A motion was made by Council Place 4, Orozco, to approve the resolution awarding the contract, and directing the City Manager to negotiate said contract with Ardurra. The motion was seconded by Council Place 3, Campos.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

Mayor Riley went ahead and moved Agenda Item 10.2 up at this time.

2. **Discussion and Possible Action on an Ordinance Amending Chapter 11 - Taxation, Article 11.05 Short Term Rentals Occupancy Tax to add a Requirement of Permit Number Listings and Address Identification (First Reading was Held on 02-17-2026) - Dr. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented the item.

A motion was made by Council Place 3, Campos, to approve the ordinance as presented. The motion was seconded by Council Place 5, Mursch.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

6. Presentations Continued

2. **Presentation of Leon Valley Crime Trends and Community Safety Update 2025 - D. Gonzalez, Police Chief**

David Gonzalez, LVPD Chief, presented the Leon Valley Crime Trends and Community Safety Update 2025.

3. **Presentation, Discussion and Possible Action of the Annual Town Hall Meeting Survey Results - Dr. C. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented the 2026 Annual Town Hall Summary. Dr. Caldera explained that the large capital projects would be discussed further on April 7, 2026. Dr. Caldera asked if this update satisfied the City Manager-Council Goals provided to her during her evaluation. There was consensus among the council that this did satisfy this objective.

4. **Presentation, Discussion and Possible Action on Utilizing SAWS Recycled Water for Landscape Irrigation for the Huebner Creek Greenway Hike and Bike Trail - Phase I - D. Dimaline, Public Works Director**

David Dimaline, Public Works Director, presented this item.

A motion was made by Council Place 3, Campos, to further explore the cost of this; not to commit the City, and the source of funds as well. The motion was seconded by Council Place 2, Heyl.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

5. **Presentation and Direction to Staff on the Texas A&M Forest Service Community Forestry Grant to Fund a Position for a Municipal Forester - D. Dimaline, Public Works Director**

David Dimaline, Public Works Director, presented this item.

A motion was made by Council Place 3, Campos, to withdraw the grant application, investigate an arborist contract for next year's budget, bring back an amendment to the Tree Mitigation Ordinance, and explore what other funds could be used for a possible contract moving forward. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

6. Presentation, Discussion, and Direction to Staff on the 4th of July Event - C. Miranda - Community Relations Director

Dr. Crystal Caldera, City Manager, presented options for a July 4th celebration.

A discussion followed, along with suggestions from the City Council.

Dr. Crystal Caldera, City Manager, will bring back options for City Council consideration.

7. Announcements by the Mayor and Council Members. At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

8. City Manager's Report

1. Upcoming Important Events:

- **April 7, 2026 – Regular City Council Meeting**
6:30 PM · City Council Chambers
- **January 01, 2026 - April 20, 2026 – Period that Registered Voters may apply for a Ballot by Mail**
- **March 10-13, 2026 – Spring Break at the Library**
 - March 10th – Baby Storytime at 11:00 AM
 - March 10th – Bird Houses at 3:30 PM
 - March 11th – Toddler & Preschool Guest Storytime at 10:30 AM
 - March 11th – Slime Time at 3:00 PM
 - March 12th – Toddler & Preschool Storytime at 10:30 AM
 - March 13th – DIY Calming Jars at 12:00 PM
 - March 13th – Movie Presentation: Luca at 3:30 PM
 - March 14th – Drum Circle at 11:30 AM
- **March 28, 2026 – City-Wide Garage Sale**
8:00 AM – 6:00 PM

- **April 02, 2026 – Last Day to Register to Vote** on the May 02, 2026, General Election Ballot
- **April 25, 2026 – Coffee with the Mayor & City Council**
9:00 AM – 11:00 AM, at the Leon Valley Conference Center, 6421 Evers Road
- **Miscellaneous other Events and Announcements**

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

She provided the following updates:

- DPS is closed due to a pipe bursting in their ceiling, but they should re-open soon.
 - City Hall and the Fire Department had a power outage yesterday, but power was restored around 9:00 PM last night.
 - Online permit payments are down right now, but we are working to get that service back up as quickly as possible.
 - A second interview for the position of Economic Development Director will be held on Saturday at 7:45 AM, so hopefully that position will be filled soon.
9. **Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 3, Campos, to approve the Consent Agenda as presented. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

1. **Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. **03-03-2026 Regular City Council Meeting Minutes**
2. **Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
 - a. **01-27-2026 Planning Zoning Commission Meeting Minutes**
3. **Presentation and Discussion of the Monthly Financial Report Ending February 28, 2026 - C. Goering, Finance Director**
4. **Presentation and Discussion on the Leon Valley Police Department Racial Profiling Report for 2025 - D. Gonzalez, Police Chief**
5. **Discussion and Possible Action Approving a Specific Use Permit Request to Allow a Drive Thru Coffee Shop in a B-2 Retail District on an Approximately 0.44 Acre Tract of Land, Located at NE Corner of Bandera and Huebner Road; and More**

Specifically Described as Lot 10, CB 4446G Clear Creek Village Subdivision Unit 2 (1st Read was Held on 03-04-2026) - M. Gallardo, Planning and Zoning Director

6. Discussion and Possible Action on a Resolution of the City of Leon Valley, TX., City Council Appointing Russell Hernandez as Commissioner (7), Donnie Britt as Commissioner (4), and Karen Lockhart to Alternate (1) on the Planning & Zoning Commission - S. Passailaigue, City Secretary

11. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

None

12. The City Council Shall Meet in Executive Session to Discuss the Following:

Mayor Riley read the caption for Agenda Item 12.1 aloud.

1. Pursuant to Texas Local Government Code Section 551.076: Deliberations about the Deployment of Security Personnel and Security Audit

The City Council went into Executive Session at 9:00 PM.

13. Reconvene into Regular Session

The City Council reconvened into Open Session at 10:12 PM

14. Possible Action on Issues Discussed in Executive Session If Necessary


No action taken.


15. Adjournment

Mayor Riley announced that the meeting adjourned at 10:13 PM.

These minutes were approved by the Leon Valley City Council on the 7th day of April, 2026.

APPROVED


CHRIS RILEY
MAYOR

ATTEST: 
SAUNDRA PASSAILAIGUE,
CITY SECRETARY

