



**CITY OF LEON VALLEY
ECONOMIC AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE**

City Hall – Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Monday, January 30, 2023 at 6:30 PM

MINUTES

Call to Order and Announcement of a Quorum, Pledge of Allegiance

Minutes

Yvonne Orozco- Chair- Present

Danielle Bolton- Vice Chair- excused.

Olen Yarnell- Committee Member- Present

Roger Christensen- Committee Member- present.

Kishore Kamaraju- Committee Member-excused

Chair called meeting to order at 6:31pm. Quorum is present.

1. Discussion and Possible Action on the Approval of Meeting Minutes:

a. 11/14/2022, Economic & Community Development Advisory Committee Meeting Minutes

A motion was made by Member Christensen to approve the minutes presented. The motion was seconded by Member Yarnell. Motion passed.

2. Introduction of the Economic Development Director

Dr. Caldera presented Economic Development Director of Roque Salinas and presented his background.

3. Presentation, Discussion and Possible Action:

a. Economic Development Budget for FY 2023

Mr. Christensen had a question about if other employees' salaries were included in the department budget. City manager Caldera answers the question. 5% of city manager and 10% of community director salary item. Explanation of responsibility of the committee in regard to budget.

Roque Salinas continued with the PowerPoint of the FY 2023. ED project funding is listed at \$65k at the start of the fiscal year. One project has already been approved at 10k; however, funds have not been paid out.

Mr. Christensen asked if the contract of café contract had been approved. City Manager explained that the contract was not extended but was given a month-to-month extension.

Mr. Yarnell asked about line items. Contractual services, repair and maintenance.- external, professional services, utilities, Liability insurance. What happens if budget for 65k for project budget is over used. Dr. Caldera explained the process to pull more funds pull from reserve if the budged amount is all used within a fiscal year.

Chair would like fund balance when moving to the next quarterly meeting. The committee would like sales tax report sent to them directly. Chair moved to next policy.

b. Demolition Policy

Roque Salinas did PowerPoint.

Mr. Christensen asked how much a cost for demo. Staff have made request and have other property such as comfort café example was 52-60k. Dr. Caldera explained comfort café building example.

Chair asked to add policy to address in the event the property was sold before property being built upon.

4. Announcements by Committee Members

Mr. Yarnell had a concern about Bandera Road TXDOT project and how it will affect business. Want plan to see if city can set up a plan to business assistance program. Dr. Caldera explained that the city has reached out to UTSA to do an economic development study, with the new parkway approach.

Mr. Christensen wants to see if there an economic impact on the jazz festival.

5. Citizens to be Heard.

No citizens to be heard.

6. Adjournment

Meeting Adjournment at 7:58pm.

These minutes were approved by the Leon Valley Economic & Community Development Advisory Committee on the 20th of March 2023.


APPROVED CHAIR