



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, February 03, 2026 at 5:45 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Danielle Bolton
Mayor Pro-Tem, Council Place 2 Betty Heyl
Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 5:45 PM and announced that a quorum of the City Council was present in Council Chambers.

Mayor Riley asked Council Place 1. Danielle Bolton, to lead the Pledge of Allegiance.

2. The City Council Shall Meet in Executive Session to Discuss the Following:

Mayor Riley read the caption for Agenda Item 2.1 aloud.

1. Pursuant to Texas Government Code, Chapter 551, Section 551.074 Personnel Matters: Regarding the Annual Review of the City Manager as Outlined in the Employment Agreement.

The City Council went into Executive Session at 5:46 PM.

3. Reconvene into Regular Session

The City Council reconvened into Open Session at 6:30 PM

4. **Citizens to be Heard** - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

The following individuals spoke during citizens to be heard: Richard Blackmore, Dustin Nieto, Abraham Diaz, and Tiffany Bradfield.

5. Possible Action on Issues Discussed in Executive Session If Necessary

No action was taken on this item at this time. This item will be discussed in Executive Session at the end of the meeting.

6. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

7. City Manager's Report

1. Upcoming Important Events:

- **February 07, 2026 - Annual Town Hall Meeting**
8:30 AM - Leon Valley Community Center
- **February 17, 2026 – Regular City Council Meeting**
6:30 PM · City Council Chambers
- **January 01, 2026-April 20, 2026 – Period that Registered Voters may apply for a Ballot by Mail**
- **January 14, 2026 – February 13, 2026 – Filing period** to submit an application for a place on the May 02, 2026, General Election Ballot
- **February 16, 2026 – City Offices & Municipal Court Closed** In observance of Presidents' Day (City Hall reopens February 17, 2026)
- **March 28, 2026 – City-Wide Garage Sale**
8:00 AM – 6:00 PM
- **April 02, 2026 – Last Day to Register to Vote** on the May 02, 2026, General Election Ballot
- **Miscellaneous other Events and Announcements**

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website. She provided the following updates:

- She thanked Public Works for securing a \$750,000 grant from the Texas Parks & Wildlife Department for possible pool renovations.
- She announced that the City was awarded a Community Development Block Grant (CDBG) that morning. The grant will be used for the Castle Estate Project.
- She announced that the Library will present information regarding the YouthBuild Grant from the U.S. Department of Labor at the February 17, 2026, Regular City Council meeting.
- She expressed concern that her PowerPoint presentation, which contains a significant amount of numerical data, may be more easily viewed by attendees if the Annual Town Hall is held at the Conference Center rather than the Community Center. There was a consensus among City Council to move the Annual Town Hall on February 7, 2026, to the Conference Center.

- 8. Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 3, Campos to approve the Consent Agenda as presented. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

1. Discussion and Possible Action Approving of the Following City Council Minutes:
 - a. 01-20-2026 Regular City Council Meeting Minutes
2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:
 - a. 10-15-2025 Citizens Police Advisory Committee Meeting Minutes
 - b. 11-19-2025 Planning Zoning Commission Meeting Minutes
3. Discussion, and Possible Action on an Ordinance Approving the Closing of a Portion of Jeff Loop Road for Public Purposes (1st Read was Held on 01-20-2026) - M. Gallardo, Planning and Zoning Director

4. Discussion and Possible Action on a Resolution Awarding the Lowest Qualified Bid in the Amount of \$215,717.23, with 15% for Contingency and Authorizing the City Manager to Enter into a Contract with Clark Construction of Texas, Inc. for the Huebner Rd. Street Maintenance Project - D. Dimaline, Public Works Director
5. Discussion and Possible Action on a Resolution Awarding the Lowest Qualified Bid in the Amount of \$185,280.96, with 15% for Contingency and Authorizing the City Manager to Enter into a Contract with J&P Paving Company, Inc. for the Timberhill Dr. Street Maintenance Project - D. Dimaline, Public Works Director
6. Presentation, Discussion and Possible Action on an Ordinance Amending Chapter 15, Article 15.02 Zoning Ordinance, Division 13. Organization and Enforcement Section 15.020.721 (First Read was Held on 01-20-2026) - Dr. C. Caldera, City Manager

9. Regular Agenda

1. Presentation, Discussion and **Public Hearing** on an Ordinance Removing Chapter 15, "Zoning," Section 15.02.327, "PD", Planned Development District from the City's Code of Ordinances (1st Read as Required by the Charter) - Dr. C. Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented this item.

Mayor Riley opened the public hearing at 6:53 PM.

Richard Blackmore spoke.

There being no further public comment, Mayor Riley closed the public hearing at 6:55 PM.

This item will be placed on the February 17, 2026, Consent Agenda for a second reading.

10. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

Council Place 3 Campos requested a presentation on the 2025 annual crime statistics and 911 call volume. Council Place 4 Orozco seconded the request.

Council Place 3 Campos also requested an update on the Veterans Memorial. Dr. Crystal Caldera, City Manager, announced that a presentation is scheduled for the February 17, 2026, Regular City Council meeting.

Council Place 5 Mursch requested additional information regarding the Peach Tree property where the former pool was located. Dr. Crystal Caldera, City Manager, stated that this item will be included in the priority planning discussion at the Annual Town Hall Meeting.

Mayor Riley inquired about the audit. Dr. Crystal Caldera, City Manager, stated she expects to receive the audit by the end of the week and anticipates placing it on the February 17, 2026, Regular City Council agenda.

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11. The City Council Shall Meet in Executive Session to Discuss the Following:

Mayor Riley read the captions for Agenda Item 11.1 aloud and reminded those in attendance that City Council would first continue discussion in Executive Session on Agenda Item 2.1 before taking up Agenda Item 11.1.

1. Pursuant to Texas Local Government Code Section 551.072: Deliberations about Real Property to discuss the purchase of 6908 Poss Rd, Leon Valley Texas, 78238.

The City Council went into Executive Session at 7:01 PM

12. Reconvene into Regular Session

The City Council reconvened into Open Session at 8:31 PM

13. Possible Action on Issues Discussed in Executive Session If Necessary

In regard to Agenda Item 2.1, City Council took the following action:

A motion was made by Council Place 3 Campos to award Dr. Crystal Caldera, City Manager, an annual salary increase of \$12,500, effective October 1, 2026, and to extend her current contract by two years, through 2030. The motion was seconded by Council Place 4 Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem; Council Place 2 Heyl; Council Place 3 Campos; Council Place 4 Orozco; Council Place 5 Mursch.

The motion passed unanimously.

In regard to Agenda Item 11.1, City Council took no action.

14. Adjournment

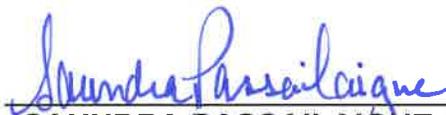
Mayor Riley announced that the meeting adjourned at 8:32 PM.

These minutes were approved by the Leon Valley City Council on the 3rd day of February, 2026.

APPROVED



CHRIS RILEY
MAYOR

ATTEST: 

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

