



**MINUTES OF THE MEETING OF THE
LEON VALLEY SOLID WASTE SERVICES COMMITTEE**

Meeting of the Leon Valley Solid Waste Services Committee at 5:34 PM on Wednesday, September 4, 2024, at the Leon Valley City Hall (Conference Room), 6400 El Verde Rd., Leon Valley, Texas.

I. Poll for Attendance and Determination of a Quorum.

- Members Present: Ana Campos, Tina Chasan, Abraham Diaz, Drew Power, Josh Stevens, Rita Burnside
- Members Absent: John Saenz
- Residents Present: Councilor Will Bradshaw, Erick Matta
- Staff Present: Crystal Caldera, City Manager, David Dimaline, Public Works Assistant Director

II. Discussion and Approval to Select a Committee Chair

- No decision was made to appoint a Committee Chair. The item will be brought forward at the next meeting.

III. Discussion and Presentation of RFP's received for Solid Waste Services and Scoring Methodology

- Discussions are as follows:

- David Dimaline provided each Committee member with a copy of the RFPs—four in total. Summary notes, along with commercial front load rates, and an RFP scoring matrix were also provided.
- City Manager Caldera provided an overview of the RFP process that included outreach efforts, two pre-proposal meetings, and extending the deadline in an effort to receive more RFPs.
- City Manager Caldera mentioned that if any Committee members had questions after reviewing the RFPs, to make notes, and they can be asked of the Company during the interview process.
- Discussion related to the schedule occurred. The City Council would like to be presented with a recommendation before the Holidays. Any plans for a smooth transition can be put into place, after the new year, rather than trying to start service during the Holidays.
- Discussion was held regarding the scoring of the RFPs. City Manager Caldera mentioned that the Committee can use the existing evaluation sheet that was used in the past, or if they choose, can develop a new scoring criteria.
- It was discussed that the Committee would review the proposals, and bring back their scores to the next meeting.
- Committee Member Stevens requested the commercial rates showing the size of the container and frequency of service per business. Staff reported that they did not have the information but would request this from Tiger Sanitation and forward it to the Committee.


IV. Future Agenda Items

A. Schedule Date and Time for the Next Meeting

- The next meeting of the Solid Waste Services Committee was scheduled for Wednesday, September 18, 2024, at 5:30 p.m.

V. Adjourn.

- The meeting adjourned at 6:25 PM.



Chairperson