CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, November 03, 2026 at 5:30 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. **Call to Order; Determine a Quorum is Present, Pledge of Allegiance**

   PRESENT
   Mayor Chris Riley
   Council Place 1 Danielle Bolton
   Council Place 2 Betty Heyl
   Council Place 3 Philip Campos
   Council Place 4 Rey Orozco
   Mayor Pro-Tem, Council Place 5 Beth Mursch

   Mayor Chris Riley called the meeting to order at 5:31 PM and announced that a quorum of the City Council was present in Council Chambers.

   Mayor Riley asked Mayor Pro-Tem, Council Place 5, Beth Mursch, to lead the Pledge of Allegiance.

2. **Citizens to be Heard -** Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

   None

3. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations

or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

4. City Manager's Report

1. **Upcoming Important Events**:
   - **November 17, 2026 – Regular City Council Meeting**
     6:30 PM - City Council Chambers
   - **November 21, 2026 – Special City Council and Historical Society Joint Meeting**
     9:00 AM - City Council Chambers
   - **November 03, 2026 – Election Day**
   - **November 11, 2026 – City Hall and Municipal Offices Closed**
     In observance of Veterans Day (City Hall reopens November 12, 2026)
   - **November 14, 2026 – Citywide Garage Sale**
     8:00 AM – 6:00 PM – Citywide
   - **November 23, 2026 – Blood Drive**
     10:00 AM – 3:00 PM – City Hall Parking Lot
   - **November 24, 2026 – Big Rig Petting Zoo**
     9:00 AM – 11:30 AM – Raymond Rimkus Park
   - **November 26–27, 2026 – City Offices & Municipal Court Closed**
     Thanksgiving Holiday (City Hall reopens November 30, 2026)
   - **December 5, 2026 – Breakfast with Santa**
     9:00 AM – 11:30 AM – Leon Valley Library
   - **December 7, 2026 – Annual Tree Lighting**
     5:30 PM – Community/Conference Center Area
   - **Miscellaneous other Events and Announcements**

   Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print in the foyer and posted on the City's website.

   City Manager Caldera also provided the following updates:

   - Code Enforcement Update during the November 17, 2026, City Council Meeting.
   - Congratulations to the Library on their Boo Bash and mentioned the upcoming Big Rig Petting Zoo.
   - Little Caesars is open and there will be a grand opening soon.
   - Congratulations to Isaiah Espino for obtaining his Class A CDL.

5. Consent Agenda - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion was made by Council Place 3, Campos, to approve the Consent Agenda as presented. The motion was seconded by Mayor Pro-Tem, Council Place 5, Mursch.

Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Mayor Pro-Tem, Council Place 5 Mursch

The motion passed unanimously.

1. **Discussion and Possible Action Approving of the Following City Council Minutes:**
   a. **10-20-2026 Regular City Council Meeting Minutes**
   b. **10-24-2026 Coffee with the Mayor and City Council Minutes**

2. **Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
   a. **03-12-2026 Park Commission Meeting Minutes**
   b. **05-14-2026 Park Commission Meeting Minutes**
   c. **09-16-2026 Earthwise Living Committee Meeting Minutes**
   d. **09-21-2026 Economic and Community Development Advisory Committee Meeting Minutes**

6. Regular Agenda

1. **Presentation, Public Hearing, and Discussion on Approving an Ordinance on a Specific Use Permit Request to Allow a Hospice Office Facility to Provide Advanced Aesthetic Treatments in a B-2 Retail District on Approximately 1.03 Acre Tract of Land, Located at 6502 Bandera Road Suite 200; and More Specifically Described as CB 4429A, Block 8, Lot 6, Seneca Estates Unit 9 (1st Read as Required by City Charter) – M. Gallardo, Planning and Zoning Director**

   Michael Gallardo, Planning and Zoning Director, presented the item.

   Mayor Chris Riley opened the public hearing at 5:56 PM.

   There being no public comment, Mayor Riley closed the public hearing at 5:56 PM.

   There was a consensus to place this item on the November 17, 2026, Consent Agenda.

2. **Presentation, Public Hearing, and Discussion Approving a Non-Specified Use Request to Revise Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 2 Rules of Construction and Definitions and Division 7 Permitted Use Table to Establish the Definition and Use "Data Center" as Being Allowed in the I-1 Industrial Zoning Districts by Right (1st Read as Required by City Charter) - M. Gallardo, Planning and Zoning Director**

   Michael Gallardo, Planning and Zoning Director, presented the item.

   Mayor Chris Riley opened the public hearing at 6:08 PM.

There being no public comment, Mayor Riley closed the public hearing at 6:08 PM.

There was a consensus to place this item on the November 17, 2026, Consent Agenda.

3. **Presentation, Public Hearing and Discussion Approving a Non-Specified Use Request to Revise Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 2 Rules of Construction and Definitions and Division 7 Permitted Use Table to Establish the Definition and Use "Logistics Center" as Being Allowed in the I-1 Industrial Zoning District by Right (1st Read as Required by City Charter)- M. Gallardo, Planning and Zoning Director**

   Michael Gallardo, Planning and Zoning Director, presented the item.

   Mayor Chris Riley opened the public hearing at 6:15 PM.

   There being no public comment, Mayor Riley closed the public hearing at 6:15 PM.

   There was a consensus to place this item on the November 17, 2026, Consent Agenda.

4. **Presentation and Discussion on a Request for Variance to the Leon Valley Code of Ordinances, Chapter 3 Building Regulations, Article 3.04 – Signs, Section 3.04.012(a) Off-premises Signs, to Allow a New Off-premises Sign to be located at 7019 Huebner Road, Lot 10, Block 1, CB 4446G, Clear Creek Village Subdivision Unit 2, on Approximately .44 Acres - M. Gallardo, Planning and Zoning Director**

   Michael Gallardo, Planning and Zoning Director, presented the item.

   A motion was made by Council Place 3, Campos, to approve the variance request as presented. The motion was seconded by Mayor Pro-Tem, Council Place 5, Mursch.

   Voting Yea: Council Place 1 Bolton, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Mayor Pro-Tem, Council Place 5 Mursch

   The motion passed unanimously.

5. **Presentation and Discussion on an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A2 Administrative Fees, Section A2.006 Library Fees (1st Read as Required by City Charter) – R. Reed, Library Director**

   Regina Reed, Library Director, presented the item.

   There was a consensus to place this item on the November 17, 2026, Consent Agenda.

6. **Presentation, Discussion, and Possible Action on an Ordinance Authorizing a Budget Adjustment to the General Fund Budget for Fiscal Year 2026-2027 to fund the Earthwise Committee Event (1st Read as Required by City Charter) - C. Miranda, Community Relations Director**

   Crystal Miranda, Community Relations Director, presented the item.

There was a consensus to place this item on the November 17, 2026, Consent Agenda.

7. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

None

8. Adjournment

There being no further business, Mayor Riley adjourned the meeting at 6:45 PM.

These minutes were approved by the Leon Valley City Council on the 17th day of November 2026.

APPROVED

Chris Riley

CHRIS RILEY
MAYOR

ATTEST:

Saundra Passailaigue

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY