

**PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS
MARCH 14, 2024, MEETING MINUTES**

The Park Commission of the City of Leon Valley, Texas met on the 14th day of March 2024, at 6:30 p.m., at the Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas, for the purpose of the following business, to-wit:

LEON VALLEY PARK COMMISSION MEETING, 6:30 P.M.

1. Call to Order, Pledge of Allegiance, and Determine if Quorum is Present.

Chair Roger Christensen called the Park Commission meeting to order at 6:30 p.m., with following Park Commissioners in attendance: Vice-Chair Bolton, Elaine Valdez, Thomas Benavides, and Nancy Marrufo. Absent were Commissioners Joyce Trent, Diane Frazer, Ann Sawyer, and Julie Carreon-Martinez. Also present was Staff Liaison Melinda Moritz.

2. Review and Approval of the February 8, 2024 Regular Park Commission Meeting Minutes.

Commissioner Benavides had mentioned the date in the heading was incorrect. Vice-Chair Bolton made a motion to approve the minutes from the February 8, 2024 Regular Park Commission meeting with the correction. Commissioner Marrufo seconded the motion, and the motion carried unanimously.

3. Citizens to be Heard.

There were no citizens to be heard.

4. Old Business

a. Discussion – Park Capital Budget

Staff Liaison Moritz gave the Commissioners a copy of the revised Park Capital Acquisition list. She explained that the poured in place rubber surfacing for the two playgrounds at Raymond Rimkus Park would have cost about \$566,000, so she did not place that in the proposed capital plan, but that the rest of the items they had requested were, which included the shade covers for the Raymond Rimkus Park basketball court and the Silo Park playground and fitness equipment, the Hike & Bike Trail Segment II, a mower/shredder for the trail and creek areas, and funds for adaptive reuse of the LV Community Pool facility. Ms. Moritz stated that the City Council now had to review all departments' Capital requests and make decisions on needs versus wants, so she could not guarantee each item would be approved.

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b. Discussion – Revising the Park Master Plan

Staff Liaison Moritz directed the Commissioners attention to the items in their packet, with the proposed timeline for completion of the Plan revisions being first. She gave proposed dates for approval of the proposed survey, neighborhood meetings, design of the Plan, and presentation to the City Council, noting that the tentative date for final approval would be in April of 2025. After a general discussion, it was decided to start the neighborhood meetings with the residents of El Verde Road at the Leon Valley Ranches Park at their next regular meeting and to not cancel the July meeting to shorten the timeline for completion. Ms. Moritz stated she would send the Commissioners a revised timeline.

The Commissioners then reviewed the previous park survey and made edits to the questions. Ms. Moritz stated she would send the revised survey to the Commissioners with those edits.

The Commissioners were then directed to the edits in the current Master Plan, with Mr. Moritz complimenting the Commissioners on how many items had been completed in the past five years. She asked the Commissioners to review the remaining suggested improvements and let her know which were still relevant and to determine what new improvements, goals, and objectives should be included in the Plan. She also asked them to review Park Master Plans from places such as the cities of San Antonio, Victoria, Kerrville, and Bexar County. She gave each member a copy of the National Recreation and Parks Association Park Master Plan template to use as a guide.

5. New Business

a. None

b. Reports – Subcommittees

1. Pool Subcommittee - Commissioner Marrufo stated that they had nothing to report. Commissioner Valdez asked if the pool contract was being revised. Ms. Moritz stated that it had been revised and was being presented to the City Council at their March 19th Council meeting for review and approval.

2. Tree Subcommittee – Commissioner Benavides stated that they had given away 275 trees at the Earthwise Living Day event, which brought the

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total number of new trees planted to 7,692. He noted that this year, the Park Commission's booth was stocked with artifacts from the Huebner-Onion Natural Area Park and that the event went well.

6. Commissioner's and Staff Comments

Commissioner Bolton noted that the Oak Wilt warning sign in the Monte Robles Park neighborhood was a great idea.

Chair Christensen stated that the upcoming Easter weekend and April 8th lunar eclipse events would potentially result in an overload of persons using Raymond Rimkus Park. Ms. Moritz stated that the Public Works Crew has been busy with playground repairs and painting the large pavilion to make the park presentable for both events. Chair Christensen then stated the next meeting would be held at the Leon Valley Ranches Park.

7. Adjourn.

Vice-Chair Bolton made a motion to adjourn the meeting. Commissioner Valdez seconded the motion and the motion carried unanimously. The meeting was adjourned at 7:27 p.m.



Roger Christensen - Chair

4-11-24

Date