



**CITY OF LEON VALLEY
PLANNING & ZONING COMMISSION**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, January 27, 2026 at 6:30 PM

MINUTES

1. CALL TO ORDER AND ROLL CALL

PRESENT – Voting Members

Commissioner 1 David Perry
2nd Vice Chair, Commissioner 2 Andrea Roofe
Chair, Commissioner 6 Erick Matta
Commissioner 5 Olen Yarnell
1st Alternate Russell Hernandez

ABSENT

Commissioner 3 Abraham Diaz
Commissioner 4 Pat Martinez
Commissioner 7 Cynthia Koger
2nd Alternate Donnie Britt
3rd Alternate Karen Lochart

Also, in attendance were City Manager Crystal Caldera and Planning and Zoning Director Michael Gallardo.

Chair Matta called the meeting to order at 6:30 PM. Chair Matta asked 1st Alternate Russell Hernandez to sit on the dais to fill in for Commissioner Diaz, Commissioner Koger and Commissioner Martinez who were not present.

2. APPROVAL OF ZONING COMMISSION MINUTES

Discussion and Possible Action Approving of the November 19, 2025, Planning and Zoning Commission Meeting Minutes - M. Gallardo, Planning and Zoning Director

Commissioner Roofe made a motion to approve the minutes as presented. The motion was seconded by Commissioner Yarnell.

Voting Yea: Commissioner 1 Perry, 2nd Vice Chair, Commissioner 2 Roofe,
Commissioner 5 Yarnell, Chair, Commissioner 6 Matta, 1st Alternate Hernandez

The motion passed unanimously.

3. OLD BUSINESS

1. Discussion and Possible Recommendations for Updating and Amending Chapter 15 Zoning, Article 15.02 Zoning Ordinance, Division 7 Permitted Use Table - M. Gallardo, Planning and Zoning Director

Chair Matta opened the discussion by announcing that the Commission had been tasked with reviewing the permitted use table and deferred to the Planning and Zoning Director for an introduction.

The Commission was updated on how the purpose of the meeting was to solidify the dates for the (2) workshops that were discussed at previous meetings. A calendar with recommendations was provided.

Chairman Matta suggested the first workshop to take place on Tuesday, February 10, 2026. After discussion and input from the Commission, a start time of 6pm until 8:30pm was decided.

The Commission did have questions regarding the workshop process and whether the workshop was required to be live streamed. Dr. Caldera informed the group that this was an opportunity to brainstorm and propose recommendations and that a live stream was not required. The Commission would then discuss the recommendations in a future Planning and Zoning Meeting before presenting the recommendations to City Council.

After further discussion, the group came to a consensus that both workshops would take place in the month of February. The Commission decided to hold the second workshop on Wednesday, February 18, 2026, from 6pm until 8:30pm.

A motion was made by Commissioner Yarnell. The motion was seconded by 1st Alternate Hernandez.

Voting Yea: Commissioner 1 Perry, 2nd Vice Chair, Commissioner 2 Roofe, Commissioner 5 Yarnell, Chair, Commissioner 6 Matta, 1st Alternate Hernandez

The motion passed unanimously.

4. ANNOUNCEMENTS BY COMMISSIONERS AND CITY STAFF

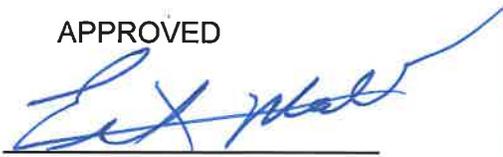
In accordance with Section 551.0415 of the Government Code, topics discussed under this item are limited to expressions of thanks, congratulations or condolence; information regarding holiday schedules; recognition of a public official, public employee or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial or community event; and announcements involving an imminent threat to the public health and safety of people in the political subdivision that has arisen after the posting of the agenda.

5. ADJOURNMENT

Chair Matta announced the meeting adjourned at 7:01 PM.

These minutes were approved by the Leon Valley Planning & Zoning Commission on the 24th of February 2026.

ATTEST: 
MICHAEL GALLARDO
PLANNING AND ZONING DIRECTOR

APPROVED

ERICK MATTA
CHAIR

