



**CITY OF LEON VALLEY
CITIZEN POLICE ADVISORY COMMITTEE**
Leon Valley Conference Center
6421 Evers Rd, Leon Valley, Texas 78238
Wednesday, April 16, 2025, at 6:30 p.m.

MINUTES

The Citizen Police Advisory Committee met on the 16th day of April 2025, at the Leon Valley Conference Center located at 6421 Evers Rd, Leon Valley, Texas 78238 for the purpose of the following business:

Agenda Item #1 Call to Order and Announcement of a Quorum

Manuel Rubio called the Police Advisory Committee Meeting to order at 6:32 p.m. Committee Members present included Darby Riley, Olen Yarnell, Andrea Roofe, Ann Sawyer, Kim Crawford, Bill Stannard, Frank Gonzalez, Tina Chasan, Ronnie Morgan and City Council members Rey Orozco, Betty Heyl, Philip Campos and Benny Martinez.

Absent members included Erick Matta, Michelle Rawls and Joshua Stevens. Erick Matta emailed prior to the meeting advising of his absence.

The documented staff present was Police Lieutenant Kasey Tucker.

Agenda Item #2 Discussion and Possible Action on the Approval of the Following Minutes:

- a. October 23, 2024, Citizens Police Advisory Committee Meeting Minutes.
- b. January 15, 2025, Citizens Police Advisory Committee Meeting Minutes.

Committee Member Tina Chasan made a motion to approve the minutes as presented, which was seconded by committee member Olen Yarnell. The motions carried unanimously.

Agenda Item #3 Discussion and Updates provided on the following: (a.) Flock Camera System, (b.) Training and TCOLE Provider Status, (c.) GIS Mapping, d. Neighborhood Watch, e. Property Room Funding, and f. 4th of July Event planning.

- (a.) Member Tina Chasan asked Lt. Tucker if she had read the email she had sent to Chief Gonzalez regarding alternatives to Flock and asked if we had looked at competitors. Lt. Tucker advised that she had not received the email but with any

Police expenditure, staff always look to what will yield the highest results at the lowest cost. She additionally emphasized that when looking at camera systems, Law Enforcement needs can differ from Commercial or Personal needs. For Police Department application and use the following is considered: Law Enforcement crime prevention or resolution focus, continuity with other policing workflows, turnkey operation (IT considerations, site planning, installation, maintenance, integration complexities), transparency in data retention (rolling footage, no facial recognition-civil liberties considerations, no selling of data), Real time alerts (NCIC/Fusion Centers/BOLO's and Interagency data sharing capability) and Rapid Resolution of Investment (crime solving. Lt. Tucker discussed that Commercial and Residentially focused systems do not meet Law Enforcement needs due to the following: lack of LPR's (license plate readers), lack of criminal analytics, fleet management, commercial quality video, expense, complexity of system, AI facial analytics which can have privacy concerns, data storage considerations, bandwidth, access control, advanced setup, need for inhouse programming, learning curve in operations, and extensive other IT considerations.

Lt. Tucker provided an update of the Safety Camera Systems which included the following: March 18, 2025, City Council meeting where Chief Gonzalez received approval to continue grant process. Submission prior to formal proposal due to tight deadline. Grant application was submitted to the Office of Governor (OAG) where DPS requested additional documentation for processing and staff is actively working to meet all grant requirements.

- (b.) Lt. Tucker provided the following update regarding training and the TCOLE Provider Status process: the Department is drafting and revising policies as required by state requirements, while also ensuring all mandated training requirements for this cycle are met by all peace officers in the city before August 31, 2025. Lt. Tucker further stated that the TCOLE Provider status application will be submitted after all state requirements are completed.
- (c.) Lt. Tucker provided the following update on GIS Mapping where she stated that a budget request was submitted for GIS mapping software connected to the RMS (Report Management Software) to enhance data visualization, crime mapping, and resource deployment. This request has a one-time implementation fee but lower recurring annual maintenance cost. The Department is exploring options to reduce costs. Currently, Lt. Tucker provides all data elements and manually pulls all data requests.
- (d.) Lt. Tucker provided an update on Neighborhood Watch Programs and theft deterrence measures. She discussed that these Neighborhood Watch programs are citizen led with police officer support and guidance. She discussed that each neighborhood in the city has an assigned Officer liaison for communication and explained where on the website to locate your assigned officer. Lt. Tucker discussed the vehicle windshield screen deterrence initiative briefly which was

expounded on by Chair Manual Rubio and committee member Frank Gonzalez. This initiative seeks to reinforce community visibility and involvement in crime prevention measures.

- (e.) Lt. Tucker gave update on the property room advising that budget request was submitted for property/evidence room improvements, which is needed for secure evidence handling, legal compliance, and operational accountability. Property Room and evidence processing are classified as a mandated function of a police department. She further stated that due to current City budget constraints, if this item is cut from the Police budget, the department will continue to advocate for its inclusion.
- (f.) Lt. Tucker provided an update on 4th of July planning and safety measures. She discussed that 2025 event planning began directly after the 2024 event and after-action review. Key 2024 safety incidents included a pedestrian dropping a handgun in the street and the entry of a vehicle into the event perimeter. Personnel have sought to incorporate lessons learned from the New Orleans parade shooting, San Antonio Fiesta shooting, and other incidents involving weapons and vehicles at public events. Lt. Tucker discussed focus for 2025 events including perimeter security, traffic control and mitigation, police visibility. She stated that while the Police Department creates their initial plan all final plans are pending based on City Council decisions on event structure.

Agenda Item #4 Discussion Regarding Leon Valley White Collar Crime.

Lt. Tucker was asked to discuss White Collar Crime in Leon Valley. She discussed statistics surrounding Credit card/Debit card abuse, Fraudulent possession or use of credit/debit card information, fraudulent possession or use of identifying information and mail theft. In addition, she provided definitions of each, methods and prevention measures. Lt. Tucker also stated that these are reported incidents and that these types of offenses can go unreported.

The following data was discussed:

Credit Card/Debit Card Abuse	(2022) 16 (2023) 16 (2024) 12 (2025-1 st Quarter) 5
Fraud Poss/use Credit/Debit Card Info	(2022) 05 (2023) 07 (2024) 09 (2025-1 st Quarter) 1
Fraud Poss/use Identifying Info	(2022) 12 (2023) 17 (2024) 15 (2025-1 st Quarter) 2
Mail Theft	(2022) 17 (2023) 11 (2024) 16 (2025-1 st Quarter) 0



At the conclusion of the discussion, Committee member Olen Yarnell stated the information was very valuable to all residents and requested that it be included in the next volume of the Leon Valley Lion's Roar publication. Lt. Tucker advised that she would submit an article to the Lion's Roar for inclusion.

Agenda Item #5 Discussion of change to meeting location.

Chair Rubio and members discussed moving the meeting back to the Leon Valley City Hall as a measure to make it more accessible to residents and to decrease staffing needs for setting up the location for each meeting. The Committee agreed and determined that future meetings would be held at the Large Conference Room of City Hall.

Agenda Item #6 Discussion and Possible Action on Future Agenda Items

Updates regarding the issues discussed today along with a discussion of the Fitch Study recommendations for the Police Department.

Agenda Item #7 Citizens to be Heard

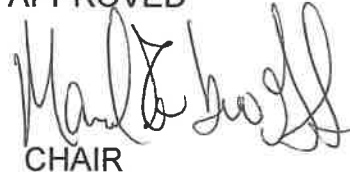
An email was received from Elaine Valdez as Go Gov Request #961 and sent to Lt. Tucker before the meeting, requesting it to be read at the meeting regarding traffic concerns near Leon Valley Elementary School (letter attached). Lt. Tucker read the letter out loud to all who were present. Committee members stated that traffic congestion near Elementary Schools occurs all over and that avoidance of the area at peak times and residents not needing to travel that way should avoid increasing the congestion. Additionally, a few members stated that they arrive later to avoid being the first in line. Lt. Tucker advised that Northside I.S.D. Police Department was contacted and made aware of the concern and asked to see if any processes had been changed to cause traffic congestion. They stated they would be contacting the school to see if any processes could be improved to mitigate the traffic.

In addition, committee member Bill Stannard brought up concerns of pedestrian creek access on the weekends with loose dogs and coyotes seen in the area. He stated that signs previously displayed were no longer there and requested they be put up near Balky and Evers.

Agenda Item #7 Adjournment at 8:13 p.m. CST on 04/16/2025.

These minutes were approved by the Leon Valley Police Advisory Committee on the 16th of July 2025.

APPROVED

A handwritten signature in black ink, appearing to read 'Mark A. Hoff', is written over the word 'CHAIR'.

CHAIR