



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, March 05, 2024 at 6:30 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Benny Martinez
Mayor Pro Tem, Council Place 2 Josh Stevens
Council Place 3 Philip Campos
Council Place 4 Rey Orozco

Mayor Chris Riley called the meeting to order at 6:30 PM and announced that a quorum of City Council was present in Council Chambers with the exception of Councilor Will Bradshaw who is out of town.

Mayor Riley led the Pledge of Allegiance.

2. Citizens to be Heard

Those who spoke at this time were: Teresa Moser (Leon Valley)

3. Presentations

1. Presentation and Discussion on the Approval of the Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2023 - Debbie Fraser, CPA

Deborah F. Fraser, CPA, CGMA from Armstrong, Vaughan & Associates, P.C., the City of Leon Valley's third-party independent auditors, presented the Annual Comprehensive Financial Report (ACFR) for Fiscal Year 2023.

Ms. Fraser stated that Governmental Activities assets of the City exceeded its liabilities by \$24.4 million at September 30, 2023 and our net position increased by \$5.1 million. This was due to capital grants and contributions primarily. Further she explained the Business Type Activities assets of the Water and Sewer Fund exceeded its liabilities by \$12.6 million at September 30, 2023; an increase of \$2.5 million and unrestricted net position increased \$277 thousand to \$2.06 million at September 30, 2023 due to an increase in Cash and Fixed Assets.

Overall, the General Fund's fund balance at the end of the 2023 fiscal year was \$8.2 million and the combined fund balance for all funds was \$14.9 million. The unassigned Fund Balance for the General Fund was \$5.9 million or approximately 5.7 months of average operating expenditures.

4. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Riley and members of the City Council made announcements.

5. City Manager's Report

1. Upcoming Important Events:

Regular City Council Meeting, Tuesday, March 19, 2024, at 6:30 PM, in City Council Chambers.

Trash & Treasure Event, Saturday, March 09, 2024, from 9:00 AM to 12:00 PM, at the Leon Valley Community Center.

Volunteer Appreciation Dinner, Tuesday, April 09, 2024, from 6:00 PM to 8:00 PM, at the Leon Valley Conference Center.

Joint General Election – Early Voting, Monday, April 22, 2024 through Tuesday, April 30, 2024.

Job Fair, Tuesday, April 23, 2024, from 9:00 AM to 12:00 PM, at the Leon Valley Community Center.

Library Volunteer Party, Wednesday, April 24, 2024, from 5:00 PM to 7:00 PM, at the Leon Valley Public Library.

Coffee with the Mayor & City Council, Saturday, April 27, 2024, from 9:00 AM to 11:00 AM, at the Leon Valley Conference Center.

Household Hazardous Waste Collection, Saturday, April 27, 2024, from 8:00 AM to 1:00 PM, at the Leon Valley Fire Department. This event is only for Leon Valley residents – address verification required.

Joint General Election - Election Day, Saturday, May 04, 2024, polls open from 7:00 AM to 7:00 PM.

Annual City-Wide Garage Sale, Saturday, May 25, 2024, from 8:00 AM to 6:00 PM

Miscellaneous other events and announcements.

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was printed and available on the table in the foyer, as well as posted on the website. Dr. Caldera added that there will be a Special Planning and Zoning Commission Meeting to hear the PDD for privately owned property located in the Seneca West/ Grasshill area and the ACFR will be placed on the website under the Finance page.

6. Consent Agenda

Councilor Rey Orozco made a motion to approve the Consent Agenda as presented. Councilor Philip Campos seconded the motion.

Voting Yea: Mayor Riley, Council Place 1 Martinez, Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco

The motion passed.

- 1. Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. 02-06-2024 Regular City Council Meeting Minutes**
 - b. 02-24-2024 Special City Council Meeting Minutes**
- 2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
 - a. 10-23-2023 Economic and Community Development Advisory Committee Meeting Minutes**
 - b. 01-29-2024 Economic and Community Development Advisory Committee Meeting Minutes**
 - c. 01-23-2024 Planning & Zoning Commission Meeting Minutes**
- 3. Discussion and Possible Action on Amending Ordinance Article 4.03 Alcoholic Beverages by Amending Section 4.03.034 Late Hours Permit, Amending Section 4.03.035 City Fees Levy, Amending Section 4.03.036 Beverage Fee Due Date, Amending Section 4.03.038 Display of Receipt, Amending Section 4.03.041 Definitions and Amending Section A17.011 BYOB Establishments (1st Reading was Held 02-20-2024) - Dr. C. Caldera, City Manager**

7. Regular Agenda

- 1. Presentation and Discussion to Consider Approval of an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A2.000 - Administrative Fees, Sec. A2.003 - Municipal Park Administrative Fees, (g) Swimming Pool Fees, (1) and (2) to Increase Non-Leon Valley Resident Pool Membership Fees (1st Read as Required by City Charter) - D. Dimaline, Public Works Assistant Director**

David Dimaline Public Works Director presented an ordinance amending the Leon Valley Code of Ordinances, appendix A fee schedule, to increase non-leon valley resident pool membership fees. He proposed an increase from Adult nonresidents from \$60.00 to \$100.00, Child nonresidents from \$40.00 to \$50.00, Affordability Rate Adult nonresidents from \$30.00 to \$40.00, Child nonresidents from \$20.00 to \$30.00.

The Council agreed to amend the presented item by the following: The maximum amount per family for nonresidents will be \$400, The affordability rate will only apply to Leon Valley residents, and to increase the nonresident child rate from \$50 to \$60.

The Council agreed to place the item on the consent agenda at the next regular City Council meeting.

- 3. Presentation, Discussion, and Possible Action on a Resolution Authorizing the City Manager to Enter into a Grant Agreement with Haven for Hope in the Amount not to Exceed \$40,000 for Street Outreach Personnel - Dr. C. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented a Resolution authorizing the City Manager to enter into a grant agreement with Haven for Hope in the amount not to exceed \$40,000 for Street Outreach personnel.

Those who spoke at this time were: Daniel Beale (Leon Valley)

Councilor Rey Orozco made a motion to approve this item as presented with the exception of removing from Article 4, Sec. 4.01 Outreach Client needs from the agreement. Councilor Philip Campos seconded the motion.

Voting Yea: Council Place 1 Martinez, Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco

- 4. Presentation and Discussion on an Ordinance Authorizing a Fiscal Year 2023-24 General Fund Budget Adjustment in the Amount of \$40,000 for the Purposes of Increasing the City Manager and Council Department Budget to Pay for the City's Portion of a Street Outreach Person Through Haven for Hope (1st Read as Required by City Charter) - Dr. Crystal Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented an Ordinance authorizing a Fiscal Year 2023-24 General Fund Budget adjustment in the amount of \$40,000 for the City's Portion of a Street Outreach Person with Haven for Hope.

Those who spoke at this time were: Russell Hernandez (Leon Valley)

There was consensus among the City Council to place this item on the consent agenda for the next regular City Council Meeting.

5. Presentation, Discussion and Possible Action on a Resolution Adopting a Revised Mission and Vision Statement for the City of Leon Valley - Dr. Crystal Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented a Resolution adopting a revised Mission and Vision Statement for the City of Leon Valley.

Dr. Caldera proposed amending the mission statement from “The City of Leon Valley will provide our community with a superior quality of life by balancing social equity, environmental stewardship and economic development to achieve sustainability” to “The City of Leon Valley is committed to protecting the quality of life, safety, and liberty while prioritizing fiscal responsibility, resiliency, sustainability and economic development”.

Dr. Caldera proposed amending the Vision Statement from “The City of Leon Valley will be a sustainable community by balancing Social Equity, Economic Development and Environmental Stewardship (S.E.E.). Social Equity - The City will promote a superior quality of life by responding to citizens in a fair and prompt manner, by providing outstanding public safety services, high quality educational, recreational, historical, and cultural amenities, and superb infrastructure. The City will encourage collaborative participation by its residents, businesses, and stakeholders. Economic Development- The City will provide a diverse and versatile business environment that supports a healthy economy. The City will exhibit a distinctive and welcoming identity at its boundaries and throughout the community. The City will attract, expand, and retain viable businesses to promote development and redevelopment, including a town-centered design, pedestrian friendly connections, and world class public transit. Environmental Stewardship -The City will become carbon-neutral by conserving and preserving natural resources and by expanding recycling initiatives and enhancing our environment with earth-friendly practices” to “The City of Leon Valley strives to foster a community that is resilient to challenges, sustainable for future generations, and economically dynamic, ensuring a prosperous and harmonious future for all”.

Councilor Philip Campos made a motion to approve this item as presented. Councilor Benny Martinez seconded the motion.

Voting Yea: Council Place 1 Martinez, Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco

Councilor Rey Orozco made a motion to start the next regular City Council meeting at 5:30 PM to continue the discussion on the core values and goals and objectives for the City. Councilor Josh Stevens seconded the motion.

Voting Yea: Council Place 1 Martinez, Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco

8. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

Councilor Josh Stevens and seconded by Benny Martinez to amend the security policy for City Council meetings. He will submit his request in writing.

9. Adjournment

Mayor Riley announced that the meeting adjourned at 8:15 PM

These minutes approved by the Leon Valley City Council on the 19th of March, 2024.

APPROVED

Chris Riley

CHRIS RILEY
MAYOR

ATTEST: *Saundra Passailaigue*

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

