



City of Leon Valley
PLANNING AND ZONING COMMISSION
MEETING MINUTES
6:30 PM – JANUARY 24, 2023
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238

1. CALL TO ORDER AND ROLL CALL

Chair Catherine Rowse called the Planning and Zoning Commission meeting to order at 6:37 PM.

PRESENT

| | | |
|---------------------------|-------------------|-----------------|
| Chair | Cassie Rowse | Place 5 |
| 2nd Vice Chair | Erick Matta | Place 6 |
| Commissioner | Philip Campos | Place 3 |
| Commissioner | Pat Martinez | Place 4 |
| Commissioner | Richard Blackmore | Place 7 |
| Commissioner | Andrea Roofe | Place 2 |
| 2 nd Alternate | Hilda Gomez | |
| Council Liaison | Benny Martinez | Council Place 1 |

ABSENT

| | | | |
|----------------|---------------|---------|---------|
| 1st Vice Chair | Edward Alonzo | Place 1 | Excused |
| 1st Alternate | Kimberly Bohl | | Excused |
| 3rd Alternate | David Perry | | |

Also in attendance were Planning and Zoning Director Mindy Teague and Permit Technician Elizabeth Aguilar.

2. APPROVAL OF ZONING COMMISSION MINUTES

1. Planning & Zoning Commission - Regular Meeting - December 14, 2022

Commissioner Andrea Roofe made a motion to approve the minutes, which was seconded by Commissioner Philip Campos. The motion carried unanimously.

3. NEW BUSINESS

1. Presentation, Public Hearing, and Discussion to Consider a Recommendation for a Zone Change From R-1 Single Family Dwelling with Sustainability Overlay (SO) to R-3 Multi-Family District with (SO) on an Approximately 2.998-acre Tract of Land Located at 5900 Wurzbach - M. Teague, Planning and Zoning Director

Planning and Zoning Director Mindy Teague presented the case information, and a discussion was held by the Commissioners and Mr. Geoff Zickler, Calypso Apartments

property management, regarding the reason for the rezone. Discussion was also held regarding why this was not addressed previously.

Commissioner Philip Campos made a motion to approve the case as presented, which was seconded by Commissioner Erick Matta. The motion carried unanimously.

Voting Yea: Chair Rowse, Commissioners Martinez, Blackmore, Roofe, Campos, Matta and Gomez.

Voting Nay: None

2. Presentation and Discussion to Consider a Recommendation on a Subdivision Plat, Grass Hill Estates Subdivision, Being 21.352-acres of Land Located off Aids Dr, William Rancher Rd, Grass Hill and Samaritan Dr and More Particularly Described in Subdivision Case File 2023-1 - M. Teague, Planning and Zoning Director

Planning and Zoning Director Mindy Teague presented the case information, and a discussion was held by the Commissioners and Mrs. Teague regarding the future plans of the property, reasons for platting the property, variance requests, and why the City was selling the property. Council Liaison Benny Martinez informed the Commissioners how the land was acquired and that the City was ready to sell the land.

Chair Catherine Rowse asked Permit Technician Elizabeth Aguilar to take a roll call vote.

Permit Technician Elizabeth Aguilar proceeded with a roll call vote to which the Planning & Zoning Commission replied: Chair Rowse – Aye; Commissioner Matta – Aye; Commissioner Campos – Aye; Commissioner Martinez – Aye; Commissioner Blackmore – Nay; Commissioner Roofe – Aye; Commissioner Gomez – Aye

Chair Catherine Rowse announced the motion carried.

4. ANNOUNCEMENTS BY COMMISSIONERS AND CITY STAFF

Chair Catherine Rowse announced that anyone with an odd place in the Commission must reapply this year and explained that they could reapply either online or in person and noted that this included herself and Commissioners Alonzo, Campos, Blackmore, Bohl and Perry.

5. ADJOURNMENT

Chair Catherine Rowse announced the meeting adjourned at 7:03 PM.

These minutes were approved by the Leon Valley Planning & Zoning Commission on the 28th of February 2023.

APPROVED

CATHERINE ROWSE
CHAIR

ATTEST: _____

ELIZABETH AGUILAR
PERMIT TECHNICIAN