



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, August 01, 2023 at 6:30 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Mayor Pro Tem, Council Place 2 Josh Stevens
Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Will Bradshaw

EXCUSED

Council Place 1 Benny Martinez

Mayor Chris Riley called the meeting to order at 6:30 PM and announced that a quorum of City Council was present in Council Chambers.

Mayor Riley asked Councilor Rey Orozco to lead the Pledge of Allegiance.

2. Citizens to be Heard

Those who spoke at this time were: Vera "Ann" Sawyer (Leon Valley); Matt Hodde (Leon Valley); and Erick Matta (Leon Valley)

3. Presentations

1. **Paul Yura from the National Weather Service will present the City of Leon Valley with a Storm Ready Certification of Recognition.**

Paul Yura from the National Weather Service presented the City of Leon Valley with a Storm Ready Certification of Recognition.

2. **Presentation and Discussion to Consider Approval of Publication for Request Formal Proposal (RFP) for the Kinman House - R. Salinas, Director of Economic Development.**

Roque Salinas, Director of Economic Development presented a Proposed Request for Formal Proposal (RFP) for the Kinman House for City Council consideration and permission to proceed with publication.

A motion was made by Council Place 4 Rey Orozco to accept the proposed RFP as amended. The motion was seconded by Council Place 3 Philip Campos.

Voting Yea: Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

3. **Presentation, Discussion and Possible Direction on the Adopt a Spot program, R. Salinas, Director of Economic Development**

Roque Salinas, Director of Economic Development presented an update on the Adopt-a-Spot Program.

4. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Announcements were made by Mayor Chris Riley and Members of City Council.

5. City Manager's Report

Crystal Caldera, City Manager reminded everyone that the City Manager's Report was printed and available on the table in the foyer, as well as posted on the website.

1. **Upcoming Important Events:**

Regular City Council Meeting, Tuesday, August 15, 2023, at 6:30 PM, in City Council Chambers.

Special City Council Meeting (City Council – Manager Retreat), Thursday, August 10, 2023, at 5:30 PM, in the large Conference Room at City Hall.

City Offices and Municipal Court will be closed on Monday, September 04, 2023 in observance of Labor Day.

National Night Out, Tuesday, October 04, 2023. Deadline to register your event is Thursday, September 28, 2023. More information is located at <https://www.leonvalleytexas.gov/police/page/national-night-out>

Miscellaneous other events and announcements.

6. Consent Agenda

A motion was made by Councilor Rey Orozco to approve the Consent Agenda as presented. The motion was seconded by Councilor Will Bradshaw.

Voting Yea: Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

- 1. Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. July 18, 2023 Special City Council Meeting Minutes**
 - b. July 18, 2023 Regular City Council Meeting Minutes**
 - c. July 22, 2023 Coffee with the Mayor & City Council Minutes**
- 2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
 - a. 05-11-2023 Park Commission Meeting Minutes**
 - b. 06-27-2023 Planning & Zoning Commission Meeting Minutes**
- 3. Discussion and Possible Action Excusing Councilor Will Bradshaw from the July 18, 2023 Special and Regular City Council Meeting in Accordance with the City of Leon Valley Charter, Article III. - The City Council and Mayor - Mayor Chris Riley**
- 4. Discussion and Possible Action of an Ordinance Amending Ordinance 2022-51, Which Approved Various Budget Adjustments for FY 2022-23 Carry Over Projects, To Reallocate FY2022 Unused American Rescue Plan Funds Back to the ARP Fund and Budget for Additional Capital Expenditures (1st Read and Public Hearing was Held on 07/18/2023) - C. Goering, Finance Director**
- 5. Presentation and Discussion of an Ordinance Authorizing a Fiscal Year 2022-2023 General Fund Budget Adjustment in the amount of \$150,000 to the Economic Development Department to Provide Funding for the 0% Interest Business Loan Program (2nd Read, 1st read 7/18/2023) - R. Salinas, Director Of Economic Development**
- 6. Discussion and Possible Action on the Removal of a Planning & Zoning Member as requested by Council Member Benny Martinez and seconded by Council Member Rey Orozco**

- 7. Discussion and Possible Action on the Appointment of Planning & Zoning Member - S. Passailaigue, City Secretary**
- 8. Discussion and Possible Action on an Ordinance Amending Chapter 4, Business Regulations, Section 4.03 Alcoholic Beverages, by Adding 4.03.050 - Bring Your Own Beer (BYOB) Establishments (1st Read was Held on 7-18-2023) - R. Salinas, Director of Economic Development**
- 9. Discussion and Possible Action Authorizing the City Council to Amend the Leon Valley Code of Ordinances, Chapter 4 Business Regulations, by Adding Section 4.13 Hours Of Operations (1st Read was Held on 7-18-2023) - R. Salinas, Director Of Economic Development**
- 10. Discussion and Possible Action on an Ordinance Amending Article 1.06 Boards, Commissions and Committees Subsection 1.06.009 Economic and Community Development Advisory Committee (1st Read was Held 07-18-2023) - Dr. Caldera, City Manager**
- 11. Presentation, Discussion, & Possible Action on a Resolution Authorizing the City Manager to Enter into an Interlocal Agreement for Installation of the School Zone Flashing Beacons for John Marshall High School - Dr. Caldera, City Manager**

7. Regular Agenda

- 1. Presentation, Public Hearing, and Possible Action to Approve a Replat with Requested Variances, on an Approximately 0.854-acre Tract of Land, Being the North 133.20 Feet of Lot 7, CB 4445L, Dirt V-Murchison-Huebner Subdivision - M. Teague, Planning and Zoning Director**

This item was moved to the September 05, 2023 Regular City Council Agenda.

- 2. Presentation, Discussion and Possible Action on an Ordinance Authorizing the City Manager to enter into an agreement with Stephen Barscewski for Health Inspection Services (First Read as Required by the Charter)**

Crystal Caldera, City Manager presented an ordinance seeking City Council's authorization to enter into an agreement with Stephen Barscewski for Health Inspection Services for the City of Leon Valley.

This item will be presented at the next regular meeting for a second reading.

- 3. Presentation, Discussion and Possible Action on an Ordinance Authorizing the City Manager to enter into an Agreement with BB Inspections for Building Inspections and plan review services (First Read as Required by the City Charter)**

Crystal Caldera, City Manager presented an ordinance seeking City Council's authorization to enter into an agreement with BB Inspections for Building Inspection Services for the City of Leon Valley.

This item will be presented at the next regular meeting for a second reading.

4. Presentation, Discussion, and Possible Action to Approve a Resolution Accepting a Bid and Authorizing the City Manager to Enter into a Contract with Cleanview Resources, in the Amount of \$1.48 per Linear Foot, Not to Exceed \$250,000, for the 2023 Sewer Main CCTV and Cleaning Project - D. Dimaline, Assistant Public Works Director

David Dimaline, Assistant Public Works Director presented a resolution seeking City Council authorization to allow the city manager to enter into a contract with Cleanview Resources, in the amount of \$1.48 per linear foot, not to exceed \$250,000 for the 2023 Sewer Main CCTV and Cleaning Project.

A motion was made by Councilor Philip Campos to approve as presented. The motion was seconded by Councilor Rey Orozco.

Voting Yea: Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

5. Presentation and Discussion on Awarding a Bid and Authorizing the City Manager to Enter into a Contract with H.L. Zumwalt Construction, in the Amount of \$1,173,476.52, With \$176,021.48 for Contingency (15%), and to Approve an Ordinance Authorizing a Budget Adjustment in the Amount of \$551,100.00, for the Year 6 Street Maintenance Project (1st Read as Required by City Charter) - D. Dimaline, Assistant Public Works Director

David Dimaline, Assistant Public Works Director presented an ordinance seeking authorization from City Council to allow the city manager to enter into a contract with H. L. Zumwalt Construction, in an amount of \$1,173,476.52 with \$176,021.48 for contingency (15%), and to authorize a budget adjustment in the amount of \$551,100 for the Year-6 Street Maintenance Project.

This item will be brought back for a second reading on August 15, 2023.

6. Presentation and Discussion to Consider Awarding a Bid and Authorizing the City Manager to Enter into a Contract with The Levy Company, in the Amount of \$75,504.00, With \$11,326 for Contingency (15%), and Approving an Ordinance Authorizing a Budget Adjustment in the Amount of \$86,830, for the Huebner Road School Zone Project (1st Read as Required by City Charter) - D. Dimaline, Assistant Public Works Director

David Dimaline, Assistant Public Works Director presented an ordinance seeking authorization from City Council to allow the city manager to enter into a contract with The Levy Company in the amount of \$75,504, with \$11,326 for contingency, (15%), and for a budget adjustment in the amount of \$86,830 for the Huebner Road School Zone Project.

This item will be brought back for a second reading on August 15, 2023.

- 7. Presentation and Discussion to Consider Accepting a Bid and Authorizing the City Manager to Enter into a Contract with Ram Utilities, in the Amount of \$249,250.60, With \$37,387.59 for Contingency (15%), and to Approve an Ordinance Authorizing a Budget Adjustment in the Amount of \$150,159.00, for the CDBG Wurzbach Rd Sewer Main Replacement Project Segment 1 (1st Read as Required by City Charter) - D. Dimaline, Assistant Public Works Director**

David Dimaline, Assistant Public Works Director presented an ordinance seeking authorization from City Council to allow the city manager to enter into a contract with Ram Utilities, in the amount of \$249,250.60 with \$37, 387.59 for contingency (15%); and to approve an ordinance authorizing a budget adjustment in the amount of \$150, 159 for the CDBG Wurzbach Road Sewer Main Replacement Project Segment 1.

This item will be brought back for a second reading on August 15, 2023.

- 8. Discussion and Possible Action on a Resolution Appointing Members to the Citizens Police Advisory Committee - S. Passailaigue, City Secretary**

Councilor Will Bradshaw stated that he would like to appoint Michelle Rawls and Frank Gonzalez to the Citizens Police Advisory Committee.

A motion was made by Councilor Rey Orozco to appoint as presented. The motion was seconded by Councilor Philip Campos.

Voting Yea: Mayor Pro Tem, Council Place 2 Stevens, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

8. Citizens to be Heard

None

- 9. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a meeting of City Council, a member of City Council may place an item on an agenda by making a motion to place the item on a future agenda and receiving a second. No discussion shall occur at the meeting regarding the placement of the item on a future agenda.**

10. Adjournment

Mayor Riley announced that the meeting adjourned at 7:52 PM

These minutes approved by the Leon Valley City Council on the 15th of August, 2023.

APPROVED



**CHRIS RILEY
MAYOR**

ATTEST:



**SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY**

