



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, March 07, 2023 at 6:30 PM

**MINUTES**

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**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

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**1. Call to Order; Determine a Quorum is Present; Pledge of Allegiance**

**PRESENT**

Mayor Chris Riley  
Council Place 1 Benny Martinez  
Council Place 2 Josh Stevens  
Council Place 3 Jed Hefner  
Mayor Pro Tem, Council Place 4 Rey Orozco  
Council Place 5 Will Bradshaw

Mayor Chris Riley called the meeting to order at 6:30 PM and announced that a quorum of City Council was present in Council Chambers.

Mayor Riley introduced and asked Gentry Kotzur and Caleb Gamez of Troop 66 from University Methodist to lead the Pledge of Allegiance.

**2. Citizens to be Heard**

Those who spoke at this time were: Abraham Diaz (Leon Valley); Dave Shippy (Vista Del Rey)

Councilor Rey Orozco called a Point of Privilege and asked Mr. Shippy if the residents were also receiving his updates. Mr. Shippy replied that they were.

Others who spoke at this time were: Russell Hernandez (San Antonio)

### 3. Regular Agenda

**1. Presentation, Discussion, and Possible Action on an Ordinance Authorizing the City Manager to enter into an Agreement between the City of Leon Valley and Lift Fund to Administer a 0% Interest Loan Program to Local Businesses (1st Reading as Required by City Charter) – R. Salinas, Director of Economic Development**

Roque Salinas, Economic Development Director presented an ordinance authorizing the city manager to enter into an agreement between the City of Leon Valley and Lift Fund to administer a 0% interest loan program to local businesses. This is the first reading of the draft ordinance which will be brought back on April 04, 2023 for a second read.

Those who spoke on this item were: Drew Power (Leon Valley)

**2. Presentation, Public Hearing, and Discussion to Consider Approval of an Ordinance Granting a Zoning Change from RE-1 Residential Estates Zoning District to R-6 Garden House Zoning District on Approximately 21.352-arces of Land, Being Grass Hill Estate Subdivision. (1st Read as Required by City Charter) - M. Teague, Planning and Zoning Director**

Crystal Caldera, City Manager introduced this item and gave a brief background on the property.

Mindy Teague, Planning & Zoning Director presented an ordinance granting a zoning change from RE-1 Residential Estates Zoning District to R-6 Garden House Zoning District on approximately 21.352-arces of land, being Grass Hill Estate Subdivision. This is a first reading of the ordinance.

Mayor Chris Riley opened the Public Hearing at 6:50 PM

Those who spoke on this item were: Mary Ruth Hernandez (Leon Valley); Sharon Hendricks (Leon Valley); Abraham Diaz (Leon Valley); Dr. Rajender Thusu (Leon Valley); Kathy Hill (Leon Valley); Michael Crabtree (Leon Valley); Laura Cardenas (Leon Valley); Cindy Hernandez (Leon Valley); Carry and Travis Leach (Leon Valley); and Russell Hernandez (Leon Valley)

There being no more public comments; Mayor Riley closed the Public Hearing at 7:23 PM

This was followed by discussion among members of City Council.

Others who spoke on this item were: Monica Alcocer (Leon Valley)

A motion was made by Councilor Will Bradshaw to table this item indefinitely. The motion was seconded by Councilor Benny Martinez.

City Manager Caldera will bring back a cost estimate.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

#### 4. Presentations

1. Presentation, Discussion, and Possible Action on FY 2023 Budget Revisions- Dr. Caldera, City Manager

Vickie Wallace, Finance Director presented Fiscal Year 2022-2023 Budget Revisions.

#### 5. Regular Agenda Continued

1. **Presentation, Public Hearing, and Possible Action to Approve a Replat of a Total of 0.2686 Acres of Land, Being Lots 5 and Half of 6, Block I, CB 4446A, Linkwood Addition Subdivision, Located in the 7600 Block of Linkwood Street, With Requested Variances - M. Teague, Planning and Zoning Director**

Mindy Teague, Planning & Zoning Director presented a proposed replat of a total of 0.2686 acres of land, being Lots 5 and half of Lot 6, Block I, CB 4446A, in the Linkwood Addition Subdivision, located in the 7600 block of Linkwood Street, along with requested variances.

Phillip Calderon, property owner, was also present.

Mayor Chris Riley opened the Public Hearing at 8:52 PM

There being no public comment; Mayor Riley closed the Public Hearing at 8:52 PM

A motion was made by Councilor Benny Martinez to approve the replat as presented. The motion was seconded by Councilor Rey Orozco.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

#### 6. Presentations Continued

1. **Presentation, Discussion, and Possible Action Directing Staff to Draft an Ordinance Narrowly Tailored to Create Definitions, Procedures, Registration Requirements, and Enforcement of Residential Homes Used as Short-Term Rentals that Pose a Nuisance and Have Repeated Documented Disturbances Within the Community - Councilor Josh Stevens and Councilor Rey Orozco**

Councilor Josh Stevens presented this item.

Those who spoke on this item were: Philip Campos (Leon Valley); Drew Power (Leon Valley); Maria Gamboa (Leon Valley); and Erick Matta (Leon Valley)

Have the city attorney draft an ordinance addressing the tiers of enforcement.

A motion was made by Councilor Jed Hefner to direct the city attorney to draft an ordinance based on tonight's PowerPoint with the levels of registration and enforcement; and bring it back to Council in April. The motion was seconded by Councilor Josh Stevens.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

**2. Presentation, Discussion and Possible Action on a Blood Donor Paid Time Off Policy - L. Hernandez, Human Resources Director**

Lisa Hernandez, Human Resource Director presented a draft Blood Donor Paid Time Off Policy in response to previous City Council direction.

A motion was made by Councilor Jed Hefner to approve the policy as presented. The motion was seconded by Councilor Josh Stevens.

Voting Yea: Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

Voting Nay: Council Place 1 Martinez

**7. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Announcements were made by Mayor Riley and City Council Members.

**8. City Manager's Report**

Crystal Caldera, City Manager reminded everyone that the Pre-City Council Meeting Report was out on the table as well as on the City website.

**1. Upcoming Important Events:**

**Regular City Council Meeting, Tuesday, March 21, 2023, at 6:30 PM, in Council Chambers.**

**Trash & Treasure, Saturday, March 11, 2023, from 9:00 AM to 12:00 PM, at the Leon Valley Community Center.**

**Jazz Festival, Saturday, March 25, 2023, at 3:30 PM, at Raymond Rimkus Park.**

**Volunteer Appreciation Dinner, April 12, 2023, at 6:00 PM, at the Leon Valley Conference Center.**

**Library Volunteer Appreciation Party, Wednesday, April 19, 2023, from 5:00 PM to 7:00 PM, at the Library.**

**Picnic with the Mayor & City Council, Saturday, April 22, 2023, from 11:00 AM to 1:00 PM, in the “grassy” area at the Conference Center.**

**Annual City-Wide Garage Sale, Saturday, May 27, 2023, from 8:00 AM to 6:00 PM.**

**Big Rig Petting Zoo, Monday, June 05, 2023, from 10:30 AM - 12:00 PM, at Raymond Rimkus Park.**

**City Manager will be seeking possible dates for the City Council/City Manager Retreat.**

**Miscellaneous other events and announcements.**

## **9. Consent Agenda**

A motion was made by Councilor Rey Orozco to approve the Consent Agenda as presented. The motion was seconded by Councilor Benny Martinez.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

- 1. Discussion and Possible Action Approving of the Following City Council Minutes:**
  - 1. 02-21-2023 Regular City Council Meeting Minutes**
- 2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
  - a. 01-24-2023 Planning & Zoning Commission Meeting Minutes**

## **10. Regular Agenda**

- 1. Presentation and Discussion to Consider Approval of an Ordinance Amending LVCC, Chapter 1 General Provisions, Article 1.06 Boards, Commissions, and Committees, Sec. 1.06.002 Tree Advisory Board, (e) Duties (1st Read as Required by City Charter) - M. Moritz, Public Works Director**

Crystal Caldera, City Manager presented an ordinance amending Chapter 1 General Provisions, Article 1.06 Boards, Commissions, and Committees, Section 1.06.002 Tree Advisory Board, (e) duties. This is the first reading of the draft ordinance which will be brought back on March 21, 2023 for a second read.

- 2. Presentation and Discussion to Consider Approval of an Ordinance Amending Chapter 15 Zoning, Article 15.01 Zoning Ordinance, Division 13. Organization and Enforcement, Section 15.02.722 General Statutes, Ordinances, and Rules Applying to the Board of Adjustment, as Mandated by the Texas Local Government Code (1st Read as Required by City Charter) M. Teague, Planning and Zoning Director**

Mindy Teague, Planning and Zoning Director presented an ordinance amending Chapter 15 Zoning, Article 15.01 Zoning Ordinance, Division 13. Organization and Enforcement, Section 15.02.722 General Statutes, Ordinances, and rules applying to the Board of Adjustment, as mandated by the Texas Local Government Code. This is the first reading of the draft ordinance which will be brought back on April 04, 2023 for a second read.

**11. Citizens to be Heard**

Those who spoke at this time were: None.

**12. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a meeting of City Council, a member of City Council may place an item on an agenda by making a motion to place the item on a future agenda and receiving a second. No discussion shall occur at the meeting regarding the placement of the item on a future agenda.**

None

**13. Adjournment**

Mayor Riley announced that the meeting adjourned at 10:30 PM

**These minutes approved by the Leon Valley City Council on the 21st of March, 2023.**

**APPROVED**

*Chris Riley*  
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**CHRIS RILEY  
MAYOR**

ATTEST: *Sandra Passailaigue*  
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**SAUNDRA PASSAILAIGUE, TRMC  
CITY SECRETARY**

