



**CITY OF LEON VALLEY  
LEON VALLEY PUBLIC LIBRARY ADVISORY BOARD**  
Leon Valley Public Library  
6425 Evers Road, Leon Valley, TX 78238  
Thursday, September 12, 2024 at 5:30 PM

**MINUTES**

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**1. CALL TO ORDER**

- Called to Order by Maryanna Christensen, advisory board member, at 5:33 pm
- Margaret Tovar, member – present
- Hillary Huber, member – present
- Linda Crews, member – present
- Maryanna Christensen, member & Friends of the Library Liaison – present
- Regina Reed, Staff Liaison & Board Secretary
- Clare Brown, Chair – Excused
- Patricia Burkhead - Unexcused

**2. CITIZENS TO BE HEARD**

No Citizens to be heard.

**3. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING MINUTES**

- a. 08-08-2024 Library Advisory Board meeting  
Margaret Tovar motioned to accept the minutes and Linda Crews seconded.  
The minutes were approved.

**4. PRESENTATION AND DISCUSSION ON BREAKFAST WITH SANTA**

Regina Reed and Maryanna Christensen led the presentation and discussion.

**5. PRESENTATION AND DISCUSSION ON ADVISORY BOARD TRAINING**

Regina Reed led the presentation and discussion.

**6. PRESENTATION AND DISCUSSION ON UPDATING LIBRARY POLICIES**

Regina Reed led the presentation and discussion.

**7. LIBRARY DIRECTOR'S REPORT**

- a. Monthly Statistics – presented by Regina Reed
- b. Grants – presented by Regina Reed
- c. Outreach – presented by Regina Reed
- d. Upcoming Programs – presented by Regina Reed

**8. FRIENDS OF THE LIBRARY REPORT**

Presented by Maryanna Christensen Friends of the Library President.

**9. TRUSTEE ANNOUNCEMENTS**

- 1. Hillary Huber requested that the agenda include a discussion and possible action regarding members with excessive absences.
- 2. Margaret Tovar requested that the agenda include a discussion and possible action on advisory board member elections.

**10. ADJOURNMENT**

Hillary Huber made a motion to adjourn the meeting, Margaret Tovar seconded. The meeting was adjourned at 6:24 pm.

**These minutes were approved by the Leon Valley Public Library Advisory Board on the 10<sup>th</sup> of October, 2024.**

**APPROVED**



**CLARE BROWN, CHAIR**

**ATTEST**



**REGINA REED, SECRETARY & STAFF LIAISON**