

**PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS  
DECEMBER 12, 2024 MEETING MINUTES**

The Park Commission of the City of Leon Valley, Texas met on the 12<sup>th</sup> day of December 2024, at 6:30 p.m., at the Leon Valley Conference Center, 6421 Evers Road, Leon Valley, Texas, 78238 for the purpose of the following business, to-wit:

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**LEON VALLEY PARK COMMISSION MEETING, 6:30 P.M.**

**1. Call to Order, Pledge of Allegiance, and Determine if Quorum is Present.**

Chair Roger Christensen called the Park Commission meeting to order at 6:40 p.m., with all Park Commissioners in attendance. Also present were Jessica Relucio and Lata Krishnarao, Park Plan Consultants, and Staff Liaison Melinda Moritz.

**2. Review and Approval of the November 14, 2024 Regular Park Commission Meeting Minutes.**

Vice-Chair Bolton made a motion to approve the minutes from the November 14, 2024 Regular Park Commission meeting. Commissioner Frazier seconded the motion, and the motion carried unanimously.

**3. Citizens to be Heard.**

There were no citizens present at the meeting.

**4. Old Business**

a. Discussion – Update on Park Master Plan Revisions

Plan Consultant Jessica Relucio gave a presentation on the final draft of the Park Master Plan noting the new format, the inclusion of citizen and other stakeholder comments, statistical information, the National Recreation and Parks standards, future planning, and maintenance concerns. She explained that she had included an executive summary, but that the Park Commissioners needed to write a forward. Staff member Moritz noted that the Plan would be placed on the city's website for final citizen comments and would then be presented to the City Council for final approval.

b. Reports – Subcommittees – Tree and Swimming Pool

Staff member Moritz gave an update of the tree planting at the Hike & Bike Trail and a short presentation on the Forest Oaks Pool attendance and expenses.

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**5. New Business**

a. None

**6. Commissioner's and Staff Comments**

Staff member Moritz wished everyone happy holidays.

Chair Christensen thanked everyone for coming, wished them a happy holiday season, and reminded them of the January 9<sup>th</sup>, 2025 meeting date.

**6. Adjourn.**

Commissioner Sawyer made a motion to adjourn the meeting. Commissioner Trent seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 7:20 p.m.

  
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Roger Christensen - Chair

  
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Date