



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**

Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, November 15, 2022 at 6:00 PM

**MINUTES**

**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

**PRESENT**

Mayor Chris Riley  
Council Place 1 Benny Martinez  
Council Place 2 Josh Stevens  
Council Place 3 Jed Hefner  
Mayor Pro Tem, Council Place 4 Rey Orozco  
Council Place 5 Will Bradshaw

Mayor Chris Riley called the meeting to order at 6:00 PM and announced that a quorum of City Council was present in Council Chambers.

Mayor Riley asked Councilor Jed Hefner to lead the Pledge of Allegiance.

**2. The City Council Shall Meet in Executive Session to Discuss the Following:**

1. Section 551.071: Consultation with the Attorney Regarding Pending or Contemplated Litigation, or Settlement Offer; or on a Matter in which the Duty of the Attorney to the Governmental Body Under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas Clearly Conflicts with the Texas Open Meetings Act, Re: City of Leon Valley v. 5622 Equity DE LLC, a Delaware Limited Liability Company D/B/A Vista Del Rey Apartments Located at 5622 Evers Road

Mayor Riley read aloud the agenda caption for Item 2.1

The City Council went into Executive Session at 6:02 PM

### **3. Reconvene into Regular Session**

The City Council reconvened into Open Session at 6:26 PM

### **4. Citizens to be Heard**

None

### **5. Possible Action on Issues Discussed in Executive Session If Necessary**

No action taken.

### **6. Presentations**

#### **1. Presentation of a Proclamation by Mayor Chris Riley, Proclaiming November 15, 2022, America Recycles Day.**

Mayor Chris Riley presented a proclamation for America Recycles Day to Rita Burnside, Earthwise Living, Chair.

#### **2. Presentation by the Earthwise Living Committee on activities for 2023 - Mayor Riley**

Rita Burnside, Earthwise Living Chair introduced committee members and then gave a brief presentation about recycling.

Committee Member Linda Meffert introduced each member; and then each member spoke.

#### **3. Presentation, Discussion, and Possible Action on Fourth of July Event**

Crystal Miranda, Community Relations Director presented an update on the July 4th, 2023 Celebration.

There was a consensus among members of City Council to: a. keep the timeframe the same; and b. get a "well-known" band.

City Manager Caldera said that updates on themes, sponsorship; and fiesta medals for Council to hand out.

#### **4. Presentation, Discussion, and Possible Action on the Leon Valley Jazz Festival Event**

Crystal Miranda, Community Relations Director presented an update on the 2023 Jazz Festival. The tentative date is March 25, 2023 beginning at 12:00 PM.

#### **5. Discussion and Direction on No Parking Areas in Residential Zones - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director presented this item. No action was taken.

Those who spoke on this item were: Erick Matta (Leon Valley)

- 7. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Announcements were made by members of City Council.

## **8. City Manager's Report**

Crystal Caldera, City Manager presented the City Manager's Report and reminded everyone that it is available on the City website as well as out on the table for those who want it.

There was a brief discussion regarding Annual Town Hall Meeting topics. Councilor Josh Stevens asked that the City Manager's Annual Report be included as a topic for presentation.

Councilor Benny Martinez requested that Committee Reports be "re-instituted".

### **1. UPCOMING IMPORTANT EVENTS:**

**Regular City Council Meeting, Tuesday, December 06, 2022, at 6:30 PM, in Council Chambers.**

**Author Readings from Charles Darnell (local author) and Larry Crawford (Houston based author and artist), Sunday, November 20, 2022, at 2:00 PM, at the Leon Valley Public Library.**

**Breakfast with Santa, Saturday, December 03, 2022, from 8:00 AM to 10:30 AM, at the Leon Valley Public Library.**

**Annual Christmas Tree Lighting Ceremony, Monday, December 05, 2022, at 5:30 PM, at the Leon Valley Community and Conference Centers.**

**Miscellaneous other events and announcements.**

## **9. Consent Agenda**

A motion was made by Councilor Rey Orozco to approve the Consent Agenda items as presented. The motion was seconded by Councilor Jed Hefner.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

1. **Discussion and Possible Action Approving of the Following City Council Minutes:**
  - a. **11-01-2022 Regular City Council Meeting Minutes**
2. **Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
  - a. **05-18-2022 Citizens Police Advisory Committee Minutes**
  - b. **08-31-2022 Citizens Police Advisory Committee Minutes**
3. **Presentation, Discussion and Possible Action on a Resolution Awarding a Bid and Authorizing the City Manager to Enter Into a Contract with Tankez Coatings, Inc. for the Purpose of Rehabilitating the Huebner Elevated Storage Tank - D. Dimaline, Assistant Public Works Director**
4. **Presentation on the City Manager's Training Report as per the Employment Agreement**
5. **Presentation Discussion and Possible action on Hiring Economic and Business Liaison Roque Salinas - C. Caldera, City Manager**

#### **10. Regular Agenda**

1. **Presentation and Discussion on an Ordinance Amending the Leon Valley Code of Ordinances, Chapter 1 General Provisions, Article 1.06 Boards, Commissions, and Committees, Section 1.06.002 Tree Advisory Board, (a), (b), and (c) to Dissolve the Tree Advisory Board and Assign Those Duties to the Park Commission (1st Read as Required by City Charter) - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director presented this item as requested by members of City Council.

Councilor Benny Martinez motioned to defer this item to the December 6th City Council meeting to include the Tree Advisory Board. The motion was seconded by Councilor Jed Hefner.

Those who spoke on this item were: Erick Matta (Leon Valley)

Each committee will be notified of the possibility to be merged/dissolved. The item will be brought back at the next City Council meeting where the committees will have an opportunity to respond.

Councilor Martinez and Councilor Hefner withdrew their motions.

2. **Presentation and Discussion on an Ordinance Authorizing a Budget Adjustment in the Amount of \$832,498.50 and Awarding a Bid to J3 Construction, Inc. for the Construction of the Seneca West Drainage Project (1st read as Required by City Charter) - M. Moritz, Public Works Director**

Melinda Moritz, Public Works Director presented the item for a first read as required by City Charter.

The item will be brought back December 6th for a second read on the Consent Agenda.

**3. Discussion and Possible Action on a Resolution Canvassing the November 08, 2022, Special Election**

Saundra Passailaigue, City Secretary presented this item. City Secretary Passailaigue informed the City Council that the final report has not been received from Bexar County Elections Department. The final date to canvass the election is November 22, 2022.

City Secretary Passailaigue deferred to Nicole Warren, City Attorney on whether or not this and the next agenda item should be deferred to another date within the canvassing period.

A motion was made by Councilor Rey Orozco to defer agenda items 10.3 and 10.4 to a Special City Council Meeting on Monday, November 21, 2022 at 7:30 AM. The motion was seconded by Councilor Will Bradshaw.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

**4. Presentation and Discussion on an Ordinance of The City Council of The City of Leon Valley, Texas, Ordering and Declaring The 2022 Charter Amendments Adopted (1st Read as Required by City Charter) S. Passailaigue, City Secretary**

A motion was made by Councilor Rey Orozco to defer agenda items 10.3 and 10.4 to a Special City Council Meeting on Monday, November 21, 2022 at 7:30 AM. The motion was seconded by Councilor Will Bradshaw.

Voting Yea: Council Place 1 Martinez, Council Place 2 Stevens, Council Place 3 Hefner, Mayor Pro Tem, Council Place 4 Orozco, Council Place 5 Bradshaw

**11. Citizens to be Heard**

Those who spoke at the time were: Erick Matta (Leon Valley)

**12. Requests from Members of City Council to Add Items to Future Agendas**

**1. City Manager's Presentation of Future Agenda Items**

Mayor Chris Riley asked about zoning notification; and announcement the 2023 Volunteer Dinner.

Councilor Benny Martinez asked about the Staff Christmas Party.


Councilor Jed Hefner asked about the cost to the City related to Via ridership.

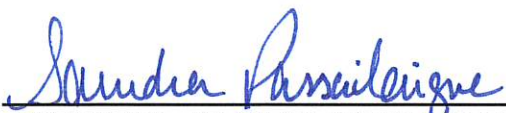
### 13. Adjournment

Mayor Riley announced that the meeting adjourned at 8:29 PM.

**These minutes approved by the Leon Valley City Council on the 6th of December, 2022.**

**APPROVED**

  
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**CHRIS RILEY**  
**MAYOR**

**ATTEST:**   
\_\_\_\_\_  
**SAUNDRA PASSAILAIGUE, TRMC**  
**CITY SECRETARY**

