



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**

Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, October 21, 2025 at 6:30 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Danielle Bolton
Mayor Pro-Tem, Council Place 2 Betty Heyl
Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Beth Mursch

Mayor Chris Riley called the meeting to order at 6:30 PM and announced that a quorum of the City Council was present in Council Chambers.

Mayor Riley introduced Troop 515 from St. Thomas Episcopal Church, led by Scout Leader Manohar Gayyi. Those in attendance were: Aadyaram Golla, Aarav Parikh, Aditya Ballal, Aditya Jana, Aneek Sunnapwar, Arjun Rakesh, Atharv Srivastava, Lalith Popuri, Neil Bakane, Pradhant Venigalla, Ronith Gayyi, Shreyas Kaja, Siddarth Arvishetty, Siddhant Venigalla, Sivadevaa Sivakumar, Sivanandan Annapureddy, Sushank Kumbala, and Tanvik Gudapati.

Mayor Riley invited Troop 515 to lead the Pledge of Allegiance.

2. Citizens to be Heard - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Those who spoke were Tiffany Bradfield, Abraham Diaz, Barbara Costino, and Richard Blackmore.

3. Presentations

1. **A Presentation of Proclamation to the Najera Family in Recognition of Ramon Najera, Honoring his Legacy of Military Service and Celebrating his Sacrifice - Mayor Chris Riley**

Mayor Chris Riley presented the Najera Family a proclamation and paperweight in recognition of Ramon Najera, honoring his Legacy of Military Service and celebrating his Sacrifice.

2. **Presentation and Introduction of Recently Promoted and Hired Police Officers - D. Gonzalez, Police Chief**

David Gonzalez, Chief of Police, introduced new Leon Valley Police Officers and his newly promoted corporal.

Those introduced were Officer Geybro Guillen, Corporal John Fernandez, Officer Garrison Vera, and Officer Patrice Diaz.

3. **Presentation on the County's Venue Tax Election - Jim Lefko, Director of Communications, County Judge Peter Sakai's Office**

Jim Lefko, Director of Communications of County Judge Peter Sakai's Office, gave a brief presentation of the County's Venue Tax Election.

Also present was Karen Lockhart with the San Antonio Stock Show and Rodeo. Ms. Lockhart explained how the rodeo would be affected if Propositions A & B passed.

4. **Presentation, Discussion, and Possible Action of a Request to Relocate the Evers Rd Speed Indicator Sign - M. Moritz, Public Works Director**

David Dimaline, Assistant Public Works Director, presented the item.

There was a consensus to leave the speed indicator sign where it is for now and see if it needs to be changed once the intersection warning sign is installed.

5. **Presentation and Discussion of the Monthly Financial Report Ending September 30, 2025 - C. Goering, Finance Director**

Carol Goering, Finance Director, presented the Monthly Financial Report ending September 30, 2025.

4. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or

community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

5. City Manager's Report

1. Upcoming Important Events

- **Saturday, October 25, 2025 – Coffee with the Mayor & City Council**
9:00 AM–11:30 PM · Leon Valley Conference Center
- **Saturday, October 25, 2025 – Halloween Party**
11:30 AM–12:30 PM · Leon Valley Public Library
- **Saturday, October 25, 2025 - Arbor Day, Tree Give Away**
9:00 AM–12:00 PM · Leon Valley Public Library
- **Tuesday, November 4, 2025 – Regular City Council Meeting**
6:30 PM · City Council Chambers
- **Tuesday, November 11, 2025 – City Offices & Municipal Court Closed**
Veterans Day (City Hall reopens Wednesday, November 12, 2025)
- **Tuesday, November 25, 2025 – Big Rig Petting Zoo**
9:00–11:30 AM · Raymond Rimkus Park
- **Thursday–Friday, November 27–28, 2025 – City Offices & Municipal Court Closed**
Thanksgiving Holiday (City Hall reopens Monday, December 01, 2025)
- **Saturday, December 6, 2025 – Breakfast with Santa**
9:00–11:30 AM · Leon Valley Public Library
- **Wednesday, December 24, 2025 – Thursday, January 1, 2026 – City Offices & Municipal Court Closed**
Christmas, Winter Break & New Year's Day (City Hall reopens Friday, January 2, 2026)
- **Miscellaneous other events and announcements**

2. Presentation, Discussion and Possible Action Adding Topics for the January 24, 2026, Annual Town Hall Meeting - Dr. Caldera, City Manager

Dr. Crystal Caldera, City Manager, reminded members of the City Council to submit topics of discussion to her.

6. Consent Agenda - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

Council Place 3, Campos motioned to approve the Consent Agenda as presented. The motion was seconded by Council Place, 4 Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

1. **Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. **09-16-2025 Regular City Council Meeting Minutes**
 - b. **09-20-2025 Special City Council Meeting Minutes**
2. **Discussion and Possible Action Accepting of the Following Board/Commission Minutes:**
 - a. **08-13-2025 Earthwise Living Committee Meeting Minutes**
 - b. **08-14-2025 Library Advisory Board Meeting Minutes**
 - c. **08-14-2025 Park Commission Meeting Minutes**
3. **Discussion and Possible Action of a Resolution Designating the Echo and the San Antonio Express-News as the City of Leon Valley's Official Newspapers for Posting of Public and Legal Notices - S. Passailaigue, City Secretary**
4. **Discussion and Possible Action of the Quarterly Investment Report for the Quarter Ended September 30, 2025 - C. Goering, Finance Director**
5. **Presentation, Discussion and Possible Action on the Annual Review; and Adoption of a Resolution Approving the Investment Policy for the City of Leon Valley with No Changes - C. Goering, Finance Director**
6. **Presentation, Discussion, and Possible Action of a Resolution Awarding the Lowest Qualified Bid in the Amount of \$253,812.00, with \$38,072.00 for Contingency (15%), and Authorizing the City Manager to Enter into a Contract with Sovrex, LLC for the CDBG Cammie Way Sewer Main Replacement Project - D. Dimaline, Assistant Public Works Director**
7. **Discussion and Possible Action on a Resolution Appointing a Member to the Economic and Community Development Advisory Committee - S. Passailaigue, City Secretary**
8. **Discussion and Possible Action of a Petition for Final Acceptance of Public Improvements at Poss Landing Subdivision, Located at 7213 Huebner Road - M. Gallardo, Planning and Zoning Director**
9. **Presentation, Discussion, and Possible Action of a Petition for Final Acceptance of Public Improvements at the Trilogy at Huebner Creek PDD Subdivision, Located in the 6300 Block of Evers Road - M. Gallardo, Planning and Zoning Director**
10. **Presentation, Discussion, and Possible Approval of a Resolution Authorizing the Filing of an Application with the Alamo Area Council of Governments (AACOG) for the Fiscal Year 2026-27 Regional Solid Waste Grants Program - D. Dimaline, Assistant Public Works Director**
11. **Presentation, Discussion and Possible Action Approving a Resolution Adopting the 2025 City of Leon Valley Strategic Plan by Updating its Goals and Objectives for the Future - Dr. C. Caldera, City Manager**

7. Regular Agenda

1. **Presentation, Discussion, and Public Hearing to Consider Approval of an Ordinance Closing Robin Road for Public Purposes (1st Read as Required by City Charter) - M. Moritz, Public Works Director**

David Dimaline, Assistant Public Works Director, presented the item.

There was consensus to add this item to the November 18, 2025, Consent Agenda for a second read.

2. **Presentation, Discussion to Consider an Ordinance Amending Chapter 15, "Zoning," Section 15.02.327, "PD", Planned Development District (1st Read as Required by City Charter) - Dr. C. Caldera, City Manager**

Dr. Crystal Caldera, City Manager, presented this item.

There was consensus that the City Council would submit suggested criteria and other edits to the City Manager, who will compile the information into a spreadsheet to be brought back for review on November 18, 2025.

3. **Presentation and Discussion on an Ordinance Authorizing a Budget Adjustment from the Enterprise Fund Reserve in the Amount of \$910,894 for the El Verde Road Water and Drainage Improvements Project, and Awarding the Lowest Qualified Bid in the Amount of \$724,718.83 with \$108,708 for Contingency (15%), and Authorizing the City Manager to Enter into a Contract with D&D Construction, Inc. for the El Verde Road Water and Drainage Improvements Project (1st Reading as Required by City Charter) - D. Dimaline, Assistant Public Works Director**

David Dimaline, Assistant Public Works Director, presented the item.

There was a consensus to add this item to the November 18, 2025, Consent Agenda for a second read.

4. **Discussion and Possible Action on Submitting a Vote for the Texas Municipal League Region 7 Director – Mayor Chris Riley**

A motion was made by Council Place 3, Campos, to vote for Ed Cimics. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

5. **Presentation, Discussion, and Possible Action to Award a Three-Year Contract to Armstrong, Vaughan & Associates P.C. for the External Audit Services - C. Goering, Finance Director**

Carol Goering, Finance Director, presented the item.

A motion was made by Council Place 5, Mursch, to authorize the City Manager to negotiate a contract with Armstrong, Vaughan & Associates P.C. for the External Audit Services. The motion was seconded by Council Place 4, Orozco.

Voting Yea: Council Place 1 Bolton, Mayor Pro-Tem, Council Place 2 Heyl, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Mursch

The motion passed unanimously.

8. The City Council Shall Meet in Executive Session to Discuss the Following:

- 1. Pursuant to Texas Local Government Code Section 551.072: Deliberations about Real Property to discuss the purchase of 6908 Poss Rd, Leon Valley Texas, 78238**

Mayor Riley read aloud the caption for the Agenda Item.

The City Council went into Executive Session at 9:02 PM

9. Reconvene into Regular Session

The City Council reconvened into Open Session at 9:23 PM

10. Possible Action on Issues Discussed in Executive Session If Necessary

Council Place 5 Mursch, motioned to direct the City Manager to obtain an appraisal of the property in question. The motion was seconded by Mayor Pro-Tem, Council Place 2 Heyl.

Voting Yea: Council Place 1 Bolton, Council Place 3 Campos, Council Place 5 Mursch
Voting Nay: Council Place 4 Orozco

The motion passed 4-1.

11. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley's Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

Council Place 3 Campos, motioned to add an item to the next agenda to review the rules for committee members to report when they will miss a meeting, specifically, the Planning & Zoning Commission. The motion was seconded by Council Place 4 Orozco.

Dr. Crystal Caldera, City Manager, asked Council Place 4 Orozco for clarification on an item he previously requested related to fines for the abandonment of dogs. Council Place 4 Orozco thanked Dr. Caldera for the reminder, but said we could pass on it for now.

12. Adjournment

Mayor Riley announced that the meeting adjourned at 9:28 PM.

These minutes were approved by the Leon Valley City Council on the 4th of November, 2025.

APPROVED



CHRIS RILEY
MAYOR

ATTEST:



SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

