



**City of Leon Valley
PLANNING AND ZONING COMMISSION
MEETING MINUTES
6:30 PM – JANUARY 23, 2024
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238**

1. CALL TO ORDER AND ROLL CALL

Chair Catherine Rowse called the Planning and Zoning Commission meeting to order at 6:32 PM.

PRESENT

| | | | |
|----------------------------|---------------------|----------------|--|
| 2 nd Vice-Chair | Andrea Roofe | Place 2 | |
| Chair | Cassie Rowse | Place 5 | |
| 2nd Vice Chair | Erick Matta | Place 6 | |
| Commissioner | Richard Blackmore | Place 7 | |
| Commissioner | David Perry | Place 1 | |
| 1 st Alternate | Thomas Dillig | Seated to Vote | |
| 2 nd Alternate | Mary Ruth Fernandez | Seated to Vote | |

ABSENT

| | | | |
|---------------------------|-----------------|---------|-----------|
| Commissioner | Pat Martinez | Place 4 | Excused |
| Commissioner | Hilda Gomez | Place 3 | Excused |
| 3 rd Alternate | Gregory Meffert | | Unexcused |
| Council Liaison | Benny Martinez | | Excused |

Also in attendance were Planning & Zoning Director Mindy Teague, Economic Development Director Roque Salinas, and Permit Technician Elizabeth Aguilar.

2. APPROVAL OF ZONING COMMISSION MINUTES

1. Planning and Zoning Commission - Regular Meeting - December 12, 2023

2nd Vice-Chair Roofe made a motion to approve the minutes as presented, which was seconded by Commissioner Perry. The motion carried unanimously.

3. NEW BUSINESS

1. Presentation, Public Hearing, Discussion, and Possible Action to Approve a Re-plat for Approximately 2.6179 Acres of Land, in the 5300 Block of Wurzbach Road, Being Lots 24, 25, and 250' of Lot 5, Block 4, CB 9904, Rollingwood Ridge Subdivision - M. Teague, Planning and Zoning Director

Cancelled - moved to another meeting.

2. Presentation, Public Hearing, and Discussion to Consider a Recommendation for a Specific Use Permit (SUP) on approximately 2.32 Acre Tract of Vacant Land, Located in the 5900 Block of Grissom Road, Timberhill Apartment Subdivision for the Operation of a "Car Wash" (Automatic)- M. Teague, Director of Planning and Zoning

Cancelled - moved to another meeting.

4. ANNOUNCEMENTS BY COMMISSIONERS AND CITY STAFF

Chair Rowse reminded the Commissioners the next meeting will be February 27, 2024.

1st Vice-Chair Matta reminded everyone there is a Townhall Meeting this Saturday, January 27, 2024, at 8:30 AM at the Conference Center and the property off Aids Drive will be one of the discussions. The Townhall Meeting will be recorded and posted on the webpage.

Commissioner Blackmore asked that the cameras be fixed because he couldn't watch the last City Council meeting.

5. ADJOURNMENT

Chair Rowse announced the meeting adjourned at 6:39 PM.

These minutes were approved by the Leon Valley Planning & Zoning Commission on the 27th of February 2024.

APPROVED

CATHERINE ROWSE
CHAIR

ATTEST: _____
ELIZABETH AGUILAR
PERMIT TECHNICIAN

DRAFT