



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, December 03, 2024 at 6:00 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance

PRESENT

Mayor Chris Riley
Council Place 1 Benny Martinez
Council Place 2 Betty Heyl
Mayor Pro-Tem, Council Place 3 Philip Campos
Council Place 4 Rey Orozco
Council Place 5 Will Bradshaw

Christina Demirs, Senior Attorney, filled in for Art Rodriguez, City Attorney, via telephone this evening.

Mayor Chris Riley called the meeting to order at 6:00 PM and confirmed that a quorum of the City Council was present in the Council Chambers.

Mayor Riley invited Girl Scout Troop 834 to lead the Pledge of Allegiance.

To accommodate the Girl Scouts, Mayor Riley moved Presentation 6.1 up on the agenda.

2. Presentations

1. Presentation - Girl Scouts of South Texas - Megan Beckman, Girl Scout Troop 834

Mayor Chris Riley introduced Girl Scout Troop 834. Megan Beckman, Co-Leader, along with Troop Members Aria Beckman, Murphy Traynor, Adrienne Korth, Helen Jennings,

Eden Crosson, Gianna Hernandez, Mabel McCall, and Zoey Crosson, delivered a brief presentation.

3. The City Council Shall Meet in Executive Session to Discuss the Following:

Mayor Riley read aloud the caption for Agenda Item 2.1

1. Pursuant to Texas Government Code, Chapter 551, Section 551.071 Consultation with Counsel on Legal Matters: To Receive Legal Advice Regarding the Contract between Tiger Sanitation and the City of Leon Valley

The City Council entered Executive Session at 6:10 PM.

4. Reconvene into Regular Session

The City Council reconvened in Open Session at 6:31 PM.

5. Citizens to be Heard - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.

Those who spoke during this time were Tina Chasan and Drew Power.

6. Possible Action on Issues Discussed in Executive Session If Necessary

Mayor Chris Riley moved Item 10.1 up to this point in the meeting because it "fits with the Tiger contract".

1. Presentation, Discussion, and Possible Action to Authorize the City Manager to Enter into an Agreement with Tiger Sanitation for Solid Waste Services - Dr. Crystal Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented this item.

A motion to approve the contract with Tiger Sanitation as presented, with the addition of a \$2 million dollar umbrella policy, was made by Mayor Pro-Tem, Council Place 3, Campos, and seconded by Council Place 1, Martinez.

Voting in favor: Council Place 1, Martinez; Council Place 2, Heyl; Mayor Pro-Tem, Council Place 3, Campos; Council Place 4, Orozco; and Council Place 5, Bradshaw.

7. Presentations Continued

1. Presentation, Discussion on the Homeless Outreach Coordinator Pilot Program With Haven for Hope - Dr. Crystal Caldera, City Manager

Alberto Rodriguez, Vice President of Operations with Haven for Hope, presented this item.

Mr. Rodriguez introduced members of his team who conduct outreach in Leon Valley, including Christopher Naughton, Outreach Manager; Jamie, Outreach Specialist; and Felicia, Outreach Specialist.

8. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

Mayor Chris Riley and members of the City Council shared announcements.

Mayor Riley announced that Council Place 4, Orozco, would be celebrating his birthday on December 14th. She presented him with a cake, and everyone in attendance joined in singing "Happy Birthday."

9. City Manager's Report

Dr. Crystal Caldera, City Manager, announced that the City Manager's Report was available in print on the table in the foyer and posted on the City website.

Dr. Caldera thanked staff for their efforts in organizing the Annual Lighting Ceremony. She also informed everyone that staff would hold their holiday luncheon, during which, City offices would be closed from 11:00 AM to 1:00 PM. Lastly, she encouraged everyone to vote for their favorite department door in the holiday door decoration contest.

1. Upcoming Important Events:

- **Regular City Council Meeting, Tuesday, December 17, 2024, at 6:30 PM, in City Council Chambers**
- **Lighting of the Christmas Tree and Celebration, Monday, December 02, 2024, at 6:00 PM, in the grassy area outside of the Leon Valley Conference Center.**
- **Movies in the Park, Friday, December 06, 2024, at dusk, featuring The Grinch, in the grassy area outside of the Leon Valley Conference Center.**
- **Breakfast with Santa, Saturday, December 07, 2024, from 8:00 AM to 10:30 AM, at the Leon Valley Public Library.**
- **Blood Drive, Monday, December 23, 2024, from noon to 5:00 PM, in the City Hall Parking Lot.**
- **City Offices and Municipal Court will be closed Tuesday, December 24, 2024 through Wednesday, January 01, 2025, in observance of Christmas, Winter Break, and New Year's Day.**
- **Filing for a Place on the May 03, 2025 City of Leon Valley, General Election for Council Place 1, Council Place 3, and Council Place 5 begins Wednesday, January 15, 2025 through 5:00 PM on Friday, February 14, 2025.**
- **Miscellaneous other events and announcements.**

- 10. Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

A motion to approve the Consent Agenda as presented was made by Council Place 4, Orozco, and seconded by Council Place 5, Bradshaw.

Voting in favor: Council Place 1 Martinez, Council Place 2 Heyl, Mayor Pro-Tem, Council Place 3 Campos, Council Place 4 Orozco, Council Place 5 Bradshaw

- 1. Discussion and Possible Action Approving of the Following City Council Minutes:**
 - a. 11-19-2024 Regular City Council Meeting Minutes**
- 2. Presentation, Discussion, and Possible Action to Approve the October 16, 2024 Solid Waste Services Committee Meeting Minutes (Final Meeting Minutes) - S. Passailaigue, City Secretary**
- 3. Discussion and Possible Action on an Ordinance of the City of Leon Valley, TX, City Council Authorizing Budget Adjustments for FY 2025 that were FY 24 Capital Improvements/Projects Rollovers for General Fund in the Amount of \$371,376, Traffic Fund in the Amount of \$151,617, Enterprise Fund in the Amount of \$2,558,439, Community Center Fund in the Amount of \$12,000, Street Maintenance Fund in the Amount of \$1,014,063, and the Police Forfeiture Fund in the Amount of \$210,900 for Capital and Rollover Projects; Providing for Repealer, Severability and Saving Clauses; and Providing for an Effective Date (1st Read was Held on 11-19-2024) C. Goering, Finance Director**
- 4. Presentation, Discussion, and Possible Action on an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A, Section A16. Water and Wastewater Impact Fees, Section A16.001 Water Impact Fees, Subsection 1. Water Impact Fees, to Update the Fees (1st Read was Held on 11-19-2024) - M. Moritz, Public Works Director**
- 5. Discussion and Possible Action to Direct Staff on the Purchase and Installation of Religious Decorations to Add to the Existing Holiday Lighting Decorations at the Community and Conference Center Grounds - Councilor Will Bradshaw and Councilor Rey Orozco**

11. Regular Agenda

- 1. Presentation, Discussion, and Possible Action of a Resolution Authorizing the City Manager to Enter into a Contract with the San Antonio Water System (SAWS) for Wholesale Sewer Service - M. Moritz, Public Works Director**

Dr. Crystal Caldera, City Manager, reminded everyone that Mayor Pro-Tem, Council Place 3, Campos, would be leaving the Chambers due to a conflict of interest.

Melinda Moritz, Public Works Director, presented the item.

A motion to approve the resolution authorizing the City Manager to enter into a contract with the San Antonio Water System (SAWS), amending the notification period from 30 days to 60 days and adding a provision to negotiate sewer monitoring meters, was made by Council Place 1, Martinez, and seconded by Council Place 4, Orozco.

Voting in favor: Council Place 1, Martinez; Council Place 2, Heyl; Council Place 4, Orozco; and Council Place 5, Bradshaw

Voting abstaining: Mayor Pro-Tem, Council Place 3, Campos

Mayor Pro-Tem, Council Place 3, Campos, returned to Chambers.

2. Presentation, Discussion and Direction to Staff on Ordinance, Chapter 15 - Zoning, Article 15.02 - Zoning Ordinance, Division 13 - Organization and Enforcement as Requested by Council Member Benny Martinez and Council Member Betty Heyl

Council Place 1, Martinez, requested that this item be postponed until February to allow time for the concern to be addressed during the upcoming Planning & Zoning Commission training.

Those who spoke during this time were Tina Chasan and Beth Mursch.

There was a consensus among the City Council members to have the City Manager consult with the City Attorney to include a discussion in the upcoming training.

3. Presentation, Discussion on Amending Ordinance on Article 1.06 Boards, Commissions and Committees, Section 1.06.003, Citizen's Police Advisory Committee (First Read as Required by the Charter) - Dr. Crystal Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented this item.

There was a consensus to place this item on the December 17, 2024, Consent Agenda for a second reading.

4. Presentation and Discussion of an Ordinance Authorizing Budget Adjustments for the FY 2024-2025 General Fund Budget Adjustment in the Amount of \$28,790 (This is the remaining amount of the \$40,000 allocated in the FY 23 - 24 Budget) for the Purpose of Increasing the City Manager & Council Department Budget to Provide Funding for Haven for Hope Street Outreach Agreement (1st Reading as Required by City Charter) C. Goering, Finance Director

Carol Goering, Finance Director, presented this item.

There was a consensus to place this item on the December 17, 2024, Consent Agenda for a second reading.

5. Presentation, Discussion, and Possible Action on the Town Hall Meeting Agenda Scheduled for January 25, 2025 - Dr. Crystal Caldera, City Manager

Dr. Crystal Caldera, City Manager, presented this item.

Mayor Chris Riley noted that Emergency Preparedness was included on last year’s agenda. She emphasized the importance of citizens being prepared for emergencies but suggested this could be addressed outside of a Town Hall meeting. Dr. Crystal Caldera, City Manager, proposed creating a flyer to distribute. She also stated that she would reallocate the 15 minutes originally designated for Emergency Preparedness to the Goals and Objectives item.

Council Place 4, Orozco, requested that an update on new developments be added to the agenda.

Mayor Pro-Tem, Council Place 3, Campos, proposed rearranging the agenda by moving the Goals and Objectives item to the end and prioritizing the Future Needs and Infrastructure item earlier in the agenda. He also suggested adding water and sewer discussions to item G.

Dr. Crystal Caldera, City Manager, agreed to the proposed changes and concurred with the Mayor Riley to remove the meeting’s designated end time.

Those who spoke during this time were Tina Chasan and Beth Mursch.

12. Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.

None at this time.

13. Adjournment

Mayor Riley announced that the meeting adjourned at 8:04 PM.

These minutes were approved by the Leon Valley City Council on the 17th of December, 2024.

APPROVED

Chris Riley

CHRIS RILEY
MAYOR

ATTEST: *Saundra Passalaigne*

SAUNDRA PASSAILAIGUE, TRMC
CITY SECRETARY

