

**PARK COMMISSION OF THE CITY OF LEON VALLEY, TEXAS**  
**July 11, 2024 MEETING MINUTES**

The Park Commission of the City of Leon Valley, Texas met on the 11<sup>th</sup> day of July, 2024, at 6:30 p.m., at the Ridge at Leon Valley, 5740 Grass Hill Drive, Leon Valley, Texas, 78238 for the purpose of the following business, to-wit:

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**LEON VALLEY PARK COMMISSION MEETING, 6:30 P.M.**

**1. Call to Order, Pledge of Allegiance, and Determine if Quorum is Present.**

Chairman Roger Christensen called the Park Commission meeting to order at 6:40 p.m., with the following Park Commissioners in attendance: Vice-chair Danielle Bolton, Elaine Valdez, Diane Frazier, and Thomas Benavides. Also present were City Staff member Melinda Moritz, resident Ann Sawyer, and Park Master Plan Consultants Lata Krishnarao and Jessica Relucio from Ardurra Engineers.

**2. Review and Approval of the May 9, 2024 Regular Park Commission Meeting Minutes.**

Commissioner Valdez made a motion to approve the minutes from the May 9, 2024 Regular Park Commission meeting. Commissioner Frazier seconded the motion, and the motion was carried unanimously.

**3. Citizens to be Heard.**

There were no citizens present that wished to speak.

**4. Old Business**

**a. Discussion – Park Master Plan Survey**

Staff member Moritz explained that the city had received 37 park surveys from the newsletter mail out and that they had been submitted to the Park Master Plan consultants for inclusion in the planning. She then introduced the consultants, and they gave a presentation on their efforts to date. They also gave a survey to each Commissioner to fill out and submit at the meeting. They then performed a visioning exercise. Pertinent concerns coming from the exercise included park safety, continued green spaces, tree planting, security lighting, homeless persons camping out in the parks, the need for public art, more benches, and beautification.

**b. Discussion – Park Master Plan Revision**

A brief outline of the future planning efforts was explained, noting that additional surveys would be placed on the city's website and at City hall, the library, and the Forest Oaks pool. Consultant Relucio stated that the plan included having one-on-

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one conversations with stakeholders from both the public and private sector. She noted that they would be attending the September Park Commission meeting with updates.

c. Reports – Subcommittees – Tree and Swimming Pool

Commissioner Benavides spoke briefly about the upcoming Arbor Day event, stating that he would be in contact with the schools as soon as they were open.

Mrs. Sawyer stated that the swim team had had a good season, but there was concern about the sanitation at the pool. Ms. Moritz explained that the city was aware of the concerns and had the pool manager address them. She noted that the pool had since been cleaned and sanitized.

**5. New Business**

a. Discussion – Fourth of July Celebration

Staff member Moritz stated that they didn't have a final tally of attendance yet, but that she would see if the recap was ready for the August meeting date.

b. Discussion – August Meeting Date and Location (Commissioner Roger Christensen)

Chair Christensen announced that the August Park Commission meeting would be held at the Steurenthaler-Silo Park, located at 7510 Huebner Road.

**6. Commissioner's and Staff Comments**

Commissioner Valdez commented she would like the consultants to converse with people at Raymond Rimkus Park. She noted that only about 10% of the people using the park were actually Leon Valley residents.

Commissioner Benavides reminded the Commissioners that he would be getting ready for Arbor Day and would be approaching the schools when they opened on August 19<sup>th</sup>. He also noted the event would be held on October 26<sup>th</sup>.

Resident Sawyer stated that she would be back on the Park Commission in August and that she had had conflicts with her schedule which prevented her from being

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at the meetings in the past, but that had now been resolved. She also noted that her son was about to become an Eagle Scout.

Commissioner Frazier stated that she was glad the city had hired consultants to revise the Park Master Plan. She noted she hoped more people would submit a survey now that it was to be offered electronically. She also stated she was shocked that the library was so busy with their summer activities.

Chairman Christensen commented that we needed to recognize we are part of the greater community and that it should be reflected as so in the Park Master Plan. He noted that evening time park usage was an excellent example of people using the pocket parks. He also commended the staff for the clean up of Raymond Rimkus Park after the 4<sup>th</sup> of July event.

Commissioner Valdez asked if the Forest Oaks Community Pool renovation project would be placed on the agenda for the July Coffee with the Council meeting. Ms. Moritz stated that it was not.

**6. Adjourn.**

Vice-chair Bolton made a motion to adjourn the meeting. Commissioner Valdez seconded the motion, and the motion was carried unanimously. The meeting was adjourned at 8:07 p.m.

  
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Roger Christensen - Chairman

  
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11-14-24 Date