



**CITY OF LEON VALLEY
ECONOMIC AND COMMUNITY DEVELOPMENT ADVISORY COMMITTEE**

City Hall – Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Monday, August 03, 2026 at 5:30 PM

MINUTES

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

1. CALL TO ORDER

1. Call to Order and Announcement of a Quorum, Pledge of Allegiance
In attendance:

- a. Yvonne Orozco, Chair - Present
- b. Tiffany Bradfield – Present
- c. Teresa Moser – Present
- d. Rachel E. Buck-Dodson – Absent
- e. Monica Ramirez-Escamilla – Absent
- f. Mayor Pro Tem, Beth Mursch – Council Liaison – Present
- g. Sarah Woepfel – Staff Liaison – Present
- h. Dr. Crystal Caldera – City Manager – Present
- i. Chair called meeting to order at 5:37 PM. Quorum is present.

2. APPROVAL OF MINUTES

- 1. Discussion and Possible Action on the Approval of Meeting Minutes:
 - a. 6/15/2026, Economic & Community Development Advisory Committee Meeting Minutes

Motion to approve the minutes by Tiffany Bradfield, Seconded by Teresa Moser.
Approved unanimously.

b. 6/22/2026, Economic & Community Development Advisory Committee Meeting Minutes

Motion to approve the minutes by Tiffany Bradfield, Seconded by Teresa Moser.
Approved unanimously.

Mayor Pro Tem Mursch requested to receive meeting minutes for review. Sarah Woeppel shared she would include her on future correspondence.

3. PUBLIC COMMENTS

No public comments.

4. REGULAR AGENDA

1. Discussion and Possible Action on the following items:

a. Presentation and Discussion on Business Inventory Data Collection Tools & Best Practices – S. Woeppel, Economic Development & Special Projects Director

Presented by Sarah Woeppel.

b. Discussion and Possible Action on Future Meeting Cadence - ECDAC Members

Members discussed meeting on September 21 st at 6:00 PM tentative the availability of absent members.

5. COMMITTEE MEMBERS AND STAFF COMMENTS

Linda Meffert was recognized to speak by Chair Yvonne Orozco. She shared with the Committee members that she is interested in sharing her passport idea for supporting local Leon Valley businesses when the Committee begins to discuss shop local programs.

Mayor Pro Tem Mursch asked the Committee about procedure for informing absent members on Business Inventory instructions and assignments. Sarah Woeppel shared that she would reach out to all absent Committee members on next steps.

6. ADJOURNMENT

5:54 PM

These minutes were approved by the Leon Valley Economic & Community Development Advisory Committee on the 21st of September 2026.

APPROVED


YVONNE OROZCO, CHAIR

ATTEST


SARAH WOEPPEL, STAFF LIASON