



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, March 19, 2024 at 5:30 PM

**AGENDA**

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**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

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- 1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**
- 2. Citizens to be Heard**
- 3. Presentations**
  1. Presentation of the 2023 Texas Municipal Library Directors Association Achievement of Excellence in Libraries Award - R. Reed, Library Director
  2. Presentation Discussion and Possible Direction to Staff on the City's Core Values, Goals, and Objectives - Dr. C. Caldera, City Manager
- 4. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.
- 5. City Manager's Report**
  - 1. Upcoming Important Events:**  
  
**Regular City Council Meeting, Tuesday, April 02, 2024, at 6:30 PM, in City Council Chambers.**

**Volunteer Appreciation Dinner, Tuesday, April 09, 2024, from 6:00 PM to 8:00 PM, at the Leon Valley Conference Center.**

**Joint General Election – Early Voting, Monday, April 22, 2024 through Tuesday, April 30, 2024.**

**Job Fair, Tuesday, April 23, 2024, from 9:00 AM to 12:00 PM, at the Leon Valley Community Center.**

**Library Volunteer Party, Wednesday, April 24, 2024, from 5:00 PM to 7:00 PM, at the Leon Valley Public Library.**

**Coffee with the Mayor & City Council, Saturday, April 27, 2024, from 9:00 AM to 11:00 AM, at the Leon Valley Conference Center.**

**Household Hazardous Waste Collection, Saturday, April 27, 2024, from 8:00 AM to 1:00 PM, at the Leon Valley Fire Department. This event is only for Leon Valley residents – address verification required.**

**Joint General Election - Election Day, Saturday May 04, 2024, polls open from 7:00 AM to 7:00 PM.**

**Annual City-Wide Garage Sale, Saturday, May 25, 2024, from 8:00 AM to 6:00 PM**

**Miscellaneous other events and announcements.**

## **6. Consent Agenda**

1. Discussion and Possible Action Approving of the Following City Council Minutes:
  - a. 02-20-2024 Regular City Council Meeting Minutes
  - b. 03-05-2024 Regular City Council Meeting Minutes
2. Discussion and Possible Action on an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A Fee Schedule, Article A2.000 - Administrative Fees, Sec. A2.003 - Municipal Park Administrative Fees, (g) Swimming Pool Fees, (1) and (2) to Increase Non-Leon Valley Resident Pool Membership Fees (1st Read was Held on 03-05-2024) - D. Dimaline, Public Works Assistant Director
3. Presentation and Discussion of the Monthly Financial Report Ending February 29, 2024 - C. Goering, Finance Director
4. Presentation and Discussion on the Leon Valley Police Department Racial Profiling Report for 2023 - D. Gonzalez, Police Chief
5. Discussion and Possible Action on an Ordinance Authorizing a Fiscal Year 2023-24 General Fund Budget Adjustment in the Amount of \$40,000 for the Purposes of Increasing the City Manager and Council Department Budget to Pay for the City's Portion of a Street Outreach Person Through Haven for Hope (1st Reading was Held on 03-05-2024) - Dr. C. Caldera, City Manager

6. Discussion and Possible Action on a Resolution Appointing an Alternate to the Planning & Zoning Commission - S. Passailaigue, City Secretary
7. Presentation, Discussion and Possible Action of Councilor Will Bradshaw's Excused Absence for the March 05, 2024, City Council Meeting as Provided in the Charter Section 3.08, Subsection B, Part 3. - Councilor Will Bradshaw

## 7. Regular Agenda

1. Presentation, **Public Hearing**, and Discussion of an Ordinance Request to Rezone an Approximately 27-Acre Tract of Land From R-1 Single Family to a Planned Development District With R-6 Garden Home District, Being Lot 1, Block 1, CB 4430C, Good Samaritan Lodge Nursing Home Inc Subdivision, Parcel 1, Abstract 399, CB 4429, and Parcel 11, Abstract 432, CB 4430 (unplatted), Located at 6518 Samaritan Drive, Leon Valley, Texas (1st Read as Required by City Charter) - M. Teague, Planning and Zoning Director
2. Presentation, **Public Hearing**, and Discussion of an Ordinance Requesting to Rezone an Approximately 6-Acre Parcel of Land From R-1 (Single Family Dwelling) Zoning District to a Planned Development District (PDD), Being Parcel 46, Abstract 664, CB 4446 and Lot 46A & Parcel 46C, Abstract 664, CB 4446, Located at 7201 and 7205 Huebner Road, Leon Valley, Texas (1st Read as Required by City Charter) - M. Teague, Planning and Zoning Director
3. Presentation, Discussion, and Possible Action to Consider Approval of a Request by Burkett Media for a Variance to Chapter 3 Building Regulations, Article 3.04 Signs, Section 3.04.012 Off-Premises Signs, (a), New Off-Premise Signs and (12) Light Emitting Diode Signs, Located at 5902 Bandera Rd - M. Teague, Planning and Zoning Director
4. Presentation and Discussion on an Ordinance Authorizing a Fiscal Year 2023-24 General Fund Budget Adjustment in the Amount of \$50,000 for the Purposes of Increasing the Impound Lot Budget to Pay for the Relocation and Completion of the Police Impound Lot (1st Read as Required by City Charter) - D. Gonzalez, Police Chief
5. Presentation, Discussion, and Possible Action Awarding a Bid and Authorizing the City Manager to Sign a Contract with San Antonio Pool Management, Inc. in the Amount of \$68,529.00 to Manage the City of Leon Valley Forest Oaks Pool and Provide Off-Season Maintenance – D. Dimaline, Public Works Assistant Director
6. Presentation, Discussion, and Possible Action to Approve a Budget Adjustment in the Amount of \$100,740.00 From the Stormwater Fund Reserve and Authorize the City Manager to Enter into a Contract With TCL Construction for Emergency Repairs to Huebner Creek at Poss and Cherryleaf Roads (Emergency Expenditure – One Read Required) - M. Moritz, Public Works Director


- 8. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a meeting of City Council, a member of City Council may place an item on an agenda by making a motion to place the item on a future agenda and receiving a second. No discussion shall occur at the meeting regarding the placement of the item on a future agenda.**
- 9. **The City Council Shall Meet in Executive Session to Discuss the Following:**
  - 1. Pursuant to Texas Government Code, Chapter 551, Section 551.072, Deliberations on Real Property: 6503 Samaritan Drive, Leon Valley, Texas, 78238, (CB 4430 P-15: 2.137 acres, P-16: 6.391 acres & P-16A: 1.0 acre, ABS432), Various Parcels located William Rancher, Grass Hill, Samaritan, and Aids Drive BCAD Parcel Identification No.’s 217816, 217817, 217818, 217819, 217820, 217281, 217838, 217840,217843 (21 Acres)
- 10. **Reconvene into Regular Session**
- 11. **Possible Action on Issues Discussed in Executive Session If Necessary**
- 12. **Adjournment**

**Executive Session.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES:** (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at <https://www.leonvalleytexas.gov>. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To plan, call (210) 684-1391, Extension 216.

  
 SAUNDRA PASSAILAIGUE, TRMC  
 City Secretary  
 MARCH 14, 2024 1:30 PM

