



**CITY OF LEON VALLEY  
CITY COUNCIL REGULAR MEETING**  
Leon Valley City Council Chambers  
6400 El Verde Road, Leon Valley, TX 78238  
Tuesday, December 03, 2024 at 6:00 PM

**AGENDA**

---

**The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.**

**Citizens May E-Mail Public Comments To [citizenstobeheard@leonvalleytexas.gov](mailto:citizenstobeheard@leonvalleytexas.gov). All Other Citizen Participation May Be Provided In-Person at City Council Chambers.**

---

- 1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**
- 2. The City Council Shall Meet in Executive Session to Discuss the Following:**
  1. Pursuant to Texas Government Code, Chapter 551, Section 551.071 Consultation with Counsel on Legal Matters: To Receive Legal Advice Regarding the Contract between Tiger Sanitation and the City of Leon Valley
- 3. Reconvene into Regular Session**
- 4. Citizens to be Heard** - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.
- 5. Possible Action on Issues Discussed in Executive Session If Necessary**
- 6. Presentations**
  1. Presentation - Girl Scouts of South Texas - Megan Beckman, Girl Scout Troop 834
  2. Presentation, Discussion on the Homeless Outreach Coordinator Pilot Program With Haven for Hope - Dr. Crystal Caldera, City Manager
- 7. Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations

or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

## 8. City Manager's Report

### 1. Upcoming Important Events:

- Regular City Council Meeting, Tuesday, December 17, 2024, at 6:30 PM, in City Council Chambers.
- Lighting of the Christmas Tree and Celebration, Monday, December 02, 2024, at 6:00 PM, in the grassy area outside of the Leon Valley Conference Center.
- Movies in the Park, Friday, December 06, 2024, at dusk, featuring The Grinch, in the grassy area outside of the Leon Valley Conference Center.
- Breakfast with Santa, Saturday, December 07, 2024, from 8:00 AM to 10:30 AM, at the Leon Valley Public Library.
- Blood Drive, Monday, December 23, 2024, from noon to 5:00 PM, in the City Hall Parking Lot.
- City Offices and Municipal Court will be closed Tuesday, December 24, 2024 through Wednesday, January 01, 2025, in observance of Christmas, Winter Break, and New Year's Day.
- Filing for a Place on the May 04, 2024 City of Leon Valley, General Election for Council Place 1, Council Place 3, and Council Place 5 begins Wednesday, January 15, 2025 through 5:00 PM on Friday, February 14, 2025.
- Annual Town Hall Meeting, Saturday, January 25, 2025, at the Leon Valley Conference Center.
- Holiday Library Hours of Operation:
  - November 28<sup>th</sup> -29<sup>th</sup> – Closed
  - November 30<sup>th</sup> – Open 11am-3pm
  - December 24<sup>th</sup> -26<sup>th</sup> – Closed
  - December 27<sup>th</sup> – Open 9am-6pm
  - December 28<sup>th</sup> – Open 11am-3pm
  - December 29<sup>th</sup> – Closed
  - December 30<sup>th</sup> – Closed
  - December 31<sup>st</sup> – Open 9am-4pm
  - January 1<sup>st</sup> - Closed
  - January 2<sup>nd</sup> – Open 9am-8pm
- Miscellaneous other events and announcements.

9. **Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

1. Discussion and Possible Action Approving of the Following City Council Minutes:
  - a. 11-19-2024 Regular City Council Meeting Minutes

2. Presentation, Discussion, and Possible Action to Approve the October, 16, 2024 Solid Waste Services Committee Meeting Minutes (Final Meeting Minutes) - S. Passailaigue, City Secretary
3. Discussion and Possible Action on an Ordinance of the City of Leon Valley, TX, City Council Authorizing Budget Adjustments for FY 2025 that were FY 24 Capital Improvements/Projects Rollovers for General Fund in the Amount of \$371,376, Traffic Fund in the Amount of \$151,617, Enterprise Fund in the Amount of \$2,558,439, Community Center Fund in the Amount of \$12,000, Street Maintenance Fund in the Amount of \$1,014,063, and the Police Forfeiture Fund in the Amount of \$210,900 for Capital and Rollover Projects; Providing for Repealer, Severability and Saving Clauses; and Providing for an Effective Date (1st Read was Held on 11-19-2024) C. Goering, Finance Director
4. Presentation, Discussion, and Possible Action on an Ordinance Amending the Leon Valley Code of Ordinances, Appendix A, Section A16. Water and Wastewater Impact Fees, Section A16.001 Water Impact Fees, Subsection 1. Water Impact Fees, to Update the Fees (1st Read was Held on 11-19-2024) - M. Moritz, Public Works Director
5. Discussion and Possible Action to Direct Staff on the Purchase and Installation of Religious Decorations to Add to the Existing Holiday Lighting Decorations at the Community and Conference Center Grounds - Councilor Will Bradshaw and Councilor Rey Orozco

## 10. Regular Agenda

1. Presentation, Discussion, and Possible Action to Authorize the City Manager to Enter into an Agreement with Tiger Sanitation for Solid Waste Services - Dr. Crystal Caldera, City Manager
2. Presentation, Discussion, and Possible Action of a Resolution Authorizing the City Manager to Enter into a Contract with the San Antonio Water System (SAWS) for Wholesale Sewer Service - M. Moritz, Public Works Director
3. Presentation, Discussion and Direction to Staff on Ordinance, Chapter 15 - Zoning, Article 15.02 - Zoning Ordinance, Division 13 - Organization and Enforcement as Requested by Council Member Benny Martinez and Council Member Betty Heyl
4. Presentation, Discussion on Amending Ordinance on Article 1.06 Boards, Commissions and Committees, Section 1.06.003, Citizen's Police Advisory Committee (First Read as Required by the Charter) - Dr. Crystal Caldera, City Manager
5. Presentation and Discussion of an Ordinance Authorizing Budget Adjustments for the FY 2024-2025 General Fund Budget Adjustment in the Amount of \$28,790 (This is the remaining amount of the \$40,000 allocated in the FY 23 - 24 Budget) for the Purpose of Increasing the City Manager & Council Department Budget to Provide Funding for Haven for Hope Street Outreach Agreement (1st Reading as Required by City Charter) C. Goering, Finance Director

6. Presentation, Discussion, and Possible Action on the Town Hall Meeting Agenda Scheduled for January 25, 2025 - Dr. Crystal Caldera, City Manager

11. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

12. **Adjournment**

**Executive Session.** The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

**Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES:** (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at <https://www.leonvalleytexas.gov>. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To arrange for assistance, call (210) 684-1391, Extension 212.

SAUNDRA PASSAILAIGUE, TRMC  
City Secretary  
November 27, 2024 7:30 AM

