



**CITY OF LEON VALLEY
CITY COUNCIL REGULAR MEETING**
Leon Valley City Council Chambers
6400 El Verde Road, Leon Valley, TX 78238
Tuesday, August 19, 2025 at 6:00 PM

AGENDA

The City of Leon Valley City Council Shall Hold an In-Person Meeting with A Quorum of Members of City Council to Be Physically Present in The Leon Valley City Council Chambers, 6400 El Verde Road, Leon Valley, Texas 78238. Some Members of City Council May Appear and Participate in The Meeting by Videoconference Pursuant to The Requirements Set Forth in The Texas Open Meetings Act.

Citizens May E-Mail Public Comments To citizenstobeheard@leonvalleytexas.gov. All Other Citizen Participation May Be Provided In-Person at City Council Chambers.

- 1. Call to Order; Determine a Quorum is Present, Pledge of Allegiance**
- 2. Citizens to be Heard** - Citizens wishing to address the City Council for items not on the agenda will be received at this time. Please limit comments to 3 minutes. In accordance with the Open Meetings Act, the City Council is restricted from discussing or acting on items not listed on this agenda.
- 3. Presentations**
 1. Presentation and Discussion on Amending Ordinance Article 4.14 Short-Term Rental to Include a Definition for Block Face, Increasing the Distance Requirement to 300 feet; and Amending Appendix A Fee Schedule Increasing the Registration Fee to \$200 (1st Read as Required by City Charter) - Dr. C. Caldera, City Manager, Sponsored by Council Place 3, Campos and Mayor Pro Tem, Council Place 2, Heyl
- 4. The City Council Shall Meet in Executive Session to Discuss the Following:**
 1. Pursuant to Texas Local Government Code Section 551.071: Consultation with the Attorney Regarding said Ordinance Amendments
- 5. Reconvene into Regular Session**
- 6. Possible Action on Issues Discussed in Executive Session If Necessary**

7. **Presentations Continued**

1. Presentation, Discussion, and Possible Action on the Proposed Fiscal Year 2026 Budget - Dr. C. Caldera, City Manager
2. Presentation and Discussion on an Ordinance Authorizing the Proposed 2025 Property Tax Rate and Call for Public Hearing and Adopt Tax Hearing (Continuation of 08-05-2025 Discussion) - Dr. C. Caldera, City Manager
3. Discussion and Direction to Staff on Increased Code and Traffic Enforcement - Dr. Caldera, City Manager

8. **Announcements by the Mayor and Council Members.** At this time, reports about items of community interest, which no action will be taken may be given to the public as per Chapter 551.0415 of the Government Code, such as: expressions of thanks, congratulations or condolence, information regarding holiday schedules, reminders of social, ceremonial, or community events organized or sponsored by the governing body or that was or will be attended by a member of the Leon Valley City Council or a City official.

9. **City Manager's Report**

1. **Upcoming Important Events:**

- Regular City Council Meeting, Tuesday, September 02, 2025, at 6:00 PM, in City Council Chambers.
- Low-Cost Pet Vaccinations, Saturday, August 23, 2025, from noon to 4:00 PM, at 6400 El Verde Road, behind the police department in the cul-de-sac.
- Brush and Bulk pick up. Place items at the curb September 08-14, 2025, and collection will begin on September 15, 2025.
- Miscellaneous other events and announcements.

10. **Consent Agenda** - All Consent Agenda items listed are considered to be routine by the City Council and may be enacted by one (1) motion. There will be no separate discussion of a Consent Agenda item unless a member of City Council requests that the item be pulled from the Consent Agenda and considered in its normal sequence on the Regular Agenda.

1. Discussion and Possible Action Approving of the Following City Council Minutes:
 - a. 08-05-2025 Regular City Council Meeting Minutes
2. Discussion and Possible Action Accepting of the Following Board/Commission Minutes:
 - a. 04-10-2025 Library Advisory Board Meeting Minutes
 - b. 05-08-2025 Board of Adjustment Minutes
 - c. 05-08-2025 Library Advisory Board Meeting Minutes
3. Presentation and Discussion of the Monthly Financial Report Ending July 31, 2025 - C. Goering, Finance Director

4. Discussion and Possible Action on an Ordinance Amending the City of Leon Valley's Code of Ordinances, Changing the Rules for Giving Notice About Public Meetings Under the Texas Open Meetings Act in Accordance with HB1522 (1st Reading was Held 08-05-2025) - S. Passailaigue, City Secretary
5. Discussion and Possible Action to Consider Approval of an Ordinance Vacating, Abandoning, and Quitclaiming Samaritan Drive for the Benefit of the Public (1st Read Held on 08-05-2025) - Susana Huerta, Planning and Zoning Director
6. Discussion and Possible Action on an Ordinance Amending Ordinance No. 2024-25, a Request for a One Year Extension to the Specific Use Permit (SUP) for the Construction of a Church and Learning Center on an Approximately 2.75 Acre Tract of Vacant Land, Zoned B-3 Commercial District with Commercial/Industrial Overlay Zoning, Located at 5307 Wurzbach Road, Being the Replat of Rollingwood Ridge Subdivision, Lots 24 and 25 and Rollingwood Estates Unit 1 Subdivision the West 250' of Lot 5, County Block 9904, Establishing Lot 30R (1st Reading was Held on 08-05-2025) - S. Huerta, Planning and Zoning Director

11. Regular Agenda

1. Presentation, Discussion and Possible Action to Award the Fiscal Year 2026 Group Insurance Bids for Employee Medical, Dental and Life Insurances provided by Gallagher Benefit Services - L. Hernandez, HR Director
 2. Presentation, Discussion, and Possible Action on an In-Kind Grant Request by American Legion No. 336 for 9/11 Ceremony - C. Miranda, Community Relations Director
12. **Requests from Members of City Council to Add Items to Future Agendas – Per Section 3.10 (A) of the City of Leon Valley’s Code of Ordinances, at a Meeting of City Council, a Member of City Council May Place an Item on an Agenda by Making a Motion to Place the Item on a Future Agenda and Receiving a Second. No Discussion Shall Occur at the Meeting Regarding the Placement of the Item on a Future Agenda.**

13. Adjournment

Executive Session. The City Council of the City of Leon Valley reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.087 (economic development).

Sec. 551.0411. MEETING NOTICE REQUIREMENTS IN CERTAIN CIRCUMSTANCES: (a) Section does not require a governmental body that recesses an open meeting to the following regular business day to post notice of the continued meeting if the action is taken in good faith and not to circumvent this chapter. If an open meeting is continued to the following regular business day and, on that following day, the governmental body continues the meeting to another day, the governmental body must give written notice as required by this subchapter of the meeting continued to that other day.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other City boards, commissions and/or committees may attend the open meeting in numbers that may constitute a quorum. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of any other boards, commissions and/or committees of the City, whose members may be in attendance in numbers constituting a quorum. These members of other City boards, commissions, and/or committees may not deliberate or act on items listed on the agenda. [Attorney General Opinion – No. GA-0957 (2012)].

I hereby certify that the above **NOTICE OF PUBLIC MEETING(S) AND AGENDA OF THE LEON VALLEY CITY COUNCIL** was posted at the Leon Valley City Hall, 6400 El Verde Road, Leon Valley, Texas, and remained posted until after the meeting(s) hereby posted concluded. This notice is posted on the City website at <https://www.leonvalleytexas.gov>. This building is wheelchair accessible. Any request for sign interpretive or other services must be made 48 hours in advance of the meeting. To arrange for assistance, call (210) 684-1391, Extension 212.



SAUNDRA PASSAILAIGUE, TRMC
City Secretary
August 14, 2025 12:19 PM

