



# LEBANON PARKS, TREES, AND TRAILS ADVISORY COMMITTEE MEETING AGENDA

April 17, 2024 at 2:00 PM

Santiam Travel Station – 750 3rd Street, Lebanon, Oregon

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## MISSION STATEMENT

*The City of Lebanon is dedicated to providing exceptional services and opportunities that enhance the quality of life for present and future members of the community.*

**CALL TO ORDER** - Chair Barnett

**ROLL CALL**

**APPROVAL OF MINUTES**

1. February 21, 2024

**DISCUSSION**

2. City Updates
3. UDV Presentation
4. Street Tree Planting Project - Linda Ziedrich
5. ODF News - Linda Ziedrich
6. BLT Parks, Trees, and Trails Discussion Topics

**PUBLIC COMMENTS**

**NEXT SCHEDULED MEETING** - May 15, 2024 (2:00 - 3:30 pm)

**ADJOURNMENT** - Chair Barnett

*Meetings are recorded and available on the City's YouTube page at:*

<https://www.youtube.com/user/CityofLebanonOR/videos>

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the City Recorder at 541.258.4905.*



# Parks, Trees, and Trails Advisory Committee Meeting Minutes February 21, 2024

**Committee Present** Jan Diamantine, Linda Ziedrich, Rick Barnett, Cindy Kerby, Anna Creel, and Rodney Sell.

**Committee Absent** City Councilor, Dave Workman

**Staff Present** Interim City Manager Ron Whitlatch, and Public Works Operations Manager, Jason Rush.

**Call to Order** Chair Barnett called the meeting to order at 2:00 p.m. in the Santiam Travel Station Board Room.

**Approval of Minutes** The committee approved the meeting minutes from October 18, 2023.

**Discussion**

- City of Lebanon Update

Jason Rush and Ron Whitlatch provided the City of Lebanon update:

- The skate park fence is almost complete, just waiting on bollards to be installed.
- There has been an uptick in vandalism, crews are navigating this the best they can and getting it cleaned up in a timely manner.
- Annual tree trimming has been completed.
- Tree removal will be completed on 12<sup>th</sup> Street near Christopher Columbus Park, this tree is impacting the sidewalk and street. The City will complete the tree removal, sidewalk removal, and street repair while the property owner will complete the sidewalk replacement.
- River Park trail extension complete next fiscal year
- The city is currently working through the budget and is down two park staff members they will not be hiring back this year; operations will continue with 1.5 staff members.
- The Cheadle Lake plan still needs a refined plan, but currently water and sewer have been installed. The OPRD Local Government Grant is being looked at to assist with development, due to grant release dates construction dates are on hold.

- March City Council Update

On March 13, 2024, Rick Barnett will be providing an update to the City Council on behalf of the Parks, Trees, and Trails Committee; Build Lebanon Trails will also attend this meeting and provide an update to the Council. A short update will include what the committee has been working on in the last year.

- OPRD Local Government Grant

Oregon Parks and Recreation has large government grants available this year that has a total of 28 million dollars available this year. Barnett mentioned this would be a great opportunity for the development of Cheadle Lake Park. There is a 40% match required, which Lebanon already has available which current fund available. Sell made a motion: The Parks, Trees, and Trails Committee supports the city's efforts to apply for a local government grant large Grant program for the improvements at Cheadle Lake Park. Kerby provided a second; the committee were all in favor.

- BLT Gills Landing Grant Application

Sell stated BLT pulled their grant application due to receiving funding to complete the project. This Gills Landing connector trail project is expected to go out for bid June 2024.

- BLT Update – Rod / Jan

- Build Lebanon Trails has received 5 properties that are all associated with Trail #4 within the Lebanon Strategic Trails Plan. BLT is proposing to design and build a fully accessible trail that connects River Park to Santiam Street. This trail would then been donated to the City of Lebanon once completed. Funding options are being considered.

*Barnett made a motion: The Parks, Trees, and Trails Committee supports Build Lebanon Trails moving forward with the Georgia Pacific Trail, with further discussion on long-term maintenance; Ziedrich provided a second; committee was all in favor.*

- Build Lebanon Trails has an opportunity to obtain an easement that would be used for the South Shore Trail connection trail to the Lebanon Soccer Fields. Thad Nelson provided public comment regarding this topic; he mentioned the connector trail provides an off-road option for transportation to the soccer fields. There is funding available currently for development and construction standards show to hold up for years to come.

*Barnett made a motion: The Parks, Trees, and Trails Committee is supportive of Build Lebanon Trails strategic effort to extend the trail system to the Lebanon soccer fields and to acquire and develop easement at the future South Short Trail Connection; Kerby provided a second; committee was all in favor.*

- Ongoing trail maintenance
  - ✓ Cheadle Lake gravel trail rehab
  - ✓ Regularly scheduled trail workdays
  - ✓ Graffiti removal (The Wipe Outs)
  - ✓ Old Mill Trail, 8 tree plantings (Replace dead and damaged and add new trees).
  - ✓ BLT is funding a City of Lebanon Seasonal Trail Maintenance Worker for 4 years.
  - ✓ BLT has been working on building an endowment fund, which could be used for future trail maintenance costs.

- Ziedrich nominated Porter Park for a Lowes Grant for playground equipment.

- Creel asked about comments made about a Parks District and if it would be possible to create a Parks District within Lebanon; Whitlatch mentioned that with the current population

it is not feasible at this time. Rush stated Lebanon would also have to combine with the aquatic district, because there can only be one special district per area.

- Ziedrich asked about the development of Franklin and Russell Street, she would like to see a signal for pedestrians and bicyclists; Whitlatch stated there would be no flashing light or crosswalk in this intersection, that intersection functions as if it has a crosswalk in it already and the pedestrian has the right of way.
- **Public Comments**

None

**Next Scheduled Meeting**

**April 17, 2024 (2:00 – 3:30 p.m.)**

**Adjournment**

Barnett Adjourned the meeting at 2:59 p.m.

DRAFT



925 S. Main Street  
Lebanon, Oregon 97355

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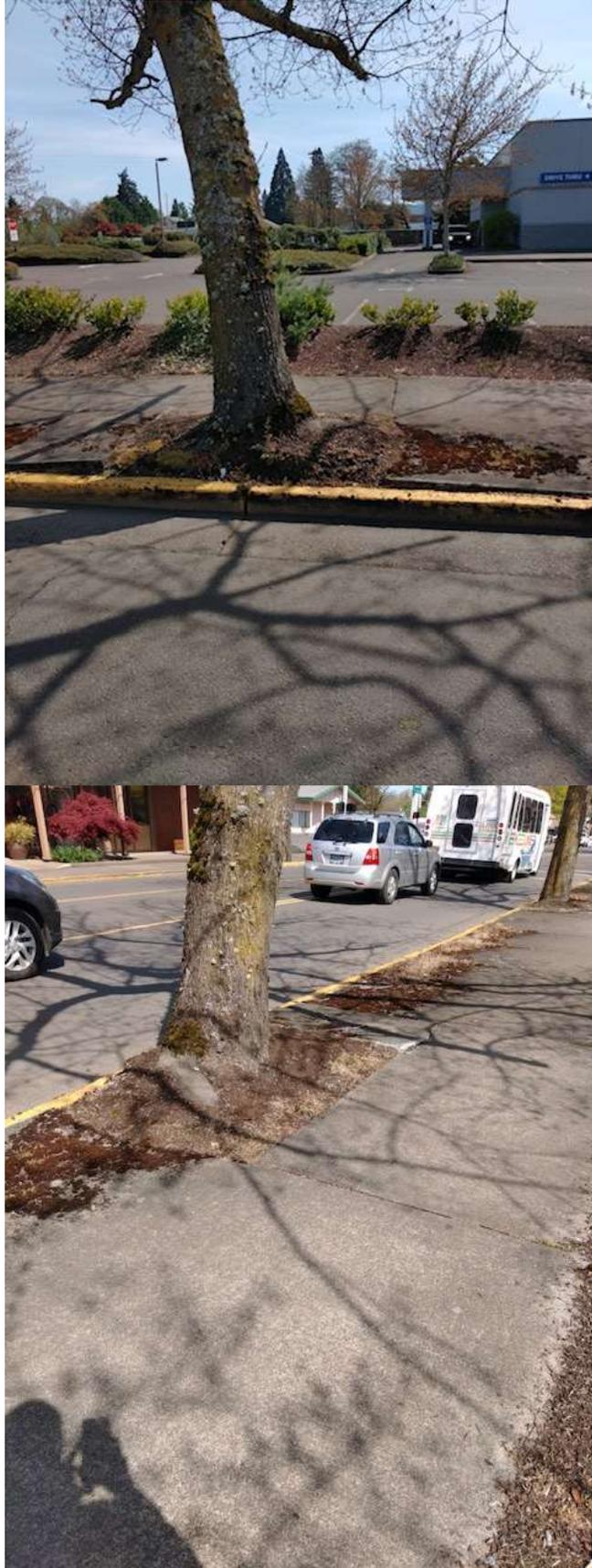
# MEMORANDUM

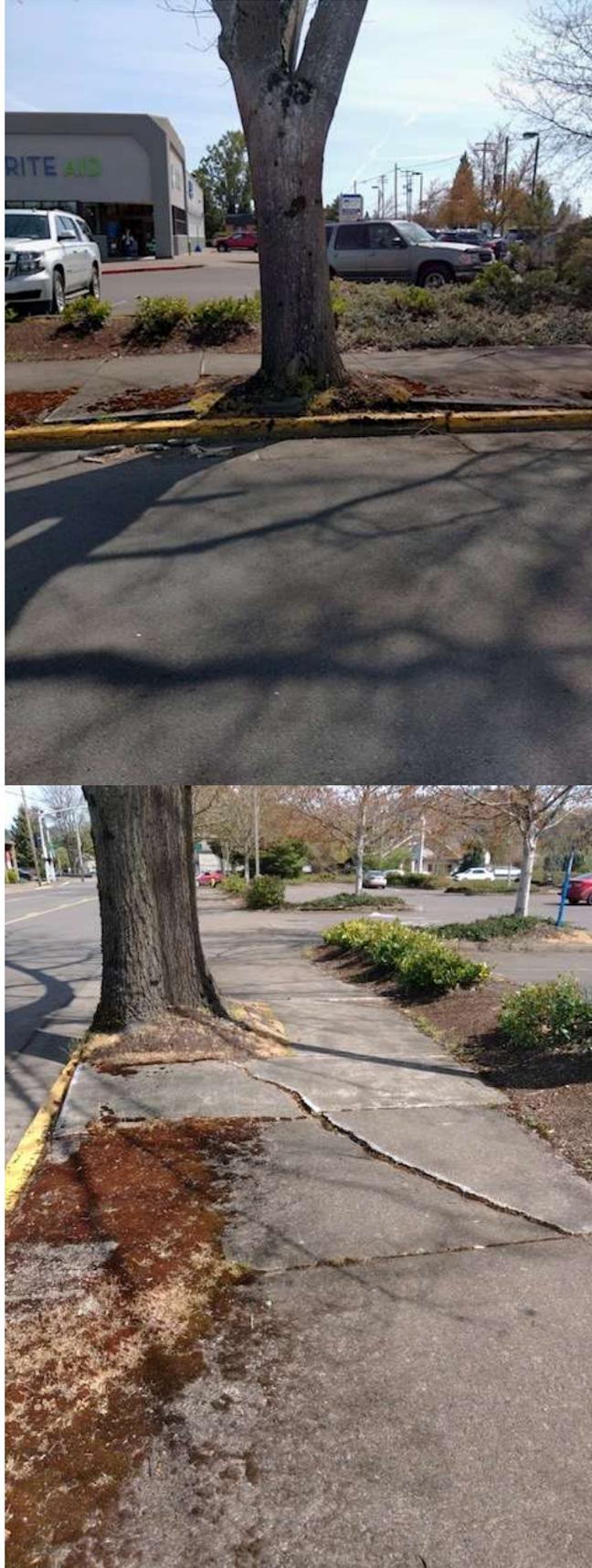
*Public Works Department*

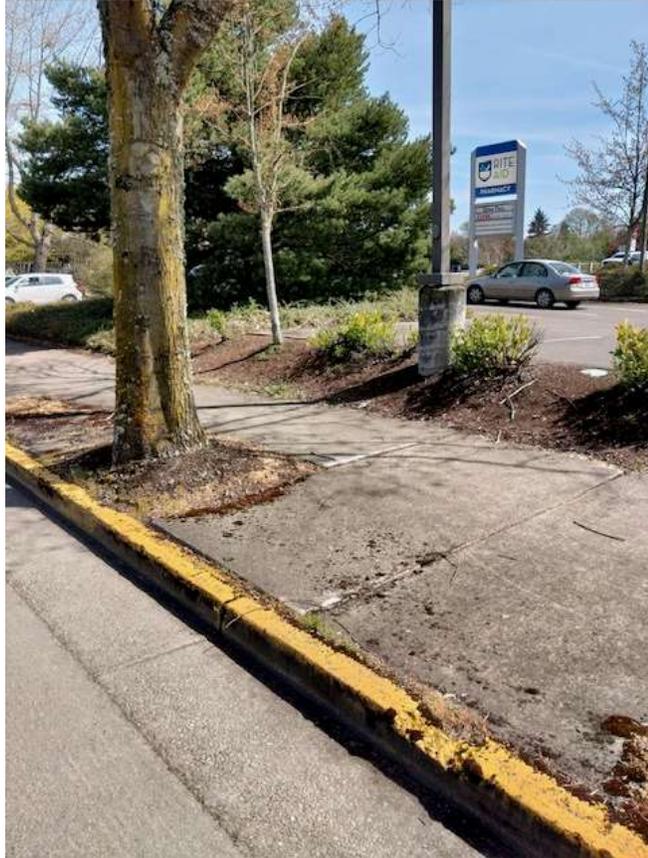
Date: April 9, 2024

To: Parks, Trees, and Trails Committee  
From: Public Works Department  
Subject: April 2024 Update

- Completed submission of Local Government Grant from Oregon Parks and Recreation Department for large grant. Technical review will be taking place over the next month or two.
- Completed submission of Oregon Historic Cemeteries Grant; successfully passed the technical review! Scoring will take place on May 8th. This grant offers a possibly of \$8,000 toward headstone repairs and rehabilitation.
- Bollards are installed at the skate park; the fence is completely done.
- Parks and Trail Maintenance has ramped up for the spring/summer season.
- Code enforcement notified the Rite Aid property on 11/3/2023 of a compliance issue involving trees neighboring their property and sidewalk damage the trees have caused. The notice due date is May 3, 2024, being as no progress has happened and we assume no progress will be made, the City is ready to take the next step to fix the safety issues and have the property owner reimbursement for the costs. (pictures attached)







# Lebanon Urban Design Verification (UDV)

- **Project Type:**  
Planning
- **Presenter:**  
James Feldmann  
Sr. Transportation Planner
- **Intent:**  
Planning Project Early Communications



# Lebanon UDV Agenda

## Topics:

- Study Overview
- Design Concepts
- Next Steps

## Objective(s)

- Early Communication Only
- Seeking Interested Parties Feedback



# Lebanon UDV

## Why a UDV Study?

Define specific concepts to improve biking, walking, and driving. Once completed, the study positions ODOT and Lebanon to leverage related projects and apply for grant funding. This work includes:

1. Developing concepts in alignment with current ODOT standards
2. Recommending new and enhanced bicycle facility designs and parallel off-highway routes
3. Recommending new and enhanced pedestrian crossings (including curb extensions and flashing beacons with overhead masts)
4. Seeking feedback on proposed concept designs

# Lebanon UDV Context

## Highways:

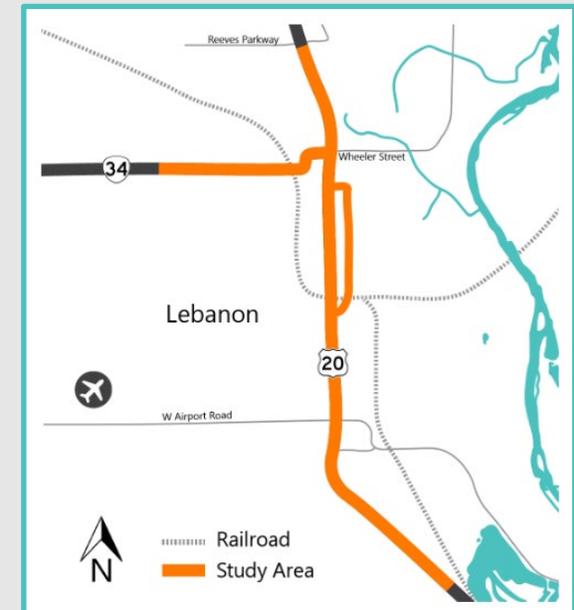
- OR 34 (N 12<sup>th</sup> St to US 20)
- US 20 (Reeves Pkwy to Weldwood Dr)

## Single Trip Permits (6 yrs, over 12’):

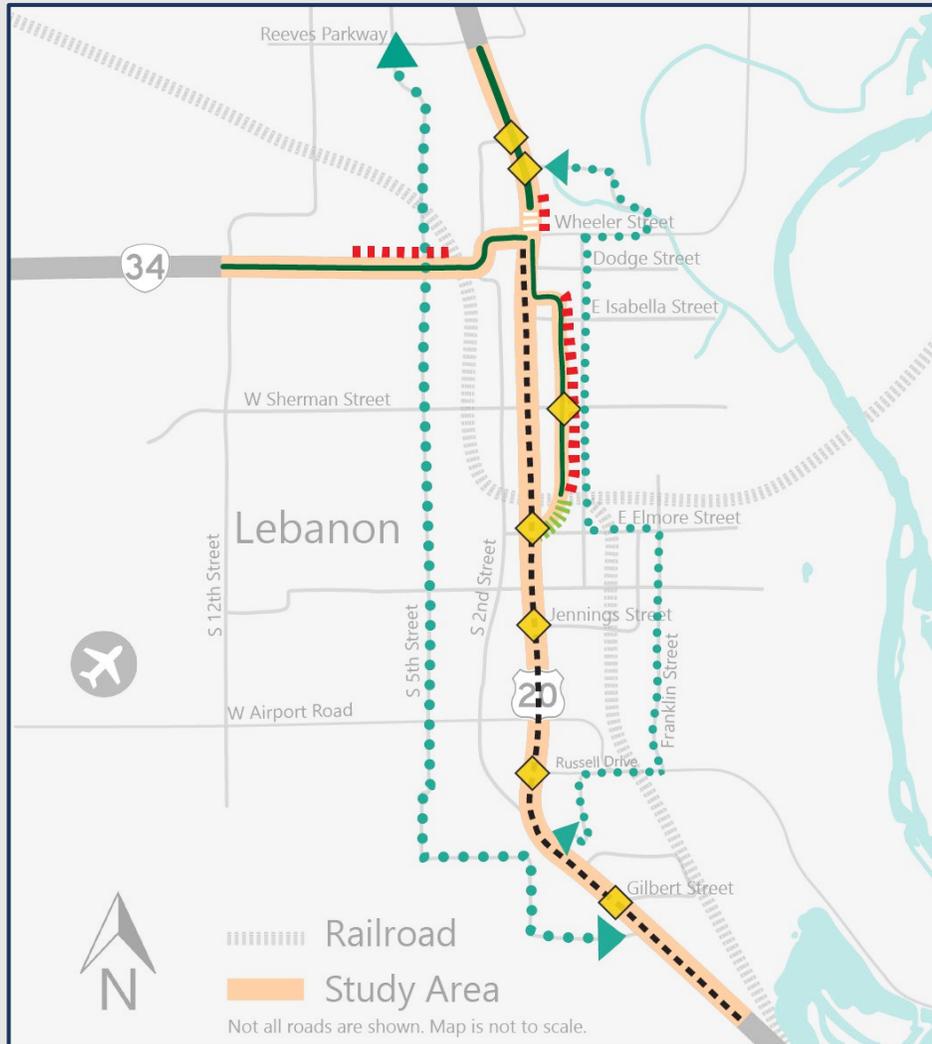
- OR 34: 1,280
- US 20: 1,283

## Roadway Characteristics:

City	AADT	Truck %	Urban Context	366.215
OR 34	7,321	10	Residential & Downtown	Yes
US 20 (Reeves Pkwy - couplet)	6,413 - 10,847	11-13%	Commercial, Urban Mix, & Downtown	Yes
US 20 (south of couplet)	18,798 - 21,041	5-11%	Urban Mix & Commercial	Yes



# Lebanon UDV Project Elements



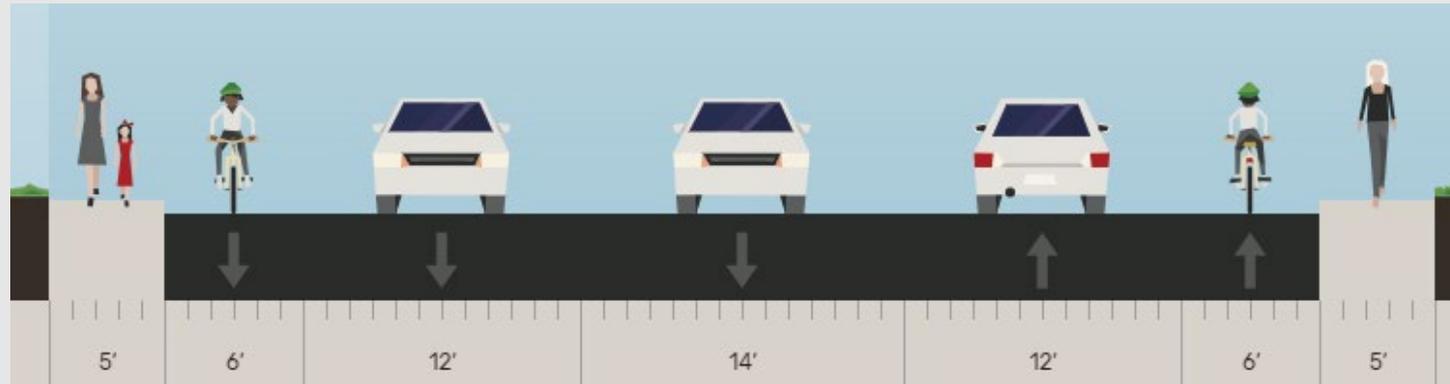
- New buffered bike lanes
- - - Buffered bike lane replaces parking
- - - New standard bike lanes
- - - Existing bike lanes
- ◆ New enhanced crossings
- - - No bike lanes
- ← ··· ··· → Parallel off-highway bike route

Proposed projects would **not** create new pinch points but a reduction in vehicle carrying capacity would result from

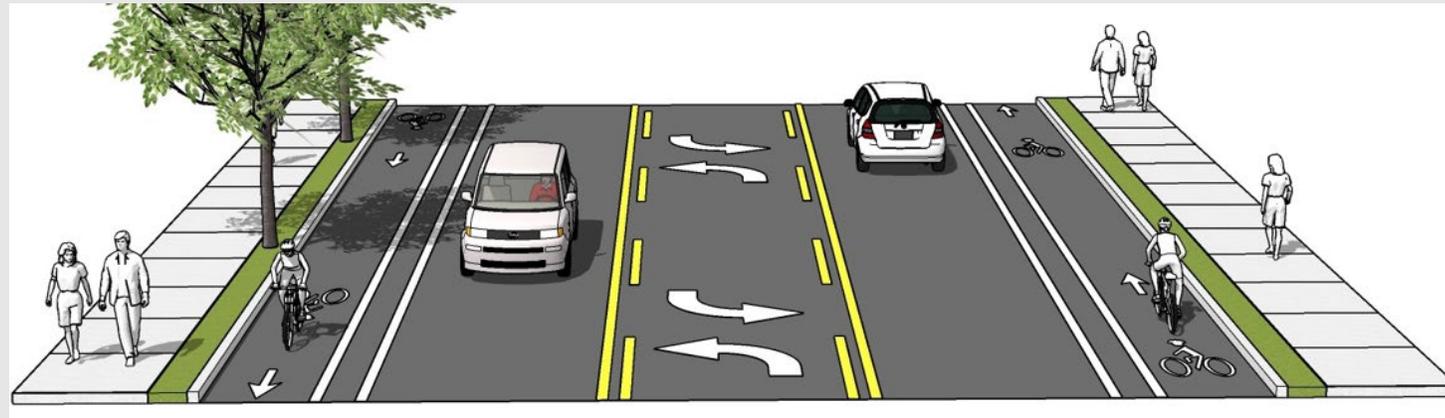
- curb extensions and raised crosswalk medians
- overhead masts associated with 4 new enhanced crossings
- vertical elements if buffered bike facilities became protected bike facilities

# Lebanon UDV

## OR 34: Hansard Ave to 6<sup>th</sup> St (Existing & Proposed)



Existing example, no buffered bike lane (~50' curb-to-curb)



Proposed example (with buffered bike lanes & lane width reallocation)

# Lebanon UDV

## OR 34: Hansard Ave to 6<sup>th</sup> St (Proposed)

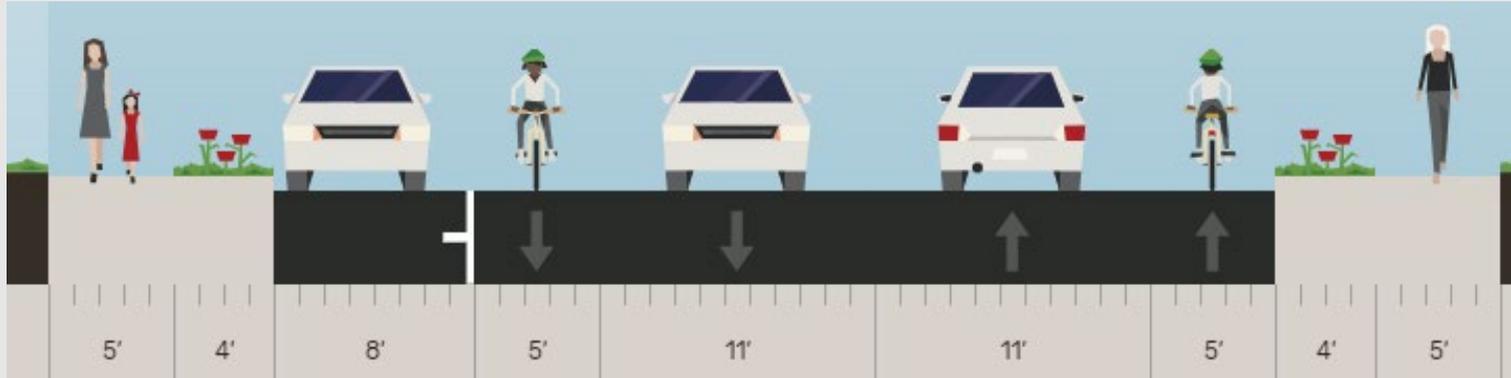


\* Protected bike lanes would reduce vehicle carrying capacity

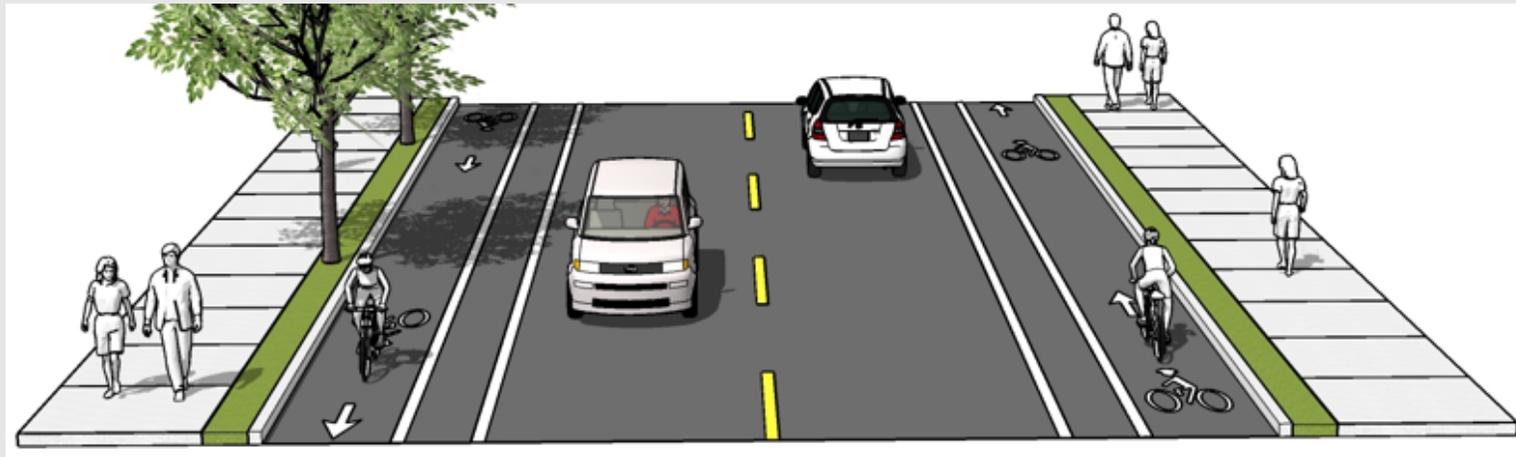


# Lebanon UDV

## OR 34: 6<sup>th</sup> St to US 20 (Existing & Proposed)



Existing example with parking (~40' curb-to-curb)



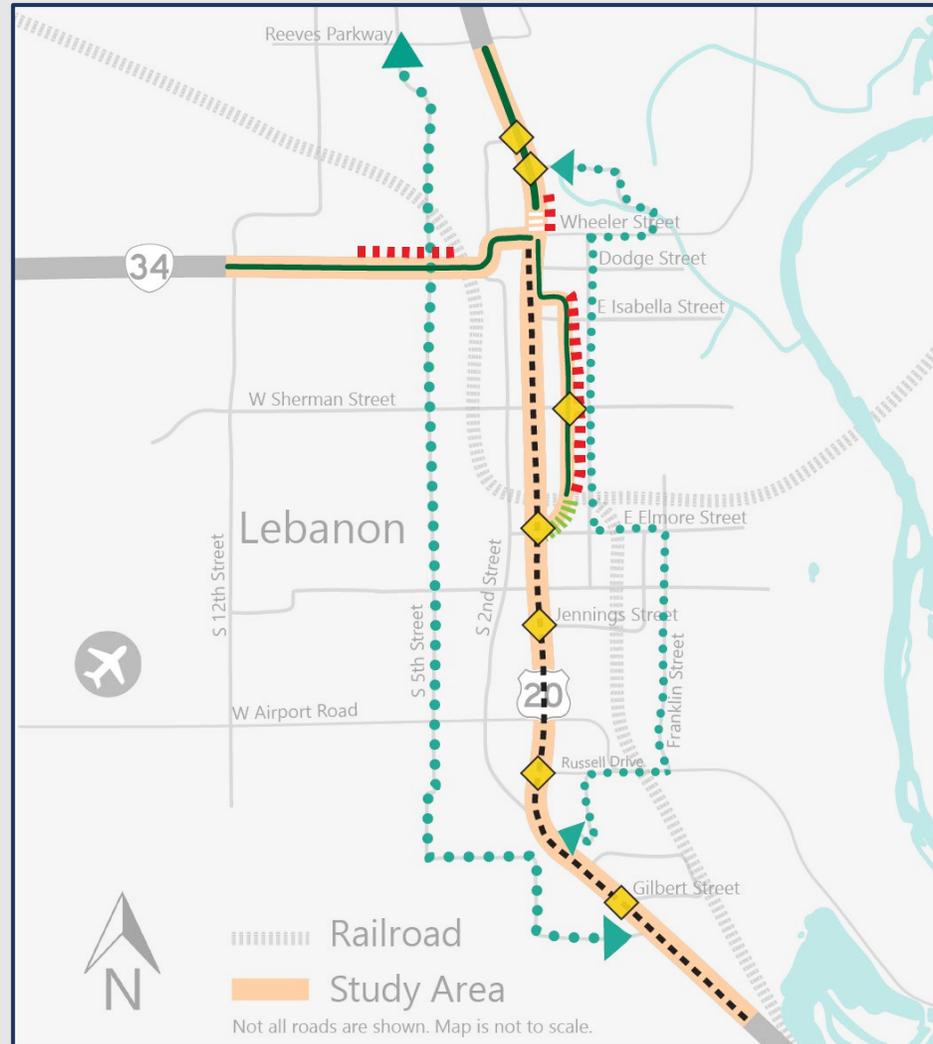
Proposed example (~40' curb-to-curb with buffered bike lanes and parking removal)

# Lebanon UDV

## OR 34: 6<sup>th</sup> St. to US 20 (Proposed)



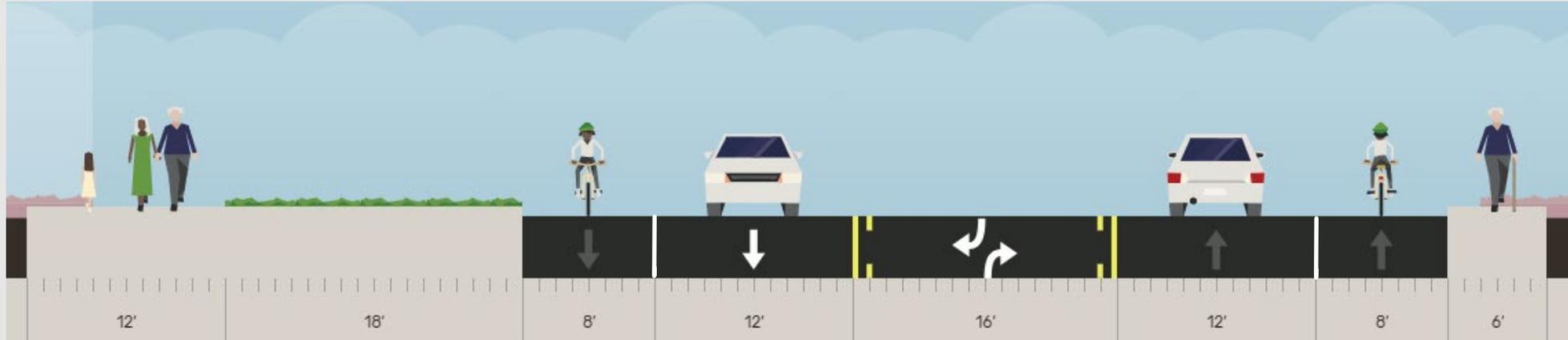
# Lebanon UDV Project Elements



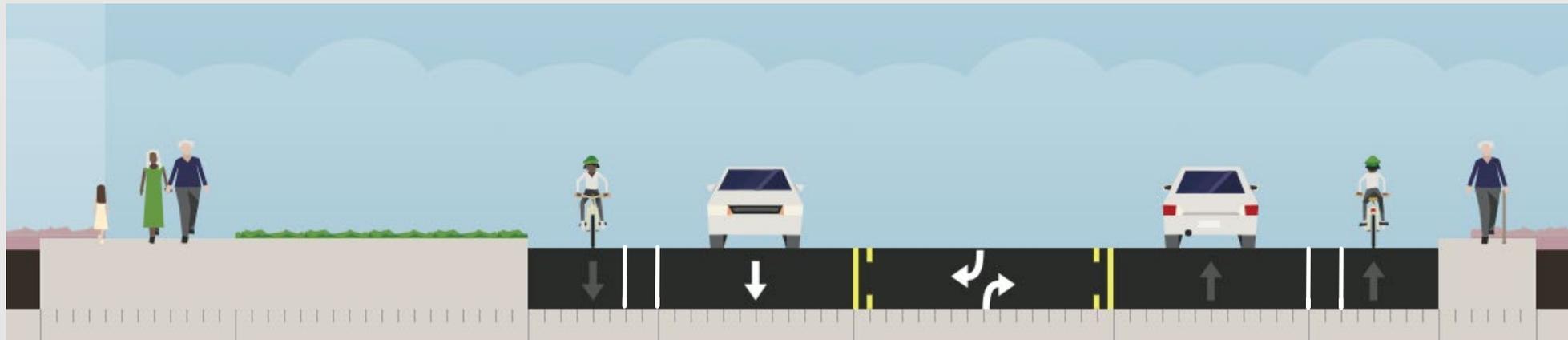
- New buffered bike lanes
- Buffered bike lane replaces parking
- New standard bike lanes
- Existing bike lanes
- New enhanced crossings
- No bike lanes
- Parallel off-highway bike route

# Lebanon UDV

## US 20: Reeves Pkwy to Industrial Way (Existing & Proposed)



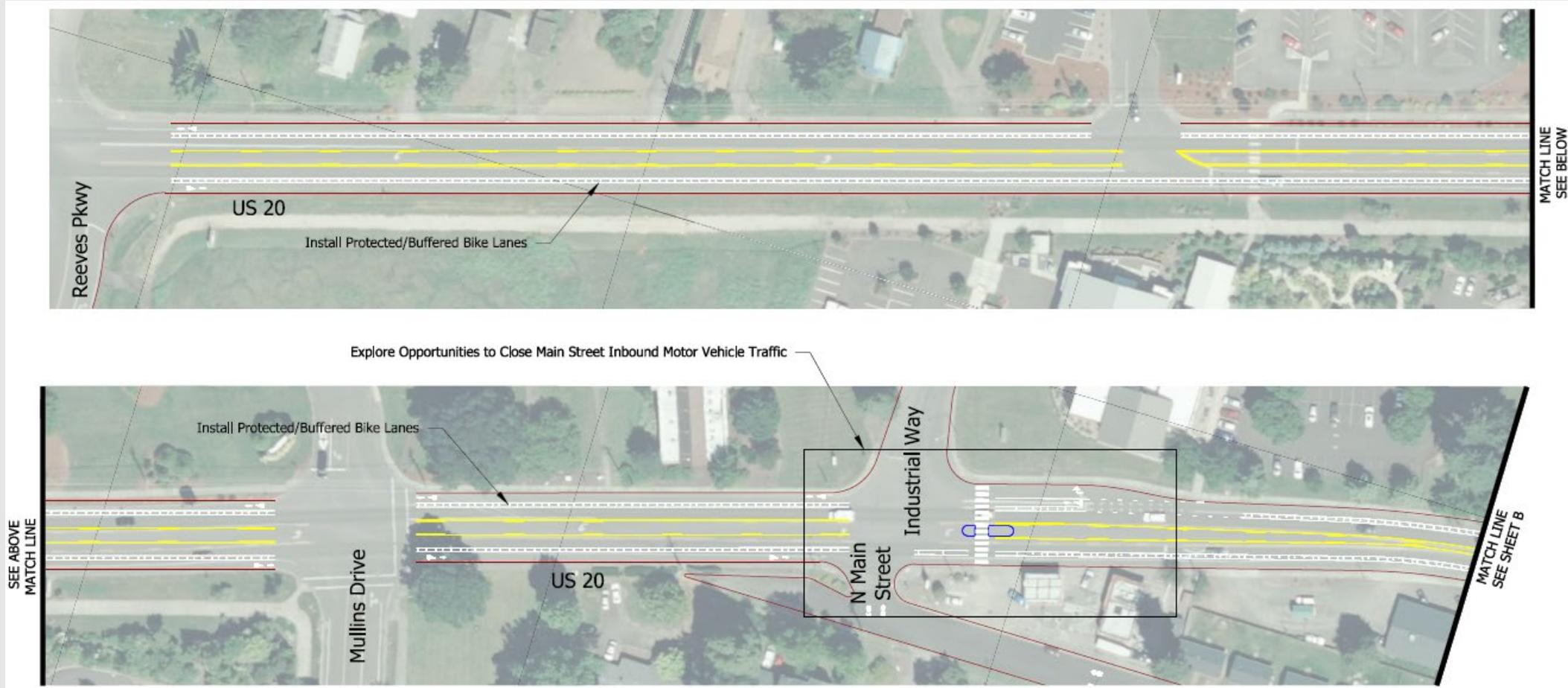
Existing example (~56' curb-to-curb)



Proposed example (~56' curb-to-curb with buffered bike lanes)

# Lebanon UDV

## US 20: Reeves Pkwy to Industrial Way (Proposed)

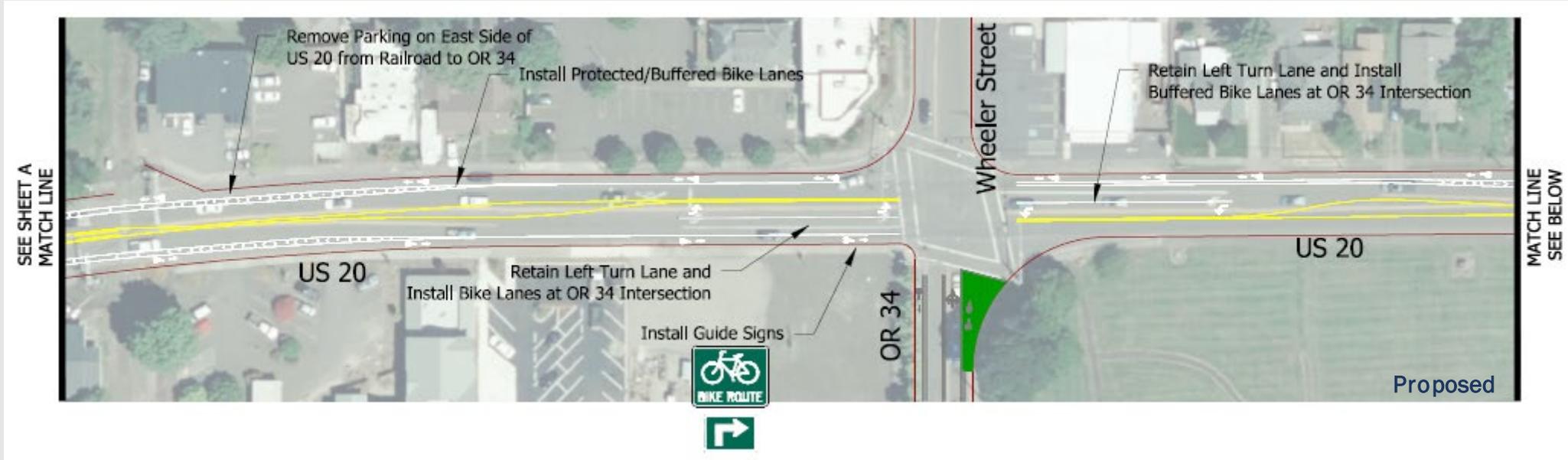


Proposed with buffered/protected bike lanes and enhanced crossing at Industrial Way (protected bike lanes and enhance crossing median would reduce vehicle carrying capacity)

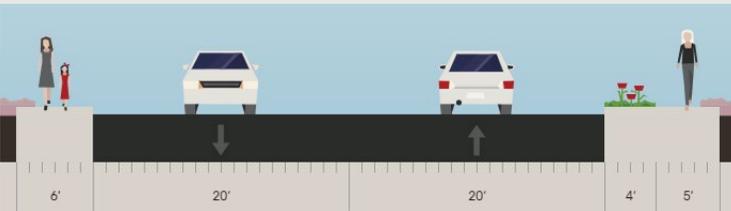


# Lebanon UDV

## US 20: Industrial Way to Carolina St. (Existing & Proposed)

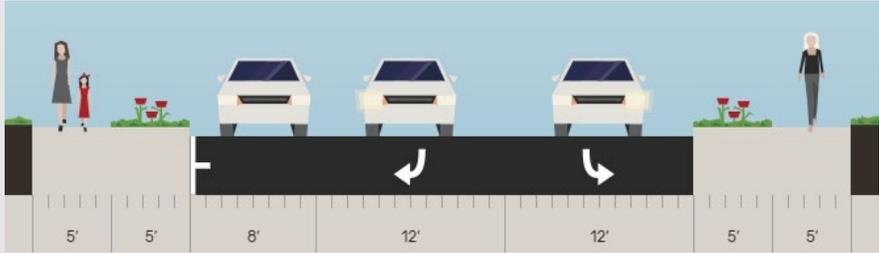


Existing (US 20: betw/ Dodge & Carolina St.)  
~40' curb-to-curb

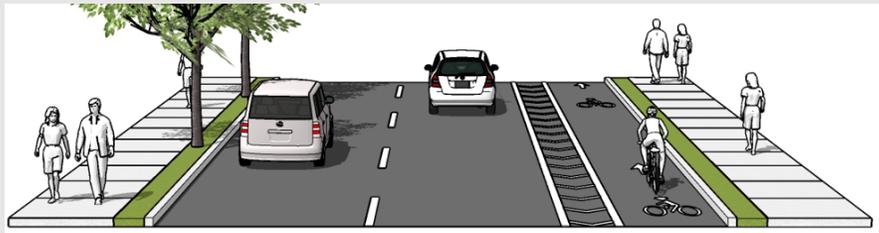


# Lebanon UDV

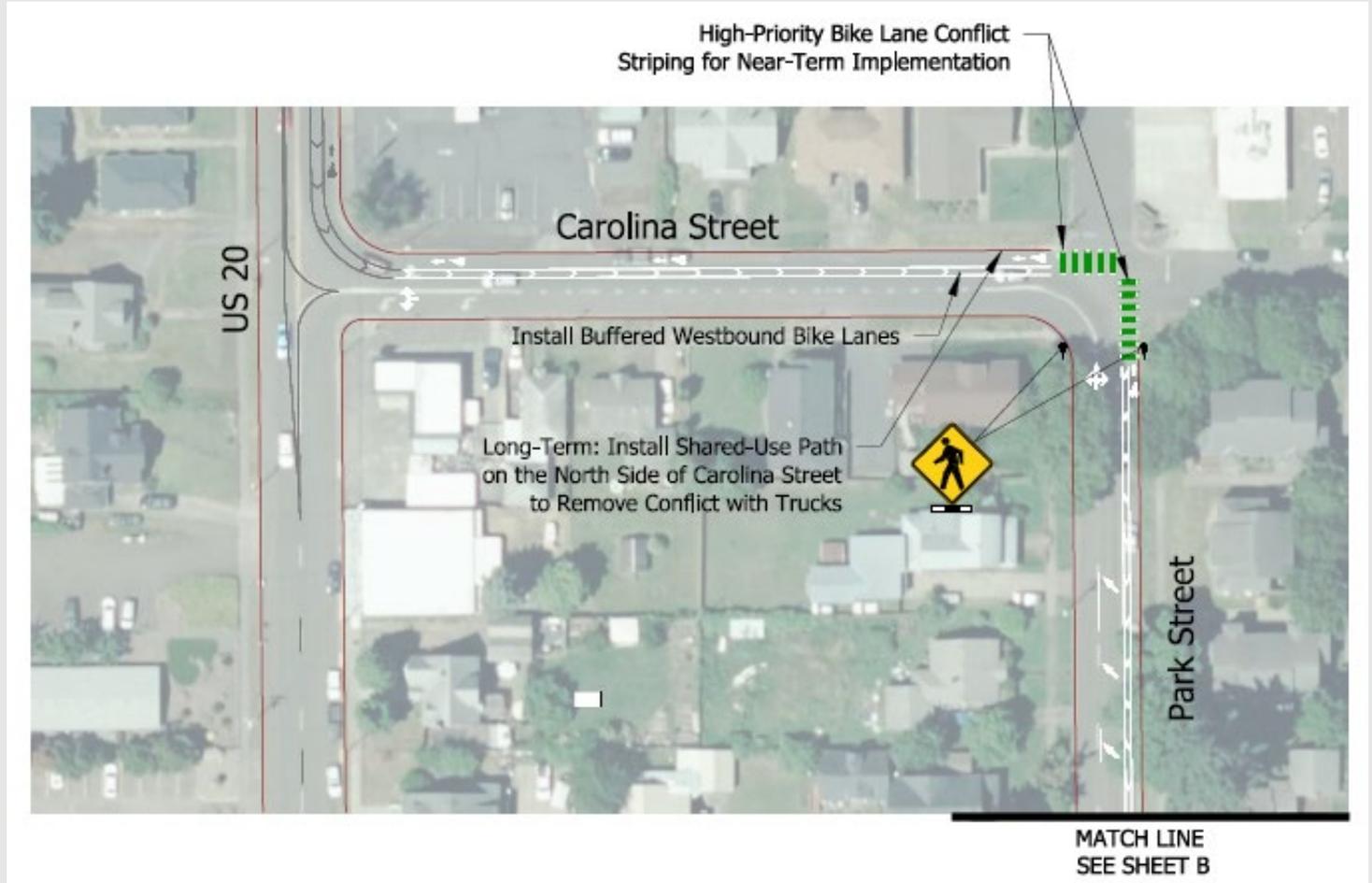
## US 20: Carolina St. to Park St. (Existing & Proposed)



Existing on Park St. and Carolina St  
(with parking and no bike facility)  
~32' curb-to-curb



Proposed on Park St.  
(buffered bike lane and parking removal)



Proposed



# Lebanon UDV

## US 20: Park St. (Existing & Proposed)



**LEGEND**

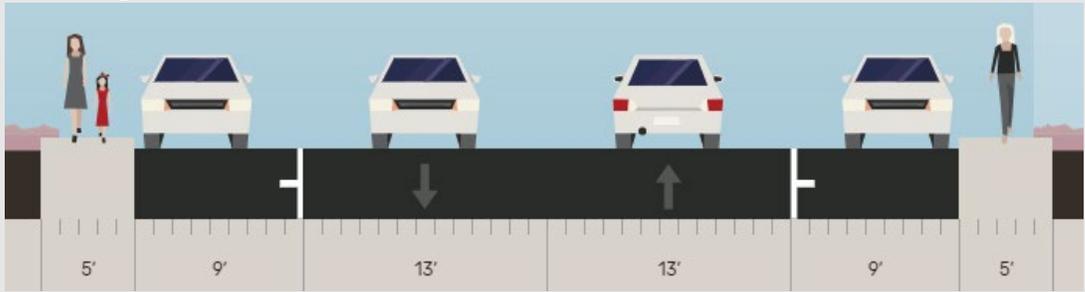
- Existing Curb
- Proposed Curb
- Striping for Connector Streets
- ||||| Bike Lane Conflict Striping
-  Rectangular Rapid Flashing Beacon (RRFB)
-  Tubular Markers (to be added when funding allows for maintenance of protected bicycle facilities)

**NOTES**

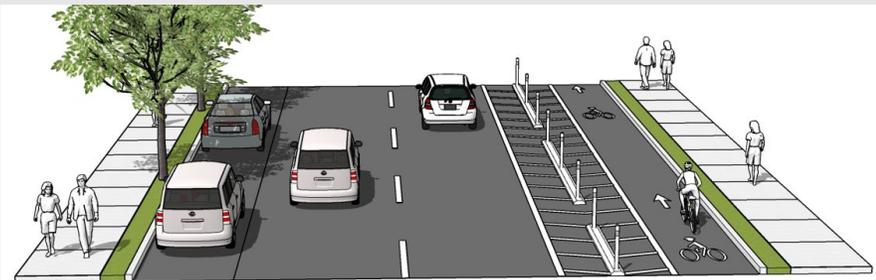
1. Proposed Crosswalk Striping Shown is in Addition to Any Existing Crosswalk Striping
2. Consider Leading Pedestrian Intervals at Signalized Intersections



Existing ~44' curb-to-curb



Proposed (with buffered or protected bicycle facility)



Curb extensions & protected bike facilities reduce vehicle carrying capacity

# Lebanon UDV

## US 20: Park St. (Existing & Proposed)



**LEGEND**

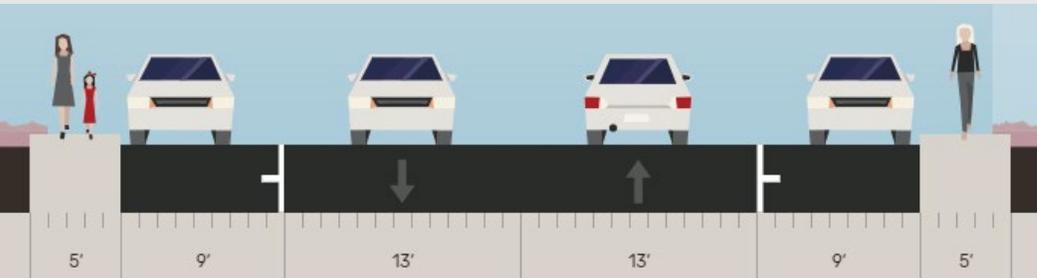
- Existing Curb
- Proposed Curb
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- Bike Lane Conflict Striping
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- Tubular Markers (to be added when funding allows for maintenance of protected bicycle facilities)

**NOTES**

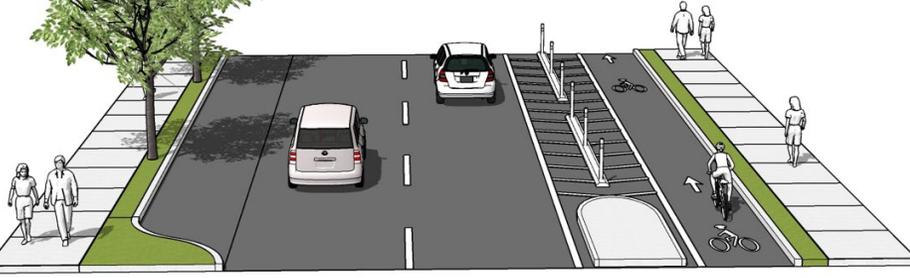
1. Proposed Crosswalk Striping Shown is in Addition to Any Existing Crosswalk Striping
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Existing ~44' curb-to-curb

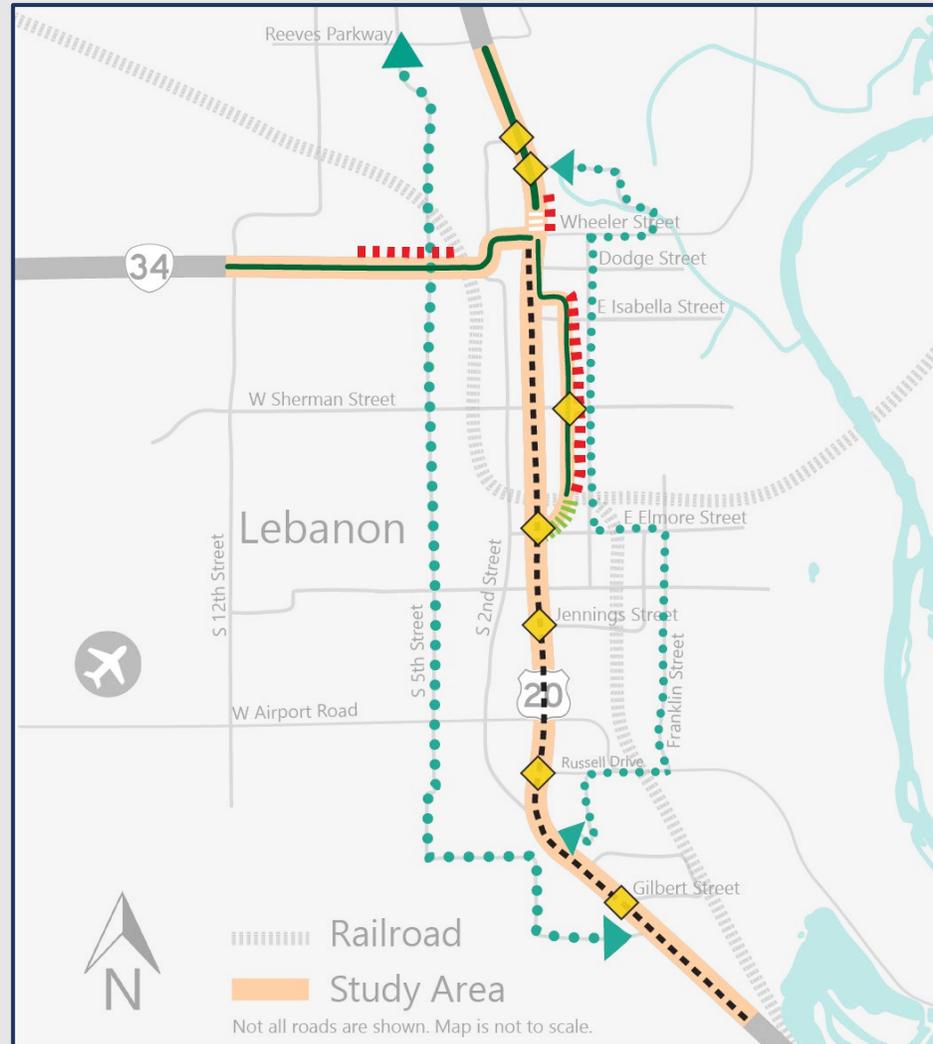


Proposed (w/ curb extensions & buffered or protected bicycle facility)



Curb extensions & protected bike facilities reduce vehicle carrying capacity

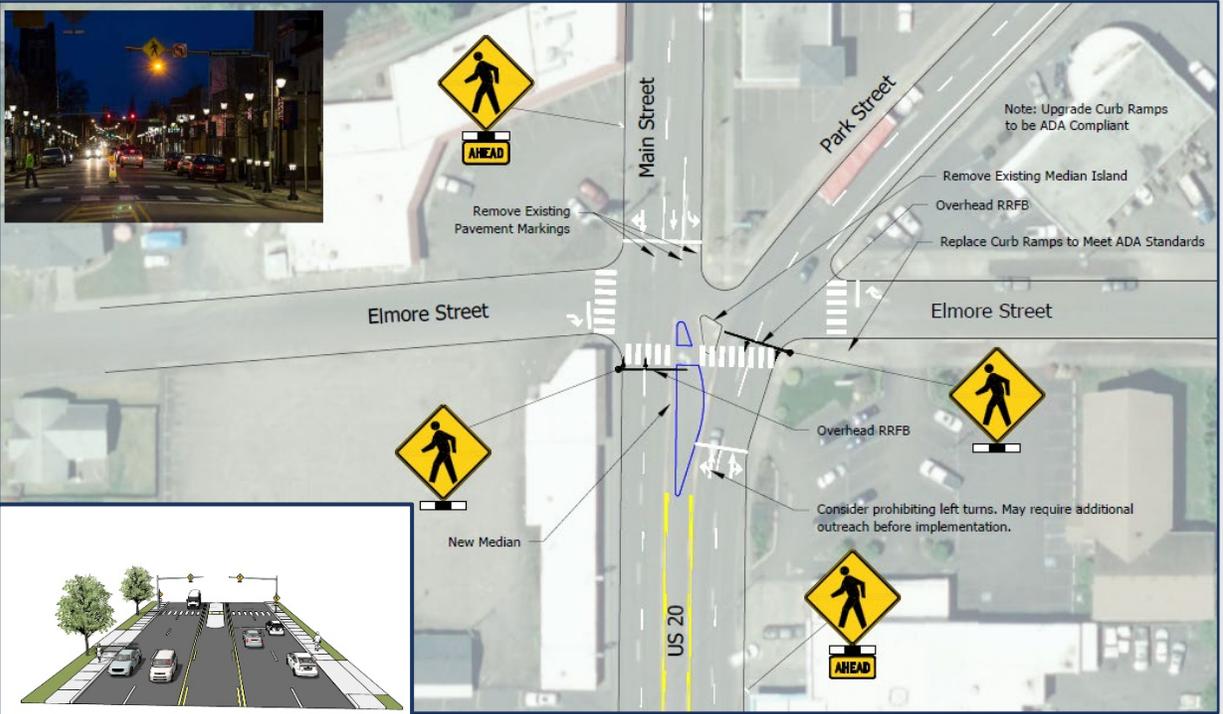
# Lebanon UDV Project Elements



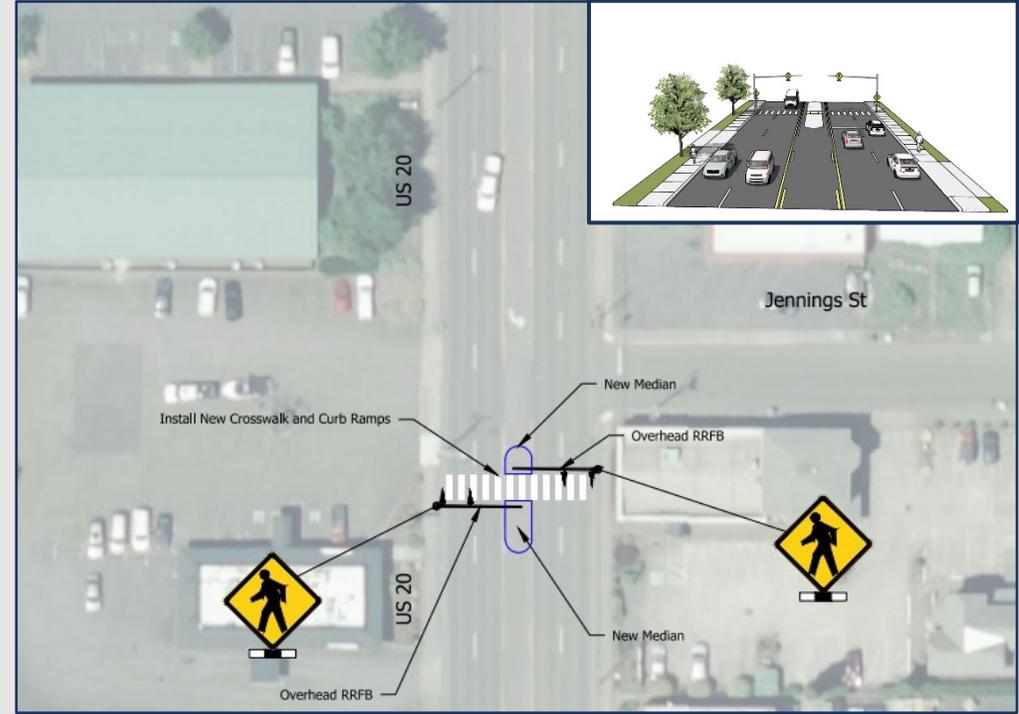
- New buffered bike lanes
- Buffered bike lane replaces parking
- New standard bike lanes
- Existing bike lanes
- New enhanced crossings
- No bike lanes
- Parallel off-highway bike route

# Lebanon UDV

## US 20: Elmore & Jennings St Proposed Overhead Enhanced Crossings



Overhead\* RRFB at Elmore Street



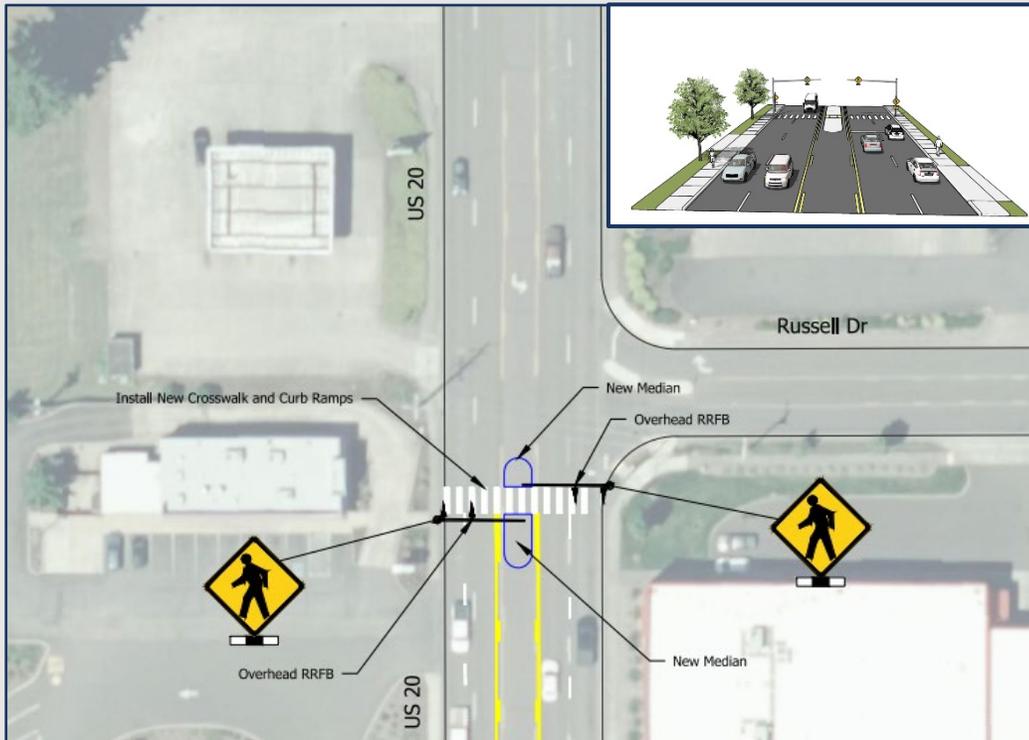
Overhead\* RRFB at Jennings Street



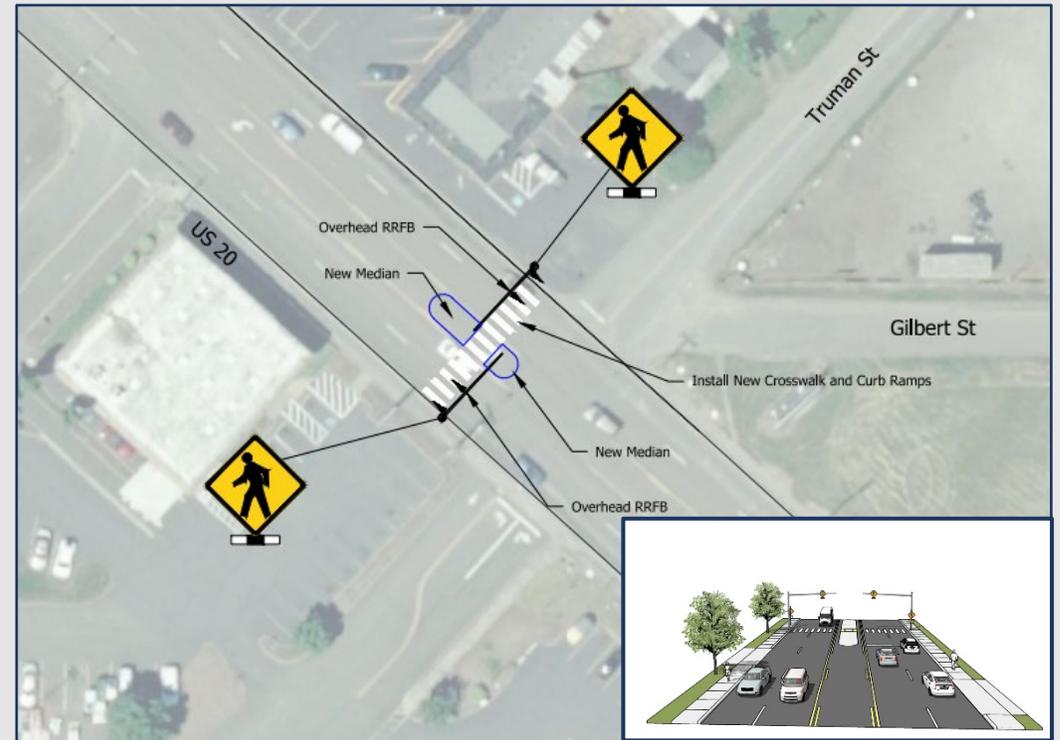
\* Overhead masts create a reduction in vehicle carrying capacity. Vertical clearance would meet or exceed other signal heights in the corridor, typically ~18' in height.

# Lebanon UDV

## US 20: Russell Dr & Truman St Proposed Overhead Enhanced Crossings



Overhead\* RRFB at Russell Drive



Overhead\* RRFB at Truman Street



\* Overhead masts create a reduction in vehicle carrying capacity. Vertical clearance would meet or exceed other signal heights in the corridor, typically ~18' in height.

# Lebanon UDV

## Feedback & Next Steps

Any feedback on potential concepts?

### Next Steps

- Complete preferred concepts
- Seek project funding
- Return to present potential ORS 366.215 impacts

Thank you!

[James.Feldmann@odot.oregon.gov](mailto:James.Feldmann@odot.oregon.gov)



**Ciarra Keene**

**From:** Ciarra.Keene@lebanonoregon.gov  
**Subject:** RE: ODF NEWS | ODF adds capacity to its urban forestry program

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**From:** Oregon Department of Forestry <[odf@public.govdelivery.com](mailto:odf@public.govdelivery.com)>  
**Sent:** Thursday, March 28, 2024 9:44 AM  
**To:** [lindaziedrich@gmail.com](mailto:lindaziedrich@gmail.com)  
**Subject:** ODF NEWS | ODF adds capacity to its urban forestry program

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## Oregon Dept. of Forestry adds capacity to its urban forestry program with new hires

SALEM, Ore. – The Oregon Department of Forestry (ODF) is poised to provide increased service on tree-related matters to Oregon’s urban residents thanks to five new hires. Using funding from the Oregon State Legislature, and the USDA Forest Service through the federal Inflation Reduction Act (IRA) and Bipartisan Infrastructure Law (BIL), ODF has been able to hire a grants administrator and four new community assistance foresters – up from just one for the whole state.

Scott Altenhoff, Manager of ODF’s Urban and Community Assistance Forestry program, said he’s looking forward to how much more the added staff will allow the agency to do.

“With 241 cities and towns in Oregon spread over 90,000 square miles and only one urban forester, we were limited in how much support we could provide to any one community,” said Altenhoff. “With more staff, I’m excited we can engage with more communities to help them plan and manage their urban trees in accordance with best practices and the latest scientific research.”

Until now, Brittany Oxford had been the agency’s lone Community Assistance Forester. She has been joined since March 18 by Evan Elderbrock, Lilah Gonen, Alison Herrell and Jennifer Killian.

Killian left her position as urban forester for the City of Corvallis to join ODF. She has deep background in municipal forestry in her home state of Wisconsin, where she worked on that state's emerald ash borer team. Prior to her work for Corvallis, she was Volunteer Program Coordinator for the non-profit tree planting organization Friends of Trees. She holds a master's degree from Oregon State University focused on long-term strategic urban forestry management. She is a member of the Pacific Northwest chapter of International Society of Arboriculture and a past board member of Oregon Community Trees, serving as chair of its 2019 conference.

Herrell is a Board-Certified Master Arborist and a Qualified Tree Risk Assessor. She has worked in various environmental posts for the past 15 years. She spent several seasons early in her career as a field technician for non-profits doing restoration and conservation work, including an AmeriCorps position with The Nature Conservancy. After completing her master's degree in Environmental Science from Indiana University, she worked for six years in Chicago with a commercial and residential tree care company. There, she worked as a groundsperson, plant healthcare technician, tree climber, and consulting arborist. She then transitioned to a technical trainer role in Portland focusing on plant diagnostics, educating arborists about responsible integrated pest management practices, and planning for invasive pests. A part-time instructor at Portland Community College, she is in line to be the next president of the Pacific Northwest Chapter of the International Society of Arboriculture.

Elderbrock and Gonen are moving into permanent positions with ODF after serving as specialists outreaching to local communities on emerald ash borer preparation and management.

Elderbrock grew up in Wisconsin but now lives in Eugene. After earning a bachelor's degree in Geology from Macalester College in Minnesota, he worked briefly for the Minnesota Geological Survey. He then spent four years as a field ecology instructor in Maine and California. He later earned a master's degree in Environment Studies from the University of Oregon (UO). That's also where he completed his doctorate in Landscape Architecture in 2023.

Lilah Gonen has bachelor's degrees in Forestry and Geography from the University of California, Berkeley, and a master's in Botany and Plant Pathology from Oregon State University. Before joining ODF, Gonen did invasive insect surveying and eradication work with the Oregon Dept. of Agriculture, and urban forestry and wetland restoration work with the City of Gresham. Gonen specializes in forest pathology and invasive species management, including sudden oak death, Swiss needle cast, Japanese beetle, emerald ash borer, and various weeds.

"I'm eager to have such a well-qualified team to assist communities better manage their tree resources, including helping them inventory the trees they have and inputting the data into the TreePlotter Inventory System," said Altenhoff.

**Thanks to a federal grant, Altenhoff said ODF is able to offer the tree inventory software free to Oregon cities and towns. "The advantage is that everyone can compare their trees to every other community in Oregon using the software. This will help us get a better understanding of what trees are doing well where, and which are struggling. This improves our ability to make region-specific recommendations on what to plant. It also helps cities and towns see more precisely what their risk from tree pests and diseases is."**

Altenhoff said he sees increased opportunities for partnering with communities on important initiatives, especially with \$26.6 million in new federal funds coming to Oregon from the Inflation Reduction Act and Bipartisan Infrastructure Law.

“Later this spring we expect to call for applications from community-based organizations, something our new grants administrator Hilary Olivos-Rood will be handling.”

Olivos-Rood moves into her new position after five years serving as the agency's administrator for the Board of Forestry and rulemaking coordinator. She also sits on ODF's Diversity, Equity and Inclusion Council. Before her time with ODF, she worked in Risk Management at the Department of Administrative Services. She holds a bachelor's degree in communication studies with a minor in civic engagement.

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